



Shire of
Wongan-Ballidu

Minutes (Confirmed)

Health, Building and Planning
Committee Meeting
Thursday, 14 March 2024



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Item 1. DECLARATION OF OPENING/ ELECTION OF OFFICE BEARERS

1.1 OPENING OF MEETING

The Chief Executive Officer declared the meeting open at 3:03pm.

1.2 ELECTION OF CHAIRPERSON

Cr Stephenson nominated Cr Chambon

MOVED: Cr Stephenson SECONDED: Cr Boekeman

That Cr Chambon be elected as Chairperson.

CARRIED: 3/0

For: Cr M Stephenson, Cr S Boekman, Cr G Chambon

1.3 ELECTION OF DEPUTY CHAIRPERSON

Cr Sewell nominated Cr Boekeman

MOVED: Cr Stephenson SECONDED: Cr Chambon

That Cr Boekeman be elected as Deputy Chairperson.

CARRIED: 3/0

For: Cr M Stephenson, Cr S Boekman, Cr G Chambon

Item 2. ATTENDANCE AND APOLOGIES

Attendees:

Cr Geoffrey CHAMBON	Chairperson	<i>via Teams</i>
Cr Stuart BOEKEMAN	Member	
Cr Mandy STEPHENSON	Member	

Apologies:

Cr Dwight COAD

Staff:

Stuart TAYLOR	Chief Executive Officer
Melissa MARCON	Manager Regulatory Services
Ross RAYSON	Manager Community Services
Tan EVANS	Executive Assistant and Governance Officer

Item 3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

3.1 CONFIRMATION OF THE MINUTES OF THE HEALTH, BUILDING AND PLANNING COMMITTEE

Nil

Item 4. OFFICERS REPORTS

4.1 DISCUSSION POINTS

4.1.1 Terms of Reference

- i. Outlining the role of Health, Building and Planning Committee – refer to separate attachment

MOVED: Cr Boekeman SECONDED: Cr Stephenson

That the Health, Building and Planning Committee recommend that Council;

AMEND 4.1 within the Terms of Reference of the Health Building and Planning Committee to read;

Council will appoint 4 (4) elected members to the Committee.

CARRIED: 3/0

For: Cr M Stephenson, Cr S Boekman, Cr G Chambon

4.1.2 Budget Reviews

- i. Budget 2023-2024
Summary given. Audit and Risk Committee discussed at the meeting held 13/03/2024.
Recommendation sent to Ordinary Council Meeting.
- ii. Budget 2024-2025
Summary update given.
- iii. Councillor Bus Trip – Buildings and associated infrastructure (Date & Time)

MOVED: Cr Stephenson

SECONDED: Cr Boekeman

That the Health, Building and Planning Committee;

Undertake a tour of Buildings and associated infrastructure on 17 April 2024 commencing at 7:30am from the Shire Office and that an invitation be extended to all Councillors to participate.

CARRIED: 3/0

For: Cr M Stephenson, Cr S Boekman, Cr G Chambon

4.1.3 Meeting frequency/Days/Time

- i. Set Time & Dates for Future Meetings.

Committee resolved to set meetings to commence an hour after each Works and Services meeting.

MOVED: Cr Stephenson

SECONDED: Cr Boekeman

That the Health, Building and Planning Committee meeting date schedule be as follows;

8 May 2024 at 4pm
7 August 2024 at 5pm
13 November 2024 at 4pm
12 February 2025 at 4pm

CARRIED: 3/0

For: Cr M Stephenson, Cr S Boekman, Cr G Chambon

Item 5. CLOSURE

There being no further business, the Chairperson, Cr Chambon, declared the meeting closed at 3:40pm.

These minutes are to be confirmed at the next Committee Meeting.



Cr G Chambon
Chairperson

8/05/2024
Date