



# Agenda

Ordinary Meeting of Council  
Wednesday, 27 March 2024





# Shire of Wongan-Ballidu

## NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Elected Members

I advise that the Ordinary Meeting of the Shire of Wongan-Ballidu will be held on Wednesday, 27 March 2024 commencing at 3.00pm at Council Chambers, Shire of Wongan Ballidu, Corner Quinlan Street and Elphin Crescent, Wongan Hills WA 6603

STUART TAYLOR  
**CHIEF EXECUTIVE OFFICER**

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### Disclaimer

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Wongan-Ballidu warns that any person(s) who has an application lodged with Council should rely only on written confirmation of the decision made at the Council meeting. No responsibility whatsoever is implied or accepted by the Shire of Wongan-Ballidu for any act, omission, statement or intimation taking place during a Council meeting.

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## **Item 1. ACKNOWLEDGEMENT OF COUNTRY / DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS**

Acknowledgement of Country: -

*"I'd like to begin by acknowledging the first nations people of the land on which we meet today. I would also like to pay my respects to Elders past, present and emerging."*

## **Item 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED**

## **Item 3. PUBLIC QUESTION TIME**

## **Item 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

## **Item 5. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS**

## **Item 6. APPLICATION/S FOR LEAVE OF ABSENCE**

## **Item 7. CONFIRMATION OF MINUTES**

### **7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD WENESDAY, 28 FEBRUARY 2024.**

#### **OFFICER RECOMMENDATION:**

That the Minutes of the Ordinary Meeting of Council held on Wednesday, 28 February 2024 be CONFIRMED as a true and correct record of the proceedings.

### **7.2 CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD MONDAY, 18 MARCH 2024.**

#### **OFFICER RECOMMENDATION:**

That the Minutes of the Special Meeting of Council held on Monday, 18 March 2024 be CONFIRMED as a true and correct record of the proceedings.

**Item 8. MATTERS FOR WHICH MEETING MAY BE CLOSED**

## Item 9. REPORTS OF OFFICERS AND COMMITTEES

### 9.1 GOVERNANCE

#### 9.1.1 COMPLIANCE AUDIT RETURN

<b>FILE REFERENCE:</b>	
<b>REPORT DATE:</b>	7 March 2024
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	4.1 Audit and Risk Committee - 13 March 2024
<b>AUTHOR:</b>	Stuart Taylor - Chief Executive Officer
<b>ATTACHMENTS:</b>	9.1.1 Compliance Audit Return 2023

#### PURPOSE OF REPORT:

The Committee is requested to review and endorse the Shire's Compliance Audit Return (CAR) 2023 for Council adoption and submission to the Department of Local Government, Sport and Cultural Industries (DLGSCI) by 31 March 2024.

#### BACKGROUND:

Under the *Local Government Act 1995* section 7.13(i) requires the local government to carry out, in the prescribed manner and in a form approved by the Minister, an audit of compliance with such statutory requirements as prescribed whether those requirements are (i) of a financial nature or not; or (ii) under this Act or another written law.

Regulation 13 of the *Local Government (Audit) Regulations 1996* details the relevant legislation sections and regulations that must be audited in the CAR.

Regulation 14 of the *Local Government (Audit) Regulations 1996* states the following:

1. A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
2. After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the Council the results of that review.
3. After the audit committee has reported to the Council under sub regulation 3(A), the compliance audit return is to be –
  - a. Presented to the Council at a meeting of the Council; and
  - b. Adopted by the Council; and
  - c. Recorded in the minutes of the meeting at which it is adopted.

#### POLICY REQUIREMENTS:

N/A

### LEGISLATIVE REQUIREMENTS:

- *Local Government Act 1995* – Section 7.13(i)
- *Local Government (Audit) Regulations 1996* – Regulation 13 and 14

### STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

### SUSTAINABILITY IMPLICATIONS:

- **Environment**  
There are no known environmental impacts associated with this proposal.
- **Economic**  
There are no known economic impacts associated with this proposal.
- **Social**  
There are no known social implications associated with this proposal.

### FINANCIAL IMPLICATIONS:

Nil

### COMMENT:

The annual Compliance Audit Return (CAR) is required under section 7.13(i) of the local government act. The period of the audit is from 1 January 2023 to 31 December 2023. Regulation 13 of the *Local Government (Audit) Regulations 1996* details all of the relevant legislation that must be included in the CAR. The local government is then required to present the CAR to the audit committee and then to Council for adoption. The CAR must then be submitted to DLGSCI by 31 March 2024.

**VOTING REQUIREMENTS:** Simple Majority

**ABSOLUTE MAJORITY REQUIRED:** No

### COMMITTEE RECOMMENDATION

That Council:

adopt the 2023 Compliance Audit Return for submission to the Department of Local Government, Sport and Cultural Industries by 31 March 2024.



## 9.2 ADMINISTRATION & FINANCIAL SERVICES

### 9.2.1 ACCOUNTS SUBMITTED FOR FEBRUARY 2024

<b>FILE REFERENCE:</b>	F1.4
<b>REPORT DATE:</b>	19 March 2024
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Rachael Waters – CSO – Finance
<b>REVIEWER:</b>	Sam Dolzadelli – Deputy Chief Executive Officer
<b>ATTACHMENTS:</b>	9.2.1 Accounts for February 2024

#### PURPOSE OF REPORT:

That the accounts for 1 February 2024 to 29 February 2024, as submitted, be received.

#### BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

#### COMMENT:

The *Local Government (Financial Management) Regulations 1996* were recently updated effective 1 November 2023 to include Regulation 13A, which legislates payments by employees via purchasing cards must be presented to Council and recorded in the minutes. Previously, Council were being presented the credit card payments in the Information Bulletin, however, as this does not form part of the formal Council proceedings and is not minuted, this has been moved into this agenda and following attachment in conjunction with the list of payments.

#### POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

#### LEGISLATIVE REQUIREMENTS:

*Local Government (Financial Management) Regulations 1996* Regulation 13 & 13A requires the attached report to be presented to Council.

#### Lists of Accounts

Regulation 13 and 13A of the *Local Government (Financial Management) Regulations 1996* are applicable to this agenda item and attached reports.

### **Regulation 13 – Payments from municipal fund or trust fund by CEO, CEO’s duties as to etc.**

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee’s name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month –
    - (i) the payee’s name; and
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

### **Regulation 13A – Payments by employees via purchasing cards**

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
  - (a) the payee’s name;
  - (b) the amount of the payment;
  - (c) the date of the payment;
  - (d) sufficient information to identify the payment.
- (2) A list prepared under subregulation (1) must be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

## **STRATEGIC IMPLICATIONS:**

There are no strategic implications in relation to this item.

## **SUSTAINABILITY IMPLICATIONS:**

### ➤ **Environment**

There are no known environmental impacts associated with this proposal.

### ➤ **Economic**

There are no known economic impacts associated with this proposal.

### ➤ **Social**

There are no known social implications associated with this proposal.

## **FINANCIAL IMPLICATIONS:**

All payments are made within the confines of Councils adopted budget.

**VOTING REQUIREMENTS:** Simple Majority

**ABSOLUTE MAJORITY REQUIRED:** No

## **OFFICER RECOMMENDATION:**

That Council in accordance with Regulation 13 and 13A of the *Local Government (Financial Management) Regulations* 1996, receives the list of payments, including the payments made by employees via purchasing cards, that have been made under delegated authority totalling \$633,381.60 for the month ended 29 February 2024.

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST FEBRUARY 2024 TO 29TH FEBRUARY 2024				
Chq/EFT	Date	Name	Description	Amount
EFT25666	01/02/2024	LANDGATE	RATES ADMINISTRATION	- 97.66
EFT25667	01/02/2024	DEPARTMENT OF FIRE & EMERGENCY SERVICES		- 5,417.98
	11/10/2023	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2023/24 ESL INCOME	5,123.98
	16/11/2023	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2023/24 ESL INCOME - ADJUSTMENT	294.00
EFT25668	01/02/2024	OFFICEWORKS BUSINESS DIRECT	STATIONERY ORDER FOR CRC ADMINISTRATION & DELIVERY FEE	- 321.80
EFT25669	01/02/2024	WESTERN STABILISERS	WADDINGTON-WONGAN HILLS ROAD AND BALLIDU EAST ROAD WET MIXING AS PER QUOTE SQ0403	- 4,186.60
EFT25670	01/02/2024	WESTERN AUSTRALIAN TREASURY CORPORATION	PAYMENT OF LOAN 152	- 6,684.93
EFT25671	01/02/2024	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA INCORPORATED	IGNITE LEADERSHIP PROGRAM TRAINING COURSE - CRC STAFF TRAINING	- 3,160.00
EFT25672	01/02/2024	ADVANCED AUTOLOGIC PTY LTD	SUPPLY 20LTS OF AF350 FOR FORKLIFT	- 216.00
EFT25673	01/02/2024	LGISWA	REIMBURSEMENT OF PAYMENT RECEIVED BY LGISWA	- 950.00
EFT25674	01/02/2024	RBC RURAL	METERPLAN CHARGE FOR ADMIN PHOTOCOPIER	- 351.03
EFT25675	01/02/2024	TEAM GLOBAL EXPRESS PTY LTD		- 202.67
	14/01/2024	TEAM GLOBAL EXPRESS PTY LTD	FRIEGHT CHARGES EX MARTIN TRAILER PARTS	46.94
	21/01/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES EX PATHWEAT - WH SWIMMING POOL	39.92
	21/01/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES EX RBC RURAL	34.50
	21/01/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGE EX STEELWRIST FOR BACKHOE	81.31
EFT25676	01/02/2024	WESTWATER ENTERPRISES PTY LTD	SWIMMING POOL COMPLEX - CERAMIC FUSE	- 997.87
EFT25677	01/02/2024	SIGMA CHEMCIALS	SUPPLY 24X SODIUM BICARD, 4X CYANURIC ACID FOR WH SWIMMING POOL	- 1,532.74
EFT25678	01/02/2024	WESTERN AUSTRALIAN ELECTORAL COMMISSION	2023 LOCAL GOVERNMENT ELECTION	- 6,801.00
EFT25679	01/02/2024	SPECIALE SMASH REPAIRS	INSURANCE FOR J0905	- 2,854.82
EFT25680	01/02/2024	PUBLIC TRANSPORT AUTHORITY OF WA	TRANSWA DECEMBER 2023	- 119.93
EFT25681	01/02/2024	KLEEN WEST DISTRIBUTORS	CLEANING SUPPLIERS FOR SHIRE BUILDINGS	- 589.27
EFT25682	01/02/2024	STEVEN FEATHERSTONE	DEPOSIT FOR MATERIALS TO UPGRADE ELECTRICAL	- 5,000.00
EFT25683	01/02/2024	WONGAN HILLS PROGRESS ASSOCIATION	WONGAN DIRECTORY - CRC PAGES	- 436.00
EFT25684	01/02/2024	NEWINS FAMILY TRUST		- 7,896.63
	18/01/2024	NEWINS FAMILY TRUST	CALL OUT FEE DOCKET #1058	105.00
	22/01/2024	NEWINS FAMILY TRUST	MANAGING OF WONGAN HILLS REFUSE SITE JANUARY 2024	7,791.63
EFT25685	01/02/2024	FEGAN BUILDING SURVEYING	CDC FOR 5 ACKLAND STREET AND PERMIT PAPERWORK	- 544.50
EFT25686	01/02/2024	BLACKWELL PLUMBING & GAS PTY LTD		- 2,101.00
	16/01/2024	BLACKWELL PLUMBING & GAS PTY LTD	CLEAN DRAINS - UNIT 3/20 STICKLAND STREET	467.50
	16/01/2024	BLACKWELL PLUMBING & GAS PTY LTD	CLEAN DRAINS - UNIT 1/20 STICKLAND STREET	357.50
	16/01/2024	BLACKWELL PLUMBING & GAS PTY LTD	CLEAN DRAINS - UNIT 2/20 STICKLAND STREET	357.50
	29/01/2024	BLACKWELL PLUMBING & GAS PTY LTD	DIAGNOSE AND FIX HOT WATER ISSUE - 14 ELLIS	225.50
	29/01/2024	BLACKWELL PLUMBING & GAS PTY LTD	FIX WATER FOUNTAIN COLLER - VISITOR CENTRE	225.50
	29/01/2024	BLACKWELL PLUMBING & GAS PTY LTD	FIXED BLOCK TOLIETS AT CRC	467.50
EFT25687	01/02/2024	MARTIN'S TRAILER PARTS	A1001M 8 JOCKEY WHEEL SET	- 756.70

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST FEBRUARY 2024 TO 29TH FEBRUARY 2024				
EFT25688	01/02/2024	PW GEE WELDING SERVICES	SUPPLY & CUT STEEL FOR VBF1	- 216.99
EFT25689	01/02/2024	RACHAEL WATERS	UNIFORM REIMBURSEMENT	- 239.84
EFT25690	01/02/2024	RICOH FINANCE	CRC & ADMIN PHOTOCOPIER LEASE FROM 23/2/24	- 649.17
EFT25691	01/02/2024	SOUTHERN CROSS CARPET DRY CLEANERS	CARPART CLEAN 3/20 STICKLAND STREET	- 220.00
EFT25692	01/02/2024	AC HEALTHCARE PTY LTD	MEDICAL CENTRE OPERATING SUBSIDY FOR FEBRUARY 2024	- 21,083.33
EFT25693	01/02/2024	DATA SIGNS PTY LTD	RENEW DATA SIGN SUBSCRIPTIONS FROM DS LIVE	- 686.40
EFT25694	01/02/2024	HERSEY'S SAFETY PTY LTD	SKLSCR00 0.75T BOW SHACKLE	- 703.91
EFT25695	01/02/2024	WALKERS DIESEL SERVICES	REPAIR TRAILER LEG ON ALLQUIP WATER TANK	- 192.50
EFT25696	01/02/2024	COUNCIL FIRST		- 3,867.67
	16/01/2024	COUNCIL FIRST	PROFESSIONAL SERVICES FOR DECEMBER PROJECT	2,197.25
	22/01/2024	COUNCIL FIRST	MS OFFICE 356 FEBRUARY 2024	1,670.42
EFT25697	01/02/2024	ENVIROCLEAN (WA)	ENVIROCLEAN MONTHLY HIRE FEBRUARY 2024	- 214.50
EFT25698	01/02/2024	MAXIPARTS OPERATIONS PTY LTD	SUPPLY VALVE CAB LEVELLING DELAY FOR MACK TRUCK	- 210.03
EFT25699	01/02/2024	SEEK LIMITED	PLANT OPERATOR ADVERTISED ON SEEK 25.01.2024	- 401.50
EFT25700	01/02/2024	RURAL RANGER SERVICES	RANGER SERVICES 09/01/24 TO 19/01/24	- 1,712.54
EFT25701	01/02/2024	BW JAMES TRANSPORT PTY LTD		- 684.35
	22/12/2023	BW JAMES TRANSPORT PTY LTD	FREIGHT EX SIGMA CHEMICALS	26.95
	22/12/2023	BW JAMES TRANSPORT PTY LTD	FREIGHT EX CORSIGN	213.20
	22/12/2023	BW JAMES TRANSPORT PTY LTD	FREIGHT EX IXOM	151.55
	11/01/2024	BW JAMES TRANSPORT PTY LTD	FREIGHT EX IXOM FOR P&G	112.75
	14/12/2023	BW JAMES TRANSPORT PTY LTD	FREIGHT EX HYDRASTORM	209.90
EFT25702	01/02/2024	RING CENTRAL AUSTRALIA	SHIRE & CRC PHONE ACCOUNT - 27/01/24 TO 26/2/24	- 977.56
EFT25703	01/02/2024	VIKKI THOMAS	50% REIMBURSEMENT ON REMOVALIST COST	- 1,100.00
EFT25704	01/02/2024	DANICA MULLINS	UNIFORM REIMBURSEMENT	- 175.99
EFT25705	07/02/2024	WESTPAC BANKING CORPORATION	WAGES PPE 06.02.2024	- 71,044.90
EFT25706	07/02/2024	AUSTRALIAN SERVICES UNION	PAY DEDUCTION - PPE 06.02.2024	- 26.50
EFT25707	07/02/2024	IOU SOCIAL CLUB	SOCIAL CLUB DEDUCTIONS PPE 06.02.2024	- 260.00
EFT25708	08/02/2024	AVON WASTE	DOMESTIC/COMMERCIAL COLLECTION FOR WONGAN HILLS & BALLIDU TOWNSITE	- 13,707.36
EFT25709	08/02/2024	BOEKEMAN NOMINEES PTY LTD	SUPPLY NEW BATTERY FOR SHIRE OFFICE GENERATOR	- 369.60
EFT25710	08/02/2024	CJD EQUIPMENT PTY LTD	SUPPLY SHUTTLE VALVE AND V-BELTS FOR LOADER	- 592.17
EFT25711	08/02/2024	WONGAN HILLS IGA PLUS LIQUOR		- 922.82
		WONGAN HILLS IGA PLUS LIQUOR	ADMINISTRATION SUPPLIES	130.41
		WONGAN HILLS IGA PLUS LIQUOR	DEPOT SUPPLIES	149.29
		WONGAN HILLS IGA PLUS LIQUOR	BUSHFIRE BRIDAGE REFRESHMENT	265.19
		WONGAN HILLS IGA PLUS LIQUOR	CRC SUPPLIES	377.93
EFT25712	08/02/2024	MOORE AUSTRALIA (WA) PTY LTD	FINANCIAL WORKSHOPS X4	- 4,862.00
EFT25713	08/02/2024	NUTRIEN AG SOLUTIONS LTD	SUPPLY 3 X POLY PIPE FOR CRC GARDENS	- 395.31
EFT25714	08/02/2024	OFFICEWORKS BUSINESS DIRECT	STATIONERY ORDER FOR SHIRE ADMINISTRATION	- 706.85
EFT25715	08/02/2024	WALLIS COMPUTER SOLUTIONS	NEW AIO COMPUTER FOR DEPOT	- 3,604.70
EFT25716	08/02/2024	WATER CORPORATION		- 40,293.51

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST FEBRUARY 2024 TO 29TH FEBRUARY 2024				
	07/01/2024	WATER CORPORATION	CONSUMPTION CHARGE FOR DAVIES ROAD STANDPIPE	2,084.31
	07/01/2024	WATER CORPORATION	CONSUMPTION CHARGE FOR KONDOT WEST ROAD	8.60
	09/01/2024	WATER CORPORATION	CONSUMPTION CHARGE FOR KONDOT HALL	619.28
	10/01/2024	WATER CORPORATION	CONSUMPTION CHARGE FOR ALPHA PARK BALLIDU	1,089.46
	10/01/2024	WATER CORPORATION	CONSUMPTION CHARGE FOR BUNYIP PARK BALLIDU	40.14
	10/01/2024	WATER CORPORATION	CONSUMPTION CHARGE FOR MANMANNING ROAD STANDPIPE	602.07
	10/01/2024	WATER CORPORATION	FIRE SERVICE CHARGE FOR BALLIDU HALL	49.23
	10/01/2024	WATER CORPORATION	CONSUMPTION & SERVICE CHARGE FOR BALLIDU	291.44
	10/01/2024	WATER CORPORATION	SERVICE CHARGE FOR WONGAN HILLS AIRPORT	49.23
	11/01/2024	WATER CORPORATION	CONSUMPTION & FIRE CHARGE FOR GABALONG EAST ROAD STANDPIPE	83.63
	11/01/2024	WATER CORPORATION	CONSUMPTION, SERVICE & SEWERAGE CHARGE FOR 49 QUINLAN ST	373.59
	11/01/2024	WATER CORPORATION	CONSUMPTION, SERVICE & SEWERAGE CHARGE FOR 8 ELLIS STREET	1,058.64
	11/01/2024	WATER CORPORATION	CONSUMPTION, SERVICE & SEWERAGE CHARGE FOR 14 ELLIS ST WONGAN HILLS	730.62
	11/01/2024	WATER CORPORATION	SERVICE & SEWERAGE CHARGE FOR 42 MITCHELL STREET	259.79
	12/01/2024	WATER CORPORATION	CONSUMPTION & SEWERAGECHARGE FOR COMMUNITY GARDEN	120.91
	12/01/2024	WATER CORPORATION	CONSUMPTION, SEWERAGE & FIRE CHARGE FOR CRC BUILDING	368.23
	12/01/2024	WATER CORPORATION	CONSUMPTION& SEWERAGE CHARGE FOR MUSEUM	404.06
	12/01/2024	WATER CORPORATION	CONSUMPTION & SEWERAGE CHARGE FOR COMMUNITY PARK	305.08
	12/01/2024	WATER CORPORATION	CONSUMPTION CHARGE FOR PARK AT FENTON ST WONGAN HILLS	1,250.01
	12/01/2024	WATER CORPORATION	CONSUMPTION CHARGE FOR PARK AT WONGAN ROAD	11.47
	12/01/2024	WATER CORPORATION	CONSUMPTION CHARGE FOR MEDIAN STRIP AT FENTON ST	4,031.00
	12/01/2024	WATER CORPORATION	CONSUMPTION & SEWERAGE CHARGE FOR SHIRE ADMINISTRATION OFFICE	1,511.82
	12/01/2024	WATER CORPORATION	CONSUMPTION & SEWERAGE CHARGE FOR CIVIC CENTRE	2,912.13
	12/01/2024	WATER CORPORATION	CONSUMPTION & SERVICE CHARGE FOR STANDPIPE AT SHIRE DEPOT	978.71
	12/01/2024	WATER CORPORATION	CONSUMPTION & SERVICE CHARGE FOR CADOUX STANDPIPE	2,014.06
	12/01/2024	WATER CORPORATION	CONSUMPTION CHARGE FOR RECYCLING AREA IN WONGAN HILLS TOWNSITE	51.61
	12/01/2024	WATER CORPORATION	CONSUMPTION& SEWERAGE CHARGE FOR U1/20 STICKLAND ST WONGAN HILLS	779.00
	12/01/2024	WATER CORPORATION	SERVICE CHARGE FOR 162 DANUBIN STREET	46.33
	12/01/2024	WATER CORPORATION	CONSUMPTION, SERVICE & SEWERAGE CHARGE FOR 16 MOORE ST WONGAN HILLS	348.20
	12/01/2024	WATER CORPORATION	CONSUMPTION, SERVICE & SEWERAGE CHARGE FOR 2A PATTERSON ST	311.09
	12/01/2024	WATER CORPORATION	SERVICE & SEWERAGE CHARGE FOR 2B PATTERSON ST WONGAN HILLS	256.41
	12/01/2024	WATER CORPORATION	CONSUMPTION CHARGE FOR CADOUX KINDERGARDEN	57.34
	12/01/2024	WATER CORPORATION	CONSUMPTION, SERVICE & SEWERAGE CHARGE FOR 27A QUINLAN ST	287.66
	12/01/2024	WATER CORPORATION	SERVICE & SEWERAGE CHARGE FOR 27B QUINLAN ST WONGAN HILLS	256.41
	12/01/2024	WATER CORPORATION	SERVICE & SEWERAGE CHARGE FOR 27C QUINLAN ST WONGAN HILLS	256.41
	12/01/2024	WATER CORPORATION	SERVICE & SEWERAGE CHARGE FOR 27D QUINLAN STREET	256.41

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST FEBRUARY 2024 TO 29TH FEBRUARY 2024				
	12/01/2024	WATER CORPORATION	SERVICE CHARGE FOR HOUSE AT 151 NINAN ST WONGAN HILLS	46.33
	12/01/2024	WATER CORPORATION	CONSUMPTION & SERVICE CHARGE FOR ADD RES AT 27 QUINLAN ST	275.31
	12/01/2024	WATER CORPORATION	CONSUMPTION CHARGE FOR CADOUX TOILETS	146.22
	12/01/2024	WATER CORPORATION	SERVICE & SEWERAGE CHARGE FOR UNIT A/31 QUINLAN STREET	256.41
	12/01/2024	WATER CORPORATION	CONSUMPTION, SERVICE & SEWERAGE CHARGE FOR 31B QUINLAN STREET	348.20
	12/01/2024	WATER CORPORATION	CONSUMPTION CHARGE FOR WONGAN HILLS SWIMMING POOL	4,403.71
	12/01/2024	WATER CORPORATION	CONSUMPTION CHARGE FOR WONGAN HILLS RECREATION COMPLEX	2,302.20
	12/01/2024	WATER CORPORATION	CONSUMPTION & SEWERAGE CHARGE FOR MEDICAL CENTRE	295.80
	12/01/2024	WATER CORPORATION	CONSUMPTION, SEWERAGE & FIRE CHARGE FOR SHIRE DEPOT	639.65
	12/01/2024	WATER CORPORATION	SEWERAGE CHARGE FOR OLD TENNIS COURTS	115.18
	12/01/2024	WATER CORPORATION	FIRE SERVICE CHARGE FOR CRC BUILDING	49.23
	12/01/2024	WATER CORPORATION	CONSUMPTION CHARGE FOR NINAN ST ENTRY STATEMENT	8.60
	15/01/2024	WATER CORPORATION	SEWERAGE CHARGE FOR WONGAN HILLS CUBBYHOUSE	158.86
	15/01/2024	WATER CORPORATION	SEWERAGE CHARGE FOR ELIZABETH TELFER CENTRE	96.81
	15/01/2024	WATER CORPORATION	CONSUMPTION, SERVICE & SEWERAGE CHARGE FOR 11 WANDOO CRESCENT	412.65
	15/01/2024	WATER CORPORATION	CONSUMPTION, SERVICE & SEWERAGE CHARGE FOR 7 WANDOO CRESCENT	437.93
	15/01/2024	WATER CORPORATION	CONSUMPTION, SERVICE & SEWERAGE CHARGE FOR 30 WANDOO CRESCENT	551.20
	15/01/2024	WATER CORPORATION	CONSUMPTION CHARGE WONGAN HILLS CEMETERY	183.49
	24/01/2024	WATER CORPORATION	SERVICE CHARGE FOR BURKAKIN STANDPIPE	307.69
	24/01/2024	WATER CORPORATION	CONSUMPTION & SERVICE CHARGE FOR KIRWAN STANDPIPE	5,103.66
EFT25717	08/02/2024	BALLIDU TRADING POST	NEWSPAPERS FOR SHIRE ADMINISTRATION	- <b>30.80</b>
EFT25718	08/02/2024	WONGAN-BALLIDU DEVELOPMENT GROUP	MAST RENTAL 1ST JAN 24 TO 31ST DEC 24	- <b>1,944.80</b>
EFT25719	08/02/2024	SYNERGY		- <b>6,541.28</b>
	09/01/2024	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR 14 ELLIS ST WONGAN HILLS	138.23
	09/01/2024	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR 39 QUINLAN ST WONGAN HILLS	291.90
	11/01/2024	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR RAILWAY CENTRE	191.35
	11/01/2024	SYNERGY	SUPPLY CHARGE FOR LOT 151 NINAN ST WONGAN HILLS	69.59
	11/01/2024	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR DEPOT OFFICE	407.86
	11/01/2024	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR 30 WANDOO CRESCENT	431.29
	12/01/2024	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR WONGAN HILLS TOWN CENTRE GARDENS	169.29
	12/01/2024	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR CADOUX TOILETS	133.71
	15/01/2024	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR CRC BUILDING	125.39
	15/01/2024	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR MT O'BRIEN	289.77
	15/01/2024	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR AIRPORT	155.66
	15/01/2024	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR MUSEUM	311.78
	15/01/2024	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR WH OLD	137.25

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST FEBRUARY 2024 TO 29TH FEBRUARY 2024				
	15/01/2024	SYNERGY	CONSUMPTION, SUPPLY & ACCOUNT ESTABLISHMENT FEE CHARGE FOR U3/20 STICKLAND ST WONGAN HILLS	98.90
	15/01/2024	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR ALPHA TOILETS	202.49
	16/01/2024	SYNERGY	SUPPLY CHARGE FOR QUINLAN ST GARDENS	70.70
	16/01/2024	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR TV RETRANSMISSION TOWER	1,261.34
	16/01/2024	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR U2/20 STICKLAND ST WONGAN HILLS	117.19
	16/01/2024	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR 27C QUINLAN ST WONGAN HILLS	84.25
	16/01/2024	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR 27A QUINLAN ST WONGAN HILLS	139.40
	16/01/2024	SYNERGY	CONSUMPTION, SUPPLY & POWER WATCH CHARGE FOR COMMUNITY PARK	733.03
	16/01/2024	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR ADMINISTRATION OFFICE	597.87
	16/01/2024	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR CIVIC CENTRE	193.11
	24/01/2024	SYNERGY	CONSUMPTION CHARGE FOR MT O'BRIEN LOOKOUT	189.93
EFT25720	08/02/2024	RBC RURAL	METERPLAN CHARGE FOR CRC PHOTOCOPIER	- <b>288.06</b>
EFT25721	08/02/2024	WONGAN HILLS HARDWARE	WORKS ACCOUNT FOR JANUARY 2024	- <b>3,692.96</b>
EFT25722	08/02/2024	VIBRA INDUSTRIAL FILTRATION AUSTRALASIA	FILTER CLEANING FOR PG17	- <b>452.10</b>
EFT25723	08/02/2024	GREAT SOUTHERN FUEL SUPPLIES	WB086 FUEL CHARGE - JANUARY 2024	- <b>186.35</b>
EFT25724	08/02/2024	BP AUSTRALIA	JANUARY FUEL SUPPLY - WB 2	- <b>226.49</b>
EFT25725	08/02/2024	INTEGRATED ICT - A MARKET CREATIONS COMPANY	OFFICE 365 FOR MEDICAL CENTRE - JANUARY 2024	- <b>145.20</b>
EFT25726	08/02/2024	RICOH FINANCE	CRC & ADMIN PHOTOCOPIER LEASE FROM 23/12/24 TO 22/01/24	- <b>649.17</b>
EFT25727	08/02/2024	CORSIGN WA	SIGN ORDER FOR WADDINGTON, HOSPITAL & BURAKIN-WIALKI ROAD	- <b>15,817.45</b>
EFT25728	08/02/2024	L&G GRANITE CONTRACTING PTY LTD (DOWERIN QUARRY)	CRACKER DUST AND DELIVERY - 60T TO SPORTS COMPLEX	- <b>2,013.00</b>
EFT25729	08/02/2024	INTEGRATED POSITIONING SYSTEMS PTY LTD	SURVEYOR OF WONGAN RD, NORTHAM PITHARA RD, COMMERCIAL RD FOR FUTURE DRAINAGE UPGRADES	- <b>4,079.90</b>
EFT25730	08/02/2024	TRANSPORT ENGINEERING SOLUTIONS	12V COIL ONLY FOR BYPASS VALVE FOR MACK TRUCK	- <b>78.77</b>
EFT25731	08/02/2024	COUNCIL FIRST		- <b>2,252.25</b>
	02/01/2024	COUNCIL FIRST	STP TRANSACTIONS FOR DECEMBER	55.00
	16/01/2024	COUNCIL FIRST	PROFESSIONAL SERVICES FOR DECEMBER SUPPORT	2,197.25
EFT25732	08/02/2024	RING CENTRAL AUSTRALIA	MEDICAL CENTRE PHONES BILLING PERIOD 26/1/24 TO 25/2/24	- <b>390.37</b>
EFT25733	08/02/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT EX CRC TO LISWA	- <b>46.92</b>
EFT25734	15/02/2024	MCINTOSH & SON		- <b>1,040.64</b>
	15/02/2024	MCINTOSH & SON	SUPPLY ANTENNA BASE, LICENCE PLATE LAMP, SEALS COUPLER & AUTO SILICONE SPRAY FOR MACK TRUCK PTK35	121.15
	10/01/2024	MCINTOSH & SON	SUPPLY BOLTS, NUTS, HYD HOSE & CRIMPS FOR TRAILER PTRL14	171.17
	22/01/2024	MCINTOSH & SON	SUPPLY HOSE, HYD HOSE, CRIMP, FREIGHT CHARGE	161.15
	23/01/2024	MCINTOSH & SON	SUPPLY BEARING BALL FOR FORKLIFT	6.42
	30/01/2024	MCINTOSH & SON	SUPPLY 4 X BELT COG FOR LOADER PSS1	113.51
	31/01/2024	MCINTOSH & SON	SUPPLY CRIMPS, HYD HOSES FOR BACKHOE	467.24
EFT25735	15/02/2024	OFFICEWORKS BUSINESS DIRECT	PK4 OF MARBIG TRAY'S FOR EA OFFICE	- <b>18.99</b>



LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST FEBRUARY 2024 TO 29TH FEBRUARY 2024				
EFT25736	15/02/2024	WONGAN HILLS COMMUNITY RESOURCE CENTRE	ADVERTISING CHARGES FOR AUSTRALIA DAY AND ELECTORS RESIDENT POSTER	- 796.00
EFT25737	15/02/2024	IXOM OPERATIONS PTY LTD	SERVICE FEE FOR CHLORINE AT S/POOL & OVALS	- 443.30
EFT25738	15/02/2024	THE POINT DOCTOR	SUPPLY 2 X HYDRAULIC RAN HOSE COVER, REPAIRS TO MULCHER GUARD FOR BACKHOE	- 231.00
EFT25739	15/02/2024	T A MATTHEWS ELECTRICAL SERVICES		- 1,644.46
	12/02/2024	T A MATTHEWS ELECTRICAL SERVICES	PICK UP AND FIT CHLORINATOR FOR SWIMMING POOL	924.00
	12/02/2024	T A MATTHEWS ELECTRICAL SERVICES	INSTALL NEW POWER POINT FOR NEW DOCTOR CONSULT ROOM	274.96
	12/02/2024	T A MATTHEWS ELECTRICAL SERVICES	TAG & TEST AT 42 MITCHELL ST WONGAN HILLS	132.00
	12/02/2024	T A MATTHEWS ELECTRICAL SERVICES	HOT WATER SYSTEM SOLENOID FOR SHIRE ADMIN BUILDING	313.50
EFT25740	15/02/2024	WONGAN HILLS PHARMACY	SUPPLY ENGERIX-B ADULT PREF SYRNG 20MCG FOR WORKS STAFF	- 33.50
EFT25741	15/02/2024	SYNERGY		- 14,846.09
	11/01/2024	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR 30 WANDOO CRESCENT WONGAN HILLS	431.29
	29/01/2024	SYNERGY	ON/OFF PEAK CONSUMPTION & SUPPLY CHARGE FOR SWIMMING POOL COMPLEX	1,521.98
	29/01/2024	SYNERGY	ON/OFF PEAK CONSUMPTION & SUPPLY CHARGE FOR WONGAN HILLS RECREATION COMPLEX	3,176.36
	29/01/2024	SYNERGY	ON/OFF PEAK CONSUMPTION & SUPPLY CHARGE FOR CRC BUILDING	516.51
	29/01/2024	SYNERGY	ON/OFF PEAK CONSUMPTION & SUPPLY CHARGE FOR MEDICAL CENTRE	256.56
	08/02/2024	SYNERGY	STREET LIGHTING BILLING PERIOD 25/10/23 TO 24/11/23	4,545.00
	08/02/2024	SYNERGY	STREET LIGHTING BILLING PERIOD 25/11/23 TO 24/12/23	4,398.39
EFT25742	15/02/2024	SHIRE OF MOORA	SANITATION TRAVEL AND DISPOSAL FOR CRC	- 1,258.50
EFT25743	15/02/2024	RATHNALLY PTY LTD	GRAVEL USED IN DECEMBER 2023	- 415.80
EFT25744	15/02/2024	TEAM GLOBAL EXPRESS PTY LTD		- 238.19
	04/02/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGE EX CJD EQUIPMENT	32.80
	11/02/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGE EX WONGAN HILLS TO WEST WATER	39.92
	11/02/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT EX WONGAN HILLS TO PATHWEST, HERSEY SAFETY & ADS REWIND	165.47
EFT25745	15/02/2024	SIGMA CHEMCIALS	SUPPLY CHEMICALS FOR SWIMMING POOL	- 831.05
EFT25746	15/02/2024	WONGAN MAIL SERVICE	ADMINISTRATION & CRC POSTAGE CHARGES FOR JANUARY 2024	- 171.25
EFT25747	15/02/2024	KLEEN WEST DISTRIBUTORS	SUPPLIES FOR VARIOUS SHIRE BUILDINGS	- 291.78
EFT25748	15/02/2024	DUN DIRECT PTY LTD	JANUARY FUEL SUPPLIES	- 26,678.44
EFT25749	15/02/2024	DEPARTMENT OF COMMERCE - BUILDING COMMISSION		- 1,040.71
	31/01/2024	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BSL FOR JANUARY 2024	123.30
	31/01/2024	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BSL FOR NOVEMBER 2023	917.41
EFT25750	15/02/2024	TEAM DIGITAL	CRC - EPSON REPLACEMENT MAINTENANCE TANK BOX, EPSON INK 700ML PHOTO BLACK CARTRIDGE, EPSON INK 700ML VIVID MAGENTA CARTRIDGE, FREIGHT	- 973.69
EFT25751	15/02/2024	A.P.S. REWINDS & SALES	SUPPLY DAVEY PUMP PARTS FOR OVALS	- 229.90

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST FEBRUARY 2024 TO 29TH FEBRUARY 2024				
EFT25752	15/02/2024	HENDOS PLUMBING & GAS SERVICES	STANDPIPE REPAIR DAVEY ROAD	- 1,095.57
EFT25753	15/02/2024	RICOH FINANCE	LEASE OF FOLDING UNIT BILLING PERIOD 08/3/24 TO 07/4/24	- 237.60
EFT25754	15/02/2024	HAWKE VIEW KENNELS AND CATTERY	IMPOUND 1 X DOG #24001 15 DAYS	- 375.00
EFT25755	15/02/2024	CLINIPATH PATHOLOGY	DRUG AND ALCOHOL SCREENING FOR SHIRE STAFF	- 40.00
EFT25756	15/02/2024	TRANSPORT ENGINEERING SOLUTIONS	SUPPLY 2 X SV01.12 AIR VALVE SET FOR MACK TRUCK PTK34	- 140.07
EFT25757	15/02/2024	OPEN SYSTEMS TECHNOLOGY PTY LTD T/AS COUNCIL FIRST	MICROSOFT AZURE CHARGES FOR JANUARY 2024	- 1,567.56
EFT25758	15/02/2024	RURAL RANGER SERVICES	RANGER SERVICES FROM 23/1/24 TO 01/2/24	- 1,208.63
EFT25759	15/02/2024	BW JAMES TRANSPORT PTY LTD		- 435.49
	01/02/2024	BW JAMES TRANSPORT PTY LTD	FREIGHT EX SIGMA CHEMICALS FOR S/POOL	137.39
	01/02/2024	BW JAMES TRANSPORT PTY LTD	FREIGHT CORSIGN & VIBRA AIR	298.10
EFT25760	21/02/2024	WESTPAC BANKING CORPORATION	WAGES PPE 20.02.2024	- 72,127.90
EFT25761	21/02/2024	AUSTRALIAN SERVICES UNION	UNION FEES DEDUCTIONS PPE 20.02.2024	- 26.50
EFT25762	21/02/2024	IOU SOCIAL CLUB	SOCIAL CLUB DEDUCTIONS PPE 20.02.2024	- 290.00
EFT25763	22/02/2024	OFFICEWORKS BUSINESS DIRECT		- 388.33
	14/02/2024	OFFICEWORKS BUSINESS DIRECT	POST-IT LINED NOTES YELLOW 8 PACK FOR CRC ADMINISTRATION	62.66
	14/02/2024	OFFICEWORKS BUSINESS DIRECT	CRC STATIONERY ORDER	182.82
	14/02/2024	OFFICEWORKS BUSINESS DIRECT	PRINTER INK FOR SWIMMING POOL OFFICE INCL	142.85
EFT25764	22/02/2024	AUSTRALIAN TAXATION OFFICE	BAS FOR JANUARY 2024	- 23,628.00
EFT25765	22/02/2024	METAL ARTWORK BADGES	FIBREGLASS MAGNETIC NAME BADGES X6	- 113.30
EFT25766	22/02/2024	ABBOTT AUTO ELECTRICS T/AS S & TJ ABBOTT	SUPPLY ALTERNATOR FOR CAT SKIDSTEER LOADER	- 715.00
EFT25767	22/02/2024	TEAM GLOBAL EXPRESS PTY LTD		- 126.16
	18/02/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT EX RBC RURAL - TONERS FOR PHOTOCOPIER	41.26
	18/02/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT EX METRO COUNT, FREIGHT EX TUTT BRYANT	84.90
EFT25768	22/02/2024	TUTT BRYANT EQUIPMENT PTY LTD	SUPPLY 4 X 06126012 RUBBER BUFFER BW55E FOR PSP3	- 263.69
EFT25769	22/02/2024	NEWINS FAMILY TRUST	MANAGING OF THE WONGAN HILLS REFUSE SITE FOR FEBRUARY 2024	- 7,791.63
EFT25770	22/02/2024	PW GEE WELDING SERVICES	SUPPLY 4 X SPRAY CANS (COLD GALV) FOR DEPOT SHADE HOUSE	- 74.80
EFT25771	22/02/2024	CARLEY TRINDALL	CIVIC CENTRE HIRE HAS BEEN CANCELLED - BOND WITH ALCOHOL	- 558.00
EFT25772	22/02/2024	COUNCIL FIRST		- 10,717.92
	16/02/2024	COUNCIL FIRST	OFFICE 365 FOR MARCH 2024	1,670.42
	20/02/2024	COUNCIL FIRST	JANUARY RECORD KEEPING PLAN & PROFESSIONAL	8,013.50
	20/02/2024	OPEN SYSTEMS TECHNOLOGY PTY LTD T/AS COUNCIL FIRST	JANUARY PROFESSIONAL PROJECT SERVICES	1,034.00
EFT25773	22/02/2024	SEEK LIMITED	BUSINESS TRAINEE EMPLOYMENT ADVERT ON SEEK	- 291.50
EFT25774	22/02/2024	RURAL RANGER SERVICES	RANGER SERVICES FROM 06/2/24 TO 15/2/24	- 1,930.28
EFT25775	22/02/2024	BW JAMES TRANSPORT PTY LTD	FREIGHT EX SIGMA CHEMICALS FOR SWIMMING POOL	- 100.65
EFT25776	22/02/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT EX WONGAN TO LISWA	- 48.64
EFT25777	22/02/2024	WEST AUSTRALIAN FIELD & GAME ASSOCIATION	CORELLA CULL - FEBRUARY 2024	- 250.00
EFT25778	29/02/2024	BALLIDU PROGRESS GROUP		- 10,250.00

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST FEBRUARY 2024 TO 29TH FEBRUARY 2024				
	01/02/2024	BALLIDU PROGRESS GROUP	COMMUNITY DEVELOPMENT SUBSIDY 2023 - 2024 BIKE IT TO BALLIDU GRAVEL	10,000.00
	21/02/2024	BALLIDU PROGRESS GROUP	COMMUNITY DEVELOPMENT SUBSIDY 2023 - 2024 AUSTRALIA DAY	250.00
EFT25779	29/02/2024	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2023/24 ESL QTY 3 PAYMENT	- 29,592.62
EFT25780	29/02/2024	OFFICEWORKS BUSINESS DIRECT	STATIONERY ORDER MRS OFFICE & WORKS SUPERVISOR OFFICE	- 136.95
EFT25781	29/02/2024	WONGAN HILLS SWIM CLUB	CATERING BACK TO SCHOOL POOL PARTY	- 400.00
EFT25782	29/02/2024	WONGAN HILLS DISTRICT HIGH SCHOOL	2024 ANNUAL COUNCIL / SUBSIDY - SCHOLARSHIP	- 350.00
EFT25783	29/02/2024	T A MATTHEWS ELECTRICAL SERVICES		- 2,558.55
	23/02/2024	T A MATTHEWS ELECTRICAL SERVICES	SWIMMING POOL - CALL OUT SATURDAY, REPAIR POOL CLEANER LEAD & REPLACE FAULTY RCD ON CLUB ROOMS GPO OUTSIDE FIRST AID ROOM	523.55
	23/02/2024	T A MATTHEWS ELECTRICAL SERVICES	CARRY OUT REPAIRS TO LIGHTING IN POOL PUMP ROOM, SUPPLY 200W FLOOD LIGHT	1,149.50
	24/02/2024	T A MATTHEWS ELECTRICAL SERVICES	RAILWAY DAM - DOL STARTER ENCLOSURE - REMOVE ALL OLD EQUIPMENT FROM DAM AND CONNECT UP DAM PUMP SO IT IS ON/OFF OPERATION	885.50
EFT25784	29/02/2024	SYNERGY		- 4,325.51
	21/02/2024	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR 27A QUINLAN STREET WONGAN HILLS	54.25
	21/02/2024	SYNERGY	ON/OFF PEAK CONSUMPTION & SUPPLY CHARGE FOR WONGAN HILLS RECREATION COMPLEX	4,271.26
EFT25785	29/02/2024	LOCAL GOVERNMENT WORKS ASSOCIATION OF WA INC	LOCAL GOVERNMENT WORKS ASSOCIATION MEMBERSHIP FOR STEPHEN CASEY	- 200.00
EFT25786	29/02/2024	LGISWA	OVERPAYMENT OF MOTOR CLAIM MO0062373	- 2,800.00
EFT25787	29/02/2024	RBC RURAL		- 2,956.51
	21/02/2024	RBC RURAL	MONTHLY METERPLAN CHARGE FOR CRC PHOTOCOPIER	1,879.77
	21/02/2024	RBC RURAL	METERPLAN CHARGE FOR SHIRE PHOTOCOPIER	1,076.74
EFT25788	29/02/2024	WONGAN HILLS PROGRESS ASSOCIATION	COMMUNITY DEVELOPMENT SUBSIDY 2023 - 2024 ANNUAL EVENTS SUBSIDY	- 5,000.00
EFT25789	29/02/2024	BLACKWELL PLUMBING & GAS PTY LTD	8 ELLIS STREET WONGAN HILLS - REPLACE SHOWER/BASIN TAPS	- 482.90
EFT25790	29/02/2024	MELISSA WHYTE	UNIFORM REFUND	- 282.75
EFT25791	29/02/2024	RICOH FINANCE	CRC & ADMIN PHOTOCOPIER LEASE FROM 23/3/24 TO 22/4/24	- 649.17
EFT25792	29/02/2024	AC HEALTHCARE PTY LTD	PRE-EMPLOYMENT MEDICAL - STAFF	- 265.00
EFT25793	29/02/2024	AVON VALLEY WINDSCREENS	WINDSCREEN REPAIR INSURANCE J0910	- 1,243.00
EFT25794	29/02/2024	COUNCIL FIRST	STP TRANSACTIONS FOR JANUARY 2024	- 55.00
EFT25795	29/02/2024	ENVIROCLEAN (WA)	ENVIROCLEAN MONTHLY HIRE MARCH 2024	- 214.50
EFT25796	29/02/2024	SEEK LIMITED	ADVERTISE CSO-A POSITION 22/2/24	- 401.50
EFT25797	29/02/2024	HYDRA STORM	PATTERSON STREET - 1200 DIA MANHOLE COVER INC CONCRETE INSERT	- 792.00
EFT25798	29/02/2024	STACEY BROWN	GRATUITY PAYMENT	- 25.00
DD12423.1	07/02/2024	MLC SUPER FUND	SUPERANNUATION PPE 06.02.2024	- 343.28
DD12423.2	07/02/2024	AUSTRALIAN SUPER	SUPERANNUATION PPE 06.02.2024	- 883.75

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST FEBRUARY 2024 TO 29TH FEBRUARY 2024				
DD12423.3	07/02/2024	PRIME SUPER	SUPERANNUATION PPE 06.02.2024	- 1,509.56
DD12423.4	07/02/2024	VIRGIN MONEY SUPER	SUPERANNUATION PPE 06.02.2024	- 220.80
DD12423.5	07/02/2024	AMP SUPERANNUATION LTD.	SUPERANNUATION PPE 06.02.2024	- 374.54
DD12423.6	07/02/2024	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION PPE 06.02.2024	- 317.31
DD12423.7	07/02/2024	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION PPE 06.02.2024	- 224.67
DD12423.8	07/02/2024	AWARE SUPER ACCUMULATION	SUPERANNUATION PPE 06.02.2024	- 12,468.48
DD12423.9	07/02/2024	MERCER SUPER	SUPERANNUATION PPE 06.02.2024	- 221.97
DD12429.1	01/02/2024	WESTNET PTY LTD	INTERNET USAGE FROM 01/02/24 TO 01/03/24	- 609.90
DD12431.1	07/02/2024	FINES ENFORCEMENT REGISTRY	LODGMET FEE FOR REGISTERING UNPAID INFRINGEMENT	- 83.50
DD12434.1	08/02/2024	TELSTRA CORPORATION LIMITED	SPORT & RECREATION PHONE ACCOUNT ISSUED 14/01/24	- 50.00
DD12436.1	08/02/2024	TELSTRA CORPORATION LIMITED	ADMINISTRATION PHONE ACCOUNT	- 2,349.79
DD12449.1	21/02/2024	MLC SUPER FUND	SUPERANNUATION PPE 20.02.2024	- 490.39
DD12449.2	21/02/2024	AUSTRALIAN SUPER	SUPERANNUATION PPE 20.02.2024	- 870.81
DD12449.4	21/02/2024	VIRGIN MONEY SUPER	SUPERANNUATION PPE 20.02.2024	- 220.80
DD12449.5	21/02/2024	AMP SUPERANNUATION LTD.	SUPERANNUATION PPE 20.02.2024	- 343.25
DD12449.6	21/02/2024	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION PPE 20.02.2024	- 311.85
DD12449.7	21/02/2024	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION PPE 20.02.2024	- 233.77
DD12449.8	21/02/2024	AWARE SUPER ACCUMULATION	SUPERANNUATION PPE 20.02.2024	- 12,422.67
DD12449.9	21/02/2024	MERCER SUPER	SUPERANNUATION PPE 20.02.2024	- 221.97
DD12455.1	26/02/2024	TELETRAC NAVMAN	MONTHLY SATELLITE SERVICE	- 2,478.08
DD12456.1	26/02/2024	TELSTRA CORPORATION LIMITED	ADMINISTRATION & CRC PHONE ACCOUNT	- 1,138.54
DD12458.1	26/02/2024	DEPARTMENT OF COMMERCE - HOUSING BONDS ONLY	S TAYLOR - 27A QUINLAN ST WONGAN HILLS	- 1,140.00
DD12482.1	29/02/2024	DEPARTMENT OF TRANSPORT	DOT PAYMENTS FOR FEBRUARY 2024	- 88,515.10
200008	07/02/2024	SHIRE OF WONGAN-BALLIDU - PAYROLL	PAYROLL DEDUCTIONS PPE 06.02.2024	- 1,451.00
200010	22/02/2024	SHIRE OF WONGAN-BALLIDU - PAYROLL	PAYROLL DEDUCTIONS PPE 20.02.2024	- 1,576.71
DD12423.10	07/02/2024	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION PPE 06.02.2024	- 252.04
DD12423.11	07/02/2024	REST SUPERANNUATION	SUPERANNUATION PPE 06.02.2024	- 72.98
DD12423.12	07/02/2024	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION PPE 06.02.2024	- 445.97
DD12449.10	21/02/2024	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION PPE 20.02.2024	- 252.04
DD12449.11	21/02/2024	REST SUPERANNUATION	SUPERANNUATION PPE 20.02.2024	- 76.86
DD12449.12	21/02/2024	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION PPE 20.02.2024	- 445.97
DD12475.1		<b>CREDIT CARDS</b>		
		<b>CREDIT CARD HOLDER - CEO</b>		- 882.89
	31/01/2024	ADOBE PRO	CRC SUBSCRIPTIONS	247.14
	03/01/2024	AUSPIRE	2 ROLLS OF AUSTRALIA DAY STICKERS	23.95

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST FEBRUARY 2024 TO 29TH FEBRUARY 2024				
	03/01/2024	PAPERLIKE	STATIONERY FOR CEO OFFICE	133.88
	03/01/2024	BUNNINGS	SHRINK WRAP & MOVE 500MM X 280M	79.92
	20/01/2024	MANNYS PERTH	2 X DYNAMIC VOCAL MICROPHONES	398.00
		<b>CREDIT CARD HOLDER - MCS</b>		- <b>779.00</b>
	10/01/2024	NESPRESSO	PODS FOR KNIT & NATTER	131.60
	19/01/2024	AUSTRALIA POST	GIFT CARDS - AUSTRALIA DAY EVENT	535.70
	31/01/2024	WOOLWORTHS	POOL PARTY SUPPLIES	111.70
		<b>CREDIT CARD HOLDER - DCEO</b>		- <b>79.99</b>
	26/01/2024	ADOBE PRO	CRC SUBSCRIPTION	79.99
		<b>CREDIT CARD HOLDER - MRS</b>		- <b>137.90</b>
	10/01/2024	SAFETY CULTURE	IAUDITOR SUBSCRIPTION FOR WORKS & BUILDING	137.90

MUNICIPAL BANK	633,381.60
TRUST BANK	
TOTAL	633,381.60
RECOVERABLE	4,593.19
PART RECOVERABLE	

## 9.2.2 FINANCIAL REPORTS FOR FEBRUARY 2024

<b>FILE REFERENCE:</b>	F1.4
<b>REPORT DATE:</b>	18 March 2024
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Sam Dolzadelli – Deputy Chief Executive Officer
<b>ATTACHMENTS:</b>	9.3.2a Financial Reports 9.3.2b Financial Health Check

### PURPOSE OF REPORT:

The purpose of this report is to present to Council the Monthly Financial Report (containing the Statement of Financial Activity by Nature) for the month ended 29 February 2024. The Capital Works report has been incorporated into this. A monthly financial health check has been appended to the report to give an overview of how the Shire is tracking against some key financial indicators.

### BACKGROUND:

Under section 6.4(1) of the *Local Government Act 1995*, a local government is required to prepare an annual financial report for the proceeding financial year and such other financial reports as are prescribed. Part 4 of the *Local Government (Financial Management) Regulations 1996* prescribes the minimum contents of the Monthly Financial Report.

Below are the prescribed contents of the Monthly Financial Report.

### Regulation 34 - Statement of Financial Activity

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month (relevant month) in the following detail:
  - (a) annual budget estimates; and
  - (b) budget estimates to the end of the relevant month (YTD Budget); and
  - (c) actual amounts of expenditure, revenue and income to the end of the relevant month (YTD Actual); and
  - (d) material variances between the comparable amounts (YTD Actual – YTD Budget); and
  - (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of net current assets.
- (2) Each statement of financial activity is to be accompanied by documents containing –
  - (a) (removed)
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local

government.

- (3) The information in a statement of financial activity must be shown according to nature classification.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be –
  - (a) Presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
  - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

### **Regulation 35 – Statement of Financial Position**

- (1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the **previous month**) and –
  - (a) The financial position of the local government as at the last day of the previous financial year; or
  - (b) If the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.
- (2) A statement of financial position must be –
  - (a) Presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
  - (b) Recorded in the minutes of the meeting at which it is presented.

### **POLICY REQUIREMENTS:**

Council Policy 4.1 – Accounting

### **LEGISLATIVE REQUIREMENTS:**

- *Local Government Act 1995*
- *Local Government (Financial Management) Regulations 1996*

### **STRATEGIC IMPLICATIONS:**

There are no Strategic Implications relating to this item.

### **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental impacts associated with this proposal.

➤ **Economic**

There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

Material variances are disclosed in the Statement of Financial Activity.

As part of the adopted 2023/24 Budget, Council adopted the following thresholds as levels of material variances for financial reporting.

In accordance with regulation 34 (5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2023/24 for reporting material variances shall be:

- (a) 10% of the amended budget; or
- (b) \$10,000 of the amended budget.

whichever is greater. In addition, that the material variance limit be applied to total revenue and expenditure for each nature classification and capital income and expenditure in the Statement of Financial Activity.

The financial reports for the period ending 29 February 2024 are attached to the Council Agenda.

**COMMENT:**

This report presents the Statement of Financial Activity by nature or type for the period ended 29 February 2024.

The following is a summary of the headline numbers from the attached report, and explanations for variances is provided in note 1 of the report.

	<b>Original Budget</b>	<b>YTD Budget</b>	<b>YTD Actuals – February 2024</b>
<b>Opening Surplus</b>	<b>2,713,397</b>	<b>2,713,397</b>	<b>2,744,736</b>
Cash Operating Revenue	4,818,635	4,507,507	4,545,957
Profit on asset disposals	15,280	0	0
Cash Operating Expenditure	(5,365,706)	(3,880,185)	(3,633,097)
Depreciation	(3,656,297)	(2,437,392)	(5,638,002)
Loss on asset disposals	(35,273)	0	0
Capital Expenditure	(8,881,056)	(4,206,135)	(3,268,080)
Capital Income	5,114,395	1,999,531	1,723,907
Financing Activities	1,600,335	(106,353)	(163,062)
Non-cash items (excluded)	3,676,290	2,437,392	5,638,002
<b>Closing Surplus/(Deficit)</b>	<b>0</b>	<b>1,027,762</b>	<b>1,950,361</b>



## **Rates**

Rates notices were issued with an effective issuance date of 7 August 2023. As at 29 February 2024, the Shire had receipted \$3,555,717 in rates, ESL and rubbish charges. Due date for payment in full, or first instalment was 11 September 2023. As at 29 February 2024, the gross amount of rates, ESL and rubbish charges outstanding (including arrears, legal charges and interest) is **\$300,693** and of this amount \$37,346 is made up of deferred pensioner rates. Total outstanding equates to 7.87% of the brought forward arrears and current year billing.

Final notices were issued on 18 September, giving ratepayers 14 days to pay any amount outstanding if they were not paying by instalments. Any ratepayers who still had not made payment were issued with a final demand on 13 October, with payment terms of 7 days. On the 25<sup>th</sup> of October any unpaid accounts were sent to the Shire's external debt recovery agent. The total amount owing that is being recovered through the agent as at 29 February 2024 is \$17,701.

## **Capital Works**

As at 29 February 2024 the Shire has incurred \$3,268,080 in actual expenditure on capital works projects against a current budget of \$8,841,858 representing 36.96% of the budgeted works.

## **Depreciation**

There is a significant increase in the annual depreciation expense due to the revaluation of infrastructure assets at 30 June 2023. The fair value of roads increased by 194% and the depreciation rates increased by approximately 500%. The fair value of drainage assets increased by 165% and depreciation rates increased by approximately 145%. Depreciation is a non-cash expense, meaning there is no impact on the Shire's funding position.

## **Other**

Attention is drawn to the actual opening surplus figure for 1 July 2023 of \$2,744,736 against the budgeted opening surplus of \$2,713,397. This is an increase in the budgeted opening surplus of \$31,339. This actual opening surplus has been audited and will be amended as part of the budget review.

## **Reserve Transfers Ratification**

Council is requested to ratify the reserve transfers as per below, so that the Shire can complete the reserve transfers in a timely manner as the reserve bank account is a 31-day notice saver and with a budgeted net transfer from reserve of circa \$1m, this will lead to cashflow issues later in the financial year if this is not done.

Transfers from reserve will not be completed where no expenditure has been incurred. The proposed change in the transfer from the plant reserve is due to the replacement of the bus being identified early as a carryover.

<b>Reserve</b>	<b>Current Budget Transfer To</b>	<b>Proposed Amended Transfer To</b>	<b>Current Budget Transfer From</b>	<b>Proposed Amended Transfer From</b>	<b>Net Change in Reserve Transfers</b>
CRC Reserve	(\$0)	(\$0)	\$15,000	\$15,000	\$0
Housing Reserve	(\$0)	(\$0)	\$200,000	\$200,000	\$0
Special Projects Reserve	(\$260,522)	(\$260,522)	\$250,000	\$250,000	\$0
Patterson St JV Housing Reserve	(\$5,000)	(\$5,000)	\$0	\$0	\$0
Plant Reserve	(\$565,920)	(\$565,920)	\$998,546	\$900,000	(\$98,546)
Quinlan St JV Housing Reserve	(\$5,000)	(\$5,000)	\$0	\$0	\$0
Stickland St JV Housing Reserve	(\$5,000)	(\$5,000)	\$0	\$0	\$0
Swimming Pool Reserve	(\$0)	(\$0)	\$120,000	\$120,000	\$0
Sports Colocation Reserve	(\$0)	(\$0)	\$103,800	\$103,800	\$0
Building Asset Management Reserve	(\$0)	(\$0)	\$153,000	\$153,000	\$0
<b>Total</b>					<b>(\$98,546)</b>

**VOTING REQUIREMENTS:** Simple Majority.

**ABSOLUTE MAJORITY REQUIRED:** No.

## OFFICER RECOMMENDATION:

That Council:

1. Receives the Monthly Financial Report (containing the Statement of Financial Activity by nature classification) and Statement of Financial Position for the month ended 29 February 2024, as presented as attachment 1 to this report.
2. Notes the unrestricted municipal surplus of \$1,950,361 for the month ended 29 February 2024.
3. Receives the Monthly Financial Health Check as presented as attachment 2 to this report.
4. Ratifies the reserve transfers as below:

<b>Reserve</b>	<b>Current Budget Transfer To</b>	<b>Proposed Amended Transfer To</b>	<b>Current Budget Transfer From</b>	<b>Proposed Amended Transfer From</b>	<b>Net Change in Reserve Transfers</b>
CRC Reserve	(\$0)	(\$0)	\$15,000	\$15,000	\$0
Housing Reserve	(\$0)	(\$0)	\$200,000	\$200,000	\$0
Special Projects Reserve	(\$260,522)	(\$260,522)	\$250,000	\$250,000	\$0
Patterson St JV Housing Reserve	(\$5,000)	(\$5,000)	\$0	\$0	\$0
Plant Reserve	(\$565,920)	(\$565,920)	\$998,546	\$900,000	(\$98,546)
Quinlan St JV Housing Reserve	(\$5,000)	(\$5,000)	\$0	\$0	\$0
Stickland St JV Housing Reserve	(\$5,000)	(\$5,000)	\$0	\$0	\$0
Swimming Pool Reserve	(\$0)	(\$0)	\$120,000	\$120,000	\$0
Sports Colocation Reserve	(\$0)	(\$0)	\$103,800	\$103,800	\$0
Building Asset Management Reserve	(\$0)	(\$0)	\$153,000	\$153,000	\$0
<b>Total</b>					<b>(\$98,546)</b>



## **SHIRE OF WONGAN-BALLIDU**

### **MONTHLY FINANCIAL REPORT**

**29/02/2024**

#### **CONTENTS**

- 01) Statement of Financial Activity
- 02) Statement of Financial Position
- 03) Variance Reporting
- 04) Net Current Assets
- 05) Asset Disposals
- 06) Loans
- 07) Reserves
- 08) Capital Works Program
- 09) Investments
- 10) Bank Reconciliation
- 11) Rates & Sundry Debtors Outstanding

SHIRE OF WONGAN-BALLIDU STATEMENT OF FINANCIAL ACTIVITY BY NATURE FOR 29 FEBRUARY 2024						
	Adopted Budget 2023- 2024	Current Budget 2023-2024	YTD Budget	YTD Actual	Variance Over or Under	10%
Opening Funding Surplus/(Deficit)	2,713,397	2,713,397	2,713,397	2,744,736		
INCOME						
Rates	3,391,941	3,391,941	3,391,941	3,402,364	(0.3%)	✓
Operating grants, subsidies and contributions	491,067	491,067	418,966	457,763	(9.3%)	✓
Fees and charges	684,397	684,397	529,240	426,901	19.3%	x
Other Revenue	108,050	108,050	71,984	92,435	(28.4%)	x
Interest	143,180	143,180	95,376	166,494	(74.6%)	x
Profit on Asset Disposals	15,280	15,280	0	0	0.0%	✓
a: TOTAL INCOME	4,833,915	4,833,915	4,507,507	4,545,957		
OPERATING EXPENSES						
Employee Costs	(2,716,739)	(2,716,739)	(1,837,851)	(1,641,771)	10.7%	x
Materials & Contracts	(1,530,009)	(1,630,009)	(1,155,098)	(1,135,451)	1.7%	✓
Utility charges	(394,853)	(394,853)	(262,744)	(208,901)	20.5%	x
Interest	(43,600)	(43,600)	(21,800)	(21,180)	2.8%	✓
Insurance	(290,861)	(290,861)	(290,815)	(308,661)	(6.1%)	✓
Other General	(389,644)	(389,644)	(311,877)	(317,133)	(1.7%)	✓
Loss on Asset Disposals	(35,273)	(35,273)	0	0	0.0%	✓
Depreciation	(3,656,297)	(3,656,297)	(2,437,392)	(5,638,002)	(131.3%)	x
b: TOTAL OPERATING EXPENSES	(9,057,276)	(9,157,276)	(6,317,577)	(9,271,099)		
Operating activities excluded from budget						
Add back Depreciation	3,656,297	3,656,297	2,437,392	5,638,002		
Adjust (Profit)/Loss on Asset Disposal	19,993	19,993	0	0		
	3,676,290	3,676,290	2,437,392	5,638,002		
Amount attributable to operating activities	(547,071)	(647,071)	627,322	912,860		
INVESTING ACTIVITIES						
Non-Operating grants, subsidies and contributions	4,866,395	4,866,445	1,999,531	1,723,907	13.8%	x
Proceeds from disposal of motor vehicles and P&E	248,000	248,000	0	0	0.0%	✓
TOTAL CAPITAL INCOME	5,114,395	5,114,445	1,999,531	1,723,907		
Capex - Land & Buildings	(1,923,572)	(1,923,572)	(199,960)	(85,917)	57.0%	x
Capex - Furniture & Equipment	(96,060)	(114,060)	(44,032)	(41,075)	6.7%	✓
Capex - Intangible Assets	(100,000)	0	0	0	0.0%	✓
Capex - Motor Vehicles	(156,000)	(178,414)	0	0	0.0%	✓
Capex - Plant	(1,090,546)	(1,090,546)	(624,437)	(627,618)	(0.5%)	✓
Capex - Infrastructure - Roads	(5,058,724)	(5,070,047)	(3,050,896)	(2,374,339)	22.2%	x
Capex - Infrastructure - Footpaths	(174,665)	(174,665)	(126,522)	(1,244)	99.0%	x
Capex - Infrastructure - Other	(281,489)	(290,554)	(160,288)	(137,887)	14.0%	x
TOTAL CAPITAL EXPENDITURE	(8,881,056)	(8,841,858)	(4,206,135)	(3,268,080)		
Amount attributable to investing activities	(3,766,661)	(3,727,413)	(2,206,604)	(1,544,173)		
FINANCING ACTIVITIES						
Transfer from reserves	1,840,346	1,840,346	0	0	0.0%	✓
Transfer to reserves	(893,129)	(841,442)	(56,664)	(113,133)	(99.7%)	x
Lease liabilities principal repayments	(8,882)	(8,882)	(5,920)	(6,233)	(5.3%)	✓
Proceeds on new borrowings	750,000	750,000	0	0	0.0%	✓
Loan principal repayment	(106,400)	(106,400)	(52,969)	(52,969)	0.0%	✓
SSL Principal Reimbursements	18,400	18,400	9,200	9,273	(0.8%)	✓
Amount attributable to financing activities	1,600,335	1,652,022	(106,353)	(163,062)		
CLOSING SURPLUS / (DEFICIT)	0	(9,065)	1,027,762	1,950,361		
** This sheet illustrates the variance analysis. For variance explanation refer to applicable note.			Key	Within budget tolerance of 10%	✓	
				Over budget tolerance of 10%	x	
				Under budget tolerance of 10%	0	

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL POSITION**  
**29/02/2024**

	29 February 2024	2023
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	6,305,371	7,135,083
Trade and other receivables	1,129,984	977,420
Other financial assets	9,127	18,400
Inventories	1,502	12,918
Other assets	323,861	87,588
Assets classified as held for sale	-	21,155
<b>TOTAL CURRENT ASSETS</b>	<b>7,769,845</b>	<b>8,252,564</b>
<b>NON-CURRENT ASSETS</b>		
Trade and other receivables	37,346	37,346
Other financial assets	291,802	291,802
Inventories	15,236	15,236
Property, plant and equipment	33,039,118	33,266,272
Infrastructure	220,428,050	222,570,816
Right-of-use assets	26,280	26,278
<b>TOTAL NON-CURRENT ASSETS</b>	<b>253,837,832</b>	<b>256,207,750</b>
<b>TOTAL ASSETS</b>	<b>261,607,677</b>	<b>264,460,314</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	732,061	542,301
Other liabilities	806,964	783,471
Lease liabilities	505	6,738
Borrowings	53,016	105,986
Employee related provisions	403,587	409,042
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,996,133</b>	<b>1,847,538</b>
<b>NON-CURRENT LIABILITIES</b>		
Lease liabilities	18,840	18,840
Borrowings	1,808,674	1,808,674
Employee related provisions	56,384	56,384
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>1,883,898</b>	<b>1,883,898</b>
<b>TOTAL LIABILITIES</b>	<b>3,880,031</b>	<b>3,731,436</b>
<b>NET ASSETS</b>	<b>257,727,646</b>	<b>260,728,878</b>
<b>EQUITY</b>		
Retained surplus	64,211,969	67,326,335
Reserve accounts	3,909,588	3,796,456
Revaluation surplus	189,606,089	189,606,087
<b>TOTAL EQUITY</b>	<b>257,727,646</b>	<b>260,728,878</b>

Shire of Wongan-Ballidu Variance Report 29 February 2024				
<p>The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the Statement of Financial Activity by nature shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expenditure.</p>				
Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
Operating Income				
✓	10,423	Within Threshold	Rates	Within Council variance reporting threshold.
✓	38,797	Within Threshold	Operating grants, subsidies and contributions	Within Council variance reporting threshold.
✗	(102,339)	Timing	Fees and charges	Unfavourable - Timing variance for various fees and charges (standpipe charges are the main variance which offset standpipe water usage expenditure, meaning the expenditure is also less).
✗	20,451	Timing	Other Revenue	Favourable - Timing
✗	71,118	Permanent	Interest	Favourable - Interest earned is higher than estimated. Will be addressed at budget review.
✓	0	Within Threshold	Profit on Asset Disposals	Within Council variance reporting threshold.
Operating Expenditure				
✗	196,080	Permanent	Employee Costs	Favourable - Due to vacancies, savings addressed at budget review.
✓	19,647	Within Threshold	Materials & Contracts	Within Council variance reporting threshold.
✗	53,843	Timing	Utility charges	Favourable - Timing of utility payments are not always precise to the monthly budget allocations.
✓	620	Within Threshold	Interest	Within Council variance reporting threshold.
✓	(17,846)	Within Threshold	Insurance	Within Council variance reporting threshold.
✓	(5,256)	Within Threshold	Other General	Within Council variance reporting threshold.
✓	0	Within Threshold	Loss on Asset Disposals	Within Council variance reporting threshold.
✗	(3,200,610)	Permanent	Depreciation	Annual depreciation has increased from \$3.63m to \$8.54m due to the infrastructure revaluation at 30 June 2023. The fair value of roads increased by 194% and depreciation rate increased by circa 500%.
Investing				
✗	(275,624)	Timing	Non-Operating grants, subsidies and contributions	Unfavourable - Timing of grant income recognition.
✓	0	Within Threshold	Proceeds from disposal of motor vehicles and P&E	Within Council variance reporting threshold.
✗	114,043	Timing	Capex - Land & Buildings	Timing - See Capital Works Report.
✓	2,957	Within Threshold	Capex - Furniture & Equipment	See Capital Works Report.
✓	0	Within Threshold	Capex - Intangible Assets	See Capital Works Report.
✓	0	Within Threshold	Capex - Motor Vehicles	See Capital Works Report.
✓	(3,181)	Timing	Capex - Plant	Timing - See Capital Works Report.
✗	676,557	Timing	Capex - Infrastructure - Roads	Timing - See Capital Works Report.
✗	125,278	Timing	Capex - Infrastructure - Footpaths	Timing - See Capital Works Report.
✗	22,401	Timing	Capex - Infrastructure - Other	Timing - See Capital Works Report.
Financing				
✓	0	Within Threshold	Transfer from reserves	Within Council variance reporting threshold.
✗	(56,469)	Permanent	Transfer to reserves	Favourable - Due to increase in interest earned. Will be addressed at budget review.
✓	(313)	Within Threshold	Lease liabilities principal repayments	Within Council variance reporting threshold.
✓	0	Within Threshold	Loan principal repayment	Within Council variance reporting threshold.
✓	73	Within Threshold	SSL Principal Reimbursements	Within Council variance reporting threshold.

**SHIRE OF WONGAN-BALLIDU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 29 February 2024**

**NET CURRENT ASSETS**

	Positive=Surplus (Negative=Deficit)		
	<b>Budget</b>	<b>Actual</b>	<b>Current</b>
	<b>Last Years Closing</b>	<b>Last Years Closing</b>	<b>29 February 2024</b>
	<b>30 June 2023</b>	<b>30 June 2023</b>	
	\$		\$
<b>Current Assets</b>			
Cash Unrestricted	3,338,628	3,338,628	2,395,784
Cash Restricted - Reserves	3,796,456	3,796,456	3,909,588
Receivables - Rates	86,580	88,209	241,445
Receivables - Other	977,638	976,799	1,155,088
Receivables - ATO	0	967	57,312
Inventories	28,151	34,072	1,502
Financial assets	18,400	18,400	9,127
	8,245,853	8,253,531	7,769,846
<b>Less: Current Liabilities</b>			
Payables	(448,020)	(429,817)	(618,588)
Payables - ATO	(118,837)	(113,378)	(113,473)
Contract Liabilities - Unspent grants	(783,471)	(783,471)	(806,964)
Employee provisions	(409,042)	(409,043)	(403,587)
Lease liabilities	(8,882)	(6,738)	(505)
Long term borrowings	(106,400)	(105,986)	(53,016)
	(1,874,652)	(1,848,433)	(1,996,133)
<b>Net Current Assets</b>	6,371,201	6,405,098	5,773,713
<b>Adjustments to Net Current Assets</b>			
Less: Restricted Cash - Reserves	(3,796,456)	(3,796,456)	(3,909,588)
Less: Current self-supporting loans receivable	(18,400)	(18,400)	(9,127)
Less: Trust Interfund Transfer Account	(72)	(72)	0
Add: Liabilities funded by restricted cash	41,842	41,842	41,842
Add: Current portion of borrowings	106,400	105,986	53,016
Add: Current portion of lease liabilities	8,882	6,738	505
	(3,657,804)	(3,660,362)	(3,823,352)
<b>Net Current Assets used in the Statement of Financial Activity</b>	<b>2,713,397</b>	<b>2,744,736</b>	<b>1,950,361</b>



**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF DISPOSED ASSETS AS AT 29 FEBRUARY 2024**

Asset No	Budget Net Book Value	Current Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
<b>Land &amp; Buildings</b>						
		-	-			-
<b>Motor Vehicles</b>						
Ford Ranger (Works Supervisor)	22,750	30,000	(7,250)			-
Iveco Patient Transfer Bus	3,270	6,000	(2,730)			-
		-	-			-
<b>Plant &amp; Equipment</b>						
Mack Truck (PTK33)	93,223	85,000	8,223			-
Mack Truck (PTK34)	91,000	85,000	6,000			-
Free Roll Attachment (Mtce)	16,000	4,000	12,000			-
Dual Tip Pig Trailer (PTRL20)	9,700	15,000	(5,300)			-
Dual Tip Pig Trailer (PTRL23)	19,800	15,000	4,800			-
Gang Mower (PMOW8)	12,250	8,000	4,250			-
Various obsolete equipment						-
<b>TOTAL</b>	<b>267,993</b>	<b>248,000</b>	<b>19,993</b>	-	-	-
<b>By Program</b>						
<b>Recreation &amp; Culture</b>						
Gang Mower (PMOW8)	12,250	8,000	4,250			-
<b>Transport</b>						
Mack Truck (PTK33)	93,223	85,000	8,223			-
Mack Truck (PTK34)	91,000	85,000	6,000			-
Free Roll Attachment (Mtce)	16,000	4,000	12,000			-
		-	-			-
<b>Other Property &amp; Services</b>						
Ford Ranger (Works Supervisor)	22,750	30,000	(7,250)			-
Dual Tip Pig Trailer (PTRL20)	9,700	15,000	(5,300)			-
Dual Tip Pig Trailer (PTRL23)	19,800	15,000	4,800			-
Iveco Patient Transfer Bus	3,270	6,000	(2,730)			-
	-	-	-			-
		-	-			-
<b>TOTAL</b>	<b>267,993</b>	<b>248,000</b>	<b>19,993</b>	-	-	-
<b>Motor Vehicle and Plant &amp; Equipment Change Over</b>						
	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
<b>Motor Vehicles</b>						
Ford Ranger (Works Supervisor)	60,000	30,000	30,000			-
Iveco Patient Transfer Bus for new bus	96,000	6,000	90,000			-
		-	-			-
<b>Sub-total</b>	<b>156,000</b>	<b>36,000</b>	<b>120,000</b>			-
<b>Plant &amp; Equipment</b>						
Mack Truck (PTK33) for new truck	309,546	85,000	224,546	310,021		TBA
Mack Truck (PTK34) for new truck	315,000	85,000	230,000			-
Semi-water tanker (PTRL26)	160,000	-	160,000	153,328	-	153,328
Free Roll Attachment (Mtce)	75,000	4,000	71,000	67,445		TBA
Dual Tip Pig Trailer (PTRL20)	75,500	15,000	60,500	75,500		TBA
Dual Tip Pig Trailer (PTRL23)	75,500	15,000	60,500			-
Gang Mower (PMOW8)	40,000	8,000	32,000			-
Sundry Plant & Equipment	40,000	-	40,000			-
<b>Sub-total</b>	<b>1,090,546</b>	<b>212,000</b>	<b>878,546</b>			<b>153,328</b>
<b>TOTAL</b>	<b>1,246,546</b>	<b>248,000</b>	<b>998,546</b>	-	-	<b>153,328</b>

**SHIRE OF WONGAN - BALLIDU**  
**BORROWINGS AS AT 29 FEBRUARY 2024**

Existing Loans \* Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Proposed Borrowings	Amount Borrowed	Loan Principal Paid in Feb 24	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2023	Principal Repayments YTD	Loan Balance @ 29 Feb 24
151A	Aged Persons	Ninan House*	Oct-2032		300,000	-	-	(3,802)	208,341	(9,273)	199,068
152	Co-Location Construction	Shire	Dec-2039		2,000,000	-	-	(17,378)	1,706,319	(43,697)	1,662,622
TBA	Volunteer BFB Fire Shed	Shire	-	750,000	-						
<b>TOTAL EXISTING LOANS</b>				<b>750,000</b>	<b>2,300,000</b>	-	-	<b>(21,180)</b>	<b>1,914,660</b>	<b>(52,969)</b>	<b>1,861,691</b>

Shire Loan Summary  
Self Supporting Loan Summary

-	2,000,000	-	-	(17,378)	1,706,319	(43,697)	1,662,622
750,000	300,000				208,341	(9,273)	199,068

Current loan liability  
Non current liability  
**Total Loan Liability**

Loan Balance @ 29 Feb 24	SSL	Shire	Total
(84,193)	(18,400)	(65,793)	(84,193)
(1,777,498)	(180,668)	(1,596,829)	(1,777,498)
<b>(1,861,691)</b>	<b>(199,068)</b>	<b>(1,662,622)</b>	<b>(1,861,691)</b>

SHIRE OF WONGAN - BALLIDU															
ANALYSIS OF RESERVE ACCOUNTS AS AT 29 FEBRUARY 2024															
ADOPTED FULL YEAR'S BUDGET								CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 29 FEBRUARY 2024			
Reserve Description	GL Acct.	Budget Opening Balance	Actual Opening Balance	Interest Earned	Transfer to Reserve	Transfer from Reserve	EOY Balance	Transfer in / Interest	Transfer to Reserve	Transfer from Reserve	EOY Balance	Interest Earned	Transfer to Reserve	Transfer from Reserve	Actual Balance
Long Service Leave Reserve	01935	41,842	41,842	-	-	-	41,842	-	-	-	41,842	-	-	-	41,842
Community Resource Centre Reserve	01989	27,923	27,923	-	-	(15,000)	12,923	-	-	(15,000)	12,923	-	-	-	27,923
Depot Improvement Reserve	01940	10,572	10,572	-	-	-	10,572	-	-	-	10,572	-	-	-	10,572
Historical Publications Reserve	01965	7,126	7,126	-	-	-	7,126	-	-	-	7,126	-	-	-	7,126
Housing Reserve	01955	380,844	380,844	-	-	(200,000)	180,844	-	-	(200,000)	180,844	-	-	-	380,844
Special Projects Reserve	01975	889,102	889,102	85,000	291,670	(250,000)	930,772	85,000	260,522	(250,000)	899,624	113,133	113,133	-	1,002,235
Patterson Street JV Housing Reserve	01988	59,357	59,357	-	5,000	-	64,357	-	5,000	-	64,357	-	-	-	59,357
Plant Reserve	01945	1,267,997	1,267,997	-	586,459	(998,546)	855,910	-	565,920	(998,546)	835,371	-	-	-	1,267,997
Quinlan Street JV Housing Reserve	01987	59,915	59,915	-	5,000	-	64,915	-	5,000	-	64,915	-	-	-	59,915
Stickland JV Housing Reserve	01986	63,582	63,582	-	5,000	-	68,582	-	5,000	-	68,582	-	-	-	63,582
Swimming Pool Reserve	01970	343,188	343,188	-	-	(120,000)	223,188	-	-	(120,000)	223,188	-	-	-	343,188
Waste Management Reserve	01920	60,366	60,366	-	-	-	60,366	-	-	-	60,366	-	-	-	60,366
Sporting Co-Location Reserve	01990	237,160	237,160	-	-	(103,800)	133,360	-	-	(103,800)	133,360	-	-	-	237,160
Building Asset Management Reserve	01993	347,482	347,482	-	-	(153,000)	194,482	-	-	(153,000)	194,482	-	-	-	347,482
<b>TOTALS</b>		<b>3,796,456</b>	<b>3,796,456</b>	<b>85,000</b>	<b>893,129</b>	<b>(1,840,346)</b>	<b>2,849,239</b>	<b>85,000</b>	<b>841,442</b>	<b>(1,840,346)</b>	<b>2,797,552</b>	<b>113,133</b>	<b>113,133</b>	<b>-</b>	<b>3,909,589</b>

**SHIRE OF WONGAN-BALLIDU - CAPITAL WORKS REPORT - 29 FEBRUARY 2024**

COA	Description	Original Budget	Current Budget	YTD Budget	YTD Actual	Order Value	Total Actual	Variance	Indicator	Completion %	Asset Class
04252	Computer Software (F&E) - CAPEX	\$100,000.00	\$0.00	\$0.00	\$0.00	\$49,660.00	\$49,660.00	\$0.00			Intangible Assets
04253	Computer Hardware (F&E) - CAPEX	\$13,640.00	\$13,640.00	\$9,088.00	\$4,618.63	\$0.00	\$4,618.63	\$9,021.37		34%	Furniture & Equipment
04263	Capex - Chambers ICT Upgrade (F&E)	\$45,000.00	\$63,000.00	\$0.00	\$0.00	\$64,194.50	\$64,194.50	\$63,000.00		0%	Furniture & Equipment
05232	Capex - Ninan/Hinds BFB Fire Shed	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750,000.00		0%	Land & Buildings
06010	Cadoux Rec Centre (Buildings) - CAPEX	\$7,500.00	\$7,500.00	\$5,000.00	\$10,900.91	\$0.00	\$10,900.91	-\$3,400.91		145%	Land & Buildings
06408	Community Bus (MV) - CAPEX	\$96,000.00	\$118,414.00	\$0.00	\$0.00	\$122,727.27	\$122,727.27	\$118,414.00		0%	Motor Vehicles
06415	CRC Capital Expense (Buildings) - CAPEX	\$28,121.00	\$28,121.00	\$18,744.00	\$0.00	\$0.00	\$0.00	\$28,121.00		0%	Land & Buildings
07628	Medical Centre Furniture & Equipment (F&E)- CAPEX	\$30,000.00	\$30,000.00	\$30,000.00	\$27,268.00	\$0.00	\$27,268.00	\$2,732.00		91%	Furniture & Equipment
09066	16 Moore Street (Buildings)- CAPEX	\$20,561.00	\$20,561.00	\$13,696.00	\$0.00	\$0.00	\$0.00	\$20,561.00		0%	Land & Buildings
09085	Capex - Staff Housing - Stickland St and Shields Crescent (LRCIP)	\$0.00	\$0.00	\$0.00	\$1,450.22	\$0.00	\$1,450.22	-\$1,450.22			Land & Buildings
10808	Cemetery WH Capex (Infras Other) - CAPEX	\$14,500.00	\$14,500.00	\$9,664.00	\$0.00	\$0.00	\$0.00	\$14,500.00		0%	Infrastructure - Other
10815	Community Park Toilets (Buildings)- CAPEX	\$10,113.00	\$10,113.00	\$6,728.00	\$0.00	\$0.00	\$0.00	\$10,113.00		0%	Land & Buildings
10830	Railway Centre Toilets (Buildings)- CAPEX	\$240,000.00	\$240,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240,000.00		0%	Land & Buildings
11023	Ballidu Hall (Buildings)- CAPEX	\$153,364.00	\$153,364.00	\$2,240.00	\$0.00	\$0.00	\$0.00	\$153,364.00		0%	Land & Buildings
11030	Community Park WH (Infras Other)- CAPEX	\$23,540.00	\$32,605.00	\$15,000.00	\$0.00	\$32,605.00	\$32,605.00	\$32,605.00		0%	Infrastructure - Other
11034	Federation Park (Cadoux) - Capex	\$20,337.00	\$20,337.00	\$13,544.00	\$0.00	\$0.00	\$0.00	\$20,337.00		0%	Land & Buildings
11210	WH Swimming Pool (Infrastructure Other) - CAPEX	\$120,000.00	\$120,000.00	\$80,000.00	\$72,567.53	\$0.00	\$72,567.53	\$47,432.47		60%	Infrastructure - Other
11470	Gang Mower (P&E) - CAPEX	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00		0%	Plant & Equipment
11610	Radio & Television Tower (Buildings) - CAPEX	\$58,906.00	\$58,906.00	\$39,264.00	\$16,679.11	\$0.00	\$16,679.11	\$42,226.89		28%	Land & Buildings
11620	W.H. Recreation Complex (Buildings) - CAPEX	\$106,211.00	\$106,211.00	\$70,800.00	\$43,552.78	\$44,896.00	\$88,448.78	\$62,658.22		41%	Land & Buildings
11621	Ballidu Sports Complex (Buildings) - CAPEX	\$9,800.00	\$9,800.00	\$6,528.00	\$0.00	\$0.00	\$0.00	\$9,800.00		0%	Land & Buildings
11622	Economic Stimulus Project	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$7,750.82	\$7,750.82	\$40,000.00		0%	Infrastructure - Other
12080	Depot Bldg. Capital (Buildings) - CAPEX	\$26,192.00	\$26,192.00	\$17,456.00	\$5,000.00	\$19,545.45	\$24,545.45	\$21,192.00		19%	Land & Buildings
12610	Trucks - CAPEX	\$624,546.00	\$624,546.00	\$312,273.00	\$310,021.47	\$323,016.12	\$633,037.59	\$314,524.53		50%	Plant & Equipment
12629	Sundry Plant and Equipment (CAPEX)	\$40,000.00	\$40,000.00	\$26,664.00	\$21,323.48	\$0.00	\$21,323.48	\$18,676.52		53%	Plant & Equipment
12631	Dual Pig Trailer- P & E (CAPEX)	\$151,000.00	\$151,000.00	\$75,500.00	\$75,500.00	\$0.00	\$75,500.00	\$75,500.00		50%	Plant & Equipment
12633	Free Roll Attachment (Capex)	\$75,000.00	\$75,000.00	\$50,000.00	\$67,445.00	\$0.00	\$67,445.00	\$7,555.00		90%	Plant & Equipment
12634	Capex - Water Tankers	\$160,000.00	\$160,000.00	\$160,000.00	\$153,328.42	\$0.00	\$153,328.42	\$6,671.58		96%	Plant & Equipment
13610	Museum - CAPEX	\$43,724.00	\$43,724.00	\$144.00	\$488.32	\$0.00	\$488.32	\$43,235.68		1%	Land & Buildings
14411	Works Co-Ordinator Utility (Motor Vehicles) - CAPEX	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$59,090.91	\$59,090.91	\$60,000.00		0%	Motor Vehicles
14414	14 Ellis Street - CAPEX	\$8,630.00	\$8,630.00	\$5,752.00	\$7,845.45	\$0.00	\$7,845.45	\$784.55		91%	Land & Buildings
14841	Purchase of Old School Oval (CAPEX)	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00		0%	Land & Buildings
14866	Capex - Purchase of land & buildings for development	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$63,636.36	\$63,636.36	\$200,000.00		0%	Land & Buildings
14885	Lot 162 Danubin St - CAPEX	\$40,113.00	\$40,113.00	\$64.00	\$0.00	\$0.00	\$0.00	\$40,113.00		0%	Land & Buildings
14932	Gravel Pits - Capex	\$83,449.00	\$83,449.00	\$55,624.00	\$65,319.00	\$0.00	\$65,319.00	\$18,130.00		78%	Infrastructure - Other
40100	CRC Capital Expenditure Furniture & Equipment - CAPEX	\$7,420.00	\$7,420.00	\$4,944.00	\$9,188.32	\$0.00	\$9,188.32	-\$1,768.32		124%	Furniture & Equipment
AROAD	RRG Funded Capital Roadworks (Infras Roads)	\$1,074,795.00	\$1,114,240.00	\$742,728.00	\$950,976.12	\$6,750.45	\$957,726.57	\$163,263.88		85%	Infrastructure - Roads
BROAD	R2R Funded Capital Roadworks (Infras Roads)	\$769,341.00	\$769,341.00	\$512,744.00	\$543,898.06	\$14,545.45	\$558,443.51	\$225,442.94		71%	Infrastructure - Roads
DROAD	Own Funded Capital Footpaths (Infras footpaths)	\$174,665.00	\$174,665.00	\$126,522.00	\$1,244.42	\$100,525.00	\$101,769.42	\$173,420.58		1%	Infrastructure - Footpaths
EROAD	Own Funded Capital Roadworks (Infras Roads).	\$314,014.00	\$314,014.00	\$209,264.00	\$121,549.84	\$15,543.73	\$137,093.57	\$192,464.16		39%	Infrastructure - Roads
GROAD	Wheatbelt Secondary Freight Network Roadworks (Infra Roads)	\$2,900,574.00	\$2,872,452.00	\$1,586,160.00	\$757,914.98	\$0.00	\$757,914.98	\$2,114,537.02		26%	Infrastructure - Roads
		<b>\$8,881,056.00</b>	<b>\$8,841,858.00</b>	<b>\$4,206,135.00</b>	<b>\$3,268,080.06</b>	<b>\$924,487.06</b>	<b>\$4,192,567.12</b>	<b>\$5,573,777.94</b>		37%	

Asset Class	Original Budget	Current Budget	YTD Budget	YTD Actual	PO	Total Actual	Variance	Indicator	Completion %
Land & Buildings	\$1,923,572	\$1,923,572	\$199,960	\$85,917	\$128,078	\$213,995	\$1,837,655		4%
Furniture & Equipment	\$96,060	\$114,060	\$44,032	\$41,075	\$64,195	\$105,269	\$72,985		36%
Intangible Assets	\$100,000	\$0	\$0	\$0	\$49,660	\$49,660	\$0		
Motor Vehicles	\$156,000	\$178,414	\$0	\$0	\$181,818	\$181,818	\$178,414		0%
Plant & Equipment	\$1,090,546	\$1,090,546	\$624,437	\$627,618	\$323,016	\$950,634	\$462,928		58%
Infrastructure - Roads	\$5,058,724	\$5,070,047	\$3,050,896	\$2,374,339	\$36,840	\$2,411,179	\$2,695,708		47%
Infrastructure - Footpaths	\$174,665	\$174,665	\$126,522	\$1,244	\$100,525	\$101,769	\$173,421		1%
Infrastructure - Other	\$281,489	\$290,554	\$160,288	\$137,887	\$40,356	\$178,242	\$152,667		47%
	<b>\$8,881,056.00</b>	<b>\$8,841,858.00</b>	<b>\$4,206,135.00</b>	<b>\$3,268,080.06</b>	<b>\$924,487.06</b>	<b>\$4,192,567.12</b>	<b>\$5,573,777.94</b>		37%

Total Actual < Current Budget ■  
 No Current Budget ■  
 No YTD Actual ■  
 Total Actual > Current Budget ■

SHIRE OF WONGAN - BALLIDU  
INVESTMENT REPORT FOR 29 FEBRUARY 2024

**MUNICIPAL INVESTMENTS**

**Matured Municipal Investments**

Invest No.	Name	Maturity date	Particulars	From	To	Days	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
Total of matured municipal investments							\$ -	\$ -	\$ -	\$ -	\$ -

**Current Municipal Investments**

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
036-177 160485	Westpac Online Saver Account	1/07/2023					\$ 1,301,017.67	\$ 850,000.00	\$ 31,113.61	\$ 2,182,131.28	\$ 31,113.61
Total of current municipal investments							\$ 1,301,017.67	\$ 850,000.00	\$ 31,113.61	\$ 2,182,131.28	\$ 31,113.61

**RESERVE INVESTMENTS**

**Matured Reserve Investments**

Invest No.	Name	Maturity date	Particulars	From	To	Days	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
Total of matured reserve investments							\$ -	\$ -	\$ -	\$ -	\$ -

**Current Reserve Investments**

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
036-177 160629	Westpac Reserve Saver	1/07/2023					\$ 2,715,126.70	\$ 1,081,328.17	\$ 113,132.77	\$ 3,909,587.64	\$ 113,132.77
Total of reserve investments and cash							\$ 2,715,126.70	\$ 1,081,328.17	\$ 113,132.77	\$ 3,909,587.64	\$ 113,132.77

Total of matured municipal and reserve investment							\$ -	\$ -	\$ -	\$ -	\$ -
Total of current municipal and reserve investment and cash							\$ 4,016,144.37	\$ 1,931,328.17	\$ 144,246.38	\$ 6,091,718.92	\$ 144,246.38

SHIRE OF WONGAN-BALLIDU					
BANK RECONCILIATIONS FOR 29 FEBRUARY 2024					
	Total	Municipal (01106+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
<b>Opening Balance</b>	6,766,584.03	2,835,067.50	35,315.56	3,895,350.97	850.00
<b>Add:</b> Receipts	206,582.23	192,345.53		14,236.70	
Unallocated Deposits	-				
Transfers In/(Out)	-				
Transfers In/(Out)	-				
	-				
<b>Less:</b> Payments - EFT & Cheques	(633,231.60)	(633,381.60)			150.00
Payments - Bank Fees	(614.72)	(614.72)			
Adjustments & Transfers	1,366.80	1,366.80			
Unallocated payments	-	-			
<b>Balance as per General Ledger</b>	<b>6,340,686.74</b>	<b>2,394,783.51</b>	<b>35,315.56</b>	<b>3,909,587.67</b>	<b>1,000.00</b>
<b>Balance as per Bank Statements</b>	214,066.48	178,750.92	35,315.56		
<b>Balance as per Bank Deposit Certificates</b>	3,909,587.64	-		3,909,587.64	
<b>Balance as per Holder Certificates</b>	2,183,131.28	2,182,131.28			1,000.00
<b>Add:</b> Outstanding Deposits	33,901.30	33,901.30		-	
Adjustments - Unallocated deposits	-				
	-				
	-				
<b>Less:</b> Unpresented Payments	-	-			
	-				
Adjustments & Transfers	0.04	0.01		0.03	
Rounding	-				
<b>Balance as per Cash Book</b>	<b>6,340,686.74</b>	<b>2,394,783.51</b>	<b>35,315.56</b>	<b>3,909,587.67</b>	<b>1,000.00</b>

SHIRE OF WONGAN - BALLIDU RATES AND CHARGES OUTSTANDING 29 FEBRUARY 2024				
		Rates and Charges Raised for 2023/2024	\$ 3,663,361.00	Rates and service charges - raised 07.08.23
		Arrears 1 July 2023	\$ 145,028.00	
Rates and Charges Outstanding Breakdown				
Total Amount Outstanding		29-Feb-24	\$ 300,693.43	7.90%
Outstanding same time last year		28-Feb-23	\$ 320,510.00	9.29%
SUNDRY DEBTORS OUTSTANDING 29 FEBRUARY 2024				
Debtors Ageing Summary				
Current			\$ 803,351.02	
30 Days			\$ 1,044.58	
60 Days			\$ 1,023.23	
90 Days & Over			\$ 58,388.59	\$55,860 (Firm, see below)
Credit Balance			\$ (5,328.85)	
Total Outstanding			\$ 858,478.57	
Accounts 90 Days & Over:				
Date	Dr No.	Comments	Amount	
30/06/2021	1382	Refund	\$ 55,860.40	Company in administration - Proof of debt submitted. Update - Liquidator has notified creditors that 2 cents in the dollar is likely. Provision for bad debt has been made at 30 June 2023 and debt will go to Council to be formally written off in 2023/24.
30/06/2022	1535	Private Works	\$ 467.51	Letter requesting payment has been sent. Follow up with debt collection.
31/05/2023	1572	Water Consumption Charges & Rental charges	\$ 586.28	Awaiting next step with MRS
21/11/2023	1605	Swimming Pool Inspection Fee	\$ 60.00	Paid 14/3/24
13/10/2023	1502	Wongan Hills Refusal Site and Standpipe Charges	\$ 1,189.65	Contacted via email, phone and posted invoices
21/11/2023	287	Swimming Pool Inspection Fee	\$ 60.00	Contacted via phone and payment to be arranged.
19/07/2023	1464	Medical Centre Room Hire	\$ 164.75	Credit note issued. Followed up with client. Awaiting payment
Total			\$ 58,388.59	

# MONTHLY FINANCIAL HEALTH CHECK



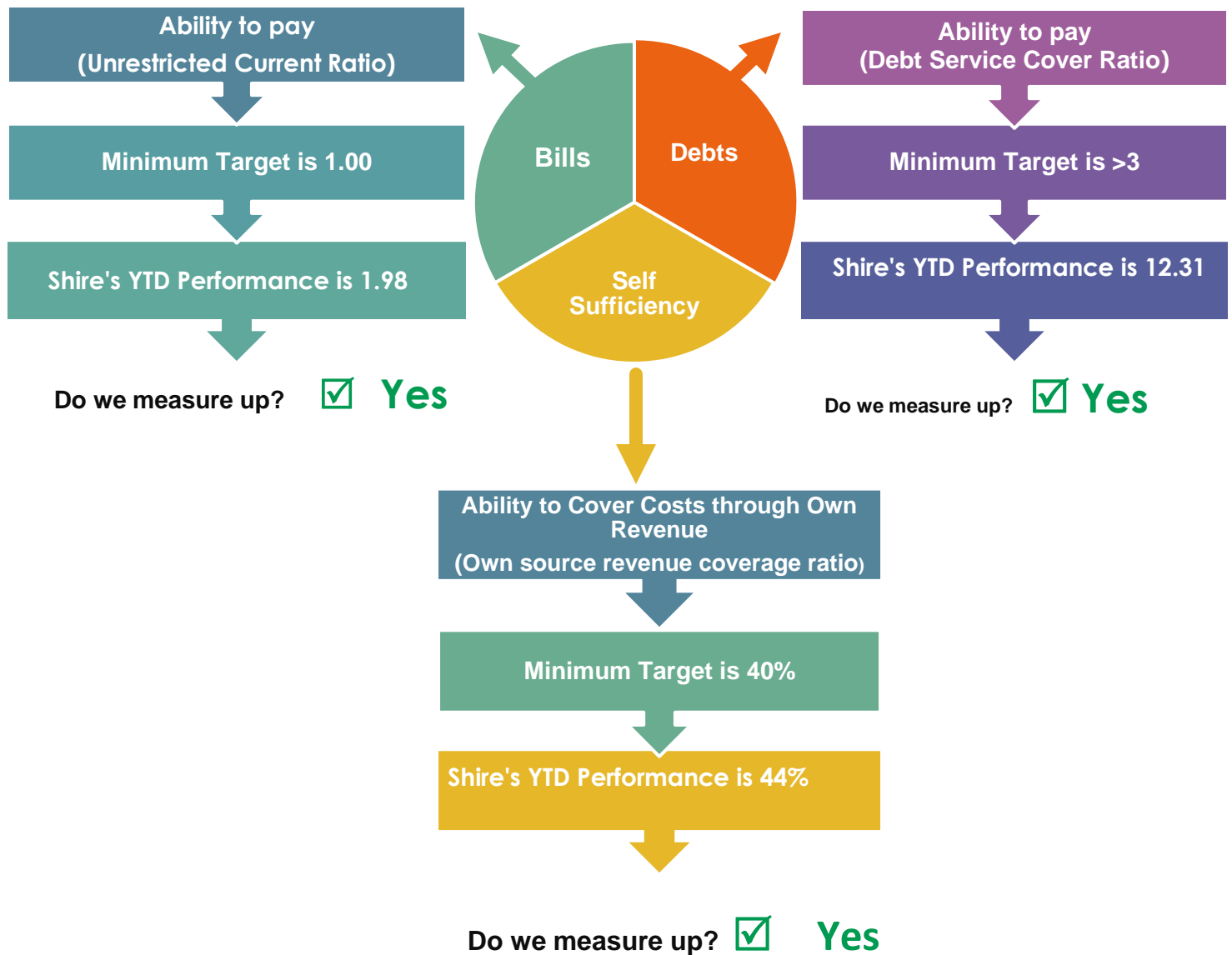
As at 29 February 2024

Highlighting how the Shire of Wongan-Ballidu is  
tracking against financial ratios

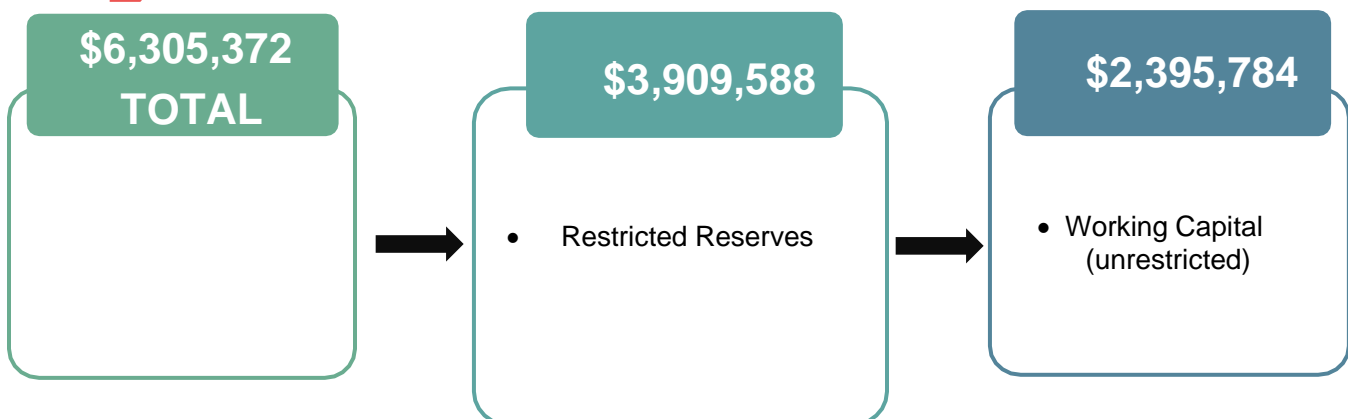
Financial Snapshot (Year to Date)	Actual
Operating Revenue	\$4,545,957
Operating Expenditure (Including Non-Cash Items)	(\$9,271,099)
Non-Cash Items	\$5,638,002
Capital Revenue	\$1,723,907
Capital Expenditure	(\$3,268,080)
Loan Repayments	(\$52,969)
Lease Liability Principal Repayments	(\$6,233)
SSL Reimbursements	\$9,273
Transfers (to)/from Reserves	(\$113,133)
Surplus Brought Forward 1 July 2023	\$2,744,736
<b>Current Municipal Surplus</b>	<b>\$1,950,361</b>



## Financial health indicators



## Cash in the bank



## ► How are we tracking against our budgeted targets?

### Adjusted Operating Surplus

A measure of the Shire's ability to cover its operational costs including depreciation and have funds left over to cover capital expenditure (including principal loan repayments) without relying on debt or reserves.

Minimum Target is 1%

Shire's YTD Performance is -115.58%

Do we measure up? **×** **No**

- Adjusted operating surplus and self-sufficient ratios are high in the earlier part of the year due to rates being fully billed in August. However, as the year progresses, operating expenditure will continue to draw on this revenue source reducing to target by 30 June 2024.

### Asset Sustainability Ratio

Measures if the Shire is replacing or renewing existing non-financial assets at the same rate that its overall asset stock is wearing out.

Minimum Target is 90%

Shire's YTD Performance is 55.24%

Do we measure up? **×** **No**

- Due to infrastructure revaluation, roads and drainage fair values have increased significantly as well as depreciation rates.

### 9.2.3 ANNUAL BUDGET REVIEW 2023-24 FOR THE PERIOD 1 JULY 2023 - 31 DECEMBER 2024

<b>FILE REFERENCE:</b>	F1.4
<b>REPORT DATE:</b>	6 March 2023
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	4.2 Audit and Risk Committee – 13 March 2024
<b>AUTHOR:</b>	Sam Dolzadelli - Deputy Chief Executive Officer
<b>ATTACHMENTS:</b>	9.2.3a Annual Budget Review 9.2.3b Schedule of Budget Amendments

#### **PURPOSE OF REPORT:**

Council is requested to adopt the Annual Budget Review as presented in attachment 1, including the Statement of Financial Activity by Nature for the period 1 July 2023 to 31 December 2023 and approve the proposed budget amendments for the year ended 30 June 2024.

#### **BACKGROUND:**

Under the *Local Government (Financial Management) Regulations 1996* ('FMR'), Regulation 33A requires that local governments conduct a budget review between 1 January and the last day of February in each financial year. The Budget Review must be submitted to Council on or before 31 March in that financial year. A copy of the review and determination is to be provided to the Department of Local Government, Sport and Cultural Industries (DLGSCI) within 14 days of the adoption of the review.

On 26 July 2023, Council adopted the 2023-24 Annual Budget, which was formed as a balanced budget. A balanced budget refers to the budgeted closing funding position (surplus/deficit) being nil. Throughout the financial year, Council has approved a number of budget amendments subsequent to the adoption of the original budget. These budget amendments are included in note 5 of the attached budget review.

The Budget Review was presented to the Audit and Risk Committee at the meeting on 13<sup>th</sup> March 2024. The Budget Review (including proposed budget amendments) was supported with no changes by the Committee, with the recommendation for the Budget Review and budget amendments to be adopted at the Ordinary Council Meeting on 27<sup>th</sup> March 2024.

#### **POLICY REQUIREMENTS:**

Council Policy 4.1 – Accounting

## LEGISLATIVE REQUIREMENTS:

- *Local Government (Financial Management) Regulations 1996* – Regulation 33A

Regulation 33A (Review of Budget) of the *Local Government (Financial Management) Regulations 1996*, as amended, requires the local government to carry out a review of its annual budget between 1 January and 31 March each year as follows:

- (1) Between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
  - (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
  - (b) consider the local government's financial position as at the date of the review; and
  - (c) review the outcomes for the end of that financial year that are forecast in the budget; and
  - (d) including the following –
    - (i) the annual budget adopted by the local government;
    - (ii) an update of each of the estimates included in the annual budget;
    - (iii) the actual amounts of expenditure, revenue and income as at the date of the review;
    - (iv) adjacent to each item in the annual budget adopted by the local government that states an amount, the estimated end-of-year amount for the item.
- (2) The review of an annual budget for a financial year must be submitted to the council on or before 31 March in that financial year.
- (3) A council is to consider a review submitted to it and is to determine\* whether or not to adopt the review, any parts of the review or any recommendations made in the review. \*Absolute majority required.
- (4) Within 14 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

## STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

## SUSTAINABILITY IMPLICATIONS:

- **Environment**  
There are no known environmental impacts associated with this proposal.
- **Economic**  
There are no known economic impacts associated with this proposal.
- **Social**  
There are no known social implications associated with this proposal.

## FINANCIAL IMPLICATIONS:

Material variances are disclosed in the Statement of Financial Activity.

As part of the adopted 2023/24 Budget, Council adopted the following thresholds as levels of material variances for financial reporting.

In accordance with Regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2023/24 for reporting material variances shall be:

- (a) 10% of the amended budget; or
- (b) \$10,000 of the amended budget.

whichever is greater. In addition, that the material variance limit be applied to total revenue and expenditure for each Nature classification and capital income and expenditure in the Statement of Financial Activity.

## COMMENT:

A budget review was undertaken in January and February of 2024 based on the true and correct accounts of the Shire as at 31 December 2023. This is in accordance with Regulation 33A of the *Local Government (Financial Management) Regulations 1996*.

In discussing proposed budget amendments, recommended budget amendments are categorised as either favourable, unfavourable or contra. These categories reflect the impact the budget amendment will have on the Shire's funding position (net current assets). For example, an increase in capital grant funding would be offset by increase in capital expenditure, assuming the increases are the same, there will be no impact on the Shire's funding position and thus will be a contra impact. An increase in revenue that was not originally budgeted for, or decrease in expenditure will be favourable, and the inverse will lead to an unfavourable impact.

The budget review has been undertaken at the account and job level. All accounts and jobs have had forecasts calculated and where a material variance exists, a budget amendment has been proposed. The budget review is presented by way of the Statement of Financial Activity by Nature, and a column has been added to show the forecast (new budget estimate) for 30 June 2024.

The Shires audited opening surplus for 1 July 2023 is \$2,744,736, a favourable increase from the original adopted budget of \$31,339.

Below is a snapshot of the Statement of Financial Activity (SOFA) by Nature used in the budget review, as found in the attachment. The forecast column illustrates the proposed amended budget for 30 June 2024. The variances are all marked as permanent and not timing, because they require budget amendments and are not purely timing variances. The variances are calculated by subtracting the current budget from the forecast. As the SOFA shows, the original adopted budget was a surplus/(deficit) of \$0 and the proposed amended budget (forecast) is a surplus of \$52,694 which is recommended to be unallocated until the 2024/25 budget is being developed.

		Budget v Actual					Predicted	
	Note	Adopted Budget	Current Budget (a)	Amended YTD Budget	YTD Actual (b)	Forecast 30 June 2024	Variance Permanent (c)	Year End (a)+(c )
<b>OPERATING ACTIVITIES</b>		\$			\$		\$	\$
Net current assets at start of financial year surplus/(deficit)	4.6.1	2,713,397	2,713,397	2,713,397	2,744,736	2,744,736	31,339	2,744,736
<b>Revenue from operating activities (excluding rates)</b>								
Specified area and ex gratia rates		37,882	37,882	37,882	37,882	37,882	0	37,882
Operating grants, subsidies and contributions	4.1.2	491,067	491,067	363,018	416,218	615,214	124,147	615,214
Fees and charges	4.1.3	684,397	684,397	448,030	391,706	635,697	(48,700)	635,697
Interest earnings	4.1.5	143,180	143,180	71,182	127,257	218,180	75,000	218,180
Other revenue	4.1.6	108,050	108,050	53,988	84,323	144,218	36,168	144,218
Profit on asset disposals		15,280	15,280	0	0	15,280	0	15,280
		1,479,856	1,479,856	974,100	1,057,386	1,666,471	186,615	1,666,471
<b>Expenditure from operating activities</b>								
Employee costs	4.2.1	(2,716,739)	(2,716,739)	(1,399,266)	(1,255,808)	(2,853,103)	(136,364)	(2,853,103)
Materials and contracts	4.2.2	(1,530,009)	(1,630,009)	(929,884)	(963,048)	(2,093,078)	(463,069)	(1,993,078)
Utility charges	4.2.3	(394,853)	(394,853)	(197,058)	(144,821)	(358,375)	36,478	(358,375)
Depreciation on non-current assets	4.2.4	(3,656,297)	(3,656,297)	(1,828,044)	(4,271,508)	(8,477,952)	(4,821,655)	(8,477,952)
Interest expenses		(43,600)	(43,600)	(21,800)	(21,180)	(43,600)	0	(43,600)
Insurance expenses	4.2.6	(290,861)	(290,861)	(290,815)	(303,343)	(304,527)	(13,666)	(304,527)
Other expenditure	4.2.7	(389,644)	(389,644)	(274,605)	(282,627)	(401,649)	(12,005)	(401,649)
Loss on asset disposals		(35,273)	(35,273)	0	0	(35,273)	0	(35,273)
		(9,057,276)	(9,157,276)	(4,941,472)	(7,242,335)	(14,567,557)	(5,410,281)	(14,467,557)
Non-cash amounts excluded from operating activities		3,676,290	3,676,290	1,828,044	4,271,508	8,497,945	4,821,655	8,497,945
<b>Amount attributable to operating activities</b>		(1,187,733)	(1,287,733)	574,069	831,295	(4,403,141)	(402,011)	(1,558,405)
<b>INVESTING ACTIVITIES</b>								
Non-operating grants, subsidies and contributions	4.3.1	4,866,395	4,866,445	1,599,531	1,626,974	4,900,506	34,061	4,900,456
Proceeds from disposal of assets		248,000	248,000	0	0	248,000	0	
Purchase land and buildings	4.4.2	(1,923,572)	(1,923,572)	(149,970)	(50,391)	(3,600,139)	(1,676,567)	(3,600,139)
Purchase plant and equipment	4.4.3	(1,090,546)	(1,090,546)	(217,498)	(242,097)	(1,092,008)	(1,462)	(1,092,008)
Purchase furniture and equipment	4.4.4	(196,060)	(114,060)	(40,524)	(41,075)	(115,829)	(1,769)	(197,829)
Purchase of motor vehicles	4.4.5	(156,000)	(178,414)	0	0	(182,728)	(4,314)	
Purchase and construction of infrastructure - Roads	4.4.6	(5,058,724)	(5,070,047)	(2,166,672)	(2,183,813)	(3,019,695)	2,050,352	(3,008,372)
Purchase and construction of infrastructure- Footpaths		(174,665)	(174,665)	(12,198)	0	(174,665)	0	(174,665)
Purchase and construction of infrastructure- Other	4.4.8	(281,489)	(290,554)	(108,966)	(137,887)	(272,424)	18,130	0
		(3,766,661)	(3,727,413)	(1,096,297)	(1,028,289)	(3,308,982)	418,431	(3,172,557)
Non-cash amounts excluded from investing activities								0
<b>Amount attributable to investing activities</b>		(3,766,661)	(3,727,413)	(1,096,297)	(1,028,289)	(3,308,982)	418,431	(3,172,557)
<b>FINANCING ACTIVITIES</b>								
Repayment of debentures		(106,400)	(106,400)	(52,969)	(52,969)	(106,400)	0	(106,400)
Principal elements of finance lease payments		(8,882)	(8,882)	(4,440)	(4,031)	(8,882)	0	0
Proceeds from new borrowings		750,000	750,000	0	0	750,000	0	750,000
Proceeds from self-supporting loans								

The following is a summary of the budget impact of proposed budget amendments on the SOFA by Nature:

<b>Nature or Type Item</b>	<b>Current Budget</b>	<b>Forecast</b>	<b>Change</b>
Opening surplus	\$2,713,397	\$2,744,736	\$31,339
Rates	\$3,354,059	\$3,368,059	\$14,000
Operating grants, subsidies and contributions	\$491,067	\$615,214	\$124,147
Fees and charges	\$684,397	\$635,697	(\$48,700)
Interest earnings	\$143,180	\$218,180	\$75,000
Other revenue	\$108,050	\$144,218	\$36,168
Employee costs	(\$2,716,739)	(\$2,853,103)	(\$136,364)
Materials and contracts	(\$1,630,009)	(\$2,093,078)	(\$463,069)
Utility charges	(\$394,853)	(\$358,375)	\$36,478
Insurance expenses	(\$290,861)	(\$304,527)	(\$13,666)
Other expenditure	(\$389,644)	(\$401,649)	(\$12,005)
Non-Operating grants, subsidies and contributions	\$4,866,445	\$4,900,506	\$34,061
Capital expenditure	(\$8,841,858)	(\$8,457,488)	\$384,370
<b>Impact on 30 June 2024 closing position</b>			<b>\$61,759</b>

Note that non-cash items (depreciation and profit/(loss) on disposal of assets have not been included in the above table as they do not impact the Shire's funding position.

Due to the increase in the Community Park consultancy cost, in which a budget amendment was approved at OCM in December 2023 with no contra income, the funding position adopted in the current budget for 30 June 2024 is a deficit of \$9,065. This means that the favourable overall increase to the funding position of \$61,759 is reduced by \$9,065 to give a forecasted surplus position of \$52,694

### **Budget Amendments**

Council is recommended to approve the budget amendments as included in attachment 2 with explanations for each proposed budget amendment included.

### **VOTING REQUIREMENTS:**

Council will be required to adopt the budget review and approve the proposed budget amendments by absolute majority. This is required under Regulation 33A of the *Local Government (Financial Management) Regulations 1996* to adopt the budget review. Absolute majority is also required under Section 6.8(b) of the *Local Government Act 1995* for authorisation of expenditure not included in the adopted annual budget.

**ABSOLUTE MAJORITY REQUIRED:** Yes

### **COMMITTEE RECOMMENDATION:**

That Council:

1. Adopts the mid-year 2023/24 budget review as presented in attachment 1 of this report, including the Forecast Statement of Financial Activity by Nature which proposes an amended budget closing surplus of \$52,694 at 30 June 2024.
2. Notes the following schedule of proposed budget amendments (as included in attachment 2 to this report) resulting in \$61,759 favourable change to the Shire's current budgeted closing position and net current assets at 30 June 2024.
3. Approve the proposed budget amendments to the 2023/24 Annual Budget, as presented in attachment 2 of this report.



SHIRE OF WONGAN-BALLIDU  
STATEMENT OF BUDGET REVIEW  
(BY NATURE)  
FOR THE PERIOD ENDED 31 DECEMBER 2023

Budget v Actual					Predicted		
Note	Adopted Budget	Current Budget (a)	Amended YTD Budget	YTD Actual (b)	Forecast 30 June 2024	Variance Permanent (c)	Year End (a)+(c)
	\$			\$		\$	\$
<b>OPERATING ACTIVITIES</b>							
Net current assets at start of financial year surplus/(deficit)	4.6.1	2,713,397	2,713,397	2,713,397	2,744,736	31,339	2,744,736
<b>Revenue from operating activities (excluding rates)</b>							
Specified area and ex gratia rates		37,882	37,882	37,882	37,882	0	37,882
Operating grants, subsidies and contributions	4.1.2	491,067	491,067	363,018	416,218	124,147	615,214
Fees and charges	4.1.3	684,397	684,397	448,030	391,706	(48,700)	635,697
Interest earnings	4.1.5	143,180	143,180	71,182	127,257	75,000	218,180
Other revenue	4.1.6	108,050	108,050	53,988	84,323	36,168	144,218
Profit on asset disposals		15,280	15,280	0	15,280	0	15,280
		1,479,856	1,479,856	974,100	1,057,386	186,615	1,666,471
<b>Expenditure from operating activities</b>							
Employee costs	4.2.1	(2,716,739)	(2,716,739)	(1,399,266)	(1,255,808)	(136,364)	(2,853,103)
Materials and contracts	4.2.2	(1,530,009)	(1,630,009)	(929,884)	(963,048)	(463,069)	(1,993,078)
Utility charges	4.2.3	(394,853)	(394,853)	(197,058)	(144,821)	36,478	(358,375)
Depreciation on non-current assets	4.2.4	(3,656,297)	(3,656,297)	(1,828,044)	(4,271,508)	(4,821,655)	(8,477,952)
Interest expenses		(43,600)	(43,600)	(21,800)	(21,180)	0	(43,600)
Insurance expenses	4.2.6	(290,861)	(290,861)	(290,815)	(303,343)	(13,666)	(304,527)
Other expenditure	4.2.7	(389,644)	(389,644)	(274,605)	(282,627)	(12,005)	(401,649)
Loss on asset disposals		(35,273)	(35,273)	0	0	0	(35,273)
		(9,057,276)	(9,157,276)	(4,941,472)	(7,242,335)	(5,410,281)	(14,467,557)
Non-cash amounts excluded from operating activities		3,676,290	3,676,290	1,828,044	4,271,508	4,821,655	8,497,945
<b>Amount attributable to operating activities</b>		(1,187,733)	(1,287,733)	574,069	831,295	(402,011)	(1,558,405)
<b>INVESTING ACTIVITIES</b>							
Non-operating grants, subsidies and contributions	4.3.1	4,866,395	4,866,445	1,599,531	1,626,974	34,061	4,900,456
Proceeds from disposal of assets		248,000	248,000	0	0	0	0
Purchase land and buildings	4.4.2	(1,923,572)	(1,923,572)	(149,970)	(50,391)	(1,676,567)	(3,600,139)
Purchase plant and equipment	4.4.3	(1,090,546)	(1,090,546)	(217,498)	(242,097)	(1,462)	(1,092,008)
Purchase furniture and equipment	4.4.4	(196,060)	(114,060)	(40,524)	(41,075)	(1,769)	(197,829)
Purchase of motor vehicles	4.4.5	(156,000)	(178,414)	0	0	(4,314)	(3,008,372)
Purchase and construction of infrastructure - Roads	4.4.6	(5,058,724)	(5,070,047)	(2,166,672)	(2,183,813)	2,050,352	(3,008,372)
Purchase and construction of infrastructure- Footpaths		(174,665)	(174,665)	(12,198)	0	0	(174,665)
Purchase and construction of infrastructure- Other	4.4.8	(281,489)	(290,554)	(108,966)	(137,887)	18,130	0
		(3,766,661)	(3,727,413)	(1,096,297)	(1,028,289)	418,431	(3,172,557)
Non-cash amounts excluded from investing activities							0
<b>Amount attributable to investing activities</b>		(3,766,661)	(3,727,413)	(1,096,297)	(1,028,289)	418,431	(3,172,557)
<b>FINANCING ACTIVITIES</b>							
Repayment of debentures		(106,400)	(106,400)	(52,969)	(52,969)	0	(106,400)
Principal elements of finance lease payments		(8,882)	(8,882)	(4,440)	(4,031)	0	0
Proceeds from new borrowings		750,000	750,000	0	0	0	750,000
Proceeds from self-supporting loans		18,400	18,400	9,200	9,273	0	18,400
Transfers to cash backed reserves (restricted assets)		(893,129)	(841,442)	(42,498)	(82,763)	0	(893,129)
Transfers from cash backed reserves (restricted assets)		1,840,346	1,840,346	0	0	0	1,840,346
<b>Amount attributable to financing activities</b>		1,600,335	1,652,022	(90,707)	(130,490)	0	1,609,217
<b>Budget deficiency before general rates</b>		(3,354,059)	(3,363,124)	(612,935)	(327,484)	16,420	(3,121,745)
<b>Estimated amount to be raised from general rates</b>	4.1.1	3,354,059	3,354,059	3,354,059	3,364,482	14,000	3,368,059
<b>Closing funding surplus/(deficit)</b>	3 (c)	0	(9,065)	2,741,124	3,036,998	61,759	246,314

1. BASIS OF PREPARATION

The budget review comprises financial statements which have been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**  
*Local Government (Financial Management) Regulations 1996* prescribe that the budget review be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from *AASB 16* which would have required the Shire of Wongan-Ballidu to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this budget review have been consistently applied unless stated otherwise. Except for rate setting information, the budget review has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Financial reporting disclosures in relation to assets and liabilities required by the Australian Accounting Standards have not been made unless considered important for the understanding of the budget review or required by legislation.

**The local government reporting entity**  
All funds through which the Shire of Wongan-Ballidu controls resources to carry on its functions have been included in the financial statements forming part of this budget review.

All monies held in the Trust Fund are excluded from the financial statements.

**Rounding off figures**  
All figures shown in this budget review are rounded to the nearest dollar.

**2023-24 actual balances**  
Balances shown in this budget review report as YTD Actual are as forecast at the time of budget review preparation and are subject to final adjustments.

**Budget comparative figures**  
Unless otherwise stated, the budget comparative figures shown in the budget review relate to the original budget estimate for the relevant item of disclosure.

**Judgements, estimates and assumptions**  
The preparation of the annual budget review in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- estimation of fair values of land and buildings and investment property
- impairment of financial assets
- estimation uncertainties and judgements made in relation to lease accounting
- estimated useful life of assets

## 2 NET CURRENT FUNDING POSTION

### EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

#### Operating activities excluded from budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

#### (a) Operating activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from operating activities within the Rate Setting Statement.

	Actual - Used for Budget 30 June 2023	Audited Actual 30 June 2023	Budget 30 June 2024	Actual 31 December 2023
<b>Adjustments to operating activities</b>			\$	\$
Less: Profit on asset disposals	(116,094)	(201,053)	(15,280)	0
Add: Loss on asset disposals	47,523	43,652	35,273	0
Add: Depreciation on non-current assets	2,520,170	3,628,872	3,656,297	4,271,508
<b>Non-cash amounts excluded from operating activities</b>	<b>2,451,599</b>	<b>3,471,471</b>	<b>3,676,290</b>	<b>4,271,508</b>

#### (b) Investing activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from amounts attributable to investing activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32*.

#### Adjustments to investing activities

Less: Movement in unspent non-operating grants liability

**Non cash amounts excluded from investing activities**

0				
0	0	0	0	0

#### (b) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement.

#### Adjustments to net current assets

Less: Restricted cash	(2,843,950)	(3,796,456)	(2,849,239)	(3,879,218)
Less: Financial assets at amortised cost - self supporting loans	(30,557)	(18,400)	(18,400)	(9,127)
Add: Long term borrowings	114,879	105,986	106,400	53,016
Add: Provisions - employee	41,842	41,842	41,842	41,842
Add: Current portion of lease liabilities	0	6,738	8,882	2,707
<b>Total adjustments to net current assets</b>	<b>(2,717,786)</b>	<b>(3,660,290)</b>	<b>(2,710,515)</b>	<b>(3,790,780)</b>

#### (c) Composition of estimated net current assets

##### Current assets

Cash and cash equivalents	3,242,712	7,135,083	3,520,341	6,760,774
Financial assets - unrestricted	30,557	18,400	18,400	9,127
Receivables	1,037,608	977,420	234,361	653,151
Other current assets	0	108,743	86,799	890,839
Inventories	47,828	12,918	28,151	9,087
	<b>4,358,705</b>	<b>8,252,564</b>	<b>3,888,052</b>	<b>8,322,978</b>

##### Less: current liabilities

Payables	(389,526)	(542,301)	(319,742)	(295,120)
Contract liabilities	(736,607)	(783,471)	0	(26,562)
Unspent non-operating grants	0	0	(333,471)	(716,149)
Lease liabilities	0	(6,738)	(8,882)	(2,707)
Long term borrowings	(114,879)	(105,986)	(106,400)	(53,016)
Provisions	(399,907)	(409,042)	(409,042)	(401,646)
	<b>(1,640,919)</b>	<b>(1,847,538)</b>	<b>(1,177,537)</b>	<b>(1,495,200)</b>

##### Net current assets

	<b>2,717,786</b>	<b>6,405,026</b>	<b>2,710,515</b>	<b>6,827,778</b>
<b>Less: Total adjustments to net current assets</b>	<b>(2,717,786)</b>	<b>(3,660,290)</b>	<b>(2,710,515)</b>	<b>(3,790,780)</b>
<b>Closing funding surplus / (deficit)</b>	<b>0</b>	<b>2,744,736</b>	<b>0</b>	<b>3,036,998</b>

### 3 COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)

#### SIGNIFICANT ACCOUNTING POLICIES

##### CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities.

##### FINANCIAL ASSETS AT AMORTISED COST

The Shire of Wongan-Ballidu classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

##### TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire of Wongan-Ballidu applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

##### INVENTORIES

###### General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

##### CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

##### CURRENT AND NON-CURRENT CLASSIFICATION

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Wongan-Ballidu's operational cycle. In the case of liabilities where the Shire of Wongan-Ballidu does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire of Wongan-Ballidu's intentions to release for sale.

##### TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire of Wongan-Ballidu prior to the end of the financial year that are unpaid and arise when the Shire of Wongan-Ballidu becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

##### PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire of Wongan-Ballidu recognises revenue for the prepaid rates that have not been refunded.

##### EMPLOYEE BENEFITS

###### Short-Term Employee Benefits

Provision is made for the Shire of Wongan-Ballidu's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Wongan-Ballidu's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current of financial trade and other payables in the statement position. Shire of Wongan-Ballidu's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

##### PROVISIONS

Provisions are recognised when the Shire of Wongan-Ballidu has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire of Wongan-Ballidu are recognised as a liability until such time as the Shire of Wongan-Ballidu satisfies its obligations under the agreement.

#### 4. PREDICTED VARIANCES

##### Comments/Reason for Variance

		Variance \$	
		Permanent	Timing
<b>4.1 OPERATING REVENUE (EXCLUDING RATES)</b>			
<b>4.1.1 RATES</b>			
	Interims	14,000	
<b>4.1.2 OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS</b>			
	WALGGC Financial Assistance Grants greater than estimated	124,147	
<b>4.1.3 FEES AND CHARGES</b>			
	Water standpipe charges (offset by reduced water consumption expenditure)	(48,700)	
<b>4.1.5 INTEREST EARNINGS</b>			
	Muni interest increase by \$10k and reserves interest by \$65k due to interest rate increase	75,000	
<b>4.1.6 OTHER REVENUE</b>			
	Rates legal costs and insurance claims reimbursed (expenditure increased to match)	36,168	
	<b>Operating Revenue Predicted Variance</b>	<b>200,615</b>	<b>0</b>
<b>4.2 OPERATING EXPENSES</b>			
<b>4.2.1 EMPLOYEE COSTS</b>			
		(136,364)	
<b>4.2.2 MATERIAL AND CONTRACTS</b>			
		(463,069)	
<b>4.2.3 UTILITY CHARGES</b>			
	Decrease due to standpipe water consumption (income reduced to match)	36,478	
<b>4.2.4 DEPRECIATION (NON CURRENT ASSETS)</b>			
	Due to increase in valuations from infrastructure valuation and increase in depreciation rates (non-cash)	(4,821,655)	
<b>4.2.6 INSURANCE EXPENSES</b>			
	Insurance on plant - Recoverable	(13,666)	
<b>4.2.7 OTHER EXPENDITURE</b>			
	Minor increases (eftsure & WALGA subscriptions)	(12,005)	
	<b>Operating Expenditure Predicted Variance</b>	<b>(5,410,281)</b>	<b>0</b>
	<b>Add back: Predicted variance in non-cash operating activities</b>	<b>4,821,655</b>	
	<b>Operating Surplus Predicted Variance</b>	<b>(388,011)</b>	<b>0</b>

SHIRE OF WONGAN-BALLIDU  
NOTES TO THE REVIEW OF THE ANNUAL BUDGET  
FOR THE PERIOD ENDED 31 DECEMBER 2023

4. PREDICTED VARIANCES

Comments/Reason for Variance

Variance \$  
Permanent Timing

4.3 CAPITAL REVENUE

4.3.1 NON OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

WSFN10 postponed (reduction of \$1.76m) & LRCIP Phase 3 and 4A allocated (\$1.63m)	34,061	
Capital Revenue Predicted Variance	34,061	0

4.4 CAPITAL EXPENSES

4.4.2 LAND AND BUILDINGS

	(1,676,567)	
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4.4.3 PLANT AND EQUIPMENT

Minor variance	(1,462)	
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4.4.4 FURNITURE AND EQUIPMENT

Minor variance	(1,769)	
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4.4.5 MOTOR VEHICLES

Minor variance	(4,314)	
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4.4.6 INFRASTRUCTURE ASSETS - ROADS

	2,050,352	
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4.4.8 INFRASTRUCTURE ASSETS - OTHER

	18,130	
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Capital Expenditure Predicted Variance	384,370	0
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4.5 FINANCING ACTIVITIES

Financing Activities Predicted Variance	0	
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4.6 OTHER ITEMS

4.6.1 OPENING SURPLUS

Audited opening surplus variance (favourable)	31,339	
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Total Predicted Variances as per Annual Budget Review	61,759	0
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SHIRE OF WONGAN-BALLIDU  
NOTES TO THE BUDGET REVIEW REPORT  
FOR THE PERIOD ENDED 31 DECEMBER 2023

5. BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
	<b>Budget Adoption</b>					0
01975	Transfer to Special Projects Reserve	12082023	Financing Activity	13,148		13,148
12105	Increase in RRG grant funding	12082023	Capital Revenue	26,297		39,445
AROAD	Increase in Burakin-Wialki project budget	12082023	Capital Expenses		(39,445)	0
GROAD	Decrease in Dowerin-Kalannie road widening project cost	05122023	Capital Expenses	28,122		28,122
12107	Decrease in WSFN funding due to decrease in project budget	05122023	Capital Revenue		(26,247)	1,875
01945	Increase transfer to plant reserve from own-source WSFN excess	05122023	Financing Activity		(1,875)	0
04252	Reclassification of ERP expense from capital to operating	05122023	Capital Expenses	100,000		100,000
04224	Reclassification of ERP expense from capital to operating	05122023	Operating Expenses		(100,000)	0
06408	Increase in budget for new Community Bus	07122023	Capital Expenses		(22,414)	(22,414)
01945	Decrease transfer to plant reserve to fund increase in bus	07122023	Financing Activity	22,414		0
11030	Increase in budget for Community Park project	11122023	Financing Activity		(9,065)	(9,065)
<b>Amended Budget Cash Position as per Council Resolution</b>				<b>189,981</b>	<b>(199,046)</b>	<b>(9,065)</b>

**SHIRE OF WONGAN-BALLIDU - ANNUAL BUDGET REVIEW 2023/24 - SCHEDULE OF CAPITAL WORKS**

COA	Description	Original Budget	Budget Amendments	Current Budget	YTD Budget	YTD Actual	Order Value	Total Actual	Forecast	Change
04252	Computer Software (F&E) - CAPEX	\$100,000.00	-\$100,000.00	\$0.00	\$0.00	\$0.00	\$49,660.00	\$49,660.00	\$0.00	\$0.00
04253	Computer Hardware (F&E)- CAPEX	\$13,640.00	\$0.00	\$13,640.00	\$6,816.00	\$4,618.63	\$0.00	\$4,618.63	\$13,640.00	\$0.00
04263	Capex - Chambers ICT Upgrade (F&E)	\$45,000.00	\$18,000.00	\$63,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63,000.00	\$0.00
05232	Capex - Ninan/Hinds BFB Fire Shed	\$750,000.00	\$0.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750,000.00	\$0.00
06010	Cadoux Rec Centre (Buildings) - CAPEX	\$7,500.00	\$0.00	\$7,500.00	\$3,750.00	\$10,900.91	\$0.00	\$10,900.91	\$10,901.00	\$3,401.00
06408	Community Bus (MV) - CAPEX	\$96,000.00	\$22,414.00	\$118,414.00	\$0.00	\$0.00	\$122,727.27	\$122,727.27	\$122,728.00	\$4,314.00
06415	CRC Capital Expense (Buildings) - CAPEX	\$28,121.00	\$0.00	\$28,121.00	\$14,058.00	\$0.00	\$0.00	\$0.00	\$28,121.00	\$0.00
07628	Medical Centre Furniture & Equipment (F&E)- CAPEX	\$30,000.00	\$0.00	\$30,000.00	\$30,000.00	\$27,268.00	\$0.00	\$27,268.00	\$30,000.00	\$0.00
09061	8 Ellis Street (Buildings)- CAPEX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00	\$8,000.00
09066	16 Moore Street (Buildings)- CAPEX	\$20,561.00	\$0.00	\$20,561.00	\$10,272.00	\$0.00	\$0.00	\$0.00	\$20,561.00	\$0.00
09085	Capex - Staff Housing - Patterson St and Shields Crescent (LRCIP)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,634,250.00	\$1,634,250.00
10808	Cemetery WH Capex (Infras Other) - CAPEX	\$14,500.00	\$0.00	\$14,500.00	\$7,248.00	\$0.00	\$0.00	\$0.00	\$14,500.00	\$0.00
10815	Community Park Toilets (Buildings)- CAPEX	\$10,113.00	\$0.00	\$10,113.00	\$5,046.00	\$0.00	\$0.00	\$0.00	\$10,113.00	\$0.00
10830	Railway Centre Toilets (Buildings)- CAPEX	\$240,000.00	\$0.00	\$240,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240,000.00	\$0.00
11023	Ballidu Hall (Buildings)- CAPEX	\$153,364.00	\$0.00	\$153,364.00	\$1,680.00	\$0.00	\$0.00	\$0.00	\$153,364.00	\$0.00
11030	Community Park WH (Infras Other)- CAPEX	\$23,540.00	\$9,065.00	\$32,605.00	\$0.00	\$0.00	\$32,605.00	\$32,605.00	\$32,605.00	\$0.00
11034	Federation Park (Cadoux) - Capex	\$20,337.00	\$0.00	\$20,337.00	\$10,158.00	\$0.00	\$0.00	\$0.00	\$20,337.00	\$0.00
11210	WH Swimming Pool (Infrastructure Other) - CAPEX	\$120,000.00	\$0.00	\$120,000.00	\$60,000.00	\$72,567.53	\$0.00	\$72,567.53	\$120,000.00	\$0.00
11470	Gang Mower (P&E) - CAPEX	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00	\$0.00
11610	Radio & Television Tower (Buildings) - CAPEX	\$58,906.00	\$0.00	\$58,906.00	\$29,448.00	\$16,679.11	\$0.00	\$16,679.11	\$58,906.00	\$0.00
11620	W.H. Recreation Complex (Buildings) - CAPEX	\$106,211.00	\$0.00	\$106,211.00	\$53,100.00	\$14,477.69	\$28,619.36	\$43,097.05	\$132,411.00	\$26,200.00
11621	Ballidu Sports Complex (Buildings) - CAPEX	\$9,800.00	\$0.00	\$9,800.00	\$4,896.00	\$0.00	\$0.00	\$0.00	\$9,800.00	\$0.00
11622	Economic Stimulus Project	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$7,750.82	\$7,750.82	\$40,000.00	\$0.00
12080	Depot Bldg. Capital (Buildings) - CAPEX	\$26,192.00	\$0.00	\$26,192.00	\$13,092.00	\$0.00	\$19,545.45	\$19,545.45	\$31,692.00	\$5,500.00
12610	Trucks - CAPEX	\$624,546.00	\$0.00	\$624,546.00	\$0.00	\$0.00	\$633,562.59	\$633,562.59	\$633,563.00	\$9,017.00
12629	Sundry Plant and Equipment (CAPEX)	\$40,000.00	\$0.00	\$40,000.00	\$19,998.00	\$21,323.48	\$0.00	\$21,323.48	\$40,000.00	\$0.00
12631	Dual Pig Trailer- P & E (CAPEX)	\$151,000.00	\$0.00	\$151,000.00	\$0.00	\$0.00	\$150,000.00	\$150,000.00	\$151,000.00	\$0.00
12633	Free Roll Attachment (Capex)	\$75,000.00	\$0.00	\$75,000.00	\$37,500.00	\$67,445.00	\$0.00	\$67,445.00	\$67,445.00	-\$7,555.00
12634	Capex - Water Tankers	\$160,000.00	\$0.00	\$160,000.00	\$160,000.00	\$153,328.42	\$0.00	\$153,328.42	\$160,000.00	\$0.00
13610	Museum - CAPEX	\$43,724.00	\$0.00	\$43,724.00	\$108.00	\$488.32	\$0.00	\$488.32	\$43,724.00	\$0.00
14411	Works Co-Ordinator Utility (Motor Vehicles) - CAPEX	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$59,090.91	\$59,090.91	\$60,000.00	\$0.00
14414	14 Ellis Street - CAPEX	\$8,630.00	\$0.00	\$8,630.00	\$4,314.00	\$7,845.45	\$0.00	\$7,845.45	\$7,846.00	-\$784.00
14841	Purchase of Old School Oval (CAPEX)	\$200,000.00	\$0.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00	\$0.00
14866	Capex - Purchase of land & buildings for development	\$200,000.00	\$0.00	\$200,000.00	\$0.00	\$0.00	\$63,636.36	\$63,636.36	\$200,000.00	\$0.00
14885	Lot 162 Danubin St - CAPEX	\$40,113.00	\$0.00	\$40,113.00	\$48.00	\$0.00	\$0.00	\$0.00	\$40,113.00	\$0.00
14932	Gravel Pits - Capex	\$83,449.00	\$0.00	\$83,449.00	\$41,718.00	\$65,319.00	\$0.00	\$65,319.00	\$65,319.00	-\$18,130.00
40100	CRC Capital Expenditure Furniture & Equipment - CAPEX	\$7,420.00	\$0.00	\$7,420.00	\$3,708.00	\$9,188.32	\$0.00	\$9,188.32	\$9,189.00	\$1,769.00
AROAD	RRG Funded Capital Roadworks (Infras Roads)	\$1,074,795.00	\$39,445.00	\$1,114,240.00	\$557,046.00	\$906,953.59	\$6,750.45	\$913,704.04	\$1,163,119.00	\$48,879.00
BROAD	R2R Funded Capital Roadworks (Infras Roads)	\$769,341.00	\$0.00	\$769,341.00	\$384,558.00	\$455,070.89	\$14,545.45	\$469,616.34	\$774,822.00	\$5,481.00
DROAD	Own Funded Capital Footpaths (Infras footpaths)	\$174,665.00	\$0.00	\$174,665.00	\$12,198.00	\$0.00	\$100,525.00	\$100,525.00	\$174,665.00	\$0.00
EROAD	Own Funded Capital Roadworks (Infras Roads).	\$314,014.00	\$0.00	\$314,014.00	\$156,948.00	\$72,219.83	\$44,945.32	\$117,165.15	\$332,879.00	\$18,865.00
GROAD	Wheatbelt Secondary Freight Network Roadworks (Infra Roads)	\$2,900,574.00	-\$28,122.00	\$2,872,452.00	\$1,068,120.00	\$749,568.76	\$0.00	\$749,568.76	\$748,875.00	-\$2,123,577.00
		<b>\$8,881,056.00</b>	<b>-\$39,198.00</b>	<b>\$8,841,858.00</b>	<b>\$2,695,828.00</b>	<b>\$2,655,262.93</b>	<b>\$1,333,963.98</b>	<b>\$3,989,226.91</b>	<b>\$8,457,488.00</b>	<b>-\$384,370.00</b>



**SHIRE OF WONGAN-BALLIDU**  
**2023/24 ANNUAL BUDGET REVIEW**  
**RESERVES**

Name	Opening Balance				2023/24					
		Amended Budget Transfers In (+)	Actual Transfers In (+)	Forecast Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Forecast Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance	Forecast Closing Balance
	\$	\$	\$		\$	\$		\$	\$	
Community Resource Centre Reserve	27,923	0	0	0	(15,000)	0	(15,000)	12,923	27,923	12,923
Depot Improvement Reserve	10,572	0	0	0	0	0	0	10,572	10,572	10,572
Historical Publications Reserve	7,126	0	0	0	0	0	0	7,126	7,126	7,126
Housing Reserve	380,844	0	0	0	(200,000)	0	(200,000)	180,844	380,844	180,844
Long Service Leave Reserve	41,842	0	0	0	0	0	0	41,842	41,842	41,842
Special Projects Reserve	889,102	260,522	82,763	260,522	(250,000)	0	(250,000)	899,624	971,865	899,624
Patterson Street JV Housing Reserve	59,357	5,000	0	5,000	0	0	0	64,357	59,357	64,357
Plant Reserve	1,267,997	565,920	0	565,920	(998,546)	0	(998,546)	835,371	1,267,997	835,371
Quinlan St JV Housing Reserve	59,915	5,000	0	5,000	0	0	0	64,915	59,915	64,915
Stickland St JV Housing Reserve	63,582	5,000	0	5,000	0	0	0	68,582	63,582	68,582
Swimming Pool Reserve	343,188	0	0	0	(120,000)	0	(120,000)	223,188	343,188	223,188
Waste Management Reserve	60,366	0	0	0	0	0	0	60,366	60,366	60,366
Sporting Co-Location Reserve	237,160	0	0	0	(103,800)	0	(103,800)	133,360	237,160	133,360
Building Asset Management Reserve	347,482	0	0	0	(153,000)	0	(153,000)	194,482	347,482	194,482
	<b>3,796,456</b>	<b>841,442</b>	<b>82,763</b>	<b>841,442</b>	<b>(1,840,346)</b>	<b>0</b>	<b>(1,840,346)</b>	<b>2,797,552</b>	<b>3,879,219</b>	<b>2,797,552</b>

**\*\*Note - Interest earned is included in the transfers to reserve amount**

**SHIRE OF WONGAN-BALLIDU BUDGET REVIEW 2023/24 - SCHEDULE OF PROPOSED BUDGET AMENDMENTS**  
**INCOME**

Account No.	IE	Description	Nature or Type	Current Budget	Proposed Amended Budget	Variance Increase/(Decrease) in funding position	Comment
03015	50	GRV Interim Rates	Rates	\$0.00	-\$10,000.00	\$10,000.00	Interims are not budgeted for
03018	50	Back Rates Levied (Previous Years)	Rates	\$0.00	-\$1,000.00	\$1,000.00	Back rates are not anticipated
03019	50	UV Interim Mining	Rates	\$0.00	-\$3,000.00	\$3,000.00	Interims are not budgeted for
03058	81	Rates Legal Costs Reimbursement	Other Revenue	-\$5,000.00	-\$17,500.00	\$12,500.00	Offset by increase in legal fees
03070	55	Municipal Fund Interest	Interest Earnings	-\$30,000.00	-\$40,000.00	\$10,000.00	Interest rates remaining higher than anticipated
03075	55	Reserve Fund Interest	Interest Earnings	-\$85,000.00	-\$150,000.00	\$65,000.00	Interest rates remaining higher than anticipated
03090	70	Grants Commission (WALGGC) Grants	Operating Grants, Subsidies And Contributions	\$0.00	-\$70,280.00	\$70,280.00	FA Grants higher than anticipated
03095	70	WALGGC Untied Road Grants	Operating Grants, Subsidies And Contributions	\$0.00	-\$50,256.00	\$50,256.00	FA Grants higher than anticipated
05100	70	ESL Operational Grant Monies	Operating Grants, Subsidies And Contributions	-\$50,305.00	-\$32,341.00	-\$17,964.00	Decrease is due to underspend in 2021/22 FY
05300	65	Dog & Cat Registration Fees	Fees And Charges	-\$5,000.00	-\$6,000.00	\$1,000.00	Minor increase
10316	65	Refuse Income - Opening Fees, Key Replacement & Mtce	Fees And Charges	-\$30,000.00	-\$25,000.00	-\$5,000.00	Decrease due to less tip disposals than anticipated
10710	65	Planning Application Fees	Fees And Charges	-\$15,000.00	-\$10,000.00	-\$5,000.00	Decrease due to less planning applications than prior year
10715	65	Swimming Pool Inspection Fees	Fees And Charges	\$0.00	-\$1,500.00	\$1,500.00	Not budgeted for
11511	80	Operating grants, subsidies, contributions - Cadoux Sports Council (S	Operating Grants, Subsidies And Contributions	\$0.00	-\$3,400.00	\$3,400.00	Contribution for solar panels
12100	70	Direct Road Grant	Operating Grants, Subsidies And Contributions	-\$235,000.00	-\$248,835.00	\$13,835.00	Funding greater than anticipated
13710	65	Water Standpipe Charges	Fees And Charges	-\$123,000.00	-\$80,000.00	-\$43,000.00	Offset by decrease in standpipe usage and utility charges
14500	81	Reimbursements - Insurance Claims	Other Revenue	\$0.00	-\$21,893.00	\$21,893.00	Offset by insurance work paid for
14983	70	Operating grants, subsidies and contributions - Charge Up Workplace	Operating Grants, Subsidies And Contributions	-\$840.00	-\$1,680.00	\$840.00	Increase by 100% as \$840 per station
43016	70	CRC Community Event Income	Operating Grants, Subsidies And Contributions	\$0.00	-\$3,000.00	\$3,000.00	Minor CRC budget amendment
43026	65	CRC Training Event Income	Fees And Charges	\$0.00	-\$2,000.00	\$2,000.00	Minor CRC budget amendment
43026	70	CRC Training Event Income	Operating Grants, Subsidies And Contributions	\$0.00	-\$500.00	\$500.00	Minor CRC budget amendment
43041	65	CRC Room Hire	Fees And Charges	-\$500.00	-\$900.00	\$400.00	Minor CRC budget amendment
43048	65	CRC Equipment Hire	Fees And Charges	-\$500.00	-\$200.00	-\$300.00	Minor CRC budget amendment
43080	90	CRC TAFE Commissions	Other Revenue	\$0.00	-\$1,275.00	\$1,275.00	Minor CRC budget amendment
43132	65	Exam Invigilation	Fees And Charges	-\$500.00	-\$200.00	-\$300.00	Minor CRC budget amendment
43133	81	Licencing Agent DoT Training Income	Other Revenue	-\$1,000.00	-\$1,500.00	\$500.00	Minor CRC budget amendment
						<b>\$200,615.00</b>	

Account No.	IE	Description	Nature or Type	Current Budget	Proposed Amended Budget	Variance Increase/(Decrease) in funding position	Comment
<b>OPERATING EXPENDITURE</b>							
Account No.	IE	Description		Current Budget	Proposed Amended Budget	Variance Increase/(Decrease) in funding position	Comment
01		Salaries & Wages	Employee costs	\$2,517,207.00	\$2,526,798.00	<b>-\$9,591.00</b>	Minor increase (offset by reduction in capital wages on roads)
04		Staff uniforms/protective clothing	Employee costs	\$36,000.00	\$36,500.00	<b>-\$500.00</b>	Minor increase
05		Staff training & accreditation costs	Employee costs	\$76,500.00	\$67,000.00	\$9,500.00	Reduction due to under-subscribed training
08		Workers Compensation Insurance	Employee costs	\$85,453.00	\$89,992.00	<b>-\$4,539.00</b>	Minor increase in workers comp premium
99		Labour Overheads	Employee costs	<b>-\$432,331.00</b>	<b>-\$301,097.00</b>	<b>-\$131,234.00</b>	Increase in labour overheads allocated to operating versus capital
						<b>-\$136,364.00</b>	
09		Fuel	Materials and Contracts	\$403,156.00	\$330,000.00	\$73,156.00	
11		Plant Repairs & Maintenance	Materials and Contracts	\$0.00	\$2,000.00	<b>-\$2,000.00</b>	
12		Capital Items under threshold	Materials and Contracts	\$0.00	\$3,000.00	<b>-\$3,000.00</b>	
16		Contractors	Materials and Contracts	\$115,110.00	\$200,738.00	<b>-\$85,628.00</b>	
17		Consultancies, Audit & Professional Services	Materials and Contracts	\$0.00	\$6,450.00	<b>-\$6,450.00</b>	
18		Postage & Freight	Materials and Contracts	\$0.00	\$5,000.00	<b>-\$5,000.00</b>	
20		Leasing/Licenses And Service Provisions	Materials and Contracts	\$180,000.00	\$190,000.00	<b>-\$10,000.00</b>	
24		Legal Costs	Materials and Contracts	\$10,000.00	\$20,000.00	<b>-\$10,000.00</b>	Medical Centre IT Services
27		Telephone & Internet	Materials and Contracts	\$46,000.00	\$35,000.00	\$11,000.00	
97		Plant Operating Costs	Materials and Contracts	<b>-\$614,707.00</b>	<b>-\$410,564.00</b>	<b>-\$204,143.00</b>	Increase in POC allocated to operating (offset by decrease in POC allocated to capex)
98		Plant Depreciation	Materials and Contracts	<b>-\$577,227.00</b>	<b>-\$356,223.00</b>	<b>-\$221,004.00</b>	Increase in Plant Dep allocated to operating (offset by decrease in Plant Dep allocated to capex)
						<b>-\$463,069.00</b>	
21		Water Consumption	Utility charges	\$123,128.00	\$86,500.00	\$36,628.00	Decrease in standpipe usage (offset by decrease in income) and Kondut Hall water
25		Electricity	Utility charges	\$0.00	\$150.00	<b>-\$150.00</b>	Minor amendment for CEO EV
						<b>\$36,478.00</b>	
40		Depreciation	Depreciation on non-current assets	\$3,656,297.00	\$8,477,952.00	<b>-\$4,821,655.00</b>	Non-cash (nil impact on funding position)
30		Insurance	Insurance expenses	\$290,861.00	\$304,527.00	<b>-\$13,666.00</b>	Increase in bushfire volunteer insurance premium
37		Refreshments & Entertaining	Other expenditure	\$0.00	\$1,000.00	<b>-\$1,000.00</b>	
38		Subscriptions/Grants & Contribution Repayments	Other expenditure	\$60,500.00	\$79,000.00	<b>-\$18,500.00</b>	
42		Conference Expenses	Other expenditure	\$3,000.00	\$5,000.00	<b>-\$2,000.00</b>	
44		Donations & Grants	Other expenditure	\$30,395.00	\$20,900.00	<b>\$9,495.00</b>	
						<b>-\$12,005.00</b>	
<b>CAPITAL EXPENDITURE</b>							
06010		Cadoux Rec Centre (Buildings) - CAPEX	Capital expenditure	\$7,500.00	\$10,901.00	<b>-\$3,401.00</b>	Offset by Cadoux SC contribution
06408		Community Bus (MV) - CAPEX	Capital expenditure	\$118,414.00	\$122,728.00	<b>-\$4,314.00</b>	Lotterwest grant applied for
09061		8 Ellis Street Capital	Capital expenditure	\$0.00	\$8,000.00	<b>-\$8,000.00</b>	Urgent bathroom works
09085		Capex - Staff Housing - Patterson St and Shields Crescent (LRCIP)	Capital expenditure	\$0.00	\$1,634,250.00	<b>-\$1,634,250.00</b>	New budget item - Funded by LRCIP
11620		W.H. Recreation Complex (Buildings) - CAPEX	Capital expenditure	\$106,211.00	\$132,411.00	<b>-\$26,200.00</b>	Football club changerooms roof (\$20k) and court fans increased (offset by the contributions)
12080		Depot Bldg. Capital (Buildings) - CAPEX	Capital expenditure	\$26,192.00	\$31,692.00	<b>-\$5,500.00</b>	Shed door requiring repair
12610		Trucks - CAPEX	Capital expenditure	\$624,546.00	\$633,563.00	<b>-\$9,017.00</b>	Minor increase versus budgeted price
12633		Free Roll Attachment (Capex)	Capital expenditure	\$75,000.00	\$67,445.00	\$7,555.00	Savings
14414		14 Ellis Street - CAPEX	Capital expenditure	\$8,630.00	\$7,846.00	\$784.00	Savings
14932		Gravel Pits - Capex	Capital expenditure	\$83,449.00	\$65,319.00	\$18,130.00	Savings
40100		CRC Capital Expenditure Furniture & Equipment - CAPEX	Capital expenditure	\$7,420.00	\$9,189.00	<b>-\$1,769.00</b>	Setup costs for new laptop and public computers (reserve funded)
AROAD		RRG Funded Roads	Capital expenditure	\$1,114,240.00	\$1,163,119.00	<b>-\$48,879.00</b>	Additional 1km Waddington (\$140k RRG income offsets this)
BROAD		R2R Funded Roads	Capital expenditure	\$769,341.00	\$774,822.00	<b>-\$5,481.00</b>	Minor increases, offset by spare R2R funds (\$13k) to be claimed

Account No.	IE	Description	Nature or Type	Current Budget	Proposed Amended Budget	Variance Increase/(Decrease) in funding position	Comment
EROAD		LRCIP Funded Roads	Capital expenditure	\$314,014.00	\$332,879.00	-\$18,865.00	Extra work offset by reduction in WSFN work
GROAD		WSFN Funded Roads	Capital expenditure	\$2,872,452.00	\$748,875.00	\$2,123,577.00	WSFN10 postponed
						<b>\$384,370.00</b>	
<b>CAPITAL INCOME</b>							
		Non-operating grants, subsidies & contributions	Capital Income	-\$4,866,445.00	-\$4,900,506.00	\$34,061.00	Contribution to Pavilion fans (\$19k), EV charging grant (\$7k), \$8k favourable increase across LRCIP, RRG, WSFN
						<b>\$34,061.00</b>	
<b>OTHER</b>							
			Opening surplus	\$2,713,397.00	\$2,744,736.00	\$31,339.00	Favourable increase in opening surplus subsequent to audit sign-off.
						<b>\$31,339.00</b>	
			Total budget amendments			-\$4,759,896.00	
			Less: non-cash amendments			\$4,821,655.00	
			<b>Change to budgeted closing funding position</b>			<b>\$61,759.00</b>	
			Less: Current Budget deficit			-\$9,065.00	
			Forecasted Surplus 30 June 2024			<b>\$52,694.00</b>	

### 9.3 WORKS AND SERVICES

Nil

## 9.4 HEALTH, BUILDING AND PLANNING

### 9.4.1 AMENDMENT TO TERMS OF REFERENCE – HEALTH, BUILDING AND PLANNING COMMITTEE

<b>FILE REFERENCE:</b>	A1.2.1
<b>REPORT DATE:</b>	7 March 2024
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	16 November 2023 - Ordinary Council Meeting 6 March 2024 - Health Building and Planning Committee
<b>AUTHOR:</b>	Stuart Taylor – Chief Executive Officer
<b>ATTACHMENTS:</b>	9.1.1 Terms of Reference – Health Building and Planning Committee – March 2024

#### PURPOSE OF REPORT:

That Council amend membership number to Health Building and Planning Committee.

#### BACKGROUND:

Following the 2023 local government elections, Council was required to reappoint members to each of the Council's standing committees.

#### COMMENT:

At Councils November 2023 Ordinary Council Meeting, resolved the following;

**MOVED: Cr Sewell**

**SECONDED: Cr Chambon**

*That Council*

*APPOINT the following Councillors to the Health Building and Planning Committee:*

- 1. Cr Dwight Coad*
- 2. Cr Mandy Stephenson*
- 3. Cr Geoffrey Chambon*

*That Council*

*APPOINT the following Councillors to the Works and Services Committee:*

- 1. Cr Matthew Sewell*
- 2. Cr Dwight Coad*
- 3. Cr Elyssa Giedraitis*

**CARRIED BY ABSOLUTE MAJORITY: 6/6**

**RESOLUTION: 021123**

Since that time, and prior to the first meeting of the new committee, Cr Stuart Boekeman was appointed by Council to the Health Building and Planning Committee.

To assist with accountability and long-term planning, the Chief Executive Officer brought this to the attention of the Health Building and Planning Committee Members, who have recommended the amendment of membership at item 4.1 within the Terms of Reference for the Health Building and Planning Committee.

The Manager of Regulatory Services, the Manager of Community Services and the Chief Executive Officer attend the meetings in an Advisory Capacity.

There is no change to the Works and Services Committee.

#### **POLICY/LEGISLATIVE REQUIREMENTS:**

Local Government Act 1995 Subdivision 2 – Committees and their meetings.

##### *5.8. Establishment of committees*

*A local government may establish\* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.*

*\* Absolute majority required*

##### *5.9. Committees, types of*

*(1) In this section — other person means a person who is not a council member or an employee.*

*(2) A committee is to comprise —*

*(a) council members only; or*

*(b) council members and employees; or*

*(c) council members, employees and other persons; or*

*(d) council members and other persons; or*

*(e) employees and other persons; or*

*(f) other persons only.*

##### *5.10. Committee members, appointment of*

*(1) A committee is to have as its members —*

*(a) persons appointed\* by the local government to be members of the committee (other than those referred to in paragraph (b)); and*

*(b) persons who are appointed to be members of the committee under subsection (4) or (5).*

*\* Absolute majority required.*

*(2) At any given time each council member is entitled to be a member of at least one committee referred to in section 5.9(2)(a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the persons appointed under subsection (1)(a) to at least one of those committees as the local government decides.*

*(3) Section 52 of the Interpretation Act 1984 applies to appointments of committee members other than those appointed under subsection (4) or (5) but any power exercised under section 52(1) of that Act can only be exercised on the decision of an absolute majority of the council.*

*(4) If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.*

*(5) If at a meeting of the council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of his or her wish —*

*(a) to be a member of the committee; or*

*(b) that a representative of the CEO be a member of the committee,*

*the local government is to appoint the CEO or the CEO's representative, as the case may be, to be a member of the committee.*

#### **STRATEGIC IMPLICATIONS:**

There are no strategic implications in relation to this item.

#### **SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known environmental impacts associated with this proposal.

➤ **Economic**

There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

#### **FINANCIAL IMPLICATIONS:**

Councillors attending Committee meetings are paid a sitting fee and travel allowance.



**VOTING REQUIREMENTS:** Simple Majority

**ABSOLUTE MAJORITY REQUIRED:** No

**COMMITTEE RECOMMENDATION;**

That Council;

1. AMEND 4.1 within the Terms of Reference of the Health, Building and Planning Committee to read;  
Council will appoint 4 (4) elected members to the Committee



## TERMS OF REFERENCE

of the

### Health Building and Planning Committee

#### 1. NAME

The name of the Committee shall be the Health, Building and Planning Committee, hereinafter referred to in its abbreviated form as the "Committee".

#### 2. INTRODUCTION

- 2.1 The Council of the Shire of Wongan-Ballidu establishes a Health, Building and Planning Committee, pursuant to Part 5 of the *Local Government Act* 1995 (the Act).
- 2.2 The Committee is established in accordance with Part 5, Subdivision 2, Committees, and their Meetings, of the Local Government Act 1995.
- 2.3 The Committee operates to assist Council to fulfil its Strategic and planning responsibilities in relation to the Health, Building and Planning Functions
- 2.4 The Committee shall act in accordance with the provisions of the Act, the local laws and policies of the Shire of Wongan-Ballidu and these Terms of Reference.

#### 3. OBJECTIVES

- 3.1 The objectives of the Committee are:
  - a. Advising Council on the development, management, and monitoring of Council's strategic management of council assets and Asset Management Plans.
  - b. Aligning Council's provision and management of assets and infrastructure to its long-term strategic objectives.
  - c. Establishing and monitoring community levels of service to justify assets and infrastructure.
  - d. Monitoring the implementation of environmental sustainability initiatives and strategies, to be a sustainable organisation and support the community to reduce its impact on the environment relating to Health, Building and Planning.

- 3.2 The following specific duties and responsibilities have been given to the Committee in order to facilitate the achievement of its objectives:
- a. Assist in the review and recommend amendments required to the Local Planning Scheme to Council.
  - b. Assist with the development, review, and recommend amendments to the Local Planning Strategy
  - c. Assist with the development, review, and recommend amendments to the Local Planning Policies
  - d. Assist with the development, review, and recommend amendments to the Shire of Wongan Ballidu Local Laws relating to development services.
  - e. Assist with the development, review, and recommend amendments to policies relating to Environmental Health.
  - f. Assist with the development, review, of the Shire of Wongan Ballidu Public Health Plan
  - g. Assist with the development, review, and recommend amendments to policy relating to Building Services (statutory).
  - h. Assist with the development, review, and recommend strategies for waste management in the Shire of Wongan Ballidu
  - i. Assist with the development, review, and recommend strategies of current waste management practices with a focus on efficiency and responsible waste management.
  - j. Assist with the development, review, and recommend policies and strategies relating to Asbestos.
  - k. Assist with the development, review, and recommend strategies for the development and maintenance of the Shires Built Assets
  - l. Assist with the development, review, and recommend amendments to funding strategies to link into the Shires 4-year Corporate Plan and LTFP
  - m. Review of the performance of tenders and tenderers as they pertain to the capital programs of the Shire.
  - n. Assist with the review of the performance of contracts and contractors who supply Shire Services
  - o. Assist with review budgets of projects to ensure financial oversight of projects undertaken.

- p. Review or recommend to Council management agreements for access to and use of Shire facilities.
- q. Develop, or review and recommend amendments to policies relating to Building Services
- r. Assist with the review of planned, programmed and unforeseen budget requirements of the capital Works Program from year to year.

#### **4. MEMBERSHIP**

- 4.1 Council will appoint four (4) elected members to the Committee.
- 4.2 Membership of the Committee will, unless determined otherwise, cease on the day of the next ordinary Council election.
- 4.3 Council will appoint new members to the Committee at the next meeting of Council following the Council election.
- 4.4 The membership of a member maybe terminated in accordance with the Act.

#### **5. PRESIDING MEMBER**

- 5.1 The Committee will Elect a Presiding Member and Deputy Presiding Member to conduct its business.
- 5.2 The appointments of the Presiding Member and Deputy Presiding Member will be made at the first Committee meeting after the Council election.
- 5.3 The Presiding Member and Deputy Presiding Member appointees will cease on the day of the next Council election, or if either appointee resign from Council.

#### **6. MEETINGS**

- 6.1 The Committee will meet at least three (3) times per year.
- 6.2 The Committee will report to Council in accordance with clause 2.9 of *The Shire of Wongan-Ballidu Council Meeting Local Law 2010*.
- 6.3 Notice of meetings will be given to members at least five (5) days prior to each meeting, with the agenda to be provided to members not less than 72 hours prior to the meeting.

- 6.4 The Presiding Member will ensure that that detailed minutes of all meetings are kept in accordance with *Part 14 of the Shire of Wongan-Ballidu Council Meeting Local Law 2010*.
- 6.5 All members of the Committee will have one (1) vote. If the vote of the members present is equally divided, the Presiding Member will cast a second vote.
- 6.6 Where the Committee makes a recommendation to the Council, the Chief Executive Officer will ensure that the recommendation is on the agenda of the next practicable ordinary Council meeting.

## **7. QUORUM**

- 7.1 The quorum for a meeting will be at least 50% of the number of offices of membership, whether vacant or not.

## **8. DELEGATED POWERS**

- 8.1 The committee does not have any delegated authority to act on behalf of the local government.
- 8.2 The Committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility.
- 8.3 The Committee does not have any operational management functions and cannot involve itself in operational processes or procedures.
- 8.4 In all other matters, Committee decisions and recommendations are not binding to Council and must be endorsed by Council to take effect.

## **9. APPROVAL**

Council Adoption	Date		Resolution #	
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#### 9.4.2 APPLICATION FOR DEVELOPMENT APPROVAL – P540 NEW TELECOMMUNICATIONS FACILITY LOCATED AT LOT 1387 BARROW ROAD BURAKIN

<b>FILE REFERENCE:</b>	A153/P540
<b>REPORT DATE:</b>	13 March 2024
<b>APPLICANT/PROPONENT:</b>	Field Services Group (FSG)
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Melissa Marcon – Manager of Regulatory Services
<b>ATTACHMENTS:</b>	Nil

#### PURPOSE OF REPORT:

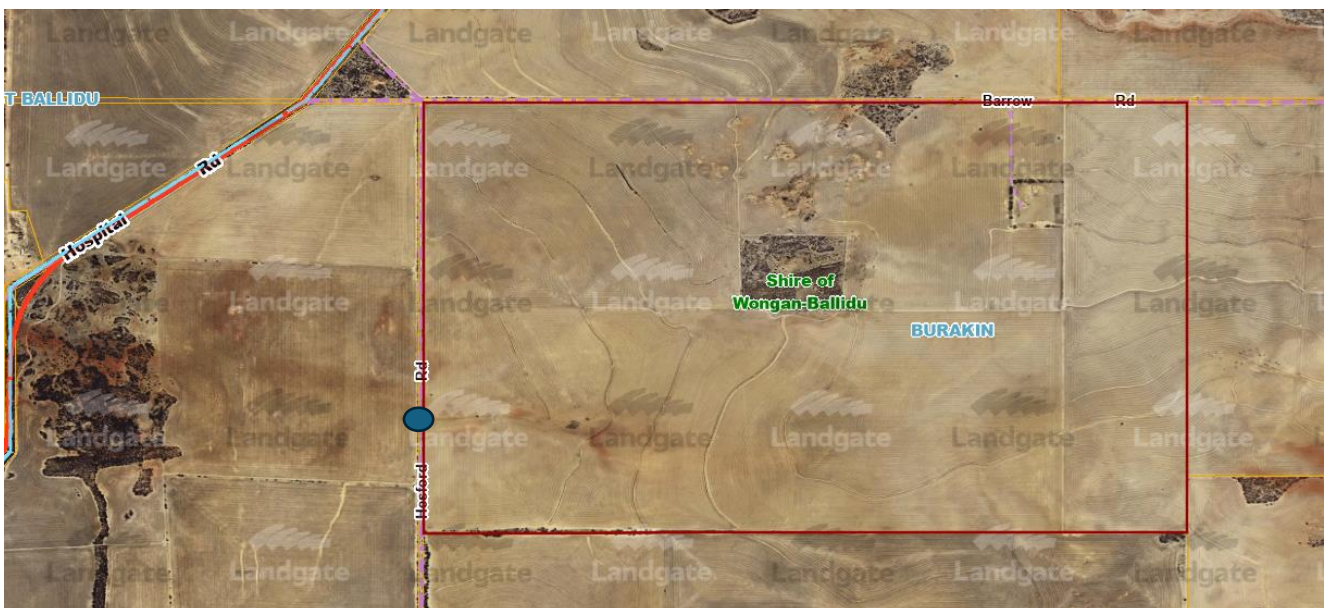
Consideration and final determination of an application for the installation of a telecommunications facility comprising of a 45m high lattice tower and associated infrastructure.

#### BACKGROUND:

The applicant is seeking Council's development approval for the installation of a telecommunications facility comprising of a 45m lattice tower and associated infrastructure.

The new tower will be located in the south western corner of the subject land and will occupy an area of about 900 m<sup>2</sup> and will be fully fenced.

Lot 1387 Barrow Road Burakin comprises a total area of approximately 543.49 hectares. The site is currently used for agricultural purposes.



*Landgate Map as at 13 March 2024*

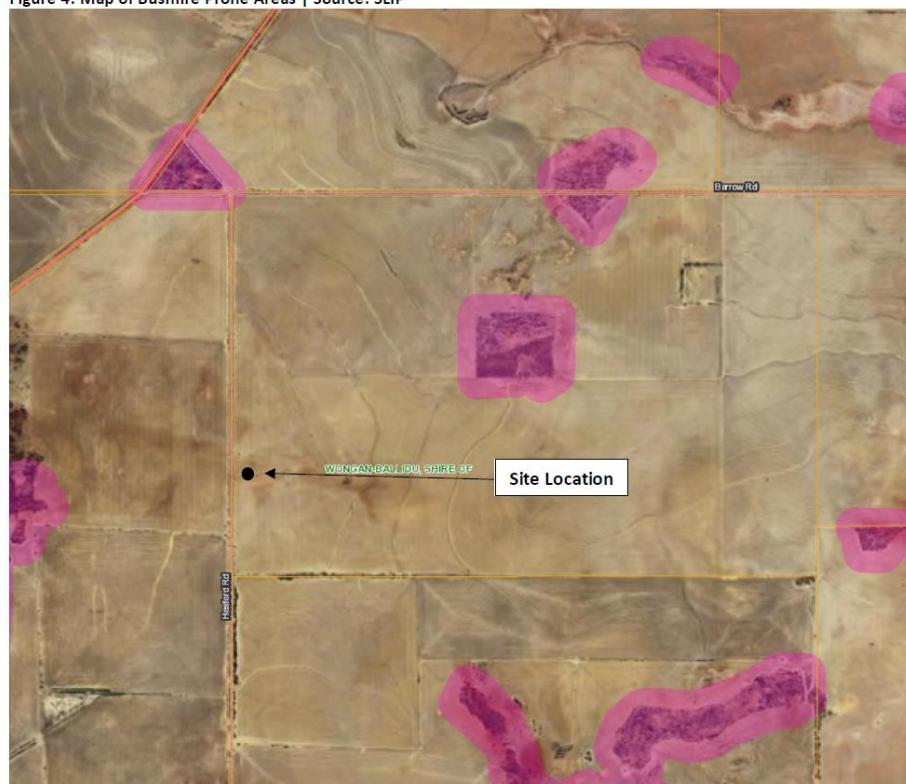


**Figure 9: Internal Access to Telecommunication Facility**



*Extracted from FSG Planning Report*

**Figure 4: Map of Bushfire Prone Areas | Source: SLIP**



*Extracted from FSG Planning Report –*

The proposed development is not located in a Bushfire Prone Area.

## COMMENT:

Lot 1387 Barrow Road Burakin is classified 'Rural' zone in the Shire of Wongan Ballidu Local Planning Scheme No. 5 (LPS5).

The Zone Objectives for the development and use of any land classified 'Rural' zone are as follows:

- To provide for the maintenance or enhancement of specific rural character
- To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use.
- To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage.
- To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone.
- To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with the surrounding rural uses.
- To support small scale, low impact, short-term tourist accommodation in rural locations.
- To support mining activities where an environmental management plan has been prepared and the project is acceptable to the local government, EPA and the Department responsible for mining.
- To preclude the disposal of used tyres or any other material that may be detrimental to the quality of the land.

Under the terms of the Zoning Table in LPS5 the development to install a telecommunications facility comprising of a 45m lattice tower and associated infrastructure is listed as being a 'D' use on any land classified 'Rural' zone provided it complies with all the relevant development standards and requirements.

A 'D' use under LPS5 means that the use is not permitted unless the local government has exercised its discretion by granting development approval.

The site has a road frontage to Hesford Road and Barrow Road and will gain access via Hesford Road. There is an existing gravel cross over. The site will have minimal vehicle access once completed.

The telecommunications tower does not require a water service and is powered by a solar power system.

*Excerpt from FSG Proposal as per State Planning Policy 5.2 – Telecommunications Infrastructure*

*The intent of the State Planning Policy 5.2 – Telecommunications Infrastructure is to 'balance the need for effective telecommunications services and effective roll-out of networks, with the community interest in protecting the visual character of local areas'.*

*As stated in the Policy, adequate and reliable telecommunications are essential for all aspects of contemporary community life, from supporting the State's economy to creating and maintaining connected and cohesive social networks. Contact between emergency services and the community*



*increasingly relies on the telecommunications networks, the importance of telecommunications services in Western Australian is recognised in the Western Australian Planning Commission's (WAPC's) State Planning Strategy 2050 (2014), which advocates for the provision of an effective state-wide telecommunications network. This network includes both above and below ground infrastructure to support both fixed line and wireless telecommunications.*

*The proposed development provided a mobile phone service to a known black spot area and a wireless broadband network through line-of-site towers, thereby complying with the intent of the Policy.*

*Therefore, the proposal is consistent with the principles set out in the Policy and can be balanced with the need for effective telecommunications services.*

#### **POLICY REQUIREMENTS:**

There are no policy requirements in relation to the item.

#### **LEGISLATIVE REQUIREMENTS:**

Planning and Development Act 2015  
Planning and Development (Local Planning Schemes) Regulations 2015  
Shire of Wongan Ballidu Local Planning Scheme No. 5  
State Planning Policy (SPP) 3.7 – Planning in Bushfire Prone Areas  
State Planning Policy (SPP) 5.2 Telecommunications Infrastructure

#### **STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this item.

#### **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with this item.
- **Economic**  
There are no known economic implications associated with this proposal.
- **Social**  
There are no known social implications associated with this item.

#### **FINANCIAL IMPLICATIONS:**

There are no financial implications to Council in relation to this item as the costs will be covered by the applicant.

#### **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:** No

## **OFFICER RECOMMENDATION:**

That Council Approve the Development Application submitted by Field Services Group for the installation of a 45m telecommunications tower and associated equipment in a fenced compound at Lot 1387 Barrow Road Burakin subject to the following conditions and advice notes;

### **Conditions**

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan Ballidu having first been sought and obtained.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. Tower shall have a red warning light fixed to the top of the mast and be lit during the hours of darkness.
4. All waste generated in the construction of the tower and associated equipment shall be disposed of at the Wongan Hills Waste Facility Quinlan Street Wongan Hills.

### **Advise Note**

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wongan Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
4. The proposed development is required to comply in all respects with the National Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.
5. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wongan Ballidu Local Planning Scheme No. 5 and may result in legal action being initiated by the local government.
6. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.

### 9.4.3 APPLICATION FOR DEVELOPMENT APPROVAL – P541 NEW TELECOMMUNICATIONS FACILITY LOCATED AT LOT 3146 BALLIDU BINDI BINDI ROAD WEST BALLIDU

<b>FILE REFERENCE:</b>	A1654/P541
<b>REPORT DATE:</b>	13 March 2024
<b>APPLICANT/PROPONENT:</b>	Field Services Group (FSG)
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Melissa Marcon – Manager of Regulatory Services
<b>ATTACHMENTS:</b>	Nil

#### PURPOSE OF REPORT:

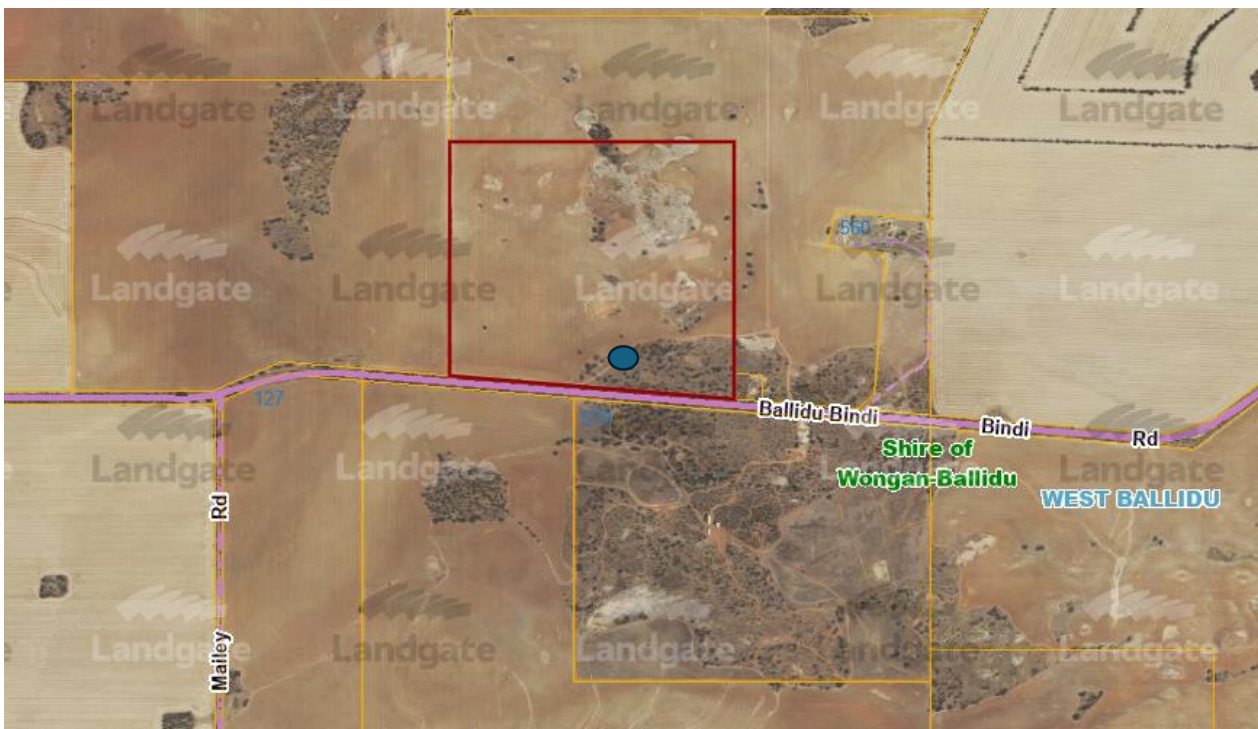
Consideration and final determination of an application for the installation of a telecommunications facility comprising of a 45m high lattice tower and associated infrastructure.

#### BACKGROUND:

The applicant is seeking Council's development approval for the installation of a telecommunications facility comprising of a 45m lattice tower and associated infrastructure.

The new tower will be located in the southern portions of the subject land and will occupy an area of about 900 m<sup>2</sup> and will be fully fenced.

Lot 3146 Ballidu Bindi-Bindi Road West Ballidu comprises a total area of approximately 64.7504 hectares. The site is currently used for agricultural purposes.



*Landgate Map as at 13 March 2024*



Figure 8: Access Track to Site Location



Extracted from FSG Planning Report

Figure 4: Map of Bushfire Prone Areas | Source: SLIP



Extracted from FSG Planning Report

The proposed development is located in a Bushfire Prone Area. A Bushfire Attack Level (BAL) assessment is not required as this is not a habitable building.

## COMMENT:

Lot 3146 Ballidu Bindi-Bindi Road West Ballidu is classified 'Rural' zone in the Shire of Wongan Ballidu Local Planning Scheme No. 5 (LPS5).

The Zone Objectives for the development and use of any land classified 'Rural' zone are as follows:

- To provide for the maintenance or enhancement of specific rural character
- To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use.
- To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage.
- To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone.
- To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with the surrounding rural uses.
- To support small scale, low impact, short-term tourist accommodation in rural locations.
- To support mining activities where an environmental management plan has been prepared and the project is acceptable to the local government, EPA and the Department responsible for mining.
- To preclude the disposal of used tyres or any other material that may be detrimental to the quality of the land.

Under the terms of the Zoning Table in LPS5 the development to install a telecommunications facility comprising of a 45m lattice tower and associated infrastructure is listed as being a 'D' use on any land classified 'Rural' zone provided it complies with all the relevant development standards and requirements.

A 'D' use under LPS5 means that the use is not permitted unless the local government has exercised its discretion by granting development approval.

The site has a road frontage to Ballidu Bindi Bindi Road access will be via an existing gravel cross over. The site will have minimal vehicle access once completed.

The telecommunications tower does not require a water service and is powered by a solar power system.

*Excerpt from FSG Proposal as per State Planning Policy 5.2 – Telecommunications Infrastructure*

*The intent of the State Planning Policy 5.2 – Telecommunications Infrastructure is to 'balance the need for effective telecommunications services and effective roll-out of networks, with the community interest in protecting the visual character of local areas'.*

*As stated in the Policy, adequate and reliable telecommunications are essential for all aspects of contemporary community life, from supporting the State's economy to creating and maintaining connected and cohesive social networks. Contact between emergency services and the community*

*increasingly relies on the telecommunications networks, the importance of telecommunications services in Western Australian is recognised in the Western Australian Planning Commission's (WAPC's) State Planning Strategy 2050 (2014), which advocates for the provision of an effective state-wide telecommunications network. This network includes both above and below ground infrastructure to support both fixed line and wireless telecommunications.*

*The proposed development provided a mobile phone service to a known black spot area and a wireless broadband network through line-of-site towers, thereby complying with the intent of the Policy.*

*Therefore, the proposal is consistent with the principles set out in the Policy and can be balanced with the need for effective telecommunications services.*

#### **POLICY REQUIREMENTS:**

There are no policy requirements in relation to the item.

#### **LEGISLATIVE REQUIREMENTS:**

Planning and Development Act 2015  
Planning and Development (Local Planning Schemes) Regulations 2015  
Shire of Wongan Ballidu Local Planning Scheme No. 5  
State Planning Policy (SPP) 3.7 – Planning in Bushfire Prone Areas  
State Planning Policy (SPP) 5.2 Telecommunications Infrastructure

#### **STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this item.

#### **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with this item.
- **Economic**  
There are no known economic implications associated with this proposal.
- **Social**  
There are no known social implications associated with this item.

#### **FINANCIAL IMPLICATIONS:**

There are no financial implications to Council in relation to this item as the costs will be covered by the applicant.

#### **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:** No

## **OFFICER RECOMMENDATION:**

That Council Approve the Development Application submitted by Field Services Group for the installation of a 45m telecommunications tower and associated equipment in a fenced compound at Lot 3146 Ballidu Bindi-Bindi Road West Ballidu subject to the following conditions and advice notes;

### **Conditions**

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan Ballidu having first been sought and obtained.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. Tower shall have a red warning light fixed to the top of the mast and be lit during the hours of darkness.
4. All waste generated in the construction of the tower and associated equipment shall be disposed of at the Wongan Hills Waste Facility Quinlan Street Wongan Hills.

### **Advise Note**

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wongan Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
4. The proposed development is required to comply in all respects with the National Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.
5. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wongan Ballidu Local Planning Scheme No. 5 and may result in legal action being initiated by the local government.
6. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.



#### 9.4.4 WONGAN HILLS SPORT AND RECREATION COUNCIL INC - REQUEST INSTALLATION OF TWO (2) FREE STANDING PATIOS

<b>FILE REFERENCE:</b>	A1221
<b>REPORT DATE:</b>	20 March 2024
<b>APPLICANT/PROPONENT:</b>	Wongan Hills Sport and Recreation Council Inc
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Melissa Marcon – Manager of Regulatory Services
<b>ATTACHMENTS:</b>	Nil

#### PURPOSE OF REPORT:

To seek Council permission to approve the installation of two (2) free standing patios between existing structures located at the bowling club at the Wongan Hills Sports Pavilion, 100 Ninan Street, Wongan Hills.

#### BACKGROUND:

The Shire entered into a Management Agreement with the Wongan Hills Sports and Recreation Council Inc in 2008.

In 2023 upgrades were completed of the new bowling club at the Wongan Hills Sports Pavilion.

#### COMMENT:

The applicant is requesting permission from Council to install two (2) free standing patios behind the existing shade structure and between the existing shed and the office and ablutions on the south side of the green. There are currently no structures in this area and the ground is brick paved.

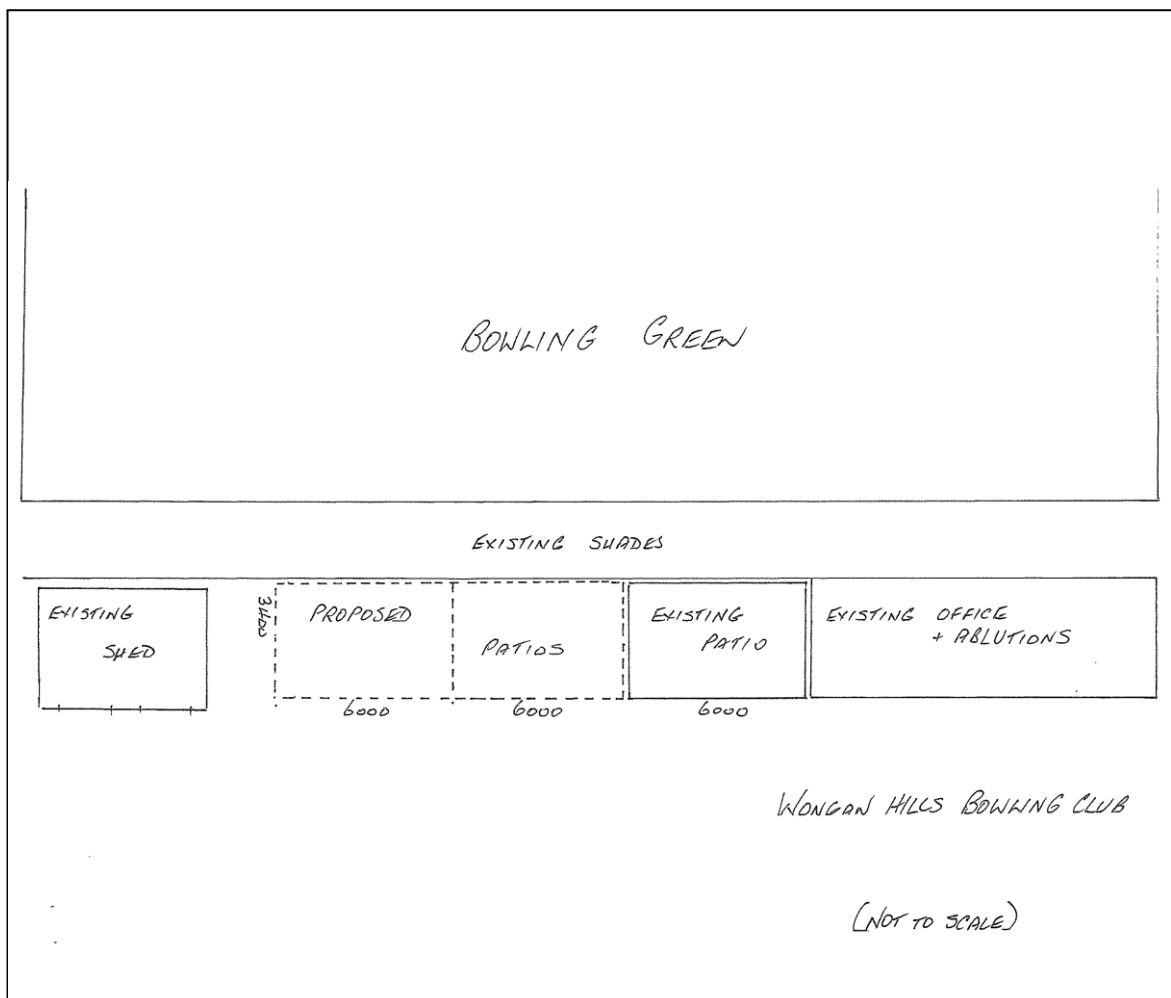


*Location as indicated by the area in yellow in above photograph*



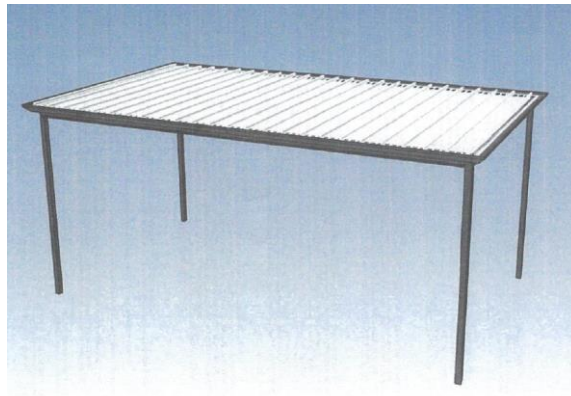


Photographs of site as at 20 March 2024



Sketch showing location of proposed patios – supplied by Wongan Hills Bowling Club

The patios will measure 3.4m wide x 6m long x 2.8m high with a frame colour of Deep Space and Alpine colour for the roof. The legs will be concreted in.



The cost of this project is approximately \$19,000 including GST. Wongan Hills Sports Council have not requested financial consideration from the Shire of Wongan Ballidu.

**POLICY REQUIREMENTS:**

There are no policy requirements in relation to the item.

**LEGISLATIVE REQUIREMENTS:**

There are no legislative requirements in relation to the item.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this item.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

The installation of the freestanding patios will bring together the existing shade and structures together to allow easy flow and more seating in a weatherproof area.

**FINANCIAL IMPLICATIONS:**

There are no financial implications to Council in relation to the installation of this item. All costs will be incurred by the applicant.

## **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:** No

## **OFFICER RECOMMENDATION:**

That Council **APPROVE** the request to install two (2) freestanding patios with the following conditions:

1. The patios are to measure 3.4m wide x 6m long x 2.8m high.
2. Patio frame colour is Deep Space and Roof is Alpine.
3. Wongan Hills Sports and Recreation Council are responsible for the cost, maintenance and upkeep of the two freestanding patios.
4. All works associated with this process to be completed with the prior approval of the Manager of Regulatory Services.

## **9.5 COMMUNITY SERVICES**

Nil

## **Item 10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

## **Item 11. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

## **Item 12. CLOSURE**