

Shire of Wongan-Ballidu



MINUTES

**ORDINARY MEETING OF
COUNCIL
WEDNESDAY 28 NOVEMBER 2018**



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SHIRE OF WONGAN-BALLIDU

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr Peter Macnamara declared the meeting open at 3.03pm.

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

Attendees:

Cr Peter Macnamara	Shire President
Cr Jon Hasson	
Cr Brad West	
Cr Eion Ganzer	
Cr Mandy Stephenson	
Cr Sue Falconer	
Cr Stuart Boekeman	

Staff:

Stuart Taylor	Chief Executive Officer
Alan Hart	Deputy Chief Executive Officer
Karl Mickle	Manager Works and Services
Melissa Marcon	Building Services Coordinator
Alana Wigmore	Manager Community Services
Sharon Walls-Sermon	Personal Assistant (Minutes)

3. PUBLIC QUESTION TIME

Nil

4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

The President thanked Crs Stephenson, Falconer & Boekeman and the Deputy Chief Executive Officer for their attendance at the WALGA Zone Meeting which was held in Wongan Hills last week.

He also advised Council that he attended the LEMAC Meeting and that the Shire of Victoria Plains have now withdrawn from our committee and will now form one of their own.

5. PETITIONS AND PRESENTATIONS

Nil

6. APPLICATION/S FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 24 OCTOBER 2018

MOTION:

Moved Cr Ganzer / Cr Boekeman

That the minutes of the Ordinary meeting of Council held on Wednesday 24 October 2018 be confirmed as a true and correct record of the proceedings.

**CARRIED: 7/0
RESOLUTION: 011118**

8. MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil

9. REPORTS OF OFFICERS AND COMMITTEES

9.1 GOVERNANCE

9.1.1 2017/2018 ANNUAL REPORT AND FINANCIALS

FILE REFERENCE:	F1.5
REPORT DATE:	21 November 2018
APPLICANT/PROPONENT:	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart – Deputy Chief Executive Officer
ATTACHMENTS:	2017/2018 Annual Report and Financials Management Report for Year Ended 30 June 2018

PURPOSE OF REPORT:

To present to Council the 2017/2018 Annual Report and Financials for the year-ended 30th June 2018, and the Management Report for the Year Ended 30 June 2018.

BACKGROUND:

Pursuant to Sections 7.2, 7.3 and 7.9 of the Local Government Act 1995, local governments are required each year to have the accounts and annual financial report of the Council audited by an auditor appointed by the local government. In addition, Section 5.54 of the Local Government Act 1995, Council is to consider and accept the Annual Report within 2 months of the Audited Financial Statements being available.

COMMENT:

The audit for the 2018/18 financial year has been completed and provides an overview of the financial activities of the Shire for the 2017/18 year.

Presented as attachments to this report are the following documents;

- Annual Report
- Management Report

Section 5.55 of the Act states that the CEO is to publish the annual report and make copies available to the public, and give Local Public Notice (as defined by the Act) of such, within 14 days after the report has been accepted by the local government.

It is proposed that the 2017/2018 Annual Report and Financials will be made available to the public on the 3rd December 2018.

Section 5.27 of the Act states that the Annual Meeting of Electors is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year. Local Public Notice (as defined by the Act) of at least 14 days is to be given of this meeting.

It is proposed that the Shire hold the Annual Meeting of Electors at the Community Resource Centre at 7pm on 19th December 2018.

POLICY REQUIREMENTS:

There are no policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Sections 5.27, 5.53 – 5.55 of the Local Government Act 1995.

Section 1.7 of the Local Government Act 1995: Definition of 'Local Public Notice':

- (1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be —
 - (a) published in a newspaper circulating generally throughout the district; and
 - (b) exhibited to the public on a notice board at the local government's offices; and
 - (c) exhibited to the public on a notice board at every local government library in the district.

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this proposal.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: YES

MOTION:

Moved Cr West / Cr Hasson

That Council:

- 1. Accept the Annual Report and Financials for the financial year ended 30 June 2018 in accordance with Section 5.55 of the Local Government Act 1995.**
- 2. That the Annual Electors meeting be held at 7.00pm on 19 December 2018 at the Wongan Hills Community Resource Centre and be advertised in accordance with Section 5.27 of the Local Government Act 1995.**
- 3. That the Management Report for the Year Ended 30 June 2018 be accepted.**

**CARRIED: 7/0
RESOLUTION: 021118**

13 November 2018

The Shire President
Shire of Wongan-Ballidu
PO Box 84
Wongan Hills WA 6603

Dear Cr Macnamara

MANAGEMENT REPORT FOR THE YEAR ENDED 30 JUNE 2018

We advise that we have completed our audit procedures for the year ended 30 June 2018.

We are required under the Local Government Audit Regulations to report certain compliance matters in our audit report. Other matters which arise during the course of our audit that we wish to bring to Council's attention are raised in this management report.

It should be appreciated that our audit procedures are designed primarily to enable us to form an opinion on the financial statements and therefore may not bring to light all weaknesses in systems and procedures which may exist. However, we aim to use our knowledge of the Shire's organisation gained during our work to make comments and suggestions which, we hope, will be useful to you.

We noted no matters we wish to draw to your attention.

UNCORRECTED MISSTATEMENT

We advise there were no uncorrected misstatements noted during the course of the audit.

We take this opportunity to thank the Shire for their assistance provided during the audit.

Should you wish to discuss any matter relating to the audit or any other matter, please do not hesitate to contact us.

Yours faithfully



Wen-Shien Chai
Partner
[Moore Stephens](#)

Encl.

9.1.2 COUNCIL MEETING DATES - 2019

FILE REFERENCE:	A1.2
REPORT DATE:	16 November 2018
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Sharon Walls- Sermon - Personal Assistant
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

That Council adopts the 2019 meeting dates and give local public notice in accordance with Section 1.7 of the Local Government Act, 1995.

BACKGROUND:

At least once per year Council is required to advertise the dates, times and place for its ordinary and committee meetings for the next twelve months.

COMMENT:

The proposed dates for Council's Ordinary Meetings are the fourth Wednesday of each month with the exception of:

- January, when Council is in recess
- September, when the meeting is held on a Friday in Cadoux
- December, where the meeting would fall 25 December

A special meeting is listed on 10 July 2019, for the adoption of the budget. It is proposed that the Council meeting will commence at 3:00pm with afternoon tea being taken between 4.00pm and 4.15pm followed by the informal briefing session.

Council's Audit and Review Committee will meet on an ad hoc basis and to meet its legislative requirements.

POLICY REQUIREMENTS:

DAY	DATE	TIME	MEETING	VENUE
Wednesday	27 February 2019	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	27 March 2019	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	24 April 2019	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	22 May 2019	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	26 June 2019	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	10 July 2019	3.00pm	Special Budget Meeting	Council Chambers, Wongan Hills
Wednesday	24 July 2019	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	28 August 2019	3.00pm	Ordinary	Council Chambers, Wongan Hills
Friday	27 September 2019	3.00pm	Ordinary	Cadoux Recreation Centre, Cadoux
Wednesday	23 October 2019	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	27 November 2019	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	18 December 2019	3.00pm	Ordinary	Council Chambers, Wongan Hills

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Regulation 12 of the Local Government (Administration) Regulations 1996 requires the public notice of Council and committee meetings.

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this proposal.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no known financial implications in relation to this item.

VOTING REQUIREMENTS:
ABSOLUTE MAJORITY REQUIRED: No
MOTION:

Moved Cr Falconer / Cr Hasson

That Council adopts the following meeting dates for 2019, and give local public notice in accordance with Section 1.7 of the Local Government Act, 1995:

CARRIED: 7/0
RESOLUTION: 031118

DAY	DATE	TIME	MEETING	VENUE
Wednesday	27 February 2019	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	27 March 2019	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	24 April 2019	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	22 May 2019	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	26 June 2019	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	10 July 2019	3.00pm	Special Budget Meeting	Council Chambers, Wongan Hills
Wednesday	24 July 2019	3.00pm	Ordinary	Council Chambers, Wongan Hills
Tuesday	27 August 2019	3.00pm	Ordinary	Council Chambers, Wongan Hills
Friday	27 September 2019	3.00pm	Ordinary	Cadoux Recreation Centre, Cadoux
Wednesday	23 October 2019	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	27 November 2019	3.00pm	Ordinary	Council Chambers, Wongan Hills
Wednesday	18 December 2019	3.00pm	Ordinary	Council Chambers, Wongan Hills

9.1.3 TENDER – RFT08/18 MANAGED INFORMATION TECHNOLOGY SERVICES

FILE REFERENCE:	A2.13
REPORT DATE:	21 November 2018
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer – Alan Hart
ATTACHMENTS:	RFT08/18-Managed Information Technology Services. Tender Assessment Report

PURPOSE OF REPORT:

The purpose of report is to present the results of Tender RFT08/18-Managed Information Technology Services and to recommend to Council a contractor to provide these services for 3 years, commencing 1 January 2019.

BACKGROUND:

The Local Government (Functions and General) regulations, requires that tenders be called for the supply of goods or services that exceed \$150,000.

The Department of Local Government have clarified this further in a circular which states “...It is expected that if a local government reasonably believes that the purchase or a good or service from one supplier will exceed the tender threshold of \$150,000 they should publicly invite tenders.

No timeframe for the tender threshold has been included in the regulations. However, local governments should consider the importance of testing the market through a public tender process for low value, repetitive contracts.

A best practice suggestion is that if the tender threshold is reached within 3 years, then a public tender is invited for that good or service.”

An examination of the expenses relating to IT services has revealed that within a 3 year period, the tender threshold is reached.

COMMENT:

In accordance with the provisions of the Local Government (Functions and General) Regulations, tenders were called for the supply of Managed IT Services for a 3 year period, with an option to extend for a further 2 years.

Tenders were advertised in the West Australian on 31st October 2018 and closed on Monday 19th November 2018.

A total of 7 Tenders were received and each Tender has been Assessed against the following criteria:

1. Relevant Experience (30% Weighting)
2. Skills and Experience (10% Weighting)
3. Price Consideration (60% Weighting)

The Tender Assessment Report (Confidential Attachment) is summarised below with the scores. Scoring was based on the information supplied in the Tender Document;

Tenderer	Relevant Experience	Skills and Experience	Price Consideration	Total Score
Bridged IT	12.9	0.6	3.0	16.5
Domain Digital	18.3	0.7	3.6	22.6
Focus Networks	8.4	1.1	1.2	10.7
Netlink Group	13.5	0.5	0.6	14.6
Market Creations Pty Ltd	6.0	1.1	2.4	9.5
Protocol IT	11.4	0.6	1.8	13.8
Snallow Pty Ltd T/A Wallis Computers	21.3	1.1	4.2	26.6

The Tender summary has ranked Snallow Pty Ltd T/A Wallis computers with the highest score as they addressed each of the relevant categories and provided comprehensive responses to each of the areas in the selection criteria.

It is recommended that Snallow Pty Ltd T/A Wallis Computers be awarded the Tender for the provision of Managed Information Technology Services.

POLICY REQUIREMENTS:

- Purchasing and Procurement Policy – to deliver a best practice approach and procedures for the internal purchasing of the Local Government.
- Regional Purchasing Policy – maximising opportunities for local businesses

LEGISLATIVE REQUIREMENTS:

- Local Government Act 1995 – 3.57 – Tenders for providing goods or services.
- Local Government (Function and General) Regulations 1996 – Part 4.

STRATEGIC IMPLICATIONS:

Nil

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this proposal.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

Council provides a budget for IT support each year and the Tendered amount is within budget. The long term financial implications of tendering for IT support is that for the next 3 years, the costs will be known, subject to movement in the CPI each year.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION:

Moved Cr Stephenson / Cr Ganzer

That Council accept the Tender submitted by Snallow Pty Ltd t/as Wallis Computers for the provision of Managed Information Technology Services in accordance with the attached price schedule submitted.

**CARRIED: 7/0
RESOLUTION: 041118**

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED

FILE REFERENCE:	F1.4
REPORT DATE:	22 November 2018
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	October 2018

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ ***Economic***

There are no known economic implications associated with this proposal.

➤ ***Social***

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION:

Moved Cr Hasson / Cr Boekeman

That the accounts submitted from 1 to 31 October 2018 totalling \$546,696.13 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

**CARRIED: 7/0
RESOLUTION: 051118**

LIST OF ACCOUNTS DUE AND SUBMITTED FOR COUNCIL 1ST OCTOBER 2018 TO 31ST OCTOBER 2018				
Chq/EFT	Date	Name	Description	Amount
96	01/10/2018	WESTNET - WESTNET - INTERNET ACCOUNT	Westnet Internet Account	-394.37
96	08/10/2018	C/CARD - CEO CREDIT CARD	CEO Credit Card	-4897.73
96	18/10/2018	CRC - CRC PHOTOCOPIER LEASE	CRC Photocopier Lease	-557.70
1114	05/10/2018	SHIRE OF WONGAN-BALLIDU	Debtor to pay outstanding rent & final water reading usage at 2A Patterson street Wongan Hills	-976.34
EFT17392	05/10/2018	LANDGATE	7 x Land Enquiries for Rates Department	-128.50
EFT17393	05/10/2018	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex Staples for Shire administration	-32.63
EFT17394	05/10/2018	WONGAN HILLS IGA	Refreshments for Administration Office for October	-457.75
EFT17395	05/10/2018	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight Charges ex Staples for shire administration	-73.61
EFT17396	05/10/2018	WONGAN NEWSAGENCY	Shire Administration supplies for September	-457.33
EFT17397	05/10/2018	IXOM OPERATIONS PTY LTD	Service fee for 4x chlorine gas for Swimming Pool and Parks and Gardens	-163.68
EFT17398	05/10/2018	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	Commision and charges for rates collection	-12.00
EFT17399	05/10/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan no. 151a interest payment - wongan-ballidu aged care association	-13074.81
EFT17400	05/10/2018	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA		-1531.00
	11/07/2018	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	18/19 membership fees for Alan Hart	531.00
	13/08/2018	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Community Development Conference for Manager Community Services	1000.00
EFT17401	05/10/2018	BALLIDU TAVERN	Bushfire meeting (25/09/2018) refreshments	-128.00
EFT17402	05/10/2018	WONGAN HILLS HARDWARE	Hardware- Building account for September	-879.37
EFT17403	05/10/2018	KLEEN WEST DISTRIBUTORS	Cleaning consumables for various locations	-1321.93
EFT17404	05/10/2018	BP AUSTRALIA	Fuel for DCEO vehicle for September	-430.19
EFT17405	05/10/2018	MARKET CREATIONS PTY LTD		-4783.35
	30/09/2018	MARKET CREATIONS PTY LTD	Office 365 enterprise	798.93
	30/09/2018	MARKET CREATIONS PTY LTD	Backup licenses management	445.72
	28/09/2018	MARKET CREATIONS PTY LTD	Microsoft project 2016 professional licences	3538.70
EFT17406	05/10/2018	HENDOS PLUMBING & GAS SERVICES		-1373.19
	31/08/2018	HENDOS PLUMBING & GAS SERVICES	Investigate grease trap vent and sewer smell in meeting room at CRC Building. Replace unsealed sewer inspection pipe	1175.19
	21/09/2018	HENDOS PLUMBING & GAS SERVICES	Supply and install replacement cold relief valve to hot water system at civic centre	198.00
EFT17407	05/10/2018	ALANA WIGMORE	Reimbursement for 'working with children ' application	-85.00
EFT17408	05/10/2018	CENTRAL REGIONAL TAFE	Course fees for administration trainee	-383.15
EFT17409	05/10/2018	RURAL RANGER SERVICES	Rural ranger services from 19/19/18 to 28/09/18	-875.00
EFT17410	05/10/2018	SECUREX SECURITY SYSTEMS & SERVICES	Monitoring fees for CRC	-143.00
EFT17411	05/10/2018	FIVE STAR BUSINESS & INNOVATION	Billing for meter readings of CRC photocopier	-1034.08
EFT17412	05/10/2018	HAULMORE TRAILER RENTALS PTY LTD	Side tipper hire for Kalguddering East Road	-618.79
EFT17413	05/10/2018	GEORGIANA LEAHY	CRC event reimbursement	-46.20
EFT17414	05/10/2018	GEORGIANA LEAHY	Bond refund	-23.66
EFT17415	10/10/2018	ANZ BANK (NETT WAGES)	Wages ppe 09/10/18	-62222.61
EFT17416	10/10/2018	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT17417	10/10/2018	IOU SOCIAL CLUB	Payroll deductions	-210.00
EFT17418	10/10/2018	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-19.40
EFT17419	12/10/2018	AVON WASTE	Domestic and Commercial collections for Wongan Hills & Ballidu	-9298.34
EFT17420	12/10/2018	COURIER AUSTRALIA INTERNATIONAL	Freight Charges ex APS Rewinds	-44.90
EFT17421	12/10/2018	WONGAN HILLS IGA	Refreshments for CRC for August	-358.78
EFT17422	12/10/2018	DEPARTMENT OF FIRE & EMERGENCY SERVICES	ESL income local government	-4963.16
EFT17423	12/10/2018	KOMATSU AUSTRALIA PTY LTD	Supply grader blades for Komatsu PG14 & PG15	-3321.12
EFT17424	12/10/2018	MCINTOSH & SON		-1007.94
	05/09/2018	MCINTOSH & SON	Parts & Freight charges for Tipper Trailer PTRL25	155.71
	06/09/2018	MCINTOSH & SON	Parts & Freight charges for Komatsu Grader PG14	161.15
	14/09/2018	MCINTOSH & SON	Parts for Case tractor PTRA6	37.75
	20/09/2018	MCINTOSH & SON	Parts for Water tanker PWT2	33.00
	20/09/2018	MCINTOSH & SON	UHF radio for Mack Truck PTK36	462.00
	28/09/2018	MCINTOSH & SON	Nylon tubing for Mack Truck PTK33	26.33
	28/09/2018	MCINTOSH & SON	Supply of skip bin to the wongan hills football oval for grand final 9th september 2018	132.00
EFT17425	12/10/2018	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex Pathwest, Staples and signage	-179.20
EFT17426	12/10/2018	OFFICEWORKS BUSINESS DIRECT	CRC stationary	-558.44
EFT17427	12/10/2018	WHEATBELT TYRES		-4807.25
	30/09/2018	WHEATBELT TYRES	Repair fees for tipper trailer PTRL25 including: repair, fitment and scrapping.	688.85
	04/10/2018	WHEATBELT TYRES	Supply new tyres for DCEO vehicle	1342.00
	30/09/2018	WHEATBELT TYRES	Tyre repairs to grader PG14	73.00
	30/09/2018	WHEATBELT TYRES	Tyre fitting and scrapping fees for pig trailer PTRL23	344.45
	30/09/2018	WHEATBELT TYRES	Repair fees for Komatsu grader PG14 including: Repair, fitment and scrapping	1134.10
	30/09/2018	WHEATBELT TYRES	Repairs, balancing, fitment and scrapping fees	1224.85
EFT17428	12/10/2018	WONGAN NEWSAGENCY	CRC- September account	-62.15
EFT17429	12/10/2018	BOC LIMITED	Argoshield light refill e2 for tandem trailer PTRL21	-43.29
EFT17430	12/10/2018	IT VISION AUSTRALIA PTY LTD	User registration for altus finance program	-5.50
EFT17431	12/10/2018	CR. PETER MACNAMARA	Sitting fees for july, aug & sept 2018	-933.70
EFT17432	12/10/2018	WONGAN HILLS YOUTH & COMMUNITY DEVELOPMENT GROUP	Bags of rags for tipper trailer PTRL25	-30.00
EFT17433	12/10/2018	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	License renewal	-146.00
EFT17434	12/10/2018	MARKETFORCE PRODUCTIONS	3x tender advertisement for the Mocardy Pipeline in the West Australian	-631.74
EFT17435	12/10/2018	ST JOHN AMBULANCE AUSTRALIA (WA) INC	2018/19 community development fund	-1100.00
EFT17436	12/10/2018	WESTWATER ENTERPRISES PTY LTD	Annual service for Wongan Hills swimming pool and Oval. Includes all labour, parts, supply & installation of Carbon Kit	-5768.61
EFT17437	12/10/2018	WONGAN MAIL SERVICE		-322.01
	30/09/2018	WONGAN MAIL SERVICE	September mail services for Shire Administration	296.01
	30/09/2018	WONGAN MAIL SERVICE	September mail services for CRC	26.00
EFT17438	12/10/2018	PUBLIC TRANSPORT AUTHORITY OF WA	TRANSWA services for September	-211.14
EFT17439	12/10/2018	WESTERN RURAL EARTHMOVING	Push 5000 cubic metres of sand	-8250.00
EFT17440	12/10/2018	CR BRAD WEST	Sitting fees for July and August 2018	-494.22
EFT17441	12/10/2018	GREAT SOUTHERN FUEL SUPPLIES	Fuel card purchases September	-800.54
EFT17442	12/10/2018	WONGAN HILLS THERAPY GROUP	Presenter fee - school holiday activity	-200.00
EFT17443	12/10/2018	HDI CONTRACTING	Cleaning of the CRC building and Allied Health Side of Medical Centre mon 24/9/18 to fri 05/10/18	-1039.50
EFT17444	12/10/2018	AFGRI EQUIPMENT AUSTRALIA		-751.54
	06/09/2018	AFGRI EQUIPMENT AUSTRALIA	Parts for Sundry Plant PSP1	389.68
	26/09/2018	AFGRI EQUIPMENT AUSTRALIA	Mower Blade for Volvo Loader PLDR6	76.89
	18/09/2018	AFGRI EQUIPMENT AUSTRALIA	30000km service on DCEO vehicle	284.97
EFT17445	12/10/2018	CR JON A HASSON	Sitting fees for July and September 2018	-578.83
EFT17446	12/10/2018	TOPP DOGG (PG & JH WALSH)	Supply 4 x shire polo shirts	-154.40

LIST OF ACCOUNTS DUE AND SUBMITTED FOR COUNCIL 1ST OCTOBER 2018 TO 31ST OCTOBER 2018				
Chq/EFT	Date	Name	Description	Amount
EFT17447	12/10/2018	PERTH SAFETY PRODUCTS	Signage and Guide Posts for Shire roads	-11468.60
EFT17448	12/10/2018	CR MANDY STEPHENSON	Sitting fees for july, august & september 2018	-550.00
EFT17449	12/10/2018	CR EION GANZER	Sitting fees for july, august & september 2018	-550.00
EFT17450	12/10/2018	CR SUE FALCONER	Sitting fees for july, august & september 2018	-550.00
EFT17451	12/10/2018	CR STUART BOEKEMAN	Sitting fees for July and August 2018	-450.00
EFT17452	12/10/2018	WINC AUSTRALIA PTY LTD		-420.14
	02/10/2018	WINC AUSTRALIA PTY LTD	Administration office- Stationary	5.60
	01/10/2018	WINC AUSTRALIA PTY LTD	Administration office- Stationary	52.24
	05/10/2018	WINC AUSTRALIA PTY LTD	Supply toner for CRC printer	157.92
	05/10/2018	WINC AUSTRALIA PTY LTD	Supply colour for CRC printer	204.38
EFT17453	12/10/2018	RICOH FINANCE	Colour toner for Shire Administration printer	-830.88
EFT17454	12/10/2018	GOUGH TRANSPORT SOLUTIONS	Supply coil deutsch type 12v for mack truck PTK34	-404.25
EFT17455	12/10/2018	CDA AIR & SOLAR	Supply and installation of split air conditioner to PA office	-2509.00
EFT17456	12/10/2018	INLAND PLUMBING	Final payment for renewing gutters and collecting stormwaters at Wongan Hills District High School for Mocardy Dam	-33000.00
EFT17457	12/10/2018	ST PETERS ANGLICAN LADIES	Presenter fee - school holiday activity	-200.00
EFT17458	19/10/2018	AUHLS TRANSPORT	Wheel alignment and ball joints for PTK33	-880.00
EFT17459	19/10/2018	BOEKEMAN NOMINEES PTY LTD		-1111.40
	20/09/2018	BOEKEMAN NOMINEES PTY LTD	Replace front windscreens to Volvo loader PLDR6	910.80
	28/09/2018	BOEKEMAN NOMINEES PTY LTD	Supplies for tractor PTR8, Supplies for tractor PTR8, Supplies for truck PTK33	200.60
EFT17460	19/10/2018	CID EQUIPMENT PTY LTD	Supply windscreen for Volvo loader PLDR6	-880.12
EFT17461	19/10/2018	JR & A HERSEY PTY LTD		-1139.00
	28/09/2018	JR & A HERSEY PTY LTD	PPE, equipment and tools	38.72
	28/09/2018	JR & A HERSEY PTY LTD	PPE, equipment and tools	361.68
	05/10/2018	JR & A HERSEY PTY LTD	PPE, equipment and tools	738.60
EFT17462	19/10/2018	LANDMARK OPERATIONS	Gardening supplies for wongan hills oval	-733.71
EFT17463	19/10/2018	OFFICEWORKS BUSINESS DIRECT	CRC stationary supplies	-255.13
EFT17464	19/10/2018	TRUCKLINE PARTS	Axle & brake parts for Dolly trailer PTRL14	-2200.38
EFT17465	19/10/2018	C FOLLETT & CO	Supply of tap and repair ballidu standpipe	-302.50
EFT17466	19/10/2018	WESFARMERS KLEENHEAT GAS PTY LTD	CRC gas charges	-284.35
EFT17467	19/10/2018	ADVANCED AUTOLOGIC PTY LTD	Supply 1000 litres of Ad-blue	-700.00
EFT17468	19/10/2018	WONGAN HILLS HARDWARE		-3349.81
	30/09/2018	WONGAN HILLS HARDWARE	Supply Rapid set cement	520.64
	30/09/2018	WONGAN HILLS HARDWARE	Hardware supplies- Works September	2829.17
EFT17469	19/10/2018	WESTERN RURAL EARTHMOVING	Gravel for cousins road around 3500cum	-7507.50
EFT17470	19/10/2018	WONGAN HILLS HOTEL	Meals and drinks for auditors	-94.70
EFT17471	19/10/2018	DUN DIRECT PTY LTD	September- Fuel & Diesel purchases	-22119.16
EFT17472	19/10/2018	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BSL reconciliation September	-56.65
EFT17473	19/10/2018	HENDOS PLUMBING & GAS SERVICES	Shire contribution to Ballidu progress association's alpha park bbq install	-1317.80
EFT17474	19/10/2018	RURAL RANGER SERVICES	Ranger services from 02/10/2018 - 10/10/2018	-837.50
EFT17475	19/10/2018	PW GEE WELDING SERVICES	Steel supplies for tandem trailer PTRL21	-346.52
EFT17476	19/10/2018	JIM MCKENZIE PTY LTD	Mobilise to Wongan Hills and locate services in Wandoo Crescent and Johnson St Wongan Hills as requested.	-1457.50
EFT17477	19/10/2018	FIVE STAR BUSINESS & INNOVATION	Removal of used toner and replacement	-25.65
EFT17478	19/10/2018	KYLIE NEAVES		-1105.00
44	16/10/2018	KYLIE NEAVES	Asbestos dwelling fire, food and public health services on 15/10/2018	520.00
42	11/10/2018	KYLIE NEAVES	EHO services on the 03/10/2018 and 11/10/2018	585.00
EFT17479	19/10/2018	WINC AUSTRALIA PTY LTD	Supply Kyocera Toner Cartridge for Shire administration printer	-102.19
EFT17480	19/10/2018	ALLQUIP WATER TRUCKS	Supply 80mm spray fan - water tanker with pump	-390.28
EFT17481	23/10/2018	T A MATTHEWS ELECTRICAL SERVICES	Supply and installed new electrical board for spots co-location	-16940.00
EFT17482	24/10/2018	ANZ BANK (NETT WAGES)	Wages ppe 23.10.18	-65383.81
EFT17483	24/10/2018	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT17484	24/10/2018	IOU SOCIAL CLUB	Payroll deductions	-210.00
EFT17485	24/10/2018	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-19.40
EFT17486	26/10/2018	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex Rapid Print	-21.51
EFT17487	26/10/2018	MOORE STEPHENS	Roads to recovery - annual return for year ending 30/06/18	-2365.00
EFT17488	26/10/2018	MCINTOSH & SON	Supply 4 x v belts for air conds at civic centre	-220.97
EFT17489	26/10/2018	MULTIGROUP DISTRIBUTION SERVICES PTY LTD		-367.96
	10/10/2018	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex Staples	52.64
	03/10/2018	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex JR A Hersey and Staples	111.32
	23/10/2018	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex Truckline	204.00
EFT17490	26/10/2018	TRUCKLINE PARTS	Supply brake parts for Backhoe trailer PTRL21	-1682.48
EFT17491	26/10/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2018 transport and roads forum - CEO	-50.00
EFT17492	26/10/2018	WALLIS COMPUTER SOLUTIONS		-17724.30
	19/10/2018	WALLIS COMPUTER SOLUTIONS	Replace and install new receipting printing at shire admin office	323.40
	22/10/2018	WALLIS COMPUTER SOLUTIONS	Manage backup server platinum agreement	3289.00
	22/10/2018	WALLIS COMPUTER SOLUTIONS	Manage services agreement for it support from 01/9/18 to 31/12/18	14111.90
EFT17493	26/10/2018	WONGAN HILLS BETTA HOME LIVING	Supply cordless phone for CRC administration	-49.95
EFT17494	26/10/2018	AUSTRALIAN TAXATION OFFICE	September 2018 BAS	-49297.00
EFT17495	26/10/2018	METROCOUNT	Metro count consumables for Wongan Hills Waddington road	-1265.00
EFT17497	26/10/2018	AVON MIDLAND COUNTRY ZONE OF WALGA	Membership subscription for 2018/19	-2200.00
EFT17498	26/10/2018	RBC RURAL	Meterplan charge for shire admin office photocopier - colour	-447.70
EFT17499	26/10/2018	OVERLAND FREIGHT	freight charges ex sigma chemicals, truckline, quality press and statewide fibreglass	-752.57
EFT17500	26/10/2018	LOCK, STOCK & FARRELL		-1501.50
	19/10/2018	LOCK, STOCK & FARRELL	Community garden locks for community garden	686.50
	15/10/2018	LOCK, STOCK & FARRELL	Padlocks for various road locations	815.00
EFT17501	26/10/2018	BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning of various buildings and areas throughout Ballidu	-1223.75
EFT17502	26/10/2018	PRIMARIES-WONGAN HILLS	Supply marker posts for Mocardy Dam	-140.00
EFT17503	26/10/2018	WESTERN RURAL EARTHMOVING	Yellow sand for Sports co-location	-16500.00
EFT17504	26/10/2018	QUALITY PRESS	DFES supplies for Shire administration	-120.01
EFT17505	26/10/2018	TRAINING SERVICES AUSTRALIA	Safety rep refresher course - VWC	-550.00
EFT17506	26/10/2018	BASHAM HOLDINGS PTY LTD	Repairs at transmission tower	-550.00
EFT17507	26/10/2018	DAVE WATSON CONTRACTING PTY.LTD	Western power tree pruning locations	-1265.00
EFT17508	26/10/2018	HJD CONTRACTING	Cleaning of the CRC Building and Allied Health Side of Medical Centre from Mon 8/10/18 to Fri 19/10/18	-1155.00
EFT17509	26/10/2018	NEWSINS FAMILY TRUST	Carpet Cleaning of Allied Health Side of Medical Centre	-275.00
EFT17510	26/10/2018	CENTRAL REGIONAL TAFE	Supply book for CRC trainee	-43.00
EFT17511	26/10/2018	RURAL RANGER SERVICES	Rural Ranger Services 18/10/18 for fire break inspections	-462.50
EFT17512	26/10/2018	FIVE STAR BUSINESS & INNOVATION	Administration / postage / handling fee for crc photocopier	-13.50
EFT17513	26/10/2018	AUSTRALIA'S GOLDEN OUTBACK	Shire editorial in 2019 australia's golden outback holiday planner	-1675.00
EFT17515	31/10/2018	DEPARTMENT OF TRANSPORT	DPI payment for october 2018	-73995.05
21240	05/10/2018	SHIRE OF WONGAN-BALLIDU PETTY CASH RE-IMBURSEMENT	Shire Administration Petty Cash Reimbursement	-201.85
21241	05/10/2018	SYNERGY		-4705.85
	02/10/2018	SYNERGY	Electricity charges for Wongan Hills Street lighting	4219.15

LIST OF ACCOUNTS DUE AND SUBMITTED FOR COUNCIL 1ST OCTOBER 2018 TO 31ST OCTOBER 2018				
Chq/EFT	Date	Name	Description	Amount
	28/09/2018	SYNERGY	Electricity charges for 7 Commercial road Wongan Hills	486.70
21242	05/10/2018	WONGAN HILLS PROGRESS ASSOCIATION	Advertising and editorial content - Wongan directory 2019	-2612.00
21243	10/10/2018	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-1325.00
21244	11/10/2018	SHIRE OF WONGAN-BALLIDU PETTY CASH RE-IMBURSEMENT	Cash float for 18/19 swimming season	-100.00
21245	12/10/2018	SYNERGY	Electricity consumption for 27 Mitchell Street Wongan Hills	-16.90
21246	12/10/2018	DEBB'S RUGS	Supply rug for new meeting room at admin	-170.00
21247	19/10/2018	WATER CORPORATION	Water rates 27c quinlan st Wongan Hills	-238.56
21248	19/10/2018	SYNERGY		-1965.70
	16/10/2018	SYNERGY	Energy consumption for 100 Ninan st Wongan Hills	688.35
	10/10/2018	SYNERGY	Electricity usage for Wongan Hills recreation centre	727.55
	10/10/2018	SYNERGY	Electricity usage for the CRC building	549.80
21249	23/10/2018	TELSTRA CORPORATION LIMITED		-9831.82
SEPT-18	30/09/2018	TELSTRA CORPORATION LIMITED	September telephone account	4336.55
AUG-18	22/10/2018	TELSTRA CORPORATION LIMITED	August telephone Account	4626.57
JUNE-18	22/10/2018	TELSTRA CORPORATION LIMITED	June telephone Account	868.70
21250	24/10/2018	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-1325.00
21251	26/10/2018	SHIRE OF WONGAN-BALLIDU	Boomer advertising 03/10/18 & 10/10/18 for bobcat tender	-114.00
21252	26/10/2018	WHEATBELT BUSINESS NETWORK	Governance 101 workshop - presenter fees	-365.75
21253	31/10/2018	COLLEEN SMITH	Gratuity payment	-20.00
DD9059.1	09/10/2018	WALGS SUPERANNUATION PLAN	Payroll deductions	-9004.45
DD9059.2	09/10/2018	AUSTRALIAN SUPER	Payroll deductions	-717.55
DD9059.3	09/10/2018	BT SUPER FOR LIFE	Payroll deductions	-222.81
DD9059.4	09/10/2018	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-417.31
DD9059.5	09/10/2018	REST SUPERANNUATION	Superannuation contributions	-180.88
DD9059.6	09/10/2018	AMP SUPERANNUATION LTD.	Superannuation contributions	-234.77
DD9059.7	09/10/2018	PRIME SUPER	Superannuation contributions	-646.75
DD9059.8	09/10/2018	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-210.98
DD9059.9	09/10/2018	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	-64.12
DD9075.1	23/10/2018	WALGS SUPERANNUATION PLAN	Payroll deductions	-9033.15
DD9075.2	23/10/2018	AUSTRALIAN SUPER	Payroll deductions	-719.66
DD9075.3	23/10/2018	BT SUPER FOR LIFE	Payroll deductions	-222.81
DD9075.4	23/10/2018	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-417.31
DD9075.5	23/10/2018	REST SUPERANNUATION	Superannuation contributions	-180.88
DD9075.6	23/10/2018	AMP SUPERANNUATION LTD.	Superannuation contributions	-235.08
DD9075.7	23/10/2018	PRIME SUPER	Superannuation contributions	-646.89
DD9075.8	23/10/2018	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-210.43
DD9075.9	23/10/2018	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	-64.12
DD9059.10	09/10/2018	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-64.22
DD9075.10	23/10/2018	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-164.38
Municipal				-470026.08
Trust				-76670.05
TOTAL				-546696.13
Recoverable				13668.60
Partially Recoverable				151.00

9.2.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	22 November 2018
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended October 2018 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Council Policy 4.8 - Monthly Financial Reporting Requirements

LEGISLATIVE REQUIREMENTS:

- Local Government Act 1995
- Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this proposal.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

The financial reports for the period ending October 2017 are attached to the Council agenda.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION:

Moved Cr Ganzer / Cr Boekeman

That the following Statements and reports for the month ended October 2018 be received:

1. Monthly Statements as follows:

- | | | |
|----|--|----------------------|
| a. | Statement of Financial Activity (by Nature and Type) | FM Regs 34 |
| b. | Statement of Operating Activities by Programme/Activity (Summary) | FM Regs 34 |
| c. | Statement of Net Current Assets (NCA) | FM Regs 34 |
| d. | Rate setting statement | Discretionary |
| e. | Disposal of Assets | Discretionary |
| f. | Rates Outstanding Report | Discretionary |
| g. | Debtors Outstanding Report | Discretionary |
| h. | Bank Reconciliation Report | Discretionary |
| i. | Investment Report | Discretionary |
| j. | Reserve Account Balances Report | Discretionary |
| k. | Loans Schedule | Discretionary |

**CARRIED: 7/0
RESOLUTION: 061118**

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 OCTOBER 2018

	Approved Budget 2018- 2019	Current Budget 2018-2019	YTD BUDGET *	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,875,483)	(2,875,483)	(2,873,819)	(2,557,564)		11.0%	0
Grants Operating, Subsidies & Contributions	(1,709,675)	(1,709,675)	(488,653)	(441,503)		9.6%	✓
Non Operating Grants, Subsidies & Contributions	(1,191,824)	(1,191,824)	(198,804)	(197,720)		0.5%	✓
Fees & Charges & Service Charges	(521,413)	(521,413)	(285,842)	(307,624)		(7.6%)	✓
Other Revenue	(117,848)	(117,848)	(41,516)	(44,394)		(6.9%)	✓
Interest	(82,263)	(82,263)	(33,743)	(33,883)		(0.4%)	✓
Profit on sale of Assets	(3,328)	(3,328)	(1,108)	-		0.0%	✓
a: TOTAL INCOME	(6,501,834)	(6,501,834)	(3,923,485)	(3,582,689)			
OPERATING EXPENSES							
Employee Costs	2,175,723	2,175,723	700,314	675,161		(3.6%)	✓
Materials & Contracts	1,361,584	1,361,584	400,056	268,038		(33.0%)	0
Utilities (Gas, Electricity) etc.	374,962	374,962	125,848	81,132		(35.5%)	0
Interest #	24,260	24,260	5,786	6,013	11	3.9%	✓
Insurance	239,954	239,954	154,674	154,370		(0.2%)	✓
Other General	251,297	251,297	150,702	146,542		(2.8%)	✓
Loss on Asset Disposals	179,840	179,840	44,961	605		(98.7%)	0
Depreciation	1,569,779	1,569,779	523,252	786,321		50.3%	x
b: TOTAL OPERATING EXPENSES	6,177,399	6,177,399	2,105,593	2,118,182			
c: NET OPERATING (SURPLUS) / DEFICIT	(324,435)	(324,435)	(1,817,892)	(1,464,506)			
CAPITAL EXPENSES							
Land & Buildings	1,881,195	1,881,195	167,420	72,242		(56.8%)	0
Furniture & Equipment	24,000	24,000	8,000	-			✓
Motor Vehicles	150,000	150,000	49,000	53,225		8.6%	✓
Plant	688,600	688,600	5,000	-		(100.0%)	0
Infrastructure Other	628,450	628,450	129,259	116,958		(9.5%)	✓
Infrastructure Roads	1,602,464	1,602,464	474,799	316,053		(33.4%)	0
d: TOTAL CAPITAL	4,974,709	4,974,709	833,478	558,478			
e: TOTAL OPERATING & CAPITAL	4,650,274	4,650,274	(984,414)	(906,028)			b.
ADJUST - NON CASH ITEMS							
Depreciation	(1,569,779)	(1,569,779)	(523,252)	(786,321)			
Profit on sale of assets	3,328	3,328	1,108	-	6		
Loss on sale of assets	(179,840)	(179,840)	(44,961)	(605)	6		
Proceeds from Sale of Assets	(191,800)	(191,800)	(63,936)	(36,000)	6		
			-				
Transfer from reserves	(835,285)	(835,285)	-	-	10		
Transfer to reserves	148,119	148,119	-	-	10		
Interest paid to reserves #	32,500	32,500	10,881	7,827	10		
Net Movement in LSL Reserve			-	(278)			
LSL Provision in reserves			-				
Loan proceeds	-	-		-			
Loan principal repayment	(80,481)	(80,481)	(80,481)	(126,693)	11		
Loan to SSL Parties	-	-		-			
SSL Principal Reimbursements	80,481	80,481	80,481	126,693	11		
Less (Surplus)/deficit B/Fwd	(2,081,517)	(2,081,517)	(2,081,517)	(2,488,916)	5		
ADJUSTED CLOSING (SURPLUS) / DEFICIT	(24,000)	(24,000)	(3,686,091)	(4,210,320)			

** This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

Key		✓
Within budget tolerance of 10%		✓
Over budget tolerance of 10%		x
Under budget tolerance of 10%		0

Shire of Wongan-Ballidu
Variance Report for October 2018

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Report Section	Comments
	Operating Income	
0	Rates	2018/19 Rates have been raised. The variance to budget is due to 2018/19 Rates being paid and recognised as income in 2017/18 year.
	Operating Expenditure	
0	Materials & Contracts	Many of the monthly budgets are 1/12 of the annual budget, there are some individual line items that are under-budget mainly because of the timing of programmed works or activities. There are minor variances within many accounts in this category, adding up to a under budget variance.
0	Utilities (Gas, Electricity) etc.	Many of the monthly budgets are 1/12 of the annual budget and as we are only 3 months into the financial year and many of the utilities accounts are bi-monthly, a variance is being reported, this is only a timing issue, when invoices are processed over the next month this variance will be corrected.
0	Loss on Asset Disposals	The Shire has commenced its replacement program and to-date the loss on disposal has been lower than budgeted.
x	Depreciation	Depreciation is higher than budget due to an increase of value of Road Infrastructure in the 2017/18 Roads Revaluation. At time of preparing the budget road infrastructure was valued lower than current value. This will be corrected in mid-year budget review. As this is a non-cash item it has no impact to the Municipal Surplus.
	Capital	
0	Land & Buildings	The Capital program for the 2018/19 year has commenced, in the first quarter of the financial year, much of the work is pre-planning is currently being undertaken for works to commence in an orderly manner during the financial year. This variance is a timing variance.
0	Plant	The Fleet and Plant Replacement program for this financial year has not commenced. This variance is a timing variance.
0	Infrastructure Roads	The Capital program for the 2018/19 year has commenced. This variance is a timing variance

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 OCTOBER 2018

		APPROVED BUDGET	CURRENT BUDGET	YTD ACTUAL
INCOME				
General Purpose Funding	03	(3,880,483)	(3,880,483)	(2,845,028)
Governance	04	(53,400)	(53,400)	(4,688)
Law, Order & Public Safety	05	(35,500)	(35,500)	(10,543)
Health	07	(32,100)	(32,100)	(1,097)
Education & Welfare	08	(18,498)	(18,498)	(9,413)
Housing	09	(80,787)	(80,787)	(25,529)
Community Amenities	10	(202,040)	(202,040)	(188,329)
Recreation & Culture	11	(592,813)	(592,813)	(16,050)
Transport	12	(1,283,680)	(1,283,680)	(309,802)
Economic Services	13	(42,950)	(42,950)	(24,398)
Other Property & Services	14	(279,584)	(279,584)	(147,813)
a: TOTAL INCOME		(6,501,835)	(6,501,835)	(3,582,689)
OPERATING EXPENSES				
General Purpose Funding	03	118,466	118,466	36,276
Governance	04	251,200	251,200	110,216
Law, Order & Public Safety	05	150,930	150,930	50,905
Health	07	155,804	155,804	39,762
Education & Welfare	08	218,055	218,055	60,665
Housing	09	200,532	200,532	55,146
Community Amenities	10	468,989	468,989	128,810
Recreation & Culture	11	1,573,368	1,573,368	493,468
Transport	12	2,010,485	2,010,485	846,492
Economic Services	13	203,639	203,639	51,820
Other Property & Services #	14	825,931	825,931	244,622
b: TOTAL OPERATING EXPENSES		6,177,399	6,177,399	2,118,182
c: NET OPERATING (SURPLUS)/DEFICIT		(324,436)	(324,436)	(1,464,506)
CAPITAL EXPENSES				
General Purpose Funding	23	-	-	-
Governance	24	20,126	20,126	4,528
Law, Order & Public Safety	25	24,000	24,000	-
Health	27	3,000	3,000	-
Education & Welfare	28	4,650	4,650	-
Housing	29	41,032	41,032	3,636
Community Amenities	30	653,088	653,088	116,958
Recreation & Culture	31	1,727,187	1,727,187	64,078
Transport	32	2,447,526	2,447,526	369,278
Economic Services	33	-	-	-
Other Property & Services	34	54,100	54,100	-
d: TOTAL CAPITAL EXPENSES		4,974,709	4,974,709	558,478
e: TOTAL OPERATING & CAPITAL		4,650,273	4,650,273	(906,028)

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF NET CURRENT ASSETS AS AT 31 OCTOBER 2018

NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22

	2017-2018	BUDGET	2018-2019
SURPLUS / (DEFICIT)	2,488,916	24,000	4,210,320
COMPRISES			
Cash (including reserves)	4,506,432	2,107,654	5,981,895
Current rates	136,319	169,115	709,813
Sundry debtors	319,907	64,022	33,831
Tax receivables	72,120	47,220	23,883
Other debtors	8,802	-	25,355
A: SSL debtors (are excluded see D: adj)	(10,423)	77,231	(141,098)
Inventories	11,856	13,887	15,365
Less:			
Reserves	(2,235,359)	(1,529,267)	(2,243,187)
Sundry creditors	748	(377,327)	(31,574)
Accrued interest	(6,083)	(15,000)	(0)
ESL Levy Owed	(35,538)	-	(61,050)
PAYG/GST Due To ATO	(67,794)	(77,237)	(52,557)
B: Other - (are excluded see D: adj)			
LSL Cash backed Reserve	79,379	80,559	79,657
Tax liabilities	60,418	-	86,365
Other - Asset Additions and Disposals	-	-	70
C: Loan liability (are excluded see D: adj)	(80,481)	(77,231)	50,194
Current employee benefits provisions	(362,291)	(459,626)	(357,547)
D: Adjustments (see above A to C)	90,904	-	90,904
	-	-	-
Surplus / (Deficit) Variance	2,488,916	24,000	4,210,320

NOTE 1B: CLOSING FUNDS alternate format to Note 1 above

	2017-2018	BUDGET	YTD
Current assets			
Cash & cash equivalents	4,506,431	2,107,654	5,981,895
Sundry debtors	526,725	357,588	651,784
Inventories	11,856	13,887	15,365
Total current assets	5,045,012	2,479,129	6,649,045
Current liabilities			
Creditors and accounts payable	(48,248)	(389,005)	(58,816)
Current loan liability	(80,481)	(77,231)	50,194
Provisions	(362,291)	(459,626)	(357,547)
Total current liability	(491,020)	(925,862)	(366,169)
Net current assets	4,553,992	1,553,267	6,282,875
Less: restricted reserves	(2,235,359)	(1,529,267)	(2,243,187)
Less: SSL principal repayments	10,423	77,231	141,098
Add back: Current loan liability	80,481	(77,231)	(50,194)
Add back: LSL Cash backed Reserve	79,379	-	79,657
Other -	-	-	70
Surplus / (Deficit) Variance	2,488,916	24,000	4,210,320

SHIRE OF WONGAN-BALLIDU
RATE SETTING STATEMENT AS AT 31 OCTOBER 2018

	2018-2019 APPROVED BUDGET	2018-2019 CURRENT BUDGET	2018-2019 ACTUAL
OPERATING INCOME			
General Purpose Funding	(1,005,000)	(1,005,000)	(287,464)
Governance	(53,400)	(53,400)	(4,688)
Law, Order & Public Safety	(35,500)	(35,500)	(10,543)
Health	(32,100)	(32,100)	(1,097)
Education & Welfare	(18,498)	(18,498)	(9,413)
Housing	(80,787)	(80,787)	(25,529)
Community Amenities	(202,040)	(202,040)	(188,329)
Recreation & Culture	(592,812)	(592,812)	(16,050)
Transport	(1,283,680)	(1,283,680)	(309,802)
Economic Services	(42,950)	(42,950)	(24,398)
Other Property & Services	(279,584)	(279,584)	(147,813)
A	(3,626,351)	(3,626,351)	(1,025,124)
OPERATING EXPENSES			
General Purpose Funding	118,466	118,466	36,276
Governance	251,200	251,200	110,216
Law, Order & Public Safety	150,930	150,930	50,905
Health	155,804	155,804	39,762
Education & Welfare	218,055	218,055	60,665
Housing	200,532	200,532	55,146
Community Amenities	468,989	468,989	128,810
Recreation & Culture	1,573,368	1,573,368	493,468
Transport	2,010,485	2,010,485	846,492
Economic Services	203,639	203,639	51,820
Other Property & Services	825,931	825,931	244,622
B	6,177,399	6,177,399	2,118,182
C= A and B	2,551,048	2,551,048	1,093,058
ADJUST FOR CASH BUDGET REQUIREMENTS			
<u>Non-Cash Expenditure and Revenue</u>			
Depreciation on Assets	(1,569,779)	(1,569,779)	(786,321)
Profit/(Loss) on Asset Sales	(176,512)	(176,512)	(605)
<u>Capital Expenditure & Income</u>			
Purchase of land & buildings #	1,881,195	1,881,195	72,242
Purchase of furniture & equipment	24,000	24,000	-
Purchase of motor vehicles #	150,000	150,000	53,225
Purchase of plant & machinery #	688,600	688,600	-
Purchase of other infrastructure #	628,450	628,450	116,958
Purchase of roads infrastructure #	1,602,464	1,602,464	316,053
Proceeds from sale of assets	(191,800)	(191,800)	(36,000)
<u>Financing Activities</u>			
Repayment of Loan Principal*	(80,481)	(80,481)	(126,693)
Loan proceeds / refinancing CL to NCL adj	-	-	-
Loans paid to SSL parties	-	-	-
Self Supporting Loan Income	80,481	80,481	126,693
<u>Reserve Movements</u>			
Transfers to Reserves	148,119	148,119	-
Interest paid to Reserves	32,500	32,500	7,827
Transfer from Reserves	(835,285)	(835,285)	-
Net Movement in LSL Reserve	-	-	(278)
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(2,081,517)	(2,081,517)	(2,488,916)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	(4,210,320)
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,851,483	2,851,483	2,557,564
TOTAL RATES RAISED	2,875,483	2,875,483	2,557,564

**SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 31 OCTOBER 2018**

	Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
By Class							
Motor Vehicles							
MWS Vehicle	1441	36,948	(28,000)	8,948	36,605	(36,000)	605
Mechanic Vehicle	1409	22,492	(15,000)	7,492			
Grader Utility	1444	11,702	(12,000)	(298)			
Plant & Equipment							
Grader	1432	209,059	(105,000)	104,059			
Parks Tractor	1406	21,970	(25,000)	(3,030)			
Rollers	1413	59,192	(4,800)	54,392			
Skid Steer	1455	6,949	(2,000)	4,949			-
TOTAL		368,312	(191,800)	176,512	36,605	(36,000)	605
By Program							
Transport							
MWS Vehicle	1441	# 36,948	(28,000)	8,948	36,605	(36,000)	605
Mechanic Vehicle	1409	22,492	(15,000)	7,492			
Grader Utility	1444	11,702	(12,000)	(298)			
Grader	1432	209,059	(105,000)	104,059			
Parks Tractor	1406	21,970	(25,000)	(3,030)			
Rollers	1413	59,192	(4,800)	54,392			
Skid Steer	1455	6,949	(2,000)	4,949			
TOTAL		368,312	(191,800)	176,512	36,605	(36,000)	605
Motor Vehicle and Plant & Equipment Change Over							
		Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles							
MWS Vehicle		49,000	(28,000)	21,000	53,225	(36,000)	17,225
Mechanic Vehicle		69,000	(15,000)	54,000			
Grader Utility		32,000	(12,000)	20,000			
Plant & Equipment							
Bushfire Truck		15,000		15,000			
Grader		390,000	(105,000)	285,000			
Parks Tractor		75,000	(25,000)	50,000			
Rollers		80,000	(4,800)	75,200			
Skid Steer		113,600	(2,000)	111,600			
TOTAL		823,600	(191,800)	631,800	53,225	(36,000)	17,225

SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 31 OCTOBER 2018

		ADOPTED FULL YEAR'S BUDGET						CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 31 OCTOBER 2018			
Reserve Description	GL Acct.	Budget Opening Balance	Actual Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance
Centenary Celebrations Reserve	01925		-					-			-				
Community Resource Centre Reserve	01989	(13,068)	(13,098)	(195)	-	-	(13,293)	(195.00)	-	-	(13,293)	(45.86)	-	-	(13,143.39)
Depot Improvement Reserve	01940	(6,245)	(6,259)	(93)	-	-	(6,352)	(93.00)	-	-	(6,352)	(21.92)	-	-	(6,280.59)
Historical Publications Reserve	01965	(6,835)	(6,850)	(102)	-	-	(6,952)	(102.00)	-	-	(6,952)	(23.99)	-	-	(6,874.37)
Housing Reserve	01955	(1,790)	(1,794)	(27)	-	-	(1,821)	(27.00)	-	-	(1,821)	(6.29)	-	-	(1,800.62)
Land & Buildings Reserve	01930	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loan Principal Reserve	01950	-	-	-	-	-	-	-	-	-	-	-	-	-	-
LSL Reserve	01935	(79,201)	(79,379)	(1,180)	-	-	(80,559)	(1,180.00)	-	-	(80,559)	(277.95)	-	-	(79,657.34)
Medical Facilities & R4R Special Projects Reserve	01975	(284,250)	(284,986)	(4,236)	-	-	(289,222)	(4,236.00)	-	-	(289,222)	(997.93)	-	-	(285,984.18)
Patterson Street JV Housing Reserve	01988	(32,803)	(32,884)	(489)	-	(5,000)	(38,373)	(489.00)	-	(5,000)	(38,373)	(115.15)	-	-	(32,999.62)
Plant Reserve	01945	(708,919)	(710,580)	(10,563)	100,000	(70,000)	(691,143)	(10,563.00)	100,000	(70,000)	(691,143)	(2,488.20)	-	-	(713,068.43)
Quinlan Street JV Housing Reserve	01987	(33,338)	(33,421)	(497)	-	(5,000)	(38,918)	(497.00)	-	(5,000)	(38,918)	(117.03)	-	-	(33,537.73)
Stickland JV Housing Reserve	01986	(41,663)	(41,765)	(621)	-	(5,000)	(47,386)	(621.00)	-	(5,000)	(47,386)	(146.25)	-	-	(41,911.44)
Swimming Pool Reserve	01970	(134,388)	(134,690)	(2,002)	24,000	-	(112,692)	(2,002.00)	24,000	-	(112,692)	(471.63)	-	-	(135,161.45)
Waste Management Reserve	01920	(33,771)	(33,855)	(503)	-	(5,000)	(39,358)	(503.00)	-	(5,000)	(39,358)	(118.54)	-	-	(33,973.38)
WH Industrial/LIA Park Reserve	01985	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sporting Co-Location Reserve	01990	(807,662)	(855,798)	(11,992)	711,285	(58,119)	(214,624)	(11,992.00)	711,285	(58,119)	(214,624)	(2,996.71)	-	-	(858,794.33)
TOTALS		(2,183,933)	(2,235,359)	(32,500)	835,285	(148,119)	(1,580,693)	(32,500)	835,285	(148,119)	(1,580,693)	(7,827.45)	-	-	(2,243,186.87)

**SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 31 OCTOBER 2018**

Existing Loans

* Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Paid in Oct 18	Accrued Int. Due	YTD Interest Paid	Loan Balance @ July 2018	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Oct 18
142	Housing Construction	WB Community Association*	Mar-2020	400,000		509	(3,572)	76,418		(18,247)	58,171
147	Aged Persons	Ninan House*	Jul-2022	100,000		670	(2,573)	37,234			37,234
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000		137	(1,135)	22,015		(3,531)	18,484
151	Aged Persons	Ninan House*	Oct-2032	300,000		797	(10,390)	292,400		(7,739)	284,662
151B	Aged Persons	Ninan House*	Nov-2032	100,000				97,177		(97,177)	-
TOTAL EXISTING LOANS				1,015,000	-	2,112	(17,670)	525,243	-	(126,693)	398,551

Shire Loan Summary

Self Supporting Loan Summary

	1,015,000	-	2,112	(17,670)	525,243	-	(126,693)	398,551	
	1,015,000	-	2,112	(17,670)	525,243	-	(126,693)	398,551	

Current loan liability

Non current liability

Total Loan Liability

SSL	Shire	Total
50,155	-	50,155
(448,705)	-	(448,705)
(398,551)	-	(398,551)

SHIRE OF WONGAN-BALLIDU
BANK RECONCILIATIONS FOR 31 OCTOBER 2018

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	5,915,966.75	3,621,659.99	50,795.22	2,242,761.54	750.00
Add: Receipts	655,373.59	579,583.26	75,265.00	425.33	100.00
Investment - Transfers In/Out	8,317.80	8,317.80			
	-				
Less: Payments - EFT & Cheques	(546,696.13)	(470,026.08)	(76,670.05)		
Payments - Bank Fees and Adjustments	(1,676.68)	(1,676.68)			
Investment - Transfers In/Out	-				
	-				
Balance as per General Ledger	6,031,285.33	3,737,858.29	49,390.17	2,243,186.87	850.00
Balance as per Bank Statements	2,069,271.62	2,027,134.22	42,042.70	94.70	
Balance as per Bank Deposit Certificates	3,958,001.53	1,714,909.36		2,243,092.17	
Balance as per Holder Certificates	850.00				850.00
Add: Outstanding Deposits	6,103.75	287.15	5,816.60		
Adjustments - Bank Transfers	1,530.87		1,530.87		
	-				
Less: Unpresented Payments	(4,110.09)	(4,110.09)			
Adjustments - Bank Transfers	(362.35)	(362.35)			
Adjustments - Bank Fees	-				
	-				
Balance as per Cash Book	6,031,285.33	3,737,858.29	49,390.17	2,243,186.87	850.00
Figure should equal same as Creditor Payment List	\$ (0.00)	\$ -	\$ -	\$ -	\$ -

SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 31 OCTOBER 2018

MUNICIPAL INVESTMENTS

Matured Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest/Transfers	Closing Balance	BANK TO INVESTMENT
Total of matured municipal investments									0.00	0.00	0.00

Current Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9770-46811	Muni Term Deposit			9/09/2018	9/12/2018	2.20%	\$ 204,325.51	\$ -	\$ 2,266.05	\$ 206,591.56	\$ 2,266.05
978974433	Muni Term Deposit			2/10/2018	2/01/2019	2.20%	\$ 500,000.00	\$ -	\$ 2,772.60	\$ 502,772.60	\$ 2,772.60
978974441	Muni Term Deposit			2/10/2018	2/01/2019	2.20%	\$ 500,000.00	\$ -	\$ 2,772.60	\$ 502,772.60	\$ 2,772.60
978974468	Muni Term Deposit			2/10/2018	2/04/2019	2.25%	\$ 500,000.00	\$ -	\$ 2,772.60	\$ 502,772.60	\$ 2,772.60
Total of current municipal investments							\$ 1,704,325.51	\$ -	\$ 10,583.85	\$ 1,714,909.36	\$ 10,583.85

RESERVE INVESTMENTS

Matured Reserve Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
978842609	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
978842596	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
978842748	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
978842588	Term Deposit			6/06/2018	6/08/2018	61	2.00%	\$ 537,746.60	\$ 1,826.86	\$ 539,573.46	YES
Total of matured reserve investments								2,150,986.40	7,307.44	2,158,293.84	

Current Reserve Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investor	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
978842609	Term Deposit		6/08/2018	6/11/2018	92	2.20%	\$ 539,573.46	\$ -	\$ -	\$ 539,573.46	\$ -
978842596	Term Deposit		6/08/2018	6/11/2018	92	2.20%	\$ 539,573.46	\$ -	\$ -	\$ 539,573.46	\$ -
978842748	Term Deposit		6/08/2018	6/11/2018	92	2.20%	\$ 539,573.46	\$ -	\$ -	\$ 539,573.46	\$ -
978842588	Term Deposit		6/08/2018	6/11/2018	92	2.20%	\$ 539,573.46	\$ -	\$ -	\$ 539,573.46	\$ -
978982644	Term Deposit		3/10/2018	3/04/2019	182	2.25%	\$ 84,373.00	\$ -	\$ 425.33	\$ 84,798.33	\$ 425.33
Reserve Saver	2527-63397	Cash at bank					\$ 92.38	\$ -	\$ 2.32	\$ 94.70	\$ 2.32
Total of reserve investments and cash							\$ 2,242,759.22	\$ -	\$ 427.65	\$ 2,243,186.87	\$ 427.65

Total of matured municipal and reserve investment \$ 2,150,986.40 \$ 7,307.44 \$ 2,158,293.84 \$ -

Total of current municipal and reserve investment and cash \$ 3,947,084.73 \$ - \$ 11,011.50 \$ **3,958,096.23** \$ 11,011.50

**SHIRE OF WONGAN - BALLIDU
RATES OUTSTANDING 31 OCTOBER 2018**

		Rates Raised for 2018-2019	\$ 2,887,254.40	
Rates Outstanding Breakdown				
Total Amount Outstanding		31-Oct-18	\$ 800,412.29	28%
Outstanding same time last year		31-Oct-17	\$ 709,262.13	25%

SUNDRY DEBTORS OUTSTANDING 31 OCTOBER 2018

Debtors Ageing Summary				
Current			\$ 12,414.93	
30 Days			\$ 3,719.00	
60 Days			\$ 430.75	
90 Days & Over			\$ 18,161.78	
Credit Balance			\$ 863.40	
Total Outstanding			\$ 35,589.86	
Accounts 90 Days & Over:				
Date	Dr No.	Comments	Amount	
2/11/2013	794	Rent & damages	\$ 6,871.55	Legal dispute - Judgement filed. Debtor has been listed and is paying the debt off. The next step will be the bayliff seizing goods to the value of debt.
17/09/2015	1066	Private Works	\$ 360.26	Debtor has advised financial hardship and will be making monthly payments to pay debt off with council.
15/04/2016	336	Private Works	\$ 239.09	Continued emailing and posting statements and invoice and debtor will not pay account.
1/06/2017	1261	Private Works	\$ 560.00	Debtor advised sold a property once settled will pay account
12/06/2018	1032	Refuse Fee	\$ 17.50	Emailed statement and follow up call for payment
5/05/2017	1192	Medicare PIP & Wages Reimbursement	\$ 10,113.38	Set up on fortnightly payment plan till paid in full.
Total			\$ 18,161.78	

9.3 WORKS AND SERVICES

9.3.1 BUDGET AMENDMENT - PURCHASE OF DOCTOR'S VEHICLE

FILE REFERENCE:	
REPORT DATE:	28 November 2018
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	
AUTHOR:	Karl Mickle - Manager of Works & Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

To seek an adjustment to the budget to allow the purchase of Doctor's vehicle

BACKGROUND:

COMMENT:

This request is to seek funding for the replacement of the Doctor's vehicle. This is due to be replaced this financial year according to Doctor's contract, this was not in alignment with the Plant replacement program that was discussed at budget time.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this proposal.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS: YES

Doctor's vehicle change over according to Plant replacement program is \$23,000 exclusive of GST
This will be funded from the plant reserves account.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION:

Moved Cr Hasson / Cr Ganzer

That Council amend the 2018/2019 Budget by allocating \$23,000 exclusive of GST from the Plant Reserve to Motor Vehicle Replacement-Doctors Vehicle, to facilitate the replacement of the Vehicle.

**CARRIED: 7/0
RESOLUTION: 071118**

9.4 HEALTH, BUILDING AND PLANNING

Nil

9.5 COMMUNITY SERVICES

Nil

10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

13. CLOSURE

Meeting Closed at 3.19pm

Signed by
Peter Macnamara
SHIRE PRESIDENT