



Shire of  
Wongan-Ballidu

# Agenda

Ordinary Meeting of Council  
Wednesday, 23 August 2023





## **NOTICE OF AN ORDINARY COUNCIL MEETING**

Dear Elected Members

I advise that the Ordinary Meeting of the Shire of Wongan-Ballidu will be held on Wednesday, 23 August 2023 commencing at 3.00pm at Council Chambers, Shire of Wongan Ballidu, Corner Quinlan Street and Elphin Crescent, Wongan Hills WA 6603

STUART TAYLOR  
**CHIEF EXECUTIVE OFFICER**

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### **Disclaimer**

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Wongan-Ballidu warns that any person(s) who has an application lodged with Council should rely only on written confirmation of the decision made at the Council meeting. No responsibility whatsoever is implied or accepted by the Shire of Wongan-Ballidu for any act, omission, statement or intimation taking place during a Council meeting.

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**Item 1. ACKNOWLEDGEMENT OF COUNTRY / DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS**

Acknowledgement of Country: -

*"I'd like to begin by acknowledging the first nations people of the land on which we meet today. I would also like to pay my respects to Elders past, present and emerging."*

**Item 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED**

**Item 3. PUBLIC QUESTION TIME**

**Item 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

**Item 5. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS**

**Item 6. APPLICATION/S FOR LEAVE OF ABSENCE**

**Item 7. CONFIRMATION OF MINUTES**

**7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY, 26 JULY 2023.**

**OFFICER RECOMMENDATION:**

1. That the Minutes of the Ordinary Meeting of Council held on Wednesday, 26 July 2023 be CONFIRMED as a true and correct record of the proceedings.

**Item 8. MATTERS FOR WHICH MEETING MAY BE CLOSED**

## Item 9. REPORTS OF OFFICERS AND COMMITTEES

### 9.1 GOVERNANCE

#### 9.1.1 GOVERNANCE FRAMEWORK AND SUPPORTING POLICIES

**FILE REFERENCE:****REPORT DATE:** 16 August 2023**APPLICANT/PROPONENT:** N/A**OFFICER DISCLOSURE OF INTEREST:** Nil**PREVIOUS MEETING REFERENCES:****AUTHOR:** Stuart Taylor, Chief Executive Officer**ATTACHMENTS:**

- 5.0 Governance Framework
- 5.27 Complaints of Alleged Breach of the Code of Conduct for Council Members, Committee Members and Candidates
- 5.28 Legal Representation Costs Indemnification
- 5.29 Statement of Business Ethics
- 5.30 Community Complaints
- 5.31 Risk Management Policy
- 5.32 Risk Management Framework & Procedure
- 5.33 Compliance and Enforcement
- 5.34 Execution of Documents
- 5.35 Internal Control
- 5.36 Legislative Compliance

**PURPOSE OF REPORT:**

The purpose of this report is to present sufficient information to Council to enable adoption of Governance Framework and supporting policies to be carried out.

**BACKGROUND:**

The purpose of Governance Framework and supporting policy documents is to enable the effective and efficient management of Council resources and to assist staff and Council achieve an equitable decision-making process. Written policies also enable the community to be aware of the reasoning behind administrative and Council decisions to be familiar with the philosophy behind individual decisions. Policy statements enable much of the day-to-day business of Council to be handled by the Administration, freeing up the time of the Elected Members in determining major policy and strategic direction.

An up-to-date policy manual of any organisation proves to be a valuable tool in improving the decision-making process. Policies contained within the manual are those that project a corporate image and are not controlled by individual directorates. The development of the policies involves input from staff across the organisation and elected members.

A policy statement is not binding on Council but provides a guideline for Elected Members and staff in determining individual applications or requests. Generally, policies evolve as issues come before Council and should continue to evolve through a process of review and refinement. For this reason, it is important that a review process is in place.

It is also possible for members of the community to seek an early review of a specific policy.

Each framework and policy is developed in order to address specific matters. They relate to objectives to the Shire of Wongan-Ballidu, and, in some instances, as required by legislation. The principles behind the policies are directly related to the Shire's values as an organisation.

It is important to note that the manual should only contain the policy statement of the Council and should not refer to operational, staff or procedural matters.

Good governance is about the processes for making and implementing decisions. It is not about making "correct" decisions, but about the best possible process for making those decisions.

Good decision-making processes have a positive effect on various aspects of local government including consultation policies and practices, meeting procedures, service quality processes, elected member and employee conduct, role clarification and good working relationships.

**COMMENT:**

The Chief Executive Officer is responsible for the coordination of framework and policy development as well as review of existing policies.

Following a trial period and review by Council at Informal Workshop meetings the Governance Framework and supporting policies as attached to this agenda have been developed for adoption and inclusion to the Council Policy Manual.

**POLICY REQUIREMENTS:**

The Policy Manual has been developed over time to enable the effective and efficient management of Council resources and to assist staff and Council achieve an equitable decision-making process.

The Policy Manual should not relate to operational or staff related matters.

The Policy Manual is a fluid document and should be reviewed in its entirety at least every 2 years.

**LEGISLATIVE REQUIREMENTS:**

The Local Government Act 1995 outlines the roles of Council and the CEO.

**STRATEGIC IMPLICATIONS:**

Ongoing review and refinement of the Policy Manual is in line with Council's strategic direction on Governance (Implement and develop policy based on economic, social, cultural, governance and environmental elements).



**SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental impacts associated with this proposal.
  
- **Economic**  
There are no known economic impacts associated with this proposal.
  
- **Social**  
There are no known social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

There are no financial implications in relation to this item.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: Yes**

**OFFICER RECOMMENDATION:**

That Council:

1. ADOPT Governance Framework and supporting policies as listed:
  - 5.0 Governance Framework
  - 5.27 Complaints of Alleged Breach of the Code of Conduct for Council Members, Committee Members and Candidates
  - 5.28 Legal Representation Costs Indemnification
  - 5.29 Statement of Business Ethics
  - 5.30 Community Complaints
  - 5.31 Risk Management Policy
  - 5.32 Risk Management Framework & Procedure
  - 5.33 Compliance and Enforcement
  - 5.34 Execution of Documents
  - 5.35 Internal Control
  - 5.36 Legislative Compliance

**ABSOLUTE MAJORITY REQUIRED**

## 9.2 ADMINISTRATION & FINANCIAL SERVICES

### 9.2.1 ACCOUNTS SUBMITTED FOR JULY 2023

<b>FILE REFERENCE:</b>	F1.4
<b>REPORT DATE:</b>	15 August 2023
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Sam Dolzadelli - Deputy Chief Executive Officer
<b>ATTACHMENTS:</b>	

#### **PURPOSE OF REPORT:**

That the accounts for 1 July 2023 to 31 July 2023, as submitted, be received.

#### **BACKGROUND:**

This information is provided to the Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and Local Government (Financial Management) Regulations 1996.

#### **COMMENT:**

Refer to attachment.

#### **POLICY REQUIREMENTS:**

There are no known policy requirements related to this item.

#### **LEGISLATIVE REQUIREMENTS:**

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the attached report to be presented to Council.

#### **Lists of Accounts**

Section 6.10 of the *Local Government Act 1995* regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

## **STRATEGIC IMPLICATIONS:**

There are no strategic implications in relation to this item.

## **SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known environmental impacts associated with this proposal.

➤ **Economic**

There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

## **FINANCIAL IMPLICATIONS:**

All payments are made within the confines of Councils adopted budget.

## **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:** No

## **OFFICER RECOMMENDATION:**

That Council in accordance with Regulation 13 of the *Local Government (Financial Management) Regulations* 1996, receives the list of payments made under delegated authority totalling \$1,089,289.24 for the month ended 31 July 2023.

**ABSOLUTE MAJORITY REQUIRED**

**LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JULY 2023 TO 31ST JULY 2023**

Chq/EFT	Date	Name	Description	Amount
EFT24859	06/07/2023	LANDGATE	RATES ADMINISTRATION	-71.80
EFT24860	06/07/2023	AVON WASTE	DOMESTIC & COMMERCIAL COLLECTION FOR WONGAN HILLS & BALLIDU	-11,548.46
EFT24861	06/07/2023	BOEKEMAN NOMINEES PTY LTD	CARRY OUT PERFORM ADAS CALIBRATION ONLY FOR HILUX PUT77	-572.00
EFT24862	06/07/2023	NUTRIEN AG SOLUTIONS LTD	SUPPLY 1 X 20L LLAN MAXIMUM N-PACT FOR PARKS & GARDENS	-154.00
EFT24863	06/07/2023	MCINTOSH & SON	SUPPLY STANDARD BELT FOR PSP1	-64.53
EFT24864	06/07/2023	WESTRAC EQUIPMENT PTY LTD	SUPPLY PUMP 552-5534 FOR LOADER PSS1	-415.28
EFT24865	06/07/2023	MOORA GLASS SERVICE		-5,817.90
	30/06/2023	MOORA GLASS SERVICE	SUPPLY AND FIT BLINDS IN ALL ROOMS AT 14 ELLIS ST WONGAN HILLS	3,342.90
	30/06/2023	MOORA GLASS SERVICE	SUPPLY AND FIT HINGED COMMERCIAL DOOR ON DOCTORS SIDE WH MEDICAL CENTRE	2,475.00
EFT24866	06/07/2023	DALLIMORE NOMINEES PTY LTD		-11,148.00
	30/06/2023	DALLIMORE NOMINEES PTY LTD	PART INVOICE - SUPPLY AND LAY CARPET IN BEDROOMS, LOUNGE AND WIR AT 14 ELLIS ST, WONGAN HILLS.	5,150.00
	30/06/2023	DALLIMORE NOMINEES PTY LTD	PART INVOICE - SUPPLY AND LAY VINYL IN HALLWAYS, KITCHEN, FAMILY ROOM 14 ELLIS ST, WONGAN HILLS.	5,998.00
EFT24867	06/07/2023	T A MATTHEWS ELECTRICAL SERVICES	INSTALL SUPPLIED EV BOX-BUSINESS LINE, DOUBLE HUB, 3P-32A, 22KW, TYPE 2 SOCKET<EVBB3322-E1801 CHARGING STATION AT CRC BUILDING	-1,856.00
EFT24868	06/07/2023	IT VISION AUSTRALIA PTY LTD	UPDATING RATES NOTICES TEMPLATE	-277.20
EFT24869	06/07/2023	MARKETFORCE PRODUCTIONS		-533.17
	26/06/2023	MARKETFORCE PRODUCTIONS	ADVERTISEMENT - THE WEST AUSTRALIAN TUESDAY 30 MAY 2023 - DISPOSAL OF LAND - LOT 251 ON DEPOSITED PLAN 220267	266.59
	26/06/2023	MARKETFORCE PRODUCTIONS	ADVERTISEMENT - THE WEST AUSTRALIAN 28 FEBRUARY 2023 - DISPOSAL OF LAND - LOT 713-8 SHIELDS CRESCENT	266.58
EFT24870	06/07/2023	WONGAN HILLS HARDWARE		-2,701.56
	30/06/2023	WONGAN HILLS HARDWARE	BUILDING ACCOUNT FOR JUNE 2023	526.98
	30/06/2023	WONGAN HILLS HARDWARE	WORKS ACCOUNT FOR JUNE 2023	2,174.58
EFT24871	06/07/2023	RATHNALLY PTY LTD	GRAVEL USAGE FOR JUNE 2023	-3,168.00
EFT24872	06/07/2023	SPECIALE SMASH REPAIRS	INSURANCE EXCESS ON WB007 (MWS)	-300.00
EFT24873	06/07/2023	WONGAN MAIL SERVICE	POSTAGE CHARGES FOR ADMIN & CRC	-266.90
EFT24874	06/07/2023	CR BRAD WEST	SITTING FEES FOR COUNCIL MEETINGS	-654.22
EFT24875	06/07/2023	GREAT SOUTHERN FUEL SUPPLIES	JUNE FUEL SUPPLY FOR WB086	-600.07
EFT24876	06/07/2023	STEVEN FEATHERSTONE		-16,229.25
	29/06/2023	STEVEN FEATHERSTONE	ROOFING WORK AT 14 ELLIS ST, WONGAN HILLS	1,700.00
	29/06/2023	STEVEN FEATHERSTONE	ROOF WORKS BOWLING GREEN	14,529.25
EFT24877	06/07/2023	BP AUSTRALIA	FUEL SUPPLY FOR DCEO - JUNE ACCOUNT	-68.81
EFT24878	06/07/2023	INTEGRATED ICT		-865.92

**LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JULY 2023 TO 31ST JULY 2023**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
	29/06/2023	INTEGRATED ICT	OFFICE 365 FOR MEDICAL CENTRE	145.20
	30/06/2023	INTEGRATED ICT	MANAGE BACK UP SERVICES FOR SHIRE ADMIN	720.72
EFT24879	06/07/2023	NEWINS FAMILY TRUST	CALL OUT FEE FOR TIP DOCKETS 0987 & 0989	<b>-210.00</b>
EFT24880	06/07/2023	LYNETTE HOOD	TABLECLOTHS USED FOR WALGA AVON ZONE MEETING	<b>-40.00</b>
EFT24881	06/07/2023	BUSSELTON ADVANCED DRIVER TRAINING	MC AUTO PART RE ASSESSMENT FOR WORKS	<b>-595.00</b>
EFT24882	06/07/2023	WONGAN BALLIDU & DISTRICTS MENSHEID INC	CRC ADMIN - STREET LIBRARY BOOK BOX	<b>-250.00</b>
EFT24883	06/07/2023	CR MANDY STEPHENSON	SITTING FEES FOR COUNCIL MEETINGS	<b>-860.00</b>
EFT24884	06/07/2023	CR SUE FALCONER	SITTING FEES FOR COUNCIL MEETINGS	<b>-610.00</b>
EFT24885	06/07/2023	CR STUART BOEKEMAN	SITTING FEES FOR COUNCIL MEETINGS	<b>-490.00</b>
EFT24886	06/07/2023	AC HEALTHCARE PTY LTD	MEDICAL CENTRE SUBSIDY PAYMENT FOR JULY 2023	<b>-21,083.33</b>
EFT24887	06/07/2023	CLINIPATH PATHOLOGY		<b>-159.98</b>
	30/06/2023	CLINIPATH PATHOLOGY	DRUG & ALCOHOL SCENING - ADMIN	39.98
	30/06/2023	CLINIPATH PATHOLOGY	DRUG & ALCOHOL SCREENING - WORKS	80.00
	30/06/2023	CLINIPATH PATHOLOGY	DRUG & ALCOHOL SCREENING - WORKS	40.00
EFT24888	06/07/2023	CR ANDREW TUNSTILL	SITTING FEES FOR COUNCIL MEETINGS	<b>-726.30</b>
EFT24889	06/07/2023	DWIGHT COAD	SITTING FEES FOR COUNCIL MEETINGS	<b>-610.00</b>
EFT24890	06/07/2023	NCSYSTEMS	CRC BUILDING - SECURITY MONITORING JULY 2023 TO SEPTEMBER 2023	<b>-152.46</b>
EFT24891	06/07/2023	BALLIDU HERITAGE CENTRE	CLEANING OF ALPHA & BUNYIP PARK BALLIDU	<b>-325.00</b>
EFT24892	06/07/2023	COUNCIL FIRST	PROFESSIONAL SERVICES FOR MAY 2023	<b>-2,197.25</b>
EFT24893	06/07/2023	CAFE OF NOTE	CATERING - AVON MIDLAND ZONE MEETING	<b>-630.00</b>
EFT24894	06/07/2023	KELLIE ANSPACH	SITTINGS FEES FOR COUNCIL MEETINGS	<b>-490.00</b>
EFT24895	06/07/2023	ELIZABETH PUDWELL	UNIFORM REFUND	<b>-500.00</b>
EFT24896	06/07/2023	MAXIPARTS OPERATIONS PTY LTD	A/C CONTROL UNIT & A/C ACTUATOR SOLENOID FOR PTK33	<b>-670.34</b>
EFT24897	06/07/2023	KIM WALSH	UNIFORM REFUND FOR 23-24 FY	<b>-139.96</b>
EFT24898	06/07/2023	RURAL RANGER SERVICES	RANGER SERVICES FROM 12/06/23 TO 15/06/23	<b>-572.88</b>
EFT24899	06/07/2023	RING CENTRAL AUSTRALIA	MEDICAL CENTRE - BILLING PERIOD 26/6/23 TO 25/7/23	<b>-341.57</b>
EFT24900	12/07/2023	WESTPAC BANKING CORPORATION	WAGES PPE 11.07.2023	<b>-73,621.91</b>
EFT24901	12/07/2023	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	<b>-26.50</b>
EFT24902	12/07/2023	IOU SOCIAL CLUB	PAYROLL DEDUCTIONS	<b>-310.00</b>
EFT24903	13/07/2023	BOEKEMAN NOMINEES PTY LTD	SENSOR FOR CASE TRACTOR - PTR9	<b>-125.97</b>
EFT24904	13/07/2023	WONGAN HILLS IGA PLUS LIQUOR		<b>-815.35</b>
			ADMINISTRATION SUPPLIES	208.90
			COUNCIL SUPPLIES	349.33

**LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JULY 2023 TO 31ST JULY 2023**

Chq/EFT	Date	Name	Description	Amount
			DEPOT SUPPLIES	44.30
			CRC ADMINISTRATION SUPPLIES	136.30
			CRC EVENTS SUPPLIES	76.52
EFT24905	13/07/2023	OFFICEWORKS BUSINESS DIRECT		<b>-282.30</b>
	07/07/2023	OFFICEWORKS BUSINESS DIRECT	STATIONARY ORDER - ADMIN, STATIONARY ORDER - FREIGHT	247.35
	07/07/2023	OFFICEWORKS BUSINESS DIRECT	STATIONARY ORDER - ADMIN, STATIONARY ORDER - FREIGHT	34.95
EFT24906	13/07/2023	WATER CORPORATION	CONSUMPTION & SERVICE CHARGE FOR GABALONG EAST STANDPIPE	<b>-84.43</b>
EFT24907	13/07/2023	WONGAN HILLS NEWSAGENCY	STATIONARY & NEWSPAPER SUPPLIES FOR JUNE	<b>-165.14</b>
EFT24908	13/07/2023	WESFARMERS KLEENHEAT GAS PTY LTD	EQUIPMENT SERVICE CHARGE - 42 MITCHELL ST	<b>-93.50</b>
EFT24909	13/07/2023	T A MATTHEWS ELECTRICAL SERVICES		<b>-410.47</b>
	29/06/2023	T A MATTHEWS ELECTRICAL SERVICES	DISCONNECT POWER TO SOLAR HART AT 14 ELLIS ST	90.34
	29/06/2023	T A MATTHEWS ELECTRICAL SERVICES	INSTALL POWERPOINT FOR HOT WATER SYSTEM AT 27C QUINLAN ST	320.13
EFT24910	13/07/2023	SYNERGY	JULY STREET LIGHTING CHARGE	<b>-4,414.59</b>
EFT24911	13/07/2023	IT VISION USER GROUP INC.	ANNUAL SUBSCRIPTION FOR 2023/2024	<b>-770.00</b>
EFT24912	13/07/2023	LOCK, STOCK & FARRELL	REPLACEMENT KEYS FOR APEX SHED	<b>-63.50</b>
EFT24913	13/07/2023	INDUSTRIAL AUTOMATION GROUP	STANDPIPE OPERATIONAL COSTS FOR 12 MONTHS	<b>-3,457.30</b>
EFT24914	13/07/2023	TKB MECHANICAL	SUPPLY & INSTALL WINDSCREEN - WB008	<b>-300.00</b>
EFT24915	13/07/2023	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BSL RECONCILLIATION JUNE 2023	<b>-180.03</b>
EFT24916	13/07/2023	NEWINS FAMILY TRUST	REIMBURSEMENT OF OVERPAYMENT FOR DEPARTMENT OF TRANSPORT	<b>-39.90</b>
EFT24917	13/07/2023	DEPT OF PLANNING, LANDS & HERITAGE	LEASE AGREEMENT FOR JULY 2023	<b>-45.84</b>
EFT24918	13/07/2023	TRACTUS AUSTRALIA	STRIP & FIT SPLIT RIM - PRO15	<b>-2,823.00</b>
	30/06/2023	TRACTUS AUSTRALIA	STRIP & FIT PUNCTURE REPAIR - TRUCK TYRE PTK33	55.00
	30/06/2023	TRACTUS AUSTRALIA	STRIP, FIT, BALANCE & PUNCTURE REPAIR - PUT78	47.00
	30/06/2023	TRACTUS AUSTRALIA	SUPPLY & INSTALL 4 TYRES FOR PTRL27 - INSURANCE CLAIM - TRAFFIC LIGHTS	808.00
	30/06/2023	TRACTUS AUSTRALIA	STRIP & FIT SPLIT RIM - PRO15	1,913.00
EFT24919	13/07/2023	OPEN SYSTEMS TECHNOLOGY PTY LTD T/AS COUNCIL FIRST	COUNCILFIRST SUBSCRIPTION	<b>-21,486.66</b>
EFT24920	13/07/2023	KIM WALSH	UNIFORM REIMBURSEMENT	<b>-111.92</b>
EFT24921	13/07/2023	RURAL RANGER SERVICES	RANGER SERVICES - 28/6 - 06/07/2023	<b>-1,351.02</b>

**LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JULY 2023 TO 31ST JULY 2023**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT24922	13/07/2023	TALIS CONSULTANTS	CONSULTING SERVICES FOR THE PERIOD ENDING 30 JUNE 2023 - INFRASTRUCTURE REVALUATION	<b>-49,805.58</b>
EFT24923	13/07/2023	KIM MCKENZIE STICKLAND	REIMBURSEMENT OF DEPARTMENT OF TRANSPORT OVERPAYMENT	<b>-434.80</b>
EFT24924	20/07/2023	BOC LIMITED	WORKS - ANNUAL CONTAINER SERVICE CHARGE 01/07/23 TO 30/06/24	<b>-736.05</b>
EFT24925	20/07/2023	T A MATTHEWS ELECTRICAL SERVICES		<b>-3,617.00</b>
	19/07/2023	T A MATTHEWS ELECTRICAL SERVICES	AIRCONITIONING SERVICING AT VARIOUS SHIRE HOUSES AND BUILDINGS	1,417.00
	19/07/2023	T A MATTHEWS ELECTRICAL SERVICES	EXIT LIGHTS AND SPITFIRES FOR CRC	2,200.00
EFT24926	20/07/2023	SHIRE OF MOORA	SEPTICS FOR CADOUX TOILETS	<b>-1,342.50</b>
EFT24927	20/07/2023	AVON CONCRETE	PART ORDER 14 OUT OF 27 SITES COMPLETED - DOWERIN-KALANNIE ROAD CULVERT WORKS	<b>-55,605.40</b>
EFT24928	20/07/2023	DRAGER AUSTRALIA PTY LTD		<b>-2,464.00</b>
	15/06/2023	DRAGER AUSTRALIA PTY LTD	3540070 CYLINDER AIR CF 6.8LTR 300 BAR RAV - S/POOL	1,232.00
	16/06/2023	DRAGER AUSTRALIA PTY LTD	3540070 CYLINDER AIR CF 6.8LTR 300 BAR RAV - P&G	1,232.00
EFT24929	20/07/2023	METAL ARTWORK BADGES	STAFF NAME BADGES	<b>-61.60</b>
EFT24930	20/07/2023	TEAM GLOBAL EXPRESS PTY LTD		<b>-127.36</b>
	03/07/2023	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT EX WESTRAC & MAXIPARTS	31.38
	16/07/2023	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT EX CORSIGN 28/06/23	95.98
EFT24931	20/07/2023	WREN OIL	OIL WASTE MANAGEMENT - ADMIN & COMPLIANCE FEES ONLY	<b>-33.00</b>
EFT24932	20/07/2023	WONGAN MAIL SERVICE	MAIL ACCOUNT FOR APRIL 2023	<b>-68.10</b>
EFT24933	20/07/2023	ADAM PERRETT	REFUND FOR HEP B INJECTION AND TEST	<b>-62.95</b>
EFT24934	20/07/2023	PUBLIC TRANSPORT AUTHORITY OF WA	TRANSWA TICKETING FOR JUNE 2023	<b>-74.48</b>
EFT24935	20/07/2023	BRYAN RURAL SERVICE		<b>-3,927.00</b>
	20/06/2023	BRYAN RURAL SERVICE	CIVIC CENTRE - PEST SPRAYING	297.00
	20/06/2023	BRYAN RURAL SERVICE	TERMITE CONTROL FOR SHIRE BUILDINGS	3,630.00
EFT24936	20/07/2023	DUN DIRECT PTY LTD	FUEL SUPPLY FOR DIESEL DELIVERED TO DEPOT 19/06/2023	<b>-22,165.64</b>
EFT24937	20/07/2023	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BSL FOR MAY 2023	<b>-113.30</b>
EFT24938	20/07/2023	TIGER BOX	INSTALLATION OF CONCRETE PANEL RETAINING WALL AT WONGAN HILLS MUSEUM	<b>-7,524.00</b>
EFT24939	20/07/2023	FEGAN BUILDING SURVEYING	BUILDING SURVEYING FOR VARIOUS LOCATIONS	<b>-1,094.50</b>
EFT24940	20/07/2023	BLACKWELL PLUMBING & GAS PTY LTD	ANNUAL BACKFLOW TESTING ON STANDPIPES X13 SITES	<b>-2,425.50</b>
EFT24941	20/07/2023	STATEWIDE LEAK DETECT	LEAK SURVEY FOR WONGAN HILLS SWIMMING POOL	<b>-2,307.80</b>

**LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JULY 2023 TO 31ST JULY 2023**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT24942	20/07/2023	TECHNOLOGY ONE LIMITED	SUBSCRIPTION FEE FOR THE PERIOD 12/08/23 TO 11/08/24 - INTRAMAPS	<b>-28,451.63</b>
EFT24943	20/07/2023	COUNCIL FIRST		<b>-12,278.75</b>
	11/07/2023	COUNCIL FIRST	PROFESSIONAL SERVICES FOR MAY 2023 ERP PROJECT	6,979.50
	11/07/2023	COUNCIL FIRST	PROFESSIONAL SERVICES FOR JUNE 2023 ERP PROJECT	3,619.00
	11/07/2023	COUNCIL FIRST	PROFESSIONAL SERVICES FOR JUNE 2023 ERP SUPPORT	1,680.25
EFT24944	24/07/2023	AUSTRALIAN TAXATION OFFICE	BAS PAYMENT FOR JUNE 2023	<b>-113,378.00</b>
EFT24945	26/07/2023	WESTPAC BANKING CORPORATION	WAGES PPE 25.07.2023	<b>-72,718.07</b>
EFT24946	26/07/2023	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	<b>-26.50</b>
EFT24947	26/07/2023	IOU SOCIAL CLUB	PAYROLL DEDUCTIONS	<b>-310.00</b>
EFT24948	27/07/2023	STAR TRACK EXPRESS PTY LTD	FREIGHT EX FORRESTFIELD MOWERS	<b>-56.96</b>
EFT24949	27/07/2023	OFFICEWORKS BUSINESS DIRECT	STATIONARY ORDER FOR CRC	<b>-343.00</b>
EFT24950	27/07/2023	WALLIS COMPUTER SOLUTIONS	SET UP OF AUTHENTICATION CODES FOR RATES ADMINISTRATION	<b>-223.85</b>
EFT24951	27/07/2023	WATER CORPORATION		<b>-18,572.97</b>
	04/07/2023	WATER CORPORATION	SEWERAGE CHARGE FOR OLD TENNIS CLUB FACILITY IN WONGAN HILLS	73.87
	10/07/2023	WATER CORPORATION	CONSUMPTION FOR ALPHA PARK BALLIDU	341.23
	10/07/2023	WATER CORPORATION	CONSUMPTION FOR BUNYIP PARK BALLIDU	11.19
	10/07/2023	WATER CORPORATION	FIRE CHARGE FOR BALLIDU HALL	50.87
	10/07/2023	WATER CORPORATION	CONSUMPTION & SERVICE CHARGE FOR WONGAN HILLS AIRPORT	60.09
	10/07/2023	WATER CORPORATION	CONSUMPTION & SERVICE CHARGE FOR STANDPIPE ON BALLIDU SOUTH EAST ROAD	351.01
	11/07/2023	WATER CORPORATION	CONSUMPTION & FIRE CHARGE FOR GABALONG STANDPIPE	84.43
	12/07/2023	WATER CORPORATION	CONSUMPTION, SEWERAGE & FIRE CHARGE FOR CRC BUILDING	394.62
	12/07/2023	WATER CORPORATION	CONSUMPTION CHARGE FOR RAILWAY/STORAGE SHED	5.59
	12/07/2023	WATER CORPORATION	CONSUMPTION FOR MEDIAN STRIP ON FENTON ST	1,004.12
	12/07/2023	WATER CORPORATION	CONSUMPTION, SERVICE & SEWERAGE CHARGE FOR 49 QUINLAN ST WONGAN HILLS	322.11
	12/07/2023	WATER CORPORATION	CONSUMPTION, SERVICE & SEWERAGE CHARGE FOR 8 ELLIS ST WONGAN HILLS	1,236.78
	12/07/2023	WATER CORPORATION	CONSUMPTION, SERVICE & SEWERAGE CHARGE FOR 14 ELLIS ST WONGAN HILLS	321.30
	12/07/2023	WATER CORPORATION	SERVICE & SEWERAGE CHARGE FOR 42 MITCHELL ST WONGAN HILLS	264.96
	12/07/2023	WATER CORPORATION	CONSUMPTION, SERVICE & SEWERAGE CHARGE FOR 16 MOORE ST WONGAN HILLS	320.82
	12/07/2023	WATER CORPORATION	CONSUMPTION CHARGE FOR CADOUX KINDERGARDEN ON GRIMMETT ST	13.99
	12/07/2023	WATER CORPORATION	SERVICE CHARGE FOR 151 NINAN ST WONGAN HILLS	47.87
	12/07/2023	WATER CORPORATION	CONSUMPTION CHARGE FOR CADOUX TOILETS	33.56
	12/07/2023	WATER CORPORATION	CONSUMPTION CHARGE FOR WONGAN HILLS SWIMMING POOL COMPLEX	58.74



**LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JULY 2023 TO 31ST JULY 2023**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
	12/07/2023	WATER CORPORATION	CONSUMPTION CHARGE FOR WONGAN HILLS RECREATION COMPLEX	212.57
	12/07/2023	WATER CORPORATION	CONSUMPTION CHARGE FOR STANDPIPE AT DEPOT ROAD	3,434.31
	12/07/2023	WATER CORPORATION	CONSUMPTION, SEWERAGE & FIRE CHARGE FOR DEPOT OFFICE	493.94
	12/07/2023	WATER CORPORATION	CONSUMPTION & SERVICE CHARGE FOR CADOUX STANDPIPE	395.38
	12/07/2023	WATER CORPORATION	SEWERAGE CHARGE FOR OLD TENNIS CLUB FACILITY	119.01
	12/07/2023	WATER CORPORATION	FIRE SERVICE CHARGE FOR CRC BUILDING	50.87
	12/07/2023	WATER CORPORATION	CONSUMPTION FOR RAILWAYS/STORAGE SHED	542.62
	12/07/2023	WATER CORPORATION	CONSUMPTION & SEWERAGE CHARGE FOR COMMUNITY GARDEN	121.81
	13/07/2023	WATER CORPORATION	CONSUMPTION & SEWERAGE FOR MUSUEM	113.03
	13/07/2023	WATER CORPORATION	SERVICE CHARGE FOR DANUBIN ST WONGAN HILLS	47.87
	13/07/2023	WATER CORPORATION	CONSUMPTION CHARGE FOR WONGAN HILLS CEMETERY	131.46
	13/07/2023	WATER CORPORATION	CONSUMPTION CHARGE FOR ROGERS ST GARDENS	283.44
	13/07/2023	WATER CORPORATION	CONSUMPTION & SEWERAGE CHARGE FOR WONGAN HILLS MEDICAL CENTRE	253.27
	14/07/2023	WATER CORPORATION	CONSUMPTION & SEWERAGE CHARGE FOR COMMUNITY PARK	245.26
	14/07/2023	WATER CORPORATION	CONSUMPTION FOR COMMUNITY PARK	237.75
	14/07/2023	WATER CORPORATION	CONSUMPTION & SEWERAGE FOR SHIRE ADMIN OFFICE	873.62
	14/07/2023	WATER CORPORATION	CONSUMPTION FOR CIVIC CENTRE, SEWERAGE FOR CIVIC CENTRE	906.72
	14/07/2023	WATER CORPORATION	SEWERAGE FOR 3 STICKLAND ST (CUBBYHOUSE)	164.15
	14/07/2023	WATER CORPORATION	SEWERAGE CHARGE FOR ELIZABETH TELFER BUILDING	96.45
	14/07/2023	WATER CORPORATION	CONSUMPTION, SERVICE & SEWERAGE FOR U1/20 STICKLAND ST WONGAN HILLS	813.92
	14/07/2023	WATER CORPORATION	CONSUMPTION, SERVICE & SEWERAGE CHARGE FOR 2A PATTERSON ST WONGAN HILLS	282.11
	14/07/2023	WATER CORPORATION	SERVICE & SEWERAGE CHARGE FOR 2B PATTERSON ST WONGAN HILLS	264.96
	14/07/2023	WATER CORPORATION	SERVICE & SEWERAGE CHARGE FOR 27A QUINLAN ST WONGAN HILLS	264.96
	14/07/2023	WATER CORPORATION	SERVICE & SEWERAGE CHARGE FOR 27B QUINLAN ST WONGAN HILLS	264.96
	14/07/2023	WATER CORPORATION	SERVICE & SEWERAGE CHARGE FOR 27C QUINLAN ST WONGAN HILLS	264.96
	14/07/2023	WATER CORPORATION	SERVICE & SEWERAGE CHARGE FOR 27D QUINLAN ST WONGAN HILLS	264.96
	14/07/2023	WATER CORPORATION	SERVICE CHARGE FOR BURAKIN STANDPIPE	317.95
	14/07/2023	WATER CORPORATION	CONSUMPTION & SERVICE CHARGE FOR KIRWAN STANDPIPE	323.48
	17/07/2023	WATER CORPORATION	CONSUMPTION, SERVICE & SEWERAGE CHARGE FOR 11 WANDOO CRESCENT WONGAN HILLS	373.75

**LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JULY 2023 TO 31ST JULY 2023**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
	17/07/2023	WATER CORPORATION	CONSUMPTION, SERVICE & SEWERAGE CHARGE FOR 7 WANDOO CRESCENT WONGAN HILLS	360.74
	17/07/2023	WATER CORPORATION	CONSUMPTION, SERVICE & SEWERAGE CHARGE FOR 30 WANDOO CRESCENT WONGAN HILLS	366.52
	18/07/2023	WATER CORPORATION	ANNUAL CHARGE - TRADE WASTE PERMIT 41726 FOR CRC BUILDING	344.51
	19/07/2023	WATER CORPORATION	ANNUAL CHARGE - TRADE WASTE PERMIT - CIVIC CENTRE	344.51
EFT24952	27/07/2023	WESTRAC EQUIPMENT PTY LTD		<b>-2,225.05</b>
	18/07/2023	WESTRAC EQUIPMENT PTY LTD	SUPPLY PARTS FOR CAT ROLLER PRO15	1,049.31
	20/07/2023	WESTRAC EQUIPMENT PTY LTD	SUPPLY PARTS FOR PG16	1,175.74
EFT24953	27/07/2023	MOORA GLASS SERVICE	REMOVE AND SUPPLY NEW WINDOW AT VISITORS CENTRE	<b>-561.00</b>
EFT24954	27/07/2023	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION	MUSIC LICENCE FEES 2023-2024	<b>-364.00</b>
EFT24955	27/07/2023	LG PROFESSIONALS AUSTRALIA WA INCORPORATED	MCS - REGISTRATION FOR LG PRO COMMUNITY DEVELOPMENT CONFERENCE SEPTEMBER 2023	<b>-1,130.00</b>
EFT24956	27/07/2023	SYNERGY		<b>-13,438.46</b>
	06/05/2023	SYNERGY	CONSUMPTION, & SUPPLY CHARGE FOR CADOUX TOILETS	121.00
	03/07/2023	SYNERGY	STREET LIGHTING BILL PERIOD 25/05/23 TO 24/06/23	4,414.59
	12/07/2023	SYNERGY	ON/OFF PEAK & SUPPLY CHARGE FOR WONGAN HILLS SWIMMING POOL COMPLEX	386.84
	12/07/2023	SYNERGY	ON/OFF PEAK & SUPPLY CHARGE FOR WONGAN HILLS RECREATION CENTRE	1,079.99
	12/07/2023	SYNERGY	ON/OFF PEAK & SUPPLY CHARGE FOR CRC BUILDING	1,102.53
	12/07/2023	SYNERGY	ON/OFF PEAK & SUPPLY CHARGE FOR MEDICAL CENTRE	681.88
	13/07/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR DEPOT OFFICE	656.61
	13/07/2023	SYNERGY	CONSUMPTION & SERVICE CHARGE FOR 30 WANDOO CRESCENT WONGAN HILLS	459.76
	13/07/2023	SYNERGY	CONSUMPTION & SERVICE CHARGE FOR RAILWAYS/STORAGE SHED	318.35
	13/07/2023	SYNERGY	SUPPLY CHARGE FOR LOT 151 NINAN ST WONGAN HILLS	67.37
	14/07/2023	SYNERGY	CONSUMPTION & SERVICE CHARGE FOR CADOUX TOILETS	128.67
	14/07/2023	SYNERGY	CONSUMPTION & SERVICE CHARGE FOR WONGAN HILLS TOWN CENTRE GARDENS	161.88
	17/07/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR MUSEUM	192.25
	17/07/2023	SYNERGY	CONSUMPTION & SERVICE CHARGE FOR OLD TENNIS CLUB FACILITY	120.12
	17/07/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE U2/20 STICKLAND ST WONGAN HILLS	41.94
	17/07/2023	SYNERGY	CONSUMPTION CHARGE FOR ALPHA TOILETS	164.62
	17/07/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR CRC BUILDING	116.98
	17/07/2023	SYNERGY	CONSUMPTION & SERVICE CHARGE FOR COMMUNITY GARDENS	133.45
	17/07/2023	SYNERGY	CONSUMPTION & SERVICE CHARGE FOR AREODROME	132.43
	18/07/2023	SYNERGY	CONSUMPTION & SERVICE CHARGE FOR TV RETRANSMISSION TOWER	1,138.96
	18/07/2023	SYNERGY	CONSUMPTION & SERVICE CHARGE FOR CIVIC CENTRE	835.49

**LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JULY 2023 TO 31ST JULY 2023**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
	18/07/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR COMMUNITY PARK	713.61
	18/07/2023	SYNERGY	SUPPLY CHARGE FOR QUINLAN ST GARDENS	62.85
	20/07/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR 14 ELLIS ST WONGAN HILLS	206.29
EFT24957	27/07/2023	AVON CONCRETE	PART INVOICE 13 SITES OUT OF 27 COMPLETED - DOWERIN-KALANNIE ROAD CULVERT WORKS	-51,633.58
EFT24958	27/07/2023	LGIS LIABILITY	1ST INSTALMENT FOR 2023-24	-207,055.80
EFT24959	27/07/2023	LGIS INSURANCE BROKING		-8,009.23
	04/07/2023	LGIS INSURANCE BROKING	1ST INSTALMENT FOR SALARY CONTINUANCE INSURANCE	7,212.28
	04/07/2023	LGIS INSURANCE BROKING	1ST INSTALMENT FOR MARINE CARGO INSURANCE	796.95
EFT24960	27/07/2023	RBC RURAL		-2,881.41
	20/07/2023	RBC RURAL	METERPLAN CHARGE FOR SHIRE ADMINISTRATION PHOTOCOPIER	712.95
	20/07/2023	RBC RURAL	METERPLAN CHARGE FOR THE CRC PHOTOCOPIER	2,168.46
EFT24961	27/07/2023	METAL ARTWORK BADGES	2 X BRUSHED GOLD ALUMINUM DESK NAME PLAQUE WITH LOGO, MOUNTS NOT REQUIRED	-22.00
EFT24962	27/07/2023	TEAM GLOBAL EXPRESS PTY LTD		-112.85
	23/07/2023	TEAM GLOBAL EXPRESS PTY LTD	CRC LIBRARY - FREIGHT TO SWA (RECOVERABLE)	24.73
	23/07/2023	TEAM GLOBAL EXPRESS PTY LTD	CRC LIBRARY - FREIGHT CHARGE EX RBC RURAL 14/7/23	36.50
	23/07/2023	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES EX MAXIPARTS AND WESTRAC	51.62
EFT24963	27/07/2023	TKB MECHANICAL		-1,450.00
	11/07/2023	TKB MECHANICAL	FIT WINDSCREEN WB016 (INSURANCE CLAIM J0897)	750.00
	11/07/2023	TKB MECHANICAL	SUPPLY AND FIT WINDSCREEN FOR WB030 - INSURANCE CLAIM J0898	700.00
EFT24964	27/07/2023	CHRIS WILDING	CLINIPATH REFUND FOR PATHOLOGY MEDICAL SERVICES	-29.45
EFT24965	27/07/2023	FORRESTFIELD MOWER AND CHAINSAW CENTRE	SUPPLY 1 X BILLY GOAT VAC BAG	-329.00
EFT24966	27/07/2023	NEWINS FAMILY TRUST	MANAGEMENT OF WONGAN REFUSE SITE - JULY 2023	-7,791.63
EFT24967	27/07/2023	RICOH FINANCE	CRC & ADMIN PHOTOCOPIER LEASE FROM 23/08/2023 TO 22/09/2023	-649.17
EFT24968	27/07/2023	SOLARGAIN PV PTY LTD	SUPPLY AND INSTALL SOLAR PANELS ON THE CADOUX RECREATION CENTRE	-11,991.00
EFT24969	27/07/2023	ITR PACIFIC PTY LTD	GRADER BLADES - PG16	-6,271.10
EFT24970	27/07/2023	COUNCIL FIRST	MS OFFICE 365 FOR AUGUST 2023	-1,756.90
EFT24971	27/07/2023	ENVIROCLEAN (WA)	MONTHLY HIRE FEE AUGUST	-214.50
EFT24972	27/07/2023	MAXIPARTS OPERATIONS PTY LTD	SUPPLY 1 X VALVE MV3 NEW BREED FOR PTK33	-719.37
EFT24973	27/07/2023	KIM WALSH	UNIFORM REFUND	-98.98
EFT24974	27/07/2023	RURAL RANGER SERVICES	RANGER SERVICES FROM 13/7/23 TO 21/7/23	-1,428.90
EFT24975	27/07/2023	SHERIDAN'S	PLAQUE FOR ROAD SAFETY BENCH - GRANT FUNDED	-564.30
EFT24976	27/07/2023	JEFF WIGGINS	MC DRIVERS LICENCE APPLICATION FEE	-59.90
DD12053.1	03/07/2023	WESTNET PTY LTD	MONTHLY CHARGE 01/07/23 TO 01/08/23	-609.90
DD12061.1	11/07/2023	AWARE SUPER ACCUMULATION	PAYROLL DEDUCTIONS	-10,979.14

**LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JULY 2023 TO 31ST JULY 2023**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
DD12061.2	11/07/2023	MERCER SUPER	SUPERANNUATION CONTRIBUTIONS	<b>-229.24</b>
DD12061.3	11/07/2023	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	<b>-296.15</b>
DD12061.4	11/07/2023	SPIRIT SUPER	PAYROLL DEDUCTIONS	<b>-417.31</b>
DD12061.5	11/07/2023	UNI SUPER	PAYROLL DEDUCTIONS	<b>-238.00</b>
DD12061.6	11/07/2023	AUSTRALIAN RETIREMENT TRUST	PAYROLL DEDUCTIONS	<b>-400.90</b>
DD12061.7	11/07/2023	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	<b>-217.85</b>
DD12061.8	11/07/2023	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	<b>-301.44</b>
DD12061.9	11/07/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	<b>-1,456.97</b>
DD12074.1	14/07/2023	WESTPAC BANKING CORPORATION		<b>-6,580.37</b>
	29/05/2023	WESTPAC BANKING CORPORATION	SUPPLY 1 X TYPE 2 ADAPTER FOR CEO VEHICLE	310.00
	03/06/2023	WESTPAC BANKING CORPORATION	WINDOW KEYS FOR WANDOO CRESCENT RESIDENCE	27.24
	28/06/2023	WESTPAC BANKING CORPORATION	CARD FEES	225.00
	29/05/2023	WESTPAC BANKING CORPORATION	ARLO WEB PORTAL SMART HOME SECURITY SUBSCRIPTION	185.27
	31/05/2023	WESTPAC BANKING CORPORATION	ADOBE CREATIVE CLOUD MONTHLY SUBSCRIPTION	247.14
	01/06/2023	WESTPAC BANKING CORPORATION	LGIS - WA LG MUTUAL INDEMNITY SCHEME, CEO BREAKFAST 30/08/2023, TRY BOOKING FEE	60.50
	03/06/2023	WESTPAC BANKING CORPORATION	FELLOW SUBSCRIPTION FEES	136.97
	06/06/2023	WESTPAC BANKING CORPORATION	NESPRESSO ORDER	177.00
	09/06/2023	WESTPAC BANKING CORPORATION	ECU - STAFF TRAINING TUITION FEES	4,811.50
	26/06/2023	WESTPAC BANKING CORPORATION	ADOBE CREATIVE CLOUD SUBSCRIPTION	159.98
	27/05/2023	WESTPAC BANKING CORPORATION	BUNNINGS - ALPHA PARK BLOWER VAC, BUNNINGS - CRC BROOMS	239.77
DD12076.1	06/07/2023	TELSTRA CORPORATION LIMITED	SHIRE ADMINISTRATION ACCOUNT FOR JULY 2023	<b>-2,531.78</b>
DD12091.1	19/07/2023	AIA AUSTRALIA PTY LTD	SUPER CONTRIBUTIONS FOR PPE270623 MANUAL PAYMENT DUE TO ORGINAL PAYMENT RETURNED BACK INTO SHIRE ACCOUNT.	<b>-518.98</b>
DD12094.1	25/07/2023	AWARE SUPER ACCUMULATION	PAYROLL DEDUCTIONS	<b>-11,224.55</b>
DD12094.2	25/07/2023	MERCER SUPER	SUPERANNUATION CONTRIBUTIONS	<b>-232.40</b>
DD12094.3	25/07/2023	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	<b>-311.85</b>
DD12094.4	25/07/2023	SPIRIT SUPER	PAYROLL DEDUCTIONS	<b>-439.43</b>
DD12094.5	25/07/2023	UNI SUPER	PAYROLL DEDUCTIONS	<b>-256.09</b>
DD12094.6	25/07/2023	AUSTRALIAN RETIREMENT TRUST	PAYROLL DEDUCTIONS	<b>-84.67</b>
DD12094.7	25/07/2023	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	<b>-70.68</b>
DD12094.8	25/07/2023	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	<b>-259.92</b>
DD12094.9	25/07/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	<b>-1,510.02</b>
DD12099.1	25/07/2023	TELETRAC NAVMAN	MONTHLY SATELLITE SERVICE	<b>-2,478.08</b>

**LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JULY 2023 TO 31ST JULY 2023**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
DD12102.1	27/07/2023	TELSTRA CORPORATION LIMITED	TELEPHONE ACCOUNT FOR WH SPORT & RECREATION	<b>-55.00</b>
DD12104.1	31/07/2023	DEPARTMENT OF TRANSPORT	DOT PAYMENTS FOR JULY 2023	<b>-121,835.15</b>
DD12061.10	11/07/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	<b>-956.60</b>
DD12061.11	11/07/2023	AIA AUSTRALIA PTY LTD	SUPERANNUATION CONTRIBUTIONS	<b>-531.05</b>
DD12061.12	11/07/2023	AMP SUPERANNUATION LTD.	SUPERANNUATION CONTRIBUTIONS	<b>-531.10</b>
DD12061.13	11/07/2023	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	<b>-63.32</b>
DD12061.14	11/07/2023	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	<b>-191.54</b>
DD12094.10	25/07/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	<b>-997.20</b>
DD12094.11	25/07/2023	AIA AUSTRALIA PTY LTD	SUPERANNUATION CONTRIBUTIONS	<b>-559.18</b>
DD12094.12	25/07/2023	AMP SUPERANNUATION LTD.	SUPERANNUATION CONTRIBUTIONS	<b>-567.63</b>
DD12094.13	25/07/2023	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	<b>-66.07</b>
DD12094.14	25/07/2023	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	<b>-205.34</b>

<b>MUNICIPAL ACCOUNT</b>	<b>\$1,089,289.24</b>
<b>TRUST ACCOUNT</b>	<b>\$-</b>
<b>TOTAL</b>	<b>\$1,089,289.24</b>
<b>RECOVERABLE</b>	<b>\$4,764.78</b>
<b>PART RECOVERABLE</b>	<b>\$3,500.00</b>

## 9.2.2 FINANCIAL REPORTS FOR JULY 2023

<b>FILE REFERENCE:</b>	F1.4
<b>REPORT DATE:</b>	11 August 2023
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Sam Dolzadelli - Deputy Chief Executive Officer
<b>ATTACHMENTS:</b>	

### **PURPOSE OF REPORT:**

The purpose of this report is to present to Council the Monthly Financial Report (containing the Statement of Financial Activity by Nature) for the month ended 31 July 2023. The Capital Works report has been incorporated into this. A monthly financial health check has been appended to the report to give an overview of how the Shire is tracking against some key financial indicators.

### **BACKGROUND:**

Under section 6.4(1) of the *Local Government Act 1995*, a local government is required to prepare an annual financial report for the proceeding financial year and such other financial reports as are prescribed. Part 4 of the *Local Government (Financial Management) Regulations 1996* prescribes the minimum contents of the Monthly Financial Report.

Below is the prescribed contents of the Monthly Financial Report.

### **Regulation 34 - Statement of Financial Activity**

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month (relevant month) in the following detail:
  - (a) annual budget estimates; and
  - (b) budget estimates to the end of the relevant month (YTD Budget); and
  - (c) actual amounts of expenditure, revenue and income to the end of the relevant month (YTD Actual); and
  - (d) material variances between the comparable amounts (YTD Actual – YTD Budget); and
  - (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of net current assets.
  
- (2) Each statement of financial activity is to be accompanied by documents containing –
  - (a) (removed)
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity must be shown according to nature classification.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be –
  - (a) Presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
  - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

### **Regulation 35 – Statement of Financial Position**

- (1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the **previous month**) and –
  - (a) The financial position of the local government as at the last day of the previous financial year; or
  - (b) If the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.
- (2) A statement of financial position must be –
  - (a) Presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
  - (b) Recorded in the minutes of the meeting at which it is presented.

### **POLICY REQUIREMENTS:**

Council Policy 4.1 – Accounting

### **LEGISLATIVE REQUIREMENTS:**

- *Local Government Act 1995*
- *Local Government (Financial Management) Regulations 1996*

### **STRATEGIC IMPLICATIONS:**

There are no Strategic Implications relating to this item.

### **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental impacts associated with this proposal.
- **Economic**  
There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

Material variances are disclosed in the Statement of Financial Activity.

As part of the adopted 2023/24 Budget, Council adopted the following thresholds as levels of material variances for financial reporting.

In accordance with regulation 34 (5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2023/24 for reporting material variances shall be:

- (a) 10% of the amended budget; or
- (b) \$10,000 of the amended budget.

whichever is greater. In addition, that the material variance limit be applied to total revenue and expenditure for each nature classification and capital income and expenditure in the Statement of Financial Activity.

The financial reports for the period ending 31 July 2023 are attached to the Council Agenda.

**COMMENT:**

This report presents the Statement of Financial Activity by nature or type for the period ended 31 July 2023.

The following is a summary of the headline numbers from the attached report, and explanations for variances is provided in note 1 of the report.

	<b>Original Budget</b>	<b>YTD Budget</b>	<b>YTD Actuals – July 2023</b>
<b>Opening Surplus</b>	<b>2,713,397</b>	<b>2,713,397</b>	<b>2,765,744</b>
Cash Operating Revenue	4,818,635	328,511	322,204
Profit on asset disposals	15,280	0	0
Cash Operating Expenditure	(5,365,706)	(715,321)	(704,733)
Depreciation	(3,656,297)	(304,674)	0
Loss on asset disposals	(35,273)	0	0
Capital Expenditure	(8,881,056)	(533,226)	(137,287)
Capital Income	5,114,395	0	0
Financing Activities	1,600,335	(7,823)	(13,199)
Non-cash items (excluded)	3,676,290	304,674	0
<b>Closing Surplus/(Deficit)</b>	<b>0</b>	<b>1,785,538</b>	<b>2,232,729</b>



## Rates

Rates notices have been issued effective 7 August 2023 and will be reported on in the Monthly Financial Report for August. The gross amount of rates, rubbish and ESL outstanding at 31 July 2023 is \$143,962 of which \$37,346 is deferred pensioner rates.

## Capital Works

As at 31 July 2023 the Shire has incurred \$137,287 in actual expenditure on capital works projects against a current budget of \$8,881,056 representing 1.55% of the budgeted works.

## Depreciation

Depreciation for July has not yet been processed as the Shire is awaiting the final audit of the Annual Financial Report to be undertaken. As depreciation is a non-cash item, it does not impact the Shire's surplus position.

## Other

Attention is drawn to the opening surplus figure for July of \$2,765,744 against the budgeted opening surplus of \$2,713,397. This is an increase in the budgeted opening surplus of \$52,347. There is still a small number of end of financial year accounting entries to be processed and it is expected that the figure will be brought closer to the budgeted surplus figure.

## Budget Amendments

Council is requested to approve the following amendments to the 2023/24 adopted Annual Budget, with explanations provided in the table below. Pursuant to section 6.8 of the *Local Government Act 1995*, this will require an absolute majority decision of Council.

Account No.	Description	Adopted Budget	Proposed amended budget	Variance Increase/(Decrease) in funding position	Comment
AA192 (AROAD)	Burakin-Wialki road (RRG)	(\$449,845)	(\$489,290)	(\$39,445)	Increase budget to Burakin-Wialki road project (RRG). This amount was not included in the adopted budget.
12105	Capital grants – Regional Road Group	\$716,530	\$742,827	\$26,297	Increase RRG income by two-thirds of above Burakin-Wialki budget increase
01975	Transfer to Special Projects Reserve	(\$291,670)	(\$278,522)	\$13,148	Shire funded portion of increase (one-third)
<b>Change in net current assets (funding position)</b>				<b>\$0</b>	

As noted under the 'Other' section in of this agenda item, it is very likely that the Shire's actual opening surplus will be higher than budgeted. Once the opening surplus is audited, the budgeted transfer to the Special Projects Reserve can be amended to increase this if Council wishes.

**VOTING REQUIREMENTS:** Simple Majority

**ABSOLUTE MAJORITY REQUIRED:** Yes, required for budget amendments – s6.8(1)(b) of *Local Government Act 1995*

**OFFICER RECOMMENDATION:**

That Council:

1. Receives the Monthly Financial Report (containing the Statement of Financial Activity by nature classification) for the month ended 31 July 2023, as presented as attachment 1 to this report.
2. Notes the unrestricted municipal surplus of \$2,232,729 for the month ended 31 July 2023.

**SIMPLE MAJORITY REQUIRED**

**OFFICER RECOMMENDATION:**

That Council:

Pursuant to section 6.8(1)(b) of the *Local Government Act 1995* approves the following budget amendments to the 2023/24 adopted Annual Budget:

Account No.	Description	Adopted Budget	Proposed amended budget	Variance Increase/(Decrease) in funding position	Comment
AA192 (AROAD)	Burakin-Wialki road (RRG)	(\$449,845)	(\$489,290)	(\$39,445)	Increase budget to Burakin-Wialki road project (RRG). This amount was not included in the adopted budget.
12105	Capital grants – Regional Road Group	\$716,530	\$742,827	\$26,297	Increase RRG income by two-thirds of above Burakin-Wialki budget increase
01975	Transfer to Special Projects Reserve	(\$291,670)	(\$278,522)	\$13,148	Shire funded portion of increase (one-third)
<b>Change in net current assets (funding position)</b>				<b>\$0</b>	

**ABSOLUTE MAJORITY REQUIRED**



**SHIRE OF WONGAN-BALLIDU**

**MONTHLY FINANCIAL REPORT**

**31/07/2023**

**CONTENTS**

- 01) Statement of Financial Activity
- 02) Statement of Financial Position
- 03) Variance Reporting
- 04) Net Current Assets
- 05) Asset Disposals
- 06) Loans
- 07) Reserves
- 08) Capital Works Program
- 09) Investments
- 10) Bank Reconciliation
- 11) Rates & Sundry Debtors Outstanding

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY BY NATURE FOR 31 JULY 2023**

	Adopted Budget 2023-2024	Current Budget 2023-2024	YTD Budget	YTD Actual	Variance Over or Under	10%
<b>Opening Funding Surplus/(Deficit)</b>	<b>2,713,397</b>	<b>2,713,397</b>	<b>2,713,397</b>	<b>2,765,744</b>		
<b>INCOME</b>						
Rates	3,391,941	3,391,941	0	0	0.0%	✓
Operating grants, subsidies and contributions	491,067	491,067	270,311	280,612	(3.8%)	✓
Fees and charges	684,397	684,397	38,105	15,541	59.2%	x
Other Revenue	108,050	108,050	8,998	11,145	(23.9%)	x
Interest	143,180	143,180	11,097	14,906	(34.3%)	x
Profit on Asset Disposals	15,280	15,280	0	0	0.0%	✓
<b>a: TOTAL INCOME</b>	<b>4,833,915</b>	<b>4,833,915</b>	<b>328,511</b>	<b>322,204</b>		
<b>OPERATING EXPENSES</b>						
Employee Costs	(2,716,739)	(2,716,739)	(261,050)	(253,249)	3.0%	✓
Materials & Contracts	(1,530,009)	(1,530,009)	(217,915)	(203,310)	6.7%	✓
Utilities (Gas, Electricity) etc.	(394,853)	(394,853)	(32,843)	(37,969)	(15.6%)	x
Interest	(43,600)	(43,600)	0	0	0.0%	✓
Insurance	(290,861)	(290,861)	(145,406)	(146,239)	(0.6%)	✓
Other General	(389,644)	(389,644)	(58,107)	(63,966)	(10.1%)	x
Loss on Asset Disposals	(35,273)	(35,273)	0	0	0.0%	✓
Depreciation	(3,656,297)	(3,656,297)	(304,674)	0	100.0%	x
<b>b: TOTAL OPERATING EXPENSES</b>	<b>(9,057,276)</b>	<b>(9,057,276)</b>	<b>(1,019,995)</b>	<b>(704,733)</b>		
<b>Operating activities excluded from budget</b>						
Add back Depreciation	3,656,297	3,656,297	304,674	0		
Adjust (Profit)/Loss on Asset Disposal	19,993	19,993	0	0		
	<b>3,676,290</b>	<b>3,676,290</b>	<b>304,674</b>	<b>0</b>		
<b>Amount attributable to operating activities</b>	<b>(547,071)</b>	<b>(547,071)</b>	<b>(386,810)</b>	<b>(382,529)</b>		
<b>INVESTING ACTIVITIES</b>						
Non-Operating grants, subsidies and contributions	4,866,395	4,866,395	0	0	0.0%	✓
Proceeds from disposal of motor vehicles and P&E	248,000	248,000	0	0	0.0%	✓
<b>TOTAL CAPITAL INCOME</b>	<b>5,114,395</b>	<b>5,114,395</b>	<b>0</b>	<b>0</b>		
Capex - Land & Buildings	(1,923,572)	(1,923,572)	(44,453)	(11,259)	74.7%	x
Capex - Furniture & Equipment	(96,060)	(96,060)	(8,004)	0	100.0%	x
Capex - Intangible Assets	(100,000)	(100,000)	(8,333)	0		
Capex - Motor Vehicles	(156,000)	(156,000)	-	0	0.0%	✓
Capex - Plant	(1,090,546)	(1,090,546)	(12,916)	0	100.0%	x
Capex - Infrastructure - Roads	(5,058,724)	(5,058,724)	(421,511)	(126,028)	70.1%	x
Capex - Infrastructure - Footpaths	(174,665)	(174,665)	(14,554)	0	100.0%	x
Capex - Infrastructure - Other	(281,489)	(281,489)	(23,455)	0	100.0%	x
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>(8,881,056)</b>	<b>(8,881,056)</b>	<b>(533,226)</b>	<b>(137,287)</b>		
<b>Amount attributable to investing activities</b>	<b>(3,766,661)</b>	<b>(3,766,661)</b>	<b>(533,226)</b>	<b>(137,287)</b>		
<b>FINANCING ACTIVITIES</b>						
Transfer from reserves	1,840,346	1,840,346	0	0	0.0%	✓
Transfer to reserves	(893,129)	(893,129)	(7,083)	(12,609)	(78.0%)	x
Lease liabilities principal repayments	(8,882)	(8,882)	(740)	(590)	20.3%	x
Proceeds on new borrowings	750,000	750,000	0	0	0.0%	✓
Loan principal repayment	(106,400)	(106,400)	0	0	0.0%	✓
SSL Principal Reimbursements	18,400	18,400	0	0	0.0%	✓
<b>Amount attributable to financing activities</b>	<b>1,600,335</b>	<b>1,600,335</b>	<b>(7,823)</b>	<b>(13,199)</b>		
<b>CLOSING SURPLUS / (DEFICIT)</b>	<b>0</b>	<b>0</b>	<b>1,785,538</b>	<b>2,232,729</b>		
** This sheet illustrates the variance analysis. For variance explanation refer to applicable note.			<b>Key</b>	Within budget tolerance of 10%	✓	
				Over budget tolerance of 10%	x	
				Under budget tolerance of 10%	⊕	

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL POSITION**  
**31/07/2023**

	31 July 2023	2023 (unaudited)
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	6,241,702	7,135,082
Trade and other receivables	1,596,274	978,387
Other financial assets	18,563	18,563
Inventories	67,739	51,160
Other assets	87,588	87,588
<b>TOTAL CURRENT ASSETS</b>	<b>8,011,866</b>	<b>8,270,780</b>
<b>NON-CURRENT ASSETS</b>		
Trade and other receivables	37,346	37,346
Other financial assets	292,955	292,955
Inventories	51,420	51,420
Property, plant and equipment	33,508,566	33,497,307
Infrastructure	127,466,661	127,340,633
Right-of-use assets	26,280	26,280
<b>TOTAL NON-CURRENT ASSETS</b>	<b>161,383,228</b>	<b>161,245,941</b>
<b>TOTAL ASSETS</b>	<b>169,395,094</b>	<b>169,516,721</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	505,183	539,346
Other liabilities	1,080,602	783,471
Lease liabilities	6,148	6,738
Borrowings	105,986	105,986
Employee related provisions	407,567	409,043
<b>TOTAL CURRENT LIABILITIES</b>	<b>2,105,486</b>	<b>1,844,584</b>
<b>NON-CURRENT LIABILITIES</b>		
Lease liabilities	18,840	18,840
Borrowings	1,809,826	1,809,826
Employee related provisions	56,384	56,384
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>1,885,050</b>	<b>1,885,050</b>
<b>TOTAL LIABILITIES</b>	<b>3,990,536</b>	<b>3,729,634</b>
<b>NET ASSETS</b>	<b>165,404,558</b>	<b>165,787,087</b>
<b>EQUITY</b>		
Retained surplus	67,192,028	67,587,165
Reserve accounts	3,809,063	3,796,455
Revaluation surplus	94,403,467	94,403,467
<b>TOTAL EQUITY</b>	<b>165,404,558</b>	<b>165,787,087</b>

**Shire of Wongan-Ballidu  
Variance Report 31 July 2023**

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the Statement of Financial Activity by nature shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expenditure.

Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
<b>Operating Income</b>				
✓	0	Within Threshold	Rates	Within Council variance reporting threshold.
✓	10,301	Within Threshold	Operating grants, subsidies and contributions	Within Council variance reporting threshold.
✗	(22,564)	Timing	Fees and charges	Unfavourable - Timing variance for various fees and charges (standpipe charges are the main variance).
✗	2,147	Timing	Other Revenue	Favourable - Timing.
✗	3,809	Timing	Interest	Favourable - Interest earned is higher than estimated.
✓	0	Within Threshold	Profit on Asset Disposals	Within Council variance reporting threshold.
<b>Operating Expenditure</b>				
✓	7,801	Within Threshold	Employee Costs	Within Council variance reporting threshold.
✓	14,605	Within Threshold	Materials & Contracts	Within Council variance reporting threshold.
✗	(5,126)	Timing	Utilities (Gas, Electricity) etc.	Unfavourable - Timing of utility payments are not always precise to the monthly budget allocations.
✓	0	Within Threshold	Interest	Within Council variance reporting threshold.
✓	(833)	Within Threshold	Insurance	Within Council variance reporting threshold.
✗	(5,859)	Timing	Other General	Unfavourable - Timing variance.
✓	0	Within Threshold	Loss on Asset Disposals	Within Council variance reporting threshold.
✗	304,674	Timing	Depreciation	Timing Variance - Depreciation for July has not been processed as the Shire awaits the final audit of the Annual Financial Report (including the asset register). Depreciation will not be processed until December/January.
<b>Investing</b>				
✓	0	Within Threshold	Non-Operating grants, subsidies and contributions	Within Council variance reporting threshold.
✓	0	Within Threshold	Proceeds from disposal of motor vehicles and P&E	Within Council variance reporting threshold.
✓	0	Within Threshold	Proceeds from sale of land	Within Council variance reporting threshold.
✓	0	Within Threshold	Proceeds from sale of minor plant & equipment	Within Council variance reporting threshold.
✗	33,194	Timing	Capex - Land & Buildings	Timing - Capital Works Program is yet to substantially commence. See Capital Works Report.
✗	8,004	Timing	Capex - Furniture & Equipment	Timing - Capital Works Program is yet to substantially commence. See Capital Works Report.
✓	0	Within Threshold	Capex - Motor Vehicles	Within Council variance reporting threshold.
✗	12,916	Timing	Capex - Plant	Timing - Capital Works Program is yet to substantially commence. See Capital Works Report.
✗	295,483	Timing	Capex - Infrastructure - Roads	Timing - Capital Works Program is yet to substantially commence. See Capital Works Report.
✗	14,554	Timing	Capex - Infrastructure - Footpaths	Timing - Capital Works Program is yet to substantially commence. See Capital Works Report.
✗	23,455	Timing	Capex - Infrastructure - Other	Timing - Capital Works Program is yet to substantially commence. See Capital Works Report.
<b>Financing</b>				
✓	0	Within Threshold	Transfer from reserves	Within Council variance reporting threshold.
✗	(5,526)	Timing	Transfer to reserves	Favourable - Due to increase in interest earned.
✗	150	Timing	Lease liabilities principal repayments	Unfavourable - Minor timing variance.
✓	0	Within Threshold	Loan principal repayment	Within Council variance reporting threshold.
✓	0	Within Threshold	SSL Principal Reimbursements	Within Council variance reporting threshold.

**SHIRE OF WONGAN-BALLIDU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 July 2023**

**NET CURRENT ASSETS**

	Positive=Surplus (Negative=Deficit)		
	Budget	Actual	Current
	Last Years Closing 30 June 2023	Last Years Closing 30 June 2023	31 July 2023
	\$		\$
<b>Current Assets</b>			
Cash Unrestricted	3,338,628	3,338,628	2,432,638
Cash Restricted - Reserves	3,796,456	3,796,456	3,809,063
Receivables - Rates	86,580	88,209	86,165
Receivables - Other	977,638	976,799	1,535,107
Receivables - ATO	0	967	62,590
Inventories	28,151	51,160	67,739
Financial assets	18,400	18,563	18,563
	8,245,853	8,270,782	8,011,865
<b>Less: Current Liabilities</b>			
Payables	(448,020)	(425,897)	(430,441)
Payables - ATO	(118,837)	(113,378)	(74,742)
Contract Liabilities - Unspent grants	(783,471)	(783,471)	(1,080,602)
Employee provisions	(409,042)	(409,043)	(407,567)
Lease liabilities	(8,882)	(6,738)	(6,738)
Long term borrowings	(106,400)	(105,986)	(105,986)
	(1,874,652)	(1,844,513)	(2,106,076)
<b>Net Current Assets</b>	6,371,201	6,426,269	5,905,789
<b>Adjustments to Net Current Assets</b>			
Less: Restricted Cash - Reserves	(3,796,456)	(3,796,456)	(3,809,063)
Less: Current self-supporting loans receivable	(18,400)	(18,563)	(18,563)
Less: Trust Interfund Transfer Account	(72)	(72)	0
Add: Liabilities funded by restricted cash	41,842	41,842	41,842
Add: Current portion of borrowings	106,400	105,986	105,986
Add: Current portion of lease liabilities	8,882	6,738	6,738
	(3,657,804)	(3,660,525)	(3,673,060)
<b>Net Current Assets used in the Statement of Financial Activity</b>	<b>2,713,397</b>	<b>2,765,744</b>	<b>2,232,729</b>

**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF DISPOSED ASSETS AS AT 31 JULY 2023**

Asset No	Budget Net Book Value	Current Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
<b>Land &amp; Buildings</b>						
		-				-
<b>Motor Vehicles</b>						
Ford Ranger (Works Supervisor)	22,750	30,000	(7,250)			-
Iveco Patient Transfer Bus	3,270	6,000	(2,730)			-
			-			-
<b>Plant &amp; Equipment</b>						
Mack Truck (PTK33)	93,223	85,000	8,223			-
Mack Truck (PTK34)	91,000	85,000	6,000			-
Free Roll Attachment (Mtce)	16,000	4,000	12,000			-
Dual Tip Pig Trailer (PTRL20)	9,700	15,000	(5,300)			-
Dual Tip Pig Trailer (PTRL23)	19,800	15,000	4,800			-
Gang Mower (PMOW8)	12,250	8,000	4,250			-
Various obsolete equipment						-
<b>TOTAL</b>	<b>267,993</b>	<b>248,000</b>	<b>19,993</b>	-	-	-
<b>By Program</b>						
<b>Recreation &amp; Culture</b>						
Gang Mower (PMOW8)	12,250	8,000	4,250			-
						-
<b>Transport</b>						
Mack Truck (PTK33)	93,223	85,000	8,223			-
Mack Truck (PTK34)	91,000	85,000	6,000			-
Free Roll Attachment (Mtce)	16,000	4,000	12,000			-
						-
<b>Other Property &amp; Services</b>						
Ford Ranger (Works Supervisor)	22,750	30,000	(7,250)			-
Dual Tip Pig Trailer (PTRL20)	9,700	15,000	(5,300)			-
Dual Tip Pig Trailer (PTRL23)	19,800	15,000	4,800			-
Iveco Patient Transfer Bus	3,270	6,000	(2,730)			-
	-	-	-			-
						-
<b>TOTAL</b>	<b>267,993</b>	<b>248,000</b>	<b>19,993</b>	-	-	-
<b>Motor Vehicle and Plant &amp; Equipment Change Over</b>						
	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
<b>Motor Vehicles</b>						
Ford Ranger (Works Supervisor)	60,000	30,000	30,000			-
Iveco Patient Transfer Bus for new bus	96,000	6,000	90,000			-
						-
<b>Sub-total</b>	<b>156,000</b>	<b>36,000</b>	<b>120,000</b>			-
<b>Plant &amp; Equipment</b>						
Mack Truck (PTK33) for new truck	309,546	85,000	224,546			-
Mack Truck (PTK34) for new truck	315,000	85,000	230,000			-
Semi-water tanker (PTRL26)	160,000	-	160,000			-
Free Roll Attachment (Mtce)	75,000	4,000	71,000			-
Dual Tip Pig Trailer (PTRL20)	75,000	15,000	60,000			-
Dual Tip Pig Trailer (PTRL23)	75,000	15,000	60,000			-
Gang Mower (PMOW8)	40,000	8,000	32,000			-
<b>Sub-total</b>	<b>1,049,546</b>	<b>212,000</b>	<b>837,546</b>			-
<b>TOTAL</b>	<b>1,205,546</b>	<b>248,000</b>	<b>957,546</b>	-	-	-



**SHIRE OF WONGAN - BALLIDU  
BORROWINGS AS AT 31 JULY 2023**

Existing Loans \* Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Proposed Borrowings	Amount Borrowed	Loan Principal Paid in Jul 23	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2023	Principal Repayments YTD	Loan Balance @ 31 Jul 23
151A	Aged Persons	Ninan House*	Oct-2032		300,000	-	-	-	209,493	-	209,493
152	Co-Location Construction	Shire	Dec-2039		2,000,000	-	-	-	1,706,319	-	1,706,319
TBA	Volunteer BFB Fire Shed	Shire	-	750,000	-	-	-	-	-	-	-
<b>TOTAL EXISTING LOANS</b>				<b>750,000</b>	<b>2,300,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,915,812</b>	<b>-</b>	<b>1,915,812</b>

Shire Loan Summary  
Self Supporting Loan Summary

-	2,000,000	-	-	-	1,706,319	-	1,706,319
750,000	300,000				209,493		209,493

Current loan liability  
Non current liability  
Total Loan Liability

Loan Balance @ 31 Jul 23	SSL	Shire	Total
(105,986)	(18,400)	(87,586)	(105,986)
(1,809,826)	(191,093)	(1,618,733)	(1,809,826)
<b>(1,915,812)</b>	<b>(209,493)</b>	<b>(1,706,319)</b>	<b>(1,915,812)</b>




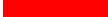
**SHIRE OF WONGAN - BALLIDU  
ANALYSIS OF RESERVE ACCOUNTS AS AT 31 JULY 2023**

Reserve Description	GL Acct.	ADOPTED FULL YEAR'S BUDGET						CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 31 JULY 2023			
		Budget Opening Balance	Actual Opening Balance	Interest Earned	Transfer to Reserve	Transfer from Reserve	EOY Balance	Transfer in / Interest	Transfer to Reserve	Transfer from Reserve	EOY Balance	Interest Earned	Transfer to Reserve	Transfer from Reserve	Actual Balance
Long Service Leave Reserve	01935	41,842	41,842	-	-	-	41,842	-	-	-	41,842	-	-	-	41,842
Community Resource Centre Reserve	01989	27,923	27,923	-	-	(15,000)	12,923	-	-	(15,000)	12,923	-	-	-	27,923
Depot Improvement Reserve	01940	10,572	10,572	-	-	-	10,572	-	-	-	10,572	-	-	-	10,572
Historical Publications Reserve	01965	7,126	7,126	-	-	-	7,126	-	-	-	7,126	-	-	-	7,126
Housing Reserve	01955	380,844	380,844	-	-	(200,000)	180,844	-	-	(200,000)	180,844	-	-	-	380,844
Special Projects Reserve	01975	889,102	889,102	85,000	291,670	(250,000)	930,772	85,000	291,670	(250,000)	930,772	12,609	12,609	-	901,711
Patterson Street JV Housing Reserve	01988	59,357	59,357	-	5,000	-	64,357	-	5,000	-	64,357	-	-	-	59,357
Plant Reserve	01945	1,267,997	1,267,997	-	586,459	(998,546)	855,910	-	586,459	(998,546)	855,910	-	-	-	1,267,997
Quinlan Street JV Housing Reserve	01987	59,915	59,915	-	5,000	-	64,915	-	5,000	-	64,915	-	-	-	59,915
Stickland JV Housing Reserve	01986	63,582	63,582	-	5,000	-	68,582	-	5,000	-	68,582	-	-	-	63,582
Swimming Pool Reserve	01970	343,188	343,188	-	-	(120,000)	223,188	-	-	(120,000)	223,188	-	-	-	343,188
Waste Management Reserve	01920	60,366	60,366	-	-	-	60,366	-	-	-	60,366	-	-	-	60,366
Sporting Co-Location Reserve	01990	237,160	237,160	-	-	(103,800)	133,360	-	-	(103,800)	133,360	-	-	-	237,160
Building Asset Management Reserve	01993	347,482	347,482	-	-	(153,000)	194,482	-	-	(153,000)	194,482	-	-	-	347,482
<b>TOTALS</b>		<b>3,796,456</b>	<b>3,796,456</b>	<b>85,000</b>	<b>893,129</b>	<b>(1,840,346)</b>	<b>2,849,239</b>	<b>85,000</b>	<b>893,129</b>	<b>(1,840,346)</b>	<b>2,849,239</b>	<b>12,609</b>	<b>12,609</b>	<b>-</b>	<b>3,809,065</b>

SHIRE OF WONGAN-BALLIDU - CAPITAL WORKS REPORT - 31 JULY 2023

COA	Description	Original Budget	Current Budget	YTD Budget	YTD Actual	Order Value	Total Actual	Variance	Indicator	Completion %	Asset Class
04252	Computer Software (F&E) - CAPEX	\$100,000.00	\$100,000.00	\$8,333.00	\$0.00	\$100,000.00	\$100,000.00	\$100,000.00		0%	Intangible Assets
04253	Computer Hardware (F&E)- CAPEX	\$13,640.00	\$13,640.00	\$1,136.00	\$0.00	\$0.00	\$0.00	\$13,640.00		0%	Furniture & Equipment
04263	Capex - Chambers ICT Upgrade (F&E)	\$45,000.00	\$45,000.00	\$3,750.00	\$0.00	\$0.00	\$0.00	\$45,000.00		0%	Furniture & Equipment
05232	Capex - Ninan/Hinds BFB Fire Shed	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750,000.00		0%	Land & Buildings
06010	Cadoux Rec Centre (Buildings) - CAPEX	\$7,500.00	\$7,500.00	\$625.00	\$10,900.91	\$0.00	\$10,900.91	-\$3,400.91		145%	Land & Buildings
06408	Community Bus (MV) - CAPEX	\$96,000.00	\$96,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$96,000.00		0%	Motor Vehicles
06415	CRC Capital Expense (Buildings) - CAPEX	\$28,121.00	\$28,121.00	\$2,343.00	\$0.00	\$0.00	\$0.00	\$28,121.00		0%	Land & Buildings
07628	Medical Centre Furniture & Equipment (F&E)- CAPEX	\$30,000.00	\$30,000.00	\$2,500.00	\$0.00	\$25,466.00	\$25,466.00	\$30,000.00		0%	Furniture & Equipment
09066	16 Moore Street (Buildings)- CAPEX	\$20,561.00	\$20,561.00	\$1,712.00	\$0.00	\$0.00	\$0.00	\$20,561.00		0%	Land & Buildings
10808	Cemetery WH Capex (Infras Other) - CAPEX	\$14,500.00	\$14,500.00	\$1,208.00	\$0.00	\$0.00	\$0.00	\$14,500.00		0%	Infrastructure - Other
10815	Community Park Toilets (Buildings)- CAPEX	\$10,113.00	\$10,113.00	\$841.00	\$0.00	\$0.00	\$0.00	\$10,113.00		0%	Land & Buildings
10830	Railway Centre Toilets (Buildings)- CAPEX	\$240,000.00	\$240,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240,000.00		0%	Land & Buildings
11023	Ballidu Hall (Buildings)- CAPEX	\$153,364.00	\$153,364.00	\$12,780.00	\$0.00	\$0.00	\$0.00	\$153,364.00		0%	Land & Buildings
11030	Community Park WH (Infras Other)- CAPEX	\$23,540.00	\$23,540.00	\$1,961.00	\$0.00	\$0.00	\$0.00	\$23,540.00		0%	Infrastructure - Other
11034	Federation Park (Cadoux) - Capex	\$20,337.00	\$20,337.00	\$1,693.00	\$0.00	\$0.00	\$0.00	\$20,337.00		0%	Land & Buildings
11210	WH Swimming Pool (Infrastructure Other) - CAPEX	\$120,000.00	\$120,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$120,000.00		0%	Infrastructure - Other
11470	Gang Mower (P&E) - CAPEX	\$40,000.00	\$40,000.00	\$3,333.00	\$0.00	\$0.00	\$0.00	\$40,000.00		0%	Plant & Equipment
11610	Radio & Television Tower (Buildings) - CAPEX	\$58,906.00	\$58,906.00	\$4,908.00	\$0.00	\$13,518.44	\$13,518.44	\$58,906.00		0%	Land & Buildings
11620	W.H. Recreation Complex (Buildings) - CAPEX	\$106,211.00	\$106,211.00	\$8,850.00	\$357.60	\$3,983.00	\$4,340.60	\$105,853.40		0%	Land & Buildings
11621	Ballidu Sports Complex (Buildings) - CAPEX	\$9,800.00	\$9,800.00	\$816.00	\$0.00	\$0.00	\$0.00	\$9,800.00		0%	Land & Buildings
11622	Economic Stimulus Project	\$40,000.00	\$40,000.00	\$3,333.00	\$0.00	\$0.00	\$0.00	\$40,000.00		0%	Infrastructure - Other
12080	Depot Bldg. Capital (Buildings) - CAPEX	\$26,192.00	\$26,192.00	\$2,182.00	\$0.00	\$3,181.82	\$3,181.82	\$26,192.00		0%	Land & Buildings
12610	Trucks - CAPEX	\$624,546.00	\$624,546.00	\$0.00	\$0.00	\$310,546.47	\$310,546.47	\$624,546.00		0%	Plant & Equipment
12629	Sundry Plant and Equipment (CAPEX)	\$40,000.00	\$40,000.00	\$3,333.00	\$0.00	\$0.00	\$0.00	\$40,000.00		0%	Plant & Equipment
12631	Dual Pig Trailer- P & E (CAPEX)	\$151,000.00	\$151,000.00	\$0.00	\$0.00	\$150,000.00	\$150,000.00	\$151,000.00		0%	Plant & Equipment
12633	Free Roll Attachment (Capex)	\$75,000.00	\$75,000.00	\$6,250.00	\$0.00	\$0.00	\$0.00	\$75,000.00		0%	Plant & Equipment
12634	Capex - Water Tankers	\$160,000.00	\$160,000.00	\$0.00	\$0.00	\$153,328.42	\$153,328.42	\$160,000.00		0%	Plant & Equipment
13610	Museum - CAPEX	\$43,724.00	\$43,724.00	\$3,643.00	\$0.00	\$0.00	\$0.00	\$43,724.00		0%	Land & Buildings
14411	Works Co-Ordinator Utility (Motor Vehicles) - CAPEX	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$59,090.91	\$59,090.91	\$60,000.00		0%	Motor Vehicles
14414	14 Ellis Street - CAPEX	\$8,630.00	\$8,630.00	\$719.00	\$0.00	\$7,845.45	\$7,845.45	\$8,630.00		0%	Land & Buildings
14841	Purchase of Old School Oval (CAPEX)	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00		0%	Land & Buildings
14866	Capex - Purchase of land & buildings for development	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00		0%	Land & Buildings
14885	Lot 162 Danubin St - CAPEX	\$40,113.00	\$40,113.00	\$3,341.00	\$0.00	\$0.00	\$0.00	\$40,113.00		0%	Land & Buildings
14932	Gravel Pits - Capex	\$83,449.00	\$83,449.00	\$6,953.00	\$0.00	\$0.00	\$0.00	\$83,449.00		0%	Infrastructure - Other
40100	CRC Capital Expenditure Furniture & Equipment - CAPEX	\$7,420.00	\$7,420.00	\$618.00	\$0.00	\$0.00	\$0.00	\$7,420.00		0%	Furniture & Equipment
AROAD	RRG Funded Capital Roadworks (Infras Roads)	\$1,074,795.00	\$1,074,795.00	\$89,553.00	\$0.00	\$1,560.00	\$1,560.00	\$1,074,795.00		0%	Infrastructure - Roads
BROAD	R2R Funded Capital Roadworks (Infras Roads)	\$769,341.00	\$769,341.00	\$64,093.00	\$0.00	\$2,469.09	\$2,469.09	\$769,341.00		0%	Infrastructure - Roads
DROAD	Own Funded Capital Footpaths (Infras footpaths)	\$174,665.00	\$174,665.00	\$14,554.00	\$0.00	\$0.00	\$0.00	\$174,665.00		0%	Infrastructure - Footpaths
EROAD	Own Funded Capital Roadworks (Infras Roads)	\$314,014.00	\$314,014.00	\$26,158.00	\$0.00	\$0.00	\$0.00	\$314,014.00		0%	Infrastructure - Roads
GROAD	Wheatbelt Secondary Freight Network Roadworks (Infra Roads)	\$2,900,574.00	\$2,900,574.00	\$241,707.00	\$126,027.99	\$19,725.93	\$145,753.92	\$2,774,546.01		4%	Infrastructure - Roads
		<b>\$8,881,056.00</b>	<b>\$8,881,056.00</b>	<b>\$533,226.00</b>	<b>\$137,286.50</b>	<b>\$850,715.53</b>	<b>\$988,002.03</b>	<b>\$8,743,769.50</b>		2%	

Asset Class	Original Budget	Current Budget	YTD Budget	YTD Actual	PO	Total Actual	Variance	Indicator	Completion %
Land & Buildings	\$1,923,572	\$1,923,572	\$44,453	\$11,259	\$28,529	\$39,787	\$1,912,313		1%
Furniture & Equipment	\$96,060	\$96,060	\$8,004	\$0	\$25,466	\$25,466	\$96,060		0%
Intangible Assets	\$100,000	\$100,000	\$8,333	\$0	\$100,000	\$100,000	\$100,000		0%
Motor Vehicles	\$156,000	\$156,000	\$0	\$0	\$59,091	\$59,091	\$156,000		0%
Plant & Equipment	\$1,090,546	\$1,090,546	\$12,916	\$0	\$613,875	\$613,875	\$1,090,546		0%
Infrastructure - Roads	\$5,058,724	\$5,058,724	\$421,511	\$126,028	\$23,755	\$149,783	\$4,932,696		2%
Infrastructure - Footpaths	\$174,665	\$174,665	\$14,554	\$0	\$0	\$0	\$174,665		0%
Infrastructure - Other	\$281,489	\$281,489	\$23,455	\$0	\$0	\$0	\$281,489		0%
	<b>\$8,881,056.00</b>	<b>\$8,881,056.00</b>	<b>\$533,226.00</b>	<b>\$137,286.50</b>	<b>\$850,715.53</b>	<b>\$988,002.03</b>	<b>\$8,743,769.50</b>		2%

Total Actual < Current Budget   
 No Current Budget   
 No YTD Actual   
 Total Actual > Current Budget 

SHIRE OF WONGAN - BALLIDU  
INVESTMENT REPORT FOR 31 JULY 2023

**MUNICIPAL INVESTMENTS**

Matured Municipal Investments

Invest No.	Name	Maturity date	Particulars	From	To	Days	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
<b>Total of matured municipal investments</b>							\$ -	\$ -	\$ -	\$ -	\$ -

Current Municipal Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
036-177 160485	Westpac Online Saver Account		1/07/2023				\$ 1,301,017.67	\$ -	\$ 1,712.70	\$ 1,302,730.37	\$ 1,712.70
<b>Total of current municipal investments</b>							\$ 1,301,017.67	\$ -	\$ 1,712.70	\$ 1,302,730.37	\$ 1,712.70

**RESERVE INVESTMENTS**

Matured Reserve Investments

Invest No.	Name	Maturity date	Particulars	From	To	Days	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
<b>Total of matured reserve investments</b>							\$ -	\$ -	\$ -	\$ -	\$ -

Current Reserve Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
036-177 160629	Westpac Reserve Saver		1/07/2023				\$ 2,715,126.70	\$ 1,081,328.17	\$ 12,608.50	\$ 3,809,063.37	\$ 12,608.50
<b>Total of reserve investments and cash</b>							\$ 2,715,126.70	\$ 1,081,328.17	\$ 12,608.50	\$ 3,809,063.37	\$ 12,608.50

<b>Total of matured municipal and reserve investment</b>							\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total of current municipal and reserve investment and cash</b>							\$ 4,016,144.37	\$ 1,081,328.17	\$ 14,321.20	\$ 5,111,793.74	\$ 14,321.20

**SHIRE OF WONGAN-BALLIDU**  
**BANK RECONCILIATIONS FOR 31 JULY 2023**

	Total	Municipal (01106+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
<b>Opening Balance</b>	7,170,398.02	3,337,777.56	35,315.56	3,796,454.90	850.00
<b>Add:</b>					
Receipts	196,777.81	184,169.31		12,608.50	
Unallocated Deposits	-	-			
Transfers In/(Out)	-				
Transfers In/(Out)	-				
<b>Less:</b>					
Payments - EFT & Cheques	(1,089,289.24)	(1,089,289.24)			
Payments - Bank Fees	(869.34)	(869.34)			
Adjustments & Transfers	(0.01)	(0.01)			
Unallocated payments	-	-			
<b>Balance as per General Ledger</b>	<b>6,277,017.24</b>	<b>2,431,788.28</b>	<b>35,315.56</b>	<b>3,809,063.40</b>	<b>850.00</b>
<b>Balance as per Bank Statements</b>	1,140,539.87	1,105,224.31	35,315.56		
<b>Balance as per Bank Deposit Certificates</b>	3,809,063.37	-		3,809,063.37	
<b>Balance as per Holder Certificates</b>	1,303,580.37	1,302,730.37			850.00
<b>Add:</b>					
Outstanding Deposits	23,833.60	23,833.60		-	
Adjustments - Unallocated deposits	-				
<b>Less:</b>					
Unpresented Payments	-	-			
Adjustments & Transfers	0.03			0.03	
Rounding	-				
<b>Balance as per Cash Book</b>	<b>6,277,017.24</b>	<b>2,431,788.28</b>	<b>35,315.56</b>	<b>3,809,063.40</b>	<b>850.00</b>

SHIRE OF WONGAN - BALLIDU RATES AND CHARGES OUTSTANDING 31 JULY 2023				
		Rates and Charges Raised for 2023/2024	\$ -	Rates and service charges - raised 07.08.23
		Arrears 1 July 2022	\$ 178,948.00	
<b>Rates and Charges Outstanding Breakdown</b>				
Total Amount Outstanding		31-Jul-23	\$ 143,962.00	N/A
Outstanding same time last year		31-Jul-22	\$ 3,046,204.00	88.13%
SUNDRY DEBTORS OUTSTANDING 31 JULY 2023				
<b>Debtors Ageing Summary</b>				
Current			\$ 586,351.69	
30 Days			\$ 843,368.38	\$837k is MRWA final claims.
60 Days			\$ 3,339.20	
90 Days & Over			\$ 57,605.34	
Credit Balance			\$ (7,007.25)	
<b>Total Outstanding</b>			<b>\$ 1,483,657.36</b>	
<b>Accounts 90 Days &amp; Over:</b>				
	<b>Date</b>	<b>Dr No.</b>	<b>Comments</b>	<b>Amount</b>
	30/06/2021	1382	Refund	\$ 55,860.40
				Company in administration - Proof of debt submitted. Update - Liquidator has notified creditors that 2 cents in the dollar is likely. Provision for bad debt has been made at 30 June 2023 and debt will go to Council to be formally written off in 2023/24.
	30/06/2022	1535	Private Works	\$ 467.51
				Letter requesting payment has been sent. Follow up with debt collection.
	6/04/2023	616	Printing	\$ 19.00
				Followed up on 27/7/23
	27/02/2023	1342	Private Works	\$ 1,121.93
				Followed up 3/7/23 - they had the incorrect bank details
	9/03/2023	1464	Medical Centre Room Hire	\$ 136.50
				Credit note to be issued - awaiting approval
<b>Total</b>			<b>\$ 57,605.34</b>	

# MONTHLY FINANCIAL HEALTH CHECK

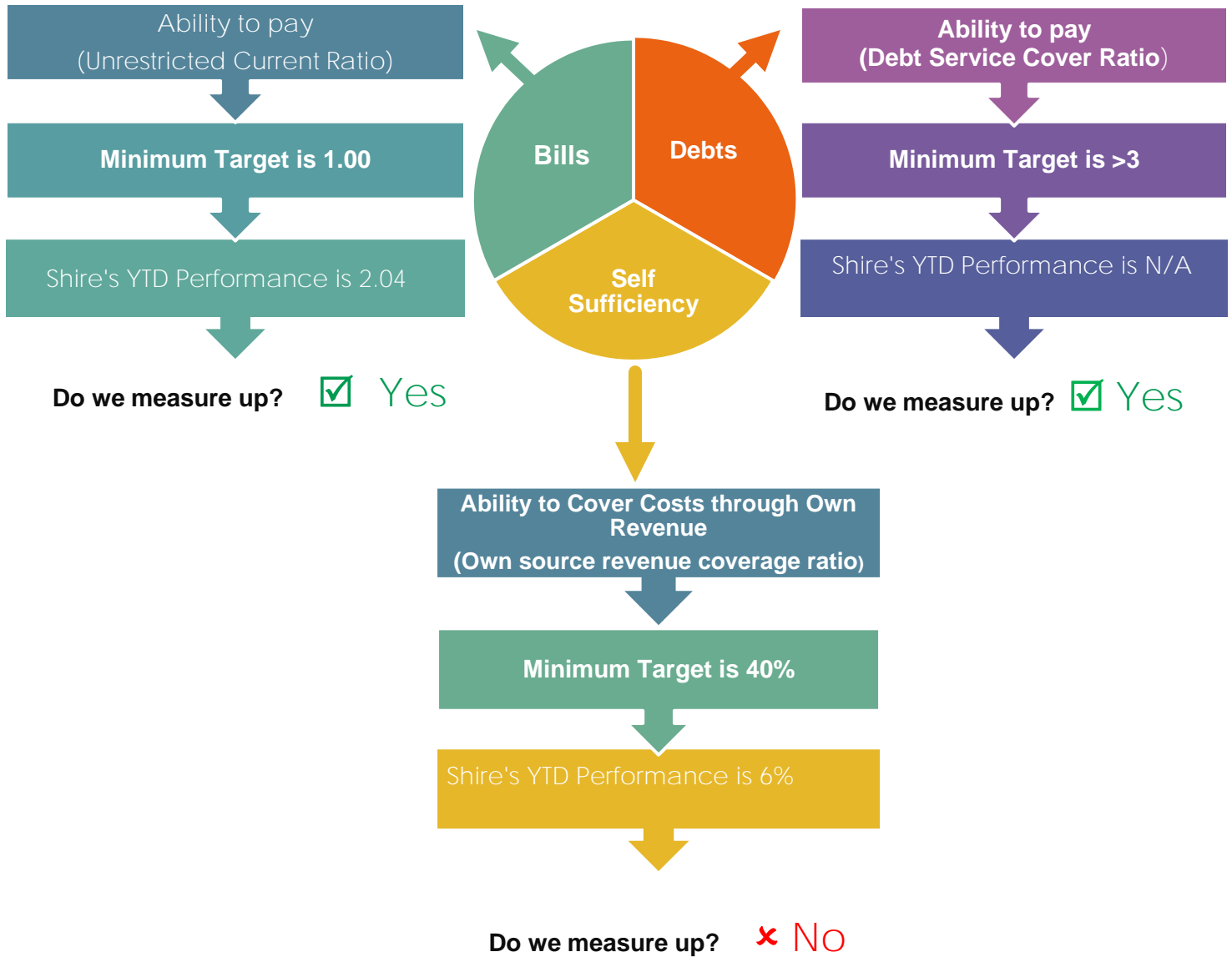


As at 31 July 2023

Highlighting how the Shire of Wongan-Ballidu is tracking against financial ratios

Financial Snapshot (Year to Date)	Actual
Operating Revenue	\$322,204
Operating Expenditure (Including Non-Cash Items)	(\$704,733)
Non-Cash Items	\$0
Capital Revenue	\$0
Capital Expenditure	(\$137,287)
Loan Repayments	\$0
Lease Liability Principal Repayments	(\$590)
SSL Reimbursements	\$0
Transfers (to)/from Reserves	(\$12,609)
Surplus Brought Forward 1 July 2023	\$2,765,744
<b>Current Municipal Surplus</b>	<b>\$2,232,729</b>

## Financial health indicators



- As rates have not been raised until August, the Shire's own source revenue in July is minimal and skews any ratio including own source revenue in the calculation.

## Cash in the bank





## ▶ How are we tracking against our budgeted targets?

### Adjusted Operating Surplus

A measure of the Shire's ability to cover its operational costs including depreciation and have funds left over to cover capital expenditure (including principal loan repayments) without relying on debt or reserves.

Minimum Target is 1%

Shire's YTD Performance is N/A

Do we measure up? **N/A**

- Adjusted operating surplus and self-sufficient ratios are high in the earlier part of the year due to rates being fully billed in July. However, as the year progresses, operating expenditure will continue to draw on this revenue source reducing to target by 30 June 2024.

### Asset Sustainability Ratio

Measures if the Shire is replacing or renewing existing non-financial assets at the same rate that its overall asset stock is wearing out.

Minimum Target is 90%

Shire's YTD Performance is N/A

Do we measure up? **N/A**

- Cannot be calculated until depreciation is processed, which will not occur until December/January once the final audit is completed.

## 9.3 WORKS AND SERVICES

### 9.3.1 BALLIDU HERITAGE CAFÉ SIGNAGE

<b>FILE REFERENCE:</b>	
<b>REPORT DATE:</b>	14 August 2023
<b>APPLICANT/PROPONENT:</b>	Shire of Wongan-Ballidu
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Stephen Casey (MWS)
<b>ATTACHMENTS:</b>	NIL

#### **PURPOSE OF REPORT:**

This agenda item pertains to the suggested installation of a new business signs within the road reserve of the Northam-Pithara Road. Although the Northam-Pithara Road is not under the jurisdiction of The Shire of Wongan-Ballidu, the application process mandated by Main Roads (MRWA) necessitates approval from the Local Government. The agenda will encompass the rationale behind the signage, its planned design and placement, possible challenges that might emerge, and any requisite approvals.

#### **BACKGROUND:**

The Ballidu Contemporary Arts Society on behalf of the Ballidu Heritage Café has recently placed signage at the entrance of the Ballidu Townsite on Shire-owned assets. A letter was sent to The Ballidu Contemporary Arts Society, requesting the removal of the signage and providing them with information about the procedure for installing such signage. Given that the road reserve falls under the management of MRWA (Main Roads Western Australia), The Ballidu Contemporary Arts Society is obligated to seek permission from MRWA to install signage within their designated road reserve.

The Shire has taken the responsibility of facilitating the application process with MRWA on behalf of The Ballidu Contemporary Arts Society. As part of the application process with MRWA, Local Government approval is necessary.

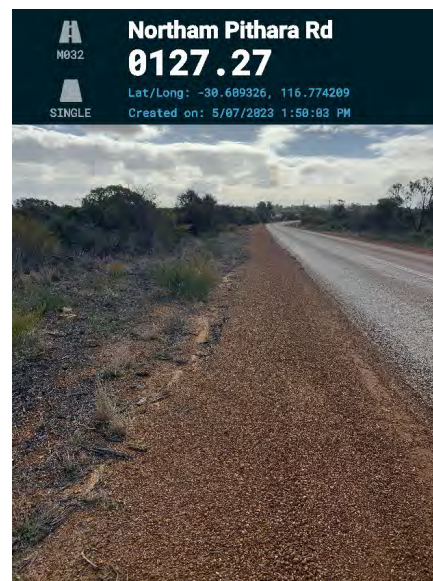
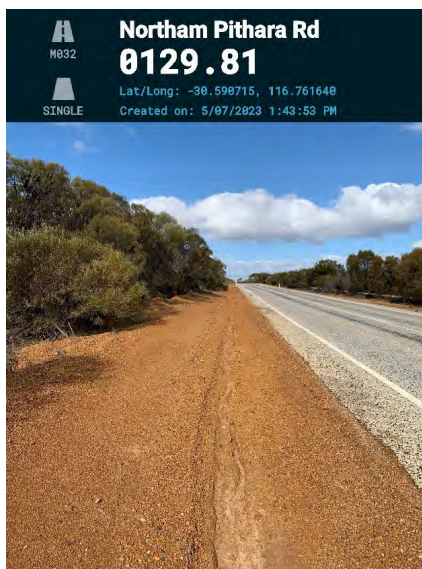
#### **COMMENT:**

The proposed signs are intended to bring advantages to The Ballidu Contemporary Arts Society's Ballidu Heritage Café. Since the management of the road reserve falls under MRWA, The Shire of Wongan-Ballidu will not bear any responsibility for the placement or continuous upkeep of the signs. The evaluation and determination of this matter rest solely with MRWA. Following the submission of the application, if MRWA grants approval, they will impose any necessary conditions as deemed appropriate.

An example of the signs can be seen below, they are 1.8m x 1.2m in size.



They are proposing two signs, one located south of town at SLK127.27 and one north of town at SLK129.81.



We have received a verbal request from the applicant, that The Shire waive the associated installation fees as they are a local community group providing a service to the community and bringing tourism into the Shire.

Installation Fee - \$2,500 (2 x Staff, 8 hours, plus materials)

### CONCLUSION

Given that the agreement for the installation of the signage will involve the road reserve owner (MRWA) and the sign owner (The Ballidu Contemporary Arts Society), The Shire of Wongan-Ballidu will not bear any specific responsibility or incur ongoing maintenance expenses.

**POLICY REQUIREMENTS:**

NIL

**LEGISLATIVE REQUIREMENTS:**

NIL

**STRATEGIC IMPLICATIONS:**

NIL

**SUSTAINABILITY IMPLICATIONS:**

- Environment  
There are no significant environmental implications.
- Economic  
There are no significant economic implications.
- Social  
There are no significant social implications.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**STAFF RECOMMENDATION:**

That Council

1. SUPPORT the Ballidu Contemporary Arts Society on behalf of the Ballidu Heritage Café Application with MRWA to install two Business Signs along the Northam-Pithara Road.
2. APPROVE to waive any installation fees payable by the Ballidu Contemporary Art Society on behalf of The Ballidu Heritage Cafe.

**SIMPLE MAJORITY REQUIRED**

## 9.4 HEALTH, BUILDING AND PLANNING

### 9.4.1 BALLIDU CONTEMPORARY ART SOCIETY – INSTALL OF SEA CONTAINER, BALLIDU HALL, 35 FAIRBANK ST, BALLIDU

<b>FILE REFERENCE:</b>	A359
<b>REPORT DATE:</b>	9 August 2023
<b>APPLICANT/PROPONENT:</b>	Ballidu Contemporary Art Society Inc.
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Melissa Marcon – Manager of Regulatory Services
<b>ATTACHMENTS:</b>	Nil

#### PURPOSE OF REPORT:

To seek Councils approval to install a sea container at the Ballidu Hall, 35 Fairbank Street, Ballidu.

#### BACKGROUND:

The Shire entered into a Management Agreement with the Ballidu Contemporary Art Society (BCAS) in 2019 for the use of the Ballidu Hall as a community-based museum and gallery, named the Ballidu Heritage Centre.

The Agreement requires any changes to the property be presented to Council for approval.



**COMMENT:**

The sea container will be installed 1.5m from the neighbouring fence and 2m from edge of hall. Access to the sea container will be from the lesser halls southeast doors.

The second hand 20ft sea container will measure 5.9m long x 2.35m wide x 2.4m high and will be painted a natural colour to compliment the current scheme of the hall.

The purpose of the sea container is for storage of equipment.

The applicant will purchase the sea container at an approximate cost of \$3,500.00 and is asking Council to consider waiving the fees incurred with the building application of \$716.15.

**POLICY REQUIREMENTS:**

S6.12 LGA 95 6.12(c) "a local government may by absolute majority write off any amount of money".

**LEGISLATIVE REQUIREMENTS:**

There are no legislative requirements in relation to the item.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this item.

**SUSTAINABILITY IMPLICATIONS:****➤ Environment**

There are no known environmental implications associated with this item.

**➤ Economic**

There are no known economic implications associated with this proposal.

**➤ Social**

There are no known social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

There will be a financial implication of \$716.15 if Council agree to waive the building application fees.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:** No

**OFFICER RECOMMENDATION:**

That Council –

1. APPROVE the installation of the sea container at Ballidu Hall, 35 Fairbank Street, Ballidu.
2. WAIVE any building application fees payable by the Ballidu Contemporary Art Society.

**ABSOLUTE MAJORITY REQUIRED**

## 9.4.2 APPLICATION FOR DEVELOPMENT APPROVAL P536 – AMENDMENT TO DEVELOPMENT APPLICATION P504 AND P505 BALLIDU OPEN BULK HEADS

<b>FILE REFERENCE:</b>	A122/P536
<b>REPORT DATE:</b>	15 August 2023
<b>APPLICANT/PROPONENT:</b>	Co-Operative Bulk Handling
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Melissa Marcon – Manager of Regulatory Services
<b>ATTACHMENTS:</b>	Nil

### PURPOSE OF REPORT:

Consideration and final determination of an amendment to approved Development Applications P504 and P505 for Lot 1276 Ballidu South East Road, Ballidu.

### BACKGROUND:

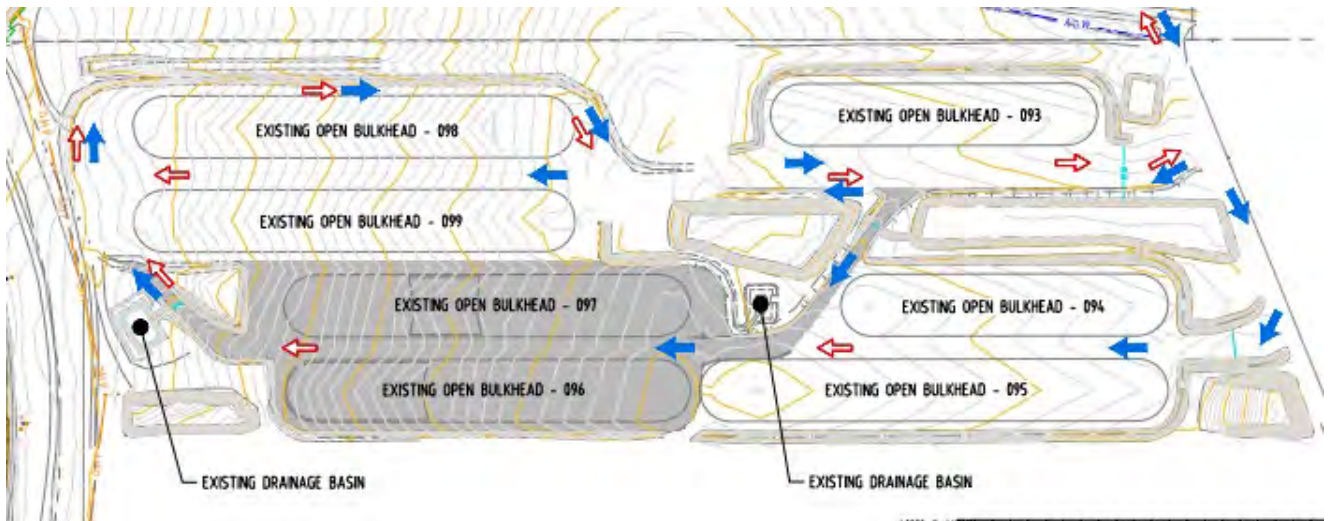
The applicant currently has a temporary approval for four (4) open bulk heads (OBH) at their Ballidu site located at Lot 1276 Ballidu South East Road, Ballidu.

The applicant is seeking to have condition 6 which granted temporary approval for these OBH's removed as these now form part of the future plan for Lot 1276 Ballidu South East Road, Ballidu.



Google Maps as at 16<sup>th</sup> August 2023





Development Application P504 was presented to Council at the Ordinary Council Meeting on 28<sup>th</sup> July 2021.

Council granted temporary approval to construct an unsealed internal road to and around grain storage facilities and install two 230m long, 35m wide, 30130 tonne capacity open bulk heads on Lot 1276 Ballidu South East Road, Ballidu.

Temporary approval was granted until 31 July 2023.

Development Application P505 was presented to Council at the Ordinary Council Meeting on 28 July 2021.

This application dealt with a previously granted temporary development approval for two (2) 30,000 tonne open bulk heads as emergency storage. A further two-year extension was granted which expired on 31<sup>st</sup> July 2023.

The applicant has requested Council consider an amendment to the temporary development applications P504 and P505 and make them permanent by removing condition 6 of the approval which conditions the developments as temporary until 31<sup>st</sup> July 2023.

OBH's 93, 94 and 95 have permanent approval.

**POLICY REQUIREMENTS:**

There are no policy requirements in relation to the item.

**LEGISLATIVE REQUIREMENTS:**

- Planning and Development Act 2015
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Wongan Ballidu Local Planning Scheme No. 5

## **STRATEGIC IMPLICATIONS:**

There are no known Strategic implications associated with this item.

## **SUSTAINABILITY IMPLICATIONS:**

### ➤ **Environment**

There are no known environmental implications associated with this item.

### ➤ **Economic**

There are no known economic implications associated with this proposal.

### ➤ **Social**

There are no known social implications associated with this item.

## **FINANCIAL IMPLICATIONS:**

There are no financial implications to Council in relation to this item. All costs associated with the proposed development are the responsibility of and will be met by the applicant.

## **VOTING REQUIREMENTS:**

## **ABSOLUTE MAJORITY REQUIRED:**

## **OFFICER RECOMMENDATION:**

That Council:

APPROVE the amendment request for P504 and P505 to remove condition 6 and retain all other conditions as outlined -

Conditions:

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan Ballidu having first been sought and obtained.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. All stormwater drainage generated by the proposed development shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.

4. Co-operative Bulk Handling Limited shall provide a Traffic Management Plan that is to the satisfaction of the Manager of Works and Services at the Shire of Wongan Ballidu. This should include but not limited to Ballidu South East Road, Townsend Road and Federation Street, Ballidu.
5. Co-operative Bulk Handling Limited shall comply with the approved Traffic Management Plan.

Advice Notes:

1. Development Application P536 supersedes previous development applications P504 and P505.
2. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:
  - a) Shire of Wongan Ballidu Annual Firebreak Notice, Rural Land – Firebreaks of not less than three meters in width immediately inside and along the whole external boundaries of the properties owned or occupied by you. In addition, firebreaks of at least three metres in width are required surrounding, and not more than fifty meters from the perimeter of any building, group of farm buildings, haystack or fuel storage situated on the land; and
  - b) Shire of Wongan Ballidu Health Local Law.
4. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
5. Failure to comply with any of the conditions of this development approval constitute an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wongan Ballidu Local Planning Scheme No. 5 and may result in legal action being initiated by the local government.
6. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.

**ABSOLUTE MAJORITY REQUIRED**

### 9.4.3 APPLICATION FOR DEVELOPMENT APPROVAL P529 – RECONSIDERATION OF A DEVELOPMENT APPLICATION FOR AN AGRICULTURAL SHED, LOT 167 DANUBIN STREET, WONGAN HILLS – SAT MATTER DR 56/2023

<b>FILE REFERENCE:</b>	A1405/P529
<b>REPORT DATE:</b>	7 August 2023
<b>APPLICANT/PROPONENT:</b>	Nusteel Patios & Sheds / Dwight Coad & Lee-Anne Coad
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Taylor Burrell Barnett – Lex Barnett Melissa Marcon – Manager of Regulatory Services
<b>ATTACHMENTS:</b>	Reconsideration Report prepared by Altus Planning

#### **PURPOSE OF REPORT:**

To seek Council’s determination of a reconsideration request, submitted pursuant to s31(1) of the State Administrative Tribunal Act 2004 (SAT Act), in respect of an Application for Development Approval for the construction of an agricultural shed on Lot 167, no. 7, Danubin Street, Wongan Hills.

#### **BACKGROUND:**

The Applicant is seeking Council’s consideration of an Application for Development Approval for the construction of a shed for the storage of farm machinery at the subject site. There are no other substantial buildings on the site, and the land is described as vacant on the application form.

The land is zoned Rural Residential under the Shire of Wongan-Ballidu Local Planning Scheme No. 5 (LPS5).

This application is the subject of a review by the SAT (Matter No DR 56/2023) following the earlier deemed refusal of the matter and responds to orders by the SAT inviting the Shire to reconsider its decision, pursuant to s31(1) of the SAT Act.

#### Original Application

The Applicant first submitted the Application for Development Approval on the 19<sup>th</sup> of October 2022. Correspondence was undertaken between the applicant and the Shire between December 2022 and March 2023.

Due to the complicated nature of the application, and the extensive ongoing correspondence with the applicant, the 60-day statutory timeframe for determination was not met, pursuant to clause 75(1)(b) of the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 – Deemed Provisions (Deemed Provisions).

As the application was past the statutory timeframe of assessment and no determination had been provided, the application was deemed to have been refused. The applicant then applied to the State

Administrative Tribunal (SAT) for a review of the deemed refusal, under Section 253(2)(a) of the Planning and Development Act 2005. The application for review was submitted with SAT on the 30<sup>th</sup> of March 2023.

Mediation on the matter was undertaken on 18<sup>th</sup> of May between the Applicant and the Shire, and the outcome of the mediation was for the matter to be reconsidered by Council after the submission of a reconsideration report by the applicant.

### Officer Assessment of Original Application

In assessing the original application, Shire officers had concerns about the Shire's ability to approve the application and so sought advice from the Department of Planning, Lands and Heritage (DPLH), as well as legal advice from the Shire's Lawyers.

The main concern was based on the proposed use and its permissibility within the Rural Residential zone. It was considered that the building could not be approved as an agricultural shed as Agriculture is an 'X' (not permitted) use in the zone. The advice provided by both DPLH and the Shire's lawyers confirmed that the development would need to be classified as an 'outbuilding' which cannot be approved in this circumstance, as an outbuilding must be associated with an existing dwelling to meet the definition. The shed without a dwelling might otherwise be best described as 'Warehouse/storage' land use. This is also a use not permitted under the Rural Residential zone.

As the proposal could not be approved in its current state, the Shire provided the Applicant with two options that might enable the building to be approved:

1. apply for a scheme amendment to change the zone to one which can determine and approve an application of this type, or
2. construct a dwelling on site as a part of the application, meaning the structure could be approved as an outbuilding.

Further correspondence was undertaken between the applicant and the Shire, where the applicant contended that the building is able to be approved by the Shire as ancillary to the farming purpose of the site and therefore consistent with the current use of the land. This was not supported as the Shire did not agree that the land had legitimate right to be used for agricultural purposes under its current zoning.

### Current Application

The current application is for a reconsideration of the Shire's deemed refusal on the original application. The proposal the subject of this application remains unchanged, however it is supported by a more detailed technical report prepared by Altus Planning, on behalf of the applicant.

## Public Comment

The application was advertised for public comment for a period of 14 days. Advertising consisted of the following:

- A notice placed in a visible location on the site;
- Written notification sent to all households within 200m of the proposed development; and
- Notices placed in the local Wonga-Balli Boomer publication – 26<sup>th</sup> July and 2<sup>nd</sup> August;
- Notice posted on the Shire website for the whole of the advertising period.

One submission was received in support of the application. Details of the submission are as follows:

<b>Description of submitter</b>	<b>Nature of submission</b>	<b>Detail of submission</b>	<b>Shire Comment</b>
Nearby resident	Support	<p>I support the proposal to instal a storage shed at the above address.</p> <p>All the ratepayers that overlook the site have benefited from the rehabilitation work carried out by the new owners. The work has also helped control the problems with feral cats, foxes and rats that found a haven in the rumble of the old abattoir. We can now look out onto a very pleasing landscape.</p> <p>I believe the storage shed will blend in with the surrounding aesthetics and will not have a negative impact.</p>	Noted

### **COMMENT:**

The applicant's reconsideration report reiterates the contention that the land should be considered to have non-conforming use rights for agricultural land use, and therefore the application should be able to be approved as an outbuilding in association with that use.

Lot 167, No. 7 Danubin Street, Wongan Hills is zoned 'Rural Residential' under the Shire of Wongan Ballidu Local Planning Scheme No. 5.

The Objectives of the 'Rural Residential' zone are outlined under Table 2 of LPS5, and are as follows:

- To provide for lot sizes in the range of 1ha to 4ha.
- To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.

- To set aside areas for the retention of vegetation and landform or other features which distinguish the land.
- To discourage or prohibit development not compatible with the predominantly rural nature and residential amenity of the zone.
- To promote and encourage cluster subdivision and other innovative rural residential designs, having consideration for conservation values.
- To encourage the provision of vegetation and fauna corridors and the revegetation of the land to adequately protect any areas or sites of conservation value.
- To only permit development, and support subdivision, in accordance with an approved structure plan.

The purpose of the development outlined by the applicant is to provide a storage space on the subject site for the storage of farming equipment.

The proposed building is approximately 12m x 21m in size, with an overall height of 5m, with a 5m lean to.

The applicant contends that the proposed shed *“is a continuation of rural activities and is incidental to the primary purpose of agricultural use”*.

The land use definitions relating to agricultural purposes under LPS5 refer to Part 6 of Schedule 1 of the model provisions for local planning schemes in the Planning and Development (Local Planning Schemes) Regulations 2015 (P&D Regs). The relevant definitions for Agriculture – Extensive and Agriculture – Intensive are as follows:

**agriculture — extensive** means premises used for the raising of stock or crops including outbuildings and earthworks, but does not include agriculture — intensive or animal husbandry — intensive;

**agriculture — intensive** means premises used for commercial production purposes, including outbuildings and earthworks, associated with any of the following —

- (a) the production of grapes, vegetables, flowers, exotic or native plants, or fruit or nuts;
- (b) the establishment and operation of plant or fruit nurseries;
- (c) the development of land for irrigated fodder production or irrigated pasture (including turf farms);
- (d) aquaculture;

The applicant acknowledges that the ‘Agriculture – Extensive’ land use is an ‘X’ (not permitted) use in the Rural Residential zone but claims that the land has non-conforming use rights, under cl 3.7.1 of the Scheme, on the basis that the land has been continuously used for agricultural purposes (cropping and grazing) since the land was rezoned from Rural zone.

The primary contention is whether or not the non-conforming use provisions of the Scheme apply in this instance.

The applicant contends that that the site has been utilized consistently for agricultural purposes from a time prior to any planning scheme being adopted over the subject site. A review of aerial photographs taken at various times since 1999 shows evidence of grasses having been cut over this period; however there is no evidence that there was any seeding or cultivating of a commercial crop of any nature, nor keeping of livestock. It is the understanding of Shire officers that the land has not been used for productive agricultural activity for some years, with no evidence of stock grazing or cropping over that time. Given the definitions pertaining to agricultural land uses, it is considered that the land needs to be used for productive purposes to be considered to be an agricultural use.

The advice provided by the Shire’s lawyers advises that the argument in favour of non-conforming use rights can only succeed if the land was being used for general farming purposes at the time Town Planning Scheme No1 was gazetted in 1956, and that this use has never been discontinued since. The legal opinion also advises that the onus is on the landowner to demonstrate that the use right exists. To date the proponents have not provided any evidence that the land has been used for agricultural purposes, as defined by the scheme, in recent years.

Without clear evidence that the site has been operating as an agricultural use consistently, it is the view of Shire officers that the land does not have non-conforming use rights for this purpose. On this basis, the applicant’s proposal that the proposed development is consistent with the primary (non-conforming) land use is not supported. Consequently, it is considered that the application cannot be approved.

The applicant also submits that, if the non-conforming use rights cannot be accepted, then a number of other scenarios must be considered. Those scenarios, along with corresponding officer comments are outline in the table below:

<b>Applicants comment</b>	<b>Officer comment</b>
<p><i>Applicant to be Potentially Prosecuted for Continuing to Farm on Land</i></p> <p>Should the Shire take the approach that it does not agree the Applicant has non- conforming use rights, not only can the Applicant not build his shed, but in principle, this would also mean that the land cannot continue to be farmed.</p> <p>It would be illogical for the Shire to accept that the land can continue to be farmed without prosecution but then on the other hand, to suggest that a shed cannot be built because there are no rights for the land to be farmed.</p>	<p>It is understood that the land has not been used for agricultural purposes, as defined in the P&amp;D Regs, for some time. The cutting of grasses as part of the management of the land does not, in itself, constitute an agricultural use and may therefore be continued.</p> <p>It is, however, correct to suggest that an agricultural use could not now be commenced unless it is approved as a Rural pursuit/hobby farm, which requires that a dwelling exists on the site.</p> <p>Otherwise, an agricultural use could not be approved unless the land is rezoned appropriately.</p>



Applicants comment	Officer comment
<p><i>Rezoning Back to 'Rural'</i></p> <p>Rezoning the land back to Rural is problematic on several fronts. In addition to it being a lengthy process, adaptation of such zone would potentially allow for several discretionary and permitted uses which, if they were to be pursued, would have a much greater amenity impact on the surrounding community.</p> <p>For example, these uses would include Waste Disposal Facility, Waste Storage Facility, Extractive Industry, and a number of industrial uses. Whilst none of these are intended by the Applicant, they illustrate some potential unintended consequences if that were to occur. Whereas, in this instance the continuation of the existing farming use does not have a significant amenity impact to the surrounding lots when non-conforming use rights are only limited to that use.</p>	<p>The reconsideration report states that the owners have no intention of subdividing or developing the land in accordance with the Rural Residential zoning. Therefore, it may be in the owner's best interests in the longer term to apply to rezone the land to suit their intended purpose (note, this comment should not be taken to mean that a rezoning would be supported by the Shire; any rezoning proposal would need to undergo a proper assessment prior to a recommendation being made).</p> <p>Recognising that a Rural zone would potentially allow for a range of other uses, those uses highlighted by the applicant are all discretionary uses, meaning that the use is not permitted unless the local government exercises its discretion to approve it. Where such uses are considered to have an undesirable impact on the amenity of the area, the Shire may choose not to exercise its discretion.</p>
<p><i>Construction of a Dwelling</i></p> <p>Under the current 'Rural Residential' zone, planning approval would not even be required for the construction of outbuilding (shed) if the Applicant first constructed a dwelling.</p> <p>Pursuant to LPS 5 Schedule A – Supplemental Provisions to the Deemed Provisions Clause 61 (1) (m) which is read in conjunction with Deemed Provisions, development approval will not be required for the erection of outbuilding on the same lot of single house, if it is a 'P' use in the zone whereby development standards are satisfied.</p> <p>From an impact perspective, this seems to be counterintuitive as the construction of both 'single house' and an 'outbuilding' would collectively result in more of a change on the subject site.</p> <p>Therefore, the issue of getting a shed approved would automatically disappear if the Applicant built a house on the land. However, he cannot be forced to do so in statutory or legal sense.</p>	<p>There is no issue with the applicant's contention here. The construction of legislation can result in some unusual anomalies.</p> <p>Shire officers have already advised the applicant that the building could be approved if a house existed on the site.</p> <p>In terms of this scenario resulting in more of a change on the site, the construction of a house would see the ultimate use of the land being more consistent with the objectives of the Rural Residential zone, and so this would be encouraged.</p>

## Conclusion

Having considered all of the factors associated with the application, it is considered that the application cannot be permitted for the following reasons:

1. Council is of the view that the land does not have non-conforming use rights for agricultural purposes.
2. As the application is for an outbuilding associated with a use that is not permissible on the land, the proposal cannot be permitted.
3. The building cannot otherwise be approved as an outbuilding without the existence of a dwelling on the site.

### **POLICY REQUIREMENTS:**

There are no policy requirements in relation to the item.

### **LEGISLATIVE REQUIREMENTS:**

Planning and Development Act 2015  
Planning and Development (Local Planning Schemes) Regulations 2015  
Shire of Wongan Ballidu Local Planning Scheme No. 5

### **STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this item.

### **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with this proposal.
- **Economic**  
There are no known economic implications associated with this proposal.
- **Social**  
There are no known social implications associated with this proposal.

### **FINANCIAL IMPLICATIONS:**

There are Planning Consultant fees associated with this proposal and this cost will be incurred by Council.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:** No

**OFFICER RECOMMENDATION:**

That Council

REFUSE the Development Application for the construction of a shed on Lot 167, No. 7 Danubin Street, Wongan Hills for the following reasons:

1. The building is proposed as an outbuilding associated with an agricultural land use which is not a permissible use within the Rural Residential zone which applies to the land.

**ABSOLUTE MAJORITY REQUIRED**

Advice to applicant:

Council is not satisfied that, pursuant to cl 3.7.1, the site has non-conforming use rights for Agriculture, as pursuant to cl 3.7.2, there is insufficient evidence that the land has been continuously used for agricultural purposes.

#### 9.4.4 APPLICATION FOR DEVELOPMENT APPROVAL P535 – R-CODE VARIATION PROPOSED NEW OUTBUILDING AT 11 STICKLAND STREET, WONGAN HILLS

<b>FILE REFERENCE:</b>	A811/P535
<b>REPORT DATE:</b>	17 August 2023
<b>APPLICANT/PROPONENT:</b>	Jarrold Street - J&A Building
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Melissa Marcon – Manager of Regulatory Services
<b>ATTACHMENTS:</b>	Nil

#### PURPOSE OF REPORT:

Consideration and final determination of an application for development approval for the construction and use of a new outbuilding at Lot 637, 11 Stickland Street, Wongan Hills.

Development approval is required due to a variation of the R-Code for a residential property.

#### BACKGROUND:

The applicant is seeking Council's development approval for the construction and use of a new outbuilding at 11 Stickland Street, Wongan Hills.

11 Stickland Street, Wongan Hills comprises a total area of approximately 0.1013 hectares. The outbuilding will be used for vehicle storage and hobbies.



*Google Maps as at 17<sup>th</sup> August 2023*



*Bushfire Prone Area as at 17 August 2023*

This development is not in a Bushfire Prone Area.

**COMMENT:**

The applicant would like to erect a new outbuilding at 11 Stickland Street, Wongan Hills. The outbuilding will be made from Colorbond material, (Ironstone in colour) and measure 8m x 7m x 4.68m at the ridge. The proposed outbuilding will be installed at the rear of the property.

Access to the proposed shed will be via the existing driveway from Stickland Street. The proposed shed is to be set back 1.02m from the rear boundary fence and 0.87m from the south side boundary fence. It will have an eave height of 4m and a ridge height of 4.68m.



*Proposed location of outbuilding*

11 Stickland Street, Wongan Hills is classified 'Residential' zone in the Shire of Wongan Ballidu Local Planning Scheme No. 5 (LPS5).

The Zone Objectives for the development and use of any land classified 'Residential' zone are as follows:

- To provide for a range of housing and a choice of residential densities to meet the needs of the community.
- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development.

The setbacks from the boundary fence of the outbuilding the applicant is requesting, are outside the Deemed to Comply requirements under the R-Codes. The wall height requirements are also outside of the Deemed to Comply requirements and therefore a variation to the R-Codes is requested.

5.4.3 Outbuildings Deemed-to-Comply – development satisfies the following deemed-to-comply requirements (c)

<b>Deemed-to-Comply (R-Codes)</b>	<b>Proposed Outbuilding Specifications</b>
<b>C3 Outbuildings that:</b>	
i. are not attached to a dwelling	Outbuilding is not attached to the dwelling
ii. are non-habitable	Outbuilding is being used for vehicle storage and hobbies.
iii. collectively do not exceed 60m <sup>2</sup> in area or 10 per cent in aggregate of the site area, whichever is the lesser	The proposed outbuilding is the only structure on the residential property aside from the single residence. The total area of the shed is 56m <sup>2</sup>
iv. do not exceed a wall height of 2.4m	Wall height 4m
v. do not exceed a ridge height of 4.2m	Ridge height 4.68m
vi. are not within the primary or secondary street set back area	Outbuilding is not within the primary or secondary street set back area
vii. are set back in accordance with Tables 2a and 2b Set back requirement 1.5 m rear of outbuilding Set back requirement 2.4 m front of outbuilding Setback side of building 1 m	Rear set back is 1.02 m South side set back is 0.87 m

Under the Residential Design Codes (R-Codes), 11 Stickland Street, Wongan Hills is zoned R10/25.

The size of an outbuilding can be varied if the application complies with the Design Principles set out by the R-Codes.

*Design Principle 5.4.3 Outbuildings*

P3 Outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS5 and all relevant local planning policies, the Residential Design Codes and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

**POLICY REQUIREMENTS:**

There are no policy requirements in relation to the item.

**LEGISLATIVE REQUIREMENTS:**

Planning and Development Act 2015  
Planning and Development (Local Planning Schemes) Regulations 2015  
Shire of Wongan Ballidu Local Planning Scheme No. 5  
State Planning Policy 3.7 – Planning in Bushfire Prone Areas

**STRATEGIC IMPLICATIONS:**

There are no known Strategic implications associated with this item.

**SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with this item.
- **Economic**  
There are no known economic implications associated with this proposal.
- **Social**  
There are no known social implications associated with this item.

## **FINANCIAL IMPLICATIONS:**

There are no financial implications to Council in relation to this item. All costs associated with the proposed development are the responsibility of and will be met by the current landowners.

## **VOTING REQUIREMENTS:**

## **ABSOLUTE MAJORITY REQUIRED:**

## **OFFICER RECOMMENDATION:**

That Council APPROVE the Development Application to allow the applicant to build the outbuilding at Lot 637, 11 Stickland Street, Wongan Hills subject to the following conditions and advice notes:

### Conditions

1. The proposed development shall be completed within a period of two (2) years from the date of this approval.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. All stormwater drainage generated by the proposed outbuilding shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.
4. All external surfaces of the proposed outbuilding shall be clad with new materials only.
5. Building to be constructed using Colorbond range of colours.
6. The proposed outbuilding shall be used for private storage purposes only unless otherwise approved by Council.

### Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wongan Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits, and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:
  - a. Shire of Wongan Ballidu Annual Firebreak Notice, all land zoned Residential; Rural Townsite and Commercial is required to reduce all annual grass and herbage to a height of not more than 75mm.
  - b. Shire of Wongan Ballidu Health Local Law



4. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
5. The proposed outbuilding is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.
6. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
7. No construction works shall commence on the land prior to 7 am without the Shire's written approval. No construction works are permitted to be undertaken on Sundays or Public Holidays.
8. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wongan Ballidu Local Planning Scheme No. 5 and may result in legal action being initiated by the local government.
9. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.

**ABSOLUTE MAJORITY REQUIRED**

## 9.5 COMMUNITY SERVICES

Nil

**Item 10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**Item 11. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

**Item 12. CLOSURE**