



MINUTES 27 MAY 2015

**ORDINARY MEETING
OF COUNCIL**



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SHIRE OF WONGAN-BALLIDU
MINUTES
FOR THE ORDINARY MEETING OF COUNCIL
Held in the Council Chambers
on Wednesday 27 May 2015



1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President Cr Peter Macnamara declared the meeting opened at 3.00pm.

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

ATTENDANCE:

Cr Peter Macnamara	Cr Michael Godfrey
Cr David Armstrong	Cr Bradley West
Cr Tracey deGrussa	Cr Alfreda Lyon

STAFF:

Stuart Taylor	Chief Executive Officer
David Taylor	Deputy Chief Executive Officer
Len deGrussa	Manager Building Services
Karl Mickle	Works & Services Manager
Tanya Greenwood	Manager Community Services

APOLOGIES:

Cr Richard Morgan was granted leave of absence for this meeting.
Cr Hugh Barrett – Lennard
Cr Sandra Hartley
Irene Myring Minutes

PUBLIC:

Denys Cleveland
Peter Ducker
Sgt Bernie Hush entered chambers at 3.03pm

3. PUBLIC QUESTION TIME

The Shire President welcomed Sgt Hush who then introduced himself to Council. Peter Ducker then asked for clarification on the new McIntosh block planning approval. The CEO then responded, Mr Ducker asked for the response to be in writing, which the CEO agreed to do.

Mr Ducker and Mr Cleveland then left the chambers at 3.15pm

4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

The Shire President:

- Mentioned that Irene Myring was leaving after 14 years of service and that her efforts over the years were appreciated and he wished her well. He also advised that a function was being held for her on Friday night.
- Advised that there were three guests coming to dinner after Council. Elizabeth Brennan, Graham and Norma Walton

5. PETITIONS AND PRESENTATIONS

Nil

6. APPLICATION/S FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 22 APRIL 2015

STAFF RECOMMENDATION:

That the minutes of the Ordinary meeting of Council held on Wednesday 22 April 2015 be confirmed as a true and correct record of the proceedings

MOTION: MOVED Cr Armstrong/Cr West

That the minutes of the Ordinary meeting of Council held on Wednesday 22 April 2015 be confirmed as a true and correct record of the proceedings subject to the amended budget review being attached.

**CARRIED: 6/0
RESOLUTION: 010515**

8. MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil

9. REPORTS OF OFFICERS AND COMMITTEES

9.1 ADMINISTRATION & FINANCIAL SERVICES

9.1.1 ACCOUNTS SUBMITTED

FILE REFERENCE:	F1.4
REPORT DATE:	29 May 2015
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	April 2015

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

Environment

There are no known environmental implications associated with the proposals.

Economic

There are no known environmental implications associated with the proposals.

Ø **Social**

There are no known environmental implications associated with the proposals.

FINANCIAL IMPLICATIONS:

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

STAFF RECOMMENDATION:

That the accounts submitted from 1 April 2015 to 30 April 2015 totalling \$930307.94 respectively having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

MOTION: MOVED Cr Lyon/Cr Armstrong

That the accounts submitted from 1 April 2015 to 30 April 2015 totalling \$930307.94 respectively having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

**CARRIED: 6/0
RESOLUTION: 020515**

9.1.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	29 May 2015
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended April 2015 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

1. An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
 - An explanation of each of the material variances
 - Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Policy F64 - Monthly Financial Reporting Requirements

LEGISLATIVE REQUIREMENTS:

1. Local Government Act 1995

2. Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

Ø **Environment**

There are no known environmental implications associated with the proposals.

Ø **Economic**

There are no known economic implications associated with the proposals.

Ø **Social**

There are no known social implications associated with the proposals.

FINANCIAL IMPLICATIONS:

The financial reports for the period ending April 2015 is attached to the Council agenda.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

STAFF RECOMMENDATION:

That the following Statements and report for the month ended April 2015 be received:

1. Monthly Statements as follows;
 - a. Statement of Financial Activity (by Nature and Type) FM Regs 34
 - b. Statement of Operating Activities by Programme/Activity (Summary) FM Regs 34
 - c. Statement of Net Current Assets (NCA) FM Regs 34
 - d. Rate setting statement Discretionary
 - e. Disposal of Assets Discretionary
 - f. Rates Outstanding Report Discretionary
 - g. Debtors Outstanding Report Discretionary
 - h. Bank Reconciliation Report Discretionary
 - i. Investment Report Discretionary
 - j. Reserve Account Balances Report Discretionary
 - k. Loans Schedule Discretionary

MOTION: MOVED Cr Lyon/Cr deGrussa

That the following Statements and report for the month ended April 2015 be received:

- 1. Monthly Statements as follows;**
 - a. Statement of Financial Activity (by Nature and Type) FM Regs 34**
 - b. Statement of Operating Activities by Programme/Activity (Summary) FM Regs 34**
 - c. Statement of Net Current Assets (NCA) FM Regs 34**
 - d. Rate setting statement Discretionary**
 - e. Disposal of Assets Discretionary**
 - f. Rates Outstanding Report Discretionary**
 - g. Debtors Outstanding Report Discretionary**
 - h. Bank Reconciliation Report Discretionary**
 - i. Investment Report Discretionary**
 - j. Reserve Account Balances Report Discretionary**
 - k. Loans Schedule Discretionary**

CARRIED: 6/0
RESOLUTION: 030515

9.1.3 TENDER 01/15 CONTRACT - THE MANAGEMENT OF THE WONGAN HILLS WASTE FACILITY

FILE REFERENCE:	CA1.2.1
REPORT DATE:	14 May 2015
APPLICANT/PROPONENT:	Len deGrussa - Manager Building Services
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Len deGrussa - Manager Building Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

To award a contract to the successful tenderer to manage and operate the Wongan Hills Waste Management Facility for the three year period from July 1 2015 to June 30 2018.

BACKGROUND:

The Shire require a private contractor to operate the facility on a three year contract and as such are obliged to call for tenders for the service as the contract price would exceed \$100,000 determined by the current annual fee of \$54996 (*incl GST*) being \$164,998 (*incl GST*) for a three year contract.

The successful tenderer will collect tip fees on behalf of the Shire.

The successful tenderer will have the use of a Shire supplied fully maintained front end loader and fuel.

The successful tenderer will have the salvage rights to all waste deposited at the site.

The Shire advertised in the "West Australian", "Central Midlands Advocate" and "Wonga-Balli Boomer" newspapers for interested parties to submit a tender for the position with the end result being two tenders were received.

COMMENT:

One tender of \$240,000 was received from R Hayes (current operator) and the other tender of \$135,300 from PJ & W Newins for the three year period.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 - Part 3 Division 3 S3.55

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

Ø **Environment**

The operator is obliged to maintain the facility in accordance with guidelines contained in License No; L6953/1997/8 issued by the Department of Environmental Regulation.

Ø **Economic**

There are no known economic implications associated with this proposal.

Ø **Social**

There are no known social implications associated with this item.

10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

13. CLOSURE

There being no further business the President, Cr Macnamara declared the meeting closed at 3.35pm.

These minutes were confirmed at a meeting on June 2015

Signed _____
President