



2011/2012
Annual Report



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Shire at a Glance



Shire of Wongan-Ballidu Administration Centre
 Cnr Quinlan St & Elphin Crescent (PO Box 84)
 WONGAN HILLS WA 6603
 Tel: (08) 9671 1011 Fax: (08) 9671 1230
 Email: shire@wongan.wa.gov.au
 Website: www.wongan.wa.gov.au
 Office Hours: 8.30am – 4.30pm Mon, Tues, Thurs & Fri
 Wednesday 9.00am – 4.30pm

Councillors

President: Michael Brennan

Deputy President: Hugh Barrett- Lennard

Michael Godfrey, David Armstrong, Alfreda Lyon
 Tracey deGrussa, David Brown, Peter Macnamara, Brad West

Senior Staff

Chief Executive Officer	Stuart Taylor	Deputy Chief Executive Officer	Dennis Coates
Manager Works & Services	TBA	Manager Building Services	Len deGrussa
Manager Community Services	Tanya Greenwood		

Shire Statistics

Distance from Perth (km)	184
Area (sq km)	3,368
Length of Sealed Roads (km)	342.8
Length of Unsealed Roads (km)	980.6
Population	1,440
Number of Electors	1,010
Number of Dwellings	874
Total Rates Levied	\$2,198m
Total Revenue	\$6,484m
Number of Employees	43

Shire Attractions

Christmas Rock Bushwalk; Pioneer Museum; Wildflower & Heritage Trails; Lake Ninan; Dingo Rock;; Gathercole Reserve; Mt O'Brien Scenic Lookout; Picnic Areas; Mt Matilda Walk Trail; Reynoldson Flora Reserve; Rare Flora Garden; Mallee Walk Trail; Historic Rail Precinct; Water Tower & Murals; Wongan Hills & Ballidu Caravan Parks; Excellent Sport & Recreation Facilities/Activities; Cinema (monthly).

Local Industries

Mixed Farming; Sheet Metal Works; Stock Feed Mill; Manufacturing – Agricultural Machinery; Heavy Transport; Co-operative Bulk Handling; Agricultural Research Station.

Significant Annual Events

Biennial Art Exhibition- Wongan Hills, Art Exhibitions – Ballidu; Bike it to Ballidu; Wongan; Town Party; Australia Day Ceremonies – Wongan Hills & Ballidu, Reynoldson Reserve Festival

Suburbs & Localities

Wongan Hills, Mocardy, Ballidu, West Ballidu, East Ballidu, Lake Hinds, Lake Ninan, Cadoux, Burakin & Kondut.

Full Council Meeting

Full Council meets on the fourth Wednesday of each month at 3.00pm except January.

President's Report



PRESIDENT'S REPORT 2011/2012

Shire President
Cr Michael Brennan

The last 12 months have seen major changes in regard to the Council with the retirement of a number of long serving councillors and

the reduction in the number of councillors from 11 to 9.

I would like to pass on the communities thanks to the retiring councillors: David Hood (25 years), Duncan Holme (17 years), Peter Macnamara (12 years) all of whom spent time as President; Don Sadler (8 years) serving as Deputy Shire President, and Natalie Partington (4 years) for their significant efforts over a long period of time. Their energy and management of the Council has been extraordinary, promoting the shire as a "can do" shire both regionally and on a state basis. We as a community owe them an enormous amount for their stewardship.

In May 2012, Council farewelled Norma Walton as a councillor after 10 years of service. Norma will be missed as she was a good conduit to Council and an advocate for the town's people of Wongan. Thank you.

I would also like to welcome the newly elected Councillors, Cr Tracey deGrussa, Cr David Brown and Cr Brad West. They will no doubt continue on from where the retiring councillors left off, ensuring the shire moves toward achieving its community goals.

During the year Council voted to have David Hood become Freeman of the Shire. This is a prestigious award only having been granted twice previously. David is a most noteworthy recipient as all those within our community would undoubtedly already appreciate. Congratulations.

The Australia Day Breakfast saw the announcement of the community awards.

I would like to congratulate the recipients for their undying commitment to the Wongan-Ballidu community. The Citizen of the Year was awarded

to *Duncan Holme* for his devotion to a number of community organisations over an extended period, the Young Citizen of the Year as awarded to *Louise Beagley* for her contribution to children from 0 to 5 years old, the Community Group of the Year was awarded to the *Catholic Ladies* for their fund raising and community support and the Community Event of the Year went to the *Centenary Committee* for staging a remarkable weekend event.

In addition I would like to thank all the volunteers of the community as they are critical to our continued growth and the betterment of the quality of life of all those whom live within our community.

Our community is noteworthy as having the highest level of volunteerism in the State, and second highest in Australia.

In October 2011, Wongan Hills celebrated the Centennial year of being declared a town site.

Many community members and shire staff put together a most impressive celebratory weekend where, both present and past residents and friends enjoyed many activities celebrating this milestone. The Centenary Committee lead by Cr Macnamara did an outstanding job in making the weekend a tremendous success. I would like to make special mention of Kelly Edmonds for her diligence as secretary of the committee making sure that they kept focussed on the planning around the weekend's activities.

Planning for and the awarding of the construction contract for the Community Resource Centre building has been an exciting project for both the Council and the community and it will be good to see the building come to fruition in mid 2013. Plans are underway to have the official opening sometime in August 2013. I would like to thank all community groups and individuals that participated in the planning and design process for this building.

With the ever changing digital world that we live in, this development should stand our community in good stead on a number of levels.

We will be able to access training and support to be part of the digital revolution, house Government agencies, whilst serving to accommodate volunteer groups in a friendlier, professional environment.

President's Report

Road quality, Health and Aged Care are still the most burning issues for the community and Council is working to ensure the best outcomes for the region and Shire. There are some initiatives in health/aged care becoming available in the near future, which Council intends to position itself to take the best advantage of on behalf of the community. The other significant issues Council will need to concern itself with, in the short term, is the level of service that it can afford to deliver within its current income stream whilst being vigilant in looking for efficiencies within its operations.

Rates are to be increased by 5% for the coming year, and given the cost increases seen in many of our inputs, this is a good outcome for the rate payers. Roads continue to be the greatest area of expenditure accounting for some \$4.489m of our total income of \$7.378m

Again I write with the sombre news that one of our staff members passed away during the year. Trevor Ferrier served the community for two years in a capacity of the building maintenance officer. I, on behalf of the Community wish to pass on to Trevor's family and friends our deepest sympathies.

Thank you to Bob White for his service over the last seven years in his role of Manager of Works and Services. Bob has moved to take on a role at the City of Belmont. Also thank you to Grace French for her time serving council in the capacity of the Manager of Finances and Admin as well as Cheryl Dimmack who served as the Community Development Officer. A welcome is extended to Dennis Coates who takes over from Grace and Tanya Greenwood who replaces Cheryl.

In Oct 2013 elections will once again take place for Council. Please keep this in mind and should you be willing to stand, or know someone who has the ability to do so, ensure your or their nominations are in to the Shire office to be a part of the process. Being on Council is one of the most rewarding endeavours you can be a part of in a community, whilst developing new skills on a personal level, learning about the machinations of Local Govt and being instrumental in driving your community forward.

A special thank you to the Chief Executive Officer - Stuart Taylor and his team for their continued support in managing the resources of the Council over the last 12 months.

With ever present cost pressures and inter governmental cost shifting the task of delivering and meeting community needs/expectations is more difficult every year with the resources made available to you. You and your team have delivered once again.

Lastly a special thanks to the Councillors both retired and new, for your support during the last year. For the retiring Councillors it must have been an anxious time deliberating your retirement and the change of life ahead without the monthly meetings and also not being at the coal face during pivotal discussions on the Shire's direction.

For the new Councillors, it is all new, requiring many hours getting your heads around Council procedure and Local Government process whilst being available to deal with the community issues.



Cr Michael Brennan
President

Councillors of the Shire

Your Council

Residents can contact Members with issues that they wish to be addressed and brought to the attention of Council.

Council meets on the fourth Wednesday of each month except for the month of January



Cr Michael Brennan
Yerecoin South East Road
PO Box 167
Wongan Hills WA 6603

Tel: (08) 9671 1221
Fax: (08) 9671 1256
Retiring: October 2013
Occupation: Farmer
Email: michael@agcorp.com.au



Cr Hugh Barrett-Lennard
1792 Kondut West Road
PO Box 189
Lake Hinds WA 6603

Tel: (08) 9654 2045
Fax: (08) 9654 2050
Retiring: October 2013
Occupation: Farmer
Email: hughbl@bordnet.com.au



Cr Michael Godfrey
20 Wilson Street
Wongan Hills WA 6603

Tel: 0429 177 416
Retiring: October 2013
Occupation: Business Owner
Email: drmdjs@westnet.com.au



Cr David Armstrong
560 Ballidu Bindi-Bindi Road
PO Box 30
Ballidu 6606

Tel: (08) 9674 1036
Fax: (08) 9674 1217
Retiring: October 2013
Occupation: Business Owner
Email: darmy@westnet.com.au



Cr Alfreda Lyon
4 Wilson Street
Wongan Hills WA 6603

Tel: (08) 9671 1900
Retiring: October 2013
Occupation: Office Manager
Email: alfredalyon@bigpond.com



Cr Brad West
PO Box 233
Wongan Hills WA 6603

Tel: (08) 9672 1041
Fax: (08) 9672 1035
Retiring: October 2015
Occupation: Farmer
Email: bradwest10@bigpond.com.au

Councillors of the Shire



Cr Tracey deGrussa
30 Wallis Street
PO Box 75
Ballidu 6606

Tel: (08) 9674 1320
Retiring: October 2015
Occupation: Home Engineer
Email: bluebird13@westnet.com.au



Cr David Brown
19 Quinlan Street
Wongan Hills 6603

Tel: (08) 9671 1420
Retiring: October 2015
Occupation: Retired
Email: davebrown@live.com



Cr Peter Macnamara
Cadoux South Road
PO Box 15
Cadoux wa 6466

Tel: (08)9632 2018
Retiring: October 2013
Occupation: Farmer
(Commenced September 2012)



Cr Norma Walton
801 Hewitt Road
PO Box 116
Wongan Hills WA 6603

Tel: (08) 9671 1185
Fax: (08) 9671 1185
Retiring: Retired May 2012
Occupation: Home Engineer
Email: wonganwaldo@hotmail.com

Councillors of the Shire

COUNCILLORS MEETING ATTENDANCE 2011/2012

Council	Special			General Purposes			Works			Finance			Health Building & Planning		
	Eligible	Attended	%	Eligible	Attended	%	Eligible	Attended	%	Eligible	Attended	%	Eligible	Attended	%
Cr M Brennan	11	10	91	3	3	100							2	1	50
Cr Barrett-Lennard	11	10	91	3	3	100				8	8	100	9	8	89
Cr B West	8	8	100	2	1	50				4	3	75	7	6	86
Cr T deGrussa	8	7	88	2	2	100				4	4	100			
Cr D Brown	8	7	88	2	2	100							7	7	100
Cr A Lyon	11	10	91	3	2	67				8	7	88			
Cr M Godfrey	11	10	91	3	2	67				8	6	75	2	2	100
Cr N Walton	10	9	90	3	2	67				5	4	80	6	6	100
Cr D Armstrong	11	11	100	3	3	100							9	8	89
Cr P Macnamara	3	2	67	1	1	100				3	2	67			
Cr N Partington	3	1	33	1	1	100									
Cr D Sadler	3	1	33	1	1	100				3	2				
Cr D Holme	1	1	100	1	-	0							2	1	50

COUNCILLOR TRAINING UNDERTAKEN DURING 2011/2012

Name of Councillor Training Course	Councillor(s) Attending

Chief Executive Officer's Report



Stuart Taylor
Chief Executive Officer

2011-2012 is the year that all the planning and funding was finally realised to enable the new Community Resource Centre to proceed.

The unexpected increase in costs to commence the project certainly challenged the Shire to enable the project to be undertaken without impacting on rates. The tender having been accepted in this financial year means that the contract will be signed off in the next financial year with completion by June 2013.

Local Government Reform

For all intents and purposes it would appear that amalgamation issues have gone on the backburner, however the announcement of the Metropolitan Local Government Review could have an impact on local government as a whole, with legislative changes impacting all local governments across the state.

Part of the reform process in the Integrated Planning Framework that is required to be completed by April 2013, this is and will impact on staffing resources as we meet these new requirements.

The infrastructure planning process will require the shire to develop a Strategic Community Plan (10 year timeframe) a Long Term Financial Plan (10-20 year time frame) a Corporate Plan (4 year timeframe) Workforce planning, asset management plan and other minor reports to support this planning framework.

Included in this new framework will be organisation key performance indicators to measure the performance of the Shire against the targets set in the plan giving the community the opportunity to comment on the Shires performance.

The Asset Management Plan will have the biggest impact on the planning framework as the Shire and community comes to grip with the levels of service that can be provided and at what cost.

Staffing

Levels of staffing in every business and institution moved up and down and local government is no different, there is significant turnover across the industry and in the Shire we too are having our share of changeover, which places pressure on the organisation, however, we expect the next twelve months to see a settling down and a degree of stability across the organisation.

Building Reports

During the year we disposed of three properties, these being the old doctors surgery which was purchased by Dr Brian Koch to provide an expanded dental services to the region, and the second property was the old Child Health building in Quinlan Street following the relocation of child health to the new medical centre and the play group to the Elizabeth Telfer building.

The proceeds of the sale of these assets will be used to provide new assets such as the new Community Resource Building.

Railway Barracks

The final allocated funds from the Commonwealth Governments stimulus package was utilised to upgrade the electrical wiring in all of the buildings within the Railway Barracks this includes all new power and air conditioning circuits. Though the barracks is not connected to the power grid a new supply will be provided during the construction of the new Community Resource Centre.

Thank You

Thank you to all the staff for their efforts throughout this year in achieving the outcomes and services that we are required to deliver, it is not always an easy task managing and dealing with the various interests of individuals and groups, the competing interests certainly make life challenging, you are to be congratulated for the professionalism in which you have served the community.

Managers have provided the following reports related to their area of responsibility to give you more information on what we have achieved this year.

A handwritten signature in black ink, appearing to read 'Stuart A Taylor'. The signature is written in a cursive style.

Stuart A Taylor
CHIEF EXECUTIVE OFFICER

Deputy Chief Executive Officer's Report

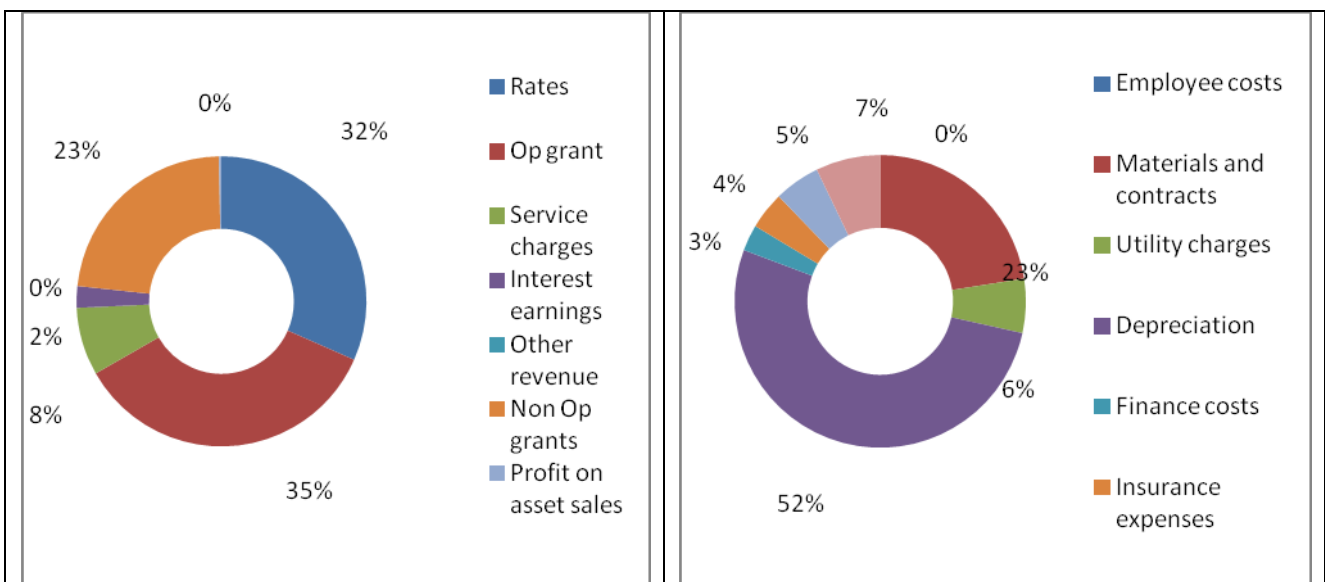
Shire of Wongan-Ballidu Financial Report 2011/12



Dennis Coates
Deputy Chief Executive Officer

The 2011-12 audited accounts are shown attached and this page highlights pertinent information.

The **Statement of Comprehensive Income** shows the Shire of Wongan-Ballidu total revenue for this financial year was \$7.378 M and expended \$6.260M with a surplus of \$1.118M. The composition of revenue and expenses are illustrated in the charts below. \$1.032M of our retained funds are tied grants primarily related to the construction and fit out of the new CRC building.



The chart on the left shows that three major components of revenue were from rates \$2,23M, operating grants \$2.47m and non-operating grants of \$1.62M with the remaining 14% (or \$1.04 M) coming from other sources. The expenses chart shows that our employee costs were \$1.07M, material and contracts \$1.02 and depreciation of \$2.37M with other expenses totalling \$18% or \$1.15M.

The **Statement of Financial Position** shows that our current assets increased by \$0.8 million with cash holdings being \$3.670 M, an increased of \$1.895 M over the previous year. This money is reflected in cash backed reserves of \$1.619 M (down \$0.1M from last year) and the fore-mentioned retained funds of \$1.032M. Our current liabilities increased by \$0.9M primarily due to a loan (145, see note 21) becoming due for repayment. The value of our property plant and equipment fell by \$0.533M while our infrastructure assets increased by \$0.287 M.

The **Statement of Cash Flows** combines details from the above statements to give an explanation of what changed the cash position from \$1.775M to \$3.670M. Operating activities income increased compared to the previous year by \$1.79 M; with the largest increase being in operating grants (note again this money is largely constrained). Rates and fees income increased by \$96,163 while employee costs, materials and contracts increased by \$0.370M. In comparison to the previous year, we spent \$65,597 less on investing activities and borrowed \$41,203 more than the prior year.

Dennis Coates
Deputy Chief Executive Officer

Manager Building Services



Len deGrussa
Manager Building Services

Manager Building Services is responsible for assessing and issuing building and demolition permits and with the CEO assesses and issues planning approvals within the Shire. Other duties include building capital works and maintenance to Shire buildings and structures, environmental health, cleaning, swimming pool and medical centre operation, landfill sites and DrumMuster.

Building Capital Works:

Some of the projects completed this year include-

Swimming Pool	<i>New shade shelter and verandah (jointly funded by Shire and Swimming Club)</i>
	<i>New hydraulic chair lift and portable access steps</i>
Civic Centre	<i>New door to Lesser Hall</i>
	<i>Sanding and sealing to Lesser Hall and stage floors</i>
Alpha Park	<i>New fencing (jointly funded by Shire and Ballidu Progress Assoc.)</i>

Building Maintenance:

Ongoing maintenance and repairs are constantly carried out on all Shire buildings and infrastructure by both Shire staff and contractors in an effort to keep infrastructure in good condition.

Vandalism and wilful damage to Shire property is an ongoing concern that puts extra pressure on staff workloads.

Environmental Health:

Inspections of businesses in the Shire, such as food premises, hotels, lodging houses and caravan parks are carried out on a regular basis.

Waste Management:

The Shire operates landfill sites at Wongan Hills, Ballidu and Cadoux. Liquid waste (septic tanks, grease traps) and asbestos can only be taken at Wongan Hills.

The Wongan Hills waste management site is shortly to be converted to a manned site with the provision of infrastructure to cater for an operator and bays for various recyclables.

A schedule of user pays fees will be introduced when the manned site opens in January 2013.

Cleaning:

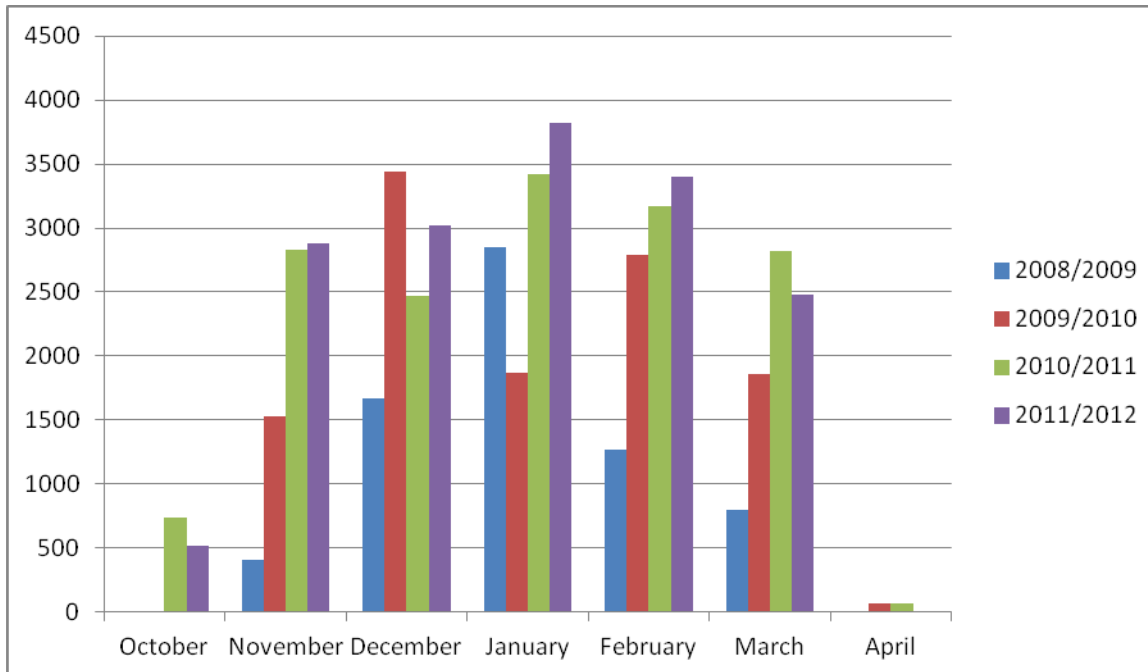
Cleaning of Shire facilities and amenities is carried out by both staff and contractors.

Swimming Pool:

The Wongan Hills Memorial Swimming Pool had another successful season. The total patronage for the 2011/2012 season year was 16,126; this is an additional 626 visits/users on last season's patronage of 15,500, demonstrating a 4% increase in usage this season.

This is on top of the 25% increase on the 2010/2011 season and a 40% increase 2009/2010 on the first season.

Manager Building Services



Break down of swimming pool entrance income- for past three years

2008/2009-	\$14,066.34
2009/2010-	\$18,175.13
2010/2011-	\$26,733.67
2011/2012-	\$29,506.00

Break down of Swimming pool operating cost

2008/2009-	\$102,681.00
2009/2010-	\$120,736.00
2010/2011-	\$144,449.00
2011/2012-	\$149,909.00

Swimming Pool Capital Costs

2008/2009	\$787.00
2009/2010	\$908.14
2010/2011	\$54,573.27
2011/2012	\$16,309.08

BUILDING SERVICES EXPENDITURE 2011/2012	
Building Maintenance	\$210,128
Building Capital Expenses	\$82,735
Cleaning	\$79,652
Swimming Pool Operating Costs	\$149,909
Utilities and Insurance to Council Buildings	\$237,938
Waste Collection	\$94,284
DrumMuster Costs	\$1,616

Manager Building Services

BUILDING APPROVAL STATISTICS			
Summary 2011/2012			
Type of Permit Issued For	Number	Value of Work	Fees Received
Carport, Patio, Pergola, Verandah	6	\$62,705	\$520
Domestic Outbuilding	2	\$26,500	\$170
Domestic Outbuilding Alterations	1	\$3,400	\$85
New Dwelling	2	\$862,385	\$2,909
Dwelling Alterations	3	\$189,000	\$2,626
Commercial Chalets	1	\$200,000	\$3,800
Health Care Building Alterations	1	\$60,000	\$191
Public Building	1	\$3,352,320	\$0
Total 2011/2012	17	\$4,756,310	\$10,301
Total 2010/2011	26	\$1,981,003	\$5,708
Total 2009/2010	41	\$2,835,191	\$8374
Total 2008/2009	28	\$1,723,265	\$11,689
Total 2007/2008	49	\$3,589,381	\$21,073
Total 2006/2007	50	\$2,745,394	\$15,681
Total 2005/2006	38	\$3,135,606	\$6,929
Total 2004/2005	34	\$2,599,178	\$6,369
Total 2003/2004	33	\$1,584,377	\$5,396
Total 2002/2003	27	\$690,323	\$3,929
Total 2001/2002	18	\$4,121,150	\$9,041

PLANNING APPROVALS ISSUED		
Summary 2011/2012		
Number of Approvals Issued	Value of Development	Fees Received
11	\$1,321,875	\$4270.80

DEMOLITION LICENSES ISSUED	
Summary 2011/2012	
Number of Licenses Issued	Fees received
0	\$0



LEN deGRUSSA
MANAGER BUILDING SERVICES

Manager Works & Services Report

2011/2012

During the year under review, Council once again committed in excess of \$2.69 million towards the development and maintenance of its road infrastructure.

The table below illustrates some of the wide range of works that were completed during this period.

PROJECT	EXPENDITURE
Roads – Construction (excluding footpaths)	\$1,743,885
Roads – Maintenance	\$731,975
Street Lighting and maintenance	\$33,521
Street sweeping and cleaning	\$28,435
Footpath Construction / Maintenance	\$111,739
Street Tree Maintenance	\$26,437
Traffic Management Signage	\$11,820

Council is highly reliant on funds being made available from bodies such as the Federal Government, WA Local Government Grants Commission and Main Roads WA each year and this year was no different, with Council receiving over \$1,515,922 in direct funding and other fees and charges. The break-down of the funding was as follows:

· WA Local Government Grants Commission	\$539,613
· MRWA (Direct Grant)	\$120,454
· MRWA (Project Specific)	\$468,747
· Federal Government (Roads to Recovery)	\$382,513
· Street Light Subsidy	\$4,595

Some of the road construction projects undertaken for the year included:

- Resealing of approximately 17.69km of various bitumen roads, including Wongan-Waddington Road, Hospital Rd, Oliver Rd, Wongan-Cadoux Rd, Dowerin-Kalannie Rd and the Wongan Hills Sports Ground Access Rd.
- Reconstructing and widening 2.50km of Wongan-Waddington Rd
- Widening of 5.79km of Dowerin-Kalannie Rd
- Gravel resheeting 18.60km of various roads, including Craig Rd, Lake Hinds North Rd, Kalajzic Rd, Kirwan Rd, Old Wongan-Koorda Rd, Sheoak Rd, Vincent Rd, Ballidu South East Rd, Kokardine East Rd and Goodie Rd
- Completing footpaths in Coomer St, Mocardy St and Johnston St
- Other works included the sealing of the laneway behind IGA, the upgrading of the access to the Wongan Hills Golf Club and the replacement of several culverts on Kondut West Rd.

Maintenance of the Shire's urban and rural road network, which comprises 343.0km of bitumen roads and 972.0km of gravel roads, continued as a high priority and staff was able to complete most of the works within the scheduled timeframes.

The Parks and Gardens section continued their excellent work around the townsites, in particular the Fenton Street gardens, the Wongan Hills Recreational Facility and Ballidu's Alpha Park.

Manager Works & Services Report

Plant Replacement

Council maintains and regularly reviews and updates a comprehensive 10 year “Plant Replacement Programme” that schedules the most cost effective replacement cycles for all of its plant.

This process achieves two (2) goals:

- (1) It ensures that the best returns are achieved on the sale of plant
- (2) It provides the most up-to-date and efficient machinery to undertake works.

As a result of this year’s review Council purchased a new Caterpillar 12M grader and upgraded the field mechanic’s vehicle to a more versatile two tonne light truck.



**MANAGER WORKS &
SERVICES**

Manager Community Services Report



Tanya Greenwood
Manager Community Services

Joining the Shire of Wongan-Ballidu in the middle of March 2012, much of my time has been spent on the Community Resource Centre day to day operations. Being at the centre has given me the wonderful opportunity to meet many Wongan-Ballidu community members. In my short time here I have come to appreciate what makes the town tick and have to say that our community needs to be congratulated on their commitment to their town and the volunteer hours they commit to organizations and groups.

It is this commitment that makes Wongan-Ballidu different to many other towns and this contributes to the strength, resilience and development of the town. One event this year that is a great testimony to this community's commitment and drive was the Wongan Hills Centenary Celebrations. Organised by a committee made up of business owners, community group members, residents and shire staff the celebrations contributed to our community's sense of identity and local pride. It fostered feelings of belonging to, and enjoyment of, living in Wongan Hills.

I have had the opportunity to assist several community groups with applications for funding towards project that benefit the community from small grants such as; Volunteer grants aimed at supporting volunteers and encourage volunteering in the local community, Stay on Your Feet Week Grants to promote fall prevention and funding for toys for children with disabilities, to larger projects such as the planning of a new Men's Shed building and the Elizabeth Telfer Building Management Committees grant to replace the patio at the rear of the building.

This year has been a busy one for the Community Resource Centre. It has continued to fulfil its training mandated providing courses in IT, Forklift operation, ChemCert, Motor Maintenance and chainsaw operation. With funding received from the Community Road Safety Grants Program, twenty three community members participated in and passed their Responsible Service of Alcohol certificates.

The CRC also facilitated a successful Ngala Parenting Workshop and hosted an International Woman's Day Event with funding received from the Department for Communities. November saw the celebration of the Community Resource Network's 20th Anniversary. The celebration took the form of a Big Breakfast which was held simultaneously by CRCs throughout WA. Wongan Hills held a BBQ Big Breakfast in the courtyard at the Civic Centre, attended by the Wonga-Balli Boomer and CRC volunteers, Shire Staff and Councillors. 2011 ended on a high after receiving an email from the Department of Regional Development and Lands (RDL) congratulating the CRC on its website, call it a "Fantastic site utilising all the available design aspects, resulting in a creative and well-structured website."

This year has also seen changes in the Wonga-Balli Boomer (affectionately called *the Boomer* by the many volunteers associated with its production) with the introduction of colour giving the publication a fantastic new look. A huge thank you needs to go out to the loyal Boomer consumers and advertisers. Your support offsets printing costs enabling us to deliver a publication that we hope you are proud to be associated with.

Manager Community Services Report



The engagement of Solum Consulting in 2011, to assist our region in understanding how we could better market and promote our attractions to visitors and potential visitors and what we needed to develop links between each Shire lead to the development of tourism brand Discovering Golden Horizons. Discovering Golden Horizons is a regional tourism group consisting of the Shires of Chittering,

Dalwallinu, Moora, Victoria Plains and Wongan-Ballidu with the following objectives;

- Increase visitation, expenditure and length of stay in the CMVROC area
- Promote and highlight the attractions and accommodation in CMVROC
- Extend the tourism season in the area to include Easter and Christmas months
- Work collaboratively to strengthen existing partnerships in the CMVROC and work with neighbours to enhance the visitor experience.

The group has placed a number of advertisements in the 2011/12 year promoting the region, produced banners for each visitor centre and developing regional 16 page brochure.

I would like to take this opportunity to thank you for making me feel very welcome and apart of the community. I look forward to working with you in the future to achieve the things that are important to you, your organizations and your town.

Community Grants & Donations

GROUP	Amount
Appreciation of Volunteer Emergency Services members	500
Australia Day Function - Ballidu	200
Ballidu Art Society	4,500
Ballidu Sports Council (as per lease)	7,000
Ballidu Tidy Towns	500
Bike it to Ballidu	300
Cadoux Sports Council (as per lease)	7,000
Cadoux Tidy Towns	200
Christmas Lights Competition	1,000
Council Plaques	500
Library Management	10,000
Miscellaneous - To be used at discretion of Council	5,000
P&C Pool Subsidies	2,040
Pre-school subsidies	1,000
Railway Centre Management Committee	500
School Chaplaincy	35,500
Tourism & Area Promotion	11,375
WH Cricket Association	750
WH Museum	1,000
WH Museum - Gardening maintenance	2,500
WH Sports Council (as per lease)	7,000
WHSHS Scholarship	300
Wongan Bushcare	300
Wongan Hills Tidy Towns	500
Wongan-Ballidu Business Association (Xmas Greeting)	100

Manager Community Services Report

Wongan Hills District High School	3000
Wongan Hills Golf Club	550
Wongan Hills Fitness Club	500
Youth Quest	3000
TOTAL	106,615
Plus "Community Grants"	11,500
GRAND TOTAL:	118,115

Statutory Reports

Freedom of Information Statement

The Shire of Wongan-Ballidu is responsible for the good governance of the Shire and carries out functions as required including statutory compliance and provision of services and facilities.

The Council consists of eleven elected members who meet each month, except January, to make decisions relating to the policy and direction of the Shire. All Council meetings are open to the public and the meeting dates and venues are advertised. Members of the public are able to ask questions during Public Question Time at the commencement of each meeting.

Council maintains records relating to each property within the Shire and also records relating to the function and administration of the Shire including Codes of Conduct, Minutes of Meetings, Register of Financial Interests, Register of Delegated Authority, Rate Book, Electoral Roll, Financial Statements, Local Laws and Town Planning Schemes.

These documents can be inspected free of charge at the Shire Administration Office, corner Quinlan Street and Elphin Crescent Wongan Hills, 8:00am to 4:30pm, Monday to Friday (except public holidays).

Changes to personal information should be made in writing.

Council had no requests for Freedom of Information during the year under review as Council has an active policy of providing access to information wherever possible and practical (where it does not contravene the privacy rights of individuals) free of charge. Note that a small administrative / copy charge may be incurred.

Requests for information under the Freedom of Information Act can be sent to:

Chief Executive Officer
Shire of Wongan-Ballidu
PO Box 84
WONGAN HILLS WA 6603

Disability Services and Inclusiveness Plan

Council continues to upgrade its buildings to incorporate access for the disabled.

All applications for building licences have the Building Code of Australia access requirements applied.

The Shire continues to improve access to written information and publications and increase awareness through public information and grievance mechanisms.

Statutory Reports

National Competition Policy

In 1995 the Council of Australian Government entered into a number of agreements known as the *National Competition Policy*. The policy is a whole of Government approach to bring about reform in the public sector to encourage Government to become more competitive.

Local Government will mainly be affected where it operates significant business activities that compete or could compete with private sector business. Local Government will also be impacted where its local laws unnecessarily affect competition.

The Shire of Wongan-Ballidu is required to comply with certain policies contained within the National Competition Policy statement and report on progress in connection with Competitive Neutrality Principles and review of Local Laws.

Competitive Neutrality

The principle of competitive neutrality is that government businesses should not enjoy a competitive advantage, or suffer a disadvantage, simply as a result of their public sector ownership. Measures should be introduced to effectively neutralize any net competitive advantage flowing from government ownership.

Competitive neutrality should apply to all business activities that generate a user pays income of over \$200,000 per annum, unless it can be shown it is not in the public interest. A public benefit test is used to determine if competitive neutrality is in the public interest. This involves assessing the benefits of implementing competitive neutrality against the costs. If the benefits exceed the costs, competitive neutrality should be implemented.

The Shire of Wongan-Ballidu does not control any business activity with a user pays income in excess of \$200,000.

Public Interest Disclosure

The Public Interest Disclosure Act was established by the Commissioner for Public Sector Standards under Section 20 of the Public Interest Disclosure Act 2003.

One of the principles of the new legislation is not just to provide protection to those who make disclosures (and those who are the subject of disclosures) but also encourages a system of transparency and accountability in the way government or government officials act and utilise public monies.

Matters that fall into the category of public interest include the following:

- Ø Improper Conduct (irregular or unauthorised use of public resources)
- Ø An offence under State Law including corruption (substantial unauthorised or irregular use of, or substantial mismanagement of, public resources).
- Ø Administration matters generally (conduct involving a substantial risk of injury to public health, prejudice to public safety or harm to the environment)

Matters that relate to the Shire of Wongan-Ballidu should be referred to the Shire of Wongan-Ballidu's Public Interest Disclosure Officer. Disclosures to the Public Interest Disclosure Officer can be made not just about officers of a local authority but also its elected officials.

Statutory Reports

There is an obligation on the Public Interest Disclosure Officer in the Public Interest Disclosure Act to ensure that the disclosure is confidential and that the person making a disclosure is provided adequate protection from reprisals, civil and criminal liability, dismissal or breach of confidentiality.

The Shire of Wongan-Ballidu had no Public interest Disclosures during the reporting period.

Recordkeeping Plan

The State Records Act 2000 is an Act to provide for the keeping of State records and for related purposes. Section 19 of the Act requires that every government organization must have a recordkeeping plan (RKP) that has been approved by the State Records Commission.

A government organization's recordkeeping plan sets out the matters about which records are to be created by the organization and how it is to keep its records.

The recordkeeping plan comprises of a range of documents which, when assessed as a whole, provides an accurate reflection of the recordkeeping program within the organization. More specifically, documentation regarding the organization's recordkeeping system/s, disposal arrangements, policies, practices and processes are the essential components of the recordkeeping plan. The inclusion of such documentation will constitute evidence of compliance.

The Shire of Wongan-Ballidu reviewed the RKP in April 2011 and a revised RKP was submitted to the State Records Office (SRO) for Approval on the 5th August 2011.

The SRO Approved the Amended RKP effectively on the 5th August 2011.

The RKP reflects current situation and reports on compliance areas as per SRC Standard 2, Principle 6.

The RKP reports policies, procedures and activities which are or will be implemented by the Shire of Wongan-Ballidu to comply with the State Records Act 2000.

Staff members responsible for records management have been trained in the basic retention and disposal methods for Local Government and have attended Record Keeping Plan training at the Office of State Records.

In-house recordkeeping training sessions for staff are conducted on an as needs basis, for example, when an aspect of the recordkeeping systems changes, or if, responsibilities change.

The Induction/introduction clearly addresses employee roles and responsibilities in relation to recordkeeping and the program is run in accordance with the RKP.

Staffs are encouraged to attend training courses outside the organization whenever practicable.

Further training is programmed for new and existing staff in the following reporting period.

In accordance with section 28 of the State Records 2000, the plan for the Shire of Wongan-Ballidu is to be reviewed within (5) five years of its approval date.

A completion of this review will be submitted to the SRO on or before 05th August 2016.

Statutory Reports

Information on Payments to Employees

For the purposes of Section 5.53(2) (g) the Annual Report of a Local Government for a financial year, below in bands of \$10,000, is the number of employees of the Shire of Wongan-Ballidu entitled to an annual salary of \$100,000 or more.

Annual salary only includes the cash component of any remuneration.

Annual Salary Entitlements	Actual
<i>Employee entitled to an annual salary of \$100,000 to \$135,000</i>	1

Code of Conduct Breaches

The Council's complaints officer has reviewed no complaints valid or otherwise against its adopted Code of Conduct of the State-wide Local Government (Rules of Conduct) Regulations during the financial year.

Conduct of Elected Members

Pursuant to Section 5.110 and 5.121 of the Local Government Act 1995 the complaints officer for a local government is required to maintain a register of complaints which records all complaints that result in action under section 5.110(6)(b) or (c) of that Act.

The register of complaints is to include, for each recorded complaint —

- (a) the name of the council member about whom the complaint is made;
- (b) the name of the person who makes the complaint;
- (c) a description of the minor breach that the standards panel finds has occurred; and
- (d) details of the action taken under section 5.110(6)(b) or (c).

Noting the law only came into effect from October 2007; details of entries made under section 5.121 during the 2001/12 financial year in the register of complaints are;

- (i) the number of complaints recorded in the register of complaints; Nil.
- (ii) how the recorded complaints were dealt with; Not applicable.

Stuart Taylor
Designated Complaints Officer
Chief Executive Officer
Shire of Wongan-Ballidu

Review of the Plans for the Future

The Local Government Act 1995 states the necessity for the preparation and implementation of a Plan for the Future.

The Plan will provide a structural medium for the Local Government to develop a process by which works and services can be delivered, not only efficiently, but also progressively.

This is not to say the Plan for the Future is set in concrete. The Plan may be reviewed on an annual basis, but must be updated each second year before budget adoption to ensure that community needs are continually amended and delivered.

Statutory Reports

In the case of the Shire of Wongan-Ballidu the plan was updated in May 2009 for adoption with the 2009/10 budget in July 2009.

It is for this reason that Council urges the community to interact with Council in developing the Plan so as to guarantee open, fair and responsible government.

On behalf of the Shire of Wongan-Ballidu, I invite the community to take the opportunity to enter and develop a partnership that will take us into an exciting and fulfilling future.

In accordance with Local Government Act 1995 section 5.56 local governments are to adopt a "Plan for the Future" which must be at least two years in duration and must be available for public comment and consultation prior to adopting the budget.

Section 5.56 is as follows:

5.56 *Planning for the future*

- (1) *A local government is to plan for the future of the district.*
- (2) *A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.*

Section 19C is as follows:

19C. Planning for the future — s. 5.56

- (1) *In this regulation and regulation 19D —
"plan for the future" means a plan made under section 5.56.*
- (2) *A local government is to make a plan for the future of its district in respect of the period specified in the plan (being at least two financial years).*
- (3) *A plan for the future of a district is to set out the broad objectives of the local government for the period specified in the plan.*
- (4) *A local government is to review its current plan for the future of its district every two years and may modify the plan, including extending the period the plan is made in respect of.*
- (5) *A council is to consider a plan, or modifications, submitted to it and is to determine* whether or not to adopt the plan, or the modifications, as is relevant.*

This plan has a strategic focus in that it provides a financial and non-financial direction for the Council as well as attaining a triple bottom line to sustainability. It is predominantly a plan of asset management that is linked to financial rigour.

The Plan reflects recommended funding solutions that are reflected in the draft budget.

The Plan for the Future is based around a long term view of the Council's expected objective to deliver its services to its community with the basis that these services are affordable, so therefore the plan for the future is prudent in financial terms. As a consequence the 10 year Plan for the Future has been undertaken determining the financial planning of Councils operating, capital and funding requirements.

As the most volatile item in the plan is that of capital projects these have been reviewed and set the scene as to the Council direction and how the assets are planned to be managed eg. roads, housing, buildings etc, so that over the longer period assets are not being left to deteriorate and that new assets are being created to replenish, preserve or enhance for the benefit of the community for future beneficiaries as well.

Statutory Reports

The creation and adoption of the plan creates an interactive partnership between the Council, community and staff and enhances the understanding of the financial, community and environmental objectives for the future. It is emphasised that although legislation states the plan can be for a minimum of two years we have elected to apply a 10 year model so that there is a better strategic focus.

Statutory Reports

Councils Preferred Agents

AUDITORS

*UHY Haines Norton
Chartered Accountants
16 Lakeside Corporate
24 Parkland Road
OSBORNE PARK WA 6916*

SOLICITORS

*McLeods Barristers & Solicitors
Stirling Law Chambers
220-222 Stirling Highway
CLAREMONT WA 6010*

SETTLEMENT AGENTS

*St James Conveyancing
P O Box 912
BALCATTWA WA 6914*

BANKING AGENTS

*ANZ Bank
Fenton Place
WONGAN HILLS WA 6603*

DEBT COLLECTION AGENTS

*Austral Mercantile Collections
Level 2, 32 Kings Park Road
WEST PERTH WA 6005*

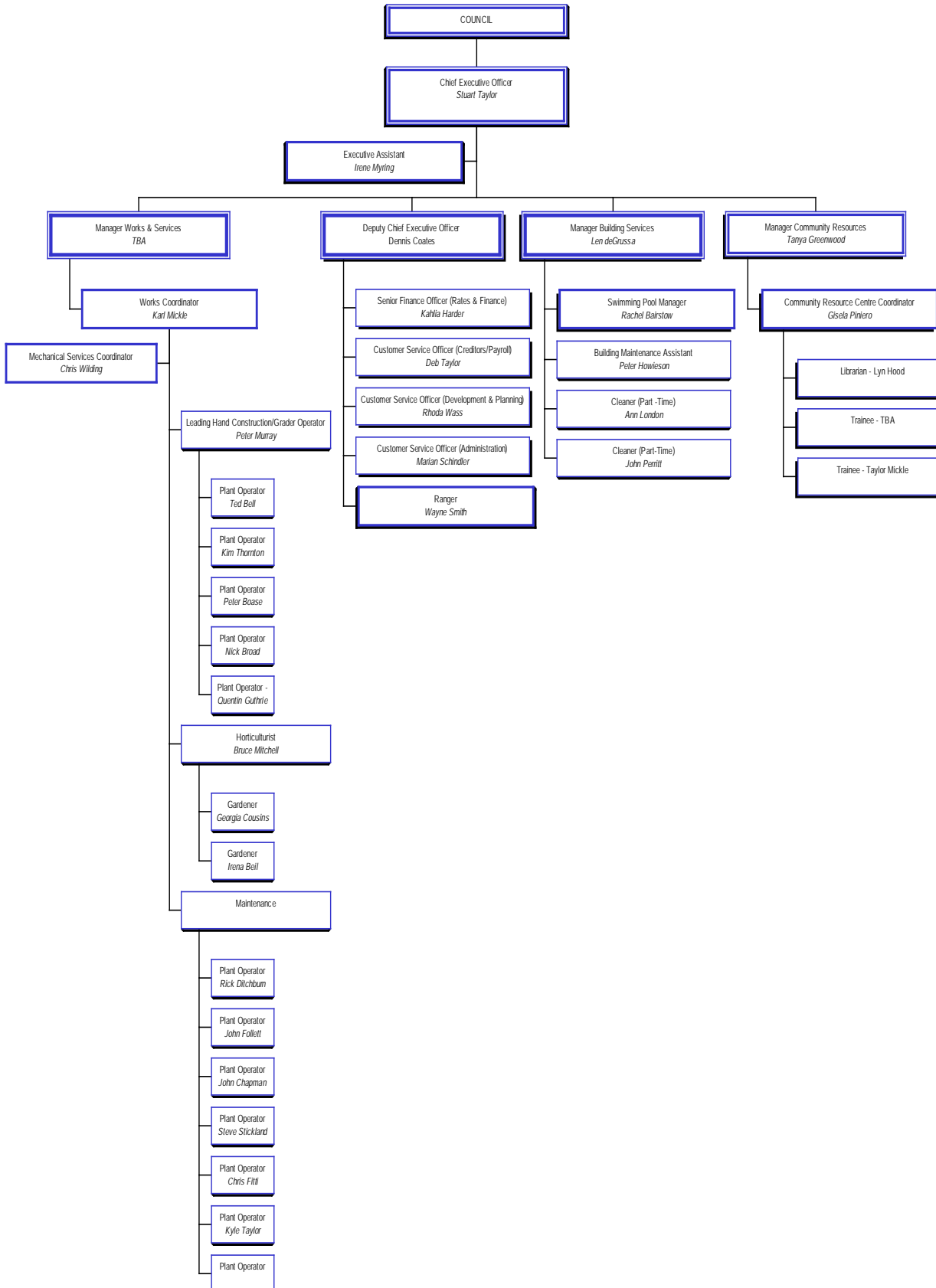
INSURANCE BROKERS

*Local Government Insurance Services
17 Altona Street
WEST PERTH WA 6005*



Organisation Chart

As at 2012



14 December 2012

Mr S Taylor
Chief Executive Officer
Shire of Wongan-Ballidu
PO Box 84
WONGAN HILLS WA 6603

Dear Stuart

**AUDIT OF SHIRE OF WONGAN-BALLIDU
FOR THE YEAR ENDED 30TH JUNE 2012**

We advise that we have completed the audit of your Shire for the year ended 30th June 2012 and enclose our Audit Report and a copy of the Management Report.

A copy of the Audit Report and Management Report has also been sent directly to the President as is required by the Act.

We would like to take this opportunity to thank you and your staff for the assistance provided during the audit.

Please contact us if you have any queries.

Yours sincerely



**GREG GODWIN
PARTNER**

**INDEPENDENT AUDITOR'S REPORT
TO THE ELECTORS OF THE SHIRE OF WONGAN-BALLIDU**

Report on the Financial Report

We have audited the accompanying financial report of the Shire of Wongan-Ballidu, which comprises the statement of financial position as at 30 June 2012, statement of comprehensive income by nature or type, statement of comprehensive income by program, statement of changes in equity, statement of cash flows and the rate setting statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the statement by Chief Executive Officer.

Management's Responsibility for the Financial Report

Management is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards, the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended) and for such internal control as Management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Shire's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Shire's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by Council, as well as evaluating the overall presentation of the financial report.

We believe the audit evidence we obtained is sufficient and appropriate to provide a basis for our audit opinion.

Auditor's Opinion

In our opinion, the financial report of the Shire of Wongan-Ballidu is in accordance with the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended), including:

- a giving a true and fair view of the Shire's financial position as at 30 June 2012 and of its performance for the year ended on that date; and
- b complying with Australian Accounting Standards, the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended).

**INDEPENDENT AUDITOR'S REPORT
TO THE ELECTORS OF THE SHIRE OF WONGAN-BALLIDU (Continued)**

Report on Other Legal and Regulatory Requirements

During the course of the audit we became aware of the following instances where the Council did not comply with the Local Government (Financial Management) Regulations 1996 (as amended):

Annual Budget

A copy of the Annual Budget for the year ended 30 June 2012 was not submitted to the Department within 30 days of its adoption as required by Financial Management Regulation 33.

Monthly Statements of Financial Activity

The monthly statement of financial activity for the month of August 2011 was not presented to Council within two (2) months as required by Financial Management Regulation 34(4)(a).

In accordance with the Local Government (Audit) Regulations 1996, we also report that:

- a) There are no matters that in our opinion indicate significant adverse trends in the financial position or the financial management practices of the Shire.
- b) Except as detailed above, no other matters indicating non-compliance with Part 6 of the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) or applicable financial controls of any other written law were noted during the course of our audit.
- c) All necessary information and explanations were obtained by us.
- d) All audit procedures were satisfactorily completed in conducting our audit.


UHY HAINES NORTON
CHARTERED ACCOUNTANTS


GREG GODWIN
PARTNER

Date: 14 December 2012
Perth, WA

14 December 2012

The Shire President
Shire of Wongan-Ballidu
PO Box 84
WONGAN HILLS WA 6603

Dear Cr Brennan

MANAGEMENT REPORT FOR THE YEAR ENDED 30TH JUNE 2012

We advise we have completed our audit procedures for the year ended 30th June 2012 and enclose our Audit Report.

We are required under the Local Government Audit Regulations to report certain compliance matters in our audit report. Other matters which arise during the course of our audit that we wish to bring to Council's attention are raised in this management report.

It should be appreciated that our audit procedures are designed primarily to enable us to form an opinion on the financial statements and therefore may not bring to light all weaknesses in systems and procedures which may exist. However, we aim to use our knowledge of the Shire's organisation gained during our work to make comments and suggestions which, we hope, will be useful to you.

We noted the following matters we wish to draw to Council's attention.

Local Public Notice for Disposal of Property

Council disposed of two properties during the 2011/12 financial year following local public notice of the proposed disposition. As per our observations Council did not ensure that submissions dates to the public notice were not less than two weeks after the notice was first given as required by Section 3.58 of the Local Government Act.

To help ensure notice periods comply with legislation, dates should be monitored more closely when local public notice is required in the future.

Annual Returns

Our review of the annual and primary returns of Councillors and Staff revealed the following matters requiring attention:

- The annual returns of 6 Councillors and 2 Staff members for the year ended 30 June 2011 contained various sections which had been left blank.

To help ensure compliance with Department of Local Government and Regional Development Circular no. 18-2005 all sections should be completed. Sections which have no information should be completed "N/A", "Nil" or "Refer to Prior Return" as leaving sections blank is not preferred practice.

- The primary return of 1 Staff member was not received within 3 months of start date as required by Section 5.75 (1) of the Act.

To help ensure compliance with statutory provisions, these returns should be lodged with the CEO within 3 months of the start date and procedures should be implemented to ensure this requirement correctly addressed in future.

Revaluation of Land and Building Assets

Council has elected to maintain land and building assets carried at a previously revalued amount at the amount of that previous valuation.

This is an accepted practice, however, we would take this opportunity to remind Council revaluations are to be made with sufficient regularity to ensure the carrying value of each asset does not differ materially from its fair value at each reporting date.

Given the last revaluation of Council's land and building infrastructure assets occurred in 2007, we would suggest fair values be reviewed in the forthcoming financial year (2012/13). This may require a review of the current system of recording land and building assets to ensure this information is readily obtainable.

This will help ensure Council complies with the requirement of the standard and its assets are fairly stated.

Meeting with Auditor

The local government has not met with the auditor during this financial year as required by Section 7.12A (2) of the Local Government Act.

To help ensure compliance with the Act, Council should meet with the auditor at least once in every year.

We noted no other matters we wish to draw to Council's attention.

Uncorrected Misstatements

We advise there were no uncorrected misstatements noted by us during the course of our audit.

We take this opportunity to thank the Chief Executive Officer, Deputy Chief Executive Officer and all staff for the assistance provided during the audit.

Should you wish to discuss any matter relating to the audit or any other matter, please do not hesitate to contact us.

Yours faithfully


GREG GODWIN
PARTNER