



MINUTES

ORDINARY MEETING OF

COUNCIL

WEDNESDAY 23 AUGUST 2017



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SHIRE OF WONGAN-BALLIDU

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr Peter Macnamara declared the meeting open at 3.01pm.

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

Attendees:

Cr Peter Macnamara	Shire President
Cr Brad West	Deputy Shire President
Cr Alfreda Lyon	
Cr Jon Hasson	
Cr Norma Walton	
Cr Richard Morgan	

Staff:

Stuart Taylor	Chief Executive Officer
Alan Hart	Deputy Chief Executive Officer
Karl Mickle	Manager Works and Services
Joanne Guest	Manager Community Services
Melissa Marcon	Building Services Coordinator
Alana Wigmore	Personal Assistant (Minutes)

Apologies:

Nil

Leave of absence previously granted:

Nil

Public:

Nil

3. PUBLIC QUESTION TIME

Nil

4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

- Colocation committee will be attending dinner with Councillors following meeting
- Recent LEMC meeting was well attended

5. PETITIONS AND PRESENTATIONS

Nil

6. APPLICATION/S FOR LEAVE OF ABSENCE

Nil

9. REPORTS OF OFFICERS AND COMMITTEES

9.1 GOVERNANCE

9.1.1 RESPONSE TO REQUEST FROM SHIRE OF PLANTAGENET – WESTERN AUSTRALIA'S SHARE OF THE GST REVENUE

FILE REFERENCE:	
REPORT DATE:	9 August 2017
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor - Chief Executive Officer
ATTACHMENTS:	Letter from Shire of Plantagenet

PURPOSE OF REPORT:

For Council to consider composing a letter to the Prime Minister, Mr Malcolm Turnbull, regarding Western Australia's share of GST revenue.

BACKGROUND:

The Shire recently received correspondence from Cr Ken Clements, Shire President of Shire of Plantagenet, detailing his Council's resolution of 18 July 2017 directing a request be issued to all Local Governments in WA to join his Council in writing to Prime Minister.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications in relation to this item.

9.1.2 PURCHASE OF LOT 366 ELPHIN CRESCENT (RESERVE 247600) WONGAN HILLS

FILE REFERENCE:	
REPORT DATE:	9 August 2017
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	
AUTHOR:	Stuart Taylor, Chief Executive Officer
ATTACHMENTS:	

PURPOSE OF REPORT:

To seek Council's approval for the Shire to purchase Lot 366 Elphin Crescent (Reserve 247600) Wongan Hills from the Department of Planning, Lands and Heritage, pursuant to section 86 of the Land Administration Act 1997.

BACKGROUND:

The Department has issued approval to make Lot 366 on Deposited Plan 207107 ("the old Telecentre") available for sale to the Shire for the purchase price of \$24,400.00 (including GST).

This purchase price is for the land only, as the building is already owned by the Shire.

COMMENT:

The Department has provided a Contract of Sale which must be executed and returned, along with a deposit, should Council wish to proceed with the purchase.

It is the intent to sell the land and building once the Shire has purchased the land.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Land Administration Act 1997

Local Government Act 1995

Section 3.58 Disposal of Property

- (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
- (a) *it gives local public notice of the proposed disposition —*
 - (i) *describing the property concerned; and*
 - (ii) *giving details of the proposed disposition; and*
 - (iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*

and

(b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

(4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*

(a) *the names of all other parties concerned; and*

(b) *the consideration to be received by the local government for the disposition; and*

(c) *the market value of the disposition —*

(i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*

(ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*

Section 5.42 Delegation to the CEO

5.42. Delegation of some powers and duties to CEO

(1) *A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —*

(a) *this Act other than those referred to in section 5.43; or*

(b) *the Planning and Development Act 2005 section 214(2), (3) or (5).*

** Absolute majority required.*

(2) *A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.*

[Section 5.42 amended by No. 1 of 1998 s. 13; No. 28 of 2010 s. 70.]

5.43. Limits on delegations to CEO

A local government cannot delegate to a CEO any of the following powers or duties —

(a) *any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;*

(b) *accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;*

(c) *appointing an auditor;*

(d) *acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;*

- (5) That Council delegate authority to the Chief Executive Officer to review submissions received in accordance with section 3.58(b) of the Local Government Act 2005;**
- (6) That Council delegate authority to the Chief Executive Officer to dispose of Lot 366 / 2 Elphin Crescent, Wongan Hills.**

CARRIED: 6 / 0
RESOLUTION: 030817

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED

FILE REFERENCE:	F1.4
REPORT DATE:	17 August 2017
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	July 2017

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with the proposals.

List of Accounts submitted to Council 1st July 2017 to 31 July 2017

Chq/EFT	Date	Name	Description	Amount
81	10/07/2017	CRC - FUJI XEROX AUSTRALIA PTY LTD - CRC PHOTOCOPIER	CRC Photocopier	-553.30
81	26/07/2017	C/CARD - CEO CREDIT CARD	CEO Credit Card	-7406.34
EFT15529	05/07/2017	CHILD SUPPORT	Payroll deductions	-270.00
EFT15530	05/07/2017	AUSTRALIAN SERVICES UNION	Payroll deductions	-27.45
EFT15531	05/07/2017	IOU SOCIAL CLUB	Payroll deductions	-250.00
EFT15532	05/07/2017	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-19.40
EFT15533	05/07/2017	ANZ BANK (NETT WAGES)	Wages PPE 04.07.17	-59135.61
EFT15534	07/07/2017	BOEKEMAN NOMINEES PTY LTD	Beacon switch for Hilux ute PUT70	-53.63
EFT15535	07/07/2017	OFFICEWORKS BUSINESS DIRECT		-3416.24
	22/06/2017	OFFICEWORKS BUSINESS DIRECT	CRC - Fixture buffet	299.00
	12/06/2017	OFFICEWORKS BUSINESS DIRECT	CRC - Pack and roll trolley cart	71.89
	12/06/2017	OFFICEWORKS BUSINESS DIRECT	CRC - Elapse 30cm clock	205.95
	14/06/2017	OFFICEWORKS BUSINESS DIRECT	CRC - Toto locking cupboard	647.95
	14/06/2017	OFFICEWORKS BUSINESS DIRECT	CRC - Chair, cupboard & table	2191.45
EFT15536	07/07/2017	WALLIS COMPUTER SOLUTIONS	Upgrade computer software 'Synergy Soft'	-1315.60
EFT15537	07/07/2017	WATER CORPORATION	Licence for Mocardy Dam Wongan Hills	-496.17
EFT15538	07/07/2017	WONGAN NEWSAGENCY	Shire Administration supplies for June 2017	-141.10
EFT15539	07/07/2017	IXOM OPERATIONS PTY LTD	Service fee for chlorine cylinders for Wongan Hills Swimming Pool	-204.60
EFT15540	07/07/2017	DALLIMORE NOMINEES PTY LTD		-7184.00
	28/06/2017	DALLIMORE NOMINEES PTY LTD	Unit 1/20 Stickland Street Wongan Hills - Supply and Install Carpet	5796.00
	28/06/2017	DALLIMORE NOMINEES PTY LTD	27C Quinlan St Wongan Hills - Supply & Install carpet in Lounge Room	1388.00
EFT15541	07/07/2017	T A MATTHEWS ELECTRICAL SERVICES		-2102.10
	26/06/2017	T A MATTHEWS ELECTRICAL SERVICES	7 Wandoo Crescent Wongan Hills - Replace exhaust fan in bathroom & replace globes in Range hood, Replace Smoke alarm	683.10
	26/06/2017	T A MATTHEWS ELECTRICAL SERVICES	Wongan Hills Civic Centre - Replace faulty exit lights in hall as required and fix faulty float valve in air conditioner	1419.00
EFT15542	07/07/2017	COAD COMMUNICATIONS	Service location for broken wires for Wongan Hills Town Centre Gardens	-187.00
EFT15543	07/07/2017	LG NET	LGnet on-line advertising service for DCEO position	-181.50
EFT15544	07/07/2017	MARKETFORCE PRODUCTIONS	Advertising for MCS position- The West Australian 24/6/17	-2027.36
EFT15545	07/07/2017	METAL ARTWORK CREATIONS	Door name with Shire logo - Alan Hart	-16.83
EFT15546	07/07/2017	WONGAN MAIL SERVICE		-24.50
	30/06/2017	WONGAN MAIL SERVICE	CRC Administration postage for June 2017	11.00
	30/06/2017	WONGAN MAIL SERVICE	Shire Administration postage for June 2017	13.50
EFT15547	07/07/2017	WONGAN HILLS HOTEL		-422.99
	30/06/2017	WONGAN HILLS HOTEL	Council Dinner dated 28/06/17	296.00
	29/06/2017	WONGAN HILLS HOTEL	Council Refreshments for Council Dinner dated 28/6/17	126.99
EFT15548	07/07/2017	HDI CONTRACTING	Cleaning of the CRC & Allied Health Side from Monday 19/06/17 to Friday 30/06/17	-1155.00
EFT15549	07/07/2017	BP AUSTRALIA	Unleaded fuel supply for June 2017	-139.39
EFT15550	07/07/2017	MARKET CREATIONS PTY LTD		-1017.50
	30/06/2017	MARKET CREATIONS PTY LTD	Office 365 Licensing June 2017	571.78
	30/06/2017	MARKET CREATIONS PTY LTD	Back Up Solutions June 2017	445.72
EFT15551	07/07/2017	FEGAN BUILDING SURVEYING	Building surveying	-544.50
EFT15552	07/07/2017	BLACKWELL PLUMBING & GAS PTY LTD	Burakin Standpipe Annual backflow testing & Repairs to standpipe	-2008.00
EFT15553	07/07/2017	RURAL RANGER SERVICES	Ranger services from 20/06/17 to 28/06/17	-700.00
EFT15554	07/07/2017	E FIRE & SAFETY	CRC Building - Zone plan, replace batteries to compliant, install & supply door holder, relocate existing smoke detectors that are too close to wall.	-2365.00
EFT15555	07/07/2017	TERBRIDGE NOMINEES PTY LTD T/AS METISC	Proof of Concept Office/Dynamics 365 - CRM Software	-10725.00
EFT15556	07/07/2017	IT VISION AUSTRALIA PTY LTD	Renewal synergy soft & universe annual license fees 01/07/17 - 30/06/18	-39939.90
EFT15557	07/07/2017	IT VISION USER GROUP INC.	IT Vision Group Subscription 2017/18	-715.00
EFT15558	07/07/2017	LAM-VY PHAN	Chaplaincy fees for July 2017	-1720.62
EFT15559	07/07/2017	ALAN HART	Reimbursement of goods	-172.28
EFT15560	14/07/2017	STAPLES	Shire Administration Stationery order	-211.01
EFT15561	14/07/2017	LANDGATE		-364.20
	30/06/2017	LANDGATE	Land Enquiry	49.70
	29/06/2017	LANDGATE	Rural uv's chargeable	64.70
	23/06/2017	LANDGATE	Valuation rolls	249.80
EFT15562	14/07/2017	AVON WASTE	Domestic Collection Wongan Hills & Ballidu - June 2017	-9116.48
EFT15563	14/07/2017	BOEKEMAN NOMINEES PTY LTD		-637.73
	20/06/2017	BOEKEMAN NOMINEES PTY LTD	Carry out 20,000km service on vehicle WB007 Toyota Kluger	324.23
	22/06/2017	BOEKEMAN NOMINEES PTY LTD	Removal of toilet block previous used for tourism	313.50
EFT15564	14/07/2017	CID EQUIPMENT PTY LTD	1st service travel and parts FOR Volvo Loader PLDR8	-749.56
EFT15565	14/07/2017	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex Groeneveld	-10.30
EFT15566	14/07/2017	WONGAN HILLS IGA	CRC Event Supplies for June 2017	-961.53
	30/06/2017	WONGAN HILLS IGA	Office administration supplies June 2017	626.63
	30/06/2017	WONGAN HILLS IGA	CRC Administration supplies June 2017	334.90
EFT15567	14/07/2017	MCINTOSH & SON		-2618.91
	30/06/2017	MCINTOSH & SON	3 x skip bins for Wongan Hills Pavilion	396.00
	27/06/2017	MCINTOSH & SON	Supply switch for New Holland Tractor PTR6	70.14
	16/06/2017	MCINTOSH & SON	Supply bolts & nylon insert for Mack Truck PTK33	47.70
	15/06/2017	MCINTOSH & SON	Supply bearings & seals for Roller PROL12	1911.14
	06/06/2017	MCINTOSH & SON	Supply twine core cable for Hilux PUT70	61.05
	08/06/2017	MCINTOSH & SON	Supply seal for Roller PROL12 incl freight	132.88
EFT15568	14/07/2017	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex Staples - Shire Office	-70.24
EFT15569	14/07/2017	WHEATBELT TYRES		-4387.55
	24/06/2017	WHEATBELT TYRES	Repair puncture & fit tyre to Trailer PTR13	42.50
	24/06/2017	WHEATBELT TYRES	Repairs to Grader PG14	269.10
	24/06/2017	WHEATBELT TYRES	Repairs to Grader PG13	268.00
	24/06/2017	WHEATBELT TYRES	Repairs to Roller PROL10	849.20
	24/06/2017	WHEATBELT TYRES	Repairs to Prime Mover PTK30	636.30
	26/06/2017	WHEATBELT TYRES	Repairs to Roller PROL12	66.35

	24/06/2017	WHEATBELT TYRES	Repairs to Roller PRO12	68.65
	24/06/2017	WHEATBELT TYRES	Repairs to Patching Truck PTK31	492.60
	26/06/2017	WHEATBELT TYRES	Supply battery for Loader PTR8	368.00
List of Accounts submitted to Council 1st July 2017 to 31 July 2017				
	30/06/2017	WHEATBELT TYRES	Repairs to Roller PRO13	1286.20
	30/06/2017	WHEATBELT TYRES	Repairs to Truck PTK32	40.65
EFT15570	14/07/2017	WONGAN STEEL MANUFACTURERS		-1596.47
	28/06/2017	WONGAN STEEL MANUFACTURERS	Repairs to side tipper PTK35	641.74
	21/06/2017	WONGAN STEEL MANUFACTURERS	Cut angle and chequer plate to water tank JWT2	407.22
	16/06/2017	WONGAN STEEL MANUFACTURERS	Repairs to water tank JWT2	463.40
	02/06/2017	WONGAN STEEL MANUFACTURERS	Cut and bent sheet for Loader PLDR8	84.11
EFT15571	14/07/2017	T A MATTHEWS ELECTRICAL SERVICES	14 Ellis St Wongan Hills - Run new circuit for hot plate, relocate power point and cut new holes in tiles for power point and isolator for the hotplate.	-1132.08
EFT15572	14/07/2017	MARKETFORCE PRODUCTIONS	Death Notice	-127.45
EFT15573	14/07/2017	OVERLAND FREIGHT		-1809.20
	30/06/2017	OVERLAND FREIGHT	Freight charges for June 2017	465.31
	26/06/2017	OVERLAND FREIGHT	Midland Brick Barkface chocolate bricks for Sports Pavilion inc freight	1343.89
EFT15574	14/07/2017	WONGAN HILLS HARDWARE		-4272.68
	30/06/2017	WONGAN HILLS HARDWARE	Works account June 2017	2926.31
	30/06/2017	WONGAN HILLS HARDWARE	Building account June 2017	1346.37
EFT15575	14/07/2017	BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning of various sites from 01/05/17 to 25/06/17	-1925.00
EFT15576	14/07/2017	DUNNINGS INVESTMENTS P/L	Supply 205L Torque fluid 141 (Caltex) for Grader PG14	-5457.83
	30/06/2017	DUNNINGS INVESTMENTS P/L	Fuel supply for June 2017	1995.17
	30/06/2017	DUNNINGS INVESTMENTS P/L	Fuel supply for June 2017	3462.66
EFT15577	14/07/2017	PUBLIC TRANSPORT AUTHORITY OF WA	CRC Trans WA for June 2017	-193.90
EFT15578	14/07/2017	TERPKOS ENGINEERING PTY LTD	Design & Documentation 90% complete	-4235.00
EFT15579	14/07/2017	FUJI XEROX AUSTRALIA PTY LTD	Boomer printing	-1895.26
EFT15580	14/07/2017	GREAT SOUTHERN FUEL SUPPLIES		-2619.04
	30/06/2017	GREAT SOUTHERN FUEL SUPPLIES	Fuel supply for June 2017	553.46
	30/06/2017	GREAT SOUTHERN FUEL SUPPLIES	Supply 2000L Diesel for June 2017	2065.58
EFT15582	14/07/2017	WATER CORPORATION		-292.38
	04/07/2017	WATER CORPORATION	Visitors centre toilets - trade waste permit 01/07/2017 to 30/06/2018	230.61
	04/07/2017	WATER CORPORATION	Water consumption for Wongan Hills Recreation Centre	61.77
EFT15583	14/07/2017	BOC LIMITED	3 x Annual container service charge 01/7/17 to 30/6/18	-820.42
EFT15584	14/07/2017	WESTERN RURAL EARTHMOVING	Push Up 7000cqm of Gravel on Damboring West Road	-11550.00
EFT15585	14/07/2017	NORTHAM HOLDEN AND MAZDA	Supply tail light, mudcap & hub cap for WB010	-215.59
EFT15586	14/07/2017	MELISSA MARCON	Reimbursement for the purchase of new table cloths and tea towels for Admin Building	-32.00
EFT15587	14/07/2017	CENTRAL REGIONAL TAFE	CRC Event & Training - Forklift Books	-244.80
EFT15588	19/07/2017	CHILD SUPPORT	Payroll deductions	-270.00
EFT15589	19/07/2017	AUSTRALIAN SERVICES UNION	Payroll deductions	-27.45
EFT15590	19/07/2017	IOU SOCIAL CLUB	Payroll deductions	-230.00
EFT15591	19/07/2017	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-19.40
EFT15592	19/07/2017	ANZ BANK (NETT WAGES)	PPE 18th July 2017	-66009.92
EFT15593	24/07/2017	LANDGATE	Land Enquiry	-49.70
EFT15594	24/07/2017	CJD EQUIPMENT PTY LTD	4 x Sealing ring for Volvo Loader PLDR8	-101.51
EFT15595	24/07/2017	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex CJD Equipment PLDR8	-42.11
EFT15596	24/07/2017	CUTTING EDGES PTY LTD	17 x Grader blades for PG14	-1798.50
EFT15597	24/07/2017	EASTERN HILLS SAWS & MOWERS PTY LTD	Deck belt for Sundry plant PSP1	-194.00
	10/07/2017	EASTERN HILLS SAWS & MOWERS PTY LTD	Deck belt & transmission belt for sundry plant PSP1	94.00
	04/07/2017	EASTERN HILLS SAWS & MOWERS PTY LTD	Blades for sundry plant PSP1	50.00
	10/07/2017	EASTERN HILLS SAWS & MOWERS PTY LTD	Blades for sundry plant PSP1	50.00
EFT15598	24/07/2017	TRUCKLINE PARTS	6 x Slack adjuster return spring for PTR13 Trailer	-31.22
EFT15599	24/07/2017	WATER CORPORATION		-8398.98
	12/07/2017	WATER CORPORATION	Water consumption & rates at Units 1, 2 & 3/20 Stickland St Wongan Hills	575.46
	11/07/2017	WATER CORPORATION	Water consumption & rates for Airport at Pioneer Rd Wongan Hills	49.96
	12/07/2017	WATER CORPORATION	Water consumption & rates at Alpha Park Federation St Ballidu	524.81
	12/07/2017	WATER CORPORATION	Water consumption at Bunyip Park Federation St Ballidu	42.86
	12/07/2017	WATER CORPORATION	Water consumption & rates at Ballidu Hall	58.32
	12/07/2017	WATER CORPORATION	Water consumption & rates for Museum on Mitchell St Wongan Hills	77.56
	12/07/2017	WATER CORPORATION	Water consumption & rates at Lots 139 & 140 Fenton St Wongan Hills	189.67
	12/07/2017	WATER CORPORATION	Water consumption at L138 Fenton St Wongan Hills	1166.68
	12/07/2017	WATER CORPORATION	Water consumption & rates at Shire Admin Office	780.37
	12/07/2017	WATER CORPORATION	Water consumption & rates at Wongan Hills Civic Centre	1117.91
	12/07/2017	WATER CORPORATION	Water rates at 2A Patterson St Wongan Hills	216.58
	12/07/2017	WATER CORPORATION	Water rates at 2B Patterson St Wongan Hills	216.49
	12/07/2017	WATER CORPORATION	Water rates at 27A Quinlan St Wongan Hills	230.64
	12/07/2017	WATER CORPORATION	Water rates at 27B Quinlan St Wongan Hills	230.68
	12/07/2017	WATER CORPORATION	Water rates at 27C Quinlan St Wongan Hills	230.67
	12/07/2017	WATER CORPORATION	Water rates at 27D Quinlan St Wongan Hills	230.73
	12/07/2017	WATER CORPORATION	Water consumption & rates UA 31 Quinlan St Wongan Hills	887.21
	12/07/2017	WATER CORPORATION	Water consumption for toilets at King St Koorda-Buntine	45.12
	12/07/2017	WATER CORPORATION	Water rates for 27D Quinlan St Wongan Hills	230.52
	12/07/2017	WATER CORPORATION	Water consumption & rates for UB 31 Quinlan St Wongan Hills	262.69
	12/07/2017	WATER CORPORATION	Water consumption & rates for Wongan Hills Medical Centre	289.57
	12/07/2017	WATER CORPORATION	Trade waste fee for Wongan Hills Civic Centre	331.92
	12/07/2017	WATER CORPORATION	Trade waste permit 41726 for Wongan Hills CRC	331.92
	12/07/2017	WATER CORPORATION	Water rates for Masonic Lodge Mitchell St Wongan Hills	80.64
EFT15600	24/07/2017	WESFARMERS KLEENHEAT GAS PTY LTD	Cylinder Service Charge for 42 Mitchell St Wongan Hills	-75.90
EFT15601	24/07/2017	AUSTRALIAN TAXATION OFFICE	June 2017 BAS	-6075.00
EFT15602	24/07/2017	T A MATTHEWS ELECTRICAL SERVICES		-494.66
	10/07/2017	T A MATTHEWS ELECTRICAL SERVICES	Replace downlight & security light at 42 Mitchell St Wongan Hills	241.66
	10/07/2017	T A MATTHEWS ELECTRICAL SERVICES	Replace faulty power point at Shire Admin Office	104.50

	10/07/2017	T A MATTHEWS ELECTRICAL SERVICES	Carry out repairs to bar heaters at Wongan Hills Civic Centre	148.50
EFT15603	24/07/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 145C Interest payment - Land development 145C	-513956.52
	05/07/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 147 Interest payment -	5406.52
	07/07/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 145C Interest payment - Land development 145C	508550.00
EFT15604	24/07/2017	ALLMARK & ASSOCIATES PTY LTD	3 x Self Inking stamps for CEO	-185.35
EFT15605	24/07/2017	STATE LIBRARY OF WA	Delivery of Better Beginnings program 2017-18	-71.50
List of Accounts submitted to Council 1st July 2017 to 31 July 2017				
EFT15606	24/07/2017	HDI CONTRACTING	Cleaning of the CRC & Allied Health Side from Mon 03/07/17 to Fri 14/07/17	-1155.00
EFT15607	24/07/2017	FEGAN BUILDING SURVEYING	Building Surveying	-874.50
EFT15608	24/07/2017	RURAL RANGER SERVICES	Reimbursement of Court Lodging fees - Scott Ganzer Prosecution Notices x 2	-119.35
EFT15609	24/07/2017	TOPP DOGG (PG & JH WALSH)	Staff Polo Tops - 2 staff	-122.70
EFT15610	24/07/2017	JOANNE GUEST	Reimbursement for Excel course materials	-210.26
EFT15611	24/07/2017	ALAN HART	Reimbursement for the purchase of Professional Membership	-889.00
EFT15612	28/07/2017	EASTERN HILLS SAWS & MOWERS PTY LTD	539 11 21-70 Mandrel for PSP1	-348.00
39234#11	10/07/2017	EASTERN HILLS SAWS & MOWERS PTY LTD	Air filter, fuel cap, gear box gasket, nuts, bolts, blades, alloy bar for sundry plant PSP1	215.00
39311#4	21/07/2017	EASTERN HILLS SAWS & MOWERS PTY LTD	Mandrel & screws for sundry plant PSP1	133.00
EFT15613	28/07/2017	KOMATSU AUSTRALIA PTY LTD	Replace damaged windscreen	-443.60
EFT15614	28/07/2017	TRUCKLINE PARTS	Roadpro rear marker decal for Trailer PTRL23	-104.94
EFT15615	28/07/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION		-20958.33
	11/07/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2017/18 WALGA Membership/Associate Membership	20443.33
	17/07/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Planning Practices Training course - 1 staff	515.00
EFT15616	28/07/2017	WALLIS COMPUTER SOLUTIONS	Display port to HDMI Dongle for Shire Administration Office	-27.50
EFT15617	28/07/2017	WATER CORPORATION		-5087.13
	13/07/2017	WATER CORPORATION	Water consumption & rates at CRC Building Wongan Hills	340.18
	13/07/2017	WATER CORPORATION	Water consumption at Saleyard Commercial St Wongan Hills	99.51
	13/07/2017	WATER CORPORATION	Water rates for Standpipe at Craig Road Grass V Ballidu	42.53
	10/07/2017	WATER CORPORATION	Water consumption for Standpipe at Podmore Rd Koorda-Buntine	49.30
	10/07/2017	WATER CORPORATION	Water consumption & rates for Standpipe at Kondut East Rd Koorda-Buntine	712.56
	10/07/2017	WATER CORPORATION	Water consumption & rates Manmanning Rd Grass V-Ballidu	209.47
	07/07/2017	WATER CORPORATION	Water consumption & rates for Standpipe at Davies Rd Koorda-Buntine	202.71
	11/07/2017	WATER CORPORATION	Water rates for Standpipe at Kondut West Rd Grass V-Ballidu	44.79
	11/07/2017	WATER CORPORATION	Water rates for Standpipe at Calingiri Wongan Hills Road	42.53
	11/07/2017	WATER CORPORATION	Water rates for Standpipe at Calingiri Wongan Hills Road	42.53
	11/07/2017	WATER CORPORATION	Water rates for Standpipe at Calingiri Wongan Hills Road	42.53
	11/07/2017	WATER CORPORATION	Water consumption & rates for Standpipe at Summers East Rd	87.32
	12/07/2017	WATER CORPORATION	Water consumption & rates for Standpipe at James St Koorda-Buntine	49.30
	12/07/2017	WATER CORPORATION	Water consumption & rates at Fairbank St Ballidu	538.85
	13/07/2017	WATER CORPORATION	Water consumption & rates at 7 Wandoo Crescent Wongan Hills	464.56
	13/07/2017	WATER CORPORATION	Water consumption & rates at 11 Wandoo Crescent Wongan Hills	520.39
	13/07/2017	WATER CORPORATION	Water rates at Elizabeth Telfer Centre Wongan Hills	81.22
	13/07/2017	WATER CORPORATION	Water rates for Wongan Hills Cubbyhouse	137.25
	13/07/2017	WATER CORPORATION	Water consumption & rates at Telecentre Wongan Hills	178.25
	13/07/2017	WATER CORPORATION	Water consumption for Median Strip at Fenton St Wongan Hills	1201.35
EFT15618	28/07/2017	IT VISION AUSTRALIA PTY LTD		-14076.70
	28/07/2017	IT VISION AUSTRALIA PTY LTD	Financial Reporting Suite x 2 Licences, Installation services, config dashboards	10962.60
	28/07/2017	IT VISION AUSTRALIA PTY LTD	Email rates - Implementation & set up, Annual Licence fee	2267.10
	28/07/2017	IT VISION AUSTRALIA PTY LTD	Update cadastral Map	847.00
EFT15619	28/07/2017	ARROW BRONZE	8 Line Niche Plate for customer	-258.17
EFT15620	28/07/2017	LOCAL GOVERNMENT SUPERVISORS ASSOCIATION	Supervisors Conference 2017-Membership fees	-929.50
EFT15621	28/07/2017	ADVANCED AUTOLOGIC PTY LTD	ad blue for Mack Truck PTK33	-700.00
EFT15622	28/07/2017	LGIS LIABILITY		-29294.10
	13/07/2017	LGIS LIABILITY	Liability Insurance 2017/18	20238.90
	13/07/2017	LGIS LIABILITY	Bushfire Insurance 2017/18	9055.20
EFT15623	28/07/2017	LGIS INSURANCE BROKING		-11167.86
	04/07/2017	LGIS INSURANCE BROKING	Travel Insurance 2017/18	825.00
	04/07/2017	LGIS INSURANCE BROKING	Cyber Insurance 2017/18	1650.00
	04/07/2017	LGIS INSURANCE BROKING	Management Liability Insurance 2017/18	7090.60
	04/07/2017	LGIS INSURANCE BROKING	Journey Insurance 2017/18	110.00
	04/07/2017	LGIS INSURANCE BROKING	Personal Insurance 2017/18	467.50
	13/07/2017	LGIS INSURANCE BROKING	Crime Insurance 2017/18	1024.76
EFT15624	28/07/2017	WESTERN DIAGNOSTIC PATHOLOGY		-70.08
	28/07/2017	WESTERN DIAGNOSTIC PATHOLOGY	Pre employment drug screening for 1 staff	35.04
	07/07/2017	WESTERN DIAGNOSTIC PATHOLOGY	Pre employment drug screening for 1 staff	35.04
EFT15625	28/07/2017	CHAMP PTY LTD	CRC Library - LMSI Subscription 17/18	-1897.50
EFT15626	28/07/2017	WURTH AUSTRALIA PTY LTD		-156.67
	19/07/2017	WURTH AUSTRALIA PTY LTD	Supply parts for Cat Roller PROL13	148.86
	24/07/2017	WURTH AUSTRALIA PTY LTD	Hexagon nut, self locking low profile for Cat Roller PROL13	7.81
EFT15627	28/07/2017	MOLONEY ASSET MANAGEMENT SYSTEMS	Maintenance & upgrade agreement for the period 01/07/17 to 30/06/18 Covering the Asset Modules	-440.00
EFT15628	28/07/2017	MCG ARCHITECTS PTY LTD	Contract documentation 85% complete, 75% previously claimed, 10% this claim	-17820.00
EFT15629	28/07/2017	ABBOTT & CO PTY LTD	500 x Business Cards: DCEO Alan Hart	-489.51
EFT15630	28/07/2017	WA HINO SALES & SERVICE	Mirror Head Glass for Hino Truck PTK30	-60.57
EFT15631	28/07/2017	DAVINA ENTERPRISES (KYLIE DAVEY)	Catering for CRC Event	-660.00
EFT15632	28/07/2017	KLEEN WEST DISTRIBUTORS	3x Jumbo Roll Dispenser S/Steel 261.6 2 x Jumbo Toilet roll 2ply 60 2x Soap Dispenser Vertical 197.40	-1083.50
EFT15633	28/07/2017	NEWINS FAMILY TRUST	Managing of Wongan Hills Landfill Site for July 2017	-3958.33
EFT15634	28/07/2017	CENTRAL REGIONAL TAFE		-3608.27
	20/07/2017	CENTRAL REGIONAL TAFE	3 x Forklift Course - CRC Event	88.05
	24/07/2017	CENTRAL REGIONAL TAFE	11 x Forklift Course - CRC Event	3520.22
EFT15635	28/07/2017	RURAL RANGER SERVICES	Rural Ranger services from 03/07/17 to 12/07/17	-862.50
EFT15636	28/07/2017	GLOBAL TRAINING INSTITUTE P/L	Advanced Diploma in Local Government (Operational Works) Course	-11760.00

EFT15637	28/07/2017	N&M RUSSELL PLUMBING & GAS	Supply and Install Solar Hart Hot Water System (replacement) for 49 Quinlan St Wongan Hills	-5500.00
EFT15638	31/07/2017	DEPARTMENT OF TRANSPORT	July DPI Payment	-96707.35
20981	05/07/2017	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-1405.00
20982	07/07/2017	TELSTRA CORPORATION LIMITED	Telephone usage costs for Shire Admin Office June 2017	-2516.14
20983	07/07/2017	SYNERGY	Electricity consumption at 7 Wandoo Crescent Wongan Hills	-238.50
20984	07/07/2017	SYNERGY		-4253.90
	05/07/2017	SYNERGY	Electricity consumption at Alpha Park Ballidu	198.90
	05/07/2017	SYNERGY	Electricity consumption at Ballidu Hall	54.05
List of Accounts submitted to Council 1st July 2017 to 31 July 2017				
	04/07/2017	SYNERGY	Electricity consumption at Burakin Hall	35.85
	04/07/2017	SYNERGY	Electricity consumption at Cadoux Toilets	34.00
	05/07/2017	SYNERGY	Electricity consumption at 2A Patterson St Wongan Hills	28.20
	05/07/2017	SYNERGY	Electricity consumption at Depot House	28.20
	03/07/2017	SYNERGY	Electricity consumption for Wongan Hills Street Lighting	3874.70
20985	14/07/2017	SYNERGY		-3645.40
	07/07/2017	SYNERGY	Electricity consumption at Wongan Hills Medical Centre	848.95
	05/07/2017	SYNERGY	Electricity consumption at Wongan Hills Aerodrome	38.85
	05/07/2017	SYNERGY	Electricity consumption at Shire Depot Office	927.90
	05/07/2017	SYNERGY	Electricity consumption at 11 Wandoo Crescent Wongan Hills	53.05
	05/07/2017	SYNERGY	Electricity consumption at 30 Wandoo Crescent Wongan Hills	526.95
	04/07/2017	SYNERGY	Electricity consumption at Cadoux Fire Shed	32.20
	07/07/2017	SYNERGY	Electricity consumption at CRC Building	81.60
	07/07/2017	SYNERGY	Electricity consumption at Railway Dam on Waddington-Wongan Hills Road	28.80
	06/07/2017	SYNERGY	Electricity consumption at Transmission Tower Wongan Hills	1051.70
	06/07/2017	SYNERGY	Electricity consumption at 27A Quinlan St Wongan Hills	27.70
	06/07/2017	SYNERGY	Electricity consumption at 27A Quinlan St Gardens Wongan Hills	27.70
20986	14/07/2017	SAM DOLZADELLI	Gratuity Payment	-100.00
20987	19/07/2017	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-1405.00
20988	24/07/2017	TELSTRA CORPORATION LIMITED	CRC telephone usage charges for June 2017	-437.60
20989	24/07/2017	SHIRE OF WONGAN-BALLIDU	MC Driver Assessment for Roger Duyster - Works Department	-1845.00
20990	24/07/2017	SYNERGY		-5838.75
	07/07/2017	SYNERGY	Electricity consumption at Wongan Hills Museum	107.90
	06/07/2017	SYNERGY	Electricity consumption at Wongan Hills Sports Rec Centre	1115.35
	06/07/2017	SYNERGY	Electricity consumption at Wongan Hills Civic Centre	666.45
	06/07/2017	SYNERGY	Electricity consumption at Telecentre - Elphin Crescent	51.15
	06/07/2017	SYNERGY	Electricity consumption for Parks & Gardens Coomer St Wongan Hills	548.45
	06/07/2017	SYNERGY	Electricity consumption for Parks & Gardens Fenton St Wongan Hills	53.85
	12/07/2017	SYNERGY	Electricity consumption at CRC Building	1253.95
	12/07/2017	SYNERGY	Electricity consumption Wongan Hills Recreation Centre	1511.85
	18/07/2017	SYNERGY	Electricity consumption at Wongan Hills Swimming Pool	529.80
20992	28/07/2017	SYNERGY	Electricity consumption for 2A Patterson St Wongan Hills	-22.25
DD8490.1	04/07/2017	WALGS SUPERANNUATION PLAN	Payroll deductions	-7505.12
DD8490.2	04/07/2017	BT SUPER FOR LIFE	Superannuation contributions	-46.94
DD8490.3	04/07/2017	AUSTRALIAN SUPER	Payroll deductions	-368.93
DD8490.4	04/07/2017	HESTA SUPER FUND	Superannuation contributions	-168.97
DD8490.5	04/07/2017	CONCEPT ONE SUPERANNUATION PLAN	Superannuation contributions	-152.62
DD8490.6	04/07/2017	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-1676.19
DD8490.7	04/07/2017	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-303.79
DD8490.8	04/07/2017	REST SUPERANNUATION	Superannuation contributions	-47.82
DD8490.9	04/07/2017	AMP SUPERANNUATION LTD.	Superannuation contributions	-221.55
DD8506.1	18/07/2017	WALGS SUPERANNUATION PLAN	Payroll deductions	-7890.23
DD8506.2	18/07/2017	AUSTRALIAN SUPER	Payroll deductions	-378.88
DD8506.3	18/07/2017	HESTA SUPER FUND	Superannuation contributions	-173.41
DD8506.4	18/07/2017	CONCEPT ONE SUPERANNUATION PLAN	Superannuation contributions	-156.62
DD8506.5	18/07/2017	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-3422.59
DD8506.6	18/07/2017	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-311.75
DD8506.7	18/07/2017	REST SUPERANNUATION	Superannuation contributions	-49.09
DD8506.8	18/07/2017	AMP SUPERANNUATION LTD.	Superannuation contributions	-227.14
DD8506.9	18/07/2017	PRIME SUPER	Superannuation contributions	-612.01
DD8490.10	04/07/2017	PRIME SUPER	Superannuation contributions	-595.66
DD8490.11	04/07/2017	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-198.09
DD8490.12	04/07/2017	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-150.93
DD8506.10	18/07/2017	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-203.32
DD8506.11	18/07/2017	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-154.89

Municipal	984073.89
Trust	96707.35
Total	1080781.24
Recoverable	7942.68
Partially Recoverable	

9.2.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	17 August 2017
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended July 2017 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:–

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 JULY 2017

	Approved Budget 2017- 2018	Current Budget 2017-2018	YTD BUDGET *	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,796,594)	(2,796,594)	(2,499,361)	(2,499,361)		0.0%	✓
Grants Operating, Subsidies & Contributions	(1,979,732)	(1,979,732)	(248,142)	(40,209)		83.8%	⊙
Non Operating Grants, Subsidies & Contributions	(1,414,387)	(1,414,387)	(56,839)	(461,403)		(711.8%)	✗
Fees & Charges & Service Charges	(504,859)	(504,859)	(27,867)	(193,386)		(594.0%)	✗
Other Revenue	(122,300)	(122,300)	(7,750)	(15,777)		(103.6%)	✗
Interest	(86,426)	(86,426)	(6,520)	(641)		90.2%	⊙
Profit on sale of Assets	-	-	-	-		0.0%	✓
a: TOTAL INCOME	(6,904,298)	(6,904,298)	(2,846,479)	(3,210,777)			
OPERATING EXPENSES							
Employee Costs	2,082,329	2,082,329	172,962	140,925		(18.5%)	⊙
Materials & Contracts	1,484,430	1,484,430	116,209	104,503		(10.1%)	⊙
Utilities (Gas, Electricity) etc.	304,603	304,603	29,709	32,982		11.0%	✗
Interest #	33,470	33,470	8,550	1,768	11	(79.3%)	⊙
Insurance	246,761	246,761	101,320	101,077		(0.2%)	✓
Other General	323,874	323,874	39,425	25,276		(35.9%)	⊙
Loss on Asset Disposals	165,176	165,176	-	-		#DIV/0!	✍
Depreciation	2,573,155	2,573,155	214,427	-		(100.0%)	⊙
b: TOTAL OPERATING EXPENSES	7,213,798	7,213,798	682,602	406,532			
c: NET OPERATING (SURPLUS) / DEFICIT	309,500	309,500	(2,163,877)	(2,804,245)			
CAPITAL EXPENSES							
Land & Buildings	502,382	502,382	25,119	5,000		(80.1%)	⊙
Furniture & Equipment	-	-	-	-		#DIV/0!	✍
Motor Vehicles	198,000	198,000	16,500	-		(100.0%)	⊙
Plant	650,400	650,400	92,450	1,567		(98.3%)	⊙
Infrastructure Other	26,530	26,530	2,653	-		(100.0%)	⊙
Infrastructure Roads	2,954,620	2,954,620	295,462	46,402		(84.3%)	⊙
d: TOTAL CAPITAL	4,331,932	4,331,932	432,184	52,970			
e: TOTAL OPERATING & CAPITAL	4,641,432	4,641,432	(1,731,693)	(2,751,275)			
ADJUST - NON CASH ITEMS							
Depreciation	(2,573,155)	(2,573,155)	(214,427)	-			
Profit on sale of assets	-	-	-	-	6		
Loss on sale of assets	(165,176)	(165,176)	-	-	6		
Proceeds from Sale of Assets	(246,500)	(246,500)	(246,500)	-	6		
Transfer from reserves	(1,013,867)	(1,013,867)	(1,013,867)	-	10		
Transfer to reserves	349,087	349,087	349,087	-	10		
Interest paid to reserves #	32,523	32,523	32,523	460	10		
LSL Provision in reserves							
Loan proceeds	(400,000)	(400,000)	(400,000)				
Loan principal repayment	576,800	576,800	576,800	503,721	11		
Loan to SSL Parties	400,000	400,000	400,000				
SSL Principal Reimbursements	(76,800)	(76,800)	(76,800)	(3,721)	11		
Less (Surplus)/deficit B/Fwd	(1,524,344)	(1,524,344)	(1,524,344)	(1,740,044)	5		
ADJUSTED CLOSING (SURPLUS) / DEFICIT	0	0	(3,849,220)	(3,990,859)			

** This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

Key		
	Within budget tolerance of 10%	✓
	Over budget tolerance of 10%	✗
	Under budget tolerance of 10%	⊙

Shire of Wongan-Ballidu
Variance Report for July 2017

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Report Section	Comments
	Operating Income	
0	Grants Operating, Subsidies & Contributions	The Shire has budgeted to receive a Road Grant in July. These funds as yet have not been received by the Shire.
x	Non-Operating Grants, Subsidies & Contributions	The Shire has received the majority of the Regional Road Group Funding for the 2017/18 year in July. The Shire did not expect to receive these funds this early in the financial year.
x	Fees & Charges & Service Charges	The Shire raised the Annual Rates and Rubbish Charges in July 2017
x	Other Revenue	The Shire has received re-imbursments that were not budgeted for or planned
0	Interest	Interest Received on Investments is always recognised as income when the term deposit matures. The monthly budget is 1/12 of the Annual Budget. The Variance is due to the year-to-date budget not accurately reflecting the timing of receiving the interest earnings on investments.
	Operating Expenditure	
0	Materials & Contracts	Many of the monthly budgets are 1/12 of the annual budget and as we are only 1 month into the financial year, invoices for expenditure incurred this financial year have not been processed and therefore variances are being reported.
0	Utilities (Gas, Electricity) etc.	Many of the monthly budgets are 1/12 of the annual budget and as we are only 1 month into the financial year, invoices for expenditure incurred this financial year have not been processed and therefore variances are being reported.
x	Interest	The budget for interest payments on loans are still to be allocated to each month that the payments are due. Currently the annual budget is allocated to the month of July.
✓	Insurance	There is no variance to report.
0	Other General	The YTD Budget planned on making the annual donations in July, which as yet has not happened
0	Loss on Asset Disposals	No vehicles or plant and equipment has been disposed of this financial year as yet.
0	Depreciation	Depreciation for July has not yet been charged due to the annual accounts for the 30 th June not being finalised.

Code	Report Section	Comments
0		<p style="text-align: center;">Capital</p> <p>The Capital program for the 2017/18 year has commenced, in the first quarter of the financial year, much of the work is pre-planning is currently being undertaken for works to commence in an orderly manner during the financial year</p>
0	Land & Buildings	<p>The Fleet and Plant Replacement program for this financial year has not commenced.</p>
0	Motor Vehicles	<p>The Fleet and Plant Replacement program for this financial year has not commenced.</p>
0	Plant	<p>The Capital program for the 2017/18 year has commenced, in the first quarter of the financial year, much of the work is pre-planning is currently being undertaken for works to commence in an orderly manner during the financial year</p>
0	Infrastructure Other	<p>The Capital program for the 2017/18 year has commenced, in the first quarter of the financial year, much of the work is pre-planning is currently being undertaken for works to commence in an orderly manner during the financial year</p>
	Infrastructure Roads	<p>The Capital program for the 2017/18 year has commenced, in the first quarter of the financial year, much of the work is pre-planning is currently being undertaken for works to commence in an orderly manner during the financial year</p>

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 JULY 2017

		APPROVED BUDGET	CURRENT BUDGET	YTD ACTUAL
INCOME				
General Purpose Funding	03	(3,836,594)	(3,836,594)	(2,500,043)
Governance	04	(78,350)	(78,350)	(364)
Law, Order & Public Safety	05	(33,700)	(33,700)	(738)
Health	07	(22,600)	(22,600)	(7,335)
Education & Welfare	08	(4,743)	(4,743)	(1,686)
Housing	09	(75,306)	(75,306)	(11,740)
Community Amenities	10	(178,680)	(178,680)	(166,644)
Recreation & Culture	11	(78,977)	(78,977)	(500)
Transport	12	(2,263,744)	(2,263,744)	(466,600)
Economic Services	13	(41,950)	(41,950)	(3,475)
Other Property & Services	14	(289,655)	(289,655)	(51,652)
a: TOTAL INCOME		(6,904,299)	(6,904,299)	(3,210,777)
OPERATING EXPENSES				
General Purpose Funding	03	113,582	113,582	11,743
Governance	04	450,916	450,916	26,265
Law, Order & Public Safety	05	276,130	276,130	16,709
Health	07	147,535	147,535	11,537
Education & Welfare	08	222,292	222,292	17,637
Housing	09	182,511	182,511	16,211
Community Amenities	10	444,782	444,782	24,790
Recreation & Culture	11	1,685,850	1,685,850	91,630
Transport	12	2,452,331	2,452,331	84,989
Economic Services	13	252,172	252,172	8,197
Other Property & Services #	14	985,697	985,697	96,824
b: TOTAL OPERATING EXPENSES		7,213,798	7,213,798	406,532
c: NET OPERATING (SURPLUS)/DEFICIT		309,499	309,499	(2,804,245)
CAPITAL EXPENSES				
General Purpose Funding	23	-	-	-
Governance	24	188,000	188,000	-
Law, Order & Public Safety	25	-	-	-
Health	27	20,000	20,000	-
Education & Welfare	28	-	-	-
Housing	29	110,844	110,844	5,000
Community Amenities	30	29,200	29,200	-
Recreation & Culture	31	229,738	229,738	-
Transport	32	3,718,150	3,718,150	47,970
Economic Services	33	-	-	-
Other Property & Services	34	36,000	36,000	-
d: TOTAL CAPITAL EXPENSES		4,331,932	4,331,932	52,970
e: TOTAL OPERATING & CAPITAL		4,641,431	4,641,431	(2,751,275)

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF NET CURRENT ASSETS AS AT 31 JULY 2017

NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22

	2016-2017	BUDGET	2017-2018
SURPLUS / (DEFICIT)	1,740,044	83,870	3,990,859
COMPRISES			
Cash (including reserves)	4,427,258	(637,053)	4,056,955
Current rates	144,475	2,788,336	2,805,082
Sundry debtors	252,793	214,360	227,383
Tax receivables	6,153	44,117	31,767
Other debtors	7,712	78,995	79,859
A: SSL debtors (are excluded see D: adj)	14,545	10,824	10,824
Inventories	12,514	12,514	12,514
Less:			
Reserves	(2,636,854)	(2,004,597)	(2,637,313)
Sundry creditors	(102,162)	(683)	(112,486)
Accrued interest	(10,997)	(0)	(0)
ESL Levy Owed	(85,654)	(44,903)	(128,256)
PAYG/GST Due To ATO	(14,620)	(104,988)	(83,091)
B: Other - (are excluded see D: adj)		-	
LSL Cash backed Reserve	78,142	79,314	78,155
Tax liabilities	12,973	12,973	12,973
Other - EOY Adjustments	2,487	-	2,474
C: Loan liability (are excluded see D: adj)	(556,047)	(52,326)	(52,326)
Current employee benefits provisions	(354,176)	(354,513)	(355,158)
D: Adjustments (see above A to C)	541,502	41,502	41,502
	-		
Surplus / (Deficit) Variance	1,740,044	83,870	3,990,859

NOTE 1B: CLOSING FUNDS alternate format to Note 1 above

	2016-2017	BUDGET	YTD
Current assets			
Cash & cash equivalents	4,427,258	(637,053)	4,056,955
Sundry debtors	425,678	3,136,631	3,154,915
Inventories	12,514	12,514	12,514
Total current assets	4,865,449	2,512,091	7,224,383
Current liabilities			
Creditors and accounts payable	(200,461)	(58,287)	(310,859)
Current loan liability	(556,047)	(52,326)	(52,326)
Provisions	(354,176)	(354,513)	(355,158)
Total current liability	(1,110,684)	(465,127)	(718,343)
Net current assets	3,754,765	2,046,965	6,506,040
Less: restricted reserves	(2,636,854)	(2,004,597)	(2,637,313)
Less: SSL principal repayments	(14,545)	(10,824)	(10,824)
Add back: Current loan liability	556,047	52,326	52,326
Add back: LSL Cash backed Reserve	78,142	-	78,155
Other - EOY Adjustments	2,487		2,474
Surplus / (Deficit) Variance	1,740,044	83,870	3,990,859

SHIRE OF WONGAN-BALLIDU
RATE SETTING STATEMENT AS AT 31 JULY 2017

	2017-2018 APPROVED BUDGET	2017-2018 CURRENT BUDGET	2017-2018 ACTUAL
<u>OPERATING INCOME</u>			
General Purpose Funding	(1,040,000)	(1,040,000)	(683)
Governance	(78,350)	(78,350)	(364)
Law, Order & Public Safety	(33,700)	(33,700)	(738)
Health	(22,600)	(22,600)	(7,335)
Education & Welfare	(4,743)	(4,743)	(1,686)
Housing	(75,306)	(75,306)	(11,740)
Community Amenities	(178,680)	(178,680)	(166,644)
Recreation & Culture	(78,976)	(78,976)	(500)
Transport	(2,263,744)	(2,263,744)	(466,600)
Economic Services	(41,950)	(41,950)	(3,475)
Other Property & Services	(289,655)	(289,655)	(51,652)
A	(4,107,704)	(4,107,704)	(711,416)
<u>OPERATING EXPENSES</u>			
General Purpose Funding	113,582	113,582	11,743
Governance	450,916	450,916	26,265
Law, Order & Public Safety	276,130	276,130	16,709
Health	147,535	147,535	11,537
Education & Welfare	222,292	222,292	17,637
Housing	182,511	182,511	16,211
Community Amenities	444,782	444,782	24,790
Recreation & Culture	1,685,850	1,685,850	91,630
Transport	2,452,331	2,452,331	84,989
Economic Services	252,172	252,172	8,197
Other Property & Services	985,697	985,697	96,824
B	7,213,798	7,213,798	406,532
C= A and B	3,106,094	3,106,094	(304,884)
<u>ADJUST FOR CASH BUDGET REQUIREMENTS</u>			
<u>Non-Cash Expenditure and Revenue</u>			
Depreciation on Assets	(2,573,155)	(2,573,155)	-
Profit/(Loss) on Asset Sales	(165,176)	(165,176)	-
<u>Capital Expenditure & Income</u>			
Purchase of land & buildings #	502,382	502,382	5,000
Purchase of furniture & equipment	-	-	-
Purchase of motor vehicles #	198,000	198,000	-
Purchase of plant & machinery #	650,400	650,400	1,567
Purchase of other infrastructure #	26,530	26,530	-
Purchase of roads infrastructure #	2,954,620	2,954,620	46,402
Proceeds from sale of assets	(246,500)	(246,500)	-
<u>Financing Activities</u>			
Repayment of Loan Principal*	576,800	576,800	503,721
Loan proceeds / refinancing CL to NCL adj	(400,000)	(400,000)	-
Self Supporting Loan Income	(76,800)	(76,800)	(3,721)
<u>Reserve Movements</u>			
Transfers to Reserves	349,087	349,087	-
Interest paid to Reserves	32,523	32,523	460
Transfer from Reserves	(1,013,867)	(1,013,867)	-
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(1,524,344)	(1,524,344)	(1,740,044)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	(3,990,859)
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,796,594	2,796,594	(1,491,498)
TOTAL RATES RAISED	2,796,594	2,796,594	2,499,361

**SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 31 JULY 2017**

Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
By Class						
Motor Vehicles						
CEO Vehicle	1496	55,655	(48,000)	7,655		
DCEO Vehicle	1458	40,883	(18,000)	22,883		
Grader Ute	1437	15,388	(10,000)	5,388		
Works Co-ordinator	1439	23,549	(18,000)	5,549		
Plant & Equipment						
Hino Prime Mover Side Tipper	1398	90,600	(45,000)	45,600		
Cat Grader	1373	183,086	(105,000)	78,086		
Howard Mulcher		2,515	(2,500)	15		
TOTAL		411,676	(246,500)	165,176	-	-
By Program						
Governance						
CEO Vehicle	1496	# 55,655	(48,000)	7,655		
DCEO Vehicle	1458	40,883	(18,000)	22,883		
Health						
Transport						
Grader Ute	1437	15,388	(10,000)	5,388		
Works Co-ordinator	1439	23,549	(18,000)	5,549		
Hino Prime Mover Side Tipper	1398	90,600	(45,000)	45,600		
Cat Grader	1373	183,086	(105,000)	78,086		
Howard Mulcher		2,515	(2,500)	15		
Other Property & Services						
TOTAL		411,676	(246,500)	165,176	-	-
Motor Vehicle and Plant & Equipment Change Over						
	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles						
CEO Vehicle	69,000	(48,000)	21,000			
DCEO Vehicle	52,000	(18,000)	34,000			
Grader Ute	34,000	(10,000)	24,000			
Works Co-ordinator	43,000	(18,000)	25,000			
Plant & Equipment						
Hino Prime Mover Side Tipper	250,000	(45,000)	205,000			
Cat Grader	375,000	(105,000)	270,000			
Howard Mulcher	10,400	(2,500)	7,900			
TOTAL	833,400	(246,500)	586,900	-	-	-

**SHIRE OF WONGAN - BALLIDU
RATES OUTSTANDING 31 JULY 2017**

		Rates Raised for 2017-2018	\$ 2,808,574.00	
Rates Outstanding Breakdown				
Total Amount Outstanding		31-Jul-17	\$ 2,891,845.72	103%
Outstanding same time last year		31-Jul-16	\$ 2,563,339.39	91%

SUNDRY DEBTORS OUTSTANDING 31 JULY 2017

Debtors Ageing Summary				
Current			\$ 146,610.71	
30 Days			\$ 20,824.22	
60 Days			\$ 53,820.38	
90 Days & Over			\$ 6,880.39	
Credit Balance			\$ (752.25)	
Total Outstanding			\$ 227,383.45	
Accounts 90 Days & Over:				
Date	Dr No.	Comments	Amount	
2/11/2013	794	Rent & damages	\$ 6,130.97	Legal dispute - Judgement filed. Debtor has been listed and is paying the debt off. The next step will be the bayliff seizing goods to the value of debt.
17/09/2015	1066	Private Works	\$ 360.26	Unable to contact debtor, will be processed to legal to follow up outstanding debts. Debtors new address found and invoice and statement have been resent for urgent payment.
20/11/2015	1007	Standpipe water	\$ 140.07	Company went into Receivership 2016. Have received updated mailing details and will continue to follow up debt.
15/04/2016	336	Private Works	\$ 239.09	Continued emailing and posting statements and invoice and debtor will not pay account.
1/05/2017	158	Waste Site Invoice	\$ 10.00	Resent Invoice with Statement.
Total			\$ 6,880.39	

SHIRE OF WONGAN-BALLIDU
BANK RECONCILIATIONS FOR 31 JULY 2017

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	4,481,156.95	1,798,894.25	44,659.02	2,636,853.68	750.00
Add: Receipts	710,428.62	614,577.68	95,391.40	459.54	
Investment - Income	-			-	
Less: Payments - EFT & Cheques	(1,080,781.24)	(984,073.89)	(96,707.35)	-	
Payments - Bank Fees and Adjustments	(1,265.92)	(1,265.92)		-	
Investment - Transfers In/Out	-			-	
	-			-	
Balance as per General Ledger	4,109,538.41	1,428,132.12	43,343.07	2,637,313.22	750.00
Balance as per Bank Statements	1,269,665.48	1,225,158.19	42,872.66	884.63	750.00
Balance as per Bank Deposit Certificates	1,283,838.37	201,184.65		1,082,653.72	
Balance as per Holder Certificates	1,553,774.87			1,553,774.87	
Add: Outstanding Deposits	3,373.27	2,902.86	470.41		
Adjustments	-				
Less: Unpresented Payments	(1,113.58)	(1,113.58)	-		
Adjustments	-				
	-				
	-				
Balance as per Cash Book	4,109,538.41	1,428,132.12	43,343.07	2,637,313.22	750.00
Figure should equal same as Creditor Payment List	\$ 0.00	\$ -	\$ -	\$ -	\$ -

SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 31 JULY 2017

MUNICIPAL INVESTMENTS

Matured Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest/Transfers	Closing Balance	BANK TO INVESTMENT
									0.00	0.00	0.00

Total of matured municipal investments

Current Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
Muni Term Deposit	9770-46811			9/06/2017	9/09/2017	1.65%	\$ 200,000.00		\$ 1,184.65	\$ 201,184.65	\$ 1,184.65
							\$ 200,000.00	\$ -	\$ 1,184.65	\$ 201,184.65	\$ 1,184.65

Total of current municipal investments

RESERVE INVESTMENTS

Matured Reserve Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
									0.00	0.00	0.00

Total of matured reserve investments

Current Reserve Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investn	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
016820-973398684	Term Deposit		1/05/2017	1/08/2017	92	2.25%	\$ 1,544,922.26	\$ 8,852.61	\$	1,553,774.87	\$ 8,852.61
016820-223448048	ANZ Online Saver						\$ 1,127,362.00	\$ 1,132,979.14	\$ 5,660.46	\$ 43.32	\$ 5,660.46
016820-410648838	ANZ Online Saver		6/06/2017				\$ 1,146,447.15	\$ (65,166.00)	\$ 1,329.27	\$ 1,082,610.42	\$ 1,329.27
Reserve Saver	2527-63397	Cash at bank					\$ 884.63		\$	\$ 884.63	\$ -
							\$ 3,819,616.04	\$ 1,076,665.75	\$ 6,989.73	\$ 2,637,313.24	\$ 15,842.34

Total of reserve investments and cash

Total of matured municipal and reserve investment

Total of current municipal and reserve investment and cash

\$ -	\$ -	\$ -
\$ 4,019,616.04	\$ 1,076,665.75	\$ 8,174.38
\$ -	\$ -	\$ -
\$ 2,838,497.89	\$ 17,026.99	\$ -

SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 31 JULY 2017

		ADOPTED FULL YEAR'S BUDGET					CURRENT FULL YEAR'S BUDGET					ACTUAL YTD AT 31 JULY 2017			
Reserve Description	GL Acct.	Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance	
Centenary Celebrations Reserve	01925	-	-	-	-	-	-	-	-	-	-	-	-	-	
Community Resource Centre Reserve	01989	(12,893)	(193)	-	-	(13,087)	(193.40)	-	-	(13,087)	(2.25)	-	-	(12,895.54)	
Depot Improvement Reserve	01940	(6,161)	(92)	-	-	(6,254)	(92.42)	-	-	(6,254)	(1.07)	-	-	(6,162.16)	
Historical Publications Reserve	01965	(6,744)	(101)	-	-	(6,845)	(101.15)	-	-	(6,845)	(1.18)	-	-	(6,744.74)	
Housing Reserve	01955	(1,766)	(26)	-	-	(1,793)	(26.49)	-	-	(1,793)	(0.31)	-	-	(1,766.59)	
Land & Buildings Reserve	01930	-	-	-	-	-	-	-	-	-	-	-	-	-	
Loan Principal Reserve	01950	(511,228)	(639)	511,867	-	0	(639.03)	511,867	-	0	(89.09)	-	-	(511,316.93)	
LSL Reserve	01935	(78,142)	(1,172)	-	-	(79,314)	(1,172.13)	-	-	(79,314)	(13.62)	-	-	(78,155.36)	
Medical Facilities & R4R Special Projects Reserve	01975	(408,982)	(6,135)	230,000	(36,720)	(221,837)	(6,134.73)	230,000	(36,720)	(221,837)	(71.28)	-	-	(409,053.55)	
Patterson Street JV Housing Reserve	01988	(27,430)	(411)	-	(5,000)	(32,842)	(411.46)	-	(5,000)	(32,842)	(4.78)	-	-	(27,435.22)	
Plant Reserve	01945	(657,895)	(9,868)	247,000	(224,000)	(644,764)	(9,868.43)	247,000	(224,000)	(644,764)	(114.66)	-	-	(658,010.05)	
Quinlan Street JV Housing Reserve	01987	(27,958)	(419)	-	(5,000)	(33,378)	(419.38)	-	(5,000)	(33,378)	(4.87)	-	-	(27,963.27)	
Stickland JV Housing Reserve	01986	(36,173)	(543)	-	(5,000)	(41,715)	(542.59)	-	(5,000)	(41,715)	(6.30)	-	-	(36,179.00)	
Swimming Pool Reserve	01970	(132,590)	(1,989)	-	-	(134,579)	(1,988.85)	-	-	(134,579)	(23.11)	-	-	(132,612.90)	
Waste Management Reserve	01920	(28,386)	(426)	-	(5,000)	(33,811)	(425.79)	-	(5,000)	(33,811)	(4.95)	-	-	(28,390.62)	
WH Industrial/LIA Park Reserve	01985	-	-	-	-	-	-	-	-	-	-	-	-	-	
Sporting Co-Location Reserve	01990	(700,505)	(10,508)	25,000	(68,367)	(754,380)	(10,507.58)	25,000	(68,367)	(754,380)	(122.07)	-	-	(700,627.29)	
TOTALS		(2,636,853.68)	(32,523)	1,013,867	(349,087)	(2,004,597)	(32,523)	1,013,867	(349,087)	(2,004,597)	(460)	-	-	(2,637,313.22)	

**SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 31 JULY 2017**

Existing Loans

* Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Paid in Jul 17	Accrued Int. Due	YTD Interest Paid	Loan Balance @ July 2017	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Jul 17
142	Housing Construction	WB Community Association*	Mar-2020	400,000		2,696	(6,834)	111,297			111,297
145C	Land Development	Shire of Wongan-Ballidu	Jul-2017	500,000				500,000		(500,000)	-
147	Aged Persons	Ninan House*	Jul-2022	100,000		26	(3,114)	48,787		(3,721)	45,066
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000		264	(2,187)	35,612			35,612
TOTAL EXISTING LOANS				1,115,000	-	2,985	(12,134)	695,696	-	(503,721)	191,975

Shire Loan Summary
Self Supporting Loan Summary

500,000	-	-	-	500,000	-	(500,000)	-
615,000	-	2,985	(12,134)	195,696	-	(3,721)	191,975
1,115,000	-	2,985	(12,134)	695,696	-	(503,721)	191,975

Current loan liability

Non current liability

Total Loan Liability

SSL	Shire	Total
(52,326)	-	(52,326)
(139,649)	-	(139,649)
(191,976)	-	(191,976)

9.3 WORKS AND SERVICES

Nil

9.4 HEALTH, BUILDING AND PLANNING

Nil

9.5 COMMUNITY SERVICES

9.5.1 AMENDMENT TO FEES AND CHARGES

FILE REFERENCE:	
REPORT DATE:	16 August 2017
APPLICANT/PROPONENT:	Nil
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	17/18 Budget Adoption - July
AUTHOR:	Manager Community Services- Joanne Guest
ATTACHMENTS:	Extract to fees and Charges - Amendments

PURPOSE OF REPORT:

The purpose of this report is to amend specific fees and charges that were adopted earlier in the year.

BACKGROUND:

It has been noted that some of the Community Resource Centre fees and charges set alongside the 2017/18 Annual Budget were incorrect, with fees for bulk printing being omitted and some printing charges being increased more than had been agreed during budget preparation.

COMMENT:

In November 2016 Council adopted new fees and charges in relation to bulk printing at the Community Resource Centre that were omitted from the fees and charges that were adopted as part of the 2017/18 Annual Budget. In addition, some printing fees were increased to higher rates than had been agreed during budget preparation.

POLICY REQUIREMENTS:

There are no known policy implications associated with this item.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995.

Local Government (Administration) Regulations 1996.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this item.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There will be minimal financial impact as a result of these amendments.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: YES

MOTION: MOVED: Cr Walton / Cr Hasson

That Council;

- 1. Adopt the proposed changes to the 2017-18 fees and Charges schedule as set out in the report titled 'Extract to Fees and Charges – Amendments'; and**
- 2. That all other fees and charges adopted alongside the 2017/18 Annual Budget remain the same.**

**CARRIED BY ABSOLUTE MAJORITY
RESOLUTION: 060817**

SHIRE OF WONGAN-BALLIDU
SCHEDULE OF 2017-18 FEES AND CHARGES
COMMUNITY RESOURCE CENTRE CHARGES

Classified	\$ 2.50
Small Ad Black & White	\$ 5.00
Small Ad Colour	\$ 8.00
1/4 Page Black & White	\$ 10.00
1/4 Page Colour	\$ 20.00
1/2 Page Black & White	\$ 16.00
1/2 Page Colour	\$ 30.00
Full A4 Page Black & White	\$ 25.00
Full Page Colour	\$ 57.00
Pre-printed inserts per page Black & White	\$ 25.00
Pre-printed inserts per page Colour	\$ 57.00
Per edition Wonga-Balli Boomer	\$ 2.00
Binding	
Spiral A4	\$ 5.00
Assisted Printing	
One Sided - A4 Black & White	\$ 0.50
Double Sided - A4 Black & White	\$ 0.70
One Sided - A3 Black & White	\$ 0.80
Double Sided - A3 Black & White	\$ 1.00
One Sided - A4 Colour	\$ 0.80
Double Sided - A4 Colour	\$ 1.00
One Sided - A3 Colour	\$ 1.50
Double Sided - A3 Colour	\$ 1.70
One Sided - A4 Black & White 50+ copies	\$ 0.30
Double Sided - A4 Black & White 50+ copies	\$ 0.50
One Sided - A3 Black & White 50+ copies	\$ 0.60
Double Sided - A3 Black & White 50+ copies	\$ 0.80
One Sided - A4 Colour 50+ copies	\$ 0.60
Double Sided - A4 Colour 50+ copies	\$ 0.80
One Sided - A3 Colour 50+ copies	\$ 1.30
Double Sided - A3 Colour 50+ copies	\$ 1.50
Photocopying/Printing	
One Sided - A4 Black & White	\$ 0.40
Double Sided - A4 Black & White	\$ 0.60
One Sided - A3 Black & White	\$ 0.70
Double Sided - A3 Black & White	\$ 0.90
One Sided - A4 Colour	\$ 0.70
Double Sided - A4 Colour	\$ 0.90
One Sided - A3 Colour	\$ 1.40
Double Sided - A3 Colour	\$ 1.60
Speciality Paper	
Speciality Papers	\$ 2.00
Faxing	
Local - 1st Page	\$ 2.00
STD - 1st Page	\$ 3.00
Every Page after	\$ 1.50

Receiving Fax - Per Page	\$ 1.50
Internet Access	
Per Hour	\$ 8.00
5 Hours	\$ 24.00
8 Hours	\$ 37.00
Study use per semester	\$ 50.00
School Children for school work	\$ -
Computer Access only - Per Hour	\$ 4.00
Laminating	
A4 per page	\$ 3.00
A3 per page	\$ 4.00
Large Format Printing	
A4 per page	\$ 4.00
A3 per page	\$ 5.00
Poster (1m)	\$ 10.00
10"x20" Canvas	\$ 70.00
12"x12" Canvas	\$ 65.00
12"x18 Canvas	\$ 80.00
12"x24" Canvas	\$ 100.00
16"x24" Canvas	\$ 115.00
20"x20" Canvas	\$ 120.00
20"x30" Canvas	\$ 160.00
24"x24" Canvas	\$ 155.00
30"x30" Canvas	\$ 215.00
A2 Heavyweight Poster	\$ 20.00
A1 Heavyweight Poster	\$ 30.00
A0 Heavyweight Poster	\$ 40.00
A2 Plans	\$ 10.00
A1 Plans	\$ 20.00
A0 Plans	\$ 30.00
609mm x 914mm Synthetic Banners	\$ 60.00
609mm x 121mm Synthetic Banners	\$ 70.00
609mm x 1524mm Synthetic Banners	\$ 80.00
609mm x 1828mm Synthetic Banners	\$ 90.00
Minimum Apply - Photos	
15x10cm - 15x20cm	\$ 15.00
20x25cm - 20x30cm	\$ 20.00
25x37cm - 27x35cm	\$ 25.00
30x40cm	\$ 30.00
Equipment Hire	
Whiteboard Full Day	\$ 20.00
Whiteboard Half Day	\$ 15.00
Laptop Hire Half Day	\$ 20.00
Laptop Hire Full Day	\$ 35.00
Hire of NLIS Scanner Per Day	\$ 20.00
Video Conferencing	
Hourly	\$ 37.00
Licensing	
Local Plates - WB Series	\$ 280.00
Key Deposit	

Key Deposit for booking of any room to be credited against hire fees on return of key	\$ 50.00
Function Room Hire (Room Only)	
Half Day (Door fees & No Alcohol)	\$ 50.00
Half Day (Door Fees & Alcohol)	\$ 90.00
Half Day (No Door Fees & No Alcohol)	\$ 45.00
Half Day (No Door Fees & Alcohol)	\$ 75.00
Full Day (Door Fees & No Alcohol)	\$ 80.00
Full Day (Door Fees & Alcohol)	\$ 150.00
Full Day (No Door Fees & No Alcohol)	\$ 65.00
Full Day (No Door Fees & Alcohol)	\$ 120.00
Community Group/Not-for-Profit Half Day	\$ 35.00
Community Group/Not-for-Profit Full Day	\$ 45.00
Corporate Half Day	\$ 170.00
Corporate Full Day	\$ 340.00
Bond	\$ 300.00
Function Room Hire (With AV Equipment)	
Half Day (Door fees & No Alcohol)	\$ 70.00
Half Day (Door Fees & Alcohol)	\$ 110.00
Half Day (No Door Fees & No Alcohol)	\$ 60.00
Half Day (No Door Fees & Alcohol)	\$ 95.00
Full Day (Door Fees & No Alcohol)	\$ 100.00
Full Day (Door Fees & Alcohol)	\$ 170.00
Full Day (No Door Fees & No Alcohol)	\$ 85.00
Full Day (No Door Fees & Alcohol)	\$ 140.00
Community Group/Not-for-Profit Half Day	\$ 45.00
Community Group/Not-for-Profit Full Day	\$ 60.00
Corporate Half Day	\$ 175.00
Corporate Full Day	\$ 360.00
Bond	\$ 300.00
Cancellation Administration Fee	
An administration fee to be charged if corporate room hire is cancelled with less than 2 weeks notice	\$ 100.00
Tablecloth Hire	
Tablecloth Hire (per tablecloth)	\$ 7.00
Kitchen Hire Only	
Kitchen hire Half Day	\$ 45.00
Kitchen hire Full Day	\$ 85.00
Boardroom Hire (inclusive of tea/coffee service)	
Hourly	\$ 25.00
Half Day	\$ 80.00
Full Day	\$ 140.00
Community Group Hourly	\$ 20.00
Community Group Half Day	\$ 45.00
Community Group Full Day	\$ 75.00
Small Office Hire Casual Rates (inclusive of reception service)	
Half Day	\$ 50.00
Full Day	\$ 85.00
Community Group/Not-for-Profit Half Day	\$ 20.00
Community Group/Not-for-Profit Full Day	\$ 35.00
Small Office Hire Casual Rates	

Half Day	\$ 43.00
Full Day	\$ 77.00
Community Group/Not-for-Profit Half Day	\$ 15.00
Community Group/Not-for-Profit Full Day	\$ 30.00
Office Hire Fortnightly Rates	
Inclusive of incoming calls and reception service	\$ 290.00
Room Hire Only	\$ 235.00
Cleaning Fee	
Cleaning fee per hour for rooms not left in acceptable state	\$ 60.00
Cleaning Fee for Deep Fat Frier	\$ 65.00
Secretarial Services	
Per Hour	\$ 35.00
Typing documents etc per page	\$ 15.00
Email - Sending per recipient	\$ 3.00
Burning CD	\$ 6.00
Desktop Publishing	
Desktop Publishing per hour	\$ 45.00
Website Development	
Development per hour	\$ 45.00
Maintenance per hour	\$ 35.00
Training	
Individual one on one per hour	\$ 45.00
Exam Supervision	
Invigilator Per Hour	\$ 28.00

10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

13. CLOSURE

There being no further business, the Shire President, Cr Macnamara declared the meeting closed at 3.32pm.

These minutes were confirmed at a meeting on 29 September 2017.

Signed _____
President