



Agenda

Ordinary Meeting of Council
Wednesday, 26 July 2023





NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Elected Members

I advise that the Ordinary Meeting of the Shire of Wongan-Ballidu will be held on Wednesday, 26 July 2023 commencing at 3.00pm at Council Chambers, Shire of Wongan Ballidu, Corner Quinlan Street and Elphin Crescent, Wongan Hills WA 6603

STUART TAYLOR
CHIEF EXECUTIVE OFFICER

Disclaimer

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Wongan-Ballidu warns that any person(s) who has an application lodged with Council should rely only on written confirmation of the decision made at the Council meeting. No responsibility whatsoever is implied or accepted by the Shire of Wongan-Ballidu for any act, omission, statement or intimation taking place during a Council meeting.

AGENDA INDEX

ITEM 1. ACKNOWLEDGEMENT OF COUNTRY / DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS	4
ITEM 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED	4
ITEM 3. PUBLIC QUESTION TIME	4
ITEM 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER	4
ITEM 5. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS	4
ITEM 6. APPLICATION/S FOR LEAVE OF ABSENCE	4
ITEM 7. CONFIRMATION OF MINUTES	4
7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY, 28 JUNE 2023.	4
ITEM 8. MATTERS FOR WHICH MEETING MAY BE CLOSED	5
ITEM 9. REPORTS OF OFFICERS AND COMMITTEES	6
9.1 GOVERNANCE	6
9.2 ADMINISTRATION & FINANCIAL SERVICES	7
9.2.1 ACCOUNTS SUBMITTED FOR JUNE 2023	7
9.2.2 FINANCIAL REPORTS FOR JUNE 2023	15
9.2.3 ADOPTION OF 2023-2024 ANNUAL BUDGET	33
9.2.4 RATE EXEMPTIONS YEAR ENDED 30 JUNE 2024	45
9.3 WORKS AND SERVICES	49
9.4 HEALTH, BUILDING AND PLANNING	50
9.4.1 APPLICATION FOR DEVELOPMENT APPROVAL P533 – INSTALLATION OF A WASH BAY FOR USE TO CLEAN SMALL PLANT AND EQUIPMENT LOT 6, 34 NINGHAN ROAD WONGAN HILLS	50

9.5 COMMUNITY SERVICES	57
ITEM 10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING	58
ITEM 11. MATTERS FOR WHICH THE MEETING MAY BE CLOSED	58
11.1 CHIEF EXECUTIVE OFFICER – KEY PERFORMANCE INDICATORS	58
ITEM 12. CLOSURE	58

Item 1. ACKNOWLEDGEMENT OF COUNTRY / DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

Acknowledgement of Country: -

"I'd like to begin by acknowledging the first nations people of the land on which we meet today. I would also like to pay my respects to Elders past, present and emerging."

Item 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

Item 3. PUBLIC QUESTION TIME

Item 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Item 5. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS

Item 6. APPLICATION/S FOR LEAVE OF ABSENCE

Item 7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY, 28 JUNE 2023.

OFFICER RECOMMENDATION:

1. That the Minutes of the Ordinary Meeting of Council held on Wednesday, 28 June 2023 be CONFIRMED as a true and correct record of the proceedings.

Item 8. MATTERS FOR WHICH MEETING MAY BE CLOSED

11.1 CHIEF EXECUTIVE OFFICER – KEY PERFORMANCE INDICATORS

Item 9. REPORTS OF OFFICERS AND COMMITTEES

9.1 GOVERNANCE

Nil

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED FOR JUNE 2023

FILE REFERENCE:	F1.4
REPORT DATE:	13 July 2023
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Sam Dolzadelli - Deputy Chief Executive Officer
ATTACHMENTS:	9.2.1 Accounts June 2023

PURPOSE OF REPORT:

That the accounts for 1 June 2023 to 30 June 2023, as submitted, be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the *Local Government Act 1995* regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental impacts associated with this proposal.

➤ **Economic**

There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

That the accounts submitted from 01 June 2023 to 30 June 2023 totalling \$1,007,731.86 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST JUNE 2023 TO 30TH JUNE 2023				
Chq/EFT	Date	Name	Description	Amount
EFT24737	01/06/2023	OFFICEWORKS BUSINESS DIRECT	ADMINISTRATION STATIONERY ORDER	- 721.14
EFT24738	01/06/2023	WESTRAC EQUIPMENT PTY LTD	SUPPLY HANDLE FOR INSURANCE CLAIM J0893	- 194.59
EFT24739	01/06/2023	SYNERGY		- 1,064.56
	15/05/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR RAILWAY CENTRE	277.15
	15/05/2023	SYNERGY	SUPPLY CHARGE ONLY FOR LOT 151 NINAN ST WONGAN HILLS	69.09
	15/05/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR DEPOT OFFICE	476.99
	15/05/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR 30 WANDOO CRESCENT WONGAN HILLS	191.98
	19/05/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR MT O'BRIEN LOOKOUT	49.35
EFT24740	01/06/2023	RBC RURAL	METERPLAN CHARGE FOR CRC PHOTOCOPIER COLOUR & B&W	- 1,870.31
EFT24741	01/06/2023	CHAMP PTY LTD	LMSI 12 MONTH SUBSCRIPTION BILLING PERIOD 27/06/2023 TO 26/06/2024	- 1,992.38
EFT24743	01/06/2023	NEWINS FAMILY TRUST	CALL OUT FEE FOR DOCKET # 0976 (RECOVERABLE)	- 210.00
EFT24744	01/06/2023	FEGAN BUILDING SURVEYING	BUILDING SURVEYING FOR 115 WONGAN ROAD WONGAN HILLS	- 330.00
EFT24745	01/06/2023	LYNETTE HOOD	LAUNDERING AND IRONING OF TABLECLOTHS FOR SMALL HALLS MUSIC FESTIVAL @ \$10.00 EACH	- 210.00
EFT24746	01/06/2023	RICOH FINANCE	ADMIN & CRC PHOTOCOPIER LEASE FROM 23/06/2023 TO 22/07/2023	- 649.17
EFT24747	01/06/2023	HAWKE VIEW KENNELS AND CATTERY		- 875.00
	22/05/2023	HAWKE VIEW KENNELS AND CATTERY	IMPOUND DOG #23002, IMPOUND DOG #23003, IMPOUND DOG #23004	775.00
	29/05/2023	HAWKE VIEW KENNELS AND CATTERY	SURRENDER DOG IMPOUND #23005	100.00
EFT24748	01/06/2023	SHIRE OF GINGIN	DAMSTRA ELEARNING SUBSCRIPTION FEE FROM 25/11/2022 TO 24/11/2023	- 1,089.22
EFT24749	01/06/2023	AC HEALTHCARE PTY LTD		- 510.00
	29/05/2023	AC HEALTHCARE PTY LTD	PRE-EMPLOYMENT MEDICAL - WORKS STAFF	255.00
	29/05/2023	AC HEALTHCARE PTY LTD	PRE-EMPLOYMENT MEDICAL - WORKS STAFF	255.00
EFT24750	01/06/2023	WALKERS DIESEL SERVICES	REPAIRS STUB AXLES - WELDING AND MACHINERY FOR ROLLER PRO11	- 110.00
EFT24751	01/06/2023	ENVIROCLEAN (WA)	ENVIROCLEAN MONTHLY HIRE FEE FOR JUNE 2023	- 214.50
EFT24752	01/06/2023	MAXIPARTS OPERATIONS PTY LTD	SUPPLY RADIUS ROD BUSH, EQUALISER PIN & TAPERED EQUALISER BUSH FOR PTR123	- 233.53
EFT24753	01/06/2023	RURAL RANGER SERVICES	RURAL RANGER SERVICES FROM 15/05/23 TO 25/05/23	- 1,710.72
EFT24754	01/06/2023	ARROWES ROADING SAFETY PTY LTD	2 X ARES20 - TRIPOD COMPLETE (INSURANCE CLAIM)	- 2,288.00
EFT24755	01/06/2023	ASKA DEMOLITION AND SALVAGE	DEMOLITION AND REMOVAL OF OLD KINDY BUILDING CADOUX	- 8,800.00
EFT24756	01/06/2023	ABBY SIMKIN	GRATUITY PAYMENT	- 50.00
EFT24757	01/06/2023	CHANTELLE MARIE MAY WOOD	FACEPAINTER - NATIONAL ROAD SAFETY WEEK EVENT 2023 - SAT 20 MAY - GRANT FUNDED	- 250.00
EFT24758	01/06/2023	CARR'S MECHANICAL REPAIRS PTY LTD	PBUS3 (WB00) 2013 ANNUAL BUS INSPECTION FOR FLEET SCHEDULE	- 233.00
EFT24759	01/06/2023	TEAM GLOBAL EXPRESS PTY LTD		- 78.65
	15/05/2023	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGE FOR THE DELIVERY OF A HANDLE EX WESTRAC FOR INSURANCE CLAIM J0893 & MAXIPARTS	57.85
	21/05/2023	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGE FOR THE DELIVERY OF GLASS FOR INSURANCE CLAIM J0893	20.80
EFT24760	08/06/2023	LANDGATE		- 6,402.70
	24/05/2023	LANDGATE	RURAL UV GENERAL REVALUATION 22/23	6,064.30
	31/05/2023	LANDGATE	RATES ADMINISTRATION - COPY OF CERTIFICATE OF TITLE	28.20
	31/05/2023	LANDGATE	RATES ADMINISTRATION - COPY OF SURVEY & TITLES	310.20
EFT24761	08/06/2023	BOEKEMAN NOMINEES PTY LTD	CARRY OUT 15,000KM SERVICE FOR WB2	- 323.85

Chq/EFT	Date	Name	Description	Amount
EFT24762	08/06/2023	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADMIN STAFF - MEETING PRACTICES FOR GOOD GOVERNANCE OUTCOMES (VIRTUAL CLASSROOM) 7TH AUGUST 2023	- 638.00
EFT24763	08/06/2023	WESTRAC EQUIPMENT PTY LTD	SUPPLY GLASS FOR WB012 PROL16 - INSURANCE CLAIM	- 409.28
EFT24764	08/06/2023	WONGAN HILLS NEWSAGENCY	STATIONERY & NEWSPAPERS FOR SHIRE	- 130.64
EFT24765	08/06/2023	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO. 152 REPAYMENT	- 30,537.35
EFT24766	08/06/2023	SYNERGY		- 8,804.82
	16/05/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR CENTRE GARDENS	136.09
	16/05/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR CADOUX TOILETS	121.00
	17/05/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR CRC BUILDING	125.41
	17/05/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR COMMUNITY GARDENS	173.17
	17/05/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR WONGAN HILLS AERODROME	141.44
	17/05/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR MUSEUM	228.25
	17/05/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR ALPHA TOILETS	209.41
	18/05/2023	SYNERGY	SUPPLY CHARGE FOR QUINLAN ST GARDENS	68.01
	18/05/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR TRANSMISSION TOWER	1,214.21
	18/05/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR SHIRE ADMINISTRATION OFFICE	739.40
	18/05/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR COMMUNITY PARK	604.90
	18/05/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR CIVIC CENTRE	771.37
	01/06/2023	SYNERGY	JUNE STREET LIGHTING CHARGE	4,272.16
EFT24767	08/06/2023	BALLIDU GREATER SPORTS COUNCIL	SHIRE CONTRIBUTION TO THE REMOVAL OF TOILET AT THE OLD HOCKEY OVAL AT BALLIDU SPORTS PAVILION	- 1,500.00
EFT24768	08/06/2023	WONGAN HILLS HARDWARE		- 1,498.86
	31/05/2023	WONGAN HILLS HARDWARE	BUILDING ACCOUNT FOR MAY 2023	401.04
	31/05/2023	WONGAN HILLS HARDWARE	WORKS ACCOUNT FOR MAY 2023	1,097.82
EFT24769	08/06/2023	TEAM GLOBAL EXPRESS PTY LTD		- 90.50
	29/05/2023	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGE EX WESTRAC EQUIPMENT & MAXIPARTS	40.48
	04/06/2023	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGE FOR WATER SAMPLES TO PATH WEST & TONERS TO CRC	50.02
EFT24770	08/06/2023	WONGAN MAIL SERVICE	SHIRE & CRC MAIL ACCOUNT FOR MAY	- 112.33
EFT24771	08/06/2023	WONGAN-BALLIDU COMMUNITY FITNESS CLUB INC	EFT PAYMENT TAKEN FROM CRC BY MISTAKE. SHIRE TO TRANSFER PAYMENT TO WH COMMUNITY FITNESS CLUB	- 600.00
EFT24772	08/06/2023	DUN DIRECT PTY LTD	BULK DELIVERY TO DEPOT 05/05/23 & 25/05/23	- 37,809.15
EFT24773	08/06/2023	DEPARTMENT OF COMMERCE - BUILDING COMMISSION		- 1,048.33
	31/05/2023	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BSL RECONCILIATION FOR APRIL 2023	710.83
	31/05/2023	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BSL RECONCILIATION FOR MARCH 2023	337.50
EFT24774	08/06/2023	DAIMLER TRUCKS PERTH	REPAIRS TO CANTER RA980016490 - WB005	- 7,065.04
EFT24775	08/06/2023	GREAT SOUTHERN FUEL SUPPLIES	FUEL SUPPLY FOR MAY 2023	- 497.36
EFT24776	08/06/2023	PAUL AND WENDYS CLEANING SERVICE	ENTRY CLEAN FOR 11 WANDOO CRES, WONGAN HILLS	- 220.00
EFT24777	08/06/2023	BP AUSTRALIA	FUEL SUPPLY FOR MAY 2023	- 223.28
EFT24778	08/06/2023	INTEGRATED ICT - A MARKET CREATIONS COMPANY		- 865.92
	31/05/2023	INTEGRATED ICT - A MARKET CREATIONS COMPANY	MEDICAL CENTRE OFFICE 365	145.20
	31/05/2023	INTEGRATED ICT - A MARKET CREATIONS COMPANY	MANAGED BACK UP SERVICES FOR SHIRE ADMINISTRATION	720.72
EFT24779	08/06/2023	MELISSA MARCON	UNIFORM REFUND	- 52.95
EFT24780	08/06/2023	RE EWEN	PROGRESS PAYMENT - PAINTING OF INTERNAL, EXTERNAL HOUSE, REMOVE AND REPLACE ALL CEILINGS, SUPPLY AND INSTALL INSULATION AT 14 ELLIS ST, WONGAN HILLS	- 30,000.00
EFT24781	08/06/2023	AC HEALTHCARE PTY LTD		- 21,338.33

Chq/EFT	Date	Name	Description	Amount
100931	01/06/2023	AC HEALTHCARE PTY LTD	PRE-EMPLOYMENT MEDICAL - 1X ADMIN STAFF	255.00
EFT24782	08/06/2023	COUNCIL FIRST	MAY 2023 - MICROSOFT AZURE	- 300.21
EFT24783	08/06/2023	WCP CIVIL PTY LTD	WET MIXING ON HOSPITAL ROAD (RRG)	- 36,727.68
EFT24784	14/06/2023	WESTPAC BANKING CORPORATION	WAGES PPE 13.06.2023	- 70,062.77
EFT24785	14/06/2023	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	- 25.90
EFT24786	14/06/2023	IOU SOCIAL CLUB	PAYROLL DEDUCTIONS	- 290.00
EFT24787	15/06/2023	AVON WASTE	DOMESTIC & COMMERCIAL COLLECTION FOR WONGAN HILLS & BALLIDU TOWNSITE	- 14,580.00
EFT24788	15/06/2023	WONGAN HILLS IGA PLUS LIQUOR	CRC REFRESHMENTS	- 1,029.02
EFT24789	15/06/2023	MCINTOSH & SON		- 2,122.20
	03/05/2023	MCINTOSH & SON	SUPPLY HYD HOSES & FITTINGS FOR BACKHOE	299.08
	05/05/2023	MCINTOSH & SON	TEST SPRAYER - LABOUR TO RECTIFY PRESSURE ISSUES - PSP1	929.78
	22/05/2023	MCINTOSH & SON	SUPPLY SEAL, BEARINGS & NUT FOR ROLLER PROL11, FREIGHT CHARGE	777.35
	26/05/2023	MCINTOSH & SON	SUPPLY 2 X LUBE FILTER FOR PSP1	35.07
	26/05/2023	MCINTOSH & SON	SUPPLY DEPTH STOP KIT FOR PTRL20	64.24
	29/05/2023	MCINTOSH & SON	SUPPLY 4 X HOSE CLAMP T-BOLT S/STEEL FOR PTRL23	16.68
EFT24790	15/06/2023	OFFICEWORKS BUSINESS DIRECT		- 486.39
	12/05/2023	OFFICEWORKS BUSINESS DIRECT	CRC STATIONERY ORDER	164.88
	24/05/2023	OFFICEWORKS BUSINESS DIRECT	CRC STATIONERY ORDER	321.51
EFT24791	15/06/2023	WESTRAC EQUIPMENT PTY LTD	SUPPLY 4 X STRIP-WEAR FOR PG18	- 773.69
EFT24792	15/06/2023	DALLIMORE NOMINEES PTY LTD	ENTIRE HOUSE CARPET REPLACEMENT FOR 11 WANDOO CRS	- 6,503.40
EFT24793	15/06/2023	T A MATTHEWS ELECTRICAL SERVICES	INSTALL SUPPLIED EV BOX-BUSINESS LINE, DOUBLE HUB, 3P-32A, 22KW, TYPE 2 SOCKET-EVBB3322-E1801 CHARGING STATION AT SHIRE OFFICE BUILDING	- 2,898.00
EFT24794	15/06/2023	SYNERGY	SUPPLY CHARGE FOR 11 WANDOO CRESCENT WONGAN HILLS	- 43.07
EFT24795	15/06/2023	GLENVAR PASTORAL CO.	GRAVEL USAGE FOR MAY 2023	- 7,969.50
EFT24796	15/06/2023	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT EX WESTRAC	- 18.00
EFT24797	15/06/2023	MCLEODS BARRISTERS & SOLICITORS	PLANNING SERVICES FOR DEVELOPMENT APPLICATION	- 941.25
EFT24798	15/06/2023	PUBLIC TRANSPORT AUTHORITY OF WA		- 102.28
	01/05/2023	PUBLIC TRANSPORT AUTHORITY OF WA	TRANS WA TICKETING FOR APRIL 2023	58.76
	31/05/2023	PUBLIC TRANSPORT AUTHORITY OF WA	TRANS WA TICKETING FOR MAY 2023	43.52
EFT24799	15/06/2023	TKB MECHANICAL	FIT WINDSCREEN TO PG16 - INSURANCE CLAIM	- 650.00
EFT24800	15/06/2023	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BSL RECONCILIATION FOR MAY 2023	- 1,808.57
EFT24801	15/06/2023	WONGAN HILLS BAKERY AND CAFE	MORNING TEA FOR PLANNING MEETING DA	- 119.00
EFT24802	15/06/2023	TEAM DIGITAL	CRC PRINTER - ILFORD OMNI JET SUPERIOR GRAPHIC MATT X2 INK	- 146.83
EFT24803	15/06/2023	BLACKWELL PLUMBING & GAS PTY LTD	BACKFLOW DEVICE TESTING - LOT 1 FENTON PLACE	- 594.00
EFT24804	15/06/2023	DEPT OF PLANNING, LANDS & HERITAGE	LEASE RENT FOR JUNE 2023	- 45.84
EFT24805	15/06/2023	VERLINDENS ELECTRICAL SERVICE	PROGRESS CLAIM 2 - WONGAN HILLS BOWLING GREEN ELECTRICAL WORKS	- 88,550.00
EFT24806	15/06/2023	BALLIDU HERITAGE CENTRE	CLEANING OF ALPHA PARK FOR MARCH, APRIL & MAY 2023	- 1,000.00
EFT24807	15/06/2023	KATELYN BOROVINA	UNIFORM REIMBURSEMENT	- 162.97
EFT24808	15/06/2023	DENISE BALL-HORN BLOW	BOND REFUND FOR THE HIRE OF CIVIC CENTRE 25TH & 26TH MAY 2023	- 150.00
EFT24809	15/06/2023	MAXIPARTS OPERATIONS PTY LTD	SUPPLY BRAKE SHOE & HARDWARE KIT FOR PTK34	- 195.47
EFT24810	15/06/2023	INSTANT TRANSPORTABLE OFFICES PTY LTD	NEW BOWLING GREEN TRANSPORTABLE	- 5,027.00
EFT24811	15/06/2023	RURAL RANGER SERVICES	RANGER SERVICES FROM 30/05/23 TO 09/06/23	- 1,535.82
EFT24812	15/06/2023	TAYLOR BURRELL BARNETT	PLANNING SERVICES FOR DEVELOPMENT APPLICATION	- 6,870.60
EFT24813	15/06/2023	MADISON CROSSEN	DOT TRAINING - TRAVEL REIMBURSEMENT	- 292.82
EFT24814	23/06/2023	SHIRE OF DALWALLINU	REIMBURSEMENT OF LSL LIABILITY FOR JOANNE JONES	- 3,594.86

Chq/EFT	Date	Name	Description	Amount
EFT24815	23/06/2023	MELISSA MARCON	DEPARTMENT OF TRANSPORT REIMBURSEMENT - INCORRECT PAYMENT AS PER SUPPORTING DOCUMENTS	- 550.50
EFT24816	23/06/2023	FEGAN BUILDING SURVEYING	BUILDING SURVEYING FOR 225 SMITH ROAD, WONGAN HILLS	- 330.00
EFT24817	23/06/2023	THINKPROJECT AUSTRALIA PTY LTD	RENTAL OF RAMM SOFTWARE FOR 2023-24	- 10,640.86
EFT24818	23/06/2023	RE EWEN	FINAL PAYMENT OF HOUSE PAINTING, REPLACEMENT OF CEILINGS AND INSULATION AT 14 ELLIS ST	- 11,276.00
EFT24819	23/06/2023	AC HEALTHCARE PTY LTD	PRE-EMPLOYMENT MEDICAL - WORKS STAFF	- 255.00
EFT24820	23/06/2023	RING CENTRAL AUSTRALIA		- 1,319.13
	01/06/2023	RING CENTRAL AUSTRALIA	MEDICAL CENTRE PHONE ACCOUNT 26/05/2023 - 25/06/2023 - RECOVERABLE	341.57
	01/06/2023	RING CENTRAL AUSTRALIA	SHIRE & CRC PHONE ACCOUNT	977.56
EFT24821	23/06/2023	LG BEST PRACTICES PTY LTD	RATES TRAINING - 1X STAFF	- 123.75
EFT24822	28/06/2023	WESTPAC BANKING CORPORATION	WAGES PPE 27.06.2023	- 73,334.23
EFT24823	28/06/2023	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	- 25.90
EFT24824	28/06/2023	IOU SOCIAL CLUB	PAYROLL DEDUCTIONS	- 300.00
EFT24825	29/06/2023	BOEKEMAN NOMINEES PTY LTD	JCB 300MM GP BUCKET, 550MM GP BUCKET, FLAIL MULCHER AND INSTALLATION	- 33,660.00
EFT24826	29/06/2023	JASON SIGNMAKERS	PROMO MAY 2023 CONE TRAFFIC PVC 700MM ORANGE W/ WHT REF CL400 SLV BLK BASE	- 2,222.00
EFT24827	29/06/2023	STAR TRACK EXPRESS PTY LTD	FREIGHT CHARGE FOR SUNNY SIGNS DELIVERY	- 673.23
EFT24828	29/06/2023	WATER CORPORATION	LICENCE OVER RESERVE 15702 MOCARDY DAM	- 691.57
EFT24829	29/06/2023	WCS CONCRETE	450MM HEADWALL - AA195	- 393.80
EFT24830	29/06/2023	BORAL CONSTRUCTION MATERIALS GROUP LIMITED		- 197,399.04
	22/06/2023	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	WADDINGTON-WONGAN HILLS ROAD BITUMEN	61,094.52
	22/06/2023	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	14MM PRIMER SEAL - HOSPITAL ROAD	136,304.52
EFT24831	29/06/2023	HYMARK TRADING PTY LTD		- 1,488.80
	26/06/2023	HYMARK TRADING PTY LTD	STAFF UNIFORMS	704.11
	28/06/2023	HYMARK TRADING PTY LTD	UNIFORMS & PPE	784.69
EFT24832	29/06/2023	WESFARMERS KLEENHEAT GAS PTY LTD	2 X CYLINDER SERVICE CHARGE FOR 27A QUINLAN ST WONGAN HILLS	- 93.50
EFT24833	29/06/2023	SYNERGY		- 5,487.09
	18/05/2023	SYNERGY	CONSUMPTION CHARGE FOR CIVIC CENTRE, SUPPLY CHARGE FOR CIVIC CENTRE	771.37
	19/05/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR 14 ELLIS STREET WONGAN HILLS	85.50
	14/06/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR SWIMMING POOL COMPLEX	499.16
	14/06/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR WONGAN HILLS RECREATION COMPLEX	2,327.40
	14/06/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR CRC BUILDING	1,166.96
	14/06/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR MEDICAL CENTRE	636.70
EFT24834	29/06/2023	RBC RURAL		- 2,828.17
	19/06/2023	RBC RURAL	METER PLAN CHARGE FOR SHIRE PHOTOCOPIER	581.86
	19/06/2023	RBC RURAL	METER PLAN CHARGE FOR CRC PHOTOCOPIER	2,246.31
EFT24835	29/06/2023	TEAM GLOBAL EXPRESS PTY LTD		- 39.86
	18/06/2023	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGE EX MAXIPARTS	15.69
	18/06/2023	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES EX WONGAN HILLS TO LISWA	24.17
EFT24836	29/06/2023	DONALD IAN MACPHERSON	BOND REFUND FOR THE HIRE OF CHAIRS FROM THE CIVIC CENTRE	- 100.00
EFT24837	29/06/2023	MARINDUST SALES	FLAG POLES FOR BOWLING GREEN	- 1,682.57
EFT24838	29/06/2023	KLEEN WEST DISTRIBUTORS	CLEANING PRODUCTS FOR VARIOUS SHIRE BUILDINGS	- 1,751.26
EFT24839	29/06/2023	BRYAN RURAL SERVICE		- 6,259.00
0660377	26/06/2023	BRYAN RURAL SERVICE	GUTTER CLEANING FOR SHIRE VARIOUS BUILDINGS	5,027.00

Chq/EFT	Date	Name	Description	Amount
0660378	26/06/2023	BRYAN RURAL SERVICE	SPIDER SPRAYING FOR SHIRE VARIOUS BUILDINGS	1,232.00
EFT24840	29/06/2023	NEWINS FAMILY TRUST		- 8,421.63
	24/05/2023	NEWINS FAMILY TRUST	CALL OUT FEES FOR TIP DOCKETS 0980, 0981 & 0982	630.00
	18/06/2023	NEWINS FAMILY TRUST	MANAGING OF WONGAN HILLS TIP FOR JUNE 2023	7,791.63
EFT24841	29/06/2023	BLACKWELL PLUMBING & GAS PTY LTD	BACKFLOW DEVICE TESTING - 27 MITCHELL ST (MEDICAL CENTRE)	- 132.00
EFT24842	29/06/2023	RICOH FINANCE	CRC & ADMIN PHOTOCOPIER LEASE FROM 23/07/23 TO 22/08/2023	- 649.17
EFT24843	29/06/2023	RYLAN CONCRETE	SUPPLY AND INSTALL SEMI MOUNTABLE KERB - BANKSIA CRESCENT	- 15,122.25
EFT24844	29/06/2023	ROOFSAFE PTY LTD	INSPECTION AND RECERTIFICATION OF ROOF ACCESS AND FALL ARREST SYSTEM FOR SHIRE VARIOUS BUILDINGS	- 1,945.61
EFT24845	29/06/2023	M2 TECHNOLOGY GROUP PTY LTD	M2 ON HOLD AGREEMENT - ANNUAL SUBSCRIPTION	- 1,452.00
EFT24846	29/06/2023	AC HEALTHCARE PTY LTD	PRE-EMPLOYMENT MEDICAL - 1X WORKS STAFF	- 255.00
EFT24847	29/06/2023	TRACTUS AUSTRALIA		- 5,697.00
	08/05/2023	TRACTUS AUSTRALIA	STRIP & FIT TYRE FOR PLDR8 LOADER	70.00
	08/05/2023	TRACTUS AUSTRALIA	PUNCTURE REPAIRS TO PLDR6 LOADER	109.00
	12/05/2023	TRACTUS AUSTRALIA	SUPPLY 2 X BATTERIES FOR COMMUNITY BUS	426.00
	15/05/2023	TRACTUS AUSTRALIA	DISPOSAL, STRIP & FIT TYRES FOR PTK35 MACK TIP TRUCK	1,520.00
	15/05/2023	TRACTUS AUSTRALIA	STRIP & FIT TYRE FOR PSP4	40.00
	15/05/2023	TRACTUS AUSTRALIA	DISPOSAL, STRIP, ALIGNMENT & FIT TRUCK TYRES FOR PTK35 MACK TIP TRUCK	1,520.00
	29/05/2023	TRACTUS AUSTRALIA	DISPOSAL, STRIP & FIT TYRES FOR PTRL23 TRAILER	1,000.00
	29/05/2023	TRACTUS AUSTRALIA	FITTING OF TYRE FOR PSP4	12.00
	31/05/2023	TRACTUS AUSTRALIA	DISPOSAL, STRIP & FIT TYRES FOR PTRL25 TIPPING TRAILER	1,000.00
EFT24848	29/06/2023	CIVIQ PTY LTD	FILTER FOR ELKAY EZH2O WATER FOUNTAIN AT THE STATION, WONGAN HILLS	- 236.50
EFT24849	29/06/2023	CORSIGN WA		- 910.80
	28/06/2023	CORSIGN WA	TRAFFIC SIGN MAINTENANCE	745.80
	28/06/2023	CORSIGN WA	TRAFFIC SIGN MAINTENANCE	165.00
EFT24850	29/06/2023	POOL AND PUMP SERVICE AND REPAIRS PTY LTD	SWIMMING POOL - FABRICATE STAINLESS STEEL FOOT VALVE SCREEN AND INSTALL	- 4,827.54
EFT24851	29/06/2023	COUNCIL FIRST	DYNAMICS / OFFICE 365 FOR JUNE 2023	- 1,749.11
EFT24852	29/06/2023	HBP SERVICES WA	EHO CONSULTING SERVICES	- 2,427.48
EFT24853	29/06/2023	ENVIROCLEAN (WA)	ENVIROCLEAN MONTHLY HIRE JULY	- 214.50
EFT24854	29/06/2023	MAXIPARTS OPERATIONS PTY LTD	SUPPLY WINDOW WINDER FOR PTK33	- 32.69
EFT24855	29/06/2023	JOHN PAPAS TRAILERS	SUPPLY 8 X 4 H/DUTY SINGLE AXLE TIPPING TRAILER	- 5,595.00
EFT24856	29/06/2023	WOODFORDIA INC	FESTIVAL OF SMALL HALLS - UNDERWRITING	- 3,014.00
EFT24857	29/06/2023	CLAIR & PAUL ROSSER	REIMBURSEMENT FOR PPE	- 290.00
EFT24858	29/06/2023	ROSS RAYSON	REIMBURSEMENT FOR WORKING WITH CHILDREN APPLICATION	- 87.00
DD12010.1	01/06/2023	WESTNET PTY LTD	MONTHLY CHARGE FROM 01/06/2023 TO 01/07/2023	- 609.90
DD12012.1	01/06/2023	TELSTRA CORPORATION LIMITED	SPORT & RECREATION PHONE ACCOUNT FOR MAY 2023	- 55.00
DD12014.1	01/06/2023	FINES ENFORCEMENT REGISTRY	DIRECT DEBIT 01/06/2023 FER 12608997	- 81.00
DD12023.1	13/06/2023	AWARE SUPER ACCUMULATION	PAYROLL DEDUCTIONS	- 10,167.04
DD12023.2	13/06/2023	MERCER SUPER	SUPERANNUATION CONTRIBUTIONS	- 201.21
DD12023.3	13/06/2023	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	- 327.22
DD12023.4	13/06/2023	SPIRIT SUPER	PAYROLL DEDUCTIONS	- 403.85
DD12023.5	13/06/2023	UNI SUPER	PAYROLL DEDUCTIONS	- 289.41
DD12023.6	13/06/2023	AUSTRALIAN RETIREMENT TRUST	PAYROLL DEDUCTIONS	- 389.11
DD12023.7	13/06/2023	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	- 234.68
DD12023.8	13/06/2023	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	- 211.38
DD12023.9	13/06/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	- 1,388.22
DD12037.1	23/06/2023	TELSTRA CORPORATION LIMITED	TELSTRA ACCOUNT FOR SHIRE ADMINISTRATION	- 2,531.96
DD12038.1	13/06/2023	WESTPAC BANKING CORPORATION		- 2,442.97

Chq/EFT	Date	Name	Description	Amount
	01/05/2023	WESTPAC BANKING CORPORATION	ADOBE PRO SUBSCRIPTION	247.14
	01/05/2023	WESTPAC BANKING CORPORATION	NESPRESSO	90.00
	07/05/2023	WESTPAC BANKING CORPORATION	OFFICE WORKS	346.00
	23/05/2023	WESTPAC BANKING CORPORATION	NESPRESSO	177.00
	28/04/2023	WESTPAC BANKING CORPORATION	ST JOHN AMBULANCE	640.00
	14/05/2023	WESTPAC BANKING CORPORATION	QUEST INNALOO - DOT TRAINING	942.83
DD12043.1	27/06/2023	AWARE SUPER ACCUMULATION	PAYROLL DEDUCTIONS	- 11,031.07
DD12043.2	27/06/2023	MERCER SUPER	SUPERANNUATION CONTRIBUTIONS	- 208.25
DD12043.3	27/06/2023	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	- 297.53
DD12043.4	27/06/2023	SPIRIT SUPER	PAYROLL DEDUCTIONS	- 403.85
DD12043.5	27/06/2023	UNI SUPER	PAYROLL DEDUCTIONS	- 231.00
DD12043.6	27/06/2023	AUSTRALIAN RETIREMENT TRUST	PAYROLL DEDUCTIONS	- 390.27
DD12043.7	27/06/2023	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	- 237.86
DD12043.8	27/06/2023	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	- 247.69
DD12043.9	27/06/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	- 1,385.66
DD12047.1	27/06/2023	TELSTRA CORPORATION LIMITED	SPORT & RECREATION PHONE ACCOUNT FOR JUNE 2023	- 55.00
DD12049.1	26/06/2023	TELETRAC NAVMAN	VEHICLE SATTELITE MONTHLY CHARGE	- 2,379.25
DD12051.1	30/06/2023	DEPARTMENT OF TRANSPORT	DOT PAYMENTS FOR JUNE 2023	- 118,946.55
CHQ200002	22/06/2023	DEPARTMENT OF TRANSPORT	VEHICLE REGISTRATION OF FLEET FOR 2023/2024	- 13,029.35
DD12023.10	13/06/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	- 871.16
DD12023.11	13/06/2023	AIA AUSTRALIA PTY LTD	SUPERANNUATION CONTRIBUTIONS	- 467.08
DD12023.12	13/06/2023	AMP SUPERANNUATION LTD.	SUPERANNUATION CONTRIBUTIONS	- 440.83
DD12023.13	13/06/2023	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	- 59.89
DD12023.14	13/06/2023	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	- 182.83
DD12043.10	27/06/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	- 795.41
DD12043.11	27/06/2023	AIA AUSTRALIA PTY LTD	SUPERANNUATION CONTRIBUTIONS	- 518.98
DD12043.12	27/06/2023	AMP SUPERANNUATION LTD.	SUPERANNUATION CONTRIBUTIONS	- 515.47
DD12043.13	27/06/2023	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	- 59.89
DD12043.14	27/06/2023	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	- 188.90

MUNICIPAL BANK	\$ 1,007,731.86
TRUST BANK	\$ -
TOTAL	\$ 1,007,731.86
RECOVERABLE	\$ 6,869.92
PARTIALLY RECOVERABLE	

9.2.2 FINANCIAL REPORTS FOR JUNE 2023

FILE REFERENCE:	F1.4
REPORT DATE:	12 July 2023
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Sam Dolzadelli - Deputy Chief Executive Officer
ATTACHMENTS:	9.2.2 Financial Reports 9.2.3 Financial Health Check

PURPOSE OF REPORT:

The purpose of this report is to present to Council the Monthly Financial Report (containing the Statement of Financial Activity by Nature or Type) for the month ended 30 June 2023. The Capital Works report has been incorporated into this. A monthly financial health check has been appended to the report to give an overview of how the Shire is tracking against some key financial indicators.

BACKGROUND:

Under the *Local Government (Financial Management) Regulations 1996* ('FMR') the Council is to prepare financial reports outlining the financial operations at the previous month end date.

The State Government has recently amended regulation 34 of the *Local Government (Financial Management) Regulations 1996* to require the Statement of Financial Activity to be presented according to nature or type classification.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Statement of Financial Activity Report

Section 6.4 of the *Local Government Act 1995* regulation 34.1 of the FMR requires a local government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals; and
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets; and
- An explanation of each of the material variances; and
- Such other supporting information as is considered relevant by the local government.

Regulation 34(3) - The information in a statement of financial activity must be shown according to nature or type classification.

Regulation 34(5) - Each financial year a local government is to adopt a percentage or value, calculation in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

POLICY REQUIREMENTS:

Council Policy 4.1 – Accounting

LEGISLATIVE REQUIREMENTS:

- *Local Government Act 1995*
- Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental impacts associated with this proposal.
- **Economic**
There are no known economic impacts associated with this proposal.
- **Social**
There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

Material variances are disclosed in the Statement of Financial Activity.

As part of the adopted 2022/23 Budget, Council adopted the following thresholds as levels of material variances for financial reporting.

In accordance with regulation 34 (5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2022/23 for reporting material variances shall be:

- (a) 10% of the amended budget; or
- (b) \$10,000 of the amended budget.

whichever is greater. In addition, that the material variance limit be applied to total revenue and expenditure for each Nature and Type classification and capital income and expenditure in the Statement of Financial Activity.

The financial reports for the period ending 30 June 2023 are attached to the Council Agenda.

COMMENT:

This report presents the Statement of Financial Activity by nature or type for the period ended 30 June 2023.

The following is a summary of the headline numbers from the attached report, and explanations for variances is provided in note 1 of the report.

	Original Budget	YTD Budget	YTD Actuals – June 2023
Opening Surplus	2,501,372	2,777,779	2,777,779
Operating Revenue	5,055,069	5,406,285	8,089,205
Operating Expenditure	(6,906,402)	(8,270,637)	(7,840,604)
Capital Expenditure	(8,087,837)	(8,480,505)	(6,631,126)
Capital Income	5,288,910	5,321,403	4,495,327
Financing Activities	(302,711)	(491,207)	(1,262,879)
Non-cash items	2,451,599	3,736,883	3,285,422
Closing Surplus/(Deficit)	0	0	2,913,125

- Rates notices were issued with an effective issuance date of 25 July 2022. As at 30 June, the Shire had receipted \$3,641,808 in rates, ESL and rubbish charges. Due date for payment in full or first instalment was 29 August 2022. Due date for second instalment was 31 October, third instalment 9 January 2023 and fourth instalment was due 13 March. As at 30 June 2023, the gross amount outstanding of rates, ESL and rubbish charges (including arrears, legal charges and interest) is **\$145,028** of this amount \$31,729 is made up of deferred rates. Total outstanding equates to 3.99% of the brought forward arrears and current year billing. Outstanding rates have been presented to our external debt recovery agent.
- As at 30 June 2023 the Shire has incurred \$6,624,727 in actual expenditure against a current budget of \$8,480,505, representing 78.12% of the budgeted works. There is circa \$2.05m in carryover projects to be included in the 2023/24 budget, of which circa \$720k is grant funded and \$585k reserve funded.
- Depreciation for June has not yet been processed as the Shire is awaiting the Infrastructure Revaluation Report in order to commence finalising the asset register EOFY process. As depreciation is non-cash, it does not impact the Shire's closing surplus position.

- It must be noted that the figures in the June Monthly Financial Report and those contained within this agenda are subject to change until the Annual Financial Report has been audited. There is a number of EOFY accounting entries to be processed which will impact the closing surplus position and as such the figures presented are at a point in time and not final.
- The Commonwealth Government prepaid the Financial Assistance Grants that were the 2023/24 grant allocations. This means the Shire in accordance with the relevant accounting standards has to recognise this prepayment as income in the 2022/23 financial year. The amount of the prepayment (unbudgeted) is \$2,678,116.
- The Shire has finalised the reserve transfers for the 2022/23 financial year. A summary of the transfers is below.

Reserve	Opening Bal.	Transfer to	Transfer from	Closing Bal.
Long Service Leave Reserve	\$41,842	\$0	(\$0)	\$41,842
CRC Reserve	\$37,439	\$0	(\$9,516)	\$27,923
Depot Improvement Reserve	\$10,572	\$0	(\$0)	\$10,572
Historical Publications Reserve	\$7,126	\$0	(\$0)	\$7,126
Housing Reserve	\$363,162	\$17,682	(\$0)	\$380,844
Special Projects Reserve	\$361,818	\$527,284	(\$0)	\$889,102
Patterson St (JV) Reserve	\$54,357	\$5,000	(\$0)	\$59,357
Quinlan St (JV) Reserve	\$54,915	\$5,000	(\$0)	\$59,915
Stickland St (JV) Reserve	\$58,582	\$5,000	(\$0)	\$63,582
Plant Reserve	\$846,642	\$679,347	(\$257,992)	\$1,267,997
Swimming Pool Reserve	\$64,155	\$320,000	(\$40,967)	\$343,188
Waste Management Reserve	\$55,366	\$5,000	(\$0)	\$60,366
Sports Co-Location Reserve	\$568,910	\$0	(\$331,750)	\$237,160
IT Replacement Reserve	\$102,000	\$0	(\$102,000)	\$0
Building Asset Management Reserve	\$0	\$347,482	(\$0)	\$347,482
Total	\$2,626,886	\$1,911,795	(\$742,225)	\$3,796,456

- The transfers to reserves were unchanged from the adopted amended budget, the transfers from reserves were amended as follows:
 - CRC Reserve – Increased transfer from reserve by \$9,516 due to CRC building capital works.
 - Housing Reserve – Decreased transfer from reserve by \$200,000 due to the purchase of the vacant school block being carried over to 2023/24.
 - Special Projects Reserve – Decreased transfer from reserve by \$30,000 due to unspent land development contractor costs.
 - Plant Reserve – Decreased transfer from reserve by \$544,378 due to plant acquisitions that have been carried over to 2023/24.
 - Swimming Pool Reserve – Decreased transfer from reserve by \$8,033 due to savings in capital works.

VOTING REQUIREMENTS: Simple Majority

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

That Council:

1. RECEIVES the Monthly Financial Report (containing the Statement of Financial Activity by nature or type) for the month ended 30 June 2023, as presented as attachment 1 to this report.
2. NOTES the unrestricted municipal surplus of \$2,913,125 for the month ended 30 June 2023.
3. RECIEVES the Monthly Financial Health Check as presented as attachment 2 to this report.

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 30 JUNE 2023

	Approved Budget 2022- 2023	Current Budget 2022-2023	YTD Budget	YTD Actual	Variance Over or Under	10%
Opening Funding Surplus/(Deficit)	2,501,372	2,777,779	2,777,779	2,777,779		
INCOME						
Rates	3,195,567	3,195,567	3,195,567	3,200,713	(0.2%)	✓
Operating grants, subsidies and contributions	892,474	1,135,974	1,135,974	3,842,411	(238.2%)	✗
Fees and charges	677,560	669,715	669,715	652,389	2.6%	✓
Other Revenue	128,550	151,410	151,410	145,834	3.7%	✓
Interest	44,824	143,324	143,324	145,421	(1.5%)	✓
Profit on sale of Assets	116,094	110,295	110,295	102,438	7.1%	✓
a: TOTAL INCOME	5,055,069	5,406,285	5,406,285	8,089,206		
OPERATING EXPENSES						
Employee Costs	(2,276,849)	(2,316,178)	(2,316,178)	(2,190,965)	5.4%	✓
Materials & Contracts	(1,003,491)	(1,046,420)	(1,046,420)	(1,158,580)	(10.7%)	✗
Utilities (Gas, Electricity) etc.	(393,557)	(427,556)	(427,556)	(445,728)	(4.3%)	✓
Interest	(45,324)	(45,324)	(45,324)	(39,969)	11.8%	✗
Insurance	(269,167)	(284,071)	(284,071)	(294,794)	(3.8%)	✓
Other General	(350,321)	(303,911)	(303,911)	(322,708)	(6.2%)	✓
Loss on Asset Disposals	(47,523)	(190,881)	(190,881)	(69,093)	63.8%	✗
Depreciation	(2,520,170)	(3,656,297)	(3,656,297)	(3,318,767)	9.2%	✓
b: TOTAL OPERATING EXPENSES	(6,906,402)	(8,270,638)	(8,270,638)	(7,840,604)		
Operating activities excluded from budget						
Add back Depreciation	2,520,170	3,656,297	3,656,297	3,318,767		
Adjust (Profit)/Loss on Asset Disposal	(68,571)	80,586	80,586	(33,345)		
	2,451,599	3,736,883	3,736,883	3,285,422		
Amount attributable to operating activities	600,266	872,530	872,530	3,534,024		
INVESTING ACTIVITIES						
Non-Operating grants, subsidies and contributions	4,881,339	4,786,874	4,786,874	4,131,101	13.7%	✗
Proceeds from disposal of motor vehicles and P&E	386,000	382,781	382,781	219,336	42.7%	✗
Proceeds from sale of land	21,571	144,302	144,302	136,702	5.3%	✓
Proceeds from sale of minor plant & equipment	0	7,446	7446	8,188	(10.0%)	✓
TOTAL CAPITAL INCOME	5,288,910	5,321,403	5,321,403	4,495,327		
Capex - Land & Buildings	(1,806,660)	(1,736,660)	(1,736,660)	(1,109,579)	36.1%	✗
Capex - Furniture & Equipment	(180,000)	(225,000)	(225,000)	(133,413)	40.7%	✗
Capex - Motor Vehicles	(224,000)	(260,415)	(260,415)	(258,786)	0.6%	✓
Capex - Plant	(865,570)	(934,370)	(934,370)	(296,422)	68.3%	✗
Capex - Infrastructure - Other	(407,332)	(425,027)	(425,027)	(312,328)	26.5%	✗
Capex - Infrastructure - Roads	(4,448,485)	(4,743,243)	(4,743,243)	(4,478,650)	5.6%	✓
Capex - Infrastructure - Footpaths	(155,790)	(155,790)	(155,790)	(41,948)	73.1%	✗
TOTAL CAPITAL EXPENDITURE	(8,087,837)	(8,480,505)	(8,480,505)	(6,631,126)		
Amount attributable to investing activities	(2,798,927)	(3,159,102)	(3,159,102)	(2,135,799)		
FINANCING ACTIVITIES						
Transfer from reserves	1,441,320	1,515,120	1,515,120	742,225	51.0%	✗
Transfer to reserves	(1,658,384)	(1,911,795)	(1,911,795)	(1,911,795)	0.0%	✓
Lease liabilities principal repayments	0	(8,882)	(8,882)	(7,082)	20.3%	✗
Loan principal repayment	(116,527)	(135,566)	(135,566)	(136,323)	(0.6%)	✓
SSL Principal Reimbursements	30,880	49,916	49,916	50,096	(0.4%)	✓
Amount attributable to financing activities	(302,711)	(491,207)	(491,207)	(1,262,879)		
CLOSING SURPLUS / (DEFICIT)	0	0	0	2,913,125		
** This sheet illustrates the variance analysis. For variance explanation refer to applicable note.			Key	Within budget tolerance of 10%	✓	
				Over budget tolerance of 10%	✗	
				Under budget tolerance of 10%	⚠	

Shire of Wongan-Ballidu Variance Report 30 June 2023				
<p>The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the nature or type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.</p>				
Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
Operating Income				
✓	5,146	Within Threshold	Rates	Within Council variance reporting threshold.
✗	2,706,437	Permanent	Operating grants, subsidies and contributions	Favourable - Prepayment of Financial Assistance Grants.
✓	(17,326)	Within Threshold	Fees and charges	Within Council variance reporting threshold.
✓	(5,576)	Within Threshold	Other Revenue	Within Council variance reporting threshold.
✓	2,097	Within Threshold	Interest	Within Council variance reporting threshold.
✓	(7,857)	Within Threshold	Profit on sale of Assets	Within Council variance reporting threshold.
Operating Expenditure				
✓	125,213	Within Threshold	Employee Costs	Within Council variance reporting threshold.
✗	(112,160)	Permanent	Materials & Contracts	Unfavourable - POC under-allocated to capex (\$54k). Plant Depreciation under-allocated to capex \$120k. Total POC overspend \$116k.
✓	(18,172)	Within Threshold	Utilities (Gas, Electricity) etc.	Within Council variance reporting threshold.
✗	5,355	Timing	Interest	Favourable - Timing Variance (interest accruals)
✓	(10,723)	Within Threshold	Insurance	Within Council variance reporting threshold.
✓	(18,797)	Within Threshold	Other General	Within Council variance reporting threshold.
✗	121,788	Permanent	Loss on Asset Disposals	Timing - Various plant and motor vehicle yet to be disposed.
✓	337,530	Within Threshold	Depreciation	Within Council variance reporting threshold. (June depreciation has not been processed as EOFY asset revaluation to be completed).
Investing				
✗	(655,773)	Timing	Non-Operating grants, subsidies and contributions	Unfavourable - Timing variance. Reduction in grant income recognised in 22/23, to be recognised in 23/24.
✗	(163,445)	Timing	Proceeds from disposal of motor vehicles and P&E	Timing - Various plant and motor vehicle yet to be disposed.
✓	(7,600)	Within Threshold	Proceeds from sale of land	Within Council variance reporting threshold.
✓	742	Within Threshold	Proceeds from sale of minor plant & equipment	Within Council variance reporting threshold.
✗	627,081	Permanent	Capex - Land & Buildings	See Capital Works Report. Numerous projects to be carried over to 2023/24 budget.
✗	91,587	Permanent	Capex - Furniture & Equipment	See Capital Works Report. Numerous projects to be carried over to 2023/24 budget.
✓	1,629	Within Threshold	Capex - Motor Vehicles	Within Council variance reporting threshold.
✗	637,948	Permanent	Capex - Plant	See Capital Works Report. Numerous projects to be carried over to 2023/24 budget.
✗	112,699	Permanent	Capex - Infrastructure - Other	See Capital Works Report. Numerous projects to be carried over to 2023/24 budget.
✓	264,593	Within Threshold	Capex - Infrastructure - Roads	Within Council variance reporting threshold.
✗	113,842	Permanent	Capex - Infrastructure - Footpaths	See Capital Works Report. Numerous projects to be carried over to 2023/24 budget.
Financing				
✗	(772,895)	Within Threshold	Transfer from reserves	Within Council variance reporting threshold.
✓	0	Within Threshold	Transfer to reserves	Within Council variance reporting threshold.
✗	1,800	Permanent	Lease liabilities principal repayments	Favourable - New additional photocopier lease repayments have not yet commenced.
✓	(757)	Within Threshold	Loan principal repayment	Within Council variance reporting threshold.
✓	180	Within Threshold	SSL Principal Reimbursements	Within Council variance reporting threshold.

SHIRE OF WONGAN-BALLIDU
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2023

Note 2: Net Current Funding Position

Positive=Surplus (Negative=Deficit)			
Note	Budget	Actual	Current
	Last Years Closing 30 June 2022	Last Years Closing 30 June 2022	30 June 2023
	\$		\$
Current Assets			
Cash Unrestricted	3,017,114	3,017,365	3,338,628
Cash Restricted - Reserves	2,626,886	2,626,884	3,796,455
Receivables - Rates	136,174	127,801	93,351
Receivables - Other	807,720	847,173	972,844
Receivables - ATO	93,714	48,568	47,112
Inventories	47,828	64,968	11,552
	6,729,436	6,732,759	8,259,942
Less: Current Liabilities			
Payables	(270,689)	(348,219)	(277,440)
Payables - ATO	(118,837)	(67,770)	(161,996)
Contract Liabilities - Unspent grants	(853,587)	(553,970)	(783,471)
Provisions	(399,907)	(399,907)	(369,225)
	(1,643,020)	(1,369,866)	(1,592,132)
Less: Restricted Cash - Reserves	(2,626,886)	(2,626,884)	(3,796,455)
Add: Liabilities funded by restricted cash	41,842	41,842	41,842
Less: Trust Interfund Transfer Account		(72)	(72)
	(2,585,044)	(2,585,114)	(3,754,685)
Net Current Funding Position	2,501,372	2,777,779	2,913,125

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 30 JUNE 2023

Asset No	Budget Net Book Value	Current Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
Land & Buildings						
Lot 251 Ballidu (CBH)	21,571	21,571	-			-
Lot 705 & 706 Shields Crescent		58,731		69,000	53,392	15,608
Lot 708 Shields Crescent		30,000		32,000	26,126	5,874
Lot 710 Shields Crescent		34,000		34,000	29,857	4,143
Lot 713 Shields Crescent		-		30,000	27,327	2,673
Motor Vehicles						
Toyota Landcruiser (CEO)	8,736	100,000	(91,264)	4,445	87,500	(83,055)
Toyota Fortuner (DCEO)	30,103	28,000	2,103	28,344	45,227	(16,883)
Mazda 3 (Admin Shared)	10,000	13,000	(3,000)	12,000	14,500	(2,500)
Grader Ute (PUT73)	13,916	7,500	6,416	15,650	15,000	650
		-				
Plant & Equipment						
Mack Truck (PTK33)	123,630	85,000	38,630			-
Semi Water Tanker (PTRL26)	158,973	55,000	103,973			-
Multi-tyred roller (PROL14)	81,594	60,000	21,594	83,257	52,828	30,429
Dual Tip Pig Trailer (PTRL20)	9,986	15,000	(5,014)			-
Dual Tip Pig Trailer (PTRL23)	20,045	15,000	5,045			-
Multi-tyred roller (PROL10)	-	4,281	-	16,670	4,281	12,389
Various obsolete equipment		7,446		-	8,188	
TOTAL	478,554	534,529	78,483	325,366	364,226	(30,672)
By Program						
Governance						
Toyota Landcruiser (CEO)	8,736	100,000	(91,264)	4,445	87,500	(83,055)
Toyota Fortuner (DCEO)	30,103	28,000	2,103	28,344	45,227	(16,883)
Mazda 3 (Admin Shared)	10,000	13,000	(3,000)	12,000	14,500	(2,500)
Transport						
Grader Ute (PUT73)	13,916	7,500	6,416	15,650	15,000	650
Works Ute (PUT72)	-	-	-			
Mack Truck (PTK33)	123,630	85,000	38,630			
Semi Water Tanker (PTRL26)	158,973	55,000	103,973			
Multi-tyred roller (PROL14)	81,594	60,000	21,594	83,257	52,828	30,429
Multi-tyred roller (PROL10)	-	4,281	-	16,670	4,281	12,389
		-				
Other Property & Services						
Dual Tip Pig Trailer (PTRL20)	9,986	15,000	(5,014)	-	-	-
Dual Tip Pig Trailer (PTRL23)	20,045	15,000	5,045	-	-	-
Various obsolete equipment		7,446			8,188	
Lot 251 Ballidu (CBH)	21,571	21,571	-			-
Lot 705 & 706 Shields Crescent		58,731		69,000	53,392	15,608
Lot 708 Shields Crescent		30,000		32,000	26,126	5,874
Lot 710 Shields Crescent		34,000		34,000	29,857	4,143
Lot 713 Shields Crescent				30,000	27,327	2,673
TOTAL	478,554	534,529	78,483	325,366	364,226	(30,672)
Motor Vehicle and Plant & Equipment Change Over						
	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles						
Toyota Landcruiser for Tesla (CEO)	100,000	100,000	-	97,239	87,500	9,739
Toyota Fortuner for Toyota Kluger Hybrid (DCEO)	52,000	28,000	24,000	56,401	45,227	11,174
Mazda 3 for Toyota Camry Hybrid (Admin Shared)	28,000	13,000	15,000	29,301	14,500	14,801
Grader Ute (PUT73)	35,000	7,500	27,500	34,832	15,000	19,832
Works Ute (PUT72)	35,000	-	35,000	41,013	-	41,013
		-	-			-
Sub-total	250,000	148,500	101,500	258,786	162,227	96,559
Plant & Equipment						
Mack Truck (PTK33)	320,000	85,000	235,000			-
Semi Water Tanker (PTRL26)	160,000	55,000	105,000			-
Multi-tyred roller (PROL14)	190,000	60,000	130,000	211,000	52,828	158,172
Dual Tip Pig Trailer (PTRL20)	75,000	15,000	60,000			
Dual Tip Pig Trailer (PTRL23)	75,000	15,000	60,000			-
		-	-			
Sub-total	820,000	230,000	590,000	211,000	52,828	158,172
TOTAL	1,070,000	378,500	691,500	469,786	215,055	254,731

SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 30 JUNE 2023

Existing Loans * Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Proposed Borrowings	Amount Borrowed	Loan Principal Paid in Jun 23	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2022	Discount on early termination	Principal Repayments YTD	Loan Balance @ 30 Jun 23
147	Aged Persons	Ninan House*	Jul-2022		100,000	-	-	(25)	5,226	-	(5,226)	0
151A	Aged Persons	Ninan House*	Oct-2032		300,000	-	-	(6,113)	226,390	-	(8,943)	217,447
152	Co-Location Construction	Shire	Dec-2039		2,000,000	(21,681)	-	(33,888)	1,792,383	-	(86,064)	1,706,319
153	Wongan Hills Community Store	Wongan Hills Community Store	Jul-2025		40,000	-	-	-	28,136	(1,153)	(26,983)	(0)
TOTAL EXISTING LOANS				-	2,440,000	(21,681)	-	(40,027)	2,052,135	(1,153)	(127,217)	1,923,765

Shire Loan Summary
Self Supporting Loan Summary

-	2,000,000	(21,681)	-	(33,888)	1,792,383	-	(86,064)	1,706,319
-	440,000	-	-	(6,138)	259,752	(1,153)	(41,152)	217,446

Current loan liability
Non current liability
Total Loan Liability

Loan Balance @ 30 Jun 23	SSL	Shire	Total
(8,692)	(9,106)	414	(8,692)
(1,915,073)	(208,340)	(1,706,733)	(1,915,073)
(1,923,765)	(217,446)	(1,706,319)	(1,923,765)

SHIRE OF WONGAN - BALLIDU															
ANALYSIS OF RESERVE ACCOUNTS AS AT 30 JUNE 2023															
ADOPTED FULL YEAR'S BUDGET								CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 30 JUNE 2023			
Reserve Description	GL Acct.	Budget Opening Balance	Actual Opening Balance	Interest Earned	Transfer to Reserve	Transfer from Reserve	EOY Balance	Transfer in / Interest	Transfer to Reserve	Transfer from Reserve	EOY Balance	Interest Earned	Transfer to Reserve	Transfer from Reserve	Actual Balance
Long Service Leave Reserve	01935	41,842	41,842	-	-	-	41,842	-	-	-	41,842	-	-	-	41,842
Community Resource Centre Reserve	01989	37,439	37,439	-	-	-	37,439	-	-	-	37,439	-	-	(9,516)	27,923
Depot Improvement Reserve	01940	10,572	10,572	-	-	-	10,572	-	-	-	10,572	-	-	-	10,572
Historical Publications Reserve	01965	7,126	7,126	-	-	-	7,126	-	-	-	7,126	-	-	-	7,126
Housing Reserve	01955	363,162	363,162	-	17,682	(200,000)	180,844	-	17,682	(200,000)	180,844	-	17,682	-	380,844
Special Projects Reserve	01975	361,818	361,818	4,000	402,211	(30,000)	734,029	4,000	527,284	(30,000)	859,102	-	527,284	-	889,102
Patterson Street JV Housing Reserve	01988	54,357	54,357	-	5,000	-	59,357	-	5,000	-	59,357	-	5,000	-	59,357
Plant Reserve	01945	846,642	846,642	-	808,491	(728,570)	926,563	-	679,347	(802,370)	723,619	-	679,347	(257,992)	1,267,997
Quinlan Street JV Housing Reserve	01987	54,915	54,915	-	5,000	-	59,915	-	5,000	-	59,915	-	5,000	-	59,915
Stickland JV Housing Reserve	01986	58,582	58,582	-	5,000	-	63,582	-	5,000	-	63,582	-	5,000	-	63,582
Swimming Pool Reserve	01970	64,155	64,155	-	20,000	(49,000)	35,155	-	320,000	(49,000)	335,155	-	320,000	(40,967)	343,188
Waste Management Reserve	01920	55,366	55,366	-	5,000	-	60,366	-	5,000	-	60,366	-	5,000	-	60,366
Sporting Co-Location Reserve	01990	568,910	568,910	-	-	(331,750)	237,160	-	-	(331,750)	237,160	-	-	(331,750)	237,160
IT Replacement Reserve	01992	102,000	102,000	-	-	(102,000)	-	-	-	(102,000)	-	-	-	(102,000)	-
Building Asset Management Reserve	01993	-	-	-	390,000	-	390,000	-	347,482	-	347,482	-	347,482	-	347,482
TOTALS		2,626,886	2,626,886	4,000	1,658,384	(1,441,320)	2,843,950	4,000	1,911,795	(1,515,120)	3,023,561	-	1,911,795	(742,225)	3,796,455

SHIRE OF WONGAN-BALLIDU - CAPITAL WORKS REPORT - 30 JUNE 2023

COA	Description	Budget		Current Budget	YTD Actual	Variance	Indicator	Completion %	Asset Class
		Original Budget	Amendments						
04250	Administration Building (Buildings) - CAPEX	\$10,000.00	\$0.00	\$10,000.00	\$8,545.00	\$1,455.00		85%	Land & Buildings
04252	Computer Software (F&E) - CAPEX	\$180,000.00	\$0.00	\$180,000.00	\$133,412.50	\$46,587.50		74%	Furniture & Equipment
04255	CEO Vehicle (MV) - CAPEX	\$74,000.00	\$26,000.00	\$100,000.00	\$97,238.82	\$2,761.18		97%	Motor Vehicles
04256	DCEO Vehicle (MV) - CAPEX	\$52,000.00	\$4,401.00	\$56,401.00	\$56,400.92	\$0.08		100%	Motor Vehicles
04258	Administration Pool Vehicle	\$28,000.00	\$0.00	\$28,000.00	\$29,301.18	(\$1,301.18)		105%	Motor Vehicles
04260	Executive Housing (Buildings) - CAPEX	\$10,435.00	\$0.00	\$10,435.00	\$0.00	\$10,435.00		0%	Land & Buildings
04263	Capex - Chambers ICT Upgrade (F&E)	\$0.00	\$45,000.00	\$45,000.00	\$0.00	\$45,000.00		0%	Furniture & Equipment
06010	Cadoux Rec Centre (Buildings) - CAPEX	\$15,500.00	\$0.00	\$15,500.00	\$4,573.38	\$10,926.62		30%	Land & Buildings
06415	CRC Capital Expense (Buildings) - CAPEX	\$11,000.00	\$0.00	\$11,000.00	\$9,515.85	\$1,484.15		87%	Land & Buildings
07627	Wongan Hills Medical Centre (Buildings) - CAPEX	\$10,000.00	\$0.00	\$10,000.00	\$9,084.30	\$915.70		91%	Land & Buildings
09060	11 Wandoo Cres - MCS (Buildings)- CAPEX	\$0.00	\$5,000.00	\$5,000.00	\$5,912.18	(\$912.18)		118%	Land & Buildings
10808	Cemetery WH Capex (Infras Other) - CAPEX	\$22,280.00	\$0.00	\$22,280.00	\$0.00	\$22,280.00		0%	Other Infrastructure
10815	Community Park Toilets (Buildings)- CAPEX	\$11,870.00	\$0.00	\$11,870.00	\$0.00	\$11,870.00		0%	Land & Buildings
10830	Railway Centre Toilets (Buildings)- CAPEX	\$240,000.00	\$0.00	\$240,000.00	\$0.00	\$240,000.00		0%	Land & Buildings
10840	Street Furniture (Infras Other)- CAPEX	\$14,247.00	(\$14,247.00)	\$0.00	\$0.00	\$0.00		0%	Other Infrastructure
11021	Wongan Hills Civic Centre (Buildings) - CAPEX	\$11,817.00	\$0.00	\$11,817.00	\$6,209.09	\$5,607.91		53%	Land & Buildings
11022	Burakin Hall (Buildings) - CAPEX	\$4,544.00	\$0.00	\$4,544.00	\$0.00	\$4,544.00		0%	Land & Buildings
11030	Community Park WH (Infras Other)- CAPEX	\$25,000.00	\$0.00	\$25,000.00	\$1,460.00	\$23,540.00		6%	Other Infrastructure
11210	WH Swimming Pool (Infrastructure Other) - CAPEX	\$160,042.00	(\$100,000.00)	\$60,042.00	\$40,966.78	\$19,075.22		68%	Land & Buildings
11480	Utility Parks & Gardens - CAPEX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		0%	Plant
11610	Radio & Television Tower (Buildings) - CAPEX	\$33,785.00	\$0.00	\$33,785.00	\$18,021.90	\$15,763.10		53%	Land & Buildings
11612	Purchase of land (Lot 251 Ballidu) (CAPEX)	\$21,571.00	\$0.00	\$21,571.00	\$21,154.92	\$416.08		98%	Land & Buildings
11620	W.H. Recreation Complex (Buildings) - CAPEX	\$923,436.00	\$0.00	\$923,436.00	\$898,404.40	\$25,031.60		97%	Land & Buildings
11621	Ballidu Sports Complex (Buildings) - CAPEX	\$9,800.00	\$0.00	\$9,800.00	\$0.00	\$9,800.00		0%	Land & Buildings
11622	Economic Stimulus Project	\$160,000.00	\$0.00	\$160,000.00	\$120,000.00	\$40,000.00		75%	Other Infrastructure
12080	Depot Bldg. Capital (Buildings) - CAPEX	\$46,643.00	\$0.00	\$46,643.00	\$32,058.16	\$14,584.84		69%	Land & Buildings
12610	Mack Truck - CAPEX	\$320,000.00	\$0.00	\$320,000.00	\$0.00	\$320,000.00		0%	Plant
12615	Rollers (P&E) - CAPEX	\$190,000.00	\$21,000.00	\$211,000.00	\$211,000.00	\$0.00		100%	Plant
12618	Water & Fuel Tankers - CAPEX	\$160,000.00	\$0.00	\$160,000.00	\$0.00	\$160,000.00		0%	Plant
12623	Backhoe	\$0.00	\$47,800.00	\$47,800.00	\$40,364.00	\$7,436.00		84%	Plant
12629	Sundry Plant and Equipment (CAPEX)	\$45,570.00	\$0.00	\$45,570.00	\$45,058.21	\$511.79		99%	Plant
12631	Dual Pig Trailer- P & E (CAPEX)	\$150,000.00	\$0.00	\$150,000.00	\$0.00	\$150,000.00		0%	Plant
13610	Museum - CAPEX	\$52,217.00	\$0.00	\$52,217.00	\$5,774.61	\$46,442.39		11%	Land & Buildings
14414	14 Ellis Street - CAPEX	\$34,000.00	\$25,000.00	\$59,000.00	\$49,358.19	\$9,641.81		84%	Land & Buildings
14418	Grader Utility (Motor Vehicles) - CAPEX	\$35,000.00	\$0.00	\$35,000.00	\$34,831.77	\$168.23		100%	Motor Vehicles
14419	Construction Utility - CAPEX	\$35,000.00	\$6,014.00	\$41,014.00	\$41,013.13	\$0.87		100%	Motor Vehicles
14841	Purchase of Old School Oval (CAPEX)	\$200,000.00	\$0.00	\$200,000.00	\$0.00	\$200,000.00		0%	Land & Buildings
14881	Wongan Hills Airport (Infr Other)	\$160,805.00	\$14,992.00	\$175,797.00	\$175,596.48	\$200.52		100%	Other Infrastructure
14932	Gravel Pits - Capex	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00		0%	Other Infrastructure
14933	Capex - EV Charging Stations	\$0.00	\$16,950.00	\$16,950.00	\$15,271.82	\$1,678.18		90%	Other Infrastructure
AROAD	RRG Funded Capital Roadworks (Infras Roads)	\$1,040,090.00	\$184,450.00	\$1,224,540.00	\$1,224,279.49	\$260.51		100%	Roads
BROAD	R2R Funded Capital Roadworks (Infras Roads)	\$476,893.00	\$0.00	\$476,893.00	\$182,665.06	\$294,227.94		38%	Roads
DROAD	Own Funded Capital Footpaths (Infras footpaths)	\$155,790.00	\$0.00	\$155,790.00	\$41,947.54	\$113,842.46		27%	Footpaths
EROAD	Own Funded Capital Roadworks (Infras Roads)	\$123,723.00	\$0.00	\$123,723.00	\$21,397.49	\$102,325.51		17%	Roads
GROAD	Wheatbelt Secondary Freight Network Roadworks (Infra Roads)	\$2,807,779.00	\$110,308.00	\$2,918,087.00	\$3,050,307.99	(\$132,220.99)		105%	Roads
		\$8,087,837.00	\$392,668.00	\$8,480,505.00	\$6,631,125.16	\$1,849,379.84		78%	

	Budget		Current Budget	YTD Actual	Variance	Indicator	Completion %
	Original Budget	Amendments					
Land & Buildings	\$1,806,660.00	(\$70,000.00)	\$1,736,660.00	\$1,109,579.00	\$627,081.00		64%
Furniture & Equipment	\$180,000.00	\$45,000.00	\$225,000.00	\$133,413.00	\$91,587.00		59%
Motor Vehicles	\$224,000.00	\$36,415.00	\$260,415.00	\$258,786.00	\$1,629.00		99%
Plant	\$865,570.00	\$68,800.00	\$934,370.00	\$296,422.00	\$637,948.00		32%
Other Infrastructure	\$407,332.00	\$17,695.00	\$425,027.00	\$312,328.00	\$112,699.00		73%
Roads	\$4,448,485.00	\$294,758.00	\$4,743,243.00	\$4,478,650.00	\$264,593.00		94%
Footpaths	\$155,790.00	\$0.00	\$155,790.00	\$41,948.00	\$113,842.00		27%
		\$8,087,837.00	\$392,668.00	\$8,480,505.00	\$6,631,126.00	\$1,849,379.00	78%

Total Actual < Current Budget
 No Current Budget
 No YTD Actual
 Total Actual > Current Budget



SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 30 JUNE 2023

MUNICIPAL INVESTMENTS

Matured Municipal Investments

Invest No.	Name	Maturity date	Particulars	From	To	Days	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
Total of matured municipal investments							\$ -	\$ -	\$ -	\$ -	\$ -

Current Municipal Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
036-177 160485	Westpac Online Saver Account		1/07/2022				\$ 2,820,469.83	\$ (1,550,000.00)	\$ 30,547.84	\$ 1,301,017.67	\$ 30,547.84
Total of current municipal investments							\$ 2,820,469.83	\$ (1,550,000.00)	\$ 30,547.84	\$ 1,301,017.67	\$ 30,547.84

RESERVE INVESTMENTS

Matured Reserve Investments

Invest No.	Name	Maturity date	Particulars	From	To	Days	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
Total of matured reserve investments							\$ -	\$ -	\$ -	\$ -	\$ -

Current Reserve Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
036-177 160629	Westpac Reserve Saver		1-Jul-22				\$ 2,626,884.87	\$ -	\$ 88,241.83	\$ 2,715,126.70	\$ 88,241.83
Total of reserve investments and cash							\$ 2,626,884.87	\$ -	\$ 88,241.83	\$ 2,715,126.70	\$ 88,241.83

Total of matured municipal and reserve investment							\$ -	\$ -	\$ -	\$ -	\$ -
Total of current municipal and reserve investment and cash							\$ 5,447,354.70	\$ (1,550,000.00)	\$ 118,789.67	\$ 4,016,144.37	\$ 118,789.67

SHIRE OF WONGAN-BALLIDU					
BANK RECONCILIATIONS FOR 30 JUNE 2023					
	Total	Municipal (01106+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	4,387,047.08	1,645,058.37	35,315.56	2,705,823.15	850.00
Add: Receipts	3,791,436.07	3,782,132.49		9,303.58	
Unallocated Deposits	-	-			
Transfers In/(Out)	-				
Transfers In/(Out)	-	(1,081,328.17)		1,081,328.17	
	-				
Less: Payments - EFT & Cheques	(1,007,731.86)	(1,007,731.86)			
Payments - Bank Fees	(353.26)	(353.26)			
Adjustments & Transfers	(0.01)	(0.01)			
Unallocated payments	-	-			
Balance as per General Ledger	7,170,398.02	3,337,777.56	35,315.56	3,796,454.90	850.00
Balance as per Bank Statements	3,129,864.69	3,094,549.13	35,315.56		
Balance as per Bank Deposit Certificates	2,715,126.70	-		2,715,126.70	
Balance as per Holder Certificates	1,301,867.67	1,301,017.67			850.00
Add: Outstanding Deposits	1,104,867.10	23,538.93		1,081,328.17	
Adjustments - Unallocated deposits	-				
	-				
Less: Unpresented Payments	(1,081,328.17)	(1,081,328.17)			
	-				
Adjustments & Transfers	0.03			0.03	
Rounding	-				
Balance as per Cash Book	7,170,398.02	3,337,777.56	35,315.56	3,796,454.90	850.00

SHIRE OF WONGAN - BALLIDU RATES AND CHARGES OUTSTANDING 30 JUNE 2023				
		Rates and Charges Raised for 2022/2023	\$ 3,456,582.00	Rates and service charges - raised 25.7.22
		Arrears 1 July 2022	\$ 178,948.00	
Rates and Charges Outstanding Breakdown				
Total Amount Outstanding		30-Jun-23	\$ 145,028.00	4.20%
Outstanding same time last year		30-Jun-22	\$ 178,944.00	5.37%
SUNDRY DEBTORS OUTSTANDING 30 JUNE 2023				
Debtors Ageing Summary				
Current			\$ 855,559.58	\$837k is MRWA final claims.
30 Days			\$ 14,325.40	
60 Days			\$ 19.00	
90 Days & Over			\$ 58,349.69	
Credit Balance			\$ (6,843.25)	
Total Outstanding			\$ 921,410.42	
Accounts 90 Days & Over:				
Date	Dr No.	Comments	Amount	
30/06/2021	1382	Refund	\$ 55,860.40	Company in administration - Proof of debt submitted. Update - Liquidator has notified creditors that 2 cents in the dollar is likely. Provision for bad debt has been made at 30 June 2023 and debt will go to Council to be formally written off in 2023/24.
30/06/2022	1535	Private Works	\$ 467.51	Letter requesting payment has been sent. Follow up with debt collection.
9/03/2023	915	Boomer Advertising	\$ 21.00	Followed up on 29/6/23 - payment made on 7/7/23
27/02/2023	1342	Private Works	\$ 1,121.93	Followed up 3/7/23 - they had the incorrect bank details
21/12/2022	1480	Wongan Hills Tip Docket	\$ 742.35	Awaiting written approval for credit note to be issued - incorrectly charged, completed work for the Shire
9/03/2023	1464	Medical Centre Room Hire	\$ 136.50	Credit note to be issued - awaiting approval
Total			\$ 58,349.69	

MONTHLY FINANCIAL HEALTH CHECK



As at 30 June 2023

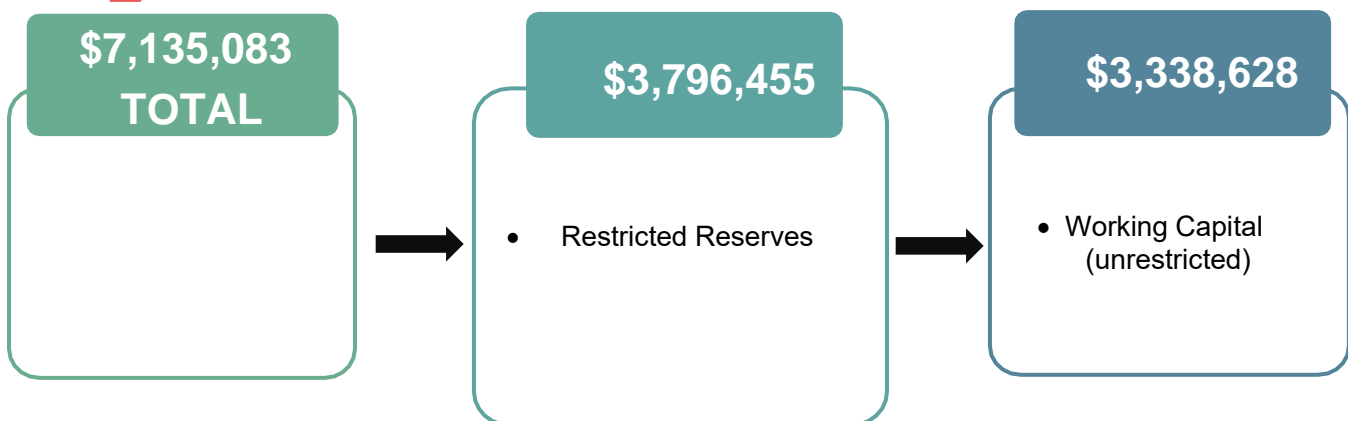
Highlighting how the Shire of Wongan-Ballidu is
tracking against financial ratios

Financial Snapshot (Year to Date)	Actual
Operating Revenue	\$8,089,206
Operating Expenditure (Including Non-Cash Items)	(\$7,840,604)
Non-Cash Items	\$3,285,422
Capital Revenue	\$4,495,327
Capital Expenditure	(\$6,631,126)
Loan Repayments	(\$136,323)
Lease Liability Principal Repayments	(\$7,082)
SSL Reimbursements	50,096
Transfers (to)/from Reserves	(\$1,169,570)
Surplus Brought Forward 1 July 2022	\$2,777,779
Current Municipal Surplus	\$2,913,125

Financial health indicators



Cash in the bank



► How are we tracking against our budgeted targets?

Adjusted Operating Surplus

A measure of the Shire's ability to cover its operational costs including depreciation and have funds left over to cover capital expenditure (including principal loan repayments) without relying on debt or reserves.

Minimum Target is 1%

Shire's YTD Performance is 5.85%

Do we measure up? ☒ Yes

- Adjusted operating surplus and self-sufficient ratios are high in the earlier part of the year due to rates being fully billed in July. However, as the year progresses, operating expenditure will continue to draw on this revenue source reducing to target by 30 June 2023.

Asset Sustainability Ratio

Measures if the Shire is replacing or renewing existing non-financial assets at the same rate that its overall asset stock is wearing out.

Minimum Target is 90%

Shire's YTD Performance is 162.52

Do we measure up? ☒ Yes

9.2.3 ADOPTION OF 2023-2024 ANNUAL BUDGET

FILE REFERENCE:	F1.2.1
REPORT DATE:	20 July 2023
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Sam Dolzadelli - Deputy Chief Executive Officer
ATTACHMENTS:	9.2.3-1 Annual Statutory Budget 2023-2024

PURPOSE OF REPORT:

To consider and adopt the Budget for the 2023/24 financial year together with supporting schedules, including the striking of general rates and minimum payments, adoption of fees and charges, and other consequential matters arising from the budget papers.

EXECUTIVE SUMMARY:

Section 6.32 (1) of the *Local Government Act 1995 (Act)* states that when adopting the annual budget, a Local Government, in order to make up the budget deficiency, is to impose a general rate and minimum payment on rateable land. In adopting its annual budget, the Council must also consider its Strategic Community Plan and Corporate Business Plan under section 5.56 of the Act.

Divisions 5 and 6 of Part 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. The *Local Government (Financial Management) Regulations 1996* details the form and content of the budget.

The 2023/24 Budget as presented is considered to meet statutory requirements and is commended to Council for adoption.

BACKGROUND:

The Budget is prepared based on presentations made to elected members at the budget workshops over the last few months. These workshops included discussion of the capital works program and other priorities for inclusion in the 2023/24 Annual Budget.

Council provided support for the proposed increase to the Shire's gross rate revenue yield of 6% at the budget workshop of 12 July 2023. Council also provided support for an increase in non-statutory fees and charges by 5% and waste charges by 10% (increased to \$300 for 2023/24). Elected member fees have also been increased to be set at 50% of the maximum fee as determined by the State Administrative Tribunal (SAT) for 2023/24.

COMMENT:

The 2023/24 Budget is built on the premise of an estimated surplus brought forward from the 2022/23 financial year of \$2,713,397. This estimate is derived as follows:

Description	Amount
Mid-Year Budget Review – Estimated Surplus 30 June 2023	\$0
Adjusted for:	
Advance payment of Financial Assistance Grants	\$2,707,391
Reduction in operating revenue (incl. rates)	(\$11,174)
Savings in employee costs	\$76,335
Increase in materials and contracts	(\$217,070)
Increase in utility charges	(\$40,650)
Savings in interest expenses	\$5,355
Increase in insurance expenses	(\$12,299)
Increase in other expenditure	(\$25,952)
Decrease in capital grant revenue (timing)	(\$647,298)
Unspent capital expenditure budget (rollovers/savings)	\$1,820,958
Decrease in proceeds on sale of assets (timing)	(\$170,347)
Reduction in net transfers from reserves	(\$772,895)
Other financing activities savings	\$1,043
Estimated Surplus Brought Forward 1 July 2023	\$2,713,397

2023/24 Budget Details

The 2023/24 Budget has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards. The key features of the Budget are:

- Net rate revenue of \$3,391,941. The general rates and minimum payments rate yield has increased by 6%. The rates increase is due to a hyper-inflation environment with CPI for the March 2022 – March 2023 period sitting at 5.8% in Perth. This includes \$37,882 ex-gratia rates from CBH.
- The schedule of fees and charges is attached for adoption by Council. Fees and charges income is budgeted at \$684,397. All non-statutory fees and charges (excluding waste charges) have been increased by 5% to ensure at minimum, cost recovery is maintained.
- Waste charges have been increased by 10%. The justification for this increase is to achieve full cost recovery of the provision of waste services. A waste pricing model was presented to Council at the Informal Council Meeting on 28 June 2023 and Council provided in-principal support for the model and pricing increases over the next 7-8 years. The Shire's waste collection contractor has passed on the 5.8% CPI increase as well, which means in order for the Shire to bridge the gap between cost and recovery of waste services, a greater than CPI increase is required.
- A capital works program of circa \$8.88m is included in the attached. This includes \$1.86m of capital works carryovers from the 2022/23 financial year. The capital works program is
- Largely funded by grants (\$4.8m) and reserves (\$1.8m), with the Shire own-source municipal contribution to the program being circa \$1.23m.

- Council has established various reserve accounts to which monies are set aside at the discretion of Council to fund future service delivery requirements. These reserve accounts are itemised in the attached budget notes and include provision for a total transfer to reserve of \$893,129 and total transfer from reserve of \$1,840,346. This will provide the Shire with a forecast closing reserves balance at 30 June 2024 of \$2.85m
- Whilst not explicitly included in the draft Budget, as it is a balance sheet item only, the Shire does administer the collection of the Emergency Services Levy on behalf of the Government of Western Australia. The Shire has been advised of the new rates as follows; ESL rates have generally been increased by approximately 5.4%.

ESL Category	Rate per \$ GRV	Minimum ESL Charge	Maximum ESL Charges		
	All Property Uses	All Property Uses	Single-unit Residential, Vacant Land and Non-Commercial Farming	Multi-unit Residential (residential with more than 1 sub)	Commercial, Industrial and Miscellaneous
Category 1	0.013953	\$98	\$491	\$491 x relevant no. of units (subs)	\$280,000
Category 2	0.010465	\$98	\$368	\$368 x relevant no. of units (subs)	\$210,000
Category 3	0.006976	\$98	\$246	\$246 x relevant no. of units (subs)	\$140,000
Category 4	0.004883	\$98	\$172	\$172 x relevant no. of units (subs)	\$98,000
Category 5	Fixed Charge \$98				
Mining Tenements	Fixed Charge \$98				

Elected Member Fees and Allowances for 2023/24

Section 72B(2) of the *Salaries and Allowances Act 1995* requires the Salaries and Allowances Tribunal (SAT) to determine the setting of fees, allowances and reimbursement of expenses to be paid under the *Local Government Act 1995* to Elected Members each year.

The Salaries and Allowances Tribunal recommends that each local government should conduct a remuneration review of Elected Member Fees and Allowances on an annual basis, following each determination. The Tribunal, in their determination dated 6 April 2023, has determined a 1.5% increase in maximum thresholds for remuneration, fees, expenses and allowance ranges provided to CEOs and elected members for 2022/23.

The 2023/24 Budget recommends that all fees and allowances (excluding the ICT allowance) be set at 50% of the maximum prescribed by SAT. It is recommended that the ICT allowance is set at \$3,000 for the 2023/24 Budget.

Below is a summary of the fees and allowances set in the current iteration of the 2023/24 budget.

Fee/Allowance	SOWB Current	SAT Max	2023/24 Budget
Council Meeting Attendance – Elected Member other than the President (per meeting)	\$120	\$250	\$125
Council Meeting Attendance – President (per meeting)	\$120	\$510	\$255
Committee Meeting Attendance (per meeting)	\$45	\$125	\$62.50
Annual allowance for President	\$1,000	\$20,875	\$10,438
Annual allowance for Deputy President	\$250	\$5,218.75	\$2,609.50
Annual ICT Allowance (per Elected Member)	\$1,000	\$3,500	\$3,000

The Shire's Elected Member Fees and Allowances have not been increased in a number of years and the above is recommended as fair remuneration for Elected Members with inflation over the past few years and recognition of the responsibilities undertaken.

Loan borrowings

The Shire received the ESL funding grant approvals from DFES on 19 July 2023. The Shire has been approved for a capital grant for the construction of a new facility (shed) of \$750,000. The Shire must enter into a self-supporting loan (SSL) arrangement with DFES in order to secure this funding. The Shire will be required to submit a loan application with Western Australia Treasury Corporation (WATC) and when the loan repayments commence, DFES will reimburse the Shire for the loan repayments (principal and interest). The Shire has included a provision in the annual budget under financing activities as 'proceeds from new borrowings' of \$750k and a matching amount in the capital expenditure budget for the new shed of \$750k.

The Shire does not expect to drawdown on the loan until the second-half of the 2023/24 financial year. As the loan will be semi-annual repayments, the Shire will not be making any loan repayments in the 2023/24 financial year and thus no loan repayments, or matching reimbursement from DFES has been included in the budget.

The grant amount of \$750k is based on costings from March 2022, and due to cost increases, this amount may increase by the time the Shire conducts the public tender process. DFES have committed to funding any variance if it arises, and this will be done by way of an increase to the loan principal, as this will not be locked in until the successful tender is accepted.

This loan has nil impact on the Shire's funding position, as the loan repayments are fully recouped from DFES.

POLICY REQUIREMENTS:

4.1 — Accounting

LEGISLATIVE REQUIREMENTS:

Section 6.2 of the *Local Government Act 1995* requires, that no later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt by ABSOLUTE MAJORITY, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of Part 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. The *Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The draft 2022/23 Budget as presented is considered to meet statutory requirements.

Section 5.63 (1) of the *Local Government Act 1995* specifically excludes the need to declare a financial interest where matters; have an interest in common to a significant number of ratepayers/electors; relate to the imposition of any rate, charge or fee; relate to a fee, reimbursement of an expense or an allowance payable to elected members.

Sections 5.98, 5.98A, 5.99 and 5.99A of the *Local Government Act 1995* prescribe the fees and allowances applicable to Elected Members, Mayor or President and Deputy Mayor or President. The *Local Government (Administration) Regulations 1996* prescribe further details on limits and extent of fees, allowances and expenses for reimbursement:

- Regulation 30 Meeting Attendance Fees
- Regulation 31 Expenses to be reimbursed
- Regulation 32 Expenses that may be approved for reimbursement
- Regulation 33 Annual local government allowance for mayors or presidents
- Regulation 33A Annual local government allowance for deputies
- Regulation 34 Annual attendance fees

Section 6.33 and 6.36 of the *Local Government Act 1995* reads:

6.33. Differential general rates

- (1) A local government may impose differential general rates according to any, or a combination, of the following characteristics —
 - (a) the purpose for which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the *Planning and Development Act 2005*;
 - (b) a purpose for which the land is held or used as determined by the local government;
 - (c) whether or not the land is vacant land; or
 - (d) any other characteristic or combination of characteristics prescribed.
- (2) A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).
- (3) In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.

6.36. Local government to give notice of certain rates

- (1) *Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.*
- (2) *A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).*
- (3) *A notice referred to in subsection (1) —*
 - (a) *may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency;*
 - (b) *is to contain —*
 - (i) *details of each rate or minimum payment the local government intends to impose;*
 - (ii) *an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and*
 - (iii) *any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed; and*
 - (c) *is to advise electors and ratepayers of the time and place where a document describing the objects of, and reasons for, each proposed rate and minimum payment may be inspected.*
- (4) *The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.*
- (5) *Where a local government —*
 - (a) *in an emergency, proposes to impose a supplementary general rate or specified area rate under section 6.32(3)(a); or*
 - (b) *proposes to modify the proposed rates or minimum payments after considering any submissions under subsection (4),*

it

is not required to give local public notice of that proposed supplementary general rate, specified area rate, modified rate or minimum payment.

The Shire has complied with sections 6.33 and 6.36 of the *Local Government Act 1995*.

STRATEGIC IMPLICATIONS:

There are no known strategic implications related to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known Environmental implications associated with this policy.

➤ **Economic**

There are no known Economic implications associated with this policy.

➤ **Social**

There are no known social implications associated with this policy.

FINANCIAL IMPLICATIONS:

The 2023/24 Budget is a balanced budget.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

OFFICER RECOMMENDATION:

PART A – MUNICIPAL FUND BUDGET FOR 2023/24

That Council:

1. Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, ADOPTS the Municipal Fund Budget as contained as attachment 1 of this agenda and the minutes, for the Shire of Wongan-Ballidu for the 2023/24 financial year which includes the following:
 - a. Statement of Financial Activity by Nature on page 1 showing a budgeted closing position at 30 June 2024 of \$nil and amounts to be raised from rates of \$3,391,941.
 - b. Rating information on page 2 showing general rates and ex-gratia rates to be raised totalling \$3,391,941.
 - c. Transfers to/from reserve accounts on page 3.
 - d. Capital works program for 2023/24 on pages 4-5.
 - e. Plant replacement program on pages 6-8.
 - f. Information on borrowings on page 9.
 - g. Schedule of grant income to be recognised on page 10.
2. Instructs the Chief Executive Officer to complete the Statutory Budget based upon the adopted budget as presented at this meeting of Council and lodge it with the Department of Local Government, Sport and Cultural Industries by no later than 10 August 2023 (14 days after budget adoption), as per section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*.

PART B – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENTS, PAYMENT ARRANGEMENTS AND CONCESSION

That Council

- For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted as Part A above, Council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* IMPOSES the following differential general rates and minimum payments on Gross Rental Values:

1.1 General Rates

UV – Mining	0.7500 cents in the dollar Expressed as 0.00750
UV – Rural	0.7500 cents in the dollar Expressed as 0.00750
GRV – Wongan Hills	10.9920 cents in the dollar Expressed as 0.109920
GRV – Ballidu and Cadoux	10.9920 cents in the dollar Expressed as 0.109920

1.2 Minimum Payments

UV – Mining	\$402
UV - Rural	\$402
GRV – Wongan Hills	\$745
GRV – Ballidu and Cadoux	\$402

- Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64 (2) of the *Local Government (Financial Management) Regulations 1996*, Council OFFERS the following due dates for the payment of rates in full by single payment and over four instalments:

Four Instalments:

Full Payment and first instalment due date	11 September 2023
2 nd instalment date	13 November 2023
3 rd instalment date	15 January 2024
4 th instalment date	18 March 2024

1. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, Council IMPOSES an instalment administration charge where the owner has elected to pay rates and service charges through an instalment option of \$13.00 for each instalment after the initial instalment is paid (excluding eligible pensioners).
2. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, Council IMPOSES an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option (excluding eligible pensioners).
3. Pursuant to section 6.51 (1) and subject to section 6.51 (4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, Council IMPOSES an interest rate of 11% for rates and service charges and costs of proceedings to recover such charges that remains unpaid after becoming due and payable (excluding eligible pensioners).
4. In accordance with the provisions of section 6.49 of the *Local Government Act 1995*, AUTHORISES the Chief Executive Officer to enter into special payment arrangements with ratepayers for the payment of general rates, emergency services levy, refuse charges and private swimming pool inspection fees during the 2023/24 financial year.

ABSOLUTE MAJORITY REQUIRED

PART C – EMERGENCY SERVICES LEVY

That Council:

1. In accordance with the provisions of sections 36B and 36L of the *Fire and Emergency Services Authority of Western Australia Act 1998*, IMPOSES the 2023/24 Emergency Services Levy Rates and Minimum and Maximum Payments on land as follows:

ESL Category	Rate per \$ GRV	Minimum ESL Charge	Maximum ESL Charges		
	All Property Uses	All Property Uses	Single-unit Residential, Vacant Land and Non-Commercial Farming	Multi-unit Residential (residential with more than 1 sub)	Commercial, Industrial and Miscellaneous
Category 1	0.013953	\$98	\$491	\$491 x relevant no. of units (subs)	\$280,000
Category 2	0.010465	\$98	\$368	\$368 x relevant no. of units (subs)	\$210,000
Category 3	0.006976	\$98	\$246	\$246 x relevant no. of units (subs)	\$140,000
Category 4	0.004883	\$98	\$172	\$172 x relevant no. of units (subs)	\$98,000
Category 5	Fixed Charge \$98				
Mining Tenements	Fixed Charge \$98				

2. In accordance with the provisions of section 36S of the *Fire and Emergency Services Authority of Western Australia 1998*, IMPOSES interest on all current and arrears amounts of emergency services levy at the rate of 11% per annum which remain unpaid after the due date (excluding eligible pensioners).

SIMPLE MAJORITY REQUIRED

PART D – RESERVE FUNDS

That Council:

1. Pursuant to section 6.11 of the *Local Government Act 1995*, that Council establish and maintain the Reserves as detailed on page 3 of the 2023/24 Budget, with \$893,129 budgeted to be transferred to Reserves and \$1,840,346 budgeted to be transferred from Reserves.
2. Resolve to transfer 100% of interest earnings from the investment of Reserves into the Special Projects Reserve, with the exception of any interest earned on the developer contribution reserves which must be applied to those Reserves under section 154 of the Planning and Development Act 2005.

ABSOLUTE MAJORITY REQUIRED

PART E – GENERAL FEES AND CHARGES FOR 2023/24

That Council:

Pursuant to section 6.16 of the *Local Government Act 1995*, Council ADOPTS the Schedule of Fees and Charges as included in the Supplementary Information of the 2023/24 Budget as contained as attachment 2 of this agenda and the minutes.

ABSOLUTE MAJORITY REQUIRED

PART F – OTHER STATUTORY FEES AND CHARGES FOR 2023/24

That Council:

1. Pursuant to section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, Council IMPOSES the following charges for the removal and deposit of waste and additional receptacle services:

Description	Fee
Rubbish and Recycling charges per bin – Wongan Hills Domestic	\$300.00 per annum
Rubbish and Recycling charges per bin – Ballidu Domestic	\$300.00 per annum
Rubbish and Recycling charges per bin – Wongan Hills Commercial	\$300.00 per annum
Rubbish and Recycling charges per bin – Ballidu Commercial	\$300.00 per annum
Additional Service charge per bin	\$300.00 per annum

ABSOLUTE MAJORITY REQUIRED

PART G – MATERIAL VARIANCE REPORTING FOR 2023/24

That Council:

1. In accordance with regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2023/24 for reporting material variances shall be:

- a) 10% of the amended budget

In addition, that the material variance limit be applied to total revenue and expenditure for each Nature or Type classification and capital income and expenditure in the Statement of Financial Activity.

SIMPLE MAJORITY REQUIRED

PART H – ELECTED MEMBER FEES AND ALLOWANCES

That Council, pursuant to sections 5.98, 5.99, 5.99A of the *Local Government Act 1995* and regulations 33, 33A 34, 34A and 34AA of the *Local Government (Administration) Regulations 1996* adopts the following annual amounts for elected member fees and allowances for the 2023/24 financial year:

Fee/Allowance	Proposed Amount 2023/24
Council Meeting Attendance Fee – President (per meeting)	\$255
Council Meeting Attendance Fee – Elected Members not including President (per meeting)	\$125
Committee Meeting Attendance Fee – Elected Members	\$62.50
Annual Allowance - President	\$10,438
Annual Allowance – Deputy President	\$2,609.50
Annual Information Communication and Technology Allowance	\$3,000

SIMPLE MAJORITY REQUIRED

9.2.4 RATE EXEMPTIONS YEAR ENDED 30 JUNE 2024

FILE REFERENCE:	R3.7
REPORT DATE:	17 July 2023
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Sam Dolzadelli – Deputy Chief Executive Officer
ATTACHMENTS:	

PURPOSE OF REPORT:

To confirm the rating exemptions that will apply for the Financial Year ended 30 June 2024.

BACKGROUND:

Council wishes to assist Not for Profit associations occupying Council land in meeting their objectives.

COMMENT:

Each year as part of the annual budget adoption process by Council, rates exemptions are considered and reviewed to be approved with the adopted budget. The properties listed in the recommendation for exemption are not modified from the previous financial year.

The Minister for Local Government has previously approved the exemption of the Sports Council owned land under s6.26(2)(k) of the *Local Government Act 1995*, as this does not ordinarily fit the exemption criterion contained in section 6.26 of the Act.

The result of this is that the land is treated the same whether it be for charitable purposes or Not for Profit sporting and cultural purposes.

Council does not have discretion over the other land that is deemed non-rateable under s6.26 of the *Local Government Act 1995*, as this is legislated.

POLICY REQUIREMENTS:

Nil.

LEGISLATIVE REQUIREMENTS:

Section 6.26 of the Act stipulates that all land within a district is rateable land, except in certain circumstances, including:

(2) (a) land which is the property of the Crown and –

(i) is being used or held for a public purpose; or

(ii) is unoccupied, except –

(i) where any person is, under paragraph (e) of **owner** in section 1.4, the Owner of the land other than by reason of that person being the holder of a prospecting licence held under the *Mining Act 1978* in respect of land the area of which does not exceed 10 ha or a miscellaneous licence held under that Act; or

(ii) where and to the extent and manner in which a person mentioned in paragraph (f) of the definition of **owner** in section 1.4 occupies or makes use of the land; and

(b) land in the district of a local government while it is owned by the local government and is used for the purposes of that local government other than for purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the local government; and

(c) land in a district while it is owned by a regional local government and is used for the purposes of that regional local government other than for the purposes of a trading undertaking (as that term is defined in and for the purpose of section 3.59) of the regional local government; and

(d) land used or held exclusively by a religious body as a place of public worship or in relation to that worship, a place of residence of a minister of religion, a convent, nunnery or monastery, or occupied exclusively by a religious brotherhood or sisterhood;

(e) land used exclusively by a religious body as a school for the religious instruction of children;

(f) land used exclusively as a non-government school within the meaning of the School Education Act 1999; and

(g) land used exclusively for charitable purposes;

(h) land vested in trustees for agricultural or horticultural show purposes; and

(i) land owned by Co-operative Bulk Handling Limited or leased from the Crown or a statutory authority (within the meaning of that term in the Financial Management Act 2006) by that co-operative and used solely for the storage of grain where that co-operative has agreed in writing to make a contribution to the local government; and

(j) land which is exempt from rates under any other written law; and

(k) land which is declared by the Minister to be exempt from rates

(3) If Co-operative Bulk Handling Limited and the relevant local government cannot reach an agreement under subsection (2)(i) either that co-operative or the local government may refer the

matter to the Minister for determination of the terms of the agreement and the decision of the Minister is final.

(4) The Minister may from time to time, under subsection (2)(k), declare that any land or part of any land is exempt from rates and by subsequent declaration cancel or vary the declaration.

(5) Notice of any declaration made under subsection (4) is to be published in the *Gazette*.

(6) Land does not cease to be used exclusively for a purpose mentioned in subsection (2) merely because it is used occasionally for another purpose which is of a charitable, benevolent, religious or public nature.

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Rating Exemptions will reduce the Shire's rateable income by approximately \$33,000. This has been incorporated into the 2023/2024 annual budget.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

That Council:

CONFIRM the following rate exemptions will apply for the financial year ended 30 June 2024:

A1134	Ballidu Contemporary Arts Society	
A1135	Ballidu Contemporary Arts Society Gallery	
A1332	CWA Land, Kondut	
A266	Kondut Sports Council Hall	
A434	St Johns Ambulance	
A470	Wongan-Ballidu Aged Persons Homes – Units	
A440	Wongan-Ballidu Aged Persons Homes – Units	
A421	Wongan-Ballidu Aged Persons Homes – Units	
A409	Scout Association – former Scout Hall, Hospital Road vacant land	
A379	Ballidu Sports Council buildings, recreation assets and farmland (on Council reserve)	
A356	Kondut Sports Council cropping land	(Rates pa Nil)
A1359	Cadoux Sports Council farmland	(Rates pa Nil)
A1351	Cadoux Sports Council vacant land	(Rates pa Nil)
A1279	Wongan Hills Sports Council farmland	(Rates pa Nil)
A82	Wongan Hills Sports Council farmland	(Rates pa Nil)
A336	Wongan Hills Sports Council farmland	(Rates pa Nil)
A801	Kanyana – Shop (S6.26 (g) LGA)	(Rates pa Nil)
A372	Cadoux Sportsgrounds and facilities	
A1221	Wongan Hills Sportsgrounds, Golf Course and facilities	
A813	Cubby House Child Care Building, Stickland Street, Wongan Hills	
A616	Wongan Community Store, Fenton Place, Wongan Hills	

ABSOLUTE MAJORITY REQUIRED

9.3 WORKS AND SERVICES

Nil

9.4 HEALTH, BUILDING AND PLANNING

9.4.1 APPLICATION FOR DEVELOPMENT APPROVAL P533 – INSTALLATION OF A WASH BAY FOR USE TO CLEAN SMALL PLANT AND EQUIPMENT LOT 6, 34 NINGHAN ROAD WONGAN HILLS

FILE REFERENCE:	A1573/P533
REPORT DATE:	11 July 2023
APPLICANT/PROPONENT:	Ellett Construction Services on behalf of Co-Operative Bulk Handling
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager of Regulatory Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

Consideration and final determination of an Application for Development Approval for the construction and use of a wash bay for use to clean small plant and equipment on Lot 6, 34 Ninghan Road Wongan Hills.

BACKGROUND:

The applicant is seeking Council's development approval for the construction and use of a wash bay for use to clean small plant and equipment on Lot 6, 34 Ninghan Road Wongan Hills.

Lot 6, 34 Ninghan Road Wongan Hills comprises a total area of approximately 0.5841 hectares. The property has an existing transportable/office and a large storage shed (warehouse).



Google Maps 11 July 2023



Bushfire Prone Area as at 11 July 2023

Although the property is partly in a Bush Fire Prone Area the proposed development is not habitable and is outside the marked area.

COMMENT:

Lot 6, 34 Ninghan Road Wongan Hills is classified 'General Industry' zone in the Shire of Wongan Ballidu Local Planning Scheme No. 5 (LPS5).

The Zone Objectives for the development and use of any land classified 'General Industry' zone are as follows:

- To provide for a broad range of industrial, service and storage activities which by their operations, should be isolated from residential and other sensitive land uses.
- To accommodate industry that would not otherwise comply with the performance standards of light industry.

- To seek to manage impacts such as noise, dust and odour within the zone.
- To encourage any development to be appropriately screened from the main road.
- To provide a location where separate heavy vehicular access is provided.

The purpose of the proposed development is to provide an on-site facility to wash plant and equipment that is used for the operational needs of the property owners.

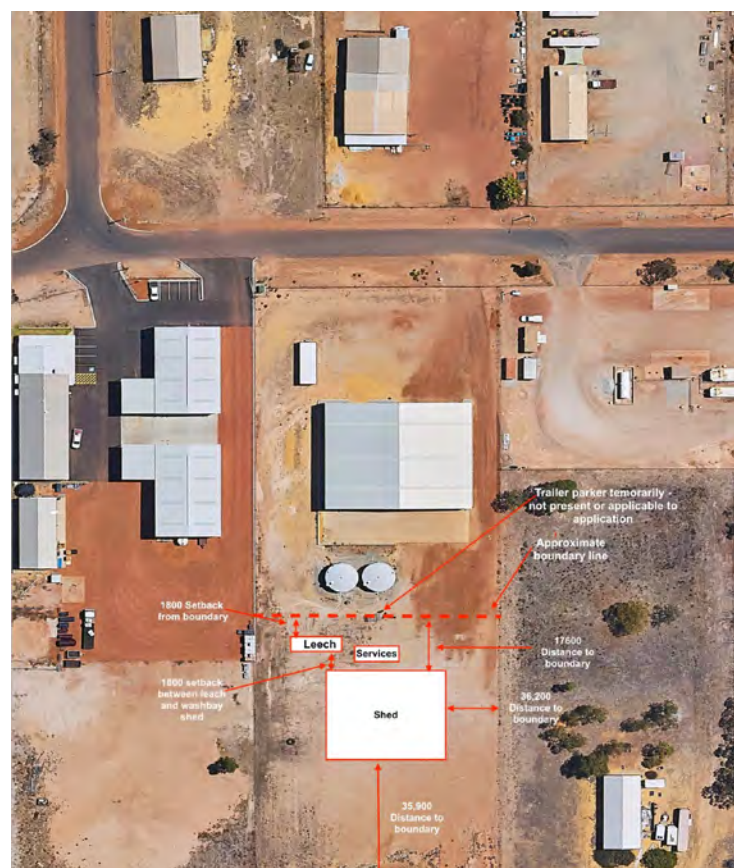
The adjoining Lot 3, 39 Jensen Street Wongan Hills is used as a workshop facility and has the same owners as Lot 6, Ninghan Road Wongan Hills. The proposed new works will have no effect on the current hours of operation or use of the site.

The existing access for pedestrians and vehicles will be through the adjoining lot, with no changes to access points and traffic flows.

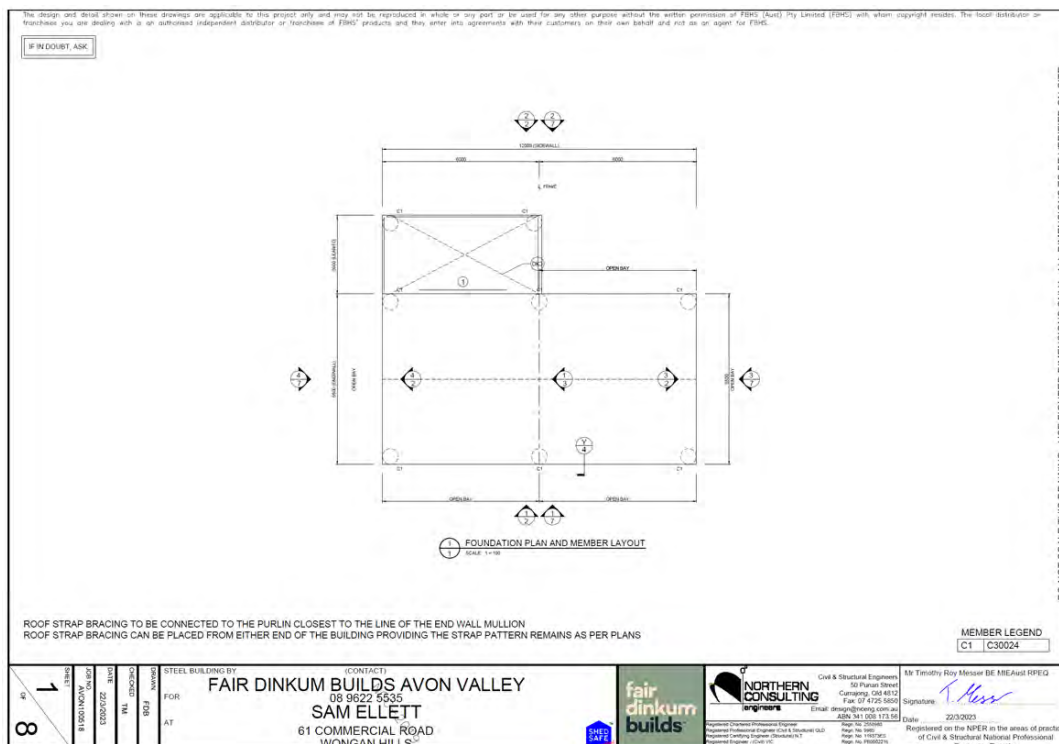
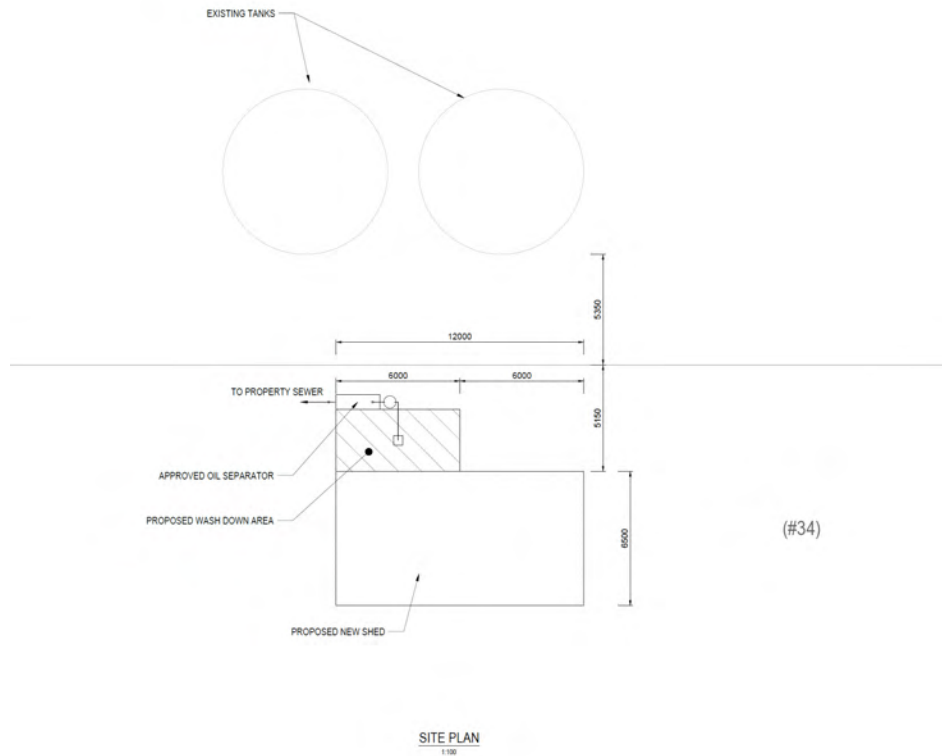
The proposed development includes drainage, treatment of run off from cleaning products and oil. An application for septic approval will be completed in conjunction with the building application.

The wash bay will be inside an open-ended shed measuring 12m long x 6.5m wide x 5.63m high (to the peak).

There will be a lean to on the side of the wash bay 6m long x 3m wide x 3.2m high. This will be used as a plant room.



The proposed development complies with setbacks for general industry as per LPS5. The wash bay will be 35.9 m from Ninghan Road, 36.2 m from the east and west boundary and 17.6m from the internal boundary between Lot 3 and Lot 6.



The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS5 and all relevant local planning policies, the Residential Design Codes and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

Planning and Development Act 2015
Planning and Development (Local Planning Schemes) Regulations 2015
Shire of Wongan Ballidu Local Planning Scheme No. 5
State Planning Policy 3.7 – Planning in Bushfire Prone Areas

STRATEGIC IMPLICATIONS:

There are no known Strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this proposal.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item. All costs associated with the proposed development are the responsibility of and will be met by the current landowners.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED:

OFFICER RECOMMENDATION:

That Council:

APPROVE the Development Application for the construction and use of a wash bay for use to clean small plant and equipment on Lot 6, 34 Ninghan Road Wongan Hills subject to the following conditions and advice notes:

Conditions:

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan Ballidu having first been sought and obtained.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. All stormwater drainage generated by the proposed dwelling shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.
4. All external surfaces of the proposed outbuilding shall be clad with new materials only.

Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wongan Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.

3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:

a. Shire of Wongan Ballidu Annual Firebreak Notice, Rural Residential and Industrial Properties – all land of less than 1 hectare (10,000 square metres) and zoned under the Town Planning Scheme as Rural Residential and Industrial are required to have all annual grass and herbage slashed or mowed to a height of not more than 100 mm and construct a clear earth firebreak of not less than 2 metres in width immediately surrounding all buildings and/or haystacks situated on the land.

b. Shire of Wongan Ballidu Health Local Law

4. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.

5. The proposed outbuilding is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.

6. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.

7. No construction works shall commence on the land prior to 7 am without the Shire's written approval. No construction works are permitted to be undertaken on Sundays or Public Holidays.

8. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wongan Ballidu Local Planning Scheme No. 5 and may result in legal action being initiated by the local government.

9. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.

ABSOLUTE MAJORITY REQUIRED

9.5 COMMUNITY SERVICES

Item 10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Item 11. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

11.1 CHIEF EXECUTIVE OFFICER – KEY PERFORMANCE INDICATORS

Item 12. CLOSURE