



Agenda

Ordinary Meeting of Council
Wednesday, 22 May 2024





Shire of Wongan-Ballidu

NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Elected Members

I advise that the Ordinary Meeting of the Shire of Wongan-Ballidu will be held on Wednesday, 22 May 2024 commencing at 3.00pm at Council Chambers, Shire of Wongan Ballidu, Corner Quinlan Street and Elphin Crescent, Wongan Hills WA 6603

STUART TAYLOR
CHIEF EXECUTIVE OFFICER

Disclaimer

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Wongan-Ballidu warns that any person(s) who has an application lodged with Council should rely only on written confirmation of the decision made at the Council meeting. No responsibility whatsoever is implied or accepted by the Shire of Wongan-Ballidu for any act, omission, statement or intimation taking place during a Council meeting.

AGENDA INDEX

| | |
|--|----|
| ITEM 1. ACKNOWLEDGEMENT OF COUNTRY / DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS | 5 |
| ITEM 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED | 5 |
| ITEM 3. PUBLIC QUESTION TIME | 5 |
| ITEM 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER | 5 |
| ITEM 5. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS | 5 |
| ITEM 6. APPLICATION/S FOR LEAVE OF ABSENCE | 5 |
| ITEM 7. CONFIRMATION OF MINUTES | 5 |
| 7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD WEDNESDAY, 24 APRIL 2024. | 5 |
| ITEM 8. MATTERS FOR WHICH MEETING MAY BE CLOSED | 6 |
| ITEM 9. REPORTS OF OFFICERS AND COMMITTEES | 7 |
| 9.1 GOVERNANCE | 7 |
| 9.1.1 REQUEST FOR SUPPORT – WONGAN CUBBYHOUSE INC | 7 |
| 9.2 ADMINISTRATION & FINANCIAL SERVICES | 11 |
| 9.2.1 ACCOUNTS SUBMITTED FOR APRIL 2024 | 11 |
| 9.2.2 FINANCIAL REPORTS FOR APRIL 2024 | 18 |
| 9.3 WORKS AND SERVICES | 37 |
| 9.3.1 WONGAN HILLS ARTS SOCIETY SCULPTURES | 37 |
| 9.4 HEALTH, BUILDING AND PLANNING | 44 |
| 9.4.1 POLICY REVIEW – COUNCIL POLICY 6.2 WORKPLACE HEALTH AND SAFETY (WHS) | 44 |
| 9.4.2 PROPOSED MANAGEMENT ORDER OVER LOT 502 QUINLAN STREET, WONGAN HILLS. | 48 |
| 9.4.3 PROPOSED MANAGEMENT ORDER OVER RESERVE 42004, LOT 227 BALLIDU EAST RD, BALLIDU | 52 |
| 9.4.4 APPLICATION FOR DEVELOPMENT APPROVAL P543 – MULTIPLE DWELLING ON LOT 705, 16 SHIELDS CRES, WONGAN HILLS | 55 |

| | |
|---|----|
| 9.4.5 APPLICATION FOR DEVELOPMENT APPROVAL P544 – MULTIPLE DWELLING ON LOT 706, 18 SHIELDS CRES, WONGAN HILLS | 60 |
| 9.4.6 APPLICATION FOR DEVELOPMENT APPROVAL P546 – MULTIPLE DWELLING ON LOT 731, 20 STICKLAND STREET WONGAN HILLS | 65 |
| 9.4.7 APPLICATION FOR DEVELOPMENT APPROVAL P545 – MULTIPLE DWELLING ON LOT 707, 28 SHIELDS CRES, WONGAN HILLS | 69 |
| 9.4.8 SUBDIVISION/AMALGAMATION APPLICATION NO 200125 – LOT 1423 (NO. 1543) BALLIDU EAST ROAD, EAST BALLIDU | 74 |
| 9.4.9 WONGAN HILLS SPORT AND RECREATION CLUB INC, REQUEST TO SUPPORT INSTALLATION OF BILLBOARD | 78 |
| 9.4.10 PROPOSED LEASEHOLD TENURE OVER UNALLOCATED CROWN LAND (UCL) LOTS WONGAN HILLS | 82 |
| 9.5 COMMUNITY SERVICES | 85 |
| ITEM 10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING | 86 |
| ITEM 11. MATTERS FOR WHICH THE MEETING MAY BE CLOSED | 86 |
| ITEM 12. CLOSURE | 86 |

Item 1. ACKNOWLEDGEMENT OF COUNTRY / DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

Acknowledgement of Country: -

"I'd like to begin by acknowledging the first nations people of the land on which we meet today. I would also like to pay my respects to Elders past, present and emerging."

Item 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

Item 3. PUBLIC QUESTION TIME

Item 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Item 5. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS

Item 6. APPLICATION/S FOR LEAVE OF ABSENCE

Item 7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD WEDNESDAY, 24 APRIL 2024.

OFFICER RECOMMENDATION:

1. That the Minutes of the Ordinary Meeting of Council held Wednesday, 24 April 2024 be CONFIRMED as a true and correct record of the proceedings.

Item 8. MATTERS FOR WHICH MEETING MAY BE CLOSED

Item 9. REPORTS OF OFFICERS AND COMMITTEES

9.1 GOVERNANCE

9.1.1 REQUEST FOR SUPPORT – WONGAN CUBBYHOUSE INC

| | |
|---------------------------------------|--|
| FILE REFERENCE: | CS1.12 |
| REPORT DATE: | 14 May 2024 |
| APPLICANT/PROPONENT: | Wongan Cubbyhouse Inc |
| OFFICER DISCLOSURE OF INTEREST | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Stuart Taylor– Chief Executive Officer |
| ATTACHMENTS: | Nil |

PURPOSE OF REPORT:

To obtain Council support for the ongoing operational expenses of the Wongan Cubbyhouse Incorporated.

BACKGROUND:

On 30 March 2020, Wongan Cubbyhouse Inc's Centre Manager, Ms Jane Liu and Administration Coordinator Ms Melissa Pascoe, met with the Chief Executive Officer and the Manager of Community Services to discuss the capacity of the Shire assisting Cubbyhouse financially in future years should federal funding not be secured.

Following that meeting, Ms Liu provided an Information Paper dated 5 April 2020, which was circulated to all Councillors.

The issue was discussed at the Informal briefing session of Councillors in May, April and October 2020.

The following Recommendation was adopted by Council.

OFFICER RECOMMENDATION

That Council

1. *AGREE to make provision \$50,000 annually for three years, from the 2021/2022 Annual Budget subject to the following conditions:*
 - a. *Up to \$50,000 will be payable at the end of Cubbyhouse's calendar (operational year) and only if required because of the absence of federal funding and low enrolments;*
 - b. *Council delegates a representative to take a place on the Wongan Cubbyhouse Inc committee; and*
 - c. *Cubbyhouse provides quarterly financial statements to Council*

Fortunately, Cubbyhouse was able to secure Commonwealth grant funds to underwrite there operations. Thus, Council was not called upon to provide funding support as was adopted by Council for that three-year arrangement.

10 April 2024, Wongan Cubbyhouse Inc's Centre Managers, Ms Jane Liu and Ms Melissa Pascoe, met with the Chief Executive Officer to discuss the capacity of the Shire to again assist Cubbyhouse financially in future years should federal funding not be secured.

A further briefing letter was provide to the Shire on 19 April 2024 which was provided to Councillors for discussion at the April 2024 Forum session.

The request is to provide funding for the 2024, 2025 and 2026 Calendar years

COMMENT:

The sustainability of the essential community childcare service is recognised by Council as important in achieving the Shire's Strategic Community Plan objectives and the Shire's strategic economic goals.

The Shire has previously provided financial support to Wongan Cubbyhouse Inc, most recently at the rate of \$18,000 per financial year for the three financial years of 2015/2016, 2016/2017 and 2017/2018.

In 2020 80% of families using Cubbyhouse do so to work locally and/or study or improve their skills. Currently, employees from 14 businesses in Wongan use Cubbyhouse.

As at May 2024, 79% of Cubby families use us to work locally or study and 20 businesses (including the school) in Wongan have Cubby family employees.

Cubbyhouse's Federal CCCF Sustainability Grant Funding of \$51,415 per annum ends in 2021, and Cubbyhouse suspects they are unlikely to be granted any further funds.

There is a management option to merge with the Wheatbelt, centralised not for profit childcare organisation, Regional Early Education and Development Inc (REED).

The Cubbyhouse committee however did not wish to pursue merger at this time and have provided Council with the reasons for this decision in the discussion paper dated 5 April 2020.

This is still an option and REED Inc has grown from strength to strength. However, the current stance of the Cubby Management Committee is that merger with REED is only for when all other avenues have been explored and we can no longer maintain a committee of volunteer parents.

Members of the current Cubby committee have not had positive feedback from families of centres that have merged. Also, our current staff team have expressed that they would not wish to merge with REED. Many of the reasons for not joining REED detailed in the 2020 discussion paper are still valid.

In 2020 Cubbyhouse had been operating at a lower utilisation rate than when the Shire last agreed to financially support the service in 15/16, 16/17,17/18. This is mainly due to the introduction of a new fee structure in 2018. Cubbyhouse could potentially cover operating costs without grants if utilisation is over 65%.

The utilisation average figure from July 2020 to September 2020 is 58%.

Cubbyhouse has been operating at continued low enrolments - Average utilisation - 2020 50%, 2021 64%, 2022 64% and 2023 57%. Average utilisation is the number of places used as a percentage of the number of places available. Bookings are sometimes limited by staff availability.

Childcare staffing is heavily legislated by number and by qualification. For example, if three educators are needed on shift for the day's bookings then a minimum of 2 have to be diploma qualified or above.

Despite having a team of long-standing educators, Cubbyhouse, like most businesses, are struggling to recruit new diploma level educators.

POLICY REQUIREMENTS:

Nil specific to this item.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995

STRATEGIC IMPLICATIONS:

Goal 1: A healthy, supportive and safe community.
Outcome 1.2: Health, education and family support services that sustain community wellbeing
Strategy 1.2.1: Lobby for improved educational facilities and services

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known environmental implications associated with this item.

➤ **Social**

The Wongan Cubbyhouse Inc is a community asset and its continued operation holds social value to the community.

FINANCIAL IMPLICATIONS:

Budget provision would be required for the three financial years of 2024/2025; 2025/2026 and 2026/2027.

VOTING REQUIREMENTS: Simple majority

ABSOLUTE MAJORITY REQUIRED: NO

OFFICER RECOMMENDATION

That Council:

AGREE to make provision of \$50,000 in the next three financial years, from the 2024/2025 up to and including 2026/2027 Annual Budget subject to the following conditions:

1. Up to \$50,000 will be payable at the end of Cubbyhouse's calendar (operational year) and only if required because of the absence of Commonwealth funding and low placement enrolments;
2. Council appoints a representative to take a place on the Wongan Cubbyhouse Inc committee;
3. Cubbyhouse provides Minutes and financial reports to Council after every Cubbyhouse committee meeting; and
4. Cubbyhouse agree and appoints members of their committee to a formal Council committee set up to investigate the option of a larger facility to achieve sustainability.

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED FOR APRIL 2024

| | |
|--|---|
| FILE REFERENCE: | F1.4 |
| REPORT DATE: | 8 May 2024 |
| APPLICANT/PROPONENT: | N/A |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Rachael Waters – CSO – Finance |
| REVIEWER: | Sam Dolzadelli – Deputy Chief Executive Officer |
| ATTACHMENTS: | 9.2.1 Accounts for April 2024 |

PURPOSE OF REPORT:

That the accounts for 1 April 2024 to 30 April 2024, as submitted, be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

COMMENT:

The *Local Government (Financial Management) Regulations 1996* were recently updated effective 1 November 2023 to include Regulation 13A, which legislates payments by employees via purchasing cards must be presented to Council and recorded in the minutes. Previously, Council were being presented the credit card payments in the Information Bulletin, however, as this does not form part of the formal Council proceedings and is not minuted, this has been moved into this agenda and following attachment in conjunction with the list of payments.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Regulation 13 & 13A requires the attached report to be presented to Council.

Lists of Accounts

Regulation 13 and 13A of the *Local Government (Financial Management) Regulations 1996* are applicable to this agenda item and attached reports.

Regulation 13 – Payments from municipal fund or trust fund by CEO, CEO’s duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee’s name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month –
 - (i) the payee’s name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Regulation 13A – Payments by employees via purchasing cards

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
 - (a) the payee’s name;
 - (b) the amount of the payment;
 - (c) the date of the payment;
 - (d) sufficient information to identify the payment.
- (2) A list prepared under subregulation (1) must be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental impacts associated with this proposal.

➤ **Economic**

There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

All payments are made within the confines of Councils adopted budget.

VOTING REQUIREMENTS: Simple Majority

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

That Council, in accordance with Regulation 13 and 13A of the *Local Government (Financial Management) Regulations 1996*, receives the list of payments, including the payments made by employees via purchasing cards, that have been made under delegated authority totalling \$655,497.34 for the month ended 30 April 2024.

| LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST APRIL 2024 TO 30TH APRIL 2024 | | | | |
|---|------------|---|--|-------------|
| Chq/EFT | Date | Name | Description | Amount |
| EFT25896 | 03/04/2024 | WESTPAC BANKING CORPORATION | WAGES PPE 02.04.2024 | - 72,353.02 |
| EFT25897 | 03/04/2024 | AUSTRALIAN SERVICES UNION | PAYROLL DEDUCTIONS PPE 02.04.2024 | - 26.50 |
| EFT25898 | 03/04/2024 | IOU SOCIAL CLUB | SOCIAL CLUB DEDUCTIONS PPE 02.04.2024 | - 310.00 |
| EFT25899 | 04/04/2024 | LANDGATE | UPDATED AERIAL IMAGERY FOR SHIRE OF WONGAN-BALLIDU | - 368.50 |
| EFT25900 | 04/04/2024 | NUTRIEN AG SOLUTIONS LTD | | - 1,493.80 |
| | 07/03/2024 | NUTRIEN AG SOLUTIONS LTD | SUPPLY GENF PANZER 450 20L FOR TOWN GARDEN MAINTENANCE | 338.58 |
| | 22/03/2024 | NUTRIEN AG SOLUTIONS LTD | PURCHASE OF 1 X ECOG ECO WET 20L FOR PARKS & GARDENS | 280.50 |
| | 22/03/2024 | NUTRIEN AG SOLUTIONS LTD | CADOUX GARDEN MAINTENANCE - SUPPLY PERM DOME TOP 150MM 1.5M - QTY 20 | 874.72 |
| EFT25901 | 04/04/2024 | WALLIS COMPUTER SOLUTIONS | | - 3,220.89 |
| | 26/03/2024 | WALLIS COMPUTER SOLUTIONS | SUPPORT HOURS OVERAGE INVOICE 01.09.2023 - 29.02.2024 (FINALISE OLD CONTRACT) | 2,287.12 |
| | 31/03/2024 | WALLIS COMPUTER SOLUTIONS | ITS PLATINUM AGREEMENT | 933.77 |
| EFT25902 | 04/04/2024 | IXOM OPERATIONS PTY LTD | | - 295.99 |
| | 31/03/2024 | IXOM OPERATIONS PTY LTD | SERVICE FEE FOR CHLORINE FOR PARKS AND GARDENS | 147.99 |
| | 31/03/2024 | IXOM OPERATIONS PTY LTD | SERVICE FEE FOR CHLORINE FOR SWIMMING POOL | 148.00 |
| EFT25903 | 04/04/2024 | WESTERN AUSTRALIAN TREASURY CORPORATION | LOAN NO. 151A REPAYMENT - WONGAN-BALLIDU AGED CARE ASSOCIATION | - 13,074.81 |
| EFT25904 | 04/04/2024 | SYNERGY | SERVICE CHARGE FOR MT O'BRIEN | - 166.67 |
| EFT25905 | 04/04/2024 | WONGAN HILLS HOTEL | MEALS & REFRESHMENTS FOR FEBRUARY COUNCIL MEETING 28/2/24 | - 215.60 |
| EFT25906 | 04/04/2024 | TKB MECHANICAL | | - 1,068.87 |
| | 05/03/2024 | TKB MECHANICAL | SUPPLY HEAD GASKET SET FOR FORKLIFT, FREIGHT CHARGE | 213.87 |
| | 26/03/2024 | TKB MECHANICAL | GRADER - SUPPLY AND FIT WINDSCREEN INCLUDING GLASS TINT AND OVERSIZE DECAL STICKER FOR WB016 (INSURANCE CLAIM) | 855.00 |
| EFT25907 | 04/04/2024 | BP AUSTRALIA | FUEL SUPPLY FOR MARCH 2024 | - 201.51 |
| EFT25908 | 04/04/2024 | INTEGRATED ICT - A MARKET CREATIONS COMPANY | MICROSOFT 365 FOR MARCH 2024 - MEDICAL CENTRE | - 145.20 |
| EFT25909 | 04/04/2024 | AC HEALTHCARE PTY LTD | | - 21,348.33 |
| | 18/03/2024 | AC HEALTHCARE PTY LTD | PRE-EMPLOYMENT MEDICAL - 1 X STAFF | 265.00 |
| | 01/04/2024 | AC HEALTHCARE PTY LTD | MEDICAL CENTRE OPERATING SUBSIDY FOR APRIL 2024 | 21,083.33 |
| EFT25910 | 04/04/2024 | CLINIPATH PATHOLOGY | | - 79.99 |
| | 28/03/2024 | CLINIPATH PATHOLOGY | DRUG AND ALCOHOL SCREENING - 1 X STAFF | 40.00 |
| | 28/03/2024 | CLINIPATH PATHOLOGY | DRUG & ALCOHOL SCREENING - 1 X STAFF | 39.99 |
| EFT25911 | 04/04/2024 | NEXUS COMMUNICATIONS SYSTEMS | WONGAN HILLS CRC SECURITY MONITORING | - 152.46 |
| EFT25912 | 04/04/2024 | COUNCIL FIRST | | - 10,469.25 |
| | 28/03/2024 | COUNCIL FIRST | RECORDKEEPING PLAN CONSULTANCY | 6,721.00 |
| | 28/03/2024 | COUNCIL FIRST | PROFESSIONAL SERVICES - SUPPORT FEBURARY 2024 | 3,748.25 |
| EFT25913 | 04/04/2024 | KATELYN BOROVIDA | UNIFORM REIMBURSEMENT | - 299.88 |
| EFT25914 | 04/04/2024 | AMPAC DEBT RECOVERY (WA) PTY LTD | DEBT RECOVERY FOR MARCH 2024 | - 817.50 |
| EFT25915 | 04/04/2024 | RURAL RANGER SERVICES | RANGER SERVICES FROM 20/3/24 TO 28/3/24 | - 1,286.34 |
| EFT25916 | 04/04/2024 | RING CENTRAL AUSTRALIA | | - 1,367.93 |
| | 27/03/2024 | RING CENTRAL AUSTRALIA | MEDICAL CENTRE PHONE ACCOUNT BILLING PERIOD 26.03.2024 - 25.04.2024 | 390.37 |
| | 29/03/2024 | RING CENTRAL AUSTRALIA | SHIRE & CRC PHONE ACCOUNT FOR MARCH 27.03.24 - 26.04.24 | 977.56 |
| EFT25917 | 04/04/2024 | ROSS RAYSON | REIMBURSEMENT OF REMOVALIST COSTS | - 1,793.00 |
| EFT25918 | 11/04/2024 | AVON WASTE | DOMESTIC & COMMERCIAL COLLECTION FOR WONGAN HILLS & BALLIDU TOWNSITES | - 12,566.16 |
| EFT25919 | 11/04/2024 | WONGAN HILLS IGA PLUS LIQUOR | | - 854.55 |
| | | | ADMINISTRATION SUPPLIES | 113.07 |
| | | | CRC EVENT SUPPLIES | 23.90 |
| | | | CRC SUPPLIES | 145.37 |
| | | | COUNCILLOR SUPPLIES | 447.72 |
| | | | DEPOT SUPPLIES | 124.49 |
| EFT25920 | 11/04/2024 | MCINTOSH & SON | SUPPLY CRIMPS & HYD HOSE FOR ROAD BROOM | - 437.10 |
| EFT25921 | 11/04/2024 | WCS CONCRETE | SUPPLY OF 1.3CM3 OF CONCRETE SHIELDS CRESCENT | - 639.76 |
| EFT25922 | 11/04/2024 | WONGAN HILLS TOURISM GROUP INC | FOOTPATH MAINTENANCE - FLOWER POT PAINTING | - 1,200.00 |
| EFT25923 | 11/04/2024 | BALLIDU TRADING POST | SUPPLY 3 X SATURDAY'S NEWSPAPERS FOR MARCH @ \$3.50 EACH | - 10.50 |
| EFT25924 | 11/04/2024 | SYNERGY | STREETLIGHTS TARIFF BILLING PERIOD 25.02.2024 - 24.03.2024 | - 4,251.13 |
| EFT25925 | 11/04/2024 | WONGAN HILLS HARDWARE | BUILDING ACCOUNT FOR MARCH 2024 | - 262.43 |
| EFT25926 | 11/04/2024 | ABBOTT AUTO ELECTRICS | PG16 - EVACUATE SYSTEM. PRESSURE TEST, LOCATE LEAK AND ORDER REPLACEMENT PARTS. REMOVE & REPLACE COMPRESSOR, DRIER, ACCUMULATOR & SERVICE FITTINGS. PRESSURE TEST, VAC AND GAS | - 2,954.05 |
| EFT25927 | 11/04/2024 | TEAM GLOBAL EXPRESS PTY LTD | | - 217.31 |
| | 24/03/2024 | TEAM GLOBAL EXPRESS PTY LTD | FREIGHT X RBC RURAL | 44.46 |
| | 24/03/2024 | TEAM GLOBAL EXPRESS PTY LTD | FREIGHT X RBC RURAL | 50.18 |
| | 31/03/2024 | TEAM GLOBAL EXPRESS PTY LTD | DELIVER WATER TEST TO PATHWEST | 46.62 |

| LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST APRIL 2024 TO 30TH APRIL 2024 | | | | |
|---|------------|--|---|-------------|
| | 07/04/2024 | TEAM GLOBAL EXPRESS PTY LTD | FREIGHT EX INDUSTRIAL AUTOMATION FOR STANDPIPE CARDS & WATER TEST TO PATH WEST | 76.05 |
| EFT25928 | 11/04/2024 | ROYAL LIFE SAVING (WA BRANCH) | PROVISION OF 2X LIFEGUARDS FOR THE POOL ANNIVERSARY EVENT 16/03/2024 | - 2,024.00 |
| EFT25929 | 11/04/2024 | SIGMA CHEMICALS | SUPPLY ALGAE WINTERISER 20L SWIMMING POOL | - 554.38 |
| EFT25930 | 11/04/2024 | MCLEODS BARRISTERS & SOLICITORS | LEGAL ADVICE - VERGE CLEARING | - 621.50 |
| EFT25931 | 11/04/2024 | WONGAN MAIL SERVICE | MARCH POSTAGE COSTS FOR ADMIN & CRC | - 251.43 |
| EFT25932 | 11/04/2024 | INDUSTRIAL AUTOMATION GROUP | 50 ACCESS SWIPE CARDS-NEW LOGO | - 880.00 |
| EFT25933 | 11/04/2024 | DUN DIRECT PTY LTD | BULK DELIVERY OF DIESEL 9200L | - 46,914.52 |
| EFT25934 | 11/04/2024 | GREAT SOUTHERN FUEL SUPPLIES | FUEL SUPPLY FOR MARCH 2024 | - 283.10 |
| EFT25935 | 11/04/2024 | TOPP DOGG (PG & JH WALSH) | UNIFORMS - ADMIN STAFF | - 329.70 |
| EFT25936 | 11/04/2024 | FREARSON WELDING SERVICES | MODIFY WATER PIPES MOCARDY DAM | - 3,858.53 |
| EFT25937 | 11/04/2024 | CR MANDY STEPHENSON | SITTING FEES FOR FEBRUARY & MARCH | - 3,914.50 |
| EFT25938 | 11/04/2024 | CR SUE STARVEICH | SITTING FEES FOR FEBRUARY & MARCH | - 1,045.00 |
| EFT25939 | 11/04/2024 | CR STUART BOEKEMAN | SITTING FEES FOR FEBRUARY & MARCH | - 1,045.00 |
| EFT25940 | 11/04/2024 | RICOH FINANCE | FOLDING MACHINE LEASE 08.05.2024- 07.06.2024 | - 237.60 |
| EFT25941 | 11/04/2024 | TRACTUS AUSTRALIA | | - 1,817.00 |
| | 20/03/2024 | TRACTUS AUSTRALIA | SUPPLY 2 X NEW TYRES FOR TRAILER PTRL23 | 846.00 |
| | 20/03/2024 | TRACTUS AUSTRALIA | SUPPLY 1 X O RING FOR PG17 | 70.00 |
| | 20/03/2024 | TRACTUS AUSTRALIA | PUNCTURE REPAIR FOR MECHANICAL SERVICES VEHICLE | 55.00 |
| | 20/03/2024 | TRACTUS AUSTRALIA | SUPPLY 2 X TYRES FOR PTRL25 TRAILER | 846.00 |
| EFT25942 | 11/04/2024 | DWIGHT COAD | SITTING FEES FOR FEBRUARY & MARCH | - 1,697.40 |
| EFT25943 | 11/04/2024 | COUNCIL FIRST | | - 18,207.93 |
| | 03/04/2024 | COUNCIL FIRST | CLOUD RECORDS ANNUAL SUBSCRIPTION AND CLOUD BACKUP ANNUAL FEE | 16,600.32 |
| | 09/04/2024 | COUNCIL FIRST | MICROSOFT AZURE MARCH 2024 | 1,607.61 |
| EFT25944 | 11/04/2024 | ELYSSA GIEDRAITIS | SITTING FEES FOR FEBRUARY & MARCH | - 1,045.00 |
| EFT25945 | 11/04/2024 | CR GEOFFREY CHAMBON | SITTING FEES FOR FEBRUARY & MARCH | - 1,045.00 |
| EFT25946 | 11/04/2024 | CR MATTHEW SEWELL | SITTING FEES FOR FEBRUARY & MARCH | - 1,045.00 |
| EFT25947 | 11/04/2024 | BEAR BUILDING SERVICES | | - 11,865.70 |
| | 02/04/2024 | BEAR BUILDING SERVICES | REMOVE GROUTING, SILICON AND REAPPLY IN ENSUITE AND MAIN BATHROOM, 8 ELLIS ST, WONGAN HILLS | 7,117.00 |
| | 09/04/2024 | BEAR BUILDING SERVICES | SUPPLY, REPLACE AND PAINT EXIT DOORS AT WONGAN SPORTS PAVILION, SUPPLY, REPLACE AND PAINT EXIT DOORS AT CADOUX SPORTS & REC CENTRE | 4,748.70 |
| EFT25948 | 11/04/2024 | TOTAL AG SUPPLIES PTY LTD | PATCH, FIT AND BALANCE FOR PTRL40 | - 27.50 |
| EFT25949 | 17/04/2024 | WESTPAC BANKING CORPORATION | WAGES PPE 16.04.2024 | - 73,159.43 |
| EFT25950 | 17/04/2024 | AUSTRALIAN SERVICES UNION | UNION FEES PPE 16.04.2024 | - 26.50 |
| EFT25951 | 17/04/2024 | IOU SOCIAL CLUB | SOCIAL CLUB DEDUCTIONS PPE 16.04.2024 | - 310.00 |
| EFT25952 | 17/04/2024 | LGRCEU | UNION FEES PPE 16.04.2024 | - 44.00 |
| EFT25953 | 18/04/2024 | CJD EQUIPMENT PTY LTD | | - 672.33 |
| | 09/04/2024 | CJD EQUIPMENT PTY LTD | SUPPLY 1 X TEMPERATURE SENSOR FOR LOADER | 363.47 |
| | 09/04/2024 | CJD EQUIPMENT PTY LTD | L70F 500HR SERVICE KIT FOR LOADER | 308.86 |
| EFT25954 | 18/04/2024 | WALGA | | - 484.00 |
| | 11/04/2024 | WALGA | 1 x CRC STAFF INTRODUCTION TO LOCAL GOVERNMENT WEBINAR. | 242.00 |
| | 11/04/2024 | WALGA | 1 x ADMIN STAFF INTRODUCTION TO LOCAL GOVERNMENT WEBINAR | 242.00 |
| EFT25955 | 18/04/2024 | BOC LIMITED | RETURN 1 X ARGOSHIELD LIGHT E2 SIZE EMPTY TO WONGAN ENGINEERING & COLLECT 1 X ARGOSHIELD UNIVERSAL E2 SIZE FOR DEPOT/P&G SHED USAGE | - 72.18 |
| EFT25956 | 18/04/2024 | STEWART & HEATON CLOTHING CO PTY LTD | PPE BUSH FIRE UNIFORMS | - 3,315.42 |
| EFT25957 | 18/04/2024 | AUSTRALIAN TAXATION OFFICE | BAS FOR MARCH 2024 | - 41,474.00 |
| EFT25958 | 18/04/2024 | COAD COMMUNICATIONS | 26/02/24 - VAC UNIT USE WITH OPERATOR AT THE CRC TO FIND WATER LEAK | - 660.00 |
| EFT25959 | 18/04/2024 | SYNERGY | | - 4,966.82 |
| | 10/04/2024 | SYNERGY | ON/OFF PEAK CHARGE & SUPPLY CHARGE FOR SWIMMING POOL COMPLEX | 1,602.91 |
| | 10/04/2024 | SYNERGY | ON/OFF PEAK CHARGE & SUPPLY CHARGE FOR CRC BUILDING | 580.67 |
| | 10/04/2024 | SYNERGY | ON/OFF PEAK CHARGE & SUPPLY CHARGE FOR MEDICAL CENTRE | 412.13 |
| | 15/04/2024 | SYNERGY | ON/OFF & SUPPLY CHARGE FOR WONGAN HILLS RECREATION COMPLEX | 2,371.11 |
| EFT25960 | 18/04/2024 | WONGAN HILLS HARDWARE | WORKS ACCOUNT FOR MARCH 2024 | - 2,710.16 |
| EFT25961 | 18/04/2024 | HELENE PTY LTD (LO-GO APPOINTMENTS) | CEO RECRUITMENT CONSULTANT - 50% PAYMENT ONLY | - 5,764.55 |
| EFT25962 | 18/04/2024 | TEAM GLOBAL EXPRESS PTY LTD | FREIGHT EX CJD EQUIPMENT | - 51.76 |
| EFT25963 | 18/04/2024 | LOCK, STOCK & FARRELL | SUPPLY KEYS FOR VARIOUS SHIRE BUILDINGS | - 1,121.50 |
| EFT25964 | 18/04/2024 | DEPARTMENT OF COMMERCE - BUILDING COMMISSION | BSL RECONCILIATION FOR MARCH 2024 | - 117.88 |
| EFT25965 | 18/04/2024 | SAFE AVON VALLEY INC. | CAT IMPOUNDING CHARGES FROM 29/2/24 TO 31/3/24 | - 675.00 |
| EFT25966 | 18/04/2024 | PW GEE WELDING SERVICES | 6MM STAINLESS STEEL WIRE ROPE | - 1,914.00 |
| EFT25967 | 18/04/2024 | HAYCOM TECHNOLOGY PTY LTD | IT SUPPORT SERVICES FOR MEDICAL CENTRE | - 821.70 |
| EFT25968 | 18/04/2024 | AVON VALLEY WINDSCREENS | SUPPLY AND INSTALL WINDSCREEN TO VARIOUS VEHICLES (INSURANCE) | - 3,960.00 |
| EFT25969 | 18/04/2024 | COUNCIL FIRST | OFFICE 365 FOR MAY 2024 | - 1,670.42 |
| EFT25970 | 18/04/2024 | RURAL RANGER SERVICES | RANGER SERVICES FROM 02/4/24 TO 12/4/24 | - 1,485.99 |

| LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST APRIL 2024 TO 30TH APRIL 2024 | | | | |
|---|------------|--|--|-------------|
| EFT25971 | 18/04/2024 | MICROSOFT PTY LTD | THE SUPPLY OF 2 X MICROSOFT SURFACE LAPTOP 6 | - 12,161.61 |
| EFT25972 | 18/04/2024 | BLUE TANG WA PTY LTD | COMMUNITY PARK REDEVELOPMENT DESIGN - 1ST PAYMENT, FOR PROJECT INCEPTION, DESKTOP REVIEW AND SITE VISIT | - 6,440.50 |
| EFT25973 | 18/04/2024 | STANHOPE FARMS | GRAVEL PURCHASED FROM 10TH OF JANUARY TO 1ST OF MARCH | - 10,593.00 |
| EFT25974 | 18/04/2024 | FLEET STREET HOLDINGS PTY LTD | RATES REFUND FOR ASSESSMENT A1774 LOT E70/06422 MINING TENEMENT WONGAN HILLS WA 6603 | - 196.61 |
| EFT25975 | 18/04/2024 | ONLINE COMPOSITE ENGINEERING PTY LTD | SUPPLY 2 X 6MM CEMENTCRETE COMPOSITE BLANKET FOR MOCARDY DAM | - 7,692.43 |
| EFT25976 | 24/04/2024 | OFFICEWORKS BUSINESS DIRECT | | - 848.85 |
| | 16/04/2024 | OFFICEWORKS BUSINESS DIRECT | CRC STATIONERY ORDER | 220.20 |
| | 17/04/2024 | OFFICEWORKS BUSINESS DIRECT | ADMINISTRATION STATIONERY ORDER | 20.89 |
| | 17/04/2024 | OFFICEWORKS BUSINESS DIRECT | ADMINISTRATION STATIONERY ORDER | 607.76 |
| EFT25977 | 24/04/2024 | LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA INCORPORATED | PEOPLE AND CULTURE NETWORK EVENT - STAFF TRAINING | - 120.00 |
| EFT25978 | 24/04/2024 | COAD COMMUNICATIONS | INSTALLATION OF OPTIC FIBRE LINK FROM NBN INSTALL POINT TO CRC COMMUNICATIONS RACK | - 8,325.90 |
| EFT25979 | 24/04/2024 | AVON CONCRETE | MOCARDY DAM REPAIRS | - 23,419.00 |
| EFT25980 | 24/04/2024 | RBC RURAL | | - 2,373.73 |
| | 18/04/2024 | RBC RURAL | METERPLAN CHARGE FOR ADMIN OFFICE | 488.17 |
| | 18/04/2024 | RBC RURAL | METERPLAN CHARGE FOR CRC OFFICE | 1,885.56 |
| EFT25981 | 24/04/2024 | PUBLIC TRANSPORT AUTHORITY OF WA | | - 110.63 |
| | 29/02/2024 | PUBLIC TRANSPORT AUTHORITY OF WA | TRANSWA FOR FEBRUARY 2024 | 58.08 |
| | 31/03/2024 | PUBLIC TRANSPORT AUTHORITY OF WA | TRANSWA FOR MARCH 2024 | 52.55 |
| EFT25982 | 24/04/2024 | BRYAN RURAL SERVICE | | - 5,258.00 |
| | 17/04/2024 | BRYAN RURAL SERVICE | COCKROACH TREATMENT CIVIC CENTRE | 330.00 |
| | 17/04/2024 | BRYAN RURAL SERVICE | PEST SPRAY 2/20 STICKLAND ST | 110.00 |
| | 17/04/2024 | BRYAN RURAL SERVICE | PEST SPRAY 3/20 STICKLAND ST | 110.00 |
| | 17/04/2024 | BRYAN RURAL SERVICE | SEASON OPEN SPRAY AT SWIMMING POOL | 330.00 |
| | 17/04/2024 | BRYAN RURAL SERVICE | PEST SPRAY 49 QUINLAN | 198.00 |
| | 17/04/2024 | BRYAN RURAL SERVICE | TERMITE BARRIER TREATMENT - BALLIDU HALL | 1,650.00 |
| | 17/04/2024 | BRYAN RURAL SERVICE | TERMITE BARRIER TREATMENT BALLIDU SPORTS PAVILION | 1,650.00 |
| | 17/04/2024 | BRYAN RURAL SERVICE | TERMITE BARRIER TREATMENT CADOUX CHURCH | 880.00 |
| EFT25983 | 24/04/2024 | NEWINS FAMILY TRUST | MANAGING OF THE WONGAN HILLS REFUSE SITE FOR MARCH 2024 | - 7,791.63 |
| EFT25984 | 24/04/2024 | BLACKWELL PLUMBING & GAS PTY LTD | | - 2,776.95 |
| | 18/04/2024 | BLACKWELL PLUMBING & GAS PTY LTD | REPLACE COLD & HOT WATER VALVES ON HWS FOR 31A QUINLAN ST WONGAN HILLS, REPLACE COLD & HOT WATER VALVES ON HWS FOR 31B QUINLAN ST WONGAN HILLS | 667.70 |
| | 18/04/2024 | BLACKWELL PLUMBING & GAS PTY LTD | CRC BUILDING - INVESTIGATE GAS LEAK, NO LEAK FOUND, SMELL CAUSED BY FLOOR WASTE NOT BEING CHARGED WITH WATER, SHIRE TO FIND SEWERAGE PLANS FOR CAMERA INSPECTION | 231.55 |
| | 18/04/2024 | BLACKWELL PLUMBING & GAS PTY LTD | SUPPLY AND INSTALL NEW RINNAI B16 HWS AT 2B PATTERSON ST WONGAN HILLS | 1,877.70 |
| EFT25985 | 24/04/2024 | RACHAEL WATERS | UNIFORM REIMBURSEMENT | - 139.90 |
| EFT25986 | 24/04/2024 | COUNCIL FIRST | | - 8,973.25 |
| | 19/04/2024 | COUNCIL FIRST | STP TRANSACTIONS -MARCH 2024 | 55.00 |
| | 19/04/2024 | COUNCIL FIRST | SUPPORT SERVICES - MARCH 2024 | 4,782.25 |
| | 22/04/2024 | COUNCIL FIRST | ERP PROJECT IMPLEMENTATION SERVICES FOR MARCH 2024 | 4,136.00 |
| EFT25987 | 24/04/2024 | MARKET CREATIONS AGENCY | COUNCIL CONNECT - IT SERVICES | - 1,650.00 |
| EFT25988 | 24/04/2024 | MAXIPARTS OPERATIONS PTY LTD | SUPPLY GLOBES & PARTS FOR VARIOUS PLANT | - 425.53 |
| EFT25989 | 24/04/2024 | BLUE TANG WA PTY LTD ATF THE REEF UNIT TRUST | COMMUNITY PARK REDEVELOPMENT DESIGN | - 10,560.00 |
| DD12497.6 | 03/04/2024 | PRIME SUPER | SUPERANNUATION PPE 19.03.2024 | - 1,511.18 |
| DD12519.1 | 02/04/2024 | TELSTRA CORPORATION LIMITED | SPORT & RECREATION PHONE ACCOUNT | - 100.00 |
| DD12519.2 | 02/04/2024 | WESTNET PTY LTD | WESTNET BILLING FROM 01/04/24 TO 01/05/24 | - 549.95 |
| DD12524.1 | 03/04/2024 | AUSTRALIAN RETIREMENT TRUST | SUPER PAYMENT PPE 02.04.2024 | - 431.65 |
| DD12524.2 | 03/04/2024 | REST SUPERANNUATION | SUPER PAYMENT PPE 02.04.2024 | - 74.56 |
| DD12524.3 | 03/04/2024 | MLC SUPER FUND | SUPER PAYMENT PPE 02.04.2024 | - 490.39 |
| DD12524.4 | 03/04/2024 | AMP SUPERANNUATION LTD. | SUPER PAYMENT PPE 02.04.2024 | - 337.29 |
| DD12524.5 | 03/04/2024 | AUSTRALIAN SUPER | SUPER PAYMENT PPE 02.04.2024 | - 1,003.98 |
| DD12524.6 | 17/04/2024 | PRIME SUPER | SUPER PAYMENT PPE 02.04.2024 | - 1,527.15 |
| DD12524.7 | 03/04/2024 | VIRGIN MONEY SUPER | SUPER PAYMENT PPE 02.04.2024 | - 220.80 |
| DD12524.8 | 03/04/2024 | AWARE SUPER ACCUMULATION | SUPER PAYMENT PPE 02.04.2024 | - 13,008.43 |
| DD12524.9 | 03/04/2024 | MERCER SUPER | SUPER PAYMENT PPE 02.04.2024 | - 221.97 |
| DD12541.1 | 08/04/2024 | TELSTRA CORPORATION LIMITED | ADMINISTRATION PHONE ACCOUNT | - 2,541.04 |
| DD12549.1 | 17/04/2024 | AUSTRALIAN RETIREMENT TRUST | SUPER PAYMENT PPE 16.04.2024 | - 447.21 |
| DD12549.2 | 17/04/2024 | REST SUPERANNUATION | SUPER PAYMENT PPE 16.04.2024 | - 70.68 |
| DD12549.3 | 17/04/2024 | MLC SUPER FUND | SUPER PAYMENT PPE 16.04.2024 | - 490.39 |
| DD12549.4 | 17/04/2024 | AMP SUPERANNUATION LTD. | SUPER PAYMENT PPE 16.04.2024 | - 340.37 |
| DD12549.5 | 17/04/2024 | AUSTRALIAN SUPER | SUPER PAYMENT PPE 16.04.2024 | - 1,088.46 |
| DD12549.6 | 17/04/2024 | PRIME SUPER | SUPER PAYMENT PPE 16.04.2024 | - 1,511.97 |

| LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST APRIL 2024 TO 30TH APRIL 2024 | | | | |
|---|------------|---|---|-------------|
| DD12549.7 | 17/04/2024 | VIRGIN MONEY SUPER | SUPER PAYMENT PPE 16.04.2024 | - 220.80 |
| DD12549.8 | 17/04/2024 | AWARE SUPER ACCUMULATION | SUPER PAYMENT PPE 16.04.2024 | - 12,894.05 |
| DD12549.9 | 17/04/2024 | MERCER SUPER | SUPER PAYMENT PPE 16.04.2024 | - 221.97 |
| DD12561.1 | 26/04/2024 | TELETRAC NAVMAN | MONTHLY SATELLITE SERVICE INCLUDES NEW SERVICE FOR 2024 FUSO TRUCK | - 3,138.08 |
| DD12567.1 | 30/04/2024 | DEPARTMENT OF TRANSPORT | APRIL DOT PAYMENTS | - 99,074.45 |
| 200013 | 03/04/2024 | SHIRE OF WONGAN-BALLIDU - PAYROLL | PAYROLL DEDUCTIONS PPE 02.04.2024 | - 1,841.00 |
| 200014 | 18/04/2024 | SHIRE OF WONGAN-BALLIDU - PAYROLL | PAYROLL DEDUCTIONS PPE 16.04.2024 | - 1,841.00 |
| DD12524.10 | 03/04/2024 | COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER | SUPER PAYMENT PPE 02.04.2024 | - 252.04 |
| DD12549.10 | 17/04/2024 | COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER | SUPER PAYMENT PPE 16.04.2024 | - 259.63 |
| DD12555.1 | 19/04/2024 | CREDIT CARD | | - 1,792.87 |
| | | CREDIT CARD HOLDER - CEO | | - 247.14 |
| | 31/03/2024 | ADOBE PRO | ADOBE PRO MONTHLY SUBSCRIPTION FOR CRC | 247.14 |
| | | CREDIT CARD HOLDER - MRS | | - 275.64 |
| | 12/03/2024 | STAINLESS FLAT PACK | SUPPLY STAINLESS STEEL HAND BASIN SINK TAP FOR BUNYIP PARK BALLIDU | 275.64 |
| | | CREDIT CARD HOLDER - DCEO | | - 728.99 |
| | 22/03/2024 | AUSTRALIA POST | POST OFFICE BOX RENEWALS FOR ADMIN & CRC | 649.00 |
| | 26/03/2024 | ADOBE PRO | ADOBE PRO SUBSCRIPTION FOR CRC | 79.99 |
| | | CREDIT CARD HOLDER - MCS | | - 54.00 |
| | 13/03/2024 | DALWALLINU CRC | LARGE SCALE LAMINATING FOR SWIMMING POOL 60TH ANNIVERSARY POSTERS/COLLAGES | 54.00 |
| | | CREDIT CARD HOLDER - MWS | | - 487.10 |
| | 11/03/2024 | DEPARTMENT OF TRANSPORT | CHANGE OF PLATES - OLD PLATE WB7060 TO 1TYA264, CHANGE OF PLATES - OLD PLATE WB033 TO 1IDC886 | 62.20 |
| | 19/03/2024 | DUN DIRECT PTY LTD | REFRESHMENTS FOR DEPOT | 39.00 |
| | 21/03/2024 | SOUTHCOTT | SUPPLY PARTS FOR BACKHOE REPAIRS | 237.60 |
| | 21/03/2024 | MORAY & AGNEW | WEBINAR - ABORIGINAL CULTURAL HERITAGE PROTECTION WA | 55.00 |
| | 27/03/2024 | DEPARTMENT OF TRANSPORT | CHANGE OF PLATEES - 1IEA632 TO WB029, CHANGE OF PLATEES - ITZU942 TO WB15083 | 62.20 |
| | 02/04/2024 | DEPARTMENT OF TRANSPORT | CHANGE OF PLATE FROM WB010 TO 1IDC892 | 31.10 |

| | |
|------------------|------------|
| MUNICIPAL BANK | 655,497.34 |
| TRUST BANK | |
| TOTAL | 655,497.34 |
| RECOVERABLE | 22,413.10 |
| PART RECOVERABLE | |

9.2.2 FINANCIAL REPORTS FOR APRIL 2024

| | |
|--|---|
| FILE REFERENCE: | F1.4 |
| REPORT DATE: | 08 May 2024 |
| APPLICANT/PROPONENT: | N/A |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Sam Dolzadelli – Deputy Chief Executive Officer |
| ATTACHMENTS: | 01- Financial Reports 02- Financial Health Check |

PURPOSE OF REPORT:

The purpose of this report is to present to Council the Monthly Financial Report (containing the Statement of Financial Activity by Nature) for the month ended 30 April 2024. The Capital Works report has been incorporated into this. A monthly financial health check has been appended to the report to give an overview of how the Shire is tracking against some key financial indicators.

BACKGROUND:

Under section 6.4(1) of the *Local Government Act 1995*, a local government is required to prepare an annual financial report for the proceeding financial year and such other financial reports as are prescribed. Part 4 of the *Local Government (Financial Management) Regulations 1996* prescribes the minimum contents of the Monthly Financial Report.

Below is the prescribed contents of the Monthly Financial Report.

Regulation 34 - Statement of Financial Activity

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month (relevant month) in the following detail:
 - (a) annual budget estimates; and
 - (b) budget estimates to the end of the relevant month (YTD Budget); and
 - (c) actual amounts of expenditure, revenue and income to the end of the relevant month (YTD Actual); and
 - (d) material variances between the comparable amounts (YTD Actual – YTD Budget); and
 - (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of net current assets.
- (2) Each statement of financial activity is to be accompanied by documents containing –
 - (a) (removed)
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity must be shown according to nature classification.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be –
 - (a) Presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Regulation 35 – Statement of Financial Position

- (1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the **previous month**) and –
 - (a) The financial position of the local government as at the last day of the previous financial year; or
 - (b) If the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.
- (2) A statement of financial position must be –
 - (a) Presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
 - (b) Recorded in the minutes of the meeting at which it is presented.

POLICY REQUIREMENTS:

Council Policy 4.1 – Accounting

LEGISLATIVE REQUIREMENTS:

- *Local Government Act 1995*
- *Local Government (Financial Management) Regulations 1996*

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental impacts associated with this proposal.
- **Economic**
There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

Material variances are disclosed in the Statement of Financial Activity.

As part of the adopted 2023/24 Budget, Council adopted the following thresholds as levels of material variances for financial reporting.

In accordance with regulation 34 (5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2023/24 for reporting material variances shall be:

- (a) 10% of the amended budget; or
- (b) \$10,000 of the amended budget.

whichever is greater. In addition, that the material variance limit be applied to total revenue and expenditure for each nature classification and capital income and expenditure in the Statement of Financial Activity.

The financial reports for the period ending 30 April 2024 are attached to the Council Agenda.

COMMENT:

This report presents the Statement of Financial Activity by nature or type for the period ended 30 April 2024.

The following is a summary of the headline numbers from the attached report, and explanations for variances is provided in note 1 of the report.

| | Original Budget | YTD Budget | YTD Actuals – April 2024 |
|----------------------------------|------------------------|-------------------|---------------------------------|
| Opening Surplus | 2,713,397 | 2,744,736 | 2,744,736 |
| Cash Operating Revenue | 4,818,635 | 4,845,436 | 4,804,293 |
| Profit on asset disposals | 15,280 | 15,280 | 12,223 |
| Cash Operating Expenditure | (5,365,706) | (5,034,522) | (4,381,681) |
| Depreciation | (3,656,297) | (7,064,780) | (7,052,809) |
| Loss on asset disposals | (35,273) | (35,273) | 0 |
| Capital Expenditure | (8,881,056) | (4,171,776) | (3,801,930) |
| Capital Income | 5,114,395 | 2,660,777 | 2,054,878 |
| Financing Activities | 1,600,335 | (143,926) | (215,237) |
| Non-cash items (excluded) | 3,676,290 | 7,084,773 | 7,040,586 |
| Closing Surplus/(Deficit) | 0 | 900,725 | 1,309,869 |

Rates

Rates notices were issued with an effective issuance date of 7 August 2023. As at 30 April 2024, the Shire had receipted \$3,688,202 in rates, ESL and rubbish charges. Due date for payment in full, or first instalment was 11 September 2023. As at 30 April 2024, the gross amount of rates, ESL and rubbish charges outstanding (including arrears, legal charges and interest) is **\$174,753** and of this amount \$37,346 is made up of deferred pensioner rates. Total outstanding equates to 4.57% of the brought forward arrears and current year billing.

Final notices were issued on 18 September, giving ratepayers 14 days to pay any amount outstanding if they were not paying by instalments. Any ratepayers who still had not made payment were issued with a final demand on 13 October, with payment terms of 7 days. On the 25th of October any unpaid accounts were sent to the Shire's external debt recovery agent. The total amount owing that is being recovered through the agent as at 30 April 2024 is \$17,987.

Capital Works

As at 30 April 2024 the Shire has incurred \$3,801,930 in actual expenditure on capital works projects against a current budget of \$8,597,488 representing 44.22% of the budgeted works.

Depreciation

There is a significant increase in the annual depreciation expense due to the revaluation of infrastructure assets at 30 June 2023. The fair value of roads increased by 194% and the depreciation rates increased by approximately 500%. The fair value of drainage assets increased by 165% and depreciation rates increased by approximately 145%. Depreciation is a non-cash expense, meaning there is no impact on the Shire's funding position.

VOTING REQUIREMENTS: Simple Majority.

ABSOLUTE MAJORITY REQUIRED: No.

OFFICER RECOMMENDATION:

That Council;

1. Receives the Monthly Financial Report (containing the Statement of Financial Activity by nature classification) and Statement of Financial Position for the month ended 30 April 2024, as presented as attachment 1 to this report.
2. Notes the unrestricted municipal surplus of \$1,309,869 for the month ended 30 April 2024.
3. Receives the Monthly Financial Health Check as presented as attachment 2 to this report.



SHIRE OF WONGAN-BALLIDU

MONTHLY FINANCIAL REPORT

30/04/2024

CONTENTS

- 01) Statement of Financial Activity
- 02) Statement of Financial Position
- 03) Variance Reporting
- 04) Net Current Assets
- 05) Asset Disposals
- 06) Loans
- 07) Reserves
- 08) Capital Works Program
- 09) Investments
- 10) Bank Reconciliation
- 11) Rates & Sundry Debtors Outstanding

| SHIRE OF WONGAN-BALLIDU STATEMENT OF FINANCIAL ACTIVITY BY NATURE FOR 30 APRIL 2024 | | | | | | |
|--|---------------------------------|-----------------------------|--------------|--------------------------------|---------------------------|-----|
| | Adopted Budget 2023- 2024 | Current Budget 2023-2024 | YTD Budget | YTD Actual | Variance Over or Under | 10% |
| | | | | | | |
| Opening Funding Surplus/(Deficit) | 2,713,397 | 2,744,736 | 2,744,736 | 2,744,736 | | |
| INCOME | | | | | | |
| Rates | 3,391,941 | 3,405,941 | 3,403,601 | 3,405,437 | (0.1%) | ✓ |
| Operating grants, subsidies and contributions | 491,067 | 615,214 | 572,555 | 543,450 | 5.1% | ✓ |
| Fees and charges | 684,397 | 635,697 | 567,360 | 532,569 | 6.1% | ✓ |
| Other Revenue | 108,050 | 144,218 | 120,120 | 118,847 | 1.1% | ✓ |
| Interest | 143,180 | 218,180 | 181,800 | 203,990 | (12.2%) | x |
| Profit on Asset Disposals | 15,280 | 15,280 | 15,280 | 12,223 | 20.0% | x |
| a: TOTAL INCOME | 4,833,915 | 5,034,530 | 4,860,716 | 4,816,516 | | |
| OPERATING EXPENSES | | | | | | |
| Employee Costs | (2,716,739) | (2,853,103) | (2,385,195) | (2,065,491) | 13.4% | x |
| Materials & Contracts | (1,530,009) | (2,093,078) | (1,662,635) | (1,333,105) | 19.8% | x |
| Utility charges | (394,853) | (358,375) | (298,020) | (298,211) | (0.1%) | ✓ |
| Interest | (43,600) | (43,600) | (34,650) | (33,334) | 3.8% | ✓ |
| Insurance | (290,861) | (304,527) | (304,483) | (313,875) | (3.1%) | ✓ |
| Other General | (389,644) | (401,649) | (349,539) | (337,665) | 3.4% | ✓ |
| Loss on Asset Disposals | (35,273) | (35,273) | (35,273) | 0 | 100.0% | x |
| Depreciation | (3,656,297) | (8,477,952) | (7,064,780) | (7,052,809) | 0.2% | ✓ |
| b: TOTAL OPERATING EXPENSES | (9,057,276) | (14,567,557) | (12,134,575) | (11,434,490) | | |
| Operating activities excluded from budget | | | | | | |
| Add back Depreciation | 3,656,297 | 8,477,952 | 7,064,780 | 7,052,809 | | |
| Adjust (Profit)/Loss on Asset Disposal | 19,993 | 19,993 | 19,993 | (12,223) | | |
| | 3,676,290 | 8,497,945 | 7,084,773 | 7,040,586 | | |
| Amount attributable to operating activities | (547,071) | (1,035,082) | (189,086) | 422,612 | | |
| INVESTING ACTIVITIES | | | | | | |
| Non-Operating grants, subsidies and contributions | 4,866,395 | 4,945,506 | 2,660,777 | 2,054,878 | 22.8% | x |
| Proceeds from disposal of motor vehicles and P&E | 248,000 | 248,000 | 0 | 104,810 | 0.0% | ✓ |
| TOTAL CAPITAL INCOME | 5,114,395 | 5,193,506 | 2,660,777 | 2,159,688 | | |
| Capex - Land & Buildings | (1,923,572) | (3,600,139) | (310,190) | (141,275) | 54.5% | x |
| Capex - Furniture & Equipment | (96,060) | (115,829) | (112,010) | (52,131) | 53.5% | x |
| Capex - Intangible Assets | (100,000) | 0 | 0 | 0 | 0.0% | ✓ |
| Capex - Motor Vehicles | (156,000) | (182,728) | 0 | 0 | 0.0% | ✓ |
| Capex - Plant | (1,090,546) | (1,182,008) | (717,312) | (627,618) | 12.5% | x |
| Capex - Infrastructure - Roads | (5,058,724) | (3,019,695) | (2,637,996) | (2,695,766) | (2.2%) | ✓ |
| Capex - Infrastructure - Footpaths | (174,665) | (174,665) | (130,588) | (94,912) | 27.3% | x |
| Capex - Infrastructure - Other | (281,489) | (322,424) | (263,680) | (190,228) | 27.9% | x |
| TOTAL CAPITAL EXPENDITURE | (8,881,056) | (8,597,488) | (4,171,776) | (3,801,930) | | |
| Amount attributable to investing activities | (3,766,661) | (3,403,982) | (1,510,999) | (1,642,242) | | |
| FINANCING ACTIVITIES | | | | | | |
| Transfer from reserves | 1,840,346 | 1,890,346 | 0 | 0 | 0.0% | ✓ |
| Transfer to reserves | (893,129) | (841,442) | (70,830) | (141,509) | (99.8%) | x |
| Lease liabilities principal repayments | (8,882) | (8,882) | (7,400) | (7,846) | (6.0%) | ✓ |
| Proceeds on new borrowings | 750,000 | 750,000 | 0 | 0 | 0.0% | ✓ |
| Loan principal repayment | (106,400) | (106,400) | (84,096) | (84,427) | (0.4%) | ✓ |
| SSL Principal Reimbursements | 18,400 | 18,400 | 18,400 | 18,545 | (0.8%) | ✓ |
| Amount attributable to financing activities | 1,600,335 | 1,702,022 | (143,926) | (215,237) | | |
| CLOSING SURPLUS / (DEFICIT) | 0 | 7,694 | 900,725 | 1,309,869 | | |
| ** This sheet illustrates the variance analysis. For variance explanation refer to applicable note. | | | Key | Within budget tolerance of 10% | ✓ | |
| | | | | Over budget tolerance of 10% | x | |
| | | | | Under budget tolerance of 10% | o | |

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL POSITION
30/04/2024

| | 30 April 2024 | 2023 |
|--------------------------------------|--------------------|--------------------|
| CURRENT ASSETS | | |
| Cash and cash equivalents | 5,822,589 | 7,135,083 |
| Trade and other receivables | 816,765 | 977,420 |
| Other financial assets | (145) | 18,400 |
| Inventories | 38,991 | 12,918 |
| Other assets | 138,431 | 87,588 |
| Assets classified as held for sale | - | 21,155 |
| TOTAL CURRENT ASSETS | 6,816,631 | 8,252,564 |
| NON-CURRENT ASSETS | | |
| Trade and other receivables | 37,346 | 37,346 |
| Other financial assets | 291,802 | 291,802 |
| Inventories | 15,236 | 15,236 |
| Property, plant and equipment | 32,762,638 | 33,266,272 |
| Infrastructure | 219,730,871 | 222,570,816 |
| Right-of-use assets | 26,280 | 26,278 |
| TOTAL NON-CURRENT ASSETS | 252,864,173 | 256,207,750 |
| TOTAL ASSETS | 259,680,804 | 264,460,314 |
| CURRENT LIABILITIES | | |
| Trade and other payables | 302,605 | 542,301 |
| Other liabilities | 910,742 | 783,471 |
| Lease liabilities | (1,108) | 6,738 |
| Borrowings | 21,558 | 105,986 |
| Employee related provisions | 397,438 | 409,042 |
| TOTAL CURRENT LIABILITIES | 1,631,235 | 1,847,538 |
| NON-CURRENT LIABILITIES | | |
| Lease liabilities | 18,840 | 18,840 |
| Borrowings | 1,808,674 | 1,808,674 |
| Employee related provisions | 56,384 | 56,384 |
| TOTAL NON-CURRENT LIABILITIES | 1,883,898 | 1,883,898 |
| TOTAL LIABILITIES | 3,515,133 | 3,731,436 |
| NET ASSETS | 256,165,671 | 260,728,878 |
| EQUITY | | |
| Retained surplus | 62,621,618 | 67,326,335 |
| Reserve accounts | 3,937,964 | 3,796,456 |
| Revaluation surplus | 189,606,089 | 189,606,087 |
| TOTAL EQUITY | 256,165,671 | 260,728,878 |

| Shire of Wongan-Ballidu Variance Report 30 April 2024 | | | | |
|---|-------------------------------|------------------|---|--|
| <p>The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the Statement of Financial Activity by nature shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expenditure.</p> | | | | |
| Code | Variance Actual to YTD Budget | Variance reason | Report Section | Comments |
| Operating Income | | | | |
| ✓ | 1,836 | Within Threshold | Rates | Within Council variance reporting threshold. |
| ✓ | (29,105) | Within Threshold | Operating grants, subsidies and contributions | Within Council variance reporting threshold. |
| ✓ | (34,791) | Within Threshold | Fees and charges | Within Council variance reporting threshold. |
| ✓ | (1,273) | Within Threshold | Other Revenue | Within Council variance reporting threshold. |
| ✗ | 22,190 | Timing | Interest | Favourable - Interest earned YTD is higher than YTD budget, however this will align a lot closer towards 30 June. |
| ✗ | (3,057) | Timing | Profit on Asset Disposals | Timing of asset disposals. |
| Operating Expenditure | | | | |
| ✗ | 319,704 | Timing | Employee Costs | Favourable - Due to vacancies and capital works labour allocations greater than operating YTD. Savings addressed at budget review. Will align closer at 30 June. |
| ✗ | 329,530 | Timing | Materials & Contracts | Favourable - Due to underspend YTD on various operating, maintenance and special maintenance materials and contracts. Will align closer at 30 June and there will be carryovers. |
| ✓ | (191) | Within Threshold | Utility charges | Within Council variance reporting threshold. |
| ✓ | 1,316 | Within Threshold | Interest | Within Council variance reporting threshold. |
| ✓ | (9,392) | Within Threshold | Insurance | Within Council variance reporting threshold. |
| ✓ | 11,874 | Within Threshold | Other General | Within Council variance reporting threshold. |
| ✗ | 35,273 | Timing | Loss on Asset Disposals | Timing of asset disposals. |
| ✓ | 11,971 | Within Threshold | Depreciation | Within Council variance reporting threshold. |
| Investing | | | | |
| ✗ | (605,899) | Timing | Non-Operating grants, subsidies and contributions | Timing of income recognition, will be aligned closer for 31 May. |
| ✓ | 104,810 | Within Threshold | Proceeds from disposal of motor vehicles and P&E | Within Council variance reporting threshold. |
| ✗ | 168,915 | Timing | Capex - Land & Buildings | See Capital Works Report. |
| ✗ | 59,879 | Timing | Capex - Furniture & Equipment | See Capital Works Report. |
| ✓ | 0 | Within Threshold | Capex - Intangible Assets | See Capital Works Report. |
| ✓ | 0 | Within Threshold | Capex - Motor Vehicles | See Capital Works Report. |
| ✗ | 89,694 | Timing | Capex - Plant | See Capital Works Report. |
| ✓ | (57,770) | Within Threshold | Capex - Infrastructure - Roads | See Capital Works Report. |
| ✗ | 35,676 | Timing | Capex - Infrastructure - Footpaths | See Capital Works Report. |
| ✗ | 73,452 | Timing | Capex - Infrastructure - Other | See Capital Works Report. |
| Financing | | | | |
| ✓ | 0 | Within Threshold | Transfer from reserves | Within Council variance reporting threshold. |
| ✗ | (70,679) | Timing | Transfer to reserves | Favourable - Timing due to interest earned. |
| ✓ | (446) | Within Threshold | Lease liabilities principal repayments | Within Council variance reporting threshold. |
| ✓ | (331) | Within Threshold | Loan principal repayment | Within Council variance reporting threshold. |
| ✓ | 145 | Within Threshold | SSL Principal Reimbursements | Within Council variance reporting threshold. |

SHIRE OF WONGAN-BALLIDU
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2024

NET CURRENT ASSETS

| | Positive=Surplus (Negative=Deficit) | | |
|---|-------------------------------------|---------------------------|----------------------|
| | Budget | Actual | Current |
| | Last Years Closing | Last Years Closing | 30 April 2024 |
| | 30 June 2023 | 30 June 2023 | |
| | \$ | | \$ |
| Current Assets | | | |
| Cash Unrestricted | 3,338,628 | 3,338,628 | 1,884,625 |
| Cash Restricted - Reserves | 3,796,456 | 3,796,456 | 3,937,964 |
| Receivables - Rates | 86,580 | 88,209 | 115,919 |
| Receivables - Other | 977,638 | 976,799 | 813,078 |
| Receivables - ATO | 0 | 967 | 26,198 |
| Inventories | 28,151 | 34,072 | 38,991 |
| Financial assets | 18,400 | 18,400 | (145) |
| | 8,245,853 | 8,253,531 | 6,816,630 |
| Less: Current Liabilities | | | |
| Payables | (448,020) | (429,817) | (249,172) |
| Payables - ATO | (118,837) | (113,378) | (53,432) |
| Contract Liabilities - Unspent grants | (783,471) | (783,471) | (910,742) |
| Employee provisions | (409,042) | (409,043) | (397,438) |
| Lease liabilities | (8,882) | (6,738) | 1,108 |
| Long term borrowings | (106,400) | (105,986) | (21,558) |
| | (1,874,652) | (1,848,433) | (1,631,234) |
| Net Current Assets | 6,371,201 | 6,405,098 | 5,185,396 |
| Adjustments to Net Current Assets | | | |
| Less: Restricted Cash - Reserves | (3,796,456) | (3,796,456) | (3,937,964) |
| Less: Current self-supporting loans receivable | (18,400) | (18,400) | 145 |
| Less: Trust Interfund Transfer Account | (72) | (72) | 0 |
| Add: Liabilities funded by restricted cash | 41,842 | 41,842 | 41,842 |
| Add: Current portion of borrowings | 106,400 | 105,986 | 21,558 |
| Add: Current portion of lease liabilities | 8,882 | 6,738 | (1,108) |
| | (3,657,804) | (3,660,362) | (3,875,527) |
| Net Current Assets used in the Statement of Financial Activity | 2,713,397 | 2,744,736 | 1,309,869 |

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 30 APRIL 2024

| Asset No | Budget Net Book Value | Current Budget Sale Proceeds | Budget (Profit) / Loss | Actual Net Book Value | Actual Sale Proceeds | Actual (Profit) / Loss |
|--|-------------------------------|------------------------------|----------------------------|-----------------------|----------------------|------------------------|
| Land & Buildings | | | | | | |
| | | - | - | | | - |
| Motor Vehicles | | | | | | |
| Ford Ranger (Works Supervisor) | 22,750 | 30,000 | (7,250) | | | - |
| Iveco Patient Transfer Bus | 3,270 | 6,000 | (2,730) | | | - |
| | | | - | | | - |
| Plant & Equipment | | | | | | |
| Mack Truck (PTK33) | 93,223 | 85,000 | 8,223 | 84,000 | 94,880 | (10,880) |
| Mack Truck (PTK34) | 91,000 | 85,000 | 6,000 | | | |
| Free Roll Attachment (Mtce) | 16,000 | 4,000 | 12,000 | | | - |
| Dual Tip Pig Trailer (PTRL20) | 9,700 | 15,000 | (5,300) | 8,587 | 9,570 | (983) |
| Dual Tip Pig Trailer (PTRL23) | 19,800 | 15,000 | 4,800 | | | - |
| Gang Mower (PMOW8) | 12,250 | 8,000 | 4,250 | | | - |
| Various obsolete equipment | | | | - | 360 | (360) |
| TOTAL | 267,993 | 248,000 | 19,993 | 92,587 | 104,810 | (12,223) |
| By Program | | | | | | |
| Recreation & Culture | | | | | | |
| Gang Mower (PMOW8) | 12,250 | 8,000 | 4,250 | | | - |
| Transport | | | | | | |
| Mack Truck (PTK33) | 93,223 | 85,000 | 8,223 | 84,000 | 94,880 | (10,880) |
| Mack Truck (PTK34) | 91,000 | 85,000 | 6,000 | | | |
| Free Roll Attachment (Mtce) | 16,000 | 4,000 | 12,000 | | | - |
| | | | - | | | - |
| Other Property & Services | | | | | | |
| Ford Ranger (Works Supervisor) | 22,750 | 30,000 | (7,250) | | | - |
| Dual Tip Pig Trailer (PTRL20) | 9,700 | 15,000 | (5,300) | 8,587 | 9,570 | (983) |
| Dual Tip Pig Trailer (PTRL23) | 19,800 | 15,000 | 4,800 | | | - |
| Iveco Patient Transfer Bus | 3,270 | 6,000 | (2,730) | | | - |
| Various obsolete equipment | - | - | - | | 360 | (360) |
| | | | - | | | - |
| TOTAL | 267,993 | 248,000 | 19,993 | 92,587 | 104,810 | (12,223) |
| Motor Vehicle and Plant & Equipment Change Over | | | | | | |
| | Current Budget Purchase Price | Current Budget Sale | Current Change-Over Budget | Actual Purchase | Actual Sale | Change-Over |
| Motor Vehicles | | | | | | |
| Ford Ranger (Works Supervisor) | 60,000 | 30,000 | 30,000 | | | - |
| Iveco Patient Transfer Bus for new bus | 96,000 | 6,000 | 90,000 | | | - |
| | | | - | | | - |
| Sub-total | 156,000 | 36,000 | 120,000 | | | - |
| Plant & Equipment | | | | | | |
| Mack Truck (PTK33) for new truck | 309,546 | 85,000 | 224,546 | 310,021 | 94,880 | 215,141 |
| Mack Truck (PTK34) for new truck | 315,000 | 85,000 | 230,000 | | | - |
| Semi-water tanker (PTRL26) | 160,000 | - | 160,000 | 153,328 | - | 153,328 |
| Free Roll Attachment (Mtce) | 75,000 | 4,000 | 71,000 | 67,445 | TBA | |
| Dual Tip Pig Trailer (PTRL20) | 75,500 | 15,000 | 60,500 | 75,500 | 9,570 | 65,930 |
| Dual Tip Pig Trailer (PTRL23) | 75,500 | 15,000 | 60,500 | | | - |
| Gang Mower (PMOW8) | 40,000 | 8,000 | 32,000 | | | - |
| Sundry Plant & Equipment | 40,000 | - | 40,000 | | | - |
| Sub-total | 1,090,546 | 212,000 | 878,546 | | | 434,399 |
| TOTAL | 1,246,546 | 248,000 | 998,546 | - | - | 434,399 |

SHIRE OF WONGAN - BALLIDU
BORROWINGS AS AT 30 APRIL 2024

Existing Loans * Denotes (SSL) Self Supporting Loan

| Loan No. | Particulars | Recipient | Maturity Date | Proposed Borrowings | Amount Borrowed | Loan Principal Paid in Apr 24 | Accrued Int. Due | YTD Interest Paid | Loan Balance @ 30 June 2023 | Principal Repayments YTD | Loan Balance @ 30 Apr 24 |
|-----------------------------|--------------------------|--------------|---------------|---------------------|------------------|-------------------------------|------------------|-------------------|-----------------------------|--------------------------|--------------------------|
| 151A | Aged Persons | Ninan House* | Oct-2032 | | 300,000 | (9,442) | - | (7,435) | 208,341 | (18,714) | 189,627 |
| 152 | Co-Location Construction | Shire | Dec-2039 | | 2,000,000 | - | - | (25,899) | 1,706,319 | (65,713) | 1,640,606 |
| TBA | Volunteer BFB Fire Shed | Shire | - | 750,000 | - | | | | | | |
| TOTAL EXISTING LOANS | | | | 750,000 | 2,300,000 | (9,442) | - | (33,334) | 1,914,660 | (84,427) | 1,830,233 |

Shire Loan Summary
Self Supporting Loan Summary

| | | | | | | | |
|---------|-----------|---|---|----------|-----------|----------|-----------|
| - | 2,000,000 | - | - | (25,899) | 1,706,319 | (65,713) | 1,640,606 |
| 750,000 | 300,000 | | | | 208,341 | (18,714) | 189,627 |

Current loan liability
Non current liability
Total Loan Liability

| Loan Balance @ 30 Apr 24 | SSL | Shire | Total |
|--------------------------|------------------|--------------------|--------------------|
| (84,193) | (18,400) | (65,793) | (84,193) |
| (1,746,040) | (171,227) | (1,574,813) | (1,746,040) |
| (1,830,233) | (189,627) | (1,640,606) | (1,830,233) |

| SHIRE OF WONGAN - BALLIDU | | | | | | | | | | | | | | | |
|--|----------|------------------------|------------------------|-----------------|---------------------|-----------------------|------------------|----------------------------|---------------------|-----------------------|------------------|-----------------------------|---------------------|-----------------------|------------------|
| ANALYSIS OF RESERVE ACCOUNTS AS AT 30 APRIL 2024 | | | | | | | | | | | | | | | |
| ADOPTED FULL YEAR'S BUDGET | | | | | | | | CURRENT FULL YEAR'S BUDGET | | | | ACTUAL YTD AT 30 APRIL 2024 | | | |
| Reserve Description | GL Acct. | Budget Opening Balance | Actual Opening Balance | Interest Earned | Transfer to Reserve | Transfer from Reserve | EOY Balance | Transfer in / Interest | Transfer to Reserve | Transfer from Reserve | EOY Balance | Interest Earned | Transfer to Reserve | Transfer from Reserve | Actual Balance |
| Long Service Leave Reserve | 01935 | 41,842 | 41,842 | - | - | - | 41,842 | - | - | - | 41,842 | - | - | - | 41,842 |
| Community Resource Centre Reserve | 01989 | 27,923 | 27,923 | - | - | (15,000) | 12,923 | - | - | (15,000) | 12,923 | - | - | - | 27,923 |
| Depot Improvement Reserve | 01940 | 10,572 | 10,572 | - | - | - | 10,572 | - | - | - | 10,572 | - | - | - | 10,572 |
| Historical Publications Reserve | 01965 | 7,126 | 7,126 | - | - | - | 7,126 | - | - | - | 7,126 | - | - | - | 7,126 |
| Housing Reserve | 01955 | 380,844 | 380,844 | - | - | (200,000) | 180,844 | - | - | (200,000) | 180,844 | - | - | - | 380,844 |
| Special Projects Reserve | 01975 | 889,102 | 889,102 | 85,000 | 291,670 | (250,000) | 930,772 | 85,000 | 260,522 | (300,000) | 849,624 | 141,509 | 141,509 | - | 1,030,611 |
| Patterson Street JV Housing Reserve | 01988 | 59,357 | 59,357 | - | 5,000 | - | 64,357 | - | 5,000 | - | 64,357 | - | - | - | 59,357 |
| Plant Reserve | 01945 | 1,267,997 | 1,267,997 | - | 586,459 | (998,546) | 855,910 | - | 565,920 | (998,546) | 835,371 | - | - | - | 1,267,996 |
| Quinlan Street JV Housing Reserve | 01987 | 59,915 | 59,915 | - | 5,000 | - | 64,915 | - | 5,000 | - | 64,915 | - | - | - | 59,915 |
| Stickland JV Housing Reserve | 01986 | 63,582 | 63,582 | - | 5,000 | - | 68,582 | - | 5,000 | - | 68,582 | - | - | - | 63,582 |
| Swimming Pool Reserve | 01970 | 343,188 | 343,188 | - | - | (120,000) | 223,188 | - | - | (120,000) | 223,188 | - | - | - | 343,188 |
| Waste Management Reserve | 01920 | 60,366 | 60,366 | - | - | - | 60,366 | - | - | - | 60,366 | - | - | - | 60,366 |
| Sporting Co-Location Reserve | 01990 | 237,160 | 237,160 | - | - | (103,800) | 133,360 | - | - | (103,800) | 133,360 | - | - | - | 237,160 |
| Building Asset Management Reserve | 01993 | 347,482 | 347,482 | - | - | (153,000) | 194,482 | - | - | (153,000) | 194,482 | - | - | - | 347,482 |
| TOTALS | | 3,796,456 | 3,796,456 | 85,000 | 893,129 | (1,840,346) | 2,849,239 | 85,000 | 841,442 | (1,890,346) | 2,747,552 | 141,509 | 141,509 | - | 3,937,964 |

SHIRE OF WONGAN-BALLIDU - CAPITAL WORKS REPORT - 30 APRIL 2024

| COA | Description | Original Budget | Current Budget | YTD Budget | YTD Actual | Order Value | Total Actual | Variance | Indicator | Completion % | Asset Class |
|-------|---|-----------------------|-----------------------|-----------------------|-----------------------|---------------------|-----------------------|-----------------------|-----------|--------------|----------------------------|
| 04252 | Computer Software (F&E) - CAPEX | \$100,000.00 | \$0.00 | \$0.00 | \$0.00 | \$38,145.00 | \$38,145.00 | \$0.00 | | | Intangible Assets |
| 04253 | Computer Hardware (F&E)- CAPEX | \$13,640.00 | \$13,640.00 | \$11,360.00 | \$15,674.64 | \$0.00 | \$15,674.64 | -\$2,034.64 | | 115% | Furniture & Equipment |
| 04263 | Capex - Chambers ICT Upgrade (F&E) | \$45,000.00 | \$63,000.00 | \$63,000.00 | \$0.00 | \$64,194.50 | \$64,194.50 | \$63,000.00 | | 0% | Furniture & Equipment |
| 05232 | Capex - Ninan/Hinds BFB Fire Shed | \$750,000.00 | \$750,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$750,000.00 | | 0% | Land & Buildings |
| 06010 | Cadoux Rec Centre (Buildings) - CAPEX | \$7,500.00 | \$10,901.00 | \$9,080.00 | \$10,900.91 | \$0.00 | \$10,900.91 | \$0.09 | | 100% | Land & Buildings |
| 06408 | Community Bus (MV) - CAPEX | \$96,000.00 | \$122,728.00 | \$0.00 | \$0.00 | \$122,727.27 | \$122,727.27 | \$122,728.00 | | 0% | Motor Vehicles |
| 06415 | CRC Capital Expense (Buildings) - CAPEX | \$28,121.00 | \$28,121.00 | \$23,430.00 | \$0.00 | \$0.00 | \$0.00 | \$28,121.00 | | 0% | Land & Buildings |
| 07628 | Medical Centre Furniture & Equipment (F&E)- CAPEX | \$30,000.00 | \$30,000.00 | \$30,000.00 | \$27,268.00 | \$0.00 | \$27,268.00 | \$2,732.00 | | 91% | Furniture & Equipment |
| 07632 | Capex - Medical Centre Generator | \$0.00 | \$45,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$45,000.00 | | 0% | Plant & Equipment |
| 09061 | 8 Ellis Street (Buildings)- CAPEX | \$0.00 | \$8,000.00 | \$6,660.00 | \$6,470.00 | \$0.00 | \$6,470.00 | \$1,530.00 | | 81% | Land & Buildings |
| 09066 | 16 Moore Street (Buildings)- CAPEX | \$20,561.00 | \$20,561.00 | \$17,120.00 | \$0.00 | \$0.00 | \$0.00 | \$20,561.00 | | 0% | Land & Buildings |
| 09085 | Capex - Staff Housing - Stickland St and Shields Crescent (LRCIP) | \$0.00 | \$1,634,250.00 | \$0.00 | \$16,476.77 | \$0.00 | \$16,476.77 | \$1,617,773.23 | | 1% | Land & Buildings |
| 10808 | Cemetery WH Capex (Infras Other) - CAPEX | \$14,500.00 | \$14,500.00 | \$12,080.00 | \$0.00 | \$0.00 | \$0.00 | \$14,500.00 | | 0% | Infrastructure - Other |
| 10815 | Community Park Toilets (Buildings)- CAPEX | \$10,113.00 | \$10,113.00 | \$8,410.00 | \$0.00 | \$0.00 | \$0.00 | \$10,113.00 | | 0% | Land & Buildings |
| 10830 | Railway Centre Toilets (Buildings)- CAPEX | \$240,000.00 | \$240,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$240,000.00 | | 0% | Land & Buildings |
| 11023 | Ballidu Hall (Buildings)- CAPEX | \$153,364.00 | \$153,364.00 | \$2,800.00 | \$0.00 | \$0.00 | \$0.00 | \$153,364.00 | | 0% | Land & Buildings |
| 11030 | Community Park WH (Infras Other)- CAPEX | \$23,540.00 | \$32,605.00 | \$27,170.00 | \$15,455.00 | \$0.00 | \$15,455.00 | \$17,150.00 | | 47% | Infrastructure - Other |
| 11034 | Federation Park (Cadoux) - Capex | \$20,337.00 | \$20,337.00 | \$16,930.00 | \$0.00 | \$0.00 | \$0.00 | \$20,337.00 | | 0% | Land & Buildings |
| 11210 | WH Swimming Pool (Infrastructure Other) - CAPEX | \$120,000.00 | \$120,000.00 | \$100,000.00 | \$72,567.53 | \$0.00 | \$72,567.53 | \$47,432.47 | | 60% | Infrastructure - Other |
| 11470 | Gang Mower (P&E) - CAPEX | \$40,000.00 | \$40,000.00 | \$0.00 | \$0.00 | \$31,818.18 | \$31,818.18 | \$40,000.00 | | 0% | Plant & Equipment |
| 11477 | Mocardy Dam (Infras Other)- CAPEX | \$0.00 | \$50,000.00 | \$50,000.00 | \$28,682.62 | \$0.00 | \$28,682.62 | \$21,317.38 | | 57% | Infrastructure - Other |
| 11610 | Radio & Television Tower (Buildings) - CAPEX | \$58,906.00 | \$58,906.00 | \$49,080.00 | \$16,679.11 | \$0.00 | \$16,679.11 | \$42,226.89 | | 28% | Land & Buildings |
| 11620 | W.H. Recreation Complex (Buildings) - CAPEX | \$106,211.00 | \$132,411.00 | \$110,330.00 | \$43,552.78 | \$40,913.00 | \$84,465.78 | \$88,858.22 | | 33% | Land & Buildings |
| 11621 | Ballidu Sports Complex (Buildings) - CAPEX | \$9,800.00 | \$9,800.00 | \$8,160.00 | \$0.00 | \$0.00 | \$0.00 | \$9,800.00 | | 0% | Land & Buildings |
| 11622 | Economic Stimulus Project | \$40,000.00 | \$40,000.00 | \$20,000.00 | \$8,203.44 | \$181.82 | \$8,385.26 | \$31,796.56 | | 21% | Infrastructure - Other |
| 11815 | Capex - WH Pavilion Generator | \$0.00 | \$45,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$45,000.00 | | 0% | Plant & Equipment |
| 12080 | Depot Bldg. Capital (Buildings) - CAPEX | \$26,192.00 | \$31,692.00 | \$26,400.00 | \$5,000.00 | \$19,545.45 | \$24,545.45 | \$26,692.00 | | 16% | Land & Buildings |
| 12610 | Trucks - CAPEX | \$624,546.00 | \$633,563.00 | \$316,781.50 | \$310,021.47 | \$323,016.12 | \$633,037.59 | \$323,541.53 | | 49% | Plant & Equipment |
| 12629 | Sundry Plant and Equipment (CAPEX) | \$400,000.00 | \$400,000.00 | \$33,330.00 | \$21,323.48 | \$6,818.75 | \$28,142.23 | \$18,676.52 | | 53% | Plant & Equipment |
| 12631 | Dual Pig Trailer- P & E (CAPEX) | \$151,000.00 | \$151,000.00 | \$151,000.00 | \$75,500.00 | \$0.00 | \$75,500.00 | \$75,500.00 | | 50% | Plant & Equipment |
| 12633 | Free Roll Attachment (Capex) | \$75,000.00 | \$67,445.00 | \$56,200.00 | \$67,445.00 | \$0.00 | \$67,445.00 | \$0.00 | | 100% | Plant & Equipment |
| 12634 | Capex - Water Tankers | \$160,000.00 | \$160,000.00 | \$160,000.00 | \$153,328.42 | \$0.00 | \$153,328.42 | \$6,671.58 | | 96% | Plant & Equipment |
| 13610 | Museum - CAPEX | \$43,724.00 | \$43,724.00 | \$25,180.00 | \$488.32 | \$0.00 | \$488.32 | \$43,235.68 | | 1% | Land & Buildings |
| 14411 | Works Co-Ordinator Utility (Motor Vehicles) - CAPEX | \$60,000.00 | \$60,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$60,000.00 | | 0% | Motor Vehicles |
| 14414 | 14 Ellis Street - CAPEX | \$8,630.00 | \$7,846.00 | \$6,530.00 | \$7,845.45 | \$0.00 | \$7,845.45 | \$0.55 | | 100% | Land & Buildings |
| 14841 | Purchase of Old School Oval (CAPEX) | \$200,000.00 | \$200,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$200,000.00 | | 0% | Land & Buildings |
| 14866 | Capex - Purchase of land & buildings for development | \$200,000.00 | \$200,000.00 | \$0.00 | \$33,861.77 | \$29,774.59 | \$63,636.36 | \$166,138.23 | | 17% | Land & Buildings |
| 14885 | Lot 162 Danubin St - CAPEX | \$40,113.00 | \$40,113.00 | \$80.00 | \$0.00 | \$0.00 | \$0.00 | \$40,113.00 | | 0% | Land & Buildings |
| 14932 | Gravel Pits - Capex | \$83,449.00 | \$65,319.00 | \$54,430.00 | \$65,319.00 | \$0.00 | \$65,319.00 | \$0.00 | | 100% | Infrastructure - Other |
| 40100 | CRC Capital Expenditure Furniture & Equipment - CAPEX | \$7,420.00 | \$9,189.00 | \$7,650.00 | \$9,188.32 | \$0.00 | \$9,188.32 | \$0.68 | | 100% | Furniture & Equipment |
| AROAD | RRG Funded Capital Roadworks (Infras Roads) | \$1,074,795.00 | \$1,163,119.00 | \$969,100.00 | \$977,644.74 | \$70,181.82 | \$1,047,826.56 | \$185,474.26 | | 84% | Infrastructure - Roads |
| BROAD | R2R Funded Capital Roadworks (Infras Roads) | \$769,341.00 | \$774,822.00 | \$645,500.00 | \$622,318.62 | \$6,105.45 | \$628,424.07 | \$152,503.38 | | 80% | Infrastructure - Roads |
| DROAD | Own Funded Capital Footpaths (Infras footpaths) | \$174,665.00 | \$174,665.00 | \$130,588.00 | \$94,912.26 | \$36,363.64 | \$131,275.90 | \$79,752.74 | | 54% | Infrastructure - Footpaths |
| EROAD | Own Funded Capital Roadworks (Infras Roads). | \$314,014.00 | \$332,879.00 | \$277,330.00 | \$219,162.83 | \$19,500.00 | \$238,662.83 | \$113,716.17 | | 66% | Infrastructure - Roads |
| GROAD | Wheatbelt Secondary Freight Network Roadworks (Infra Roads) | \$2,900,574.00 | \$748,875.00 | \$746,066.00 | \$876,639.39 | \$0.00 | \$876,639.39 | -\$127,764.39 | | 117% | Infrastructure - Roads |
| | | \$8,881,056.00 | \$8,597,488.00 | \$4,171,775.50 | \$3,801,929.87 | \$809,285.59 | \$4,611,215.46 | \$4,795,558.13 | | 44% | |

| Asset Class | Original Budget | Current Budget | YTD Budget | YTD Actual | PO | Total Actual | Variance | Indicator | Completion % |
|----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|---------------------|-----------------------|-----------------------|-----------|--------------|
| Land & Buildings | \$1,923,572 | \$3,600,139 | \$310,190 | \$141,275 | \$90,233 | \$231,508 | \$3,458,864 | | 4% |
| Furniture & Equipment | \$96,060 | \$115,829 | \$112,010 | \$52,131 | \$64,195 | \$116,325 | \$63,698 | | 45% |
| Intangible Assets | \$100,000 | \$0 | \$0 | \$0 | \$38,145 | \$38,145 | \$0 | | |
| Motor Vehicles | \$156,000 | \$182,728 | \$0 | \$0 | \$122,727 | \$122,727 | \$182,728 | | 0% |
| Plant & Equipment | \$1,090,546 | \$1,182,008 | \$717,312 | \$627,618 | \$361,653 | \$989,271 | \$554,390 | | 53% |
| Infrastructure - Roads | \$5,058,724 | \$3,019,695 | \$2,637,996 | \$2,695,766 | \$95,787 | \$2,791,553 | \$323,929 | | 89% |
| Infrastructure - Footpaths | \$174,665 | \$174,665 | \$130,588 | \$94,912 | \$36,364 | \$131,276 | \$79,753 | | 54% |
| Infrastructure - Other | \$281,489 | \$322,424 | \$263,680 | \$190,228 | \$182 | \$190,409 | \$132,196 | | 59% |
| | \$8,881,056.00 | \$8,597,488.00 | \$4,171,775.50 | \$3,801,929.87 | \$809,285.59 | \$4,611,215.46 | \$4,795,558.13 | | 44% |

Total Actual < Current Budget

No Current Budget

No YTD Actual

Total Actual > Current Budget

| | | | | | | | | | | | |
|--|------------------------------|---------------|-------------|------|------|---------------|--------------------|------------------|---------------|-----------------|-------------------|
| SHIRE OF WONGAN - BALLIDU INVESTMENT REPORT FOR 30 APRIL 2024 | | | | | | | | | | | |
| MUNICIPAL INVESTMENTS | | | | | | | | | | | |
| Matured Municipal Investments | | | | | | | | | | | |
| Invest No. | Name | Maturity date | Particulars | From | To | Days | Opening Investment | Transfers in/out | YTD Interest | Closing Balance | Interest Realised |
| Total of matured municipal investments | | | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Current Municipal Investments | | | | | | | | | | | |
| Invest No. | Name | Maturity | From | To | Days | Interest Rate | Opening Investment | Transfers in/out | YTD Interest | Closing Balance | Interest Realised |
| 036-177 160485 | Westpac Online Saver Account | 1/07/2023 | | | | | \$ 1,301,017.67 | \$ 300,000.00 | \$ 34,920.22 | \$ 1,635,937.89 | \$ 34,920.22 |
| Total of current municipal investments | | | | | | | \$ 1,301,017.67 | \$ 300,000.00 | \$ 34,920.22 | \$ 1,635,937.89 | \$ 34,920.22 |
| RESERVE INVESTMENTS | | | | | | | | | | | |
| Matured Reserve Investments | | | | | | | | | | | |
| Invest No. | Name | Maturity date | Particulars | From | To | Days | Opening Investment | Transfers in/out | YTD Interest | Closing Balance | Interest Realised |
| Total of matured reserve investments | | | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Current Reserve Investments | | | | | | | | | | | |
| Invest No. | Name | Maturity | From | To | Days | Interest Rate | Opening Investment | Transfers in/out | YTD Interest | Closing Balance | Interest Realised |
| 036-177 160629 | Westpac Reserve Saver | 1/07/2023 | | | | | \$ 2,715,126.70 | \$ 1,081,328.17 | \$ 141,508.77 | \$ 3,937,963.64 | \$ 141,508.77 |
| Total of reserve investments and cash | | | | | | | \$ 2,715,126.70 | \$ 1,081,328.17 | \$ 141,508.77 | \$ 3,937,963.64 | \$ 141,508.77 |
| Total of matured municipal and reserve investment | | | | | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total of current municipal and reserve investment and cash | | | | | | | \$ 4,016,144.37 | \$ 1,381,328.17 | \$ 176,428.99 | \$ 5,573,901.53 | \$ 176,428.99 |

| SHIRE OF WONGAN-BALLIDU | | | | | |
|---|---------------------|-------------------------|------------------|---------------------|----------------------|
| BANK RECONCILIATIONS FOR 30 APRIL 2024 | | | | | |
| | Total | Municipal (01106+01102) | Trust (21100) | Reserve (01105) | Cash On Hand (01101) |
| Opening Balance | 6,080,275.93 | 2,120,576.68 | 35,315.56 | 3,923,383.69 | 1,000.00 |
| Add: Receipts | 428,500.91 | 413,920.93 | | 14,579.98 | |
| Unallocated Deposits | 13,181.36 | 13,181.36 | | | |
| Transfers In/(Out) | - | | | | |
| Transfers In/(Out) | - | | | | |
| | - | | | | |
| Less: Payments - EFT & Cheques | (655,497.34) | (655,497.34) | | | |
| Payments - Bank Fees | (567.98) | (567.98) | | | |
| Adjustments & Transfers | 5,193.18 | 5,193.18 | | | |
| Unallocated payments | - | - | | | |
| Balance as per General Ledger | 5,871,086.06 | 1,896,806.83 | 35,315.56 | 3,937,963.67 | 1,000.00 |
| Balance as per Bank Statements | 284,041.24 | 248,725.68 | 35,315.56 | | |
| Balance as per Bank Deposit Certificates | 3,937,963.64 | - | | 3,937,963.64 | |
| Balance as per Holder Certificates | 1,636,937.89 | 1,635,937.89 | | | 1,000.00 |
| Add: Outstanding Deposits | 12,143.25 | 12,143.25 | | - | |
| Adjustments - Unallocated deposits | - | | | | |
| | - | | | | |
| Less: Unpresented Payments | - | - | | | |
| | - | | | | |
| Adjustments & Transfers | 0.04 | 0.01 | | 0.03 | |
| Rounding | - | | | | |
| Balance as per Cash Book | 5,871,086.06 | 1,896,806.83 | 35,315.56 | 3,937,963.67 | 1,000.00 |

| SHIRE OF WONGAN - BALLIDU RATES AND CHARGES OUTSTANDING 30 APRIL 2024 | | | | |
|--|--------|---|-----------------|---|
| | | Rates and Charges Raised for 2023/2024 | \$ 3,679,884.40 | Rates and service charges - raised 07.08.23 |
| | | Arrears 1 July 2023 | \$ 145,028.00 | |
| Rates and Charges Oustanding Breakdown | | | | |
| Total Amount Outstanding | | 30-Apr-24 | \$ 174,753.21 | 4.57% |
| Outstanding same time last year | | 30-Apr-23 | \$ 199,974.00 | 5.80% |
| SUNDRY DEBTORS OUTSTANDING 30 APRIL 2024 | | | | |
| Debtors Ageing Summary | | | | |
| Current | | | \$ 8,709.16 | |
| 30 Days | | | \$ 1,281.49 | |
| 60 Days | | | \$ 646,343.75 | |
| 90 Days & Over | | | \$ 58,163.84 | \$55,860 (Firm, see below) |
| Credit Balance | | | \$ (8,553.13) | |
| Total Outstanding | | | \$ 705,945.11 | |
| Accounts 90 Days & Over: | | | | |
| Date | Dr No. | Comments | Amount | |
| 30/06/2021 | 1382 | Refund | \$ 55,860.40 | Company in administration - Proof of debt submitted. Update - Liquidator has notified creditors that 2 cents in the dollar is likely. Provision for bad debt has been made at 30 June 2023 and debt will go to Council to be formally written off in 2023/24. |
| 30/06/2022 | 1535 | Private Works | \$ 467.51 | Letter requesting payment has been sent. Follow up with debt collection. |
| 31/05/2023 | 1572 | Water Consumption Charges & Rental charges | \$ 586.28 | Awaiting next step with MRS |
| 13/10/2023 | 1502 | Wongan Hills Refusal Site and Standpipe Charges | \$ 1,189.65 | Debt Collection |
| 21/11/2023 | 287 | Swimming Pool Inspection Fee | \$ 60.00 | Contacted via phone, email and posted invoices. |
| Total | | | \$ 58,163.84 | |

MONTHLY FINANCIAL HEALTH CHECK



As at 30 April 2024

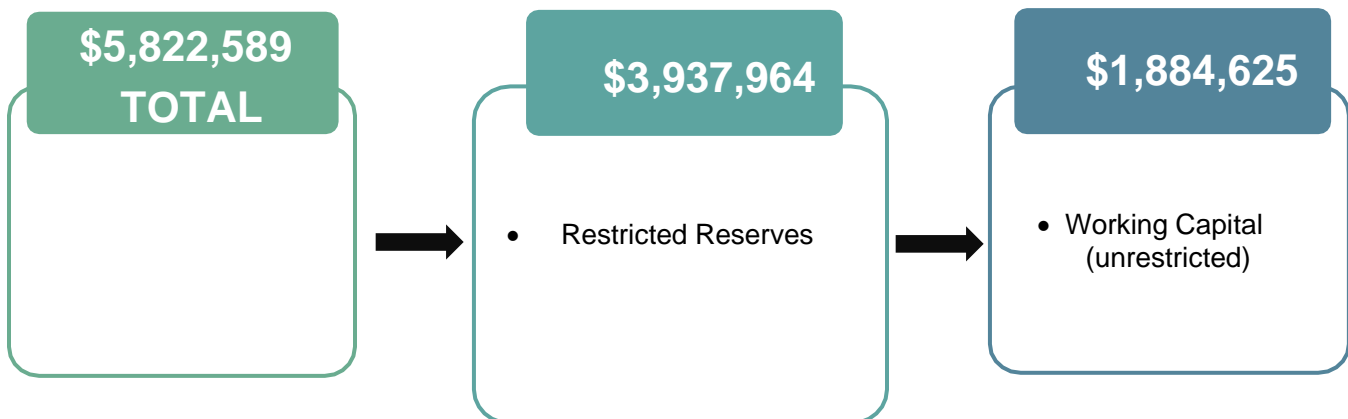
Highlighting how the Shire of Wongan-Ballidu is
tracking against financial ratios

| Financial Snapshot (Year to Date) | Actual |
|--|--------------------|
| Operating Revenue | \$4,816,516 |
| Operating Expenditure (Including Non-Cash Items) | (\$11,434,490) |
| Non-Cash Items | \$7,040,586 |
| Capital Revenue | \$2,159,688 |
| Capital Expenditure | (\$3,801,930) |
| Loan Repayments | (\$84,427) |
| Lease Liability Principal Repayments | (\$7,846) |
| SSL Reimbursements | \$18,545 |
| Transfers (to)/from Reserves | (\$141,509) |
| Surplus Brought Forward 1 July 2023 | \$2,744,736 |
| Current Municipal Surplus | \$1,309,869 |

Financial health indicators



Cash in the bank



► How are we tracking against our budgeted targets?

Adjusted Operating Surplus

A measure of the Shire's ability to cover its operational costs including depreciation and have funds left over to cover capital expenditure (including principal loan repayments) without relying on debt or reserves.

Minimum Target is 1%

Shire's YTD Performance is -154.88%

Do we measure up? **×** **No**

- Adjusted operating surplus and self-sufficient ratios are high in the earlier part of the year due to rates being fully billed in August. However, as the year progresses, operating expenditure will continue to draw on this revenue source reducing to target by 30 June 2024.

Asset Sustainability Ratio

Measures if the Shire is replacing or renewing existing non-financial assets at the same rate that its overall asset stock is wearing out.

Minimum Target is 90%

Shire's YTD Performance is 50.27%

Do we measure up? **×** **No**

- Due to infrastructure revaluation, roads and drainage fair values have increased significantly as well as depreciation rates.

9.3 WORKS AND SERVICES

9.3.1 WONGAN HILLS ARTS SOCIETY SCULPTURES

| | |
|--|-------------------------|
| FILE REFERENCE: | |
| REPORT DATE: | 14-05-2024 |
| APPLICANT/PROPONENT: | Shire of Wongan-Ballidu |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Stephen Casey (MWS) |
| ATTACHMENTS: | NIL |

PURPOSE OF REPORT:

This agenda item pertains to the suggested installation of new sculptures/ new entrance statements within the road reserve of the Northam-Pithara Road. Although the Northam-Pithara Road is not under the jurisdiction of The Shire of Wongan-Ballidu, The Shire does have Delegated Authority within the Road Reserve. The application process mandated by Main Roads (MRWA) necessitates approval from the Local Government. The agenda will encompass the rationale behind the sculptures, its planned design and placement, possible challenges that might emerge, and any requisite approvals.

BACKGROUND:

In February of 2024, The Wongan Hills Arts Society approached The Shire with suggesting the installation of sculptures in various locations around the Wongan Hills Townsite. The Wongan Hills Arts Society were one of the benefactors from The White Table Lunch held in Wongan Hills and allocated the money to purchasing sculptures for in and around Wongan Hills. Given that the road reserve falls under the management of MRWA (Main Roads Western Australia), The Progress Group is obligated to seek permission from MRWA to install signage within their designated road reserve.

The Shire has taken the responsibility of facilitating the application process with MRWA on behalf of The Wongan Hills Arts Society. As part of the application process with MRWA, Local Government approval is necessary.

The Shire has already given permission to install two more sculptures located in the CRC garden.

COMMENT:

The proposed sculptures are envisioned to benefit the Wongan Hills Township by not only enhancing its visual appeal but also serving a functional purpose recognised by MRWA akin to an entrance statement. Studies suggest that such installations can contribute to a reduction in vehicle speed by approximately 5%, thereby improving road safety.

The selected location for the sculptures is the traffic island opposite the CRC, leading to the pedestrian crossing on Fenton Place, see below:



Proposed Location within Traffic Island for Sculptures

A photo of the locally made sculptures can be seen below:



Sculpture Main Road

As part of the installation process, the Shire of Wongan-Ballidu will undertake the following responsibilities:

1. Ownership of the sculptures
2. Indemnify MRWA from any liability associated with the sculptures.
3. Ensure insurance coverage for the sculptures, including provisions for replacement in case of damage or theft. (Public Liability Insurance)
4. Provide ongoing maintenance for the sculptures. (Unknown)
5. Cover the installation costs, estimated at \$5,000.

CONCLUSION.

The proposed installation of sculptures on the Northam-Pithara Road Reserve aligns with the goals of enhancing the aesthetic appeal and functionality of the Wongan Hills Township. The collaboration between The Wongan Hills Arts Society, MRWA, and the Shire of Wongan-Ballidu underscores a commitment to community beautification and road safety.

POLICY REQUIREMENTS:

NIL

LEGISLATIVE REQUIREMENTS:

NIL

STRATEGIC IMPLICATIONS:

Our Place – The Shire is a vibrant place to work, trade, visit and call home

| Goal | Strategies | Actions |
|--|--|--|
| Vibrant Town centres for community and visitors | <ul style="list-style-type: none"> Creating welcoming spaces for community and visitors in our Town centres. Enhance the accessibility of paths and facilities for people of all ages and abilities. | <ul style="list-style-type: none"> Revitalise Wongan Hills main street. Trial how public/community tables and chairs are utilised in the town centre open space. Work with the community to design and erect welcome signage for our Towns. Ensure access and inclusion needs are prioritised in works programs. |

SUSTAINABILITY IMPLICATIONS:

- Environment
The sculptures are recyclable at the end of their lifecycle, reducing waste.
- Economic
The potential for as increased tourism and local spending on businesses in the Wongan Hills Township
- Social
Community engagement with local community groups.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

That Council **SUPPORTS** the installation of sculptures on the Northam-Pithara Road Reserve and will undertake the following responsibilities;

1. Ownership of the sculptures,
2. Indemnify MRWA from any liability associated with the sculptures,
3. Ensure insurance coverage for the sculptures, including provisions for replacement in case of damage or theft,
4. Provide ongoing maintenance for the sculptures, and
5. Contribute to the cost of installation.

9.4 HEALTH, BUILDING AND PLANNING

9.4.1 POLICY REVIEW – COUNCIL POLICY 6.2 WORKPLACE HEALTH AND SAFETY (WHS)

| | |
|--|---|
| FILE REFERENCE: | |
| REPORT DATE: | 14 May 2024 |
| APPLICANT/PROPONENT: | Shire of Wongan-Ballidu |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Melissa Marcon – Manager of Regulatory Services |
| ATTACHMENTS: | 6.2 Workplace Health and Safety |

PURPOSE OF REPORT:

The purpose of this report is to provide Council with the required information and background to adopt the attached policy, which has been amended and updated.

BACKGROUND:

The purpose of policy documents are to enable the effective and efficient management of Council resources and to assist staff and Council achieve an equitable decision making process. Written policies also enable the community to be aware of the reasoning behind administrative and Council decisions to be familiar with the philosophy behind individual decisions. Policy statements enable much of the day-to-day business of Council to be handled by the administration, freeing up the time of the Elected Members in determining major policy and strategic direction.

An up-to-date policy manual of any organisation proves to be a valuable tool in improving the decision-making process. Policies contained within the manual are those that project a corporate image and are not controlled by individual directorates. The development of the policies involves input from staff across the organisation and elected members.

A policy statement is not binding on Council but provides a guideline for Elected Members and staff in determining individual applications or requests. Generally, policies evolve as issues come before Council and should continue to evolve through a process of review and refinement. For this reason, it is important that a review process is in place.

Each policy is developed in order to address specific matters. They relate to objectives to the Shire of Wongan-Ballidu, and, in some instances, as required by legislation. The principles behind the policies are directly related to the Shire's values as an organisation.

It is important to note that the manual should only contain the policy statement of the Council and should not refer to operational, staff or procedural matters.

COMMENT:

The Chief Executive Officer is responsible for the coordination of this review and has instructed staff to implement a sequenced review of all policies.

POLICY REQUIREMENTS:

Policy 6.2 Workplace Health and Safety

LEGISLATIVE REQUIREMENTS:

The *Local Government Act 1995* outlines the roles of Council and the CEO.

STRATEGIC IMPLICATIONS:

Ongoing review and refinement of the Policy Manual is in line with Council's strategic direction on Governance (Implement and develop policy based on economic, social, cultural, governance and environmental elements).

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this item.

➤ **Social**

Formal, inclusive and accessible communication between Council and Community holds a high social value.

FINANCIAL IMPLICATIONS:

There are no financial implications associated with this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

That Council ENDORSE Policy 6.2 Workplace Health and Safety.

6.2 Workplace Health and Safety

| | |
|----------------------------|--|
| Policy Owner | Health, Building and Planning |
| Person Responsible | Chief Executive Officer |
| Date of Adoption | December 2011 – Resolution 131211 |
| Date of Last Review | 25 May 2022 – Resolution 030522 |

POLICY

The Shire of Wongan-Ballidu (the Shire) believes that the safety, health and wellbeing of people employed by us, or people affected by our work, is a priority and must be considered during all work performed by us or on our behalf.

The Shire will establish, implement, maintain and continually improve Workplace Health and Safety management systems, policies, procedures and work instructions to legislative compliance in order to ensure the safety of workers and others affected by its activities including members of the public, contractors, suppliers and visitors.

OBJECTIVE

The objectives of this policy are to, as far as reasonably practicable:

- Achieve a safe and incident free workplace.
- Provide adequate training, instruction and supervision to enable employees to perform their work safely and effectively.
- Involve workers and contractors in the decision-making process through regular communication and consultation.
- Ensure workers and contractors identify and control risks in the workplace.
- Provide and maintain workplaces, plant and systems of work in a way that workers are not exposed to hazards.
- Investigate efficiently and effectively reported incidents and initiate any workplace changes that are required in order to prevent further incidents.
- Provide an effective Injury Management Program for all workers.

The success of our Workplace Health and Safety performance depends on:

- The commitment of all persons.
- Allocation of resources to achieving the policy objectives.
- Planning work activities with due consideration given to Workplace Health and Safety.
- Undertaking the risk management process in an effective manner.
- Communicating and consulting with our workers and contractors.

We are committed to fulfilling the objectives of this policy and expect the same of all workers and contractors working on our behalf.

Signature of endorsement

Chief Executive Officer
Mr Stuart Taylor

9.4.2 PROPOSED MANAGEMENT ORDER OVER LOT 502 QUINLAN STREET, WONGAN HILLS.

| | |
|--|--|
| FILE REFERENCE: | A1597 |
| REPORT DATE: | 14 May 2024 |
| APPLICANT/PROPONENT: | Shire of Wongan-Ballidu |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Melissa Marcon – Manager Regulatory Services |
| ATTACHMENTS: | Nil |

PURPOSE OF REPORT:

That Council agree to the Chief Executive Officer obtaining a Management Order over Lot 502 Quinlan Street, Wongan Hills from Department of Planning, Lands and Heritage (DPLH).

BACKGROUND:

Lot 502 Quinlan Street, Wongan Hills is currently leased by the Shire of Wongan-Ballidu from the Department of Planning, Lands and Heritage (DPLH).

The Shire have paid an annual lease payment of \$45.00 to DPLH since the Development Lease the Shire entered into DPLH in 2012, expired in 2017.

The original plan was to purchase this land for residential development.



Google Maps 14/05/2024

COMMENT:

In 2010, DPLH wrote to the Shire of Wongan-Ballidu to see if the Shire was interested in purchasing Lot 502 Wilding Street (now referred to as Lot 502 Quinlan Street), Wongan Hills (portion school site) from the Department of Education for development and subdivision.

In 2011 a Development Lease was signed between the Shire and DPLH for five years at \$500 per annum expiring 31 December 2016.

In 2017 DPLH wrote to the Shire to see if the Shire, as the previous lease holder had any ongoing interest in the land. The Shire stated they would like to renew the lease. DPLH wrote expressing their desire for the Shire to purchase the land freehold, rather than renew the lease.

It wasn't until 2019 that this was dealt with by DPLH due to it being overlooked. The lease could not be reissued due to the Native Title implications, and it was suggested that the Shire hold over the lease for 12 months until the South West Native Settlement Indigenous Land Use Agreement was completed mid-2020. The Shire agreed to hold over for 12 months in October 2019.

The Shire started paying a monthly lease payment to DPLH in 2019.

In 2022 DPLH approached the Shire once again to purchase this land and the Shire agreed to look into this purchase. DPLH was to get the land valuated and would contact the Shire. The last correspondence was in 2022 when DPLH came back with a valuation and requesting a business case before selling the land to the Shire.

This property is located to the east of the Wongan Hills District High School and borders Johnston Street, Wilding Street and Quinlan Street, Wongan Hills.

It is recommended that the Shire seek a Management Order for Lot 502 Quinlan Street, Wongan Hills for the purpose of Civic and Community Use.

POLICY REQUIREMENTS:

There are no known Policy requirements associated with this item.

LEGISLATIVE REQUIREMENTS:

Land Administration Act 1997

STRATEGIC IMPLICATIONS:

There are no known Strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this proposal.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social value implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are costs associated with holding the Management Order, however these costs are minimal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

That Council **APPROVE** the request for the Shire of Wongan-Ballidu to obtain a Management Order from Department of Planning, Lands and Heritage for Lot 502 Quinlan St, Wongan Hills for the purpose of Civic and Community use.

9.4.3 PROPOSED MANAGEMENT ORDER OVER RESERVE 42004, LOT 227 BALLIDU EAST RD, BALLIDU

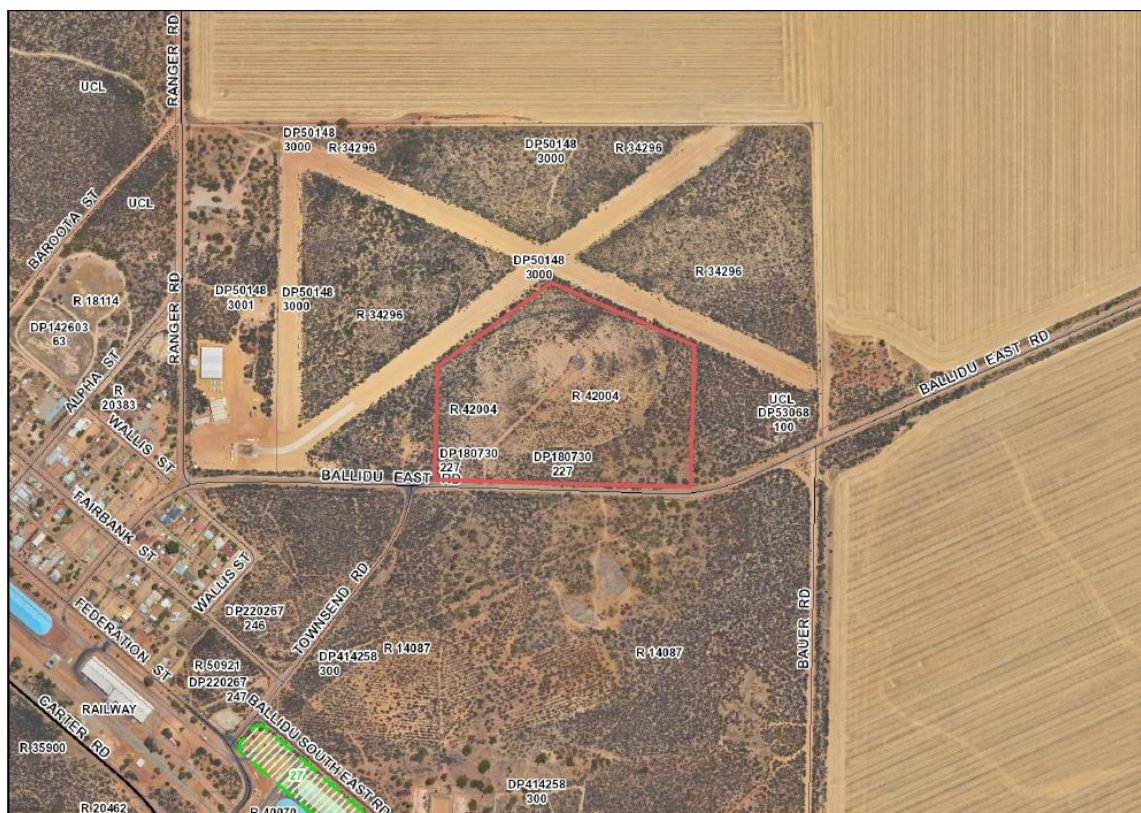
| | |
|--|--|
| FILE REFERENCE: | A1314 |
| REPORT DATE: | 14 May 2024 |
| APPLICANT/PROPONENT: | Shire of Wongan-Ballidu |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Melissa Marcon – Manager Regulatory Services |
| ATTACHMENTS: | Nil |

PURPOSE OF REPORT:

That Council agree to the Chief Executive Officer obtaining a Management Order over Reserve 42004, Lot 227 Ballidu East Road, Ballidu from Department of Planning, Lands and Heritage (DPLH).

BACKGROUND:

Lot 227 Ballidu East Road, Ballidu is currently leased by Airservices Australia. Airservices Australia are requesting to relinquish care, control, and management of this Reserve. The reserve site is approximately 10 hectares. The Shire has a Management Agreement for the surrounding Reserve 34296.



Mapping provided by DPLH

COMMENT:

The Shire have been contacted by DPLH to take a Management Order over Lot 227 Ballidu East Road, Ballidu as Airservices Australia is wanting to relinquish care, control, and management of this reserve.

This property is situated on Ballidu East Road, Ballidu to the eastern side of the Ballidu townsite and adjacent to the Ballidu Airfield. The reserve currently contains an electrical connection with underground cabling.

Air Services Australia will remove all other infrastructure on Lot 227 and leave the underground cabling for power.

It is therefore recommended that the Shire accept the Management Order for Lot 227 Ballidu East Road, Ballidu for community and infrastructure.

POLICY REQUIREMENTS:

There are no known policy requirements associated with this item.

LEGISLATIVE REQUIREMENTS:

Land Administration Act 1997

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this proposal.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social value implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are costs associated with holding the Management Order, however these costs are minimal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

That Council **APPROVE** the request for the Shire of Wongan-Ballidu to obtain a Management Order from Department of Planning, Lands and Heritage for Reserve 42004, Lot 227 Ballidu East Road, Ballidu. The reserve purpose will be for community and infrastructure services.

9.4.4 APPLICATION FOR DEVELOPMENT APPROVAL P543 – MULTIPLE DWELLING ON LOT 705, 16 SHIELDS CRES, WONGAN HILLS

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|--|---|
| FILE REFERENCE: | A495/P543 |
| REPORT DATE: | 14 May 2024 |
| APPLICANT/PROPONENT: | McIntosh Holdings Pty Ltd |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Melissa Marcon – Manager of Regulatory Services |
| ATTACHMENTS: | Nil |

PURPOSE OF REPORT:

Consideration and final determination of an application for Development Approval for the construction and use of a multiple dwelling development for employee housing on Lot 705, 16 Shields Crescent Wongan Hills.

BACKGROUND:

The applicant is seeking Council's development approval for the construction and use of a multi-dwelling development for employee housing on Lot 705, 16 Shields Crescent Wongan Hills.

The property comprises a total area of approximately 0.09 hectares.



Synergysoft image as at 14 May 2024

The proposed development is located within a Bush Fire Prone Area and have provided a BAL assessment. BAL rating is BAL 19.



Bushfire Prone Area as at 14 May 2024

COMMENT:

The applicant would like to erect two, two bedroom two bathroom units for employee housing. The units are prefabricated and delivered to site.

Lot 705, 16 Shields Crescent Wongan Hills is classified 'Residential' zone in the Shire of Wongan Ballidu Local Planning Scheme No. 5 (LPS5).

The Zone Objectives for the development and use of any land classified 'Residential' zone are as follows:

- To provide for a range of housing and a choice of residential densities to meet the needs of the community.
- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development.

Under the terms of the Zoning Table in LPS5 the development of a multiple dwelling is listed as being a 'D' use on any land classified 'Residential' zone provided it complies with all the relevant development standards and requirements.

A 'D' use under LPS5 means that the use is not permitted unless the local government has exercised its discretion by granting development approval.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS5 and all relevant local planning policies, the

Residential Design Codes and the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

Planning and Development Act 2015
Planning and Development (Local Planning Schemes) Regulations 2015 Shire of
Wongan Ballidu Local Planning Scheme No. 5
State Planning Policy 3.7 – Planning in Bushfire Prone Areas
State Planning Policy 7.3 – Residential Design Codes

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this item.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications associated with this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

That Council **APPROVE** the Development Application submitted by the applicant for construction and use of a multi-dwelling (two units) located at Lot 705, 16 Shields Crescent, Wongan Hills;

Conditions:

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan Ballidu having first been sought and obtained.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. All stormwater drainage generated by the proposed dwelling shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.

Advice Notes:

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wongan Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:
 - a. Shire of Wongan Ballidu Annual Firebreak Notice, all land zoned Residential, Rural Townsite and Commercial is required to reduce all annual grass and herbage to a height of no more than 75mm.
 - b. Shire of Wongan Ballidu Health Local Law
4. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
5. The proposed dwelling is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.
6. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
7. No construction works shall commence on the land prior to 7 am without the Shire's written approval. No construction works are permitted to be undertaken on Sundays or Public Holidays.
8. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wongan Ballidu

Local Planning Scheme No. 4 and may result in legal action being initiated by the local government.

9. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.

9.4.5 APPLICATION FOR DEVELOPMENT APPROVAL P544 – MULTIPLE DWELLING ON LOT 706, 18 SHIELDS CRES, WONGAN HILLS

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| FILE REFERENCE: | A496/P544 |
| REPORT DATE: | 14 May 2024 |
| APPLICANT/PROPONENT: | McIntosh Holdings Pty Ltd |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Melissa Marcon – Manager of Regulatory Services |
| ATTACHMENTS: | Nil |

PURPOSE OF REPORT:

Consideration and final determination of an application for Development Approval for the construction and use of a multiple dwelling development for employee housing on Lot 706, 18 Shields Crescent Wongan Hills.

BACKGROUND:

The applicant is seeking Council's development approval for the construction and use of a multi-dwelling development for employee housing on Lot 706, 18 Shields Crescent Wongan Hills.

The property comprises a total area of approximately 0.099 hectares.



Synergysoft image as at 14 May 2024

The proposed development is located within a Bush Fire Prone Area and have provided a BAL assessment. BAL rating is BAL 19.



Bushfire Prone Area as at 14 May 2024

COMMENT:

The applicant would like to erect two, two bedroom two bathroom units for employee housing. The units are prefabricated and delivered to site.

Lot 706, 18 Shields Crescent Wongan Hills is classified 'Residential' zone in the Shire of Wongan Ballidu Local Planning Scheme No. 5 (LPS5).

The Zone Objectives for the development and use of any land classified 'Residential' zone are as follows:

- To provide for a range of housing and a choice of residential densities to meet the needs of the community.
- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development.

Under the terms of the Zoning Table in LPS5 the development of a multiple dwelling is listed as being a 'D' use on any land classified 'Residential' zone provided it complies with all the relevant development standards and requirements.

A 'D' use under LPS5 means that the use is not permitted unless the local government has exercised its discretion by granting development approval.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS5 and all relevant local planning policies, the

Residential Design Codes and the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

Planning and Development Act 2015
Planning and Development (Local Planning Schemes) Regulations 2015 Shire of
Wongan Ballidu Local Planning Scheme No. 5
State Planning Policy 3.7 – Planning in Bushfire Prone Areas
State Planning Policy 7.3 – Residential Design Codes

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this item.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications associated with this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

That Council **APPROVE** the Development Application submitted by the applicant for construction and use of a multi-dwelling (two units) located at Lot 706, 18 Shields Crescent, Wongan Hills;

Conditions

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan Ballidu having first been sought and obtained.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. All stormwater drainage generated by the proposed dwelling shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.

Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wongan Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:
 - a. Shire of Wongan Ballidu Annual Firebreak Notice, all land zoned Residential, Rural Townsite and Commercial is required to reduce all annual grass and herbage to a height of no more than 75mm.
 - b. Shire of Wongan Ballidu Health Local Law
4. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
5. The proposed dwelling is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.
6. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
7. No construction works shall commence on the land prior to 7 am without the Shire's written approval. No construction works are permitted to be undertaken on Sundays or Public Holidays.
8. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wongan Ballidu

Local Planning Scheme No. 4 and may result in legal action being initiated by the local government.

9. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.

9.4.6 APPLICATION FOR DEVELOPMENT APPROVAL P546 – MULTIPLE DWELLING ON LOT 731, 20 STICKLAND STREET WONGAN HILLS

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| FILE REFERENCE: | A1324/P546 |
| REPORT DATE: | 14 May 2024 |
| APPLICANT/PROPONENT: | Shire of Wongan Ballidu |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Melissa Marcon – Manager of Regulatory Services |
| ATTACHMENTS: | Nil |

PURPOSE OF REPORT:

Consideration and final determination of an application for Development Approval for the construction and use of a multiple dwelling development for employee housing on Lot 731, 20 Stickland Street Wongan Hills.

BACKGROUND:

The applicant is seeking Council's development approval for the construction and use of a multi-dwelling development for employee housing on Lot 731, 20 Stickland Street Wongan Hills.

The property comprises a total area of approximately 0.3602 hectares.



Synergysoft image as at 14 May 2024

The proposed development is not located within a Bush Fire Prone Area.

COMMENT:

The applicant would like to erect two, two bedroom, two bathroom units for employee housing. The units are prefabricated and delivered to site.

Lot 731, 20 Stickland Street Wongan Hills is classified 'Residential' zone in the Shire of Wongan Ballidu Local Planning Scheme No. 5 (LPS5).

The Zone Objectives for the development and use of any land classified 'Residential' zone are as follows:

- To provide for a range of housing and a choice of residential densities to meet the needs of the community.
- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development.

Under the terms of the Zoning Table in LPS5 the development of a multiple dwelling is listed as being a 'D' use on any land classified 'Residential' zone provided it complies with all the relevant development standards and requirements.

A 'D' use under LPS5 means that the use is not permitted unless the local government has exercised its discretion by granting development approval.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS5 and all relevant local planning policies, the Residential Design Codes and the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

Planning and Development Act 2015

Planning and Development (Local Planning Schemes) Regulations 2015 Shire of Wongan Ballidu Local Planning Scheme No. 5

State Planning Policy 3.7 – Planning in Bushfire Prone Areas

State Planning Policy 7.3 – Residential Design Codes

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this item.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications associated with this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

That Council **APPROVE** the Development Application submitted by the applicant for construction and use of a multi-dwelling (two units) located at Lot 731, 20 Stickland Street, Wongan Hills;

Conditions:

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan Ballidu having first been sought and obtained.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. All stormwater drainage generated by the proposed dwelling shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.

Advice Notes:

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.

2. This is a development approval of the Shire of Wongan Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:
 - a. Shire of Wongan Ballidu Annual Firebreak Notice, all land zoned Residential, Rural Townsite and Commercial is required to reduce all annual grass and herbage to a height of no more than 75mm.
 - b. Shire of Wongan Ballidu Health Local Law
4. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
5. The proposed dwelling is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.
6. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
7. No construction works shall commence on the land prior to 7 am without the Shire's written approval. No construction works are permitted to be undertaken on Sundays or Public Holidays.
8. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wongan Ballidu Local Planning Scheme No. 4 and may result in legal action being initiated by the local government.
9. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.

9.4.7 APPLICATION FOR DEVELOPMENT APPROVAL P545 – MULTIPLE DWELLING ON LOT 707, 28 SHIELDS CRES, WONGAN HILLS

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| FILE REFERENCE: | A497/P545 |
| REPORT DATE: | 14 May 2024 |
| APPLICANT/PROPONENT: | Shire of Wongan Ballidu |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Melissa Marcon – Manager of Regulatory Services |
| ATTACHMENTS: | Nil |

PURPOSE OF REPORT:

Consideration and final determination of an application for Development Approval for the construction and use of a multiple dwelling development for employee housing on Lot 707, 28 Shields Crescent Wongan Hills.

BACKGROUND:

The applicant is seeking Council's development approval for the construction and use of a multi-dwelling development for employee housing on Lot 707, 28 Shields Crescent Wongan Hills.

The property comprises a total area of approximately 0.09 hectares.



Synergysoft image as at 14 May 2024

The rear portion of the proposed development is located within a Bush Fire Prone Area and have provided a BAL assessment. BAL rating is BAL 19.



Bushfire Prone Area as at 14 May 2024

COMMENT:

The applicant would like to erect two, three bedroom, two bathroom units for employee housing. The units are prefabricated and delivered to site.

Lot 707, 28 Shields Crescent Wongan Hills is classified 'Residential' zone in the Shire of Wongan Ballidu Local Planning Scheme No. 5 (LPS5).

The Zone Objectives for the development and use of any land classified 'Residential' zone are as follows:

- To provide for a range of housing and a choice of residential densities to meet the needs of the community.
- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development.

Under the terms of the Zoning Table in LPS5 the development of a multiple dwelling is listed as being a 'D' use on any land classified 'Residential' zone provided it complies with all the relevant development standards and requirements.

A 'D' use under LPS5 means that the use is not permitted unless the local government has exercised its discretion by granting development approval.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS5 and all relevant local planning policies, the Residential Design Codes and the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

Planning and Development Act 2015
Planning and Development (Local Planning Schemes) Regulations 2015 Shire of
Wongan Ballidu Local Planning Scheme No. 5
State Planning Policy 3.7 – Planning in Bushfire Prone Areas
State Planning Policy 7.3 – Residential Design Codes

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this item.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications associated with this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

That Council **APPROVE** the Development Application submitted by the applicant for construction and use of a multi-dwelling (two units) located at Lot 707, 28 Shields Crescent, Wongan Hills;

Conditions:

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan Ballidu having first been sought and obtained.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. All stormwater drainage generated by the proposed dwelling shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.

Advice Notes:

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wongan Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:
 - a. Shire of Wongan Ballidu Annual Firebreak Notice, all land zoned Residential, Rural Townsite and Commercial is required to reduce all annual grass and herbage to a height of no more than 75mm.
 - b. Shire of Wongan Ballidu Health Local Law
4. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
5. The proposed dwelling is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.
6. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
7. No construction works shall commence on the land prior to 7 am without the Shire's written approval. No construction works are permitted to be undertaken on Sundays or Public Holidays.
8. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wongan Ballidu

Local Planning Scheme No. 4 and may result in legal action being initiated by the local government.

9. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.

9.4.8 SUBDIVISION/AMALGAMATION APPLICATION NO 200125 – LOT 1423 (NO. 1543) BALLIDU EAST ROAD, EAST BALLIDU

| | |
|--|---|
| FILE REFERENCE: | A1781 |
| REPORT DATE: | 20 February 2024 |
| APPLICANT/PROPONENT: | Harley Dykstra Planning & Survey Solutions |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Melissa Marcon – Manager of Regulatory Services |
| ATTACHMENTS: | Nil |

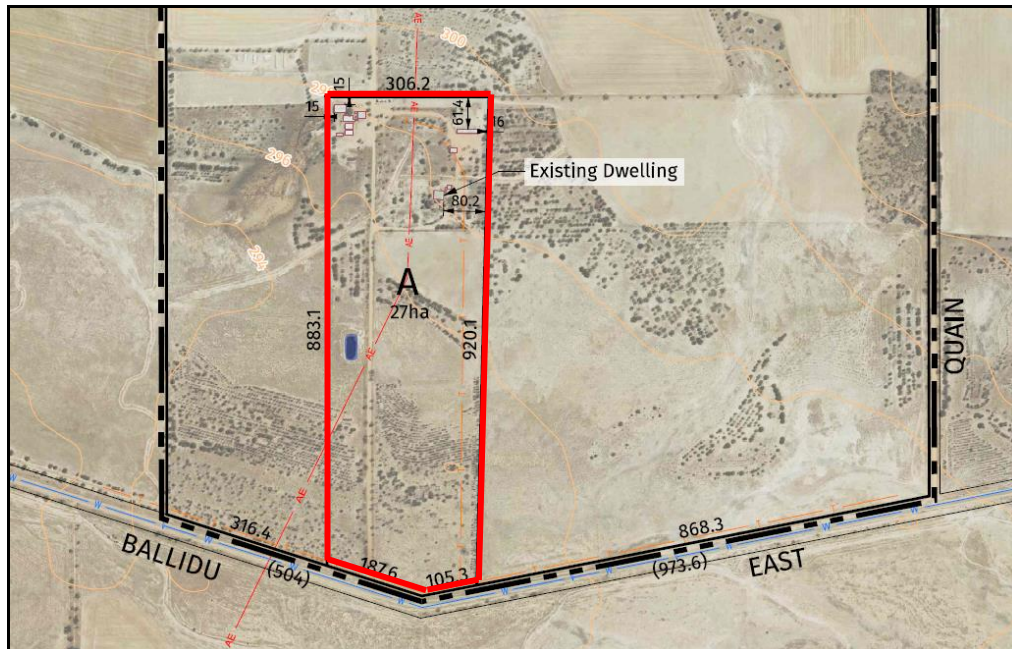
PURPOSE OF REPORT:

The Western Australian Planning Commission (WAPC) has referred an application for the subdivision of Lot 1423 (No. 1543) Ballidu East Road, East Ballidu.

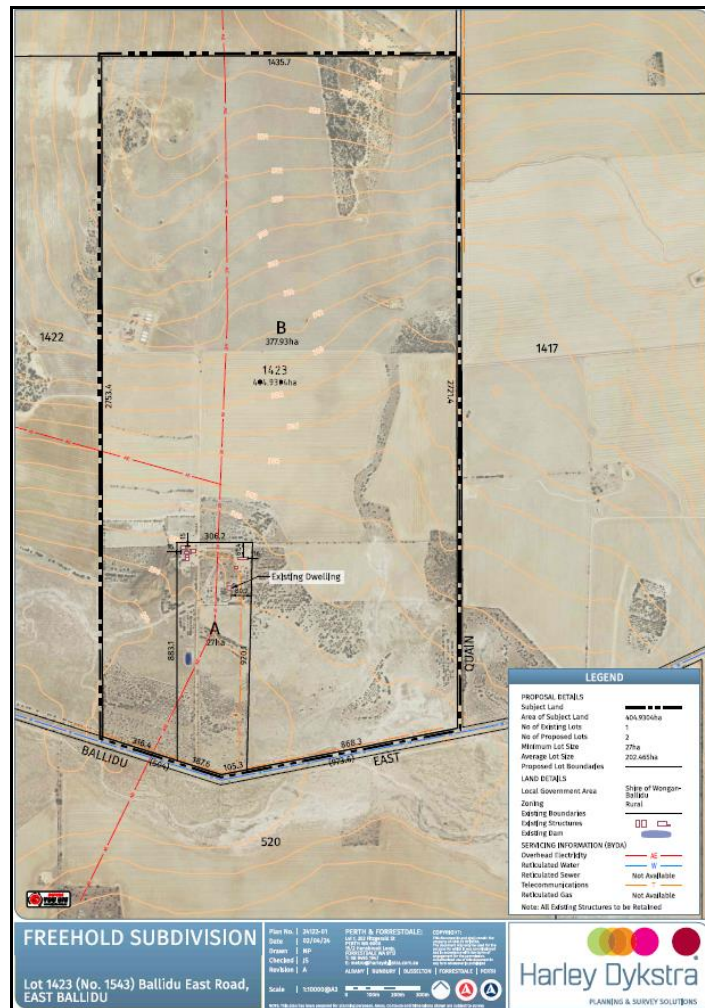
The recommendation is that the WAPC be advised that the Shire of Wongan-Ballidu supports in principle the proposed freehold subdivision.

BACKGROUND:

Lot 1423 (No. 1543) Ballidu East Road, East Ballidu has an area of 404.93 ha with frontage to Ballidu East Road. The property has a dwelling and associated outbuildings and is zoned 'Rural'.



Lot A the proposed subdivision as supplied by WAPC



COMMENT:

Lot 1423 (No. 1543) Ballidu East Road, East Ballidu has an area of 404.9304 ha with a frontage to Ballidu East Road. The property currently accommodates a homestead dwelling and associated outbuildings on Lot A. The balance of the land Lot B comprises vacant rural allotment for agricultural purposes.

Lot A will comprise of a 27 ha homestead lot and complies with Development Control Policy 3.4 Subdivision of Rural Land.

The Zone Objectives for the development and use of any land classified 'Rural' zone are as follows:

- To provide for the maintenance or enhancement of specific rural character.
- To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances when they demonstrate capability with the primary use.
- To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage.
- To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone.

- To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses.
- To support small scale, low impact, short-term tourist accommodation in rural locations.
- To support mining activities where an environmental management plan has been prepared and the project is acceptable to the local government, EPA and the Department responsible for mining.
- To preclude the disposal of used tyres or any other material that may be detrimental to the quality of the land.

The proposed subdivision will ensure that the rural character of the area is protected by enabling the continuation of broad acre agricultural activities on the subject site.

Access to the homestead will be via an established road network. Lot A will be accessible from Ballidu East Road with the balance, Lot B, accessible via Ballidu East and Quain Roads.

POLICY REQUIREMENTS:

Development Control Policy 3.4 – Subdivision of Rural Land
 State Planning Policy 2.5 – Rural Planning
 State Planning Policy 3.7 – Planning in Bushfire Prone Areas

LEGISLATIVE REQUIREMENTS:

Shire of Wongan-Ballidu Town Planning Scheme 5
 Planning and Development Act 2005

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
 There are no known environmental implications associated with this item.
- **Economic**
 There are no known economic implications associated with this proposal.
- **Social**
 There are no known economic implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications associated with this item.

VOTING REQUIREMENTS: Simple Majority

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

That Council **APPROVE** the proposed subdivision and direct the Chief Executive Officer to advise the Western Australian Planning Commission that there is no objection to the proposal for the freehold subdivision of Lot 1423 Ballidu East Road, East Ballidu as per the Application No: 200125.

9.4.9 WONGAN HILLS SPORT AND RECREATION CLUB INC, REQUEST TO SUPPORT INSTALLATION OF BILLBOARD

| | |
|--|---|
| FILE REFERENCE: | A1221 |
| REPORT DATE: | 14 May 2024 |
| APPLICANT/PROPONENT: | Wongan Hills Sport and Recreation Club Inc |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Melissa Marcon – Manager of Regulatory Services |
| ATTACHMENTS: | Nil |

PURPOSE OF REPORT:

To seek Councils permission to approve the installation of a billboard at the Wongan Hills Sports Pavilion, 100 Ninan Street, Wongan Hills.

BACKGROUND:

The Shire entered into a Management Agreement with the Wongan Hills Sports and Recreation Council Inc (WHSRC) in 2008.

In 2020 upgrades were completed at the Wongan Hills Sports Pavilion with the gymnasium being built and in 2023 the completion of the bowling club.

COMMENT:

We have received a request from the WHSRC for the installation of a billboard style sign which will depict artwork to promote road safety.

WHSRC proposed the sign to be installed at the entrance to the Wongan Hills Sports Pavilion, picture below.



WHSRC are seeking support from Council to go ahead with this project and the Shire works crew for the safe installation of the billboard.

The proposed location of the sign was not suitable due to poor visibility, an alternative location for installation is recommended (indicated on map below with 'X').



Following receipt of the request we have asked WHSRC to provide further information in relation to the sign.

WHSRC have advised the size of the proposed sign is 2.4m in height x 4.8m in width and approx. 1.0m from the ground (total height 3.4m).

WHSRC have also advised that the sign will be aluminium metal, concrete or wood (cost and sustainability review pending to confirm material).

The Manager of Works (MWS) has completed some preliminary calculations based on the information provided by WHSRC in relation to compliance and safety.

Post requirements to hold up a sign this size would need to be –

Post Size: 3 x 140mm CHS Posts
Post Footing: 3 x 2500mm x 600mm
3 x Stabilising Reinforcement Cages in each footing

The above calculation applies if the sign is specified as non-frangible. If non-frangible there would be a requirement to put protection in front of the sign. Requirement calculations are based on MRWA Sign Structural Design Document. It is also based on an aluminium sign design.

The Shire workforce do not have the expertise or skills to meet the engineering requirements of installing a billboard of this size and engineering requirements. A contractor would need to be engaged for the complete installation.

There is also the probability of rock in this area so it may not be possible to get a depth of 2.5m therefore further engineering requirements may need to be considered.

WHSRC have indicated that they will be seeking external grant funding for the project with the Shire contribution being the installation of the billboard.

WHSRC contribution to the project is to provide on-going maintenance and any costs which may exceed the grant amount.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

There are no legislative requirements in relation to the item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this item.
- **Social**
Promotion of road safety message to users of the facility.

FINANCIAL IMPLICATIONS:

The project is reliant on grant funding with no contribution by WHSRC.

The MWS has indicated the shire workforce do not have the expertise or skills to meet the engineering requirements of installing a billboard. This will need to be completed by an outside contractor.

At this time, it is unclear if it is the WHSRC or the Shire who will be paying for a contractor to install the billboard.

VOTING REQUIREMENTS: Simple majority

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

That Council:

- a) Agree to support the project in principle of the installation of a billboard within the Wongan Hills Sports Complex at the location determined by the Shire of Wongan Ballidu.
- b) Advise the WHSRC that the proposed grant funding application to include all costs associated with the project including contract installation and associated works to erect the billboard;
- c) Require WHSRC to provide the Shire with a full scope of works for approval prior to any works commencing on the installation of the Signboard.

9.4.10 PROPOSED LEASEHOLD TENURE OVER UNALLOCATED CROWN LAND (UCL) LOTS WONGAN HILLS

| | |
|--|--|
| FILE REFERENCE: | D7.1 |
| REPORT DATE: | 16 May 2024 |
| APPLICANT/PROPONENT: | Shire of Wongan-Ballidu |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Melissa Marcon – Manager Regulatory Services |
| ATTACHMENTS: | Nil |

PURPOSE OF REPORT:

That Council agree to the Chief Executive Officer obtaining a Development lease over the following lands for the permitted use of Housing Development from the Department of Planning, Lands and Heritage (DPLH):

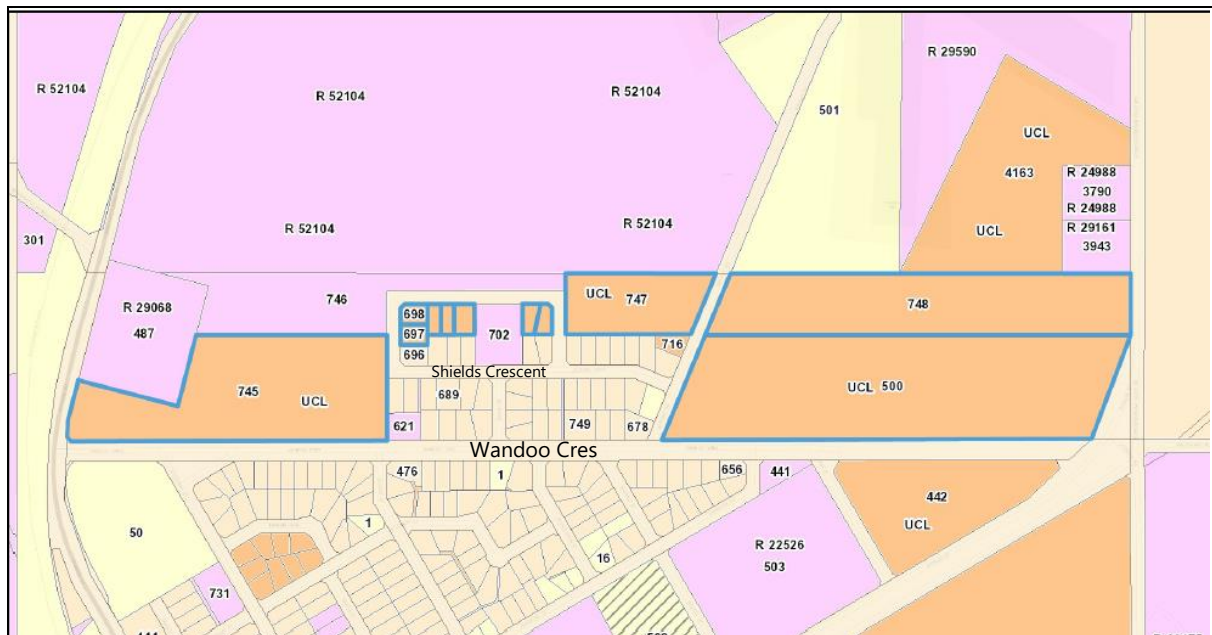
- Unallocated Crown Land (UCL) Lots 697 – 701 on Deposited Plan 214672
- UCL Lots 703 & 704 on Deposited Plan 214672
- UCL Lots 745, 747 and 748 on Deposited Plan 219471
- UCL Lot 500 on Deposited Plan 53085

The above lots are in Wongan Hills, north of town, do not have a street address and are identified by UCL and Lot numbers.

BACKGROUND:

The Shire of Wongan Ballidu had previously sort, then developed parts of Shields Crescent, Wongan Hills for housing purposes.

The developed lots have now been all but sold, in looking at options for future development for land, Council considered the School oval, on reflection it would seem more appropriate to further develop land adjacent to Shields Crescent giving Council more flexibility in the number of lots and lot sizes.



DPLH 20/12/2023

COMMENT:

The below land was previously subject to a lease between the Crown and Shire of Wongan-Ballidu with the permitted use as 'Development of land for residential purposes' for five (5) years commencing in 2014. The lease expired 31 December 2019 and was removed as of August 2020. The Shire confirmed in June 2020 to DPLH that Council did not wish to renew the lease.

- Unallocated Crown Land (UCL) Lots 697 – 701 on Deposited Plan 214672
- UCL Lots 703 & 704 on Deposited Plan 214672
- UCL Lots 745, 747 and 748 on Deposited Plan 219471
- UCL Lot 500 on Deposited Plan 53085

This would form the Stage 2 Shields Cres release, following Stage 1 having all but one lot sold as of 16 May 2024.

The land to be placed under the development lease would ensure that the Shire has tenure through a development lease of the land adjacent to Shields Crescent. The land being subject to a development lease ensures that the Shire would not be up for any large up front capital cost to secure the land. The amount and size of the blocks would give Council ample opportunity to look at a number of different subdivision scenarios and models for the future development on the Wongan Hills Townsite.

By taking a development lease, it will enable Council to use funds that might have ordinarily be utilised for the purchase of the land to be repurposed for the preparation of business plans including subdivision proposals prior to consideration of any proposed development.

POLICY REQUIREMENTS:

There are no known policy requirements associated with this item.

LEGISLATIVE REQUIREMENTS:

Land Administration Act 1997

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this proposal.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social value implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are costs associated with holding the Development lease, however these costs are minimal at around \$1000.00 per annum.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

That Council **APPROVE** the request for the Shire of Wongan-Ballidu to obtain a development lease over:

- UCL Lots 697 – 701 on Deposited Plan 214672
- UCL Lots 703 & 704 on Deposited Plan 214672
- UCL Lots 745, 747 and 748 on Deposited Plan 219471
- UCL Lot 500 on Deposited Plan 53085

from Department of Planning, Lands and Heritage for the purpose of Housing Development for a term of five years, with an option to renew for another five.

9.5 COMMUNITY SERVICES

Nil

Item 10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Item 11. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Item 12. CLOSURE