

Shire of Wongan-Ballidu



**AGENDA**

**ORDINARY MEETING OF  
COUNCIL  
WEDNESDAY 24 MAY 2017**





# SHIRE OF WONGAN-BALLIDU

## NOTICE OF AN ORDINARY COUNCIL MEETING

DEAR COUNCIL MEMBER

THE NEXT ORDINARY MEETING OF THE SHIRE OF WONGAN-BALLIDU WILL BE HELD ON WEDNESDAY 24 MAY 2017, IN THE COUNCIL CHAMBERS, CNR ELPHIN CRESCENT & QUINLAN STREET, WONGAN HILLS, COMMENCING 3.00PM

STUART TAYLOR  
**CHIEF EXECUTIVE OFFICER**

### **DISCLAIMER**

THE RECOMMENDATIONS CONTAINED IN THE AGENDA ARE SUBJECT TO CONFIRMATION BY COUNCIL. THE SHIRE OF WONGAN-BALLIDU WARNS THAT ANY PERSON(S) WHO HAS AN APPLICATION LODGED WITH COUNCIL SHOULD RELY ONLY ON WRITTEN CONFIRMATION OF THE DECISION MADE AT THE COUNCIL MEETING. NO RESPONSIBILITY WHATSOEVER IS IMPLIED OR ACCEPTED BY THE SHIRE OF WONGAN-BALLIDU FOR ANY ACT, OMISSION, STATEMENT OR INTIMATION TAKING PLACE DURING A COUNCIL MEETING.

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# SHIRE OF WONGAN-BALLIDU

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

3. PUBLIC QUESTION TIME

4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

5. PETITIONS AND PRESENTATIONS

6. APPLICATION/S FOR LEAVE OF ABSENCE

7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 26 APRIL 2017

**STAFF RECOMMENDATION:**

That the minutes of the Ordinary meeting of Council held on Wednesday 26 April 2017 be confirmed as a true and correct record of the proceedings.

8. MATTERS FOR WHICH MEETING MAY BE CLOSED

## 9. REPORTS OF OFFICERS AND COMMITTEES

### 9.1 GOVERNANCE

#### 9.1.1 ABOLITION OF THE PITHARA-DALWALLINU LANDCARE CONSERVATION DISTRICT COMMITTEE (LCDC)

FILE REFERENCE:	CA3.4.5
REPORT DATE:	17 May 2017
APPLICANT/PROPONENT:	Pithara-Dalwallinu LCDC
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor – Chief Executive Officer
ATTACHMENTS:	Nil

#### **PURPOSE OF REPORT:**

That Council not object to the abolition of the Pithara-Dalwallinu Landcare Conservation District Committee (LCDC).

#### **BACKGROUND:**

Pithara-Dalwallinu LCDC has written to the Shire, advising that they propose to wind-up the organisation.

One of the steps required for the proposed wind-up is for each Local Government within the district to support the abolition of the LCDC.

#### **COMMENT:**

We are advised that the LCDC is proposing the wind-up due to the lack of response to their request for a generational change to the committee, no new projects forthcoming, original plans largely achieved and most people winding down tree planting.

#### **POLICY REQUIREMENTS:**

There are no policy requirements in relation to this item.

#### **LEGISLATIVE REQUIREMENTS:**

The power for LCDCs comes from the Soil and Land Conservation Act and Minister for Agriculture and Food.

#### **STRATEGIC IMPLICATIONS:**

There are no strategic implications in relation to this item.

#### **SUSTAINABILITY IMPLICATIONS:**

##### ➤ **Environment**

The proposal to abolish the LCDC may have an adverse impact on raising awareness and on ground land care activities unless a regional or whole of shire approach can redress the situation.

##### ➤ **Economic**

There are no economic implications in relation to this item

➤ **Social**

The proposal has the potential to affect the interaction of localities and the way farmers and farming families socialise. The advice of the LCDC is possibly an indicator of reduced farming families (declining rural population), volunteer burnout, farmers doing their own thing with respect to land care practices and disinterest due to frustration at processes and lack of funding.

**FINANCIAL IMPLICATIONS:**

There are no financial implications in relation to this item.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**STAFF RECOMMENDATION:**

**That Council not object to the abolition of the Pithara-Dalwallinu LCDC.**

## 9.2 ADMINISTRATION & FINANCIAL SERVICES

### 9.2.1 ACCOUNTS SUBMITTED

FILE REFERENCE:	F1.4
REPORT DATE:	16 May 2017
APPLICANT/PROponent:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	April 2017

#### **PURPOSE OF REPORT:**

That the accounts as submitted be received.

#### **BACKGROUND:**

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

#### **COMMENT:**

Refer to attachment.

#### **POLICY REQUIREMENTS:**

There are no known policy requirements related to this item.

#### **LEGISLATIVE REQUIREMENTS:**

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

#### **Lists of Accounts**

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

#### **STRATEGIC IMPLICATIONS:**

There are no strategic implications in relation to this item.

#### **SUSTAINABILITY IMPLICATIONS:**

##### ➤ **Environment**

There are no known environmental implications associated with the proposals.

➤ **Economic**

There are no known environmental implications associated with the proposals.

➤ **Social**

There are no known environmental implications associated with the proposals.

**FINANCIAL IMPLICATIONS:**

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**STAFF RECOMMENDATION:**

**That the accounts submitted from 1 to 30 April 2017 totalling \$905,542.94 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.**



List of Accounts submitted to Council 1st April 2017 to 30th April 2017				
Chq/EFT	Date	Name	Description	Amount
78	10/04/2017	CRC - FUJI XEROX AUSTRALIA PTY LTD - CRC PHOTOCOPIER	Fuji Xerox Australia Pty Ltd - CRC Photocopier	-553.30
78	26/04/2017	C/CARD - CEO CREDIT CARD	CEO Credit Card	-2953.70
1097	05/04/2017	FOOD BEYOND BELIEF	Refund of Bond	-500.00
1098	05/04/2017	PROMACO GEODRAFT	Discover Golden Horizons - Map for brochure	-905.00
1099	05/04/2017	SCOTT PRINTERS PTY LTD	Discover Golden Horizons - printing of brochure	-1545.50
1100	05/04/2017	RAW CREATIVE	Discover Golden Horizons - new brochure design	-2144.50
1101	05/04/2017	RAYMOND OSCAR	Refund of Housing Bond	-460.00
1102	24/04/2017	AUSTRALIA'S GOLDEN OUTBACK	Discover Golden Horizons	-260.00
EFT15163	07/04/2017	LANDGATE	Land Enquiry	-24.85
EFT15164	07/04/2017	AVON WASTE	Domestic Collection Wongan Hills & Ballidu	-11366.58
EFT15165	07/04/2017	BOEKEMAN NOMINEES PTY LTD	Supply Filter, element oil, gasket and air element for PBH3 Backhoe	-374.23
EFT15166	07/04/2017	COURIER AUSTRALIA INTERNATIONAL	Freight Charges ex Hoist Sales	-98.37
EFT15167	07/04/2017	WONGAN HILLS IGA	Refreshments for Shire Administration and Council	-1357.04
EFT15168	07/04/2017	WESTRAC EQUIPMENT PTY LTD	Repair to solenoid 8 fault - Cat Grader PG13	-1989.42
EFT15169	07/04/2017	WHEATBELT TYRES	Fit new grader tyres PG14	-3635.30
EFT15170	07/04/2017	WONGAN NEWSAGENCY	Office Administration supplies for March 2017	-84.38
EFT15171	07/04/2017	IXOM OPERATIONS PTY LTD	Service Fee for Chlorine cylinders at Swimming Pool	-220.97
EFT15172	07/04/2017	COVS	Supply Cigweld auto darkening welding helmet for works staff	-177.62
EFT15173	07/04/2017	ELIZABETH TELFER BUILDING MANAGEMENT COMM. INC.	Payment of Annual Management Grant (May 2016 - May 2017)	-3000.00
EFT15174	07/04/2017	COLAS WA PTY LTD		-215699.27
	30/03/2017	COLAS WA PTY LTD	Two coat seal on Cadoux Koorda Road	63084.62
	30/03/2017	COLAS WA PTY LTD	Seal repair works on Hospital Road	45331.66
	30/03/2017	COLAS WA PTY LTD	Primer Seal for Waddington Road	54581.24
	30/03/2017	COLAS WA PTY LTD	Bitumen seal work on Wandoo Crescent Wongan Hills	11522.15
	30/03/2017	COLAS WA PTY LTD	Re-Seal on Wandoo Crescent Wongan Hills	41179.60
EFT15175	07/04/2017	LGIS RISK MANAGEMENT	RRC Programme 2nd Instalment 2016/17	-4693.70
EFT15176	07/04/2017	WONGAN MAIL SERVICE	Office Administration postage costs for March 2017	-289.88
EFT15177	07/04/2017	KLEEN WEST DISTRIBUTIONS	Cleaning order for multiple Shire buildings	-437.97
EFT15178	07/04/2017	LAM-VY PHAN	Chaplaincy Fees for April 2017	-1720.62
EFT15179	07/04/2017	DUN DIRECT PTY LTD	Bulk Diesel Supplied for March 2017	-14305.36
EFT15180	07/04/2017	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	Building Service Levy for February & March 2017	-409.80
EFT15181	07/04/2017	GREAT SOUTHERN FUEL SUPPLIES		-11130.31
	31/03/2017	GREAT SOUTHERN FUEL SUPPLIES	Bulk Diesel supply for March 2017	10397.97
	31/03/2017	GREAT SOUTHERN FUEL SUPPLIES	Unleaded Fuel supply for March 2017	732.34
EFT15182	07/04/2017	BP AUSTRALIA	Unleaded Fuel supply for March 2017	-619.17
EFT15183	07/04/2017	MARKET CREATIONS PTY LTD		-1017.50
	31/03/2017	MARKET CREATIONS PTY LTD	Office 365 Licensing for March 2017	571.78
	31/03/2017	MARKET CREATIONS PTY LTD	Back Up Solutions for March 2017	445.72
EFT15184	07/04/2017	AFGRI EQUIPMENT AUSTRALIA		-288.50
	30/03/2017	AFGRI EQUIPMENT AUSTRALIA	Supply battery for sundry plant PSP1	108.11
	21/03/2017	AFGRI EQUIPMENT AUSTRALIA	Replace hydraulic hose and fittings for Semi Water Tanker PTRL26	180.39
EFT15185	07/04/2017	FEGAN BUILDING SURVEYING	Building Surveying	-544.50
EFT15186	07/04/2017	CORE BUSINESS AUSTRALIA	Wandrra Project Management	-14337.95
EFT15187	07/04/2017	PRACSYS (SYSTEM EDGE MANAGEMENT SERVICES P/L)	Progress Invoice 25% for completion of draft cost benefit analysis - Sports Complex	-10951.88
EFT15188	07/04/2017	JIM MCKENZIE PTY LTD	Locate Telstra services in Wandoo Crescent Wongan Hills	-330.00
EFT15189	07/04/2017	YOUTH CARE - Wongan Hills District Council	School Chaplaincy Program Contribution 15/16 & 16/17	-29705.12
EFT15190	12/04/2017	CHILD SUPPORT	Payroll Deduction	-270.00
EFT15191	12/04/2017	AUSTRALIAN SERVICES UNION	Employee Union Fees	-52.70
EFT15192	12/04/2017	IOU SOCIAL CLUB	Employee Social Club Deductions	-260.00
EFT15193	12/04/2017	ANZ BANK (NETT WAGES)	Wages PPE 11.04.17	-58809.07
EFT15194	13/04/2017	COURIER AUSTRALIA INTERNATIONAL	CRC Administration - LISWA March 2017	-30.28
EFT15195	13/04/2017	WONGAN HILLS IGA	CRC Administration March Account	-103.22
EFT15196	13/04/2017	KOMATSU AUSTRALIA PTY LTD		-465.35
000611729	04/04/2017	KOMATSU AUSTRALIA PTY LTD	Supply fuel filter, cartridge & elements for Grader PG14	341.57
000611394	04/04/2017	KOMATSU AUSTRALIA PTY LTD	Supply filters and shim for Grader PG14	123.78
EFT15197	13/04/2017	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight charges ex Sigma Chemicals	-43.50
EFT15198	13/04/2017	OFFICEWORKS BUSINESS DIRECT		-388.56
	30/03/2017	OFFICEWORKS BUSINESS DIRECT	Supply Laminating Pouches for CRC Administration	187.00
	13/03/2017	OFFICEWORKS BUSINESS DIRECT	Boomer paper for CRC Administration	201.56
EFT15199	13/04/2017	WHEATBELT TYRES		-219.70
	31/03/2017	WHEATBELT TYRES	Repairs to Grader tyre PG15	65.70
	30/03/2017	WHEATBELT TYRES	Repairs to Grader tyre PG15	95.50
	30/03/2017	WHEATBELT TYRES	Supply o ring and fit tyre/tube to loader PLDR6	58.50
EFT15200	13/04/2017	WONGAN STEEL MANUFACTURERS		-166.50
	29/03/2017	WONGAN STEEL MANUFACTURERS	Bend plates for A Frame - Trailer PTRL14	30.00
	14/03/2017	WONGAN STEEL MANUFACTURERS	Flat Bar for Trailer PTRL14	106.50
	10/03/2017	WONGAN STEEL MANUFACTURERS	Bend plate for trailer PTRL14	30.00
EFT15201	13/04/2017	BOC LIMITED	Argoshield light replace to PTRL14	-57.19
EFT15202	13/04/2017	WONGAN HILLS DISTRICT HIGH SCHOOL	WHDHS Scholarship 2016	-350.00
EFT15203	13/04/2017	AUSTRALIAN TAXATION OFFICE	2017 March BAS	-77078.00
EFT15204	13/04/2017	CANNON HYGIENE AUSTRALIA PTY LTD	Sanitary Units x 3 for Wongan Hills Recreation Complex	-589.73
EFT15205	13/04/2017	WONGAN HILLS HARDWARE		-3618.88
	31/03/2017	WONGAN HILLS HARDWARE	Rapid Set for Works	526.40
	31/03/2017	WONGAN HILLS HARDWARE	Works Account for March 2017	1361.02
	31/03/2017	WONGAN HILLS HARDWARE	Building Account for March 2017	1731.46
EFT15206	13/04/2017	METAL ARTWORK CREATIONS	Name badge for 1 staff	-14.30
EFT15207	13/04/2017	WONGAN MAIL SERVICE	CRC Administration March Account	-25.55

EFT15208	13/04/2017	DUNNINGS INVESTMENTS P/L	Fuel Supply for March 2017	-1100.32
EFT15209	13/04/2017	KLEEN WEST DISTRIBUTIONS	Cleaning order for multiple Shire buildings	-236.83
EFT15210	13/04/2017	WONGAN HILLS HOTEL	Additional refreshments for COTY function.	-158.99
EFT15211	13/04/2017	WONGAN HILLS BAKERY AND CAFE	Staff Farewell Morning Tea	-33.00
EFT15212	13/04/2017	AIR LIQUIDE WA PTY LTD	Rental fee for cylinder at Medical Centre	-41.37
EFT15213	13/04/2017	HDI CONTRACTING	Cleaning of the CRC and Allied Health Side Monday 27/03/17 to Friday 7/04/2017	-1155.00
EFT15214	13/04/2017	LYNETTE HOOD	Reimbursement for the purchase of a baking dish (replacement for customer)	-10.50
EFT15215	13/04/2017	RURAL RANGER SERVICES	Ranger Services from 21/03/2017 to 05/04/2017	-800.00
EFT15216	13/04/2017	SAFE AVON VALLEY INC.	Cat impound for 3 days	-60.00
EFT15217	13/04/2017	RED DUST HOLDINGS	AGRN 673 -Surface Trough and Associated Flooding (31 July 2015) Hooper Road (Dockets 0294 - 0298)	-200996.40
EFT15218	21/04/2017	STAPLES	Stationary supplies for Shire Administration Office	-290.30
EFT15219	21/04/2017	LANDGATE	Rural Uv's Chargeable	-64.70
EFT15220	21/04/2017	CJD EQUIPMENT PTY LTD	Oil sample kit for PLDR6 Volvo Loader	-407.36
EFT15221	21/04/2017	COURIER AUSTRALIA INTERNATIONAL	Freight Charges ex CDG Engineering	-26.43
EFT15222	21/04/2017	TRUCKLINE PARTS	Parts supplied for PTRL21 Backhoe Trailer	-494.70
EFT15223	21/04/2017	NEAT N TRIM UNIFORMS PTY LTD	Staff Uniform - 1 staff	-139.99
EFT15224	21/04/2017	WHEATBELT VETERINARY SERVICE	Cat Castration & Microchip - Voucher #110	-150.10
EFT15225	21/04/2017	IT VISION AUSTRALIA PTY LTD	Update new Mapping Image data for Shire Rates Administration	-825.00
EFT15226	21/04/2017	OVERLAND FREIGHT	Freight Charges ex Ixom	-550.18
EFT15227	21/04/2017	LOCK, STOCK & FARRELL	CRC Building - Deadbolt to NC4 key for CRC kitchen rear door	-152.00
EFT15228	21/04/2017	DSATCO PTY LTD	Supply 6 bags of Lupin Mulch for Wongan Hills Civic Centre	-969.00
EFT15229	21/04/2017	DALLCON	1200mm Box Culvert Headwalls for Waddington Road	-4576.00
EFT15230	21/04/2017	HENDOS PLUMBING & GAS SERVICES	Disconnection of transportable toilet at Patterson Street	-177.65
EFT15231	21/04/2017	JOHN STEPHEN CASEY	Reimbursement for Wellness Program	-100.00
EFT15232	21/04/2017	THE GREEN EMU	Supply Plants for Wongan Hills Civic Centre	-675.00
EFT15233	21/04/2017	CIABARRI PAINTING	Internal painting 49 Quinlan Street Wongan Hills	-4880.00
EFT15234	26/04/2017	CHILD SUPPORT	Payroll Deduction	-270.00
EFT15235	26/04/2017	AUSTRALIAN SERVICES UNION	Employee Union Fees	-52.70
EFT15236	26/04/2017	IOU SOCIAL CLUB	Employee Social Club Deductions	-260.00
EFT15237	26/04/2017	MUNICIPAL EMPLOYEES UNION	Employee Union Fees	-19.40
EFT15238	26/04/2017	ANZ BANK (NETT WAGES)	Wages PPE 25.04.17	-56469.17
EFT15239	28/04/2017	COURIER AUSTRALIA INTERNATIONAL	Freight charges ex Komatsu	-56.27
EFT15240	28/04/2017	MCINTOSH & SON		-899.84
	29/03/2017	MCINTOSH & SON	Supply Air Filters for Patching Truck PTK31	268.84
	13/03/2017	MCINTOSH & SON	Supply Wheel Bearing for Trailer PSP4	38.02
	20/03/2017	MCINTOSH & SON	Supply 2 x Roller Bearing for PROL11	455.86
	21/03/2017	MCINTOSH & SON	Supply Seal for Roller PROL11	96.69
	23/03/2017	MCINTOSH & SON	Supply seals and washers for Trailers PSP4	40.43
EFT15241	28/04/2017	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Signage Delivery ex Jason Sign makers	-894.00
EFT15242	28/04/2017	WCS CONCRETE	Installation of Kerbing	-11888.80
EFT15243	28/04/2017	ADVANCED AUTOLOGIC PTY LTD	Supply 20 x EP2 grease for Roller PROL12	-229.00
EFT15244	28/04/2017	RBC RURAL	Meter plan charge - Colour & Black	-1129.63
EFT15245	28/04/2017	ROYAL LIFE SAVING (WA BRANCH)	Rescue Tube for Swimming Pool	-188.50
EFT15246	28/04/2017	PRIMARIES-WONGAN HILLS	Camloc fittings for Semi Water Tanker with Pump PTRL26	-278.09
EFT15247	28/04/2017	MCG ARCHITECTS PTY LTD	Sports Complex - Contract Documentation - 65% complete, 55% Previously claimed, 10% this claim	-17820.00
EFT15248	28/04/2017	PUBLIC TRANSPORT AUTHORITY OF WA	CRC Trans WA - March Account	-119.49
EFT15249	28/04/2017	KLEEN WEST DISTRIBUTIONS	Admin - cleaning supplies	-1180.47
EFT15250	28/04/2017	CAMMS	Quarterly Cloud Hosting Fee July 2017 to September 2017	-1980.00
EFT15251	28/04/2017	BASHAM HOLDINGS PTY LTD		-989.85
N-COM	03/04/2017	BASHAM HOLDINGS PTY LTD	Transmission Tower maintenance	619.95
N-COM	05/04/2017	BASHAM HOLDINGS PTY LTD	Transmission Tower maintenance	369.90
EFT15252	28/04/2017	TELSTRA DCR & M	Damage charges on Lot 185 Ranger Road Ballidu	-1505.86
EFT15253	28/04/2017	HDI CONTRACTING	Cleaning of the CRC and Allied Health Side from Monday 10/4 - Thurs 13/4 & Tues 18/4 - Fri 21/4/2017	-924.00
EFT15254	28/04/2017	NEWINS FAMILY TRUST	Managing of Wongan Hills land fill site for April 2017	-3758.33
EFT15255	28/04/2017	PRACSYS (SYSTEM EDGE MANAGEMENT SERVICES P/L)	Sports Complex - 25% Progress - Draft Business Case	-10951.88
EFT15256	28/04/2017	SLIMLINE WAREHOUSE	CRC - Clear Acrylic Lectern with frost cut vinyl	-824.59
EFT15257	30/04/2017	DEPARTMENT OF TRANSPORT	APRIL DPI payment	-44232.65
20937	07/04/2017	TELSTRA CORPORATION LIMITED	March Telephone Account for Shire Administration	-1905.95
20938	07/04/2017	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	2017 Licence Renewal	-176.00
20939	07/04/2017	PRIMARIES-WONGAN HILLS	Fittings for Trailers PSP4	-434.53
20940	07/04/2017	DEPARTMENT OF LOCAL GOVERNMENT & COMMUNITIES	Return un-used grant funds due to entertainment cancelling & unable to replace in price range	-1100.00
20941	12/04/2017	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deduction	-1405.00
20942	13/04/2017	WONGAN HILLS COMMUNITY RESOURCE CENTRE	CEO Approved APEX Black Dog Room Hire	-260.00
20943	13/04/2017	SHIRE OF WONGAN-BALLIDU	Discover Golden Horizons Contributions 2014/15	-3000.00
20944	13/04/2017	SYNERGY		-4305.85
	31/03/2017	SYNERGY	Electricity consumption at 8 Ellis Street Wongan Hills	806.10
	07/03/2017	SYNERGY	Electricity consumption for Street Lights Wongan Hills	3499.75
20945	13/04/2017	FAIRFAX MEDIA PUBLICATIONS PTY LTD		-1618.00
	20/03/2017	FAIRFAX MEDIA PUBLICATIONS PTY LTD	Wongan Hills Directory	1310.00
	30/03/2017	FAIRFAX MEDIA PUBLICATIONS PTY LTD	CRC Administration Directory	308.00
20946	21/04/2017	WESTNET PTY LTD	Internet Usage for Shire Office, Depot & Swimming Pool	-669.64
20947	21/04/2017	TELSTRA CORPORATION LIMITED	Telephone account for CRC Administration	-411.27
20948	21/04/2017	SYNERGY		-6787.40
	12/04/2017	SYNERGY	Electricity consumption at Wongan Hills Recreation Centre	2796.15
	12/04/2017	SYNERGY	Electricity consumption at CRC Administration Office	1859.15
	21/03/2017	SYNERGY	Electricity consumption at Wongan Hills Swimming Pool	2132.10
20949	26/04/2017	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deduction	-1405.00

20950	28/04/2017	DOWN TO EARTH TRAINING & ASSESSING	Wheeled Front-end Loader assessments on site at Wongan Hills	-2150.00
DD8399.1	11/04/2017	WALGS SUPERANNUATION PLAN	Employee Superannuation	-7738.14
SUPER	11/04/2017	WALGS SUPERANNUATION PLAN	Employee Superannuation	5623.31
DEDUCTION	11/04/2017	WALGS SUPERANNUATION PLAN	Employee Superannuation	28.47
DEDUCTION	11/04/2017	WALGS SUPERANNUATION PLAN	Employee Superannuation	624.82
DEDUCTION	11/04/2017	WALGS SUPERANNUATION PLAN	Employee Superannuation	884.51
SUPER	11/04/2017	WALGS SUPERANNUATION PLAN	Employee Superannuation	200.64
DEDUCTION	11/04/2017	WALGS SUPERANNUATION PLAN	Employee Superannuation	261.01
DEDUCTION	11/04/2017	WALGS SUPERANNUATION PLAN	Employee Superannuation	115.38
DD8399.2	11/04/2017	CONCEPT ONE SUPERANNUATION PLAN	Payroll deductions	-66.42
DD8399.3	11/04/2017	BT SUPER FOR LIFE	Superannuation contributions	-75.91
DD8399.4	11/04/2017	AUSTRALIAN SUPER	Payroll deductions	-367.84
DD8399.5	11/04/2017	HESTA SUPER FUND	Superannuation contributions	-167.87
DD8399.6	11/04/2017	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-1671.28
DD8399.7	11/04/2017	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-301.79
DD8399.8	11/04/2017	REST SUPERANNUATION	Superannuation contributions	-47.52
DD8399.9	11/04/2017	AMP SUPERANNUATION LTD.	Superannuation contributions	-220.13
DD8410.1	25/04/2017	WALGS SUPERANNUATION PLAN	Employee Superannuation	-7895.01
DD8410.2	25/04/2017	BT SUPER FOR LIFE	Superannuation contributions	-58.53
DD8410.3	25/04/2017	AUSTRALIAN SUPER	Payroll deductions	-363.77
DD8410.4	25/04/2017	HESTA SUPER FUND	Superannuation contributions	-167.87
DD8410.5	25/04/2017	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-1668.33
DD8410.6	25/04/2017	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-301.79
DD8410.7	25/04/2017	REST SUPERANNUATION	Superannuation contributions	-47.52
DD8410.8	25/04/2017	AMP SUPERANNUATION LTD.	Superannuation contributions	-217.46
DD8410.9	25/04/2017	PRIME SUPER	Superannuation contributions	-587.22
DD8399.10	11/04/2017	PRIME SUPER	Superannuation contributions	-590.36
DD8399.11	11/04/2017	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-197.31
DD8399.12	11/04/2017	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	-149.94
DD8410.10	25/04/2017	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-194.19
DD8410.11	25/04/2017	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	-149.94

Municipal	855495.29
Trust	50047.65
Total	905542.94
Recoverable	216140.45
Partially Recoverable	

## 9.2.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	16 May 2017
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

### PURPOSE OF REPORT:

That the following statements and reports for the month ended April 2017 be received:

### BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

### Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget)  
Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

### COMMENT:

Refer to attachment.

## **POLICY REQUIREMENTS:**

Policy F64 - Monthly Financial Reporting Requirements

## **LEGISLATIVE REQUIREMENTS:**

- Local Government Act 1995
- Local Government (Financial Management) Regulations 1996

## **STRATEGIC IMPLICATIONS:**

There are no Strategic Implications relating to this item.

## **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with the proposals.
- **Economic**  
There are no known economic implications associated with the proposals.
- **Social**  
There are no known social implications associated with the proposals.

## **FINANCIAL IMPLICATIONS:**

The financial reports for the period ending April 2017 are attached to the Council agenda.

## **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

## **STAFF RECOMMENDATION:**

**That the following Statements and reports for the month ended April 2017 be received:**

### **1. Monthly Statements as follows;**

<b>a. Statement of Financial Activity (by Nature and Type)</b>	<b>FM Regs 34</b>
<b>b. Statement of Operating Activities by Programme/Activity (Summary)</b>	<b>FM Regs 34</b>
<b>c. Statement of Net Current Assets (NCA)</b>	<b>FM Regs 34</b>
<b>d. Rate setting statement</b>	<b>Discretionary</b>
<b>e. Disposal of Assets</b>	<b>Discretionary</b>
<b>f. Rates Outstanding Report</b>	<b>Discretionary</b>
<b>g. Debtors Outstanding Report</b>	<b>Discretionary</b>
<b>h. Bank Reconciliation Report</b>	<b>Discretionary</b>
<b>i. Investment Report</b>	<b>Discretionary</b>
<b>j. Reserve Account Balances Report</b>	<b>Discretionary</b>
<b>k. Loans Schedule</b>	<b>Discretionary</b>

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 30 APRIL 2017**

	Approved Budget 2016- 2017	Current Budget 2016-2017	YTD BUDGET *	YTD Actual	Page	Variance Over or Under	10%
<b>INCOME</b>							
Rates	(2,707,294)	(2,707,294)	(2,597,908)	(2,513,509)		3.2%	✓
Grants Operating, Subsidies & Contributions	(2,324,395)	(2,324,395)	(1,875,520)	(1,808,548)		3.6%	✓
Non Operating Grants, Subsidies & Contributions	(1,265,892)	(1,265,892)	(1,035,730)	(970,191)		6.3%	✓
Fees & Charges & Service Charges	(1,014,544)	(1,014,544)	(500,587)	(467,976)		6.5%	✓
Other Revenue	(64,636)	(64,636)	(64,636)	(249,494)		(286.0%)	✗
Interest	(87,599)	(87,599)	(87,599)	(88,113)		(0.6%)	✓
Profit on sale of Assets	(2,000)	(2,000)	(2,000)	-		100.0%	⊕
<b>a: TOTAL INCOME</b>	<b>(7,466,360)</b>	<b>(7,466,360)</b>	<b>(6,163,980)</b>	<b>(6,097,831)</b>			
<b>OPERATING EXPENSES</b>							
Employee Costs	2,308,197	2,308,197	1,650,500	1,611,913		(2.3%)	✓
Materials & Contracts	1,428,290	1,979,774	1,428,290	1,427,432		(0.1%)	✓
Utilities (Gas, Electricity) etc.	304,392	304,392	275,500	264,896		(3.8%)	✓
Interest #	37,113	37,113	37,113	33,917	11	(8.6%)	✓
Insurance	254,223	254,223	254,223	218,756		(14.0%)	⊕
Other General	248,094	248,094	248,094	252,756		1.9%	✓
Loss on Asset Disposals	60,500	60,500	60,500	102,873		70.0%	✗
Depreciation	2,408,839	2,408,839	2,015,155	1,956,764		(2.9%)	✓
<b>b: TOTAL OPERATING EXPENSES</b>	<b>7,049,647</b>	<b>7,601,131</b>	<b>5,969,374</b>	<b>5,869,305</b>			
<b>c: NET OPERATING (SURPLUS) / DEFICIT</b>	<b>(416,713)</b>	<b>134,771</b>	<b>(194,606)</b>	<b>(228,526)</b>			
<b>CAPITAL EXPENSES</b>							
Land & Buildings	283,520	283,520	283,520	327,868		15.6%	✗
Furniture & Equipment	3,417	3,417	3,417	-		(100.0%)	⊕
Motor Vehicles	275,150	275,150	215,500	207,988		(3.5%)	✓
Plant	566,000	566,000	550,000	503,643		(8.4%)	✓
Infrastructure Other	18,501	18,501	18,501	-		(100.0%)	⊕
Infrastructure Roads	2,601,977	2,050,493	1,640,394	1,756,072		7.1%	✓
<b>d: TOTAL CAPITAL</b>	<b>3,748,566</b>	<b>3,197,082</b>	<b>2,711,333</b>	<b>2,795,571</b>			
<b>e: TOTAL OPERATING &amp; CAPITAL</b>	<b>3,331,853</b>	<b>3,331,853</b>	<b>2,516,727</b>	<b>2,567,045</b>			
<b>ADJUST - NON CASH ITEMS</b>							
Depreciation	(2,408,839)	(2,408,839)	(2,015,155)	(1,956,764)			
Profit on sale of assets	2,000	2,000	2,000	-	6		
Loss on sale of assets	(60,500)	(60,500)	(60,500)	(102,873)	6		
Proceeds from Sale of Assets	(200,000)	(200,000)	(205,682)	(205,682)	6		
Transfer from reserves	(320,000)	(320,000)	-	-	10		
Transfer to reserves	274,834	274,834	-	-	10		
Interest paid to reserves #	39,670	39,670	41,834	41,834	10		
LSL Provision in reserves	-	-	-	-			
Loan proceeds	-	-	-	-			
Loan principal repayment	52,699	52,699	49,467	49,467	11		
SSL Principal Reimbursements	(52,699)	(52,699)	(49,467)	(49,467)	11		
Less (Surplus)/deficit B/Fwd	(659,018)	(659,018)	(659,018)	(627,833)	5		
<b>ADJUSTED CLOSING (SURPLUS) / DEFICIT</b>	<b>0</b>	<b>0</b>	<b>(379,794)</b>	<b>(284,272)</b>			

\*\* This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

**Key** Within budget tolerance of 10% ✓  
Over budget tolerance of 10% ✗  
Under budget tolerance of 10% ⊕

**Shire of Wongan-Ballidu  
Variance Report for April 2017**

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Report Section	Comments
	Operating Income	
x	Other Revenue	This balance is higher due to more reimbursements and diesel fuel rebates being received.
0	Profit on Sale	Vehicle traded resulted in a loss on sale. This is in relation to the CAT loader.
	Operating Expenditure	
0	Insurance	Savings achieved on annual insurance costs.
x	Loss on Sale	Loss on sale is higher due to higher written down values.
	Capital	
x	Land and Buildings	This is expenditure related to costs for Sports Co-Location. As noted in the budget review, these costs are offset through additional transfer from reserves.
0	Furniture and Equipment	Project has not yet been commenced.
0	Infrastructure Other	Project has not yet been commenced.

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 30 APRIL 2017**

		APPROVED BUDGET	CURRENT BUDGET	YTD ACTUAL
<b>INCOME</b>				
General Purpose Funding	03	(4,706,525)	(4,706,525)	(4,035,949)
Governance	04	(24,300)	(24,300)	(66,038)
Law, Order & Public Safety	05	(32,300)	(32,300)	(32,803)
Health	07	(19,200)	(19,200)	(76,652)
Education & Welfare	08	(4,381)	(4,381)	(5,406)
Housing	09	(75,362)	(75,362)	(64,499)
Community Amenities	10	(174,810)	(174,810)	(179,890)
Recreation & Culture	11	(78,170)	(78,170)	(83,134)
Transport	12	(2,035,957)	(2,035,957)	(1,182,521)
Economic Services	13	(11,750)	(11,750)	(28,412)
Other Property & Services	14	(303,605)	(303,605)	(342,527)
<b>a: TOTAL INCOME</b>		<b>(7,466,360)</b>	<b>(7,466,360)</b>	<b>(6,097,831)</b>
<b>OPERATING EXPENSES</b>				
General Purpose Funding	03	110,782	110,782	78,819
Governance	04	250,140	250,140	256,077
Law, Order & Public Safety	05	191,581	191,581	172,902
Health	07	201,133	201,133	219,909
Education & Welfare	08	216,382	216,382	169,048
Housing	09	224,226	224,226	155,350
Community Amenities	10	442,171	442,171	299,543
Recreation & Culture	11	1,642,245	1,642,245	1,271,680
Transport	12	2,611,044	3,162,528	2,525,798
Economic Services	13	244,239	244,239	209,773
Other Property & Services #	14	915,705	915,705	510,405
<b>b: TOTAL OPERATING EXPENSES</b>		<b>7,049,647</b>	<b>7,601,131</b>	<b>5,869,305</b>
<b>c: NET OPERATING (SURPLUS)/DEFICIT</b>		<b>(416,713)</b>	<b>134,771</b>	<b>(228,526)</b>
<b>CAPITAL EXPENSES</b>				
General Purpose Funding	23	-	-	-
Governance	24	100,251	100,251	61,800
Law, Order & Public Safety	25	-	-	-
Health	27	45,000	45,000	38,770
Education & Welfare	28	-	-	-
Housing	29	15,167	15,167	-
Community Amenities	30	25,000	25,000	22,565
Recreation & Culture	31	230,885	230,885	279,371
Transport	32	3,287,312	2,735,828	2,351,783
Economic Services	33	-	-	-
Other Property & Services	34	44,950	44,950	41,282
<b>d: TOTAL CAPITAL EXPENSES</b>		<b>3,748,566</b>	<b>3,197,082</b>	<b>2,795,571</b>
<b>e: TOTAL OPERATING &amp; CAPITAL</b>		<b>3,331,853</b>	<b>3,331,853</b>	<b>2,567,045</b>



**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF NET CURRENT ASSETS AS AT 30 APRIL 2017**

**NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22**

	2015-2016	BUDGET	2016-2017
<b>SURPLUS / (DEFICIT)</b>	<b>627,833</b>	<b>(0)</b>	<b>284,272</b>
<b>COMPRISES</b>			
Cash (including reserves)	3,313,938	2,791,018	3,074,030
Current rates	118,335	105,601	106,925
Sundry debtors	212,167	82,147	127,059
Tax receivables	59,495	5,985	5,985
Other debtors	5,713	53,847	53,927
A: SSL debtors (are excluded see D: adj)	67,258	17,816	17,816
Inventories	9,521	14,637	14,637
<b>Less:</b>			
Reserves	(2,643,507)	(2,638,011)	(2,685,341)
Sundry creditors	-	-	-
Accrued interest	(27,780)	(27,780)	(27,780)
ESL Levy Owed	(26,019)	(51,077)	(51,077)
PAYG/GST Due To ATO	(68,726)	(15,670)	(12,248)
B: Other - (are excluded see D: adj)	-	-	-
LSL Cash backed Reserve	76,444	77,591	76,444
Tax liabilities	(9,588)	-	-
Other - Trust adjustments	-	-	-
C: Loan liability (are excluded see D: adj)	(52,993)	(3,551)	(3,551)
Current employee benefits provisions	(392,162)	(398,289)	(398,289)
D: Adjustments (see above A to C)	(14,265)	(14,265)	(14,265)
	-	-	-
<b>Surplus / (Deficit) Variance</b>	<b>627,833</b>	<b>(0)</b>	<b>284,272</b>

**NOTE 1B: CLOSING FUNDS alternate format to Note 1 above**

	2015-2016	BUDGET	YTD
<b>Current assets</b>			
Cash & cash equivalents	3,313,938	2,791,018	3,074,030
Sundry debtors	462,968	265,396	311,712
Inventories	9,521	14,637	14,637
<b>Total current assets</b>	<b>3,786,427</b>	<b>3,071,051</b>	<b>3,400,378</b>
<b>Current liabilities</b>			
Creditors and accounts payable	(132,112)	(16,936)	(91,105)
Current loan liability	(52,993)	(3,551)	(3,551)
Provisions	(392,162)	(398,289)	(398,289)
<b>Total current liability</b>	<b>(577,267)</b>	<b>(418,776)</b>	<b>(492,945)</b>
<b>Net current assets</b>	<b>3,209,160</b>	<b>2,652,275</b>	<b>2,907,433</b>
Less: restricted reserves	(2,643,507)	(2,638,011)	(2,685,341)
Less: SSL principal repayments	(67,258)	(17,816)	(17,816)
Add back: Current loan liability	52,993	3,551	3,551
Add back: LSL Cash backed Reserve	76,444	-	76,444
<b>Surplus / (Deficit) Variance</b>	<b>627,833</b>	<b>(0)</b>	<b>284,272</b>

**SHIRE OF WONGAN-BALLIDU**  
**RATE SETTING STATEMENT AS AT 30 APRIL 2017**

	2016-2017 APPROVED BUDGET	2016-2017 CURRENT BUDGET	2016-2017 ACTUAL
<b>OPERATING INCOME</b>			
General Purpose Funding	(1,999,231)	(1,999,231)	(1,522,440)
Governance	(24,300)	(24,300)	(66,038)
Law, Order & Public Safety	(32,300)	(32,300)	(32,803)
Health	(19,200)	(19,200)	(76,652)
Education & Welfare	(4,381)	(4,381)	(5,406)
Housing	(75,362)	(75,362)	(64,499)
Community Amenities	(174,810)	(174,810)	(179,890)
Recreation & Culture	(78,170)	(78,170)	(83,134)
Transport	(2,035,957)	(2,035,957)	(1,182,521)
Economic Services	(11,750)	(11,750)	(28,412)
Other Property & Services	(303,605)	(303,605)	(342,527)
<b>A</b>	<b>(4,759,066)</b>	<b>(4,759,066)</b>	<b>(3,584,322)</b>
<b>OPERATING EXPENSES</b>			
General Purpose Funding	110,782	110,782	78,819
Governance	250,140	250,140	256,077
Law, Order & Public Safety	191,581	191,581	172,902
Health	201,133	201,133	219,909
Education & Welfare	216,382	216,382	169,048
Housing	224,226	224,226	155,350
Community Amenities	442,171	442,171	299,543
Recreation & Culture	1,642,245	1,642,245	1,271,680
Transport	2,611,044	3,162,528	2,525,798
Economic Services	244,239	244,239	209,773
Other Property & Services	915,705	915,705	510,405
<b>B</b>	<b>7,049,647</b>	<b>7,601,131</b>	<b>5,869,305</b>
<b>C= A and B</b>	<b>2,290,581</b>	<b>2,842,065</b>	<b>2,284,983</b>
<b>ADJUST FOR CASH BUDGET REQUIREMENTS</b>			
<b>Non-Cash Expenditure and Revenue</b>			
Depreciation on Assets	(2,408,839)	(2,408,839)	(1,956,764)
Profit/(Loss) on Asset Sales	(58,500)	(58,500)	(102,873)
<b>Capital Expenditure &amp; Income</b>			
Purchase of land & buildings #	283,520	283,520	327,868
Purchase of furniture & equipment	3,417	3,417	-
Purchase of motor vehicles #	275,150	275,150	207,988
Purchase of plant & machinery #	566,000	566,000	503,643
Purchase of other infrastructure #	18,501	18,501	-
Purchase of roads infrastructure #	2,601,977	2,050,493	1,756,072
Proceeds from sale of assets	(200,000)	(200,000)	(205,682)
<b>Financing Activities</b>			
Repayment of Loan Principal*	52,699	52,699	49,467
Loan proceeds / refinancing CL to NCL adj	-	-	-
Self Supporting Loan Income	(52,699)	(52,699)	(49,467)
<b>Reserve Movements</b>			
Transfers to Reserves	274,834	274,834	-
Interest paid to Reserves	39,670	39,670	41,834
Transfer from Reserves	(320,000)	(320,000)	-
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(659,018)	(659,018)	(627,833)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	<b>(284,272)</b>
<b>AMOUNT REQUIRED TO BE RAISED FROM RATES</b>	<b>2,707,294</b>	<b>2,707,294</b>	<b>2,229,237</b>
<b>TOTAL RATES RAISED</b>	<b>2,707,294</b>	<b>2,707,294</b>	<b>2,513,509</b>

**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF DISPOSED ASSETS AS AT 30 APRIL 2017**

Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss	
<b>By Class</b>							
<b>Motor Vehicles</b>							
CEO Vehicle	1456	65,000	(64,000)	1,000	72,000	(60,000)	12,000
Doctor Vehicle	1436	22,000	(18,000)	4,000	30,532	(17,045)	13,486
MWS Vehicle	1440	34,000	(24,500)	9,500	42,505	(31,818)	10,687
Parks Single Cab Utility	1422	11,000	(8,000)	3,000	14,616	(10,909)	3,707
Building Utility		7,500	(6,500)	1,000	16,000	(5,909)	10,091
Parks Tipper Truck		26,000	(9,000)	17,000			-
<b>Plant &amp; Equipment</b>							
Volvo Tip Truck		70,000	(45,000)	25,000	61,753	(40,000)	21,753
Cat 924G Loader		23,000	(25,000)	(2,000)	71,149	(40,000)	31,149
<b>TOTAL</b>		<b>258,500</b>	<b>(200,000)</b>	<b>58,500</b>	<b>308,555</b>	<b>(205,682)</b>	<b>102,873</b>

<b>By Program</b>							
<b>Governance</b>							
CEO Vehicle	1456	65,000	(64,000)	1,000	72,000	(60,000)	12,000
<b>Health</b>							
Doctor Vehicle	1436	22,000	(18,000)	4,000	30,532	(17,045)	13,486
<b>Transport</b>							
Parks Single Cab Utility	1422	11,000	(8,000)	3,000	14,616	(10,909)	3,707
Building Utility		7,500	(6,500)	1,000	16,000	(5,909)	10,091
Parks Tipper Truck		26,000	(9,000)	17,000			-
Volvo Tip Truck		70,000	(45,000)	25,000	61,753	(40,000)	21,753
Cat 924G Loader		23,000	(25,000)	(2,000)	71,149	(40,000)	31,149
<b>Other Property &amp; Services</b>							
MWS Vehicle	1440	34,000	(24,500)	9,500	42,505	(31,818)	10,687
<b>TOTAL</b>		<b>258,500</b>	<b>(200,000)</b>	<b>58,500</b>	<b>308,555</b>	<b>(205,682)</b>	<b>102,873</b>

Motor Vehicle and Plant & Equipment Change Over	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
<b>Motor Vehicles</b>						
CEO Vehicle	69,000	(64,000)	5,000	61,800	(60,000)	1,800
Doctor Vehicle	45,000	(18,000)	27,000	38,770	(17,045)	21,725
MWS Vehicle	45,200	(24,500)	20,700	48,990	(31,818)	17,172
Parks Single Cab Utility	36,000	(8,000)	28,000	27,146	(10,909)	16,237
Building Utility	34,950	(6,500)	28,450	31,282	(5,909)	25,373
Parks Tipper Truck	45,000	(9,000)	36,000			-
<b>Plant &amp; Equipment</b>						
Mack Tip Truck	260,000	(45,000)	215,000	232,550	(40,000)	192,550
New Loader	276,000	(25,000)	251,000	271,093	(40,000)	231,093
<b>TOTAL</b>	<b>811,150</b>	<b>(200,000)</b>	<b>611,150</b>	<b>711,631</b>	<b>(205,682)</b>	<b>505,950</b>

**SHIRE OF WONGAN - BALLIDU**  
**RATES OUTSTANDING 30 APRIL 2017**

	Rates Raised for 2016-2017	\$	2,719,794.32	
<b>Rates Outstanding Breakdown</b>				
Total Amount Outstanding	30-Apr-17	\$	104,547.09	4%
Outstanding same time last year	30-Apr-16	\$	137,303.31	5%

**SUNDRY DEBTORS OUTSTANDING 30 APRIL 2017**

<b>Debtors Ageing Summary</b>				
Current		\$	31,577.35	
30 Days		\$	4,018.63	
60 Days		\$	20.00	
90 Days & Over		\$	81,506.21	
Credit Balance		\$	(3,265.74)	
<b>Total Outstanding</b>		<b>\$</b>	<b>113,856.45</b>	
<b>Accounts 90 Days &amp; Over:</b>				
Date	Dr No.	Comments	Amount	
2/11/2013	794	Rent & damages	\$ 6,130.97	Legal dispute - Judgement filed. Debtor has been listed and is paying the debt off. The next step will be the bayliff seizing goods to the value of debt.
17/09/2015	1066	Private Works	\$ 360.26	Unable to contact debtor, will be processed to legal to follow up outstanding debts. Debtors new address found and invoice and statement have been resent for urgent payment.
20/11/2015	1007	Standpipe water	\$ 140.07	Company went into Receivership 2016. Have received updated mailing details and will continue to follow up debt.
15/04/2016	336	Private Works	\$ 239.09	Statement and Invoice re-sent to follow up outstanding account.
8/12/2016	444	Water Account - Housing	\$ 14.27	Statement and Invoice re-sent to follow up outstanding account.
23/11/2016	834	Boomer Advertising	\$ 77.00	Statement and Invoice re-sent to follow up outstanding account.
11/01/2017	1189	Electricity Charges - Housing	\$ 262.55	Statement and Invoice re-sent to follow up outstanding account.
11/01/2017	6	Second 40% Claim for RRG	\$ 74,074.00	Paid 04/05/2017
19/01/2017	621	CRC Charges - Printing and Laminating	\$ 208.00	Statement and Invoice re-sent to follow up outstanding account.
<b>Total</b>			<b>\$ 81,506.21</b>	

**SHIRE OF WONGAN-BALLIDU**  
**BANK RECONCILIATIONS FOR 30 APRIL 2017**

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	3,828,144.15	1,102,079.21	39,874.37	2,685,340.57	850.00
Add:	197,982.81	142,770.06	55,212.75		
Investment - Income	157.63	157.63			
Less:	(905,542.94)	(855,495.29)	(50,047.65)		
Payments - EFT & Cheques	(1,572.53)	(1,572.53)			
Payments - Bank Fees and Adjustments	(100.00)				(100.00)
Swimming Pool Float received	-				
<b>Balance as per General Ledger</b>	<b>3,119,069.12</b>	<b>387,939.08</b>	<b>45,039.47</b>	<b>2,685,340.57</b>	<b>750.00</b>
Balance as per Bank Statements	290,500.12	248,974.43	39,847.74	927.95	750.00
Balance as per Bank Deposit Certificates	2,884,412.62	200,000.00		2,684,412.62	
Balance as per Holder Certificates	-				
Add:	6,193.26	733.53	5,459.73		
Outstanding Deposits	3,714.07	3,262.07	452.00		
Less:	(65,750.95)	(65,030.95)	(720.00)		
Unpresented Payments	-				
Adjustments	-				
<b>Balance as per Cash Book</b>	<b>3,119,069.12</b>	<b>387,939.08</b>	<b>45,039.47</b>	<b>2,685,340.57</b>	<b>750.00</b>
Figure should equal same as Creditor Payment List	\$ 0.00	\$ -	\$ -	\$ -	\$ -

**SHIRE OF WONGAN - BALLIDU**  
**INVESTMENT REPORT FOR 30 APRIL 2017**

**MUNICIPAL INVESTMENTS**

**Matured Municipal Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Interest Rate	Investment Last Placed	Interest/Transfers	Closing Balance	BANK TO INVESTMENT
Muni Online Saver	2234-48021	Cash at Bank							\$ 600,000.00	\$ (600,000.00)	\$ -	NO
Muni Online Saver	4580-17867	Cash at Bank							\$ 1,000,000.00	\$ (999,944.47)	\$ 55.53	NO
Muni Term Deposit	016820-976692109								\$ 500,000.00	\$ (500,531.65)	\$ -	NO
Muni Term Deposit	016820-976692096			2-Dec-16	2-Mar-17	90	2.50%		\$ 500,000.00	\$ (500,000.00)	\$ -	NO
Muni Online Saver	016820-407450767	Cash at Bank							\$ 300,222.93	\$ (300,922.73)	\$ -	YES
Muni Online Saver	016820-462207911	Cash at Bank							\$ 700,000.00	\$ (701,579.98)	\$ -	YES
Muni Term Deposit	016820-976691739			2-Dec-16	2-Mar-17	90	2.50%		\$ 1,002,464.36	\$ (1,008,917.51)	\$ -	YES
Muni Online Saver	4643-16337	Cash at Bank							\$ 308,955.86	\$ (309,096.36)	\$ -	NO
Muni Term Deposit	9770-46926			9-Mar-17	29-Mar-17	20	1.65%		\$ 300,000.00	\$ (300,097.49)	\$ -	NO
Muni Term Deposit	9770-46651			9-Mar-17	13-Apr-17	35	2.35%		\$ 200,000.00	\$ (200,060.14)	\$ -	NO
<b>Total of matured municipal investments</b>									<b>5,411,643.15</b>	<b>-5,421,150.33</b>	<b>55.53</b>	

**Current Municipal Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
Muni Term Deposit	9770-46811			9/03/2017	9/06/2017	2.35%	\$ 200,000.00	\$ -	\$ -	\$ -	\$ 200,000.00	\$ -
<b>Total of current municipal investments</b>							<b>\$ 200,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>200,000.00</b>	<b>\$ -</b>

**RESERVE INVESTMENTS**

**Matured Reserve Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
016820-973398684	Term Deposit			1/05/2016	1/08/2016	90	2.90%		\$ 1,514,149.68	\$ 11,102.80	\$ 1,525,252.48	YES
016820-973398684	Term Deposit			1/08/2016	1/11/2016	90	2.60%		\$ 1,525,252.48	\$ 9,995.62	\$ 1,535,248.10	YES
016820-973398684	Term Deposit			3/11/2016	1/02/2017	90	1.65%		\$ 1,535,248.10	\$ 9,674.16	\$ 1,544,922.26	YES
016820-976691886	TD			2/12/2016	2/03/2017	90	2.5%		\$ 1,132,509.14	\$ 6,981.22	\$ 1,139,490.36	YES
<b>Total of matured reserve investments</b>									<b>5,707,159.40</b>	<b>37,753.80</b>	<b>5,744,913.20</b>	

**Current Reserve Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Opening Investm	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
016820-973398684	Term Deposit			1/02/2017	2/05/2017	90	2.35%	\$ 1,544,922.26	\$ -	\$ -	\$ 1,544,922.26	\$ -
016820-223448048	ANZ Online Saver			2/03/2017	2/06/2017	92	2.35%	\$ 1,132,979.14	\$ 43.32	\$ 43.32	\$ 1,139,490.36	\$ 5,660.46
016820-976691886	Term Deposit							\$ 1,139,490.36	\$ -	\$ -	\$ 1,139,490.36	\$ -
Reserve Saver	2527-63397	Cash at bank						\$ 884.63	\$ -	\$ -	\$ 884.63	\$ -
<b>Total of reserve investments and cash</b>								<b>\$3,812,659.25</b>	<b>\$ 1,132,979.14</b>	<b>\$ 5,660.46</b>	<b>2,685,340.57</b>	<b>\$ 5,660.46</b>

**Total of matured municipal and reserve investment**

								\$ 11,118,802.55	\$ -	\$ (5,383,356.53)	\$ 5,744,968.73	\$ -
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**Total of current municipal and reserve investment and cash**

								\$ 4,012,659.25	\$ 1,132,979.14	\$ 5,660.46	\$ 2,885,340.57	\$ 5,660.46
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SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 30 APRIL 2017

Reserve Description	GL Acct.	ADOPTED FULL YEAR'S BUDGET				CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 30 APRIL 2017				
		Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance
Centenary Celebrations Reserve	01925					12,802	189			12,802	199,62			12,813
Community Resource Centre Reserve	01989	12,613	189			6,117	90			6,117	95,41			6,123
Depot Improvement Reserve	01940	6,027	90			6,696	99			6,696	104,40			6,701
Historical Publications Reserve	01965	6,597	99			1,772	44			1,772	27,34			1,755
Housing Reserve	01955	1,728	44			-	-			-	-			-
Land & Buildings Reserve	01930					507,623	7,502			507,623	7,914,51			508,036
Loan Principal Reserve	01950	500,121	7,502			77,591	1,147			77,591	1,209,73			77,654
LSL Reserve	01935	76,444	1,147			406,098	6,001			406,098	6,331,61			406,429
Medical Facilities & R4R Special Projects Reserve	01975	400,097	6,001			27,258	329		5,000	27,258	347,02			22,276
Patterson Street JV Housing Reserve	01988	21,929	329		5,000	553,559	8,565	(250,000)	224,000	553,559	9,036,12			580,031
Plant Reserve	01945	570,994	8,565	(250,000)	224,000	37,741	484		5,000	37,741	510,48			32,767
Quimlan Street JV Housing Reserve	01987	32,257	484		5,000	25,938	457	(10,000)	5,000	25,938	482,37			30,963
Stickland JV Housing Reserve	01986	30,481	457	(10,000)	5,000	131,778	1,504		30,000	131,778	1,586,85			101,860
Swimming Pool Reserve	01970	100,274	1,504		30,000	28,206	343		5,000	28,206	361,81			23,225
Waste Management Reserve	01920	22,863	343		5,000	-	-		-	-	-			-
WH Industrial/LIA Park Reserve	01985			(60,000)	834	814,832	12,916	(60,000)	834	814,832	13,626,74			874,708
Sporting Co-Location Reserve	01990	861,082	12,916	(320,000)	274,834	2,638,011	39,670	(320,000)	274,834	2,638,011	41,834			2,685,340,57
<b>TOTALS</b>		<b>2,643,607</b>	<b>39,670</b>	<b>(320,000)</b>	<b>274,834</b>	<b>2,638,011</b>	<b>39,670</b>	<b>(320,000)</b>	<b>274,834</b>	<b>2,638,011</b>	<b>41,834</b>	<b>-</b>	<b>-</b>	<b>2,685,340,57</b>

**SHIRE OF WONGAN - BALLIDU**  
**REPORT ON BORROWINGS AS AT 30 APRIL 2017**

\* Denotes (SSL) Self Supporting Loan

Existing Loans	Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Paid in Apr 17	Accrued Int. Due	YTD Interest Paid	Loan Balance @ July 2016	Refinancing	Principal Repayments YTD	Loan Balance @ 30 Apr 17
	142	Housing Construction	WB Community Association*	Mar-2020	400,000	(16,667)	410	(6,805)	144,129		(32,872)	111,257
	145C	Land Development	Shire of Wongan-Ballidu	Jul-2017	500,000		3,045	(17,100)	500,000			500,000
	147	Aged Persons	Ninan House*	Jul-2022	100,000		573	(3,371)	55,860		(7,073)	48,787
	149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000	(3,223)	91	(2,381)	48,406		(9,522)	38,884
	<b>TOTAL EXISTING LOANS</b>				<b>1,115,000</b>	<b>(19,890)</b>	<b>4,119</b>	<b>(29,657)</b>	<b>748,395</b>	<b>-</b>	<b>(49,467)</b>	<b>698,928</b>

500,000	-	3,045	(17,100)	500,000	-	-	500,000
615,000	(19,890)	1,074	(12,557)	248,395	-	(49,467)	198,928
<b>1,115,000</b>	<b>(19,890)</b>	<b>4,119</b>	<b>(29,657)</b>	<b>748,395</b>	<b>-</b>	<b>(49,467)</b>	<b>698,928</b>

Shire Loan Summary  
Self Supporting Loan Summary

SSL	Shire	Total
(3,551)	-	(3,551)
(195,377)	(500,000)	(695,377)
<b>(198,928)</b>	<b>(500,000)</b>	<b>(698,928)</b>

Current loan liability  
Non current liability  
Total Loan Liability



### 9.2.3 APPOINTMENTS TO BUSH FIRE ADVISORY COMMITTEE (BFAC)

FILE REFERENCE:	
REPORT DATE:	11 May 2017
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	David Taylor- Deputy Chief Executive Officer
ATTACHMENTS:	Nil

#### **PURPOSE OF REPORT:**

That the recommendations of the Bushfire Advisory Committee of appointments to the Committee for a one year term be received.

#### **BACKGROUND:**

The Bush Fire Brigades Local Law requires each brigade to hold an Annual General Meeting prior to the first Bush Fire Advisory Committee Meeting each year. At the AGM of a bush fire brigade, up to two brigade members are to be nominated to the Bush Fire Advisory Committee to serve as Fire Control Officer for the brigade area until the next AGM. Other positions within the Brigade area are to be filled for a one year term.

The Bush Fire Advisory Committee has recommended persons to be appointed to positions within the Brigade area as follows.

#### **9.2.3.1 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE BURAKIN BUSH FIRE BRIGADE**

##### **COMMITTEE RECOMMENDATION:**

That the following persons be appointed as Fire Control Officers for the Burakin Bush Fire Brigade for a one year term:

Andrew Tunstill  
Graham Brennan

#### **9.2.3.2 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE CADOUX/MANMANNING BUSH FIRE BRIGADE**

##### **COMMITTEE RECOMMENDATION:**

That the following persons be appointed as Fire Control Officers for the Cadoux/Manmanning Bush Fire Brigade for a one year term:

Ken Booth  
Dale Mincherton

#### **9.2.3.3 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE LAKE NINAN/HINDS BUSH FIRE BRIGADE**

##### **COMMITTEE RECOMMENDATION:**

That the following persons be appointed as Fire Control Officers for the Lake Ninan/Hinds Bush Fire Brigade for a one year term:

Chris Wilding  
Andrew Robinson

#### **9.2.3.4 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE MOCARDY BUSH FIRE BRIGADE**

**COMMITTEE RECOMMENDATION:**

That the following persons be appointed as Fire Control Officers for the Mocardy Bush Fire Brigade for a one year term:

Darren Sadler  
David Millsted

#### **9.2.3.5 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE BALLIDU FIRE SERVICE BRIGADE**

**COMMITTEE RECOMMENDATION:**

That the following persons be appointed as Fire Control Officer for the Ballidu Fire Service Brigade for a one year term:

Jarrold Hood  
Steve Whyte

#### **9.2.3.6 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE WONGAN HILLS TOWNSITE**

There is no bush fire brigade in the Wongan Hills townsite as the town falls within the responsibility of the Wongan Hills Fire and Rescue Service. Two Fire Control Officers are required to enforce the provisions of the Bush Fires Act in the town.

**COMMITTEE RECOMMENDATION:**

That the following persons be appointed as Fire Control Officers for the Wongan Hills townsite for a one year term:

Ben Milton  
Trent Breen

#### **9.2.3.7 ELECTION OF THE CHIEF BUSH FIRE CONTROL OFFICER**

One position for the Chief Bush Fire Control Officer to be filled. Ross Lane is the current holder of this position and is retiring at the end of this term.

**COMMITTEE RECOMMENDATION:**

That Ross Lane be appointed to the position of Chief Bush Fire Control Officer for a one year term.

#### **9.2.3.8 ELECTION OF THE DEPUTY CHIEF BUSH FIRE CONTROL OFFICER**

Two positions for the Deputy Chief Bush Fire Control Officer are to be filled. Chris Wilding and Jarrod Hood are the current holders of this position.

**COMMITTEE RECOMMENDATION:**

That Chris Wilding & Jarrod Hood be appointed to the position of Deputy Chief Bush Fire Control Officers for a one year term.

(...cont)

### **9.2.3.9 APPOINTMENT OF FIRE WEATHER READERS**

The immediate past office bearers were:

Ross Lane  
Eric Ganzer  
Ken Booth  
Andrew Robinson  
Brett Johnson

#### **COMMITTEE RECOMMENDATION:**

That Ross Lane, Eric Ganzer, Ken Booth, Andrew Robinson, Brett Johnson and Jon Hasson be appointed as authorised Fire Weather Readers for a one year term.

### **9.2.3.10 APPOINTMENT OF FIRE WEATHER OFFICER**

In accordance with section 38 of the Bush Fires Act, a local government may appoint persons as authorised Harvest Ban Officers. Harvest Ban Officers can allow burning to proceed on days when a "very high" or "extreme" fire danger is forecast.

The immediate past office bearer was Ross Lane, Chief Bush Fire Control Officer

#### **COMMITTEE RECOMMENDATION**

That Ross Lane be appointed as authorised Fire Weather Officer for the Shire of Wongan-Ballidu for a one year.

### **9.2.3.11 APPOINTMENT OF DEPUTY FIRE WEATHER OFFICER**

In accordance with section 38 of the Bush Fires Act, a local government may appoint persons as authorised Harvest Ban Officers. Harvest Ban Officers can allow burning to proceed on days when a "very high" or "extreme" fire danger is forecast.

The immediate past office bearers were:  
Chris Wilding and Jarrod Hood

#### **COMMITTEE RECOMMENDATION**

That Chris Wilding and Jarrod Hood be appointed as authorised Deputy Fire Weather Officers for the Shire of Wongan-Ballidu for a one year period.

### **9.2.3.12 APPOINTMENT OF TRAINING OFFICER**

The immediate past officer bearer is: Vicki Booth

#### **COMMITTEE RECOMMENDATION:**

That Vicki Booth be appointed as a Training Officer for a one year period.

### **9.2.3.13 REVIEW OF DRAFT 2017/18 FIREBREAK ORDER**

The Committee reviewed the draft of the 2017/18 Firebreak Order and recommended the following dates be gazetted for the restricted and prohibited burning periods:

That the proposed 2017/2018 Firebreak Order and the following dates be endorsed for the restricted and prohibited burning periods:

- Restricted Burning Period – 13 October 2017 to 14 November 2017

- Prohibited Burning Period – 15 November 2017 to 13 February 2018
- Restricted Burning Period – 14 February 2018 to 31 March 2018

#### **COMMITTEE RECOMMENDATION**

**That the Council adopts en bloc the recommendations of the Committee for the following items: 9.2.3.1, 9.2.3.2, 9.2.3.3, 9.2.3.4, 9.2.3.5, 9.2.3.6, 9.2.3.7, 9.2.3.8, 9.2.3.9, 9.2.3.10, 9.2.3.11, 9.2.3.12 and 9.2.3.13.**

## 9.2.5 STANDPIPE CAMLOCKS

FILE REFERENCE:	
REPORT DATE:	18 May 2017
APPLICANT/PROponent:	
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer – David Taylor
ATTACHMENTS:	Bushfire Minutes

### PURPOSE OF REPORT:

The purpose of this report is to put forward the recommendations from the Bushfire Advisory Committee to Council.

### BACKGROUND:

A motion has been made by the Bushfire Advisory Committee requesting that the Shire look at repairing all standpipes and look at standardising all standpipes within the Shire with a 2.5 inch Camlock fittings to the bottom of each funnel with non-return valves in order to fix the problem of hoses continually being damaged.

### COMMENT:

A number of standpipes are being damaged whereby users are fitting rigid hoses to the funnel in order to fill up and as a consequence are damaging the funnels when driving off. It has been suggested that by fitting a 2.5inch Camlock to each standpipe should provide a solution to this problem.

It is also noted that a non-return valve should be fitted between the Camlock and the standpipe spout in order to protect against any return water.

The cost associated with the above is estimated to be up to \$100 per standpipe.

### POLICY REQUIREMENTS:

Nil

### LEGISLATIVE REQUIREMENTS:

Local Government Act 1995.

Local Government (Administration) Regulations 1996.

### STRATEGIC IMPLICATIONS:

Nil

### SUSTAINABILITY IMPLICATIONS:

- **Environment**  
There are no known environmental implications associated with this item.
- **Economic**  
There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

**FINANCIAL IMPLICATIONS:**

Financial implication to be determined.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:** No

**COMMITTEE RECOMMENDATION:**

**That Council consider repairing all standpipes and look at standardising all standpipes within the Shire with 2.5 inch Camlock fittings at the bottom of a non-return valve.**

## 9.3 WORKS AND SERVICES

### 9.3.1 EXPANSION OF THE WONGAN HILLS CEMETERY

FILE REFERENCE:	CA4.1
REPORT DATE:	16 May 2017
APPLICANT/PROponent:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Councillor Norma Walton
ATTACHMENTS:	Nil

#### PURPOSE OF REPORT:

For Council to consider the expansion of the burial area of the Wongan Hills Cemetery for future use and allocate money in the 2017/2018 budget for its completion.

To allocate money in the 2017 / 2018 budget to plant large shade trees such as Banksia in some of the unused plots in the current section of the cemetery both to offer some respite from the elements during a funeral or memorial service and to add aesthetic value to the area.

#### BACKGROUND:

The records show that the Wongan Hills Cemetery was first used in 1914 on the East side of the existing central pathway and the first burial on the west side was in 1945. There are many plots that have been reserved.

It is my understanding that a person can pay \$35 and reserve a plot for 25 years and it would be fair to say that some of these graves have been reserved for considerable periods and may not be intended to be used because of change of circumstance.

There are several indigent and aboriginal burials and some burials recorded as being in unconsecrated ground, the site of which is unknown, but assumed previously to be in the area of what is now the Baby Memorial.

There have been a few recent burials again on the East side, although these are not common.

#### COMMENT - EXPANSION:

There are currently some plots still available on the west side where the Shire machinery is able to access and there are several available that would need to be hand dug.

If there is an average of 7 burials per year then there would be enough accessible plots for approx. 3 years. There are three areas which could be expanded into:

#### OPTION 1 (marked in red):

The area to the east of the existing old Section which consists mainly of shrubby plants with a few bigger trees.

Using this area would mean the least amount of clearing and would form a natural connection between the Baby Memorial and the Pear Tree Walk Ground Niche, but because of the uncertainty of previous burials would present a certain amount of risk for those in charge of grave digging.

This area looks as though it may have already been cleared giving such credence to the fact that this area has been previously used for indigent burials.

OPTION 2 (marked in blue):

The area to the west of the existing right hand side.

This area would allow for some expansion, but would be leaving a narrow expanse of bush to the fence.

OPTION 3 (marked in yellow):

The area to the south directly behind the Pioneer Women's Niche Wall (marked in yellow on the attached map, potential for several stages)

This area would make the wall the centre of the cemetery, but would require careful planning to ensure that there were large trees left for shade, and not cleared too harshly. There would also need to be extension of roads and paving.

There is a potential for this work in this area to be staged.

**COMMENT – BUDGET CONSIDERATION:**

Also, I am requesting that Council allocate money in the 2017 / 2018 budget for the planting of a few shade trees in the existing section of the cemetery.

It is very distressing when attending a funeral during the heat of summer and there is no shelter in the area that graves are currently being allocated in.

The area has been very harshly cleared and there are several single plots that are unused, not reserved, and very difficult for the grave digger to access which would make perfect spots to plant trees.

I am also requesting that funds be allocated for the general upkeep of the cemetery to a standard that our community expects for the resting place of their loved ones.

Since 1979, the Wongan Hills Catholic Ladies have had at least one annual community clean-up of the cemetery and have very often been extremely disappointed at the state of the cemetery and the lack of apparent care. Case in point - it has just taken 12 man hours (women hours actually!) to clean up the weeds from the pioneer section.

Prior to the development of Gratton Heights and the Light Industrial area, the cemetery was accessed by a small gravel road and was a dismal place to visit with its saggy old fence and rusty gate. Now with the amount of money raised from the community by the Friends of the Cemetery group and the time and effort put in to making the cemetery a significant Shire owned property, it is deserving of a bit more attention.

It is after all the resting place of many of our community pioneers, Shire presidents and Councillors, those who have fought for our country and the place where people come to remember those who have died —often in tragic circumstance.

In short it is a record of our community's history and as such deserves respect.

**POLICY REQUIREMENTS:**

There are no known policy requirements in relation to this item.



**LEGISLATIVE REQUIREMENTS:**

Shire of Wongan-Ballidu Cemeteries Local Law 2010

**STRATEGIC IMPLICATIONS:**

There are no known strategic requirements in relation to this item.

**SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with this item.
- **Economic**  
There are no known economic implications associated with this proposal.
- **Social**  
There are no known social implications associated with this item.

**FINANCIAL IMPLICATIONS:**

Financial implication will be decided at the 2017/2018 Budget meeting.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**STAFF RECOMMENDATION**

**That Council consider**

- 1. the expansion of the Wongan Hills Cemetery Burial area**
- 2. The planting of several shade trees in the existing burial area**
- 3. The allocation of funds in the 2017/2018 budget for the general upkeep of the cemetery to a standard that preserves our history and is up to community expectations.**

## 9.4 HEALTH, BUILDING AND PLANNING

### 9.4.1 APPLICATION TO KEEP ONE ROOSTER

FILE REFERENCE:	A943
REPORT DATE:	11 May 2017
APPLICANT/PROPONENT:	Gary and Angelina Smith
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Chief Executive Officer – Stuart Taylor
ATTACHMENTS:	Letter Requesting Consideration to Keep Rooster Letter of Support to Keep Rooster from Neighbours Crow Collar Information

#### PURPOSE OF REPORT:

That Council approve the application for one rooster to be housed at 3 Rogers Street Wongan Hills.

#### BACKGROUND:

Council has received correspondence from Ms Angelina Smith requesting consideration to house one rooster permanently at the property. The house is owned by B. Lyon and M. Stephenson.

#### COMMENT:

The property is approximately 1113 sqm in size and surrounded by residential houses.

#### POLICY REQUIREMENTS:

There are no policy requirements in relation to this item.

#### LEGISLATIVE REQUIREMENTS:

The Shire of Wongan-Ballidu Health Local Law states it is prohibited to keep a rooster at a premises less than 0.5 of a hectare without Council approval.

### PART 5—NUISANCES AND GENERAL

#### *Division 4 - Keeping of Poultry and Pigeons*

##### Interpretation

5.4.1 In this Division, unless the context otherwise requires -  
"Poultry" includes bantams, ducks and other domestic fowls;

##### Roosters, Geese, Turkeys, Peafowls and Gamebirds

5.4.4 (1) An occupier of a premises less than 0.5 of a hectare, shall not without the written approval of the Local Government, keep or permit to be kept on those premises, any one or more of the following fowl

- a rooster;
- a goose or gander;
- a turkey;
- a peacock or peahen;
- a gamebird (includes emus and ostriches)

- (2) The Local Government may upon written application, grant approval with or without conditions to the owner or occupier of premises to keep any one or more birds as specified in subsection (1)
- (3) A person who has been granted approval under this Section to keep a bird may keep the bird on the premises only while he is the occupier thereof.
- (4) The Local Government may revoke an approval granted under this Section if it is of the opinion that the keeping of the birds specified in the approval is causing a nuisance or is injurious, offensive or dangerous to health.

#### **STRATEGIC IMPLICATIONS:**

Nil

#### **SUSTAINABILITY IMPLICATIONS:**

##### ➤ **Environment**

The applicant seeks to house one rooster at a residential lot in the townsite. If the rooster is of a disposition that create undue nuisance, the communities' expectation of enjoying a rural townsite environment could be compromised.

##### ➤ **Economic**

There are no known economic implications associated with this proposal.

##### ➤ **Social**

The rooster, if a nuisance could create neighbourhood tension and conflict.

#### **FINANCIAL IMPLICATIONS:**

There are no financial implications in relation to this matter.

#### **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

#### **STAFF RECOMMENDATION:**

**That Council approve the application for one rooster to be housed at 3 Rogers Street, Wongan Hills in accordance with the following conditions:**

- 1. The approval being based on the condition that the rooster does not prove to be a nuisance (to the satisfaction of Council) to adjoining or adjacent neighbours in terms of noise and/or wandering behaviour.**
- 2. Adequate housing and protection is to be available to the rooster at all times.**
- 3. Exemption applies only to the rooster in question and once the rooster is deceased, sold or otherwise disposed of it is not allowed to be replaced.**
- 4. The exemption will cease to have any effect on the date of any conviction under the Shire of Wongan Ballidu Health Local Laws in respect to the rooster.**
- 5. The property must be kept clear of any animal excreta using proper disposal methods.**
- 6. Access is to be given to Council for an annual inspection or more regularly if the CEO so determines.**
- 7. The Owners are to maintain a Crow Collar at all times.**

**9.5 COMMUNITY SERVICES**

Nil

**10. QUESTIONS FROM MEMBERS WITHOUT NOTICE**

**11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

**13. CLOSURE**