

NOTIFICATION FORM for an Exempt Food Business Food Act 2008 (Section 107 & 109)



This Form is to be used by exempt food businesses only. An Exempt Food Business is not required to become a Registered Food Business but is still required to notify the Local Authority under the Food Act 2008 (WA).

If you do not tick one of the following boxes as an Exempt Food Business then you are required to register with the Shire of Wongan-Ballidu. Please complete a [Food Business Registration](#) Form.

Please tick **all** boxes which apply:

- A charity or community group whereby food is for immediate consumption after being appropriately prepared and cooked. For example: sausage sizzle, donuts and hamburgers.
- A charity or community group not involved in the handling and/or selling of potentially hazardous foods. For example selling foods such as: Jams, cakes and biscuits.
- A business solely displaying packaged foods for sale that are not potentially hazardous. For example: packaged lollies/confectionary at a counter in a Newsagency or Chemist.
- A Registered Food Business temporarily trading at an alternative location to that of their Registration Certificate. Please provide a copy of your Registration Certificate if selecting this option.

Details of Food Business			
Name of Premises/Charity/Community Group:			
Address of Business:			
Postal Address: <i>(if different from above)</i>			
Contact person:			
Business Phone:	Mobile:	Fax:	
Email:		ABN/ACN: <i>(if applicable)</i>	
Details of Food Handling Activity			
Address at which food will be sold:			
Will this be a regular occurrence at this location or is it a one off event: Regular/One Off Event			
Event Date(s) <i>(if applicable)</i>		Event Time: <i>(if applicable)</i>	
Description of food handling activities:			
Description of type of food on offer:			

Lodging your Notification:

In Person: Shire of Wongan-Ballidu, Cnr Quinlan Street and Elphin Crescent
 By Mail: PO Box 84, Wongan Hills, WA 6603
 By email: shire@wongan.wa.gov.au
 By Fax: (08) 9671 1230

Date: _____