

Shire of Wongan-Ballidu



AGENDA

ORDINARY MEETING OF COUNCIL

WEDNESDAY, 26 MAY 2021





SHIRE OF WONGAN-BALLIDU

NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Elected Members

I advise that the Ordinary Meeting of the Shire of Wongan-Ballidu will be held on Wednesday, 26 May 2021 commencing at 3.00pm in Council Chambers, Administration Centre, Cnr Elphin Crescent and Quinlan Street, Wongan Hills.

Elected Members are advised that at the commencement of the Council Meeting, Melinda Godfrey of the Wongan Hills Tourist Information Centre will give a presentation to Council.

STUART TAYLOR
CHIEF EXECUTIVE OFFICER

Disclaimer

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Wongan-Ballidu warns that any person(s) who has an application lodged with Council should rely only on written confirmation of the decision made at the Council meeting. No responsibility whatsoever is implied or accepted by the Shire of Wongan-Ballidu for any act, omission, statement or intimation taking place during a Council meeting.

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**Item 1. ACKNOWLEDGEMENT OF COUNTRY / DECLARATION OF OPENING/
ANNOUNCEMENT OF VISITORS**

Item 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

Item 3. PUBLIC QUESTION TIME

Item 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Item 5. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS

Presentation by Melinda Godfrey, Wongan Hills Tourist Information Centre.

Item 6. APPLICATION/S FOR LEAVE OF ABSENCE

Item 7. CONFIRMATION OF MINUTES

**7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL
HELD ON WEDNESDAY, 28 APRIL 2021:**

OFFICER RECOMMENDATION

**That the Minutes of the Ordinary Meeting of Council held on Wednesday, 28 April 2021
be confirmed as a true and correct record of the proceedings.**

Item 8. MATTERS FOR WHICH MEETING MAY BE CLOSED

Item 9. REPORTS OF OFFICERS AND COMMITTEES

9.1 GOVERNANCE

9.1.1 LOCAL GOVERNMENT ELECTION 2021

FILE REFERENCE:	
REPORT DATE:	5 May 2021
APPLICANT/PROPONENT:	Stuart Taylor - Chief Executive Officer
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	
AUTHOR:	Stuart Taylor - Chief Executive Officer
ATTACHMENTS:	Correspondence from WA Electoral Commission dated 16 December 2020

PURPOSE OF REPORT:

For Council to resolve to appoint the Western Australian Electoral Commission to carry out the 2021 Ordinary Election as a Postal Election.

BACKGROUND:

Many Local Governments utilise the services of the Electoral Office in managing the election process as it streamlines the process and allows staff to progress other priority areas within the organisation.

In 2019 the Shire of Wongan-Ballidu engaged the Western Australian Electoral Commission to carry out the Ordinary Election as a Postal Election.

COMMENT:

These elections, four Councillors will be up for re-election and one vacancy.

Therefore, Council may deem it prudent to again engage the Electoral Commissioner to carry out the Shire of Wongan-Ballidu Local Government election as a postal election on this occasion.

Postal voting generally receives a greater return of votes than an in-person vote, also the votes can be returned by the elector at their convenience rather than having to come into town on Election Day.

There is no issue with finding staff to work that day as this is the responsibility of the electoral commissioner.

Perceived to be a greater level of independence by Councillors and Community in the running of the election as the administration is removed from the election process.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

A quote has been received from the electoral commission to undertake the election as a postal vote the cost would be \$14,000 including GST. These monies would be included in the 2021/2022 budget.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

OFFICER RECOMMENDATION

That Council utilise the services of the Electoral Commissioner to undertake the 2021 Shire of Wongan-Ballidu Local Elections as a postal vote election.

ABSOLUTE MAJORITY REQUIRED



LGE 028

Mr Stuart Taylor
Chief Executive Officer
Shire of Wongan-Ballidu
PO Box 84
WONGAN HILLS WA 6603

Dear Mr Taylor

Local Government Ordinary Election: 2021

The next local government ordinary elections are being held on 16 October 2021. While this is still some distance in the future, I have enclosed an estimate for your next ordinary election to assist in your 2021/2022 budget preparations.

The estimated cost for the 2021 election if conducted as a postal ballot is \$14,000 inc GST, which has been based on the following assumptions:

- 975 electors
- response rate of approximately 60%
- 3 vacancies
- count to be conducted at the offices of the Shire of Wongan-Ballidu
- appointment of a local Returning Officer
- regular Australia Post delivery service to apply for the lodgement of the election packages.

An additional amount of \$195 will be incurred if your Council decides to opt for the Australia Post Priority Service for the lodgement of election packages.

Costs not incorporated in this estimate include:

- any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission in a Court of Disputed Returns
- one local government staff member to work in the polling place on election day
- any additional postage rate increase by Australia Post
- any unanticipated costs arising from public health requirements for the COVID-19 pandemic.

The Commission is required by the *Local Government Act* to conduct local government elections on a full cost recovery basis and you should note that this is an estimate only and may vary depending on a range of factors including the cost of materials or number of replies received. The basis for charges is all materials at cost and a margin on staff time only. Should a significant change in this figure become evident prior to or during the election you will be advised as early as possible.

The current procedure required by the Act is that my written agreement has to be obtained before the vote by Council is taken. To facilitate the process, you can take this letter as my agreement to be responsible for the conduct of the ordinary elections in 2021 for the Shire of Wongan-Ballidu in accordance with section 4.20(4) of the *Local Government Act 1995*, together with any other elections or polls that may also be required. My agreement is subject to the proviso that the Shire of Wongan-Ballidu also wishes to have the election undertaken by the Western Australian Electoral Commission as a postal election.

In order to achieve this, your council would need to pass the following two motions by absolute majority:

- Declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2021 ordinary elections together with any other elections or polls which may be required
- Decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a postal election.

I look forward to conducting this election for the Shire of Wongan-Ballidu in anticipation of an affirmative vote by Council. If you have any further queries please contact Phil Richards Manager, Election Events on 9214 0400.

Yours sincerely



Robert Kennedy
ELECTORAL COMMISSIONER

16 December 2020

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED FOR APRIL 2021

FILE REFERENCE:	F1.4
REPORT DATE:	19 May 2021
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	9.2.1 Accounts April 2021

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the *Local Government Act 1995* regulation 12 of the *Financial Management Regulations (FMR's)* requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ Environment

There are no known environmental impacts associated with this proposal.

➤ **Economic**

There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION

That the accounts submitted from 1 to 30 April 2021 totalling \$831,914.36 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

List of Accounts Due & Submitted to Council April 2021				
Chq/EFT	Date	Name	Description	Amount
EFT21133	07/04/2021	ANZ BANK (NETT WAGES)	Wages PPE 06.04.2021	-65351.37
EFT21134	07/04/2021	AUSTRALIAN SERVICES UNION	Payroll Deductions	-25.90
EFT21135	07/04/2021	I0U SOCIAL CLUB	Payroll Deductions	-260.00
EFT21136	12/04/2021	ELDERS RURAL SERVICES LIMITED	Function Room Bond Refund	-100.00
EFT21137	12/04/2021	STAR TRACK EXPRESS PTY LTD		-36.87
	27/01/2021	STAR TRACK EXPRESS PTY LTD	Finance Charge	5.45
	03/02/2021	STAR TRACK EXPRESS PTY LTD	Finance Charge	5.44
	24/03/2021	STAR TRACK EXPRESS PTY LTD	Finance Charge	25.98
EFT21138	12/04/2021	T A MATTHEWS ELECTRICAL SERVICES		-1769.90
	29/03/2021	T A MATTHEWS ELECTRICAL SERVICES	CRC- Fluorescent Light Tubes	367.40
	29/03/2021	T A MATTHEWS ELECTRICAL SERVICES	Replace Light- 27C Quinlan Street	162.25
	29/03/2021	T A MATTHEWS ELECTRICAL SERVICES	Disconnect And Reconnect Lighting In Changeroom At Wongan Sports Pavilion	561.00
	29/03/2021	T A MATTHEWS ELECTRICAL SERVICES	Replace PE Cell At Fountain Light Fenton Pl, Replace Light At Fountain Fenton Place, Wongan Hills	390.50
	29/03/2021	T A MATTHEWS ELECTRICAL SERVICES	Repair Air Conditioner At 14 Ellis Street	165.00
	29/03/2021	T A MATTHEWS ELECTRICAL SERVICES	Electrical Repairs To Drink Fountain - Shire Depot	49.50
	29/03/2021	T A MATTHEWS ELECTRICAL SERVICES	27B Quinlan Street - Inspect a Fault in the Stove	74.25
EFT21139	12/04/2021	IT VISION AUSTRALIA PTY LTD	Delete Incorrect Transactions As Per Quote 7605	-275.00
EFT21140	12/04/2021	TOLL IPEC PTY LTD	Freight From Wongan Hills To Pathwest - Swimming Pool	-10.73
EFT21141	12/04/2021	Kleen West Distributors	Cleaning Supplies Various Buildings	-904.75
EFT21142	12/04/2021	Cr Brad West	Sitting Fees - Including Deputy Presidents Allowance	-601.72
EFT21143	12/04/2021	Department of Commerce - Building Commission	BSL - March 2021	-403.26
EFT21144	12/04/2021	CR JON A HASSON	Sitting Fees Incl Presidents Allowance	-851.33
EFT21145	12/04/2021	RURAL RANGER SERVICES	Ranger Services 2021 - March 2021	-812.50
EFT21146	12/04/2021	FIVE STAR BUSINESS & INNOVATION	Crc Photocopier Maintenance Fees	-1212.33
EFT21147	12/04/2021	CR MANDY STEPHENSON	Sitting Fees	-450.00
EFT21148	12/04/2021	CR EION GANZER	Sitting Fees	-450.00
EFT21149	12/04/2021	CR SUE FALCONER	Sitting Fees	-450.00
EFT21150	12/04/2021	CR STUART BOEKEMAN	Sitting Fees	-450.00
EFT21151	12/04/2021	CLEANTECH ENERGY PTY LTD	Electricity Consumption - Wongan Hills Pavilion/Swimming Pool/Medical Centre/Crc Building	-5628.61
EFT21152	12/04/2021	CR Andrew Tunstill	Sitting Fees	-548.80
EFT21153	12/04/2021	ANDREW TIMMINS	50% Of Crossover Contribution	-792.55
EFT21154	14/04/2021	DAVID PARKER	Rates Refund For Assessment A1142 65 FAIRBANK STREET BALLIDU WA 6606	-246.81
EFT21155	14/04/2021	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 151A Interest Payment - Wongan-Ballidu Aged Care Association	-13074.81
EFT21156	15/04/2021	WATER CORPORATION		-30956.31
	12/03/2021	WATER CORPORATION	Water Consumption - Alpha Toilets	867.81
	12/03/2021	WATER CORPORATION	Water Consumption - Museum, Sewerage Charge - Museum	219.41
	12/03/2021	WATER CORPORATION	Water Consumption - Bunyip Park	425.92
	12/03/2021	WATER CORPORATION	Water Service Charge - Ballidu Hall	46.60
	12/03/2021	WATER CORPORATION	Service Charge - 16 Moore St	244.52
	12/03/2021	WATER CORPORATION	Water Consumption - Cadoux Toilets	95.83
	15/03/2021	WATER CORPORATION	Water Consumption - Community Garden, Sewerage Charge - Community Garden	111.69
	15/03/2021	WATER CORPORATION	Water Consumption - Community Park, Sewerage Charge - Community Park	163.70
	15/03/2021	WATER CORPORATION	Water Consumption - Community Park	1312.37
	15/03/2021	WATER CORPORATION	Water Consumption	26.77
	15/03/2021	WATER CORPORATION	Water Consumption - Median Strip	2757.83
	15/03/2021	WATER CORPORATION	Water Consumption - Civic Centre, Sewerage Charge - Civic Centre	3052.97
	15/03/2021	WATER CORPORATION	Water Charge - Cubbyhouse	150.39
	15/03/2021	WATER CORPORATION	Water Consumption - Admin, Sewerage Charge - Admin	1252.89
	15/03/2021	WATER CORPORATION	Sewerage Charge - Elizabeth Telfer	88.36
	15/03/2021	WATER CORPORATION	Water Service Charge - 1/20 Stickland St, Water Consumption - 1/20 Stickland St, Sewerage Charge - 1/20 Stickland St	768.71
	15/03/2021	WATER CORPORATION	Water Consumption - 11 Wandoo, , Sewerage Charge - 11 Wandoo, , Service Charge - 11 Wandoo,	705.00
	15/03/2021	WATER CORPORATION	Water Consumption - 7 Wandoo, Service Charge - 7 Wandoo, Sewerage Charge - 7 Wandoo	355.97
	15/03/2021	WATER CORPORATION	Service Charge - 49 Quinlan St, Sewerage Charge - 49 Quinlan St	244.52
	15/03/2021	WATER CORPORATION	Water Consumption - 8 Ellis, Service Charge - 8 Ellis, Sewerage Charge - 8 Ellis	502.52
	15/03/2021	WATER CORPORATION	Water Consumption - 14 Ellis, Service Charge - 14 Ellis, Sewerage Charge - 14 Ellis	554.11
	15/03/2021	WATER CORPORATION	Water Consumption - 30 Wandoo, Service Charge - 30 Wandoo, Sewerage Charge - 30 Wandoo	498.42
	15/03/2021	WATER CORPORATION	Service Charge - Doctors Residence, Sewerage Charge - Doctors Residence	244.52
	15/03/2021	WATER CORPORATION	Service Charge - 2a Patterson, Sewerage Charge - 2a Patterson	244.52
	15/03/2021	WATER CORPORATION	Service Charge - 2b Patterson St, Sewerage Charge - 2b Patterson St	244.52

List of Accounts Due & Submitted to Council April 2021				
Chq/EFT	Date	Name	Description	Amount
	15/03/2021	WATER CORPORATION	Water Consumption - 27a Quinlan St, Service Charge - 27a Quinlan St, Sewerage Charge - 27a Quinlan St	323.08
	15/03/2021	WATER CORPORATION	Service Charge - 27b Quinlan St, Sewerage Charge - 27b Quinlan St	244.52
	15/03/2021	WATER CORPORATION	Service Charge - 27c Quinlan St, Sewerage Charge - 27c Quinlan St	244.52
	15/03/2021	WATER CORPORATION	Service Charge - 27d Quinlan St, Sewerage Charge - 27d Quinlan St	244.52
	15/03/2021	WATER CORPORATION	Water Consumption - Quinlan Gardens, Service Charge - Quinlan Gardens	341.13
	15/03/2021	WATER CORPORATION	Water Service Charge Ninan St	86.91
	15/03/2021	WATER CORPORATION	Service Charge - 31a Quinlan St, Sewerage Charge - 31a Quinlan St	244.52
	15/03/2021	WATER CORPORATION	Service Charge - 31b Quinlan St, Sewerage Charge - 31b Quinlan St, Water Consumption - 31b Quinlan St	354.72
	15/03/2021	WATER CORPORATION	Water Consumption - Swimming Pool	3388.73
	15/03/2021	WATER CORPORATION	Water Consumption - Medical Centre, Sewerage Charge - Medical Centre	306.02
	15/03/2021	WATER CORPORATION	Water Consumption - Depot Road Standpipe, Service Charge - Depot Road Standpipe	7154.11
	15/03/2021	WATER CORPORATION	Service Charge - James St Standpipe	291.28
	15/03/2021	WATER CORPORATION	Water Consumption - Depot, Water Sewerage Charge - Depot, Fire Service Charge - Depot	662.65
	15/03/2021	WATER CORPORATION	Fire Service Charge - Crc	46.60
	15/03/2021	WATER CORPORATION	Water Consumption - Ninan Entry Statement	165.04
	15/03/2021	WATER CORPORATION	Sewerage Charge - Crc, Fire Service Charge - Crc, Water Consumption - Crc	317.58
	15/03/2021	WATER CORPORATION	Water Consumption - Museum	2.66
	16/03/2021	WATER CORPORATION	Service Charge - Shields Cres, Sewerage Charge - Shields Cres	244.52
	16/03/2021	WATER CORPORATION	Service Charge - Danubin St	86.91
	16/03/2021	WATER CORPORATION	Water Consumption - Cemetery, Water Consumption - Cemetery	218.29
	17/03/2021	WATER CORPORATION	Water Consumption - Rabbit Proof Fence Standpipe, Service Charge - Rabbit Proof Fence Standpipe	386.03
	17/03/2021	WATER CORPORATION	Water Consumption - Railway St Standpipe, Service Charge - Railway St Standpipe	375.50
	18/03/2021	WATER CORPORATION	Service Charge - Aerodrome	46.60
EFT21157	19/04/2021	AVON WASTE	Domestic Collection Wongan Hills	-13075.05
EFT21158	19/04/2021	STAR TRACK EXPRESS PTY LTD		-1431.65
	10/03/2021	STAR TRACK EXPRESS PTY LTD	Fees, Freight From Sunny Signs To Wh, Freight From Wa Safety To Wh	1345.29
	31/03/2021	STAR TRACK EXPRESS PTY LTD	Freight From Hersey To Wh, Freight From Sunny Signs To Wh	86.36
EFT21159	19/04/2021	OFFICEWORKS BUSINESS DIRECT		-442.67
	16/03/2021	OFFICEWORKS BUSINESS DIRECT	Stationery	140.27
	19/03/2021	OFFICEWORKS BUSINESS DIRECT	Stationery	181.95
	26/03/2021	OFFICEWORKS BUSINESS DIRECT	Stationery	120.45
EFT21160	19/04/2021	HYPARK TRADING PTY LTD	Protective Clothing - Depot Staff	-91.41
EFT21161	19/04/2021	Ixom Operations Pty Ltd	Chlorine Cylinder Storage Fee - Swimming Pool And P&G	-255.07
EFT21162	19/04/2021	T A MATTHEWS ELECTRICAL SERVICES	Repairs To Security Cameras Including Cherry Picker Use X 5	-1485.00
EFT21163	19/04/2021	ARROW BRONZE	8 Line Nice Plate - R/E ROE Including Packing & Postage GST	-237.88
EFT21164	19/04/2021	SUNNY SIGN COMPANY PTY LTD		-9682.42
	26/02/2021	SUNNY SIGN COMPANY PTY LTD	Signs For Hospital Road	8000.00
	26/02/2021	SUNNY SIGN COMPANY PTY LTD	Signs For Hospital Road	1682.42
EFT21165	19/04/2021	SHIRE OF WONGAN-BALLIDU		-265.00
	04/03/2021	SHIRE OF WONGAN-BALLIDU	Boomer Advertising - Asset Position, Function Room Hire - Community, Workshop, Function Room Hire - Electors Meeting, Boardroom Hire - Staff Workshop	205.00
	04/03/2021	SHIRE OF WONGAN-BALLIDU	Corella Cull Advertising - BOOMER ADVERT, LAMINATING MAP FOR TSO	60.00
EFT21166	19/04/2021	SYNERGY	Electricity Consumption - Street Lighting	-3780.01
EFT21167	19/04/2021	WONGAN HILLS CARAVAN PARK	Accommodation For for trainer to Conduct Workshops For Staff Development	-120.00
EFT21168	19/04/2021	ST JOHN AMBULANCE AUSTRALIA (WA) INC	St John Ambulance Wongan Hills, Supply Defibrillator Pads For Defib,	-125.00
EFT21169	19/04/2021	TOLL IPEC PTY LTD		-256.75
	26/01/2021	TOLL IPEC PTY LTD	Freight From Westrac To Wh, Freight From Gleeman (Smp) To Wh	26.51
	15/02/2021	TOLL IPEC PTY LTD	Freight From Westrac To Wh, Freight From Bullivants To Wh, Freight From Gleeman (Smp) To Wh, Freight From Wh To Pathwest, Freight From Truck Centre To Wh, Freight From Aussie Cool To Wh	101.04
	28/02/2021	TOLL IPEC PTY LTD	Freight From Wh To Pathwest, Freight From Gleeman (Smp) To Wh, Freight From Vermeer To Wh, Freight From Vermeer To Wh, Freight From Vermeer To Wh, Freight From Gleeman (Smp) To Wh	79.64

List of Accounts Due & Submitted to Council April 2021				
Chq/EFT	Date	Name	Description	Amount
	07/03/2021	TOLL IPEC PTY LTD	Freight From Gleeman (Smp To Wh, , Freight From Gleeman (Smp To Wh, , Freight From Malaga To Wh,	49.56
EFT21170	19/04/2021	LOCK, STOCK & FARRELL	Padlocks	-1469.60
EFT21171	19/04/2021	WONGAN MAIL SERVICE		-673.04
	31/03/2021	WONGAN MAIL SERVICE	Supply Goods And Services From March 2021	14.30
	31/03/2021	WONGAN MAIL SERVICE	Supply Goods And Services MARCH 2021,	658.74
EFT21172	19/04/2021	WHEATBELT BOOMERS FOOTBALL CLUB	2021 Masters Football Carnival - Shire Community Grant	-1000.00
EFT21173	19/04/2021	Wongan Hills Hotel	Supply Goods And Services 30/03/2021 - COUNCILLOR DINNER	-388.00
EFT21174	19/04/2021	TEAM DIGITAL		-1992.00
	05/02/2021	TEAM DIGITAL	Ink For Large Format Printer	1190.00
	01/04/2021	TEAM DIGITAL	Ink For Large Format Printer	802.00
EFT21175	19/04/2021	GREAT SOUTHERN FUEL SUPPLIES	Bulk Diesel	-16284.09
EFT21176	19/04/2021	FEGAN BUILDING SURVEYING	Building Surveying For 34 Shields Crescent	-544.50
EFT21177	19/04/2021	Lynette Hood	Laundering And Ironing 14 Tablecloths @ \$7.00	-98.00
EFT21178	19/04/2021	NEXACU	2x Excel Training Days Beginners & Intermediate (Deryce Du Plessis)	-660.00
EFT21179	19/04/2021	KYLIE NEAVES	Eho And Public Health Services	-300.00
EFT21180	19/04/2021	Gleeman Truck Parts P/L	Silencer For Mack Truck	-79.34
EFT21181	19/04/2021	WHEATBELT NATURAL RESOURCE MANAGEMENT	Boardroom Bond Refund	-100.00
EFT21182	19/04/2021	AC HEALTHCARE PTY LTD	Doctor Subsidy - April 2021	-21083.33
EFT21183	19/04/2021	CLARKSON FREIGHTLINES	Freight From Jr Hersey To Hw	-111.80
EFT21184	19/04/2021	POOL AND PUMP SERVICE AND REPAIRS PTY LTD	Annual Chlorine Gas Service, Swimming Pool.	-2893.00
EFT21185	19/04/2021	REBECCA JOHNSON	Refund For Swimming Lessons Due To Class Time Changing And It No Longer Matching Their Schedule.	-90.00
EFT21186	19/04/2021	BALLIDU HERITAGE CENTRE	Hire Of Ballidu Hall And Catering For The Strategic Community Plan Workshop On 11 February 2021	-150.00
EFT21187	20/04/2021	CJD EQUIPMENT PTY LTD		-1911.47
	23/03/2021	CJD EQUIPMENT PTY LTD	Wear Plate, Screw And Flange Nut For Volvo Loader, Rear View Mirror, Lens, Shim And Seals For Wheel Loader	1484.63
	24/03/2021	CJD EQUIPMENT PTY LTD	Scraper Ring, Flange Screw And Washer For Wheel Loader	160.28
	25/03/2021	CJD EQUIPMENT PTY LTD	Sealing Kit For Wheel Loader	46.99
	25/03/2021	CJD EQUIPMENT PTY LTD	Wear Plate For Volvo Loader	219.57
EFT21188	20/04/2021	WESTRAC EQUIPMENT PTY LTD		-645.77
	12/03/2021	WESTRAC EQUIPMENT PTY LTD	Coupler For Skidsteer	152.37
	19/03/2021	WESTRAC EQUIPMENT PTY LTD	Strip Wear For Cat, Bit Holder For Sundry Plant	167.62
	19/03/2021	WESTRAC EQUIPMENT PTY LTD	Strip Wear For Cat Grader	325.78
EFT21189	20/04/2021	Ixom Operations Pty Ltd	Service Fee - Chlorine Cylinders - Swimming Pool And P&G	-253.70
EFT21190	20/04/2021	THE POINT DOCTOR	Topgun 205lcd Welder, Drive Roller, Mig Consumable Kit And Flux Cored Gasless Wire	-930.60
EFT21191	20/04/2021	AUSTRALIAN TAXATION OFFICE	Bas For March 2021	-8971.00
EFT21192	20/04/2021	Dun Direct Pty Ltd	Bulk Diesel Delivery	-18388.07
EFT21193	20/04/2021	DAVE WATSON CONTRACTING PTY.LTD	Lop And Prune River Gum Between Daycare And Playgroup And Prune Leucoxydon From Service Wire On Airport Road	-1265.00
EFT21194	20/04/2021	DAIMLER TRUCKS PERTH	New Crew Cab Replacing PTK32	-41144.49
EFT21196	20/04/2021	T-QUIP		-2077.40
	16/03/2021	T-QUIP	PEP32050131 ASSY Gearbox Panther 1800, Quote 13819 # 5	1961.40
	23/03/2021	T-QUIP	Parts As Per Quote 99806, Bearings And Bushes	116.00
EFT21197	20/04/2021	BP Australia		-754.55
	28/02/2021	BP Australia	Fuel February 2021	325.90
	31/03/2021	BP Australia	Fuel March 2021	428.65
EFT21198	20/04/2021	POOL AND PUMP SERVICE AND REPAIRS PTY LTD	Service Chlorine Gas System, Dam Water Treatment	-2222.00
EFT21199	21/04/2021	ANZ BANK (NETT WAGES)	Wages PPE 20.04.2021	-70353.09
EFT21200	21/04/2021	AUSTRALIAN SERVICES UNION	Payroll Deductions	-25.90
EFT21201	21/04/2021	IYOU SOCIAL CLUB	Payroll Deductions	-270.00
EFT21202	23/04/2021	BOEKEMAN NOMINEES PTY LTD		-5926.43
	02/03/2021	BOEKEMAN NOMINEES PTY LTD	BLT ASSY AND FRONT SEAT FOR RANGER CREWCAB, To 30th June 2021	546.62
	02/03/2021	BOEKEMAN NOMINEES PTY LTD	NUT AND HUB AXLE FOR GRADER UTE, To 30th June 2021	12.78
	15/03/2021	BOEKEMAN NOMINEES PTY LTD	500HR SERVICE FOR CASE TRACTOR, To 30th June 2021	1047.06
	16/03/2021	BOEKEMAN NOMINEES PTY LTD	Damper And Handle For Backhoe	1902.78
	29/03/2021	BOEKEMAN NOMINEES PTY LTD	Replace Clutch Kit With Spigot And Thrust. Carry Out 40,000km Service For Graders Ute	2370.73
	31/03/2021	BOEKEMAN NOMINEES PTY LTD	Bar Tommy For Backhoe	46.46
EFT21203	23/04/2021	JR & A HERSEY PTY LTD		-2666.35
	08/03/2021	JR & A HERSEY PTY LTD	P2 Dust Mask, Bannister Brushes, Marker Paint, Cable Ties, Grommet Kit, Rigger Gloves, Broom Head, Broom Handle, Delivery	773.35
	09/03/2021	JR & A HERSEY PTY LTD	Sqdn400l-Z1. Selecta 400litre Diesel Fuel Tank	1624.00
	19/03/2021	JR & A HERSEY PTY LTD	382-009 Selecta Diesel Fuel Pump	269.00
EFT21204	23/04/2021	MCINTOSH & SON		-1006.13
	04/03/2021	MCINTOSH & SON	Fuel Separator For Backhoe	55.92
	04/03/2021	MCINTOSH & SON	Lock Nut For Bearing For Roller	74.36
	12/03/2021	MCINTOSH & SON	Bolts And Cone Lock Nut For Backhoe	5.50

List of Accounts Due & Submitted to Council April 2021				
Chq/EFT	Date	Name	Description	Amount
	15/03/2021	MCINTOSH & SON	Grease Nipple For Roller	2.11
	24/03/2021	MCINTOSH & SON	Macnaught K29 Replacement Handle For Wheel Loader	53.92
	29/03/2021	MCINTOSH & SON	Assorted Crimps, Elbows, Tees And Hydraulic Wire For Mack	697.62
	30/03/2021	MCINTOSH & SON	Macnaught K29 Replacement Handle For Skidsteer	33.56
	30/03/2021	MCINTOSH & SON	Belt For Sundry Plant	37.17
	31/03/2021	MCINTOSH & SON	Belt For Sundry Plant	45.97
EFT21205	23/04/2021	STAR TRACK EXPRESS PTY LTD	Account Fee	-4.47
EFT21206	23/04/2021	OFFICEWORKS BUSINESS DIRECT		-276.03
	08/04/2021	OFFICEWORKS BUSINESS DIRECT	Stationery	241.55
	08/04/2021	OFFICEWORKS BUSINESS DIRECT	Stationery	34.48
EFT21207	23/04/2021	WCS CONCRETE	300mm Headwall	-1408.00
EFT21208	23/04/2021	BALLIDU TRADING POST	Postage - Householder Pathways Invitation Flyer	-11.40
EFT21209	23/04/2021	ARROW BRONZE	Supply And Delivery Of York Plaque	-515.08
EFT21210	23/04/2021	SUNNY SIGN COMPANY PTY LTD	Podmore Road - 150mm, D/S, Black On White, Shire Logo	-171.60
EFT21211	23/04/2021	ADVANCED AUTOLOGIC PTY LTD		-825.00
	29/03/2021	ADVANCED AUTOLOGIC PTY LTD	Degreaser 205Lt, , Window Cleaner, Free-It	175.00
	30/03/2021	ADVANCED AUTOLOGIC PTY LTD	Degreaser 205Lt, , Window Cleaner, Free-It	650.00
EFT21212	23/04/2021	WONGAN HILLS HARDWARE	Hardware Supplies	-1287.07
EFT21213	23/04/2021	ST JOHN AMBULANCE AUSTRALIA (WA) INC	First Aid Supplies	-192.56
EFT21214	23/04/2021	WONGAN HILLS SPORT & RECREATION COUNCIL INC	Hire Of Sports Pavilion For RHW Medical Student Immersion Community Thankyou Dinner 18 March 2021	-88.00
EFT21215	23/04/2021	WURTH AUSTRALIA PTY LTD	As Per Quote Bolts And Washers Etc	-56.58
EFT21216	23/04/2021	TOLL IPEC PTY LTD	Freight Westrac To Wh	-34.93
EFT21217	23/04/2021	SPECIALE SMASH REPAIRS	Insurance Excess For J0840	-300.00
EFT21218	23/04/2021	PUBLIC TRANSPORT AUTHORITY OF WA	Bus Ticket Sales -March 2021	-148.68
EFT21219	23/04/2021	Wongan Hills CWA	Catering For The Citizen Of The Year Awards Held On 26 March 2021	-2100.00
EFT21220	23/04/2021	TKB Mechanical	Supply And Install Windscreen For VWC	-915.00
EFT21221	23/04/2021	AUTOSWEEP WA	Street Cleaning Wongan Hills	-3921.75
EFT21222	23/04/2021	Market Creations Pty Ltd		-2100.58
	31/03/2021	Market Creations Pty Ltd	Managed Backups, Storage Maintenance	720.72
16571	31/03/2021	Market Creations Pty Ltd	Office 365,	159.50
16572	31/03/2021	Market Creations Pty Ltd	Online Premium And Office 365	1220.36
EFT21223	23/04/2021	AFGRI EQUIPMENT AUSTRALIA	BRASS FITTINGS FOR MACK TO 30th June 2021	-51.58
EFT21224	23/04/2021	HENDOS PLUMBING & GAS SERVICES		-385.12
	09/04/2021	HENDOS PLUMBING & GAS SERVICES	Water Leak At 49 Quinlan Street Wongan Hills	143.00
	09/04/2021	HENDOS PLUMBING & GAS SERVICES	Civic Centre - Replace Broken Relieve Valve In Kitchen , , Swimming Pool - Repair Outdoor Shower As Spring Loaded Tap Wont Turn Off After Use	242.12
EFT21225	23/04/2021	RURAL RANGER SERVICES	Ranger Services April 2021	-1502.50
EFT21226	23/04/2021	VIP SECURITY T/A THREAT PROTECT	Monitoring Of Crc Security System 01/04/2021 - 30/06/2021	-143.00
EFT21227	23/04/2021	RICOH FINANCE	Shire Office Photocopier March 2021	-276.96
EFT21228	23/04/2021	Gleeman Truck Parts P/L		-2363.10
	18/03/2021	Gleeman Truck Parts P/L	Axle Nut, Brake Drum And Shoe, Seal, Bearing Set And Grease For Water Tanker	2039.74
	22/03/2021	Gleeman Truck Parts P/L	Silencer For Mack	142.19
	08/04/2021	Gleeman Truck Parts P/L	Filter Cab Air Con Unit For Mack	181.17
EFT21229	23/04/2021	AC HEALTHCARE PTY LTD	Pre-Employment Medical - Katelyn Borovina	-250.00
EFT21230	23/04/2021	TRACTUS AUSTRALIA		-4318.00
	08/03/2021	TRACTUS AUSTRALIA	Supply And Fit 4 X Tyres On Mack	2354.00
	29/03/2021	TRACTUS AUSTRALIA	Supply And Fit 1 Tyre To Mws Vehicle	343.00
	31/03/2021	TRACTUS AUSTRALIA	Supply And Fit 1 Tyre To Grader	1621.00
EFT21231	23/04/2021	Clinipath Pathology		-120.00
	19/03/2021	Clinipath Pathology	Pre Employment Drug And Alcohol Screening - Jack McNulty	40.00
	24/03/2021	Clinipath Pathology	Pre Employment Drug And Alcohol Screening - David Bentley	40.00
	25/03/2021	Clinipath Pathology	Pre Employment Drug And Alcohol Screening - Katelyn Borovina	40.00
EFT21232	23/04/2021	Toll Transport Pty Ltd	Freight From Liswa To Wh	-22.33
EFT21233	23/04/2021	CLARKSON FREIGHTLINES	Freight Of Empty Cylinders From Wh To Ixom	-213.22
EFT21234	23/04/2021	LJ & BL GREEN	Supply Aggregate -Waddington Road	-12260.57
EFT21235	06/04/2021	TELSTRA CORPORATION LIMITED	Telephone January To March 2021	-13718.16
EFT21237	16/04/2021	DE LAGE LANDEN PTY LTD	Crc Photocopier Lease - April 2021	-557.70
EFT21238	30/04/2021	DEPARTMENT OF TRANSPORT	Dpi Payment For April 2021	82288.70
EFT21239	30/04/2021	KOMATSU AUSTRALIA PTY LTD		-490.20
	20/04/2021	KOMATSU AUSTRALIA PTY LTD	Parts As Per Quote Q002093130 Filters And Oil Sample Bottles	352.00
	21/04/2021	KOMATSU AUSTRALIA PTY LTD	Parts As Per Quote Q002093130 Filters And Oil Sample Bottles	138.20
EFT21240	30/04/2021	WESTRAC EQUIPMENT PTY LTD		-312.63
	15/04/2021	WESTRAC EQUIPMENT PTY LTD	Couplings And Seal	291.01
	15/04/2021	WESTRAC EQUIPMENT PTY LTD	Seal O Ring	9.63
	15/04/2021	WESTRAC EQUIPMENT PTY LTD	Seal O Ring	11.99
EFT21241	30/04/2021	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	Road Seals-Various Road Contruction Projects	-256956.69
EFT21242	30/04/2021	RBC RURAL	Photocopier Meter Reading	-597.14
EFT21243	30/04/2021	TOLL IPEC PTY LTD		-432.75

List of Accounts Due & Submitted to Council April 2021				
Chq/EFT	Date	Name	Description	Amount
	28/03/2021	TOLL IPEC PTY LTD	Gleeman (Smp To Wh), Westrac To Wh, Wh To Pathwest, Gleeman (Smp To Wh, The Honda Shop To Wh, Cjd Equipment To Wh, Cjd Equipment To Wh, Cjd Equipment To Wh	279.29
	04/04/2021	TOLL IPEC PTY LTD	Freight T Quip To Wh, Freight Cjd Equipment To Wh	27.28
	11/04/2021	TOLL IPEC PTY LTD	Smp To Wh	10.73
	18/04/2021	TOLL IPEC PTY LTD	Freight From Gleeman (Smp) To, Wh, Freight From Digga West To Wh, Freight From T Quip To Wh, Freight From Westrac To Wh	115.45
EFT21244	30/04/2021	LGIS RISK MANAGEMENT	LGIS - Preparation Of Evacuation Plans, Wongan Hills Sports Pavilion	-5071.00
EFT21245	30/04/2021	DAVINA ENTERPRISES (KYLIE DAVEY)		-800.00
	17/04/2021	DAVINA ENTERPRISES (KYLIE DAVEY)	Bond Refund For Civic Centre Hire	150.00
	23/04/2021	DAVINA ENTERPRISES (KYLIE DAVEY)	Catering For The WALGA Zone Meeting Held Friday 23 April 2021 At The Sports Pavilion	650.00
EFT21246	30/04/2021	TKB Mechanical	Check Steering And Suspension Components, Inflate Tyre And Conduct Wheel Alignment	-104.50
EFT21247	30/04/2021	Karl Mickle	Reimbursement For Fuel - Mws Vehicle	-62.48
EFT21248	30/04/2021	Paul and Wendys Cleaning Service	Complete Removal Of Boiler And Msc Pipes And Tanks, From Around Swimming Pool Balance Tank Compound.	-1650.00
EFT21249	30/04/2021	Newins Family Trust	Standing Order For The Managing Of Wongan Hills Refuse Site APRIL 2021	-5951.00
EFT21250	30/04/2021	BUSSELTON ADVANCED DRIVER TRAINING	Truck Training And Assessment - Monica Lee	-1200.00
EFT21251	30/04/2021	SAFE AVON VALLEY INC.	Cat Impounding Services March 2021	-240.00
EFT21252	30/04/2021	SRIVERS PLUMBING & GAS	Replace 4 Induct Cisterns With New Pneumatic Flush Cisterns And Buttons, Flashpipes And Connections To Toilets At Wongan PCYC Hall.	-4411.16
EFT21253	30/04/2021	PW GEE WELDING SERVICES	Assorted Flat And Angle Bar, Galv Pipe	-784.04
EFT21254	30/04/2021	RICOH FINANCE	Shire Office Photocopier Goods And Services From 1st July 2020 To 30 June 2021	-276.96
EFT21255	30/04/2021	Wongan Hills Family Meats	Sausages For Community Event	-14.50
EFT21256	30/04/2021	Gleeman Truck Parts P/L		-1735.12
	20/04/2021	Gleeman Truck Parts P/L	Kit Filter For Mack, Blower Air Conditioner	638.72
	21/04/2021	Gleeman Truck Parts P/L	Brake Shoe Kit, Bearing Set, Seal And Bush Rocker And Drawbar For Water Tanker	1017.60
1788136	21/04/2021	Gleeman Truck Parts P/L	Grease For Mack	78.80
EFT21257	30/04/2021	MAREE SMARTT	Uniform Reimbursement	-74.96
EFT21258	30/04/2021	DOUGLAS MACAULAY	Reimbursement Of Removalist Costs As Per Agreement	-344.91
EFT21259	30/04/2021	AC HEALTHCARE PTY LTD	Pre-Employment Medical - Jaime Smith	-250.00
EFT21260	30/04/2021	Verlindens Electrical Service		-26348.30
	22/04/2021	Verlindens Electrical Service	Relocation Of Flood Lighting From Tennis Club To Football And Hockey Oval.	2009.70
	22/04/2021	Verlindens Electrical Service	Relocation Of Flood Lighting From Tennis Club To Football And Hockey Oval.	24338.60
EFT21261	30/04/2021	CLARKSON FREIGHTLINES	Freight Of Empty Cylinders From Wh Swimming Pool To Perth	-153.55
EFT21262	30/04/2021	QPC Group	Black Toner For Kyocera X2	-184.10
EFT21263	30/04/2021	QUALITY HOTEL LIGHTHOUSE	Hotel Charges - Melissa Marcon 11-12 March 2021 (Cemeteries Conference)	-145.30

List of Accounts Due & Submitted to Council April 2021				
Chq/EFT	Date	Name	Description	Amount
EFT21267	08/04/2021	ANZ CORPORATE CREDIT CARD	Credit Card March 2021	-282.03
EFT 21236	01/04/2021	WESTNET	Internet Services March 2021	-818.90
DD10506.1	06/04/2021	AWARE SUPER ACCUMULATION	Superannuation Contributions	-7921.70
DD10506.2	06/04/2021	AUSTRALIAN SUPER	Superannuation Contributions	-731.54
DD10506.3	06/04/2021	HESTA SUPER FUND	Superannuation Contributions	-324.88
DD10506.4	06/04/2021	IOOF PURSUIT FOCUS SUPER FUND	Payroll Deductions	-936.51
DD10506.5	06/04/2021	CBUS SUPER	Payroll Deductions	-779.59
DD10506.6	06/04/2021	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Payroll Deductions	-193.63
DD10506.7	06/04/2021	PRIME SUPER	Payroll Deductions	-833.89
DD10506.8	06/04/2021	REST SUPERANNUATION	Payroll Deductions	-1201.96
DD10506.9	06/04/2021	AMP SUPERANNUATION LTD.	Superannuation Contributions	-252.81
DD10530.1	20/04/2021	AWARE SUPER ACCUMULATION	Superannuation Contributions	-7974.50
DD10530.2	20/04/2021	AUSTRALIAN SUPER	Superannuation Contributions	-726.62
DD10530.3	20/04/2021	HESTA SUPER FUND	Superannuation Contributions	-324.88
DD10530.4	20/04/2021	IOOF PURSUIT FOCUS SUPER FUND	Superannuation Contributions	-936.51
DD10530.5	20/04/2021	CBUS SUPER	Superannuation Contributions	-785.00
DD10530.6	20/04/2021	ING SUPERANNUATION	Superannuation Contributions	-44.33
DD10530.7	20/04/2021	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation Contributions	-198.77
DD10530.8	20/04/2021	PRIME SUPER	Superannuation Contributions	-837.04
DD10530.9	20/04/2021	REST SUPERANNUATION	Superannuation contributions	-1201.96
DD10506.10	06/04/2021	AXA Retirement Security Plan	Superannuation contributions	-227.28
DD10506.11	06/04/2021	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-133.01
DD10530.10	20/04/2021	AMP SUPERANNUATION LTD.	Superannuation contributions	-254.21
DD10530.11	20/04/2021	AXA Retirement Security Plan	Superannuation contributions	-228.45
DD10530.12	20/04/2021	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-133.01
			Municipal Bank	\$ 749,625.66
			Trust Bank	\$ 82,288.70
			TOTAL	\$ 831,914.36
			Recoverable	-\$ 7,656.63
			Partially Recoverable	-\$ 13,990.05

9.2.2 FINANCIAL REPORTS FOR APRIL 2021

FILE REFERENCE:	F1.4
REPORT DATE:	19 May 2021
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	9.2.2a Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended April 2021 be received.

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 ('FMR') the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial Activity Statement Report

Section 6.4 of the *Local Government Act 1995* regulation 34.1 of the FMR requires a local government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals; and
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
 - An explanation of each of the material variances; and
 - Such other supporting information as is considered relevant by the local government.

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification;
- By program; or
- By business unit.

Each financial year a local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Council Policy 4.8 - Monthly Financial Reporting Requirements.

LEGISLATIVE REQUIREMENTS:

- *Local Government Act 1995*
- Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental impacts associated with this proposal.
- **Economic**
There are no known economic impacts associated with this proposal.
- **Social**
There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

The financial reports for the period ending April 2021 are attached to the Council Agenda.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION

That the following Statements and Reports for the month ended April 2021 be received:

- **Monthly Statements as follows:-**

a)	Statement of Financial Activity (by Nature and Type)	FM Regs 34
b)	Statement of Operating Activities by Programme/Activity (Summary)	FM Regs 34
c)	Statement of Net Current Assets (NCA)	FM Regs 34
d)	Rate setting statement	Discretionary
e)	Disposal of Assets	Discretionary
f)	Rates Outstanding Report	Discretionary
g)	Debtors Outstanding Report	Discretionary
h)	Bank Reconciliation Report	Discretionary
i)	Investment Report	Discretionary
j)	Reserve Account Balances Report	Discretionary
k)	Loans Schedule	Discretionary

SHIRE OF WONGAN-BALLIDU							
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 30 APRIL 2021							
	Approved Budget 2020- 2021	Current Budget 2020-2021	YTD Budget	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,968,741)	(2,968,741)	(2,968,740)	(2,967,482)		0.0%	✓
Grants Operating, Subsidies & Contributions	(1,382,019)	(1,502,019)	(1,118,894)	(1,114,576)		0.4%	✓
Non Operating Grants, Subsidies & Contributions	(2,080,633)	(2,816,569)	(1,483,468)	(635,210)		57.2%	x
Fees & Charges & Service Charges	(526,878)	(539,738)	(448,150)	(429,767)		4.1%	✓
Other Revenue	(132,354)	(368,854)	(222,941)	(136,733)		38.7%	x
Interest	(56,333)	(56,333)	(46,930)	(37,768)		19.5%	x
Profit on sale of Assets	-	-	-	(92,498)		0.0%	✓
a: TOTAL INCOME	(7,146,957)	(8,252,253)	(6,289,122)	(5,414,034)			
OPERATING EXPENSES							
Employee Costs	2,732,616	2,708,599	2,197,765	1,859,945		15.4%	x
Materials & Contracts	1,536,569	1,547,639	1,278,305	1,032,412		19.2%	x
Utilities (Gas, Electricity) etc.	342,406	342,406	284,930	283,980		0.3%	✓
Interest	52,020	52,020	37,209	44,383	11	(19.3%)	x
Insurance	255,470	255,470	254,680	261,330		(2.6%)	✓
Other General	248,213	251,393	188,222	178,845		5.0%	✓
Loss on Asset Disposals	234,180	234,180	234,180	170,622		27.1%	x
Depreciation	2,434,945	2,434,945	2,028,920	2,104,675		(3.7%)	✓
b: TOTAL OPERATING EXPENSES	7,836,419	7,826,652	6,504,210	5,936,191			
c: NET OPERATING (SURPLUS) / DEFICIT	689,462	(425,602)	215,088	522,157			
CAPITAL EXPENSES							
Land & Buildings	965,992	1,462,073	740,080	436,244		41.1%	x
Furniture & Equipment	25,496	36,996	25,496	11,977		53.0%	x
Motor Vehicles	132,000	132,000	132,000	101,670		23.0%	x
Plant	678,000	499,000	459,000	338,977		26.1%	x
Infrastructure Other	561,730	31,480	31,480	14,441		54.1%	x
Infrastructure Roads	2,052,135	2,451,235	2,022,299	1,792,753		11.4%	x
d: TOTAL CAPITAL	4,415,353	4,612,784	3,410,355	2,696,062			
e: TOTAL OPERATING & CAPITAL	5,104,814	4,187,183	3,625,443	3,218,220			
ADJUST - NON CASH ITEMS							
Depreciation	(2,434,945)	(2,434,945)	(2,028,920)	(2,104,675)			
Accruals and Adjustments	-	-	-	-			
Profit on sale of assets	-	-	-	92,498	6		
Loss on sale of assets	(234,180)	(234,180)	(234,180)	(170,622)	6		
FINANCING ACTIVITIES							
Proceeds from Sale of Assets	(208,500)	(134,500)	(132,080)	(250,945)	6		
Transfer from reserves	(764,851)	(934,851)	(934,851)	-	10		
Transfer to reserves	298,950	943,200	943,200	-	10		
Interest paid to reserves	19,810	19,810	16,630	9,509	10		
Net Movement in LSL Reserve	-	-	-	(233)			
LSL Provision in reserves	-	-	-	-			
Loan proceeds	(57,000)	(57,000)	(57,000)	(40,000)			
Loan principal repayment	118,705	118,705	118,705	91,817	11		
Loan to SSL Parties	57,000	57,000	57,000	40,000			
SSL Principal Reimbursements	(36,089)	(36,089)	(36,089)	(30,014)	11		
Less (Surplus)/deficit B/Fwd	(1,863,714)	(1,504,375)	(1,504,375)	(1,504,373)	5		
ADJUSTED CLOSING (SURPLUS) / DEFICIT	0	(10,042)	(166,517)	(648,818)			
** This sheet illustrates the variance analysis. For variance explanation refer to applicable note.			Key	Within budget tolerance of 10%			✓
				Over budget tolerance of 10%			x
				Under budget tolerance of 10%			⚠

Shire of Wongan-Ballidu				
Variance Report 30 April 2021				
<p>The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.</p>				
Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
Operating Income				
✓	1,258	Within Threshold	Rates	Within Council variance reporting threshold.
✓	4,318	Within Threshold	Grants Operating, Subsidies & Contributions	Within Council variance reporting threshold.
✗	848,258	Timing	Non Operating Grants, Subsidies & Contributions	This is a timing variance and will resolve itself during the financial year
✓	18,383	Within Threshold	Fees & Charges & Service Charges	Within Council variance reporting threshold.
✗	86,208	Permanent	Other Revenue	Reimbursements for Insurance Claims is the reason for this variance. Council do not budget for claims or reimbursements because at the time of budget the amount of claims is not known.
✗	9,162	Permanent	Interest	Interest Rates are lower than anticipated at Budget adoption. Income from Interest earnings will be lower than budget. This will mainly affect the Reserve Account as most of the Shire's interest earnings are Reserve Funds.
✓	(92,498)	Within Threshold	Profit on sale of Assets	Within Council variance reporting threshold.
Operating Expenditure				
✗	(337,820)	Timing	Employee Costs	This is a timing variance and will resolve itself during the financial year
✗	(245,893)	Timing	Materials & Contracts	Variances occur based on expenditure levels. The majority of Materials and Contracts budgets are spread evenly throughout the year.
✓	(950)	Within Threshold	Utilities (Gas, Electricity) etc.	Within Council variance reporting threshold.
✗	7,175	Timing	Interest	This is a timing variance and will resolve itself during the financial year
✓	6,650	Within Threshold	Insurance	Within Council variance reporting threshold.
✓	(9,377)	Within Threshold	Other General	Within Council variance reporting threshold.
✗	(63,558)	Permanent	Loss on Asset Disposals	Loss on Disposal of Assets is mainly the disposal of the Masonic Lodge. This is a non-cash transaction and does not affect the Municipal Surplus at Year-End
✓	75,755	Within Threshold	Depreciation	Within Council variance reporting threshold.
Capital				
✗	(303,836)	Timing	Land & Buildings	This is a timing variance and will resolve itself during the financial year
✗	(13,519)	Timing	Furniture & Equipment	This is a timing variance and will resolve itself during the financial year
✗	(30,330)	Timing	Motor Vehicles	The acquisition of Motor Vehicles is proceeding as planned. This is a timing issue only.
✗	(120,023)	Timing	Plant	The acquisition of Plant and Equipment is proceeding as planned. This is a timing issue only.
✗	(17,039)	Timing	Infrastructure Other	This is a timing variance and will resolve itself during the financial year
✗	(229,546)	Timing	Infrastructure Roads	This is a timing variance and will resolve itself during the financial year

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 30 APRIL 2021

	Approved Budget	Current Budget	YTD BUDGET *	YTD Actual
INCOME				
General Purpose Funding	(4,028,599)	(4,028,599)	(3,768,885)	(3,752,112)
Governance	(53,021)	(53,021)	(46,441)	(57,274)
Law, Order & Public Safety	(35,500)	(47,500)	(29,570)	(35,786)
Health	(29,100)	(29,100)	(24,240)	(9,501)
Education & Welfare	(13,883)	(13,883)	(11,570)	(8,067)
Housing	(64,500)	(64,500)	(53,730)	(46,358)
Community Amenities	(196,736)	(205,436)	(164,700)	(169,943)
Recreation & Culture	(938,723)	(1,524,633)	(420,318)	(272,722)
Transport	(1,393,745)	(1,763,431)	(1,353,160)	(611,094)
Economic Services	(37,950)	(37,950)	(31,600)	(40,990)
Other Property & Services	(355,201)	(484,201)	(384,909)	(410,186)
a: TOTAL INCOME	(7,146,957)	(8,252,253)	(6,289,122)	(5,414,034)
OPERATING EXPENSES				
General Purpose Funding	121,385	124,565	103,790	93,203
Governance	307,375	307,375	255,483	247,165
Law, Order & Public Safety	161,509	173,509	150,140	143,188
Health	406,067	414,917	347,870	311,500
Education & Welfare	176,764	176,764	149,590	113,378
Housing	191,444	191,444	160,070	139,460
Community Amenities	504,271	506,271	421,660	413,592
Recreation & Culture	1,847,292	1,832,775	1,546,052	1,462,065
Transport	2,935,405	2,935,405	2,375,574	2,329,308
Economic Services	239,099	189,919	161,915	153,988
Other Property & Services	945,807	973,707	832,066	529,345
b: TOTAL OPERATING EXPENSES	7,836,419	7,826,652	6,504,210	5,936,191
c: NET OPERATING (SURPLUS)/DEFICIT	689,461	(425,601)	215,088	522,157
CAPITAL EXPENSES				
General Purpose Funding	-	-	-	-
Governance	67,000	67,000	67,000	65,031
Law, Order & Public Safety	-	11,500	-	-
Health	23,800	12,800	12,800	7,158
Education & Welfare	-	-	-	-
Housing	55,671	55,671	46,350	-
Community Amenities	14,500	14,500	14,500	-
Recreation & Culture	1,394,637	1,373,602	660,930	408,976
Transport	2,813,365	3,047,215	2,578,279	2,194,787
Economic Services	-	-	-	-
Other Property & Services	46,379	30,496	30,496	20,110
d: TOTAL CAPITAL EXPENSES	4,415,353	4,612,784	3,410,355	2,696,062
e: TOTAL OPERATING & CAPITAL	5,104,814	4,187,183	3,625,443	3,218,220

SHIRE OF WONGAN-BALLIDU ANALYSIS OF NET CURRENT ASSETS AS AT 30 APRIL 2021			
NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT).	2019-2020	Original Budget	2020-2021
SURPLUS / (DEFICIT)	1,504,373	0	648,818
COMPRISES			
Cash (including reserves)	3,972,716	1,425,747	3,149,979
Current rates	151,090	144,760	185,333
Sundry debtors	51,477	44,564	7,649
Tax receivables	136,587	23,264	120,408
Other debtors	13,200	22,723	10,533
A: SSL debtors (are excluded see D: adj)	26,072	39,089	(3,942)
Inventories	6,610	10,541	24,225
Less:			
Reserves	(1,840,666)	(1,396,857)	(1,850,175)
Sundry creditors	(565,704)	(29,564)	(550,750)
Accrued interest	(5,317)	-	(0)
ESL Levy Owed	(90,869)	-	(51,359)
PAYG/GST Due To ATO	(3,371)	-	19,853
B: Other - (are excluded see D: adj)		(5,000)	
LSL Cash backed Reserve	41,498	41,896	41,732
Tax liabilities	(967)		(102,221)
Other - Trust	88		88
C: Loan liability (are excluded see D: adj)	(114,486)	(125,470)	(62,669)
Current employee benefits provisions	(362,000)	(287,074)	(356,476)
D: Adjustments (see above A to C)	88,414	91,381	66,611
Surplus / (Deficit) Variance	1,504,373	0	648,818
NOTE 1B: CLOSING FUNDS alternate format to Note 1 above	2019-2020	Original Budget	2020-2021
Current assets			
Cash & cash equivalents	3,972,716	1,425,747	3,149,979
Sundry debtors	378,425	274,400	319,981
Inventories	6,610	10,541	24,225
Total current assets	4,357,752	1,710,688	3,494,185
Current liabilities			
Creditors and accounts payable	(666,227)	(29,564)	(684,478)
Current loan liability	(114,486)	(125,470)	(62,669)
Provisions	(362,000)	(287,074)	(356,476)
Total current liability	(1,142,713)	(442,108)	(1,103,622)
Net current assets	3,215,039	1,268,580	2,390,562
Less: restricted reserves	(1,840,666)	(1,396,857)	(1,850,175)
Less: SSL principal repayments	(26,072)	(39,089)	3,942
Add back: Current loan liability	114,486	125,470	62,669
Add back: LSL Cash backed Reserve	41,498	41,896	41,732
Add back: Movement in provisions between current and non-current			
Other - Trust	88	-	88
Surplus / (Deficit) Variance	1,504,373	0	648,818

SHIRE OF WONGAN-BALLIDU			
RATE SETTING STATEMENT AS AT 30 APRIL 2021			
	2020-2021	2020-2021	2020-2021
	Approved Budget	Current Budget	Year-to-Date Actual
<u>OPERATING INCOME</u>			
General Purpose Funding	(1,059,858)	(1,059,858)	(784,630)
Governance	(53,021)	(53,021)	(57,274)
Law, Order & Public Safety	(35,500)	(47,500)	(35,786)
Health	(29,100)	(29,100)	(9,501)
Education & Welfare	(13,883)	(13,883)	(8,067)
Housing	(64,500)	(64,500)	(46,358)
Community Amenities	(196,736)	(205,436)	(169,943)
Recreation & Culture	(938,722)	(1,524,632)	(272,722)
Transport	(1,393,745)	(1,763,431)	(611,094)
Economic Services	(37,950)	(37,950)	(40,990)
Other Property & Services	(355,201)	(484,201)	(410,186)
A	(4,178,216)	(5,283,512)	(2,446,552)
<u>OPERATING EXPENSES</u>			
General Purpose Funding	121,385	124,565	93,203
Governance	307,375	307,375	247,165
Law, Order & Public Safety	161,509	173,509	143,188
Health	406,067	414,917	311,500
Education & Welfare	176,764	176,764	113,378
Housing	191,444	191,444	139,460
Community Amenities	504,271	506,271	413,592
Recreation & Culture	1,847,292	1,832,775	1,462,065
Transport	2,935,405	2,935,405	2,329,308
Economic Services	239,099	189,919	153,988
Other Property & Services	945,807	973,707	529,345
B	7,836,418	7,826,651	5,936,191
C= A and B	3,658,202	2,543,139	3,489,639
<u>ADJUST FOR CASH BUDGET REQUIREMENTS</u>			
<u>Non-Cash Expenditure and Income</u>			
Depreciation on Assets	(2,434,945)	(2,434,945)	(2,104,675)
Accruals and Adjustments			-
Profit/(Loss) on Asset Sales	(234,180)	(234,180)	(78,124)
<u>Capital Expenditure & Income</u>			
Purchase of land & buildings	965,992	1,462,073	436,244
Purchase of furniture & equipment	25,496	36,996	11,977
Purchase of motor vehicles	132,000	132,000	101,670
Purchase of plant & machinery	678,000	499,000	338,977
Purchase of other infrastructure	561,730	31,480	14,441
Purchase of roads infrastructure	2,052,135	2,451,235	1,792,753
Proceeds from sale of assets	(208,500)	(134,500)	(250,945)
<u>Financing Activities</u>			
Repayment of Loan Principal	118,705	118,705	91,817
Loan proceeds / refinancing CL to NCL adj	(57,000)	(57,000)	(40,000)
Loans paid to SSL parties	57,000	57,000	40,000
Self Supporting Loan Income	(36,089)	(36,089)	(30,014)
<u>Reserve Movements</u>			
Transfers to Reserves	298,950	943,200	-
Interest paid to Reserves	19,810	19,810	9,509
Transfer from Reserves	(764,851)	(934,851)	-
Net Movement in LSL Reserve			(233)
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(1,863,714)	(1,504,375)	(1,504,373)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	(648,818)
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,968,741	2,958,698	2,967,482
TOTAL RATES RAISED	2,968,741	2,968,741	2,967,482
(Surplus) / Deficit Variance	0	(10,042)	0

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 30 APRIL 2021

Asset No	Budget Net Book Value	Current Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss	
By Class							
Land & Buildings							
Masonic Lodge	L0077 & B0120	189,150	27,000	162,150	188,740	25,000	163,740
34 Shields Crescent	L0094				11,860	31,818	(19,958)
1 Danubin Street	L0040				-	57,127	(57,127)
6 Shields Crescent	L0094				11,860	27,273	(15,413)
Motor Vehicles							
Nissan Pathfinder	1505	21,183	14,500	6,683	22,970	22,727	242
Toyota Hilux 4x2 Tipper Utility (P&G)	1499	17,640	8,000	9,640			
Holden Colorado 4x4 dual cab-WS	1503	21,056	14,000	7,056	21,090	20,000	1,090
Plant & Equipment							
Izuzu NPR300 Dual Cab - Construction	1445	39,114	20,000	19,114	38,587	35,000	3,587
Patching Truck	1395	34,971	31,000	3,971	33,961	32,000	1,961
Case MXU115 Tractor (Maintenance)	1404	31,500	15,000	16,500			
Dual Pig Trailer (Howard Porter)	1403	14,066	5,000	9,066			
				-			-
TOTAL		368,680	134,500	234,180	329,068	250,945	78,123
By Program							
Governance							
Nissan Pathfinder	1505	21,183	14,500	6,683	22,970	22,727	242
Recreation & Culture							
Masonic Lodge	L0077 & B0120	189,150	27,000	162,150	188,740	25,000	163,740
Transport							
Toyota Hilux 4x2 Tipper Utility (P&G)	1499	17,640	8,000	9,640			
Holden Colorado 4x4 dual cab-WS	1503	21,056	14,000	7,056	21,090	20,000	1,090
				-	-	-	-
Other Property & Services							
Izuzu NPR300 Dual Cab - Construction	1445	39,114	20,000	19,114	38,587	35,000	3,587
Patching Truck	1395	34,971	31,000	3,971	33,961	32,000	1,961
Case MXU115 Tractor (Maintenance)	1404	31,500	15,000	16,500			
Dual Pig Trailer (Howard Porter)	1403	14,066	5,000	9,066			
34 Shields Crescent	L0094				11,860	31,818	(19,958)
1 Danubin Street	L0040				-	57,127	(57,127)
6 Shields Crescent	L0094				11,860	27,273	(15,413)
TOTAL		368,680	134,500	234,180	329,068	250,945	78,123
Motor Vehicle and Plant & Equipment Change Over							
	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over	
Motor Vehicles							
Toyota Fortuner	52,000	14,500	37,500	53,053	22,727	30,326	
Toyota Hilux 4x2 Tipper Utility (P&G)	37,000	8,000	29,000	-		-	
Ford Ranger	43,000	14,000	29,000	48,617	20,000	28,617	
Sub-total	132,000	36,500	95,500	101,670	42,727	58,943	
Plant & Equipment							
Izuzu NPR300 Dual Cab - Construction	85,000	20,000	65,000	74,363	35,000	39,363	
Patching Truck	201,000	31,000	170,000	201,064	32,000	169,064	
Case MX115 Tractor (Maintenance)	75,000	15,000	60,000			48,820	
Dual Pig Trailer (Howard Porter) TK34	50,000	5,000	45,000	-		-	
Data Signs (2)	48,000		48,000	48,820		48,820	
Various Trailer Replacements	40,000		40,000	14,730	-	14,730	
Sub-total	499,000	71,000	428,000	338,977	67,000	320,797	
	631,000	107,500	523,500	440,647	109,727	379,740	

**SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 30 APRIL 2021**

Existing Loans * Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Proposed Borrowings	Amount Borrowed	Loan Principal Paid in Apr 21	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2020	Refinancing	Principal Repayments YTD	Loan Balance @ 30 Apr 21
147	Aged Persons	Ninan House*	Jul-2022		100,000	-	-	(1,144)	24,440	-	(9,282)	15,158
151A	Aged Persons	Ninan House*	Oct-2032		300,000	(8,471)	-	(8,968)	260,588	-	(16,790)	243,798
152	Co-Location Construction	Shire	Dec-2039		2,000,000	(20,706)	-	(34,012)	1,959,321	-	(61,803)	1,897,518
153	Wongan Hills Community Store	Wongan Hills Community Store	Jul-2025	57,000	40,000	(3,942)	-	(259)	-	-	(3,942)	36,058
TOTAL EXISTING LOANS				57,000	2,440,000	(33,119)	-	(44,383)	2,244,349	-	(91,817)	2,192,532

Shire Loan Summary
Self Supporting Loan Summary

-	2,000,000	(20,706)	-	(34,012)	1,959,321	-	(61,803)	1,897,518
57,000	440,000	(12,413)	-	(10,371)	285,028	-	(30,014)	295,014

Current loan liability
Non current liability
Total Loan Liability

Loan Balance @ 30 June 2020	SSL	Shire	Total
(82,616)	(6,075)	15,276	9,201
(2,161,733)	(288,939)	(1,912,794)	(2,201,733)
(2,244,349)	(295,014)	(1,897,518)	(2,192,532)

SHIRE OF WONGAN - BALLIDU															
ANALYSIS OF RESERVE ACCOUNTS AS AT 30 APRIL 2021															
Reserve Description	GL Acct.	ADOPTED FULL YEAR'S BUDGET						CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 30 APRIL 2021			
		Budget Opening Balance	Actual Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer from / Interest	Transfer to Muni/ Transfer from Reserve	Transfer from Muni/ Transfer to Reserve	Actual Balance
Community Resource Centre Reserve	01989	(32,617)	(32,504)	(278)	15,296	(19,950)	(37,436)	(278)	15,296	(19,950)	(37,436)	(183)	-	-	(32,687)
Depot Improvement Reserve	01940	(10,500)	(10,486)	(64)	-	-	(10,550)	(64)	-	-	(10,550)	(59)	-	-	(10,545)
Historical Publications Reserve	01965	(7,077)	(7,067)	(69)	-	-	(7,136)	(69)	-	-	(7,136)	(40)	-	-	(7,107)
Housing Reserve	01955	(1,854)	(1,851)	(18)	-	-	(1,869)	(18)	-	(496,000)	(497,869)	(10)	-	-	(1,862)
LSL Reserve	01935	(41,486)	(41,498)	(398)	-	-	(41,896)	(398)	-	-	(41,896)	(233)	-	-	(41,732)
Medical Facilities & R4R Special Projects Reserve	01975	(349,376)	(348,906)	(3,736)	30,000	(40,000)	(362,642)	(3,736)	30,000	(40,000)	(362,642)	(1,962)	-	-	(350,868)
Patterson Street JV Housing Reserve	01988	(44,039)	(43,980)	(383)	-	(5,000)	(49,363)	(383)	-	(5,000)	(49,363)	(247)	-	-	(44,228)
Plant Reserve	01945	(660,989)	(660,098)	(9,048)	244,000	(224,000)	(649,146)	(9,048)	414,000	(265,500)	(520,646)	(3,713)	-	-	(663,810)
Quinlan Street JV Housing Reserve	01987	(44,594)	(44,533)	(389)	-	(5,000)	(49,922)	(389)	-	(5,000)	(49,922)	(250)	-	-	(44,784)
Stickland JV Housing Reserve	01986	(53,214)	(53,142)	(473)	-	-	(53,615)	(473)	-	-	(53,615)	(299)	-	-	(53,441)
Swimming Pool Reserve	01970	(114,921)	(114,767)	(1,361)	86,500	-	(29,628)	(1,361)	86,500	-	(29,628)	(645)	-	-	(115,412)
Waste Management Reserve	01920	(45,042)	(44,981)	(393)	-	(5,000)	(50,374)	(393)	-	(5,000)	(50,374)	(253)	-	-	(45,234)
Sporting Co-Location Reserve	01990	(287,239)	(286,851)	(2,204)	289,055	-	(0)	(2,204)	289,055	(106,750)	(106,750)	(1,613)	-	-	(288,465)
Doctors Subsidy Reserve	01991	(150,000)	(150,000)	(996)	100,000	-	(50,996)	(996)	100,000	-	(50,996)	-	-	-	(150,000)
TOTALS		(1,842,948)	(1,840,666)	(19,810)	764,851	(298,950)	(1,394,575)	(19,810)	934,851	(943,200)	(1,868,825)	(9,509)	-	-	(1,850,175)

SHIRE OF WONGAN-BALLIDU					
BANK RECONCILIATIONS FOR 30 APRIL 2021					
	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	3,788,520.61	1,869,949.70	67,871.29	1,849,849.62	850.00
Add:					
Receipts	244,279.47	180,057.15	63,896.60	325.72	
Adjustment	-				
Transfers In/(Out)	-				
	-				
Less:					
Payments - EFT & Cheques	(831,914.36)	(749,625.66)	(82,288.70)		
Payments - Bank Fees	(1,427.72)	(1,427.72)			
Investment - Transfers In/Out	-				
	-				
Balance as per General Ledger	3,199,458.00	1,298,953.47	49,479.19	1,850,175.34	850.00
Balance as per Bank Statements	182,305.88	132,916.64	49,389.24		
Balance as per Bank Deposit Certificates	2,351,120.52	500,945.20		1,850,175.32	
Balance as per Holder Certificates	979,220.92	978,370.92			850.00
Add:					
Outstanding Deposits	89.95	-	89.95	-	
Adjustments -	-				
	-				
Less:					
Unpresented Payments	(313,279.29)	(313,279.29)			
	-				
Adjustments & Transfers	0.02			0.02	
	-				
Balance as per Cash Book	3,199,458.00	1,298,953.47	49,479.19	1,850,175.34	850.00

SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 30 APRIL 2021

MUNICIPAL INVESTMENTS

Matured Municipal Investments

Invest No.	Name	Maturity date	Particulars	From	To	Days	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9155-84868	Term Deposit	29.12.20	T/F to Muni				\$ 500,000.00	\$ (501,314.24)	\$ 1,314.24	\$ 0.00	\$ 1,314.24
9155-85086	Term Deposit	1.3.21	T/F to Muni				\$ 500,000.00	\$ (502,063.83)	\$ 2,063.83	\$ (0.00)	\$ 2,063.83
Total of matured municipal investments							\$ 1,000,000.00	\$ (1,003,378.07)	\$ 3,378.07	\$ (0.00)	\$ 3,378.07

Current Municipal Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9155-84606	Term Deposit		27/11/2020	27/05/2021	183	0.20%	\$ 500,000.00		\$ 945.20	\$ 500,945.20	\$ 945.20
9117-01465	Term Deposit	8.4.21	8/03/2021	8/04/2021	30	0.10%	\$ 500,000.00	\$ (501,976.60)	\$ 1,976.60	\$ 0.00	\$ 1,976.60
4705-91546	Online Saver Account		7/11/2018				\$ 1,673,973.69	\$ (695,959.57)	\$ 356.80	\$ 978,370.92	\$ 356.80
Total of current municipal investments							\$ 2,673,973.69	\$ (1,197,936.17)	\$ 3,278.60	\$ 1,479,316.12	\$ 3,278.60

RESERVE INVESTMENTS

Matured Reserve Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
Total of matured reserve investments									0.00	0.00	0.00

Current Reserve Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9788-42609	Term Deposit		6/04/2021	6/05/2021	30	0.05%	\$ 557,558.44	\$ -	\$ 3,332.86	\$ 560,891.30	\$ 3,332.86
9788-42596	Term Deposit		6/04/2021	6/05/2021	30	0.05%	\$ 556,737.36	\$ -	\$ 3,327.95	\$ 560,065.31	\$ 3,327.95
9789-82644	Term Deposit		3/04/2021	3/10/2021	183	0.10%	\$ 87,434.23	\$ -	\$ 657.45	\$ 88,091.68	\$ 657.45
9202-06415	Term Deposit		31/03/2021	30/06/2021	90	0.10%	\$ 500,000.00	\$ -	\$ 2,075.19	\$ 502,075.19	\$ 2,075.19
2527-63397	Reserve Saver						\$ 138,936.28	\$ -	\$ 115.56	\$ 139,051.84	\$ 115.56
Total of reserve investments and cash							\$ 1,840,666.31	\$ -	\$ 9,509.01	\$ 1,850,175.32	\$ 9,509.01

Total of matured municipal and reserve investment								\$ (1,003,378.07)	\$ 3,378.07	\$ (0.00)	\$ 3,378.07
----------------------------------------------------------	--	--	--	--	--	--	--	--------------------------	--------------------	------------------	--------------------

Total of current municipal and reserve investment and cash								\$ 4,514,640.00	\$ (1,197,936.17)	\$ 12,787.61	\$ 3,329,491.44	\$ 12,787.61
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SHIRE OF WONGAN - BALLIDU RATES OUTSTANDING 30 APRIL 2021 2021				
		Rates Raised for 2020/2021	\$ 3,230,325.81	Rates and service charges
Rates Outstanding Breakdown				
Total Amount Outstanding		30.4.21	\$ 199,262.78	6%
Outstanding same time last year		30.4.20	\$ 158,057.18	5%
SUNDRY DEBTORS OUTSTANDING 30 APRIL 2021				
Debtors Ageing Summary				
Current			\$ 7,732.79	
30 Days			\$ 3,329.23	
60 Days			\$ 129.70	
90 Days & Over			\$ 1,717.38	
Credit Balance			\$ (5,259.70)	
Total Outstanding			\$ 7,649.40	
Accounts 90 Days & Over:				
Date	Dr No.	Comments	Amount	
17/05/2019	1370	Standpipe Fees	\$ 1,328.25	Company in Liquidation
12/11/2020	1322	Artwork	\$ 61.88	Copy of invoice sent requesting attention. Left phone message
10/07/2020	298	Water Consumption	\$ 207.25	
10/08/2020	32	Food Licence	\$ 120.00	
Total			\$ 1,717.38	

9.3 WORKS AND SERVICES

9.3.1 WHEATBELT SECONDARY FREIGHT NETWORK – FORMALISATION OF COMMITMENT TO PRIORITY 1 – 5 YEAR PLAN DELIVERY

FILE REFERENCE:	28.19
REPORT DATE:	26 May 2021
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Karl Mickle, Manager of Works and Services
ATTACHMENTS:	Governance Plan, WSNF Stage 2

PURPOSE OF REPORT:

It is requested by the Wheatbelt Secondary Freight Network (WSFN) Steering Committee that the relevant Local Governments with WSNF Priority 1 Routes and identified projects formalise their commitment to delivering Council's identified projects in the WSNF Priority 1 – 5-Year Delivery Plan.

BACKGROUND:

The WSNF in the Main Roads WA Wheatbelt Region comprises some 4,400km of Local Government managed roads across 53 routes that connect with State and National highways to provide access for heavy vehicles into the region. It consists of 42 LGs of the Wheatbelt region who have worked collaboratively for over 4 years to identify to secure \$187M of Federal, State and Local Government funding to improve secondary freight network routes on Local Government Roads in the Wheatbelt.

In 2019 the WSNF established a Steering Committee is to provide oversight and governance to the program.

An approved Multiple Criteria Analysis (MCA) determined prioritisation of the routes for Priority 1 funding and associated projects over a 5-year delivery plan. This MCA provided a priority ranking of the 53 WSNF routes. The Priority 1 Proposed Routes were endorsed by Wheatbelt South and Wheatbelt North Regional Road Groups at their July 2020 Meetings as follows:-

Route	Priority 1 - Budget
1. Lancelin to Meckering	\$ 26,000,000
2. Dumbleyung to Nyabing	\$ 3,900,000
3. Cuballing to Wickepin	\$ 4,800,000
4. Dowerin to Dalwallinu	\$ 25,000,000
5. Merredin to Kondinin	\$ 15,300,000
6. Jurien Bay to Dalwallinu	\$ 25,600,000
7. Corrigin to Katanning	\$ 16,400,000
8. Cunderdin to Quairading (Pilot)	\$ 1,600,000
PRIORITY 1 TOTAL	\$ 118,600,000

Capital works for projects along these routes commenced in the 2021/22 financial year. Over the course of the 2020/21 financial year the respective Councils developed a WSNF Priority 1 - 5 Year Delivery Plan (the Plan) of specific projects each year for the total project duration of 5 years along

their nominated route. The overall WSN Priority 1 - 5 Year Delivery Plan and each Council's suite of projects was endorsed by WSN Steering Committee and approved by the RRG in March 2021.

The specific routes, roads and individual projects approved for funding under the WSN 5-Year Delivery Plan are included as Attachment 1 WSN Priority 1 - 5 Year Delivery Plan.

The WSN Steering Committee is in the process of presenting this information to Main Roads WA for inclusion in the WSN Project Planning Report (PPR) due for update for projects commencing 1 July 2021. The Plan envisages completion of Priority 1 Routes by end 2024 / 25 Financial Year.

Moving forward the WSN Steering Committee is working with the relevant individual Councils verifying their commitment to the WSN Priority 1 – 5 Year Delivery Plan for incorporation within their future capital works budgets. The funding break-down for each project is 80% Federal Government, 13.3% State Government and 6.7% Local Government. Claims are to be submitted to Main Roads WA Wheatbelt Region in a similar manner to RRG claims on a 40:40:20 basis. The final 20% claim will only be approved following WSN Project Manager sign off.

It should be noted that as per RRG projects there is no process for variations, however any savings made in any individual year may be carried over as contingency for future years.

Further work is currently being undertaken with relevant LGs to determine routes for Priority 2 funding. This includes development of individual projects with detailed scope of works and budgets for inclusion in WSN Priority 2 - 5 Year Delivery Plan. It is envisaged this will be presented to Steering Committee and RRG in July 2021, with works commencing in the financial year 2022/23 and completion 2026/27.

The Priority 2 Routes would entail the remaining approximately \$67M of the \$187M. The nominal Priority 2 Routes have been identified in Attachment 2 WSN MCA Priority 2 Route Commentary. The initial total cost estimate of Priority 1 and 2 Routes is \$184M, however the Steering Committee believe it prudent to determine detailed project budgets before ultimately approved Priority 2 Routes.

COMMENT:

That Council in accordance with previously endorsed WSN Governance Plan:

1. Receives the WSN Priority 1 – 5-Year Delivery Plan Program;
2. Formalise their commitment to delivering Council's identified projects in the WSN Priority 1 – 5- Year Delivery Plan; and
3. Commit to considering Council's identified projects in their future Capital Works Budgets as outlined in the WSN Priority 1 – 5-Year Delivery Plan as part of annual budget development and adoption processes.

POLICY REQUIREMENTS:

Nil.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995
Section 3.18 Performing Executive Functions

STRATEGIC IMPLICATIONS:

Officers from local governments with prioritised projects will be essential to ensure successful delivery of individual projects. This will provide a great opportunity for knowledge sharing and

collaboration across the region. It will allow members of the PTT to undertake both informal and formal training of LGA staff to upskill and improve their technical capacity. Where possible neighbouring LGs will be encouraged to share technical, workforce and plant resources to assist in the efficient on-ground delivery of individual projects.

Individual Shires have already provided the following to the Steering Committee for approval before any funding will be released:

- Scope
- Budget
- Methodology

COMMUNITY CONSULTATION:

WSFN Steering Committee
 WSFN Technical Committee
 WSFN Project Technical Director
 WSFN Project Manager
 WS and WN RRG

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this proposal.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

Local Governments with projects approved over the course of the WSFN program will be required to contribute approximately 7% of each individual project's total cost. The remaining funding will be provided by Federal Government 80% and State Government 13%.

- Councils are to incorporate the relevant projects from **WSFN Priority 1 - 5 Year Delivery Plan** into their LTFFP.
- Individual Councils to incorporate into Council Budgets annually.
- Funding will be distributed to LGs via MRWA in accordance with Governance Plan.

VOTING REQUIREMENTS: Majority
ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION

That Council in accordance with previously endorsed WSFN Governance Plan:

- 1. RECEIVES the WSFN Priority 1 -5 Year Delivery Plan Program.**
- 2. FORMALISE their commitment to delivering Council's identified projects in the WSFN Priority 1 – 5 Year Delivery Plan.**
- 3. COMMIT to considering Council's identified projects in their future Capital Works Budgets as outlined in the WSFN Priority 1 – 5 Year Delivery Plan as part of annual budget development and adoption processes.**



MEMO

TO: WSFN Steering Committee

FROM: Garrick Yandle – WSFN Project Technical Director

DATE: January 2021

SUBJECT: WSFN Stage 2 Priority Route Commentary

Revised MCA Overview

The following provides an overview of the WSFN Stage 2 Priority Route Funding. This takes into account routes being funded via Stage 1A and Stage 1B relative to total available funding, as well as the Revised MCA Technical Report (Infralink, June 2020).

Funding

The following funding and various sources has been approved for WSFN for capital works as follows:

WSFN	Stage 1	Stage 2	Total
Funding	\$87.5M	\$100M	\$187.5M
Federal (ROSI)	\$70M	\$80M	\$150M
State	\$11.7M	\$13.3M	\$25M
LG	\$5.8M	\$6.7M	\$12.5M
Date	May 2019	October 2020	

Projects for Stage 1 have been funded to a total of \$120M as follows to be delivered via 5-Year Delivery Plan 2020/21 – 2024/24.

Route	Indicative Value	Budget
1. Lancelin to Meckering	\$ 27,000,000	19/20 Project Development Process
2. Dumbleyung to Nyabing	\$ 5,000,000	Initial 17/18 information
3. Cuballing to Wickepin	\$ 3,000,000	Initial 17/18 information
4. Dowerin to Dalwallinu	\$ 21,000,000	Initial 17/18 information
5. Merredin to Kondinin	\$ 14,000,000	Initial 17/18 information and 19/20 Project Development Process
6. Jurien Bay to Dalwallinu	\$ 26,000,000	19/20 Project Development Process
7. Corrigin to Katanning	\$ 14,000,000	Initial 17/18 information
STAGE 1 TOTAL	\$ 110,000,000	

This leaves approximately \$60M available for Stage 2 up to a cumulative total of \$180M with contingency and Project Development of \$7.5M.



Route Priority Ranking

Following the identification of Stage 1 routes, further interrogation of the MCA Priority Route listing was undertaken by the Technical Committee. This included investigation and clarification of eligibility of specific routes. Liaison was also undertaken with relevant LGs to rationalise specific routes.

An updated MCA Priority Route listing is shown in the table below. It should be noted that routes that currently have unsealed sections were action not considered by funding for Stage 2. Hence their priority ranking will become 3 or lower.



MCA Results Summary Table																
Category		Utilisation				Condition						Total Score	Rank	Priority Level	Cost Estimate	Cumulative Cost Estimate
Criterion		Ave. ESA		Ave. ADT		Underwidth		KSI/1000km		TSD > 500						
Weight		35%		15%		25%		15%		10%						
Route #	Route Name	Value	Score	Value	Score	Value	Score	Value	Score	Value	Score					
8	Lancelin to Meckering Route - Aglime Route 2	478	5	250	5	48%	3	3.5	3	16%	3	4.00	1	Priority 1	\$ 26,275,956	\$ 26,275,956
48	Dumbleyung to Nyabing Route	108	5	106	3	95%	5	0.0	1	22%	4	4.00	2	Priority 1	\$ 3,874,381	\$ 30,150,337
1	Jurien Bay to Dalwallinu Route- AG Lime Route 4	143	5	124	4	43%	3	0.0	1	7%	2	3.45	3	Priority 2	\$ 25,575,010	\$ 55,725,347
37	Cuballing to Wickepin Route	134	5	115	3	45%	3	9.4	5	11%	2	3.90	4	Priority 1	\$ 4,811,219	\$ 60,536,566
5	Dowerin to Dalwallinu Route	173	5	179	5	42%	3	0.0	1	20%	4	3.80	5	Priority 1	\$ 25,056,831	\$ 85,593,397
17	Merredin to Kondinin Route	96	4	161	5	25%	2	5.1	4	20%	4	3.65	6	Priority 1	\$ 15,297,910	\$ 100,891,307
28	Corrigin to Katanning Route	89	4	120	4	42%	3	5.4	4	18%	3	3.65	7	Priority 1	\$ 16,353,649	\$ 117,244,956
31	Narrogin to North Bannister Route	110	5	434	5	45%	3	14.6	5	10%	2	4.20	8	Priority 2	\$ 11,576,680	\$ 128,821,636
3	Regans Ford to Miling Route	132	5	213	5	15%	2	8.1	5	12%	2	3.95	9	Priority 2	\$ 7,398,500	\$ 136,220,136
7	Nungarin to Wialki Route	193	5	149	4	13%	2	0.0	1	30%	5	3.50	10	Priority 2	\$ 3,103,900	\$ 139,324,036
21	Dangin to Kweda Route	86	4	92	3	61%	4	0.0	1	34%	5	3.50	11	Priority 2	\$ 3,352,000	\$ 142,676,036
9	Cunderdin to Koorda Route	65	3	98	3	63%	4	1.8	2	29%	5	3.30	12	Priority 2	\$ 13,246,200	\$ 155,922,236
12	Gingin to Northam Route	56	3	252	5	26%	2	7.5	5	6%	2	3.25	13	Priority 2	\$ 11,806,000	\$ 167,728,236
49	Kukerin to Albany Route	122	5	104	3	21%	2	0.0	1	21%	4	3.25	14	Priority 2	\$ 3,364,050	\$ 171,092,286
22	Corrigin to Bruce Rock Route	63	3	141	4	11%	2	9.6	5	15%	3	3.20	15	Priority 2	\$ 1,322,000	\$ 172,414,286
45	Collie to Changerup Route	92	4	128	4	15%	2	5.5	4	6%	1	3.20	16	Priority 2	\$ 4,189,700	\$ 176,603,986
52	Northam town access from Great Eastern Highway	503	5	1277	5	0%	1	0.0	1	0%	3	3.20	17	Priority 2	\$ 1,001,850	\$ 177,605,836
26	Wandering to Aldersyde Route	60	3	235	5	33%	3	0.0	1	12%	3	3.00	18	Priority 2	\$ 6,668,800	\$ 184,274,636
30	Hyden to Noresman Route	86	4	161	5	100%	5	7.4	5	14%	3	4.45	19	Priority 3	\$ 18,240,000	\$ 202,514,636
43	Wagin to Albany Highway Route	78	4	385	5	66%	4	4.2	3	24%	5	4.10	20	Priority 3	\$ 7,550,000	\$ 210,064,636
11	Indian Ocean Drive to Brand Highway Route - Aglime Route 1	916	5	1142	5	0%	1	41.2	5	11%	2	3.70	21	Priority 3	\$ 1,012,800	\$ 211,077,436
10	Warralakin to Burracoppin Route	146	5	119	3	0%	1	0.0	1	28%	5	3.10	22	Priority 3	\$ 5,260,800	\$ 216,338,236
46	Darkan to Moodiarrup Route	68	3	132	4	51%	3	4.5	3	10%	2	3.05	23	Priority 3	\$ 2,447,950	\$ 218,786,186
4	Wongan Hills to Bullfinch Route	89	4	98	3	23%	2	1.5	2	20%	4	3.05	24	Priority 3	\$ 24,430,400	\$ 243,216,586
42	Williams to Darkan Route	63	3	162	5	0%	1	11.3	5	10%	2	3.00	25	Priority 3	\$ 6,602,500	\$ 249,819,086
39	Harrismith to Kuender Route	54	3	90	3	50%	3	4.0	3	8%	2	2.90	26	Priority 3	\$ 10,327,500	\$ 260,146,586
13	Cunderdin to Quairading Route	86	4	92	3	25%	2	0.0	1	17%	3	2.80	27	Priority 3	\$ 4,070,000	\$ 264,216,586
29	Hyden to Woolocutty Route	25	2	86	3	87%	5	0.0	1	10%	2	2.75	28	Priority 3	\$ 4,800,000	\$ 269,016,586



44	Wagin to Wickepin Route	53	3	46	2	47%	3	0.0	1	29%	5	2.75	29	Priority 3	\$ 6,309,700	\$ 275,326,286
23	Corrigin to South Kumminin Route	96	4	68	2	8%	2	0.0	1	16%	3	2.65	30	Priority 3	\$ 1,402,570	\$ 276,728,856
34	Karlgarin to Lake Grace Route	49	2	79	2	74%	4	0.0	1	31%	5	2.65	31	Priority 3	\$ 8,651,950	\$ 285,380,806
6	Kellerberrin to Beacon Route	46	2	99	3	6%	2	3.2	3	19%	4	2.50	32	Priority 4	\$ 4,818,045	\$ 290,198,851
51	Newdegate to Dunn Rock Route	18	1	28	1	98%	5	3.2	3	0%	3*	2.50	33	Priority 4	\$ 12,978,000	\$ 303,176,851
15	Kellerberrin to Babakin Route	48	2	46	2	46%	3	2.7	2	18%	4	2.45	34	Priority 4	\$ 12,023,036	\$ 315,199,887
35	Hyden to Newdegate (Western) Route	41	2	41	2	66%	4	0.0	1	0%	3*	2.45	35	Priority 4	\$ 10,120,600	\$ 325,320,487
38	Kulin to Holt Rock Route	22	1	51	2	88%	5	0.0	1	21%	4	2.45	36	Priority 4	\$ 14,172,500	\$ 339,492,987
41	Narrogin to Harrismith Route	20	1	105	3	77%	4	4.3	3	10%	2	2.45	37	Priority 4	\$ 7,401,000	\$ 346,893,987
27	Bulyee to Tincurrin Route	27	2	23	1	41%	3	6.6	4	11%	2	2.40	38	Priority 4	\$ 9,576,720	\$ 356,470,707
50	Newdegate to Jacup Route	50	2	36	1	65%	4	0.0	1	21%	4	2.40	39	Priority 4	\$ 7,657,800	\$ 364,128,507
53	Corrigin to Hyden Route (via Bending)	36	2	4	1	121%	5	0.0	1	0%	1	2.35	40	Priority 4	\$ 23,230,000	\$ 387,358,507
16	Doodlakine to Hyden Route	31	2	80	2	35%	3	2.3	2	14%	3	2.35	41	Priority 4	\$ 18,186,610	\$ 405,545,117
18	Bruce Rock to Moorine Rock Route	53	3	43	2	40%	3	0.0	1	6%	1	2.35	42	Priority 4	\$ 15,708,500	\$ 421,253,617
32	Pingelly to Wickepin Route	35	2	158	4	13%	2	3.0	2	11%	2	2.30	43	Priority 5	\$ 7,764,000	\$ 429,017,617
2	Burakin to Wialki Route	44	2	62	2	41%	3	0.0	1	15%	3	2.20	44	Priority 5	\$ 7,358,000	\$ 436,375,617
47	Boyup Brook to Arthur River Route	52	3	115	3	0%	1	0.0	1	17%	3	2.20	45	Priority 5	\$ 1,651,400	\$ 438,027,017
40	Kulin to Tarin Rock Route	16	1	29	1	67%	4	0.0	1	31%	5	2.15	46	Priority 5	\$ 6,059,000	\$ 444,086,017
19	Bruce Rock to Wogarl Route	40	2	28	1	14%	2	0.0	1	25%	5	2.00	47	Priority 5	\$ 2,274,000	\$ 446,360,017
33	Wickepin to Corrigin Route	39	2	97	3	9%	2	0.0	1	8%	2	2.00	48	Priority 5	\$ 508,000	\$ 446,868,017
36	Hyden to Newdegate (Eastern) Route	21	1	39	1	51%	3	0.0	1	27%	5	1.90	49	Priority 5	\$ 13,035,700	\$ 459,903,717
14	Kellerberrin to Yoting Route	0	1	0	1	9%	2	0.0	1	15%	3	1.45	50	Priority 5	\$ 1,156,005	\$ 461,059,722
20	Beverley to Corrigin Route	0	1	0	1	49%	3	4.5	3	17%	3	2.00	51	Rationalised	\$ 3,057,500	\$ 464,117,222
25	Bannister to Pingelly Route	25	2	146	4	63%	4	0.0	1	20%	4	2.85	52	Rationalised	\$ 16,104,000	\$ 480,221,222
24	York to Williams Route	26	2	61	2	56%	4	8.9	5	19%	4	3.15	53	Rationalised	\$ 13,804,175	\$ 494,025,397

* TSD data was unavailable for noted routes, therefore routes were given a median score of 3

Significant unsealed portions



Stage 2- Nominal Priority Routes

The following routes and their specific and relevant LGs are identified as the Stage 2 Nominal Priority Routes following on from the 7 Stage 1 Priority Routes.

8. Narrogin to North Bannister Route
9. Regans Ford to Miling Route
10. Nungarin to Wialki Route
11. Dangin to Kweda Route
12. Cunderdin to Koorda Route
13. Gingin to Northam Route
14. Kukerin to Albany Route
15. Corrigin to Bruce Rock Route
16. Collie to Changerup Route
17. Northam town access from Great Eastern Highway
18. Wandering to Aldersyde Route

It is recommended that the WSFN Project Manager work with these relevant LGs to ground truth their data and identify sections along the routes that require upgrading. From this the PM and the LGs will develop a detailed scope and budget for each LG to upgrade their specific roads on the Priority 2 routes. Once this data is collected and a comprehensive detailed budget developed the Technical Committee will make a recommendation for specific Stage 2 Priority Route Funding.

The Stage 2 Nominal Priority Routes, relevant LGs and specific roads are:

Route	LG	Roads
Narrogin to North Bannister	Narrogin	Lefroy Street Clayton Road Narrakine Road Wandering – Narrogin Road
	Cuballing	Wandering Narrogin Road
	Wandering	Wandering – Narrogin Road Wandering – Pingelly Road North Bannister – Wandering Road
Regans Ford to Miling	Dandaragan	Dandaragan Road Rowes Road Dandaragan Road
	Moora	Moora – Caro Road Dandaragan Street Gardiner Street Berkshire Valley Road Moora – Miling Road
Nungarin to Wialki	Nungarin	Nungarin North Road
	Mukinbudin	Nungarin North Road MacGregor Road Strugnell Street Mukinbudin – Wialki Road
Dangin to Kweda	Quairading	Dangin – Mears Road
	Brookton	Dangin – Mears Road
Cunderdin to Koorda	Cunderdin	Baxter Road Dunlop Street



		Cunderdin – Wyalkatchem Road
	Wyalkatchem	Cunderdin – Wyalkatchem Road Railway Terrace Town Access Road Honour Avenue Wyalkatchem - Koorda Road
	Koorda	Wyalkatchem - Koorda Road Aitken Road Railway Street
Gingin to Northam	Gingin	Moolianeenee Road
	Chittering	Dewars Pool - Bindoon Road
	Toodyay	Dewars Pool - Bindoon Rd Toodyay - Bindi Bindi Rd
Kukerin to Albany	Dumbleyung	Kukerin South Road Adams Road
Corrigin to Bruce Rock	Corrigin	Corrigin – Bruce Rock Road
	Bruce Rock	Corrigin – Bruce Rock Road
Collie to Changerup	West Arthur	Bowelling - Duranillin Road Moodiarrup - Changerup Road
Northam Town Access	Northam	Yilgarn Avenue
Wandering to Aldersyde	Wandering	Wandering – Pingelly Road
	Pingelly	North Bannister - Pingelly Rd Park Street Review Street Aldersyde - Pingelly Rd
	Brookton	Aldersyde - Pingelly Rd Aldersyde North Rd

From this a 5-Year Delivery Plan for Stage 2 will be developed for these respective routes by Technical Committee in conjunction with the relevant LGs.

Route Commentary

Various routes have been reviewed by the Technical Committee and subsequently the Steering Committee. The following outcomes have been agreed as of 8th February 2021.

Quairading to Corrigin

- This was on the original list of routes agreed by WS, but it was never included on the map or dataset.
- Incorporate with Cunderdin to Quairading route to be a new route Cunderdin to Corrigin
- Incorporate updated data into MCA
 - Potentially fund this route via Stage 2 as it would also connect to Corrigin to Katanning route.

Beverley - Corrigin Route

- Consisted of the following roads
 - Morbinning Road / Old Beverley Road (from Beverley townsite to Quairading – Corrigin Road)



- This road is partially sealed from some length, but remains unsealed for a significant portion.
- It is not really a Regional Distributor route, but more of a short-cut, or Local Distributor.
- What would be a more relevant Regional Freight Route in-line with WSFN ideology are the following roads:
 - Westdale Road (Westdale to Beverley)
 - Mawson Road (Beverley to Mawson)
- Joins Brookton Highway west of Brookton to Quairading-York Road west of Quairading
 - This is actually more reflective of “Dale to Mawson” Route.

Steering Committee liaised with Shire of Beverley requesting the removal of the Beverley - Corrigin Route, and its respective roads, from the WSFN route list, and

- An alternative route named “Dale to Mawson” Route consisting of the following roads be added to WSFN.
 - Westdale Road (Westdale to Beverley)
 - Mawson Road (Beverley to Mawson)

Meeting held with Shire’s of Beverley, Brookton, Cuballing, Narrogin, Pingelly and Wandering to discuss rationalisation of routes within this area. Specifically, the rationalisation of 4 routes into 2 routes as follows:

- Narrogin to North Bannister
 - Remains
- Wandering to Aldersyde (via Wandering-Pingelly and North Bannister-Pingelly Roads)
 - Remains
- York to Williams
 - Removed
- Bannister to Pingelly (via North Wandering Road)
 - Removed



WSFN

WHEATBELT SECONDARY
FREIGHT NETWORK

PROGRAM GOVERNANCE PLAN

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1 Program Governance Outline

1.1 Program Overview

The Wheatbelt Secondary Freight Network (WSFN) in the Main Roads WA Wheatbelt region comprises some 4,400km of Local Government managed roads that connect with State and National highways to provide access for heavy vehicles into the region. These roads are intended to enable large, high productivity trucks safe and cost-effective access to business. The WSFN project is developing a submission, with the supporting evidence and documentation required, to seek the addition of a program of road improvements across the network be added to the Infrastructure Australia (IA) Priority List.

The efficiency of supply chains serving industries in the Wheatbelt region is determined by the performance of the weakest link. Failure to maintain and improve productivity of the secondary freight network will reduce the international competitiveness of the Wheatbelt agricultural sector, which underpins employment and economic activity in the region. Transport links need to be addressed if the production of this sector is to be supported.

1.2 Goals

The 42 Local Governments (LGs) that collectively manage roads that comprise the Wheatbelt Secondary Freight Network are seeking to:

1. Efficiently deliver Stage 1 pilot projects funded through the Federal Government Roads of Strategic Importance (ROSI) program with State and Local Government co-contributions;
2. Develop a prioritised program of works for Stage 1 based on available funding (approximately \$87.5 million in funding for on-ground works), priority and deliverability.
3. Complete an "IA Stage 4 Business Case" submission covering the unfunded work needed to develop the WSFN to meet to industry requirements and submit this to Infrastructure Australia for inclusion on the Infrastructure Priority List (IPL).

1.3 Background

The 42 LGs of the Wheatbelt region have worked collaboratively for over 4 years to identify and now secure funding to improve secondary freight network routes on Local Government Roads in the Wheatbelt.

The 42 LGs have worked collaboratively with a number of State Government Departments to develop this plan and secure the Federal funding and this level of collaboration is unprecedented. In order to ensure ongoing success it is imperative that governance to deliver this program be established to administer the available funds and deliver the agreed outcomes in a transparent, reportable manner to the satisfaction of all parties; Local Governments, States Government and the Commonwealth.

\$70 million of Federal funding (ROSI) has been allocated and this has been matched with State funding of \$17.5 million (reflecting the 80/20 funding agreement). The State funding will be sourced two thirds from the State and one third from the Local Governments whose assets are being upgraded.

The available \$87.5M will not be sufficient to upgrade all the identified 80 routes and good governance of this program, and ongoing collaboration between all parties, will be critical in securing additional funding.

In addition to this the Shire of Koorda has received a REDS grant of \$100k for 2019/20 to engage a project manager for this project.

1.4 Purpose of the Program Governance Plan

The purpose of this Program Governance Plan (PGP) is to identify how key governance and administrative aspects will be undertaken to ensure successful delivery of the program. It will assist to outline the structure and processes for decision making and consultation within the Wheatbelt Region Regional Road Groups (WR RRG), their respective Sub-Groups and Local Governments. It will address who has responsibility for decision making on specific components. The PGP will provide a framework and guidelines for all members of the WSNF program to operate within. It also outlines how key administrative roles associated with program management such as stakeholder engagement, funding acquittal, project development and delivery and general correspondence will be undertaken. The PGP links all administrative tasks into a single concise document that members of the program governance team can regularly refer to.

The PGP will be used to communicate to all stakeholders how the program will be governed. It also provides a reference from which the governance of the program can be evaluated at any point in time and modified or improved as required.

The process and procedures outlined in this PGP will enable Wheatbelt North and Wheatbelt South RRGs and the WSNF Steering Committee to make decisions in accordance with in the PGP. This approach would mitigate the need for every decision to be considered by all 42 Shires and would therefore enable swifter decision making.

1.5 Governance and Delivery

Given this funding is for Local Governments and all improvements are on Local Government assets it is appropriate that Local Government representatives determine program prioritisation, project selection, and appropriate standards and are responsible for design and delivery of the works.

It is proposed to split the Local Government responsibilities for this program delivery into three areas;

- Governance
 - Provide sound governance
 - Overall program management
 - Administration
- Management
 - Design and scoping of projects.
 - Delivery of individual identified projects
- Administration
 - Funding breakdown.
 - Funding acquittal.
 - Program agreements.

1.6 Formal Agreement

This PGP should be read in conjunction with the Program Delivery Plan and the Multi-criteria Analysis (MCA) Methodology documents that provide operational details about how the work will be delivered.

As outlined later in the PGP it is proposed that all 42 Local Governments are to formalise their commitment to WSNF Program, to be eligible for future funding and project consideration, via a formal resolution of Council, which will entail the presentation and acknowledgement of the following WSNF program documents:

- Project Governance Plan
- Program Delivery Plan
- MCA Methodology.

The 42 Council resolutions will be collated as addendums to a formal agreement (either a Deed of Agreement / Memorandum of Understanding, with exact terminology to be confirmed) that the Regional Road Group will sign with the Federal and State Governments on behalf of all 42 LGs associated with the WSNF program formalising the ongoing commitment to the program.

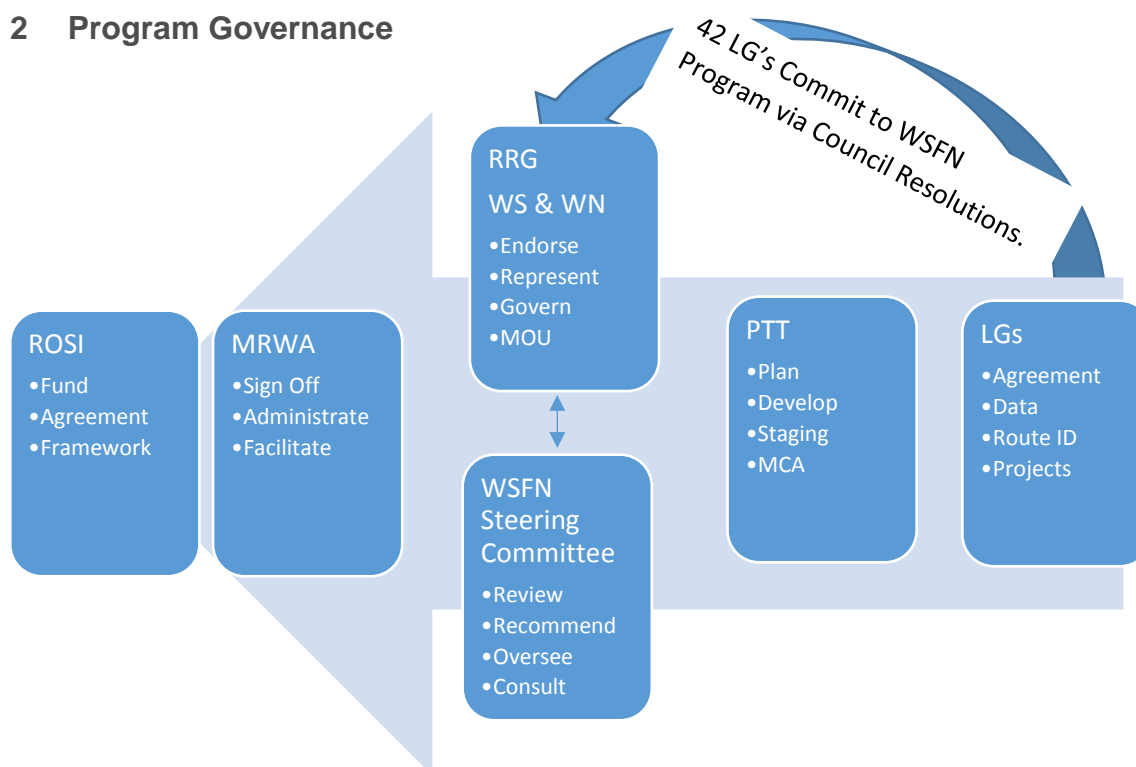
The following provides an overview of the delegations and approval processes for each relevant stakeholder group associated with WSNF program governance and delivery.

Document	WSFN Steering Committee	LG	RRG
Formal Agreement	Prepare & Submit	Commit	Approve
Governance Plan	Prepare & Submit	Receive	Approve
Program Delivery Plan	Prepare & Submit	Receive	Endorse
Preliminary MCA	Prepare & Submit	Receive	Approve
Annual Report	Prepare & Submit	Receive	Receive
Staging Plan	Prepare & Submit	Receive	Endorse
Annual Program Budget	Prepare & Submit	Receive	Endorse
Specific Projects	Approve	Commit	Receive

The Program Delivery Plan will be a “live” document that will evolve as the program and its various projects are delivered. It is envisaged that this document incorporate various learnings undertaken over the course of the program.

In submitting Program Proposal Reports to the Commonwealth Department of Infrastructure, Transport, Cities and Regional Development, that are required to enable payments from the Commonwealth to be made, Main Roads WA will confirm that the Program Delivery Plan and Annual Program Budget have been developed in accordance with the approved Governance Plan and that the projects have been delivered in accordance with the plans and budgets as amendment from time to time.

2 Program Governance



2.1 Federal Government

The Australian Federal Government intends to invest \$4.5 billion over ten years to the Roads of Strategic Importance (ROSI) initiative to help connect regional businesses to local and international markets, and better connect regional communities.

The WSFN Stage 1 prioritised program and on-ground capital works, up to a value of \$87.5 million, will be completed through the provision of Federal Government ROSI funds (\$70 million) along with matching State Government funds (\$11.7 million) and Local Government (\$5.8 million) co-contributions. The envisaged timeframe for this is 3 – 5 years subject to funding arrangements outlined by the Federal Government.

The Federal Government will:

- Provide guidance regarding program delivery and funding arrangements for WSFN program in-line with the ROSI requirements.
- Note Agreement between the 42 Local Governments of Wheatbelt North & Wheatbelt South Regional Road Groups (RRGs) regarding on-going support for investment in the WSFN and governance arrangements.
- Note a 5 year Staging Plan.
- Approve annual program plan through the Program Proposal Report (PPR).
- Provide funding to WA State Government via Main Roads WA in alignment with agreed milestones.

2.2 State Government (Main Roads WA)

Main Roads WA (MRWA) will represent the State Government in financial arrangements with the Commonwealth Department of Infrastructure, Transport, Cities and Regional Development and provide the link between the Federal Government and the WSFN. MRWA

will review the processes undertaken by RRGs, WSN and associated LGs and approve when satisfied that these process have been complied with.

Federal and State Government funding will be managed through Main Roads WA. Main Roads WA will fulfil the public financial administration role as it does with the Regional Road Groups.

- MRWA Wheatbelt Regional Manager to sign off on individual projects.
- MRWA Wheatbelt Regional Manager to ensure the various projects are delivered in accordance with the project plan
- MRWA to administer funds.
- Reporting implementation of the WSN Program will be an additional funding stream within the Wheatbelt North and Wheatbelt South Regional Road Groups.

2.3 Wheatbelt North and Wheatbelt South Regional Road Groups

The WSN Program will use existing governance structures and decision-making processes within the Wheatbelt North (WN) and South (WS) Regional Road Groups.

The RRGs will make decisions in accordance with agreed processes and procedures based upon advice from WSN Steering Committee and the PGP. Its specific roles and responsibilities will entail:

- WS & WN RRGs to enter into a formal agreement representing all 42 LGs confirming their inclusion in WSN program.
- Receive and acknowledge Steering Committee decisions.
- Endorse Governance Plan under which the Steering Committee will operate.
- Approve Multi Criteria Assessment as recommended by Steering Committee
- Receive and Note the Annual Report as presented by Steering Committee
- Endorse the Program Staging Plan.
- Endorse the Annual Program Budget

Should WN & WS when approving programs not come to an agreed position it will be referred to mediation group comprising of RDA-W, WALGA and MRWA.

2.4 WSN Steering Committee

The purpose of the Steering Committee is to provide oversight and governance to the program.

The Steering Committee is made up of the following members:

Voting Delegates

- 2 x Wheatbelt North Regional Road Group (WN RRG) Elected Members
 - Chairperson plus 1 other delegate
- 2 x Wheatbelt South Regional Road Group (WS RRG) Elected Members
 - Chairperson plus 1 other delegate

Non-Voting Delegates

- WSN Program Technical Director (ex-officio from LG)
- WA Local Government Association (WALGA)
- Regional Development Australia - Wheatbelt (RDA-W)
- Main Roads WA - Wheatbelt Region (MRWA-WR)

- Wheatbelt Development Commission (WDC)

The Elected members are nominated to the Steering Committee for a two year term at the first RRG meeting following the LG elections. The Chairperson shall be elected at the first WSNF Steering Committee meeting following the LG elections.

Should the Steering Committee be unable to reach an agreed position it will be referred to mediation group comprising senior officers appointed by RDA-W, WALGA and MRWA.

The Steering Committee would work to set the goals and outcomes for the program in order for the Program Technical Team (refer Section 2.5) to develop a program brief and manage the consultant engagement process. Key roles would include:

- Set the goals and outcomes for the program.
- Provide political representation with State and Federal governments as well as their relevant authorities and departments.
- Identify funding opportunities and sources.
- Provide communication and consultation back to the WN and WS RRGs.
- Provide a collaborative approach to program delivery across multiple organisations.

The Steering Committee will recommend decisions to RRGs and approve the commitment of funds to individual LGs in accordance with agreed processes and procedures outlined in WSNF Governance Plan.

Specific roles and responsibilities of the Steering Committee will be to:

- Review and recommended to RRGs
 - proposed routes within each sub-group.
 - approved Multiple Criteria Analysis process.
 - prioritisation of the 80 routes in accordance with the agreed Multi Criteria Assessment
 - work programs for future years and project prioritisation plans.
- Approve projects and allocation of project funding on an annual basis against agreed scope and budget with individual Shires.
- Consult and communicate with their respective sub-groups and member LGs.
- Ensure relevant information is presented to each RRG meeting for consideration.
- Prepare annual reports of achievements in the previous year
- Report on decisions made and program progress to Regional Road Groups and Main Roads

2.5 Program Technical Team

The PTT would be a technical working group consisting of the WSNF Program Technical Director and Project Manager as well as a Technical Advisor from each RRG.

The PTT will also have the ability to co-op specific technical resources as and when is required.

The role of the PTT will be to undertake a multi-organisational approach to deliver all the components of the program. Key responsibilities will entail.

- Engage consultants as required to deliver the program outcomes.
- Prioritise the 80 routes in accordance with the agreed Multi Criteria Assessment.
- Prepare work programs for future years.
- Prepare annual reports of achievements in the previous year.
- Prepare scope for future works to ensure consistency along identified routes.
- Allocate budgets against agreed scopes with individual Shires.
- Report on decisions made and program progress to Steering Committee and Working Group.

2.5.1 Program Technical Director

It is proposed that this role is undertaken by a representative of a Local Government within the Wheatbelt Regional Road Groups. Their roles and responsibilities will entail:

- Technical Member of the Steering Committee.
- Chairperson and coordination of PTT.
- Review of Project Brief and Budget as prepared by the Project Manager and present to Steering Committee.
- Oversee Project Manager in conjunction with employing LG.

The Steering Committee will make a recommendation to the RRGs to approve the appointment of Program Technical Director for an initial period of 3 years commencing October 2019, and every 2 years thereafter, outside of an election cycle.

2.5.2 Project Manager

The Project Manager will form part of the Program Technical Team and will be an integral key to successful program delivery. The complexity and scale of this program is significant and well beyond the technical and financial capabilities of the Wheatbelt Local Government staff on an individual basis. Engaging an external Project Manager with the skills and expertise required to work with the PTT, relevant LG officers as well as technical consultants will ensure a cohesive and collaborative environment is established for optimum outputs.

The Project Manager will direct the work of the external technical consultants and will be the main contact for communication between the PTT and external consultants.

Key roles of the Project Manager will be to undertake streamlined planning and coordination of activities associated with finalising the assessment, prioritisation and delivery of Stage 1 priority projects with relevant LGs. The activities include:

- Refine design criteria and develop preliminary standards and designs
- Consolidate existing data to gain an understanding of road user requirements, the physical site, and environmental context and constraints
- Undertake a study of quantified issues and opportunities, for input into route prioritisation.
- Collation and review of existing road condition and traffic data and program scopes.
- Identify priority projects and the proposed scope and timing for staged implementation of planned network
- Refine a route prioritisation MCA tool and conduct analysis of selected routes.
- Develop a route staging plan.
- Collection of additional, more detailed road condition and traffic data and project scope refinement.

- Site visits including cursory visual inspections would be undertaken to support desktop activities and to inform gap assessment.
- Development of detailed investigation and survey of Stage 1 priority projects. Supporting investigations that may be required which would include feature survey, environmental surveys, traffic surveys, utility services investigations (such as potholing), geotechnical and hydrological investigation.
- Development of “approved” and funded shovel ready projects
- Allocation for specific design or engineering investigations for immediate priority works (environmental, geotechnical, survey, detailed design).

The Shire of Koorda will be the auspice of the funding of the Project Manager for a nominal period of 3 years commencing 2019 (nominally October) as per the REDS Funding agreement.

2.6 LGs

- 42 Local Governments are to formalise their commitment to WSN Program, to be eligible for future funding and project consideration, via a formal resolution of Council, which will entail the presentation and acknowledgement of the follow WSN Program documents:
 - Program Governance Plan
 - Program Delivery Plan
 - MCA Methodology.
- Provide necessary data to PTT to be utilised as part of MCA process and Staging Plan.
- Assist PTT with development of Staging Plan by identifying routes and assessing deliverability within the timeframes and parameters of the WSN Program.

9.4 HEALTH, BUILDING AND PLANNING

9.4.1 UNMADE ROAD CLOSURE STATE LOT 251 ON P220267

FILE REFERENCE:	D9.2
REPORT DATE:	18 May 2021
APPLICANT/PROPONENT:	Melissa Marcon – Manager of Regulatory Services
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager of Regulatory Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

To seek Council's approval to formally request the Minister for Lands and Heritage to close a portion of unmade road reserve approx. 0.4415 ha located between Cooperative Bulk Handling Group's (CBH) Freehold Lot 249 (CT2540/848) and adjoining Lot 1276 (CT1368/443) at the Ballidu CBH Site.

BACKGROUND:

The Shire of Wongan-Ballidu received correspondence from CBH Group to request the closure of a portion of unmade road reserve at the Ballidu CBH Site.

COMMENT:

During the past three years CBH have expanded their operations and installed two new open bulk heads on land adjoining Lot 1276 in Ballidu.

The installation of these open bulk heads has created increased traffic movements on Ballidu South East Road and Townsend Road.

The closure of the unmade road reserve will give CBH the option for access to adjoining Lot 1276 as part of future 'whole of site' design.

Access to this road will reduce the impact on Shire road infrastructure on Ballidu South East Road and Townsend Road.

CBH intend to purchase and amalgamate a portion of the closed road into CBH owned adjoining Lot 249 on P220267 held on Certificate of Title 2540/848.

At the November 2019 Council meeting, Council approved to advertise a notice of road closure. Submissions closed on Monday 6 January and no submissions were received.

Correspondence between Public Transport Authority, Western Australia Planning Commission and the Shire of Wongan-Ballidu requested that the neighbouring property be approached to purchase the portion of unmade road reserve. The property owner did not wish to purchase this land and in turn offered it to CBH.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

Land Administration Act 1997 Section 58: Road Closure (3)

A Local Government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the Local Government has considered any objections made to it within that period concerning the proposals set out in that notice.

Land Administration Regulations 1998

Section 9 Provides the procedure for a Local Government to request the permanent closure of a road.

STRATEGIC IMPLICATIONS:

There are no immediate strategic implications particular to the Shire.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this proposal.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no known financial implications associated with this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION

That Council REQUEST the Minister for Lands and Heritage to close the portion of unmade road reserve approx. 0.4415 ha located between Cooperative Bulk Handling Groups (CBH) Freehold Lot 249 (CT2540/848) and adjoining Lot 1276 (CT1368/443) at the Ballidu CBH Site.

9.4.2 TENDER RFT 02/2021 – SUPPLY OF SERVICES TO MANAGE THE WONGAN HILLS WASTE FACILITY

FILE REFERENCE:	CA1.2.1
REPORT DATE:	18 May 2021
APPLICANT/PROPONENT:	Melissa Marcon – Manager of Regulatory Services
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager of Regulatory Services
ATTACHMENTS:	Summary of Tenders Received, Tenderers Offers

PURPOSE OF REPORT:

To award a contract to the successful tender to manage and operate the Wongan Hills Waste Facility for a three (3) year period from 1 July 2021 to 30 June 2024.

BACKGROUND:

The Shire requires a Contractor to operate the facility for a three (3) year contract and as such are obligated to call for tenders for the service as the contract price would exceed \$250,000.

The successful tenderer will collect tip fees on behalf of the Shire.

The successful tenderer will supply their own front-end loader, at no expense to the Shire.

The successful tenderer will have the salvage rights to all waste deposited at the site.

The Shire has advertised in the 'West Australian' and the 'Wonga-Balli Boomer' newspapers for interested parties to submit a tender for the position with the end result being one (1) received tender.

COMMENT:

The tender received was from PJ & WD Newins for the three (3) year period.

The tenderer quoted one (1) price schedule (excluding GST) –

- a) Fixed price \$75,000 per year for three years with Shire loader all-inclusive servicing, breakdowns, diesel and tyres from Friday afternoon to Sunday.

The tenderer does not want CPI added each year.

PJ & WD Newins are the current Contractors of the Waste Facility. The annual price for the last three (3) years has been \$64,920 per year (excluding GST).

The cost of providing a loader to the tenderer with conditions listed would be approximately \$49,764 per year for the next three years.

The tenderers were contacted and offered an increase of \$10,000 plus GST above the submitted tender price to cover the cost of the tenderer providing their own loader for use during the term of the contract.

The tenderers have agreed to provide their own loader for the term of the contract.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 – Part 3, Division 3, s3.57 (1)

3.57. Tenders for providing goods or services

(1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

(2) Regulations may make provision about tenders.

STRATEGIC IMPLICATIONS:

There are no immediate strategic implications particular to the Shire.

SUSTAINABILITY IMPLICATIONS:**➤ Environment**

The operator is obliged to maintain the facility in accordance with guidelines contained in Licence No. L6953/1997/8 issued by Department of Water and Environment Regulation.

➤ Economic

There are no known economic implications associated with this proposal.

➤ Social

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

The cost of Management of the Waste Facility will be included in the annual budget.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION

That Council ACCEPT the tender of \$85,000 per year excluding GST from PJ & WD Newins to operate the Wongan Hills Waste Management facility for the three (3) year period from 1 July 2021 to 30 June 2024 with the tenderer to supply their own loader for the term of the contract at not further financial impact to the Shire.

9.4.3 TENDER RFT 01/2021 – SALE OF CWA BUILDING, LOT 94 FAIRBANKS ST, BALLIDU

FILE REFERENCE:	A1140
REPORT DATE:	18 May 2021
APPLICANT/PROPONENT:	Melissa Marcon – Manager Regulatory Services
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager Regulatory Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

To accept a successful tender for the sale of the CWA Building, Lot 94 Fairbanks Street, Ballidu.

BACKGROUND:

Council resolved to advertise the sale of the CWA Building, Ballidu at the March 2021 meeting of Council.

The Shire advertised in the 'West Australian', the 'Wonga-Balli Boomer' newspapers, on the Shire website and Facebook for interested parties to submit a tender for the purchase of the building with the end result being two (2) tenders received.

COMMENT:

Two (2) tenders were received, details listed below –

	Tenderer One (1)	Tenderer Two (2)
Name	Hendrikus and Vilailuk De Jong	Tracey Lee-Anne de Grussa
Price inc GST	\$5,100	\$2,200.00
Proposal	Residential Housing	Nyungar Cultural Centre

Tenderer One

The proposed use for the building will be residential housing.

The proposed development will consist of landscaping the surrounding grounds, renovate the building as a residence. Upgrade and beautify but keep the integrity of the structure as part of the historical heritage of Ballidu.

The proposed start date will be after settlement with internal works completed within 2 months, other works have not time frame.

The benefit to the community is an upgrade to a historic building that can be used as residential or rental accommodation.

Tenderer two

The proposed use for the building will be a central point to promote Nyungar/Aboriginal culture and heritage to all members of the Shire and broader community. The centre will provide the space for display of Aboriginal artwork, tools etc.

The proposed development will consist of the removal of front fence, carpet in front yard, cleaning of open land around building, repair and patch structural cracks to building, carry out any necessary maintenance to building, repaint, construct a fire pit and meeting area in back yard.

The proposed start date will be immediately after settlement and is anticipated to be completed within 2 years and open to the public there after.

The benefit of a cultural centre of this nature is that it will be the first for the Shire of Wongan Ballidu and surrounding towns. It will provide an insight to Nyungar/Aboriginal culture and heritage to all people as well as being a focal point to meet.

There is no financial assistance required from the Shire of Wongan Ballidu for this project.

There will be no one living on the property, it will be used as a display centre.

There is not a centre of this nature located near the Shire of Wongan Ballidu and this would be the first in our area. The centre would be open to everyone not just Aboriginal people.

Although not the highest tender received the Nyungar Cultural Centre will provide a social and cultural benefit to the community. It is recommended that Tracey Lee-Anne de Grussa be the successful tender to purchase the CWA Building, Lot 94 Fairbanks Street, Ballidu.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

The *Local Government Act 1995* and the Local Government Function and General Regulations apply in this instance.

3.58. Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not.

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

18. Rejecting and accepting tenders

(1) A tender is required to be rejected unless it is submitted at a place, and within the time, specified in the invitation for tenders.

(2) A tender that is submitted at a place, and within the time, specified in the invitation for tenders but that fails to comply with any other requirement specified in the invitation may be rejected without considering the merits of the tender.

(3) If, under regulation 23(4), the CEO has prepared a list of acceptable tenderers for the supply of goods or services, a tender submitted by a person who is not listed as an acceptable tenderer is to be rejected.

(4) Tenders that have not been rejected under subregulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them (if any) it thinks it would be most advantageous to the local government to accept.

(4a) *To assist the local government in deciding which tender would be the most advantageous to it to accept, a tenderer may be requested to clarify the information provided in the tender.*

(5) *The local government may decline to accept any tender.*

(6) *If a local government has accepted a tender but acceptance of the tender does not create a contract and within 6 months of the day on which the tender was accepted the local government and the successful tenderer agree not to enter into a contract in relation to the tender, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.*

(7) *If a local government has accepted a tender and acceptance of the tender creates a contract and within 6 months of the day on which the tender was accepted the local government and the successful tenderer agree to terminate the contract, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.*

STRATEGIC IMPLICATIONS:

There are no known Strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

A centre of this nature would provide more visitors to the town of Ballidu providing economic benefit to local businesses.

➤ **Social**

A centre of this nature would provide cultural and social benefit to the local and broader community.

FINANCIAL IMPLICATIONS:

There will be long term savings to Council as a result of the sale of this property.

All costs associated with the proposed sale is the responsibility of and will be met by the successful tenderer.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION

That Council ACCEPT the Tender submitted by Tracey Lee-Ann de Grussa for the purchase of the CWA Building, Lot 94 Fairbanks Street, Ballidu for the purchase price of \$2,200 including GST and in accordance with conditions set in the tender.

9.5 COMMUNITY SERVICES

No items.

Item 10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Item 11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Item 12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Item 13. CLOSURE