

Shire of Wongan-Ballidu



MINUTES

**ORDINARY MEETING OF
COUNCIL
WEDNESDAY 24 MAY 2017**



MINUTES INDEX

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SHIRE OF WONGAN-BALLIDU

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr Peter Macnamara declared the meeting open at 3.06pm

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

Attendees:

| | |
|--------------------|------------------------|
| Cr Peter Macnamara | Shire President |
| Cr Brad West | Deputy Shire President |
| Cr Alfreda Lyon | |
| Cr Jon Hasson | |
| Cr Norma Walton | |
| Cr Richard Morgan | |

Staff:

| | |
|----------------|--------------------------------|
| Stuart Taylor | Chief Executive Officer |
| David Taylor | Deputy Chief Executive Officer |
| Karl Mickle | Manager Works and Services |
| Joanne Guest | Manager Community Services |
| Melissa Marcon | Building Services Coordinator |
| Alana Wigmore | Personal Assistant (Minutes) |

Apologies:

Nil

Leave of absence previously granted:

Nil

Public:

Nil

3. PUBLIC QUESTION TIME

Nil

4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

5. PETITIONS AND PRESENTATIONS

- The President thanked David Taylor, DCEO, for his contribution to the Shire for the past three years, and wished him well in his future endeavours.
- The President thanked the Councillors that attended the recent Visitor's Centre event.

6. APPLICATION/S FOR LEAVE OF ABSENCE

Nil

9. REPORTS OF OFFICERS AND COMMITTEES

9.1 GOVERNANCE

9.1.1 ABOLITION OF THE PITHARA-DALWALLINU LANDCARE CONSERVATION DISTRICT COMMITTEE (LCDC)

| | |
|--------------------------------|---|
| FILE REFERENCE: | CA3.4.5 |
| REPORT DATE: | 17 May 2017 |
| APPLICANT/PROPONENT: | Pithara-Dalwallinu LCDC |
| OFFICER DISCLOSURE OF INTEREST | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Stuart Taylor – Chief Executive Officer |
| ATTACHMENTS: | Nil |

PURPOSE OF REPORT:

That Council not object to the abolition of the Pithara-Dalwallinu Landcare Conservation District Committee (LCDC).

BACKGROUND:

Pithara-Dalwallinu LCDC has written to the Shire, advising that they propose to wind-up the organisation.

One of the steps required for the proposed wind-up is for each Local Government within the district to support the abolition of the LCDC.

COMMENT:

We are advised that the LCDC is proposing the wind-up due to the lack of response to their request for a generational change to the committee, no new projects forthcoming, original plans largely achieved and most people winding down tree planting.

POLICY REQUIREMENTS:

There are no policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

The power for LCDCs comes from the Soil and Land Conservation Act and Minister for Agriculture and Food.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ Environment

The proposal to abolish the LCDC may have an adverse impact on raising awareness and on ground land care activities unless a regional or whole of shire approach can redress the situation.

➤ Economic

There are no economic implications in relation to this item

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED

| | |
|---------------------------------|--------------------------------|
| FILE REFERENCE: | F1.4 |
| REPORT DATE: | 16 May 2017 |
| APPLICANT/PROPONENT: | N/A |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Deputy Chief Executive Officer |
| ATTACHMENTS: | April 2017 |

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ Environment

There are no known environmental implications associated with the proposals.

| List of Accounts submitted to Council 1st April 2017 to 30th April 2017 | | | | |
|---|------------|--|---|------------|
| Chq/EFT | Date | Name | Description | Amount |
| 78 | 10/04/2017 | CRC - FUJI XEROX AUSTRALIA PTY LTD - CRC PHOTOCOPIER | Fuji Xerox Australia Pty Ltd - CRC Photocopier | -553.30 |
| 78 | 26/04/2017 | C/CARD - CEO CREDIT CARD | CEO Credit Card | -2953.70 |
| 1097 | 05/04/2017 | FOOD BEYOND BELIEF | Refund of Bond | -500.00 |
| 1098 | 05/04/2017 | PROMACO GEODRAFT | Discover Golden Horizons - Map for brochure | -905.00 |
| 1099 | 05/04/2017 | SCOTT PRINTERS PTY LTD | Discover Golden Horizons - printing of brochure | -1545.50 |
| 1100 | 05/04/2017 | RAW CREATIVE | Discover Golden Horizons - new brochure design | -2144.50 |
| 1101 | 05/04/2017 | RAYMOND OSCAR | Refund of Housing Bond | -460.00 |
| 1102 | 24/04/2017 | AUSTRALIA'S GOLDEN OUTBACK | Discover Golden Horizons | -260.00 |
| EFT15163 | 07/04/2017 | LANDGATE | Land Enquiry | -24.85 |
| EFT15164 | 07/04/2017 | AVON WASTE | Domestic Collection Wongan Hills & Ballidu | -11366.58 |
| EFT15165 | 07/04/2017 | BOEKEMAN NOMINEES PTY LTD | Supply Filter, element oil, gasket and air element for PBH3 Backhoe | -374.23 |
| EFT15166 | 07/04/2017 | COURIER AUSTRALIA INTERNATIONAL | Freight Charges ex Hoist Sales | -98.37 |
| EFT15167 | 07/04/2017 | WONGAN HILLS IGA | Refreshments for Shire Administration and Council | -1357.04 |
| EFT15168 | 07/04/2017 | WESTRAC EQUIPMENT PTY LTD | Repair to solenoid 8 fault - Cat Grader PG13 | -1989.42 |
| EFT15169 | 07/04/2017 | WHEATBELT TYRES | Fit new grader tyres PG14 | -3635.30 |
| EFT15170 | 07/04/2017 | WONGAN NEWSAGENCY | Office Administration supplies for March 2017 | -84.38 |
| EFT15171 | 07/04/2017 | IXOM OPERATIONS PTY LTD | Service Fee for Chlorine cylinders at Swimming Pool | -220.97 |
| EFT15172 | 07/04/2017 | COVS | Supply Cigweld auto darkening welding helmet for works staff | -177.62 |
| EFT15173 | 07/04/2017 | ELIZABETH TELFER BUILDING MANAGEMENT COMM. INC. | Payment of Annual Management Grant (May 2016 - May 2017) | -3000.00 |
| EFT15174 | 07/04/2017 | COLAS WA PTY LTD | | -215699.27 |
| | 30/03/2017 | COLAS WA PTY LTD | Two coat seal on Cadoux Koorda Road | 63084.62 |
| | 30/03/2017 | COLAS WA PTY LTD | Seal repair works on Hospital Road | 45331.66 |
| | 30/03/2017 | COLAS WA PTY LTD | Primer Seal for Waddington Road | 54581.24 |
| | 30/03/2017 | COLAS WA PTY LTD | Bitumen seal work on Wandoo Crescent Wongan Hills | 11522.15 |
| | 30/03/2017 | COLAS WA PTY LTD | Re-Seal on Wandoo Crescent Wongan Hills | 41179.60 |
| EFT15175 | 07/04/2017 | LGIS RISK MANAGEMENT | RRC Programme 2nd Instalment 2016/17 | -4693.70 |
| EFT15176 | 07/04/2017 | WONGAN MAIL SERVICE | Office Administration postage costs for March 2017 | -289.88 |
| EFT15177 | 07/04/2017 | KLEEN WEST DISTRIBUTIONS | Cleaning order for multiple Shire buildings | -437.97 |
| EFT15178 | 07/04/2017 | LAM-VY PHAN | Chaplaincy Fees for April 2017 | -1720.62 |
| EFT15179 | 07/04/2017 | DUN DIRECT PTY LTD | Bulk Diesel Supplied for March 2017 | -14305.36 |
| EFT15180 | 07/04/2017 | DEPARTMENT OF COMMERCE - BUILDING COMMISSION | Building Service Levy for February & March 2017 | -409.80 |
| EFT15181 | 07/04/2017 | GREAT SOUTHERN FUEL SUPPLIES | | -11130.31 |
| | 31/03/2017 | GREAT SOUTHERN FUEL SUPPLIES | Bulk Diesel supply for March 2017 | 10397.97 |
| | 31/03/2017 | GREAT SOUTHERN FUEL SUPPLIES | Unleaded Fuel supply for March 2017 | 732.34 |
| EFT15182 | 07/04/2017 | BP AUSTRALIA | Unleaded Fuel supply for March 2017 | -619.17 |
| EFT15183 | 07/04/2017 | MARKET CREATIONS PTY LTD | | -1017.50 |
| | 31/03/2017 | MARKET CREATIONS PTY LTD | Office 365 Licensing for March 2017 | 571.78 |
| | 31/03/2017 | MARKET CREATIONS PTY LTD | Back Up Solutions for March 2017 | 445.72 |
| EFT15184 | 07/04/2017 | AFGRI EQUIPMENT AUSTRALIA | | -288.50 |
| | 30/03/2017 | AFGRI EQUIPMENT AUSTRALIA | Supply battery for sundry plant PSP1 | 108.11 |
| | 21/03/2017 | AFGRI EQUIPMENT AUSTRALIA | Replace hydraulic hose and fittings for Semi Water Tanker PTRL26 | 180.39 |
| EFT15185 | 07/04/2017 | FEGAN BUILDING SURVEYING | Building Surveying | -544.50 |
| EFT15186 | 07/04/2017 | CORE BUSINESS AUSTRALIA | Wandora Project Management | -14337.95 |
| EFT15187 | 07/04/2017 | PRACSYS (SYSTEM EDGE MANAGEMENT SERVICES P/L) | Progress Invoice 25% for completion of draft cost benefit analysis - Sports Complex | -10951.88 |
| EFT15188 | 07/04/2017 | JIM MCKENZIE PTY LTD | Locate Telstra services in Wandoo Crescent Wongan Hills | -330.00 |
| EFT15189 | 07/04/2017 | YOUTH CARE - Wongan Hills District Council | School Chaplaincy Program Contribution 15/16 & 16/17 | -29705.12 |
| EFT15190 | 12/04/2017 | CHILD SUPPORT | Payroll Deduction | -270.00 |
| EFT15191 | 12/04/2017 | AUSTRALIAN SERVICES UNION | Employee Union Fees | -52.70 |
| EFT15192 | 12/04/2017 | IOU SOCIAL CLUB | Employee Social Club Deductions | -260.00 |
| EFT15193 | 12/04/2017 | ANZ BANK (NETT WAGES) | Wages PPE 11.04.17 | -58809.07 |
| EFT15194 | 13/04/2017 | COURIER AUSTRALIA INTERNATIONAL | CRC Administration - LISWA March 2017 | -30.28 |
| EFT15195 | 13/04/2017 | WONGAN HILLS IGA | CRC Administration March Account | -103.22 |
| EFT15196 | 13/04/2017 | KOMATSU AUSTRALIA PTY LTD | | -465.35 |
| 000611729 | 04/04/2017 | KOMATSU AUSTRALIA PTY LTD | Supply fuel filter, cartridge & elements for Grader PG14 | 341.57 |
| 000611394 | 04/04/2017 | KOMATSU AUSTRALIA PTY LTD | Supply filters and shim for Grader PG14 | 123.78 |
| EFT15197 | 13/04/2017 | MULTIGROUP DISTRIBUTION SERVICES PTY LTD | Freight charges ex Sigma Chemicals | -43.50 |
| EFT15198 | 13/04/2017 | OFFICEWORKS BUSINESS DIRECT | | -388.56 |
| | 30/03/2017 | OFFICEWORKS BUSINESS DIRECT | Supply Laminating Pouches for CRC Administration | 187.00 |
| | 13/03/2017 | OFFICEWORKS BUSINESS DIRECT | Boomer paper for CRC Administration | 201.56 |
| EFT15199 | 13/04/2017 | WHEATBELT TYRES | | -219.70 |
| | 31/03/2017 | WHEATBELT TYRES | Repairs to Grader tyre PG15 | 65.70 |
| | 30/03/2017 | WHEATBELT TYRES | Repairs to Grader tyre PG15 | 95.50 |
| | 30/03/2017 | WHEATBELT TYRES | Supply o ring and fit tyre/tube to loader PLDR6 | 58.50 |
| EFT15200 | 13/04/2017 | WONGAN STEEL MANUFACTURERS | | -166.50 |
| | 29/03/2017 | WONGAN STEEL MANUFACTURERS | Bend plates for A Frame - Trailer PTRL14 | 30.00 |
| | 14/03/2017 | WONGAN STEEL MANUFACTURERS | Flat Bar for Trailer PTRL14 | 106.50 |
| | 10/03/2017 | WONGAN STEEL MANUFACTURERS | Bend plate for trailer PTRL14 | 30.00 |
| EFT15201 | 13/04/2017 | BOC LIMITED | Argoshield light replace to PTRL14 | -57.19 |
| EFT15202 | 13/04/2017 | WONGAN HILLS DISTRICT HIGH SCHOOL | WHDHS Scholarship 2016 | -350.00 |
| EFT15203 | 13/04/2017 | AUSTRALIAN TAXATION OFFICE | 2017 March BAS | -77078.00 |
| EFT15204 | 13/04/2017 | CANNON HYGIENE AUSTRALIA PTY LTD | Sanitary Units x 3 for Wongan Hills Recreation Complex | -589.73 |
| EFT15205 | 13/04/2017 | WONGAN HILLS HARDWARE | | -3618.88 |
| | 31/03/2017 | WONGAN HILLS HARDWARE | Rapid Set for Works | 526.40 |
| | 31/03/2017 | WONGAN HILLS HARDWARE | Works Account for March 2017 | 1361.02 |
| | 31/03/2017 | WONGAN HILLS HARDWARE | Building Account for March 2017 | 1731.46 |
| EFT15206 | 13/04/2017 | METAL ARTWORK CREATIONS | Name badge for 1 staff | -14.30 |
| EFT15207 | 13/04/2017 | WONGAN MAIL SERVICE | CRC Administration March Account | -25.55 |

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|----------|------------|---|--|------------|
| EFT15208 | 13/04/2017 | DUNNINGS INVESTMENTS P/L | Fuel Supply for March 2017 | -1100.32 |
| EFT15209 | 13/04/2017 | KLEEN WEST DISTRIBUTIONS | Cleaning order for multiple Shire buildings | -236.83 |
| EFT15210 | 13/04/2017 | WONGAN HILLS HOTEL | Additional refreshments for COTY function. | -158.99 |
| EFT15211 | 13/04/2017 | WONGAN HILLS BAKERY AND CAFE | Staff Farewell Morning Tea | -33.00 |
| EFT15212 | 13/04/2017 | AIR LIQUIDE WA PTY LTD | Rental fee for cylinder at Medical Centre | -41.37 |
| EFT15213 | 13/04/2017 | HDI CONTRACTING | Cleaning of the CRC and Allied Health Side Monday 27/03/17 to Friday 7/04/2017 | -1155.00 |
| EFT15214 | 13/04/2017 | LYNETTE HOOD | Reimbursement for the purchase of a baking dish (replacement for customer) | -10.50 |
| EFT15215 | 13/04/2017 | RURAL RANGER SERVICES | Ranger Services from 21/03/2017 to 05/04/2017 | -800.00 |
| EFT15216 | 13/04/2017 | SAFE AVON VALLEY INC. | Cat impound for 3 days | -60.00 |
| EFT15217 | 13/04/2017 | RED DUST HOLDINGS | AGRN 673 -Surface Trough and Associated Flooding (31 July 2015) Hooper Road (Dockets 0294 - 0298) | -200996.40 |
| EFT15218 | 21/04/2017 | STAPLES | Stationary supplies for Shire Administration Office | -290.30 |
| EFT15219 | 21/04/2017 | LANDGATE | Rural UV's Chargeable | -64.70 |
| EFT15220 | 21/04/2017 | CJD EQUIPMENT PTY LTD | Oil sample kit for PLDR6 Volvo Loader | -407.36 |
| EFT15221 | 21/04/2017 | COURIER AUSTRALIA INTERNATIONAL | Freight Charges ex CDG Engineering | -26.43 |
| EFT15222 | 21/04/2017 | TRUCKLINE PARTS | Parts supplied for PTRL21 Backhoe Trailer | -494.70 |
| EFT15223 | 21/04/2017 | NEAT N TRIM UNIFORMS PTY LTD | Staff Uniform - 1 staff | -139.99 |
| EFT15224 | 21/04/2017 | WHEATBELT VETERINARY SERVICE | Cat Castration & Microchip - Voucher #110 | -150.10 |
| EFT15225 | 21/04/2017 | IT VISION AUSTRALIA PTY LTD | Update new Mapping Image data for Shire Rates Administration | -825.00 |
| EFT15226 | 21/04/2017 | OVERLAND FREIGHT | Freight Charges ex Ixom | -550.18 |
| EFT15227 | 21/04/2017 | LOCK, STOCK & FARRELL | CRC Building - Deadbolt to NC4 key for CRC kitchen rear door | -152.00 |
| EFT15228 | 21/04/2017 | DSATCO PTY LTD | Supply 6 bags of Lupin Mulch for Wongan Hills Civic Centre | -969.00 |
| EFT15229 | 21/04/2017 | DALLCON | 1200mm Box Culvert Headwalls for Waddington Road | -4576.00 |
| EFT15230 | 21/04/2017 | HENDOS PLUMBING & GAS SERVICES | Disconnection of transportable toilet at Patterson Street | -177.65 |
| EFT15231 | 21/04/2017 | JOHN STEPHEN CASEY | Reimbursement for Wellness Program | -100.00 |
| EFT15232 | 21/04/2017 | THE GREEN EMU | Supply Plants for Wongan Hills Civic Centre | -675.00 |
| EFT15233 | 21/04/2017 | CIABARRI PAINTING | Internal painting 49 Quinlan Street Wongan Hills | -4880.00 |
| EFT15234 | 26/04/2017 | CHILD SUPPORT | Payroll Deduction | -270.00 |
| EFT15235 | 26/04/2017 | AUSTRALIAN SERVICES UNION | Employee Union Fees | -52.70 |
| EFT15236 | 26/04/2017 | IOU SOCIAL CLUB | Employee Social Club Deductions | -260.00 |
| EFT15237 | 26/04/2017 | MUNICIPAL EMPLOYEES UNION | Employee Union Fees | -19.40 |
| EFT15238 | 26/04/2017 | ANZ BANK (NETT WAGES) | Wages PPE 25.04.17 | -56469.17 |
| EFT15239 | 28/04/2017 | COURIER AUSTRALIA INTERNATIONAL | Freight charges ex Komatsu | -56.27 |
| EFT15240 | 28/04/2017 | MCINTOSH & SON | | -899.84 |
| | 29/03/2017 | MCINTOSH & SON | Supply Air Filters for Patching Truck PTK31 | 268.84 |
| | 13/03/2017 | MCINTOSH & SON | Supply Wheel Bearing for Trailer PSP4 | 38.02 |
| | 20/03/2017 | MCINTOSH & SON | Supply 2 x Roller Bearing for PROL11 | 455.86 |
| | 21/03/2017 | MCINTOSH & SON | Supply Seal for Roller PROL11 | 96.69 |
| | 23/03/2017 | MCINTOSH & SON | Supply seals and washers for Trailers PSP4 | 40.43 |
| EFT15241 | 28/04/2017 | MULTIGROUP DISTRIBUTION SERVICES PTY LTD | Signage Delivery ex Jason Sign makers | -894.00 |
| EFT15242 | 28/04/2017 | WCS CONCRETE | Installation of Kerbing | -11888.80 |
| EFT15243 | 28/04/2017 | ADVANCED AUTOLOGIC PTY LTD | Supply 20 x EP2 grease for Roller PROL12 | -229.00 |
| EFT15244 | 28/04/2017 | RBC RURAL | Meter plan charge - Colour & Black | -1129.63 |
| EFT15245 | 28/04/2017 | ROYAL LIFE SAVING (WA BRANCH) | Rescue Tube for Swimming Pool | -188.50 |
| EFT15246 | 28/04/2017 | PRIMARIES-WONGAN HILLS | Camloc fittings for Semi Water Tanker with Pump PTRL26 | -278.09 |
| EFT15247 | 28/04/2017 | MCG ARCHITECTS PTY LTD | Sports Complex - Contract Documentation - 65% complete, 55% Previously claimed, 10% this claim | -17820.00 |
| EFT15248 | 28/04/2017 | PUBLIC TRANSPORT AUTHORITY OF WA | CRC Trans WA - March Account | -119.49 |
| EFT15249 | 28/04/2017 | KLEEN WEST DISTRIBUTIONS | Admin - cleaning supplies | -1180.47 |
| EFT15250 | 28/04/2017 | CAMMS | Quarterly Cloud Hosting Fee July 2017 to September 2017 | -1980.00 |
| EFT15251 | 28/04/2017 | BASHAM HOLDINGS PTY LTD | | -989.85 |
| N-COM | 03/04/2017 | BASHAM HOLDINGS PTY LTD | Transmission Tower maintenance | 619.95 |
| N-COM | 05/04/2017 | BASHAM HOLDINGS PTY LTD | Transmission Tower maintenance | 369.90 |
| EFT15252 | 28/04/2017 | TELSTRA DCR & M | Damage charges on Lot 185 Ranger Road Ballidu | -1505.86 |
| EFT15253 | 28/04/2017 | HDI CONTRACTING | Cleaning of the CRC and Allied Health Side from Monday 10/4 - Thurs 13/4 & Tues 18/4 - Fri 21/4/2017 | -924.00 |
| EFT15254 | 28/04/2017 | NEWINS FAMILY TRUST | Managing of Wongan Hills land fill site for April 2017 | -3758.33 |
| EFT15255 | 28/04/2017 | PRACSYS (SYSTEM EDGE MANAGEMENT SERVICES P/L) | Sports Complex - 25% Progress - Draft Business Case | -10951.88 |
| EFT15256 | 28/04/2017 | SLIMLINE WAREHOUSE | CRC - Clear Acrylic Lectern with frost cut vinyl | -824.59 |
| EFT15257 | 30/04/2017 | DEPARTMENT OF TRANSPORT | APRIL DPI payment | -44232.65 |
| 20937 | 07/04/2017 | TELSTRA CORPORATION LIMITED | March Telephone Account for Shire Administration | -1905.95 |
| 20938 | 07/04/2017 | AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY | 2017 Licence Renewal | -176.00 |
| 20939 | 07/04/2017 | PRIMARIES-WONGAN HILLS | Fittings for Trailers PSP4 | -434.53 |
| 20940 | 07/04/2017 | DEPARTMENT OF LOCAL GOVERNMENT & COMMUNITIES | Return un-used grant funds due to entertainment cancelling & unable to replace in price range | -1100.00 |
| 20941 | 12/04/2017 | SHIRE OF WONGAN-BALLIDU - PAYROLL | Payroll Deduction | -1405.00 |
| 20942 | 13/04/2017 | WONGAN HILLS COMMUNITY RESOURCE CENTRE | CEO Approved APEX Black Dog Room Hire | -260.00 |
| 20943 | 13/04/2017 | SHIRE OF WONGAN-BALLIDU | Discover Golden Horizons Contributions 2014/15 | -3000.00 |
| 20944 | 13/04/2017 | SYNERGY | | -4305.85 |
| | 31/03/2017 | SYNERGY | Electricity consumption at 8 Ellis Street Wongan Hills | 806.10 |
| | 07/03/2017 | SYNERGY | Electricity consumption for Street Lights Wongan Hills | 3499.75 |
| 20945 | 13/04/2017 | FAIRFAX MEDIA PUBLICATIONS PTY LTD | | -1618.00 |
| | 20/03/2017 | FAIRFAX MEDIA PUBLICATIONS PTY LTD | Wongan Hills Directory | 1310.00 |
| | 30/03/2017 | FAIRFAX MEDIA PUBLICATIONS PTY LTD | CRC Administration Directory | 308.00 |
| 20946 | 21/04/2017 | WESTNET PTY LTD | Internet Usage for Shire Office, Depot & Swimming Pool | -669.64 |
| 20947 | 21/04/2017 | TELSTRA CORPORATION LIMITED | Telephone account for CRC Administration | -411.27 |
| 20948 | 21/04/2017 | SYNERGY | | -6787.40 |
| | 12/04/2017 | SYNERGY | Electricity consumption at Wongan Hills Recreation Centre | 2796.15 |
| | 12/04/2017 | SYNERGY | Electricity consumption at CRC Administration Office | 1859.15 |
| | 21/03/2017 | SYNERGY | Electricity consumption at Wongan Hills Swimming Pool | 2132.10 |
| 20949 | 26/04/2017 | SHIRE OF WONGAN-BALLIDU - PAYROLL | Payroll Deduction | -1405.00 |

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| 20950 | 28/04/2017 | DOWN TO EARTH TRAINING & ASSESSING | Wheeled Front-end Loader assessments on site at Wongan Hills | -2150.00 |
| DD8399.1 | 11/04/2017 | WALGS SUPERANNUATION PLAN | Employee Superannuation | -7738.14 |
| SUPER | 11/04/2017 | WALGS SUPERANNUATION PLAN | Employee Superannuation | 5623.31 |
| DEDUCTION | 11/04/2017 | WALGS SUPERANNUATION PLAN | Employee Superannuation | 28.47 |
| DEDUCTION | 11/04/2017 | WALGS SUPERANNUATION PLAN | Employee Superannuation | 624.82 |
| DEDUCTION | 11/04/2017 | WALGS SUPERANNUATION PLAN | Employee Superannuation | 884.51 |
| SUPER | 11/04/2017 | WALGS SUPERANNUATION PLAN | Employee Superannuation | 200.64 |
| DEDUCTION | 11/04/2017 | WALGS SUPERANNUATION PLAN | Employee Superannuation | 261.01 |
| DEDUCTION | 11/04/2017 | WALGS SUPERANNUATION PLAN | Employee Superannuation | 115.38 |
| DD8399.2 | 11/04/2017 | CONCEPT ONE SUPERANNUATION PLAN | Payroll deductions | -66.42 |
| DD8399.3 | 11/04/2017 | BT SUPER FOR LIFE | Superannuation contributions | -75.91 |
| DD8399.4 | 11/04/2017 | AUSTRALIAN SUPER | Payroll deductions | -367.84 |
| DD8399.5 | 11/04/2017 | HESTA SUPER FUND | Superannuation contributions | -167.87 |
| DD8399.6 | 11/04/2017 | COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER | Superannuation contributions | -1671.28 |
| DD8399.7 | 11/04/2017 | ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND) | Superannuation contributions | -301.79 |
| DD8399.8 | 11/04/2017 | REST SUPERANNUATION | Superannuation contributions | -47.52 |
| DD8399.9 | 11/04/2017 | AMP SUPERANNUATION LTD. | Superannuation contributions | -220.13 |
| DD8410.1 | 25/04/2017 | WALGS SUPERANNUATION PLAN | Employee Superannuation | -7895.01 |
| DD8410.2 | 25/04/2017 | BT SUPER FOR LIFE | Superannuation contributions | -58.53 |
| DD8410.3 | 25/04/2017 | AUSTRALIAN SUPER | Payroll deductions | -363.77 |
| DD8410.4 | 25/04/2017 | HESTA SUPER FUND | Superannuation contributions | -167.87 |
| DD8410.5 | 25/04/2017 | COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER | Superannuation contributions | -1668.33 |
| DD8410.6 | 25/04/2017 | ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND) | Superannuation contributions | -301.79 |
| DD8410.7 | 25/04/2017 | REST SUPERANNUATION | Superannuation contributions | -47.52 |
| DD8410.8 | 25/04/2017 | AMP SUPERANNUATION LTD. | Superannuation contributions | -217.46 |
| DD8410.9 | 25/04/2017 | PRIME SUPER | Superannuation contributions | -587.22 |
| DD8399.10 | 11/04/2017 | PRIME SUPER | Superannuation contributions | -590.36 |
| DD8399.11 | 11/04/2017 | AXA RETIREMENT SECURITY PLAN | Superannuation contributions | -197.31 |
| DD8399.12 | 11/04/2017 | HOSTPLUS SUPERANNUATION FUND | Superannuation contributions | -149.94 |
| DD8410.10 | 25/04/2017 | AXA RETIREMENT SECURITY PLAN | Superannuation contributions | -194.19 |
| DD8410.11 | 25/04/2017 | HOSTPLUS SUPERANNUATION FUND | Superannuation contributions | -149.94 |

| | |
|-----------------------|-----------|
| Municipal | 855495.29 |
| Trust | 50047.65 |
| Total | 905542.94 |
| Recoverable | 216140.45 |
| Partially Recoverable | |

9.2.2 FINANCIAL REPORTS

| | |
|---------------------------------|--------------------------------|
| FILE REFERENCE: | F1.4 |
| REPORT DATE: | 16 May 2017 |
| APPLICANT/PROponent: | N/A |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Deputy Chief Executive Officer |
| ATTACHMENTS: | Financial Reports |

PURPOSE OF REPORT:

That the following statements and reports for the month ended April 2017 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget)
Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 30 APRIL 2017

| | Approved Budget 2016- 2017 | Current Budget 2016-2017 | YTD BUDGET * | YTD Actual | Page | Variance Over or Under | 10% |
|---|----------------------------------|-----------------------------|--------------------|--------------------|------|---------------------------|-----|
| INCOME | | | | | | | |
| Rates | (2,707,294) | (2,707,294) | (2,597,908) | (2,513,509) | | 3.2% | ✓ |
| Grants Operating, Subsidies & Contributions | (2,324,395) | (2,324,395) | (1,875,520) | (1,808,548) | | 3.6% | ✓ |
| Non Operating Grants, Subsidies & Contributions | (1,265,892) | (1,265,892) | (1,035,730) | (970,191) | | 6.3% | ✓ |
| Fees & Charges & Service Charges | (1,014,544) | (1,014,544) | (500,587) | (467,976) | | 6.5% | ✓ |
| Other Revenue | (64,636) | (64,636) | (64,636) | (249,494) | | (286.0%) | ✗ |
| Interest | (87,599) | (87,599) | (87,599) | (88,113) | | (0.6%) | ✓ |
| Profit on sale of Assets | (2,000) | (2,000) | (2,000) | - | | 100.0% | ⊖ |
| a: TOTAL INCOME | (7,466,360) | (7,466,360) | (6,163,980) | (6,097,831) | | | |
| OPERATING EXPENSES | | | | | | | |
| Employee Costs | 2,308,197 | 2,308,197 | 1,650,500 | 1,611,913 | | (2.3%) | ✓ |
| Materials & Contracts | 1,428,290 | 1,979,774 | 1,428,290 | 1,427,432 | | (0.1%) | ✓ |
| Utilities (Gas, Electricity) etc. | 304,392 | 304,392 | 275,500 | 264,896 | | (3.8%) | ✓ |
| Interest # | 37,113 | 37,113 | 37,113 | 33,917 | 11 | (8.6%) | ✓ |
| Insurance | 254,223 | 254,223 | 254,223 | 218,756 | | (14.0%) | ⊖ |
| Other General | 248,094 | 248,094 | 248,094 | 252,756 | | 1.9% | ✓ |
| Loss on Asset Disposals | 60,500 | 60,500 | 60,500 | 102,873 | | 70.0% | ✗ |
| Depreciation | 2,408,839 | 2,408,839 | 2,015,155 | 1,956,764 | | (2.9%) | ✓ |
| b: TOTAL OPERATING EXPENSES | 7,049,647 | 7,601,131 | 5,969,374 | 5,869,305 | | | |
| c: NET OPERATING (SURPLUS) / DEFICIT | (416,713) | 134,771 | (194,606) | (228,526) | | | |
| CAPITAL EXPENSES | | | | | | | |
| Land & Buildings | 283,520 | 283,520 | 283,520 | 327,868 | | 15.6% | ✗ |
| Furniture & Equipment | 3,417 | 3,417 | 3,417 | - | | (100.0%) | ⊖ |
| Motor Vehicles | 275,150 | 275,150 | 215,500 | 207,988 | | (3.5%) | ✓ |
| Plant | 566,000 | 566,000 | 550,000 | 503,643 | | (8.4%) | ✓ |
| Infrastructure Other | 18,501 | 18,501 | 18,501 | - | | (100.0%) | ⊖ |
| Infrastructure Roads | 2,601,977 | 2,050,493 | 1,640,394 | 1,756,072 | | 7.1% | ✓ |
| d: TOTAL CAPITAL | 3,748,566 | 3,197,082 | 2,711,333 | 2,795,571 | | | |
| e: TOTAL OPERATING & CAPITAL | 3,331,853 | 3,331,853 | 2,516,727 | 2,567,045 | | | b. |
| ADJUST - NON CASH ITEMS | | | | | | | |
| Depreciation | (2,408,839) | (2,408,839) | (2,015,155) | (1,956,764) | | | |
| Profit on sale of assets | 2,000 | 2,000 | 2,000 | - | 6 | | |
| Loss on sale of assets | (60,500) | (60,500) | (60,500) | (102,873) | 6 | | |
| Proceeds from Sale of Assets | (200,000) | (200,000) | (205,682) | (205,682) | 6 | | |
| Transfer from reserves | (320,000) | (320,000) | - | - | 10 | | |
| Transfer to reserves | 274,834 | 274,834 | - | - | 10 | | |
| Interest paid to reserves # | 39,670 | 39,670 | 41,834 | 41,834 | 10 | | |
| LSL Provision in reserves | - | - | - | - | | | |
| Loan proceeds | - | - | - | - | | | |
| Loan principal repayment | 52,699 | 52,699 | 49,467 | 49,467 | 11 | | |
| SSL Principal Reimbursements | (52,699) | (52,699) | (49,467) | (49,467) | 11 | | |
| Less (Surplus)/deficit B/Fwd | (659,018) | (659,018) | (659,018) | (627,833) | 5 | | |
| ADJUSTED CLOSING (SURPLUS) / DEFICIT | 0 | 0 | (379,794) | (284,272) | | | |

** This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

| Key | |
|--------------------------------|---|
| Within budget tolerance of 10% | ✓ |
| Over budget tolerance of 10% | ✗ |
| Under budget tolerance of 10% | ⊖ |

**Shire of Wongan-Ballidu
Variance Report for April 2017**

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

| Code | Report Section | Comments |
|------|-------------------------|---|
| | Operating Income | |
| x | Other Revenue | This balance is higher due to more reimbursements and diesel fuel rebates being received. |
| 0 | Profit on Sale | Vehicle traded resulted in a loss on sale. This is in relation to the CAT loader. |
| | Operating Expenditure | |
| 0 | Insurance | Savings achieved on annual insurance costs. |
| x | Loss on Sale | Loss on sale is higher due to higher written down values. |
| | Capital | |
| x | Land and Buildings | This is expenditure related to costs for Sports Co-Location. As noted in the budget review, these costs are offset through additional transfer from reserves. |
| 0 | Furniture and Equipment | Project has not yet been commenced. |
| 0 | Infrastructure Other | Project has not yet been commenced. |

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 30 APRIL 2017

| | | APPROVED BUDGET | CURRENT BUDGET | YTD ACTUAL |
|---|----|--------------------|--------------------|--------------------|
| INCOME | | | | |
| General Purpose Funding | 03 | (4,706,525) | (4,706,525) | (4,035,949) |
| Governance | 04 | (24,300) | (24,300) | (66,038) |
| Law, Order & Public Safety | 05 | (32,300) | (32,300) | (32,803) |
| Health | 07 | (19,200) | (19,200) | (76,652) |
| Education & Welfare | 08 | (4,381) | (4,381) | (5,406) |
| Housing | 09 | (75,362) | (75,362) | (64,499) |
| Community Amenities | 10 | (174,810) | (174,810) | (179,890) |
| Recreation & Culture | 11 | (78,170) | (78,170) | (83,134) |
| Transport | 12 | (2,035,957) | (2,035,957) | (1,182,521) |
| Economic Services | 13 | (11,750) | (11,750) | (28,412) |
| Other Property & Services | 14 | (303,605) | (303,605) | (342,527) |
| a: TOTAL INCOME | | (7,466,360) | (7,466,360) | (6,097,831) |
| OPERATING EXPENSES | | | | |
| General Purpose Funding | 03 | 110,782 | 110,782 | 78,819 |
| Governance | 04 | 250,140 | 250,140 | 256,077 |
| Law, Order & Public Safety | 05 | 191,581 | 191,581 | 172,902 |
| Health | 07 | 201,133 | 201,133 | 219,909 |
| Education & Welfare | 08 | 216,382 | 216,382 | 169,048 |
| Housing | 09 | 224,226 | 224,226 | 155,350 |
| Community Amenities | 10 | 442,171 | 442,171 | 299,543 |
| Recreation & Culture | 11 | 1,642,245 | 1,642,245 | 1,271,680 |
| Transport | 12 | 2,611,044 | 3,162,528 | 2,525,798 |
| Economic Services | 13 | 244,239 | 244,239 | 209,773 |
| Other Property & Services # | 14 | 915,705 | 915,705 | 510,405 |
| b: TOTAL OPERATING EXPENSES | | 7,049,647 | 7,601,131 | 5,869,305 |
| c: NET OPERATING (SURPLUS)/DEFICIT | | (416,713) | 134,771 | (228,526) |
| CAPITAL EXPENSES | | | | |
| General Purpose Funding | 23 | - | - | - |
| Governance | 24 | 100,251 | 100,251 | 61,800 |
| Law, Order & Public Safety | 25 | - | - | - |
| Health | 27 | 45,000 | 45,000 | 38,770 |
| Education & Welfare | 28 | - | - | - |
| Housing | 29 | 15,167 | 15,167 | - |
| Community Amenities | 30 | 25,000 | 25,000 | 22,565 |
| Recreation & Culture | 31 | 230,885 | 230,885 | 279,371 |
| Transport | 32 | 3,287,312 | 2,735,828 | 2,351,783 |
| Economic Services | 33 | - | - | - |
| Other Property & Services | 34 | 44,950 | 44,950 | 41,282 |
| d: TOTAL CAPITAL EXPENSES | | 3,748,566 | 3,197,082 | 2,795,571 |
| e: TOTAL OPERATING & CAPITAL | | 3,331,853 | 3,331,853 | 2,567,045 |

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF NET CURRENT ASSETS AS AT 30 APRIL 2017

NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22

| | 2015-2016 | BUDGET | 2016-2017 |
|---|-------------|-------------|-------------|
| SURPLUS / (DEFICIT) | 627,833 | (0) | 284,272 |
| COMPRISES | | | |
| Cash (including reserves) | 3,313,938 | 2,791,018 | 3,074,030 |
| Current rates | 118,335 | 105,601 | 106,925 |
| Sundry debtors | 212,167 | 82,147 | 127,059 |
| Tax receivables | 59,495 | 5,985 | 5,985 |
| Other debtors | 5,713 | 53,847 | 53,927 |
| A: SSL debtors (are excluded see D: adj) | 67,258 | 17,816 | 17,816 |
| Inventories | 9,521 | 14,637 | 14,637 |
| Less: | | | |
| Reserves | (2,643,507) | (2,638,011) | (2,685,341) |
| Sundry creditors | - | - | - |
| Accrued interest | (27,780) | (27,780) | (27,780) |
| ESL Levy Owed | (26,019) | (51,077) | (51,077) |
| PAYG/GST Due To ATO | (68,726) | (15,670) | (12,248) |
| B: Other - (are excluded see D: adj) | - | - | - |
| LSL Cash backed Reserve | 76,444 | 77,591 | 76,444 |
| Tax liabilities | (9,588) | - | - |
| Other - Trust adjustments | - | - | - |
| C: Loan liability (are excluded see D: adj) | (52,993) | (3,551) | (3,551) |
| Current employee benefits provisions | (392,162) | (398,289) | (398,289) |
| D: Adjustments (see above A to C) | (14,265) | (14,265) | (14,265) |
| | - | - | - |
| Surplus / (Deficit) Variance | 627,833 | (0) | 284,272 |

NOTE 1B: CLOSING FUNDS alternate format to Note 1 above

| | 2015-2016 | BUDGET | YTD |
|-----------------------------------|-------------|-------------|-------------|
| Current assets | | | |
| Cash & cash equivalents | 3,313,938 | 2,791,018 | 3,074,030 |
| Sundry debtors | 462,968 | 265,396 | 311,712 |
| Inventories | 9,521 | 14,637 | 14,637 |
| Total current assets | 3,786,427 | 3,071,051 | 3,400,378 |
| Current liabilities | | | |
| Creditors and accounts payable | (132,112) | (16,936) | (91,105) |
| Current loan liability | (52,993) | (3,551) | (3,551) |
| Provisions | (392,162) | (398,289) | (398,289) |
| Total current liability | (577,267) | (418,776) | (492,945) |
| Net current assets | 3,209,160 | 2,652,275 | 2,907,433 |
| Less: restricted reserves | (2,643,507) | (2,638,011) | (2,685,341) |
| Less: SSL principal repayments | (67,258) | (17,816) | (17,816) |
| Add back: Current loan liability | 52,993 | 3,551 | 3,551 |
| Add back: LSL Cash backed Reserve | 76,444 | - | 76,444 |
| Surplus / (Deficit) Variance | 627,833 | (0) | 284,272 |

SHIRE OF WONGAN-BALLIDU
RATE SETTING STATEMENT AS AT 30 APRIL 2017

| | 2016-2017 APPROVED BUDGET | 2016-2017 CURRENT BUDGET | 2016-2017 ACTUAL |
|---|---------------------------------|-----------------------------|---------------------|
| <u>OPERATING INCOME</u> | | | |
| General Purpose Funding | (1,999,231) | (1,999,231) | (1,522,440) |
| Governance | (24,300) | (24,300) | (66,038) |
| Law, Order & Public Safety | (32,300) | (32,300) | (32,803) |
| Health | (19,200) | (19,200) | (76,652) |
| Education & Welfare | (4,381) | (4,381) | (5,406) |
| Housing | (75,362) | (75,362) | (64,499) |
| Community Amenities | (174,810) | (174,810) | (179,890) |
| Recreation & Culture | (78,170) | (78,170) | (83,134) |
| Transport | (2,035,957) | (2,035,957) | (1,182,521) |
| Economic Services | (11,750) | (11,750) | (28,412) |
| Other Property & Services | (303,605) | (303,605) | (342,527) |
| A | (4,759,066) | (4,759,066) | (3,584,322) |
| <u>OPERATING EXPENSES</u> | | | |
| General Purpose Funding | 110,782 | 110,782 | 78,819 |
| Governance | 250,140 | 250,140 | 256,077 |
| Law, Order & Public Safety | 191,581 | 191,581 | 172,902 |
| Health | 201,133 | 201,133 | 219,909 |
| Education & Welfare | 216,382 | 216,382 | 169,048 |
| Housing | 224,226 | 224,226 | 155,350 |
| Community Amenities | 442,171 | 442,171 | 299,543 |
| Recreation & Culture | 1,642,245 | 1,642,245 | 1,271,680 |
| Transport | 2,611,044 | 3,162,528 | 2,525,798 |
| Economic Services | 244,239 | 244,239 | 209,773 |
| Other Property & Services | 915,705 | 915,705 | 510,405 |
| B | 7,049,647 | 7,601,131 | 5,869,305 |
| C= A and B | 2,290,581 | 2,842,065 | 2,284,983 |
| <u>ADJUST FOR CASH BUDGET REQUIREMENTS</u> | | | |
| <u>Non-Cash Expenditure and Revenue</u> | | | |
| Depreciation on Assets | (2,408,839) | (2,408,839) | (1,956,764) |
| Profit/(Loss) on Asset Sales | (58,500) | (58,500) | (102,873) |
| <u>Capital Expenditure & Income</u> | | | |
| Purchase of land & buildings # | 283,520 | 283,520 | 327,868 |
| Purchase of furniture & equipment | 3,417 | 3,417 | - |
| Purchase of motor vehicles # | 275,150 | 275,150 | 207,988 |
| Purchase of plant & machinery # | 566,000 | 566,000 | 503,643 |
| Purchase of other infrastructure # | 18,501 | 18,501 | - |
| Purchase of roads infrastructure # | 2,601,977 | 2,050,493 | 1,756,072 |
| Proceeds from sale of assets | (200,000) | (200,000) | (205,682) |
| <u>Financing Activities</u> | | | |
| Repayment of Loan Principal* | 52,699 | 52,699 | 49,467 |
| Loan proceeds / refinancing CL to NCL adj | - | - | - |
| Self Supporting Loan Income | (52,699) | (52,699) | (49,467) |
| <u>Reserve Movements</u> | | | |
| Transfers to Reserves | 274,834 | 274,834 | - |
| Interest paid to Reserves | 39,670 | 39,670 | 41,834 |
| Transfer from Reserves | (320,000) | (320,000) | - |
| LSL Provision in reserves | - | - | - |
| Estimated Muni (Surplus)/Deficit July 1 B/Fwd. | (659,018) | (659,018) | (627,833) |
| Estimated Muni (Surplus)/Deficit June 30 C/Fwd. | - | - | (284,272) |
| AMOUNT REQUIRED TO BE RAISED FROM RATES | 2,707,294 | 2,707,294 | 2,229,237 |
| TOTAL RATES RAISED | 2,707,294 | 2,707,294 | 2,513,509 |

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 30 APRIL 2017

| Asset No | Budget Net Book Value | Budget Sale Proceeds | Budget (Profit) / Loss | Actual Net Book Value | Actual Sale Proceeds | Actual (Profit) / Loss | |
|--|--------------------------------------|----------------------------|-----------------------------------|------------------------|----------------------|------------------------|----------------|
| By Class | | | | | | | |
| Motor Vehicles | | | | | | | |
| CEO Vehicle | 1456 | 65,000 | (64,000) | 1,000 | 72,000 | (60,000) | 12,000 |
| Doctor Vehicle | 1436 | 22,000 | (18,000) | 4,000 | 30,532 | (17,045) | 13,486 |
| MWS Vehicle | 1440 | 34,000 | (24,500) | 9,500 | 42,505 | (31,818) | 10,687 |
| Parks Single Cab Utility | 1422 | 11,000 | (8,000) | 3,000 | 14,616 | (10,909) | 3,707 |
| Building Utility | | 7,500 | (6,500) | 1,000 | 16,000 | (5,909) | 10,091 |
| Parks Tipper Truck | | 26,000 | (9,000) | 17,000 | | | - |
| Plant & Equipment | | | | | | | |
| Volvo Tip Truck | | 70,000 | (45,000) | 25,000 | 61,753 | (40,000) | 21,753 |
| Cat 924G Loader | | 23,000 | (25,000) | (2,000) | 71,149 | (40,000) | 31,149 |
| TOTAL | | 258,500 | (200,000) | 58,500 | 308,555 | (205,682) | 102,873 |
| By Program | | | | | | | |
| Governance | | | | | | | |
| CEO Vehicle | 1456 | 65,000 | (64,000) | 1,000 | 72,000 | (60,000) | 12,000 |
| Health | | | | | | | |
| Doctor Vehicle | 1436 | 22,000 | (18,000) | 4,000 | 30,532 | (17,045) | 13,486 |
| Transport | | | | | | | |
| Parks Single Cab Utility | 1422 | 11,000 | (8,000) | 3,000 | 14,616 | (10,909) | 3,707 |
| Building Utility | | 7,500 | (6,500) | 1,000 | 16,000 | (5,909) | 10,091 |
| Parks Tipper Truck | | 26,000 | (9,000) | 17,000 | | | - |
| Volvo Tip Truck | | 70,000 | (45,000) | 25,000 | 61,753 | (40,000) | 21,753 |
| Cat 924G Loader | | 23,000 | (25,000) | (2,000) | 71,149 | (40,000) | 31,149 |
| Other Property & Services | | | | | | | |
| MWS Vehicle | 1440 | 34,000 | (24,500) | 9,500 | 42,505 | (31,818) | 10,687 |
| TOTAL | | 258,500 | (200,000) | 58,500 | 308,555 | (205,682) | 102,873 |
| Motor Vehicle and Plant & Equipment Change Over | | | | | | | |
| | Current Budget Purchase Price | Current Budget Sale | Current Change-Over Budget | Actual Purchase | Actual Sale | Change-Over | |
| Motor Vehicles | | | | | | | |
| CEO Vehicle | 69,000 | (64,000) | 5,000 | 61,800 | (60,000) | 1,800 | |
| Doctor Vehicle | 45,000 | (18,000) | 27,000 | 38,770 | (17,045) | 21,725 | |
| MWS Vehicle | 45,200 | (24,500) | 20,700 | 48,990 | (31,818) | 17,172 | |
| Parks Single Cab Utility | 36,000 | (8,000) | 28,000 | 27,146 | (10,909) | 16,237 | |
| Building Utility | 34,950 | (6,500) | 28,450 | 31,282 | (5,909) | 25,373 | |
| Parks Tipper Truck | 45,000 | (9,000) | 36,000 | | | - | |
| Plant & Equipment | | | | | | | |
| Mack Tip Truck | 260,000 | (45,000) | 215,000 | 232,550 | (40,000) | 192,550 | |
| New Loader | 276,000 | (25,000) | 251,000 | 271,093 | (40,000) | 231,093 | |
| TOTAL | 811,150 | (200,000) | 611,150 | 711,631 | (205,682) | 505,950 | |

**SHIRE OF WONGAN-BALLIDU
BANK RECONCILIATIONS FOR 30 APRIL 2017**

| | Total | Municipal (01100+01102) | Trust (21100) | Reserve (01105) | Cash On Hand (01101) |
|---|---------------------|-------------------------|------------------|---------------------|----------------------|
| Opening Balance | 3,828,144.15 | 1,102,079.21 | 39,874.37 | 2,685,340.57 | 850.00 |
| Add: | 197,982.81 | 142,770.06 | 55,212.75 | | |
| Investment - Income | 157.63 | | | | |
| Less: | (905,542.94) | (855,495.29) | (50,047.65) | | |
| Payments - Bank Fees and Adjustments | (1,572.53) | (1,572.53) | | | |
| Swimming Pool Float received | (100.00) | | | | (100.00) |
| Balance as per General Ledger | 3,119,069.12 | 387,939.08 | 45,039.47 | 2,685,340.57 | 750.00 |
| Balance as per Bank Statements | 290,500.12 | 248,974.43 | 39,847.74 | 927.95 | 750.00 |
| Balance as per Bank Deposit Certificates | 2,884,412.62 | 200,000.00 | | 2,684,412.62 | |
| Balance as per Holder Certificates | - | | | | |
| Add: | 6,193.26 | 733.53 | 5,459.73 | | |
| Outstanding Deposits | | | | | |
| Adjustments | 3,714.07 | 3,262.07 | 452.00 | | |
| Less: | (65,750.95) | (65,030.95) | (720.00) | | |
| Unpresented Payments | | | | | |
| Adjustments | | | | | |
| Balance as per Cash Book | 3,119,069.12 | 387,939.08 | 45,039.47 | 2,685,340.57 | 750.00 |
| Figure should equal same as Creditor Payment List | \$ 0.00 | \$ - | \$ - | \$ - | \$ - |

SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 30 APRIL 2017

MUNICIPAL INVESTMENTS

Matured Municipal Investments

| Invest No. | Name | Maturity | Particulars | From | To | Days | Interest Rate | Investment Last Placed | Interest/Transfers | Closing Balance | BANK TO INVESTMENT |
|---|------------------|--------------|-------------|----------|-----------|------|---------------|------------------------|-------------------------|-----------------|--------------------|
| Muni Online Saver | 2234-48021 | Cash at Bank | | | | | | \$ 600,000.00 | \$ (600,000.00) | \$ - | NO |
| Muni Online Saver | 4580-17867 | Cash at Bank | | | | | | \$ 1,000,000.00 | \$ (999,944.47) | \$ 55.53 | NO |
| Muni Term Deposit | 016820-976692109 | | | | | | | \$ 500,000.00 | \$ (500,531.65) | \$ - | NO |
| Muni Term Deposit | 016820-976692096 | | | 2-Dec-16 | 2-Mar-17 | 90 | 2.50% | \$ 500,000.00 | \$ (500,000.00) | \$ - | NO |
| Muni Online Saver | 016820-407450767 | Cash at Bank | | | | | | \$ 300,222.93 | \$ (300,922.73) | \$ - | YES |
| Muni Online Saver | 016820-462207911 | Cash at Bank | | | | | | \$ 700,000.00 | \$ (701,579.98) | \$ - | YES |
| Muni Term Deposit | 016820-976691739 | Cash at Bank | | 2-Dec-16 | 2-Mar-17 | 90 | 2.50% | \$ 1,002,464.36 | \$ (1,008,917.51) | \$ - | YES |
| Muni Online Saver | 4643-16337 | Cash at Bank | | 9-Mar-17 | 29-Mar-17 | 20 | 1.65% | \$ 308,955.86 | \$ (309,096.36) | \$ - | NO |
| Muni Term Deposit | 9770-46926 | | | 9-Mar-17 | 11-Apr-17 | 33 | 2.35% | \$ 300,000.00 | \$ (300,097.49) | \$ - | NO |
| Muni Term Deposit | 9770-46551 | | | 9-Mar-17 | 13-Apr-17 | 35 | 2.35% | \$ 200,000.00 | \$ (200,060.14) | \$ - | NO |
| Total of matured municipal investments | | | | | | | | \$ 5,411,643.15 | \$ -5,421,150.33 | \$ 55.53 | |

Current Municipal Investments

| Invest No. | Name | Maturity | Particulars | From | To | Days | Interest Rate | Opening Investment | Transfers in/out | YTD Interest | Closing Balance | Interest Realised |
|---|------------|----------|-------------|-----------|-----------|------|---------------|----------------------|------------------|--------------|----------------------|-------------------|
| Muni Term Deposit | 9770-46811 | | | 9/05/2017 | 9/06/2017 | 2 | 2.35% | \$ 200,000.00 | \$ - | \$ - | \$ 200,000.00 | \$ - |
| Total of current municipal investments | | | | | | | | \$ 200,000.00 | \$ - | \$ - | \$ 200,000.00 | \$ - |

RESERVE INVESTMENTS

Matured Reserve Investments

| Invest No. | Name | Maturity | Particulars | From | To | Days | Interest Rate | Investment last Placed | Interest/Transfer Realised | Closing Balance | BANK TO INVESTMENT |
|---|--------------|----------|-------------|-----------|-----------|------|---------------|------------------------|----------------------------|------------------------|--------------------|
| 016820-973398684 | Term Deposit | | | 1/05/2016 | 1/08/2016 | 90 | 2.90% | \$ 1,514,149.68 | \$ 11,102.80 | \$ 1,525,252.48 | YES |
| 016820-973398684 | Term Deposit | | | 1/08/2016 | 1/11/2016 | 90 | 2.60% | \$ 1,525,252.48 | \$ 9,995.62 | \$ 1,535,248.10 | YES |
| 016820-973398684 | Term Deposit | | | 3/11/2016 | 1/02/2017 | 90 | 1.65% | \$ 1,535,248.10 | \$ 9,674.16 | \$ 1,544,922.26 | YES |
| 016820-976691886 | TD | | | 2/12/2016 | 2/03/2017 | 90 | 2.5% | \$ 1,132,509.14 | \$ 6,981.22 | \$ 1,139,490.36 | YES |
| Total of matured reserve investments | | | | | | | | \$ 5,707,159.40 | \$ 37,753.80 | \$ 5,744,913.20 | |

Current Reserve Investments

| Invest No. | Name | Maturity | Particulars | From | To | Days | Interest Rate | Opening Investm | Transfers in/out | YTD Interest | Closing Balance | Interest Realised |
|--|------------------|--------------|-------------|-----------|-----------|------|---------------|------------------------|------------------------|--------------------|------------------------|--------------------|
| 016820-973398684 | Term Deposit | | | 1/02/2017 | 2/05/2017 | 90 | 2.35% | \$ 1,544,922.26 | \$ - | \$ - | \$ 1,544,922.26 | \$ - |
| 016820-223448048 | ANZ Online Saver | | | 2/03/2017 | 2/06/2017 | 92 | 2.35% | \$ 1,127,362.00 | \$ 1,132,979.14 | \$ 5,660.46 | \$ 43.32 | \$ 5,660.46 |
| 016820-976691886 | Term Deposit | | | | | | | \$ 1,139,490.36 | \$ - | \$ - | \$ 1,139,490.36 | \$ - |
| Reserve Saver | 2527-63397 | Cash at bank | | | | | | \$ 884.63 | \$ - | \$ - | \$ 884.63 | \$ - |
| Total of reserve investments and cash | | | | | | | | \$ 3,812,659.25 | \$ 1,132,979.14 | \$ 5,660.46 | \$ 2,685,340.57 | \$ 5,660.46 |

Total of matured municipal and reserve investment

| | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|-----------------|------------------|----------|-----------------|------|
| | | | | | | | | \$ 5,411,643.15 | \$ -5,421,150.33 | \$ 55.53 | \$ 5,744,913.20 | \$ - |
|--|--|--|--|--|--|--|--|-----------------|------------------|----------|-----------------|------|

Total of current municipal and reserve investment and cash

| | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|---------------|------|------|-----------------|-------------|
| | | | | | | | | \$ 200,000.00 | \$ - | \$ - | \$ 2,885,340.57 | \$ 5,660.46 |
|--|--|--|--|--|--|--|--|---------------|------|------|-----------------|-------------|

SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 30 APRIL 2017

| | | ADOPTED FULL YEAR'S BUDGET | | | | CURRENT FULL YEAR'S BUDGET | | | | ACTUAL YTD AT 30 APRIL 2017 | | | | |
|---|----------|----------------------------|------------------------|------------------|--------------------|----------------------------|------------------------|------------------|--------------------|-----------------------------|------------------------|------------------|--------------------|---------------------|
| Reserve Description | GL Acct. | Opening Balance | Transfer in / Interest | Transfer to Muni | Transfer from Muni | EOY Balance | Transfer in / Interest | Transfer to Muni | Transfer from Muni | EOY Balance | Transfer in / Interest | Transfer to Muni | Transfer from Muni | Actual Balance |
| Centenary Celebrations Reserve | 01925 | | | | | | | | | | | | | |
| Community Resource Centre Reserve | 01989 | 12,613 | 189 | | | 12,802 | 189 | | | 12,802 | 199,62 | | | 12,813 |
| Depot Improvement Reserve | 01940 | 6,027 | 90 | | | 6,117 | 90 | | | 6,117 | 95,41 | | | 6,123 |
| Historical Publications Reserve | 01965 | 6,597 | 99 | | | 6,696 | 99 | | | 6,696 | 104,40 | | | 6,701 |
| Housing Reserve | 01955 | 1,728 | 44 | | | 1,772 | 44 | | | 1,772 | 27,34 | | | 1,755 |
| Land & Buildings Reserve | 01930 | | | | | | | | | | | | | |
| Loan Principal Reserve | 01950 | 500,121 | 7,502 | | | 507,623 | 7,502 | | | 507,623 | 7,914.51 | | | 508,036 |
| LSL Reserve | 01935 | 76,444 | 1,147 | | | 77,591 | 1,147 | | | 77,591 | 1,209.73 | | | 77,654 |
| Medical Facilities & R4R Special Projects Reserve | 01975 | 400,097 | 6,001 | | | 406,098 | 6,001 | | | 406,098 | 6,331.61 | | | 406,429 |
| Patterson Street JV Housing Reserve | 01988 | 21,929 | 329 | | | 22,258 | 329 | | | 22,258 | 347.02 | | | 22,276 |
| Plant Reserve | 01945 | 570,994 | 8,565 | (250,000) | 5,000 | 553,559 | 8,565 | (250,000) | 224,000 | 553,559 | 9,036.12 | | | 580,031 |
| Quirlan Street JV Housing Reserve | 01987 | 32,257 | 484 | | | 32,741 | 484 | | | 32,741 | 510.48 | | | 32,767 |
| Stickland JV Housing Reserve | 01986 | 30,481 | 457 | (10,000) | 5,000 | 25,938 | 457 | (10,000) | 5,000 | 25,938 | 482.37 | | | 30,963 |
| Swimming Pool Reserve | 01970 | 100,274 | 1,504 | | | 131,778 | 1,504 | | | 131,778 | 1,586.85 | | | 101,860 |
| Waste Management Reserve | 01920 | 22,863 | 343 | | | 28,206 | 343 | | | 28,206 | 361.81 | | | 23,225 |
| WH Industrial/LIA Park Reserve | 01985 | | | (60,000) | | | | (60,000) | | | | | | |
| Sporting Co-Location Reserve | 01990 | 861,082 | 12,916 | (320,000) | 834 | 814,832 | 12,916 | (320,000) | 834 | 814,832 | 13,626.74 | | | 874,708 |
| TOTALS | | 2,643,507 | 39,670 | (320,000) | 274,834 | 2,638,011 | 39,670 | (320,000) | 274,834 | 2,638,011 | 41,834 | | | 2,685,340.57 |

SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 30 APRIL 2017

Existing Loans * Denotes (SSL) Self Supporting Loan

| Loan No. | Particulars | Recipient | Maturity Date | Amount Borrowed | Loan Paid in Apr 17 | Accrued Int. Due | YTD Interest Paid | Loan Balance @ July 2016 | Refinancing | Principal Repayments YTD | Loan Balance @ 30 Apr 17 |
|-----------------------------|--------------------------|----------------------------|---------------|------------------|---------------------|------------------|-------------------|--------------------------|-------------|--------------------------|--------------------------|
| 142 | Housing Construction | WB Community Association* | Mar-2020 | 400,000 | (16,667) | 410 | (6,805) | 144,129 | | (32,872) | 111,257 |
| 145C | Land Development | Shire of Wongan-Ballidu | Jul-2017 | 500,000 | | 3,045 | (17,100) | 500,000 | | | 500,000 |
| 147 | Aged Persons | Ninan House* | Jul-2022 | 100,000 | | 573 | (3,371) | 55,860 | | (7,073) | 48,787 |
| 149 | Resurface Bowling Greens | Wongan Hills Bowling Club* | Dec-2019 | 115,000 | (3,223) | 91 | (2,381) | 48,406 | | (9,522) | 38,884 |
| TOTAL EXISTING LOANS | | | | 1,115,000 | (19,890) | 4,119 | (29,657) | 748,395 | - | (49,467) | 698,928 |

| | | | | | | | |
|-----------|----------|-------|----------|---------|---|----------|---------|
| 500,000 | - | 3,045 | (17,100) | 500,000 | - | - | 500,000 |
| 615,000 | (19,890) | 1,074 | (12,557) | 248,395 | - | (49,467) | 198,928 |
| 1,115,000 | (19,890) | 4,119 | (29,657) | 748,395 | - | (49,467) | 698,928 |

Shire Loan Summary
Self Supporting Loan Summary

| SSL | Shire | Total |
|-----------|-----------|-----------|
| (3,551) | - | (3,551) |
| (195,377) | (500,000) | (695,377) |
| (198,928) | (500,000) | (698,928) |

Current loan liability
Non current liability
Total Loan Liability

9.2.3 APPOINTMENTS TO BUSH FIRE ADVISORY COMMITTEE (BFAC)

| | |
|--------------------------------|--|
| FILE REFERENCE: | |
| REPORT DATE: | 11 May 2017 |
| APPLICANT/PROponent: | |
| OFFICER DISCLOSURE OF INTEREST | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | David Taylor- Deputy Chief Executive Officer |
| ATTACHMENTS: | Nil |

PURPOSE OF REPORT:

That the recommendations of the Bushfire Advisory Committee of appointments to the Committee for a one year term be received.

BACKGROUND:

The Bush Fire Brigades Local Law requires each brigade to hold an Annual General Meeting prior to the first Bush Fire Advisory Committee Meeting each year. At the AGM of a bush fire brigade, up to two brigade members are to be nominated to the Bush Fire Advisory Committee to serve as Fire Control Officer for the brigade area until the next AGM. Other positions within the Brigade area are to be filled for a one year term.

The Bush Fire Advisory Committee has recommended persons to be appointed to positions within the Brigade area as follows.

9.2.3.1 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE BURAKIN BUSH FIRE BRIGADE

COMMITTEE RECOMMENDATION:

That the following persons be appointed as Fire Control Officers for the Burakin Bush Fire Brigade for a one year term:

Andrew Tunstill
Graham Brennan

9.2.3.2 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE CADOUX/MANMANNING BUSH FIRE BRIGADE

COMMITTEE RECOMMENDATION:

That the following persons be appointed as Fire Control Officers for the Cadoux/Manmanning Bush Fire Brigade for a one year term:

Ken Booth
Dale Mincherton

9.2.3.3 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE LAKE NINAN/HINDS BUSH FIRE BRIGADE

COMMITTEE RECOMMENDATION:

That the following persons be appointed as Fire Control Officers for the Lake Ninan/Hinds Bush Fire Brigade for a one year term:

Chris Wilding
Andrew Robinson

9.2.3.4 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE MOCARDY BUSH FIRE BRIGADE

COMMITTEE RECOMMENDATION:

That the following persons be appointed as Fire Control Officers for the Mocardy Bush Fire Brigade for a one year term:

Darren Sadler
David Millsteed

9.2.3.5 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE BALLIDU FIRE SERVICE BRIGADE

COMMITTEE RECOMMENDATION:

That the following persons be appointed as Fire Control Officer for the Ballidu Fire Service Brigade for a one year term:

Jarrood Hood
Steve Whyte

9.2.3.6 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE WONGAN HILLS TOWNSITE

There is no bush fire brigade in the Wongan Hills townsite as the town falls within the responsibility of the Wongan Hills Fire and Rescue Service. Two Fire Control Officers are required to enforce the provisions of the Bush Fires Act in the town.

COMMITTEE RECOMMENDATION:

That the following persons be appointed as Fire Control Officers for the Wongan Hills townsite for a one year term:

Ben Milton
Trent Breen

9.2.3.7 ELECTION OF THE CHIEF BUSH FIRE CONTROL OFFICER

One position for the Chief Bush Fire Control Officer to be filled. Ross Lane is the current holder of this position and is retiring at the end of this term.

COMMITTEE RECOMMENDATION:

That Ross Lane be appointed to the position of Chief Bush Fire Control Officer for a one year term.

9.2.3.8 ELECTION OF THE DEPUTY CHIEF BUSH FIRE CONTROL OFFICER

Two positions for the Deputy Chief Bush Fire Control Officer are to be filled. Chris Wilding and Jarrod Hood are the current holders of this position.

COMMITTEE RECOMMENDATION:

That Chris Wilding & Jarrod Hood be appointed to the position of Deputy Chief Bush Fire Control Officers for a one year term.

(...cont)

9.2.3.9 APPOINTMENT OF FIRE WEATHER READERS

The immediate past office bearers were:

Ross Lane
Eric Ganzer
Ken Booth
Andrew Robinson
Brett Johnson

COMMITTEE RECOMMENDATION:

That Ross Lane, Eric Ganzer, Ken Booth, Andrew Robinson, Brett Johnson and Jon Hasson be appointed as authorised Fire Weather Readers for a one year term.

9.2.3.10 APPOINTMENT OF FIRE WEATHER OFFICER

In accordance with section 38 of the Bush Fires Act, a local government may appoint persons as authorised Harvest Ban Officers. Harvest Ban Officers can allow burning to proceed on days when a "very high" or "extreme" fire danger is forecast.

The immediate past office bearer was Ross Lane, Chief Bush Fire Control Officer

COMMITTEE RECOMMENDATION

That Ross Lane be appointed as authorised Fire Weather Officer for the Shire of Wongan-Ballidu for a one year.

9.2.3.11 APPOINTMENT OF DEPUTY FIRE WEATHER OFFICER

In accordance with section 38 of the Bush Fires Act, a local government may appoint persons as authorised Harvest Ban Officers. Harvest Ban Officers can allow burning to proceed on days when a "very high" or "extreme" fire danger is forecast.

The immediate past office bearers were:

Chris Wilding and Jarrod Hood

COMMITTEE RECOMMENDATION

That Chris Wilding and Jarrod Hood be appointed as authorised Deputy Fire Weather Officers for the Shire of Wongan-Ballidu for a one year period.

9.2.3.12 APPOINTMENT OF TRAINING OFFICER

The immediate past officer bearer is: Vicki Booth

COMMITTEE RECOMMENDATION:

That Vicki Booth be appointed as a Training Officer for a one year period.

9.2.3.13 REVIEW OF DRAFT 2017/18 FIREBREAK ORDER

The Committee reviewed the draft of the 2017/18 Firebreak Order and recommended the following dates be gazetted for the restricted and prohibited burning periods:

That the proposed 2017/2018 Firebreak Order and the following dates be endorsed for the restricted and prohibited burning periods:

- Restricted Burning Period – 13 October 2017 to 14 November 2017

- Prohibited Burning Period – 15 November 2017 to 13 February 2018
- Restricted Burning Period – 14 February 2018 to 31 March 2018

MOTION: **MOVED: Cr Walton / Cr Lyon**

That the Council adopts en bloc the recommendations of the Committee for the following items: 9.2.3.1, 9.2.3.2, 9.2.3.3, 9.2.3.4, 9.2.3.5, 9.2.3.6, 9.2.3.7, 9.2.3.8, 9.2.3.9, 9.2.3.10, 9.2.3.11, 9.2.3.12 and 9.2.3.13.

CARRIED: 6 / 0
RESOLUTION: 050517

9.2.5 STANDPIPE CAMLOCKS

| | |
|---------------------------------|---|
| FILE REFERENCE: | |
| REPORT DATE: | 18 May 2017 |
| APPLICANT/PROponent: | |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Deputy Chief Executive Officer – David Taylor |
| ATTACHMENTS: | Bushfire Minutes |

PURPOSE OF REPORT:

The purpose of this report is to put forward the recommendations from the Bushfire Advisory Committee to Council.

BACKGROUND:

A motion has been made by the Bushfire Advisory Committee requesting that the Shire look at repairing all standpipes and look at standardising all standpipes within the Shire with a 2.5 inch Camlock fittings to the bottom of each funnel with non-return valves in order to fix the problem of hoses continually being damaged.

COMMENT:

A number of standpipes are being damaged whereby users are fitting rigid hoses to the funnel in order to fill up and as a consequence are damaging the funnels when driving off. It has been suggested that by fitting a 2.5inch Camlock to each standpipe should provide a solution to this problem.

It is also noted that a non-return valve should be fitted between the Camlock and the standpipe spout in order to protect against any return water.

The cost associated with the above is estimated to be up to \$100 per standpipe.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995.

Local Government (Administration) Regulations 1996.

STRATEGIC IMPLICATIONS:

Nil

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

Financial implication to be determined.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION: **MOVED: Cr West / Cr Morgan**

That Council consider repairing all standpipes and look at standardising all standpipes within the Shire with 2.5 inch Camlock fittings at the bottom of a non-return valve.

CARRIED: 6 / 0
RESOLUTION: 060517

9.3 WORKS AND SERVICES

9.3.1 EXPANSION OF THE WONGAN HILLS CEMETERY

| | |
|--------------------------------|-------------------------|
| FILE REFERENCE: | CA4.1 |
| REPORT DATE: | 16 May 2017 |
| APPLICANT/PROPONENT: | |
| OFFICER DISCLOSURE OF INTEREST | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Councillor Norma Walton |
| ATTACHMENTS: | Nil |

PURPOSE OF REPORT:

For Council to consider the expansion of the burial area of the Wongan Hills Cemetery for future use and allocate money in the 2017/2018 budget for its completion.

To allocate money in the 2017 / 2018 budget to plant large shade trees such as Banksia in some of the unused plots in the current section of the cemetery both to offer some respite from the elements during a funeral or memorial service and to add aesthetic value to the area.

BACKGROUND:

The records show that the Wongan Hills Cemetery was first used in 1914 on the East side of the existing central pathway and the first burial on the west side was in 1945. There are many plots that have been reserved.

It is my understanding that a person can pay \$35 and reserve a plot for 25 years and it would be fair to say that some of these graves have been reserved for considerable periods and may not be intended to be used because of change of circumstance.

There are several indigent and aboriginal burials and some burials recorded as being in unconsecrated ground, the site of which is unknown, but assumed previously to be in the area of what is now the Baby Memorial.

There have been a few recent burials again on the East side, although these are not common.

COMMENT - EXPANSION:

There are currently some plots still available on the west side where the Shire machinery is able to access and there are several available that would need to be hand dug.

If there is an average of 7 burials per year then there would be enough accessible plots for approx. 3 years. There are three areas which could be expanded into:

OPTION 1 (marked in red):

The area to the east of the existing old Section which consists mainly of shrubby plants with a few bigger trees.

Using this area would mean the least amount of clearing and would form a natural connection between the Baby Memorial and the Pear Tree Walk Ground Niche, but because of the uncertainty of previous burials would present a certain amount of risk for those in charge of grave digging.

This area looks as though it may have already been cleared giving such credence to the fact that this area has been previously used for indigent burials.

OPTION 2 (marked in blue):

The area to the west of the existing right hand side.

This area would allow for some expansion, but would be leaving a narrow expanse of bush to the fence.

OPTION 3 (marked in yellow):

The area to the south directly behind the Pioneer Women's Niche Wall (marked in yellow on the attached map, potential for several stages)

This area would make the wall the centre of the cemetery, but would require careful planning to ensure that there were large trees left for shade, and not cleared too harshly. There would also need to be extension of roads and paving.

There is a potential for this work in this area to be staged.

COMMENT – BUDGET CONSIDERATION:

Also, I am requesting that Council allocate money in the 2017 / 2018 budget for the planting of a few shade trees in the existing section of the cemetery.

It is very distressing when attending a funeral during the heat of summer and there is no shelter in the area that graves are currently being allocated in.

The area has been very harshly cleared and there are several single plots that are unused, not reserved, and very difficult for the grave digger to access which would make perfect spots to plant trees.

I am also requesting that funds be allocated for the general upkeep of the cemetery to a standard that our community expects for the resting place of their loved ones.

Since 1979, the Wongan Hills Catholic Ladies have had at least one annual community clean-up of the cemetery and have very often been extremely disappointed at the state of the cemetery and the lack of apparent care. Case in point - it has just taken 12 man hours (women hours actually!) to clean up the weeds from the pioneer section.

Prior to the development of Gratton Heights and the Light Industrial area, the cemetery was accessed by a small gravel road and was a dismal place to visit with its saggy old fence and rusty gate. Now with the amount of money raised from the community by the Friends of the Cemetery group and the time and effort put in to making the cemetery a significant Shire owned property, it is deserving of a bit more attention.

It is after all the resting place of many of our community pioneers, Shire presidents and Councillors, those who have fought for our country and the place where people come to remember those who have died —often in tragic circumstance.

In short it is a record of our community's history and as such deserves respect.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Shire of Wongan-Ballidu Cemeteries Local Law 2010

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

Financial implication will be decided at the 2017/2018 Budget meeting.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION: MOVED: Cr Walton / Cr Morgan

That Council consider

- 1. the expansion of the Wongan Hills Cemetery Burial area**
- 2. The planting of several shade trees in the existing burial area**
- 2. The allocation of funds in the 2017/2018 budget for the general upkeep of the cemetery to a standard that preserves our history and is up to community expectations.**

**CARRIED: 6 / 0
RESOLUTION: 070517**

9.4 HEALTH, BUILDING AND PLANNING

9.4.1 APPLICATION TO KEEP ONE ROOSTER

| | |
|---------------------------------|---|
| FILE REFERENCE: | A943 |
| REPORT DATE: | 11 May 2017 |
| APPLICANT/PROPONENT: | Gary and Angelina Smith |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Chief Executive Officer – Stuart Taylor |
| ATTACHMENTS: | Letter Requesting Consideration to Keep Rooster Letter of Support to Keep Rooster from Neighbours Crow Collar Information |

PURPOSE OF REPORT:

That Council approve the application for one rooster to be housed at 3 Rogers Street Wongan Hills.

BACKGROUND:

Council has received correspondence from Ms Angelina Smith requesting consideration to house one rooster permanently at the property. The house is owned by B. Lyon and M. Stephenson.

COMMENT:

The property is approximately 1113 sqm in size and surrounded by residential houses.

POLICY REQUIREMENTS:

There are no policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

The Shire of Wongan-Ballidu Health Local Law states it is prohibited to keep a rooster at a premises less than 0.5 of a hectare without Council approval.

PART 5—NUISANCES AND GENERAL

Division 4 - Keeping of Poultry and Pigeons

Interpretation

5.4.1 In this Division, unless the context otherwise requires -
"Poultry" includes bantams, ducks and other domestic fowls;

Roosters, Geese, Turkeys, Peafowls and Gamebirds

5.4.4 (1) An occupier of a premises less than 0.5 of a hectare, shall not without the written approval of the Local Government, keep or permit to be kept on those premises, any one or more of the following fowl

- a rooster;
- a goose or gander;
- a turkey;
- a peacock or peahen;
- a gamebird (includes emus and ostriches)

9.5 COMMUNITY SERVICES

Nil

10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

13. CLOSURE

There being no further business, the Shire President, Cr Macnamara declared the meeting closed at 3.54pm.

These minutes were confirmed at a meeting on 28 June 2017.

Signed _____
President