



Shire of
Wongan-Ballidu

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Minutes (Confirmed)

Special Council Meeting

Thursday, 12 December 2024



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Item 1. ACKNOWLEDGEMENT OF COUNTRY / DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 3.02pm.

Item 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

Attendees:

Cr M Stephenson	Shire President
Cr S Boekeman	Deputy Shire President
Cr M Sewell	Member
Cr B Donnellan	Member

Apologies:

Cr G Chambon	Member
Cr S Starcevich	Member
Cr D Coad	Member

Leave of Absence Previously Granted:

Nil

Staff:

Sam Dolzadelli	Chief Executive Officer
Melinda Lymon	Deputy Chief Executive Officer
Melissa Whyte	Regulatory Administration Assistant – (Minutes)

Public:

Nil

Item 3. MATTERS FOR WHICH MEETING MAY BE CLOSED

Refer to item 11.1 and 11.2.

Item 4. REPORTS OF OFFICERS

4.1 LRCIP PHASE 2 PROJECTS – BUDGET AMENDMENTS

FILE REFERENCE:	Finance Management/Budgets
REPORT DATE:	5 December 2024
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Informal Council Meeting 27 November 2024
AUTHOR:	Sam Dolzadelli - Chief Executive Officer
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

The purpose of this report is to recommend that Council adopt the budget amendments required to undertake the Local Roads and Community Infrastructure Program (LRCIP) Phase 2 projects.

BACKGROUND:

The Shire has unspent funding from LRCIP Phase 2 of \$277,024. After discussions with the LRCIP Program Delegate, the Shire are able to reallocate these funds to alternative projects. Projects must be completed by 31 March 2025.

At the Informal Council Meeting held 27 November 2024, Council supported the nomination of new projects to the sum of the unspent amount. In order for the Shire to proceed with these projects, budget amendments are required.

POLICY REQUIREMENTS:

There are no policy requirements relating to this item.

LEGISLATIVE REQUIREMENTS:

Section 6.8(1)(b) of the *Local Government Act 1995*

STRATEGIC IMPLICATIONS:

There are no strategic implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental impacts associated with this item.
- **Economic**
There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

Nil. The budget amendments include an equal increase in both income and expenditure which result in no change to the current budget closing position.

COMMENT:

At the Informal Council Meeting in November 2024, Council supported the below projects to be applied for as a variation to utilise the unspent LRCIP Phase 2 funds of \$277,024.

Project	Project Cost	LRCIP Phase 2 funds	Alternative funds
Ballidu Footpaths	\$90,000	\$90,000	\$0
Ballidu Hall Carpark	\$20,000	\$20,000	\$0
WH North Entry Drainage	\$100,000	\$100,000	\$0
WH Cemetery Toilet	\$80,000	\$60,000	\$20,000
CCTV Upgrades	\$7,024	\$7,024	\$0
Total	\$297,024	\$277,024	\$20,000

The above projects have been approved by the LRCIP Program Delegate and must be completed by 31 March 2025.

Through discussions with the Wongan Hills Progress Association and Wongan Hills Rotary Club a total contribution of \$20,000 has been formally committed towards the Wongan Hills Cemetery Toilet.

Budget Amendments

Council is requested to approve the following amendments to the 2024/25 adopted Annual Budget, with explanations provided in the table below. Pursuant to section 6.8(1)(b) of the *Local Government Act 1995*, this will require an absolute majority decision of Council.

Income/Expense	Description	Adopted Budget	Proposed amended budget	Variance Increase/(Decrease) in funding position	Comment
Capital Expenditure	Ballidu Footpaths	(\$0)	(\$90,000)	(\$90,000)	Budget allocation for new footpath between Alpha St and Bunyip St.
Capital Expenditure	Ballidu Hall Carpark	(\$0)	(\$20,000)	(\$20,000)	Budget allocation to bituminise Ballidu Hall Carpark.

Capital Expenditure	Wongan Hills – Northside Entry Wongan Road Drainage	(\$0)	(\$100,000)	(\$100,000)	Budget allocation to upgrade drainage system on Wongan Road (Northside of town entry).
Capital Expenditure	Wongan Hills Cemetery Toilet	(\$0)	(\$80,000)	(\$80,000)	Budget allocation for a new unisex accessible toilet at Wongan Hills Cemetery.
Capital Expenditure	CCTV Upgrades	(\$0)	(\$7,024)	(\$7,024)	Budget allocation for various upgrades to the CCTV network in Wongan Hills.
Capital Income	LRCIP Phase 2	\$0	\$277,024	\$277,024	Budget allocation for unbudgeted income of LRCIP Phase 2.
Capital Income	Community Contributions	\$0	\$20,000	\$20,000	Budget allocation for the committed community contributions toward the WH Cemetery Toilet.
Change in net current assets (funding position)				\$0	

VOTING REQUIREMENTS: Absolute Majority.

ABSOLUTE MAJORITY REQUIRED: Yes, required for budget amendments – s6.8(1)(b) of *Local Government Act 1995*.

MOVED: Cr Boekeman

SECONDED: Cr Sewell

That Council:

- Pursuant to section 6.8(1)(b) of the *Local Government Act 1995* approves the following budget amendments to the 2024/2025 adopted Annual Budget:

Income/Expense	Description	Adopted Budget	Proposed amended budget	Variance Increase/(Decrease) in funding position	Comment
Capital Expenditure	Ballidu Footpaths	(\$0)	(\$90,000)	(\$90,000)	Budget allocation for new footpath between Alpha St and Bunyip St.

Capital Expenditure	Ballidu Hall Carpark	(\$0)	(\$20,000)	(\$20,000)	Budget allocation to bituminise Ballidu Hall Carpark.
Capital Expenditure	Wongan Hills – Northside Entry Wongan Road Drainage	(\$0)	(\$100,000)	(\$100,000)	Budget allocation to upgrade drainage system on Wongan Road (Northside of town entry).
Capital Expenditure	Wongan Hills Cemetery Toilet	(\$0)	(\$80,000)	(\$80,000)	Budget allocation for a new unisex accessible toilet at Wongan Hills Cemetery.
Capital Expenditure	CCTV Upgrades	(\$0)	(\$7,024)	(\$7,024)	Budget allocation for various upgrades to the CCTV network in Wongan Hills.
Capital Income	LRCIP Phase 2	\$0	\$277,024	\$277,024	Budget allocation for unbudgeted income of LRCIP Phase 2.
Capital Income	Community Contributions	\$0	\$20,000	\$20,000	Budget allocation for the committed community contributions toward the WH Cemetery Toilet.
Change in net current assets (funding position)				\$0	

****Absolute majority required****

**CARRIED BY ABSOLUTE MAJORITY: 4/0
RESOLUTION: 011224**

For: Against:

Cr Boekeman
Cr Sewell
Cr Donnellan
Cr Stephenson

Item 10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

NIL

Item 11. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

11.1 AWARD OF CONTRACT – WONGAN HILLS RAILWAY STATION TOILETS

MOVED: Cr Donnellan SECONDED: Cr Sewell

That the meeting be closed to the public in accordance with section 5.23(2)(a) and 5.23(2)(e)(ii).

CARRIED: 4/0

RESOLUTION: 021224

For: Against:

Cr Boekeman
Cr Sewell
Cr Donnellan
Cr Stephenson

FILE REFERENCE:	Procurement
REPORT DATE:	6 December 2024
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Sam Dolzadelli – Chief Executive Officer
ATTACHMENTS:	11.1.1 Tender Assessment (Confidential) 11.1.2 Tender Submissions (Confidential)

MOVED: Cr Sewell SECONDED: Cr Boekeman

That Council suspend Standing Orders under Part 10 of the Shire’s Council Meeting Local Law, to enable informal discussion of the item.

CARRIED: 4/0

RESOLUTION: 031224

For: Against:

Cr Boekeman
Cr Sewell
Cr Donnellan
Cr Stephenson

MOVED: Cr Sewell

SECONDED: Cr Boekeman

That Council reinstate Standing Orders under Part 10 of the Shire's Council Meeting Local Law.

CARRIED: 4/0

RESOLUTION: 041224

For:

Cr Boekeman
Cr Sewell
Cr Donnellan
Cr Stephenson

Against:

MOVED: Cr Boekeman

SECONDED: Cr Donnellan

That Council:

1. Award the contract for the upgrade of the Wongan Hills Railway Station Public Toilets to Cambercentric Pty Ltd T/A HS Hyde and Son, noting the tendered price is subject to minor variation with the automatic sliding door, and a 20% contingency is to be made in addition to the tendered price.
2. AUTHORISE the Chief Executive Officer to finalise the contract with Cambercentric Pty Ltd T/A HS Hyde and Son.

CARRIED: 4/0

RESOLUTION: 051224

For:

Cr Boekeman
Cr Sewell
Cr Donnellan
Cr Stephenson

Against:

All staff except the CEO left the meeting at 3.30pm.

11.2 CEO PROBATION

FILE REFERENCE:	Staff Personnel
REPORT DATE:	2 December 2024
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	CEO discloses an impartiality interest as it pertains to his employment.
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Sam Dolzadelli – Chief Executive Officer / Cr Mandy Stephenson – Shire President
ATTACHMENTS:	11.2.1 – Report from Council (Confidential)

MOVED: Cr Sewell

SECONDED: Cr Donnellan

That Council ratify the successful completion of the Chief Executive Officer's probation, noting that the six-month probation period finished on 9 December 2024.

CARRIED: 4/0

RESOLUTION: 061224

For:

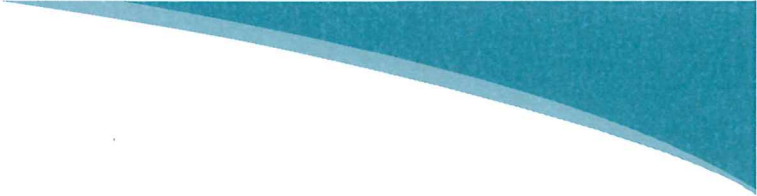
Cr Boekeman

Cr Sewell

Cr Donnellan

Cr Stephenson

Against:



Item 12. CLOSURE

Shire President, Cr Stephenson declared the meeting closed at 3.33pm.


Signed by: _____ Date: 18-12-24
Cr Stephenson
Shire President