



## MINUTES

# ORDINARY MEETING OF COUNCIL WEDNESDAY 27 FEBRUARY 2019



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# SHIRE OF WONGAN-BALLIDU

## 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr Peter Macnamara declared the meeting open at 3.00pm.

## 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

### Attendees:

Cr Peter Macnamara	Shire President
Cr Jon Hasson	Deputy Shire President
Cr Brad West	Member
Cr Mandy Stephenson	Member
Cr Sue Falconer	Member
Cr Stuart Boekeman	Member
Cr Eion Ganzer	Member

### Staff:

Stuart Taylor	Chief Executive Officer
Alan Hart	Deputy Chief Executive Officer
Karl Mickle	Manager Works and Services
Melissa Marcon	Building Services Coordinator
Alana Wigmore	Manager Community Services
Sharon Walls-Sermon	Personal Assistant (Minutes)

### Public:

Simon O'Hara  
Aaron Sasche  
Peter Ducker  
Claire Ducker

## 3. PUBLIC QUESTION TIME

Nil

## 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Citizen of the Year Awards were announced at Australia Day Breakfasts in Wongan Hills & Ballidu. The Awards Dinner is to be held on Friday 5<sup>th</sup> April, 2019 in the Function Room at The Community Resource Centre.

Regional Road Group Meeting was attended by Cr Macnamara and Karl Mickle. The main issue discussed was the current funding arrangement. The President will advise of the future outcome.

## 5. PETITIONS AND PRESENTATIONS

Nil

**6. APPLICATION/S FOR LEAVE OF ABSENCE**

Nil

**7. CONFIRMATION OF MINUTES**

**7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 19 DECEMBER 2018:**

**MOTION: Moved Cr West / Seconded Cr Hasson**

**That the minutes of the Ordinary Meeting of Council held on Wednesday 19 December 2018 be confirmed as a true and correct record of the proceedings.**

**CARRIED: 7/0  
RESOLUTION: 010219**

**8. MATTERS FOR WHICH MEETING MAY BE CLOSED**

**8.1 DOCTOR'S SERVICE AGREEMENT**

**8.2 CEO PERFORMANCE REVIEW**

These two items will be discussed under Item 12.

## 9. REPORTS OF OFFICERS AND COMMITTEES

**MOTION:** **MOVED** **Cr Hasson / Cr West**

**That Agenda Item 9.4.1 be bought forwarded and dealt with immediately.**

**CARRIED: 7 / 0**  
**RESOLUTION: 020219**

Cr Boekeman declared a Financial Interest in this Agenda Item and left the room at 3.04pm

## 9.4 HEALTH, BUILDING AND PLANNING

### 9.4.1 TO CONSIDER ADOPTION OF AMENDMENT NO 1 TO SHIRE OF WONGAN - BALLIDU LOCAL PLANNING SCHEME NO 5

FILE REFERENCE:	D3.4
REPORT DATE:	17 May 2018
APPLICANT/PROPONENT:	Statewest Planning
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	22 November 2017
AUTHOR:	Stuart Taylor – Chief Executive Officer
ATTACHMENTS:	Statewest Scheme Amendment Document

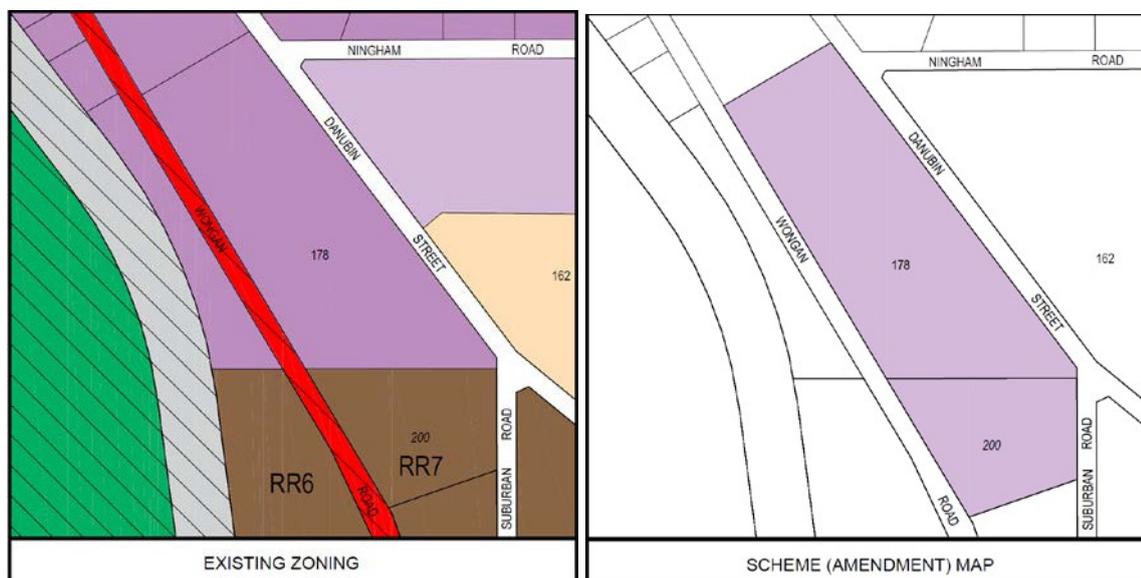
#### PURPOSE OF REPORT:

To consider adoption of Scheme Amendment No 1 to the Shire of Wongan Ballidu Local Planning Scheme No 5; to allow for the rezoning of:

- Lot 200 Wongan Road, Wongan Hills from 'Rural Residential' to 'Light Industry', and
- Lot 178 Wongan Road Wongan Hills from 'General Industry' to 'Light Industry'

#### BACKGROUND:

The Council resolved at the November 2017 Council Meeting to advertise Amendment No. 1, which proposes to rezone Lots 178 and 200 to Light Industrial.



Prior to advertising, the amendment was referred to the Environmental Protection Authority,

where it was determined that the Scheme Amendment is unlikely to have a significant effect on the environment and does not warrant formal assessment under Part IV of the Environmental Protection Act.

Following notice from the EPA, the Amendment was advertised in accordance with the requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015*. At the close of advertising, 16 submissions were received.

**COMMENT:**

*Council is requested to consider submissions received, subsequent additional information provided, and then determine whether to support the local planning scheme amendment.*

*A 'Schedule of Submissions' has been developed to identify issues raised during the advertising process.*

*A total of 18 submissions were received.*

*The Schedule of Submissions is available as an attachment to this report item. The key issues raised include:*

- 1. Noise, dust, vibration and amenity*
- 2. Devaluation of properties;*
- 3. In keeping with local planning strategy*
- 4. Increase in traffic Volumes*
- 5. Use of existing land on Lot 178*
- 6. Access to Lot 200*

*Council previously initiated and advertised Local Planning Scheme Amendment No.1, which proposes to change the zoning of Lots 178 and 200 to Light Industrial. As a result of the referral process to state agencies, additional information has been provided to address the following matters:*

***Noise, dust, vibration and amenity***

The current Scheme provides the mechanisms to enable conditions and buffer zones to mitigate noise dust and any potential vibration from agricultural machinery produced on Lot 200. These will be applied to any Development Application received for the use of Lot 200 and any future development plans for Lot 178.

The additional "Cottage Industry Use" approval in place on the adjacent Rural Residential Lot 1 Danubin Road referred to in three of the submissions is for Panel Beating, Spray Painting and works associated with vehicle restorations on a paid commercial basis. The Cottage Industry use and approval is not based on how often it is utilised over a period of time, but on the basis that this 'use' can occur on that lot every day should the land owner choose to.

***Devaluation of properties***

In one submission, it is indicated that a property valuer was engaged to determine if the property at Lot 1 Danubin Road would lose value if the Scheme Amendment for Lot 200 was to proceed. The submission indicates that the property would lose value.

An email request was sent to the submitter, Mr Peter Ducker, on 30 April 2018 requesting a copy of the Valuation to enable this to be considered as part of the assessment process. At the time of writing this report, the Shire had not received a response.

In relation to the discussion and consideration as to whether the property in question would lose or gain value as a result of the scheme amendment approval, the Shire is unable to comment, as there is no evidence to either support or not support this claim.

Submissions have been submitted by others voicing the same concern, in particular those that are land owners situated in Gum Tree Valley and Gratton Heights Rural Residential subdivisions. The Shire of Wongan Ballidu Local Planning Strategy does not support any development other than Rural Residential in these areas. Part of the review of Local Planning Scheme 5 was to rezone blocks of Industry zoned land to the south east of Gratton Heights to Rural Residential land in line with the Local Planning Strategy.

### ***Increase in traffic volumes on Danubin Road***

Danubin Road is a reasonable volume road given it gives access to a portion of Gratton Heights Rural Residential subdivision, as well as already existing farming enterprises and ancillary business premises.

### ***Use of existing land on Lot 178***

The Shire is advised that due to a watercourse running through Lot 178, there is inadequate land available to enable the setup and testing of machinery; the watercourse also provides an access issue to this portion of Lot 178 for large and small machinery.

### ***Access to Lot 200***

Access to Lot 200 in all likelihood will be gained from Lot 178; it is unlikely that there would be a significant increase in traffic. The submission received from Main Roads WA covers access to Wongan Road from Lot 200, however it is likely that access to Lot 200 would be from the adjacent Lot 178 (as this is what occurs now), rather than significant access from Suburban Road.

The Shire's Local Planning Strategy (LPS) recommends provision of land to meet the demand for service industry adjacent to the town centre and the Ninghan Road area. A transition from general industry to service/light industry is recommended.

### ***Petition Received***

Mr Peter and Mrs Claire Ducker attended the Ordinary Meeting of Council on 18 April 2018 to present a petition regarding the proposed Scheme Amendment. The petition contained 105 signatures of local residents.

On 19 April 2018, the Shire wrote to 102 of these signatories, advising that the petition did not constitute a formal submission, and providing the opportunity and documentation to submit a formal public submission. Three signatories were not written to - one of these signatories was known to be since deceased, and Peter and Claire Ducker as signatories had already expressed intention to submit a formal public submission.

As a result of this correspondence from the Shire, fifteen public submissions were received. Five envelopes were returned 'Not at this Address/Return to Sender'.

## **PLANNING CONSIDERATIONS**

### ***Local Planning Scheme No. 5 (LPS5) - Zone Objectives***

Council needs to consider whether the intended development at Lot 200 is consistent with the objectives of the proposed zone that the development will eventuate in as a result of this amendment. If development is considered inconsistent with zone objectives it should not be supported, questioning the purpose of proceeding with rezoning and the permissibility of the land uses in the zone. This should be considered in conjunction with which zones the properties are most appropriately classified as under the strategic planning framework, being the other primary considerations outlined below.

### ***Land Use***

It is difficult to define the existing development at Lot 178 Wongan Road as an 'Industry - Service' use under LPS5 as follows:

**“Industry – service” – means:**

- a) *an industry-light carried out from premises which may have a retail shop front and from which goods manufactured on the premises may be sold; or*
- b) *premises which have a retail shop front and used as a depot for receiving goods to be serviced.*

The area amenity impacts have not been mitigated, avoided or managed as a type of industry-light and the activities exceed a retail shop front and the receiving and servicing of goods. The extent of current activities are considered more consistent with the 'Industry' land use defined as follows:

*industry means premises used for the manufacture, dismantling, processing, assembly, treating, testing, servicing, maintenance or repairing of goods, products, articles, materials or substances and includes facilities on the premises for any of the following purposes –*

- (a) the storage of goods;*
- (b) the work of administration or accounting;*
- (c) the selling of goods by wholesale or retail;*
- (d) the provision of amenities for employees;*
- (e) incidental purposes.*

Therefore lot 178 will be retained as Industry – General

### Local Planning Strategy (Strategy)

The Strategy outlines general objectives for the future development of the Shire of Wongan-Ballidu as follows:

#### 2.1 Wongan Hills Town Site Objectives

- *Ensure that the Wongan Hills town site is the primary living, business and community settlement in the Shire and that its development is sustainable and well planned with sufficient and suitable land to provide for a wide variety of housing, employment, recreation facilities and open space;*
- *Ensure that Wongan Hills maintains efficient and safe transport networks and infrastructure facilities;*
- *To encourage development through the provision of incentives and enticements to attract new residents and commercial investors;*
- *Encourage the development and diversification of businesses that will strengthen and broaden the economic base of the town, providing employment opportunities for the community;*
- *Coordinate development in appropriate locations with efficient, timely and economically sustainable provision of infrastructure and services;*
- *Manage any development on the fringe of the town to be sympathetic to existing adjacent agricultural uses; and*
- *Protect and promote objects and places of outstanding natural, historical, architectural, scientific, indigenous and cultural significance, in consultation with the local community, state and federal governments.*

Specific 'strategies' and 'actions' are included in the Strategy to achieve the general objectives. Strategy Four relates to service industry around the Wongan Hills town site and Action 4b) states that the Wongan Road industrial area should be rezoned to Service Industrial/Composite to rationalise and consolidate the area. A Service Industry zone does not exist in LPS5. The Light Industry zone does not allow composite development however it is the closest thing to a Service Industry zone.

Strategy Eleven relates to Rural Residential development and Action 11a) specifically outlines the existing Rural Residential zone should be developed for its current purpose. The proposed rezoning of Lot 200 is not consistent with Action 11a).

Where a proposal does not comply with all the strategies and actions, if Council considers the proposal consistent with the general objectives (Section 2.1) the proposal can be considered consistent with the intended implementation of the Strategy in responding to unforeseen proposals, change and economic development. As outlined by Section 3.0, such a decision should ensure community benefits are maximised and consideration is given to whether this is an ad hoc proposal producing negative impacts on the community.

*State Planning Policy 4.1 State Industrial Buffer Policy (SPP 4.1)*

SPP 4.1 states that all Light and Service Industry zones should retain all impacts, emissions and hazards on-site or at least within the zone. The intention of the proposed rezoning is for the purpose of carrying out a specific land use, already in operation at Lot 178, over both properties. Council should consider whether the intended development does or does not contain its impacts on-site/within the Light Industry zone and whether this is consistent with establishing a Light Industry zone in accordance with SPP 4.1.

*State Planning Policy 5.4 Road and Rail Transport Noise and Freight Considerations In Land Use Planning (SPP 5.4)*

SPP 5.4 captures Wongan Road and the adjacent railway line as a primary freight road and rail route in Western Australia. The land adjacent the routes will be subject to freight noise which may reduce the appropriateness of noise-sensitive land uses in the future. This could include Dwellings within Rural Residential development. Council should consider what zones are appropriate adjacent to the state freight network.

## OPTIONS MOVING FORWARD

Council is required to pass a resolution to support, with or without modification to address issues raised in the submissions, or not to support the amendment under Regulation 50(3) of the *Planning and Development Regulations 2015*. The following are some possible options which respond to the matters raised through the advertising process:

Possible Options and Modifications	Comments
<p>1 Council resolve not to support the amendment.</p>	<ul style="list-style-type: none"> <li>• This is an appropriate response if Council considers the current proposal and/or other options to be inconsistent with the objectives of the Strategy (Section 2.1), not maximise community benefit and be an ad hoc proposal which has a negative impact on the community (Section 3.0).</li> <li>• Current development would be contained in Lot 178 under the existing General Industry zone.</li> <li>• The General Industry zone is less restricted in off-site impacts.</li> </ul>
<p>2 Council resolve to support the amendment with the following proposed modifications:</p> <ul style="list-style-type: none"> <li>• Both properties rezoned 'Special Use Zone No. 5'.</li> <li>• Insert Special Use Zone No.5 into 'Schedule 3 - Special Use Zones' as follows: <ul style="list-style-type: none"> <li>○ Description of Land: <i>"Lot 178 and 200 Wongan Road, Wongan Hills"</i></li> <li>○ Special Use: <i>"Industry"</i> and <i>"Warehouse/Storage"</i> (other uses considered appropriate can also be included).</li> <li>○ Scheme Map Designation: <i>"SU5"</i>, scheme maps amended accordingly.</li> <li>○ Conditions: <ul style="list-style-type: none"> <li>▪ Insert conditions considered appropriate from 'Attachment 2 - Potential Conditions'.</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Does not follow the zones outlined by actions and strategies of the Local Planning Strategy, however allows a rezoning which can follow the intent of the proposal and some intent of the Strategy.</li> <li>• Allows site specific site and development requirements seeking to mitigate the land use conflict issues raised.</li> <li>• Both properties can be amalgamated under one zoning to consolidate operation of the site.</li> <li>• Limits the extent of land use permissibility to achieve compatibility with surrounding land if the properties are developed for other purposes in the future.</li> <li>• May set a precedent for the inclusion of special use zones in the future instead of traditional zones.</li> </ul>
<p>3 Council resolve to support the amendment with the following proposed modifications:</p> <ul style="list-style-type: none"> <li>• Lot 200 is rezoned to Light Industry, Lot 178 maintained as the General Industry zone. Scheme maps amended accordingly.</li> <li>• Clause 4.8.1 modified to the following: <i>"4.8.1 Unless otherwise provided in the scheme, Table 5 sets out requirements relating to development that are additional to those set</i></li> </ul>	<ul style="list-style-type: none"> <li>• The current operation at Lot 178 could be considered more consistent with the objectives the General Industry zone meaning this option would better reflect what is happening on the ground.</li> <li>• Doesn't follow the Actions and Strategies of the Local Planning Strategy, therefore Section 2.1 and Section 3.0 would have to be considered.</li> <li>• Allows site specific site and development requirements seeking to mitigate the land use conflict issues raised.</li> </ul>

*out in the R-Codes, activity centre plans, local development plans or State or local planning policies.”*

- Insert new Clause 4.8.10 as follows:  
*“4.8.10 Development in a Light Industry zone shall comply with those requirements set out in Schedule 6 -Light Industry Zones under the Special Conditions where applicable.”*
- Existing Clauses 4.8.10 – 4.8.15 renumbered accordingly so that they are subsequent to proposed Clause 4.8.10.
- Insert ‘Schedule 6 – Light Industry Zone’ into the scheme in a similar manner as Schedule 5 as follows:
  - First column title: *“No.”*
  - Second column title: *“Land Description”*
  - Third column title: *“Special Conditions”*
- Insert 'Light Industry Zone 1' into Schedule 6 as follows:
  - No.: *“I1”*, classification shown over the property on the scheme maps.
  - Land Description: *“Lot 200 Wongan Road, Wongan Hills”*
  - Special Conditions:
    - Insert conditions considered appropriate from 'Attachment 2 - Potential Conditions'.

## **POLICY REQUIREMENTS:**

There are no policy requirements in relation to this item.

## **LEGISLATIVE REQUIREMENTS:**

Scheme Amendments undergo a statutory process in accordance with the *Planning and Development Act 2005* and *Planning and Development (Local Planning Schemes) Regulations 2015*.

Section 75 of the *Planning and Development Act 2005* allows a local government authority to amend its Local Planning Scheme with the approval of the Minister for Planning.

Section 81 of the Act requires a local government to refer an adopted Local Planning Scheme Amendment to the Environmental Protection Authority to determine if it should be assessed.

Regulation 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* allows Council to adopt a Standard Scheme Amendment for advertising and referral to relevant public authorities.

## **STRATEGIC IMPLICATIONS:**

Council is required to exercise its quasi-judicial function in this matter.

When exercising its discretion in relation to planning matters, the pertinent strategic Documents are the Shire of Wongan Ballidu Local Planning Strategy and Strategic

Community Plan. This proposal is consistent with the strategic direction set in those plans.

The Shire's Local Planning Strategy (LPS) recommends provision of land to meet the demand for service industry adjacent to the town centre and Ninghan Road area. A transition from general industry to service/light industry is recommended.

## **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with this item.
- **Economic**  
There are no known economic implications associated with this proposal.
- **Social**  
There are no known social implications associated with this item.

## **FINANCIAL IMPLICATIONS:**

There are no known financial implications in relation to this item for Council in initiating this Scheme amendment.

## **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:** No

Mr Peter Ducker, Mrs Claire Ducker, Mr Simon O'Hara & Mr Aaron Sasche attended the Council meeting and discussed and asked questions in relation to the Item 9.4.1, "To Consider Adoption Of Amendment No 1 To Shire Of Wongan - Ballidu Local Planning Scheme No 5".

Cr Macnamara asked if any visitors had anything they would like to discuss regarding this Agenda Item.

***Simon O'Hara from Statewest Planning (on behalf of McIntosh & Son)***

Simon asked for Council support for the Staff Recommendation to progress to State Planning.

As McIntosh & Son have sold their two town sites they are now needing Lot 200 to move their equipment to, and store.

Lot 200 sits on Wongan Road which is a freight route and it is not on residential land.

McIntosh & Son acknowledge the issues that have been raised and have decided to compromise and accept the conditions set for the property, which includes bunds, landscaping and the stipulated direction for the opening of the sheds. From a business perspective, these conditions are not ideal but they are prepared to compromise. This has been a long and drawn out process and they are satisfied with the recommended conditions so that they can now successfully operate out of their premises.

***Peter Ducker***

Question One

*Mr Ducker requested that due to the nature of the business being carried out at Lot 200 this should not be rated as 'Light Industry'. Mr Ducker referred to Strategy Eleven 11a) on Page 43 of the Agenda. He also commented that the land across the road from McIntosh is zoned 'General Industry' and asked if this could not be used by them instead.*

The CEO advised that Development & Subdivision of this land would take time and would have significant costs and this was not a pursuable option at this stage. The zoning of 'Light Industry' for Lot 200 is not the same as 'General Industry' for Lot 178 – they are unable to run machinery on Lot 200.

*Mr Ducker asked what would stop them from running machinery in and out of the sheds on Lot 200 and what if one of the machines had a flat battery and they had to run it for hours to recharge it.*

Aaron Sasche (Manager – McIntosh & Son) advised that the sheds that were going to be constructed on Lot 200 were only going to be used for storage and if machines needed to be run for excessive amounts of time then this would be done on Lot 178.

Question Two

*With reference to Page 48.1 Section 1) b Mr Ducker commented that he is very concerned that these hours & days of operation will give them no respite from noise and feel that these hours should be reduced.*

The CEO explained that even though there were noise conditions being enforced only for Lot 200, McIntosh & Son still had to comply with Noise Regulations on both Lots. Noise conditions were forever and if the development will create noise it needs to be monitored for 12 months.

Question Three

*Mr Ducker felt that the bund should be done immediately. He asked how high the earth bund will be, will it be reticulated and who will be responsible for the maintenance of it, who will ensure that all conditions are met and also asked if this was going to be effective in controlling noise.*

The CEO explained that in terms of the conditions, the bund had to be constructed before any development could go ahead. It was to be 1 – 1.5 metres high and needed to be

reticulated to control dust. It would be the Shire's responsibility to ensure that all conditions were met. The CEO initially had the same question about the effectiveness of the bund but has been advised by Department of Planning that this condition works very well across many sites in similar situations.

#### Question Four

*Mr Ducker asked how the dust will be controlled on this lot.*

The CEO advised that we could request that cement stabilized gravel or something similar be used on Lot 200.

#### Question Five

*Mr Ducker asked if this zoning application is successful and they are building sheds, etc does this noise get policed by Noise Regulations.*

The CEO stated that this will not be the case as it is construction/building noise and not everyday business but the bund and vegetation will need to be in place and fully established before any development can begin.

The CEO also advised Mr Ducker that we have lost the ability to condition Lot 178 as it has now been withdrawn. The original application was for both lots to be zoned 'Light Industry' and they could both be conditioned accordingly but as McIntosh & Son felt that they were making all the concessions with this scheme amendment they have now withdrawn Lot 178 and submitted another application just for Lot 200 to be zoned 'Light Industrial'. Lot 178 will retain its zoning as 'General Industry' and, although we have lost our ability to apply noise conditions to Lot 178, they are still not to exceed Noise Regulations.

Cr Macnamara asked if there were any more comments or questions about this Agenda item.

*Cr Stephenson asked the CEO who will police the conditions that are imposed for this Lot and is there a time limit for them.*

The CEO stated that the Shire will be responsible for ensuring the conditions are met and the conditions that are set are permanent and cannot be changed.

**MOTION:** **Moved Cr Hasson / Seconded Cr Stephenson**

**That Council, pursuant to the Planning and Development (Local Planning Schemes) Regulation 2015:**

- 1. Supports Amendment 1 to the Shire of Wongan Ballidu Local Planning Scheme No.5 with the modifications shown in Attachment 1 in accordance with Regulation 50(3);**
- 2. Forwards Amendment 1 to the Western Australian Planning Commission in accordance with Regulation 53;**
- 3. Upon approval of Amendment 1 by the Minister for Planning, execute the amendment documents in accordance with Regulation 62**

**CARRIED: 030219  
RESOLUTION: 6/0**

Cr Boekeman reentered Chambers at 3.30pm.

## Attachment 1

### Shire of Wongan-Ballidu Amendment 1 to Local Planning Scheme No. 5

#### Schedule of Modifications

1. Rezone Lot 200 Wongan Road, Wongan Hills to 'Light Industry'

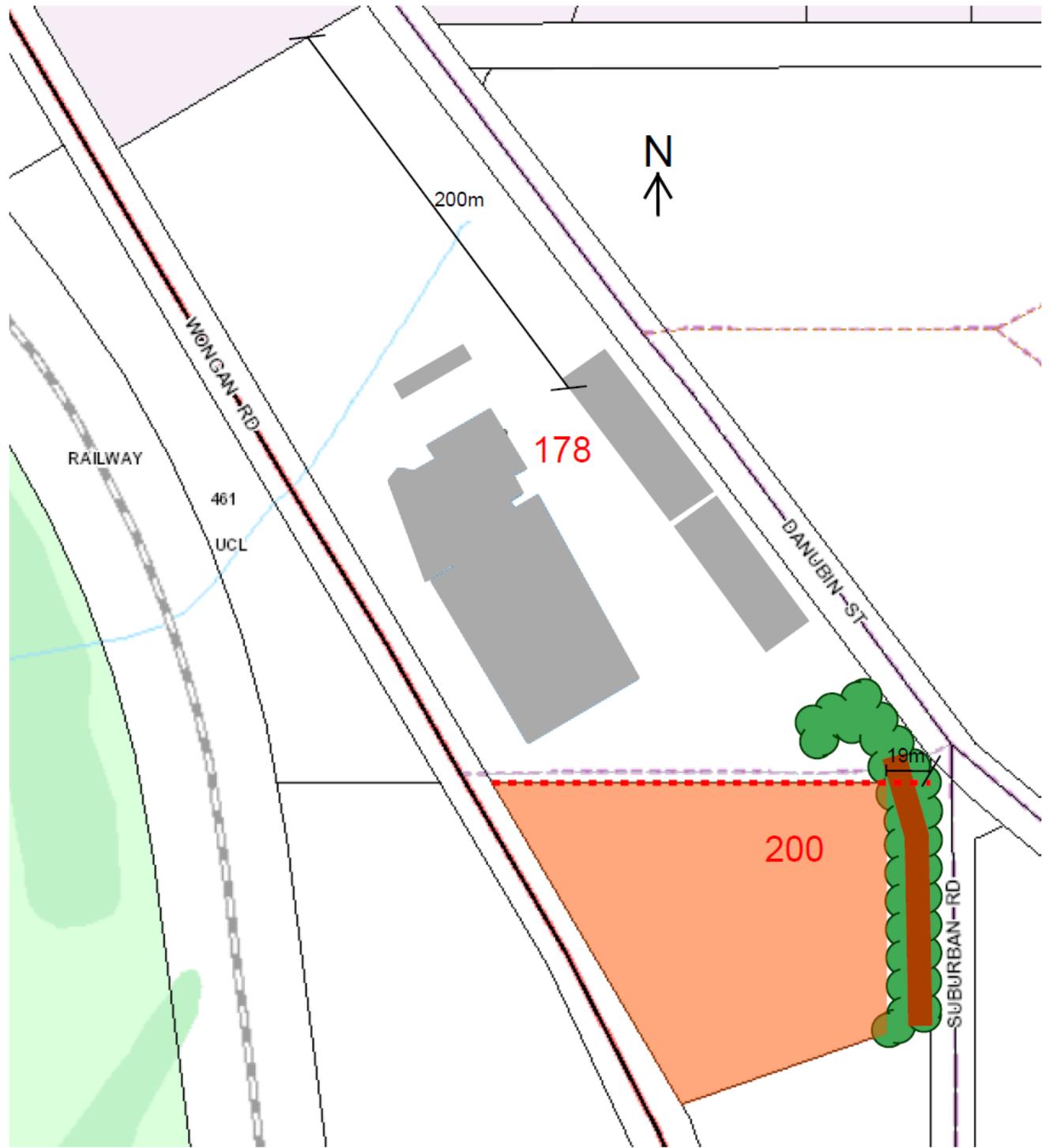
2. Insert 'Schedule 6 – Industry Zones' as follows:

Description of Land	Use	Scheme Map Designation	Conditions
Lot 200 Wongan Road, Wongan Hills	Warehouse/Storage, Motor Vehicle, boat or caravan sales Motor vehicle repair Office Shop Trade display Industry – Service	Light Industry Zone	1) All development shall comply with the following: <ol style="list-style-type: none"> <li>a. All development requires development approval;</li> <li>b. Hours of operation shall be limited to 7 am until 7pm during Monday to Saturday and 9am until 7pm during Sunday and public holidays;</li> <li>c. An 'Earth Bund' shall be constructed in the general location shown on the Light Industrial Zone Development Plan as a noise barrier for the surrounding Rural Residential zone prior to the commencement of any land use to the satisfaction of the local government;</li> <li>d. A minimum of ten (10) percent of the Light Industrial Zone area shall be provided as 'Landscaping' in the general location shown on the Light Industrial Zone Development Plan in a manner which screens on-site development and any Earth Bund from the surrounding Rural Residential zone to the satisfaction of the local government;</li> <li>e. Any required landscaping shall include the 'Earth Bund' and be established within six months of development commencing and permanently maintained at all times;</li> </ol>

- |  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  | <ul style="list-style-type: none"> <li>f. Development within Lot 200 as shown on the Light Industrial Zone Development Plan shall be for the listed purposes only and contained within the 'Lot 200 Building Envelope';</li> <li>g. The openings of any structure developed within lot 200 shall face North or towards Wongan Road</li> <li>h. All structures shall be constructed of non-reflective external building materials, such as colourbond;</li> </ul> <p>2) Notwithstanding condition 1 above, the conditions relating to noise attenuation may be varied where development is carried out in accordance with an acoustic report provided with an application for development approval demonstrating measures which retain noise emissions within the property boundaries and do not adversely affect the visual amenity of the area.</p> <p>3) An acoustic report outlined in condition 2 shall demonstrate as a minimum, but not limited to, the following:</p> <ul style="list-style-type: none"> <li>a. the hours of operation of land uses at the property;</li> <li>b. the duration and location of activities emitting noise;</li> <li>c. the level of on and off-site noise emissions produced by activities at the property;</li> <li>d. the measures proposed to attenuation noise emissions;</li> <li>e. how noise emissions are retained within the property boundaries;</li> <li>f. how noise attenuation measures achieve an acceptable visual amenity for surrounding properties;</li> <li>g. compliance with the <i>Environmental Protection (Noise) Regulations 1997</i>;</li> </ul> |
|--|--|--|--|--|

- |  |  |  |  |   |
|--|--|--|--|---|
|  |  |  |  | <ul style="list-style-type: none"><li>h. a suitably qualified acoustician has prepared the acoustic report; and</li><li>i. the provision of noise monitoring for twelve months demonstrating compliance with the development approval.</li><li>j. Formal Right of Access across the Wongan Road frontage of lot 178 is to be provided for lot 200</li></ul> |
|--|--|--|--|---|

# Lot 200 Light Industry Development Plan



## LEGEND



Lot



Existing structures



Landscaping Location - Condition 1(d)



Earth Bund Location - Condition 1(c)



Lot 200 Building Envelope - Condition 1(f)

Not to scale

3. Modify the Scheme Maps to show 200 Wongan Road, Wongan Hills as 'Light Industry'.

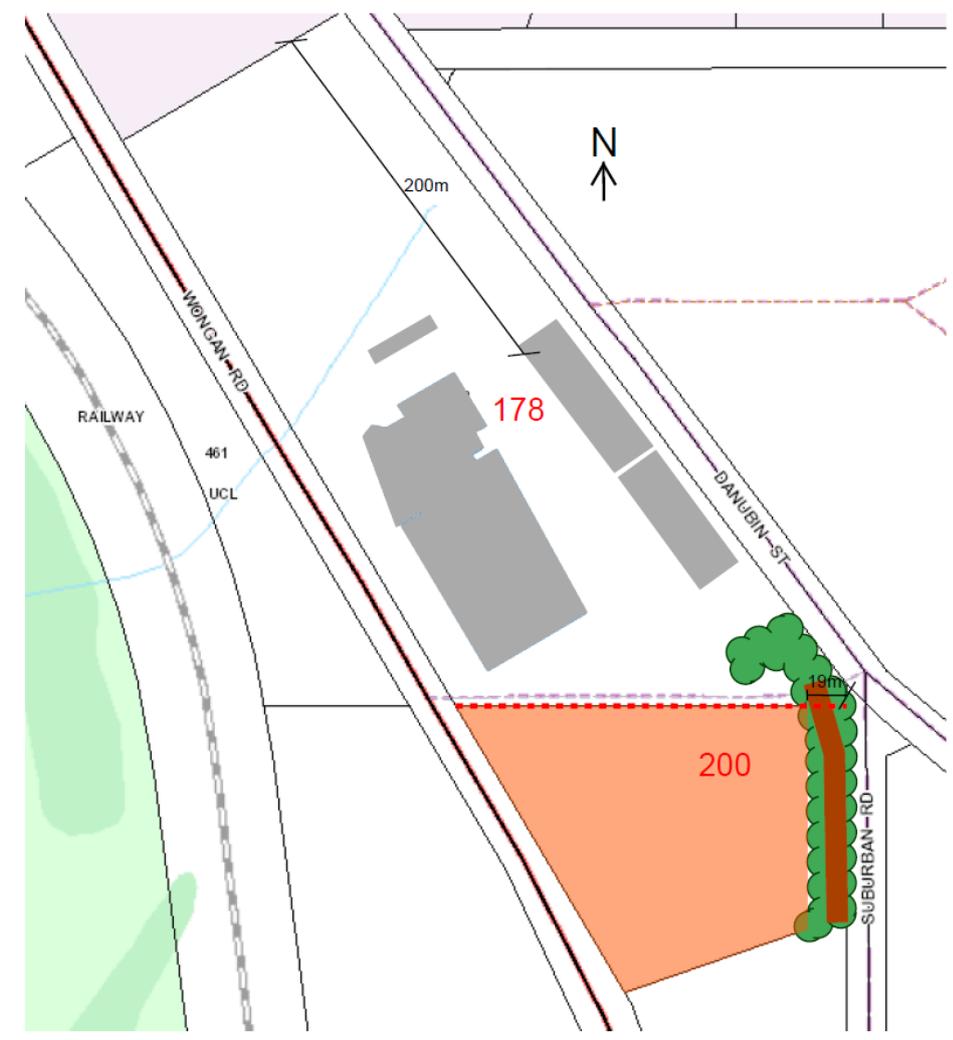
## Attachment 2 Potential Conditions

1. All development shall comply with the following:
  - a. All development requires development approval;
  - b. Hours of operation shall be limited to 7am until 7pm during Monday to Friday and 9am until 7pm during Sunday and public holidays;
  - c. An 'Earth Bund' shall be constructed in the general location shown on the Light Industrial Zone Development Plan as a noise barrier for the surrounding Rural Residential zone prior to the commencement of any land use to the satisfaction of the local government;
  - d. A minimum of ten (10) percent of the Light Industrial Zone area shall be provided as 'Landscaping' in the general location shown on the Light Industrial Zone Development Plan in a manner which screens on-site development and any Earth Bund from the surrounding Rural Residential zone to the satisfaction of the local government;
  - e. Any required landscaping shall be established within six months of development commencing and permanently maintained at all times;
  - f. Development within Lot 200 as shown on the Light Industrial Zone Development Plan shall be for storage purposes only and contained within the 'Lot 200 Building Envelope';
  - g. The openings of any structure developed within Lot 200 shall face Wongan Road;
  - h. All structures shall be constructed of non-reflective external building materials, such as colourbond;
  - i. The carrying out of any vehicle and machinery manufacture, dismantling, processing, assembly, treating, testing, servicing, maintenance or repair outside of enclosed buildings shall be contained within the 'Vehicle and Machinery Testing Area' as shown on the Light Industrial Zone Development Plan and associated noise emissions orientated towards surrounding industrial properties to the satisfaction of the local government; and
  - j. Prior to the approval of any development application all properties shall be amalgamated and road access from Suburban Road and Danubin Street prohibited where it is adjacent the Rural Residential zone to the satisfaction of the local government.
2. Notwithstanding condition 1 above, the conditions relating to noise attenuation may be varied where development is carried out in accordance with an acoustic report provided with an application for development approval demonstrating measures which retain noise emissions within the property boundaries and do not adversely affect the visual amenity of the area.
3. An acoustic report outlined in condition 2 shall demonstrate as a minimum, but not limited to, the following:

- a. the hours of operation of land uses at the property;
- b. the duration and location of activities emitting noise;
- c. the level of on and off-site noise emissions produced by activities at the property;
- d. the measures proposed to attenuation noise emissions;
- e. how noise emissions are retained within the property boundaries;
- f. how noise attenuation measures achieve an acceptable visual amenity for surrounding properties;
- g. compliance with the *Environmental Protection (Noise) Regulations 1997*;
- h. a suitably qualified acoustician has prepared the acoustic report; and
- i. the provision of noise monitoring for twelve months demonstrating compliance with the development approval.

4. The Light Industrial Zone Development Plan is shown as follows:

Special Use Zone 5 Development Plan



LEGEND

- 200 Lot
- Existing structures
- Landscaping Location - Condition 1(d)
- Earth Bund Location - Condition 1(c)
- Lot 200 Building Envelope - Condition 1(f)

Not to scale

## 9.1 GOVERNANCE

### 9.1.1 DELEGATED AUTHORITY

FILE REFERENCE:	A2.22 Local Government Act & Regulations
REPORT DATE:	1 February 2019
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor – Chief Executive Officer
ATTACHMENTS:	Updated Delegations & Local Government Operational Guidelines – Delegations

#### PURPOSE OF REPORT:

To review and adopt the annual list of delegations.

#### BACKGROUND:

Under the Local Government Act 1995 Council is able to delegate some of its functions to its committees or the Chief Executive Officer. The Chief Executive Officer may also delegate to other employees. These delegations are required to be reviewed once each financial year.

#### COMMENT:

The Chief Executive Officer has reviewed the delegations in accordance with the Local Government Operational Guidelines – Delegations.

The Delegations previously provided by Council to the Chief Executive Officer are as below:

#### FINANCE & ADMINISTRATION

##### DELEGATED AUTHORITY 01

DELEGATION: PAYMENTS FROM MUNICIPAL AND TRUST FUNDS

SECTION/ACT: Local Government Act 1995, Section 6.7, 6.9 and 6.10

DELEGATION: That Council delegate authority to the Chief Executive Officer to authorise and make payments from the Municipal and Trust Funds manually and electronically, including transferring funds to and from the Reserve accounts as allowed for in the budget as per the following.

A listing of all payments made is to be presented to the next ordinary meeting of Council.

DELEGATED AUTHORITY 02 DELEGATION: DONATIONS

SECTION/ACT: Local Government Act 1995, Section 5.42

DELEGATION: That Council delegate authority to the Chief Executive Officer to grant requests for donations from Local Community Groups/Organizations, towards community based activities, up to an amount of \$500 per donation subject to the relevant budget allocation.

DELEGATED AUTHORITY 03 DELEGATION: WRITING OFF DEBTS

SECTION/ACT: Local Government Act 1995, Section 6.12(c)

DELEGATION:

1. Council delegates to the Chief Executive Office authority to write off debts wherein the individual debt is not more than \$500. In exercising this authority, the Chief Executive Officer is to take into consideration Council Policy and the prospects of recovering the debt.
2. Council delegates to the Chief Executive Office authority and power to

write off any amount of money less than \$500, owed to the Shire of Wongan-Ballidu that in his opinion are a bad debt.

3. Council delegates to the Chief Executive Office authority to write off amounts raised in error on all debtor and rate accounts.

#### DELEGATED AUTHORITY 04

DELEGATION: AUTHORISED PERSONS

SECTION/ACT: Section 9.10(1) of the Local Government Act 1995, Bush Fires Act 1954 and the Control of Vehicles (Off Road Areas) Act 1978

DELEGATION: That the Ranger be appointed as an Authorised Officer under the Control of Vehicles (Off-road Areas) Act 1978  
Council delegates authority to the Chief Executive Officer under section 59(3) of the Bush Fires Act 1954 to institute and carry out proceedings for offences against the Bush Fires Act 1954  
Council delegates authority to the Ranger under section 59(3) of the Bush Fires Act 1954 to issue infringements under section 59a of the Bushfires Act 1954.

#### DELEGATED AUTHORITY 05

DELEGATION: APPOINTMENT OF AUTHORISED PERSONS

SECTION/ACT: Local Government Act 1995, Section 9.10

DELEGATION: Council delegates to the Chief Executive Office authority to appoint persons to exercise the powers of a Local Government under subdivisions 2, 3 and 4 of Division 3 of Part 3 and subdivisions 1 and 2 of Division 2, Part 9 of the Local Government Act 1995.

A person who is authorised to give infringement notices under Section 9.16 is not to be made an authorised person for the purposes of Section 9.17, 9.19 or

9.20. In this event the Chief Executive Officer is not an authorised person under Section 9.16 of the Local Government Act.

#### DELEGATED AUTHORITY 06

DELEGATION: ENFORCEMENT AND LEGAL PROCEEDINGS

SECTION/ACT: Local Government Act 1995, Section 3.39, 9.10, 5.42 and Litter Act 1979 Section 31 (2b)

DELEGATION: Council delegates to the Chief Executive Office authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions for the enforcement of provision of the various Acts and instigate legal proceedings accordingly.

#### DELEGATED AUTHORITY 07

DELEGATION: WITHDRAWAL OF INFRINGEMENT NOTICES

SECTION/ACT: Local Government Act 1995, Section 9.20

DELEGATION: Council delegates to the Chief Executive Office authority to withdraw infringement notices issued under the Local Government Act 1995, Dog Act 1976, Councils Local Laws and the Bushfire Act 1954.

#### DELEGATED AUTHORITY 08

DELEGATION: AUTHORISED OFFICERS – LITTER ACT 1979

SECTION/ACT: Litter Act 1979, Section 26 (1) (c)

DELEGATION: Council delegates to the Chief Executive Office authority to appoint "Authorised Officers" as detailed in the Litter Act 1979.

#### DELEGATED AUTHORITY 09

DELEGATION: IMPOUNDING OF GOODS

SECTION/ACT: Local Government Act 1995, Section 3.39  
DELEGATION: Council delegates to the Chief Executive Office authority to remove and impound any goods that are involved in a contravention that can lead to impounding.

DELEGATED AUTHORITY 10

DELEGATION: DISPOSING OF CONFISCATED OR UNCOLLECTED GOODS

SECTION/ACT: Local Government Act 1995, Section 3.47

DELEGATION: Council delegates to the Chief Executive Office authority to dispose of any goods that have been impounded.

DELEGATED AUTHORITY 11

DELEGATION: VARIATION OF PROHIBITED BURNING TIMES, RESTRICTED BURNING TIMES AND/OR PRESCRIBED CONDITIONS

SECTION/ACT: Bush Fires Act 1954, Section 17(10) and Section

18 (5) OFFICER(S) UPON WHOM DELEGATION CONFERRED:

Shire President, Chief Bush Fire Control Officer (jointly)

DELEGATION: To vary the prohibited burning times, restricted burning times and/or prescribed conditions.

DELEGATED AUTHORITY 12

DELEGATION: EXECUTION AND AFFIXING OF COMMON SEAL TO DOCUMENTS

SECTION/ACT: Local Government Act 1995 – Section 9.49A(3)

DELEGATION: Notwithstanding the provisions of Section 9.49 of the Local Government Act, Council delegates to the Chief Executive Office authority to affix the Common Seal to documents to be executed by the Shire where such documents are consistent and in accord with a resolution of Council, Council Policy G 48 or a delegated power.

DELEGATED AUTHORITY 13

DELEGATION: STAFF PAYMENTS OF GRATUITIES TO EMPLOYEES IN ADDITION TO CONTRACT OR AWARD

SECTION/ACT: Local Government Act 1995 – sections 5.42 and 5.50

DELEGATION: Council delegates the Chief Executive Officer authority to implement in accordance with Councils policy relating to gratuities to officers and employees who are retiring in accordance with Councils Policy.  
Conditions: Subject to Budget provision.

DELEGATED AUTHORITY 14

DELEGATION: DISPOSAL OF SURPLUS FURNITURE & EQUIPMENT

SECTION/ACT: Local Government Act 1995 – Sections 3.58, 5.42 and 5.43 and Local Government (Functions and General

DELEGATION: Council delegates its authority and power to the Chief Executive Officer to dispose of surplus furniture with a market value of less than \$20,000.

DELEGATED AUTHORITY 15

DELEGATION: CORPORATE CREDIT CARD

SECTION/ACT: Local Government Act 1995, Section 5.42, Section 5.44 and Section 6.5 and Regulation 11 of the Local Government (Financial Management) Regulations 1996. Sections 53 and 55 of the Financial Administration and Audit Act 1985.

DELEGATION: Council delegates to the Chief Executive Office authority to make payments via corporate credit card in accordance with Councils Policy – Fuel and Credit Cards.

DELEGATION AUTHORITY 16

DELEGATION TENDERS

SECTION/ACT: Local Government Act 1995, Section 3.57 and Section 5.8  
DELEGATION: Council delegates to the Chief Executive Office authority to accept tenders up to \$100,000 and not exceeding budget allocation.

DELEGATED AUTHORITY 17

DELEGATION: DOG ACT  
SECTION/ACT: Dog Act 1976, Section 10 (AA)  
DELEGATION: Council delegates to the Chief Executive Office authority under section 10(AA) of the Dog Act 1976 to exercise any power or duty of the Local Government under any other provision of this Act.

DELEGATED AUTHORITY 18

DELEGATION: CAT ACT  
2011  
SECTION/ACT: Cat Act 2011 Section 44  
DELEGATION: The Chief Executive Officer is authorised under Section 44 of the Cat Act 2011 to exercise any power or duty of the local government under any other provision of this Act.

**WORKS AND SERVICES**

DELEGATED AUTHORITY 19

DELEGATION: TEMPORARY ROAD CLOSURES  
SECTION/ACT: Local Government Act 1995, Section 3.50A, 3.50[1], 3.50[1a], 3.50[4].3.50[6] and 3.50[8] and Road Traffic (Events on Roads) Regulations 1991  
DELEGATION: 1. Council delegates to the Chief Executive Office authority to temporarily close thoroughfares to vehicles.  
2. Council delegates to the Chief Executive Office authority to determine applications for the temporary closure of roads for the purpose of conducting events.

DELEGATED AUTHORITY 20

DELEGATION: PAYMENT OF CROSSOVER CONTRIBUTION  
SECTION/ACT: Local Government Act 1995 – Section 5.42  
DELEGATION: Council delegates to the Chief Executive Office authority to pay Councils contribution to the construction of a crossover in accordance with Council's Policy - Vehicle Crossovers.

DELEGATED AUTHORITY 21

DELEGATION: PRIVATE WORKS ON, OVER, OR UNDER PUBLIC PLACES  
SECTION/ACT: Local Government Act 1995 – Sections 9.1  
DELEGATION: Council delegates its authority and power to the Chief Executive Officer to grant permission to construct anything on, over, or under a public thoroughfare or public place that is Local Government property and impose conditions in respect to the permission.  
Conditions: Refer to Local Government (Uniform Local Provisions) Regulation 17.

DELEGATED AUTHORITY 22

DELEGATION: STREET VERGE TREATMENTS – INDIVIDUAL PROPERTIES  
SECTION/ACT: Local Government Act 1995 – Sections  
DELEGATION: Council delegates its authority and power to the Chief Executive Officer to authorise the installation of soft landscaping and/or hard paving within a road reserve.

DELEGATED AUTHORITY 23

DELEGATION: SEED COLLECTION – WILDFLOWER PICKING  
SECTION/ACT: Local Government Act 1995 – Sections

DELEGATION: Council delegates to the Chief Executive Office authority to grant approval to pick wildflowers on Council controlled reserves; and approval to collect seeds on Council controlled reserves.

Conditions: All applications to be in writing; preference given to local land care groups/businesses.

### **HEALTH, BUILDING & PLANNING**

#### DELEGATED AUTHORITY 24

DELEGATION: DEMOLITION LICENCES

SECTION/ACT: Local Government (Miscellaneous Provisions) Act 1960, Section 374A

DELEGATION: Council delegates to the Chief Executive Office authority to issue demolition licences.

#### DELEGATED AUTHORITY 25

DELEGATION: BUILDINGS – ISSUING NOTICES REQUIRING ALTERATIONS

SECTION/ACT: Local Government (Miscellaneous Provisions) Act 1960, Section 401

DELEGATION: Council delegates to the Chief Executive Office authority to issue a Notice

requiring alterations where a breach of building requirements is considered sufficient to warrant the issue of a Notice.

#### DELEGATED AUTHORITY 26

DELEGATION: BUILDINGS – UNLAWFUL WORKS

SECTION/ACT: Local Government (Miscellaneous Provisions) Act 1960, Section 401A

DELEGATION: Council delegates to the Chief Executive Office authority to direct a survey of a

building to be considered to be in a dangerous state and to issue a notice, requiring the owner or occupier to take it down, secure or repair it, as the case requires, if the survey confirms a building to be in a dangerous state.

#### DELEGATED AUTHORITY 27

DELEGATION: BUILDINGS – DANGEROUS

SECTION/ACT: Local Government (Miscellaneous Provisions) Act 1960, Sections 403, 404

DELEGATION: Council delegates to the Chief Executive Office authority to direct a survey of a

building that is considered to be in a dangerous state.

If the Building Surveyor, or other competent person, certifies that the building is in a dangerous state, to cause the building to be shored up or otherwise secured and a proper hoarding or fence to be put up for the protection of the public from danger, and shall cause a written notice to be served on the owner or occupier of the building requiring him/her forthwith to take it down, secure, or repair it as the case requires.

#### DELEGATED AUTHORITY 28

DELEGATION: PRIVATE SWIMMING POOL INSPECTIONS

SECTION/ACT: Local Government Act, 1995 Sections 5.42 & 5.44 and Schedule 9.2(3) and Section 2, Section 245A (5), (6) and (7) of the Local Government (Miscellaneous Provisions) Act 1960

DELEGATION: Council delegates to the Chief Executive Office authority to appoint officer(s) of the Council as “Authorised Officers” as required in Section 245A (5), (6) &

(7) of the Local Government (Miscellaneous Provisions) Act 1960 for the purposes of inspecting and enforcing private swimming pool local laws or regulations. The delegate(s) has the authority to deal with such matters relevant to this declaration.

DELEGATED AUTHORITY 29

DELEGATION: BUILDING

LICENCES

SECTION/ACT: Local Government (Miscellaneous Provisions) Act 1960 Section 374

DELEGATION: Council delegates to the Chief Executive Office authority to approve plans submitted and issue building licences.

CONDITIONS: A summary of building licenses issued to be submitted to Council

monthly. DELEGATED AUTHORITY 30

DELEGATION: SALE AND/OR CONSUMPTION OF LIQUOR – COUNCIL PROPERTY

SECTION/ACT: Not Applicable

DELEGATION: Council delegates to the Chief Executive Office authority to approve applications for the sale of liquor and/or the consumption of liquor on property under the care, control and management of Council.

DELEGATED AUTHORITY 31

DELEGATION: TOWN PLANNING FUNCTIONS

SECTION/ACT: Clause 8.7.1 of the Shire of Wongan-Ballidu Town Planning Scheme No. 4

DELEGATION: That Council delegates authority to the Chief Executive Officer in accordance

with in respect of the Town Planning Functions of the Shire as detailed below;

- (a) Determination of applications for development approval, including applications involving:
  - (i) the variation of Scheme provisions, Planning Policy or provisions of the Residential Design Codes; or
  - (ii) the exercise of discretion under the Scheme, Planning Policy or the Residential Design Codes;
- (b) Refusal of all development applications where the proposed use is not permitted by the Scheme or where the development does not comply with the non-discretionary provisions of the Residential Design Codes or any mandatory statutory requirement or adopted Council policy;
- (c) Grant an extension of development approval for up to two (2) years;
- (d) Granting variations to relevant Planning Policies and provisions of the Residential Design Codes on Building Licence applications;
- (e) Determination of applications for development approval for buildings on land Zoned Rural Residential, including Dwellings, Sheds, Carports and other similar buildings, but excluding Transportable Buildings.
- (f) Deletion or modification of conditions of approval, whether imposed under delegated authority or not;
- (g) Making recommendations to the WA Planning Commission on:
  - i. applications for subdivision or amalgamation of land;
  - ii. minor variations to approved subdivisions;
  - iii. clearance of conditions of subdivision approval;
- (h) Determination of Applications for the relocation of Building Envelopes;
- (i) Provision of written and verbal responses to planning appeals, mediated settlements resulting from appeals and WA Planning Commission requests for reconsideration;
- (j) Taking all necessary action against owners or occupiers of properties to cease illegal uses or comply with conditions of Development Approval, including pursuing prosecution through Council's Solicitors; and
- (k) Formation of any opinion and consideration of any matter in the exercise of these delegated powers that would be required of Council under the Scheme, including, but not limited to, sufficient information required for the processing of applications, referral

and advertising of applications, and interpretation of Scheme provisions, relevant Planning Policies and provisions of the Residential Design Codes.

### Limits to delegated powers

With the exception of delegated power 1.(b) above, all applications will be submitted to a meeting of Council for determination in the following circumstances:

- (a) Where the delegated decision would be contrary to the intent of a previous decision made at a Council meeting, or any law or regulation;
- (b) Where written objection is received to the proposal from any statutory agency;
- (c) Where the proposal is inconsistent with the intent of the Town Planning Scheme, relevant Policies, Residential Design Codes, or any Outline Development Plan or Local Planning Strategy adopted by Council;
- (d) Where notification has been given to adjoining and nearby owners or the general public for comment in accordance with the Town Planning Scheme or any Policy and written objections have been received within the time specified, unless in the opinion of the Chief Executive Officer:
  - (i) the proposal is for exercise of discretion under the R-Codes and is consistent with the intent of the Town Planning Scheme, Residential Design Codes and any relevant Policy; and
  - (ii) the objections can be overcome by imposing a condition(s) on the development approval, or modifying the design of the development; or
  - (iii) the objection does not relate to valid planning and development issues associated with the proposal.
- (e) Where, in the opinion of the Chief Executive Officer:
  - (i) Any of the requirements of this policy are not satisfied; or
  - (ii) There is insufficient certainty as to whether the application complies with the intent of the Scheme, Residential Design Codes or any relevant Council Policy; or
  - (iii) It would be in the public interest or consistent with the principles of administrative accountability for Council to determine the application; or
  - (iv) The decision involves a matter of principle which, in the opinion of the Chief Executive Officer, should be made by the Council; or
  - (v) A condition recommended by a statutory agency is unnecessary or impractical, or unreasonable to be enforced by the Shire.

### Reporting of Use of Delegation

All instances of the use of this delegation are to be reported to the Council in the monthly Information Bulletin.

#### DELEGATED AUTHORITY 32

DELEGATION: MANAGEMENT/AGREEMENT OR LEASE FOR COUNCIL OWNED BUILDINGS, FACILITIES AND RESERVES

SECTION/ACT: Local Government Act 1995

DELEGATION: Council delegates to the Chief Executive Office authority to enter into a management agreement or lease for the use of Council owned buildings, facilities and reserves.

#### DELEGATED AUTHORITY 33

DELEGATION: RESERVES UNDER CONTROL OF A LOCAL GOVERNMENT

SECTION/ACT: Local Government Act 1995 – Sections

DELEGATION: Council delegates its authority and power to the Chief Executive Officer to control and manage land that is vested or placed under the control and

management of the Local Government.

DELEGATED AUTHORITY 34

DELEGATION: USE APPROVAL OF COUNCIL CONTROLLED BUILDINGS  
SECTION/ACT: Local Government Act 1995 – Sections  
DELEGATION: Council delegates to the Chief Executive Officer authority to approve functions and the ‘use’ of Council buildings, facilities and reserves.

Conditions: All applications to be received in writing. All approval/rejections to be in writing.

DELEGATED AUTHORITY 35

DELEGATION: SUBDIVISION CLEARANCE  
SECTION/ACT: Local Government Act 1995 – Sections 5.42, Planning & Development Act 2005, Town Planning Scheme No 4  
DELEGATION: Council delegates to the Chief Executive Office authority to clear conditions on WAPC subdivision/amalgamation approvals in accordance with any relevant Council Policy, Specification, and Town Planning Scheme No 4, or other relevant Act or Regulation.

Conditions: the payment of bond in lieu or completion of works in order to clear a condition of subdivision.

DELEGATED AUTHORITY 36

DELEGATION: SALE OF SHIELDS CRESCENT  
SECTION/ACT: Local Government Act 1995 – Sections 5.42, Planning & Development Act 2005, Town Planning Scheme No 4  
DELEGATION: Council delegates to the Chief Executive Officer:  
1. Authority for the sale of Shire developed lots on Shields Crescent, Wongan Hills; and  
2. To review submissions received in accordance with Section 3.58(3) of the Local Government Act; and  
3. Declare that the valuation carried out more than 6 months before the proposed disposition to be a true indication of the value at the time of this proposed disposition.

DELEGATED AUTHORITY 37

DELEGATION: HEALTH  
ACT  
SECTION/ACT: Local Government Act 1995 – Sections 5.42, Health Act 1911 – Section 26  
DELEGATION: That Council delegate to the Chief Executive Officer the Functions and Powers  
of the Health Act 1911 as provided by Section 26 of the Health Act 1911.

DELEGATED AUTHORITY 38

DELEGATION: DISPOSAL  
OF:  
a) Lot 1 Jensen Street, Wongan Hills  
b) Lot 8 Ninghan Road, Wongan Hills  
c) 2 Elphin Crescent, Wongan Hills  
SECTION/ACT: Local Government Act 1995 – Sections 5.42, 3.58 (3) Disposing of Property  
DELEGATION: Council delegates to the Chief Executive Officer  
1. Authority for the disposal of the above lots; and  
2. To review submissions received in accordance with Section 3.58(3) of the Local Government Act; and Declare that the valuation carried out more than 6 months before the proposed disposition to be a true indication of the value at the time of this proposed disposition.

**POLICY REQUIREMENTS:**

There are no known policy requirements related to this item.

**LEGISLATIVE REQUIREMENTS:**

Under the Local Government Act 1995 Section 5.42 Council may delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Local Government Act 1995 subject to limitations imposed by Section 5.43.

The Chief Executive Officer may delegate to any employee of the Council under the Local Government Act 1995 Section 5.44.

Under the Local Government Act 1995 Section 5.16 Council may delegate to a committee any of its powers and duties subject to limitations imposed under Section 5.17.

Local Government Act Section 5.103.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications in relation to this item.

**SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with the proposal.
- **Economic**  
There are no known economic implications associated with the proposal.
- **Social**  
There are no known social implications associated with the proposal.

**FINANCIAL IMPLICATIONS:**

There are no financial implications in relation to this item.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: Yes**

**MOTION: Moved Cr West / Seconded Cr Falconer**

**That Council delegate the following powers and authorities to the Chief Executive Officer**

**FINANCE & ADMINISTRATION  
DELEGATED AUTHORITY 01**

**DELEGATION: PAYMENTS FROM MUNICIPAL AND TRUST FUNDS**  
**SECTION/ACT: Local Government Act 1995, Section 6.7, 6.9 and 6.10**  
**DELEGATION: That Council delegate authority to the Chief Executive Officer to authorise and make payments from the Municipal and Trust Funds**

manually and electronically, including transferring funds to and from the Reserve accounts as allowed for in the budget as per the following.

A listing of all payments made is to be presented to the next ordinary meeting of Council.

**DELEGATED AUTHORITY 02**

**DELEGATION:**

**DONATIONS**

**SECTION/ACT:**

**DELEGATION:**

Local Government Act 1995, Section 5.42

That Council delegate authority to the Chief Executive Officer to grant requests for donations from Local Community Groups/Organizations, towards community based activities, up to an amount of \$500 per donation subject to the relevant budget allocation.

**DELEGATED AUTHORITY 03**

**DELEGATION:**

**WRITING OFF**

**DEBTS**

**SECTION/ACT:**

Local Government Act 1995, Section 6.12(c)

**DELEGATION:**

1. Council delegates to the Chief Executive Office authority to write off debts wherein the individual debt is not more than \$500. In exercising this authority, the Chief Executive Officer is to take into consideration Council Policy and the prospects of recovering the debt.

2. Council delegates to the Chief Executive Office authority and power to write off any amount of money less than \$500, owed to the Shire of Wongan-Ballidu that in his opinion are a bad debt.

3. Council delegates to the Chief Executive Office authority to write off amounts raised in error on all debtor and rate accounts.

**DELEGATED AUTHORITY 04**

**DELEGATION:**

**AUTHORISED PERSONS**

**SECTION/ACT:**

Section 9.10(1) of the Local Government Act 1995, Bush Fires Act 1954 and the Control of Vehicles (Off Road Areas) Act 1978

**DELEGATION:**

That the Ranger be appointed as an Authorised Officer under the Control of Vehicles (Off-road Areas) Act 1978

Council delegates authority to the Chief Executive Officer under section 59(3) of the Bush Fires Act 1954 to institute and carry out proceedings for offences against the Bush Fires Act 1954

Council delegates authority to the Ranger under section 59(3) of the Bush Fires Act 1954 to issue infringements under section 59a of the Bushfires Act 1954.

**DELEGATED AUTHORITY 05**

**DELEGATION:**

**APPOINTMENT OF AUTHORISED PERSONS**

**SECTION/ACT:**

Local Government Act 1995, Section 9.10

**DELEGATION:**

Council delegates to the Chief Executive Office authority to appoint persons to exercise the powers of a Local Government under subdivisions 2, 3 and 4 of Division 3 of Part 3 and subdivisions 1 and 2 of Division 2, Part 9 of the Local Government Act 1995.

A person who is authorised to give infringement notices under Section 9.16 is not to be made an authorised person for the purposes of Section 9.17, 9.19 or 9.20. In this event the Chief Executive Officer is not an authorised person under Section 9.16 of the Local Government Act.

**DELEGATED AUTHORITY 06**

**DELEGATION:**

**ENFORCEMENT AND LEGAL PROCEEDINGS**

**SECTION/ACT:** Local Government Act 1995, Section 3.39, 9.10, 5.42 and Litter Act 1979 Section 31 (2b)

**DELEGATION:** Council delegates to the Chief Executive Office authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions for the enforcement of provision of the various Acts and instigate legal proceedings accordingly.

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**DELEGATION:** WITHDRAWAL OF INFRINGEMENT NOTICES

**SECTION/ACT:** Local Government Act 1995, Section 9.20

**DELEGATION:** Council delegates to the Chief Executive Office authority to withdraw infringement notices issued under the Local Government Act 1995, Dog Act 1976, Councils Local Laws and the Bushfire Act 1954.

**DELEGATED AUTHORITY 08**

**DELEGATION:** AUTHORISED OFFICERS – LITTER ACT 1979

**SECTION/ACT:** Litter Act 1979, Section 26 (1) (c)

**DELEGATION:** Council delegates to the Chief Executive Office authority to appoint “Authorised Officers” as detailed in the Litter Act 1979.

**DELEGATED AUTHORITY 09**

**DELEGATION:** IMPOUNDING OF GOODS

**SECTION/ACT:** Local Government Act 1995, Section 3.39

**DELEGATION:** Council delegates to the Chief Executive Office authority to remove and impound any goods that are involved in a contravention that can lead to impounding.

**DELEGATED AUTHORITY 10**

**DELEGATION:** DISPOSING OF CONFISCATED OR UNCOLLECTED GOODS

**SECTION/ACT:** Local Government Act 1995, Section 3.47

**DELEGATION:** Council delegates to the Chief Executive Office authority to dispose of any goods that have been impounded.

**DELEGATED AUTHORITY 11**

**DELEGATION:** VARIATION OF PROHIBITED BURNING TIMES, RESTRICTED BURNING TIMES AND/OR PRESCRIBED CONDITIONS

**SECTION/ACT:** Bush Fires Act 1954, Section 17(10) and Section 18 (5)

**OFFICER(S) UPON WHOM DELEGATION CONFERRED:** Shire President, Chief Bush Fire Control Officer (jointly)

**DELEGATION:** To vary the prohibited burning times, restricted burning times and/or prescribed conditions.

**DELEGATED AUTHORITY 12**

**DELEGATION:** EXECUTION AND AFFIXING OF COMMON SEAL TO DOCUMENTS

**SECTION/ACT:** Local Government Act 1995 – Section 9.49A(3)

**DELEGATION:** Notwithstanding the provisions of Section 9.49 of the Local Government Act, Council delegates to the Chief Executive Office authority to affix the Common Seal to documents to be executed by the Shire where such documents are consistent and in accord with a resolution of Council, Council Policy G 48 or a delegated power.

**DELEGATED AUTHORITY 13**

**DELEGATION:** STAFF PAYMENTS OF GRATUITIES TO EMPLOYEES IN ADDITION TO CONTRACT OR AWARD

**SECTION/ACT:** Local Government Act 1995 – sections 5.42 and 5.50

**DELEGATION:** Council delegates the Chief Executive Officer authority to implement in accordance with Councils policy relating to gratuities to officers and employees who are retiring in accordance with Councils Policy.

**Conditions: Subject to Budget provision.**

**DELEGATED AUTHORITY 14**

**DELEGATION: DISPOSAL OF SURPLUS FURNITURE & EQUIPMENT**

**SECTION/ACT: Local Government Act 1995 – Sections 3.58, 5.42 and 5.43 and Local Government (Functions and General**

**DELEGATION: Council delegates its authority and power to the Chief Executive Officer to dispose of surplus furniture with a market value of less than \$20,000.**

**DELEGATED AUTHORITY 15**

**DELEGATION: CORPORATE CREDIT CARD**

**SECTION/ACT: Local Government Act 1995, Section 5.42, Section 5.44 and Section 6.5 and Regulation 11 of the Local Government (Financial Management) Regulations 1996. Sections 53 and 55 of the Financial Administration and Audit Act 1985.**

**DELEGATION: Council delegates to the Chief Executive Office authority to make payments via corporate credit card in accordance with Councils Policy – Fuel and Credit Cards.**

**DELEGATION AUTHORITY**

**16 DELEGATION**

**TEND**

**ERS**

**SECTION/ACT: Local Government Act 1995, Section 3.57 and Section 5.8**

**DELEGATION: Council delegates to the Chief Executive Office authority to accept tenders up to \$100,000 and not exceeding budget allocation.**

**DELEGATED AUTHORITY**

**17 DELEGATION: DOG**

**ACT**

**SECTION/ACT: Dog Act 1976, Section 10 (AA)**

**DELEGATION: Council delegates to the Chief Executive Office authority under section 10(AA) of the Dog Act 1976 to exercise any power or duty of the Local Government under any other provision of this Act.**

**DELEGATED AUTHORITY 18**

**DELEGATION: CAT ACT**

**2011**

**SECTION/ACT: Cat Act 2011 Section 44**

**DELEGATION: The Chief Executive Officer is authorised under Section 44 of the Cat Act 2011 to exercise any power or duty of the local government under any other provision of this Act.**

**WORKS AND SERVICES**

**DELEGATED**

**AUTHORITY 19**

**DELEGATION: TEMPORARY ROAD CLOSURES**

**SECTION/ACT: Local Government Act 1995, Section 3.50A, 3.50[1], 3.50[1a], 3.50[4].3.50[6] and 3.50[8] and Road Traffic (Events on Roads) Regulations 1991**

**DELEGATION: 1. Council delegates to the Chief Executive Office authority to temporarily close thoroughfares to vehicles.**

**2. Council delegates to the Chief Executive Office authority to determine applications for the temporary closure of roads for the purpose of conducting events.**

#### **DELEGATED AUTHORITY 20**

**DELEGATION:** PAYMENT OF CROSSOVER CONTRIBUTION

**SECTION/ACT:** Local Government Act 1995 – Section 5.42

**DELEGATION:** Council delegates to the Chief Executive Office authority to pay Councils contribution to the construction of a crossover in accordance with Council's Policy - Vehicle Crossovers.

#### **DELEGATED AUTHORITY 21**

**DELEGATION:** PRIVATE WORKS ON, OVER, OR UNDER PUBLIC PLACES

**SECTION/ACT:** Local Government Act 1995 – Sections 9.1

**DELEGATION:** Council delegates its authority and power to the Chief Executive Officer to grant permission to construct anything on, over, or under a public thoroughfare or public place that is Local Government property and impose conditions in respect to the permission.

**Conditions:** Refer to Local Government (Uniform Local Provisions) Regulation 17.

#### **DELEGATED AUTHORITY 22**

**DELEGATION:** STREET VERGE TREATMENTS – INDIVIDUAL PROPERTIES

**SECTION/ACT:** Local Government Act 1995 – Sections

**DELEGATION:** Council delegates its authority and power to the Chief Executive Officer to authorise the installation of soft landscaping and/or hard paving within a road reserve.

#### **DELEGATED AUTHORITY 23**

**DELEGATION:** SEED COLLECTION – WILDFLOWER PICKING

**SECTION/ACT:** Local Government Act 1995 – Sections

**DELEGATION:** Council delegates to the Chief Executive Office authority to grant approval to pick wildflowers on Council controlled reserves; and approval to collect seeds on Council controlled reserves.

**Delegation conditions:** All applications to be in writing; preference given to local land care groups/businesses.

#### **HEALTH, BUILDING & PLANNING DELEGATED**

##### **AUTHORITY 24**

**DELEGATION:** DEMOLITION LICENCES

**SECTION/ACT:** Local Government (Miscellaneous Provisions) Act 1960, Section 374A

**DELEGATION:** Council delegates to the Chief Executive Office authority to issue demolition licences.

##### **DELEGATED AUTHORITY 25**

**DELEGATION:** BUILDINGS – ISSUING NOTICES REQUIRING ALTERATIONS

**SECTION/ACT:** Local Government (Miscellaneous Provisions) Act 1960, Section 401

**DELEGATION:** Council delegates to the Chief Executive Office authority to issue a Notice requiring alterations where a breach of building requirements is considered sufficient to warrant the issue of a Notice.

##### **DELEGATED AUTHORITY 26**

**DELEGATION:** BUILDINGS – UNLAWFUL WORKS

**SECTION/ACT:** Local Government (Miscellaneous Provisions) Act 1960, Section 401A

**DELEGATION:** Council delegates to the Chief Executive Office authority to direct a survey of a building to be considered to be in a dangerous state and to issue a notice, requiring the owner or occupier to take it down, secure or repair it, as the case requires, if the survey confirms a building to be in a dangerous state.

**DELEGATED AUTHORITY 27**

**DELEGATION:** BUILDINGS – DANGEROUS

**SECTION/ACT:** Local Government (Miscellaneous Provisions) Act 1960, Sections 403, 404

**DELEGATION:** Council delegates to the Chief Executive Office authority to direct a survey of a building that is considered to be in a dangerous state.

If the Building Surveyor, or other competent person, certifies that the building is in a dangerous state, to cause the building to be shored up or otherwise secured and a proper hoarding or fence to be put up for the protection of the public from danger, and shall cause a written notice to be served on the owner or occupier of the building requiring him/her forthwith to take it down, secure, or repair it as the case requires.

**DELEGATED AUTHORITY 28**

**DELEGATION:** PRIVATE SWIMMING POOL INSPECTIONS

**SECTION/ACT:** Local Government Act, 1995 Sections 5.42 & 5.44 and Schedule 9.2(3) and Section 2, Section 245A (5), (6) and (7) of the Local Government (Miscellaneous Provisions) Act 1960

**DELEGATION:** Council delegates to the Chief Executive Office authority to appoint officer(s) of the Council as “Authorised Officers” as required in Section 245A (5), (6) & (7) of the Local Government (Miscellaneous Provisions) Act 1960 for the purposes of inspecting and enforcing private swimming pool local laws or regulations. The delegate(s) has the authority to deal with such matters relevant to this declaration.

**DELEGATED AUTHORITY 29**

**DELEGATION:** BUILDING LICENCES

**SECTION/ACT:** Local Government (Miscellaneous Provisions) Act 1960 Section 374

**DELEGATION:** Council delegates to the Chief Executive Office authority to approve plans submitted and issue building licences.

**CONDITIONS:** A summary of building licenses issued to be submitted to Council monthly.

**DELEGATED AUTHORITY 30**

**DELEGATION:** SALE AND/OR CONSUMPTION OF LIQUOR – COUNCIL PROPERTY

**SECTION/ACT:** Not Applicable

**DELEGATION:** Council delegates to the Chief Executive Office authority to approve applications for the sale of liquor and/or the consumption of liquor on property under the care, control and management of Council.

**DELEGATED AUTHORITY 31**

**DELEGATION:** TOWN PLANNING FUNCTIONS

**SECTION/ACT:** Clause 8.7.1 of the Shire of Wongan-Ballidu Town Planning Scheme No. 4  
**DELEGATION:** That Council delegates authority to the Chief Executive Officer in accordance with in respect of the Town Planning Functions of the Shire as detailed below;

- (a) Determination of applications for development approval, including applications involving:
  - (i) the variation of Scheme provisions, Planning Policy or provisions of the Residential Design Codes; or
  - (ii) the exercise of discretion under the Scheme, Planning Policy or the Residential Design Codes;
- (b) Refusal of all development applications where the proposed use is not

permitted by the Scheme or where the development does not comply with the non-discretionary provisions of the Residential Design Codes or any mandatory statutory requirement or adopted Council policy;

- (c) Grant an extension of development approval for up to two (2) years;
- (d) Granting variations to relevant Planning Policies and provisions of the Residential Design Codes on Building Licence applications;
- (e) Determination of applications for development approval for buildings on land Zoned Rural Residential, including Dwellings, Sheds, Carports and other similar buildings, but excluding Transportable Buildings.
- (f) Deletion or modification of conditions of approval, whether imposed under delegated authority or not;
- (g) Making recommendations to the WA Planning Commission on:
  - i. applications for subdivision or amalgamation of land;
  - ii. minor variations to approved subdivisions;
  - iii. clearance of conditions of subdivision approval;
- (h) Determination of Applications for the relocation of Building Envelopes;
- (i) Provision of written and verbal responses to planning appeals, mediated settlements resulting from appeals and WA Planning Commission requests for reconsideration;
- (j) Taking all necessary action against owners or occupiers of properties to cease illegal uses or comply with conditions of Development Approval, including pursuing prosecution through Council's Solicitors; and
- (k) Formation of any opinion and consideration of any matter in the exercise of these delegated powers that would be required of Council under the Scheme, including, but not limited to, sufficient information required for the processing of applications, referral and advertising of applications, and interpretation of Scheme provisions, relevant Planning Policies and provisions of the Residential Design Codes.

#### Limits to delegated powers

With the exception of delegated power 1.(b) above, all applications will be submitted to a meeting of Council for determination in the following circumstances:

- (a) Where the delegated decision would be contrary to the intent of a previous decision made at a Council meeting, or any law or regulation;
- (b) Where written objection is received to the proposal from any statutory agency;
- (c) Where the proposal is inconsistent with the intent of the Town Planning Scheme, relevant Policies, Residential Design Codes, or any Outline Development Plan or Local Planning Strategy adopted by Council;
- (d) Where notification has been given to adjoining and nearby owners or the general public for comment in accordance with the Town Planning Scheme or any Policy and written objections have been received within the time specified, unless in the opinion of the Chief Executive Officer:
  - (i) the proposal is for exercise of discretion under the R-Codes and is consistent with the intent of the Town Planning Scheme, Residential Design Codes and any relevant Policy; and
  - (ii) the objections can be overcome by imposing a condition(s) on the development approval, or modifying the design of the development; or
  - (iii) the objection does not relate to valid planning and development issues associated with the proposal.
- (e) Where, in the opinion of the Chief Executive Officer:
  - (i) Any of the requirements of this policy are not satisfied; or
  - (ii) There is insufficient certainty as to whether the application complies

- (iii) with the intent of the Scheme, Residential Design Codes or any relevant Council Policy; or  
It would be in the public interest or consistent with the principles of administrative accountability for Council to determine the application; or
- (iv) The decision involves a matter of principle which, in the opinion of the Chief Executive Officer, should be made by the Council; or
- (v) A condition recommended by a statutory agency is unnecessary or impractical, or unreasonable to be enforced by the Shire.

#### Reporting of Use of Delegation

All instances of the use of this delegation are to be reported to the Council in the monthly Information Bulletin.

#### DELEGATED AUTHORITY 32

**DELEGATION: MANAGEMENT/AGREEMENT OR LEASE FOR COUNCIL OWNED BUILDINGS, FACILITIES AND**

**RESERVES**

**SECTION/ACT: Local Government Act 1995**

**DELEGATION: Council delegates to the Chief Executive Office authority to enter into a management agreement or lease for the use of Council owned buildings, facilities and reserves.**

#### DELEGATED AUTHORITY 33

**DELEGATION: RESERVES UNDER CONTROL OF A LOCAL GOVERNMENT**

**SECTION/ACT: Local Government Act 1995 – Sections**

**DELEGATION: Council delegates its authority and power to the Chief Executive Officer to control and manage land that is vested or placed under the control and management of the Local Government.**

#### DELEGATED AUTHORITY 34

**DELEGATION: USE APPROVAL OF COUNCIL CONTROLLED BUILDINGS**

**SECTION/ACT: Local Government Act 1995 – Sections**

**DELEGATION: Council delegates to the Chief Executive Officer authority to approve functions and the 'use' of Council buildings, facilities and reserves.**

**Conditions: All applications to be received in writing. All approval/rejections to be in writing.**

#### DELEGATED AUTHORITY 35

**DELEGATION: SUBDIVISION CLEARANCE**

**SECTION/ACT: Local Government Act 1995 – Sections 5.42, Planning & Development Act 2005, Town Planning Scheme No 4**

**DELEGATION: Council delegates to the Chief Executive Office authority to clear conditions on WAPC subdivision/amalgamation approvals in accordance with any relevant Council Policy, Specification, and Town Planning Scheme No 4, or other relevant Act or Regulation.**

**Conditions: the payment of bond in lieu or completion of works in order to clear a condition of subdivision.**

#### DELEGATED AUTHORITY 36

**DELEGATION: SALE OF SHIELDS CRESCENT**

**SECTION/ACT: Local Government Act 1995 – Sections 5.42, Planning & Development Act 2005, Town Planning Scheme No 4**

**DELEGATION: Council delegates to the Chief Executive Officer:  
1. Authority for the sale of Shire developed lots on Shields Crescent,**

2. **Wongan Hills; and**  
**To review submissions received in accordance with Section 3.58(3) of the Local Government Act; and**
3. **Declare that the valuation carried out more than 6 months before the proposed disposition to be a true indication of the value at the time of this proposed disposition.**

**DELEGATED AUTHORITY 37**

**DELEGATION: HEALTH**

**ACT**

**SECTION/ACT: Local Government Act 1995 – Sections 5.42, Health Act 1911 – Section**

**26 DELEGATION: That Council delegate to the Chief Executive Officer the Functions and**

**Powers of the Health Act 1911 as provided by Section 26 of the Health Act 1911.**

**DELEGATED AUTHORITY 38**

**DELEGATION: DISPOSAL**

**OF:**

- a) **Lot 1 Jensen Street, Wongan Hills**
- b) **Lot 8 Ninghan Road, Wongan Hills**
- c) **2 Elphin Crescent, Wongan Hills**

**SECTION/ACT: Local Government Act 1995 – Sections 5.42, 3.58 (3) Disposing of Property**

**DELEGATION: Council delegates to the Chief Executive Officer the authority to dispose of the above lots.**

- 1. **Authority for the disposal of the above lots; and**
- 2. **To review submissions received in accordance with Section 3.58(3) of the Local Government Act; and**
- 3. **Declare that the valuation carried out more than 6 months before the proposed disposition to be a true indication of the value at the time of this proposed disposition.**

**CARRIED BY ABSOLUTE MAJORITY**

**RESOLUTION:040219**

## 9.1.2 2019 LOCAL GOVERNMENT ELECTIONS

FILE REFERENCE:	
REPORT DATE:	17 February 2019
APPLICANT/PROPONENT:	Stuart Taylor - Chief Executive Officer
OFFICER DISCLOSURE OF INTEREST	NIL
PREVIOUS MEETING REFERENCES:	
AUTHOR:	Stuart Taylor - Chief Executive Officer
ATTACHMENTS:	

### **PURPOSE OF REPORT:**

For Council to resolve to appoint the Western Australian Electoral Commission to carry out the 2019 Ordinary Election as a Postal Election.

### **BACKGROUND:**

Many Local Governments utilise the services of the Electoral Office in managing the election process as it streamlines the process and allows staff to progress other priority areas within the organisation.

In 2017 the Shire of Wongan-Ballidu engaged the Western Australian Electoral Commission to carry out the Ordinary Election as a Postal Election.

### **COMMENT:**

These elections, four Councillors will be up for re-election.

Therefore, Council may deem it prudent to again engage the Electoral Commissioner to carry out the Shire of Wongan-Ballidu Local Government election as a postal election on this occasion.

Postal voting generally receives a greater return of votes than an 'in person' vote, also the votes can be returned by the elector at their convenience rather than having to come into town on Election Day.

There is no issue with finding staff to work that day as this is the responsibility of the Electoral Commissioner.

Perceived to be a greater level of independence by Councillors and Community in the running of the election as the administration is removed from the election process.

### **POLICY REQUIREMENTS:**

There are no known policy requirements in relation to this item.

### **LEGISLATIVE REQUIREMENTS:**

Local Government Act 1995

### **STRATEGIC IMPLICATIONS:**

There are no known strategic requirements in relation to this item.

### **SUSTAINABILITY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

A quote has been received from the Electoral Commission to undertake the election as a postal vote the cost would be in the vicinity of \$14,000. These monies would be included in the 2018/2019 budget.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: Yes**

**MOTION:**

**Moved Cr Ganzer / Seconded Cr Hasson**

**That in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commission to be responsible for the conduct of the 2019 ordinary election together with any other elections or polls which may be required.**

**That Council utilise the services of the Electoral Commissioner to undertake the Shire of Wongan-Ballidu Local Elections as a postal vote election.**

**CARRIED BY ABSOLUTE MAJORITY  
RESOLUTION:050219**

## 9.2 ADMINISTRATION & FINANCIAL SERVICES

### 9.2.1 ACCOUNTS SUBMITTED FOR DECEMBER 2018

FILE REFERENCE:	F1.4
REPORT DATE:	21 February 2019
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	December 2018

#### **PURPOSE OF REPORT:**

That the accounts as submitted be received.

#### **BACKGROUND:**

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

#### **COMMENT:**

Refer to attachment.

#### **POLICY REQUIREMENTS:**

There are no known policy requirements related to this item.

#### **LEGISLATIVE REQUIREMENTS:**

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

#### **Lists of Accounts**

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

#### **STRATEGIC IMPLICATIONS:**

There are no strategic implications in relation to this item.

#### **SUSTAINABILITY IMPLICATIONS:**

- Environment  
There are no known environmental implications associated with the proposals.

- Economic  
There are no known environmental implications associated with the proposals.
- Social  
There are no known environmental implications associated with the proposals.

**FINANCIAL IMPLICATIONS:**

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:** No

**MOTION:**

**Moved Boekeman / Seconded B West**

**That the accounts submitted from 1 to 31 December 2018 totalling \$1,182,029.04 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.**

**CARRIED: 7/0  
RESOLUTION:060219**

LIST OF ACCOUNTS DUE AND SUBMITTED FOR COUNCIL 1ST DECEMBER 2018 TO 31ST DECEMBER 2018				
Chq/EFT	Date	Name	Description	Amount
98	03/12/2018	WESTNET - WESTNET - INTERNET ACCOUNT	Westnet Internet Account	-612.30
98	07/12/2018	C/CARD - CEO CREDIT CARD	CEO Credit Card	-1653.16
1115	07/12/2018	WONGAN HILLS AND DISTRICTS HOSPITAL AUXILLIARY	Bond Refund for Civic Centre Bonds	-140.00
EFT17645	03/12/2018	CJD EQUIPMENT PTY LTD	Parts for PLDR6 Volvo Loader	-633.14
EFT17646	03/12/2018	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2nd Quarter of Emergency Services Levy 2018/19	-24289.50
EFT17647	03/12/2018	MOORE STEPHENS	Nuts and Bolts Finance essentials workshop for CSO-C from 29.11.2018 to 30.11.2018	-1595.00
EFT17648	03/12/2018	OFFICEWORKS BUSINESS DIRECT		-426.37
	20/11/2018	OFFICEWORKS BUSINESS DIRECT	Stationary for Shire Administration office	97.00
	26/11/2018	OFFICEWORKS BUSINESS DIRECT	Stationary for Community Resource Centre	329.37
EFT17649	03/12/2018	TRUCKLINE PARTS	Parts for PTRL23 Pig Trailer, PTRL20 Howard Porter Trailer, PTRL25 Tri-axle Trailer and PTK36 Mack Truck	-2298.70
EFT17650	03/12/2018	WALLIS COMPUTER SOLUTIONS		-911.40
	26/11/2018	WALLIS COMPUTER SOLUTIONS	Telstra TIPT Issues Inter-Office connectivity at Shire administration	257.40
	26/11/2018	WALLIS COMPUTER SOLUTIONS	Update Synergysoft and Altus with latest patches	654.00
EFT17651	03/12/2018	WESTRAC EQUIPMENT PTY LTD	Purchase of PSS1 Skid Steer Loader with optional extras.	-123506.90
EFT17652	03/12/2018	THE WORKWEAR GROUP P/L		-638.80
	06/02/2018	THE WORKWEAR GROUP P/L	Staff Uniforms for CSO-M	61.60
	14/04/2018	THE WORKWEAR GROUP P/L	Staff Uniforms for CSO-M	112.20
	26/11/2018	THE WORKWEAR GROUP P/L	Staff Uniforms for CSO-P	465.00
EFT17653	03/12/2018	WONGAN HILLS TOURISM GROUP INC	Cleaning of Public Toilets in July 2018, August 2018 and September 2018.	-405.00
EFT17654	03/12/2018	WESTERN DIAGNOSTIC PATHOLOGY	Pre-Employment screening for CSO-M	-35.04
EFT17655	03/12/2018	DAVINA ENTERPRISES (KYLIE DAVEY)	Catering for WALGA Zone Meeting	-600.00
EFT17656	03/12/2018	FORRESTFIELD MOWER AND CHAINSAW CENTRE	Purchase of PLMC3 Husqvarna mulcher	-5298.00
EFT17657	03/12/2018	NEWINS FAMILY TRUST	Management of Wongan Hills Refuse Site 1st November to 31st November 2018	-5951.00
EFT17658	03/12/2018	RURAL RANGER SERVICES	Rural Ranger services from 13th November 2018 to the 21st November 2018	-925.00
EFT17659	03/12/2018	MARTIN'S TRAILER PARTS	Parts for PSP4 trailer	-264.12
EFT17660	03/12/2018	WINC AUSTRALIA PTY LTD		-729.92
	20/11/2018	WINC AUSTRALIA PTY LTD	Stationary for Shire Administration office	214.32
	23/11/2018	WINC AUSTRALIA PTY LTD	Stationary for Shire Administration office	515.60
EFT17661	03/12/2018	A PLUS TRAINING SOLUTIONS PTY LTD	4 x Chainsaw Course 3 x Quick Cust Saw Course	-2385.00
EFT17662	03/12/2018	JB HI-FI GROUP PTY LTD		-4318.41
	23/11/2018	JB HI-FI GROUP PTY LTD	Laptop, accessories and warranty for new laptop at Shire Administration office.	4006.95
	22/11/2018	JB HI-FI GROUP PTY LTD	Accessories for laptop purchased	311.46
EFT17663	03/12/2018	GEORGINA LEAHY	Reimbursement for materials purchased for CRC event.	-16.90
EFT17668	05/12/2018	ANZ BANK (NETT WAGES)	Wages PPE 04.12.18	-62878.11
EFT17669	05/12/2018	AUSTRALIAN SERVICES UNION	Employee Union Fees	-25.90
EFT17670	05/12/2018	IOU SOCIAL CLUB	Employee Social Club Deductions	-210.00
EFT17671	05/12/2018	MUNICIPAL EMPLOYEES UNION	Employee Union fees	-19.40
EFT17672	07/12/2018	COURIER AUSTRALIA INTERNATIONAL		-80.71
	23/11/2018	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex Path West, CJD Equipment, Martin's Trailer Parts	47.65
	16/11/2018	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex PathWest, Komatsu	33.06
EFT17673	07/12/2018	MOORE STEPHENS	Final billing for audit performed in financial year ending 30th June 2018, 50% of 2017/18 fee.	-18429.19
EFT17674	07/12/2018	LANDMARK OPERATIONS	Supply parts for Mocardy Dam	-1077.78
EFT17675	07/12/2018	WESTRAC EQUIPMENT PTY LTD	Supply of parts for service to PG16 CAT Grader	-860.87
EFT17676	07/12/2018	WHEATBELT TYRES		-6499.90
	31/10/2018	WHEATBELT TYRES	Tyres for PG14 Komatsu Grader	58.50
	15/10/2018	WHEATBELT TYRES	Tyres for PTK33 Mack Truck	39.50
	26/10/2018	WHEATBELT TYRES	Tyres for PTRL14 Dolly Trailer	344.45
	28/10/2018	WHEATBELT TYRES	Tyres for PROL14 Hamm Roller	98.10
	28/10/2018	WHEATBELT TYRES	Tyres for PG14 Komatsu Grader	58.50
	28/10/2018	WHEATBELT TYRES	Tyres for PSP4 Trailer	86.80
	28/10/2018	WHEATBELT TYRES	Tyres for PG14 Grader	184.50
	29/10/2018	WHEATBELT TYRES	Tyres for PTRL26 Water Tanker	1397.70

LIST OF ACCOUNTS DUE AND SUBMITTED FOR COUNCIL 1ST DECEMBER 2018 TO 31ST DECEMBER 2018				
	29/10/2018	WHEATBELT TYRES	Tyres for PTK35 Mack Truck	3541.20
	29/10/2018	WHEATBELT TYRES	Tyres for VWC vehicle	690.65
EFT17677	07/12/2018	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	Commission and charges for Rates	-396.40
EFT17678	07/12/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 149 payment - resurface greens	-3868.72
EFT17679	07/12/2018	ADVANCED AUTOLOGIC PTY LTD	Supply of consumables for PLDR8 Volvo Loader and PTK36 Mack Truck	-369.40
EFT17680	07/12/2018	DEPT OF ENVIRONMENT & REGULATION		-1948.80
	22/11/2018	DEPT OF ENVIRONMENT & REGULATION	Annual fee for Ballidu Waste site	974.40
	22/11/2018	DEPT OF ENVIRONMENT & REGULATION	Annual fee for Cadoux Waste site	974.40
EFT17681	07/12/2018	MARKETFORCE PRODUCTIONS	Advertisement of Annual Electors Meeting	-341.67
EFT17682	07/12/2018	CADOUX SPORTS COUNCIL INC.	Donation to Cadoux Christmas Tree for 2018	-200.00
EFT17683	07/12/2018	MERCURY FIRESAFETY PTY LTD	1 x pallet 20 litre Bush Fire Fighting Foam and Overnight Freight	-5456.00
EFT17684	07/12/2018	SIGMA CHEMICALS	Depth Decal supplies for Wongan Hills Swimming Pool	-306.35
EFT17685	07/12/2018	BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning of various buildings and areas throughout Ballidu	-1045.00
EFT17686	07/12/2018	STUART TAYLOR	Reimbursement for Diesel purchase	-124.77
EFT17687	07/12/2018	WONGAN HILLS HOTEL	Council Dinner dated 28.11.18	-153.00
EFT17688	07/12/2018	HDJ CONTRACTING	Cleaning of the CRC building and Allied Health Side of Medical Centre from Monday 19/11/18 to Friday 30/11/18	-1155.00
EFT17689	07/12/2018	BP AUSTRALIA	Unleaded fuel supply for November 2018	-508.06
EFT17690	07/12/2018	MARKET CREATIONS PTY LTD		-1244.65
	28/11/2018	MARKET CREATIONS PTY LTD	Office 365 Enterprises E3 Licences	798.93
	28/11/2018	MARKET CREATIONS PTY LTD	Manage Backup Licences	445.72
EFT17691	07/12/2018	AFGRI EQUIPMENT AUSTRALIA		-751.21
	07/11/2018	AFGRI EQUIPMENT AUSTRALIA	Supply of parts for PSP1 sundry plant	391.35
	27/11/2018	AFGRI EQUIPMENT AUSTRALIA	Carry out 15,000km service on PUT71 Ford Transit	359.86
EFT17692	07/12/2018	PAGODA RESORT AND SPA	Accommodation for CSO-C for duration of Finance Essentials Course 28.11.18-30.11.18	-420.00
EFT17693	07/12/2018	LYNETTE HOOD	Laundry and ironing of CRC table cloths	-70.00
EFT17694	07/12/2018	RURAL RANGER SERVICES	Rural Ranger services from 15/11/18 to 30/11/18	-1062.50
EFT17695	07/12/2018	SECUREX SECURITY SYSTEMS & SERVICES	Monitoring fees for CRC	-143.00
EFT17696	07/12/2018	PW GEE WELDING SERVICES	Supply checker plate for Tandem Trailer PTRL21	-36.29
EFT17697	07/12/2018	RACHAEL WATERS	Reimbursement for the purchase of unleaded fuel	-55.00
EFT17698	07/12/2018	TERBRIDGE NOMINEES PTY LTD T/AS METISC	Troubleshoot issues with Customer Relationship Management system for Administration office	-440.00
EFT17699	07/12/2018	FIVE STAR BUSINESS & INNOVATION		-2070.61
	04/12/2018	FIVE STAR BUSINESS & INNOVATION	Freight for Cyan toner for CRC photocopier	13.50
	30/11/2018	FIVE STAR BUSINESS & INNOVATION	Billing for Meter Rading for CRC photocopier	2043.61
	27/11/2018	FIVE STAR BUSINESS & INNOVATION	Freight for Yellow toner for CRC photocopier	13.50
EFT17700	07/12/2018	RICOH FINANCE	Photocopier Lease for Shire Administration office	-276.96
EFT17701	07/12/2018	MAYDAY EARTHMOVING	Hire of Roller for use on Dowerin-Kalannie Road AA193	-1771.00
EFT17702	07/12/2018	W GIBBS & SON	Structural Inspection of Masonic Lodge	-770.00
EFT17703	07/12/2018	HAWKE VIEW KENNELS AND CATTERY	Dog kennelling @ \$25.00 per day	-175.00
EFT17704	07/12/2018	SHIRE OF GINGIN	Grant Writing PD x 5 staff members	-655.60
EFT17705	07/12/2018	STAX CHAIRS	Supply of cocktail tables for events	-869.88
EFT17706	07/12/2018	THOMPSON SIGNS	Supply and Installation of 2x Entrance Statements for Wongan Hills	-8250.00
EFT17707	07/12/2018	DOWERIN DISTRICT HIGH SCHOOL	Civic Centre Bond Refund	-150.00
EFT17708	13/12/2018	WONGAN HILLS ROTARY CLUB	Refund of cutlery and chair bond	-100.00
EFT17709	14/12/2018	LANDGATE		-3655.00
	23/10/2018	LANDGATE	Notification Data for Rates Administration	3603.60
	03/12/2018	LANDGATE	8 land enquiries	51.40
EFT17710	14/12/2018	AVON WASTE	Domestic and Commercial Collection for Wongan Hills and Ballidu	-9298.34
EFT17711	14/12/2018	WONGAN HILLS IGA	Refreshments for CRC Administration	-342.68
EFT17712	14/12/2018	JR & A HERSEY PTY LTD		-705.76
	03/12/2018	JR & A HERSEY PTY LTD	Supplies for Depot	325.16
	05/12/2018	JR & A HERSEY PTY LTD	Supplies for Depot	380.60
EFT17713	14/12/2018	MCINTOSH & SON		-1851.13
	07/11/2018	MCINTOSH & SON	Supplies for PWT2 Water Tank	61.91
	21/11/2018	MCINTOSH & SON	Hoses for Depot tanks and Freight	92.36
	26/11/2018	MCINTOSH & SON	Supply and Fit Door Glass to PTR6 tractor	1101.43
	26/11/2018	MCINTOSH & SON	Supplies for PTRL13 Tri-Axle Trailer	436.17

LIST OF ACCOUNTS DUE AND SUBMITTED FOR COUNCIL 1ST DECEMBER 2018 TO 31ST DECEMBER 2018				
	08/11/2018	MCINTOSH & SON	Supplies for PTR46 tractor	159.26
EFT17714	14/12/2018	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight Charges ex Stuart and Heaton	-35.74
EFT17715	14/12/2018	WONGAN NEWSAGENCY		-157.73
	31/10/2018	WONGAN NEWSAGENCY	Stationary Supplies for Shire Administration	46.53
	30/11/2018	WONGAN NEWSAGENCY	Stationary Supplies for Shire Administration	111.20
EFT17716	14/12/2018	C FOLLETT & CO	Standpipe Repairs to Ballidu standpipe	-561.00
EFT17717	14/12/2018	STEWART & HEATON CLOTHING CO PTY LTD	Supply of Fire Fighting Uniforms	-139.10
EFT17718	14/12/2018	THE WORKWEAR GROUP P/L		-210.81
	20/11/2018	THE WORKWEAR GROUP P/L	Uniforms for CSO-M	67.16
	28/11/2018	THE WORKWEAR GROUP P/L	Uniforms for CSO-M	143.65
EFT17719	14/12/2018	IXOM OPERATIONS PTY LTD	Chlorine cylinders for parks and gardens and swimming pool	-180.05
EFT17720	14/12/2018	WESFARMERS KLEENHEAT GAS PTY LTD		-447.06
	01/12/2018	WESFARMERS KLEENHEAT GAS PTY LTD	Bottle Rental for 27B Quinlan Street Wongan Hills	75.90
	01/12/2018	WESFARMERS KLEENHEAT GAS PTY LTD	Bottle Rental for 27D Quinlan Street Wongan Hills	67.56
	01/12/2018	WESFARMERS KLEENHEAT GAS PTY LTD	Bottle Rental for 27C Quinlan Street Wongan Hills	75.90
	01/12/2018	WESFARMERS KLEENHEAT GAS PTY LTD	Bottle Rental for 27A Quinlan Street Wongan Hills	75.90
	01/12/2018	WESFARMERS KLEENHEAT GAS PTY LTD	Bottle Rental for 8 Ellis Street Wongan Hills	75.90
	01/12/2018	WESFARMERS KLEENHEAT GAS PTY LTD	Bottle Rental for 2B Patterson Street Wongan Hills	75.90
EFT17721	14/12/2018	WONGAN HILLS BETTA HOME LIVING	Internet Router for Swimming Pool	-69.95
EFT17722	14/12/2018	BALLIDU TRADING POST	Bulk mailout x 100	-19.90
Nov BAS	14/12/2018	AUSTRALIAN TAXATION OFFICE	November 2018 BAS	-7025.00
EFT17724	14/12/2018	IT VISION AUSTRALIA PTY LTD	Payroll Reconciliation Correction	-550.00
EFT17725	14/12/2018	(KANYANA) WONGAN HILLS YOUTH & COMMUNITY DEVELOPMENT GROUP	Supply of Rags for Depot	-45.00
EFT17726	14/12/2018	METROCOUNT	Hire of 4 Metro Counter for the 06.12.2018	-6013.70
EFT17727	14/12/2018	WONGAN HILLS HARDWARE	Building account for November 2018	-1859.60
EFT17728	14/12/2018	ROYAL LIFE SAVING (WA BRANCH)		-1880.82
	26/10/2018	ROYAL LIFE SAVING (WA BRANCH)	Watch Around Water Registration	150.00
	28/11/2018	ROYAL LIFE SAVING (WA BRANCH)	Royal Life Saving Bi-Annual Audit	1689.00
	22/11/2018	ROYAL LIFE SAVING (WA BRANCH)	Swim School Certificates	41.82
EFT17729	14/12/2018	WONGAN MAIL SERVICE		-350.10
	30/11/2018	WONGAN MAIL SERVICE	Shire Administration Mail Account for November 2018	325.05
	30/11/2018	WONGAN MAIL SERVICE	CRC Administration Mail Account for November 2018	25.05
EFT17730	14/12/2018	PUBLIC TRANSPORT AUTHORITY OF WA	CRC TRANSWA ticket sales for November 2018	-49.30
EFT17731	14/12/2018	DAVINA ENTERPRISES (KYLIE DAVEY)		-2544.00
	07/12/2018	DAVINA ENTERPRISES (KYLIE DAVEY)	Catering for Councillor & Staff Christmas Party	2280.00
	10/12/2018	DAVINA ENTERPRISES (KYLIE DAVEY)	Catering for Boomer Volunteer Lunch	264.00
EFT17732	14/12/2018	GREAT SOUTHERN FUEL SUPPLIES	Supply of 11000 ltrs of Diesel delivered 6.11.2018 and 11000 ltrs delivered 26.11.2018	-32210.20
EFT17733	14/12/2018	HDJ Contracting	Cleaning of Kitchen following Hire on the 11th of November 2018	-55.00
EFT17734	14/12/2018	HENDOS PLUMBING & GAS SERVICES	Supply and Installation of Hot Water Unit at Shire Administration Office	-1155.00
EFT17735	14/12/2018	MARTIN'S TRAILER PARTS	Trailer Parts for PSP4.	-156.44
EFT17736	14/12/2018	WHEATBELT ICE	Supply of ice and eskies for Councillor + Staff Christmas Party	-115.00
EFT17737	14/12/2018	FIVE STAR BUSINESS & INNOVATION		-105.60
	07/11/2018	FIVE STAR BUSINESS & INNOVATION	Freight Charges for various toners for CRC Photocopier	66.15
	11/09/2018	FIVE STAR BUSINESS & INNOVATION	Freight Charges for various toners for CRC Photocopier	39.45
EFT17738	14/12/2018	WINC AUSTRALIA PTY LTD	Stationary Supplies for Shire Administration	-120.58
EFT17739	14/12/2018	GOUGH TRANSPORT SOLUTIONS	Supplies for Mack trucks PTK33, PTK34 and PTK35	-264.44
EFT17740	14/12/2018	SKATEBOARDING WA	Skateboarding WA Clinic - School Holiday Activity	-1208.90
EFT17741	14/12/2018	MD MAINTENANCE AND GLASS	Replacement of Glass Panel at Civic Centre, Vandalism.	-286.00
EFT17742	14/12/2018	NEW ERA ELECTRO SERVICE (WA)	Reassembly of transformer for Wongan Hills Airport	-1595.00
EFT17743	19/12/2018	ANZ BANK (NETT WAGES)	Wages PPE 18.12.18	-61056.68
EFT17744	19/12/2018	AUSTRALIAN SERVICES UNION	Employee Union Fees	-25.90
EFT17745	19/12/2018	IOU SOCIAL CLUB	Employee Social Club Fees	-210.00
EFT17746	19/12/2018	MUNICIPAL EMPLOYEES UNION	Payroll Deductions	-19.40
EFT17747	20/12/2018	BOEKEMAN NOMINEES PTY LTD		-2340.75
	10/12/2018	BOEKEMAN NOMINEES PTY LTD	Cost of Comedian for Councillor + Staff Christmas Party	425.00

LIST OF ACCOUNTS DUE AND SUBMITTED FOR COUNCIL 1ST DECEMBER 2018 TO 31ST DECEMBER 2018				
	07/11/2018	BOEKEMAN NOMINEES PTY LTD	Supplies for Roller PROL11	778.60
	07/11/2018	BOEKEMAN NOMINEES PTY LTD	Supplies for PUT72 shire ranger ute and Freight	41.37
	14/11/2018	BOEKEMAN NOMINEES PTY LTD	Parts and repairs to Backhoe JCB PBH3	1095.78
EFT17748	20/12/2018	CJD EQUIPMENT PTY LTD	Service kit and parts for Volvo Loader PLDR8	-941.68
EFT17749	20/12/2018	COURIER AUSTRALIA INTERNATIONAL		-172.50
	14/12/2018	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex CRC Library	31.96
	01/12/2018	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex CRC Library	31.96
	01/12/2018	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex CRC Library	31.96
	07/12/2018	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex Martin's Trailer Parks, Freight charges ex Alemlube WA , Freight charges ex New Era Electro Service	76.62
EFT17750	20/12/2018	WONGAN HILLS IGA	Refreshments for Shire Administration	-598.70
MCRFEE 9154	18/12/2018	FIVE STAR BUSINESS & INNOVATION	Lease Payment for CRC photocopier	-557.70
EFT17751	20/12/2018	JASON SIGNMAKERS	Signage for Industrial Area	-11172.48
EFT17752	20/12/2018	WHEATBELT TYRES		-1257.25
	30/11/2018	WHEATBELT TYRES	Supply tyre for PSP1 Sundry Plant	25.40
	30/11/2018	WHEATBELT TYRES	Supply 2x tyres for PG14 Komatsu Grader	121.00
	30/11/2018	WHEATBELT TYRES	Tyre fitment and scrap for PSP4 Sundry Plant	26.80
	30/11/2018	WHEATBELT TYRES	Fitment and Scrap of tyre for PTK33 Mack truck	344.45
	30/11/2018	WHEATBELT TYRES	Supply 2x slime tyres for PSP1 Sundry Plant	50.75
	30/11/2018	WHEATBELT TYRES	Supply 2x tyres for PTRL20 Pig Trailer	688.85
EFT17753	20/12/2018	G R & N W WALTON	Resetting Swimming Pool Pump following Storms	-56.93
EFT17754	20/12/2018	THE WORKWEAR GROUP P/L	Uniform for CSO-P	-192.31
EFT17755	20/12/2018	CR. PETER MACNAMARA	Sitting fees and allowances for Oct, Nov & Dec 2018	-933.70
EFT17756	20/12/2018	LOCAL GOVERNMENT SUPERVISORS ASSOCIATION	Membership to LGSA WA Inc - MWS	-55.00
EFT17757	20/12/2018	MARKETFORCE PRODUCTIONS	Employment Advertisement - Plant Operator	-220.18
EFT17758	20/12/2018	OVERLAND FREIGHT		-886.15
	30/11/2018	OVERLAND FREIGHT	6 x Water for Administration Office	72.00
	30/11/2018	OVERLAND FREIGHT	Freight charges ex Ixom, Ixom, Jason Signmakers, Elite Pool Covers, Truckline, Truckline, New Era Electro Service, Ixom.	814.15
EFT17759	20/12/2018	WONGAN HILLS HARDWARE	Works account for November 2018	-2836.06
EFT17760	20/12/2018	LIWA AQUATICS (INC)	LIWA Membership for Assistant Pool Manager	-120.00
EFT17761	20/12/2018	KLEEN WEST DISTRIBUTORS	Cleaning consumables for various locations	-167.09
EFT17762	20/12/2018	CR BRAD WEST	Sitting fees and allowances for Oct, Nov & Dec 2018	-594.22
EFT17763	20/12/2018	BRYAN RURAL SERVICE	Pre-opening pest spray of Swimming Pool and Civic Centre	-550.00
EFT17764	20/12/2018	DUN DIRECT PTY LTD	November 2018- Various plant vehicles	-2467.98
EFT17765	20/12/2018	GREAT SOUTHERN FUEL SUPPLIES	Fuel supply for various plant vehicles	-1209.37
EFT17766	20/12/2018	HDJ CONTRACTING	Cleaning of CRC building and Allied Health side of Medical Centre from Mon 03/12/2018 to Fri 14/12/2018	-1155.00
EFT17767	20/12/2018	NEWINS FAMILY TRUST	Managing of Wongan Hills Land Fill Site from 01/12/18 to 31/12/18	-5951.00
EFT17768	20/12/2018	MELISSA MARCON	Uniform Reimbursement	-115.40
EFT17769	20/12/2018	CR JON A HASSON	Sitting fees for October, November and December 18	-678.83
EFT17770	20/12/2018	LYNETTE HOOD	Laundering and Ironing 17 Tablecloths @ \$7 ea	-119.00
EFT17771	20/12/2018	RURAL RANGER SERVICES		-1082.50
	15/12/2018	RURAL RANGER SERVICES	Rural Ranger Services from 04/12/18 to 14/12/18	792.50
	15/12/2018	RURAL RANGER SERVICES	Purchase from Farm Shed 2 x Cat Traps	290.00
EFT17772	20/12/2018	PW GEE WELDING SERVICES	Supply of parts for Mack Truck PTK33	-148.50
EFT17773	20/12/2018	CIABARRI PAINTING	Paint exterior of Shire Admin Building excluding carports	-7150.00
EFT17774	20/12/2018	ALAN HART	Reimbursement for the purchase of IT consumables	-791.33
EFT17775	20/12/2018	FIVE STAR BUSINESS & INNOVATION	Administration charge for the supply of toner for CRC Boomer consumables	-39.15
EFT17776	20/12/2018	CR MANDY STEPHENSON	Sitting fees for October, November and December 2018	-550.00
EFT17777	20/12/2018	CR EION GANZER	Sitting fees for October and November 2018	-450.00
EFT17778	20/12/2018	CR SUE FALCONER	Sitting fees for October, November and December 2018	-550.00
EFT17779	20/12/2018	CR STUART BOEKEMAN	Sitting fees for October, November and December 2018	-550.00
EFT17780	20/12/2018	ROOFSAFE PTY LTD		-25324.20

LIST OF ACCOUNTS DUE AND SUBMITTED FOR COUNCIL 1ST DECEMBER 2018 TO 31ST DECEMBER 2018				
	18/12/2018	ROOFSAFE PTY LTD	Install roof access points - Depot	1830.40
	18/12/2018	ROOFSAFE PTY LTD	Install roof access points - PCYC Hall	2505.80
	18/12/2018	ROOFSAFE PTY LTD	Install roof access points - Sports Complex	11674.30
	18/12/2018	ROOFSAFE PTY LTD	Install roof access points - Admin Building	5764.00
	18/12/2018	ROOFSAFE PTY LTD	Install roof access points - Medical Centre	2697.20
	19/12/2018	ROOFSAFE PTY LTD	Recertify current roof access points - CRC	852.50
EFT17781	20/12/2018	JB HI-FI GROUP PTY LTD	Microsoft Surface GO 256GB LTE with Keypad/Cover	-1382.81
EFT17782	20/12/2018	PIPELINE TECHNICS PTY LTD		-195174.71
	17/12/2018	PIPELINE TECHNICS PTY LTD	Progress Payment for works conducted - Mocardy Dam	172885.54
	17/12/2018	PIPELINE TECHNICS PTY LTD	New water service along airport road	22289.17
EFT17788	31/12/2018	DEPARTMENT OF TRANSPORT	December payment of funds taken on behalf of Department of Transport	-81264.35
21277	03/12/2018	WATER CORPORATION		-21272.03
	14/11/2018	WATER CORPORATION	Water Rates for Hall at 16 Mitchell Street Wongan Hills	169.28
	14/11/2018	WATER CORPORATION	Water Rates and Consumption for 31B Quinlan Street Wongan Hills	270.64
	14/11/2018	WATER CORPORATION	Water Rates for 27D Quinlan Street Wongan Hills	238.56
	14/11/2018	WATER CORPORATION	Water Rates and Consumption for Units A-D/27 Quinlan Street Wongan Hills	148.24
	14/11/2018	WATER CORPORATION	Water Rates for 27C Quinlan Street Wongan Hills	238.56
	14/11/2018	WATER CORPORATION	Water Rates for 16 Moore Street Wongan Hills	234.20
	14/11/2018	WATER CORPORATION	Water Consumption for Cadoux Toilets at King Street Koorda-Buntine	78.55
	14/11/2018	WATER CORPORATION	Water Rates for 27B Quinlan Street Wongan Hills	238.56
	14/11/2018	WATER CORPORATION	Water Rates for 27A Quinlan Street Wongan Hills	238.56
	14/11/2018	WATER CORPORATION	Water Rates for 31A Quinlan Street Wongan Hills	238.56
	14/11/2018	WATER CORPORATION	Water Rates and Consumption for Community Park at Fenton Street Wongan Hills, Lot 139-140.	176.09
	14/11/2018	WATER CORPORATION	Water rates and Consumption for Community Park at Fenton Street Wongan Hills, Lot 138.	1283.74
	15/11/2018	WATER CORPORATION	Water Rates and Consumption for CRC on Fenton Street Wongan Hills	408.73
	15/11/2018	WATER CORPORATION	Water Rates for House at Ninan Street Wongan Hills	43.10
	15/11/2018	WATER CORPORATION	Water Rates and Consumption for Civic Centre on Quinlan Street Wongan Hills	2138.34
	15/11/2018	WATER CORPORATION	Water Rates and Consumption for 49 Quinlan Street Wongan Hills	256.38
	15/11/2018	WATER CORPORATION	Water Rates for Sports Ground at Ninan Street Wongan Hills	88.69
	15/11/2018	WATER CORPORATION	Water Rates and Consumption for 27 Mitchell Street Wongan Hills	265.96
	15/11/2018	WATER CORPORATION	Water Rates and Consumption for 20 Stickland Street Wongan Hills (Units)	661.67
	15/11/2018	WATER CORPORATION	Water Rates for 30 Wandoo Crescent Wongan Hills	345.48
	15/11/2018	WATER CORPORATION	Water Rates for Daycare at 3 Stickland Street Wongan Hills	143.15
	15/11/2018	WATER CORPORATION	Water Rates and Consumption for 14 Ellis Street Wongan Hills	309.84
	15/11/2018	WATER CORPORATION	Water Rates and Consumption for Museum on Mitchell Street Wongan Hills	92.28
	15/11/2018	WATER CORPORATION	Water Rates and Consumption for 2A Patterson Street Wongan Hills	233.93
	15/11/2018	WATER CORPORATION	Water Rates and Consumption for 8 Ellis Street Wongan Hills	284.89
	15/11/2018	WATER CORPORATION	Water Consumption for Swimming Pool at Ninan Street Wongan Hills	6641.61
	15/11/2018	WATER CORPORATION	Water Rates for Amenities at Commercial Street Wongan Hills	44.36
	15/11/2018	WATER CORPORATION	Water Rates for 162L Danubin Street Wongan Hills	43.10
	15/11/2018	WATER CORPORATION	Water Rates for Unit 2B Patterson Street Wongan Hills	232.15
	15/11/2018	WATER CORPORATION	Water Rates for 14 Shields Crescent Wongan Hills	238.56
	13/09/2018	WATER CORPORATION	Water Rates for 366L Quinlan Street Wongan Hills	44.73
	15/11/2018	WATER CORPORATION	Water Rates for 5 Johnston Street Wongan Hills	84.10

LIST OF ACCOUNTS DUE AND SUBMITTED FOR COUNCIL 1ST DECEMBER 2018 TO 31ST DECEMBER 2018				
	15/11/2018	WATER CORPORATION	Water Rates for Median Strip at Rogers Street Wongan Hills	35.48
	15/11/2018	WATER CORPORATION	Water Rates and Consumption for Shire Administration office	716.24
	15/11/2018	WATER CORPORATION	Water Rates and Consumption for 7 Wandoo Crescent Wongan Hills	333.01
	15/11/2018	WATER CORPORATION	Water Rates for 1L Commercial Street Wongan Hills	103.78
	15/11/2018	WATER CORPORATION	Water Consumption for Cemetary at Ninghan Road Wongan Hills	58.28
	15/11/2018	WATER CORPORATION	Water Rates and Consumption for Depot at Depot Road Wongan Hills	701.73
	15/11/2018	WATER CORPORATION	Water Rates for Median Strip at Fenton Street Wongan Hills	1857.42
	15/11/2018	WATER CORPORATION	Water Rates and Consumption for 11 Wandoo Crescent Wongan Hills	290.24
	14/11/2018	WATER CORPORATION	Water Rates for LA Standpipe at James Street Koorda-Buntine	54.50
	20/11/2018	WATER CORPORATION	Water Rates and Consumption for LA Standpipe at Railway Street Koorda-Buntine	102.64
	20/11/2018	WATER CORPORATION	Water Rates and Consumption for LA Standpipe at Rabbit Proof Fence Road Koorda-Buntine	110.24
	13/11/2018	WATER CORPORATION	Water Rates and Consumption for Ballidu Hall at 97L Fairbank Street Ballidu	107.71
	13/11/2018	WATER CORPORATION	Water Consumption for Alpha Park at 18L Federation Street Ballidu	547.34
	13/11/2018	WATER CORPORATION	Water Consumption for Bunyip Park at 24L Federation Street Ballidu	98.83
21278	03/12/2018	TELSTRA CORPORATION LIMITED	Tim Platform SMS charges- Harvest Ban Line	-657.28
21279	03/12/2018	SHIRE OF WONGAN-BALLIDU	Room Hire for 4 days for traffic management course.	-1360.00
21280	03/12/2018	SYNERGY		-1910.90
	20/11/2018	SYNERGY	Electricity Charges for 100 Ninan Street Wongan Hills	1821.55
	21/11/2018	SYNERGY	Electricity Charges for Lot 61 Fairbank Street Ballidu	89.35
21281	03/12/2018	MORITZ INVESTMENTS PTY LTD	Rates refund for assessment A1645	-47.67
21282	05/12/2018	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-1325.00
21283	07/12/2018	SYNERGY		-4421.15
	30/11/2018	SYNERGY	Electricity account for Medical Centre	198.95
	30/11/2018	SYNERGY	Electricity account for medical centre	3.05
	03/12/2018	SYNERGY	Electricity account for street lighting	4219.15
21284	07/12/2018	WONGAN HILLS PROGRESS ASSOCIATION	2019 Wongan Hills Community directory advert	-250.00
21286	13/12/2018	TAYLOR MICKLE	Gratuity Payment	-330.40
21287	14/12/2018	TELSTRA CORPORATION LIMITED	Telephone account for November 2018	-5760.59
21288	14/12/2018	SHIRE OF WONGAN-BALLIDU	CRC room hire for WALGA meeting	-245.00
21289	19/12/2018	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-1325.00
21290	20/12/2018	BORAL CONSTRUCTION MATERIALS GROUP LIMITED		-323702.83
	30/11/2018	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	Final Seal For Waddington Road A0199	97673.40
	30/11/2018	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	Final Seal for Dowerin Kalannie Road AA193	142679.90
	30/11/2018	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	Final Seal for Hospital Road A0195	83349.53
21291	20/12/2018	SYNERGY		-1721.10
	12/12/2018	SYNERGY	Electricity consumption for CRC Building	754.60
	12/12/2018	SYNERGY	Electricity consumption for Wongan Hills Recreation Complex	966.50
21292	20/12/2018	L W BOOKHAM AND CO	Gravel resheet Land Hinds Road	-5286.00
DD9140.1	04/12/2018	WALGS SUPERANNUATION PLAN	Payroll deductions	-9028.61
DD9140.2	04/12/2018	AUSTRALIAN SUPER	Superannuation Contributions	-718.49
DD9140.3	04/12/2018	BT SUPER FOR LIFE	Superannuation Contributions	-222.81
DD9140.4	04/12/2018	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-432.20
DD9140.5	04/12/2018	REST SUPERANNUATION	Superannuation contributions	-51.23
DD9140.6	04/12/2018	AMP SUPERANNUATION LTD.	Superannuation contributions	-235.27
DD9140.7	04/12/2018	PRIME SUPER	Superannuation contributions	-648.37
DD9140.8	04/12/2018	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-210.43
DD9140.9	04/12/2018	HOSTPLUS SUPERANNUATION FUND	Superannuation Contributions	-64.12

LIST OF ACCOUNTS DUE AND SUBMITTED FOR COUNCIL 1ST DECEMBER 2018 TO 31ST DECEMBER 2018				
DD9158.1	18/12/2018	WALGS SUPERANNUATION PLAN	Payroll Deductions	-8507.44
DD9158.2	18/12/2018	AUSTRALIAN SUPER	Superannuation Contributions	-718.21
DD9158.3	18/12/2018	BT SUPER FOR LIFE	Superannuation Contributions	-230.60
DD9158.4	18/12/2018	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-543.75
DD9158.5	18/12/2018	REST SUPERANNUATION	Superannuation contributions	-51.23
DD9158.6	18/12/2018	AMP SUPERANNUATION LTD.	Superannuation contributions	-235.36
DD9158.7	18/12/2018	PRIME SUPER	Superannuation contributions	-647.12
DD9158.8	18/12/2018	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-210.43
DD9158.9	18/12/2018	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	-64.12
DD9140.10	04/12/2018	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-141.37
DD9158.10	18/12/2018	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-169.80

Municipal	1100374.69
Trust	81654.35
<b>TOTAL</b>	<b>1182029.04</b>
Recoverable	174211.27
Partially Recoverable	325590.52

## 9.2.2 FINANCIAL REPORTS FOR DECEMBER 2018

FILE REFERENCE:	F1.4
REPORT DATE:	19 December 2018
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

### PURPOSE OF REPORT:

That the following statements and reports for the month ended December 2018 be received:

### BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

### Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

### COMMENT:

Refer to attachment.

**POLICY REQUIREMENTS:**

Council Policy 4.8 - Monthly Financial Reporting Requirements

**LEGISLATIVE REQUIREMENTS:**

- Local Government Act 1995
- Local Government (Financial Management) Regulations 1996

**STRATEGIC IMPLICATIONS:**

There are no Strategic Implications relating to this item.

**SUSTAINABILITY IMPLICATIONS:**

- Environment  
There are no known environmental implications associated with the proposals.
- Economic  
There are no known environmental implications associated with the proposals.
- Social  
There are no known environmental implications associated with the proposals.

**FINANCIAL IMPLICATIONS:**

The financial reports for the period ending April 2018 are attached to the Council agenda.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:** No

**MOTION:**

**That the following Statements and reports for the month ended December 2018 be received:**

- **Monthly Statements as follows;**
  - a. **Statement of Financial Activity (by Nature and Type)** FM Regs 34
  - b. **Statement of Operating Activities by Programme/Activity (Summary)** FM Regs 34
  - c. **Statement of Net Current Assets (NCA)** FM Regs 34
  - d. **Rate setting statement** Discretionary
  - e. **Disposal of Assets** Discretionary
  - f. **Rates Outstanding Report** Discretionary
  - g. **Debtors Outstanding Report** Discretionary
  - h. **Bank Reconciliation Report** Discretionary
  - i. **Investment Report** Discretionary
  - j. **Reserve Account Balances Report** Discretionary
  - k. **Loans Schedule** Discretionary

**CARRIED: 7/0**  
**RESOLUTION:070219**

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 DECEMBER 2018**

	Approved Budget 2018- 2019	Current Budget 2018-2019	YTD BUDGET	YTD Actual	Page	Variance Over or Under	10%
<b>INCOME</b>							
Rates	(2,875,483)	(2,875,483)	(2,874,235)	(2,557,564)		11.0%	0
Grants Operating, Subsidies & Contributions	(1,709,675)	(1,709,675)	(853,507)	(722,258)		15.4%	0
Non Operating Grants, Subsidies & Contributions	(1,191,824)	(1,191,824)	(377,996)	(384,375)		(1.7%)	✓
Fees & Charges & Service Charges	(521,414)	(521,414)	(351,829)	(367,609)		(4.5%)	✓
Other Revenue	(117,848)	(117,848)	(59,422)	(110,119)		(85.3%)	x
Interest	(82,263)	(82,263)	(48,265)	(50,626)		(4.9%)	✓
Profit on sale of Assets	(3,328)	(3,328)	(1,662)	-		0.0%	✓
<b>a: TOTAL INCOME</b>	<b>(6,501,835)</b>	<b>(6,501,835)</b>	<b>(4,566,916)</b>	<b>(4,192,551)</b>			
<b>OPERATING EXPENSES</b>							
Employee Costs	2,175,723	2,175,723	1,065,355	1,005,672		(5.6%)	✓
Materials & Contracts	1,361,584	1,361,584	614,828	538,649		(12.4%)	0
Utilities (Gas, Electricity) etc.	374,962	374,962	190,459	141,619		(25.6%)	0
Interest	24,260	24,260	6,177	6,297	11	1.9%	✓
Insurance	239,954	239,954	210,566	248,301		17.9%	x
Other General	251,297	251,297	183,998	176,851		(3.9%)	✓
Loss on Asset Disposals	179,840	179,840	89,922	5,173		(94.2%)	0
Depreciation	1,569,779	1,569,779	784,878	1,176,326		49.9%	x
<b>b: TOTAL OPERATING EXPENSES</b>	<b>6,177,399</b>	<b>6,177,399</b>	<b>3,146,183</b>	<b>3,298,886</b>			
<b>c: NET OPERATING (SURPLUS) / DEFICIT</b>	<b>(324,436)</b>	<b>(324,436)</b>	<b>(1,420,733)</b>	<b>(893,665)</b>			
<b>CAPITAL EXPENSES</b>							
Land & Buildings	1,881,195	1,881,195	251,130	105,534		(58.0%)	0
Furniture & Equipment	24,000	24,000	12,000	-			✓
Motor Vehicles	150,000	150,000	81,000	53,225		(34.3%)	0
Plant	688,600	688,600	121,100	118,914		(1.8%)	✓
Infrastructure Other	628,450	628,450	287,228	553,958		92.9%	x
Infrastructure Roads	1,602,464	1,602,464	767,732	765,160		(0.3%)	✓
<b>d: TOTAL CAPITAL</b>	<b>4,974,709</b>	<b>4,974,709</b>	<b>1,520,190</b>	<b>1,596,790</b>			
<b>e: TOTAL OPERATING &amp; CAPITAL</b>	<b>4,650,273</b>	<b>4,650,273</b>	<b>99,457</b>	<b>703,125</b>			b.
<b>ADJUST - NON CASH ITEMS</b>							
Depreciation	(1,569,779)	(1,569,779)	(784,878)	(1,176,326)			
Profit on sale of assets	3,328	3,328	1,662	-	6		
Loss on sale of assets	(179,840)	(179,840)	(89,922)	(5,173)	6		
Proceeds from Sale of Assets	(191,800)	(191,800)	(95,904)	(41,455)	6		
			-				
Transfer from reserves	(835,285)	(835,285)		-	10		
Transfer to reserves	148,119	148,119		-	10		
Interest paid to reserves	32,500	32,500	16,320	19,796	10		
Net Movement in LSL Reserve			-	(703)			
LSL Provision in reserves			-				
Loan proceeds	-	-		-			
Loan principal repayment	80,481	80,481	80,481	134,260	11		
Loan to SSL Parties	-	-		-			
SSL Principal Reimbursements	(80,481)	(80,481)	(80,481)	(134,260)	11		
Less (Surplus)/deficit B/Fwd	(2,081,517)	(2,081,517)	(2,081,517)	(2,488,916)	5		
<b>ADJUSTED CLOSING (SURPLUS) / DEFICIT</b>	<b>(24,000)</b>	<b>(24,000)</b>	<b>(2,934,782)</b>	<b>(2,989,652)</b>			

\*\* This sheet illustrates the variance analysis.  
For variance explanation refer to applicable note.

<b>Key</b>		
Within budget tolerance of 10%		✓
Over budget tolerance of 10%		x
Under budget tolerance of 10%		0

Shire of Wongan-Ballidu  
Variance Report 31 December 2018

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
<b>Operating Income</b>				
⊕	316,671	Permanent	Rates	The variance to budget is due to 2018/19 Rates being pre-paid before 30.6.18. These funds have been required to be recognised as income in 2017/18 year.
⊕	131,249	Timing	Grants Operating, Subsidies & Contributions	Operating Grants are Under YTD budget pending receipt of the Mocardy Dam and Sports Co-location funding. Grants Commission, Main roads direct and DRD grants are higher than YTD budget with funds being received earlier than budgeted.
✓	(6,379)	Within Threshold	Non Operating Grants, Subsidies & Contributions	Within Council variance reporting threshold
✓	(15,780)	Within Threshold	Fees & Charges & Service Charges	Within Council variance reporting threshold
×	(50,697)	Permanent	Other Revenue	The Shire has received re-imbursements that were not budgeted for or planned for this financial year. (eg insurance and workers compensation). This type of income is offset by expenditure and will be recognised with the Budget Review.
✓	(2,361)	Within Threshold	Interest	Within Council variance reporting threshold
✓	1,662	Within Threshold	Profit on sale of Assets	Within Council variance reporting threshold
<b>Operating Expenditure</b>				
✓	(59,683)	Within Threshold	Employee Costs	Within Council variance reporting threshold
⊕	(76,179)	Timing	Materials & Contracts	Road Maintenance and Plant Costs are higher than YTD budget. These are offset by higher plant costs allocated at this stage of the year. Staff will monitor expenditure and allocations and assess any material impact with the budget review.
⊕	(48,840)	Timing	Utilities (Gas, Electricity) etc.	Many of the monthly budgets are 1/12 of the annual budget and the majority of these accounts are 2 monthly, variances occur. In addition, with regard to Electricity, some of the Shire's major electricity using buildings now have solar systems installed resulting in a lower than budgeted expenditure. This will be monitored during the year as any savings in electricity charges will be transferred to reserve to fund the repayment of the systems.
✓	120	Within Threshold	Interest	Within Council variance reporting threshold
×	37,735	Permanent	Insurance	All of the annual insurance premiums have now been paid. Actual expenditure is slightly higher than budgeted expenditure.
✓	(7,147)	Within Threshold	Other General	Within Council variance reporting threshold
⊕	(84,749)	Timing	Loss on Asset Disposals	The replacement of plant and equipment has commenced, this is considered a timing variance as the majority of plant will be replaced later in the financial year
×	391,448	Permanent	Depreciation	Depreciation is higher than budget due to an increase of value of Road Infrastructure in the 2017/18 Roads Revaluation. At time of preparing the budget road infrastructure was valued lower than current value. This will be corrected in mid-year budget review. As this is a non-cash item it has no impact to the Municipal Surplus
<b>Capital</b>				
⊕	(145,596)	Timing	Land & Buildings	The Buildings Capital Program budgets are spread evenly over each month of the year, works will commence in an orderly manner during the financial year.
✓	(12,000)	Within Threshold	Furniture & Equipment	Within Council variance reporting threshold
⊕	(27,775)	Timing	Motor Vehicles	The Fleet replacement program for this financial year has commenced. This variance is a timing variance.
✓	(2,186)	Within Threshold	Plant	Within Council variance reporting threshold
×	266,730	Timing	Infrastructure Other	The Mocardy Dam Pipeline project is the main cause of the YTD variance, with expenditure higher than YTD budget. This is due to budget expenditure timing in the General Ledger.
✓	(2,572)	Within Threshold	Infrastructure Roads	Within Council variance reporting threshold

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 DECEMBER 2018**

	APPROVED BUDGET	CURRENT BUDGET	YTD ACTUAL
<b>INCOME</b>			
General Purpose Funding	(3,880,483)	(3,880,483)	(3,111,373)
Governance	(53,400)	(53,400)	(24,335)
Law, Order & Public Safety	(35,500)	(35,500)	(16,230)
Health	(32,100)	(32,100)	(1,806)
Education & Welfare	(18,498)	(18,498)	(9,413)
Housing	(80,787)	(80,787)	(34,418)
Community Amenities	(202,040)	(202,040)	(193,518)
Recreation & Culture	(592,813)	(592,813)	(23,678)
Transport	(1,283,680)	(1,283,680)	(496,457)
Economic Services	(42,950)	(42,950)	(31,589)
Other Property & Services	(279,584)	(279,584)	(249,736)
<b>a: TOTAL INCOME</b>	<b>(6,501,835)</b>	<b>(6,501,835)</b>	<b>(4,192,551)</b>
<b>OPERATING EXPENSES</b>			
General Purpose Funding	118,466	118,466	54,343
Governance	251,200	251,200	158,518
Law, Order & Public Safety	150,930	150,930	76,199
Health	155,804	155,804	59,068
Education & Welfare	218,055	218,055	87,926
Housing	200,532	200,532	82,789
Community Amenities	468,989	468,989	201,278
Recreation & Culture	1,573,368	1,573,368	772,267
Transport	2,010,485	2,010,485	1,296,353
Economic Services	203,639	203,639	77,078
Other Property & Services	825,931	825,931	433,067
<b>b: TOTAL OPERATING EXPENSES</b>	<b>6,177,399</b>	<b>6,177,399</b>	<b>3,298,886</b>
<b>c: NET OPERATING (SURPLUS)/DEFICIT</b>	<b>(324,436)</b>	<b>(324,436)</b>	<b>(893,665)</b>
<b>CAPITAL EXPENSES</b>			
General Purpose Funding	-	-	-
Governance	20,126	20,126	16,268
Law, Order & Public Safety	24,000	24,000	-
Health	3,000	3,000	2,452
Education & Welfare	4,650	4,650	-
Housing	41,032	41,032	3,636
Community Amenities	653,088	653,088	533,695
Recreation & Culture	1,727,187	1,727,187	87,448
Transport	2,447,526	2,447,526	952,590
Economic Services	-	-	-
Other Property & Services	54,100	54,100	700
<b>d: TOTAL CAPITAL EXPENSES</b>	<b>4,974,709</b>	<b>4,974,709</b>	<b>1,596,790</b>
<b>e: TOTAL OPERATING &amp; CAPITAL</b>	<b>4,650,273</b>	<b>4,650,273</b>	<b>703,125</b>

**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF NET CURRENT ASSETS AS AT 31 DECEMBER 2018**

NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT).	2017-2018	BUDGET	2018-2019
SURPLUS / (DEFICIT)	2,488,916	24,000	2,989,652
<b>COMPRISES</b>			
Cash (including reserves)	4,506,432	2,107,654	4,863,762
Current rates	136,319	169,115	515,866
Sundry debtors	319,907	64,022	30,268
Tax receivables	72,120	47,220	65,826
Other debtors	8,802	-	19,967
A: SSL debtors (are excluded see D: adj)	(10,423)	77,231	(144,683)
Inventories	11,856	13,887	(22,918)
<b>Less:</b>			
Reserves	(2,235,359)	(1,529,267)	(2,255,155)
Sundry creditors	748	(377,327)	-
Accrued interest	(6,083)	(15,000)	(0)
ESL Levy Owed	(35,538)	-	(37,126)
PAYG/GST Due To ATO	(67,794)	(77,237)	(19,490)
B: Other - (are excluded see D: adj)			
LSL Cash backed Reserve	79,379	80,559	80,082
Tax liabilities	60,418	-	93,578
Other - Asset Additions and Disposals	-	-	70
C: Loan liability (are excluded see D: adj)	(80,481)	(77,231)	53,779
Current employee benefits provisions	(362,291)	(459,626)	(345,078)
D: Adjustments (see above A to C)	90,904	-	90,904
	-	-	-
Surplus / (Deficit) Variance	2,488,916	24,000	2,989,652

NOTE 1B: CLOSING FUNDS alternate format to Note 1 above	2017-2018	BUDGET	YTD
<b>Current assets</b>			
Cash & cash equivalents	4,506,431	2,107,654	4,863,762
Sundry debtors	526,725	357,588	487,244
Inventories	11,856	13,887	(22,918)
<b>Total current assets</b>	5,045,012	2,479,129	5,328,088
<b>Current liabilities</b>			
Creditors and accounts payable	(48,248)	(389,005)	36,962
Current loan liability	(80,481)	(77,231)	53,779
Provisions	(362,291)	(459,626)	(345,078)
<b>Total current liability</b>	(491,020)	(925,862)	(254,337)
<b>Net current assets</b>	4,553,992	1,553,267	5,073,750
Less: restricted reserves	(2,235,359)	(1,529,267)	(2,255,155)
Less: SSL principal repayments	10,423	77,231	144,683
Add back: Current loan liability	80,481	(77,231)	(53,779)
Add back: LSL Cash backed Reserve	79,379	-	80,082
Other - Trust	-	-	70
Surplus / (Deficit) Variance	2,488,916	24,000	2,989,652

**SHIRE OF WONGAN-BALLIDU  
RATE SETTING STATEMENT AS AT 31 DECEMBER 2018**

	2018-2019 APPROVED BUDGET	2018-2019 CURRENT BUDGET	2018-2019 ACTUAL
<b>OPERATING INCOME</b>			
General Purpose Funding	(1,005,000)	(1,005,000)	(553,808)
Governance	(53,400)	(53,400)	(24,335)
Law, Order & Public Safety	(35,500)	(35,500)	(16,230)
Health	(32,100)	(32,100)	(1,806)
Education & Welfare	(18,498)	(18,498)	(9,413)
Housing	(80,787)	(80,787)	(34,418)
Community Amenities	(202,040)	(202,040)	(193,518)
Recreation & Culture	(592,812)	(592,812)	(23,678)
Transport	(1,283,680)	(1,283,680)	(496,457)
Economic Services	(42,950)	(42,950)	(31,589)
Other Property & Services	(279,584)	(279,584)	(249,736)
<b>A</b>	<b>(3,626,351)</b>	<b>(3,626,351)</b>	<b>(1,634,987)</b>
<b>OPERATING EXPENSES</b>			
General Purpose Funding	118,466	118,466	54,343
Governance	251,200	251,200	158,518
Law, Order & Public Safety	150,930	150,930	76,199
Health	155,804	155,804	59,068
Education & Welfare	218,055	218,055	87,926
Housing	200,532	200,532	82,789
Community Amenities	468,989	468,989	201,278
Recreation & Culture	1,573,368	1,573,368	772,267
Transport	2,010,485	2,010,485	1,296,353
Economic Services	203,639	203,639	77,078
Other Property & Services	825,931	825,931	433,067
<b>B</b>	<b>6,177,399</b>	<b>6,177,399</b>	<b>3,298,886</b>
<b>C= A and B</b>	<b>2,551,048</b>	<b>2,551,048</b>	<b>1,663,899</b>
<b>ADJUST FOR CASH BUDGET REQUIREMENTS</b>			
<u>Non-Cash Expenditure and Income</u>			
Depreciation on Assets	(1,569,779)	(1,569,779)	(1,176,326)
Profit/(Loss) on Asset Sales	(176,512)	(176,512)	(5,173)
<u>Capital Expenditure &amp; Income</u>			
Purchase of land & buildings	1,881,195	1,881,195	105,534
Purchase of furniture & equipment	24,000	24,000	-
Purchase of motor vehicles	150,000	150,000	53,225
Purchase of plant & machinery	688,600	688,600	118,914
Purchase of other infrastructure	628,450	628,450	553,958
Purchase of roads infrastructure	1,602,464	1,602,464	765,160
Proceeds from sale of assets	(191,800)	(191,800)	(41,455)
<u>Financing Activities</u>			
Repayment of Loan Principal	80,481	80,481	134,260
Loan proceeds / refinancing CL to NCL adj	-	-	-
Loans paid to SSL parties	-	-	-
Self Supporting Loan Income	(80,481)	(80,481)	(134,260)
<u>Reserve Movements</u>			
Transfers to Reserves	148,119	148,119	-
Interest paid to Reserves	32,500	32,500	19,796
Transfer from Reserves	(835,285)	(835,285)	-
Net Movement in LSL Reserve			(703)
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(2,081,517)	(2,081,517)	(2,488,916)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	<b>(2,989,652)</b>
<b>AMOUNT REQUIRED TO BE RAISED FROM RATES</b>	<b>2,851,483</b>	<b>2,851,483</b>	<b>2,557,564</b>
<b>TOTAL RATES RAISED</b>	<b>2,875,483</b>	<b>2,875,483</b>	<b>2,557,564</b>
(Surplus) / Deficit Variance	(24,000)	(24,000)	-

**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF DISPOSED ASSETS AS AT 31 DECEMBER 2018**

	Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
<b>By Class</b>							
<b>Motor Vehicles</b>							
MWS Vehicle	1441	36,948	(28,000)	8,948	36,605	(36,000)	605
Mechanic Vehicle	1409	22,492	(15,000)	7,492			
Grader Utility	1444	11,702	(12,000)	(298)			
<b>Plant &amp; Equipment</b>							
Grader	1432	209,059	(105,000)	104,059			
Parks Tractor	1406	21,970	(25,000)	(3,030)			
Rollers	1413	59,192	(4,800)	54,392			
Skid Steer	1455	6,949	(2,000)	4,949	6,690	(3,636)	3,053
Husqvarna Ride on Mower	1482	-	-	-	3,333	(1,818)	1,515
<b>TOTAL</b>		<b>368,312</b>	<b>(191,800)</b>	<b>176,512</b>	<b>46,628</b>	<b>(41,455)</b>	<b>5,173</b>
<b>By Program</b>							
<b>Transport</b>							
MWS Vehicle	1441	36,948	(28,000)	8,948	36,605	(36,000)	605
Mechanic Vehicle	1409	22,492	(15,000)	7,492			-
Grader Utility	1444	11,702	(12,000)	(298)			-
Grader	1432	209,059	(105,000)	104,059			-
Parks Tractor	1406	21,970	(25,000)	(3,030)			-
Rollers	1413	59,192	(4,800)	54,392			-
Skid Steer	1455	6,949	(2,000)	4,949	6,690	(3,636)	3,053
Husqvarna Ride on Mower	1482	-	-	-	3,333	(1,818)	1,515
<b>TOTAL</b>		<b>368,312</b>	<b>(191,800)</b>	<b>176,512</b>	<b>46,628</b>	<b>(41,455)</b>	<b>5,173</b>
<b>Motor Vehicle and Plant &amp; Equipment Change Over</b>							
		Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
<b>Motor Vehicles</b>							
MWS Vehicle		49,000	(28,000)	21,000	53,225	(36,000)	17,225
Mechanic Vehicle		69,000	(15,000)	54,000			
Grader Utility		32,000	(12,000)	20,000			
<b>Plant &amp; Equipment</b>							
Bushfire Truck		15,000		15,000			
Grader		390,000	(105,000)	285,000			
Parks Tractor		75,000	(25,000)	50,000			
Rollers		80,000	(4,800)	75,200			
Skid Steer		113,600	(2,000)	111,600	112,279	(3,636)	108,643
Husqvarna Ride on Mower		-	-	-	6,635	(1,818)	4,816
<b>TOTAL</b>		<b>823,600</b>	<b>(191,800)</b>	<b>631,800</b>	<b>172,138</b>	<b>(41,455)</b>	<b>130,684</b>

**SHIRE OF WONGAN - BALLIDU**  
**ANALYSIS OF RESERVE ACCOUNTS AS AT 31 DECEMBER 2018**

		ADOPTED FULL YEAR'S BUDGET						CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 31 DECEMBER 2018			
Reserve Description	GL Acct.	Budget Opening Balance	Actual Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance
Centenary Celebrations Reserve	01925	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Community Resource Centre Reserve	01989	(13,068)	(13,098)	(195)	-	-	(13,293)	(195.00)	-	-	(13,293)	(115.98)	-	-	(13,213.51)
Depot Improvement Reserve	01940	(6,245)	(6,259)	(93)	-	-	(6,352)	(93.00)	-	-	(6,352)	(3,995.09)	-	-	(10,253.76)
Historical Publications Reserve	01965	(6,835)	(6,850)	(102)	-	-	(6,952)	(102.00)	-	-	(6,952)	(60.67)	-	-	(6,911.05)
Housing Reserve	01955	(1,790)	(1,794)	(27)	-	-	(1,821)	(27.00)	-	-	(1,821)	(15.90)	-	-	(1,810.23)
LSL Reserve	01935	(79,201)	(79,379)	(1,180)	-	-	(80,559)	(1,180.00)	-	-	(80,559)	(702.95)	-	-	(80,082.34)
Medical Facilities & R4R Special Projects Reserve	01975	(284,250)	(284,986)	(4,236)	-	-	(289,222)	(4,236.00)	-	-	(289,222)	(2,523.75)	-	-	(287,510.00)
Patterson Street JV Housing Reserve	01988	(32,803)	(32,884)	(489)	-	(5,000)	(38,373)	(489.00)	-	(5,000)	(38,373)	(291.21)	-	-	(33,175.68)
Plant Reserve	01945	(708,919)	(710,580)	(10,563)	100,000	(70,000)	(691,143)	(10,563.00)	100,000	(70,000)	(691,143)	(2,353.00)	-	-	(712,933.23)
Quinlan Street JV Housing Reserve	01987	(33,338)	(33,421)	(497)	-	(5,000)	(38,918)	(497.00)	-	(5,000)	(38,918)	(295.97)	-	-	(33,716.67)
Stickland JV Housing Reserve	01986	(41,663)	(41,765)	(621)	-	(5,000)	(47,386)	(621.00)	-	(5,000)	(47,386)	(369.86)	-	-	(42,135.05)
Swimming Pool Reserve	01970	(134,388)	(134,690)	(2,002)	24,000	-	(112,692)	(2,002.00)	24,000	-	(112,692)	(1,192.76)	-	-	(135,882.58)
Waste Management Reserve	01920	(33,771)	(33,855)	(503)	-	(5,000)	(39,358)	(503.00)	-	(5,000)	(39,358)	(299.80)	-	-	(34,154.64)
Sporting Co-Location Reserve	01990	(807,662)	(855,798)	(11,992)	711,285	(58,119)	(214,624)	(11,992.00)	711,285	(58,119)	(214,624)	(7,578.67)	-	-	(863,376.29)
<b>TOTALS</b>		<b>(2,183,933)</b>	<b>(2,235,359)</b>	<b>(32,500)</b>	<b>835,285</b>	<b>(148,119)</b>	<b>(1,580,693)</b>	<b>(32,500)</b>	<b>835,285</b>	<b>(148,119)</b>	<b>(1,580,693)</b>	<b>(19,795.61)</b>	<b>-</b>	<b>-</b>	<b>(2,255,155.03)</b>

**SHIRE OF WONGAN - BALLIDU  
REPORT ON BORROWINGS AS AT 31 DECEMBER 2018**

Existing Loans \* Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Principal Paid in Dec 18	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2018	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Dec 18
142	Housing Construction	WB Community Association*	Mar-2020	400,000	-	-	(893)	76,379	-	(18,247)	58,132
147	Aged Persons	Ninan House*	Jul-2022	100,000	-	-	(230)	41,215	-	(3,982)	37,233
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000	(53,779)	-	(574)	22,015	-	(7,116)	14,899
151A	Aged Persons	Ninan House*	Oct-2032	300,000	-	-	(2,763)	292,400	-	(7,739)	284,661
151B	Aged Persons	Ninan House*	Nov-2032	100,000	-	-	(1,837)	97,177	-	(97,177)	0
<b>TOTAL EXISTING LOANS</b>				<b>1,015,000</b>	<b>(53,779)</b>	<b>-</b>	<b>(6,297)</b>	<b>529,186</b>	<b>-</b>	<b>(134,260)</b>	<b>394,926</b>

Shire Loan Summary

Self Supporting Loan Summary

				1,015,000	(53,779)	-	(6,297)	529,186	-	(134,260)	394,926
				1,015,000	(53,779)	-	(6,297)	529,186	-	(134,260)	394,926

Current loan liability

Non current liability

**Total Loan Liability**

Loan Balance @ 30 June 2018	SSL	Shire	Total
(80,481)	53,779	-	53,779
(448,705)	(448,705)	-	(448,705)
<b>(529,186)</b>	<b>(394,926)</b>	<b>-</b>	<b>(394,926)</b>

**SHIRE OF WONGAN-BALLIDU**  
**BANK RECONCILIATIONS FOR 31 DECEMBER 2018**

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
<b>Opening Balance</b>	5,870,726.06	3,565,791.01	48,930.02	2,255,155.03	850.00
<b>Add:</b> Receipts	226,085.84	143,315.14	82,770.70		
Investment - Transfers In/Out	1,412.81	1,412.81			
	-				
<b>Less:</b> Payments - EFT & Cheques	(1,182,029.04)	(1,100,374.69)	(81,654.35)		
Payments - Bank Fees and Adjustments	(2,387.04)	(2,387.04)			
Investment - Transfers In/Out	-				
	-				
<b>Balance as per General Ledger</b>	<b>4,913,808.63</b>	<b>2,607,757.23</b>	<b>50,046.37</b>	<b>2,255,155.03</b>	<b>850.00</b>
<b>Balance as per Bank Statements</b>	450,077.66	410,277.24	39,705.72	94.70	
<b>Balance as per Bank Deposit Certificates</b>	3,971,102.83	1,716,042.50		2,255,060.33	
<b>Balance as per Holder Certificates</b>	501,776.24	500,926.24			850.00
<b>Add:</b> Outstanding Deposits	10,497.15	50.00	10,447.15		
Adjustments - Bank Transfers	33.50		33.50		
	-				
<b>Less:</b> Unpresented Payments	(8,355.12)	(8,215.12)	(140.00)		
Adjustment for Payment Cancelled in January 2019	(11,172.48)	(11,172.48)			
Adjustments & Transfers	(151.15)	(151.15)			
	-				
<b>Balance as per Cash Book</b>	<b>4,913,808.63</b>	<b>2,607,757.23</b>	<b>50,046.37</b>	<b>2,255,155.03</b>	<b>850.00</b>
Figure should equal same as Creditor Payment List	\$ (0.00)	\$ -	\$ -	\$ -	\$ -

**SHIRE OF WONGAN - BALLIDU**  
**INVESTMENT REPORT FOR 31 DECEMBER 2018**

**MUNICIPAL INVESTMENTS**

**Matured Municipal Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest/Transfers	Closing Balance	BANK TO INVESTMENT
									<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Total of matured municipal investments**

**Current Municipal Investments**

Invest No.	Name	Maturity	Particulars	From	To	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9770-46811	Muni Term Deposit			10/12/2018	9/03/2019	2.20%	\$ 206,591.56	\$ -	\$ 1,133.14	\$ 207,724.70	\$ 1,133.14
978974433	Muni Term Deposit			2/10/2018	2/01/2019	2.20%	\$ 500,000.00	\$ -	\$ 2,772.60	\$ 502,772.60	\$ 2,772.60
978974441	Muni Term Deposit			2/10/2018	2/01/2019	2.20%	\$ 500,000.00	\$ -	\$ 2,772.60	\$ 502,772.60	\$ 2,772.60
978974468	Muni Term Deposit			2/10/2018	2/04/2019	2.25%	\$ 500,000.00	\$ -	\$ 2,772.60	\$ 502,772.60	\$ 2,772.60
470591546	Online Saver Account			7/11/2018		40.00%	\$ 1,000,000.00	\$ -500,000	\$ 926.24	\$ 500,926.24	\$ 926.24
<b>Total of current municipal investments</b>							<b>\$ 2,706,591.56</b>	<b>\$ (500,000.00)</b>	<b>\$ 10,377.18</b>	<b>\$ 2,216,968.74</b>	<b>\$ 10,377.18</b>

**RESERVE INVESTMENTS**

**Matured Reserve Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
978842609	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
978842596	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
978842748	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
978842588	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
<b>Total of matured reserve investments</b>								<b>2,150,986.40</b>	<b>7,307.44</b>	<b>2,158,293.84</b>	

**Current Reserve Investments**

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
978842609	Term Deposit		6/11/2018	6/02/2019	92	2.30%	\$ 539,573.46	\$ -	\$ 2,992.04	\$ 542,565.50	\$ 2,992.04
978842596	Term Deposit		6/11/2018	6/02/2019	92	2.30%	\$ 539,573.46	\$ -	\$ 2,992.04	\$ 542,565.50	\$ 2,992.04
978842748	Term Deposit		6/11/2018	6/02/2019	92	2.30%	\$ 539,573.46	\$ -	\$ 2,992.04	\$ 542,565.50	\$ 2,992.04
978842588	Term Deposit		6/11/2018	6/02/2019	92	2.30%	\$ 539,573.46	\$ -	\$ 2,992.04	\$ 542,565.50	\$ 2,992.04
978982644	Term Deposit		3/10/2018	3/04/2019	182	2.25%	\$ 84,373.00	\$ -	\$ 425.33	\$ 84,798.33	\$ 425.33
Reserve Saver	2527-63397	Cash at bank					\$ 92.38	\$ -	\$ 2.32	\$ 94.70	\$ 2.32
<b>Total of reserve investments and cash</b>							<b>\$ 2,242,759.22</b>	<b>\$ -</b>	<b>\$ 12,395.81</b>	<b>\$ 2,255,155.03</b>	<b>\$ 12,395.81</b>

**Total of matured municipal and reserve investment**

**Total of current municipal and reserve investment and cash**

								<b>\$ 2,150,986.40</b>	<b>\$ 7,307.44</b>	<b>\$ 2,158,293.84</b>	<b>\$ -</b>
							<b>\$ 4,949,350.78</b>	<b>\$ (500,000.00)</b>	<b>\$ 22,772.99</b>	<b>\$ 4,472,123.77</b>	<b>\$ 22,772.99</b>

SHIRE OF WONGAN - BALLIDU RATES OUTSTANDING 31 DECEMBER 2018				
		Rates Raised for 2018-2019	\$	2,887,254.40
<b>Rates Outstanding Breakdown</b>				
Total Amount Outstanding		31-Dec-18	\$	597,845.69 <span style="float: right;">21%</span>
Outstanding same time last year		31-Dec-17	\$	508,986.27 <span style="float: right;">18%</span>
SUNDRY DEBTORS OUTSTANDING 31 DECEMBER 2018				
<b>Debtors Ageing Summary</b>				
Current			\$	11,280.86
30 Days			\$	1,351.88
60 Days			\$	659.00
90 Days & Over			\$	18,406.28
Credit Balance			\$	(1,430.06)
<b>Total Outstanding</b>			<b>\$</b>	<b>30,267.96</b>
<b>Accounts 90 Days &amp; Over:</b>				
<b>Date</b>	<b>Dr No.</b>	<b>Comments</b>	<b>Amount</b>	
2/11/2013	794	Rent & damages	\$ 6,871.55	Legal dispute - Judgement filed. Debtor has been listed and is paying the debt off. The next step will be the bayliff seizing goods to the value of debt.
17/09/2015	1066	Private Works	\$ 360.26	Debtor has advised financial hardship and will be making monthly payments to pay debt off with council.
15/04/2016	336	Private Works	\$ 239.09	Continued emailing and posting statements and invoice and debtor will not pay account.
1/06/2017	1261	Private Works	\$ 560.00	Debtor advised sold a property once settled will pay account
5/05/2017	1192	Medicare PIP & Wages Reimbursement	\$ 10,113.38	Set up on fortnightly payment plan till paid in full.
2/10/2018	1176	Medical Centre Room Hire	\$ 20.00	Statement and Invoice resent.
30/08/2018	91	Domestic Rubbish Collection	\$ 242.00	Statement and Invoice resent.
<b>Total</b>			<b>\$</b>	<b>18,406.28</b>

### 9.2.3 ACCOUNTS SUBMITTED FOR JANUARY 2019

FILE REFERENCE:	F1.4
REPORT DATE:	21 February 2019
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	January 2019

#### **PURPOSE OF REPORT:**

That the accounts as submitted be received.

#### **BACKGROUND:**

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

#### **COMMENT:**

Refer to attachment.

#### **POLICY REQUIREMENTS:**

There are no known policy requirements related to this item.

#### **LEGISLATIVE REQUIREMENTS:**

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

#### **Lists of Accounts**

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

#### **STRATEGIC IMPLICATIONS:**

There are no strategic implications in relation to this item.

#### **SUSTAINABILITY IMPLICATIONS:**

- Environment  
There are no known environmental implications associated with the proposals.
- Economic  
There are no known environmental implications associated with the proposals.

➤ Social

There are no known environmental implications associated with the proposals.

**FINANCIAL IMPLICATIONS:**

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:** No

**MOTION:**

**Moved Cr Hasson / Seconded Cr Ganzer**

**That the accounts submitted from 1 to 31 January 2019 totalling \$624,082.01 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.**

**CARRIED:7/0  
RESOLUTION:080219**

**List of Accounts Due and Submitted to Council 1 January 2019 to 31 January 2019**

Chq/EFT	Date	Name	Description	Amount
99	02/01/2019	WESTNET - WESTNET - INTERNET ACCOUNT	Westnet Internet Account	-609.90
99	07/01/2019	C/CARD - CEO CREDIT CARD	CEO Credit Card	-1690.04
99	18/01/2019	CRC - CRC PHOTOCOPIER LEASE	CRC Photocopier Lease	-557.70
1116	10/01/2019	JOHN PERRETT	Civic Centre Bond Refund	-150.00
EFT17783	02/01/2019	ANZ BANK (NETT WAGES)	Wages PPE 01.01.19	-60524.88
EFT17784	02/01/2019	AUSTRALIAN SERVICES UNION	Employee Union Fees	-25.90
EFT17785	02/01/2019	IOU SOCIAL CLUB	Employee Social Club Deductions	-210.00
EFT17786	02/01/2019	MUNICIPAL EMPLOYEES UNION	Employee Union Fees	-19.40
EFT17787	04/01/2019	ADEN WHOLESALE PTY LTD T/A MELVILLE HOLDEN	Purchase of 2018 MY18 Subaru Outback Premium Wagon for Wongan Hills Medical Centre	-22073.03
EFT17789	11/01/2019	LANDGATE		-64.70
	20/12/2018	LANDGATE	Minimum charges	39.00
	02/01/2019	LANDGATE	2x Land enquiries	25.70
EFT17790	11/01/2019	AVON WASTE	Domestic and Commercial Collection Wongan Hills and Ballidu	-9328.74
EFT17791	11/01/2019	BOEKEMAN NOMINEES PTY LTD		-1720.04
	06/12/2018	BOEKEMAN NOMINEES PTY LTD	Fire Damage Repairs to Fire Brigade Vehicle	1566.88
	02/05/2018	BOEKEMAN NOMINEES PTY LTD	Supply of parts for PBH3 Backhoe	112.93
	04/12/2018	BOEKEMAN NOMINEES PTY LTD	Grease Supply for PTRL23 Pig Trailer	40.23
EFT17792	11/01/2019	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex CJD equipment	-36.14
EFT17793	11/01/2019	WONGAN HILLS IGA		-2333.96
	31/12/2018	WONGAN HILLS IGA	Refreshments for Shire Administration and Depot	2153.74
	31/12/2018	WONGAN HILLS IGA	Refreshments for CRC administration	180.22
EFT17795	11/01/2019	JR & A HERSEY PTY LTD		-394.68
		JR & A HERSEY PTY LTD	Depot Supplies: Gloves and Repellant	126.50
		JR & A HERSEY PTY LTD	Depot Supplies: Spray Bottles, PVC Tape, Stanley Knife	268.18
EFT17796	11/01/2019	LANDMARK OPERATIONS		-9177.33
		LANDMARK OPERATIONS	Wind Meter for Bush Fire Brigade Vehicle	526.35
		LANDMARK OPERATIONS	Supplies for Wongan Hills oval	546.55
		LANDMARK OPERATIONS	Parks and Gardens Supplies	8104.43
EFT17797	11/01/2019	MCINTOSH & SON	Supply of parts for PWT2 Water Tank	-156.90
EFT17798	11/01/2019	MULTIGROUP DISTRIBUTION SERVICES PTY LTD		-274.42
		MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex Staples	63.12
		MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex Staples	57.02
		MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Late payment fee of Shire Account	5.13
		MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Late payment fee of Shire Account	5.13
		MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight Charges ex Forrestfield Mowers Chainsaws Centre and Winc	144.02
EFT17799	11/01/2019	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	Local Government forum for CEO	-65.00
EFT17800	11/01/2019	WALLIS COMPUTER SOLUTIONS		-6243.11
		WALLIS COMPUTER SOLUTIONS	Managed service delivery of synergysoft updates	0.50
		WALLIS COMPUTER SOLUTIONS	HP Elite Display E243 Monitors for administration	818.00
		WALLIS COMPUTER SOLUTIONS	HP Desktop PC's for Administration	5424.61
EFT17801	11/01/2019	WESTRAC EQUIPMENT PTY LTD	Hyd filter for PROL13 Cat roller	-195.47
EFT17802	11/01/2019	WHEATBELT TYRES	Tyres for PG14 Grader	-58.50
EFT17803	11/01/2019	WCS CONCRETE	Install new footpath between Reynolds and Stickland Street Wongan Hills	-102744.40
EFT17804	11/01/2019	WONGAN NEWSAGENCY	Stationary for Shire Administration Office	-89.25
EFT17805	11/01/2019	C FOLLETT & CO	Repairs to standpipe on Depot Road	-227.70
EFT17806	11/01/2019	MOORA GLASS SERVICE	Glass Panel for PROL13 Cat Roller	-148.50
EFT17807	11/01/2019	IXOM OPERATIONS PTY LTD	Chlorine gas Cylinders 2x 70kg for Wongan Hills Swimming Pool	-961.40
EFT17808	11/01/2019	WESFARMERS KLEENHEAT GAS PTY LTD		-227.70
		WESFARMERS KLEENHEAT GAS PTY LTD	Bottle Rental for 30 Wandoo Crescent Wongan Hills	75.90
		WESFARMERS KLEENHEAT GAS PTY LTD	Bottle Rental for 14 Ellis Street Wongan Hills	75.90
		WESFARMERS KLEENHEAT GAS PTY LTD	Bottle Rental for 2A Patterson Street Wongan Hills	75.90
EFT17809	11/01/2019	WONGAN HILLS BETTA HOME LIVING		-977.00
		WONGAN HILLS BETTA HOME LIVING	LG dvd player for CRC	99.00

List of Accounts Due and Submitted to Council 1 January 2019 to 31 January 2019				
		WONGAN HILLS BETTA HOME LIVING	1 x Haier TMount Ref 366, 1 x Panas M/Oven 32L for Vermin Control	878.00
EFT17810	11/01/2019	BALLIDU TRADING POST	Bulk mailout of information flyers	-14.95
EFT17811	11/01/2019	IT VISION AUSTRALIA PTY LTD	Altus enterprise Procurement Management System with 15 user Licences including implementation, setup and training	-8220.30
EFT17812	11/01/2019	SUNNY SIGN COMPANY PTY LTD	Guide Posts for A0195 Hospital Road	-6325.00
EFT17813	11/01/2019	TJ & HF JOHNSON	Reimbursement of payment for three burst tyres whilst fire fighting	-282.60
EFT17814	11/01/2019	RBC RURAL	Meter plan charges for Shire Administration office photocopier	-1182.35
EFT17815	11/01/2019	WONGAN HILLS HARDWARE		-3593.52
		WONGAN HILLS HARDWARE	Building Account for December 2018	829.94
		WONGAN HILLS HARDWARE	Works Account for December 2018	1607.95
		WONGAN HILLS HARDWARE	Supplies for Parks and Gardens	1155.63
EFT17816	11/01/2019	SIGMA CHEMICALS	Vacuum supplies for the Wongan Hills Swimming Pool	-686.33
EFT17817	11/01/2019	LGIS RISK MANAGEMENT	Regional Risk Co-Ordinator Program 2018/19	-4882.90
EFT17818	11/01/2019	AAA TRIPLE A ASPHALT	Cold-Mix Asphalt for A0195 Hospital Road	-4366.73
EFT17819	11/01/2019	WONGAN MAIL SERVICE	Shire Administration mail account for December 2018	-451.64
EFT17820	43476	DUN DIRECT PTY LTD	January 2019- Fuel Supply	-4925.18
EFT17821	11/01/2019	FEATHERSTONE ROOFING AND BUILDING SERVICES	Roof repairs to the Wongan Hills Squash Courts	-858.00
EFT17822	11/01/2019	HDJ CONTRACTING	Cleaning of CRC and Allied Health side of Medical Centre from 17.12.18 to 28.12.18	-577.50
EFT17823	11/01/2019	BP AUSTRALIA	Unleaded fuel supply for DCEO and CEO	-521.09
EFT17824	11/01/2019	MARKET CREATIONS PTY LTD		-1244.65
		MARKET CREATIONS PTY LTD	Management of backup licenses and storage	445.72
		MARKET CREATIONS PTY LTD	Office 365 Enterprise E3 Licenses	798.93
EFT17826	11/01/2019	HENDOS PLUMBING & GAS SERVICES	Investigate and clear blocked drains in toilets at Swimming Pool	-509.96
EFT17827	11/01/2019	RURAL RANGER SERVICES	Rural Ranger services from 18.12.2018 to the 04.01.2019	-975.00
EFT17828	11/01/2019	FIVE STAR BUSINESS & INNOVATION	Printing consumables for CRC photocopier	-27.00
EFT17829	11/01/2019	WINC AUSTRALIA PTY LTD		-244.75
	17/12/2018	WINC AUSTRALIA PTY LTD	Stationary for Shire administration office	89.02
	14/12/2018	WINC AUSTRALIA PTY LTD	Stationary for Shire Administration office	155.73
EFT17830	11/01/2019	RICOH FINANCE	Photocopier Lease for Shire Administration Printer	-276.96
EFT17831	11/01/2019	CDA AIR & SOLAR	Repair air conditioners in room 6-7 at Medical Centre	-504.00
EFT17832	11/01/2019	GEORGIANA LEAHY	Reimbursement for Christmas craft activity materials.	-14.90
EFT17833	16/01/2019	ANZ BANK (NETT WAGES)	PPE 15.01.2019	-72311.23
EFT17834	16/01/2019	AUSTRALIAN SERVICES UNION	Employee Union Fees	-25.90
EFT17835	16/01/2019	IOU SOCIAL CLUB	Employee Social Club Deductions	-210.00
EFT17836	16/01/2019	MUNICIPAL EMPLOYEES UNION	Employee Union Fees	-19.40
EFT17837	25/01/2019	COURIER AUSTRALIA INTERNATIONAL		-82.41
		COURIER AUSTRALIA INTERNATIONAL	Freight charges ex CJD Equipment for Loader PLDR8	20.85
		COURIER AUSTRALIA INTERNATIONAL	Freight charges for CRC LISWA	39.66
		COURIER AUSTRALIA INTERNATIONAL	Freight charges ex Pathwest	21.90
EFT17838	25/01/2019	OFFICEWORKS BUSINESS DIRECT	Stationary supplies for CRC office	-117.14
EFT17839	25/01/2019	WHEATBELT TYRES		-1647.35
		WHEATBELT TYRES	Supply of batteries for Airport Lighting replacement	1125.50
		WHEATBELT TYRES	Supply tyres for Mack Truck PTK33	177.40
		WHEATBELT TYRES	Supply trailer tyres for PTRL25	344.45
EFT17840	25/01/2019	WCS CONCRETE	Supply double pipe headwalls for Rabbit Proof Fence Road	-959.20
EFT17841	25/01/2019	WILLIAMS & WILLIAMS	Supply of receipting paper for Shire Administration	-220.00
EFT17842	25/01/2019	G R & N W WALTON		-497.75
		G R & N W WALTON	Phone line fault finding	126.50
		G R & N W WALTON	Investigate tv connection issue	132.00
		G R & N W WALTON	Determine data cables and identify output numbers in TSO office	239.25
EFT17843	25/01/2019	IXOM OPERATIONS PTY LTD	Service fee for chlorine cylinders at Swimming Pool and Parks and Gardens	-169.14
EFT17844	25/01/2019	WONGAN HILLS TOURISM GROUP INC	Cleaning of public toilets from October, November & December 2018	-480.00

List of Accounts Due and Submitted to Council 1 January 2019 to 31 January 2019				
EFT17845	25/01/2019	WESTERN AUSTRALIAN TREASURY CORPORATION	Guarantee Fee Accrual Report - December	-1683.58
EFT17846	25/01/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA		-1005.00
	16/01/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Finance for Non Finance People Course - MWS	335.00
	16/01/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Finance for Non Finance People Course x Works Supervisor	335.00
	16/01/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Finance for Non Finance People Course - TSO	335.00
EFT17847	25/01/2019	RBC RURAL	Meter plan charge for Shire Administration photocopier	-447.62
EFT17848	25/01/2019	OVERLAND FREIGHT	Freight charges ex Mercury Fire Safety and various other companies	-745.09
EFT17849	25/01/2019	ROYAL LIFE SAVING (WA BRANCH)	Various supplies for Wongan Hills Swimming Pool	-787.50
EFT17850	25/01/2019	BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning of various locations around Ballidu in December	-1361.25
EFT17851	25/01/2019	PRIMARIES-WONGAN HILLS	Supply of herbicide for Parks and Gardens	-25.02
EFT17852	25/01/2019	PUBLIC TRANSPORT AUTHORITY OF WA	CRC TransWA ticket sales for December 2018	-179.11
EFT17853	25/01/2019	KLEEN WEST DISTRIBUTORS		-370.26
	19/12/2018	KLEEN WEST DISTRIBUTORS	Cleaning Supplies Administration Building, Cleaning Supplies CRC, Cleaning Supplies Railways	138.60
	16/01/2019	KLEEN WEST DISTRIBUTORS	Cleaning supplies for Administration building, CRC and Railways	231.66
EFT17854	25/01/2019	GREAT SOUTHERN FUEL SUPPLIES		-14414.05
	31/12/2018	GREAT SOUTHERN FUEL SUPPLIES	Supply 11200 litres of diesel for December 2018	13754.62
	31/12/2018	GREAT SOUTHERN FUEL SUPPLIES	Supply of fuel for various vehicles	659.43
EFT17855	25/01/2019	HDJ CONTRACTING	Cleaning of the CRC and Allied Health Side of Medical Centre from Mon 31/12/18 to 11/01/19	-924.00
EFT17856	25/01/2019	NEWINS FAMILY TRUST	Management of Wongan Hills Refuse Site from 1st January to 31st January 2019	-5951.00
EFT17857	25/01/2019	NICHOLAS BROAD	Reimbursement for fuel purchased for PUT72 on the way back from Perth	-40.01
EFT17858	25/01/2019	FEGAN BUILDING SURVEYING	Building Surveying	-220.00
EFT17859	25/01/2019	LYNETTE HOOD	Laundering & ironing 12 x tableclothes @ \$7.00 each	-84.00
EFT17860	25/01/2019	RURAL RANGER SERVICES	Rural Ranger services from 08/01/19 to 18/01/19	-1387.50
EFT17861	25/01/2019	YOSHI HIRO INOUE	Pre-employment Medical - Works	-154.00
EFT17862	25/01/2019	FREARSON WELDING SERVICES		-13880.14
	11/01/2019	FREARSON WELDING SERVICES	Remove and replace pipes and pump at pump station (Mocardy Dam)	9181.29
	11/01/2019	FREARSON WELDING SERVICES	Additional parts and labour for the removal & replacement of pipes & pump (Mocardy Dam)	4698.85
EFT17863	25/01/2019	CIABARRI PAINTING	External Painting of Elizabeth Telfer Centre	-4650.00
EFT17864	25/01/2019	FIVE STAR BUSINESS & INNOVATION	Meter reading charges for CRC photocopier	-1543.16
EFT17865	25/01/2019	WINC AUSTRALIA PTY LTD	Supply of toner for CRC printer	-100.40
EFT17866	25/01/2019	NEWBURY LODGE PTY LTD	Supply 46 x Portable Emergency Lighting for Wongan Hills Airport	-7590.00
EFT17867	25/01/2019	GLEEMAN TRUCK PARTS P/L	Supply of radiator for PTK33 Mack Truck	-1705.00
EFT17868	25/01/2019	WATERWAYS PLUS PTY LTD	2 x Go2 Zone Junior Water Chiller & Filter Units	-8910.00
EFT17869	30/01/2019	ANZ BANK (NETT WAGES)	Wages PPE 29.01.19	-59160.55
EFT17870	30/01/2019	AUSTRALIAN SERVICES UNION	Employee Union Fees	-25.90
EFT17871	30/01/2019	IOU SOCIAL CLUB	Employee Social Club deductions	-210.00
EFT17872	30/01/2019	MUNICIPAL EMPLOYEES UNION	Employee Union Fees	-19.40
EFT17873	31/01/2019	DEPARTMENT OF TRANSPORT	January payment of funds taken on behalf of Department of Transport	-61674.65
21293	02/01/2019	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-1325.00
21294	11/01/2019	KAHLIA HARDER	Gratuity Payment	-287.46
21295	11/01/2019	WATER CORPORATION	Service charges for Tennis Courts at Depot Road Wongan Hills	-62.31
21296	11/01/2019	WONGAN HILLS COMMUNITY RESOURCE CENTRE	Hire Costs for WALGA Avon Zone Meeting	-285.00
21297	11/01/2019	TELSTRA CORPORATION LIMITED		-5711.94
	20/12/2018	TELSTRA CORPORATION LIMITED	Tim Platform SMS charges - Harvest ban Line	1217.44
	26/12/2018	TELSTRA CORPORATION LIMITED	Shire Administration telstra account for December 2018	4494.50
21298	11/01/2019	SHIRE OF WONGAN-BALLIDU	Full page colour boomer advertising, plant operator position	-57.00

<b>List of Accounts Due and Submitted to Council 1 January 2019 to 31 January 2019</b>				
21299	11/01/2019	SYNERGY		<b>-7575.75</b>
	18/12/2019	SYNERGY	Electricity consumption for Wongan Hills Swimming Pool	1403.80
	08/01/2019	SYNERGY	Electricity consumption for Lot 1 Wongan Road Wongan Hills	109.00
	07/01/2019	SYNERGY	Electricity consumption for Shire Administration office	389.00
	07/01/2019	SYNERGY	Electricity Consumption for Quinlan Street Gardens	67.10
	07/01/2019	SYNERGY	Electricity Consumption for 53 Quinlan Street Wongan Hills	1168.20
	04/01/2019	SYNERGY	Electricity Consumption for Alpha Park Toilets, Ballidu	180.30
	04/01/2019	SYNERGY	Electricity Consumption for 151 Ninan Street Wongan Hills	62.00
	02/01/2019	SYNERGY	Electricity Consumption for Wongan Hills Street lights	4083.10
	03/01/2019	SYNERGY	Electricity Consumption for Cadoux public toilets	113.25
21300	11/01/2019	VOLUNTEER FIRE & RESCUE SERVICE WONGAN HILLS	Burn Off Permit for Community Garden- Depot Road	<b>-100.00</b>
21301	11/01/2019	P & WM KELLY	2nd Place Wongan Hills Lights Competition	<b>-75.00</b>
21302	11/01/2019	LEN & TRACEY DEGRUSSA	1st Place Ballidu Christmas Lights Competition	<b>-100.00</b>
21303	11/01/2019	PW GEE WELDING SERVICES	Best Wongan Hills Business Christmas Lights Competition	<b>-100.00</b>
21304	11/01/2019	ASHLEY & SANDRA DOWSETT	1st Place Wongan Hills Lights Competition	<b>-100.00</b>
21305	11/01/2019	BALLIDU PLAYGROUP	Best Ballidu Business Christmas Lights Competition	<b>-100.00</b>
21306	11/01/2019	BRANDT & ALEISHA COAD	3rd Place Wongan Lights Competition	<b>-50.00</b>
21307	16/01/2019	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	<b>-1325.00</b>
21308	22/01/2019	LANDGATE	Fee to lodge withdrawal for Caveat.	<b>-171.20</b>
21310	25/01/2019	WATER CORPORATION		<b>-35448.08</b>
	16/01/2019	WATER CORPORATION	Water Rates and Consumption for CRC	329.68
	16/01/2019	WATER CORPORATION	Water Rates for 27A Quinlan Street Wongan Hills	230.74
	16/01/2019	WATER CORPORATION	Water Rates for 27 D Quinlan Street Wongan Hills	230.74
	16/01/2019	WATER CORPORATION	Water Rates for Elizabeth Telfer Centre	82.27
	16/01/2019	WATER CORPORATION	Water Rates for Lot366 Quinlan Street Wongan Hills	43.27
	16/01/2019	WATER CORPORATION	Water Consumption for Fenton Street Median Strip Wongan Hills	3811.14
	10/01/2019	WATER CORPORATION	Water rates for standpipe at Calingiri Wongan Hills Road	42.41
	21/01/2019	WATER CORPORATION	Water Rates and Consumption for standpipe at Railway St Koorda-Buntine	118.92
	21/01/2019	WATER CORPORATION	Water Rates and Consumption for standpipe at Rabbit Proof Fence Road	296.30
	15/01/2019	WATER CORPORATION	Water rates for standpipe at James St Koorda-Buntine	42.41
	11/01/2019	WATER CORPORATION	Water rates for Standpipe at Summers East Road V Ballidu	85.80
	11/01/2019	WATER CORPORATION	Water Rates and Consumption for Standpipe at Fairbank Street Ballidu	4884.09
	10/01/2019	WATER CORPORATION	Water rates for Standpipe at Calingiri Wongan Hills Road	42.41
	10/01/2019	WATER CORPORATION	Water rates and consumption for Standpipe at Podmore Road Koorda Buntine	50.50
	10/01/2019	WATER CORPORATION	Water Rates and Consumption for Standpipe at Kondut West Road Grass V Ballidu	47.97
	10/01/2019	WATER CORPORATION	Water rates for Standpipe at Kondut East Road Koorda-Buntine	42.90
	10/01/2019	WATER CORPORATION	Water Rates and Consumption for Standpipe at Manmanning Road Grass V Ballidu	101.18
	09/01/2019	WATER CORPORATION	Water Rates and Consumption for Standpipe at Davies Road Koorda-Buntine	3998.47
	10/01/2019	WATER CORPORATION	Water rates for Standpipe at Craig Road Grass V Ballidu	42.90
	15/01/2019	WATER CORPORATION	Water Rates for Commercial Street Amenities Wongan Hills	42.90
	15/01/2019	WATER CORPORATION	Water Consumption for Wongan Hills Swimming Pool	6000.51
	15/01/2019	WATER CORPORATION	Water Rates and Consumption for 49 Quinlan Street Wongan Hills	323.40

<b>List of Accounts Due and Submitted to Council 1 January 2019 to 31 January 2019</b>				
	15/01/2019	WATER CORPORATION	Water Rates for Lot 162 Danubin Street Wongan Hills	41.69
	15/01/2019	WATER CORPORATION	Water Consumption for Wongan Hills Sports Ground	157.11
	15/01/2019	WATER CORPORATION	Water Consumption for Toilets at King St Koorda-Buntine	108.96
	15/01/2019	WATER CORPORATION	Water Rates for Wongan Hills Saleyards at Wongan Hills	100.38
	15/01/2019	WATER CORPORATION	Water Rates and Consumption for 14 Ellis Street Wongan Hills	565.09
	15/01/2019	WATER CORPORATION	Water Rates and Consumption for 561L Ellis Street Wongan Hills	436.86
	15/01/2019	WATER CORPORATION	Water Consumption for Median Strip at Rogers Street Wongan Hills	86.16
	15/01/2019	WATER CORPORATION	Water Consumption for Park at Ninan Street Wongan Hills	139.27
	17/01/2019	WATER CORPORATION	Water Rates for 14 Shields Crescent Wongan Hills	230.74
	14/01/2019	WATER CORPORATION	Water Rates and Consumption for 30 Wandoo Crescent Wongan Hills	524.71
	10/01/2019	WATER CORPORATION	Water Rates and Consumption for Wongan Hills Airstrip	477.26
	11/01/2019	WATER CORPORATION	Water Rates and Consumption for Ballidu Hall	78.38
	11/01/2019	WATER CORPORATION	Water Consumption for Park at 24 Federation Street Ballidu	157.11
	11/01/2019	WATER CORPORATION	Water Consumption for Park at 18 Federation Street Ballidu	904.64
	15/01/2019	WATER CORPORATION	Water Rates for 151 Ninan Street Wongan Hills	41.69
	16/01/2019	WATER CORPORATION	Water Consumption for Wongan Hills Cemetary	324.35
	16/01/2019	WATER CORPORATION	Water Rates for 16 Moore Street Wongan Hills	230.64
	16/01/2019	WATER CORPORATION	Water Rates and Consumption for 138 Fenton Place Wongan Hills	1609.60
	16/01/2019	WATER CORPORATION	Water Rates and Consumption for 11 Wandoo Crescent	451.71
	16/01/2019	WATER CORPORATION	Water Rates and Consumption for 27 Mitchell Street Wongan Hills	204.27
	16/01/2019	WATER CORPORATION	Water rates for Unit A 31 Quinlan St Wongan Hills	230.74
	16/01/2019	WATER CORPORATION	Water Rates and Consumption for 31 B Quinlan Street Wongan Hills	369.74
	16/01/2019	WATER CORPORATION	Water Rates and Consumption for 7 Wandoo Crescent Wongan Hills	378.65
	16/01/2019	WATER CORPORATION	Water rates for Wongan Hills Cubby House at 3 Stickland St Wongan Hills	138.45
	16/01/2019	WATER CORPORATION	Water Rates and Consumption for Wongan Hills Civic Centre	3201.01
	16/01/2019	WATER CORPORATION	Water Rates and Consumption for Shire administration office	1023.93
	16/01/2019	WATER CORPORATION	Water rates for 2A Patterson Street Wongan Hills	224.54
	16/01/2019	WATER CORPORATION	Water Rates and Consumption for Stickland Street Units 1-3	745.16
	16/01/2019	WATER CORPORATION	Water Rates and Consumption for Wongan Hills Museum	176.34
	16/01/2019	WATER CORPORATION	Water Rates and Consumption for Park at Fenton Street (lot139&140)	214.47
	16/01/2019	WATER CORPORATION	Water Rates and Consumption for Depot at Depot Road Wongan Hills	758.98
	16/01/2019	WATER CORPORATION	Water rates for 2B Patterson St Wongan Hills	224.54
21311	25/01/2019	TELSTRA CORPORATION LIMITED	Tim platform telephone account	<b>-1864.06</b>
21312	25/01/2019	SYNERGY		<b>-6146.25</b>
	07/01/2019	SYNERGY	Electricity consumption for 2A Patterson Street Wongan Hills	66.35
	04/01/2019	SYNERGY	Electricity Consumption for 11 Wandoo Crescent	93.80
	03/01/2019	SYNERGY	Electricity Consumption for Cadoux fire shed	120.40
	04/01/2019	SYNERGY	Electricity Consumption for 30 Wandoo Crescent	225.80
	04/01/2019	SYNERGY	Electricity Consumption for Lot 151 Ninan Street Wongan Hills	310.95
	09/01/2019	SYNERGY	Electricity Consumption for CRC	479.90
	09/01/2019	SYNERGY	Electricity Consumption for 100 Ninan Street Wongan Hills	987.45

List of Accounts Due and Submitted to Council 1 January 2019 to 31 January 2019				
	15/01/2019	SYNERGY	Electricity Consumption for Wongan Hills Swimming Pool	1328.60
	04/01/2019	SYNERGY	Electricity Consumption for Wongan Hills Aerodrome	120.65
	07/01/2019	SYNERGY	Electricity Consumption for Fenton Place	147.85
	07/01/2019	SYNERGY	Electricity Consumption for 27 Quinlan Street Wongan Hills	68.35
	07/01/2019	SYNERGY	Electricity Consumption for Wongan Hills Civic Centre	523.75
	07/01/2019	SYNERGY	Electricity Consumption for 2 Elphin Crescent Wongan Hills	138.00
	15/01/2019	SYNERGY	Electricity Consumption for Railway Dam	101.60
	08/01/2019	SYNERGY	Electricity Consumption for Wongan Hills Museum	253.65
	14/01/2019	SYNERGY	Electricity Consumption for Ballidu Hall	208.50
	14/01/2019	SYNERGY	Electricity Consumption for Railway Centre storage shed	340.45
461381630	07/01/2019	SYNERGY	Electricity Consumption for Lot 139 Coomer Street Wongan Hills	630.20
21313	30/01/2019	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-1260.00
DD9164.1	01/01/2019	WALGS SUPERANNUATION PLAN	Payroll deductions	-8455.99
DD9164.2	01/01/2019	AUSTRALIAN SUPER	Payroll deductions	-741.21
DD9164.3	01/01/2019	BT SUPER FOR LIFE	Payroll deductions	-246.19
DD9164.4	01/01/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-543.75
DD9164.5	01/01/2019	REST SUPERANNUATION	Superannuation contributions	-51.23
DD9164.6	01/01/2019	AMP SUPERANNUATION LTD.	Superannuation contributions	-243.44
DD9164.7	01/01/2019	PRIME SUPER	Superannuation contributions	-649.34
DD9164.8	01/01/2019	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-214.28
DD9164.9	01/01/2019	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-66.92
DD9185.1	15/01/2019	WALGS SUPERANNUATION PLAN	Payroll deductions	-8576.57
DD9185.2	15/01/2019	AUSTRALIAN SUPER	Payroll deductions	-775.98
DD9185.3	15/01/2019	BT SUPER FOR LIFE	Payroll deductions	-234.50
DD9185.4	15/01/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-543.75
DD9185.5	15/01/2019	REST SUPERANNUATION	Superannuation contributions	-51.23
DD9185.6	15/01/2019	AMP SUPERANNUATION LTD.	Superannuation contributions	-238.83
DD9185.7	15/01/2019	PRIME SUPER	Superannuation contributions	-664.20
DD9185.8	15/01/2019	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-219.05
DD9185.9	15/01/2019	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-41.55
DD9199.1	29/01/2019	WALGS SUPERANNUATION PLAN	Payroll deductions	-7662.67
DD9199.2	29/01/2019	AUSTRALIAN SUPER	Payroll deductions	-721.35
DD9199.3	29/01/2019	BT SUPER FOR LIFE	Payroll deductions	-222.81
DD9199.4	29/01/2019	CBUS SUPER	Payroll deductions	-355.84
DD9199.5	29/01/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-543.75
DD9199.6	29/01/2019	PRIME SUPER	Superannuation contributions	-920.19
DD9199.7	29/01/2019	REST SUPERANNUATION	Superannuation contributions	-41.70
DD9199.8	29/01/2019	AMP SUPERANNUATION LTD.	Superannuation contributions	-235.49
DD9199.9	29/01/2019	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-210.43
DD9164.10	01/01/2019	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-141.73
DD9185.10	15/01/2019	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-137.66
DD9199.10	29/01/2019	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-75.93
DD9199.11	29/01/2019	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-151.59

Municipal	562257.36
Trust	61824.65
<b>TOTAL</b>	<b>624082.01</b>
Recoverable	11319.49
Partially Recoverable	22790.14

## 9.2.4 FINANCIAL REPORTS FOR JANUARY 2019

FILE REFERENCE:	F1.4
REPORT DATE:	19 December 2018
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

### PURPOSE OF REPORT:

That the following statements and reports for the month ended January 2019 be received:

### BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

### Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

### COMMENT:

Refer to attachment.

### POLICY REQUIREMENTS:

## Council Policy 4.8 - Monthly Financial Reporting Requirements

### LEGISLATIVE REQUIREMENTS:

- Local Government Act 1995
- Local Government (Financial Management) Regulations 1996

### STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

### SUSTAINABILITY IMPLICATIONS:

- Environment  
There are no known environmental implications associated with the proposals.
- Economic  
There are no known environmental implications associated with the proposals.
- Social  
There are no known environmental implications associated with the proposals.

### FINANCIAL IMPLICATIONS:

The financial reports for the period ending April 2018 are attached to the Council agenda.

### VOTING REQUIREMENTS:

**ABSOLUTE MAJORITY REQUIRED:** No

### **MOTION:**

**Moved Cr Ganzer / Seconded Cr Boekeman**

**That the following Statements and reports for the month ended January 2019 be received:**

- **Monthly Statements as follows;**
  - l. Statement of Financial Activity (by Nature and Type) FM Regs 34**
  - m. Statement of Operating Activities by Programme/Activity (Summary) FM Regs 34**
  - n. Statement of Net Current Assets (NCA) FM Regs 34**
  - o. Rate setting statement Discretionary**
  - p. Disposal of Assets Discretionary**
  - q. Rates Outstanding Report Discretionary**
  - r. Debtors Outstanding Report Discretionary**
  - s. Bank Reconciliation Report Discretionary**
  - t. Investment Report Discretionary**
  - u. Reserve Account Balances Report Discretionary**
  - v. Loans Schedule Discretionary**

**CARRIED:7/0  
RESOLUTION:090218**

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 JANUARY 2019**

	Approved Budget 2018- 2019	Current Budget 2018-2019	YTD Budget	YTD Actual	Page	Variance Over or Under	10%
<b>INCOME</b>							
Rates	(2,875,483)	(2,875,483)	(2,874,443)	(2,557,333)		11.0%	⊖
Grants Operating, Subsidies & Contributions	(1,709,675)	(1,709,675)	(883,014)	(732,033)		17.1%	⊖
Non Operating Grants, Subsidies & Contributor	(1,191,824)	(1,191,824)	(387,802)	(508,102)		(31.0%)	×
Fees & Charges & Service Charges	(521,414)	(521,414)	(382,727)	(385,857)		(0.8%)	✓
Other Revenue	(117,848)	(117,848)	(65,826)	(113,322)		(72.2%)	×
Interest	(82,263)	(82,263)	(53,932)	(58,926)		(9.3%)	✓
Profit on sale of Assets	(3,328)	(3,328)	(1,939)	-		0.0%	✓
<b>a: TOTAL INCOME</b>	<b>(6,501,835)</b>	<b>(6,501,835)</b>	<b>(4,649,683)</b>	<b>(4,355,573)</b>			
<b>OPERATING EXPENSES</b>							
Employee Costs	2,175,723	2,175,723	1,245,902	1,241,428		(0.4%)	✓
Materials & Contracts	1,361,584	1,361,584	688,305	613,159		(10.9%)	⊖
Utilities (Gas, Electricity) etc.	374,962	374,962	230,220	192,228		(16.5%)	⊖
Interest	24,260	24,260	7,850	7,836	11	(0.2%)	✓
Insurance	239,954	239,954	215,400	247,734		15.0%	×
Other General	251,297	251,297	191,548	183,361		(4.3%)	✓
Loss on Asset Disposals	179,840	179,840	89,923	13,137		(85.4%)	⊖
Depreciation	1,569,779	1,569,779	915,691	1,374,285		50.1%	×
<b>b: TOTAL OPERATING EXPENSES</b>	<b>6,177,399</b>	<b>6,177,399</b>	<b>3,584,839</b>	<b>3,873,168</b>			
<b>c: NET OPERATING (SURPLUS) / DEFICIT</b>	<b>(324,436)</b>	<b>(324,436)</b>	<b>(1,064,844)</b>	<b>(482,405)</b>			
<b>CAPITAL EXPENSES</b>							
Land & Buildings	1,881,195	1,881,195	292,985	122,641		(58.1%)	⊖
Furniture & Equipment	24,000	24,000	14,000	-			✓
Motor Vehicles	150,000	150,000	115,500	92,423		(20.0%)	⊖
Plant	688,600	688,600	122,350	118,914		(2.8%)	✓
Infrastructure Other	628,450	628,450	326,009	582,515		78.7%	×
Infrastructure Roads	1,602,464	1,602,464	858,665	912,071		6.2%	✓
<b>d: TOTAL CAPITAL</b>	<b>4,974,709</b>	<b>4,974,709</b>	<b>1,729,509</b>	<b>1,828,564</b>			
<b>e: TOTAL OPERATING &amp; CAPITAL</b>	<b>4,650,273</b>	<b>4,650,273</b>	<b>664,665</b>	<b>1,346,159</b>			
<b>ADJUST - NON CASH ITEMS</b>							
Depreciation	(1,569,779)	(1,569,779)	(915,691)	(1,374,285)			
Profit on sale of assets	3,328	3,328	1,939	-	6		
Loss on sale of assets	(179,840)	(179,840)	(89,923)	(13,137)	6		
<b>FINANCING ACTIVITIES</b>							
Proceeds from Sale of Assets	(191,800)	(191,800)	(111,888)	(62,455)	6		
Transfer from reserves	(835,285)	(835,285)	-	-	10		
Transfer to reserves	148,119	148,119	-	16,364	10		
Interest paid to reserves	32,500	32,500	19,041	19,796	10		
Net Movement in LSL Reserve	-	-	-	(703)			
LSL Provision in reserves	-	-	-	-			
Loan proceeds	-	-	-	-			
Loan principal repayment	80,481	80,481	80,481	134,260	11		
Loan to SSL Parties	-	-	-	-			
SSL Principal Reimbursements	(80,481)	(80,481)	(80,481)	(134,260)	11		
Less (Surplus)/deficit B/Fwd	(2,081,517)	(2,081,517)	(2,081,517)	(2,488,916)	5		
<b>ADJUSTED CLOSING (SURPLUS) / DEFICIT</b>	<b>(24,000)</b>	<b>(24,000)</b>	<b>(2,513,374)</b>	<b>(2,557,178)</b>			
** This sheet illustrates the variance analysis. For variance explanation refer to applicable note.			<b>Key</b>	Within budget tolerance of 10%	✓		
				Over budget tolerance of 10%	×		
				Under budget tolerance of 10%	⊖		

**Shire of Wongan-Ballidu**  
**Variance Report 31 January 2019**

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
<b>Operating Income</b>				
0	317,110	Permanent	Rates	The variance to budget is due to 2018/19 Rates being pre-paid before 30.6.18. These funds have been required to be recognised as income in 2017/18 year.
0	150,981	Timing	Grants Operating, Subsidies & Contributions	Operating Grants are Under YTD budget pending receipt of the Mocardy Dam and Sports Co-location funding. Grants Commission, Main roads direct, CRC event funding and DRD grants are higher than YTD budget with funds being received earlier than budgeted.
x	(120,300)	Timing	Non Operating Grants, Subsidies & Contributions	Regional road grant and Roads to Recovery funding higher than YTD budget with funds being received earlier than budgeted. Blackspot funding Under YTD budget due to timing.
✓	(3,130)	Within Threshold	Fees & Charges & Service Charges	Within Council variance reporting threshold.
x	(47,496)	Permanent	Other Revenue	The Shire has received re-imbursements that were not budgeted for or planned for this financial year. (eg insurance and workers compensation). This type of income is offset by expenditure and will be recognised with the Budget Review.
✓	(4,994)	Within Threshold	Interest	Within Council variance reporting threshold.
✓	1,939	Within Threshold	Profit on sale of Assets	Within Council variance reporting threshold.
<b>Operating Expenditure</b>				
✓	(4,474)	Within Threshold	Employee Costs	Within Council variance reporting threshold.
0	(75,146)	Timing	Materials & Contracts	Road Maintenance and Plant operating costs (particularly, fuel & oil) are higher than YTD budget. These are offset by higher plant costs allocated at this stage of the year. Staff will monitor expenditure and allocations and assess any material impact with the budget review.
0	(37,992)	Timing	Utilities (Gas, Electricity) etc.	Many of the monthly budgets are 1/12 of the annual budget and the majority of these accounts are 2 monthly, variances occur. In addition, with regard to Electricity, some of the Shire's major electricity using buildings now have solar systems installed resulting in a lower than budgeted expenditure. This will be monitored during the year as any savings in electricity charges will be transferred to reserve to fund the repayment of the systems.
✓	(14)	Within Threshold	Interest	Within Council variance reporting threshold.
x	32,334	Permanent	Insurance	All of the annual insurance premiums have now been paid. Actual expenditure is slightly higher than budgeted expenditure and will be adjusted with the budget review.
✓	(8,187)	Within Threshold	Other General	Within Council variance reporting threshold.
0	(76,786)	Timing	Loss on Asset Disposals	The replacement of plant and equipment has commenced, this variance is considered a timing issue as the majority of plant will be replaced later in the financial year.
x	458,594	Permanent	Depreciation	Depreciation is higher than budget due to an increase of value of Road Infrastructure in the 2017/18 Roads Revaluation. At time of preparing the budget road infrastructure was valued lower than current value. This will be corrected in mid-year budget review. As this is a non-cash item it has no impact to the Municipal Surplus.
<b>Capital</b>				
0	(170,344)	Timing	Land & Buildings	The Buildings Capital Program budgets are spread evenly over each month of the year, works will commence in an orderly manner during the financial year.
✓	(14,000)	Within Threshold	Furniture & Equipment	Within Council variance reporting threshold.
0	(23,077)	Timing	Motor Vehicles	The Fleet replacement program for this financial year has commenced. This variance is related to both timing and the unbudgeted purchase of a Doctors Vehicle which will be addressed with the budget review.
✓	(3,436)	Within Threshold	Plant	Within Council variance reporting threshold.
x	256,506	Timing	Infrastructure Other	The Mocardy Dam Pipeline project is the main cause of the YTD variance, with expenditure higher than YTD budget. This is due to budget expenditure timing in the General Ledger.
✓	53,406	Within Threshold	Infrastructure Roads	Within Council variance reporting threshold.

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 JANUARY 2019**

	Approved Budget	Current Budget	YTD Actual
<b>INCOME</b>			
General Purpose Funding	(3,880,483)	(3,880,483)	(3,119,881)
Governance	(53,400)	(53,400)	(27,625)
Law, Order & Public Safety	(35,500)	(35,500)	(22,332)
Health	(32,100)	(32,100)	(1,924)
Education & Welfare	(18,498)	(18,498)	(9,413)
Housing	(80,787)	(80,787)	(38,818)
Community Amenities	(202,040)	(202,040)	(194,253)
Recreation & Culture	(592,813)	(592,813)	(33,473)
Transport	(1,283,680)	(1,283,680)	(616,070)
Economic Services	(42,950)	(42,950)	(32,887)
Other Property & Services	(279,584)	(279,584)	(258,896)
<b>a: TOTAL INCOME</b>	<b>(6,501,835)</b>	<b>(6,501,835)</b>	<b>(4,355,573)</b>
<b>OPERATING EXPENSES</b>			
General Purpose Funding	118,466	118,466	63,708
Governance	251,200	251,200	171,165
Law, Order & Public Safety	150,930	150,930	86,162
Health	155,804	155,804	75,565
Education & Welfare	218,055	218,055	100,706
Housing	200,532	200,532	97,884
Community Amenities	468,989	468,989	235,246
Recreation & Culture	1,573,368	1,573,368	916,131
Transport	2,010,485	2,010,485	1,499,594
Economic Services	203,639	203,639	96,964
Other Property & Services	825,931	825,931	530,041
<b>b: TOTAL OPERATING EXPENSES</b>	<b>6,177,399</b>	<b>6,177,399</b>	<b>3,873,168</b>
<b>c: NET OPERATING (SURPLUS)/DEFICIT</b>	<b>(324,436)</b>	<b>(324,436)</b>	<b>(482,405)</b>
<b>CAPITAL EXPENSES</b>			
General Purpose Funding	-	-	-
Governance	20,126	20,126	16,268
Law, Order & Public Safety	24,000	24,000	-
Health	3,000	3,000	41,650
Education & Welfare	4,650	4,650	4,227
Housing	41,032	41,032	3,636
Community Amenities	653,088	653,088	562,252
Recreation & Culture	1,727,187	1,727,187	100,328
Transport	2,447,526	2,447,526	1,099,502
Economic Services	-	-	-
Other Property & Services	54,100	54,100	700
<b>d: TOTAL CAPITAL EXPENSES</b>	<b>4,974,709</b>	<b>4,974,709</b>	<b>1,828,564</b>
<b>e: TOTAL OPERATING &amp; CAPITAL</b>	<b>4,650,273</b>	<b>4,650,273</b>	<b>1,346,159</b>

**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF NET CURRENT ASSETS AS AT 31 JANUARY 2019**

<b>NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT).</b>	<b>2017-2018</b>	<b>Original Budget</b>	<b>2018-2019</b>
SURPLUS / (DEFICIT)	2,488,916	24,000	2,557,178
<b>COMPRISES</b>			
Cash (including reserves)	4,506,432	2,107,654	4,500,824
Current rates	136,319	169,115	370,694
Sundry debtors	319,907	64,022	154,713
Tax receivables	72,120	47,220	94,194
Other debtors	8,802	-	16,204
A: SSL debtors (are excluded see D: adj)	(10,423)	77,231	(144,683)
Inventories	11,856	13,887	(20,999)
<b>Less:</b>			
Reserves	(2,235,359)	(1,529,267)	(2,271,519)
Sundry creditors	748	(377,327)	(924)
Accrued interest	(6,083)	(15,000)	(0)
ESL Levy Owed	(35,538)		(37,044)
PAYG/GST Due To ATO	(67,794)	(77,237)	(91,069)
B: Other - (are excluded see D: adj)			
LSL Cash backed Reserve	79,379	80,559	80,082
Tax liabilities	60,418		93,578
Other - Asset Additions and Disposals	-		70
C: Loan liability (are excluded see D: adj)	(80,481)	(77,231)	53,779
Current employee benefits provisions	(362,291)	(459,626)	(331,626)
D: Adjustments (see above A to C)	90,904	-	90,904
	-		
Surplus / (Deficit) Variance	2,488,916	24,000	2,557,178

<b>NOTE 1B: CLOSING FUNDS alternate format to Note 1 above</b>	<b>2017-2018</b>	<b>Original Budget</b>	<b>2018-2019</b>
<b>Current assets</b>			
Cash & cash equivalents	4,506,431	2,107,654	4,500,824
Sundry debtors	526,725	357,588	491,121
Inventories	11,856	13,887	(20,999)
<b>Total current assets</b>	5,045,012	2,479,129	4,970,946
<b>Current liabilities</b>			
Creditors and accounts payable	(48,248)	(389,005)	(35,459)
Current loan liability	(80,481)	(77,231)	53,779
Provisions	(362,291)	(459,626)	(331,626)
<b>Total current liability</b>	(491,020)	(925,862)	(313,306)
<b>Net current assets</b>	4,553,992	1,553,267	4,657,640
Less: restricted reserves	(2,235,359)	(1,529,267)	(2,271,519)
Less: SSL principal repayments	10,423	77,231	144,683
Add back: Current loan liability	80,481	(77,231)	(53,779)
Add back: LSL Cash backed Reserve	79,379		80,082
Other - Trust	-	-	70
Surplus / (Deficit) Variance	2,488,916	24,000	2,557,178

**SHIRE OF WONGAN-BALLIDU**  
**RATE SETTING STATEMENT AS AT 31 JANUARY 2019**

	2018-2019	2018-2019	2018-2019
	Approved Budget	Current Budget	Actual
<b><u>OPERATING INCOME</u></b>			
General Purpose Funding	(1,005,000)	(1,005,000)	(562,548)
Governance	(53,400)	(53,400)	(27,625)
Law, Order & Public Safety	(35,500)	(35,500)	(22,332)
Health	(32,100)	(32,100)	(1,924)
Education & Welfare	(18,498)	(18,498)	(9,413)
Housing	(80,787)	(80,787)	(38,818)
Community Amenities	(202,040)	(202,040)	(194,253)
Recreation & Culture	(592,812)	(592,812)	(33,473)
Transport	(1,283,680)	(1,283,680)	(616,070)
Economic Services	(42,950)	(42,950)	(32,887)
Other Property & Services	(279,584)	(279,584)	(258,896)
<b>A</b>	<b>(3,626,351)</b>	<b>(3,626,351)</b>	<b>(1,798,240)</b>
<b><u>OPERATING EXPENSES</u></b>			
General Purpose Funding	118,466	118,466	63,708
Governance	251,200	251,200	171,165
Law, Order & Public Safety	150,930	150,930	86,162
Health	155,804	155,804	75,565
Education & Welfare	218,055	218,055	100,706
Housing	200,532	200,532	97,884
Community Amenities	468,989	468,989	235,246
Recreation & Culture	1,573,368	1,573,368	916,131
Transport	2,010,485	2,010,485	1,499,594
Economic Services	203,639	203,639	96,964
Other Property & Services	825,931	825,931	530,041
<b>B</b>	<b>6,177,399</b>	<b>6,177,399</b>	<b>3,873,168</b>
<b>C= A and B</b>	<b>2,551,048</b>	<b>2,551,048</b>	<b>2,074,928</b>
<b><u>ADJUST FOR CASH BUDGET REQUIREMENTS</u></b>			
<b><u>Non-Cash Expenditure and Income</u></b>			
Depreciation on Assets	(1,569,779)	(1,569,779)	(1,374,285)
Profit/(Loss) on Asset Sales	(176,512)	(176,512)	(13,137)
<b><u>Capital Expenditure &amp; Income</u></b>			
Purchase of land & buildings	1,881,195	1,881,195	122,641
Purchase of furniture & equipment	24,000	24,000	-
Purchase of motor vehicles	150,000	150,000	92,423
Purchase of plant & machinery	688,600	688,600	118,914
Purchase of other infrastructure	628,450	628,450	582,515
Purchase of roads infrastructure	1,602,464	1,602,464	912,071
Proceeds from sale of assets	(191,800)	(191,800)	(62,455)
<b><u>Financing Activities</u></b>			
Repayment of Loan Principal	80,481	80,481	134,260
Loan proceeds / refinancing CL to NCL adj	-	-	-
Loans paid to SSL parties	-	-	-
Self Supporting Loan Income	(80,481)	(80,481)	(134,260)
<b><u>Reserve Movements</u></b>			
Transfers to Reserves	148,119	148,119	16,364
Interest paid to Reserves	32,500	32,500	19,796
Transfer from Reserves	(835,285)	(835,285)	-
Net Movement in LSL Reserve	-	-	(703)
LSL Provsion in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(2,081,517)	(2,081,517)	(2,488,916)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	<b>(2,557,178)</b>
<b>AMOUNT REQUIRED TO BE RAISED FROM RATES</b>	<b>2,851,483</b>	<b>2,851,483</b>	<b>2,557,333</b>
<b>TOTAL RATES RAISED</b>	<b>2,875,483</b>	<b>2,875,483</b>	<b>2,557,333</b>
(Surplus) / Deficit Variance	(24,000)	(24,000)	-

**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF DISPOSED ASSETS AS AT 31 JANUARY 2019**

	Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
<b>By Class</b>							
<b>Motor Vehicles</b>							
MWS Vehicle	1441	36,948	(28,000)	8,948	36,605	(36,000)	605
Mechanic Vehicle	1409	22,492	(15,000)	7,492	-	-	-
Grader Utility	1444	11,702	(12,000)	(298)	-	-	-
Doctors Vehicle	1498	-	-	-	28,964	(21,000)	7,964
<b>Plant &amp; Equipment</b>							
Grader	1432	209,059	(105,000)	104,059	-	-	-
Parks Tractor	1406	21,970	(25,000)	(3,030)	-	-	-
Rollers	1413	59,192	(4,800)	54,392	-	-	-
Skid Steer	1455	6,949	(2,000)	4,949	6,690	(3,636)	3,053
Husqvarna Ride on Mower	1482	-	-	-	3,333	(1,818)	1,515
<b>TOTAL</b>		<b>368,312</b>	<b>(191,800)</b>	<b>176,512</b>	<b>75,592</b>	<b>(62,455)</b>	<b>13,137</b>
<b>By Program</b>							
<b>Health</b>							
Toyota Prius Sedan	1498	-	-	-	28,964	(21,000)	7,964
<b>Transport</b>							
MWS Vehicle	1441	36,948	(28,000)	8,948	36,605	(36,000)	605
Mechanic Vehicle	1409	22,492	(15,000)	7,492	-	-	-
Grader Utility	1444	11,702	(12,000)	(298)	-	-	-
Grader	1432	209,059	(105,000)	104,059	-	-	-
Parks Tractor	1406	21,970	(25,000)	(3,030)	-	-	-
Rollers	1413	59,192	(4,800)	54,392	-	-	-
Skid Steer	1455	6,949	(2,000)	4,949	6,690	(3,636)	3,053
Husqvarna Ride on Mower	1482	-	-	-	3,333	(1,818)	1,515
<b>TOTAL</b>		<b>368,312</b>	<b>(191,800)</b>	<b>176,512</b>	<b>75,592</b>	<b>(62,455)</b>	<b>13,137</b>
<b>Motor Vehicle and Plant &amp; Equipment Change Over</b>							
		Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
<b>Motor Vehicles</b>							
MWS Vehicle		49,000	(28,000)	21,000	53,225	(36,000)	17,225
Mechanic Vehicle		69,000	(15,000)	54,000	-	-	-
Grader Utility		32,000	(12,000)	20,000	-	-	-
Doctors Vehicle		-	-	-	39,198	(21,000)	18,198
<b>Plant &amp; Equipment</b>							
Bushfire Truck		15,000	-	15,000	-	-	-
Grader		390,000	(105,000)	285,000	-	-	-
Parks Tractor		75,000	(25,000)	50,000	-	-	-
Rollers		80,000	(4,800)	75,200	-	-	-
Skid Steer		113,600	(2,000)	111,600	112,279	(3,636)	108,643
Husqvarna Ride on Mower		-	-	-	6,635	(1,818)	4,817
<b>TOTAL</b>		<b>823,600</b>	<b>(191,800)</b>	<b>631,800</b>	<b>211,337</b>	<b>(62,455)</b>	<b>148,882</b>

SHIRE OF WONGAN - BALLIDU																
ANALYSIS OF RESERVE ACCOUNTS AS AT 31 JANUARY 2019																
Reserve Description	GL Acct.	Budget Opening Balance	Actual Opening Balance	ADOPTED FULL YEAR'S BUDGET				CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 31 JANUARY 2019				
				Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance	
Centenary Celebrations Reserve	01925		-													
Community Resource Centre Reserve	01989	(13,068)	(13,098)	(195)	-	-	(13,293)	(195.00)	-	-	(13,293)	(115.98)	-	-	(13,213.51)	
Depot Improvement Reserve	01940	(6,245)	(6,259)	(93)	-	-	(6,352)	(93.00)	-	-	(6,352)	(3,995.09)	-	-	(10,253.76)	
Historical Publications Reserve	01965	(6,835)	(6,850)	(102)	-	-	(6,952)	(102.00)	-	-	(6,952)	(60.67)	-	-	(6,911.05)	
Housing Reserve	01955	(1,790)	(1,794)	(27)	-	-	(1,821)	(27.00)	-	-	(1,821)	(15.90)	-	-	(1,810.23)	
LSL Reserve	01935	(79,201)	(79,379)	(1,180)	-	-	(80,559)	(1,180.00)	-	-	(80,559)	(702.95)	-	-	(80,082.34)	
Medical Facilities & R4R Special Projects Reserve	01975	(284,250)	(284,986)	(4,236)	-	-	(289,222)	(4,236.00)	-	-	(289,222)	(2,523.75)	-	-	(287,510.00)	
Patterson Street JV Housing Reserve	01988	(32,803)	(32,884)	(489)	-	(5,000)	(38,373)	(489.00)	-	(5,000)	(38,373)	(291.21)	-	-	(33,175.68)	
Plant Reserve	01945	(708,919)	(710,580)	(10,563)	100,000	(70,000)	(691,143)	(10,563.00)	100,000	(70,000)	(691,143)	(2,353.00)	-	-	(712,933.23)	
Quinlan Street JV Housing Reserve	01987	(33,338)	(33,421)	(497)	-	(5,000)	(38,918)	(497.00)	-	(5,000)	(38,918)	(295.97)	-	-	(33,716.67)	
Stickland JV Housing Reserve	01986	(41,663)	(41,765)	(621)	-	(5,000)	(47,386)	(621.00)	-	(5,000)	(47,386)	(369.86)	-	-	(42,135.05)	
Swimming Pool Reserve	01970	(134,388)	(134,690)	(2,002)	24,000	-	(112,692)	(2,002.00)	24,000	-	(112,692)	(1,192.76)	-	-	(135,882.58)	
Waste Management Reserve	01920	(33,771)	(33,855)	(503)	-	(5,000)	(39,358)	(503.00)	-	(5,000)	(39,358)	(299.80)	-	-	(34,154.64)	
Sporting Co-Location Reserve	01990	(807,662)	(855,798)	(11,992)	711,285	(58,119)	(214,624)	(11,992.00)	711,285	(58,119)	(214,624)	(7,578.67)	-	(16,364)	(879,739.93)	
<b>TOTALS</b>		<b>(2,183,933)</b>	<b>(2,235,359)</b>	<b>(32,500)</b>	<b>835,285</b>	<b>(148,119)</b>	<b>(1,580,693)</b>	<b>(32,500)</b>	<b>835,285</b>	<b>(148,119)</b>	<b>(1,580,693)</b>	<b>(19,795.61)</b>	<b>-</b>	<b>(16,364)</b>	<b>(2,271,518.67)</b>	

**SHIRE OF WONGAN - BALLIDU**  
**REPORT ON BORROWINGS AS AT 31 JANUARY 2019**

Existing Loans \* Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Principal Paid in Jan 19	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2018	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Jan 19
142	Housing Construction	WB Community Association*	Mar-2020	400,000	-	-	(1,210)	76,379	-	(18,247)	58,132
147	Aged Persons	Ninan House*	Jul-2022	100,000	-	-	(230)	41,215	-	(3,982)	37,233
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000	-	-	(666)	22,015	-	(7,116)	14,899
151A	Aged Persons	Ninan House*	Oct-2032	300,000	-	-	(3,894)	292,400	-	(7,739)	284,661
151B	Aged Persons	Ninan House*	Nov-2032	100,000	-	-	(1,837)	97,177	-	(97,177)	0
<b>TOTAL EXISTING LOANS</b>				<b>1,015,000</b>	<b>-</b>	<b>-</b>	<b>(7,836)</b>	<b>529,186</b>	<b>-</b>	<b>(134,260)</b>	<b>394,926</b>

Shire Loan Summary  
 Self Supporting Loan Summary

<b>1,015,000</b>	<b>-</b>	<b>-</b>	<b>(7,836)</b>	<b>529,186</b>	<b>-</b>	<b>(134,260)</b>	<b>394,926</b>
<b>1,015,000</b>	<b>-</b>	<b>-</b>	<b>(7,836)</b>	<b>529,186</b>	<b>-</b>	<b>(134,260)</b>	<b>394,926</b>

	Loan Balance @ 30 June 2018	SSL	Shire	Total
Current loan liability	(80,481)	53,779	-	53,779
Non current liability	(448,705)	(448,705)	-	(448,705)
<b>Total Loan Liability</b>	<b>(529,186)</b>	<b>(394,926)</b>	<b>-</b>	<b>(394,926)</b>

**SHIRE OF WONGAN-BALLIDU**  
**BANK RECONCILIATIONS FOR 31 JANUARY 2019**

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
<b>Opening Balance</b>	4,913,808.63	2,607,757.23	50,046.37	2,255,155.03	850.00
<b>Add:</b> Receipts	273,193.03	200,481.48	72,711.55		
Investment - Transfers In/(Out)	16,363.64			16,363.64	
	-				
<b>Less:</b> Payments - EFT & Cheques	(624,082.01)	(562,257.36)	(61,824.65)		
Payments - Bank Fees	(1,162.77)	(1,162.77)			
Investment - Transfers In/Out	(16,363.64)	(16,363.64)			
	-				
<b>Balance as per General Ledger</b>	<b>4,561,756.88</b>	<b>2,228,454.94</b>	<b>60,933.27</b>	<b>2,271,518.67</b>	<b>850.00</b>
<b>Balance as per Bank Statements</b>	66,479.47	27,584.45	38,800.32	94.70	
<b>Balance as per Bank Deposit Certificates</b>	3,971,102.83	1,716,042.50		2,255,060.33	
<b>Balance as per Holder Certificates</b>	501,776.24	500,926.24			850.00
<b>Add:</b> Outstanding Deposits	16,153.60	1,366.15	14,787.45		
Adjustments - Bank Transfers	16,397.14		33.50	16,363.64	
	-				
<b>Less:</b> Unpresented Payments	(10,002.45)	(10,002.45)			
Adjustment for Payment Cancelled in January 2019	-				
Adjustments & Transfers	(149.95)	(7,461.95)	7,312.00		
	-				
<b>Balance as per Cash Book</b>	<b>4,561,756.88</b>	<b>2,228,454.94</b>	<b>60,933.27</b>	<b>2,271,518.67</b>	<b>850.00</b>
Figure should equal same as Creditor Payment List	\$ 0.00	\$ -	\$ -	\$ -	\$ -

**SHIRE OF WONGAN - BALLIDU**  
**INVESTMENT REPORT FOR 31 JANUARY 2019**

**MUNICIPAL INVESTMENTS**

**Matured Municipal Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest/Transfers	Closing Balance	BANK TO INVESTMENT
<b>Total of matured municipal investments</b>									<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Current Municipal Investments**

Invest No.	Name	Maturity	Particulars	From	To	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9770-46811	Muni Term Deposit			10/12/2018	9/03/2019	2.20%	\$ 206,591.56	\$ -	\$ 1,133.14	\$ 207,724.70	\$ 1,133.14
978974433	Muni Term Deposit			2/01/2019	2/04/2019	2.20%	\$ 500,000.00	\$ -	\$ 2,772.60	\$ 502,772.60	\$ 2,772.60
978974441	Muni Term Deposit			2/01/2019	2/04/2019	2.20%	\$ 500,000.00	\$ -	\$ 2,772.60	\$ 502,772.60	\$ 2,772.60
978974468	Muni Term Deposit			2/10/2018	2/04/2019	2.25%	\$ 500,000.00	\$ -	\$ 2,772.60	\$ 502,772.60	\$ 2,772.60
470591546	Online Saver Account			7/11/2018		40.00%	\$ 1,000,000.00	\$ -500,000	\$ 926.24	\$ 500,926.24	\$ 926.24
<b>Total of current municipal investments</b>							<b>\$ 2,706,591.56</b>	<b>\$ (500,000.00)</b>	<b>\$ 10,377.18</b>	<b>\$ 2,216,968.74</b>	<b>\$ 10,377.18</b>

**RESERVE INVESTMENTS**

**Matured Reserve Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
978842609	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
978842596	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
978842748	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
978842588	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
<b>Total of matured reserve investments</b>								<b>2,150,986.40</b>	<b>7,307.44</b>	<b>2,158,293.84</b>	

**Current Reserve Investments**

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
978842609	Term Deposit		6/11/2018	6/02/2019	92	2.00%	\$ 545,710.89	\$ -	\$ 6,137.43	\$ 551,848.32	\$ 6,137.43
978842596	Term Deposit		6/11/2018	6/02/2019	92	2.00%	\$ 545,710.89	\$ -	\$ 6,137.43	\$ 551,848.32	\$ 6,137.43
978842748	Term Deposit		6/11/2018	6/02/2019	92	2.00%	\$ 545,710.89	\$ -	\$ 6,137.43	\$ 551,848.32	\$ 6,137.43
978842588	Term Deposit		6/11/2018	6/02/2019	92	2.00%	\$ 545,710.89	\$ -	\$ 6,137.43	\$ 551,848.32	\$ 6,137.43
978982644	Term Deposit		3/10/2018	3/04/2019	182	2.25%	\$ 84,373.00	\$ -	\$ 425.33	\$ 84,798.33	\$ 425.33
Reserve Saver	2527-63397	Cash at bank					\$ 92.38	\$ -	\$ 2.32	\$ 94.70	\$ 2.32
<b>Total of reserve investments and cash</b>							<b>\$ 2,267,308.94</b>	<b>\$ -</b>	<b>\$ 24,977.37</b>	<b>\$ 2,292,286.31</b>	<b>\$ 24,977.37</b>

<b>Total of matured municipal and reserve investment</b>								<b>\$ 2,150,986.40</b>	<b>\$ 7,307.44</b>	<b>\$ 2,158,293.84</b>	<b>\$ -</b>
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<b>Total of current municipal and reserve investment and cash</b>							<b>\$ 4,973,900.50</b>	<b>\$ (500,000.00)</b>	<b>\$ 35,354.55</b>	<b>\$ 4,509,255.05</b>	<b>\$ 35,354.55</b>
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**SHIRE OF WONGAN - BALLIDU  
RATES OUTSTANDING 31 JANUARY 2019**

		Rates Raised for 2018-2019	\$ 2,887,254.40	
<b>Rates Outstanding Breakdown</b>				
Total Amount Outstanding		31-Jan-19	\$ 453,868.51	<b>16%</b>
Outstanding same time last year		31-Jan-18	\$ 374,521.01	<b>13%</b>

**SUNDRY DEBTORS OUTSTANDING 31 JANUARY 2019**

<b>Debtors Ageing Summary</b>				
Current			\$ 134,857.05	
30 Days			\$ 3,766.06	
60 Days			\$ 113.00	
90 Days & Over			\$ 18,872.28	
Credit Balance			\$ (2,268.73)	
<b>Total Outstanding</b>			<b>\$ 155,339.66</b>	
<b>Accounts 90 Days &amp; Over:</b>				
Date	Dr No.	Comments	Amount	
2/11/2013	794	Rent & damages	\$ 6,871.55	Legal dispute - Judgement filed. Debtor has been listed and is paying the debt off. The next step will be the bayliff seizing goods to the value of debt.
17/09/2015	1066	Private Works	\$ 360.26	Debtor has advised financial hardship and will be making monthly payments to pay debt off with council.
15/04/2016	336	Private Works	\$ 239.09	Continued emailing and posting statements and invoice and debtor will not pay account.
1/06/2017	1261	Private Works	\$ 560.00	Debtor advised sold a property once settled will pay account
5/05/2017	1192	Medicare PIP & Wages Reimbursement	\$ 10,113.38	Final Notice Sent
2/10/2018	1176	Medical Centre Room Hire	\$ 20.00	Statement and Invoice resent.
30/08/2018	91	Domestic Rubbish Collection	\$ 242.00	Statement and Invoice resent.
31/10/2018	169	CRC Function Room/Kitchen Hire	\$ 295.00	Statement and Invoice resent.
30/10/2018	58	Boomer Advertising	\$ 171.00	Since Paid
<b>Total</b>			<b>\$ 18,872.28</b>	

## 9.2.5 BUDGET REVIEW 2018-2019

FILE REFERENCE:	F1.3.2
REPORT DATE:	22 February 2019
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST	NIL
PREVIOUS MEETING REFERENCES:	BUDGET 2018-2019
AUTHOR:	Alan Hart – Deputy Chief Executive Officer
ATTACHMENTS:	Separate Attachment - Budget Review 2018-19

### PURPOSE OF REPORT:

To consider and adopt the Budget Review for the period of 1<sup>st</sup> July 2018 to 31<sup>st</sup> January 2019.

### BACKGROUND:

Local Governments are required to conduct a budget review between 1<sup>st</sup> January and 31<sup>st</sup> March each financial year. The budget review is to be submitted to Council within 30 days of the review for Council to consider and determine whether or not to adopt the review and any recommendations made within the review.

The budget review is a comparison of the year to date actual results with the adopted or amended budget. The original budget was adopted in June 2018. The purpose of the budget review in accordance with the legislation is to;

1. Consider the financial performance of the Council for the 2018/19 financial year to- date;
2. Consider the Council's financial position at the date of review and
3. Review the estimated financial position at the end of the financial year.

### COMMENT:

There is no statutory format to present the budget review to Council, the report together with the standard monthly financial report, with another column added detailing the amended budget forms the budget review. The use of the standard monthly reports is to ensure consistency in reporting to Council in a format that is familiar to the Council.

The 2018/19 budget remains within overall original estimates. Management forecasts an end of year surplus to remain the same as the adopted budget. A summary of changes to the annual budget are as follows:

1. Surplus funds carried forward from the 2017/18 financial year was \$407,393 more than budget forecasts.
2. Operating Expenditure will increase by \$94,400,
3. Capital/Infrastructure Expenditure will increase by \$100,801
4. Proceeds from the Sale of Assets will increase by \$72,570,
5. Transfers to Reserves will increase by \$119,482,
6. Transfers from Reserves will decrease by \$14,450,
7. The balance of the surplus funds (\$151,830) to be transferred to the Sporting Co-Location Reserve.

A copy of the review and Council decision is to be provided to the Department of Local Government and Regional Development within 30 days of the decision by Council.

**POLICY REQUIREMENTS:**

There is no policy requirements in relation to this item

**LEGISLATIVE REQUIREMENTS:**

Regulation 33A Local Government (Financial Management) Regulations 1996

**STRATEGIC IMPLICATIONS:**

The budget review helps determine and document any significant variations to the adopted annual budget.

This is necessary to facilitate appropriate financial control and to ensure that Council's financial resources are allocated in the most effective manner.

**SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known significant environmental implications associated with this proposal
- **Economic**  
The Budget review process provides a timely indication of ability of the local government to achieve the budget performance for the year and timing allows corrective actions if required prior to 30<sup>th</sup> June.
- **Social**  
There are no known social implications associated with this item.

**FINANCIAL IMPLICATIONS:**

The purpose of the budget review is to ensure that the Income and Expenditure for the current year is monitored in line with the adopted budget and to make amendments to the budget or scope of works as required.

**VOTING REQUIREMENTS:**  
**ABSOLUTE MAJORITY REQUIRED: Yes**

**MOTION: Moved Cr Hasson / Cr Ganzer**  
**It is recommended that Council accept the attached 2018-2019 Budget review.**  
**CARRIED BY ABSOLUTE MAJORITY  
RESOLUTION:100219**

**Shire of Wongan-Ballidu  
2018/19 Budget Review Report**

The Local Government (Financial Management) Regulations requires Council to review the annual budget between 1<sup>st</sup> January to the 31<sup>st</sup> March each year. The budget review is to assess if there have been material changes in the activities of Council that will alter the budgeted outcome at the 30<sup>th</sup> June.

A comprehensive assessment of the 2018/19 Budget has been undertaken as part of this review and amendments detailed in the budget review document are considered necessary to ensure Council is able to achieve its corporate objectives and maintain a sound financial position as at 30 June 2019.

This report has been split into a number of components, which are detailed below. In addition, a revised Rate Setting Statement has been prepared incorporating the budget adjustments below.

**Current Year Opening Balance**

The adopted budget for 2018/19 was a budget with a small surplus of \$24,000 at the 30<sup>th</sup> June 2019. This was based on an estimated surplus brought forward of \$2,081,517. The end of year result in the audited financial statements reported a surplus of \$2,488,910. This is an increase of \$407,393 from the adopted budget.

**Budget Amendments this year**

**Operating Income**

Operating Income is being received as expected for the 2018/19 financial year. The review has not highlighted any significant variances to budget.

**Operating Expenditure**

Operating Expenditure is in-line with the annual budget. The review has not highlighted any significant variances to expenditure on programs or services in the 2018/19 financial year that will affect the final outcome at the 30<sup>th</sup> June 2018.

The following items of expenditure will amend the 2018/19 Budget as detailed below.

<b>Item</b>	<b>Description</b>	<b>Amount</b>
Burakin Hall Demolition- Increase in Expenditure	The 2018/19 Annual Budget budgeted to demolish this building and construct a Gazebo. This was carried forward from the 2017/18 year. When preparing the annual budget, this item was incorrectly classified as Capital Expenditure. This amendment is to transfer this cost to Operating Expenditure.	\$52,500
Promapp-Process Mapping System	With the Auditor General taking over Local Government Audits, there is an increasing focus on Local Government processes and procedures that underpin	\$11,400

	decisions made by Local Governments. There is a need to introduce systems that can assist officers in documenting these processes and the CEO in controlling the implementation and change management associated with these procedures and processes.	
Salaries and Wages	When preparing the 2018/19 Annual Budget, full time position was inadvertently budgeted to be part-time which reflected the actual hours that the employee was working. This amendment is to partially re-establish this position to full-time position.	\$7,000
Minor Plant and Equipment Purchases-Parks and Gardens	When preparing the 2018/19 Annual Budget, the programmed replacement of a mower was incorrectly classified as operating expenditure as the changeover was less than the \$5,000 capital threshold. The final cost of the mower was over this threshold, and now needs to be treated as a capital expenditure item. This amendment is to transfer this item to Capital Expenditure.	(\$3,500)
<b>SUB-TOTAL</b>		<b>\$67,400</b>

## Capital/Infrastructure Expenditure

Capital/Infrastructure Expenditure programming is proceeding as planned in. The review has not highlighted any significant variances to expenditure on programs or services in the 2018/19 financial year that will affect the final outcome at the 30<sup>th</sup> June 2018.

The following items of expenditure will amend the 2018/19 Budget as detailed below.

### Capital/Infrastructure Items

Item	Description	Amount
Mocardy Dam Pipeline Project	Works that were planned in 2017/18 were not completed by 30 June 2018 and were not carried forward into 2018/19 Budget.	\$32,544
CCTV-Fenton Place	Works that were planned in 2017/18 were not completed by 30 June 2018 and were not carried forward into 2018/17 Budget and following the adoption of budget, the final project costs became known, which required an increase in expenditure. This amendment has 2 components. 1. Carrying forward the 2017/18 budget allocation, \$49,000 and 2. Increasing the project budget, \$74,000.	\$123,000
Burakin Hall Demolition- Decrease in Capital Expenditure	The 2018/19 Annual Budget budgeted to demolish this building and construct a Gazebo. This was carried forward from the 2017/18 year. When preparing the annual budget, this item was incorrectly classified as Capital Expenditure. This amendment is to transfer this cost to Operating Expenditure.	(\$52,500)
TV Retransmission Equipment	This is the cost of upgrading the TV retransmission equipment to stabilise the quality of the signal within the Wongan Hills Townsite	\$51,000
<b>SUB-TOTAL</b>		<b>\$154,044</b>

### Plant and Equipment Replacement Program

The majority of the items planned to be replaced in the 2018/19 Annual Budget has occurred the following are amendments to the budget;

Item	Description	Amount
Parks Tractor-Acquisition	The Actual Cost to Replace this item of plant is less than budgeted in the 2018/19 Budget	(\$6,250)
Parks Tractor-Disposal	The trade-in received from the old item of plant is higher than budget	(\$8,000)
Grader Utility-Acquisition	The Actual Cost to Replace this item of fleet is less than budgeted in the 2018/19 Budget	(\$5,593)

Grade Utility-Disposal	The trade-in received from the old item of fleet is higher than budget	(\$2,407)
Parks Mower-Acquisition	This item was incorrectly classified as operating expenditure in the 2018/19 budget.	\$6,600
Parks Mower-Disposal	The proceeds from disposal of the old item of plant	(\$1,800)
Forklift	Acquisition of second hand forklift	\$3,000
<b>SUB-TOTAL-CAPITAL EXPENDITURE</b>		<b>(\$2,243)</b>
<b>SUB-TOTAL- PROCEEDS FROM DISPOSAL OF FLEET AND PLANT</b>		<b>(\$12,207)</b>

The effect of these adjustments is to reduce the transfer from the fleet and plant reserve, which funds the replacement of the above items.

### Proceeds from Sale of Assets

It is necessary to increase the 2018/19 Budget this line item, as a result of the following;

Item	Description	Amount
Sale of Property- 2 Elphin Crescent-Increase in Income	The Shire has received an offer to purchase this building. This amendment will recognise the proceeds from the sale of this property	(\$45,000)
Sale of Property-Sale Yards infrastructure	The Shire has sold the saleyards. This amendment will recognise the sale proceeds for the Saleyards infrastructure	(\$16,363)
<b>SUB-TOTAL</b>		<b>(\$61,363)</b>

### Reserve Transfers

The following are changes to the transfers to/from Reserves budget for the 2018/19 year;

Item	Description	Amount
Transfer to Sporting Co-Location Reserve	The 2018/19 Annual Budget incorrectly allocated only 2% of rates to transfer to this reserve. In 2018/19 this amount should have been 4% of rates	\$58,119
Transfer to Sporting Co-Location Reserve	This adjustment is to transfer the proceeds from the sale of Assets (detailed above)	\$61,363
Transfer from Plant Replacement Reserve	This adjustment is to reduce the transfer from the Fleet Replacement Reserve due to savings in the changeover of plant (detailed above)	\$14,450
<b>SUB-TOTAL</b>		<b>\$133,932</b>

Taking the above into account, the effect on the Annual Budget will be as follows

Increase in Opening Balance (Surplus 1/7/18)	(\$407,393)
Increase in Operating Expenditure	\$67,400
Increase in Capital Expenditure	\$154,044
Decrease in changeover in Fleet and Plant	(\$14,450)
Increase in Proceeds from the Sale of Assets	(\$61,363)
Adjustments to Reserve Transfers	\$133,932
Reduction in Year End Surplus	(\$24,000)
<b>Amendment to the estimated Closing Balance 30/6/19</b>	<b>-151,830</b>

As a result of the above amendments to the Annual Budget, there will an amendment to the closing balance at the 30<sup>th</sup> June 2019 of \$151,830. This can be considered an 'unallocated surplus' and is available to fund on other projects. In this case, it is recommended that these funds be transferred to the Sports Co-location Reserve. The effect of this transfer will mean that the surplus at the 30<sup>th</sup> June 2019 be nil.

**SHIRE OF WONGAN-BALLIDU**  
**RATE SETTING STATEMENT AS AT 31 JANUARY 2019**

	2018-2019 Approved Budget	2018/19 Amendments to Budget	2018-2019 Amended Budget	2018-2019 Actual
<b><u>OPERATING INCOME</u></b>				
General Purpose Funding	(1,005,000)		(1,005,000)	(562,548)
Governance	(53,400)		(53,400)	(27,625)
Law, Order & Public Safety	(35,500)		(35,500)	(22,332)
Health	(32,100)		(32,100)	(1,924)
Education & Welfare	(18,498)		(18,498)	(9,413)
Housing	(80,787)		(80,787)	(38,818)
Community Amenities	(202,040)		(202,040)	(194,253)
Recreation & Culture	(592,812)		(592,812)	(33,473)
Transport	(1,283,680)		(1,283,680)	(616,070)
Economic Services	(42,950)		(42,950)	(32,887)
Other Property & Services	(279,584)		(279,584)	(258,896)
<b>A</b>	<b>(3,626,351)</b>	-	<b>(3,626,351)</b>	<b>(1,798,240)</b>
<b><u>OPERATING EXPENSES</u></b>				
General Purpose Funding	118,466		118,466	63,708
Governance	251,200	11,400	262,600	171,165
Law, Order & Public Safety	150,930		150,930	86,162
Health	155,804		155,804	75,565
Education & Welfare	218,055		218,055	100,706
Housing	200,532		200,532	97,884
Community Amenities	468,989		468,989	235,246
Recreation & Culture	1,573,368	49,000	1,622,368	916,131
Transport	2,010,485		2,010,485	1,499,594
Economic Services	203,639		203,639	96,964
Other Property & Services	825,931	7,000	832,931	530,041
<b>B</b>	<b>6,177,399</b>	<b>67,400</b>	<b>6,244,799</b>	<b>3,873,168</b>
<b>C= A and B</b>	<b>2,551,048</b>	<b>67,400</b>	<b>2,618,448</b>	<b>2,074,928</b>
<b><u>ADJUST FOR CASH BUDGET REQUIREMENTS</u></b>				
<b><u>Non-Cash Expenditure and Income</u></b>				
Depreciation on Assets	(1,569,779)		(1,569,779)	(1,374,285)
Profit/(Loss) on Asset Sales	(176,512)		(176,512)	(13,137)
<b><u>Capital Expenditure &amp; Income</u></b>				
Purchase of land & buildings	1,881,195	(52,500)	1,828,695	122,641
Purchase of furniture & equipment	24,000	51,000	75,000	-
Purchase of motor vehicles	150,000		150,000	92,423
Purchase of plant & machinery	688,600	(2,243)	686,357	118,914
Purchase of other infrastructure	628,450	155,544	783,994	582,515
Purchase of roads infrastructure	1,602,464		1,602,464	912,071
Proceeds from sale of assets	(191,800)	(73,570)	(265,370)	(62,455)
<b><u>Financing Activities</u></b>				
Repayment of Loan Principal	80,481		80,481	134,260
Loan proceeds / refinancing CL to NCL adj	-		-	-
Loans paid to SSL parties	-		-	-
Self Supporting Loan Income	(80,481)		(80,481)	(134,260)
<b><u>Reserve Movements</u></b>				
Transfers to Reserves	148,119	119,482	267,601	16,364
Transfer Surplus to Sporting Co-Location Reserve		151,830	151,830	
Interest paid to Reserves	32,500		32,500	19,796
Transfer from Reserves	(835,285)	14,450	(820,835)	-
Net Movement in LSL Reserve				(703)
LSL Provsion in reserves	-		-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(2,081,517)	(407,393)	(2,488,910)	(2,488,916)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-		-	<b>(2,557,178)</b>
<b>AMOUNT REQUIRED TO BE RAISED FROM RATES</b>	<b>2,851,483</b>	-	<b>2,875,483</b>	<b>2,557,333</b>
<b>TOTAL RATES RAISED</b>	<b>2,875,483</b>		<b>2,875,483</b>	<b>2,557,333</b>
(Surplus) / Deficit Variance	(24,000)	(27,000)	-	-

## 9.3 WORKS AND SERVICES

### 9.3.1 NORTHAM-PITHARA TRUCK BAYS AT 86.7 & 107.7SLK SECTIONS

FILE REFERENCE:	
REPORT DATE:	20 February 2019
APPLICANT/PROPONENT:	Shire of Wongan Ballidu
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	19 December 2018
AUTHOR:	Karl Mickle - Manager Works & Services
ATTACHMENTS:	Nil

#### PURPOSE OF REPORT:

To review the decision made by Council at the Ordinary Meeting of Council held on 19 December 2018

#### BACKGROUND:

The purpose of this report is to present to Council a request to consider passing a resolution for the dedication of the land on the Northam-Pithara Road at 86.7 and 107.7SLK sections for the use of Truck Bays.

Attached for consideration by Council are plans depicting land required for construction of truck rest areas along the Northam Pithara Road at two nominated locations. In order for the project to proceed, the land shown in shaded on the enclosed copies of land dealing plans 1860-194 & 1860-195 is required for inclusion in the road reserve

Main Roads WA has approached all land owners and other affected parties and arrangements for acquisitions are being finalised. To enable the land to be dedicated as a road reserve, it is a requirement of the Land Administration Act 1997 that local governments resolve to dedicate the road.

#### COMMENT:

Main Roads WA requested and attended the Works Committee meeting held on 14<sup>th</sup> February 2019 to provide additional information in support of the proposed truck bays on the Northam Pithara Road.

Council expressed concerns when deliberating on this item in December relating to location, and local business access.

Main Roads explained to the Works Committee members, that in determining the location of the truck bays, that they had consulted the transport industry groups, in particular livestock transport associations, and took into account the following

- Sight distances
- Flood plains and salt flats
- Environmental issues and
- Land owner willingness to sell land for the truck bays

Information and maps attached.

#### POLICY REQUIREMENTS:

There are no known Policy implications associated with this item

## LEGISLATIVE REQUIREMENTS:

The following legislative requirements apply in relation to Council revoking a previous Council decision

### Local Government Act 1995

#### 5.25. Regulations about council and committee meetings and committees

- (1) Without limiting the generality of section 9.59, regulations may make provision in relation to —
  - (a) the matters to be dealt with at ordinary or at special meetings of councils; and
  - (b) the functions of committees or types of committee; and
    - (ba) the holding of council or committee meetings by telephone, video conference or other electronic means; and
  - (c) the procedure to be followed at, and in respect of, council or committee meetings; and
  - (d) methods of voting at council or committee meetings; and
  - (e) the circumstances and manner in which a decision made at a council or a committee meeting may be revoked or changed (which may differ from the manner in which the decision was made); and
  - (f) the content and confirmation of minutes of council or committee meetings and the keeping and preserving of the minutes and any documents relating to meetings; and
  - (g) the giving of public notice of the date and agenda for council or committee meetings; and
  - (h) the exclusion from meetings of persons whose conduct is not conducive to the proper conduct of the meetings and the steps to be taken in the event of persons refusing to leave meetings; and
  - (i) the circumstances and time in which the unconfirmed minutes of council or committee meetings are to be made available for inspection by members of the public; and
  - (j) the circumstances and time in which notice papers and agenda relating to any council or committee meeting and reports and other documents which could be —
    - (i) tabled at a council or committee meeting; or
    - (ii) produced by the local government or a committee for presentation at a council or committee meeting,are to be made available for inspection by members of the public.

### Local Government (Administration) Regulations 1996

#### 10. Revoking or changing decisions (Act s. 5.25(1)(e))

- (1) If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —
  - (a) in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or
  - (b) in any other case, by at least  $\frac{1}{3}$  of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.
- (1a) Notice of a motion to revoke or change a decision referred to in sub regulation (1) is to be signed by members of the council or committee numbering at least  $\frac{1}{3}$  of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.
- (2) If a decision has been made at a council or a committee meeting then any decision to revoke or change the first-mentioned decision must be made —

- (a) in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority, by that kind of majority; or
  - (b) in any other case, by an absolute majority.
- (3) This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.

*[Regulation 10 amended: Gazette 31 Mar 2005 p.*

**1030.] STRATEGIC IMPLICATIONS:**

There are no known Strategic implications associated with this item.

**SUSTAINABILITY IMPLICATIONS:**

- Environment  
There are no known environmental implications associated with this item.
- Economic  
There are no known economic implications associated with this proposal.
- Social  
There are no known social implications associated with this item.

**FINANCIAL IMPLICATIONS:**

There are financial implications associated with this item.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:** Yes

**Councillors are required to support the consideration of the revocation of the December 2019 decision. Cr B West, Cr Boekeman, Cr Hasson consent to support the revocation.**

**MOTION: Moved Cr Stephenson / Cr Falconer**

**1. That Council revoke the previous decision of 19 December 2018 being:**

*That Council:*

*Would like the Shire to write to Main Roads WA advising that they do not support this resolution for the dedication of the land on the Northam-Pithara Road at 86.7 and 107.7SLK sections for the use of Truck Bays for the following reasons:*

- *There are sufficient truck bays in the town site of Wongan Hills*
- *These will discourage truck drivers from stopping in the townsite*
- *They are not in appropriate places*

**CARRIED BY ABSOLUTE MAJORITY  
RESOLUTION: 110219**

**MOTION: Moved Cr West / Seconded Cr Hasson**

**2. That Council:**

- **Notes Main Roads WA request for land to be resolved on the Northam-Pithara Road at SLK 86.7 & 107.7 sections and;**
- **Authorises the Chief Executive Officer to prepare and sign a letter of support in favour of Land resolution for the dedication of the land subject of Main Roads Land Dealing Plans as a road pursuant to section 56 of the Land Administration Act 1997.**

**CARRIED: 7/0  
RESOLUTION: 120219**

### 9.3.2 REGIONAL ROAD GROUP FUNDING

FILE REFERENCE:	
REPORT DATE:	27/02/2019
APPLICANT/PROPONENT:	Shire of Wongan Ballidu
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Karl Mickle- Manager of Works & Services
ATTACHMENTS:	Yes

#### **PURPOSE OF REPORT:**

Council is requested to consider supporting an alternate funding arrangement for the Wheatbelt Northern Regional Road Group Moora subgroup.

#### **BACKGROUND:**

At the Wheatbelt North Regional Road Group meeting in the Moora subgroup meeting on 5 November 2018, members were invited to submit alternative funding arrangements.

The current arrangement is on an MCA point system with there being a maximum allowed funding of 20% and a 5% minimum from the funding pool.

#### **COMMENT:**

An alternate funding model has been developed by the Shire of Dalwallinu, this was presented at the Regional Road group meeting in Moora, on 18 February 2019 with a maximum of 17% and minimum 10% allocation (see attachment).

#### **POLICY REQUIREMENTS:**

There are no known Policy implications associated with this item

#### **LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements associated with this item.

#### **STRATEGIC IMPLICATIONS:**

There are no known Strategic implications associated with this item.

#### **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with this item.
- **Economic**  
There are no known economic implications associated with this proposal.
- **Social**  
There are no known social implications associated with this item.

#### **FINANCIAL IMPLICATIONS:**

Should this proposal be accepted by the Regional Road Group Moora Subgroup, this could see a larger allocation to the Shire of Wongan Ballidu.

**VOTING REQUIREMENTS:**  
**ABSOLUTE MAJORITY REQUIRED:** No

**MOTION:**

**Moved Cr West / Seconded Cr Hasson**

**That Council: support the Wheatbelt Regional Road Group representative to make a submission of support to RRG Moora subgroup that the alternate funding arrangement be changed to 17% maximum and 10% minimum allocation.**

**CARRIED: 7/0**  
**RESOLUTION: 130219**

**Dalwallinu Proposed Sub Group Funding Distribution Model**

LGA	Minimum RRG Funding 10%	Remaining RRG Funding MCA	Maximum Funding (510,000)	10 % of \$3,000,000	% Of Remaining	Total % Over 3 million
Chittering	\$ 245,000	\$ 193,711	\$ 438,711	8.17%	40.36%	14.62%
Dalwallinu	\$ 245,000	\$ 124,288	\$ 369,288	8.17%	25.89%	12.31%
Dandaragan	\$ 245,000	\$ 265,000	\$ <b>510,000</b>	8.17%	55.21%	17.00%
Gingin	\$ 245,000	\$ 265,000	\$ <b>510,000</b>	8.17%	55.21%	17.00%
Moora	\$ 245,000	\$ 150,000	\$ 395,000	8.17%	31.25%	13.17%
Victoria Plains	\$ 245,000	\$ 100,000	\$ 345,000	8.17%	20.83%	11.50%
Wongan Ballidu	\$ 245,000	\$ 187,001	\$ 432,001	8.17%	38.96%	14.40%
<b>Moora Sub-Group Allocation</b>	\$ 1,715,000	\$ 1,285,000	\$ 3,000,000			100.00%
		<b>\$ 1,285,000.00</b>	<b>Highest MCA SCORE Distribution</b>			

New minimum allocation **10%** per Council (245,000)

Maximum allocation **17%** per Council (510,000)

### 9.3.3: RESERVE 39008 - 67 QUINLAN STREET WONGAN HILLS

FILE REFERENCE:	
REPORT DATE:	27/02/2019
APPLICANT/PROPONENT:	Shire of Wongan Ballidu
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Karl Mickle- Manager of Works & Services
ATTACHMENTS:	Map attached

#### **PURPOSE OF REPORT:**

The purpose of this report is to present to Council a request to consider taking on the control of Reserve 390808 - 67 Quinlan Street.

#### **BACKGROUND:**

Mainroads is looking to relinquish a number of reserves in the Wheatbelt area that are no longer required. One of these reserves is the old camp and depot site, which is located on the eastern side of Wongan Hills as shown on the attached. Prior to approaching the Department of planning lands and heritage Mainroads has approached the Shire Wongan Ballidu, to see if there was interest in taking over control of reserve 39008.

#### **COMMENT:**

This was discussed at the Works committee meeting held on Thursday, 14 February 2019 and was decided that the site was in a good location and would accept taking control of the reserve 39008.

Additional information and map attached.

#### **POLICY REQUIREMENTS:**

There are no known Policy implications associated with this item

#### **LEGISLATIVE REQUIREMENTS:**

Nil

#### **STRATEGIC IMPLICATIONS:**

There are no known Strategic implications associated with this item.

#### **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with this item.
- **Economic**  
There are no known economic implications associated with this proposal.
- **Social**  
There are no known social implications associated with this item.

#### **FINANCIAL IMPLICATIONS:**

There are financial implications associated with this item.

#### **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:**

**MOTION:**

**Moved Cr Boekeman / Seconded Cr Ganzer**

**That Council:**

**Accept to take control of Reserve 39008 - 67 Quinlan Street Wongan Hills**

**CARRIED: 7/0  
RESOLUTION: 140219**

# Reserve 39008 - Lot 728 (67) Quinlan Street, Wogan Hills

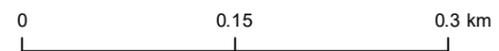
DESCRIPTION:

## LEGEND

 Cadastre



KEY MAP



### 9.3.4 2018/2019 GRADER PURCHASE

FILE REFERENCE:	
REPORT DATE:	27/02/2019
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Karl Mickle (MWS)
ATTACHMENTS:	Nil

#### PURPOSE OF REPORT:

The purpose of this report is to provide sufficient information summarising the results of the submissions called for one new Grader for the 2018/2019 financial year to enable Council to award the contract for this service.

#### BACKGROUND:

As the Shire's proposed plant replacement program for the 2018/2019 financial year exceeds \$100,000.00 it was necessary to call individual pricing for the service.

This process was done with WALGA preferred supplier-e-Quotes which allows us to submit requirements on line.

The submission called for a New Grader

Submission closed at 5pm Monday the 11<sup>th</sup> February 2019.

#### COMMENT:

<b>BUDGET \$285,000.00</b>											
Make	Model	Purchase Price (Exc GST)	Purchase Pric (Inc GST)	Standard Warranty	Standard Power Train Warranty	Delivery Date	Estimated Trade price	Estimated (Inc GST)	Total Changeover Price	Total Changeover (Inc GST)	Total Budget Savings (Exc GST)
Komatsu	GD555-5	\$377,500	\$404,250	5year/8000hours	3years/2000hours	3-4 weeks	\$125,000	\$137,500	\$252,500	\$266,750	\$32,500
John Deere	670G	\$405,000	\$445,500	60Months/6000 Hours	60Months/6000 Hours	3-8 weeks	\$125,000	\$137,500	\$280,000	\$308,000	\$5,000
Cat	12M	\$377,700	\$415,470	60Months/7000 Hours	60Months/7000 Hours	3-4 weeks	\$125,000	\$137,500	\$252,700	\$277,970	\$32,300

As discussed at works committee meeting held on 14th February 2019 at 3pm:

#### Komatsu

We currently have two Komatsu GD555, one is up for replacement this financial year. The Komatsu have been a good grader, the only issue we have encountered is that they have over heated on a number of occasions. The layout of the radiators make it difficult to blow out the radiators effectively, I have spoken to Komatsu they have made no changes to the new model.

#### CAT

We currently have a Cat 12M Grader, this was purchased last financial year. The grader has been working extremely well with no current issues, we have had a CAT grader in our fleet for many years, they have proven to be very reliable, they also retained their value when disposing.

Disposal of Old Komatsu grader will be tendered separately in March 2019

**POLICY REQUIREMENTS:**

Regional Purchasing Policy – maximising opportunities for local businesses  
Purchasing and Procurement Policy – to deliver a best practice approach and procedures for the internal purchasing of the Local Government.

**LEGISLATIVE REQUIREMENTS:**

The use of WALGA’s “Preferred Supplier Process” exempts Local Authorities having to call tenders under the Function and General Regulations 1996 of the Local Government Act 1995.

**STRATEGIC IMPLICATIONS:**

This purchase complements Council’s strategy of ensuring that existing infrastructure is maintained and renewed to meet identified service and amenity levels.

**SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no significant environmental implications.
- **Economic**  
There are no significant economic implications.
- **Social**  
There are no significant social implications.

**FINANCIAL IMPLICATIONS:**

The purchase of the CAT12M Grader for \$277,970 would put us under budget \$32,300 based on the Trade Estimated \$125,000

**VOTING REQUIREMENTS: ABSOLUTE MAJORITY REQUIRED:**

**MOTION:** **Moved Cr West / Seconded Cr Hasson**

**That Council accept the quotation from WesTrac WA Pty Ltd for the purchase of one 12M Cat Grader with a Purchase Price of \$277,970 Excl.GST.**

**CARRIED: 7/0**  
**RESOLUTION: 150219**

## 9.5 COMMUNITY SERVICES

### 9.5.1 ANNUAL SMALL COMMUNITY GRANTS PROGRAM (CDF) – CLOSING DATE

FILE REFERENCE:	F 1.11.2
REPORT DATE:	29 January 2019
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alana Wigmore - Manager Community Services
ATTACHMENTS:	Copy of policy

#### **PURPOSE OF REPORT:**

The purpose of this report is to allow Council to adopt the attached policy, which has been amended to bring forward the closing date for applications.

#### **BACKGROUND:**

The purpose of policy documents are to enable the effective and efficient management of Council resources and to assist staff and Council achieve an equitable decision making process. Written policies also enable the community to be aware of the reasoning behind administrative and Council decisions to be familiar with the philosophy behind individual decisions. Policy statements enable much of the day-to-day business of Council to be handled by the administration, freeing up the time of the Elected Members in determining major policy and strategic direction.

An up-to-date policy manual of any organisation proves to be a valuable tool in improving the decision making process. Policies contained within the manual are those that project a corporate image and are not controlled by individual directorates. The development of the policies involves input from staff across the organisation and elected members.

A policy statement is not binding on Council but provides a guideline for Elected Members and staff in determining individual applications or requests. Generally, policies evolve as issues come before Council and should continue to evolve through a process of review and refinement. For this reason, it is important that a review process is in place.

Each policy is developed in order to address specific matters. They relate to objectives to the Shire of Wongan-Ballidu, and, in some instances, as required by legislation. The principles behind the policies are directly related to the Shire's values as an organisation.

It is important to note that the manual should only contain the policy statement of the Council and should not refer to operational, staff or procedural matters.

#### **COMMENT:**

In the past, community groups have been advised that the closing date for Wongan Ballidu Small Community Grants is 21 May each year, for consideration in the following financial year funding round.

It is the intent of this request to amend the closing date to the 'Last Friday in April' annually, to allow for the CDF requests to be collated prior to the May Council meeting.

#### **POLICY REQUIREMENTS:**

Policy 2.3 - Wongan-Ballidu Small Community Grants Program

### **LEGISLATIVE REQUIREMENTS:**

The Local Government Act 1995 outlines the roles of Council and the CEO.

### **STRATEGIC IMPLICATIONS:**

Ongoing review and refinement of the Policy Manual is in line with Council's strategic direction on Governance (Implement and develop policy based on economic, social, cultural, governance and environmental elements).

### **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no significant environmental implications.
- **Economic**  
There are no significant economic implications.
- **Social**  
There are no significant social implications.

### **FINANCIAL IMPLICATIONS:**

The awarding of Small Grants forms part of Council's budget deliberations.

### **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:** Yes

**MOTION:** **Moved Cr Falconer / Seconded Cr Boekeman**

**That Council:**

**Amend the closing date of the annual Wongan Ballidu Small Community Grant applications to the 'Last Friday in April annually'**

**CARRIED BY ABSOLUTE MAJORITY  
RESOLUTION: 160219**

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## 2.3 Wongan-Ballidu Small Community Grants Program

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<b>Policy Owner:</b>	Administration and Financial Services
<b>Person Responsible:</b>	Chief Executive Officer
<b>Date of Adoption:</b>	26 September 2016
<b>Adoption Resolution:</b>	090916
<b>Date of Last Amendment:</b>	27 February 2019

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### OBJECTIVE

To assist community groups and support community projects.

To give clear direction and consistency to decision making for itself and Sporting, Community and Cultural Groups (not for profit) of the Shire about Councils support for capital projects for buildings and infrastructure on Council land.

### POLICY

Each financial year grant funds will be able to be applied for to support community projects undertaken by incorporated community, cultural or sporting group within the Shire.

Funding will be given to projects which fit into the priority areas listed below.

Category	Description
Capital Works	New facilities, major modifications or extensions to existing Shire owned facilities. e.g: <ul style="list-style-type: none"><li>• Additions to existing facilities</li><li>• Extension of playing surfaces</li><li>• New Buildings</li></ul>
Major Maintenance Works	Major maintenance to existing Shire owned facilities (fixtures and structural only).e.g: <ul style="list-style-type: none"><li>• Replacement of playing surfaces</li><li>• Kitchen upgrades</li><li>• Carpet or curtain replacement</li><li>• Reroof of existing building</li></ul>
Volunteers	Projects which support and develop Volunteers, including training and recognition
Community	Community Events and Workshops e.g: <ul style="list-style-type: none"><li>• Festivals,</li><li>• Workshops</li></ul>
Youth	Activities and programs for youth

Physical Activity	Funding for programs that increase physical activity and participation in sport and Recreation activities within the Shire.  Sports skill development
Community Services Support	Funding to support Community Groups operations e.g: <ul style="list-style-type: none"> <li>• Promotion and Marketing</li> <li>• Training and Development</li> <li>• Office Equipment</li> <li>• Operational</li> </ul>

### **Application Process**

1. Contact Council's Development Officer to discuss the details of the grant requested (at least six months prior to application if it is for a large project)
2. Complete the application form and ensure all relevant information is attached. Incomplete applications may be disadvantaged. The Manager Community Services is available to assist with writing of applications and acquittals upon request
3. Submit the application to the Shire of Wongan-Ballidu before 4.30pm on the last Friday in April to be eligible for consideration in the following financial year funding round
4. Applications will be assessed and prioritised by Council at the May Council meeting
5. Council will approve or reject applications at its Budget Meeting in July
6. Decision communicated to applicants in writing by the second week in August

### **Conditions of Grant - Capital and Major Maintenance**

1. It being demonstrated that the project is sustainable;
2. Applications for capital works must demonstrate a need through a Needs Assessment
3. That the group has developed a plan to deal with the 'whole of life' costs of the asset or infrastructure so built and maintained without further Council assistance;
4. Applications for major maintenance must submit a three-year maintenance plan and prioritise each component
5. That the total project cost is over \$10,000; (Capital and Major Maintenance Project Grants only)
6. For requested contribution amounts over \$5,000, the organisations independently audited financial statements must be provided for the immediate prior year and;
7. Infrastructure projects will generally be supported at the ratio of 1/6<sup>th</sup> and Building projects 1/3<sup>rd</sup> and;
8. Adequate advance notice, considering the size of the project, is provided to Council;

9. Councils existing, ongoing or regular contributions to that organisation are taken into account
10. Recipients are required to publicise that the Shire of Wongan-Ballidu is a sponsor of the project
11. Applications for capital works or major maintenance will only be considered for Shire owned facilities and fixtures
12. Applications for major maintenance must submit a three year maintenance plan and prioritize each component
13. Successful grants must be acquitted prior to the end of March of the financial year in which they are received. Applicants who have not acquitted a previously received grant will be ineligible for consideration until such acquittal is submitted

#### **Conditions of Grant – Small**

1. Organisations must be not-for-profit and based in the Shire of Wongan-Ballidu
2. Applicants must demonstrate they have applied for contributions from other funding agencies. For example Lotterywest will consider funding community projects up to 1/2 and the Department of Sport & Recreation will consider funding for sport & recreation projects up to 1/3
3. All grants other than capital or major maintenance must be matched two for one with the Shire of Wongan-Ballidu's grant. This can be either financial (fundraising, grant from other outside agency) or in-kind
4. Recipients are required to publicise that the Shire of Wongan-Ballidu is a sponsor of the project
5. Successful grants must be acquitted prior to the end of March of the financial year in which they are received. Applicants who have not acquitted a previously received grant will be ineligible for consideration until such acquittal is submitted

#### **Conditions of Grant – General**

1. Where possible, projects must have the support of the wider community and not replicate existing projects in the community
2. Grant availability and application process will be advertised in the Wonga-Balli Boomer and the Shire website from the second week in January each year until the closing date
3. The Grant open period will run from January 14<sup>th</sup> to the last Friday in April each year
4. Applications must be submitted to the Shire Office before 4.30pm on the closing date to be eligible for consideration in the following financial year funding round. Applications will be assessed and prioritised by Council at the May Council meeting
5. Council will approve or reject applications at its Budget meeting in July

6. Decisions will be communicated to applicants by the second week in August
7. Applications will only be accepted by not-for-profit incorporated organisations (unless an organisation is requesting assistance in becoming incorporated or unless the organisation/group has an incorporated sponsoring body acting as a guarantor)
8. Applications must be submitted with all supporting documentation
9. Applications must not be submitted directly to Councillors
10. Late applications will not be accepted
11. Applicants must complete relevant acquittal forms before the end of March in the financial year in which the grant is awarded. Previous recipients who have outstanding acquittals will be ineligible for consideration until all acquittals have been submitted. Forms outlining the acquittal process will be forwarded once a grant is awarded
12. Expenditure must take place in the financial year the grant is awarded

#### **Disbursement of Grants**

1. Payment of grants will only be paid on receipt of a tax invoice from the applicant
2. CDF grants in excess of \$2,000.00 will be disbursed quarterly on the following dates:
  - 30 September
  - 31 December
  - 31 March
  - 30 June
3. The CEO has delegated authority to adjust the disbursement if the applicant requires payment in one installment or earlier for financial hardship reasons
4. Grants must be expended in the financial year they were awarded
5. Council has the right to refuse payment and/or request monies be returned from an approved grant if the project has altered from the original application
6. Any monies unspent at the conclusion of the funding period must be returned to Council within 60 days of completion of the project or the end of the financial year
7. The applicant must be ABN registered

#### **RESPONSIBILITY FOR IMPLEMENTATION**

The Chief Executive Officer is responsible for implementing this policy.

**Motion:** **Moved Cr West / Seconded Cr Stephenson**

**Adjourn Meeting at 3.55pm**

**CARRIED: 7/0**  
**RESOLUTION: 170219**

Council Meeting was adjourned whilst a presentation on Solar Energy was given to Councillors and Staff.

Presentation was made by: Steve Mason – ICMI  
Mark Imrie – BSC Solar  
Caren McLaren – Power Ledger

**Motion:** **Moved Cr Stephenson / Seconded Cr Falconer**

**Reconvene Meeting at 5.07pm**

**CARRIED: 7/0**  
**RESOLUTION: 180219**

#### **10. QUESTIONS FROM MEMBERS WITHOUT NOTICE**

Nil

#### **11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

Nil

#### **12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

**MOTION:** **MOVED** **Cr Stephenson / Cr West**

**That Council go behind closed doors.**

**CARRIED: 7 / 0**  
**RESOLUTION: 190219**

#### **12.1 DOCTOR'S SERVICE AGREEMENT**

The CEO presented a letter received from Dr Yoshi H Inoue on 25 February 2019.

The letter stated that Dr Inoue will not be renewing his Health Service Agreement with Shire of Wongan-Ballidu beyond 30 June 2019.

#### **12.2 CEO PERFORMANCE REVIEW**

The Shire President requested that all staff leave the Chambers.

*All staff exited the Chambers at 5.25pm*

## 12.2.1 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW

FILE REFERENCE:	ST3.5
REPORT DATE:	26 February 2019
APPLICANT/PROPONENT:	CEO Performance Review Committee
OFFICER DISCLOSURE OF INTEREST:	Financial Interest - CEO
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Cr Peter Macnamara – Shire President
ATTACHMENTS:	Nil

### **PURPOSE OF REPORT:**

To review the performance of the Chief Executive Officer

### **BACKGROUND:**

The Council has previously resolved to hold the Chief Executive Officers performance review in February of each year.

The Review was conducted in the week prior to the February 2019 Council Meeting.

### **COMMENT:**

Council undertook a review of the CEO's Key performance Indicators and amendments were made as discussed with Council and in consultation with the CEO.

The Committee discussed the various points raised by Council and the Chief Executive Officer, there were no contentious or serious issues raised or discussed by the Committee or the Chief Executive Officer.

Council are appreciative of the commitment of the CEO in achieving the objectives of Council.

The Chief Executive Officer's Contract of Employment expires in December 2019.

The next Review is to take place in February 2020.

### **POLICY REQUIREMENTS:**

There are no known policy requirements in relation to this item.

### **LEGISLATIVE REQUIREMENTS:**

Local Government Act 1995

#### 5.38. ANNUAL REVIEW OF CERTAIN EMPLOYEES' PERFORMANCES

*The performance of each employee who is employed for a term of more than one year, including the CEO and each senior employee, is to be reviewed at least once in relation to every year of the employment.*

### **STRATEGIC IMPLICATIONS:**

There are no known strategic requirements in relation to this item.

### **SUSTAINABILITY IMPLICATIONS:**

#### ➤ **Environment**

There are no known environmental implications associated with this item.

