



# Minutes (Confirmed)

Ordinary Meeting of Council  
Wednesday, 23 October 2024



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## **Item 1. ACKNOWLEDGEMENT OF COUNTRY / DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS / DECLARATION OF NEW COUNCIL MEMBER**

The Shire President, Cr Mandy Stephenson, declared the meeting open at 3:00pm.

### **1.1 ELECTION OF DEPUTY SHIRE PRESIDENT**

Nominations for the position made vacant by the resignation of Cr COAD in September 2024 were called for in the week preceding the meeting.

The Shire President advised a single nomination had been received from Cr Sewell, Nominating Cr Boekeman. There being no further nominations received, Cr Boekeman accepted.

The President declared Cr Stuart Boekeman duly elected as Deputy President of the Shire of Wongan-Ballidu.

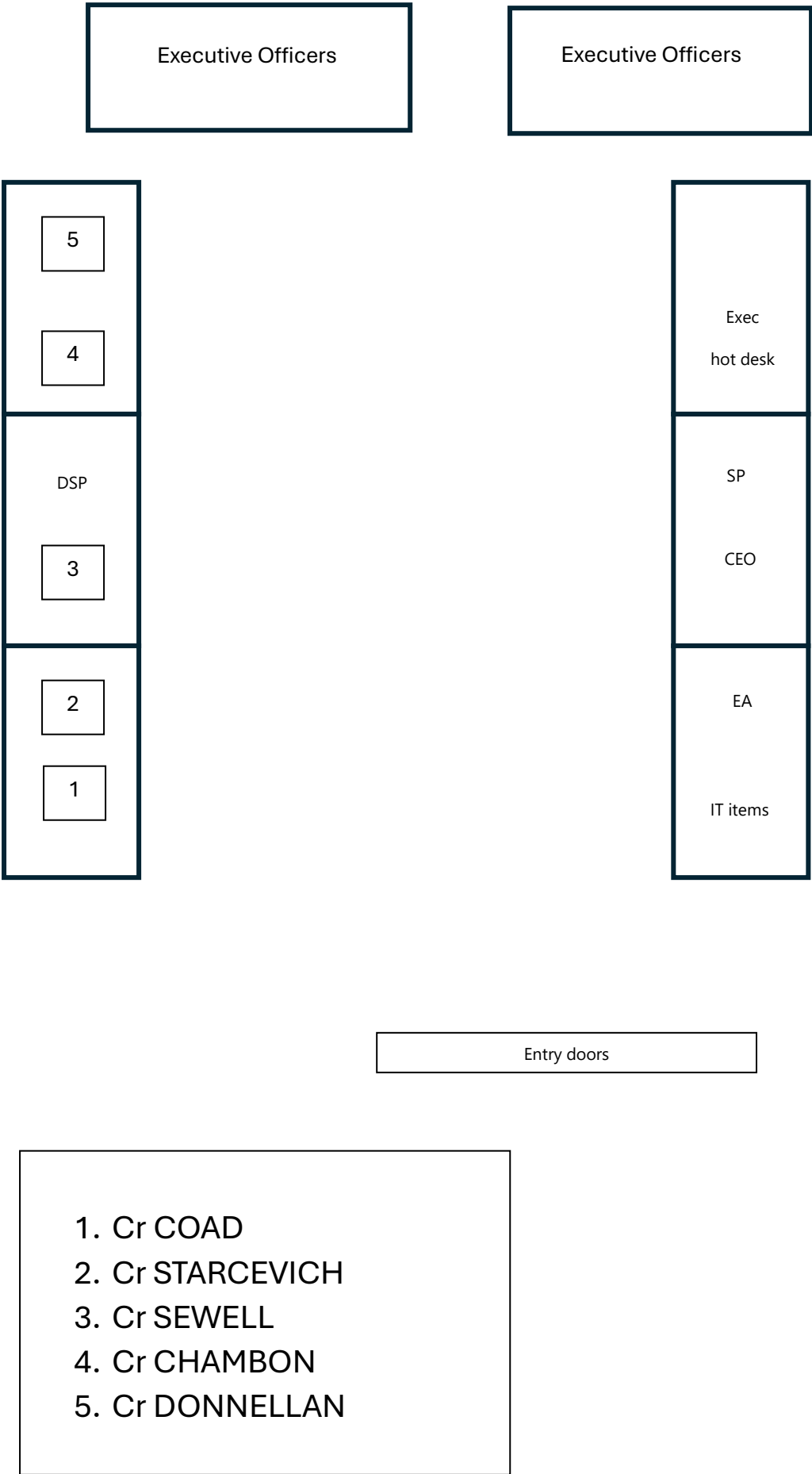
Councillor Boekeman made a declaration of office in accordance with section 2.29 of the Local Government Act 1995 before Mr David H McFarlane JP which was duly signed and witnessed.

### **1.2 DRAW FOR COUNCILLOR SEATING**

Due to the change of Deputy President and with a new Councillor, the randomised selection for the councillors seating arrangement within the chambers was undertaken. The revised seating plan will remain in place until the next Councillor election.



DRAW FOR SEATING 23/10/2024



## Item 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

### Attendees:

Cr Mandy Stephenson	Shire President
Cr Stuart Boekeman	Member
Cr Geoffrey Chambon	Member
Cr Dwight Coad	Member
Cr Brian Donnellan	Member
Cr Matthew Sewell	Member
Cr Sue Starceovich	Member

### Leave of Absence Previously Granted:

Nil

### Apologies:

Nil

### Staff:

Sam Dolzadelli	Chief Executive Officer
Melinda Lymon	Deputy Chief Executive Officer
Melissa Marcon	Manager of Regulatory Services
Stephen Casey	Manager of Works and Services
Kim Walsh	Manager Community and Customer Services
Tan Evans	Executive Assistant and Governance Officer (Minutes)

### Public:

David McFarlane	Justice of the Peace	(left at 3:30pm)
Lorna Freestone	Rotary Club of Wongan Hills	(left at 3:31pm)

## Item 3. PUBLIC QUESTION TIME

Nil

## Item 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

## Item 5. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS

### 5.1 PRESENTATION – CEMETERY TOILET

Lorna Freestone spoke to Council on the need for a toilet at the Wongan Hills Cemetery, similar to what is in place at Dalwallinu.

Lorna referred to the attachment concept plan – photograph one side & plan on reverse side. This is the unit available. It is a disabled unit and comprises of a single toilet with wash basin. It will need; pad, ramp, handrails and lighting to be made functional. Assistance is requested for; groundworks and leach drain.

The cost for purchase of this unit is \$25,000 and Lorna advised that this is proposed to be funded by community members as fund raised via herself with Rotary. Pledges from assorted local people have been attained, with more support yet to be confirmed. The CWA, Community Association and other groups are all on board.

Lorna asked if the Council is on board and if the group/s can continue to raise required funds and make enquiries for local people to commit to the concrete slab, ramp, handrails and septic tank. Will need Shire assistance to dig hole for the tank, site works and to supply leach drain. The Shire will also need to set the most appropriate location at the cemetery.

Shire President advised the CEO and executive team will work through with information to be distributed

3:30pm      *Mr McFarlane left the meeting*

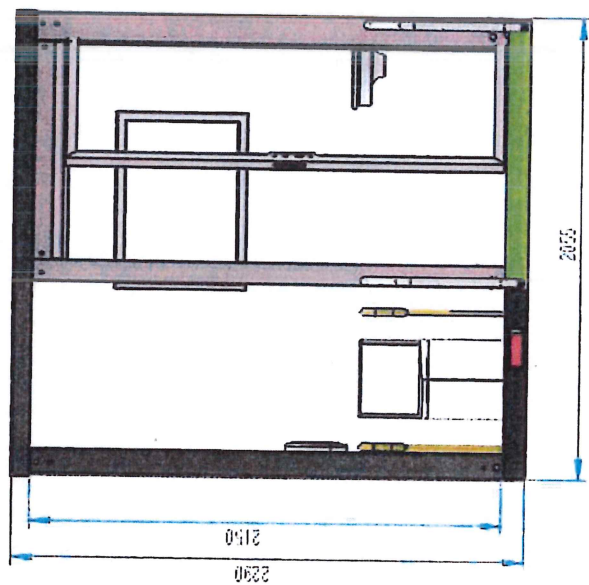
3:31pm      *Mrs Freestone left the meeting*



5.1

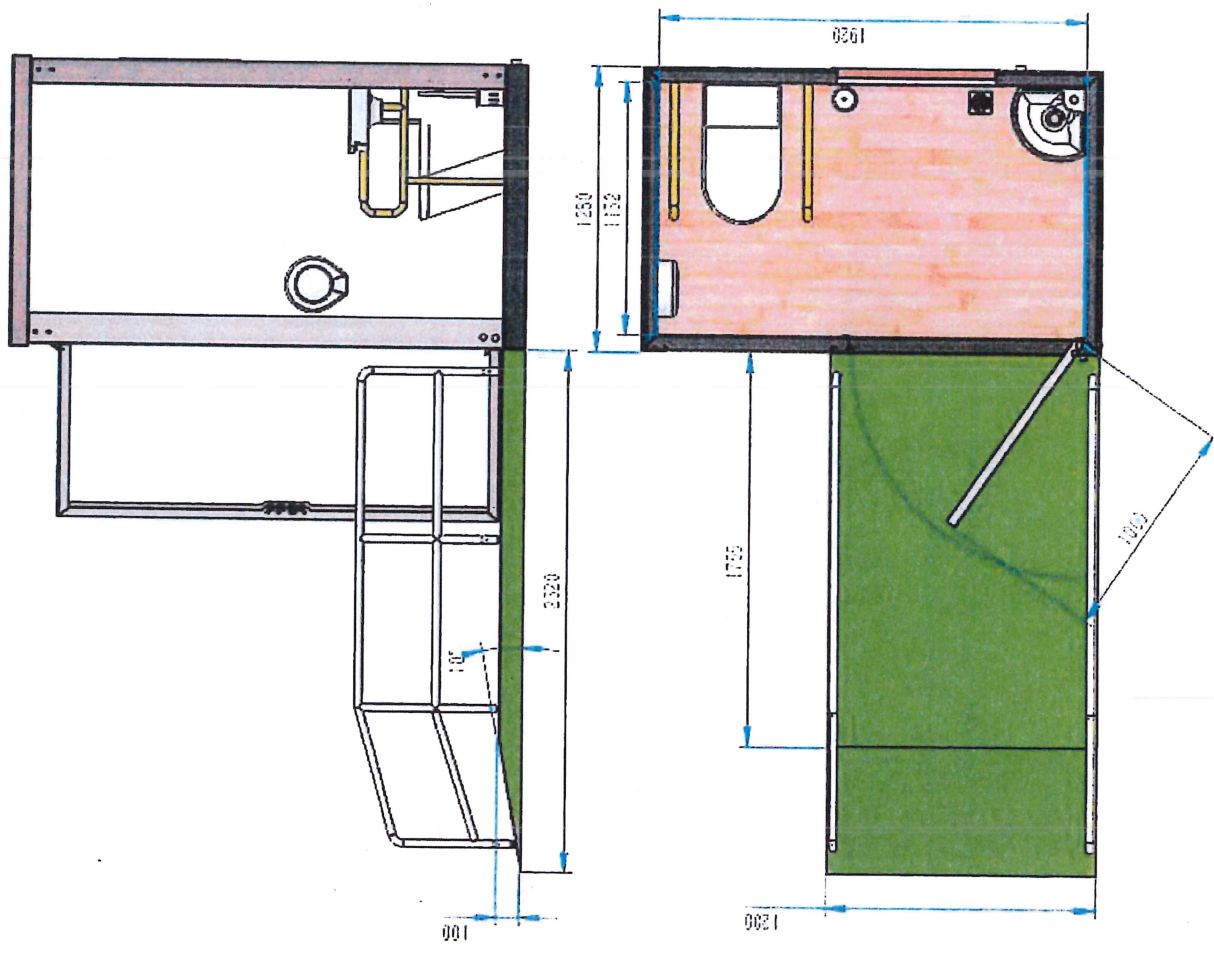






1:1  
1:20

1:1



#### Item 6. APPLICATION/S FOR LEAVE OF ABSENCE

Nil

#### Item 7. CONFIRMATION OF MINUTES

##### 7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD WEDNESDAY, 25 SEPTEMBER 2024.

**MOVED: Cr STARCEVICH      SECONDED: Cr DONNELLAN**

That the minutes of the Ordinary Meeting of Council held Wednesday, 25 September 2024 be CONFIRMED as a true and correct record of proceedings.

**CARRIED: 7/0  
RESOLUTION: 011024**

**For:**

**Against:**

Cr M Stephenson  
Cr S Boekeman  
Cr G Chambon  
Cr D Coad  
Cr B Donnellan  
Cr M Sewell  
Cr S Starceвич

#### Item 8. MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil

## Item 9. REPORTS OF OFFICERS AND COMMITTEES

### 9.1 GOVERNANCE

#### 9.1.1 APPOINTMENT OF COUNCILLORS TO VACANCIES ON COMMITTEES

<b>REPORT DATE:</b>	2 October 2024
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	November 2023 - Ordinary Council Meeting
<b>AUTHOR:</b>	Tan Evans – EA and Governance Officer
<b>REVIEWER:</b>	Sam Dolzadelli – Chief Executive Officer
<b>ATTACHMENTS:</b>	Terms of Reference for committees listed.

#### PURPOSE OF REPORT:

That Council appoint representatives to vacancies on Council committees.

#### BACKGROUND:

Council appointed Elected Members to committees following the October 2023 election. Following the resignation of Ex-Cr Elyssa Giedraitis from council and further the resignation of Cr Dwight Coad from two committees, Council is required to appoint members to each vacancy on affected committees.

#### COMMENT:

Currently the Council has the following vacancies;

- Health, Building and Planning Committee  
Current members; Cr Chambon (Chair), Cr Boekeman (Deputy Chair), Cr Stephenson.  
**1x vacancy left by Cr Coad.**
- Works and Services Committee  
Current members; Cr Coad (Chair), Cr Sewell.  
**1x vacancy left by Cr Giedraitis (Deputy Chair).**
- CEO Performance and Remuneration Review Panel  
Current members; Cr Stephenson (Chair), Cr Sewell.  
**1x vacancy left by Cr Coad.**

#### POLICY/LEGISLATIVE REQUIREMENTS:

*Local Government Act 1995 – Part 5, Division 2, Subdivision 2 – Committees and their meetings.*



## STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

## SUSTAINABILITY IMPLICATIONS:

### ➤ **Environment**

There are no known environmental impacts associated with this proposal.

### ➤ **Economic**

There are no known economic impacts associated with this proposal.

### ➤ **Social**

There are no known social implications associated with this proposal.

## FINANCIAL IMPLICATIONS:

There are no financial implications associated with this item.

**VOTING REQUIREMENTS:** Absolute Majority Required

**ABSOLUTE MAJORITY REQUIRED:** Yes

**MOVED: Cr SEWELL**

**SECONDED: Cr BOEKEMAN**

That Council;

1. APPOINT Cr Donnellan to the Health Building and Planning Committee,
2. APPOINT Cr Chambon to the Works and Services Committee,
3. APPOINT Cr Donnellan to the CEO Performance and Remuneration Review Panel

**CARRIED: 7/0**  
**RESOLUTION: 021024**  
**Against:**

**For:**  
Cr M Stephenson  
Cr S Boekeman  
Cr G Chambon  
Cr D Coad  
Cr B Donnellan  
Cr M Sewell  
Cr S Starceвич

### 9.1.2 DELEGATED AUTHORITY TO CEO TO DISPOSE OF LAND – LOT 8, 26 NINGHAN ROAD, WONGAN HILLS

<b>FILE REFERENCE:</b>	A1575
<b>REPORT DATE:</b>	15 October 2024
<b>APPLICANT/PROPONENT:</b>	Lennyridge Pty Ltd
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Sam Dolzadelli - Chief Executive Officer
<b>ATTACHMENTS:</b>	Nil

#### PURPOSE OF REPORT:

To delegate authority to the Chief Executive Officer (CEO) to negotiate with the potential buyer in regard to the sale of industrial land Lot 8, 26 Ninghan Road, Wongan Hills in accordance with Councils' parameters and Sections 5.42 and 5.43 of the *Local Government Act 1995*.

#### BACKGROUND:

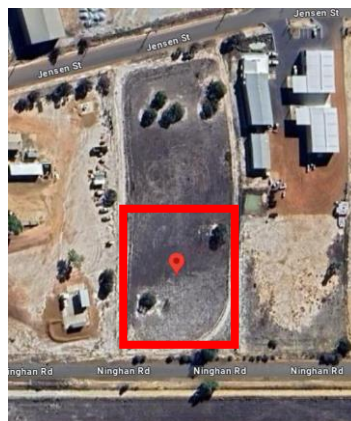
Council has developed industrial blocks at Jensen Street and Ninghan Road Wongan Hills to encourage Industrial development within the Wongan Hills town site. All but two lots have been sold since the subdivision was undertaken. There has been little interest in these two lots since development in 2010.

Development costs for the lots averaged at \$50,000 per lot.

#### COMMENT:

In June of 2022, the Shire underwent a land buildings valuation which comprised of the Danubin Rise vacant lots. That valuation has valued Lot 8, 26 Ninghan Road, Wongan Hills as having a fair valuation (market value) of \$115,000. This increased from the 2016 Valuation of \$60,000. However, it has been marketed via the Shires website at a price of \$50,000.

An offer was received by email 8 October 2024 for the sum of \$44,000 inclusive of GST. It should be noted that GST is payable on the sale of this land.



Google Maps 15 October 2024

Shire of Wongan-Ballidu - 30 June 2022  
This is a schedule of values only. It is to be read in conjunction with the valuation report prepared for JLLCA for Financial Reporting purposes issued 25 March 2022.  
The valuation assessment and report are contingent upon a number of conditions, qualifications and critical assumptions which are fully described and set out in the body of the report.  
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SHIRE OF WONGAN-BALLIDU FAIR VALUE AS AT 30 JUNE 2022 LAND ASSETS JLL PUBLIC SECTOR VALUATIONS													FAIR VALUE MEASUREMENT LAND  FAIR VALUE AS AT 30 JUNE 2022 \$
JLL ID	Client ID	Land Description	Street No.	Street Name	Suburb	State	Lot No.	Plan No.	Tenure	Zoning	Area (sq.m <sup>2</sup> )	Comments	
UND041	L0093	Near regular shaped, vacant allotment	26	Nirghin Street	Wongan Hills	WA	Lot 8	P065833	Shire of Wongan Ballidu	Industrial	6475		- \$ 115,000 R

## Land Valuation 2022

### POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

### LEGISLATIVE REQUIREMENTS:

#### 5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate\* to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43.  
\* *Absolute majority required.*
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.  
[Section 5.42 amended by No.1 of 1998 s.13.]

#### 5.43. Limits on delegations to CEO's

A local government cannot delegate to a CEO any of the following powers or duties:-

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (h) any power or duty that requires the approval of the Minister or the Governor; or
- (i) such other powers or duties as may be prescribed.

### STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

### SUSTAINABILITY IMPLICATIONS:

#### ➤ Environment

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

**FINANCIAL IMPLICATIONS:**

This income has not been budgeted; it is anticipated that these funds will be transferred to Reserve.

**VOTING REQUIREMENTS:** Simple Majority

**ABSOLUTE MAJORITY REQUIRED:** No

**MOVED: Cr COAD**

**SECONDED: Cr SEWELL**

That Council:

1. DELEGATE authority to the Chief Executive Officer for the sale of Lot 8, 26 Ninghan Road, Wongan Hills for the sum of \$45,000 (including GST) with each party responsible for their own settlement costs; and
2. DELEGATE authority to the Chief Executive Officer to review submissions received in accordance with Section 3.58 (3); and
3. That Council DECLARE that the Valuation carried out more than 6 months before the proposed disposition to be a true indication of the value at the time of this proposed disposition.

**CARRIED: 7/0**

**RESOLUTION: 031024**

**For:**

Cr M Stephenson  
Cr S Boekeman  
Cr G Chambon  
Cr D Coad  
Cr B Donnellan  
Cr M Sewell  
Cr S Starcevich

**Against:**

**Note:** Adjustment of purchase price from \$44,000 to \$45,000 in line with previous Industrial block recently sold.

### 9.1.3 ESTABLISHMENT OF CHILDCARE AND YOUTH STRATEGIC WORKING GROUP

<b>FILE REFERENCE:</b>	Council, Committees and Meetings
<b>REPORT DATE:</b>	16 October 2024
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Ordinary Council Meeting – 22 May 2024 Informal Meeting – 25 September 2024
<b>AUTHOR:</b>	Sam Dolzadelli – Chief Executive Officer
<b>ATTACHMENTS:</b>	01 - Terms of Reference – Childcare and Youth Strategic Working Group

**PURPOSE OF REPORT:**

The purpose of this report is to recommend that Council establishes a Childcare and Youth Strategic Working Group.

**BACKGROUND:**

In 2023 discussions took place with representatives from the Wongan Cubbyhouse in relation to their financial sustainability and the future of providing childcare services in the Shire. This led to a number of subsequent discussions with Wongan Cubbyhouse and Council as to how we can work on solutions to this issue.

At the Ordinary Council Meeting on 22 May 2024, Council resolved the following:

**MOVED: Cr COAD** **SECONDED: Cr BOEKEMAN**

That Council **APPROVE** the request for the Shire of Wongan-Ballidu to obtain a Management Order from Department of Planning, Lands and Heritage for Lot 502 Quinlan St, Wongan Hills for the purpose of Civic and Community use.

**CARRIED: 6/0**  
**RESOLUTION: 080524**

**For:**  
Cr M Stephenson  
Cr D Coad  
Cr S Boekeman  
Cr E Giedraitis  
Cr M Sewell  
Cr S Starcevich

**Against:**

The reason for obtaining the Management Order over Lot 502 Quinlan Street for Civic and Community use, was for strategic purposes in relation to childcare and youth services and facilities.

On 19 September 2024, the CEO met with the managers of Wongan Cubbyhouse, to further discuss the future of childcare services in the district. Subsequent to this meeting, the CEO presented a draft

Terms of Reference for a Childcare and Youth Strategic Working Group to Council at the informal meeting held 25 September 2024.

**POLICY REQUIREMENTS:**

There are no policy requirements associated with this items.

**LEGISLATIVE REQUIREMENTS:**

There are no legislative requirements associated with this item.

**STRATEGIC IMPLICATIONS:**

Childcare and youth services and facilities are an imperative part of the Shire's local community and economy.

The Shire's Strategic Community Plan 2021 – 2031 does not specifically mention childcare, however, it has the following in relation to youth;

- Young people are supported to maintain a connection to their Town's.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known environmental impacts associated with this proposal.

➤ **Economic**

The Wongan Cubbyhouse is operating at fully capacity, and the demand for childcare services is greater than what can be supplied due to limitation of the current facility. If nothing is done about this, it will have a negative impact on the Shire's local economy, due to being unable to attract new families requiring childcare.

➤ **Social**

There are no known social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

There are no financial implications associated with this item.

**COMMENT:**

At the informal meeting of Council on 25 September 2024, Council provided support for the establishment of the Childcare and Youth Strategic Working Group ("Working Group"). The draft Terms of Reference (ToR) were presented to Council at the same meeting.

The draft ToR have been shared with the Wongan Cubbyhouse, and feedback received. Minor changes have been made to the initial draft Terms of Reference.

The core objective of the Working Group is to assist the Shire Administration in:

- a) Undertaking a comprehensive feasibility study of childcare and youth services and facilities in the Shire to determine financial sustainability of current and potential future services.
- b) Developing a business case which can be used to apply for future grant funding (initially 2026 Commonwealth capital funding).
- c) Developing a strategic plan for the future of childcare and youth services and facilities within the Shire.

The ToR requires three (3) elected members to be appointed to the Working Group.

**VOTING REQUIREMENTS:** Simple Majority.

**MOVED: Cr COAD**

**SECONDED: Cr DONNELLAN**

That Council:

1. Establishes the Childcare and Youth Strategic Working Group, under the parameters contained in the Terms of Reference (attachment 1)
2. Appoints the following elected members to the Childcare and Youth Strategic Working Group:
  - i. Cr Mandy Stephenson
  - ii. Cr Sue Starcevich

**CARRIED: 7/0**

**RESOLUTION: 041024**

**For:**

**Against:**

Cr M Stephenson  
 Cr S Boekeman  
 Cr G Chambon  
 Cr D Coad  
 Cr B Donnellan  
 Cr S Starcevich  
 C M Sewell

**MOVED: Cr BOEKEMAN**

**SECONDED: Cr COAD**

That Council:

1. Reduces the Council Membership number from three (3) to two (2) within the Childcare and Youth Strategic Working Group Terms of Reference (attachment 1)

**CARRIED: 7/0**

**RESOLUTION: 051024**

**For:**

**Against:**

Cr M Stephenson  
 Cr S Boekeman  
 Cr G Chambon  
 Cr D Coad  
 Cr B Donnellan  
 Cr S Starcevich  
 C M Sewell

**Note:** Inconsistency raised at 5.1 within ToR to corrected by CEO as directed.





## **TERMS OF REFERENCE**

of the

### **Childcare and Youth Strategic Working Group**

#### **1. NAME**

The name of the Working Group shall be the Childcare and Youth Strategic Working Group, hereinafter referred to in its abbreviated form as the "CYSWG" or "Working Group".

#### **2. INTRODUCTION**

- 2.1 The Working Group operates to assist Council with its strategic forward-planning for childcare and youth services and facilities within the Shire of Wongan-Ballidu.
- 2.2 The Working Group is not a Committee of Council and has no delegated authority. The Working Group is established to develop a business case for the future of childcare and youth services within the Shire of Wongan-Ballidu.

#### **3. OBJECTIVES**

- 3.1 The objectives of the Working Group are:
  - a. to develop a business case on the future financial sustainability of Wongan Cubbyhouse, based on an expansion of services;
  - b. to identify funding opportunities for a new childcare and youth care facility in Wongan Hills;
  - c. to develop a strategic plan for the future of childcare and youth care services in the Shire of Wongan-Ballidu
- 3.2 The following specific duties and responsibilities have been given to the Working Group in order to facilitate the achievement of its objectives:
  - a. to conduct the necessary community engagement to ascertain demand for childcare and youth services within the Shire and neighbouring local government areas;
  - b. to undertake a feasibility study on investment in an expanded childcare and youth care service in Wongan Hills;

- c. to develop a business case which will be used to apply for external funding for a new childcare and youth facility in Wongan Hills;
- d. to advise the Shire of Wongan-Ballidu Council on future operating and capital investment requirements for Wongan Cubbyhouse.

#### 4. MEMBERSHIP

- 4.1 Council will appoint two (2) elected members to the Working Group.
- 4.2 Membership will also comprise of Shire of Wongan-Ballidu administration staff, representatives from Wongan Cubbyhouse and key stakeholders representing the WHDHS and youth care services.
- 4.3 Any additional members can be added to the Working Group throughout the operational life of the Working Group as an absolute majority vote of the current membership at any given time.
- 4.4 In order to maximise membership continuity, a councillor who is a member of the Working Group will cease to be a member on the day in which they cease to be a councillor.

Organisation	Member Name
Shire of Wongan-Ballidu Council	Cr Mandy Stephenson (Shire President)
Shire of Wongan-Ballidu Council	Cr Sue Starcevich
Shire of Wongan-Ballidu Administration	Sam Dolzadelli (CEO)
Shire of Wongan-Ballidu Administration	Mel Lymon (DCEO)
Shire of Wongan-Ballidu Administration	Kim Walsh (MCCS)
Wongan Cubbyhouse	Jane Liu (Centre Manager)
Wongan Cubbyhouse	Mel Pascoe (Centre Manager/ECT)
Youth Group	Karen Box
Youth Group	Lorraine Lobo
School/Youth	Karen Marshall
External consultant	TBA (If necessary)

#### 5. CHAIRPERSON

- 5.1 The Shire of Wongan-Ballidu Chief Executive Officer will be appointed as the Chairperson of the Working Group.
- 5.2 In the instance the Shire of Wongan-Ballidu CEO is not available to chair a meeting, the Shire's Deputy CEO will chair the meeting.

## 6. MEETINGS

- 6.1 The Working Group will meet at a frequency determined by the Working Group based on necessity. It is recommended that the initial Working Group meeting be held in November 2024.
- 6.2 Notice of meetings will be given to members at least five (5) days prior to each meeting, with the agenda to be provided to members not less than 72 hours prior to the meeting.
- 6.3 The Chairperson will ensure that detailed minutes of all meetings are kept.
- 6.4 All members of the Working Group will have one (1) vote. If the vote of the members present is equally divided, the Chairperson will cast a second vote.

## 7. QUORUM

- 7.1 The quorum for a meeting will be at least 50% of the number of offices of membership, whether vacant or not.

## 8. APPROVAL

<b>Council Adoption</b>	<b>Date</b>	23/10/2024	<b>Resolution #</b>	041024
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## 9.2 ADMINISTRATION & FINANCIAL SERVICES

### 9.2.1 ACCOUNTS SUBMITTED FOR SEPTEMBER 2024

<b>FILE REFERENCE:</b>	F1.4
<b>REPORT DATE:</b>	18 October 2024
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Melinda Lymon – Deputy Chief Executive Officer
<b>REVIEWER:</b>	Sam Dolzadelli – Chief Executive Officer
<b>ATTACHMENTS:</b>	9.2.1 Accounts for September 2024

#### PURPOSE OF REPORT:

That the accounts for 1 September 2024 to 30 September 2024, as submitted, be received.

#### BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

#### COMMENT:

The *Local Government (Financial Management) Regulations 1996* were updated effective 1 September 2023 to include Regulation 13A, which requires payments by employees via purchasing cards to be presented to Council and recorded in the minutes. Previously, the credit card payment details were provided to Council in the Information Bulletin, however this is now provided for Council within the attachment in conjunction with the list of accounts paid.

#### POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

#### LEGISLATIVE REQUIREMENTS:

*Local Government (Financial Management) Regulations 1996* Regulation 13 & 13A requires the attached report to be presented to Council.

#### Lists of Accounts

Regulation 13 and 13A of the *Local Government (Financial Management) Regulations 1996* are applicable to this agenda item and attached reports.

#### Regulation 13 – Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month –
    - (i) the payee's name; and
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

#### **Regulation 13A – Payments by employees via purchasing cards**

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment;
  - (d) sufficient information to identify the payment.
- (2) A list prepared under subregulation (1) must be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

#### **STRATEGIC IMPLICATIONS:**

There are no strategic implications in relation to this item.

## SUSTAINABILITY IMPLICATIONS:

- **Environment**  
There are no known environmental impacts associated with this proposal.
- **Economic**  
There are no known economic impacts associated with this proposal.
- **Social**  
There are no known social implications associated with this proposal.

## FINANCIAL IMPLICATIONS:

All payments are made within the confines of Councils adopted budget.

**VOTING REQUIREMENTS:** Simple Majority

**ABSOLUTE MAJORITY REQUIRED:** No

**MOVED: Cr BOEKEMAN      SECONDED: Cr SEWELL**

That Council, in accordance with Regulation 13 and 13A of the *Local Government (Financial Management) Regulations* 1996, receives the list of payments totalling \$415,104.72, and the payments made by employees via purchasing cards and direct debits totalling \$86,107.91, made under delegated authority and by authorised employees for the month ended 30 September 2024.

**CARRIED: 7/0**  
**RESOLUTION: 061024**

**For:**  
Cr M Stephenson  
Cr S Boekeman  
Cr G Chambon  
Cr D Coad  
Cr B Donnellan  
Cr M Sewell  
Cr S Starceвич

**Against:**

**List of Payments - September 2024**  
Presented to the Ordinary Council Meeting - 23 October 2024

Payment / Invoice	Date	Description	Amount
<b>EFT Payment</b>			
<b>EFT Payment - EFT00006 05/09/2024</b>			
<b>1022 - WONGAN HILLS ANGLICAN CHURCH</b>			
202407	29/08/24	Community Grants 2024/25 Mainly Music	900.00
		<b>Total 1022</b>	<b>900.00</b>
<b>1244 - LENNYRIDGE T/AS TKB MECHANICAL</b>			
13444	05/09/24	supply and fit windscreen to Cat Roller WB024 - Insurance Claim	970.00
		<b>Total 1244</b>	<b>970.00</b>
<b>131 - IXOM OPERATIONS PTY LTD</b>			
6855280	01/09/24	Service Fee for Chlorine - Pool & Ovals	295.99
		<b>Total 131</b>	<b>295.99</b>
<b>1580 - INTEGRATED ICT - A MARKET CREATIONS COMPANY</b>			
34077	05/09/24	August Billing - Office 365 for Medical Centre	159.72
		<b>Total 1580</b>	<b>159.72</b>
<b>1753 - PW GEE WELDING SERVICES</b>			
0104309	05/09/24	Supply duragal RHS per metre for PSP4	1,208.06
		<b>Total 1753</b>	<b>1,208.06</b>
<b>2064 - TRACTUS AUSTRALIA</b>			
WONSHI AUGUST 2024	03/09/24	Supply, strip, fit, balance & dispose for WB004 & PG16, fitting for Shire Bus	5,645.00
		<b>Total 2064</b>	<b>5,645.00</b>
<b>2115 - AUTOPRO NORTHAM</b>			
1160748	23/07/24	Supply O-Rings for PBH4	9.60
		<b>Total 2115</b>	<b>9.60</b>
<b>2125 - HAYCOM TECHNOLOGY PTY LTD</b>			
67638	31/08/24	Medical Centre IT Services for August 2024	862.40
		<b>Total 2125</b>	<b>862.40</b>
<b>2195 - HERSEY'S SAFETY PTY LTD</b>			
48974	29/08/24	Various PPE Equipment for Works & Services	1,266.65
		<b>Total 2195</b>	<b>1,266.65</b>
<b>2221 - WALKERS DIESEL SERVICES</b>			
3415	05/09/24	Repairs to hydraulics for WB023 Fuso Truck	1,237.50
		<b>Total 2221</b>	<b>1,237.50</b>
<b>2304 - KIM WALSH</b>			
UNIFORMS	02/09/24	Uniform Reimbursement	386.86
		<b>Total 2304</b>	<b>386.86</b>
<b>2343 - RING CENTRAL AUSTRALIA</b>			
CD_000897090	05/09/24	Telephone account at Wongan Hills Medical Centre Billing Period 26/8/24 to 25/9/24	390.37
		<b>Total 2343</b>	<b>390.37</b>
<b>2391 - CLAIR &amp; PAUL ROSSER</b>			<b>24</b>



Payment / Invoice	Date	Description	Amount
Wilson Parking	13/08/24	Reimbursement for parking costs WB011 staff training	35.44
		<b>Total 2391</b>	<b>35.44</b>
<b>2440 - GERALDTON TRANSPORT</b>			
45737	28/08/24	Freight Charge ex Corsigns	141.90
		<b>Total 2440</b>	<b>141.90</b>
<b>2458 - RURAL RANGER SERVICES</b>			
40	29/08/24	Ranger Services from 26/08/24 to 27/08/24	574.53
		<b>Total 2458</b>	<b>574.53</b>
<b>2470 - PRACTICAL COMPLIANCE SOLUTIONS</b>			
0892	02/09/24	Induction System Review	5,225.00
		<b>Total 2470</b>	<b>5,225.00</b>
<b>2478 - WA GARDENING HANDIWORK &amp; CLEANING</b>			
177	05/09/24	Cleaning of shire buildings week ending 31-08-2024	962.50
		<b>Total 2478</b>	<b>962.50</b>
<b>439 - LOCAL HEALTH AUTHORITIES ANALYTICAL COMM.</b>			
MA2024 131	05/09/24	Analytical Services for 2024-25	526.90
		<b>Total 439</b>	<b>526.90</b>
<b>58 - NUTRIEN AG SOLUTIONS LIMITED</b>			
911277943	05/09/24	Supply 2 x Envirodye Blue 5L for Parks and Gardens	397.12
		<b>Total 58</b>	<b>397.12</b>
<b>62 - STAR TRACK EXPRESS PTY LTD</b>			
2000476426	23/07/24	Freight Charge ex Stewart & Heaton (BFB)	62.32
		<b>Total 62</b>	<b>62.32</b>
<b>64 - OFFICEWORKS BUSINESS DIRECT</b>			
615985289	05/09/24	CRC Administration Stationery Supplies	228.45
616194352	27/08/24	Admin Building - Officeworks Order	490.07
616228424	05/09/24	CRC Administration Stationery Order	234.67
		<b>Total 64</b>	<b>953.19</b>
<b>716 - N-COM PTY LTD</b>			
3151	05/09/24	Repair 2 Unit Transmitters SBS - replacement power supplies for both units freight included	2,691.26
		<b>Total 716</b>	<b>2,691.26</b>
		<b>Total EFT00006</b>	<b>24,902.31</b>
<b>EFT Payment - EFT00007 05/9/2024</b>			
<b>5 - IOU SOCIAL CLUB</b>			
PJ0042	03/09/24	FORTNIGHT 2025- 5 - From Payroll	260.00
		<b>Total 5</b>	<b>260.00</b>
		<b>Total EFT00007</b>	<b>260.00</b>
<b>EFT Payment - EFT00008 - 12/9/2024</b>			
<b>1061 - PUBLIC TRANSPORT AUTHORITY OF WA</b>			
Aug-24	23/07/24	TransWA Ticketing Ending 31/08/24	62.56
		<b>Total 1061</b>	<b>62.56</b>
<b>1249 - DUN DIRECT PTY LTD</b>			
Aug-24	12/09/24	Fuel Account for August 2024	42,487.85

Payment / Invoice	Date	Description	Amount
<b>Total 1249</b>			<b>42,187.85</b>
<b>148 - BALLIDU TRADING POST</b>			
222 AUGUST 2024	12/09/24	Ballidu Rates Notices & Newspapers for August 2024	177.30
<b>Total 148</b>			<b>177.30</b>
<b>1653 - SAM DOLZADELLI</b>			
Uniform	12/09/24	Reimbursement	480.75
<b>Total 1653</b>			<b>480.75</b>
<b>1713 - SAFE AVON VALLEY INC.</b>			
0702	12/09/24	1 x Cat (hold for 72 hours)	75.00
<b>Total 1713</b>			<b>75.00</b>
<b>1805 - CPS &amp; STATEWIDE FIBREGLASS PTY LTD</b>			
7824WH40	12/09/24	Renovation of the main & childrens Pool - Part Payment	96,400.00
<b>Total 1805</b>			<b>96,400.00</b>
<b>1850 - RICOH FINANCE</b>			
624183	09/08/24	Multi Folding Units Lease 08/10/24 to 07/11/24	237.60
<b>Total 1850</b>			<b>237.60</b>
<b>200 - LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA INCORPORATED</b>			
41084	12/09/24	Annual State Conference 2024 - Sam Dolzadelli	1,690.00
41109	12/09/24	CRC Staff Training - Ignite 2 Program	1,830.00
<b>Total 200</b>			<b>3,520.00</b>
<b>2040 - AC HEALTHCARE PTY LTD</b>			
Sep-24	12/09/24	Payment for September 2024	21,083.33
<b>Total 2040</b>			<b>21,083.33</b>
<b>2089 - CIVIQ Pty Ltd</b>			
SO42014	12/09/24	Filter for water cooler CRC	250.86
<b>Total 2089</b>			<b>250.86</b>
<b>22 - AVON WASTE</b>			
64529	12/09/24	Domestic, Commercial & Recycling Waste Collection for July 2024 (Wonqan Hills & Ballidu Townsites)	12,612.88
<b>Total 22</b>			<b>12,612.88</b>
<b>2226 - OPEN SYSTEMS TECHNOLOGY PTY LTD T/AS COUNCIL FIRST</b>			
SI008630	12/09/24	Azure Charges for August 2024	1,524.53
<b>Total 2226</b>			<b>1,524.53</b>
<b>242 - SYNERGY</b>			
2026223747	12/09/24	Street Lighting Billing Period 25/7/24 to 24/8/24	4,734.58
<b>Total 242</b>			<b>4,734.58</b>
<b>2458 - RURAL RANGER SERVICES</b>			
44	12/09/24	Ranger Services from 03/09/24 to 05/09/24	927.58
<b>Total 2458</b>			<b>927.58</b>
<b>2478 - WA GARDENING HANDIWORK &amp; CLEANING</b>			
178	12/09/24	Cleaning of shire buildings week ending 08/09/24	962.50
<b>Total 2478</b>			<b>962.50</b>
<b>352 - ADVANCED AUTOLOGIC PTY LTD</b>			
109216	12/09/24	Various Supplies for Plant	2,992.00
<b>Total 352</b>			<b>2,992.00</b>

Payment / Invoice	Date	Description	Amount
<b>382 - DEPT OF ENVIRONMENT &amp; REGULATION</b>			
L7092/1997/10	12/09/24	Annual Tip Licence - Ballidu Tip L7092/1997/10 (GST Free)	1,042.80
L7097/1997/11	03/09/24	Annual Tip Licence - Cadoux Tip L7097/1997/11 (GST Free)	1,042.80
		<b>Total 382</b>	<b>2,085.60</b>
<b>39 - WONGAN HILLS IGA</b>			
Aug-24	12/09/24	Administration & CRC Supplies for August 2024	1,069.52
		<b>Total 39</b>	<b>1,069.52</b>
<b>460 - WONGAN HILLS HARDWARE</b>			
Aug-24	12/09/24	Works account for August 2024	1,379.72
Aug-24	12/09/24	Building Account for August 2024	366.63
		<b>Total 460</b>	<b>1,746.35</b>
<b>599 - RATHNALLY PTY LTD</b>			
144	12/09/24	Gravel Reimbursement	4,148.10
		<b>Total 599</b>	<b>4,148.10</b>
<b>61 - MCINTOSH &amp; SON</b>			
30809 AUGUST 2024	12/09/24	Supply various parts for PTK40, PSP3, PMOW8	1,995.08
		<b>Total 61</b>	<b>1,995.08</b>
<b>64 - OFFICEWORKS BUSINESS DIRECT</b>			
616374023	12/09/24	Admin Building - Officeworks Order	18.69
		<b>Total 64</b>	<b>18.69</b>
<b>975 - WONGAN MAIL SERVICE</b>			
0151	12/09/24	CRC & Shire Administration Postage Charges for August 2024	1,303.79
		<b>Total 975</b>	<b>1,303.79</b>
		<b>Total EFT00008</b>	<b>200,596.45</b>

**EFT Payment - EFT00009 20/09/2024**

**1667 - BLACKWELL PLUMBING & GAS PTY LTD**

43576	19/09/24	supply and installation of a 20mm Dual Check Retic Valve and Isolation Valve	1,067.00
43628	16/08/24	Swimming Pool - replacement HWU in male changeroom	1,969.00
43629	19/09/24	27A Quinlan - replacement HWU	2,057.00
43630	16/08/24	27D Quinlan St - replacement HWU	2,057.00
		<b>Total 1667</b>	<b>7,150.00</b>

**1753 - PW GEE WELDING SERVICES**

0104363	19/09/24	Supply Flat bars for PSP1	88.05
0104401	19/09/24	Supply 50 x 25 x 3 RHS for PSP1	55.64
		<b>Total 1753</b>	<b>55.64</b>

**192 - WESTERN AUSTRALIAN TREASURY CORPORATION**

Loans	19/09/24	Loan 152 (WH Community Store)	30,537.35
		<b>Total 192</b>	<b>30,537.35</b>

**1945 - HAWKE VIEW KENNELS AND CATTERY**

3115	19/09/24	1 x Dog Inpound 20 Days Tag 24002	500.00
		<b>Total 1945</b>	<b>500.00</b>

Payment / Invoice	Date	Description	Amount
<b>2092 - ITR PACIFIC PTY LTD</b>			
716935	19/09/24	Supply parts for loader	1,578.09
		<b>Total 2092</b>	<b>1,578.09</b>
<b>2219 - MARTY GRANT BULLDOZING</b>			
824	19/09/24	Push up gravel on Cadoux North Road and Koorda Road	34,320.00
		<b>Total 2219</b>	<b>34,320.00</b>
<b>2291 - MAXIPARTS OPERATIONS PTY LTD</b>			
260059	19/09/24	Supply Switch Rocker Electr for PTK35	98.11
		<b>Total 2291</b>	<b>98.11</b>
<b>234 - SHIRE OF WONGAN-BALLIDU</b>			
24-25 RATES	19/09/24	2024-25 Shire Rates Notices	18,651.50
		<b>Total 234</b>	<b>18,651.50</b>
<b>2343 - RING CENTRAL AUSTRALIA</b>			
CD_000898323	19/09/24	Administration Phone Account Billing Period 27/8/24 to 26/9/24	977.56
		<b>Total 2343</b>	<b>977.56</b>
<b>2406 - HYDRA STORM</b>			
SI0008377	19/09/24	PE375C - 375 SN8 Hyrda Storm Corrugated RRJ 6.136m	27,969.70
SI0008377/1	19/09/24	PE375C - 375 SN8 Hyrda Storm Corrugated RRJ 6.136m	847.00
		<b>Total 2406</b>	<b>28,816.70</b>
<b>2417 - POOL ROBOTICS PERTH</b>			
24-00002677	19/09/24	Pool - replacement pool cleaner (Dolphin Wave 300)	20,431.28
		<b>Total 2417</b>	<b>20,431.28</b>
<b>2429 - BLUE TANG WA PTY LTD ATF THE REEF UNIT TRUST</b>			
28266	19/09/24	Community Park Redevelopment Design	3,751.00
28266 PO150	19/09/24	Community Park Prepare Simplified Concept Poster	4,350.50
		<b>Total 2429</b>	<b>8,101.50</b>
<b>2478 - WA GARDENING HANDIWORK &amp; CLEANING</b>			
181	19/09/24	Cleaning of shire buildings week ending 15/09/24	962.50
		<b>Total 2478</b>	<b>962.50</b>
<b>2491 - ALLOY &amp; STAINLESS PRODUCTS PTY LTD</b>			
IN049892	19/09/24	20 x Hammers to suit FAE Mulcher Incl Freight Charge	521.84
		<b>Total 2491</b>	<b>521.84</b>
<b>30 - CJD EQUIPMENT PTY LTD</b>			
001107635	19/09/24	Supply Back Up Warning Unit & Expansion Tank for PLDR8	965.56
0011076551	19/09/24	Supply Service Kit for PLDR8	479.19
		<b>Total 30</b>	<b>1,444.75</b>
<b>45 - DEPARTMENT OF FIRE &amp; EMERGENCY SERVICES</b>			
157895	19/09/24	ESL 1st Qty Payment	30,336.30
		<b>Total 45</b>	<b>30,336.30</b>
<b>5 - IOU SOCIAL CLUB</b>			
PJ0043	17/09/24	FORTNIGHT 2025- 6 - From Payroll	260.00
		<b>Total 5</b>	<b>260.00</b>
<b>641 - TEAM GLOBAL EXPRESS PTY LTD</b>			<b>28</b>

Payment / Invoice	Date	Description	Amount
0555-S358840	19/09/24	Freight Charge ex Westrac & CJD Equipment	165.67
0556-S358840	17/09/24	Freight ex RBC Rural for Photocopy supplies	35.52
CRC			
0556-S358840	19/09/24	Freight ex Westrac for PG17	32.70
		<b>Total 641</b>	<b>233.89</b>
<b>76 - WATER CORPORATION</b>			
9007811755	19/09/24	Service Charge for Ballidu Standpipe	205.78
9007861023	19/09/24	Consumption for the Depot Standpipe	621.82
9007952216	16/09/24	Consumption Charge for Standpipe at Manmanning Rd	52.90
9007961569	19/09/24	Service Charge for Burakin Standpipe	321.52
9007965033	19/09/24	Service Charge for Kirwan Standpipe	321.52
		<b>Total 76</b>	<b>1,523.54</b>
<b>79 - WESTRAC EQUIPMENT PTY LTD</b>			
PI0053707	19/09/24	Supply various filters for PG17, PG18 & PSS1	2,123.76
PI0058466	19/09/24	Vision Link Subscription for PROL15, PG17 & PSS1	633.60
		<b>Total 79</b>	<b>2,757.36</b>
		<b>Total EFT00009</b>	<b>189,345.96</b>

**Grand Total - EFT Payment 415,104.72**

**DIRECT DEBITS FOR SEPTEMBER 2024**

**Credit Card Direct Debit - Paid19/09/2024**

**222 - Westpac Banking Corporation**

**Credit Card Holder - CEO**

Adobe Pro	3/08/24	Monthly subscription for CRC Administation	415.95
Fellow App	6/08/24	Subscription	53.26
Desky	9/08/24	Anti-Fatigue Rectangle Standing Mat x 1	64.85
Adobe Pro	9/08/24	1 year Subscription Renewal for Payroll/HR	347.82
		<b>Total</b>	<b>881.88</b>

**Credit Card Holder - MWS**

Joondalup	7/08/24	Parking Charge for MWS to attend Training in Perth	235.00
Resort			
Myer	31/08/24	Uniform Purchase	174.89
		<b>Total</b>	<b>409.89</b>

**Credit Card Holder - MRS**

Dick Smith	22/08/24	DC Car Charger for Microsoft Surface Pro	27.45
Total Tools	30/08/24	125mm double-row general purpose diamond	185.27
		<b>Total</b>	<b>212.72</b>

**Card Card Holder - MCS**

Nespresso	12/08/24	Pods & Descaling Kit for Knit and Natter	208.40
		<b>Total</b>	<b>208.40</b>

**Westnet 1/089/2024 Internet Billing 549.95**

**Field Solutions 6/09/24 Internet Billing 2543.73**

**549.95**

**Telstra 12/08/24 Telstra Administation account 2,324.30**  
**29/08/24 Sport & Recreation Account 50.00**  
**Total 4,789.56**

Payment / Invoice	Date	Description	Amount
<b>Swoop Internet</b>	18/08/24	Internet for Sports Complex	<b>74.00</b>
<b>Teletrac Navman</b>	26/08/24	Satellite Service	<b>2,478.08</b>
<b>Department of Transport</b>	01/09/24- 30/09/24	DOT Transactions for September 2024	<b>73,409.75</b>
<b>Direct Debits</b>			<b>86,107.91</b>

## 9.2.2 FINANCIAL REPORTS FOR AUGUST 2024

<b>FILE REFERENCE:</b>	Financial Management - Reporting
<b>REPORT DATE:</b>	21 October 2024
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Melinda Lymon – Deputy Chief Executive Officer
<b>ATTACHMENTS:</b>	01- Financial Reports

### PURPOSE OF REPORT:

The purpose of this report is to present to Council the Monthly Financial Report (containing the Statement of Financial Activity by Nature) for the month ended 31 August 2024. The Capital Works report has been incorporated into this.

### BACKGROUND:

Under section 6.4(1) of the *Local Government Act 1995*, a local government is required to prepare an annual financial report for the proceeding financial year and such other financial reports as are prescribed. Part 4 of the *Local Government (Financial Management) Regulations 1996* prescribes the minimum contents of the Monthly Financial Report.

Below is the prescribed contents of the Monthly Financial Report.

### Regulation 34 - Statement of Financial Activity

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month (relevant month) in the following detail:
  - (a) annual budget estimates; and
  - (b) budget estimates to the end of the relevant month (YTD Budget); and
  - (c) actual amounts of expenditure, revenue and income to the end of the relevant month (YTD Actual); and
  - (d) material variances between the comparable amounts (YTD Actual – YTD Budget); and
  - (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of net current assets.
- (2) Each statement of financial activity is to be accompanied by documents containing –
  - (a) (removed)
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.



- (3) The information in a statement of financial activity must be shown according to nature classification.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be –
  - (a) Presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
  - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

### **Regulation 35 – Statement of Financial Position**

- (1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the **previous month**) and –
  - (a) The financial position of the local government as at the last day of the previous financial year; or
  - (b) If the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.
- (2) A statement of financial position must be –
  - (a) Presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
  - (b) Recorded in the minutes of the meeting at which it is presented.

### **POLICY REQUIREMENTS:**

Council Policy 4.1 – Accounting

### **LEGISLATIVE REQUIREMENTS:**

- *Local Government Act 1995*
- *Local Government (Financial Management) Regulations 1996*

### **STRATEGIC IMPLICATIONS:**

There are no Strategic Implications relating to this item.

### **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental impacts associated with this proposal.
- **Economic**  
There are no known economic impacts associated with this proposal.
- **Social**

There are no known social implications associated with this proposal.

## FINANCIAL IMPLICATIONS:

Material variances are disclosed in the Statement of Financial Activity.

As part of the adopted 2024/25 Budget, Council adopted the following thresholds as levels of material variances for financial reporting.

In accordance with regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, and AASB Practice Statement 2 – Making Material Judgements, the level to be used in statements of financial activity in 2024/25 for reporting material variances shall be:

- (a) 10% of the amended budget; or
- (b) \$10,000 of the amended budget.

whichever is greater. In addition, that the material variance limit be applied to total revenue and expenditure for each nature classification and capital income and expenditure in the Statement of Financial Activity.

The financial reports for the period ending 31 August 2024 are attached to the Council Agenda.

## COMMENT:

This report presents the Statement of Financial Activity by nature for the period ended 31 August 2024.

The following is a summary of the headline numbers from the attached report, and explanations for variances is provided in note 1 of the report.

	<b>Original Budget</b>	<b>YTD Budget</b>	<b>YTD Actuals – August 2024</b>
<b>Opening Surplus</b>	<b>3,065,879</b>	<b>3,065,879</b>	<b>3,140,175</b>
Cash Operating Revenue	5,644,479	4,384,407	4,259,901
Profit on asset disposals	51,388	0	0
Cash Operating Expenditure	(5,508,141)	(1,072,539)	(954,300)
Depreciation	(8,484,522)	(707,044)	0
Loss on asset disposals	(32,984)	0	0
Capital Expenditure	(9,808,214)	(361,767)	(330,981)
Capital Income	5,219,244	100,000	116,945
Financing Activities	1,386,753	(15,362)	(14,651)
Non-cash items (excluded)	8,466,118	707,044	0
<b>Closing Surplus/(Deficit)</b>	<b>0</b>	<b>6,100,618</b>	<b>6,217,089</b>

## Rates

Rates notices were issued 26 August 2024, with a due date for payment in full or first instalment of 30 September 2024. As at 31 August 2024, the gross amount of rates, ESL and rubbish charges outstanding (including arrears, legal charges and interest) was **\$3,807,948** and of this amount \$47,369 is made up of deferred pensioner rates.

### Capital Works

As at 31 August 2024 the Shire has incurred \$330,981 in actual expenditure on capital works projects against an adopted budget of \$9,808,214 representing 3.37% of the budgeted works.

### Depreciation

Depreciation for August 2024 has not yet been processed in the accounting system as the asset register is to be finalised first as part of the 2023/24 FY and audit purposes.

### Closing surplus actual vs estimate

The closing surplus position as shown in this monthly financial report is subject to change based on EOFY accounting entries to be processed. The closing surplus that has been included in the 2024/25 annual budget is \$3,065,879 versus the brought forward surplus shown in the August 2024 financial reports of \$3,140,175. There are EOFY accounting entries to be processed and it is anticipated that the actual closing position for 30 June once audited will be closer to the figure built into the 2024-25 budget.

**VOTING REQUIREMENTS:** Simple Majority.

**ABSOLUTE MAJORITY REQUIRED:** No.

**MOVED: Cr SEWELL**

**SECONDED: Cr STARCEVICH**

That Council:

1. Receives the Monthly Financial Report (containing the Statement of Financial Activity by nature classification) and Statement of Financial Position for the month ended 31 August 2024, as presented as attachment 1 to this report.
2. Notes the unrestricted municipal surplus of \$6,217,089 for the month ended 31 August 2024.
- 3.

**CARRIED: 7/0**

**RESOLUTION: 071024**

**For:**

Cr M Stephenson  
Cr S Boekeman  
Cr G Chambon  
Cr D Coad  
Cr B Donnellan  
Cr M Sewell  
Cr S Starcevich

**Against:**

### 9.2.3 2024/2025 BUDGET AMENDMENT - CADOUX-WONGAN HILLS ROAD, REGIONAL ROAD GROUP FUNDING

<b>REPORT DATE:</b>	16 October 2024
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Melinda Lymon - Deputy Chief Executive Officer
<b>ATTACHMENTS:</b>	Nil

#### **PURPOSE OF REPORT:**

For Council to approve an amendment to the 2024/25 Budget for the Cadoux-Wongan Hills Road due to additional funding being made available through the Regional Road Group.

#### **BACKGROUND:**

As part of a recent Regional Road Group Meeting held on 26 August 2024, additional funding was made available for allocation. It was agreed the funding available is to be distributed equally between the Shire's of Wongan-Ballidu, Dandaragan and Moora.

#### **POLICY REQUIREMENTS:**

There are no Policy Implications relating to this item.

#### **LEGISLATIVE REQUIREMENTS:**

*Local Government Act 1995*

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
  - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency.

*\* Absolute majority required.*

#### **STRATEGIC IMPLICATIONS:**

There are no Strategic Implications relating to this item.

## SUSTAINABILITY IMPLICATIONS:

### ➤ **Environment**

There are no known environmental impacts associated with this proposal.

### ➤ **Economic**

There are no known economic impacts associated with this proposal.

### ➤ **Social**

There are no known social implications associated with this proposal.

## FINANCIAL IMPLICATIONS:

If approved, the 2024/25 Budget will be amended to reflect the increase in funding of \$68,420, and the increase in the capital expenditure for the Cadoux-Wongan Road of \$102,630.

The table below shows the impact of the funding, including the Shires's contribution of 33.33% for the project.

Road Name	Original Budget	New Budget	New RRG 66.67%	Shire 33.33%
Cadoux-Wongan Hills Road	\$168,621		\$112,414	\$56,207
Cadoux-Wongan Hills Road		\$271,251	\$180,834	\$90,417
Variance		<b>\$102,630</b>	<b>\$68,420</b>	<b>\$34,210</b>

## COMMENT:

The Shire of Wongan-Ballidu 2024/25 Budget includes Regional Road Group (RRG) funding for the Cadoux-Wongan Road and provides for the Shire's 33.33% contribution to carry out the works.

It was agreed at the RRG Meeting held on 26 August 2024 to allocate the available \$205,261 funding by distributing it equally (\$68,420 RRG for each Shire) between the Shire's of Wongan-Ballidu, Dandaragan and Moora's part funded projects (Cadoux-Wongan Hills Road for Wongan Hills; Cataby Road for Dandaragan and Miling-Watheroo Road for Moora) for 2024/25.

The conditions of the RRG funding require the Shire to contribute 33.33% of the costs towards RRG works. An additional \$34,210 in Shire funds is required to secure the additional \$68,420 from RRG.

This will allow complete cement stabilisation of the subgrade instead of a localised patched repair which was originally proposed.

**VOTING REQUIREMENTS:** Absolute majority

**ABSOLUTE MAJORITY REQUIRED:** Yes

**MOVED: Cr COAD**

**SECONDED: Cr BOEKEMAN**

That Council ADOPT by absolute majority the following amendment to the 2024/2025 Budget:

1. Increase revenue by \$68,420 – Capital Grants, Subsidies and Contributions
2. Increase expenses by \$102,630 – Infrastructure – Roads

**CARRIED: 7/0**  
**RESOLUTION: 081024**

**For:**

Cr M Stephenson  
Cr S Boekeman  
Cr G Chambon  
Cr D Coad  
Cr B Donnellan  
Cr M Sewell  
Cr S Starcevich

**Against:**

## 9.2.4 APPOINTMENT OF SHIRE RANGER AS BUSH FIRE CONTROL OFFICER

<b>REPORT DATE:</b>	8 October 2024
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Melinda Lymon - Deputy Chief Executive Officer
<b>ATTACHMENTS:</b>	Nil

### PURPOSE OF REPORT:

To appoint the new Shire Rangers Samantha (Sam) Di Candilo and Benjamin (Ben) Di Candilo, as Bush Fire Control Officers for the Shire of Wongan-Ballidu.

### BACKGROUND:

Sam Di Candilo commenced as the Shire's contract Ranger in May 2024 and works with her husband Ben Di Candilo to carry out the ranger services for the Shire. The Shire Ranger is responsible for inspecting fire breaks within the district, to ensure compliance with the requirements set out in the firebreak notice. In order to inspect certain firebreaks, access to private property will be required. The power to enter land or building for examining firebreaks is convened on a Bush Fire Control Officer under section 14(1) of the *Bush Fires Act 1954*.

### POLICY REQUIREMENTS:

Council Policy 1.1 - Bushfire.

### LEGISLATIVE REQUIREMENTS:

*Local Government Act 1995*

*Bush Fires Act 1954*

- i. Section 38(1) states a local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers
- ii. Section 39(1)(b) states a bush fire control officer may enter any land or building, whether private property or not
- iii. Section 14(1)(c) states a bush fire control officer can enter any land or building at any time to examine firebreaks on the land

### STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

### SUSTAINABILITY IMPLICATIONS:

#### ➤ Environment

There are no known environmental impacts associated with this proposal.

- **Economic**  
There are no known economic impacts associated with this proposal.
- **Social**  
There are no known social implications associated with this proposal.

#### **FINANCIAL IMPLICATIONS:**

There are no financial implications associated with this proposal.

#### **COMMENT:**

It is best practice to appoint the Shire Ranger as a Bush Fire Control Officer under the *Bush Fires Act 1954*, as this empowers them to enter any property to examine firebreaks for compliance with the firebreak notice. As the due date for firebreaks was 13 October 2024, it is imperative that this appointment be made as soon as possible, to enable the Ranger to inspect firebreaks within the district for compliance as the fire season approaches.

It is recommended the Shire Ranger, Sam Di Candilo, and Ben Di Candilo be appointed as Bush Fire Control Officers on an on-going basis, until termination of contract.

**VOTING REQUIREMENTS:** Simple majority

**ABSOLUTE MAJORITY REQUIRED:** No

**MOVED: Cr SEWELL**

**SECONDED: Cr BOEKEMAN**

That Council APPOINTS the Shire Rangers, Samantha Di Candilo and Benjamin Di Candilo, as Bushfire Control Officers for the Shire of Wongan-Ballidu on an on-going basis until termination of the contract.

**CARRIED: 7/0**  
**RESOLUTION: 091024**

**For:**

**Against:**

Cr M Stephenson  
Cr S Boekeman  
Cr G Chambon  
Cr D Coad  
Cr B Donnellan  
Cr M Sewell  
Cr S Starcevich



### 9.2.5 APPLICATION TO KEEP THREE DOGS – 16 ELLIS STREET, WONGAN HILLS

*Cr Starcevich declared an impartiality interest and remained in the room.*

<b>REPORT DATE:</b>	8 October 2024
<b>APPLICANT/PROPONENT:</b>	E & P Thompson
<b>OFFICER DISCLOSURE OF INTEREST</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Melinda Lymon, Deputy Chief Executive Officer
<b>ATTACHMENTS:</b>	9.2.5.1 Ranger Inspection Report

#### **PURPOSE OF REPORT:**

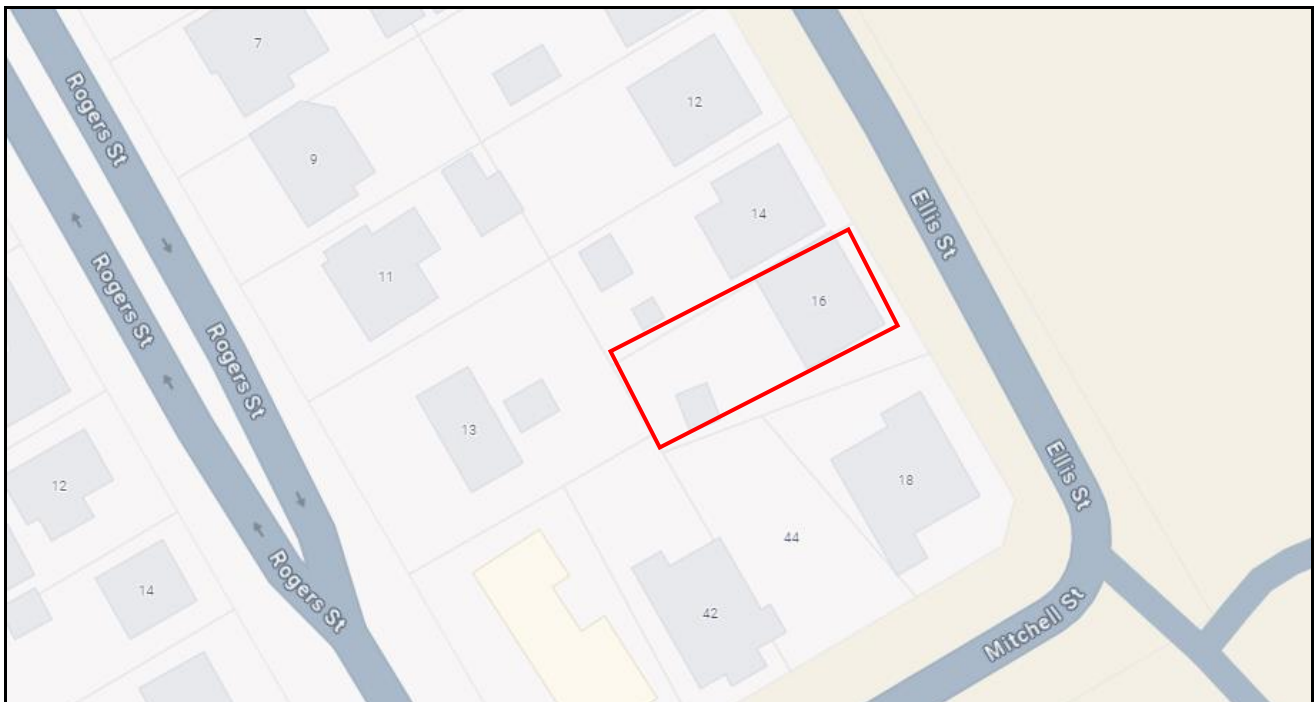
For Council to consider an application for the keeping of three dogs at 16 Ellis Street, Wongan Hills. Council is to determine this application as there is no current delegation to the CEO to approve the keeping of three dogs on a property.

#### **BACKGROUND:**

The Shire of Wongan-Ballidu Dogs Local Law includes a limit of two dogs over the age of three months of age to be kept on any premises situated on land less than 10,000 square meters in area.

The applicant is seeking approval to keep three dogs at 16 Ellis Street, Wongan Hills which is a property with the land area of 1,133m<sup>2</sup>. This requires consideration and approval from Council for the three dogs to be kept at the premises.

The property is zoned Residential with surrounding properties also zoned Residential.



*Map – Including Location of 16 Ellis Street, Wongan Hills*

The dogs have all been microchipped and the owners have paid for all three dogs to be registered with the Shire.

Dog Name	Breed	Colour	Age	Sex
Koota	Rottweiler X Husky	Black / Tan	12	M
Kalio	Staffordshire Terrier	Brown / White	6	F
Doro	Mixed Breed	Brindle	1	F

#### **POLICY REQUIREMENTS:**

There are no policy implications relating to this item.

#### **LEGISLATIVE REQUIREMENTS:**

*Local Government Act 1995*

The *Dog Act 1976*, section 26, outlines the limitations on dog numbers and allows for the local government to create Local Laws to control the number of dogs on a property.

*Shire of Wongan-Ballidu Dogs Local Law* Subclause 3.2 (2) includes:

The limit on the number of dogs which may be kept on any premises is, for the purpose of section 26(4) of the Act -

- a) 2 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated on land less than 10,000 square meters in area;
- b) 3 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated on land 10,000 square meters in area or greater but less than 20,000 square meters in area; or
- c) 4 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated on land greater than 20,000 square meters in area.

#### **STRATEGIC IMPLICATIONS:**

There are no strategic implications relating to this item.

#### **SUSTAINABILITY IMPLICATIONS:**

##### ➤ **Environment**

There are no known environmental impacts associated with this proposal.

##### ➤ **Economic**

There are no known economic impacts associated with this proposal.

##### ➤ **Social**

There are no known social implications associated with this proposal.

## **FINANCIAL IMPLICATIONS:**

The owner will be required to ensure the three dogs remain registered. The \$125.00 application fee for keeping more than the prescribed number of dogs has been paid. There is an annual fee of \$125.00 for inspections.

## **COMMENT:**

The Ranger has consulted with the neighbours regarding the application to keep three dogs at 16 Ellis Street, Wongan Hills and to seek feedback on any issues with the dogs at the property. As contained within the Ranger's report (Attachment 9.2.5.1) there were no objections to the application, and there have not been any complaints regarding the dogs at this property.

The Ranger's report includes further information on the condition of the dogs at the time of their visit and the conditions of the yard. The Ranger recommends approval, with a condition on the approval of the application being an automatic drinking system is installed in the back yard to cater for the three dogs.

**VOTING REQUIREMENTS:** Simple majority

**ABSOLUTE MAJORITY REQUIRED:** No

**MOVED: Cr SEWELL**

**SECONDED: Cr COAD**

That Council APPROVES the keeping of the three dogs, as listed within the application, at 16 Ellis Street, Wongan Hills subject to the installation of an automatic drinking system being installed in the back yard to cater for the three dogs.

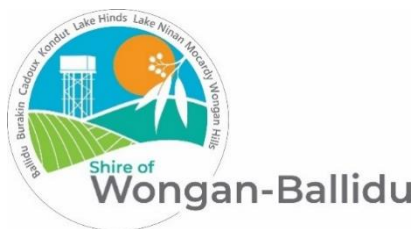
**CARRIED: 7/0**

**RESOLUTION: 101024**

**For:**

Cr M Stephenson  
Cr S Boekeman  
Cr G Chambon  
Cr D Coad  
Cr B Donnellan  
Cr M Sewell  
Cr S Starcevich

**Against:**



# APPLICATION FOR PERMIT

## 3-6 DOGS

### Ranger Report

**Date of Inspection:** 4<sup>th</sup> September 2024

**Name:** Elizabeth and Peter Thompson

**Property Address:** 16 Ellis Street, Wongan Hills

**Ranger:** Samantha Di Candilo

**Size of Land Area:** 1133m

Number of Dogs	Dog Name	Breed	Colour	Age	Sex	Rego # Microchip #
1	Koota	Rottweiler X Husky	Black/Tan	12	M	26012 941000015045303
2	Kali	Staffordshire Terrier	Brown white	6	F	LT0481 941000021979306
3	Doro	Mixed Breed	Brindle	1	F	26013 953010006686204
4						
5						
6						

### Fencing

Materials used for Fencing: The yard is fully secured with metal fencing. The fencing is in good condition and suitable to contain the dogs.

Height of fencing: The fencing is all 1.2 meters high. The property is fully fenced and there is a house yard inside the property.

## **Housing**

Means of housing: The dogs are free to go from inside to outside. There is a large undercover verandah area at the rear of the house and plenty of shade in the house yard for the dogs to lay in during the day. The dogs mainly live in the house and sleep on the owner's bed and lounge. Water Supply: There is a dog water bowl outside that is kept on the rear verandah. There is also a water bucket in the house. The bowls are clean and kept topped up.

## **Condition of dogs:**

The dogs were friendly on arrival with minimal barking. All 3 dogs are in excellent condition. They appear healthy and extremely happy.

## **Ranger Notes:**

The dogs have a large yard to exercise in and there was no sign of any dog faeces in the yard. The water bowls are clean and plentiful, and the house is kept in a suitable condition. The property is 1133m squared in size. Dog excrement is picked up daily and there was no smell or flies present. The owners explained Koota was an adoption from the Rescue Desperate for love, owned Kali since puppyhood and the youngest dog Doro, was a private adoption approximately 3 months ago.

Ranger conducted a door knock of the area On the 24/09/24, with six adjoining neighbours, giving them the opportunity to provide feedback.

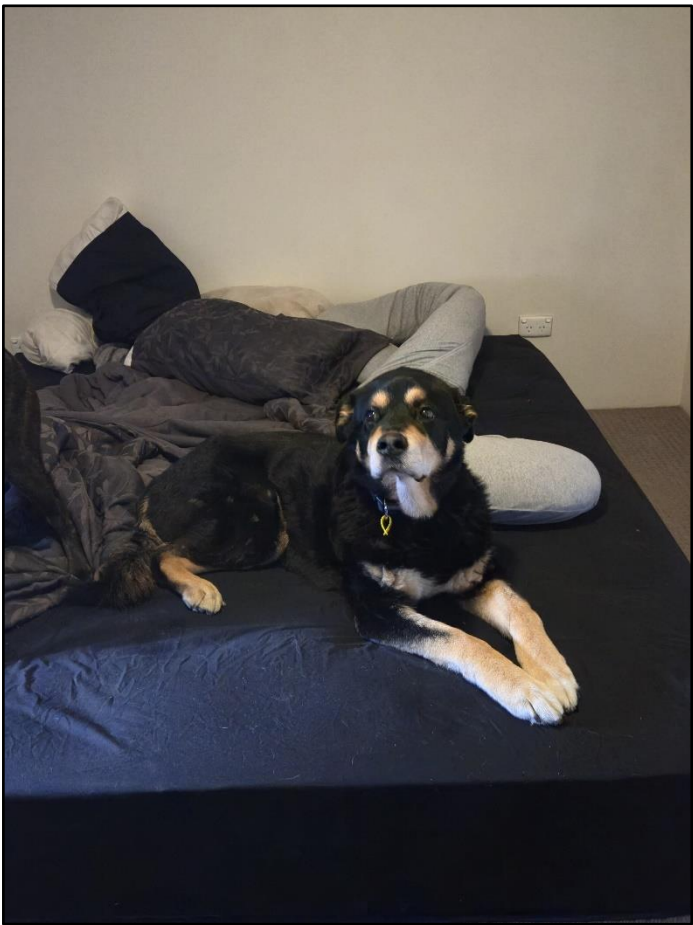
- 12 Ellis Street – Wendy Fowler had no objections.
- 14 Ellis Street – Kim (occupant) had no objections and did not realise he was living next to 3 dogs.
- 18 Ellis Street – Peter Kelly had no objections.
- 42 Mitchell Street – No one home, left card. Received a phone call after hours, from resident with no objections.
- 15 Rogers Street – Dentist Surgery.
- 13 Rogers Street – No one home, left card. No return call.

**History:** Council has not received any complaints from any neighbours regarding this property.

**Recommendation:** Ranger Services recommend granting the application pending an automatic drinking system to be installed in the back yard to cater for 3 dogs. There have been no objections or complaints, and all fees have been paid. The yard fencing is secure enough to confine the 3 dogs and I do not think the dogs pose any threat to public safety or peace.



**Kali and Doro**



**Koota**





Bedding and bowls



Backyard





**Backyard**

**Samantha Di Candilo**

**Rural Ranger Services**

**0474 779 374**



## 9.3 WORKS AND SERVICES

### 9.3.1 RAV NETWORK – REQUEST LGA SUPPORT

*Cr's Starcevich, Coad & Sewell declared proximity interests as they own properties with adjoining boundaries to Manmanning Road.*

<b>REPORT DATE:</b>	16 October 2024
<b>APPLICANT/PROPONENT:</b>	HVS Services
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Stephen Casey – Manager of Works & Services
<b>ATTACHMENTS:</b>	9.3.1.1 RAV - Tandem Drive Prime Mover, Trailer Combinations 9.3.1.2 Example of Conditions

#### PURPOSE OF REPORT:

The purpose of this report is to present to the Council a request from Heavy Vehicle Services (HVS) to evaluate and comment on the proposed inclusion of the following roads in the RAV 7 Network:

Dimension Requirements							
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network	School Bus Route Y/N	Current Traffic Volumes (vehicles per day)
5180197	Wongan Hills - Cadoux Rd	Hospital Rd (0.00)	Dowerin-Kalannie Rd (22.47)	Tandem Drive Network 6	Tandem Drive Network 7	Y	80
5180062	Mincherton Rd	Clarke Rd (0.00)	Wongan Hills - Cadoux Rd (5.17)	Tandem Drive Network 4	Tandem Drive Network 7	N	5
5180195	Hospital Rd	Pioneer Rd (0.00)	Dowerin-Kalannie Rd (67.47)	Tandem Drive Network 6	Tandem Drive Network 7	Y	80
5180061	Clarke Rd	Hospital Rd (0.00)	Cadoux North Rd (12.98)	Tandem Drive Network 4	Tandem Drive Network 7	N	5
5180185	Joynes Rd	Clarke Rd (0.00)	Kokardine West Rd	Tandem Drive	Tandem Drive	N	5

			(1.81)	Network 4	Network 7		
5180017	Kokardine West Rd	Cadoux North Rd (5.18)	Kondut East Rd (16.69)	Tandem Drive Network 4	Tandem Drive Network 7	Y	10
5180121	Old Kokardine Rd	Kokardine West Rd (0.00)	6.14	Tandem Drive Network 4	Tandem Drive Network 7	N	5
5180016	Cadoux North Rd	Wongan Hills - Cadoux Rd (0.00)	Degrussa Rd (14.08)	Tandem Drive Network 4	Tandem Drive Network 7	Y	20
5180122	Holben Rd	Cadoux North Rd (0.00)	Mccaashney Rd (5.22)	Tandem Drive Network 4	Tandem Drive Network 7	N	5
5180006	Manmanning Rd	Carter St (0.73)	Oliver Rd (7.59)	Tandem Drive Network 6	Tandem Drive Network 7	Y	199
5180006	Manmanning Rd	Oliver Rd (7.59)	Jones Rd (32.11)	Tandem Drive Network 4	Tandem Drive Network 7	Y	55

Council is asked to review and provide feedback on any potential impacts related to road conditions, planning conflicts, and development issues that may arise from incorporating these roads into the RAV 7 Network.

#### **BACKGROUND:**

Simon Reynolds (Paul Reynolds – Operator) has applied to Main Roads Western Australia (HVS) seeking to amend the classification of the roads listed above in Table 1 from their existing RAV Rating to a RAV 7 Rating.

#### **COMMENT:**

A Restricted Access Vehicle (RAV) is a vehicle that requires approval from the Commissioner of Main Roads to operate on any road that is open to, or used by, the public in Western Australia. RAVs are categorised in three classes, as follows:

Class 1 RAV is a vehicle that exceeds a statutory mass and/or dimension limit and –

- (a) Is a special purpose vehicle; or
- (b) Is an agricultural machine or agricultural implement; or
- (c) Is carrying, or designed to carry, a large indivisible item; and
- (d) Is not a road train; or
- (e) Is not a B-double; or
- (f) Is not carrying a freight container designed for multi-modal transport.

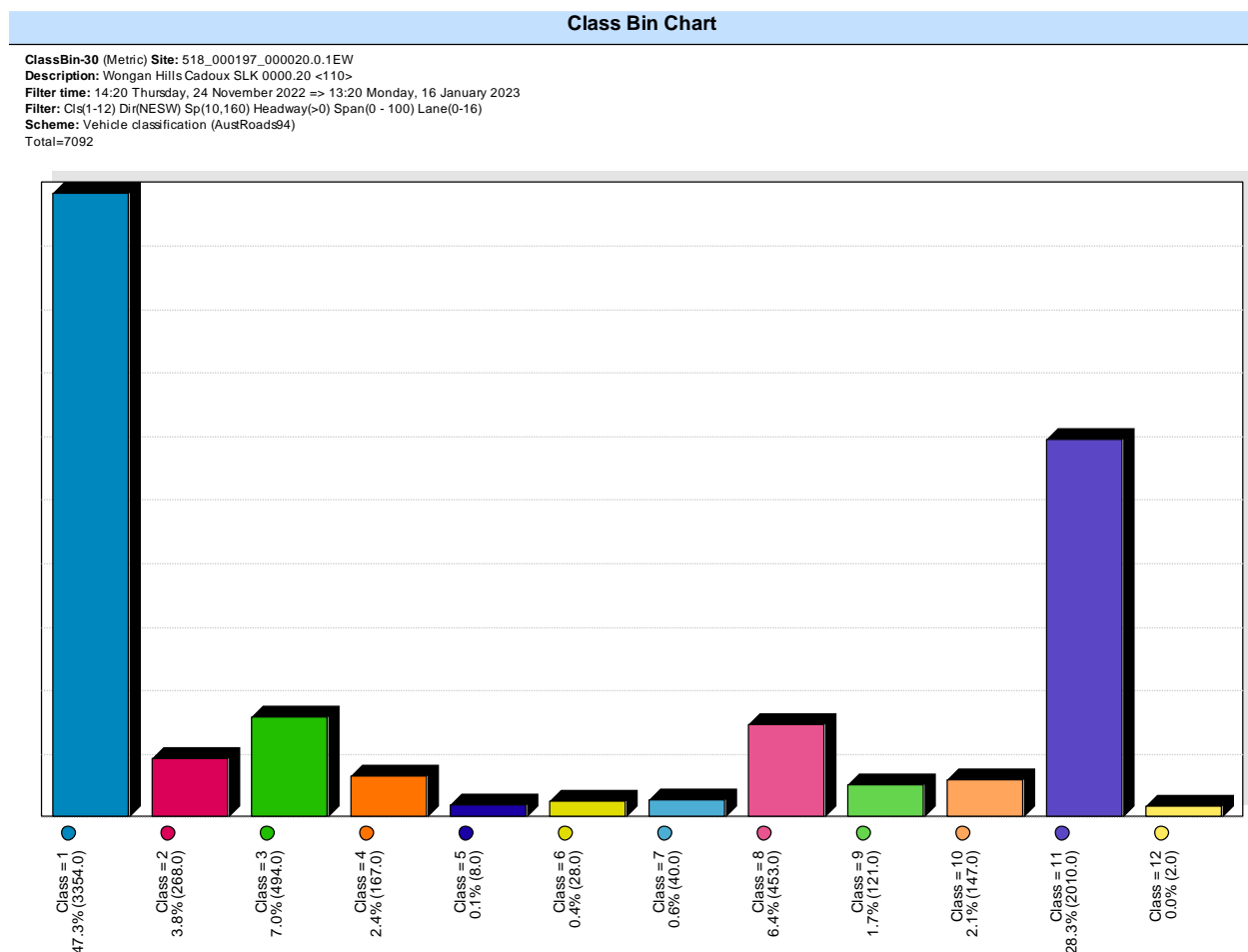
Class 2 RAV is a vehicle that complies with all statutory mass and dimension limits and is –

- (a) A B-double; or
- (b) A road train; or
- (c) A controlled access bus not more than 14.5 metres long; or
- (d) A combination carrying vehicle on more than one deck that, together with its load, meets one or more of the following criteria –
  - i. Its height exceeds 4.3 metres but does not exceed 4.6 metres.
  - ii. Its length exceeds 19 metres; or
- (e) A vehicle that exceeds 4.3 metres, but does not exceed 4.6 metres, in height and is built to carry cattle, sheep, pigs or horses.

Class 3 RAV is a vehicle that exceeds a statutory mass and/or dimension limit and is not a Class 1 RAV.

RAVs play a key role in providing transport efficiency and thereby helping to maintain an efficient and competitive economy in Western Australia. Main Roads Heavy Vehicle Services (HVS) is responsible for administering road access for RAVs in Western Australia.

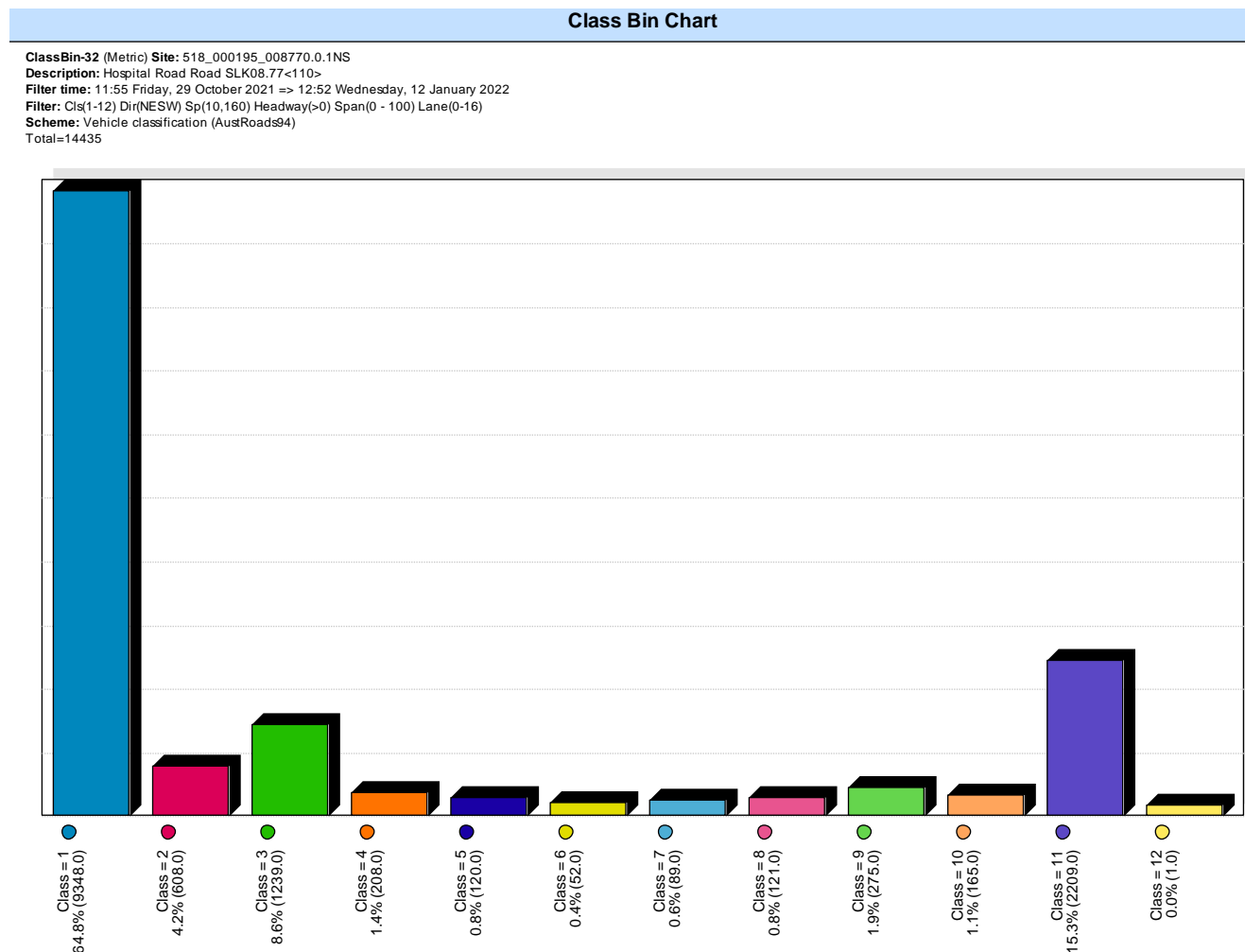
### Cadoux-Wongan Hills Road Traffic Information



## Mincherton Road Traffic Information

No Traffic Data available – Estimate of 5 Vehicles per day

## Hospital Road Traffic Information



## Clarke Road Traffic Information

No Traffic Data available – Estimate of 5 Vehicles per day

## Joynes Road Traffic Information

No Traffic Data available – Estimate of 5 Vehicles per day

## Old Kokardine Road Traffic Information

No Traffic Data available – Estimate of 5 Vehicles per day

## Cadoux North Road Traffic Information

No Traffic Data available – Estimate of 20 Vehicles per day

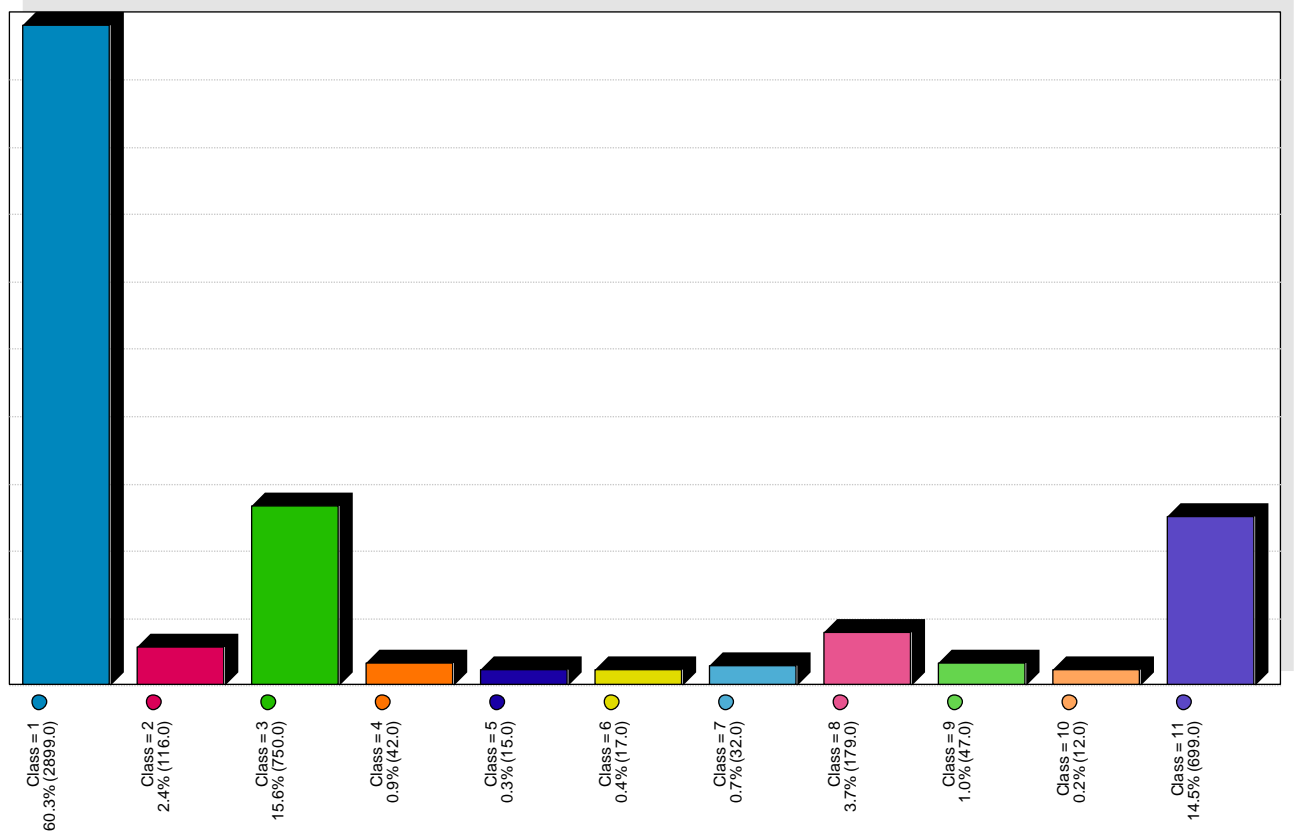
## Holben Road Traffic Information

No Traffic Data available – Estimate of 5 Vehicles per day

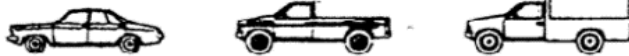











## Manmanning Road Traffic Information

Class Bin Chart

**ClassBin-33** (Metric) **Site:** 518\_000007\_000030.0.1SN  
**Description:** Moonijin West Rd SLK 0000.30 <110>  
**Filter time:** 14:04 Thursday, 10 November 2022 => 8:49 Tuesday, 17 January 2023  
**Filter:** Cls(1-12) Dir(NESW) Sp(10,160) Headway(>0) Span(0 - 100) Lane(0-16)  
**Scheme:** Vehicle classification (AustRoads94)  
**Total:**4808



# AUSTROADS Vehicle Classification System

Level 1	Level 2		Level 3	AUSTROADS Classification		
Length (indicative)	Axles and Axle Groups		Vehicle Type			
Type	Axles	Groups	Typical Description	Class	Parameters	Typical Configuration
Short up to 5.5m	LIGHT VEHICLES					
		1 or 2	<b>Short</b> Sedan, Wagon, 4WD, Utility, Light Van, Bicycle, Motorcycle, etc	1	$d(1) \leq 3.2\text{m}$ and axles = 2	
Medium 5.5m to 14.5m	3, 4 or 5	3	<b>Short - Towing</b> Trailer, Caravan, Boat, etc	2	groups = 3 $d(1) \geq 2.1\text{m}$ , $d(1) \leq 3.2\text{m}$ , $d(2) \geq 2.1\text{m}$ and axles = 3, 4 or 5	
	HEAVY VEHICLES					
	2	2	<b>Two Axle Truck or Bus</b>	3	$d(1) > 3.2\text{m}$ and axles = 2	
	3	2	<b>Three Axle Truck or Bus</b>	4	axles = 3 and groups = 2	
	> 3	2	<b>Four Axle Truck</b>	5	axles > 3 and groups = 2	
Long 11.5m to 19.0m	3	3	<b>Three Axle Articulated</b> Three axle articulated vehicle, or Rigid vehicle and trailer	6	$d(1) > 3.2\text{m}$ , axles = 3 and groups = 3	
	4	> 2	<b>Four Axle Articulated</b> Four axle articulated vehicle, or Rigid vehicle and trailer	7	$d(2) < 2.1\text{m}$ or $d(1) < 2.1\text{m}$ or $d(1) > 3.2\text{m}$ axles = 4 and groups > 2	
	5	> 2	<b>Five Axle Articulated</b> Five axle articulated vehicle, or Rigid vehicle and trailer	8	$d(2) < 2.1\text{m}$ or $d(1) < 2.1\text{m}$ or $d(1) > 3.2\text{m}$ axles = 5 and groups > 2	
	$\geq 6$	> 2	<b>Six Axle Articulated</b> Six axle articulated vehicle, or Rigid vehicle and trailer	9	axles = 6 and groups > 2 or axles > 6 and groups = 3	
Medium Combination 17.5m to 36.5m	> 6	4	<b>B Double</b> B Double, or Heavy truck and trailer	10	groups = 4 and axles > 6	
	> 6	5 or 6	<b>Double Road Train</b> Double road train, or Medium articulated vehicle and one dog trailer (M.A.D.)	11	groups = 5 or 6 and axles > 6	
Large Combination Over 33.0m	> 6	> 6	<b>Triple Road Train</b> Triple road train, or Heavy truck and three trailers	12	groups > 6 and axles > 6	

**Definitions:** Group: Axle group, where adjacent axles are less than 2.1m apart  
Groups: Number of axle groups  
Axles: Number of axles (maximum axle spacing of 10.0m)

$d(1)$ : Distance between first and second axle  
 $d(2)$ : Distance between second and third axle

Based on the Class Matrix above, it is evident that a substantial number of smaller vehicles use the roads for which we have Traffic Information for.

### **Conditions**

In addition to the conditions recommended in the Guidelines for Approving RAV Access, which are primarily to mitigate any safety concerns identified during the onsite assessment, road managers may request other RAV access conditions be applied that they believe are necessary for the ongoing safe and orderly operation of the road.

When road managers recommend access conditions, HVS will assess the appropriateness of the conditions, taking the following into consideration:

- a) If there is an existing 'standard' condition that will achieve a similar outcome, the standard condition should be used.
- b) If the condition introduces inequity or a commercial advantage, the condition will not be supported.
- c) The condition must not be counteractive, e.g. limiting the RAV access in a manner that increases the number of overall heavy vehicle movements or clusters the RAV movements, having an adverse effect on road safety and/or public amenity.
- d) The condition must be enforceable.
- e) The condition must be appropriate for the hierarchy of the particular road (as per Section 7); and
- f) The condition must be relevant to RAV access, i.e. within the extent of the legislative power under the Road Traffic (Vehicles) Act 2012.

If deemed appropriate, HVS will apply the access condition to the specific road on the relevant RAV Network.

Applying Access Conditions for RAV Access – Statutory Mass Limits RAV access at statutory mass limits will be assessed by HVS to ensure the access is safe. If the RAV access is assessed as being safe, HVS will generally approve the RAV access without any access conditions, unless conditions are required to mitigate any potential risks or the road manager requests appropriate conditions be applied, in accordance with what is listed above. An example of Access Conditions is provided below:

Code	Access Condition
40	Maximum speed 40 km/h.
50	Maximum speed 50 km/h.
60	Maximum speed 60 km/h.
70	Maximum speed 70 km/h.
80	Maximum speed 80 km/h.
90	Maximum speed 90 km/h.
CA07	All operators must carry written support from the road manager acknowledging the operator's use of the road.
CA08	Operation during daylight hours only.
CA09	Headlights must be switched on at all times.
CA11	Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).
CA12	For single lane road, the road must not to be entered until driver has established via radio contact that there is no other RAV on the road travelling in the oncoming direction.
CA13	Operation is not permitted while the school bus is operating on the particular road. Operators must contact the relevant schools directly and obtain school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus driver confirms all school drop-offs/pick-ups have been completed on the road.
CA38	Access approved to transport agricultural products and inputs only (including grain, hay, livestock and fuel).
CV7	No operation on unsealed road segment when visibly wet, without road owner's approval
CV17	Not to be used as a through route. For local delivery, pick-up and garaging within an area only accessible via this road. Driver must carry documentation as proof of local delivery, pickup or garaging address.

### Crash Data (2019-2023)

Location	Description
Cadoux-Wongan Hills Road	2 x Hospital, 1 x PDO Major
Hospital Road	1 x PDO Major

\*PDO Major - Property Damage Only



### Application Continuity

It is worth noting the applicant wishes to run RAV 7 on Hospital Road from the Pioneer Road intersection to the Oliver Road intersection. There has been no application for Pioneer Road so the applicant has no way of getting to Manmanning Road. The applicant has also not provided an application for Oliver Road, so again the applicant has no way of getting to Manmanning Road, therefore a RAV 7 vehicle cannot get south of either Pioneer Road or Oliver Road on Hospital Road, without breaking down their vehicle to comply with the existing RAV rating of Rav 4 – Pioneer Road and RAV 6 – Oliver Road.

### POLICY REQUIREMENTS:

Shire of Wongan-Ballidu Council Policy 10.6

Shire of Wongan-Ballidu Council Policy 10.15

### LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

### STRATEGIC IMPLICATIONS:

Goal	Strategies	Actions
<b>Foster a vibrant and diverse local economy and employment opportunities</b>	<ul style="list-style-type: none"><li>● Identifying opportunities for commercial and industrial business to headquarter in the Shire.</li><li>● Identifying opportunities for Shire business to service surrounding operations.</li><li>● Build the readiness of business to services emerging market needs.</li><li>● Identify value add opportunity to support drive in/drive out workers.</li><li>● Promote the lifestyle country living offers in the Shire.</li></ul>	<ul style="list-style-type: none"><li>● Advocate and encourage leading agricultural companies to maintain and/or set up new headquarters in the Shire</li><li>● Support business to prepare for the opening of a possible mine.</li><li>● Work with local business and community to identify and offer transient/drive in and out workers additional services.</li><li>● Communicate back to the community the outcome for upgraded internet structure/NBN.</li><li>● Facilitate local business networking and development opportunities/activities</li><li>● Country lifestyle living marketing included at the local Tourism centre.</li></ul>

### SUSTAINABILITY IMPLICATIONS:

#### ➤ Environment

There are no known Environmental implications associated with this policy.

#### ➤ Economic

Where a road is assessed as being safe for RAV access, approving RAV access at statutory mass limits is beneficial to the transport industry, local communities, other road users and road managers. A RAV not only provides productivity benefits for the transport operator, it reduces the number of trips required for a specific transport task, which consequently reduces transport costs, carbon emissions, traffic congestion, crash risk exposure and heavy vehicle noise.

#### ➤ Social

There are no known social implications associated with this policy.

## FINANCIAL IMPLICATIONS:

**Increased Wear and Tear (Bitumen):** Upgrading Cadoux-Wongan Hills Road, Hospital Road, and Manmanning Road to accommodate RAV 7 will lead to increased wear and tear due to higher mass limits, necessitating more frequent and potentially more costly maintenance and repairs.

### Seal Preservation

A 10mm S45R Crumbed Rubber Seal, which would be recommended for such an application. All roads listed are eligible for Regional Road Group, which allows for Preservation.

**Upgrades to Infrastructure:** Parts of each road will require upgrades, such as strengthening pavement and improving drainage, to support the heavier loads permitted under RAV7.

The thickness of the pavement is contingent upon the California Bearing Ratio (CBR) values obtained on-site, ranging from 100mm to 1000mm or more. Generally, we observe subgrade CBR values in the range of 10% to 20%. Estimating a CBR of 20%, we would need a minimum pavement thickness of 150mm. Several of the salt affected areas have been cement stabilised in past financial year, mitigating the amount required in future upgrades. Salt affected areas like those found along the Cadoux-Wongan Hills Road, these values can significantly decrease to 2%.

The potentially low subgrade condition necessitates extensive work on the subbase. Introduction of cement can substantially reduce the depth of the subbase. Additional laboratory testing is imperative for both the proposed gravel and the gravel-cement mixture to ascertain CBR results and determine the appropriate subbase thickness.

The potentially low subgrade condition necessitates extensive work on the subbase. Introduction of cement can substantially reduce the depth of the subbase. Additional laboratory testing is imperative for both the proposed gravel and the gravel-cement mixture to ascertain CBR results and determine the appropriate subbase thickness.

**Increased Wear and Tear (Gravel Road):** Upgrading Cadoux North Road, Clarke Road, Holben Road, Joynes Road, Kokardine West Road and Old Kokardine Road to accommodate RAV 7 will lead to increased wear and tear due to higher mass limits, necessitating more frequent and potentially more costly maintenance and repairs.

Maintenance Requirements as per Council Policy 10.15:

#### 4: Minor Arterial Roads

CONSTRUCTION STANDARD	MAINTENANCE STANDARD
Formation width – 11-15 metres Pavement width – 8 metres Material depth 120mm – 150mm (depending on subbase)	Bitumen pavement surface is to be maintained as required. Gravel road pavement is to be winter graded annually on the first round.  Gravel shoulders are to be winter graded annually on the first round.  Offshoots and surface drains are to be cleaned out when road pavement is graded.  Roadside furniture is to be maintained as required. Back-slopes on drains to be maintained as required. Prior to roadside vegetation clearing, other than normal clearing of drain lines etc during maintenance, the local Elected Members are to be contacted.

#### 5: Minor Roads

CONSTRUCTION STANDARD	MAINTENANCE STANDARD
Formation width – 11-15 metres Pavement width – 8 metres Material depth 100mm-120mm (depending on subbase)	Gravel road pavement is to be summer graded as required and winter graded on the second round.  Offshoots and surface drains are to be cleaned out and maintained as required when road is being graded. Roadside furniture is to be maintained as required. Back-slopes on drains to be maintained as required. Prior to roadside vegetation clearing, other than normal clearing of drain lines etc during maintenance, the local Elected Members are to be contacted.

#### 6: Local Roads

CONSTRUCTION STANDARD	MAINTENANCE STANDARD
Base Formation Only	Gravel road pavement is to be summer graded as required. Back-slopes on drains to be maintained as required.  Roadside furniture is to be maintained as required.

FINANCIAL IMPLICATIONS TO BRING THE NETWORK UP TO STANDARD

Dimension Requirements													CAPEX						OPEX							
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Total KM	Current Network	Requested Network	Pavement	Road Hierarchy	School Bus Route	Current Traffic Volumes (vehicles per day)	Existing Seal Width	Remaining to Widen to 8	Cost Per km (Standard inc 10mm Final Sea)	Total	Total Resheeting Required	Cost Per km (Standard)	Total	10mm Preservation after 20 Years (\$45R)	1% Of Road Surface Repair	Cost Per sqm (Standard)	Total	One Additional Maintenance Grade	Cost Per km (Single Cut)	Total		
5180197	Wongan Hills - Cadoux Rd	Hospital Rd 0	Dowerin-Kalamie Rd 22.47	22.47	Tandem Drive Network 6	Tandem Drive Network 7	Bitumen	Major Arterial Road	Y	135.71	7	22.47	\$ 286,000	\$ 6,426,420				\$ 1,258,320	157.29	\$ 99	\$ 15,572					
5180006	Manmanning Rd	Carter St 0.73	Oliver Rd 7.59	6.86	Tandem Drive Network 6	Tandem Drive Network 7	Bitumen	Major Arterial Road	Y	544.52	7	3.5	\$ 286,000	\$ 1,001,000				\$ 384,160	24.5	\$ 99	\$ 2,426					
5180195	Hospital Rd	Pioneer Rd 0	Dowerin-Kalamie Rd 67.47	67.47	Tandem Drive Network 6	Tandem Drive Network 7	Bitumen	Major Arterial Road	Y	192.47	8	52.97	\$ 286,000	\$ 15,149,420				\$ 3,778,320	423.76	\$ 99	\$ 41,952					
5180006	Manmanning Rd	Oliver Rd 7.59	Jones Rd 32.11	24.52	Tandem Drive Network 4	Tandem Drive Network 7	Bitumen/ Gravel	Minor Arterial Road	Y	77.93	3.5	11.6	\$ 286,000	\$ 3,317,600				\$ 1,373,120	40.6	\$ 99	\$ 4,019				15	\$205
5180062	Mincherton Rd	Clarke Rd 0	Wongan Hills - Cadoux Rd 5.17	5.17	Tandem Drive Network 4	Tandem Drive Network 7	Gravel	Minor Arterial Road	N	5	N/A				4.1	\$55,000	\$ 225,500				5.17	\$205	\$ 1,060			
5180061	Clarke Rd	Hospital Rd 0	Cadoux North Rd 12.98	12.98	Tandem Drive Network 4	Tandem Drive Network 7	Gravel	Minor Road	N	5	N/A				13.3	\$55,000	\$ 731,500				12.98	\$205	\$ 2,661			
5180185	Joynes Rd	Clarke Rd 0	Kokardine West Rd 0.81	0.81	Tandem Drive Network 4	Tandem Drive Network 7	Gravel	Local Road	N	5	N/A				0.81	\$55,000	\$ 44,550				0.81	\$205	\$ 166			
5180017	Kokardine West Rd	Cadoux North Rd 0	Kondut East Rd 16.69	16.68	Tandem Drive Network 4	Tandem Drive Network 7	Gravel	Minor Road	Y	10	N/A				9.2	\$55,000	\$ 506,000				16.68	\$205	\$ 3,419			
5180121	Old Kokardine Rd	Kokardine West Rd 0	6.14	6.14	Tandem Drive Network 4	Tandem Drive Network 7	Gravel	Local Road	N	5	N/A				6.14	\$55,000	\$ 337,700				6.14	\$205	\$ 1,259			
5180016	Cadoux North Rd	Wongan Hills - Cadoux Rd 0	Degrussa Rd 14.08	14.08	Tandem Drive Network 4	Tandem Drive Network 7	Gravel	Minor Arterial Road	Y	20	N/A				3	\$55,000	\$ 165,000				14.08	\$205	\$ 2,886			
5180122	Holben Rd	Cadoux North Rd 0	Mccaashney Rd 5.22	5.22	Tandem Drive Network 4	Tandem Drive Network 7	Gravel	Minor Road	N	5	N/A				5.22	\$55,000	\$ 287,100				5.22	\$205	\$ 1,070			
													SUBTOTAL	\$ 25,894,440				\$2,297,350				\$6,793,920				\$ 15,596
													TOTAL	\$				34,985,710				\$				79,565

**VOTING REQUIREMENTS:** Simple Majority

**ABSOLUTE MAJORITY REQUIRED:** No

**MOVED: Cr DONNELLAN      SECONDED: Cr CHAMBON**

That pursuant to section 5.68(1)(a) of the Local Government Act 1995; Councillor Starceвич, Councillor Coad and Councillor Sewell be allowed to remain present during item 9.3.1.

**CARRIED: 4/0**

**RESOLUTION: 111024A**

**For:**

**Against:**

Cr M Stephenson  
Cr S Boekeman  
Cr G Chambon  
Cr B Donnellan

**MOVED: Cr DONNELLAN****SECONDED: Cr BOEKEMAN**

1. That Council DOES NOT SUPPORT the requests from Heavy Vehicle Services (HVS) to change the following roads from their current RAV Network to the requested RAV Network as listed below:

Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
5180197	Wongan Hills - Cadoux Rd	Hospital Rd (0.00)	Dowerin-Kalannie Rd (22.47)	Tandem Drive Network 6	Tandem Drive Network 7
5180062	Mincherton Rd	Clarke Rd (0.00)	Wongan Hills - Cadoux Rd (5.17)	Tandem Drive Network 4	Tandem Drive Network 7
5180195	Hospital Rd	Pioneer Rd (0.00)	Dowerin-Kalannie Rd (67.47)	Tandem Drive Network 6	Tandem Drive Network 7
5180061	Clarke Rd	Hospital Rd (0.00)	Cadoux North Rd (12.98)	Tandem Drive Network 4	Tandem Drive Network 7
5180185	Joynes Rd	Clarke Rd (0.00)	Kokardine West Rd (1.81)	Tandem Drive Network 4	Tandem Drive Network 7
5180017	Kokardine West Rd	Cadoux North Rd (5.18)	Kondut East Rd (16.69)	Tandem Drive Network 4	Tandem Drive Network 7
5180121	Old Kokardine Rd	Kokardine West Rd (0.00)	6.14	Tandem Drive Network 4	Tandem Drive Network 7
5180016	Cadoux North Rd	Wongan Hills - Cadoux Rd (0.00)	Degrussa Rd (14.08)	Tandem Drive Network 4	Tandem Drive Network 7
5180122	Holben Rd	Cadoux North Rd (0.00)	McCashney Rd (5.22)	Tandem Drive Network 4	Tandem Drive Network 7
5180006	Manmanning Rd	Carter St (0.73)	Oliver Rd (7.59)	Tandem Drive Network 6	Tandem Drive Network 7
5180006	Manmanning Rd	Oliver Rd (7.59)	Jones Rd (32.11)	Tandem Drive Network 4	Tandem Drive Network 7

2. That the Works Committee investigate a strategic plan regarding the potential opening of our network to accommodate RAV 7 vehicles.

**CARRIED: 4/0****RESOLUTION: 111024B****For:****Against:**

Cr M Stephenson

Cr S Boekeman


























Cr G Chambon

Cr B Donnellan

**Note:** Cr S Starceвич, Cr D Coad, Cr M Sewell did not vote due to their previously declared proximity interests.

# Tandem Drive Prime Mover, Trailer Combinations

## Restricted Access Vehicle (RAV) Categories

RAV Category	RAV Description				Max. Length	Max. Mass	Approved Network					
Category 1	1A - Prime Mover, Semi Trailer & Pig Trailer or Dolly		1B – Prime Mover & Semi Trailer		1C – Short B-Double		1A / 1C	20 m	50 t	N1		
							1B	19 m	48.5 t			
Category 2	2A - Prime Mover, Semi Trailer & Pig Trailer or Dolly		2B – Prime Mover & Semi Trailer		2C – B-double		2D – Short B-Triple		2E – Car Carrier		N2	
												
Category 3	3A – A-double								27.5 m	85 t	N3	
Category 4	4A – A-double								27.5 m	88.5 t	N4	
Category 5	5A – A-Double		5B – A-Double towing a Dolly		5C – B-Double towing a Dolly		5D – B-Triple		5A / 5D	36.5 m	85 t	N5
									5B	27.5 m + Dolly	85 t + Dolly	
									5C	27.5 m + Dolly	68.5 t + Dolly	
Category 6	6A – A-double		6B – B-Triple		6C – A-Double towing a Dolly				6A / 6B	36.5 m	88.5 t	N6
									6C	27.5 m + Dolly	88.5 t + Dolly	
Category 7	7A – AB-Triple		7B – BA-Triple						36.5 m		108.5 t	N7
Category 8	Refer to Tandem Drive Truck, Trailer Combinations											
Category 9	9A – A-Triple		9B – A-Double towing a Dolly		9C – BA-Triple				9A	53.5 m	121.5 t	N9
									9B	36.5 m + Dolly	85 t + Dolly	
									9C / 9D	45 m	108.5 t	
Category 10	10A – A-Triple		10B – Double B-Double		10C – ABB-Quad				10A / 10B / 10C	53.5 m	128.5 t	N10
									10D / 10E	53.5 m	148.5 t	
									10F	36.5 m + Dolly	88.5 t + Dolly	



<b>Road</b>	4150009
<b>Road Name</b>	Bimbijy Rd
<b>Start SLK</b>	0
<b>End SLK</b>	28.51
<b>Network Type</b>	Local Road
<b>Local Government</b>	Mount Marshall
<b>Network</b>	Tandem Drive Network 7
<b>From Intersection</b>	Burakin - Wialki Rd
<b>To Intersection</b>	0.51km After Bunce Rd
<b>Conditions</b>	<ul style="list-style-type: none"> <li>• Headlights to be switched on at all times</li> <li>• No operation on unsealed road segment when visibly wet, without road owner's approval.</li> <li>• Note: Low Volume (LV)</li> <li>• Operation is not permitted while the school bus is operating on the road. Operators must contact the relevant schools and obtain school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus driver confirms all school drop-offs/pick-ups have been completed on the road.</li> <li>• When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li> <li>• Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li> </ul>



## Tandem Drive Network 7 With Conditions Hodgson Rd



<b>Road</b>	5030100
<b>Road Name</b>	Hodgson Rd
<b>Start SLK</b>	0
<b>End SLK</b>	17.64
<b>Network Type</b>	Local Road
<b>Local Government</b>	Dalwallinu
<b>Network</b>	Tandem Drive Network 7
<b>From Intersection</b>	Sutcliffe Rd
<b>To Intersection</b>	Petrudor Rd
<b>Conditions</b>	<ul style="list-style-type: none"><li>• This section of road is approved to access local properties located on this section of road, for the purpose of picking up goods, delivering goods or garaging vehicles. Drivers must carry documentation as proof of local delivery, pickup or garaging address. This section of road must not be used as a through route, except to access other roads only accessible via this section of road.</li><li>• Headlights to be switched on at all times</li><li>• Note: Low Volume (LV)</li><li>• Maximum speed 60 km/h</li><li>• Operation is not permitted while the school bus is operating on the road. Operators must contact the relevant schools and obtain school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus driver confirms all school drop-offs/pick-ups have been completed on the road.</li><li>• When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.</li><li>• Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40).</li></ul>

### Tandem Drive Network 7 Intersections



<b>Description</b>	Sutcliffe Rd & Hodgson Rd
<b>Network</b>	Tandem Drive Network 7
<b>Condition</b>	No right turn permitted into Sutcliffe Rd from Hodgson Rd

## 9.4 HEALTH, BUILDING AND PLANNING

### 9.4.1 WONGAN-HILLS SWIMMING CLUB MANAGEMENT AGREEMENT

<b>REPORT DATE:</b>	15 October 2024
<b>APPLICANT/PROPONENT:</b>	Wongan Hills Swimming Club Inc
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Melissa Marcon – Manager of Regulatory Services
<b>ATTACHMENTS:</b>	Management Agreement Wongan Hills Swimming Club Inc

#### **PURPOSE OF REPORT:**

To consider a request from the Wongan Hills Swimming Club Inc (WHSC) to enter into a three (3) year Management Agreement for the use of the Wongan Hills Memorial Swimming Pool and clubrooms, 100 Ninan Street, Wongan Hills.

#### **BACKGROUND:**

The Shire and the WHSC has a Management Agreement for use of the Wongan Hills Swimming Pool at allocated times during the swimming season. In 2022 and 2023, a one (1) year Management Agreement was approved by Council.

#### **COMMENT:**

WHSC committee members and staff from Regulatory Services have discussed the agreement and present the attached Management Agreement for approval by Council.

The 2023-2024 Management Agreement details the terms below -

- Swimming Club training Tuesday 5pm to 6 pm – 3 lanes only main pool during hours of normal pool operation.
- Swimming Club training Tuesday 5pm to 6 pm – medium size pool exclusive use (closed for public use) during normal pool operation.
- Swimming Club events alternate Friday nights from 6 pm to 8pm
- Any time outside of the above hours requires the approval of the Shire.

The Management Agreement allows the WHSC to have exclusive use of the club room.

The WHSC would like to continue this agreement with the same terms for a further three (3) year period.

#### **POLICY REQUIREMENTS:**

There are no policy requirements in relation to the item.

## LEGISLATIVE REQUIREMENTS:

There are no legislative requirements associated with this item.

## STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

## SUSTAINABILITY IMPLICATIONS:

- **Environment**  
There are no known environmental implications associated with this item.
- **Economic**  
There are no known economic implications associated with this item.
- **Social**  
There is significant social value in providing an opportunity for community.

## FINANCIAL IMPLICATIONS:

There are no financial implications associated with this item.

## VOTING REQUIREMENTS:

**ABSOLUTE MAJORITY REQUIRED:** No

**MOVED: Cr SEWELL**

**SECONDED: Cr BOEKEMAN**

That Council AGREE to a three (3) year Management Agreement with Wongan Hills Swimming Club Inc for the use of the Wongan Hills Memorial Swimming Pool and clubrooms, 100 Ninan Street, Wongan Hills for the term commencing 1 November 2024 to 31 October 2027.

**CARRIED: 7/0**  
**RESOLUTION: 121024**

**For:**

Cr M Stephenson  
Cr S Boekeman  
Cr G Chambon  
Cr D Coad  
Cr B Donnellan  
Cr M Sewell  
Cr S Starceovich

**Against:**

## 9.5 COMMUNITY AND CUSTOMER SERVICES

Nil

**Item 10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

Nil

**Item 11. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil

**Item 12. CLOSURE**

The Presiding Member, Cr M Stephenson, declared the meeting closed at 4:32pm.

  
Signed by: \_\_\_\_\_

27-11-2024  
Date: \_\_\_\_\_

**Cr M Stephenson**  
**Shire President**