



## MINUTES

# ORDINARY MEETING OF COUNCIL WEDNESDAY 24 APRIL 2019



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# SHIRE OF WONGAN-BALLIDU

## 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr Peter Macnamara declared the meeting open at 3.00pm.

## 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

### Attendees:

Cr Peter Macnamara	Shire President
Cr Jon Hasson	Deputy Shire President
Cr Brad West	Member
Cr Mandy Stephenson	Member
Cr Sue Falconer	Member
Cr Eion Ganzer	Member

### Staff:

Stuart Taylor	Chief Executive Officer
Alan Hart	Deputy Chief Executive Officer
Melissa Marcon	Building Services Coordinator
Sharon Walls-Sermon	Personal Assistant (Minutes)

### Apologies:

Cr Stuart Boekeman	Member (Leave of Absence granted)
Alana Wigmore	Manager Community Services
Karl Mickle	Manager Works & Services

## 3. PUBLIC QUESTION TIME

Nil

## 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

## 5. PETITIONS AND PRESENTATIONS

Nil

## 6. APPLICATION/S FOR LEAVE OF ABSENCE

**6.1 LEAVE OF ABSENCE REQUESTED BY CR FALCONER FOR ORDINARY MEETING OF COUNCIL TO BE HELD ON WEDNESDAY 26 JUNE 2019 AND SPECIAL BUDGET MEETING TO BE HELD ON 10 JULY 2019.**

**6.2**

**Motion: Moved Cr West / Seconded Cr Ganzer**

**That leave of absence be granted to Cr Falconer for Ordinary Meeting of Council to be held on Wednesday 26 June 2019 and Special Budget Meeting to be held on 10 July 2019.**

**CARRIED: 6/0  
RESOLUTION: 010419**

**7. CONFIRMATION OF MINUTES**

**7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 27 MARCH 2019:**

**MOTION:**

**Moved Cr Ganzer / Seconded Cr Hasson**

**That the minutes of the Ordinary Meeting of Council held on Wednesday 27 March 2019 be confirmed as a true and correct record of the proceedings.**

**CARRIED: 6/0  
RESOLUTION: 020419**

**8. MATTERS FOR WHICH MEETING MAY BE CLOSED**

**9. REPORTS OF OFFICERS AND COMMITTEES**

**9.1 GOVERNANCE**

Nil

## **9.2 ADMINISTRATION & FINANCIAL SERVICES**

### **9.2.1 ACCOUNTS SUBMITTED**

FILE REFERENCE:	F1.4
REPORT DATE:	10 April 2019
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	March 2019

#### **PURPOSE OF REPORT:**

That the accounts as submitted be received.

#### **BACKGROUND:**

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

#### **COMMENT:**

Refer to attachment.

#### **POLICY REQUIREMENTS:**

There are no known policy requirements related to this item.

#### **LEGISLATIVE REQUIREMENTS:**

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

#### **Lists of Accounts**

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

#### **STRATEGIC IMPLICATIONS:**

There are no strategic implications in relation to this item.

#### **SUSTAINABILITY IMPLICATIONS:**

- **Environment**

There are no known environmental implications associated with the proposals.

➤ **Economic**

There are no known environmental implications associated with the proposals.

➤ **Social**

There are no known environmental implications associated with the proposals.

**FINANCIAL IMPLICATIONS:**

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**MOTION: Moved Cr Falconer / Seconded Cr West**

**That the accounts submitted from 1 to 31 March 2019 totalling \$643,572.81 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.**

**CARRIED: 6/0  
RESOLUTION: 030419**

**LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST MARCH 2019 TO 31ST MARCH 2019**

Chq/EFT	Date	Name	Description	Amount
101	18/03/2019	CRC PHOTOCOPIER LEASE	CRC Administration Photocopier lease	-557.70
101	11/03/2019	ANZ TRANSACTIVE	CEO Credit card	-2998.31
EFT18094	31/03/2019	DEPARTMENT OF TRANSPORT	DPI March 2019	-89457.75
EFT17983	11/03/2019	BOEKEMAN NOMINEES PTY LTD	Aircon Parts and Repairs for Case Tractor WB019	-1747.37
	18/02/2019	BOEKEMAN NOMINEES PTY LTD	Supply 2 x turnbuckle for Water Tank 2	18.15
	26/02/2019	BOEKEMAN NOMINEES PTY LTD	Parts and Repairs to Mack Tip Truck PTK35	544.50
	20/02/2019	BOEKEMAN NOMINEES PTY LTD	Carry out 45,000km service for VVC Vehicle WB010	321.22
	06/02/2019	BOEKEMAN NOMINEES PTY LTD	Aircon Parts and Repairs for Case Tractor WB019	863.50
EFT17984	11/03/2019	COURIER AUSTRALIA INTERNATIONAL	Freight charges for photocopy supplies ex RBC Rural	-21.46
EFT17985	11/03/2019	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2018/19 ESL Quarter 3	-26514.51
EFT17986	11/03/2019	LANDMARK OPERATIONS	Supply 1 x 25g genf mancozeb for Parks and Gardens	-248.88
EFT17987	11/03/2019	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex Jason Sign makers	-53.01
EFT17988	11/03/2019	OFFICEWORKS BUSINESS DIRECT	Supply A3 paper for CRC Administration	-228.50
EFT17989	11/03/2019	IXOM OPERATIONS PTY LTD	Chlorine for swimming pool	-480.70
EFT17990	11/03/2019	WESTERN AUSTRALIAN TREASURY CORPORATION		-24461.51
	05/03/2019	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 142 Principal payment	20592.79
	05/03/2019	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 149 Principal payment	3868.72
EFT17991	11/03/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Conference Registration- DCEO Finance Professionals Conference 2019	-1405.00
EFT17992	11/03/2019	SUNNY SIGN COMPANY PTY LTD	Guide Posts for Hospital road	-6325.00
EFT17993	11/03/2019	COVS		-444.22
	27/02/2019	COVS	Supply spark plugs, master thread seal, filters, Hella plug, Spill fix and oil filter for various plant	416.59
	01/03/2019	COVS	supply circuit breaker for Toyota PUT68	27.63
EFT17994	11/03/2019	MARKETFORCE PRODUCTIONS		-2058.04
	25/02/2019	MARKETFORCE PRODUCTIONS	Advertisement for Proposal to sell land	532.05
	25/02/2019	MARKETFORCE PRODUCTIONS	Tender Construction of Sports Facilities	685.21
	31/03/2019	MARKETFORCE PRODUCTIONS	Tender 02/19 - Disposal of Komatsu Grader	632.14
	31/03/2019	MARKETFORCE PRODUCTIONS	Plant Operator Vacancy	208.64
EFT17995	11/03/2019	WONGAN HILLS HARDWARE		-4021.04
	28/02/2019	WONGAN HILLS HARDWARE	Rapid Set Cement for Waddington Road	545.04
	28/02/2019	WONGAN HILLS HARDWARE	Works account for February 2019	2056.33
	28/02/2019	WONGAN HILLS HARDWARE	Building account for February 2019	1419.67
EFT17996	11/03/2019	WURTH AUSTRALIA PTY LTD		-287.53
	06/03/2019	WURTH AUSTRALIA PTY LTD	Supply funnel for Loader PSS1	19.95
	28/02/2019	WURTH AUSTRALIA PTY LTD	supply hose clamp, pry bar and flap disc for various plant	267.58
EFT17997	11/03/2019	BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning of various locations in Ballidu Townsite	-1072.50
EFT17998	11/03/2019	WONGAN MAIL SERVICE		-246.49
	28/02/2019	WONGAN MAIL SERVICE	February Mail account for Shire Administration Office	235.49
	28/02/2019	WONGAN MAIL SERVICE	February Mail account for CRC Administration	11.00
EFT17999	11/03/2019	INDUSTRIAL AUTOMATION GROUP - WATERMAN IRRIGATION	Burakin, Wongan Hills & Ballidu Standpipe support, licence & sim card usage charges	-1411.85
EFT18000	11/03/2019	WONGAN HILLS HOTEL		-414.29
	28/02/2019	WONGAN HILLS HOTEL	Supply refreshments for Council Meeting dated 27/2/19	124.29
	28/02/2019	WONGAN HILLS HOTEL	Meals supplied for Council Meeting dated 27/2/19	290.00
EFT18001	11/03/2019	BP AUSTRALIA	Supply Unleaded fuel for February 2019	-461.59
EFT18002	11/03/2019	MARKET CREATIONS PTY LTD		-1374.69
	28/02/2019	MARKET CREATIONS PTY LTD	Office 365 Enterprise E3 Licences & Project Online Premium	928.97
	28/02/2019	MARKET CREATIONS PTY LTD	Managed back up licences for Shire Administration	445.72
EFT18003	11/03/2019	AFGRI EQUIPMENT AUSTRALIA	Supply hoses for PTRL26	-497.53
EFT18004	11/03/2019	ALANA WIGMORE	Reimbursement for the purchase of Staff Uniforms	-55.00
EFT18006	11/03/2019	RURAL RANGER SERVICES	Rural Ranger Services from 19/2/19 to 27/2/19	-812.50
EFT18007	11/03/2019	WINC AUSTRALIA PTY LTD		-381.55
	01/03/2019	WINC AUSTRALIA PTY LTD	Supply printer toners for Kyocera Printers at Shire Administration Office	100.40
	01/03/2019	WINC AUSTRALIA PTY LTD	Supply stationery for Shire Administration Office	281.15
EFT18008	11/03/2019	RICOH FINANCE	Shire Administration Photocopier from 27/3/19 to 26/04/19	-276.96
EFT18009	11/03/2019	MAYDAY EARTHMOVING	Hire of Roller for Waddington Road	-4840.00
EFT18010	11/03/2019	JB HI-FI GROUP PTY LTD		-870.12
	02/03/2019	JB HI-FI GROUP PTY LTD	Supply 2 x Smart Scales for LGIS Health & Wellness Program	205.12
	03/03/2019	JB HI-FI GROUP PTY LTD	Supply Teac Set Top Boxes for Communication Services - delivery incl	665.00
EFT18011	11/03/2019	GLEEMAN TRUCK PARTS P/L	Supply of Narva LED light bar for PTK34	-397.35
EFT18012	11/03/2019	JOELECTRICS	Electrical work at Cadoux Church	-1111.43
EFT18013	12/03/2019	WESTNET PTY LTD	Internet Usage for Depot Office	-610.20
EFT18014	13/03/2019	ANZ BANK (NETT WAGES)	Wages PPE 12.03.19	-58298.38
EFT18015	13/03/2019	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT18016	13/03/2019	IOU SOCIAL CLUB	Payroll deductions	-210.00



LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST MARCH 2019 TO 31ST MARCH 2019				
EFT18017	14/03/2019	WHEATBELT ABORIGINAL HEALTH SERVICE	Room and key bond refund	-150.00
EFT18018	14/03/2019	WONGAN HILLS CWA	Room and key bond refund	-150.00
EFT18019	15/03/2019	AVON WASTE	Domestic & commercial collection for Wongan Hills & Ballidu	-9314.58
EFT18020	15/03/2019	BOEKEMAN NOMINEES PTY LTD	Purchase of new Toyota Hilux workmate 2WD single cab inc trade of 2014 Hilux Workmate	-14407.60
EFT18021	15/03/2019	COURIER AUSTRALIA INTERNATIONAL		-179.71
	08/03/2019	COURIER AUSTRALIA INTERNATIONAL	Freight Charges ex LISWA	24.26
	15/02/2019	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex LISWA, Water Exam, Air & Power, Gleeman Trucks and Caps Australia	155.45
EFT18022	15/03/2019	WONGAN HILLS IGA		-795.55
	28/02/2019	WONGAN HILLS IGA	CRC Administration February account	40.84
	28/02/2019	WONGAN HILLS IGA	Shire Administration February account	754.71
EFT18023	15/03/2019	MCINTOSH & SON		-1608.90
	01/03/2019	MCINTOSH & SON	Supply 1 x Uniden 2 Way Radio for Cat Grader PG16	315.35
	01/03/2019	MCINTOSH & SON	Supply hoses and crimp cat flange for Cat Roller PROL13	1073.63
	01/03/2019	MCINTOSH & SON	Supply 1 x belt cog for Water Catchment Management	51.36
	01/03/2019	MCINTOSH & SON	Supply crimp, hose and copper for JCB Backhoe PBH3	141.14
	01/03/2019	MCINTOSH & SON	Supply spray hose for sundry plant PSP1	27.42
EFT18024	15/03/2019	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges for Winc Stationary for Shire Administration	-46.01
EFT18025	15/03/2019	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	Subscription to Salary One	-1391.50
EFT18026	15/03/2019	WCS CONCRETE		-7129.10
	01/03/2019	WCS CONCRETE	Supply and deliver 1m <sup>3</sup> of 20MPA concrete to Wongan Hills Main Street - CCTV	317.90
	01/03/2019	WCS CONCRETE	Supply, delivery and lay footpath at Quinlan St & , Roger Street Wongan Hills	6811.20
EFT18027	15/03/2019	WONGAN NEWSAGENCY		-96.89
	06/03/2019	WONGAN NEWSAGENCY	CRC Administration February account	2.39
	06/03/2019	WONGAN NEWSAGENCY	Shire Administration February account	94.50
EFT18028	15/03/2019	IXOM OPERATIONS PTY LTD	Service fee for 3x Chlorine Gas for Swimming Pool	-154.13
EFT18029	15/03/2019	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LIMITED	License fees for Wongan Hills Civic Centre from 01/04/2019 to 31/03/2020	-73.16
EFT18030	15/03/2019	ADVANCED AUTOLOGIC PTY LTD	Supply 1 x 20kg grease EP2 for Grader PG16	-279.00
EFT18031	15/03/2019	OVERLAND FREIGHT		-693.22
	01/02/2019	OVERLAND FREIGHT	Freight charges ex Forrestfield Mower, Sigma Chemicals and Ixom	549.22
	01/02/2019	OVERLAND FREIGHT	Supply Refresh Pure Water refills for Shire Administration Office	144.00
EFT18032	15/03/2019	PRIMARIES-WONGAN HILLS	Supply Gate Droppers for setting out on Waddington Rd	-147.99
EFT18033	15/03/2019	PUBLIC TRANSPORT AUTHORITY OF WA	CRC TRANSWA ticket sales February	-49.98
EFT18034	15/03/2019	KLEEN WEST DISTRIBUTORS	Cleaning products for various shire buildings	-536.58
EFT18035	15/03/2019	DUN DIRECT PTY LTD	Bulk Diesel delivery of 22, 200 litres and various fuel supply for plant	-32630.47
EFT18036	15/03/2019	DAIMLER TRUCKS PERTH	Purchase of 2018 FUSO Canter Truck, includes trade in of shire Fuso Truck	-51909.00
EFT18037	15/03/2019	GREAT SOUTHERN FUEL SUPPLIES	Unleaded Fuel supply for PUT70 & PUT73	-403.14
EFT18038	15/03/2019	HDJ CONTRACTING	Cleaning of the CRC Building and Allied Health Side of Medical Centre from Mon 25.02.19 to Fri 08.03.19	-1039.50
EFT18039	15/03/2019	SECUREX SECURITY SYSTEMS & SERVICES	Security Monitoring Fees for CRC Building	-143.00
EFT18040	15/03/2019	PW GEE WELDING SERVICES	Supply 65 x 6 flat bar for Isuzu Truck PTK32	-9.46
EFT18041	15/03/2019	TERBRIDGE NOMINEES PTY LTD T/AS METISC	10 Hours Prepaid Support for Dynamics CRM for Shire Administration Office	-2200.00
EFT18042	15/03/2019	WINC AUSTRALIA PTY LTD	Stationary for Shire administration and CRC administration	-378.77
EFT18043	15/03/2019	GOUGH TRANSPORT SOLUTIONS	Supply Cartridge and coil for Mack Truck PTK34	-404.25
EFT18044	15/03/2019	JB HI-FI GROUP PTY LTD	Wearable devices for LGIS Health & Wellness Program	-3089.00
EFT18045	15/03/2019	PIPELINE TECHNICS PTY LTD	Progress Claim 3 for Mocardy Dam	-2548.62
EFT18046	19/03/2019	N-COM PTY LTD		-65015.00
	05/03/2019	N-COM PTY LTD	Multiformat Transport Stream Remultiplexer, DVB-S2 Satellite Decoder for retransmission station	9013.28
	18/02/2019	N-COM PTY LTD	Upgrade of Digital TV Transmitters, Replacement of TV rack cabling, Installation and reprogramming, Traveling costs included	56001.72
EFT18047	22/03/2019	CUTTING EDGES PTY LTD	supply 10 x grader blades for PG14	-1641.76
EFT18048	22/03/2019	MOORE STEPHENS	Financial Reporting Workshop 2019 year - Alan Hart 17/5/19	-1760.00
EFT18049	22/03/2019	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight ex Winc Stationary for Shire Administration	-53.58
EFT18050	22/03/2019	WHEATBELT TYRES	Supply, scrap & fit 4 x tyres to Mack truck PTK33	-1642.85
	28/02/2019	WHEATBELT TYRES	Repairs to Grader Tyre PG14	94.60
	28/02/2019	WHEATBELT TYRES	Supply, scrap & fit 4 x tyres to Mack truck PTK33	1495.20

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST MARCH 2019 TO 31ST MARCH 2019				
	28/02/2019	WHEATBELT TYRES	repairs to PTK31 tyres	53.05
EFT18051	22/03/2019	WONGAN HILLS BETTA HOME LIVING	Smooth talker Aerial Phone Holder for Work Coordinator vehicle	-179.95
EFT18052	22/03/2019	WESTERN STABILISERS	Wet mixing - Waddington-Wongan Hills Road AA199	-26196.94
EFT18053	22/03/2019	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	Licence Renewal for Shire Depot Site	-180.00
EFT18054	22/03/2019	METAL ARTWORK CREATIONS	3 X Gold Aluminium Plaques - Community Services Awards	-168.90
EFT18056	22/03/2019	BULLIVANTS HANDLING SAFETY	Supply lifting Chain to JCB Backhoe PBH3	-355.65
EFT18057	22/03/2019	MCG ARCHITECTS PTY LTD		-7480.00
	11/03/2019	MCG ARCHITECTS PTY LTD	Wongan Hills Recreation Complex, Tender Stage, 100% complete, 25% already claimed, 75% this claim	4125.00
	14/02/2019	MCG ARCHITECTS PTY LTD	Wongan Hills Recreation Complex, Tender briefing site visit 12/2/19, Wongan Hills Recreation Complex, Tender stage, 25% complete	3355.00
EFT18058	22/03/2019	BRYAN RURAL SERVICE	Carry out barrier treatment - Ballidu Recreation Complex	-2200.00
EFT18059	22/03/2019	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BSL Reconciliation for February 2019	-56.65
EFT18060	22/03/2019	NEWINS FAMILY TRUST	Managing of Wongan Hills Refuse Site for March 2019	-5951.00
EFT18061	22/03/2019	HENDOS PLUMBING & GAS SERVICES		-1342.50
	07/03/2019	HENDOS PLUMBING & GAS SERVICES	Serviced oven in CRC kitchen. Cleaned thermocouple and burner	110.00
	08/03/2019	HENDOS PLUMBING & GAS SERVICES	Backflow testing and repairs to standpipe at Kondut East Road	1232.50
EFT18062	22/03/2019	FEGAN BUILDING SURVEYING	Building Surveying	-440.00
EFT18063	22/03/2019	RURAL RANGER SERVICES	Rural Ranger Services from 05/03/19 to 14/03/19	-812.50
EFT18064	22/03/2019	CDG ENGINEERING PTY LTD	15L water tank for Toyota ute PUT73	-169.40
EFT18065	22/03/2019	PW GEE WELDING SERVICES	supply 50 x 10 flat bar for PTK32	-24.27
EFT18066	22/03/2019	WINC AUSTRALIA PTY LTD		-326.99
	15/03/2019	WINC AUSTRALIA PTY LTD	Supply post it notes for Shire Administration Office	20.56
	15/03/2019	WINC AUSTRALIA PTY LTD	Supply all sorted stationery items for Shire Administration Office	306.43
EFT18067	22/03/2019	BETTA ROADS PTY LTD	5 x 5kg bottles of Polycom to Mt O'Brien	-3135.00
EFT18068	22/03/2019	GLEEMAN TRUCK PARTS P/L		-1075.72
	05/03/2019	GLEEMAN TRUCK PARTS P/L	Various truck parts for Mack truck PTK34	722.61
	20/03/2019	GLEEMAN TRUCK PARTS P/L	Various truck parts for Mack Truck PTK35	353.11
EFT18069	22/03/2019	AIRPORT LIGHTING SPECIALISTS	New lighting System for Wongan Hills Airstrip	-19314.90
EFT18070	22/03/2019	MAREE SMARTT	Reimbursement for uniforms	-196.00
EFT18071	22/03/2019	ADROIT DEVELOPMENTS PTY LTD		-11558.80
	18/03/2019	ADROIT DEVELOPMENTS PTY LTD	Removal & dispose of asbestos cladding at Burakin Hall	11338.80
	21/03/2019	ADROIT DEVELOPMENTS PTY LTD	Site visit to 30 Wilson Street Wongan Hills	220.00
EFT18072	22/03/2019	ANTONY DAVID BROWN	Rates refund for assessment A1679	-552.94
EFT18073	27/03/2019	ANZ BANK (NETT WAGES)	Wages PPE 26/03/2019	-60981.79
EFT18074	27/03/2019	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT18075	27/03/2019	IOU SOCIAL CLUB	Payroll deductions	-210.00
EFT18076	29/03/2019	WONGAN HILLS ACCOUNTING & TAX	Room and key bond refund	-150.00
EFT18077	29/03/2019	MOORE STEPHENS	Preparation for and the attendance (via teleconference) at audit committee meeting held 27/2/19	-550.00
EFT18078	29/03/2019	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex staples for Shire Administration	-65.46
EFT18079	29/03/2019	T A MATTHEWS ELECTRICAL SERVICES	Carry out the installation of CT meter switchboard at Sports Ground	-10707.29
EFT18080	29/03/2019	RBC RURAL	Meter plan charge for Shire Administration Photocopier	-987.48
EFT18081	29/03/2019	SIGMA CHEMICALS	Supply Granular chlorine, 16-32 ft tele pole, cyanuric tablets 250 for Wongan Hills Swimming Pool	-464.48
EFT18082	29/03/2019	YAIRBIN PTY LTD T/AS DRIVE STRAIGHT ALIGNMENT SERVICE	Straighten track rod and wheel alignment for Mack Truck PTK34	-363.00
EFT18083	29/03/2019	ELLIOTTS IRRIGATION PTY LTD	Supply 24 x Hunter I25 Sprinklers for Wongan Hills Ovals	-1452.00
EFT18084	29/03/2019	HDJ CONTRACTING	Cleaning of the CRC Building & Allied Health Side of Medical Centre from Mon 11/3/19 to Fri 22/3/19	-1155.00
EFT18085	29/03/2019	MARKET CREATIONS PTY LTD		-1409.78
	27/03/2019	MARKET CREATIONS PTY LTD	Microsoft Office 365 Enterprise, Project Online Premium	964.06
	27/03/2019	MARKET CREATIONS PTY LTD	Manage Backup Licenses	445.72
EFT18086	29/03/2019	YOSHI HIRO INOUE	Pre-Employment Medical for CRC position CSO-M	-154.00
EFT18087	29/03/2019	SAFE AVON VALLEY INC.	5 x Cat impound services for March 2019	-300.00
EFT18088	29/03/2019	ALAN HART	Reimbursement for the supply of unleaded fuel, repairs to iPad, 2 x esky for depot & accommodation for finance conference	-1007.70
EFT18089	29/03/2019	WINC AUSTRALIA PTY LTD	Supply 2 x Kyocera Black Toner for Shire Administration Office	-157.94
EFT18090	29/03/2019	RICOH FINANCE	Shire Administration photocopier lease from 27/4/19 to 26/5/19	-276.96
EFT18091	29/03/2019	PERTH OFFICE EQUIPMENT REPAIRS	To Inspect & service CRC Administration Stapler (Boomer consumables)	-125.00

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST MARCH 2019 TO 31ST MARCH 2019				
EFT18092	29/03/2019	EJ&NA CAHILL	Refund of swimming pool lessons enrolment.	-72.00
21330	11/03/2019	WATER CORPORATION	Water rates for Tennis Courts at Depot Road Wongan Hills	-64.41
21331	11/03/2019	AUSTRALIA POST	CRC Administration Post Office Box Renewal (PO Box 255)	-195.00
21332	11/03/2019	SYNERGY		-4342.75
	28/02/2019	SYNERGY	Electricity Consumption for 27 Mitchell Street Wongan Hills	4.85
	05/03/2019	SYNERGY	Electricity Consumption for Street Lighting in Wongan Hills.	4219.15
	26/02/2019	SYNERGY	Electricity Charges for Railway Dam Wongan Hills	118.75
21333	15/03/2019	WATER CORPORATION		-2090.73
	08/03/2019	WATER CORPORATION	Water rates & consumption for Standpipe at Manmanning Rd Grass V-Ballidu	1471.00
	08/03/2019	WATER CORPORATION	Water rates for Standpipe at Davies road Koorda-Buntine	44.36
	11/03/2019	WATER CORPORATION	Water rates for standpipe at Calingiri Wongan Hills Road	44.36
	11/03/2019	WATER CORPORATION	Water rates & consumption for Standpipe at Kondut East Road Koorda-Buntine	54.50
	11/03/2019	WATER CORPORATION	Water rates for Standpipe at Calingiri Wongan Hills Rd Grass V Ballidu	44.36
	11/03/2019	WATER CORPORATION	Water rates for Standpipe at Craig Road Grass V Ballidu	44.36
	11/03/2019	WATER CORPORATION	Water rates & consumption for Standpipe at Kondut West Road Grass V Ballidu	46.89
	11/03/2019	WATER CORPORATION	Water rates & consumption for Standpipe at Podmore Rd Koorda Buntine	59.56
	01/03/2019	WATER CORPORATION	Water rates & consumption for Wongan Hills Aerodrome	228.13
	11/03/2019	WATER CORPORATION	Water consumption for Kondut Hall	53.21
21334	15/03/2019	SHIRE OF WONGAN-BALLIDU	Discovery Golden Horizons 18/19 T0065	-1500.00
21335	15/03/2019	SYNERGY		-2699.45
	06/03/2019	SYNERGY	Electricity Consumption for 8 King Street Cadoux	115.25
	11/03/2019	SYNERGY	Electricity Consumption for 53 Quinlan Street Wongan Hills	1120.55
	11/03/2019	SYNERGY	Electricity Consumption for Quinlan Street Gardens	65.05
	11/03/2019	SYNERGY	Electricity Consumption for 7 Commercial Road Wongan Hills	286.45
	07/03/2019	SYNERGY	Electricity Consumption for Alpha Toilets, Ballidu	205.90
	06/03/2019	SYNERGY	Electricity Consumption for 33 King Street Cadoux	124.15
	12/03/2019	SYNERGY	Electricity Consumption for 61 Fairbank Street, Ballidu	146.45
	11/03/2019	SYNERGY	Electricity Consumption for CRC	112.70
	07/03/2019	SYNERGY	Electricity Consumption for 151 Ninan Street Wongan Hills	70.15
	11/03/2019	SYNERGY	Electricity consumption at Shire administration	452.80
21336	15/03/2019	RAC		-540.35
	30/11/2018	RAC	RAC assist for various vehicles	302.00
	01/03/2019	RAC	RAC Assist for various vehicles	238.35
21337	22/03/2019	SYNERGY		-6918.55
	11/03/2019	SYNERGY	Electricity consumption for Wongan Hills Museum	231.45
	11/03/2019	SYNERGY	Electricity consumption for 2 Elphin Crescent Wongan Hills (Telecentre)	139.00
	11/03/2019	SYNERGY	Electricity consumption for 27A Quinlan St Wongan Hills	2.70
	11/03/2019	SYNERGY	Electricity consumption for Fenton Place, Wongan Hills	135.25
	11/03/2019	SYNERGY	Electricity consumption for 27D Quinlan St Wongan Hills	66.35
	11/03/2019	SYNERGY	Electricity consumption for Wongan Hills Civic Centre	393.95
	07/03/2019	SYNERGY	Electricity consumption for Wongan Hills Aerodrome	153.90
	08/03/2019	SYNERGY	Electricity consumption for 2A Patterson St Wongan Hills	68.35
	19/03/2019	SYNERGY	Electricity consumption for Wongan Hills Swimming Pool Complex	1615.70
	07/03/2019	SYNERGY	Electricity consumption for 11 Wandoo Crescent Wongan Hills	92.15
	07/03/2019	SYNERGY	Electricity consumption for 30 Wandoo Crescent Wongan Hills	576.70
	07/03/2019	SYNERGY	Electricity consumption for Shire Depot Office	415.85
	13/03/2019	SYNERGY	Electricity consumption for CRC Building	757.00
	14/03/2019	SYNERGY	Electricity consumption for Wongan Hills Recreation Complex	1649.95
	11/03/2019	SYNERGY	Electricity consumption for Lot 139 Coomer St Wongan Hills	620.25
21338	22/03/2019	WONGAN HILLS GOLF CLUB INC.	Clean up yards of 30 Wilson Street, 9 Ganzer Street & 12 Hewett Road	-850.00
21339	29/03/2019	TELSTRA CORPORATION LIMITED	Harvest Ban Line February 2019	-270.14

**LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST MARCH 2019 TO 31ST MARCH 2019**

21340	29/03/2019	SYNERGY	Electricity consumption for the Wongan Hills Medical Centre	-170.25
Direct Debit	12/03/2019	SHIRE OF WONGAN-BALLIDU	Payroll deductions	1310.00
DD9259.2	12/03/2019	WALGS SUPERANNUATION PLAN	Payroll deductions	-185.25
DD9268.1	12/03/2019	WALGS SUPERANNUATION PLAN	Payroll deductions	-7219.44
DD9268.2	12/03/2019	AUSTRALIAN SUPER	Payroll deductions	-715.39
DD9268.3	12/03/2019	BT SUPER FOR LIFE	Payroll deductions	-222.81
DD9268.4	12/03/2019	CBUS SUPER	Payroll deductions	-364.68
DD9268.5	12/03/2019	ASGARD SUPERANNUATION	Superannuation contributions	-189.88
DD9268.6	12/03/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-543.75
DD9268.7	12/03/2019	PRIME SUPER	Superannuation contributions	-919.71
DD9268.8	12/03/2019	REST SUPERANNUATION	Superannuation contributions	-60.19
DD9268.9	12/03/2019	AMP SUPERANNUATION LTD.	Superannuation contributions	-265.89
Direct Debit	26/03/2019	SHIRE OF WONGAN-BALLIDU	Payroll deductions	1310.00
DD9289.1	26/03/2019	WALGS SUPERANNUATION PLAN	Payroll deductions	-7368.02
DD9289.2	26/03/2019	AUSTRALIAN SUPER	Payroll deductions	-718.34
DD9289.3	26/03/2019	BT SUPER FOR LIFE	Payroll deductions	-222.81
DD9289.4	26/03/2019	CBUS SUPER	Payroll deductions	-367.05
DD9289.5	26/03/2019	ASGARD SUPERANNUATION	Superannuation contributions	-183.71
DD9289.6	26/03/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-543.75
DD9289.7	26/03/2019	PRIME SUPER	Superannuation contributions	-922.30
DD9289.8	26/03/2019	REST SUPERANNUATION	Superannuation contributions	-54.43
DD9289.9	26/03/2019	AMP SUPERANNUATION LTD.	Superannuation contributions	-235.54
DD9268.10	12/03/2019	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-209.87
DD9268.11	12/03/2019	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-85.42
DD9268.12	12/03/2019	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-172.50
DD9289.10	26/03/2019	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-210.98
DD9289.11	26/03/2019	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-95.93
DD9289.12	26/03/2019	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-148.48

Municipal	553665.06
Trust	-89907.75
<b>TOTAL</b>	<b>643572.81</b>
Fully Recoverable	43721.81
Partially Recoverable	

## 9.2.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	10 April 2019
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

### PURPOSE OF REPORT:

That the following statements and reports for the month ended March 2019 be received:

### BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

### Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

### COMMENT:

Refer to attachment.

## **POLICY REQUIREMENTS:**

Council Policy 4.8 - Monthly Financial Reporting Requirements

## **LEGISLATIVE REQUIREMENTS:**

- Local Government Act 1995
- Local Government (Financial Management) Regulations 1996

## **STRATEGIC IMPLICATIONS:**

There are no Strategic Implications relating to this item.

## **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with the proposals.
- **Economic**  
There are no known environmental implications associated with the proposals.
- **Social**  
There are no known environmental implications associated with the proposals.

## **FINANCIAL IMPLICATIONS:**

The financial reports for the period ending March 2019 are attached to the Council agenda.

## **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

## **MOTION:**

**Moved Cr Stephenson / Seconded Cr Ganzer**

**That the following Statements and reports for the month ended March 2019 be received:**

- **Monthly Statements as follows;**
  - a. **Statement of Financial Activity (by Nature and Type)** FM Regs 34
  - b. **Statement of Operating Activities by Programme/Activity (Summary)** FM Regs 34
  - c. **Statement of Net Current Assets (NCA)** FM Regs 34
  - d. **Rate setting statement** Discretionary
  - e. **Disposal of Assets** Discretionary
  - f. **Rates Outstanding Report** Discretionary
  - g. **Debtors Outstanding Report** Discretionary
  - h. **Bank Reconciliation Report** Discretionary
  - i. **Investment Report** Discretionary
  - j. **Reserve Account Balances Report** Discretionary
  - k. **Loans Schedule** Discretionary

**CARRIED: 6/0  
RESOLUTION: 040419**

**SHIRE OF WONGAN-BALLIDU  
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 MARCH 2019**

	Approved Budget 2018- 2019	Current Budget 2018-2019	YTD Budget	YTD Actual	Page	Variance Over or Under	10%
<b><u>INCOME</u></b>							
Rates	(2,875,483)	(2,875,483)	(2,874,859)	(2,554,960)		11.1%	+
Grants Operating, Subsidies & Contributions	(1,709,675)	(1,709,675)	(1,247,868)	(1,235,424)		1.0%	P
Non Operating Grants, Subsidies & Contributio	(1,191,824)	(1,191,824)	(741,328)	(623,672)		15.9%	+
Fees & Charges & Service Charges	(521,414)	(537,777)	(457,877)	(422,524)		7.7%	P
Other Revenue	(117,848)	(117,848)	(88,634)	(125,707)		(41.8%)	O
Interest	(82,263)	(82,263)	(65,266)	(86,704)		(32.8%)	O
Profit on sale of Assets	(3,328)	(3,328)	(2,493)	(10,333)		0.0%	P
<b>a: TOTAL INCOME</b>	<b>(6,501,835)</b>	<b>(6,518,198)</b>	<b>(5,478,325)</b>	<b>(5,059,323)</b>			
<b><u>OPERATING EXPENSES</u></b>							
Employee Costs	2,175,723	2,182,723	1,587,739	1,523,155		(4.1%)	P
Materials & Contracts	1,361,584	1,421,984	927,803	709,210		(23.6%)	+
Utilities (Gas, Electricity) etc.	374,962	374,962	295,138	223,617		(24.2%)	+
Interest	24,260	24,260	11,479	11,137	11	(3.0%)	P
Insurance	239,954	239,954	225,236	255,640		13.5%	O
Other General	251,297	251,297	215,873	194,377		(10.0%)	P
Loss on Asset Disposals	179,840	179,840	134,884	15,082		(88.8%)	+
Depreciation	1,569,779	1,569,779	1,177,317	1,766,008		50.0%	O
<b>b: TOTAL OPERATING EXPENSES</b>	<b>6,177,399</b>	<b>6,244,799</b>	<b>4,575,469</b>	<b>4,698,226</b>			
<b>c: NET OPERATING (SURPLUS) / DEFICIT</b>	<b>(324,436)</b>	<b>(273,399)</b>	<b>(902,857)</b>	<b>(361,098)</b>			
<b><u>CAPITAL EXPENSES</u></b>							
Land & Buildings	1,881,195	1,879,695	835,858	274,711		(67.1%)	+
Furniture & Equipment	24,000	147,000	73,500	1,152			P
Motor Vehicles	150,000	182,407	182,407	182,402		(0.0%)	P
Plant	688,600	691,950	283,200	181,414		(35.9%)	+
Infrastructure Other	628,450	660,994	492,051	598,561		21.6%	O
Infrastructure Roads	1,602,464	1,602,464	1,185,118	1,084,362		(8.5%)	P
<b>d: TOTAL CAPITAL</b>	<b>4,974,709</b>	<b>5,164,510</b>	<b>3,052,134</b>	<b>2,322,601</b>			
<b>e: TOTAL OPERATING &amp; CAPITAL</b>	<b>4,650,273</b>	<b>4,891,111</b>	<b>2,149,278</b>	<b>1,961,504</b>			
<b><u>ADJUST - NON CASH ITEMS</u></b>							
Depreciation	(1,569,779)	(1,569,779)	(1,177,317)	(1,766,008)			
Profit on sale of assets	3,328	3,328	2,493	10,333	6		
Loss on sale of assets	(179,840)	(179,840)	(134,884)	(15,082)	6		
<b><u>FINANCING ACTIVITIES</u></b>							
Proceeds from Sale of Assets	(191,800)	(264,007)	(156,063)	(123,555)	6		
Transfer from reserves	(835,285)	(843,835)		(150,000)	10		
Transfer to reserves	148,119	419,431		16,364	10		
Interest paid to reserves	32,500	32,500	24,483	33,125	10		
Net Movement in LSL Reserve			-	(1,173)			
LSL Provision in reserves			-				
Loan proceeds	-	-		-			
Loan principal repayment	80,481	80,481	80,481	160,827	11		
Loan to SSL Parties	-	-		-			
SSL Principal Reimbursements	(80,481)	(80,481)	(80,481)	(160,827)	11		
Less (Surplus)/deficit B/Fwd	(2,081,517)	(2,488,910)	(2,081,517)	(2,488,916)	5		
<b>ADJUSTED CLOSING (SURPLUS) / DEFICIT</b>	<b>(24,000)</b>	<b>-</b>	<b>(1,373,528)</b>	<b>(2,523,409)</b>			
** This sheet illustrates the variance analysis. For variance explanation refer to applicable note.			<b>Key</b>	Within budget tolerance of 10%		P	
				Over budget tolerance of 10%		O	
				Under budget tolerance of 10%		+	

**Shire of Wongan-Ballidu**  
**Variance Report 31 March 2019**

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
Operating Income				
T	319,899	Timing	Rates	The variance to budget is due to 2018/19 Rates being pre-paid before 30.6.18. These funds have been required to be recognised as income in 2017/18 year. This may be offset with prepaid rates at the end of June 2019.
P	12,444	Within Threshold	Grants Operating, Subsidies & Contributions	Within Council variance reporting threshold.
T	117,656	Timing	Non Operating Grants, Subsidies & Contributions	Regional road grant and Roads to Recovery funding higher is \$94k than YTD budget with funds being received earlier than budgeted. Blackspot funding and Co-location grants are \$216k under YTD budget due to timing.
P	35,353	Within Threshold	Fees & Charges & Service Charges	Within Council variance reporting threshold.
O	(37,073)	Permanent	Other Revenue	The Shire has received re-imbursements that were not budgeted for or planned for this financial year. (eg insurance and workers compensation). This type of income is offset by expenditure. Diesel Fuel Rebate is \$14k higher than budget which is additional income for the year.
O	(21,438)	Permanent	Interest	Interest earnings and late payment interest are higher than YTD budget. This will result in additional income for the year.
P	(7,840)	Within Threshold	Profit on sale of Assets	Within Council variance reporting threshold.
Operating Expenditure				
P	(64,584)	Within Threshold	Employee Costs	Within Council variance reporting threshold.
T	(218,593)	Timing	Materials & Contracts	Materials and Contracts within Other Property and Services is \$189k lower than budget due to over recovery of Plant. Community amenities is \$49k lower than budget, in the main due to lower cemetery, toilet and refuse collection expenses. Staff will review recoveries and the other expenses may even out over before the end of the financial year.
T	(71,521)	Timing	Utilities (Gas, Electricity) etc.	Many of the monthly budgets are 1/12 of the annual budget and the majority of the utility accounts are paid on 2 monthly basis. In addition, with regard to Electricity, some of the Shire's major electricity using buildings now have solar systems installed resulting in a lower than budgeted expenditure. This will be monitored during the year as any savings in electricity charges will be transferred to reserve to fund the repayment of the systems.
P	(342)	Within Threshold	Interest	Within Council variance reporting threshold.
O	30,404	Within Threshold	Insurance	Insurance works on Plant is \$37k higher than YTD budget, this is offset by higher other revenue.
P	(21,496)	Within Threshold	Other General	Within Council variance reporting threshold.
T	(119,802)	Timing	Loss on Asset Disposals	The replacement of plant and equipment has commenced, this variance is considered a timing issue as the majority of plant will be replaced later in the financial year.
O	588,691	Permanent	Depreciation	Depreciation is higher than budget due to an increase of value of Road Infrastructure in the 2017/18 Roads Revaluation. At time of preparing the budget road infrastructure was valued lower than current value. As this is a non-cash item it has no impact to the Municipal Surplus.
Capital				
T	(561,147)	Timing	Land & Buildings	The Buildings Capital Program budgets are spread evenly over each month of the year, works will commence in an orderly manner during the financial year.
P	(72,348)	Within Threshold	Furniture & Equipment	Within Council variance reporting threshold.
P	(5)	Within Threshold	Motor Vehicles	Within Council variance reporting threshold.
T	(101,786)	Timing	Plant	The Plant replacement program for this financial year has commenced. This variance is relates to timing.
O	106,510	Timing	Infrastructure Other	The Mocardy Dam Pipeline project is the main cause of the YTD variance, with expenditure higher than YTD budget. This is due to budget expenditure timing in the General Ledger.
P	(100,756)	Within Threshold	Infrastructure Roads	Within Council variance reporting threshold.



**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 MARCH 2019**

	Approved Budget	Current Budget	YTD Actual
<b>INCOME</b>			
General Purpose Funding	(3,880,483)	(3,880,483)	(3,393,349)
Governance	(53,400)	(53,400)	(23,664)
Law, Order & Public Safety	(35,500)	(35,500)	(23,766)
Health	(32,100)	(32,100)	(1,983)
Education & Welfare	(18,498)	(18,498)	(10,699)
Housing	(80,787)	(80,787)	(49,404)
Community Amenities	(202,040)	(202,040)	(196,915)
Recreation & Culture	(592,813)	(592,813)	(41,674)
Transport	(1,283,680)	(1,283,680)	(991,973)
Economic Services	(42,950)	(59,313)	(34,675)
Other Property & Services	(279,584)	(279,584)	(291,221)
<b>a: TOTAL INCOME</b>	<b>(6,501,835)</b>	<b>(6,518,198)</b>	<b>(5,059,323)</b>
<b>OPERATING EXPENSES</b>			
General Purpose Funding	118,466	118,466	69,809
Governance	251,200	262,600	271,178
Law, Order & Public Safety	150,930	150,930	101,867
Health	155,804	155,804	88,690
Education & Welfare	218,055	218,055	113,873
Housing	200,532	200,532	109,480
Community Amenities	468,989	468,989	281,850
Recreation & Culture	1,573,368	1,622,368	1,115,345
Transport	2,010,485	2,010,486	1,916,195
Economic Services	203,639	203,639	115,531
Other Property & Services	825,931	832,931	514,409
<b>b: TOTAL OPERATING EXPENSES</b>	<b>6,177,399</b>	<b>6,244,799</b>	<b>4,698,226</b>
<b>c: NET OPERATING (SURPLUS)/DEFICIT</b>	<b>(324,436)</b>	<b>(273,399)</b>	<b>(361,098)</b>
<b>CAPITAL EXPENSES</b>			
General Purpose Funding	-	-	-
Governance	20,126	20,126	16,268
Law, Order & Public Safety	24,000	147,000	-
Health	3,000	41,000	41,650
Education & Welfare	4,650	4,650	4,227
Housing	41,032	41,032	10,844
Community Amenities	653,088	685,632	578,005
Recreation & Culture	1,727,187	1,732,287	246,342
Transport	2,447,526	2,438,683	1,424,565
Economic Services	-	-	-
Other Property & Services	54,100	54,100	700
<b>d: TOTAL CAPITAL EXPENSES</b>	<b>4,974,709</b>	<b>5,164,510</b>	<b>2,322,601</b>
<b>e: TOTAL OPERATING &amp; CAPITAL</b>	<b>4,650,273</b>	<b>4,891,111</b>	<b>1,961,504</b>

**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF NET CURRENT ASSETS AS AT 31 MARCH 2019**

**NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT).**

	2017-2018	Original Budget	2018-2019
SURPLUS / (DEFICIT)	<u>2,488,916</u>	<u>24,000</u>	<u>2,523,409</u>
<b>COMPRISES</b>			
Cash (including reserves)	4,506,432	2,107,654	4,382,357
Current rates	136,319	169,115	179,058
Sundry debtors	319,907	64,022	309,267
Tax receivables	72,120	47,220	48,557
Other debtors	8,802	-	11,364
A: SSL debtors (are excluded see D: adj)	(10,423)	77,231	(171,250)
Inventories	11,856	13,887	(2,379)
<b>Less:</b>			
Reserves	(2,235,359)	(1,529,267)	(2,134,848)
Sundry creditors	748	(377,327)	-
Accrued interest	(6,083)	(15,000)	(0)
ESL Levy Owed	(35,538)	-	(10,323)
PAYG/GST Due To ATO	(67,794)	(77,237)	(123,243)
B: Other - (are excluded see D: adj)			
LSL Cash backed Reserve	79,379	80,559	80,552
Tax liabilities	60,418	-	119,358
Other - Asset Additions and Disposals	-	-	7,087
C: Loan liability (are excluded see D: adj)	(80,481)	(77,231)	80,346
Current employee benefits provisions	(362,291)	(459,626)	(343,397)
D: Adjustments (see above A to C)	90,904	-	90,904
	-	-	-
Surplus / (Deficit) Variance	<u>2,488,916</u>	<u>24,000</u>	<u>2,523,409</u>

**NOTE 1B: CLOSING FUNDS alternate format to Note 1 above**

	2017-2018	Original Budget	2018-2019
<b>Current assets</b>			
Cash & cash equivalents	4,506,431	2,107,654	4,382,357
Sundry debtors	526,725	357,588	376,995
Inventories	11,856	13,887	(2,379)
<b>Total current assets</b>	<u>5,045,012</u>	<u>2,479,129</u>	<u>4,756,973</u>
<b>Current liabilities</b>			
Creditors and accounts payable	(48,248)	(389,005)	(14,209)
Current loan liability	(80,481)	(77,231)	80,346
Provisions	(362,291)	(459,626)	(343,397)
<b>Total current liability</b>	<u>(491,020)</u>	<u>(925,862)</u>	<u>(277,260)</u>
<b>Net current assets</b>	4,553,992	1,553,267	4,479,713
Less: restricted reserves	(2,235,359)	(1,529,267)	(2,134,848)
Less: SSL principal repayments	10,423	77,231	171,250
Add back: Current loan liability	80,481	(77,231)	(80,346)
Add back: LSL Cash backed Reserve	79,379	-	80,552
Other - Trust	-	-	7,087
Surplus / (Deficit) Variance	<u>2,488,916</u>	<u>24,000</u>	<u>2,523,409</u>

**SHIRE OF WONGAN-BALLIDU**  
**RATE SETTING STATEMENT AS AT 31 MARCH 2019**

	2018-2019 Approved Budget	2018-2019 Current Budget	2018-2019 Actual
<b>OPERATING INCOME</b>			
General Purpose Funding	(1,005,000)	(1,005,000)	(838,390)
Governance	(53,400)	(53,400)	(23,664)
Law, Order & Public Safety	(35,500)	(35,500)	(23,766)
Health	(32,100)	(32,100)	(1,983)
Education & Welfare	(18,498)	(18,498)	(10,699)
Housing	(80,787)	(80,787)	(49,404)
Community Amenities	(202,040)	(202,040)	(196,915)
Recreation & Culture	(592,812)	(592,812)	(41,674)
Transport	(1,283,680)	(1,283,680)	(991,973)
Economic Services	(42,950)	(59,313)	(34,675)
Other Property & Services	(279,584)	(279,584)	(291,221)
<b>A</b>	<b>(3,626,351)</b>	<b>(3,642,714)</b>	<b>(2,504,364)</b>
<b>OPERATING EXPENSES</b>			
General Purpose Funding	118,466	118,466	69,809
Governance	251,200	262,600	271,178
Law, Order & Public Safety	150,930	150,930	101,867
Health	155,804	155,804	88,690
Education & Welfare	218,055	218,055	113,873
Housing	200,532	200,532	109,480
Community Amenities	468,989	468,989	281,850
Recreation & Culture	1,573,368	1,622,368	1,115,345
Transport	2,010,485	2,010,486	1,916,195
Economic Services	203,639	203,639	115,531
Other Property & Services	825,931	832,931	514,409
<b>B</b>	<b>6,177,399</b>	<b>6,244,799</b>	<b>4,698,226</b>
<b>C= A and B</b>	<b>2,551,048</b>	<b>2,602,085</b>	<b>2,193,862</b>
<b>ADJUST FOR CASH BUDGET REQUIREMENTS</b>			
<b>Non-Cash Expenditure and Income</b>			
Depreciation on Assets	(1,569,779)	(1,569,779)	(1,766,008)
Profit/(Loss) on Asset Sales	(176,512)	(176,512)	(4,749)
<b>Capital Expenditure &amp; Income</b>			
Purchase of land & buildings	1,881,195	1,879,695	274,711
Purchase of furniture & equipment	24,000	147,000	1,152
Purchase of motor vehicles	150,000	182,407	182,402
Purchase of plant & machinery	688,600	691,950	181,414
Purchase of other infrastructure	628,450	660,994	598,561
Purchase of roads infrastructure	1,602,464	1,602,464	1,084,362
Proceeds from sale of assets	(191,800)	(264,007)	(123,555)
<b>Financing Activities</b>			
Repayment of Loan Principal	80,481	80,481	160,827
Loan proceeds / refinancing CL to NCL adj	-	-	-
Loans paid to SSL parties	-	-	-
Self Supporting Loan Income	(80,481)	(80,481)	(160,827)
<b>Reserve Movements</b>			
Transfers to Reserves	148,119	419,431	16,364
Interest paid to Reserves	32,500	32,500	33,125
Transfer from Reserves	(835,285)	(843,835)	(150,000)
Net Movement in LSL Reserve	-	-	(1,173)
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(2,081,517)	(2,488,910)	(2,488,916)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	<b>(2,523,409)</b>
<b>AMOUNT REQUIRED TO BE RAISED FROM RATES</b>	<b>2,851,483</b>	<b>2,875,483</b>	<b>2,554,960</b>
<b>TOTAL RATES RAISED</b>	<b>2,875,483</b>	<b>2,875,483</b>	<b>2,554,960</b>
(Surplus) / Deficit Variance	(24,000)	-	-

**SHIRE OF WONGAN-BALLIDU  
ANALYSIS OF DISPOSED ASSETS AS AT 31 MARCH 2019**

Asset No	Budget Net Book Value	Original Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
<b>By Class</b>						
<b>Motor Vehicles</b>						
MWS Vehicle 1441	36,948	(28,000)	8,948	36,605	(36,000)	605
Mechanic Vehicle 1409	22,492	(15,000)	7,492	21,045	(19,100)	1,945
Grader Utility 1444	11,702	(12,000)	(298)	10,953	(12,000)	(1,047)
Doctors Vehicle 1498				28,964	(21,000)	7,964
<b>Plant &amp; Equipment</b>						
Grader 1432	209,059	(105,000)	104,059	-	-	-
Parks Tractor 1406	21,970	(25,000)	(3,030)	20,714	(30,000)	(9,286)
Rollers 1413	59,192	(4,800)	54,392	-	-	-
Skid Steer 1455	6,949	(2,000)	4,949	6,690	(3,636)	3,053
Husqvarna Ride on Mower 1482				3,333	(1,818)	1,515
<b>TOTAL</b>	<b>368,312</b>	<b>(191,800)</b>	<b>176,512</b>	<b>128,304</b>	<b>(123,555)</b>	<b>4,749</b>
<b>By Program</b>						
<b>Health</b>						
Toyota Prius Sedan 1498	-	-	-	28,964	(21,000)	7,964
<b>Transport</b>						
MWS Vehicle 1441	36,948	(28,000)	8,948	36,605	(36,000)	605
Mechanic Vehicle 1409	22,492	(15,000)	7,492	21,045	(19,100)	1,945
Grader Utility 1444	11,702	(12,000)	(298)	10,953	(12,000)	(1,047)
Grader 1432	209,059	(105,000)	104,059	-	-	-
Parks Tractor 1406	21,970	(25,000)	(3,030)	20,714	(30,000)	(9,286)
Rollers 1413	59,192	(4,800)	54,392	-	-	-
Skid Steer 1455	6,949	(2,000)	4,949	6,690	(3,636)	3,053
Husqvarna Ride on Mower 1482	-	-	-	3,333	(1,818)	1,515
<b>TOTAL</b>	<b>368,312</b>	<b>(191,800)</b>	<b>176,512</b>	<b>128,304</b>	<b>(123,555)</b>	<b>4,749</b>
<b>Motor Vehicle and Plant &amp; Equipment Change Over</b>						
	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
<b>Motor Vehicles</b>						
MWS Vehicle	49,000	(28,000)	21,000	53,225	(36,000)	17,225
Mechanic Vehicle	69,000	(15,000)	54,000	66,290	(19,100)	47,190
Grader Utility	26,407	(12,000)	14,407	23,689	(12,000)	11,689
Doctors Vehicle	38,000	(15,000)	23,000	39,198	(21,000)	18,198
<b>Plant &amp; Equipment</b>						
Bushfire Truck	15,000	-	15,000	-	-	-
Grader	390,000	(105,000)	285,000	-	-	-
Parks Tractor	68,750	(25,000)	43,750	62,500	(30,000)	32,500
Rollers	80,000	(4,800)	75,200	-	-	-
Skid Steer	113,600	(2,000)	111,600	112,279	(3,636)	108,643
Husqvarna Ride on Mower	6,600	(1,800)	4,800	6,635	(1,818)	4,816
Forklift	3,000	-	3,000	-	-	-
<b>TOTAL</b>	<b>859,357</b>	<b>(208,600)</b>	<b>647,757</b>	<b>363,815</b>	<b>(123,555)</b>	<b>240,261</b>

SHIRE OF WONGAN - BALLIDU																
ANALYSIS OF RESERVE ACCOUNTS AS AT 31 MARCH 2019																
ADOPTED FULL YEAR'S BUDGET								CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 31 MARCH 2019				
Reserve Description	GL Acct.	Budget Opening Balance	Actual Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance	
Centenary Celebrations Reserve	01925	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Community Resource Centre Reserve	01989	(13,068)	(13,098)	(195)	-	-	(13,293)	(195)	-	-	(13,293)	(194)	-	-	(13,291)	
Depot Improvement Reserve	01940	(6,245)	(6,259)	(93)	-	-	(6,352)	(93)	-	-	(6,352)	(4,055)	-	-	(10,314)	
Historical Publications Reserve	01965	(6,835)	(6,850)	(102)	-	-	(6,952)	(102)	-	-	(6,952)	(101)	-	-	(6,952)	
Housing Reserve	01955	(1,790)	(1,794)	(27)	-	-	(1,821)	(27)	-	-	(1,821)	(27)	-	-	(1,821)	
LSL Reserve	01935	(79,201)	(79,379)	(1,180)	-	-	(80,559)	(1,180)	-	-	(80,559)	(1,173)	-	-	(80,552)	
Medical Facilities & R4R Special Projects Reserve	01975	(284,250)	(284,986)	(4,236)	-	-	(289,222)	(4,236)	-	-	(289,222)	(4,211)	-	-	(289,197)	
Patterson Street JV Housing Reserve	01988	(32,803)	(32,884)	(489)	-	(5,000)	(38,373)	(489)	-	(5,000)	(38,373)	(486)	-	-	(33,370)	
Plant Reserve	01945	(708,919)	(710,580)	(10,563)	100,000	(70,000)	(691,143)	(10,563)	108,550	(70,000)	(682,593)	(6,536)	-	-	(717,117)	
Quinlan Street JV Housing Reserve	01987	(33,338)	(33,421)	(497)	-	(5,000)	(38,918)	(497)	-	(5,000)	(38,918)	(494)	-	-	(33,915)	
Stickland JV Housing Reserve	01986	(41,663)	(41,765)	(621)	-	(5,000)	(47,386)	(621)	-	(5,000)	(47,386)	(617)	-	-	(42,382)	
Swimming Pool Reserve	01970	(134,388)	(134,690)	(2,002)	24,000	-	(112,692)	(2,002)	24,000	-	(112,692)	(1,990)	-	-	(136,680)	
Waste Management Reserve	01920	(33,771)	(33,855)	(503)	-	(5,000)	(39,358)	(503)	-	(5,000)	(39,358)	(500)	-	-	(34,355)	
Sporting Co-Location Reserve	01990	(807,662)	(855,798)	(11,992)	711,285	(58,119)	(214,624)	(11,992)	711,285	(329,431)	(485,936)	(12,741)	150,000	(16,364)	(734,902)	
<b>TOTALS</b>		<b>(2,183,933)</b>	<b>(2,235,359)</b>	<b>(32,500)</b>	<b>835,285</b>	<b>(148,119)</b>	<b>(1,580,693)</b>	<b>(32,500)</b>	<b>843,835</b>	<b>(419,431)</b>	<b>(1,843,455)</b>	<b>(33,125)</b>	<b>150,000</b>	<b>(16,364)</b>	<b>(2,134,848)</b>	

**SHIRE OF WONGAN - BALLIDU  
REPORT ON BORROWINGS AS AT 31 MARCH 2019**

**Existing Loans** \* Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Principal Paid in Mar 19	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2018	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Mar 19
142	Housing Construction	WB Community Association*	Mar-2020	400,000	-	-	(2,996)	76,379	-	(37,054)	39,325
147	Aged Persons	Ninan House*	Jul-2022	100,000	-	-	(1,517)	41,215	-	(8,102)	33,113
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000	-	-	(894)	22,015	-	(10,756)	11,259
151A	Aged Persons	Ninan House*	Oct-2032	300,000	-	-	(3,894)	292,400	-	(7,739)	284,661
151B	Aged Persons	Ninan House*	Nov-2032	100,000	-	-	(1,837)	97,177	-	(97,177)	0
<b>TOTAL EXISTING LOANS</b>				<b>1,015,000</b>	<b>-</b>	<b>-</b>	<b>(11,137)</b>	<b>529,186</b>	<b>-</b>	<b>(160,827)</b>	<b>368,359</b>

Shire Loan Summary  
Self Supporting Loan Summary

<b>1,015,000</b>	<b>-</b>	<b>-</b>	<b>(11,137)</b>	<b>529,186</b>	<b>-</b>	<b>(160,827)</b>	<b>368,359</b>
<b>1,015,000</b>	<b>-</b>	<b>-</b>	<b>(11,137)</b>	<b>529,186</b>	<b>-</b>	<b>(160,827)</b>	<b>368,359</b>

	Loan Balance @ 30 June 2018	SSL	Shire	Total
Current loan liability	(80,481)	80,346	-	80,346
Non current liability	(448,705)	(448,705)	-	(448,705)
<b>Total Loan Liability</b>	<b>(529,186)</b>	<b>(368,359)</b>	<b>-</b>	<b>(368,359)</b>

Shire of Wongan-Ballidu Approved Budget Amendments As At 31 March 2019								
Account Description	GL Account	OCM	Original		Non- Cash Adjustment	Increase in Funds	Decrease In Funds	Running total
			Adopted Budget	Amended Budget				
Adopted Opening Budget (Surplus)/Deficit								(24,000)
Actual Audited Surplus		Mar-19	(2,081,517)	(2,488,916)		(407,399)	0	(431,399)
Sale of Sheep Yards	13701	Mar-19	0	(16,363)		(16,363)	0	(447,762)
FINANCE & ADMIN OPERATING EXPS	04200	Mar-19	962,842	974,242		0	11,400	(436,362)
Burakin Hall Building Mtce	11010	Mar-19	1,415	53,915		0	52,500	(383,862)
Parks & Gardens Op Expenses	11402	Mar-19	108,513	105,013		3,500	0	(387,362)
CRC Salaries & Wages	40010	Mar-19	192,745	199,745		0	7,000	(380,362)
Mobile CCTV (F&E) - CAPEX	10842	Mar-19	24,000	147,000		0	123,000	(257,362)
Burakin Hall (Buildings) - CAPEX	11022	Mar-19	52,500	0		52,500	0	(309,862)
Gang Mower (P&E) - CAPEX	11470	Mar-19	0	6,600		0	6,600	(303,262)
Mocardy Dam (Infras Other)- CAPEX	11477	Mar-19	593,888	626,432		0	32,544	(270,718)
Radio & Television Tower (Buildings) - CAPEX	11610	Mar-19	0	51,000		0	51,000	(219,718)
Forklift-CAPEX	12045	Mar-19	0	3,000		0	3,000	(216,718)
Parks Tractor -CAPEX	12603	Mar-19	75,000	68,750		6,250	0	(222,968)
Grader Utility (Motor Vehicles) - CAPEX	14418	Mar-19	32,000	26,407		5,593	0	(228,561)
Plant Reserve	01945	Mar-19	19,437	27,987		0	(8,550)	(237,111)
Sporting Co-Location Reserve	01990	Mar-19	641,174	369,862		0	271,312	34,201
		Nov-18,						
Proceeds on Sale		Mar-19	(191,800)	(264,007)		(72,207)	0	(38,006)
Rounding			0	0			6	(38,000)
Doctors Vehicle (MV)- CAPEX	7630	Nov-18	0	38,000			38,000	(0)
						0	(428,126)	587,842

**SHIRE OF WONGAN-BALLIDU**  
**BANK RECONCILIATIONS FOR 31 March 2019**

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
<b>Opening Balance</b>	4,700,455.95	2,359,187.75	56,317.97	2,284,100.23	850.00
<b>Add:</b> Receipts	388,074.40	291,705.83	95,621.00	747.57	
Investment - Transfers In/(Out)	-	150,000.00		(150,000.00)	
<b>Less:</b> Payments - EFT & Cheques	(643,572.81)	(553,665.06)	(89,907.75)		
Payments - Bank Fees	(654.45)	(654.45)			
Investment - Transfers In/Out	85.00	85.00			
<b>Balance as per General Ledger</b>	<b>4,444,388.09</b>	<b>2,246,659.07</b>	<b>62,031.22</b>	<b>2,134,847.80</b>	<b>850.00</b>
<b>Balance as per Bank Statements</b>	270,960.22	200,009.82	54,486.42	16,463.98	
<b>Balance as per Bank Deposit Certificates</b>	3,992,048.30	1,724,406.41		2,267,641.89	
<b>Balance as per Holder Certificates</b>	352,100.18	351,250.18			850.00
<b>Add:</b> Outstanding Deposits	1,648.17	132.80	767.80	747.57	
Adjustments - Bank Transfers	-	(7,312.00)	7,312.00		
<b>Less:</b> Unpresented Payments	(21,280.19)	(21,280.19)			
Adjustments & Transfers	(151,088.59)	(547.95)	(535.00)	(150,005.64)	
<b>Balance as per Cash Book</b>	<b>4,444,388.09</b>	<b>2,246,659.07</b>	<b>62,031.22</b>	<b>2,134,847.80</b>	<b>850.00</b>
Figure should equal same as Creditor Payment List	\$ -	\$ -	\$ -	\$ -	\$ -



**SHIRE OF WONGAN - BALLIDU**  
**INVESTMENT REPORT FOR 31 MARCH 2019**

**MUNICIPAL INVESTMENTS**

**Matured Municipal Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest/Transfers	Closing Balance	BANK TO INVESTMENT
<b>Total of matured municipal investments</b>								<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

**Current Municipal Investments**

Invest No.	Name	Maturity	Particulars	From	To	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised	
9770-46811	Muni Term Deposit			10/12/2018	9/06/2019	2.20%	\$ 206,591.56	\$ -	\$ 1,133.14	\$ 207,724.70	\$ 1,133.14	
978974433	Muni Term Deposit			2/01/2019	2/04/2019	2.20%	\$ 500,000.00	\$ -	\$ 5,560.57	\$ 505,560.57	\$ 5,560.57	
978974441	Muni Term Deposit			2/01/2019	2/04/2019	2.20%	\$ 500,000.00	\$ -	\$ 5,560.57	\$ 505,560.57	\$ 5,560.57	
978974468	Muni Term Deposit			2/10/2018	2/04/2019	2.25%	\$ 500,000.00	\$ -	\$ 5,560.57	\$ 505,560.57	\$ 5,560.57	
470591546	Online Saver Account			7/11/2018		0.40%	\$ 500,000.00	\$ (150,000.00)	\$ 1,250.18	\$ 351,250.18	\$ 1,250.18	
<b>Total of current municipal investments</b>								<b>\$ 2,206,591.56</b>	<b>\$ (150,000.00)</b>	<b>\$ 19,065.03</b>	<b>\$ 2,075,656.59</b>	<b>\$ 19,065.03</b>

**RESERVE INVESTMENTS**

**Matured Reserve Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
978842609	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
978842596	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
978842748	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
978842588	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
<b>Total of matured reserve investments</b>								<b>2,150,986.40</b>	<b>7,307.44</b>	<b>2,158,293.84</b>	

**Current Reserve Investments**

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised	
978842609	Term Deposit		6/02/2019	6/04/2019	59	2.30%	\$ 539,573.46	\$ -	\$ 6,137.43	\$ 545,710.89	\$ 6,137.43	
978842596	Term Deposit		6/02/2019	6/04/2019	59	2.30%	\$ 539,573.46	\$ -	\$ 6,137.43	\$ 545,710.89	\$ 6,137.43	
978842748	Term Deposit		6/02/2019	6/04/2019	59	2.30%	\$ 539,573.46	\$ -	\$ 6,137.43	\$ 545,710.89	\$ 6,137.43	
978842588	Term Deposit		6/02/2019	6/03/2019	28	2.30%	\$ 539,573.46	\$ (546,458.46)	\$ 6,885.00	\$ -	\$ 6,885.00	
978982644	Term Deposit		3/10/2018	3/04/2019	182	2.25%	\$ 84,373.00	\$ -	\$ 411.73	\$ 84,784.73	\$ 411.73	
Reserve Saver	2527-63397	Cash at bank					\$ 16,463.98	\$ 395,710.89	\$ 7.96	\$ 412,182.83	\$ 7.96	
<b>Total of reserve investments and cash</b>								<b>\$ 2,259,130.82</b>	<b>\$ (150,747.57)</b>	<b>\$ 25,716.98</b>	<b>\$ 2,134,100.23</b>	<b>\$ 25,716.98</b>

<b>Total of matured municipal and reserve investment</b>								<b>\$ 2,150,986.40</b>	<b>\$ 7,307.44</b>	<b>\$ 2,158,293.84</b>	<b>\$ -</b>	
<b>Total of current municipal and reserve investment and cash</b>								<b>\$ 4,465,722.38</b>	<b>\$ (300,747.57)</b>	<b>\$ 44,782.01</b>	<b>\$ 4,209,756.82</b>	<b>\$ 44,782.01</b>

SHIRE OF WONGAN - BALLIDU RATES OUTSTANDING 31 March 2019				
		Rates Raised for 2018-2019	\$ 2,887,938.28	
<b>Rates Outstanding Breakdown</b>				
Total Amount Outstanding		31-Mar-19	\$ 273,412.82	9%
Outstanding same time last year		31-Mar-18	\$ 211,038.91	7%
SUNDRY DEBTORS OUTSTANDING 31 March 2019				
<b>Debtors Ageing Summary</b>				
Current			\$ 21,004.79	
30 Days			\$ 277,796.00	
60 Days			\$ 400.25	
90 Days & Over			\$ 12,406.28	
Credit Balance			\$ (2,315.73)	
<b>Total Outstanding</b>			<b>\$ 309,291.59</b>	
<b>Accounts 90 Days &amp; Over:</b>				
<b>Date</b>	<b>Dr No.</b>	<b>Comments</b>	<b>Amount</b>	
2/11/2013	794	Rent & damages	\$ 6,871.55	Legal dispute - Judgement filed. Debtor has been listed and is paying the debt off. The next step will be the bayliff seizing goods to the value of debt.
17/09/2015	1066	Private Works	\$ 360.26	Debtor has advised financial hardship and will be making monthly payments to pay debt off with council.
15/04/2016	336	Private Works	\$ 239.09	Continued emailing and posting statements and invoice and debtor will not pay account.
1/06/2017	1261	Private Works	\$ 560.00	Debtor advised sold a property once settled will pay account
5/05/2017	1192	Medicare PIP & Wages Reimbursement	\$ 4,113.38	Set up on fortnightly payment plan till paid in full.
1/11/2018	281	Tip Pass Sales	\$ 20.00	2 invoices for Tip Passes
30/08/2018	91	Domestic Rubbish Collection	\$ 242.00	Statement and Invoice resent.
<b>Total</b>			<b>\$ 12,406.28</b>	

### 9.2.3 WRITE OFF LEVY AMOUNTS

FILE REFERENCE:	R3.9
REPORT DATE:	11 April 2019
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Louise Sequerah-Acting Senior Finance Officer (Rates)
ATTACHMENTS:	Nil

#### PURPOSE OF REPORT:

Council to approve the write-off of levy reversals incorrectly processed.

#### BACKGROUND:

When reconciling the rebates received from the Department of Finance, several issues were identified with the reversal of levies for prior financial years.

#### COMMENT:

In prior financial years administrative corrections were made to assessments on which rates and other charges had been levied in error. When these corrections were performed they impacted the rebate given ledger account or the discount allowed ledger account. These corrections should have been applied against either the rates income or the rates administration expense account.

As the reversals relate to prior financial years, the corrections will need to be shown as a write off and impact the rates administration expense account.

The following write offs are requested to complete these administrative adjustments in the ledgers.

Assess	Amount	Reason
A560	\$ 285.00	2015/2016 Domestic Rubbish \$235.00 and Radio & TV Charge \$50.00 was levied against a non-rateable council property. These charges were incorrectly reversed against the rebate given ledger account.
A564	\$ 285.00	2015/2016 Domestic Rubbish \$235.00 and Radio & TV Charge \$50.00 was levied. These charges were incorrectly reversed against the rebate given ledger account.
A616	\$ 949.21	On 24/2/2016 Rates were reversed with a description of "Batch 2971 Non-Rateable as per council decision". This reversal was incorrectly allocated against the rebates given ledger account.
A484	\$ 124.00	2013/2014 & 2014/2015 Emergency Services Levies were levied incorrectly. These charges were incorrectly reversed against the discount allowed ledger account.
<b>Total</b>	<b>\$1,643.21</b>	

#### POLICY/LEGISLATIVE REQUIREMENTS:

Section 6.12 (1)(c) of the Local Government Act 1995 gives council the power to write off amounts.

**STRATEGIC IMPLICATIONS:**

There are no strategic implications in relation to this item.

**SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
Nil
- **Economic**  
Nil
- **Social**  
Nil

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: Yes**

**FINANCIAL IMPLICATIONS:**

Council Budgets an allocation of \$2,000 per annum for rates write-offs.

**MOTION: Moved Cr Ganzer / Seconded Cr Hasson**

**That council write-off the levy reversals as detailed in this report of \$1,643.21.**

**CARRIED BY ABSOLUTE MAJORITY  
RESOLUTION : 050419**

## 9.2.4 WRITE OFF REBATE CONCESSIONS

FILE REFERENCE:	R3.10
REPORT DATE:	11 April 2019
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Louise Sequerah-Acting Senior Finance Officer (Rates)
ATTACHMENTS:	Nil

### **PURPOSE OF REPORT:**

Council to approve the write off rejected pensioner and/or senior rebate concessions that cannot be recovered.

### **BACKGROUND:**

For several years the rebates given, compared to the rebates received, from the Department of Finance - Office of State Revenue (OSR) have been out of balance. A reconciliation of these rebates has been completed which has identified errors in claims.

### **COMMENT:**

Council grants pensioner and/or senior rebates when eligible rates assessments are fully paid. These rebates are then claimed and reimbursed from OSR.

If the details in the rebate claim are incorrect, OSR will reject that claim. The correct procedure when a rebate is rejected, is to either reverse the rebate and seek payment from the ratepayer or to correct the errors and resubmit the claim.

This procedure has not been followed, resulting in an imbalance between the rebates given and the rebates received from OSR.

The following errors have been identified on individual assessments. Due to the time that has passed it is now unreasonable to expect the current owners to pay these variances.

The following variances have been identified and Councils approval to write off these amounts are requested.

<b>Assess</b>	<b>Amount</b>	<b>Reason</b>
A320	\$697.64	14/15 Rebate rejected, but not corrected. Owner is now deceased.
A795	\$276.63	16/17 Rebate rejected, but not corrected. Owner is now deceased.
A1144	\$207.48	The ratepayer has regularly complained about this situation. Rebates have been incorrect since 2011/2012. Amount is net effect of incorrect rebates and adjustments since 2011
A738	\$366.10	Assessment A738 Journal posted on 1/7/2015 for rebate correction But the pensioner lost entitlement in 2012
A865	\$264.65	14/15 Rebate over given by \$356.65 15/16 rebate over given by \$206.65 13/14 back claimed and approved for \$-298.65 Net effect is \$264.65 to be written off
A512	\$150.58	15/16 rebate incorrectly given as pensioner \$422.51, when it should have been senior \$271.93
A499	\$64.00	2016/2017. Rebate incorrectly given as \$352.70 when it should have been \$288.70. OSR now paid senior rebate \$288.70
A695	\$29.84	2016/2017. Rebate incorrectly given as \$318.54 when it should have been \$288.70. OSR now paid senior rebate \$288.70
A698	\$9.51	2016/2017. Rebate incorrectly given as \$298.21 when it should have been \$288.70. OSR now paid senior rebate \$288.70
A706	\$156.20	15/16 Rebate incorrectly applied.
A735	\$10.98	Net effect of rebates given/reversed. 15/16 \$8.68 17/18 \$2.00 18/19 \$0.30
A925	\$413.51	Ratepayer has been querying rebates since 2014. The percentage ownership was incorrectly registered into the system resulting in the incorrect amount being claimed for OSR. After back claiming the correct rebates there is a balance of \$413.51 remaining.
<b>Total</b>	<b>\$2,647.12</b>	

**POLICY/LEGISLATIVE REQUIREMENTS:**

Section 6.12 (1)(c) of the Local Government Act 1995 gives council the power to write off debts.

**STRATEGIC IMPLICATIONS:**

There are no strategic implications in relation to this item.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**  
Nil

➤ **Economic**  
Nil

➤ **Social**  
Nil

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: Yes**

**FINANCIAL IMPLICATIONS:**

Council Budgets an allocation of \$2,000 per annum for rates write-offs.

**MOTION: Moved Cr Hasson / Seconded Cr Ganzer**

**That council write-off the pensioner/senior rebates as detailed in this report of \$2,647.12.**

**CARRIED BY ABSOLUTE MAJORITY  
RESOLUTION: 060419**

## 9.2.5 WRITE OFF SUNDRY DEBTOR

FILE REFERENCE:	F1.8.3.1
REPORT DATE:	12 April 2019
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart-Deputy Chief Executive Officer
ATTACHMENTS:	Nil

### PURPOSE OF REPORT:

Council to approve the write-off of Sundry Debtor 794.

### BACKGROUND:

There is a sundry debtor that has remained outstanding since 2013, the debt is considered uncollectable.

### COMMENT:

This sundry debt, raised in November 2013 is for outstanding rent and repairs to the rental property when the debtor vacated the property.

The Council has pursued this debtor through the courts and has obtained judgement and a seizure and sale order in an attempt to recover the funds owing to Council. Investigations by the debt collector have revealed that the debtor owns no assets.

The debt therefore is considered uncollectable.

### POLICY/LEGISLATIVE REQUIREMENTS:

Section 6.12 (1)(c) of the Local Government Act 1995 gives council the power to write off amounts.

### STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

### SUSTAINABILITY IMPLICATIONS:

- **Environment**  
Nil
- **Economic**  
Nil
- **Social**  
Nil

### VOTING REQUIREMENTS:

**ABSOLUTE MAJORITY REQUIRED: Yes**

### FINANCIAL IMPLICATIONS:

There are no funds allocated in the 2018/19 Budget to accommodate this write-off, it will be recorded as a cost against the cost centre for Housing.



**MOTION:**

**Moved Cr Hasson / Seconded Cr Falconer**

**That council write-off the debt for Sundry Debtor A794 for \$6,871.55.**

**CARRIED BY ABSOLUTE MAJORITY  
RESOLUTION: 070419**

## 9.3 WORKS AND SERVICES

### 9.3.1 2018/2019 DISPOSAL OF PLANT AND EQUIPMENT (GRADER PG14)

FILE REFERENCE:	
REPORT DATE:	10 April 2019
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Karl Mickle (MWS)
ATTACHMENTS:	Nil

#### PURPOSE OF REPORT:

The purpose of this report is to summarise the results of the tender submissions for the disposal of a Komatsu GD555-5 Grader as part of the 2018/2019 Plant Replacement Program.

#### BACKGROUND:

The Local Government Act and regulations require any disposal greater than \$75,000 to be disposed of by way of public tender

The tender was advertised in the West Australian Newspaper on 2 March 2019, Constructionsales.com.au website and the local paper The Boomer.

The submission called for tenders to be submitted. Submission closed at 3pm on Monday 1 April 2019.

#### COMMENT:

We have received four (4) tenders for the purchase of the Shire's Komatsu GD555-5 Grader (PG14).

Pricing below:

Wongvale Nominees – Terry Clune	\$125,000 (exc)
Allused PTY LTD – Gary Silcock	\$42,000 (exc)
Mayday Earthmoving – Ken Abbott	\$75,000 (exc)
Komatsu – Alister Dale	\$110,000 (exc)

It is recommended that Council accept the highest bid from Terry Clune, Wongvale Nominees of \$125,000 exclusive of GST.

#### POLICY REQUIREMENTS:

- Plant and Equipment Replacement – to provide for the optimum and timely replacement of Councils major road and parks & gardens(works) Plant and Equipment (P&E).

#### LEGISLATIVE REQUIREMENTS:

- Local Government Act 1995
- Local Government (Functions and General) Regulations 1996

### **STRATEGIC IMPLICATIONS:**

This purchase complements Council's strategy of ensuring that existing infrastructure is maintained and renewed to meet identified service and amenity levels.

### **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no significant environmental implications.
- **Economic**  
There are no significant economic implications.
- **Social**  
There are no significant social implications.

### **FINANCIAL IMPLICATIONS:**

The 2018/19 Budget for the disposal of this asset was \$105,000. The highest tender was \$125,000 resulting in a saving of \$20,000.

### **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

### **MOTION:**

**Moved Cr West / Seconded Cr Stephenson**

### **That Council:**

**Accept the tender from Wongvale Nominess for the purchase of the Shire's Komatsu GD555-5 Grader with a price of \$125,000 (ex GST). The handover of the Grader will occur once the Shire has received delivery of the replacement plant, estimated delivery time Monday 29<sup>th</sup> April.**

**CARRIED: 6/0  
RESOLUTION: 080419**

## **9.4 HEALTH, BUILDING AND PLANNING**

### **9.4.1 BUDGET AMENDMENT PURCHASE AND INSTALLATION OF GREEN WASTE COMPOUND AT WONGAN HILLS WASTE FACILITY**

FILE REFERENCE:	
REPORT DATE:	5 April 2019
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	
AUTHOR:	Melissa Marcon – Building Service Coordinator
ATTACHMENTS:	Nil

#### **PURPOSE OF REPORT:**

To seek an adjustment to the budget to allow the purchase and installation of a green waste compound.

#### **BACKGROUND:**

The Shire held a Business Sundowner on 17<sup>th</sup> October 2018. At this meeting Don Macpherson asked if Council would consider a compound for green waste delivery at the Wongan Hills waste facility on days that it was closed.

Don told the group that he had to adjust the days that he conducted his business in Wongan Hills to accommodate the drop off of green waste with the days that the facility is open.

He has requested access to the waste facility to dispose of green waste on days it is closed and after hours on days it is open.

#### **COMMENT:**

The Wongan Hills Waste Facility is open Thursday to Sunday 8.30 to 4.30.

This request is to seek funding for the purchase and installation of a compound around the current green waste drop off area. This will allow access only to the green waste section of the waste facility through an external gate.

#### **POLICY REQUIREMENTS:**

There are no known policy requirements in relation to this item.

#### **LEGISLATIVE REQUIREMENTS:**

Local Government Act 1995

#### **STRATEGIC IMPLICATIONS:**

There are no known strategic requirements in relation to this item.

#### **SUSTAINABILITY IMPLICATIONS:**

##### **➤ Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

**FINANCIAL IMPLICATIONS:**

We have received a quote from Tiger Fencing for \$7,000.00 to erect a chain mesh fence with two gates to make the compound.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: Yes**

**MOTION:**

**Moved Cr Stephenson / Seconded Cr Falconer**

**That Council transfers \$7,000.00 from the Waste Management Reserve for the cost of fencing and gates to enable contractor access for the green waste section of the Wongan Hills Waste Facility.**

**CARRIED: 6/0  
RESOLUTION: 090419**

**9.5 COMMUNITY SERVICES**

Nil

**10. QUESTIONS FROM MEMBERS WITHOUT NOTICE**

Nil

**11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

Nil

**12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil

**13. CLOSURE**

There being no further business, the Shire President, Cr Macnamara, declared the meeting closed at 3.24pm.

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Signed by  
Cr Peter Macnamara  
SHIRE PRESIDENT