



MINUTES

ORDINARY MEETING OF

COUNCIL

WEDNESDAY 22 FEBRUARY 2017



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SHIRE OF WONGAN-BALLIDU

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr Peter Macnamara declared the meeting open at 3.04pm.

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

Attendees:

Cr Peter Macnamara	Shire President
Cr Brad West	Deputy Shire President
Cr Alfreda Lyon	
Cr Jon Hasson	
Cr Norma Walton	
Cr Richard Morgan	

Staff:

David Taylor	Deputy Chief Executive Officer
Karl Mickle	Manager Works and Services
Joanne Guest	Manager Community Services
Melissa Marcon	Building Services Coordinator
Alana Wigmore	Personal Assistant (Minutes)

Apologies:

Nil

Leave of absence previously granted:

Nil

3. PUBLIC QUESTION TIME

Nil

4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

- Welcome back after the Christmas break
- Road inspection 7.30am next Council day – 22 March 2017
- Australia Day Breakfast was a huge success – 3 citizenships conferred, 7 nominations for Citizen of the Year Awards received, Community Nature Playground also officially opened on this day.
- Thankyou to all who attended the recent Watering WA Grant presentation by the Hon. Mia Davies.

5. PETITIONS AND PRESENTATIONS

Nil

6. APPLICATION/S FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 14 DECEMBER 2016

MOTION: **MOVED: Cr Walton / Cr Morgan**

That the minutes of the Ordinary meeting of Council held on Wednesday 14 December 2016 be confirmed as a true and correct record of the proceedings.

**CARRIED: 6/0
RESOLUTION: 010217**

8. MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil

9. REPORTS OF OFFICERS AND COMMITTEES

9.1 GOVERNANCE

9.1.1 DELEGATED AUTHORITY

FILE REFERENCE:	A2.22 Local Government Act & Regulations
REPORT DATE:	13 February 2017
APPLICANT/PROPOSER:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor – Chief Executive Officer
ATTACHMENTS:	Updated Delegations & Local Government Operational Guidelines – Delegations

PURPOSE OF REPORT:

To review and adopt the annual list of delegations.

BACKGROUND:

Under the Local Government Act 1995 Council is able to delegate some of its functions to its committees or the Chief Executive Officer. The Chief Executive Officer may also delegate to other employees. These delegations are required to be reviewed once each financial year.

COMMENT:

The Chief Executive Officer has reviewed the delegations in accordance with the Local Government Operational Guidelines – Delegations, and after thorough investigation several delegations have been deleted as they were either prohibited from being delegated or they can be 'acted through', others have been added in accordance with Councils Policy's.

The delegations which have been altered, added and deleted are listed below:

DELETIONS:

Delegated Authority 11 - Delegation: Legal Proceedings – Bushfire Act – This delegation was deleted as it was found to be a repeat of Delegation 4.

Delegated Authority 18 - Delegation: Chief Executive Officer Review Committee – This delegation was deleted as Council no longer has committees.

AMENDMENTS:

Delegations were renumbered to account for deletions.

FINANCE & ADMINISTRATION

DELEGATED AUTHORITY 01

DELEGATION: PAYMENTS FROM MUNICIPAL AND TRUST FUNDS
SECTION/ACT: Local Government Act 1995, Section 6.7, 6.9 and 6.10
DELEGATION: That Council delegate authority to the Chief Executive Officer to authorise and make payments from the Municipal and Trust Funds manually and electronically, including transferring funds to and from the Reserve accounts as allowed for in the budget as per the following.

A listing of all payments made is to be presented to the next ordinary meeting of Council.

DELEGATED AUTHORITY 02

DELEGATION: DONATIONS

SECTION/ACT: Local Government Act 1995, Section 5.42

DELEGATION: That Council delegate authority to the Chief Executive Officer to grant requests for donations from Local Community Groups/Organizations, towards community based activities, up to an amount of \$500 per donation subject to the relevant budget allocation.

DELEGATED AUTHORITY 03

DELEGATION: WRITING OFF DEBTS

SECTION/ACT: Local Government Act 1995, Section 6.12(c)

DELEGATION:

1. Council delegates to the Chief Executive Office authority to write off debts wherein the individual debt is not more than \$500. In exercising this authority, the Chief Executive Officer is to take into consideration Council Policy and the prospects of recovering the debt.
2. Council delegates to the Chief Executive Office authority and power to write off any amount of money less than \$500, owed to the Shire of Wongan-Ballidu that in his opinion are a bad debt.
3. Council delegates to the Chief Executive Office authority to write off amounts raised in error on all debtor and rate accounts.

DELEGATED AUTHORITY 04

DELEGATION: AUTHORISED PERSONS

SECTION/ACT: Section 9.10(1) of the Local Government Act 1995, Bush Fires Act 1954 and the Control of Vehicles (Off Road Areas) Act 1978

DELEGATION: That the Ranger be appointed as an Authorised Officer under the Control of Vehicles (Off-road Areas) Act 1978
Council delegates authority to the Chief Executive Officer under section 59(3) of the Bush Fires Act 1954 to institute and carry out proceedings for offences against the Bush Fires Act 1954
Council delegates authority to the Ranger under section 59(3) of the Bush Fires Act 1954 to issue infringements under section 59a of the Bushfires Act 1954.

DELEGATED AUTHORITY 05

DELEGATION: APPOINTMENT OF AUTHORISED PERSONS

SECTION/ACT: Local Government Act 1995, Section 9.10

DELEGATION: Council delegates to the Chief Executive Office authority to appoint persons to exercise the powers of a Local Government under subdivisions 2, 3 and 4 of Division 3 of Part 3 and subdivisions 1 and 2 of Division 2, Part 9 of the Local Government Act 1995.

A person who is authorised to give infringement notices under Section 9.16 is not to be made an authorised person for the purposes of Section 9.17, 9.19 or 9.20. In this event the Chief Executive Officer is not an authorised person under Section 9.16 of the Local Government Act.

DELEGATED AUTHORITY 06

DELEGATION: ENFORCEMENT AND LEGAL PROCEEDINGS

SECTION/ACT: Local Government Act 1995, Section 3.39, 9.10, 5.42 and Litter Act 1979 Section 31 (2b)

DELEGATION: Council delegates to the Chief Executive Office authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions for the enforcement of provision of the various Acts and instigate legal proceedings accordingly.

DELEGATED AUTHORITY 07

DELEGATION: WITHDRAWAL OF INFRINGEMENT NOTICES

SECTION/ACT: Local Government Act 1995, Section 9.20

DELEGATION: Council delegates to the Chief Executive Office authority to withdraw infringement notices issued under the Local Government Act 1995, Dog Act 1976, Councils Local Laws and the Bushfire Act 1954.

DELEGATED AUTHORITY 08

DELEGATION: AUTHORISED OFFICERS – LITTER ACT 1979

SECTION/ACT: Litter Act 1979, Section 26 (1) (c)

DELEGATION: Council delegates to the Chief Executive Office authority to appoint "Authorised Officers" as detailed in the Litter Act 1979.

DELEGATED AUTHORITY 09

DELEGATION: IMPOUNDING OF GOODS

SECTION/ACT: Local Government Act 1995, Section 3.39

DELEGATION: Council delegates to the Chief Executive Office authority to remove and impound any goods that are involved in a contravention that can lead to impounding.

DELEGATED AUTHORITY 10

DELEGATION: DISPOSING OF CONFISCATED OR UNCOLLECTED GOODS

SECTION/ACT: Local Government Act 1995, Section 3.47

DELEGATION: Council delegates to the Chief Executive Office authority to dispose of any goods that have been impounded.

DELEGATED AUTHORITY 11

DELEGATION: VARIATION OF PROHIBITED BURNING TIMES, RESTRICTED BURNING TIMES AND/OR PRESCRIBED CONDITIONS

SECTION/ACT: Bush Fires Act 1954, Section 17(10) and Section 18 (5)

OFFICER(S) UPON WHOM DELEGATION CONFERRED:

Shire President, Chief Bush Fire Control Officer (jointly)

DELEGATION: To vary the prohibited burning times, restricted burning times and/or prescribed conditions.

DELEGATED AUTHORITY 12

DELEGATION: EXECUTION AND AFFIXING OF COMMON SEAL TO DOCUMENTS

SECTION/ACT: Local Government Act 1995 – Section 9.49A(3)

DELEGATION: Notwithstanding the provisions of Section 9.49 of the Local Government Act, Council delegates to the Chief Executive Office authority to affix the Common Seal to documents to be executed by the Shire where such documents are consistent and in accord with a resolution of Council, Council Policy G 48 or a delegated power.

DELEGATED AUTHORITY 13

DELEGATION: STAFF PAYMENTS OF GRATUITIES TO EMPLOYEES IN ADDITION TO CONTRACT OR AWARD

SECTION/ACT: Local Government Act 1995 – sections 5.42 and 5.50

DELEGATION: Council delegates the Chief Executive Officer authority to implement in accordance with Councils policy relating to gratuities to officers and employees who are retiring in accordance with Councils Policy.

Conditions: Subject to Budget provision.

DELEGATED AUTHORITY 14

DELEGATION: DISPOSAL OF SURPLUS FURNITURE & EQUIPMENT

SECTION/ACT: Local Government Act 1995 – Sections 3.58, 5.42 and 5.43 and Local Government (Functions and General

DELEGATION: Council delegates its authority and power to the Chief Executive Officer to dispose of surplus furniture with a market value of less than \$20,000.

DELEGATED AUTHORITY 15

DELEGATION: CORPORATE CREDIT CARD

SECTION/ACT: Local Government Act 1995, Section 5.42, Section 5.44 and Section 6.5 and Regulation 11 of the Local Government (Financial Management) Regulations 1996. Sections 53 and 55 of the Financial Administration and Audit Act 1985.

DELEGATION: Council delegates to the Chief Executive Office authority to make payments via corporate credit card in accordance with Councils Policy – Fuel and Credit Cards.

DELEGATION AUTHORITY 16

DELEGATION: TENDERS

SECTION/ACT: Local Government Act 1995, Section 3.57 and Section 5.8

DELEGATION: Council delegates to the Chief Executive Office authority to accept tenders up to \$100,000 and not exceeding budget allocation.

DELEGATED AUTHORITY 17

DELEGATION: DOG ACT

SECTION/ACT: Dog Act 1976, Section 10 (AA)

DELEGATION: Council delegates to the Chief Executive Office authority under section 10(AA) of the Dog Act 1976 to exercise any power or duty of the Local Government under any other provision of this Act.

DELEGATED AUTHORITY 18

DELEGATION: CAT ACT 2011

SECTION/ACT: Cat Act 2011 Section 44

DELEGATION: The Chief Executive Officer is authorised under Section 44 of the Cat Act 2011 to exercise any power or duty of the local government under any other provision of this Act.

WORKS AND SERVICES

DELEGATED AUTHORITY 19

DELEGATION: TEMPORARY ROAD CLOSURES

SECTION/ACT: Local Government Act 1995, Section 3.50A, 3.50[1], 3.50[1a], 3.50[4], 3.50[6] and 3.50[8] and Road Traffic (Events on Roads) Regulations 1991

DELEGATION:

1. Council delegates to the Chief Executive Office authority to temporarily close thoroughfares to vehicles.
2. Council delegates to the Chief Executive Office authority to determine applications for the temporary closure of roads for the purpose of conducting events.

DELEGATED AUTHORITY 20

DELEGATION: PAYMENT OF CROSSOVER CONTRIBUTION

SECTION/ACT: Local Government Act 1995 – Section 5.42

DELEGATION: Council delegates to the Chief Executive Office authority to pay Councils contribution to the construction of a crossover in accordance with Council's Policy - Vehicle Crossovers.

DELEGATED AUTHORITY 21

DELEGATION: PRIVATE WORKS ON, OVER, OR UNDER PUBLIC PLACES

SECTION/ACT: Local Government Act 1995 – Sections 9.1

DELEGATION: Council delegates its authority and power to the Chief Executive Officer to grant permission to construct anything on, over, or under a public thoroughfare or public place that is Local Government property and impose conditions in respect to the permission.

Conditions: Refer to Local Government (Uniform Local Provisions) Regulation 17.

DELEGATED AUTHORITY 22

DELEGATION: STREET VERGE TREATMENTS – INDIVIDUAL PROPERTIES

SECTION/ACT: Local Government Act 1995 – Sections

DELEGATION: Council delegates its authority and power to the Chief Executive Officer to authorise the installation of soft landscaping and/or hard paving within a road reserve.

DELEGATED AUTHORITY 23

DELEGATION: SEED COLLECTION – WILDFLOWER PICKING

SECTION/ACT: Local Government Act 1995 – Sections

DELEGATION: Council delegates to the Chief Executive Office authority to grant approval to pick wildflowers on Council controlled reserves; and approval to collect seeds on Council controlled reserves.

Delegation conditions: All applications to be in writing; preference given to local land care groups/businesses.

HEALTH, BUILDING & PLANNING

DELEGATED AUTHORITY 24

DELEGATION: DEMOLITION LICENCES

SECTION/ACT: Local Government (Miscellaneous Provisions) Act 1960, Section 374A

DELEGATION: Council delegates to the Chief Executive Office authority to issue demolition licences.

DELEGATED AUTHORITY 25

DELEGATION: BUILDINGS – ISSUING NOTICES REQUIRING ALTERATIONS

SECTION/ACT: Local Government (Miscellaneous Provisions) Act 1960, Section 401

DELEGATION: Council delegates to the Chief Executive Office authority to issue a Notice requiring alterations where a breach of building requirements is considered sufficient to warrant the issue of a Notice.

DELEGATED AUTHORITY 26

DELEGATION: BUILDINGS – UNLAWFUL WORKS

SECTION/ACT: Local Government (Miscellaneous Provisions) Act 1960, Section 401A

DELEGATION: Council delegates to the Chief Executive Office authority to direct a survey of a building to be considered to be in a dangerous state and to issue a notice, requiring the owner or occupier to take it down, secure or repair it, as the case requires, if the survey confirms a building to be in a dangerous state.

DELEGATED AUTHORITY 27

DELEGATION: BUILDINGS – DANGEROUS

SECTION/ACT: Local Government (Miscellaneous Provisions) Act 1960, Sections 403, 404

DELEGATION: Council delegates to the Chief Executive Office authority to direct a survey of a building that is considered to be in a dangerous state.

If the Building Surveyor, or other competent person, certifies that the building is in a dangerous state, to cause the building to be shored up or otherwise secured and a proper hoarding or fence to be put up for the protection of the public from danger, and shall cause a written notice to be served on the owner or occupier of the building requiring him/her forthwith to take it down, secure, or repair it as the case requires.

DELEGATED AUTHORITY 28

DELEGATION: PRIVATE SWIMMING POOL INSPECTIONS

SECTION/ACT: Local Government Act, 1995 Sections 5.42 & 5.44 and Schedule 9.2(3) and Section 2, Section 245A (5), (6) and (7) of the Local Government (Miscellaneous Provisions) Act 1960

DELEGATION: Council delegates to the Chief Executive Office authority to appoint officer(s) of the Council as "Authorised Officers" as required in Section 245A (5), (6) & (7) of the Local Government (Miscellaneous Provisions) Act 1960 for the purposes of inspecting and enforcing private swimming pool local laws or regulations. The delegate(s) has the authority to deal with such matters relevant to this declaration.

DELEGATED AUTHORITY 29

DELEGATION: BUILDING LICENCES

SECTION/ACT: Local Government (Miscellaneous Provisions) Act 1960 Section 374

DELEGATION: Council delegates to the Chief Executive Office authority to approve plans submitted and issue building licences.

CONDITIONS: A summary of building licenses issued to be submitted to Council monthly.

DELEGATED AUTHORITY 30

DELEGATION: SALE AND/OR CONSUMPTION OF LIQUOR – COUNCIL PROPERTY

SECTION/ACT: Not Applicable

DELEGATION: Council delegates to the Chief Executive Office authority to approve applications for the sale of liquor and/or the consumption of liquor on property under the care, control and management of Council.

DELEGATED AUTHORITY 31

DELEGATION: TOWN PLANNING FUNCTIONS

SECTION/ACT: Clause 8.7.1 of the Shire of Wongan-Ballidu Town Planning Scheme No. 4

DELEGATION: That Council delegates authority to the Chief Executive Officer in accordance with in respect of the Town Planning Functions of the Shire as detailed below;

- (a) Determination of applications for development approval, including applications involving:
 - (i) the variation of Scheme provisions, Planning Policy or provisions of the Residential Design Codes; or
 - (ii) the exercise of discretion under the Scheme, Planning Policy or the Residential Design Codes;
- (b) Refusal of all development applications where the proposed use is not permitted by the Scheme or where the development does not comply with the non-discretionary provisions of the Residential Design Codes or any mandatory statutory requirement or adopted Council policy;
- (c) Grant an extension of development approval for up to two (2) years;
- (d) Granting variations to relevant Planning Policies and provisions of the Residential Design Codes on Building Licence applications;
- (e) Determination of applications for development approval for buildings on land Zoned Rural Residential, including Dwellings, Sheds, Carports and other similar buildings, but excluding Transportable Buildings.
- (f) Deletion or modification of conditions of approval, whether imposed under delegated authority or not;

- (g) Making recommendations to the WA Planning Commission on:
 - i. applications for subdivision or amalgamation of land;
 - ii. minor variations to approved subdivisions;
 - iii. clearance of conditions of subdivision approval;
- (h) Determination of Applications for the relocation of Building Envelopes;
- (i) Provision of written and verbal responses to planning appeals, mediated settlements resulting from appeals and WA Planning Commission requests for reconsideration;
- (j) Taking all necessary action against owners or occupiers of properties to cease illegal uses or comply with conditions of Development Approval, including pursuing prosecution through Council's Solicitors; and
- (k) Formation of any opinion and consideration of any matter in the exercise of these delegated powers that would be required of Council under the Scheme, including, but not limited to, sufficient information required for the processing of applications, referral and advertising of applications, and interpretation of Scheme provisions, relevant Planning Policies and provisions of the Residential Design Codes.

Limits to delegated powers

With the exception of delegated power 1.(b) above, all applications will be submitted to a meeting of Council for determination in the following circumstances:

- (a) Where the delegated decision would be contrary to the intent of a previous decision made at a Council meeting, or any law or regulation;
- (b) Where written objection is received to the proposal from any statutory agency;
- (c) Where the proposal is inconsistent with the intent of the Town Planning Scheme, relevant Policies, Residential Design Codes, or any Outline Development Plan or Local Planning Strategy adopted by Council;
- (d) Where notification has been given to adjoining and nearby owners or the general public for comment in accordance with the Town Planning Scheme or any Policy and written objections have been received within the time specified, unless in the opinion of the Chief Executive Officer:
 - (i) the proposal is for exercise of discretion under the R-Codes and is consistent with the intent of the Town Planning Scheme, Residential Design Codes and any relevant Policy; and
 - (ii) the objections can be overcome by imposing a condition(s) on the development approval, or modifying the design of the development; or
 - (iii) the objection does not relate to valid planning and development issues associated with the proposal.
- (e) Where, in the opinion of the Chief Executive Officer:
 - (i) Any of the requirements of this policy are not satisfied; or
 - (ii) There is insufficient certainty as to whether the application complies with the intent of the Scheme, Residential Design Codes or any relevant Council Policy; or
 - (iii) It would be in the public interest or consistent with the principles of administrative accountability for Council to determine the application; or
 - (iv) The decision involves a matter of principle which, in the opinion of the Chief Executive Officer, should be made by the Council; or
 - (v) A condition recommended by a statutory agency is unnecessary or impractical, or unreasonable to be enforced by the Shire.

Reporting of Use of Delegation

All instances of the use of this delegation are to be reported to the Council in the monthly Information Bulletin.

DELEGATED AUTHORITY 32

DELEGATION: MANAGEMENT/AGREEMENT OR LEASE FOR COUNCIL OWNED BUILDINGS, FACILITIES AND RESERVES

SECTION/ACT: Local Government Act 1995

DELEGATION: Council delegates to the Chief Executive Office authority to enter into a management agreement or lease for the use of Council owned buildings, facilities and reserves.

DELEGATED AUTHORITY 33

DELEGATION: RESERVES UNDER CONTROL OF A LOCAL GOVERNMENT

SECTION/ACT: Local Government Act 1995 – Sections

DELEGATION: Council delegates its authority and power to the Chief Executive Officer to control and manage land that is vested or placed under the control and management of the Local Government.

DELEGATED AUTHORITY 34

DELEGATION: USE APPROVAL OF COUNCIL CONTROLLED BUILDINGS

SECTION/ACT: Local Government Act 1995 – Sections

DELEGATION: Council delegates to the Chief Executive Officer authority to approve functions and the 'use' of Council buildings, facilities and reserves.

Conditions: All applications to be received in writing. All approval/rejections to be in writing.

DELEGATED AUTHORITY 35

DELEGATION: SUBDIVISION CLEARANCE

SECTION/ACT: Local Government Act 1995 – Sections 5.42, Planning & Development Act 2005, Town Planning Scheme No 4

DELEGATION: Council delegates to the Chief Executive Office authority to clear conditions on WAPC subdivision/amalgamation approvals in accordance with any relevant Council Policy, Specification, and Town Planning Scheme No 4, or other relevant Act or Regulation.

Conditions: the payment of bond in lieu or completion of works in order to clear a condition of subdivision.

DELEGATED AUTHORITY 36

DELEGATION: SALE OF SHIELDS CRESCENT

SECTION/ACT: Local Government Act 1995 – Sections 5.42, Planning & Development Act 2005, Town Planning Scheme No 4

DELEGATION: Council delegates to the Chief Executive Officer:

1. Authority for the sale of Shire developed lots on Shields Crescent, Wongan Hills; and
2. To review submissions received in accordance with Section 3.58(3) of the Local Government Act; and
3. Declare that the valuation carried out more than 6 months before the proposed disposition to be a true indication of the value at the time of this proposed disposition.

DELEGATED AUTHORITY 37

DELEGATION: HEALTH ACT

SECTION/ACT: Local Government Act 1995 – Sections 5.42, Health Act 1911 – Section 26

DELEGATION: That Council delegate to the Chief Executive Officer the Functions and Powers of the Health Act 1911 as provided by Section 26 of the Health Act 1911.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Under the Local Government Act 1995 Section 5.42 Council may delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Local Government Act 1995 subject to limitations imposed by Section 5.43.

The Chief Executive Officer may delegate to any employee of the Council under the Local Government Act 1995 Section 5.44.

Under the Local Government Act 1995 Section 5.16 Council may delegate to a committee any of its powers and duties subject to limitations imposed under Section 5.17.

Local Government Act Section 5.103.

STRATEGIC IMPLICATIONS:

There are no known strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ Environment

There are no known environmental implications associated with the proposal.

➤ Economic

There are no known economic implications associated with the proposal.

➤ Social

There are no known social implications associated with the proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

MOTION: MOVED: Cr Lyon / Cr Hasson

That Council delegate the following powers and authorities to the Chief Executive Officer

FINANCE & ADMINISTRATION

DELEGATED AUTHORITY 01

DELEGATION: PAYMENTS FROM MUNICIPAL AND TRUST FUNDS

SECTION/ACT: Local Government Act 1995, Section 6.7, 6.9 and 6.10

DELEGATION: That Council delegate authority to the Chief Executive Officer to authorise and make payments from the Municipal and Trust Funds manually and electronically, including transferring funds to and from the Reserve accounts as allowed for in the budget as per the following.

A listing of all payments made is to be presented to the next ordinary meeting of Council.

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DELEGATION: DONATIONS

SECTION/ACT: Local Government Act 1995, Section 5.42

DELEGATION: That Council delegate authority to the Chief Executive Officer to grant requests for donations from Local Community Groups/Organizations, towards community based activities, up to an amount of \$500 per donation subject to the relevant budget allocation.

DELEGATED AUTHORITY 03

DELEGATION: WRITING OFF DEBTS

SECTION/ACT: Local Government Act 1995, Section 6.12(c)

DELEGATION:

1. Council delegates to the Chief Executive Office authority to write off debts wherein the individual debt is not more than \$500. In exercising this authority, the Chief Executive Officer is to take into consideration Council Policy and the prospects of recovering the debt.
2. Council delegates to the Chief Executive Office authority and power to write off any amount of money less than \$500, owed to the Shire of Wongan-Ballidu that in his opinion are a bad debt.
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DELEGATION: AUTHORISED PERSONS

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DELEGATION: That the Ranger be appointed as an Authorised Officer under the Control of Vehicles (Off-road Areas) Act 1978

Council delegates authority to the Chief Executive Officer under section 59(3) of the Bush Fires Act 1954 to institute and carry out proceedings for offences against the Bush Fires Act 1954

Council delegates authority to the Ranger under section 59(3) of the Bush Fires Act 1954 to issue infringements under section 59a of the Bushfires Act 1954.

DELEGATED AUTHORITY 05

DELEGATION: APPOINTMENT OF AUTHORISED PERSONS

SECTION/ACT: Local Government Act 1995, Section 9.10

DELEGATION: Council delegates to the Chief Executive Office authority to appoint persons to exercise the powers of a Local Government under subdivisions 2, 3 and 4 of Division 3 of Part 3 and subdivisions 1 and 2 of Division 2, Part 9 of the Local Government Act 1995.

A person who is authorised to give infringement notices under Section 9.16 is not to be made an authorised person for the purposes of Section 9.17, 9.19 or 9.20. In this event the Chief Executive Officer is not an authorised person under Section 9.16 of the Local Government Act.

DELEGATED AUTHORITY 06

DELEGATION: ENFORCEMENT AND LEGAL PROCEEDINGS

SECTION/ACT: Local Government Act 1995, Section 3.39, 9.10, 5.42 and Litter Act 1979 Section 31 (2b)

DELEGATION: Council delegates to the Chief Executive Office authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions for the enforcement of provision of the various Acts and instigate legal proceedings accordingly.

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DELEGATION: WITHDRAWAL OF INFRINGEMENT NOTICES

SECTION/ACT: Local Government Act 1995, Section 9.20

DELEGATION: Council delegates to the Chief Executive Office authority to withdraw infringement notices issued under the Local Government Act 1995, Dog Act 1976, Councils Local Laws and the Bushfire Act 1954.

DELEGATED AUTHORITY 08

DELEGATION: AUTHORISED OFFICERS – LITTER ACT 1979

SECTION/ACT: Litter Act 1979, Section 26 (1) (c)

DELEGATION: Council delegates to the Chief Executive Office authority to appoint "Authorised Officers" as detailed in the Litter Act 1979.

DELEGATED AUTHORITY 09

DELEGATION: IMPOUNDING OF GOODS

SECTION/ACT: Local Government Act 1995, Section 3.39

DELEGATION: Council delegates to the Chief Executive Office authority to remove and impound any goods that are involved in a contravention that can lead to impounding.

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DELEGATION: DISPOSING OF CONFISCATED OR UNCOLLECTED GOODS

SECTION/ACT: Local Government Act 1995, Section 3.47

DELEGATION: Council delegates to the Chief Executive Office authority to dispose of any goods that have been impounded.

DELEGATED AUTHORITY 11

DELEGATION: VARIATION OF PROHIBITED BURNING TIMES, RESTRICTED BURNING TIMES AND/OR PRESCRIBED CONDITIONS

SECTION/ACT: Bush Fires Act 1954, Section 17(10) and Section 18 (5)

OFFICER(S) UPON WHOM DELEGATION CONFERRED:

Shire President, Chief Bush Fire Control Officer (jointly)

DELEGATION: To vary the prohibited burning times, restricted burning times and/or prescribed conditions.

DELEGATED AUTHORITY 12

DELEGATION: EXECUTION AND AFFIXING OF COMMON SEAL TO DOCUMENTS

SECTION/ACT: Local Government Act 1995 – Section 9.49A(3)

DELEGATION: Notwithstanding the provisions of Section 9.49 of the Local Government Act, Council delegates to the Chief Executive Office authority to affix the Common Seal to documents to be executed by the Shire where such documents are consistent and in accord with a resolution of Council, Council Policy G 48 or a delegated power.

DELEGATED AUTHORITY 13

DELEGATION: STAFF PAYMENTS OF GRATUITIES TO EMPLOYEES IN ADDITION TO CONTRACT OR AWARD

SECTION/ACT: Local Government Act 1995 – sections 5.42 and 5.50

DELEGATION: Council delegates the Chief Executive Officer authority to implement in accordance with Councils policy relating to gratuities to officers and employees who are retiring in accordance with Councils Policy.

Conditions: Subject to Budget provision.

DELEGATED AUTHORITY 14

DELEGATION: DISPOSAL OF SURPLUS FURNITURE & EQUIPMENT

SECTION/ACT: Local Government Act 1995 – Sections 3.58, 5.42 and 5.43 and Local Government (Functions and General

DELEGATION: Council delegates its authority and power to the Chief Executive Officer to dispose of surplus furniture with a market value of less than \$20,000.

DELEGATED AUTHORITY 15

DELEGATION: CORPORATE CREDIT CARD

SECTION/ACT: Local Government Act 1995, Section 5.42, Section 5.44 and Section 6.5 and Regulation 11 of the Local Government (Financial Management) Regulations 1996. Sections 53 and 55 of the Financial Administration and Audit Act 1985.

DELEGATION: Council delegates to the Chief Executive Office authority to make payments via corporate credit card in accordance with Councils Policy – Fuel and Credit Cards.

DELEGATION AUTHORITY 16

DELEGATION: TENDERS

SECTION/ACT: Local Government Act 1995, Section 3.57 and Section 5.8

DELEGATION: Council delegates to the Chief Executive Office authority to accept tenders up to \$100,000 and not exceeding budget allocation.

DELEGATED AUTHORITY 17

DELEGATION: DOG ACT

SECTION/ACT: Dog Act 1976, Section 10 (AA)

DELEGATION: Council delegates to the Chief Executive Office authority under section 10(AA) of the Dog Act 1976 to exercise any power or duty of the Local Government under any other provision of this Act.

DELEGATED AUTHORITY 18

DELEGATION: CAT ACT 2011

SECTION/ACT: Cat Act 2011 Section 44

DELEGATION: The Chief Executive Officer is authorised under Section 44 of the Cat Act 2011 to exercise any power or duty of the local government under any other provision of this Act.

WORKS AND SERVICES

DELEGATED AUTHORITY 19

DELEGATION: TEMPORARY ROAD CLOSURES

SECTION/ACT: Local Government Act 1995, Section 3.50A, 3.50[1], 3.50[1a], 3.50[4], 3.50[6] and 3.50[8] and Road Traffic (Events on Roads) Regulations 1991

DELEGATION:

1. Council delegates to the Chief Executive Office authority to temporarily close thoroughfares to vehicles.
2. Council delegates to the Chief Executive Office authority to determine applications for the temporary closure of roads for the purpose of conducting events.

DELEGATED AUTHORITY 20

DELEGATION: PAYMENT OF CROSSOVER CONTRIBUTION

SECTION/ACT: Local Government Act 1995 – Section 5.42

DELEGATION: Council delegates to the Chief Executive Office authority to pay Councils contribution to the construction of a crossover in accordance with Council's Policy - Vehicle Crossovers.

DELEGATED AUTHORITY 21

DELEGATION: PRIVATE WORKS ON, OVER, OR UNDER PUBLIC PLACES

SECTION/ACT: Local Government Act 1995 – Sections 9.1

DELEGATION: Council delegates its authority and power to the Chief Executive Officer to grant permission to construct anything on, over, or under a public thoroughfare or public place that is Local Government property and impose conditions in respect to the permission.

Conditions: Refer to Local Government (Uniform Local Provisions) Regulation 17.

DELEGATED AUTHORITY 22

DELEGATION: STREET VERGE TREATMENTS – INDIVIDUAL PROPERTIES

SECTION/ACT: Local Government Act 1995 – Sections

DELEGATION: Council delegates its authority and power to the Chief Executive Officer to authorise the installation of soft landscaping and/or hard paving within a road reserve.

DELEGATED AUTHORITY 23

DELEGATION: SEED COLLECTION – WILDFLOWER PICKING

SECTION/ACT: Local Government Act 1995 – Sections

DELEGATION: Council delegates to the Chief Executive Office authority to grant approval to pick wildflowers on Council controlled reserves; and approval to collect seeds on Council controlled reserves.

Delegation conditions: All applications to be in writing; preference given to local land care groups/businesses.

HEALTH, BUILDING & PLANNING

DELEGATED AUTHORITY 24

DELEGATION: DEMOLITION LICENCES

SECTION/ACT: Local Government (Miscellaneous Provisions) Act 1960, Section 374A

DELEGATION: Council delegates to the Chief Executive Office authority to issue demolition licences.

DELEGATED AUTHORITY 25

DELEGATION: BUILDINGS – ISSUING NOTICES REQUIRING ALTERATIONS

SECTION/ACT: Local Government (Miscellaneous Provisions) Act 1960, Section 401

DELEGATION: Council delegates to the Chief Executive Office authority to issue a Notice requiring alterations where a breach of building requirements is considered sufficient to warrant the issue of a Notice.

DELEGATED AUTHORITY 26

DELEGATION: BUILDINGS – UNLAWFUL WORKS

SECTION/ACT: Local Government (Miscellaneous Provisions) Act 1960, Section 401A

DELEGATION: Council delegates to the Chief Executive Office authority to direct a survey of a building to be considered to be in a dangerous state and to issue a notice, requiring the owner or occupier to take it down, secure or repair it, as the case requires, if the survey confirms a building to be in a dangerous state.

DELEGATED AUTHORITY 27

DELEGATION: BUILDINGS – DANGEROUS

SECTION/ACT: Local Government (Miscellaneous Provisions) Act 1960, Sections 403, 404

DELEGATION: Council delegates to the Chief Executive Office authority to direct a survey of a building that is considered to be in a dangerous state.

If the Building Surveyor, or other competent person, certifies that the building is in a dangerous state, to cause the building to be shored up or otherwise secured and a proper hoarding or fence to be put up for the protection of the public from danger, and shall cause a written notice to be served on the owner or occupier of the building requiring him/her forthwith to take it down, secure, or repair it as the case requires.

DELEGATED AUTHORITY 28

DELEGATION: PRIVATE SWIMMING POOL INSPECTIONS

SECTION/ACT: Local Government Act, 1995 Sections 5.42 & 5.44 and Schedule 9.2(3) and Section 2, Section 245A (5), (6) and (7) of the Local Government (Miscellaneous Provisions) Act 1960

DELEGATION: Council delegates to the Chief Executive Office authority to appoint officer(s) of the Council as "Authorised Officers" as required in Section 245A (5), (6) & (7) of the Local Government (Miscellaneous Provisions) Act 1960 for the purposes of inspecting and enforcing private swimming pool local laws or regulations. The delegate(s) has the authority to deal with such matters relevant to this declaration.

DELEGATED AUTHORITY 29

DELEGATION: BUILDING LICENCES

SECTION/ACT: Local Government (Miscellaneous Provisions) Act 1960 Section 374

DELEGATION: Council delegates to the Chief Executive Office authority to approve plans submitted and issue building licences.

CONDITIONS: A summary of building licenses issued to be submitted to Council monthly.

DELEGATED AUTHORITY 30

DELEGATION: SALE AND/OR CONSUMPTION OF LIQUOR – COUNCIL PROPERTY

SECTION/ACT: Not Applicable

DELEGATION: Council delegates to the Chief Executive Office authority to approve applications for the sale of liquor and/or the consumption of liquor on property under the care, control and management of Council.

DELEGATED AUTHORITY 31

DELEGATION: TOWN PLANNING FUNCTIONS

SECTION/ACT: Clause 8.7.1 of the Shire of Wongan-Ballidu Town Planning Scheme No. 4

DELEGATION: That Council delegates authority to the Chief Executive Officer in accordance with in respect of the Town Planning Functions of the Shire as detailed below;

- (a) Determination of applications for development approval, including applications involving:
 - (i) the variation of Scheme provisions, Planning Policy or provisions of the Residential Design Codes; or
 - (ii) the exercise of discretion under the Scheme, Planning Policy or the Residential Design Codes;
- (b) Refusal of all development applications where the proposed use is not permitted by the Scheme or where the development does not comply with the non-discretionary provisions of the Residential Design Codes or any mandatory statutory requirement or adopted Council policy;
- (c) Grant an extension of development approval for up to two (2) years;
- (d) Granting variations to relevant Planning Policies and provisions of the Residential Design Codes on Building Licence applications;
- (e) Determination of applications for development approval for buildings on land Zoned Rural Residential, including Dwellings, Sheds, Carports and other similar buildings, but excluding Transportable Buildings.

- (f) Deletion or modification of conditions of approval, whether imposed under delegated authority or not;
- (g) Making recommendations to the WA Planning Commission on:
 - i. applications for subdivision or amalgamation of land;
 - ii. minor variations to approved subdivisions;
 - iii. clearance of conditions of subdivision approval;
- (h) Determination of Applications for the relocation of Building Envelopes;
- (i) Provision of written and verbal responses to planning appeals, mediated settlements resulting from appeals and WA Planning Commission requests for reconsideration;
- (j) Taking all necessary action against owners or occupiers of properties to cease illegal uses or comply with conditions of Development Approval, including pursuing prosecution through Council's Solicitors; and
- (k) Formation of any opinion and consideration of any matter in the exercise of these delegated powers that would be required of Council under the Scheme, including, but not limited to, sufficient information required for the processing of applications, referral and advertising of applications, and interpretation of Scheme provisions, relevant Planning Policies and provisions of the Residential Design Codes.

Limits to delegated powers

With the exception of delegated power 1.(b) above, all applications will be submitted to a meeting of Council for determination in the following circumstances:

- (a) Where the delegated decision would be contrary to the intent of a previous decision made at a Council meeting, or any law or regulation;
- (b) Where written objection is received to the proposal from any statutory agency;
- (c) Where the proposal is inconsistent with the intent of the Town Planning Scheme, relevant Policies, Residential Design Codes, or any Outline Development Plan or Local Planning Strategy adopted by Council;
- (d) Where notification has been given to adjoining and nearby owners or the general public for comment in accordance with the Town Planning Scheme or any Policy and written objections have been received within the time specified, unless in the opinion of the Chief Executive Officer:
 - (i) the proposal is for exercise of discretion under the R-Codes and is consistent with the intent of the Town Planning Scheme, Residential Design Codes and any relevant Policy; and
 - (ii) the objections can be overcome by imposing a condition(s) on the development approval, or modifying the design of the development; or
 - (iii) the objection does not relate to valid planning and development issues associated with the proposal.
- (e) Where, in the opinion of the Chief Executive Officer:
 - (i) Any of the requirements of this policy are not satisfied; or
 - (ii) There is insufficient certainty as to whether the application complies with the intent of the Scheme, Residential Design Codes or any relevant Council Policy; or
 - (iii) It would be in the public interest or consistent with the principles of administrative accountability for Council to determine the application; or
 - (iv) The decision involves a matter of principle which, in the opinion of the Chief Executive Officer, should be made by the Council; or
 - (v) A condition recommended by a statutory agency is unnecessary or impractical, or unreasonable to be enforced by the Shire.

Reporting of Use of Delegation

All instances of the use of this delegation are to be reported to the Council in the monthly Information Bulletin.

DELEGATED AUTHORITY 32

DELEGATION: MANAGEMENT/AGREEMENT OR LEASE FOR COUNCIL OWNED BUILDINGS, FACILITIES AND RESERVES

SECTION/ACT: Local Government Act 1995

DELEGATION: Council delegates to the Chief Executive Office authority to enter into a management agreement or lease for the use of Council owned buildings, facilities and reserves.

DELEGATED AUTHORITY 33

DELEGATION: RESERVES UNDER CONTROL OF A LOCAL GOVERNMENT

SECTION/ACT: Local Government Act 1995 – Sections

DELEGATION: Council delegates its authority and power to the Chief Executive Officer to control and manage land that is vested or placed under the control and management of the Local Government.

DELEGATED AUTHORITY 34

DELEGATION: USE APPROVAL OF COUNCIL CONTROLLED BUILDINGS

SECTION/ACT: Local Government Act 1995 – Sections

DELEGATION: Council delegates to the Chief Executive Officer authority to approve functions and the 'use' of Council buildings, facilities and reserves.

Conditions: All applications to be received in writing. All approval/rejections to be in writing.

DELEGATED AUTHORITY 35

DELEGATION: SUBDIVISION CLEARANCE

SECTION/ACT: Local Government Act 1995 – Sections 5.42, Planning & Development Act 2005, Town Planning Scheme No 4

DELEGATION: Council delegates to the Chief Executive Office authority to clear conditions on WAPC subdivision/amalgamation approvals in accordance with any relevant Council Policy, Specification, and Town Planning Scheme No 4, or other relevant Act or Regulation.

Conditions: the payment of bond in lieu or completion of works in order to clear a condition of subdivision.

DELEGATED AUTHORITY 36

DELEGATION: SALE OF SHIELDS CRESCENT

SECTION/ACT: Local Government Act 1995 – Sections 5.42, Planning & Development Act 2005, Town Planning Scheme No 4

DELEGATION: Council delegates to the Chief Executive Officer:

1. Authority for the sale of Shire developed lots on Shields Crescent, Wongan Hills; and
2. To review submissions received in accordance with Section 3.58(3) of the Local Government Act; and
3. Declare that the valuation carried out more than 6 months before the proposed disposition to be a true indication of the value at the time of this proposed disposition.

DELEGATED AUTHORITY 37

DELEGATION: HEALTH ACT

SECTION/ACT: Local Government Act 1995 – Sections 5.42, Health Act 1911 – Section 26

DELEGATION: That Council delegate to the Chief Executive Officer the Functions and Powers of the Health Act 1911 as provided by Section 26 of the Health Act 1911.

**CARRIED BY ABSOLUTE MAJORITY
RESOLUTION: 020217**

9.1.2 DEVELOPMENT ASSESSMENT PANELS: LOCAL GOVERNMENT NOMINATIONS

FILE REFERENCE:	
REPORT DATE:	13 February 2017
APPLICANT/PROPONENT:	Stuart Taylor CEO
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor CEO
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

To nominate four elected members of the Council, comprising two local members and two alternate local members to sit on a local DAP as required, in replacement of three current local DAP members who no longer hold office.

Nominee's details are to be submitted to the Department of Planning and Development by 28 February 2017.

BACKGROUND:

Development Assessment Panels (DAP) member appointments expire on 26 April 2017.

Members whose term has expired will be eligible for re-consideration at this time. Under regulation 26 of the Planning and Development (Development Assessment Panels) Regulations 2011 (DAP Regulations), Council is requested to nominate four elected members of the Council, comprising two local members and two alternate local members to sit on the respective DAP as required.

Nominees will be required to provide names, address, and email, mobile and land line telephone numbers, date of birth, employer(s), position(s) and curriculum vitae details.

Following receipt of all local government nominations, the Minister for Planning will consider and appoint nominees for up to a three-year term, expiring on 26 April 2020. All appointed local members will be placed on the local government member register and advised of DAP training dates and times. It is a mandatory requirement, pursuant to the DAP regulations, that all DAP members attend training before they can sit on a DAP and determine applications. Local government members who have previously undertaken training are not required to attend further training, but are encouraged to attend refresher training.

When selecting nominees, the Council should consider that local government elections may result in a change to DAP membership if current councillors, who are DAP members, are not re-elected. If members are not re-elected, Council will need to re-nominate for the Minister's consideration. DAP members are entitled to be paid for their attendance at DAP meetings and training, unless they fall within a class of persons excluded from payment. Further details can be found in the *Premier's Circular – State Government Boards and Committees Circular (2010/02)*.

COMMENT:

Current local DAP Members are Crs Alfreda Lyon and Norma Walton with alternate Local Member being Cr Jon Hasson. Crs Lyon and Walton no longer hold office following the October 2017 Ordinary Election of Council.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Regulation 26 of the Planning and Development (Development Assessment Panels) Regulations 2011

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no known financial implications in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION: MOVED: Cr Morgan / Cr West

That Council nominate Cr Lyon & Cr Walton as Local DAP Members; and Cr Hasson & Cr West as alternate Local Members.

**CARRIED: 6/0
RESOLUTION: 030217**

9.1.3 2017 LOCAL GOVERNMENT ELECTIONS

FILE REFERENCE:	
REPORT DATE:	17 February 2017
APPLICANT/PROponent:	Stuart Taylor - Chief Executive Officer
OFFICER DISCLOSURE OF INTEREST	NIL
PREVIOUS MEETING REFERENCES:	
AUTHOR:	Stuart Taylor - Chief Executive Officer
ATTACHMENTS:	

PURPOSE OF REPORT:

For Council to resolve to appoint the Western Australian Electoral Commission to carry out the 2017 Ordinary Election as a Postal Election.

BACKGROUND:

Many Local Governments utilise the services of the Electoral Office in managing the election process as it streamlines the process and allows staff to progress other priority areas within the organisation.

In 2015 the Shire of Wongan-Ballidu engaged the Western Australian Electoral Commission to carry out the Ordinary Election as a Postal Election.

COMMENT:

These elections, three Councillors will be up for re-election; and one position in an extraordinary election to replace Cr Hugh Barrett-Lennard.

Therefore Council may deem it prudent to again engage the Electoral Commissioner to carry out the Shire of Wongan-Ballidu Local Government election as a postal election on this occasion.

Postal voting generally receives a greater return of votes than an in person vote, also the votes can be returned by the elector at their convenience rather than having to come into town on Election Day.

There is no issue with finding staff to work that day as this is the responsibility of the electoral commissioner.

Perceived to be a greater level of independence by Councillors and Community in the running of the election as the administration is removed from the election process.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

FINANCIAL IMPLICATIONS:

A quote has been received from the electoral commission to undertake the election as a postal vote the cost would be in the vicinity of \$13,000. To run the election as an in person election the costs would be approx \$10,000. These monies would be included in the 2017/2018 budget.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

MOTION: MOVED: Cr Hasson / Cr Lyon

That Council utilise the services of the Electoral Commissioner to undertake the Shire of Wongan-Ballidu Local Elections as a postal vote election.

**CARRIED BY ABSOLUTE MAJORITY
RESOLUTION: 040217**

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED – DECEMBER 2016

FILE REFERENCE:	F1.4
REPORT DATE:	23 February 2017
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	December 2016

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with the proposals.

➤ **Economic**

There are no known environmental implications associated with the proposals.

➤ **Social**

There are no known environmental implications associated with the proposals.

FINANCIAL IMPLICATIONS:

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION: MOVED: Cr Walton / Cr Lyon

That the accounts submitted from 1 December 2016 to 31 December 2016 totalling \$-584867.12 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

**CARRIED: 6/0
RESOLUTION: 050217**

List of Accounts Due & Submitted to Council 1 December to 31 December 2016

Chq/EFT	Date	Name	Description	Amount
Direct Debit	08/12/2016	CRC - FUJI XEROX AUSTRALIA PTY LTD	CRC Photocopier	-553.30
Direct Debit	28/12/2016	CEO CREDIT CARD	CEO Credit Card	-2129.22
EFT14668	02/12/2016	STAPLES		-1569.27
		STAPLES	Shire Office Stationary	247.72
		STAPLES	Shire Office Printer Ink Cartridges and Toners	1321.55
EFT14669	02/12/2016	COURIER AUSTRALIA INTERNATIONAL		-30.90
		COURIER AUSTRALIA INTERNATIONAL	Freight Charges for Converter Twin Axle Trailer PIRL14	10.30
		COURIER AUSTRALIA INTERNATIONAL	Freight Charges for Mack Truck PTK34	20.60
EFT14670	02/12/2016	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2016/2017 ESL Quarter 2 Payment	-22084.04
EFT14671	02/12/2016	MOORE STEPHENS	Pensioner Deferred Rates as at 30/06/2016	-550.00
EFT14672	02/12/2016	OFFICEWORKS BUSINESS DIRECT		-364.56
		OFFICEWORKS BUSINESS DIRECT	CRC Stationary Supplies	305.56
		OFFICEWORKS BUSINESS DIRECT	CRC Stationary Supplies	59.00
EFT14673	02/12/2016	WATER CORPORATION		-7740.53
		WATER CORPORATION	Water Charges for Telecentre	105.23
		WATER CORPORATION	Water Charges for Fenton St Toilets	9.02
		WATER CORPORATION	Water Charges for CRC	39.48
		WATER CORPORATION	Water Charges for Depot	563.80
		WATER CORPORATION	Water Charges for Medical Centre	142.00
		WATER CORPORATION	Water Charges for CRC	363.81
		WATER CORPORATION	Water Charges for Salcyard	92.37
		WATER CORPORATION	Water Charges for Museum	79.89
		WATER CORPORATION	Water Charges for Median Strip - Fenton St	1364.88
		WATER CORPORATION	Water Charges for WH Sports Ground	579.79
		WATER CORPORATION	Water Charges for Swimming Pool	2109.36
		WATER CORPORATION	Water Charges for Cemetery	73.09
		WATER CORPORATION	Water Charges for Median Strip - Rogers St	9.02
		WATER CORPORATION	Water Charges for Cubby House	127.39
		WATER CORPORATION	Water Charges for Kirwin, Burakin and Depot Standpipes	420.74
		WATER CORPORATION	Water Charges for Civic Centre	250.01
		WATER CORPORATION	Water Charges for Shire Admin Office	754.96
		WATER CORPORATION	Water Charges for Masonic Lodge	74.85
		WATER CORPORATION	Water Charges for Fenton St Park	158.97
		WATER CORPORATION	Water Charges for Fenton St Park	421.87
EFT14674	02/12/2016	WILLIAMS & WILLIAMS		-286.00
		WILLIAMS & WILLIAMS	Wongan Hills Business Directory (Admin) 2017	143.00
		WILLIAMS & WILLIAMS	Wongan Hills Business Directory (Pool) 2017	143.00
EFT14675	02/12/2016	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 149 Fixed Component - Resurface Greens	-3868.72
EFT14676	02/12/2016	IT VISION AUSTRALIA PTY LTD	Disposal Reversal - Batch 905	-242.00
EFT14677	02/12/2016	LOCAL GOVERNMENT MANAGERS AUSTRALIA	LGMA Youth Spotlight - Jaime Reilly	-55.00

EFT14679	02/12/2016	ADVANCED AUTOLOGIC PTY LTD	20L Window Cleaner and Degreaser for Mack Truck PTK34	-175.00
EFT14680	02/12/2016	RBC RURAL		-2129.18
		RBC RURAL	Charge for Travel to fit drum to Multifunction Copier	132.00
		RBC RURAL	Meterplan Charge for Shire Office Photocopier	1997.18
EFT14681	02/12/2016	WONGAN HILLS SPORT & RECREATION COUNCIL INC	CRC Event - Bubble Soccer Toilet Hire	-33.00
EFT14682	02/12/2016	CARROLL & RICHARDSON FLAGWORLD	Australian National Flag 3600mm X 1800mm	-717.00
EFT14683	02/12/2016	ROYAL LIFE SAVING (WA BRANCH)	Natasha Auhl Pool Lifeguard Requalification	-135.00
EFT14684	02/12/2016	BALLIDU TRADING POST - CLEANING ACCOUNT		-5293.75
		BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning at Ballidu Hall 06/06/16 to 26/09/16	3960.00
		BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning at Ballidu Hall 03/10/16 to 31/10/16	1333.75
EFT14685	02/12/2016	COLAS WA PTY LTD	Supply & Spray CRS Emulsion Car Park, Sprayer and Spreader Truck Hire	-4571.60
EFT14686	02/12/2016	MCG ARCHITECTS PTY LTD	Design Development, 80% Complete, 50% Previously Claimed, 30% This Claim	-10560.00
EFT14687	02/12/2016	DAVINA ENTERPRISES (KYLIE DAVEY)	Client Catering	-702.00
EFT14688	02/12/2016	BRUCE MITCHELL	Fuel Reimbursement - Toyota Hilux PUT66	-61.68
EFT14689	02/12/2016	TERPKOS ENGINEERING PTY.LTD	Design & Documentation 30% Complete	-8470.00
EFT14690	02/12/2016	OPUS INTERNATIONAL CONSULTANTS (PCA) PTY LTD	Hospital Road (Black Spot) 60% Complete	-7728.38
EFT14691	02/12/2016	KAHLIA HARDER	Training Reimbursements for 5 Units	-1840.65
EFT14692	02/12/2016	SHIRE OF MINGENEW	2016 LGMA Wa Midwest Branch Golf Day - 1 Staff	-28.29
EFT14693	02/12/2016	CORE BUSINESS AUSTRALIA	Hooper Road - Gravel Re-Sheeting - Job No J00460 Restoration Of asset	-7568.00
EFT14694	02/12/2016	TOPP DOGG (PG & JH WALSH)	Staff Polo Shirts - 2 Staff	-267.75
EFT14695	02/12/2016	CA & TE LFE	Ballidu Progress association - Gable Roof Patio	-13965.00
EFT14696	07/12/2016	CHILD SUPPORT	Payroll Deductions	-230.00
EFT14697	07/12/2016	AUSTRALIAN SERVICES UNION	Payroll Deductions	-52.70
EFT14698	07/12/2016	IOU SOCIAL CLUB	Payroll Deductions	-255.00
		IOU SOCIAL CLUB	Payroll Deductions	250.00
		IOU SOCIAL CLUB	Payroll Deductions	5.00
EFT14699	07/12/2016	MUNICIPAL EMPLOYEES UNION	Payroll Deductions	-19.40
EFT14700	07/12/2016	ANZ BANK (NETT WAGES)	Wages PPE 06.12.2016	-59753.76
EFT14701	09/12/2016	STAPLES	Back Order Received for Printer Cartridges - Admin Office	-35.21
EFT14702	09/12/2016	BOEKEMAN NOMINEES PTY LTD	Power Guard Coolant Case Front Wheel Assist PTR48	-140.80
EFT14703	09/12/2016	WONGAN HILLS IGA		-954.44
		WONGAN HILLS IGA	Shire Admin Account - November	496.25
		WONGAN HILLS IGA	CRC Account - November	458.19
EFT14704	09/12/2016	MOORE STEPHENS	Financial Management Review - Additional Work associated With Reporting	-5989.50
EFT14705	09/12/2016	MCINTOSH & SON		-29.62
		MCINTOSH & SON	Seal for Rear Road Broom PRB4	9.42
		MCINTOSH & SON	Conelock Nut for Converter Twin Axle Trailer PTR114	5.46

		MCINTOSH & SON	Olive Brass for Howard Bagshaw Roller PRO12	14.74
EFT14706	09/12/2016	OFFICEWORKS BUSINESS DIRECT	CRC Stationary	-323.14
EFT14707	09/12/2016	WCS CONCRETE	Reinstatement Of Footpath - Johnson St- Water Corp	-302.50
EFT14708	09/12/2016	C FOLLETT & CO	Standpipe Repair Davey Road	-420.75
EFT14709	09/12/2016	AUSTRALIAN TAXATION OFFICE	November 2016 BAS	-11942.00
EFT14710	09/12/2016	MAJOR MOTORS PTY LTD	Supply Front Right Indicator Lens for Isuzu Truck PTK32	-72.90
EFT14711	09/12/2016	COVS	3 Metre Flat Sling	-19.47
EFT14712	09/12/2016	MARKETFORCE PRODUCTIONS		-1843.70
		MARKETFORCE PRODUCTIONS	Advertising Plant Operators Position	1517.16
		MARKETFORCE PRODUCTIONS	Advertising Annual Electors Meeting	326.54
EFT14713	09/12/2016	OVERLAND FREIGHT	Freight Ex Boral	-764.01
EFT14714	09/12/2016	WONGAN HILLS HARDWARE		-3333.65
		WONGAN HILLS HARDWARE	Works Account for November 2016	2970.17
		WONGAN HILLS HARDWARE	Works Account for November 2016	363.48
EFT14715	09/12/2016	SHANNON ABBOTT	Repair Alternator To PTK30 Hino	-345.40
EFT14716	09/12/2016	WONGAN MAIL SERVICE	CRC Mail Account - November	-11.00
EFT14717	09/12/2016	DUNNINGS INVESTMENTS P/L	Fuel Supplies for November 2016	-853.65
EFT14718	09/12/2016	WA HINO SALES & SERVICE	Pulley assembly tension	-1342.57
EFT14719	09/12/2016	MIDLAND TROPHIES	Gymnastic Trophies	-55.00
EFT14720	09/12/2016	DAVINA ENTERPRISES (KYLIE DAVEY)	Catering for Avon WALGA Zone Meeting 25/11/2016	-725.00
EFT14721	09/12/2016	KLEEN WEST DISTRIBUTORS		-1071.68
		KLEEN WEST DISTRIBUTORS	Cleaning Products for Admin Office and Pool	492.75
		KLEEN WEST DISTRIBUTORS	Cleaning Products for Community Park	578.93
EFT14722	09/12/2016	LAM-VY PHAN	Chaplaincy Fees for November 2016	-1720.62
EFT14723	09/12/2016	TKB MECHANICAL	Wheel Alignment	-88.00
EFT14724	09/12/2016	GROENEVELD AUSTRALIAS PTY LTD	Reusable Fitting 1/4-6mm	-605.23
EFT14725	09/12/2016	DUN DIRECT PTY LTD	Fuels and Oils for Works, DCEO and CEO	-4474.25
EFT14726	09/12/2016	GREAT SOUTHERN FUEL SUPPLIES		-9137.88
		GREAT SOUTHERN FUEL SUPPLIES	8000 Ltrs Diesel	8511.01
		GREAT SOUTHERN FUEL SUPPLIES	Shire Fuel Account - November	626.87
EFT14727	09/12/2016	JAIME REILLY	CRC - Writing Training Course for Boomer	-120.00
EFT14728	09/12/2016	BP AUSTRALIA	Fuel Supply for November 2016	-417.47
EFT14729	09/12/2016	MARKET CREATIONS PTY LTD		-1017.50
		MARKET CREATIONS PTY LTD	Cloud Services - November 2016	445.72
		MARKET CREATIONS PTY LTD	Office 365 Licensing - November 2016	571.78
EFT14730	09/12/2016	PEGAN BUILDING SURVEYING	Building Surveying	-440.00
EFT14731	09/12/2016	TRACS QLD PTY LTD	Internal Ducting Kit	-3049.20
EFT14732	09/12/2016	MARTIN'S TRAILER PARTS	8 Swivel Jockey Wheel	-327.58
EFT14733	09/12/2016	BOEKEMAN NOMINEES PTY LTD	2016 Toyota Hilux 2wd Petrol Workmate Single Cab Ute	-18210.60
EFT14734	09/12/2016	MARKETFORCE PRODUCTIONS	Advertising Of New Fees & Charges; 2017 Meeting Dates	-1459.32
EFT14735	09/12/2016	EMMI TAYLOR	Reimbursement for Event Materials	-20.00
EFT14736	09/12/2016	HDI CONTRACTING	Cleaning Of The CRC Mon 21/11 - Fri 25/11, Mon 28/11 - Fri 02/12	-1155.00
EFT14738	09/12/2016	AMANDA MACNAMARA	2016 Cadoux Christmas Tree Donation	-200.00
EFT14739	16/12/2016	STAPLES	Stationary Orders for Supplies for Shire Office Safe	-113.37

EFT14740	16/12/2016	LANDGATE	Gross Rental Valuations Chargeable Schedule G7016/8 Dated 24/9/16 To 21/10/2016	-64.70
EFT14741	16/12/2016	AVON WASTE	Domestic Collection Wongan Hills	-11367.42
EFT14742	16/12/2016	BROOKS HIRE SERVICE PTY LTD	Gravel Searching-Waddington Road - Bitumen	-1442.10
EFT14743	16/12/2016	COURIER AUSTRALIA INTERNATIONAL	Freight Charges Ex Truckline	-85.11
EFT14744	16/12/2016	MOORE STEPHENS		-26911.50
		MOORE STEPHENS	Audit Services Provided To The Year 30/06/2016 Incl Travel Costs & Reimbursements	16225.00
		MOORE STEPHENS	Interim Billing - Including 50% of 2015/16	10686.50
EFT14745	16/12/2016	OFFICEWORKS BUSINESS DIRECT	CRC Office Order - A3 Paper	-182.41
EFT14746	16/12/2016	WALLIS COMPUTER SOLUTIONS		-727.38
		WALLIS COMPUTER SOLUTIONS	IT Support - CRC	259.88
		WALLIS COMPUTER SOLUTIONS	Kyocera Ecosys Printer for 1 Staff	467.50
EFT14747	16/12/2016	WHEATBELT TYRES		-768.30
		WHEATBELT TYRES	Tyres for Toyota Hilux PUT69	240.00
		WHEATBELT TYRES	Battery for Holden Colorado Ute PUT67	226.00
		WHEATBELT TYRES	Valve and Fit Tyre for Case Front Wheel assist PTR48	48.50
		WHEATBELT TYRES	Battery for Toyota Hilux PUT68	139.30
		WHEATBELT TYRES	Puncture Repair and Fit Tyre for Holden Colorado Ute PUT67	75.00
		WHEATBELT TYRES	Puncture Repair and Fit Truck Tyre for Mack Truck PTK33	39.50
EFT14748	16/12/2016	WONGAN NEWSAGENCY	Monthly Account for November 2016	-106.40
EFT14749	16/12/2016	WONGAN STEEL MANUFACTURERS		-196.58
		WONGAN STEEL MANUFACTURERS	Trailer Hinge for Sundry Plant PSP4	20.20
		WONGAN STEEL MANUFACTURERS	Weld Grader Blade for Komatsu Grader PG14	60.00
		WONGAN STEEL MANUFACTURERS	Supply Floor Plate for Swimming Pool Building	116.38
EFT14750	16/12/2016	WILLIAMS & WILLIAMS	Williams & Williams Letter Head And Backing Page Order	-1702.80
EFT14751	16/12/2016	NEAT N TRIM UNIFORMS PTY LTD	Uniform - 1 Staff	-592.50
EFT14752	16/12/2016	STATEWEST SURVEYS	Field Survey - Hospital Road Widenings Works- Lot 1400 Hospital Road	-5305.00
EFT14753	16/12/2016	IXOM OPERATIONS PTY LTD	Swimming Pool - Service Fee for Chlorine Cylinders	-300.08
EFT14754	16/12/2016	WONGAN HILLS PHARMACY	Cleaning Supplies for Shire Admin Office	-39.95
EFT14755	16/12/2016	COAD COMMUNICATIONS	Trenching Tree Roots Before New Seal	-976.80
EFT14756	16/12/2016	CANNON HYGIENE AUSTRALIA PTY LTD	Monthly Service at Wongan Shire Office & Sports Pavilion	-252.74
EFT14757	16/12/2016	BALLIDU TAVERN	Refreshments for Fire Brigade - Incident #15309	-240.00
EFT14758	16/12/2016	WONGAN HILLS HARDWARE	Building - November 2016	-781.63
EFT14759	16/12/2016	STUART TAYLOR	Travel Allowance 2016/17	-5000.00
EFT14760	16/12/2016	WONGAN MAIL SERVICE	Shire Office Monthly Account for November 2016	-196.13
EFT14761	16/12/2016	QUALITY PRESS	Supply Bush Fire Infringement Notices & Vehicle Identifier Stickers	-180.95
EFT14762	16/12/2016	DAVE WATSON CONTRACTING PTY LTD	Tree Pruning And Stump Grinding Wongan Hills	-2942.50
EFT14763	16/12/2016	AIR LIQUIDE WA PTY LTD	Cylinder Fee for Medical Centre	-40.03

EFT14764	16/12/2016	AIRCONS 4 YOU PLUS ELECTRICAL	Service & Repairs To Air Conditioner at Refuse Site Wongan Hills	-438.59
EFT14765	16/12/2016	DAVID TAYLOR	Staff Training - Reimbursement	-500.00
EFT14766	16/12/2016	EMMI TAYLOR	Reimbursement Of Christmas Decorations for CRC Building	-203.88
EFT14767	16/12/2016	AF-GRI EQUIPMENT AUSTRALIA	Rates Refund for assessment A625 10 Wongan Road Wongan Hills W.A. 6603	-110.65
EFT14768	16/12/2016	HENDOS PLUMBING & GAS SERVICES	Backflow Testing To Medical Centre	-341.00
EFT14769	16/12/2016	MELISSA MARCON	Reimbursement for The Purchase Of Christmas Decorations-Shire Staff Party	-127.84
EFT14770	16/12/2016	RURAL RANGER SERVICES	Ranger Services From 15/11/2016 To 02/12/2016	-850.00
EFT14771	16/12/2016	CORE BUSINESS AUSTRALIA	Supervision of Restoration of Assets - Flood Damage Works	-8941.89
EFT14772	16/12/2016	A G JELLY	External Pound Service Fees From 7/12/16 To 11/12/16	-80.00
EFT14773	16/12/2016	JOANNE GUEST	Reimbursement for DOT Licensing Travel Costs	-870.06
EFT14774	16/12/2016	AUSTRALIAN INSTITUTE OF BUSINESS PTY LTD	Stage 1 Course Fees - 1 Staff	-4430.00
EFT14775	16/12/2016	COURTNEY ABBOTT	Reimbursement for Dot Training	-906.58
EFT14776	21/12/2016	CHILD SUPPORT	Payroll Deductions	-230.00
EFT14777	21/12/2016	AUSTRALIAN SERVICES UNION	Payroll Deductions	-52.70
EFT14778	21/12/2016	IOU SOCIAL CLUB	Payroll Deductions	-255.00
		IOU SOCIAL CLUB	Payroll Deductions	250.00
		IOU SOCIAL CLUB	Payroll Deductions	5.00
EFT14779	21/12/2016	MUNICIPAL EMPLOYEES UNION	Payroll Deductions	-19.40
EFT14780	21/12/2016	ANZ BANK (NETT WAGES)	Wages PPE 20.12.16	-60785.33
EFT14781	22/12/2016	BOEKEMAN NOMINEES PTY LTD		-439.48
199829	23/12/2016	BOEKEMAN NOMINEES PTY LTD	Service Admin Vehicle - Mazda WB05	306.95
200234	25/11/2016	BOEKEMAN NOMINEES PTY LTD	Coolant and Fan Belt for Holden Colorado Ute PUT67	132.53
EFT14782	22/12/2016	COURIER AUSTRALIA INTERNATIONAL		-392.64
		COURIER AUSTRALIA INTERNATIONAL	Freight Charges for Isuzu Crew Truck PTK32, Cat Grader PG13 and Podmore Road	33.12
		COURIER AUSTRALIA INTERNATIONAL	Freight Charges for Pool and Sundry Plant PSP4	28.97
		COURIER AUSTRALIA INTERNATIONAL	Freight Charges for WH Ovals, FUSO Tray Truck PTK31, Podmore Road and Hino Prime Mover PTK30	330.55
EFT14783	22/12/2016	NEAT N TRIM UNIFORMS PTY LTD	Courtney Abbott - Uniform	-501.60
EFT14784	22/12/2016	WONGAN HILLS BETTA HOME LIVING	CRC - Gas, Backup Bottle Replacement	-120.50
EFT14785	22/12/2016	T A MATTHEWS ELECTRICAL SERVICES	Community Grant - Ballidu Progress Group	-2500.00
EFT14786	22/12/2016	CR. ALFREDA LYON	Sitting Fee Incl Audit Committee OCT-DEC 2016	-594.00
EFT14787	22/12/2016	CR. PETER MACNAMARA	Sitting Fee Incl Audit Committee Meeting OCT-DEC 2016	-1051.40
EFT14788	22/12/2016	G J LYON BRICKLAYING	Repairs To Brick Edging Around Sand at Community Garden	-440.00
EFT14789	22/12/2016	COVS		-182.16
		COVS	Supply Motortech Degreaser	144.89
		COVS	Supply White Grease and Hammer	37.27
EFT14790	22/12/2016	ADVANCED AUTOLOGIC PTY LTD	Supply Grease for PLDR6 Volvo Loader	-358.00
EFT14791	22/12/2016	LGIS INSURANCE BROKING	Motor Vehicle Additional Premium Insurance	-5108.83
EFT14792	22/12/2016	ROYAL LIFE SAVING (WA BRANCH)	Speed Block Head Immobiliser for Spinal Board	-143.25

EFT14793	22/12/2016	MCG ARCHITECTS PTY LTD	Contract Documentation 10% Complete	-22880.00
EFT14794	22/12/2016	WHEATBELT SIGNS	New Sign In Park (Old Trough)	-132.00
EFT14795	22/12/2016	PUBLIC TRANSPORT AUTHORITY OF WA	Transwa November 2016	-137.28
EFT14796	22/12/2016	DAVINA ENTERPRISES (KYLIE DAVEY)		-2960.00
8	16/12/2016	DAVINA ENTERPRISES (KYLIE DAVEY)	Catering for 2016 Christmas Staff Party	2660.00
5	13/12/2016	DAVINA ENTERPRISES (KYLIE DAVEY)	Catering for Boomer Volunteers Lunch - CRC	300.00
EFT14797	22/12/2016	CR BRAD WEST	Sitting Fee Incl Audit Committee Meeting OCT-DEC 2016	-744.94
EFT14798	22/12/2016	OPUS INTERNATIONAL CONSULTANTS (PCA) PTY LTD	100% Complete - Review Technical Report Mocarby Dam Project & Re-Engineer Plan & Site Visit Wongan Hills	-5227.20
EFT14799	22/12/2016	FUJI XEROX AUSTRALIA PTY LTD	Boomer Printing November 2016	-2188.22
EFT14800	22/12/2016	BASHAM HOLDINGS PTY LTD	Transmission Tower Maintenance 3 Hours	-330.00
EFT14801	22/12/2016	METRO HOTELS - SOUTH PERTH	Accommodation Charges - 1 Staff	-195.00
EFT14802	22/12/2016	AUTOSWEEP WA	Road Sweeper - Street Cleaning Wongan Hills	-5806.75
EFT14803	22/12/2016	CLIFFORD HALLAM HEALTHCARE		-305.40
		CLIFFORD HALLAM HEALTHCARE	Supply Eye Drops for Medical Centre	79.46
		CLIFFORD HALLAM HEALTHCARE	Supply Inr Strips for Medical Centre	225.94
EFT14804	22/12/2016	EMMI TAYLOR	Reimbursements for CRC Materials (Event - Un Noel Blanc)	-400.25
EFT14805	22/12/2016	HDI CONTRACTING	Cleaning of the CRC From Mon 05/12/16 - Fri 16/12/16	-1155.00
EFT14806	22/12/2016	GLOBE AUSTRALIA PTY LTD	Supply Casper Herbicide for Wongan Hills Oval	-412.50
EFT14807	22/12/2016	NEWINS FAMILY TRUST	Managing Of Wongan Hills Landfill Site for Month Of December 2016	-3758.33
EFT14808	22/12/2016	DAVID HANSON	Reimbursement Of Safety Boots	-150.00
EFT14809	22/12/2016	FREARSON WELDING SERVICES	Install Wheels To Hanger Door at WH Aerodrome Building	-1200.24
EFT14810	22/12/2016	PERTH SAFETY PRODUCTS	Traffic Cones	-3031.60
EFT14811	22/12/2016	CENTRAL REGIONAL TAFE - MOORA OFFICE	Trainee - Books And Learning Guide	-162.80
EFT14812	22/12/2016	EZEREVE	CRC Event - 'Un Noel Blanc' Music	-400.00
EFT14813	22/12/2016	SIGNBIZ WA	CRC Administration - DRD Signage Grant: Metal A-Frame	-280.50
EFT14814	22/12/2016	WHEATBELT ICE	Supply Ice for Council Christmas Party	-115.00
EFT14815	22/12/2016	PRACSYS (SYSTEM EDGE MANAGEMENT SERVICES P/L)	Project Start Up Progress Invoice	-10951.88
EFT14816	23/12/2016	AUSTRALIAN INSTITUTE OF BUSINESS PTY LTD	Course Fees - Reimbursement - 1 Staff	-2350.00
EFT14822	31/12/2016	DEPARTMENT OF TRANSPORT	DPI Payment for December 2016	-60582.90
20854	02/12/2016	WONGAN HILLS COMMUNITY RESOURCE CENTRE	10 Weeks Advertising Fire Break Compliance	-656.50
20855	02/12/2016	TELSTRA CORPORATION LIMITED	Telephone Usage Costs for Harvest Ban SMS Line	-150.80
20856	02/12/2016	SYNERGY		-7493.25
		SYNERGY	Electricity for Swimming Pool	2353.15
		SYNERGY	Electricity for Street Lights Wongan Hills	3773.75
		SYNERGY	Electricity for Admin Office	1366.35
20857	02/12/2016	METRO HOTELS - SOUTH PERTH	Accommodation for 1 Staff (Nuts & Bolts Workshop)	-171.00
20858	07/12/2016	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deductions	-1015.00
20859	09/12/2016	TELSTRA CORPORATION LIMITED	Telephone Account for November 2016	-2048.23
20860	09/12/2016	BORAL CONSTRUCTION MATERIALS GROUP LIMITED		-10395.00

		BORAL CONSTRUCTION MATERIALS GROUP LIMITED	Bitumen Emulsion for Manmanning Rd, Moonjin West Rd, Ballidu East Rd, Cadoux-Koorda Rd, Ballidu Bindi-Bindi Rd, Hospital Rd, Ackland St, Wandoo Crescent, Truck Parking Bays and Waddington Rd	5940.00
		BORAL CONSTRUCTION MATERIALS GROUP LIMITED	Bitumen Emulsion for Quinlan St/Elphin Crescent, Truck Parking Bays, Cadoux-Koorda Rd, Wandoo Crescent and Waddington Rd	4455.00
20861	09/12/2016	SHIRE OF WONGAN-BALLIDU		-380.00
		SHIRE OF WONGAN-BALLIDU	Boomer Advertising - Citizen of the Year	150.00
		SHIRE OF WONGAN-BALLIDU	Boardroom Hire & Colour Printing, Co-Location	230.00
20862	09/12/2016	NF & CK WHYTE	Gravel Supply	-1029.60
20863	09/12/2016	PRIMARIES WONGAN HILLS	Supply Cargo Net	-353.98
20864	16/12/2016	TELSTRA CORPORATION LIMITED	CRC Telephone Account for November 2016	-471.11
20865	16/12/2016	SHIRE OF WONGAN-BALLIDU		-624.00
		SHIRE OF WONGAN-BALLIDU	Boomer Advertising - Pet Registrations	75.00
		SHIRE OF WONGAN-BALLIDU	Office, Function Room and Kitchen Hire for Medical Screenings and Avon Zone WALGA Meeting	324.00
		SHIRE OF WONGAN-BALLIDU	Boomer Advertising - Verge Collection	50.00
		SHIRE OF WONGAN-BALLIDU	Boomer Advertising - Verge Collection	100.00
		SHIRE OF WONGAN-BALLIDU	Boomer Advertising - Plant Operator Job	50.00
		SHIRE OF WONGAN-BALLIDU	Boomer Advertising - Parks and Gardens Job	25.00
20866	16/12/2016	SYNERGY		-7193.00
		SYNERGY	Electricity for Wongan Hills Street Lighting	3826.50
		SYNERGY	Electricity for CRC	2068.00
		SYNERGY	Electricity for Wongan Hills Sports Ground	1298.50
20867	16/12/2016	HOOPER FAMILY TRUST	Rates Refund for assessment A211 1956 Kokardine East Road Cadoux W.A. 6466	-1026.11
20868	16/12/2016	WILLOWEE NOMINEES PTY LTD	Rates Refund for assessment A1531 225-944 Smith Road Wongan Hills W.A. 6603	-98.67
20869	16/12/2016	RAC	Renewal for Roadside assistance	-294.00
20870	16/12/2016	SIMON GUY METCALF		-398.34
		SIMON GUY METCALF	Rates Refund for assessment A78 Lot Gabalong Road Wongan Hills W.A. 6603	40.00
		SIMON GUY METCALF	Rates Refund for assessment A1663 861 Smith Road Wongan Hills W.A. 6603	358.34
20871	16/12/2016	SE BOOTH		-1186.94
		SE BOOTH	Rates Refund for assessment A176 472 Holben Road Cadoux W.A 6466	572.55
		SE BOOTH	Rates Refund for assessment A180 912 Kokardine West Road Cadoux W.A 6466	614.39
20873	16/12/2016	GLOBAL AG PROPERTIES II AUSTRALIA PTY LTD	Rates Refund for assessment A1664 1526 Manmanning Road Wongan Hills W.A. 6603	-992.95
20874	16/12/2016	YAMATEA PTY LTD	Rates Refund for assessment A1262 15 Rogers Street Wongan Hills W.A. 6603	-497.93
20875	16/12/2016	RAYMOND HOLDEN & SACHA LUPTON	Rates Refund for assessment A834 45 Johnston Street Wongan Hills W.A 6603	-1246.53
20876	16/12/2016	GAYLE & MAITLAND ABBOTT	Rates Refund for assessment A567 10 Danubin Street Wongan Hills W.A. 6603	-611.43

20877	16/12/2016	FREESTONE PTY LTD	Rates Refund for assessment A1345 Northam-Pithara Road Kondut W.A. 6605	-2547.34
A1345	08/12/2016	FREESTONE PTY LTD	Rates Refund for assessment A1345 Northam-Pithara Road Kondut W.A. 6605	-2547.34
20878	21/12/2016	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deductions	-1015.00
20879	22/12/2016	WESTNET PTY LTD	Internet Usage Administration Office	-329.79
20880	22/12/2016	SHIRE OF WONGAN-BALLIDU		-360.00
8064	07/12/2016	SHIRE OF WONGAN-BALLIDU	Boomer Advertising 5 X Full Page Colour - Swimming Pool	285.00
8057	07/12/2016	SHIRE OF WONGAN-BALLIDU	Boomer Advertising - Pool Manager Job	50.00
8062	07/12/2016	SHIRE OF WONGAN-BALLIDU	Boomer Advertising - Welcome New Pool Manager	25.00
20881	22/12/2016	SYNERGY		-2447.40
		SYNERGY	Electricity for Wongan Hills Sports Ground	1942.75
		SYNERGY	Electricity for Railway Centre - Storage Shed	504.65
20882	22/12/2016	CR N WALTON	Sitting Fee Incl Audit Committee Meeting OCT-DEC 2016	-594.00
20883	22/12/2016	AH WONG'S ROADHOUSE	Catering for December 2016 Council Meeting	-420.00
20884	22/12/2016	CR HUGH BARRETT-LENNARD	Sitting Fee Incl Audit Committee Meeting - OCT-DEC 2016	-667.92
20885	22/12/2016	CR DR W RICHARD MORGAN	Sitting Fee Incl Audit Committee Meeting OCT-DEC 2016	-594.00
20886	22/12/2016	CR JON HASSON	Sitting Fee Incl Audit Committee Meeting OCT-DEC 2016	-594.00
Direct Debit	06/12/2016	WALGS SUPERANNUATION PLAN	Payroll Deductions	-7769.06
Direct Debit	06/12/2016	CONCEPT ONE SUPERANNUATION PLAN	Payroll Deductions	-221.38
Direct Debit	06/12/2016	BT SUPER FOR LIFE	Superannuation Contributions	-79.39
Direct Debit	06/12/2016	AUSTRALIAN SUPER	Superannuation Contributions	-79.80
Direct Debit	06/12/2016	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation Contributions	-1522.54
Direct Debit	06/12/2016	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation Contributions	-301.79
Direct Debit	06/12/2016	REST SUPERANNUATION	Superannuation Contributions	-47.52
Direct Debit	06/12/2016	AMP SUPERANNUATION LTD.	Superannuation Contributions	-219.53
Direct Debit	06/12/2016	PRIME SUPER	Superannuation Contributions	-592.64
Direct Debit	20/12/2016	WALGS SUPERANNUATION PLAN	Payroll Deductions	-7808.44
Direct Debit	20/12/2016	CONCEPT ONE SUPERANNUATION PLAN	Payroll Deductions	-221.38
Direct Debit	20/12/2016	BT SUPER FOR LIFE	Superannuation Contributions	-87.50
Direct Debit	20/12/2016	AUSTRALIAN SUPER	Superannuation Contributions	-79.80
Direct Debit	20/12/2016	HESTA SUPER FUND	Superannuation Contributions	-165.28
Direct Debit	20/12/2016	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation Contributions	-1516.15
Direct Debit	20/12/2016	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation Contributions	-301.79
Direct Debit	20/12/2016	REST SUPERANNUATION	Superannuation Contributions	-47.52
Direct Debit	20/12/2016	AMP SUPERANNUATION LTD.	Superannuation Contributions	-220.10
Direct Debit	06/12/2016	AXA RETIREMENT SECURITY PLAN	Superannuation Contributions	-197.30
Direct Debit	06/12/2016	HOTPLUS SUPERANNUATION FUND	Superannuation Contributions	-149.94
Direct Debit	20/12/2016	PRIME SUPER	Superannuation Contributions	-589.98
Direct Debit	20/12/2016	AXA RETIREMENT SECURITY PLAN	Superannuation Contributions	-196.26
Direct Debit	20/12/2016	HOTPLUS SUPERANNUATION FUND	Superannuation Contributions	-149.94

Municipal

524284.22

Trust	60582.90
Total	584867.12
Recoverable	
Partially Recoverable	202.24

9.2.2 FINANCIAL REPORTS – DECEMBER 2016

FILE REFERENCE:	F1.4
REPORT DATE:	23 February 2017
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended December 2016 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget)
Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Policy F64 - Monthly Financial Reporting Requirements

LEGISLATIVE REQUIREMENTS:

- Local Government Act 1995
- Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with the proposals.
- **Economic**
There are no known economic implications associated with the proposals.
- **Social**
There are no known social implications associated with the proposals.

FINANCIAL IMPLICATIONS:

The financial reports for the month ending 31 December 2016 are attached to the Council agenda.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION: MOVED: Cr Lyon / Cr Morgan

That the following Statements and reports for the months ended 31 December 2016 be received:

1. Monthly Statements as follows;

a. Statement of Financial Activity (by Nature and Type)	FM Regs 34
b. Statement of Operating Activities by Programme/Activity (Summary)	FM Regs 34
c. Statement of Net Current Assets (NCA)	FM Regs 34
d. Rate setting statement	Discretionary
e. Disposal of Assets	Discretionary
f. Rates Outstanding Report	Discretionary
g. Debtors Outstanding Report	Discretionary
h. Bank Reconciliation Report	Discretionary
i. Investment Report	Discretionary
j. Reserve Account Balances Report	Discretionary
k. Loans Schedule	Discretionary

**CARRIED: 6/0
RESOLUTION: 060217**

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 DECEMBER 2016

	Approved Budget 2016- 2017	Current Budget 2016-2017	YTD BUDGET *	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,707,294)	(2,707,294)	(2,597,908)	(2,513,283)		3.3%	✓
Grants Operating, Subsidies & Contributions	(2,324,395)	(2,324,395)	(1,355,897)	(1,262,168)		8.9%	✓
Non Operating Grants, Subsidies & Contributions	(1,265,892)	(1,265,892)	(605,250)	(553,325)		8.6%	✓
Fees & Charges & Service Charges	(1,014,544)	(1,014,544)	(365,000)	(363,146)		0.5%	✓
Other Revenue	(64,636)	(64,636)	(64,636)	(105,810)		(63.7%)	x
Interest	(87,599)	(87,599)	(54,749)	(52,587)		3.9%	✓
Profit on sale of Assets	(2,000)	(2,000)	(400)	-		100.0%	0
a: TOTAL INCOME	(7,466,360)	(7,466,360)	(5,043,841)	(4,850,319)			
OPERATING EXPENSES							
Employee Costs	2,308,197	2,308,197	1,000,000	974,889		(2.5%)	✓
Materials & Contracts	1,428,290	1,428,290	550,500	535,096		(2.8%)	✓
Utilities (Gas, Electricity) etc.	304,392	304,392	150,050	139,050		(7.3%)	✓
Interest #	37,113	37,113	17,500	16,343	11	(6.6%)	✓
Insurance	254,223	254,223	248,985	225,231		(9.5%)	✓
Other General	248,094	248,094	175,500	167,948		(4.3%)	✓
Loss on Asset Disposals	60,500	60,500	35,500	49,971		40.8%	x
Depreciation	2,408,839	2,408,839	1,111,772	1,180,252		4.4%	✓
b: TOTAL OPERATING EXPENSES	7,049,647	7,049,647	3,289,807	3,268,778			
c: NET OPERATING (SURPLUS) / DEFICIT	(416,713)	(416,713)	(1,754,034)	(1,581,541)			
CAPITAL EXPENSES							
Land & Buildings	283,520	283,520	185,000	182,229		(1.5%)	✓
Furniture & Equipment	3,417	3,417	1,709	-		(100.0%)	0
Motor Vehicles	275,150	275,150	215,500	207,988		(3.5%)	✓
Plant	566,000	566,000	92,450	-		(100.0%)	0
Infrastructure Other	18,501	18,501	11,101	-		(100.0%)	0
Infrastructure Roads	2,601,977	2,601,977	1,050,500	1,047,153		(0.3%)	✓
d: TOTAL CAPITAL	3,748,566	3,748,566	1,556,259	1,437,370			
e: TOTAL OPERATING & CAPITAL	3,331,853	3,331,853	(197,775)	(144,171)			
ADJUST - NON CASH ITEMS							
Depreciation	(2,408,839)	(2,408,839)	(1,111,772)	(1,180,252)			
Profit on sale of assets	2,000	2,000	400	-	6		
Loss on sale of assets	(60,500)	(60,500)	(35,500)	(49,971)	6		
Proceeds from Sale of Assets	(200,000)	(200,000)	(125,682)	(125,682)	6		
Transfer from reserves	(320,000)	(320,000)	-	-	10		
Transfer to reserves	274,834	274,834	-	-	10		
Interest paid to reserves #	39,670	39,670	25,179	25,179	10		
LSL Provision in reserves	-	-	-	-			
Loan proceeds	-	-	-	-			
Loan principal repayment	52,699	52,699	25,969	25,969	11		
SSI, Principal Reimbursements	(52,699)	(52,699)	(25,969)	(25,969)	11		
Less (Surplus)/deficit B/Fwd	(659,018)	(659,018)	(659,018)	(627,833)	5		
ADJUSTED CLOSING (SURPLUS) / DEFICIT	0	0	(2,104,168)	(2,082,729)			

^^ This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

Key

Within budget tolerance of 10%
Over budget tolerance of 10%
Under budget tolerance of 10%



Shire of Wongan-Ballidu
Variance Report for December 2016

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Report Section	Comments
	Operating Income	
✗	Other Revenue	This balance is higher due to more reimbursements and diesel fuel rebates being received.
ⓘ	Profit on Sale	Vehicle trade has not yet occurred.
	Operating Expenditure	
✗	Loss on Sale	Implementation of fair value has affected the written down values for each of the assets being disposed which is affecting the profit and loss on disposal.
	Capital	
ⓘ	Furniture and Equipment	Delayed commencement of projects.
ⓘ	Plant	Plant have not yet been traded.
ⓘ	Infrastructure Other	Project has not yet been commenced.

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 DECEMBER 2016

		APPROVED BUDGET	CURRENT BUDGET	YTD ACTUAL
INCOME				
General Purpose Funding	03	(4,708,525)	(4,708,525)	(3,524,676)
Governance	04	(24,300)	(24,300)	(42,395)
Law, Order & Public Safety	05	(32,300)	(32,300)	(19,113)
Health	07	(19,200)	(19,200)	(13,622)
Education & Welfare	08	(4,381)	(4,381)	(3,596)
Housing	09	(75,362)	(75,362)	(37,732)
Community Amenities	10	(174,810)	(174,810)	(174,674)
Recreation & Culture	11	(78,170)	(78,170)	(70,591)
Transport	12	(2,035,957)	(2,035,957)	(753,549)
Economic Services	13	(11,750)	(11,750)	(13,829)
Other Property & Services	14	(303,605)	(303,605)	(196,541)
a: TOTAL INCOME		(7,466,360)	(7,466,360)	(4,850,319)
OPERATING EXPENSES				
General Purpose Funding	03	110,782	110,782	53,954
Governance	04	250,140	250,140	178,921
Law, Order & Public Safety	05	191,581	191,581	129,250
Health	07	201,133	201,133	164,870
Education & Welfare	08	216,382	216,382	112,728
Housing	09	224,226	224,226	99,884
Community Amenities	10	442,171	442,171	188,232
Recreation & Culture	11	1,642,245	1,642,245	800,088
Transport	12	2,611,044	2,611,044	1,215,857
Economic Services	13	244,239	244,239	118,247
Other Property & Services #	14	915,705	915,705	205,847
b: TOTAL OPERATING EXPENSES		7,049,647	7,049,647	3,268,778
c: NET OPERATING (SURPLUS)/DEFICIT		(416,713)	(416,713)	(1,581,541)
CAPITAL EXPENSES				
General Purpose Funding	23	-	-	-
Governance	24	100,251	100,251	61,800
Law, Order & Public Safety	25	-	-	-
Health	27	45,000	45,000	38,770
Education & Welfare	28	-	-	-
Housing	29	15,167	15,167	-
Community Amenities	30	25,000	25,000	-
Recreation & Culture	31	230,885	230,885	156,297
Transport	32	3,287,312	3,287,312	1,139,221
Economic Services	33	-	-	-
Other Property & Services	34	44,950	44,950	41,282
d: TOTAL CAPITAL EXPENSES		3,748,566	3,748,566	1,437,370
e: TOTAL OPERATING & CAPITAL		3,331,853	3,331,853	(144,171)

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF NET CURRENT ASSETS AS AT 31 DECEMBER 2016

NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22

	2015-2016	BUDGET	2016-2017
SURPLUS / (DEFICIT)	627,833	72,678	2,082,729
COMPRISES			
Cash (including reserves)	3,313,938	2,910,653	5,004,762
Current rates	118,335	21,549	508,108
Sundry debtors	212,167	168,679	44,905
Tax receivables	59,495	45,815	36,408
Other debtors	5,713	16,661	17,446
A: SSL debtors (are excluded see D: adj)	67,258	37,717	41,314
Inventories	9,521	20,551	8,633
Less:			
Reserves	(2,643,507)	(2,638,011)	(2,668,685)
Sundry creditors	-	-	(414,808)
Accrued interest	(27,780)	(27,780)	(27,780)
ESL Levy Owed	(26,019)	(72,752)	(72,752)
PAYG/GST Due To ATO	(68,726)	(66,567)	(43,870)
B: Other - (are excluded see D: adj)	-	-	-
LSL Cash backed Reserve	76,444	77,591	76,444
Tax liabilities	(9,588)	13,102	13,102
Other - EOY adjustments	-	-	-
C: Loan liability (are excluded see D: adj)	(52,993)	(23,452)	(27,049)
Current employee benefits provisions	(392,162)	(396,815)	(399,184)
D: Adjustments (see above A to C)	(14,265)	(14,265)	(14,265)
Surplus / (Deficit) Variance	627,833	72,678	2,082,729

NOTE 1B: CLOSING FUNDS alternate format to Note 1 above

	2015-2016	BUDGET	YTD
Current assets			
Cash & cash equivalents	3,313,938	2,910,653	5,004,762
Sundry debtors	462,968	290,421	648,181
Inventories	9,521	20,551	8,633
Total current assets	3,786,427	3,221,626	5,661,577
Current liabilities			
Creditors and accounts payable	(132,112)	(76,405)	(546,108)
Current loan liability	(52,993)	(23,452)	(27,049)
Provisions	(392,162)	(396,815)	(399,184)
Total current liability	(577,267)	(496,673)	(972,341)
Net current assets	3,209,160	2,724,953	4,689,235
Less: restricted reserves	(2,643,507)	(2,638,011)	(2,668,685)
Less: SSL principal repayments	(67,258)	(37,717)	(41,314)
Add back: Current loan liability	52,993	23,452	27,049
Add back: LSL Cash backed Reserve	76,444	-	76,444
Surplus / (Deficit) Variance	627,833	72,678	2,082,729

SHIRE OF WONGAN-BALLIDU
RATE SETTING STATEMENT AS AT 31 DECEMBER 2016

	2016-2017 APPROVED BUDGET	2016-2017 CURRENT BUDGET	2016-2017 ACTUAL
OPERATING INCOME			
General Purpose Funding	(1,999,231)	(1,999,231)	(1,011,393)
Governance	(24,300)	(24,300)	(42,395)
Law, Order & Public Safety	(32,300)	(32,300)	(19,113)
Health	(19,200)	(19,200)	(13,622)
Education & Welfare	(4,381)	(4,381)	(3,596)
Housing	(75,362)	(75,362)	(37,732)
Community Amenities	(174,810)	(174,810)	(174,674)
Recreation & Culture	(78,170)	(78,170)	(70,591)
Transport	(2,035,957)	(2,035,957)	(753,549)
Economic Services	(11,750)	(11,750)	(13,829)
Other Property & Services	(303,605)	(303,605)	(196,541)
A	(4,759,066)	(4,759,066)	(2,337,036)
OPERATING EXPENSES			
General Purpose Funding	110,782	110,782	53,954
Governance	250,140	250,140	178,921
Law, Order & Public Safety	191,581	191,581	129,260
Health	201,133	201,133	164,870
Education & Welfare	216,382	216,382	112,728
Housing	224,226	224,226	99,884
Community Amenities	442,171	442,171	188,232
Recreation & Culture	1,642,245	1,642,245	800,988
Transport	2,611,044	2,611,044	1,215,857
Economic Services	244,239	244,239	118,247
Other Property & Services	915,705	915,705	205,847
B	7,049,647	7,049,647	3,268,778
C= A and B	2,290,581	2,290,581	931,742
ADJUST FOR CASH BUDGET REQUIREMENTS			
Non-Cash Expenditure and Revenue			
Depreciation on Assets	(2,408,839)	(2,408,839)	(1,160,252)
Profit/(Loss) on Asset Sales	(58,500)	(58,500)	(49,971)
Capital Expenditure & Income			
Purchase of land & buildings #	283,520	283,520	182,229
Purchase of furniture & equipment	3,417	3,417	-
Purchase of motor vehicles #	275,150	275,150	207,988
Purchase of plant & machinery #	566,000	566,000	-
Purchase of other infrastructure #	18,501	18,501	-
Purchase of roads infrastructure #	2,601,977	2,601,977	1,047,153
Proceeds from sale of assets	(200,000)	(200,000)	(125,682)
Financing Activities			
Repayment of Loan Principal*	52,699	52,699	25,969
Loan proceeds / refinancing CL to NCL adj	-	-	-
Self Supporting Loan Income	(52,699)	(52,699)	(25,969)
Reserve Movements			
Transfers to Reserves	274,834	274,834	-
Interest paid to Reserves	39,670	39,670	25,179
Transfer from Reserves	(320,000)	(320,000)	-
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(659,018)	(659,018)	(627,833)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	(2,082,729)
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,707,294	2,707,294	430,554
TOTAL RATES RAISED	2,707,294	2,707,294	2,513,283

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 31 DECEMBER 2016

	Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
By Class							
Motor Vehicles							
CEO Vehicle	1456	65,000	(64,000)	1,000	72,000	(60,000)	12,000
Doctor Vehicle	1436	22,000	(18,000)	4,000	30,532	(17,045)	13,486
MWS Vehicle	1440	34,000	(24,500)	9,500	42,505	(31,818)	10,687
Plant & Equipment							
Parks Single Cab Utility	1422	11,000	(8,000)	3,000	14,616	(10,909)	3,707
Building Utility		7,500	(6,500)	1,000	16,000	(5,909)	10,091
Parks Tipper Truck		26,000	(9,000)	17,000	-	-	-
Volvo Tip Truck		70,000	(45,000)	25,000	-	-	-
Cat 924G Loader		23,000	(25,000)	(2,000)	-	-	-
TOTAL		258,500	(200,000)	58,500	175,652	(125,682)	49,971

By Program							
Goverance							
CEO Vehicle	1456	65,000	(64,000)	1,000	72,000	(60,000)	12,000
Health							
Doctor Vehicle	1436	22,000	(18,000)	4,000	30,532	(17,045)	13,486
Transport							
Parks Single Cab Utility	1422	11,000	(8,000)	3,000	14,616	(10,909)	3,707
Building Utility		7,500	(6,500)	1,000	16,000	(5,909)	10,091
Parks Tipper Truck		26,000	(9,000)	17,000	-	-	-
Volvo Tip Truck		70,000	(45,000)	25,000	-	-	-
Cat 924G Loader		23,000	(25,000)	(2,000)	-	-	-
Other Property & Services							
MWS Vehicle	1440	34,000	(24,500)	9,500	42,505	(31,818)	10,687
TOTAL		258,500	(200,000)	58,500	175,652	(125,682)	49,971

Motor Vehicle and Plant & Equipment Change Over		Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles							
CEO Vehicle		69,000	(64,000)	5,000	61,800	(60,000)	1,800
Doctor Vehicle		45,000	(18,000)	27,000	38,770	(17,045)	21,725
MWS Vehicle		45,200	(24,500)	20,700	48,990	(31,818)	17,172
Plant & Equipment							
Parks Single Cab Utility	1422	36,000	(8,000)	28,000	27,146	(10,909)	16,237
Building Utility		34,950	(6,500)	28,450	31,282	(5,909)	25,373
Parks Tipper Truck		45,000	(9,000)	36,000	-	-	-
Volvo Tip Truck		260,000	(45,000)	215,000	-	-	-
Cat 924G Loader		276,000	(25,000)	251,000	-	-	-
TOTAL		811,150	(200,000)	611,150	207,988	(125,682)	82,307

SHIRE OF WONGAN - BALLIDU RATES OUTSTANDING 31 DECEMBER 2016				
	Rates Raised for 2016-2017	\$	2,719,794.32	
	Rates Outstanding Breakdown			
Total Amount Outstanding	31-Dec-16	\$	515,313.11	19%
Outstanding same time last year	31-Dec-15	\$	433,683.83	16%
SUNDRY DEBTORS OUTSTANDING 31 DECEMBER 2016				
Debtors Ageing Summary				
Current		\$	8,084.15	
30 Days		\$	16,781.40	
60 Days		\$	750.25	
90 Days & Over		\$	12,984.08	
Credit Balance		\$	(3,009.44)	
Total Outstanding		\$	35,590.44	
Accounts 90 Days & Over:				
	Date	Dr No.	Comments	Amount
2/11/2013		794	Rent & damages	\$ 6,130.97
17/09/2015		1066	Private Works	\$ 360.26
20/11/2015		1007	Standpipe water	\$ 140.07
15/04/2016		336	Private Works	\$ 239.09
6/07/2016		820	Aged Friendly Bus	\$ 2,300.00
16/09/2016		1212	CRC Boardroom Hire	\$ 270.00
23/09/2016		1195	CRC Staff Housing	\$ 135.28
13/09/2016		153	CRC Printing/Laminating	\$ 208.00
16/09/2016		1192	Electricity Consumption	\$ 2,662.41
21/09/2016		1189	Electricity Consumption	\$ 518.00
Total				\$ 12,984.08

SHIRE OF WONGAN-BALLIDU
BANK RECONCILIATIONS FOR 31 DECEMBER 2016

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	5,391,213.60	2,699,176.28	22,545.45	2,668,641.87	850.00
Add:	235,933.33	161,914.29	73,975.72	43.32	
Receipts					
Investment - Income					
Less:	(585,357.12)	(524,774.22)	(60,582.90)		
Payments - EFT & Cheques					
Payments - Bank Fees and Adjustments	(1,089.35)	(1,089.35)			
Investment - Transfers					
Balance as per General Ledger	5,040,700.46	2,335,227.00	35,938.27	2,668,685.19	850.00
Balance as per Bank Statements	375,292.63	338,747.05	34,810.95	984.63	850.00
Balance as per Bank Deposit Certificates	81.67	38.35		43.32	
Balance as per Holder Certificates	4,670,221.60	2,002,464.36		2,667,757.24	
Add:	1,675.02	547.70	1,127.32		
Outstanding Deposits					
Adjustments	3,991.95	3,991.95			
Less:	(10,562.41)	(10,562.41)			
Unpresented Payments					
Balance as per Cash Book	5,040,700.46	2,335,227.00	35,938.27	2,668,685.19	850.00
Figure should equal same as Creditor Payment List	\$ 0.00	\$ -	\$ -	\$ -	\$ -

CHIEF OF WINGMAN - BATTIN

MUNICIPAL INVESTMENTS

[illegible]

Total of restricted municipal investments	1,600,000.00	-1,599,944.47	55.53
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Current Municipal Investments												
Invest No.	Name	Maturity	Particulars	From	To	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised	
	016820-407430757	Cash at Bank				2.30%	\$ 300,222.93	\$ (300,513.22)	\$ 659.80	\$	\$ 11.51	\$ 659.80
	016820-452277911					2.30%	\$ 700,000.00	\$ (700,593.14)	\$ 1,573.38	\$	\$ 25.24	\$ 1,579.98
	016820-9766651799			2-Dec-16	2-Feb-17	2.50%	\$1,002,464.36			\$	\$ 1,002,464.35	\$ -
	016820-9766620956			2-Dec-16	2-Mar-17	2.50%	\$ 500,000.00			\$	\$ 500,000.00	\$ -
	016820-9766621095			2-Dec-16	2-Mar-17	2.50%	\$ 500,000.00			\$	\$ 500,000.00	\$ -
							\$3,062,687.29	\$ (1,002,464.36)	\$ 2,279.78	\$	\$ 2,002,502.71	\$ 2,279.78
	Total of current municipal investments:											

RESERVE INVESTMENTS

Matured Reserve Investments											
Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
016830-57339868	Term Deposit			2-May-16	1-Aug-16	92	2.90%	\$ 1,514,149.68	\$ 1,172,80	\$ 1,525,152.48	YES
016830-57339868	Term Deposit			01-Aug-16	01-Nov-16	92	2.60%	\$ 1,535,252.48	\$ 9,995.62	\$ 1,535,248.10	

Total of matured revenue investments	3,039,402.16	21,098.42	3,060,500.58	0.00
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Current Reserve Investments											
Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investn	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
015820-975998684	TD		1/11/2016	1/02/2017	92	1.65%	\$1,535,248.10		\$	1,535,248.10	\$
015820-213448048	MNZ Online Saver						\$1,132,979.44	\$	5,660.46	43.32	5,660.46
015820-975691885	TD		2/12/2016	2/03/2017	90	2.5%	\$1,132,509.14		\$	1,132,509.14	\$
							\$	884.63	\$	884.63	\$
Reserve Saver	2657-63357	Cash at bank					\$3,796,003.87	\$	5,660.46	2,668,685.19	5,660.46
Total of reserve investments and cash											

[illegible]

SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 31 DECEMBER 2016

		ADOPTED FULL YEAR'S BUDGET					CURRENT FULL YEAR'S BUDGET					ACTUAL YTD AT 31 DECEMBER 2016				
Reserve Description	GL Acct	Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance		
Centenary Celebrations Reserve	01925													12,733		
Community Resource Centre Reserve	01968	12,513	189			12,802	189			12,802	120.15			6,085		
Deport Improvement Reserve	01940	6,027	90			6,117	90			6,117	57.43			6,060		
Historical Publications Reserve	01985	6,597	99			6,696	99			6,696	62.94			1,744		
Housing Reserve	01955	1,728	44			1,772	44			1,772	16.46			504,885		
Land & Buildings Reserve	01830					-				-				77,172		
Loan Principle Reserve	01950	500,121	7,502			507,623	7,502			507,623	4,763.50			433,908		
L.S. Reserve	01935	76,444	1,147			77,591	1,147			77,591	728.10			22,137		
Medical Facilities & R4R Special Projects Reserve	01975	400,067	6,001			406,068	6,001			406,068	3,810.81			576,433		
Patterson Street JV Housing Reserve	01998	21,929	329			22,258	329		5,000	27,258	208.86			32,564		
Pleist Reserve	01945	570,994	8,565	(250,000)		553,559	8,565	(250,000)		553,559	5,438.57			30,771		
Quinlan Street JV Housing Reserve	01967	32,257	484			32,741	484		5,000	37,741	327.24			101,229		
Stockland JV Housing Reserve	01963	30,481	457	(10,000)		25,938	457	(10,000)		25,938	290.32			23,081		
Swimming Pool Reserve	01970	100,274	1,504		30,000	131,778	1,504		30,000	131,778	955.08			969,283		
Waste Management Reserve	01920	22,963	343		5,000	28,206	343		5,000	28,206	217.76			8,201.51		
WV Industrial/LA Park Reserve	01985			(60,000)				(60,000)						2,668,685.19		
Working Co-Location Reserve	01990	861,082	12,916		834	814,832	12,916		834	814,832	8,201.51					
TOTALS		2,643,507	39,670	(320,000)	274,834	2,638,411	39,670	(320,000)	274,834	2,638,411	25,179					

SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 31 DECEMBER 2016

Existing Loans * Dencies (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Paid in Dec 16	Accrued Int. Due	YTD Interest Paid	Loan Balance @ July 2016	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Dec 16
142	Housing Construction	WB Community Association*	Mar-2020	400,000		1,115	(4,425)	144,129		(16,182)	127,947
145C	Land Development	Shire of Wongan-Ballidu	Jul-2017	500,000		4,591	(8,550)	500,000			500,000
147	Aged Persons	Ninan House*	Jul-2022	100,000		942	(1,930)	55,860		(3,476)	52,384
143	Resurface Bowling Greens Wongan Hills Bowling Club*		Dec-2019	115,000	(3,174)	99	(1,438)	48,406		(6,312)	42,095
TOTAL EXISTING LOANS				1,115,000	(3,174)	6,748	(16,343)	748,395	-	(25,969)	722,426

Accrued Int. Due as at 31 December

Shire Loan Summary
Self Supporting Loan Summary

500,000	-	4,591	(8,550)	500,000	-	-	500,000
615,000	(3,174)	2,156	(7,793)	248,395	-	(25,969)	222,426
1,115,000	(3,174)	6,748	(16,343)	748,395	-	(25,969)	722,426

Current loan liability
Non current liability
Total Loan Liability

SSL	Shire	Total
(27,049)	-	(27,049)
(196,377)	(500,000)	(696,377)
(222,426)	(500,000)	(722,426)

9.2.3 ACCOUNTS SUBMITTED – JANUARY 2017

FILE REFERENCE:	F1.4
REPORT DATE:	23 February 2017
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	January 2017

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with the proposals.

➤ **Economic**

There are no known environmental implications associated with the proposals.

➤ **Social**

There are no known environmental implications associated with the proposals.

FINANCIAL IMPLICATIONS:

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION: MOVED: Cr Walton / Cr Hasson

That the accounts submitted from 1 January 2017 to 31 January 2017 totalling \$-787599.60 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

**CARRIED: 6/0
RESOLUTION: 070217**

List of Accounts Due & Submitted to Council 1 January 2017 to 31 January 2017

Chq/EFT	Date	Name	Description	Amount
Direct Debit	09/01/2017	CRC - FUJI XEROX AUSTRALIA PTY LTD	CRC Photocopier	-553.30
Direct Debit	27/01/2017	CEO CREDIT CARD	CEO Credit Card	-529.09
1094	13/01/2017	RICKY DITCHBURN	Bond Refund - Trust	-680.00
EFT14817	04/01/2017	ANZ BANK (NETT WAGES)	Wages PPE 03.01.2017	-56245.88
EFT14818	04/01/2017	CHILD SUPPORT	Payroll Deductions	-230.00
EFT14819	04/01/2017	AUSTRALIAN SERVICES UNION	Employee Union Fees	-52.70
EFT14820	04/01/2017	IOU SOCIAL CLUB	Employee Social Club Deductions	-255.00
EFT14821	04/01/2017	MUNICIPAL EMPLOYEES UNION	Employee Union Fees	-19.40
EFT14823	12/01/2017	BOEKEMAN NOMINEES PTY LTD		-2747.00
		BOEKEMAN NOMINEES PTY LTD	Radiator Cap for Wombat Skid Steer Bobcat PBC1	21.34
		BOEKEMAN NOMINEES PTY LTD	Assy switch, ignition key & freight costs for Casc Loader PTRA8	237.88
		BOEKEMAN NOMINEES PTY LTD	Separator for Front End Loader PLDR7	73.34
		BOEKEMAN NOMINEES PTY LTD	Engine Oil Filters, Air Filters & Hydraulic Filters for PTR48, PFL1, PLDR7, PRO13, VMSC, PRO10, PLDR6	544.41
		BOEKEMAN NOMINEES PTY LTD	Service for Volvo Wheel Loader PLDR6, electronic fuel pump	1870.03
EFT14824	12/01/2017	COURIER AUSTRALIA INTERNATIONAL		-156.69
		COURIER AUSTRALIA INTERNATIONAL	Freight Charges ex Tracs	73.52
		COURIER AUSTRALIA INTERNATIONAL	Freight Charges ex Pathwest	45.63
		COURIER AUSTRALIA INTERNATIONAL	Freight Charges ex LISWA	37.54
EFT14825	12/01/2017	MCINTOSH & SON		-435.99
		MCINTOSH & SON	Fuel hose for Front end loader PLDR7	21.78
		MCINTOSH & SON	Seals and freight cost for Wombat Skid Steer Bobcat PBC1	137.41
		MCINTOSH & SON	Flat washer for Komatsu Grader PG14	6.16
		MCINTOSH & SON	Bearing set for Sundry Plant PSP4	245.82
		MCINTOSH & SON	Nuts and Bolts for Mack Truck PTK34	24.82
EFT14826	12/01/2017	OFFICEWORKS BUSINESS DIRECT		-890.61
		OFFICEWORKS BUSINESS DIRECT	Computer screen for CRC	619.00
		OFFICEWORKS BUSINESS DIRECT	Stationery supplies for CRC	271.61
EFT14827	12/01/2017	WONGAN RETRAVISION & COMFORTSTYLE FURNITURE	Glasses for Shire office kitchen	-63.92
EFT14828	12/01/2017	WATER CORPORATION		-1672.50
		WATER CORPORATION	Water consumption 31B Quinlan Street	643.82
		WATER CORPORATION	Water consumption & rates at 31A Quinlan Street	440.57
		WATER CORPORATION	Water rates for 31A Quinlan Street	213.44
		WATER CORPORATION	Water consumption for Tennis Courts	55.45
		WATER CORPORATION	Standpipe charges for Depot Road	319.22
EFT14829	12/01/2017	WHEATBELT TYRES		-4509.95
		WHEATBELT TYRES	Fit and balance tyres for Toyota Hilux Ute PUT68	480.00
		WHEATBELT TYRES	Nitto adaptor and couplings for Mechanical Services Coordinator Vehicle VMSC	64.60
		WHEATBELT TYRES	Supply and fit tyres for Isuzu Crew Truck PTK32	1247.20
		WHEATBELT TYRES	Routemate and fit tyres for Machinery Float PTR113	649.60
		WHEATBELT TYRES	Fit passenger tyre for Sundry Plant PSP4	92.20
		WHEATBELT TYRES	Fit and balance tyres for Toyota Hilux PUT69 and Works Coordinator Vehicle VWC	480.00

		WHEATBELT TYRES	Trailblazer MF battery for Frontend loader PLDR7	318.00
		WHEATBELT TYRES	Tube and fit tyres for Tandem Backhoe Trailer PTRL21	479.80
		WHEATBELT TYRES	Kumho tyres, fit and supply for Toyota Community Bus PBUS3	601.00
		WHEATBELT TYRES	Tyre repairs for Frontend loader PLDR7	97.55
EFT14830	12/01/2017	WCS CONCRETE		-20826.52
		WCS CONCRETE	Supply, delivery and lay of concrete for slab at Ballidu Park	2695.00
		WCS CONCRETE	Supply, delivery and lay of korbng for Fenton Place, Ellis St and Booth St	18131.52
EFT14831	12/01/2017	WONGAN NEWSAGENCY		-109.19
		WONGAN NEWSAGENCY	CRC stationery	1.90
		WONGAN NEWSAGENCY	Administration office	107.29
EFT14832	12/01/2017	NEAT N TRIM UNIFORMS PTY LTD	Uniforms - 4 staff	-1483.00
EFT14833	12/01/2017	IXOM OPERATIONS PTY LTD	Chlorine bottle hire	-295.99
EFT14834	12/01/2017	WONGAN HILLS BETTA HOME LIVING	Uniden handset model pool office	-74.95
EFT14835	12/01/2017	T A MATTHEWS ELECTRICAL SERVICES		-783.40
		T A MATTHEWS ELECTRICAL SERVICES	Smoke Alarms - 14 Ellis St	168.30
		T A MATTHEWS ELECTRICAL SERVICES	Replace faulty float valve - 8 Ellis St	168.30
		T A MATTHEWS ELECTRICAL SERVICES	Repair fan in Dr's Surgery server room	96.80
		T A MATTHEWS ELECTRICAL SERVICES	Weather proof outlet light for Christmas Tree near water fountain	350.00
EFT14836	12/01/2017	WESTERN AUSTRALIAN TREASURY CORPORATION		-13956.52
		WESTERN AUSTRALIAN TREASURY CORPORATION	Loan 145C Repayment	8550.00
		WESTERN AUSTRALIAN TREASURY CORPORATION	Loan 147 Repayment	5406.52
EFT14837	12/01/2017	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	YPN breakfast - 1 Staff	-50.00
EFT14838	12/01/2017	AUSTRALIA DAY COUNCIL OF WESTERN AUSTRALIA	Citizen of the year awards materials fee	-220.00
EFT14839	12/01/2017	AVON MIDLAND COUNTRY ZONE OF WALGA	16/17 membership subscription	-2420.00
EFT14840	12/01/2017	WONGAN HILLS HARDWARE		-4596.75
		WONGAN HILLS HARDWARE	Aqua Wet	2065.00
		WONGAN HILLS HARDWARE	Building Account - January	1233.80
		WONGAN HILLS HARDWARE	Works Account - January	1297.95
EFT14841	12/01/2017	LOCK, STOCK & FARRELL	Western power lock for transmission tower inc postage	-66.00
EFT14842	12/01/2017	COLAS WA PTY LTD		-414808.43
		COLAS WA PTY LTD	Bitumen sealing - Waddington Rd	79536.64
		COLAS WA PTY LTD	Bitumen sealing - Hospital Rd	55505.00
		COLAS WA PTY LTD	Bitumen sealing - Dowerin/Kalannie Rd	87567.33
		COLAS WA PTY LTD	Bitumen sealing - Ackland St	13025.02
		COLAS WA PTY LTD	Bitumen sealing - Cadoux - Koorda Rd	160774.44
		COLAS WA PTY LTD	Bitumen sealing - Truck Parking Bays WH	18400.00
EFT14843	12/01/2017	AAA TRIPLE A ASPHALT	20 Tonnes coldmix - Kondut East Rd, Kondut West Rd, Burakin-Wialki Rd, Ballidu South East Rd, Dowerin/Kalannie Rd, Kondut South East Rd, Pioneer Rd, Yerocoin South East Rd, Hospital Rd, Moonjin West Rd	-3853.85
EFT14844	12/01/2017	BOERS REFRIGERATION & GAS SERVICE	Maintenance on fridge in kitchen at Civic Centre	-458.70
EFT14845	12/01/2017	WONGAN MAIL SERVICE	Postage charges for December 2016	-536.83
EFT14846	12/01/2017	DUNNINGS INVESTMENTS P/L	Fuel supply for December	-521.45
EFT14847	12/01/2017	KLEEN WEST DISTRIBUTORS	Cleaning supplies - Admin	-912.78
EFT14848	12/01/2017	LAM-VY PHAN	Chaplaincy fees	-1720.62
EFT14849	12/01/2017	IKB MECHANICAL	Replace windscreen for Toyota Hilux PUT66	-396.00

EFT14850	12/01/2017	DUN DIRECT PTY LTD	Bulk diesel 11,500l	-15058.89
EFT14851	12/01/2017	OPUS INTERNATIONAL CONSULTANTS (PCA) PTY LTD	Design on hospital road (Black Spot) stage one	-3077.36
EFT14852	12/01/2017	AIR LIQUIDE WA PTY LTD	Cylinder fee for WH Medical Centre	-41.37
EFT14853	12/01/2017	GREAT SOUTHERN FUEL SUPPLIERS	Fuel supply for December	-774.64
EFT14854	12/01/2017	DAVID TAYLOR	DCEO mobile account reimbursement	-395.62
EFT14855	12/01/2017	FORRESTFIELD MOWER AND CHAINSAW CENTRE	Blade sets and shafts for Sundry Plant PSP1	-230.20
EFT14856	12/01/2017	HDJ CONTRACTING	Cleaning - CRC - 19/12 - 23/12	-577.50
EFT14857	12/01/2017	BP AUSTRALIA	Fuel purchases DCEO Vehicle	-726.24
EFT14858	12/01/2017	MARKET CREATIONS PTY LTD		-1017.50
		MARKET CREATIONS PTY LTD	Memory and backup - December	445.72
		MARKET CREATIONS PTY LTD	Office 365 Licence - December	571.78
EFT14859	12/01/2017	AFGRI EQUIPMENT AUSTRALIA	Repairs to Sundry Plant PSP1	-568.78
EFT14860	12/01/2017	RURAL RANGER SERVICES	December ranger services	-800.00
EFT14861	12/01/2017	BOLGART PROGRESS ASSOCIATION	CRC event - Un Noel Blanc event	-50.00
EFT14862	12/01/2017	QUASAR (AUSTRALIA) PTY LTD	Street cleaning for Ballidu town	-2772.00
EFT14863	12/01/2017	RUSTIC EVENTS & PARTY HIRE	Un Noel Blanc catering costs	-510.00
EFT14864	12/01/2017	JULIE LYNNE & CO PHOTOGRAPHERS	Un Noel Blanc photography	-450.00
EFT14865	13/01/2017	BOEKEMAN NOMINEES PTY LTD	Bus hire - Un Noel Blanc event	-330.00
EFT14866	13/01/2017	WONGAN HILLS IGA	CRC supplies	-353.34
EFT14867	13/01/2017	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Jo - LGMA CD conference	-950.00
EFT14868	13/01/2017	PUBLIC TRANSPORT AUTHORITY OF WA	Transwa December account	-199.26
EFT14869	13/01/2017	COMMUNITY RESOURCE CENTRE - DOWERIN	Trainee adverts - CRC	-60.00
EFT14870	13/01/2017	ABNOTE AUSTRALASIA PTY LTD	Library cards and freight charges for CRC	-407.00
EFT14871	13/01/2017	FUJI XEROX AUSTRALIA PTY LTD	Boomer prints	-2174.47
EFT14872	13/01/2017	TEAM DIGITAL	A3 photo paper and freight charges for CRC	-136.00
EFT14873	13/01/2017	CORE BUSINESS AUSTRALIA	Supervision of restoration of assets following flood damage - Bunketch Kulja Rd	-13274.22
EFT14874	18/01/2017	CHILD SUPPORT	Payroll deduction	-230.00
EFT14875	18/01/2017	AUSTRALIAN SERVICES UNION	Employee union fees	-52.70
EFT14876	18/01/2017	IOU SOCIAL CLUB	Employee social club Deductions	-265.00
EFT14877	18/01/2017	MUNICIPAL EMPLOYEES UNION	Employee union fees	-19.40
EFT14878	18/01/2017	ANZ BANK (NETT WAGES)	Wages PPE 17.01.2017	-60247.22
EFT14879	20/01/2017	LANDGATE	Rural UV interim valuation shared	-79.90
EFT14880	20/01/2017	AVON WASTE	Domestic collection Wongan Hills	-9070.72
EFT14881	20/01/2017	COURIER AUSTRALIA INTERNATIONAL		-47.84
		COURIER AUSTRALIA INTERNATIONAL	LISWA - CRC	10.30
		COURIER AUSTRALIA INTERNATIONAL	Delivery of new eftpos machine for administration office	37.54
EFT14882	20/01/2017	CUTTING EDGES PTY LTD	Grader blades and cutting edges for PG13, PLDR7 and PLDR6	-1697.21
EFT14883	20/01/2017	WONGAN HILLS IGA	Refreshments for December 2016	-2220.94
EFT14884	20/01/2017	WATER CORPORATION		-989.01
		WATER CORPORATION	Standpipe at Craig Road Grass Valley Ballidu	38.18
		WATER CORPORATION	Standpipe at Kondut East Rd	85.56
		WATER CORPORATION	Standpipe at Summers East Rd	98.92
		WATER CORPORATION	Standpipe at Kondut West Rd	49.46
		WATER CORPORATION	Water consumption for Airport at Pioneer Rd	38.18
		WATER CORPORATION	Standpipe at Manmanning Rd Ballidu	76.53
		WATER CORPORATION	Standpipe at Davies Rd Koorda - Buntine	602.18
EFT14885	20/01/2017	MOORA GLASS SERVICE		-5589.10

		MOORA GLASS SERVICE	Supply & fit two sliding doors - 11 Wandoo Crescent	1017.50
		MOORA GLASS SERVICE	Supply & fit new track, verticle blind & replace rollers - 27A Quinlan Street.	1089.55
		MOORA GLASS SERVICE	Supply & fit 4 automatic awnings - 27A & 27B Quinlan Street	3482.05
EFT14886	20/01/2017	NEAT N TRIM UNIFORMS PTY LTD	Staff uniforms	-195.00
EFT14887	20/01/2017	IXOM OPERATIONS PTY LTD	2 x new chlorine cylinders	-862.40
EFT14888	20/01/2017	WESTERN AUSTRALIAN TREASURY CORPORATION	Government loan guarantee fee - loans 142, 145c, 147 & 149	-2653.07
EFT14889	20/01/2017	MARKETFORCE PRODUCTIONS	Advertising tender for minor works	-982.42
EFT14890	20/01/2017	OVERLAND FREIGHT	Freight costs for pool chlorine	-185.63
		OVERLAND FREIGHT	Refresh water for Administration office	72.00
		OVERLAND FREIGHT	Freight charges for delivery of pool chlorine	113.63
EFT14891	20/01/2017	WONGAN HILLS HARDWARE	Riser removal kit for town centre gardens	-10.50
EFT14892	20/01/2017	INDUSTRIAL AUTOMATION GROUP - WATERMAN IRRIGATION	Standpipe remote access charge - 24 months	-501.60
EFT14893	20/01/2017	CAMMS	Cloud hosting fee January 2017 to March 2017	-1980.00
EFT14894	20/01/2017	KARL MICKLE	Reimbursement for unleaded fuel	-117.16
EFT14895	20/01/2017	DEPARTMENT OF LANDS	Lease rent as per agreement	-500.00
EFT14896	20/01/2017	TJ & LM WOODFORD T/AS GOODDIRT DIGGERS	Pushing up gravel of storm damage - Bunketch Kulja Rd, Rifle Range Rd, Hunt Rd, Quain Rd, Freestone Rd	-15196.50
EFT14897	20/01/2017	HDJ CONTRACTING	Cleaning of the CRC 03/01/2017 to 13/01/2017	-885.50
EFT14898	20/01/2017	RURAL RANGER SERVICES	Ranger services from 05/01/2017 to 13/01/2017	-800.00
EFT14899	20/01/2017	YOSHI HIRO INOUE	Pre employment medical - 1 staff	-140.00
EFT14900	20/01/2017	A G JELLY	Boarding kennel from 07/12/2016 to 11/12/2016	-80.00
EFT14901	20/01/2017	CENTRAL REGIONAL TAFF - MOORA OFFICE	CRC - Trainee study course fees	-277.11
EFT14902	20/01/2017	SRIVERS PLUMBING & GAS	Toilet repairs to 49 Quinlan Street WH	-57.75
EFT14936	31/01/2017	DEPARTMENT OF TRANSPORT	DPI payment for January 2017	-43288.40
20887	04/01/2017	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deduction	-1015.00
20888	12/01/2017	TELSTRA CORPORATION LIMITED		-2887.87
5349504000	26/12/2016	TELSTRA CORPORATION LIMITED	Administration telephone account for December 2016	2137.91
4456931130	20/12/2016	TELSTRA CORPORATION LIMITED	Harvest ban sms account	749.96
20889	12/01/2017	SYNERGY		-10591.30
		SYNERGY	Electricity consumption for Cadoux Fire Shed	41.60
		SYNERGY	Electricity consumption for Swimming Pool	3260.95
		SYNERGY	Electricity consumption for Unit A, 31 Quinlan St	69.90
		SYNERGY	Electricity consumption for Cadoux Public Toilets	30.70
		SYNERGY	Electricity consumption for 7 Wandoo Cres	262.55
		SYNERGY	Electricity consumption - Alpha Park	145.90
		SYNERGY	Electricity consumption for Ballidu Hall	77.65
		SYNERGY	Electricity consumption for Burakin Hall	75.20
		SYNERGY	Electricity consumption for CRC	66.00
		SYNERGY	Electricity consumption for Medical Centre	1283.60

		SYNERGY	Electricity consumption for Quinaln Street Gardens	29.65
		SYNERGY	Electricity consumption for 27A Quinlan St	34.65
		SYNERGY	Electricity consumption for Shire Admin Office	1444.95
		SYNERGY	Electricity consumption for 27D Quinlan St	31.75
		SYNERGY	Electricity consumption for Depot	918.65
		SYNERGY	Electricity consumption for Wongan Hills Aerodrome	37.65
		SYNERGY	Electricity consumption for 30 Wandoo Crescent	328.45
		SYNERGY	Electricity consumption for Communication Services	1120.80
		SYNERGY	Electricity consumption for Telecentre	54.50
		SYNERGY	Electricity consumption for Civic Centre	682.55
		SYNERGY	Electricity consumption for WH Town Centre Gardens	73.60
		SYNERGY	Electricity consumption for Museum	118.35
		SYNERGY	Electricity consumption for Community Park	401.70
20890	12/01/2017	NORTHSIDE SEPTICS	Empty grease trap at Civic Centre	-120.00
20891	12/01/2017	CASH	Petty cash reimbursement	-214.00
20892	18/01/2017	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deduction	-1015.00
20893	20/01/2017	WCS CONCRETE	2016 Christmas lights competition winner	-100.00
20894	20/01/2017	TELSTRA CORPORATION LIMITED	Telephone usage for CRC	-424.08
20895	20/01/2017	SYNERGY		-5572.85
		SYNERGY	Electricity consumption for CRC	1261.50
		SYNERGY	Electricity consumption for WH Rec Centre	1735.35
		SYNERGY	Electricity consumption for Swimming Pool	2549.25
		SYNERGY	Electricity consumption for Railway Dam	26.75
20896	20/01/2017	P & WM KELLY	2016 christmas lights competition winner	-25.00
20897	20/01/2017	GRAHAM & ANNALICE LYON	2016 christmas lights competition winner	-100.00
20898	20/01/2017	CRAIG GUTHRIE & JODILORETO	2016 christmas lights competition winner	-100.00
20899	20/01/2017	DL & KL COUTIS	2016 christmas lights competition winner	-75.00
Direct Debit	03/01/2017	WALGS Superannuation PLAN	Employee Superannuation	-7549.86
Direct Debit	03/01/2017	CONCEPT ONE Superannuation PLAN	Payroll Deductions	-221.38
Direct Debit	03/01/2017	AUSTRALIAN SUPER	Superannuation Contributions	-63.84
Direct Debit	03/01/2017	HESTA SUPER FUND	Superannuation Contributions	-167.87
Direct Debit	03/01/2017	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation Contributions	-1506.58
Direct Debit	03/01/2017	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation Contributions	-301.79
Direct Debit	03/01/2017	REST Superannuation	Superannuation Contributions	-47.72
Direct Debit	03/01/2017	AMP Superannuation LTD.	Superannuation Contributions	-216.49

Direct Debit	03/01/2017	PRIME SUPER	Superannuation Contributions	-580.75
Direct Debit	17/01/2017	WALGS Superannuation PLAN	Employee Superannuation	-7939.30
Direct Debit	17/01/2017	CONCEPT ONE Superannuation PLAN	Payroll Deductions	-221.38
Direct Debit	17/01/2017	BT SUPER FOR LIFE	Superannuation Contributions	-83.45
Direct Debit	17/01/2017	AUSTRALIAN SUPER	Superannuation Contributions	-79.80
Direct Debit	17/01/2017	HESTA SUPER FUND	Superannuation Contributions	-167.87
Direct Debit	17/01/2017	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation Contributions	-1506.57
Direct Debit	17/01/2017	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation Contributions	-301.79
Direct Debit	17/01/2017	REST Superannuation	Superannuation Contributions	-47.52
Direct Debit	17/01/2017	AMP Superannuation LTD.	Superannuation Contributions	-217.77
Direct Debit	31/01/2017	WALGS Superannuation PLAN	Employee Superannuation	-8068.35
Direct Debit	31/01/2017	CONCEPT ONE Superannuation PLAN	Payroll Deductions	-221.38
Direct Debit	31/01/2017	BT SUPER FOR LIFE	Superannuation Contributions	-67.80
Direct Debit	31/01/2017	AUSTRALIAN SUPER	Superannuation Contributions	-79.80
Direct Debit	31/01/2017	HESTA SUPER FUND	Superannuation Contributions	-167.87
Direct Debit	31/01/2017	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation Contributions	-1511.44
Direct Debit	31/01/2017	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation Contributions	-301.79
Direct Debit	31/01/2017	REST Superannuation	Superannuation Contributions	-47.52
Direct Debit	31/01/2017	AMP Superannuation LTD.	Superannuation Contributions	-218.14
Direct Debit	03/01/2017	AXA RETIREMENT SECURITY PLAN	Superannuation Contributions	-192.11
Direct Debit	03/01/2017	HSTPLUS Superannuation FUND	Superannuation Contributions	-149.94
Direct Debit	17/01/2017	PRIME SUPER	Superannuation Contributions	-546.82
Direct Debit	17/01/2017	AXA RETIREMENT SECURITY PLAN	Superannuation Contributions	-192.11
Direct Debit	17/01/2017	HSTPLUS Superannuation FUND	Superannuation Contributions	-149.94
Direct Debit	31/01/2017	PRIME SUPER	Superannuation Contributions	-590.19
Direct Debit	31/01/2017	AXA RETIREMENT SECURITY PLAN	Superannuation Contributions	-193.15
Direct Debit	31/01/2017	HSTPLUS Superannuation FUND	Superannuation Contributions	-149.94

Municipal	743631.20
Trust	43968.40
Total	787599.60
Recoverable	
Partially Recoverable	1865.37

9.2.4 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	23 February 2017
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended January 2017 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

Policy F64 - Monthly Financial Reporting Requirements

- ✓ Local Government Act 1995
- ✓ Local Government (Financial Management) Regulations 1996

There are no Strategic Implications relating to this item.

- **Environment**
There are no known environmental implications associated with the proposals.
- **Economic**
There are no known economic implications associated with the proposals.
- **Social**
There are no known social implications associated with the proposals.

The financial reports for the month ending 31 January 2017 are attached to the Council agenda.

ABSOLUTE MAJORITY REQUIRED: No

MOTION: **MOVED: Cr Hasson / Cr West**

That the following Statements and reports for the months ended 31 December 2016 be received:

1. Monthly Statements as follows;

- | | |
|--|---------------|
| a. Statement of Financial Activity (by Nature and Type) | FM Regs 34 |
| b. Statement of Operating Activities by Programme/Activity (Summary) | FM Regs 34 |
| c. Statement of Net Current Assets (NCA) | FM Regs 34 |
| d. Rate setting statement | Discretionary |
| e. Disposal of Assets | Discretionary |
| f. Rates Outstanding Report | Discretionary |
| g. Debtors Outstanding Report | Discretionary |
| h. Bank Reconciliation Report | Discretionary |
| i. Investment Report | Discretionary |
| j. Reserve Account Balances Report | Discretionary |
| k. Loans Schedule | Discretionary |

CARRIED: 6/0
RESOLUTION: 080217

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 JANUARY 2017

	Approved Budget 2016- 2017	Current Budget 2016-2017	YTD BUDGET *	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,707,294)	(2,707,294)	(2,597,908)	(2,513,283)		3.3%	✓
Grants Operating, Subsidies & Contributions	(2,324,395)	(2,324,395)	(1,300,500)	(1,298,990)		0.3%	✓
Non Operating Grants, Subsidies & Contributions	(1,285,892)	(1,285,892)	(605,250)	(620,665)		(2.5%)	✓
Fees & Charges & Service Charges	(1,014,544)	(1,014,544)	(365,000)	(377,859)		(3.5%)	✓
Other Revenue	(64,636)	(64,636)	(64,636)	(185,935)		(156.7%)	✗
Interest	(87,599)	(87,599)	(55,000)	(55,189)		(0.3%)	✓
Profit on sale of Assets	(2,000)	(2,000)	(2,000)	-		100.0%	⊖
a: TOTAL INCOME	(7,466,360)	(7,466,360)	(4,990,294)	(5,029,921)			
OPERATING EXPENSES							
Employee Costs	2,308,197	2,308,197	1,125,445	1,116,333		(0.8%)	✓
Materials & Contracts	1,428,290	1,428,290	550,500	599,594		8.9%	✓
Utilities (Gas, Electricity) etc.	304,392	304,392	177,562	186,752		5.2%	✓
Interest #	37,113	37,113	30,000	29,356	11	(2.1%)	✓
Insurance	254,223	254,223	248,985	228,593		(8.2%)	✓
Other General	248,094	248,094	175,500	178,176		1.5%	✓
Loss on Asset Disposals	60,500	60,500	60,500	49,971		(17.4%)	⊖
Depreciation	2,408,839	2,408,839	1,297,067	1,363,089		5.1%	✓
b: TOTAL OPERATING EXPENSES	7,049,647	7,049,647	3,665,559	3,751,865			
c: NET OPERATING (SURPLUS) / DEFICIT	(416,713)	(416,713)	(1,324,735)	(1,278,056)			
CAPITAL EXPENSES							
Land & Buildings	283,520	283,520	200,000	204,795		2.4%	✓
Furniture & Equipment	3,417	3,417	1,709	-		(100.0%)	⊖
Motor Vehicles	275,150	275,150	215,500	207,988		(3.5%)	✓
Plant	566,000	566,000	92,450	-		(100.0%)	⊖
Infrastructure Other	18,501	18,501	12,951	-		(100.0%)	⊖
Infrastructure Roads	2,601,977	2,601,977	1,300,989	1,241,312		(4.6%)	✓
d: TOTAL CAPITAL	3,748,566	3,748,566	1,823,598	1,654,095			
e: TOTAL OPERATING & CAPITAL	3,331,853	3,331,853	498,863	376,039			
ADJUST - NON CASH ITEMS							
Depreciation	(2,408,839)	(2,408,839)	(1,297,067)	(1,363,089)			
Profit on sale of assets	2,000	2,000	2,000	-	6		
Loss on sale of assets	(60,500)	(60,500)	(60,500)	(49,971)	6		
Proceeds from Sale of Assets	(200,000)	(200,000)	(125,682)	(125,682)	6		
Transfer from reserves	(320,000)	(320,000)	-	-	10		
Transfer to reserves	274,834	274,834	-	-	10		
Interest paid to reserves #	39,670	39,670	25,179	25,179	10		
LSL Provision in reserves	-	-	-	-			
Loan proceeds	-	-	-	-			
Loan principal repayment	52,699	52,699	29,566	29,566	11		
SSL Principal Reimbursements	(52,699)	(52,699)	(29,566)	(29,566)	11		
Loss (Surplus)/deficit B/Fwd	(659,018)	(659,018)	(659,018)	(627,833)	5		
ADJUSTED CLOSING (SURPLUS) / DEFICIT	0	0	(1,616,225)	(1,765,357)			

** This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

Key

Within budget tolerance of 10%
Over budget tolerance of 10%
Under budget tolerance of 10%

✓

✗

⊖

Shire of Wongan-Ballidu
Variance Report for January 2017

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Report Section	Comments
	Operating Income	
X	Other Revenue	This balance is higher due to more reimbursements and diesel fuel rebates being received.
①	Profit on Sale	Vehicle trade has not yet occurred.
	Operating Expenditure	
①	Loss on Sale	Vehicle trade has not yet occurred.
	Capital	
①	Furniture and Equipment	Delayed commencement of projects.
①	Plant	Plant have not yet been traded.
①	Infrastructure Other	Project has not yet been commenced.

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 JANUARY 2017

		APPROVED BUDGET	CURRENT BUDGET	YTD ACTUAL
INCOME				
General Purpose Funding	03	(4,706,525)	(4,706,525)	(3,527,363)
Governance	04	(24,300)	(24,300)	(47,978)
Law, Order & Public Safety	05	(32,300)	(32,300)	(24,874)
Health	07	(19,200)	(19,200)	(59,705)
Education & Welfare	08	(4,381)	(4,381)	(5,406)
Housing	09	(75,362)	(75,362)	(42,608)
Community Amenities	10	(174,810)	(174,810)	(175,125)
Recreation & Culture	11	(78,170)	(78,170)	(74,977)
Transport	12	(2,035,957)	(2,035,957)	(822,878)
Economic Services	13	(11,750)	(11,750)	(13,594)
Other Property & Services	14	(303,605)	(303,605)	(235,413)
a: TOTAL INCOME		(7,466,360)	(7,466,360)	(5,020,921)
OPERATING EXPENSES				
General Purpose Funding	03	110,782	110,782	59,559
Governance	04	250,140	250,140	194,558
Law, Order & Public Safety	05	191,581	191,581	138,489
Health	07	201,133	201,133	178,473
Education & Welfare	08	216,382	216,382	128,955
Housing	09	224,226	224,226	118,734
Community Amenities	10	442,171	442,171	215,413
Recreation & Culture	11	1,642,245	1,642,245	924,648
Transport	12	2,611,044	2,611,044	1,386,102
Economic Services	13	244,239	244,239	136,710
Other Property & Services #	14	915,705	915,705	290,223
b: TOTAL OPERATING EXPENSES		7,049,647	7,049,647	3,751,865
c: NET OPERATING (SURPLUS)/DEFICIT		(416,713)	(416,713)	(1,278,056)
CAPITAL EXPENSES				
General Purpose Funding	23	-	-	-
Governance	24	100,251	100,251	61,800
Law, Order & Public Safety	25	-	-	-
Health	27	45,000	45,000	38,770
Education & Welfare	28	-	-	-
Housing	29	15,167	15,167	-
Community Amenities	30	25,000	25,000	22,565
Recreation & Culture	31	230,885	230,885	156,297
Transport	32	3,287,312	3,287,312	1,333,380
Economic Services	33	-	-	-
Other Property & Services	34	44,950	44,950	41,282
d: TOTAL CAPITAL EXPENSES		3,748,566	3,748,566	1,654,095
e: TOTAL OPERATING & CAPITAL		3,331,853	3,331,853	376,039

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF NET CURRENT ASSETS AS AT 31 JANUARY 2017

NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22

	2015-2016	BUDGET	2016-2017
SURPLUS / (DEFICIT)	627,833	(0)	1,765,357
COMPRISES			
Cash (including reserves)	3,313,938	2,847,374	4,524,849
Current rates	118,335	18,756	356,217
Sundry debtors	212,167	136,829	138,669
Tax receivables	59,495	54,198	63,983
Other debtors	5,713	14,088	14,701
A: SSL debtors (are excluded see D: adj)	67,258	37,717	37,717
Inventories	9,521	30,171	6,891
Less:			
Reserves	(2,643,507)	(2,638,011)	(2,668,685)
Sundry creditors	-	-	(175,322)
Accrued interest	(27,780)	(27,780)	(27,780)
ESL Levy Owed	(26,019)	(72,752)	(72,752)
PAYG/GST Due To ATO	(68,726)	(68,701)	(87,572)
B: Other - (are excluded see I): adj)	-	-	-
LSL Cash backed Reserve	76,444	77,591	76,444
Tax liabilities	(9,588)	24,447	13,102
Other - EOY adjustments	-	-	-
C: Loan liability (are excluded see D: adj)	(52,993)	(23,452)	(23,452)
Current employee benefits provisions	(392,162)	(396,211)	(397,389)
D: Adjustments (see above A to C)	(14,265)	(14,265)	(14,265)
	-	-	-
Surplus / (Deficit) Variance	627,833	(0)	1,765,357

NOTE 1B: CLOSING FUNDS alternate format to Note 1 above

	2015-2016	BUDGET	YTD
Current assets			
Cash & cash equivalents	3,313,938	2,847,374	4,524,849
Sundry debtors	462,968	261,588	611,288
Inventories	9,521	30,171	6,891
Total current assets	3,786,427	3,139,133	5,143,028
Current liabilities			
Creditors and accounts payable	(132,112)	(67,195)	(350,324)
Current loan liability	(52,993)	(23,452)	(23,452)
Provisions	(392,162)	(396,211)	(397,389)
Total current liability	(577,267)	(486,858)	(771,165)
Net current assets	3,209,160	2,652,275	4,371,863
Less: restricted reserves	(2,643,507)	(2,638,011)	(2,668,685)
Less: SSL principal repayments	(67,258)	(37,717)	(37,717)
Add back: Current loan liability	52,993	23,452	23,452
Add back: LSL Cash backed Reserve	76,444	-	76,444
Surplus / (Deficit) Variance	627,833	(0)	1,765,357

SHIRE OF WONGAN-BALLIDU
RATE SETTING STATEMENT AS AT 31 JANUARY 2017

	2016-2017 APPROVED BUDGET	2016-2017 CURRENT BUDGET	2016-2017 ACTUAL
OPERATING INCOME			
General Purpose Funding	(1,999,231)	(1,999,231)	(1,014,080)
Governance	(24,300)	(24,300)	(47,978)
Law, Order & Public Safety	(32,300)	(32,300)	(24,874)
Health	(19,200)	(19,200)	(59,705)
Education & Welfare	(4,381)	(4,381)	(5,409)
Housing	(75,362)	(75,362)	(42,608)
Community Amenities	(174,810)	(174,810)	(175,125)
Recreation & Culture	(78,170)	(78,170)	(74,977)
Transport	(2,035,957)	(2,035,957)	(522,878)
Economic Services	(11,750)	(11,750)	(13,594)
Other Property & Services	(303,605)	(303,605)	(235,413)
A	(4,759,066)	(4,759,066)	(2,516,638)
OPERATING EXPENSES			
General Purpose Funding	110,782	110,782	59,559
Governance	250,140	250,140	194,558
Law, Order & Public Safety	191,581	191,581	138,489
Health	201,133	201,133	178,473
Education & Welfare	216,382	216,382	128,955
Housing	224,226	224,226	118,734
Community Amenities	442,171	442,171	215,413
Recreation & Culture	1,642,245	1,642,245	924,648
Transport	2,611,044	2,611,044	1,366,102
Economic Services	244,239	244,239	136,710
Other Property & Services	915,705	915,705	290,223
B	7,049,647	7,049,647	3,751,865
C= A and B	2,290,581	2,290,581	1,235,227
ADJUST FOR CASH BUDGET REQUIREMENTS			
Non-Cash Expenditure and Revenue			
Depreciation on Assets	(2,408,839)	(2,408,839)	(1,363,089)
Profit/(Loss) on Asset Sales	(58,500)	(58,500)	(49,971)
Capital Expenditure & Income			
Purchase of land & buildings #	283,520	283,520	204,795
Purchase of furniture & equipment	3,417	3,417	-
Purchase of motor vehicles #	275,150	275,150	207,988
Purchase of plant & machinery #	566,000	566,000	-
Purchase of other infrastructure #	18,501	18,501	-
Purchase of roads infrastructure #	2,601,977	2,601,977	1,241,312
Proceeds from sale of assets	(200,000)	(200,000)	(125,682)
Financing Activities			
Repayment of Loan Principal*	52,699	52,699	29,566
Loan proceeds / refinancing CL to NCL adj	-	-	-
Self Supporting Loan Income	(52,699)	(52,699)	(29,566)
Reserve Movements			
Transfers to Reserves	274,834	274,834	-
Interest paid to Reserves	39,670	39,670	25,179
Transfer from Reserves	(320,000)	(320,000)	-
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(659,016)	(659,016)	(627,833)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	(1,765,357)
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,707,294	2,707,294	747,926
TOTAL RATES RAISED	2,707,294	2,707,294	2,513,283

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 31 JANUARY 2017

	Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
By Class							
Motor Vehicles							
CEO Vehicle	1456	65,000	(64,000)	1,000	72,000	(60,000)	12,000
Doctor Vehicle	1436	22,000	(18,000)	4,000	30,532	(17,045)	13,486
MWS Vehicle	1440	34,000	(24,500)	9,500	42,505	(31,818)	10,687
Plant & Equipment							
Parks Single Cab Utility	1422	11,000	(8,000)	3,000	14,616	(10,909)	3,707
Building Utility		7,500	(6,500)	1,000	16,000	(5,909)	10,091
Parks Tipper Truck		26,000	(9,000)	17,000	-	-	-
Volvo Tip Truck		70,000	(45,000)	25,000	-	-	-
Cat 924G Loader		23,000	(25,000)	(2,000)	-	-	-
TOTAL		258,500	(200,000)	58,500	175,652	(125,682)	49,971
By Program							
Governance							
CEO Vehicle	1456	65,000	(64,000)	1,000	72,000	(60,000)	12,000
Health							
Doctor Vehicle	1436	22,000	(18,000)	4,000	30,532	(17,045)	13,486
Transport							
Parks Single Cab Utility	1422	11,000	(8,000)	3,000	14,616	(10,909)	3,707
Building Utility		7,500	(6,500)	1,000	16,000	(5,909)	10,091
Parks Tipper Truck		26,000	(9,000)	17,000	-	-	-
Volvo Tip Truck		70,000	(45,000)	25,000	-	-	-
Cat 924G Loader		23,000	(25,000)	(2,000)	-	-	-
Other Property & Services							
MWS Vehicle	1440	34,000	(24,500)	9,500	42,505	(31,818)	10,687
TOTAL		258,500	(200,000)	58,500	175,652	(125,682)	49,971
Motor Vehicle and Plant & Equipment Change Over							
		Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles							
CEO Vehicle		68,000	(64,000)	5,000	61,800	(60,000)	1,800
Doctor Vehicle		45,000	(18,000)	27,000	38,770	(17,045)	21,725
MWS Vehicle		45,200	(24,500)	20,700	48,990	(31,818)	17,172
Plant & Equipment							
Parks Single Cab Utility	1422	36,000	(8,000)	28,000	27,146	(10,909)	16,237
Building Utility		34,950	(6,500)	28,450	31,282	(5,909)	25,373
Parks Tipper Truck		45,000	(9,000)	36,000	-	-	-
Volvo Tip Truck		260,000	(45,000)	215,000	-	-	-
Cat 924G Loader		276,000	(25,000)	251,000	-	-	-
TOTAL		811,150	(200,000)	611,150	207,988	(125,682)	82,307

SHIRE OF WONGAN-BALLIDU

BANK RECONCILIATIONS FOR 31 JANUARY 2017

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	5,040,700.46	2,335,227.00	35,938.27	2,668,685.19	850.00
Add:	336,117.50	264,432.75	71,684.75		
Investment - Income	531.65				
Payments - EFT & Cheques	(787,599.60)	(743,631.20)	(43,968.40)		
Payments - Bank Fees and Adjustments	(1,246.84)	(1,246.84)			
Investment - Transfers	-	-			
Balance as per General Ledger	4,588,503.17	1,855,313.36	63,654.62	2,668,685.19	850.00
Balance as per Bank Statements	430,548.76	372,183.88	56,630.25	884.63	850.00
Balance as per Bank Deposit Certificates	81.67	38.35		43.32	
Balance as per Holder Certificates	4,170,221.60	1,502,464.36		2,667,757.24	
Add:	8,506.21	2,301.84	6,204.37		
Outstanding Deposits	4,737.86	3,917.86	820.00		
Adjustments					
Unpresented Payments	(17,879.81)	(17,879.81)			
Adjustments	(7,713.12)	(7,713.12)			
Balance as per Cash Book	4,588,503.17	1,855,313.36	63,654.62	2,668,685.19	850.00
Figure should equal same as Creditor Payment List	\$ -	\$ -	\$ -	\$ -	\$ -

SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 31 JANUARY 2017

MUNICIPAL INVESTMENTS

Municipal Investments									
Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Opening Investment	Transfers in/out
Muni Online Saver	1234-48021	Cash at Bank					2.32%	\$ 300,222.99	\$ (300,222.99)
Muni Online Saver	4580-17857	Cash at Bank					2.30%	\$ 700,000.00	\$ (700,553.14)
Muni Term Deposit	0-5820-97669209			2-Dec-16	2-Mar-17	92	2.50%	\$1,202,454.36	\$
				2-Dec-16	2-Mar-17	92	2.50%	\$ 500,000.00	\$
Total of matured municipal investments								\$2,502,687.29	\$ (1,002,454.36)
Current Municipal Investments									

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
Muni Online Saver	016820-407450757	Cash at Bank					2.32%	\$ 300,222.99	\$ (300,222.99)	\$ 699.80	\$ 1,151	\$ 699.80
Muni Online Saver	016820-452207911						2.30%	\$ 700,000.00	\$ (700,553.14)	\$ 1,579.98	\$ 21.84	\$ 1,579.98
Muni Term Deposit	016820-576691739			2-Dec-16	2-Mar-17	92	2.50%	\$1,202,454.36	\$	\$	\$ 1,002,464.36	\$
Muni Term Deposit	0-5820-97669209			2-Dec-16	2-Mar-17	92	2.50%	\$ 500,000.00	\$	\$	\$ 500,000.00	\$
Total of current municipal investments								\$2,502,687.29	\$ (1,002,454.36)	\$ 2,279.78	\$ 1,502,502.71	\$ 2,279.78

RESERVE INVESTMENTS

Reserve Investments									
Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Opening Investment	Transfers in/out
016820-97398584	Term Deposit			1-Nov-16	1-Aug-17	92	2.90%	\$ 1,514,149.68	\$
016820-97398584	Term Deposit			01-Aug-16	01-Nov-16	92	2.60%	\$ 995.62	\$

Total of matured reserve investments								\$ 3,089,402.16	\$ 21,098.42	\$ 3,060,500.58	\$ 0.00
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Current Reserve Investments									
Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Opening Investment	Transfers in/out
016820-97398584	TD			2/11/2016	2/02/2017	92	1.65%	\$1,535,248.00	\$
016820-2734-8248	AKZ Online Saver							\$ 5,660.46	\$
016820-576691836	TD			2/12/2016	2/03/2017	90	2.5%	\$1,132,509.14	\$
Reserve Saver	2527-51397	Cash at bank						\$ 884.63	\$
Total of reserve investments and cash								\$3,795,003.87	\$ 1,132,979.14

Total of matured municipal and reserve investments								\$ 5,135,402.16	\$ (2,079,377.70)	\$ 3,060,500.58	\$
Total of current municipal and reserve investment and cash								\$6,296,691.16	\$ 130,514.78	\$ 7,940.24	\$ 4,171,187.90

SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 31 JANUARY 2017

		ADOPTED FULL YEAR'S BUDGET					CURRENT FULL YEAR'S BUDGET					ACTUAL YTD AT 31 JANUARY 2017				
Reserve Description	GL Acct.	Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance		
Centenary Celebrations Reserve	01625															
Community Resource Centre Reserve	01688	12,613	189			12,802	189			12,802	120.15			12,733		
Deport Improvement Reserve	01540	6,027	90			6,117	90			6,117	57.43			6,065		
Horizontal Publications Reserve	01565	6,597	99			6,696	99			6,696	62.84			6,660		
Housing Reserve	01365	1,723	44			1,772	44			1,772	16.45			1,744		
Land & Buildings Reserve	01930		-			-	-			-	-			-		
Loan Principal Reserve	01950	500,121	7,502			507,623	7,502			507,623	4,763.50			504,865		
LSL Reserve	01935	76,444	1,147			77,591	1,147			77,591	728.10			77,172		
Medical Facilities & R4R Special Projects Reserve	01975	400,097	6,001			406,098	6,001			406,098	3,810.81			403,908		
Patterson Street JV Housing Reserve	01989	21,929	329			27,258	329		5,000	27,258	228.86			22,137		
Plan: Reserve	01945	570,994	8,595	(250,000)	224,000	553,559	8,595	(250,000)	224,000	553,559	5,439.57			575,433		
Quinlan Street JV Housing Reserve	01987	32,257	484			37,741	484			37,741	307.24			32,564		
Stockland JV Housing Reserve	01986	30,481	457	(10,000)	5,000	25,938	457	(10,000)	5,000	25,938	290.32			30,771		
Swimming Pool Reserve	01972	100,274	1,504		30,000	131,778	1,504		30,000	131,778	955.08			101,228		
Waste Management: Reserve	01920	22,953	343		5,000	28,206	343		5,000	28,206	217.76			23,081		
WHL Industrial/UM Park Reserve	01685		-	(60,000)		-	-	(60,000)		-	-			-		
Working Co-Location Reserve	01990	861,082	12,916		834	814,832	12,916		834	814,832	8,201.51			869,283		
TOTALS		2,643,507	39,670	(320,000)	274,834	2,638,011	39,670	(320,000)	274,834	2,638,011	25,179			2,668,695.18		

SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 31 JANUARY 2017

Existing Loans * Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Paid in Jan 17	Accrued Int. Due	YTD Interest Paid	Loan Balance @ July 2016	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Jan 17
142	Housing Construction	WB Community Association*	Mar-2020	400,000		3,089	(7,829)	144,129		(16,193)	127,936
145C	Land Development	Shire of Wongan-Ballidu	Jul-2017	500,000		281	(17,100)	500,000			500,000
147	Aged Persons	Ninhan House*	Jul-2022	100,000		28	(3,371)	55,860		(7,073)	48,787
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2013	115,000		318	(2,580)	48,406		(6,299)	42,107
TOTAL EXISTING LOANS				1,115,000	-	3,716	(30,880)	748,395	-	(29,566)	718,829

Shire Loan Summary
Self Supporting Loan Summary

500,000	-	281	(17,100)	500,000	-	-	500,000
615,000	-	3,435	(13,780)	248,395	-	(29,566)	218,829
1,115,000	-	3,716	(30,880)	748,395	-	(29,566)	718,829

Current loan liability
Non current liability
Total Loan Liability

SSL	Shire	Total
(23,452)	-	(23,452)
(195,377)	(500,000)	(695,377)
(218,829)	(500,000)	(718,829)

9.2.5 BUSHFIRE ADVISORY COMMITTEE – ISSUING OF PERMITS

FILE REFERENCE:

REPORT DATE: 15 February 2017

APPLICANT/PROPOSER: Nil

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: Deputy Chief Executive Officer – David Taylor

ATTACHMENTS: Policy 1.1 Bushfire

PURPOSE OF REPORT:

The purpose of this report is to put forward the recommendations from the Bushfire Advisory Committee to Council.

BACKGROUND:

A motion has been made by the Bushfire Advisory Committee requesting that the Bush Fire Control Officers can issue permits that are valid for twenty one (21) days.

The currently Council policy allows Bush Fire Control Officers to issue permits for seven (7) days with burning prohibited on Sunday and Public Holidays.

COMMENT:

Advice from the DFES Area Manager said that Local Governments under Regulation 15B Section 3 can issue permits for no longer than 28 days and no less than 4 days. He mentioned that not many Local Governments go past 14 days and most don't go past 7 days.

The Shire of Wongan-Ballidu policy states that permits are limited to 7 days.

The following illustrates the surrounding Shire's procedure regarding issuing of burning permits.

Local Government	Policy	Burning permit no. days
Shire of Goomalling	No	28 days
Shire of Victoria Plains	No	7 days maximum
Shire of Dalwallinu	No	4 - 28 days (many conditions, text messages requesting to extend shorter term permits to save the issuing of new ones but still knowing how many permits are issued)
Shire of Moora	No	14 days maximum

After discussions with surrounding CESM's there are many positives and negatives to consider when deciding on the timeframe for issuing permits.

Shorter permits:

Advantages

- Higher accuracy for weather forecasts.
- Higher control over the number of permits issued and valid as they lapse quicker.

Disadvantages

- Increased likelihood that permit holders wait all week for correct weather conditions and will light up on the last day because it is the last day even though weather conditions may not be optimal creating a focal point on when permit holders are lighting fires simultaneously. This could be a problem if something were to happen as it could stretch resources depending on the number of fires.
- Fire Control Officers issuing permits more regularly creating more paperwork.

Longer permits:

Advantages

- Lower number of permits being issued so easier to keep track of valid permits.
- Removes pressure for permit holders to light up as they can plan for optimal days.

Disadvantages

- Optimal days could result in multiple permit holders lighting and possibly stretching resources if out of control fires were to occur.

POLICY REQUIREMENTS:

Council policy 1.1 *Bushfire*

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995.

Local Government (Administration) Regulations 1996.

Bush Fires Act 1954

Bush Fires regulations 1954

STRATEGIC IMPLICATIONS:

Nil

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no known financial implications associated with this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION: MOVED: Cr Hasson / Cr West

That Council adopt the new policy 1.1 Bushfire with the following changes;

- a) that Bush Fire Control Officers can issue burning permits for up to twenty one (21) days.**

**CARRIED: 6/0
RESOLUTION: 090217**

9.3 WORKS & SERVICES

Nil

9.4 HEALTH, BUILDING & PLANNING

9.4.1 LOCAL PLANNING SCHEME NO. 5

FILE REFERENCE:	D3.6
REPORT DATE:	15 February 2017
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Resolutions 130308, 070509, 050812, 091212, 060214 and 050415
AUTHOR:	Melissa Marcon
ATTACHMENTS:	Local Planning Scheme No. 5

PURPOSE OF REPORT:

Local Planning Scheme No.5 (LPS No.5) was advertised for public comment between 8 September 2015 and 7 December 2015. No submissions were received. In accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council must resolve to support the draft LPS No.5 and forward the Scheme to the Western Australian Planning Commission so that it can be finalised.

BACKGROUND:

On 10 February 2014 Council resolved to adopt draft LPS No. 5 and forward the scheme to the Minister for Planning for approval to advertise (Resolution 060214), in compliance with the *Town Planning Regulations 1967*.

The Minister approved LPS No. 5 for advertising on 3 December 2014 subject to modifications. The modifications were made and Council subsequently resolved (Resolution 050415) in April 2015 to proceed with advertising of the draft scheme. The draft LPS No. 5 was advertised between 8 September 2015 and 7 December 2015.

It should also be noted that in October 2015 the *Planning and Development (Local Planning Scheme) Regulations 2015* were gazetted, which supersede the *Town Planning Regulations 1967*.

COMMENT:

The draft LPS No.5 is based on the Model Scheme Text that formed part of the now superseded *Town Planning Regulations 1967*. The LPS proposes a number of local reserves and includes provisions that control the use and development of these reserves. The draft LPS also includes eight zones, being 'Residential', 'Commercial', 'Light Industry', 'General Industry', 'Townsite', 'Rural Residential', 'Rural' and 'Special Use', objectives for each zone and permissibilities for land uses within each zone. No Special Control Areas are proposed.

The majority of the proposed changes to the zoning of land and scheme reserves from Scheme No. 4 to draft LPS No.5 are to reflect the current use of the land.

Shire records indicate that when draft LPS No. 5 was advertised, no submissions were received.

In order to expedite the process towards finalisation, and considering that no submissions were received, it is recommended that Council resolve to support the draft scheme without modifications.

It is recognised that there has been some time lapse between the advertising period in 2015 and Council considering the resolution to support the draft scheme. During this period the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) were gazetted, which have implications for all new schemes. Once the Western Australian Planning Commission receives the draft scheme, further modifications may be recommended to update the scheme to be consistent with the new Regulations.

POLICY REQUIREMENTS:

The *Planning and Development Act 2005* requires the Local Planning Scheme to comply with State Planning Policies.

LEGISLATIVE REQUIREMENTS:

Under the *Planning and Development (Local Planning Scheme) Regulations 2015* (the Regulations), 25(3), the local government must pass a resolution to:

- A) Support the draft scheme without modification; or
- B) Support the draft scheme with proposed modifications to address issues raised in the submissions; or
- C) Not support the draft scheme.

Following the resolution under Regulation 25(3), the local government must provide the advertised local planning scheme documents to the Western Australian Planning Commission along with a copy of the resolution passed under Regulation 25(3).

STRATEGIC IMPLICATIONS:

When finalised, the new LPS No.5 will support the implementation of the Shire's recently finalised Local Planning Strategy.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

The Local Planning Scheme will provide statutory control of development in or near environmentally sensitive areas.

➤ **Economic**

The Local Planning Scheme will provide direction for the siting of economic development in the Shire.

➤ **Social**

Statutory control over development will allow Council to protect amenity, character and heritage within the Shire.

FINANCIAL IMPLICATIONS:

Following endorsement of the LPS by the Minister for Planning the scheme will be gazetted and notice of the approval published in the local newspaper. The Shire is responsible for the costs of gazettal and advertisement of the new LPS.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOTION: **MOVED: Cr Lyon / Cr Walton**
That Council:

1. Note that no submissions were received on the draft Local Planning Scheme No.5 during the advertising period of 8 September 2015 till 7 December 2015
2. Resolve in accordance with Regulation 25(3)(a) of the *Planning and Development (Local Planning Schemes) Regulations 2015* to support the draft Local Planning Scheme No. 5 without modification; and
3. Resolve in accordance with Regulation 28 of the *Planning and Development (Local Planning Schemes) Regulations 2015* to provide two copies of the advertised Local Planning Scheme No.5 documents, as well as a copy of the resolution passed under Regulation 25(3)(a) to the Western Australian Planning Commission.

CARRIED: 6/0
RESOLUTION: 100217

9.5 COMMUNITY SERVICES

Nil

10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

13. CLOSURE

There being no further business, the Shire President, Cr Macnamara declared the meeting closed at 3.50pm.

These minutes were confirmed at a meeting on 22 March 2017.

Signed _____
President