



## **CONFIRMED MINUTES**

### **ORDINARY MEETING OF COUNCIL**

**WEDNESDAY, 28 APRIL 2021**



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## SHIRE OF WONGAN-BALLIDU

The Ordinary Council Meeting held on Wednesday, 24 April 2021 commencing at 3.00pm.

### Item 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chief Executive Officer declared the Meeting open at 3.00pm.

#### 1.1 ELECTION OF SHIRE PRESIDENT

The Chief Executive Officer declared the position of Shire President vacant and formally called for nominations.

Cr West nominated Cr Stephenson to the position of Shire President, seconded by Cr Ganzer. Cr Stephenson accepted the nomination.

The Chief Executive Officer called for any further nominations. There being no further nominations the Chief Executive Officer declared Cr Stephenson elected to the position of Shire President of the Shire of Wongan-Ballidu.

The Declaration by the Shire President before Mr David Hood JP was read and duly signed and witnessed.

The Shire President thanked Mr David Hood JP for his attendance to undertake the swearing in of the Shire President. Mr David Hood congratulated the Shire President on her appointment.

The newly elected Shire President, Cr Mandy Stephenson, thanked Councillors, and gave an Acknowledgement of Country: *I begin by acknowledging the Traditional Owners of the land on which we meet today and pay my respects to Elders past and present.*

### Item 2. ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY GRANTED

#### Attendance

##### **Councillors**

Cr M Stephenson	Shire President
Cr B West	Deputy Shire President
Cr S Boekeman	Member
Cr S Falconer	Member
Cr E Ganzer	Member
Cr A Tunstill	Member

##### **Council Officers**

Mr S Taylor	Chief Executive Officer
Mr A Hart	Deputy Chief Executive Officer
Mr K Mickel	Manager Works & Services
Ms M Marcon	Manager Regulatory Services
Mr J McNulty	Manager Community Services
Ms M Lee-Curtis	Personal Assistant to the Chief Executive Officer (Minutes)

#### Apologies

Nil.

**Leave of Absence Previously Granted**

Nil.

**Visitor**

David Hood JP, Freeman of the Shire of Wongan-Ballidu

**Item 3. PUBLIC QUESTION TIME**

Nil.

**Item 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

Nil.

**Item 5. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS**

Nil.

**Item 6. APPLICATION/S FOR LEAVE OF ABSENCE**

Nil.

**Item 7. CONFIRMATION OF MINUTES**

**7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL  
HELD ON WEDNESDAY, 24 MARCH 2021:**

**MOVED: Cr West      SECONDED: Cr Boekeman**

**That the Minutes of the Ordinary Meeting of Council held on Wednesday, 24 March 2021 be confirmed as a true and correct record of the proceedings.**

**CARRIED: 6/0  
RESOLUTION: 010421**

**Item 8. MATTERS FOR WHICH MEETING MAY BE CLOSED**

Nil.

<b>Item 9.      REPORTS OF OFFICERS AND COMMITTEES</b>
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<b>9.1            GOVERNANCE</b>
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### **9.1.1      APPOINTMENT OF SHIRE PRESIDENT TO COMMITTEES AND GOVERNMENT / LOCAL GOVERNMENT ORGANISATIONS**

<b>FILE REFERENCE:</b>	A1.2.1
<b>REPORT DATE:</b>	19 April 2021
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Stuart Taylor, Chief Executive Officer
<b>ATTACHMENTS:</b>	Nil

The Shire President also sought the appointment of proxy delegates, calling for nominations from the Elected Members to be appointed as Proxy Delegates to the Regional Road Group – Wheatbelt North Moora Subgroup and the Local Emergency Management Committee.

An additional motion was passed to reflect the nominations.

#### **PURPOSE OF REPORT:**

That Council nominate its Shire President to Council Committees and Government/Local Government organisations.

#### **BACKGROUND:**

Following the election of the Shire President, Council is required to renominate the member to Council's standing Committees and to each of the organisations and Committees that it has representation on.

#### **COMMENT:**

Currently the Council has the following Committees:

- **Finance and Audit Review Committee**  
This Committee currently comprises five elected members with the Chief Executive Officer and the Deputy Chief Executive Officer attending the meetings in an advisory capacity only.
- **Bush Fire Advisory Committee**  
This Committee currently comprises one elected member, the Chief Bush Fire Control Officer, the Deputy Chief Bush Fire Control Officer, one representative from each Bush Fire Brigade and one representative from Wongan Hills with the Deputy Chief Executive Officer attending the meetings in an advisory capacity only. Council is therefore required to nominate one elected member to this Committee.
- **Local Emergency Management Committee**  
This Committee currently comprises one elected member with the Deputy Chief Executive Officer attending the meetings in an advisory capacity only.
- **Works Committee**  
This Committee currently comprises four elected members with the Chief Executive Officer attending the meetings in an advisory capacity only.

#### **POLICY/LEGISLATIVE REQUIREMENTS:**

Local Government Act Subdivision 2 – Committees and their meetings.

Council may establish Committees of 3 or more persons being either:

- Council members only,
- Council members and employees,
- Council members, employees and other persons,
- Council members and other persons,
- Employees and other persons, or
- Other persons only.

At any given time, each Council Member is entitled to be a member of a least one Committee.

Council is to appoint the Shire President to a Committee (requiring Council Members) if he/she requests to be a member.

Other Local Government Organisations and Committees.

The following are organisations that the Shire President may wish to represent the Shire of Wongan Ballidu:

- Regional Road Group – Wheatbelt North Moora Subgroup
- Avon- Midland Country Zone

#### **STRATEGIC IMPLICATIONS:**

There are no strategic implications in relation to this item.

#### **SUSTAINABILITY IMPLICATIONS:**

##### ➤ **Environment**

Nil

##### ➤ **Economic**

Nil

##### ➤ **Social**

Nil

#### **FINANCIAL IMPLICATIONS:**

Councillors attending Committee meetings are paid a sitting fee and travel allowance.

#### **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: Yes**

**MOVED: Cr West      SECONDED: Cr Tunstill**

**That Council APPOINTS the Shire President to the Local Emergency Management Committee and the Regional Road Group – Wheatbelt North Moora Subgroup.**

**CARRIED BY ABSOLUTE MAJORITY: 6/0  
RESOLUTION: 020421**

**MOVED: Cr Ganzer      SECONDED: Cr West**

**That Council APPOINTS the following Councillor as Proxy Delegate to the Regional Road Group – Wheatbelt North Moora Subgroup:**

1. Cr Eion Ganzer

***CARRIED BY ABSOLUTE MAJORITY: 6/0  
RESOLUTION: 030421***

**MOVED: Cr Tunstill SECONDED: Cr West**

**That Council APPOINTS the following Councillor as Proxy Delegate to the Local Emergency Management Committee:**

1. Cr Andrew Tunstill

***CARRIED BY ABSOLUTE MAJORITY: 6/0  
RESOLUTION: 040421***

## 9.1.2 CODE OF CONDUCT FOR COUNCIL MEMBERS, COMMITTEE MEMBERS AND CANDIDATES, APPOINTMENT OF COMPLAINTS OFFICER AND ADOPTION OF COMPLAINTS FORM

### FILE REFERENCE:

### REPORT DATE:

19 April 2021

### APPLICANT/PROPONENT:

Shire of Wongan-Ballidu

### OFFICER DISCLOSURE OF INTEREST:

Nil

### PREVIOUS MEETING REFERENCES:

Nil

### AUTHOR:

Stuart Taylor, Chief Executive Officer

### ATTACHMENTS:

- 1 SOWB Code of Conduct – November 2017
2. Draft – SOWB Code of Conduct for Council Members, Committee Members and Candidates
3. Complaints Alleged Breach Form
4. Guidelines on the Model Code of Conduct for Council Members, Committee Members and Candidates
5. Local Government (Model Code of Conduct) Regulation s2021 - Explanatory Notes

The CEO advised the meeting that he does not want to be the Shire's Complaints Officer and requested a minor amendment be made to Item 3(b) of the Motion, with the removal of the words 'Chief Executive Officer' and insertion of 'Shire President'.

Therefore, the Motion be amended to read:

- 3(b) Clause 11(3), AUTHORISES the Shire President to be the Shire's Complaints Officer in accordance with cl. 11(3) of the *Local Government (Model Code of Conduct) Regulations 2021*.

### PURPOSE OF REPORT:

For Council to consider actions required following the introduction of the *Local Government (Model Code of Conduct) Regulations 2021*.

### BACKGROUND:

The State Government has enacted new legislation requiring all local governments to adopt a new Code of Conduct for Council Members, Committee Members and Candidates for a local government Election.

The Department of Local Government, Sport and Cultural Industries (DLGSC) has produced Guidelines on the Model Code of Conduct for Council Members, Committee Members and Candidates.

The Shire of Wongan-Ballidu currently has a single Code of Conduct for Elected Members and Employees.

Phase two of the *Local Government Legislation Amendment Act 2019* has now been finalised resulting in the *Local Government (Administration) Amendment Regulations 2021* and *Local Government (Model Code of Conduct) Regulations 2021* (new regulations) taking effect on the 3rd February 2021.

In accordance with the *Local Government Act 1995* (the Act) and the new regulations, local governments must adopt the following within a period of three months (by 3rd May 2021):

- 1) Model Code of Conduct for Elected Members, Committee Members and Candidates in accordance with section 5.104(1) of the Act;



- 2) Complaint Form in accordance with clause 11(2)(a) of the Local Government (Model Code of Conduct) Regulations 2021;
- 3) Authorise a person(s) to receive complaints or withdrawal of complaints in accordance with clause 11(3) of the Local Government (Model Code of Conduct) Regulations 2021; and
- 4) Adopt a Model Standards for CEO Recruitment, Performance and Termination in accordance with Section 5.39 (1) of the Act. (subject of a separate Officer's Report to Council).

Council is required to appoint a Complaints Officer for the Shire of Wongan-Ballidu to be able to receive complaints and withdrawal of complaints in accordance with cl. 11(3) of the Regulations, and to approve a standard form to be used by complainants in accordance with cl. 11(2)(a) of the Regulations. In accordance with the Local Government (Model Code of Conduct) Regulations 2021, Council is also required to approve a standard form to lodge complaints of breaches of Division 3 of the Model Code of Conduct. It is recommended that Council adopts the attached Complaint - Alleged Breach Form.

### **Code of Conduct for Councillors, Committee Members and Candidates**

The Model Code of Conduct sets standards for the behaviour and conduct of Elected Members, Committee Members and Candidates. Each local government must adopt a Code of Conduct that reflects the Model. A local government may add to the Model if it considers further requirements are warranted, but any such additions are not to be inconsistent with the Principles of the Model Code.

The Model Code also applies standards of conduct to Candidates for local government elections. A complaint about a Candidate may only be dealt with if they are elected.

The adopted Code of Conduct must be published by the CEO on Council's website.

### **Code of Conduct for Employees**

The CEO is required to prepare and implement a code of conduct to be observed by all employees of the Shire of Wongan-Ballidu. The Local Government Regulations Amendment (Employee Code of Conduct) Regulations 2021, which amend the Local Government (Administration) Regulations 1996 also came into effect on the 3 February 2021. The CEO may amend the code of conduct at any time and is required to publish an up-to-date version of the code on Council's website.

The Local Government (Administration) Regulations prescribe the minimum requirements in relation to gifts, conflicts of interest and disclosure. These requirements are based on the Public Sector Commission's key integrity risks for public sector employees. The CEO must prepare and adopt a Code of Conduct for Employees in accordance with the Regulations as soon as practicable.

WALGA will be working with DLGSC to develop a Template for the Employees Code of Conduct for use by all Local Government CEO's.

In the interim the existing Code of Conduct will be modified to remove the reference of Councillor/s to ensure the organisation has a Code of Conduct for Employees.

### **COMMENT:**

An outline of the amendments to the Act and the new regulations and actions required by Council are set out below:

To enable the Shire to be compliant with the legislation changes and be able to process complaints made under Division 3 of the Model Code of Conduct the Shire must:

- appoint a person to receive and withdraw complaints and
- approve a form for complaints to be lodged.

The form that is proposed to be used (**Attachment 3**) has been created using a template provided by the Department of Local Government, Sport and Cultural Industries.

### ***Local Government (Model Code of Conduct) Regulations 2021***

On 3rd February 2021, the *Local Government (Model Code of Conduct) Regulations 2021* introduced a mandatory code of conduct for council members, committee members and candidates. The *Local Government (Model Code of Conduct) Regulations 2021* repeals and replaces the *Local Government (Rules of Conduct) Regulations 2007* and also replaces the previous statutory requirement to develop and implement an individual code of conduct for council members and committee members.

The *Local Government (Model Code of Conduct) Regulations 2021* are now in effect and Elected Members and Committee Members should familiarise themselves with the principles, behaviours and complaints required to be managed by Council and the rules of conduct, contraventions of which are considered by the independent Local Government Standards Panel (Standards Panel) where appropriate.

Further information and guidelines are available on the DLGSC website.

<https://www.dlgsc.wa.gov.au/local-government/strengthening-local-government/public-consultations/local-government-act-review/priority-reforms/model-code-of-conduct>

Elected Members must comply with the provisions in the Model Code Regulations in fulfilling their roles and responsibilities in Council and on Council committees, as set out in the Act.

The purpose of the Model Code is to guide the decisions, actions and behaviours of members, both in Council and on Council committees, and of candidates running for election as a Councillor. One of the key changes to the *Local Government (Model Code of Conduct) Regulations 2021* is their application to individuals who have nominated as a candidate in a local government election, as they are also required to demonstrate professional and ethical behaviour during their election campaign.

### **POLICY/LEGISLATIVE REQUIREMENTS:**

*Local Government Act 1995*

*Local Government Legislation Amendment Act 2019*

*Local Government (Administration) Amendment Regulations 2021*

*Local Government (Model Code of Conduct) Regulations 2021*

### **STRATEGIC IMPLICATIONS:**

The adoption of the new Code of Conduct will require the revocation of the previous Shire of Wongan-Ballidu Code of Conduct, as the new Code of Conduct is a statutory document under the Local Government Act and Regulations for Council Members, Committee Members and Candidates.

GOAL 5: Good governance and an efficient organisation that shows leadership and advocates on behalf of the Shire.

Outcome 5.1: Good governance and leadership.

### **SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**  
Nil

➤ **Economic**  
Nil

➤ **Social**

Nil

# **FINANCIAL IMPLICATIONS:**

There are no financial implications identified.

# **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: Yes**

**MOVED: Cr Boekeman      SECONDED: Cr Falconer**

**That with respect to the new Model Code of Conduct for Council Members, Committee Members and Candidates for a Local Government Election, Council:**

- 1.      REPEALS the current Shire of Wongan-Ballidu's Code of Conduct dated November 2017 listed as Attachment 1;**
- 2.      Pursuant to section 5.104 of the *Local Government Act 1995*, **ADOPTS** the new Code of Conduct for Council Members, Committee Members and Candidates for Local Government Elections for the Shire of Wongan-Ballidu, listed as Attachment 2;**
- 3.      Pursuant to the *Local Government (Model Code of Conduct) Regulations 2021*:**
  - (a)      Clause 11(2), **ADOPTS** the Complaint – Alleged Breach Form, listed as Attachment 3.**
  - (b)      Clause 11(3), **AUTHORISES** the Shire President to be the Shire's Complaints Officer in accordance with cl. 11(3) of the *Local Government (Model Code of Conduct) Regulations 2021*.**
- 4.      **DELEGATES** the power of appointment of additional complaints officer(s) to the Chief Executive Officer in accordance with the *Local Government (Model Code of Conduct) Regulations 2021*.**
- 5.      Pursuant to section 5.104(7) of the *Local Government Act 1995*, **REQUESTS** the Chief Executive Officer to ensure the approved Code of Conduct is published on the Shire's website as soon as practicable.**

**CARRIED BY ABSOLUTE MAJORITY: 6/0  
RESOLUTION: 050421**

### 9.1.3 MODEL STANDARDS FOR CEO RECRUITMENT AND SELECTION, PERFORMANCE AND TERMINATION

<b>FILE REFERENCE:</b>	
<b>REPORT DATE:</b>	19 April 2021
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Stuart Taylor, Chief Executive Officer
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Stuart Taylor, Chief Executive Officer
<b>ATTACHMENTS:</b>	<ol style="list-style-type: none"> <li>1. Guidelines for Local Government CEO Recruitment and Selection, Performance Review and Termination</li> <li>2. CEO Standards Explanatory Notes</li> <li>3. Draft Standards for CEO Recruitment and Selection, Performance Review and Termination</li> </ol>

#### PURPOSE OF REPORT:

For Council to consider the adoption of the Model Standards for CEO Recruitment and Selection, Performance and Termination.

#### BACKGROUND:

The Local Government (Administration) Amendment Regulations 2021 (CEO Standards) bring into effect Section 22 of the Amendment Act by introducing mandatory minimum Standards that cover the recruitment, selection, performance review and early termination of local government Chief Executive Officers.

The Model CEO Standards provide a framework for local governments to select a Chief Executive Officer in accordance with the principles of merit, probity, equity and transparency.

The Model Standards are to be adopted by the 3rd May 2021.

New legislation requires all local governments to adopt mandatory minimum Standards that cover the recruitment and selection, performance review and early termination of local government Chief Executive Officers.

These reforms are intended to ensure best practice and greater consistency in these processes between local governments.

Local governments are now required to adopt a set of Standards within three (3) months after 3rd February 2021. Additional provisions, that are consistent with the model standards, can be included in Council's adopted model.

It is recommended that Council adopt the CEO Standards for Recruitment and Selection, Performance and Termination (Attachment 3) as taken in the Local Government (Administration) Amendment Regulations 2021 and at a later time consider any additional provisions that are consistent with the model standards.

#### COMMENT:

An overview of the Model standards for CEO recruitment, performance and termination as set out in Section 5.39A(1) of the Act and Schedule 2 of the regulations is below:

#### Recruitment and Selection

Council must consider and agree by Absolute Majority on the Job Description Form (JDF) for the CEO's position. The JDF to include Selection Criteria.

Council must also consider and determine the composition of the Selection Panel.

Division 2 sets out the process for establishing the selection criteria, position description and the advertising process. There are no major changes to the requirement for State-wide notice advertising of the vacancy and inviting applications.

Local governments are also required to convene a selection panel to conduct the recruitment and selection process. The Selection Panel must consist of Elected Members and the new requirement under clause 8, Division 2, is that the Selection Panel must include one independent person who is not a current Elected Member, human resources consultant, or employee of the local government. The DLGSC has recommended that the independent person should have experience in the recruitment and selection of CEO's and/or senior executives.

It is the role of the Selection Panel to recommend one or more suitable applicants based on the selection criteria. The selection panel provides an advisory role to Council; however, the ultimate decision-making authority on selecting and appointing the CEO remains with Council.

The DLGSC has recommended that local governments develop a policy or terms of reference to facilitate this process that incorporates Division 2 of the Admin Regulations including:

- The primary functions of the panel;
- Roles and responsibilities of panel members;
- Composition of the panel;
- Duration of term;
- Desirable criteria for appointment to the panel;
- A requirement that panel members sign a confidentially agreement and agree to the duties and responsibilities of their role; and
- Any other information the local government deems necessary for the panel to effectively carry out their role.

Another notable change is the requirement for local government to re-advertise the CEO position and undertake a recruitment and selection process after each instance where a person has occupied the position for ten consecutive years (2 x 5 Year Contracts).

Council is also required as soon as practicable after the person is employed in the position of CEO, to resolve by Absolute Majority that the person was employed in accordance with Council's adopted Standards for CEO Recruitment.

Council must provide a copy of the Resolution to the CEO of DLGSC within 14 days after the Resolution is passed by Council.

**Performance:** The Standards regarding the CEO performance review are based on the principles of fairness, integrity and impartiality. Section 5.38 of the Act provides that, for a CEO who is employed for a term of more than one year, the performance of a CEO is to be reviewed formally at least once in every year of their employment.

In addition to this minimum requirement, it is recommended that Council engages in regular discussions with the CEO regarding their performance against the performance criteria, including progress and ways that the CEO can be supported. Any changes to the CEO's performance agreement such as changes to the performance criteria, should also be discussed and agreed to, between Council and the CEO, as the matter arises. Council must ensure that the process for a performance review is documented.

**Termination:** The requirements in the CEO Standards regarding termination of employment are based on the principles of procedural fairness. Any decision to terminate a CEO's contract of employment must be compliant with the CEO Standards and consistent with employment and contract law.

The CEO Standards provide that before a decision is made to terminate the employment of a CEO, the Council must have conducted a CEO performance review within the preceding twelve months (in accordance with section 5.38 of the Act). As a part of that process, the performance review must have identified any relevant performance issues that needed to be addressed by the CEO, informed the CEO of the issues and provided the CEO with a reasonable opportunity to address those issues in accordance with a performance management plan.

Council is also required as soon as practicable after the person who is employed in the position of CEO has been terminated, to resolve by Absolute Majority that the person was terminated in accordance with Council's adopted Standards for CEO Termination.

Council must provide a copy of the Resolution to the CEO of DLGSC within 14 days after the Resolution is passed by Council.

### **Appointment of a Temporary CEO**

In accordance with Section 5.39C of the Act, Council is required to develop and implement a policy that outlines the arrangements to temporarily replace a CEO for any period less than twelve months, for example, when a CEO is on planned or unplanned leave. The policy must include the decision-makers for appointing an acting CEO.

This Draft Policy will be prepared and be the subject of an Officer's Report to a future Council Meeting.

### **POLICY/LEGISLATIVE REQUIREMENTS:**

*Local Government Act 1995*

#### **5.39A. Model standards for CEO recruitment, performance and termination**

- 1) Regulations must prescribe model standards for local governments in relation to the following —
  - a) the recruitment of CEOs;
  - b) the review of the performance of CEOs;
  - c) the termination of the employment of CEOs.
- 2) Regulations may amend the model standards.

*[Section 5.39A inserted: No. 16 of 2019 s. 22.]*

#### **5.39B. Adoption of model standards**

- 1) In this section —  
**model standards** means the model standards prescribed under section 5.39A(1).
- 2) Within 3 months after the day on which regulations prescribing the model standards come into operation, a local government must prepare and adopt\* standards to be observed by the local government that incorporate the model standards.

\* *Absolute majority required.*

- 3) Within 3 months after the day on which regulations amending the model standards come into operation, the local government must amend\* the adopted standards to incorporate the amendments made to the model standards.

\* *Absolute majority required.*

- 4) A local government may include in the adopted standards provisions that are in addition to the model standards, but any additional provisions are of no effect to the extent that they are inconsistent with the model standards.
- 5) The model standards are taken to be a local government's adopted standards until the local government adopts standards under this section.
- 6) The CEO must publish an up-to-date version of the adopted standards on the local government's official website.
- 7) Regulations may provide for —
- a) the monitoring of compliance with adopted standards; and
  - b) the way in which contraventions of adopted standards are to be dealt with.

*Local Government (Administration) Amendment Regulations 2021*  
*Local Government (Administration) Regulations 1996*

#### **STRATEGIC IMPLICATIONS:**

Nil – No current Policy.  
 New legislative requirement.

#### **SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**  
 Nil

➤ **Economic**  
 Nil

➤ **Social**  
 Nil

#### **FINANCIAL IMPLICATIONS:**

CEO Standards will need to be followed by Council with the Recruitment, Performance Review and Termination of the CEO.

The CEO recommends that Council engage an independent HR Consultant to assist Council in the Recruitment and Appointment process for the new CEO.

#### **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: Yes**

**MOVED: Cr West      SECONDED: Cr Ganzer**

**That Council ADOPTS the Model Standards for CEO Recruitment and Selection, Performance and Termination (Attachment 3) in accordance with Section 5.39B(2) of the *Local Government Act 1995*.**

**CARRIED BY ABSOLUTE MAJORITY: 6/0  
 RESOLUTION: 060421**

#### 9.1.4 COMMUNITY DEVELOPMENT FUND - WONGAN HILLS GOLF CLUB

<b>FILE REFERENCE:</b>	
<b>REPORT DATE:</b>	19 April 2021
<b>APPLICANT/PROPONENT:</b>	Teresa Macpherson, President, Wongan Hills Golf Club
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Cr Eion Ganzer
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Stuart Taylor, Chief Executive Officer
<b>ATTACHMENTS:</b>	Nil

Cr Eion Ganzer declared an Impartiality Interest in the item, being a member of the Wongan Hills Golf Club.

#### **PURPOSE OF REPORT:**

To consider a request from the Wongan Hills Golf Club for a contribution towards the 'Golf WA Ladies Provincial Event' to be held 10 and 11 July 2021.

#### **BACKGROUND:**

The Shire of Wongan-Ballidu sets aside \$20,000.00 per annum to assist in funding Community Group activities through the Wongan-Ballidu Small Community Grants Program.

The grant process requires applicants to complete an application form, provide information including the purpose of the funding, the applicant's contribution and the financial position of the applicant.

#### **COMMENT:**

Council sets its budget in July each year. In the current process, groups apply for funding and Council evaluates each application based on the contribution, the value of the event to the community and the available funds that Council may be able to contribute to the funding request.

Over the last few years Council has moved some of the annually requested CDF funding to its community events budget, and also considered and funded programs, events and other requests that have been requested outside of the CDF grant process.

In this particular instance the event is to be held before or just as Council adopts its budget for the forthcoming financial year. To enable the Golf Club to plan for the event it would be prudent for Council to consider the funding application prior to the budget. This would provide certainty to the Golf Club of Council's support and enable them to plan and organise the event.

#### **POLICY REQUIREMENTS:**

Policy 2.3 Wongan-Ballidu Small Community Grants Program applies to this item.

#### **LEGISLATIVE REQUIREMENTS:**

Nil.

#### **STRATEGIC IMPLICATIONS:**

Nil.

#### **SUSTAINABILITY IMPLICATIONS:**

- Environment



There are no known sustainability implications associated with this proposal.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

### **FINANCIAL IMPLICATIONS:**

The Golf Club will be undertaking the event, with a significant amount of volunteer hours being provided for this one-off event, as well as a successful grant to assist in funding the event with a contribution from the Shire of Wongan-Ballidu.

This grant of funding will not affect this year's budget; it will however provide the Golf Club with certainty that the Shire is financially supporting the event which will allow the Golf Club to plan accordingly.

This decision will allow the release of Shire funds to the Golf Club after 1 July 2021.

### **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:** No

**MOVED: Cr West      SECONDED: Cr Tunstill**

**That Council includes in the 2021/2022 budget the amount of \$4,400.00 to the Wongan Hills Golf Club for the 'Golf WA Ladies Provincial Event' to be held on 10 and 11 July 2021.**

**CARRIED: 6/0  
RESOLUTION: 070421**

## 9.2 ADMINISTRATION & FINANCIAL SERVICES

### 9.2.1 ACCOUNTS SUBMITTED FOR MARCH 2021

<b>FILE REFERENCE:</b>	F1.4
<b>REPORT DATE:</b>	19 April 2021
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Alan Hart, Deputy Chief Executive Officer
<b>ATTACHMENTS:</b>	Accounts March 2021

#### PURPOSE OF REPORT:

That the accounts as submitted be received.

#### BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and Local Government (Financial Management) Regulations 1996.

#### COMMENT:

Refer to attachment.

#### POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

#### LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

#### Lists of Accounts

Section 6.10 of the *Local Government Act 1995* regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

#### STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

#### SUSTAINABILITY IMPLICATIONS:

##### ➤ Environment

There are no known environmental impacts associated with this proposal.

➤ **Economic**

There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:** No

**MOVED: Cr Ganzer      SECONDED: Cr Falconer**

**That the accounts submitted from 1 to 31 March 2021 totalling \$1,044,449.85 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.**

**CARRIED: 6/0  
RESOLUTION: 080421**

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST TO 31ST MARCH 2021				
Chq/EFT	Date	Name	Description	Amount
EFT20911	04/03/2021	BOEKEMAN NOMINEES PTY LTD	SERVICE OF PBUS3, 50,000KM AS PER HANDBOOK	-445.62
EFT20912	04/03/2021	JASON SIGNMAKERS	RURAL ROAD SIGN - BALIEU PROPERTY	-44.98
EFT20913	04/03/2021	NUTRIEN AG SOLUTIONS LTD	SUPPLY OF 25 TIMBER BOLLARDS 1.5M DOMED	-969.38
EFT20914	04/03/2021	STAR TRACK EXPRESS PTY LTD	FREIGHT EX BELMONT TO WH	-81.83
EFT20915	04/03/2021	WATER CORPORATION		-32011.38
	12/01/2021	WATER CORPORATION	WATER CONSUMPTION DAVIES ROAD STANDPIPE	5422.49
	12/01/2021	WATER CORPORATION	WATER CONSUMPTION KONDUT WEST RD STANDPIPE,	7.99
	12/01/2021	WATER CORPORATION	WATER CONSUMPTION ALPHA PARK TOILETS	830.54
	12/01/2021	WATER CORPORATION	WATER CONSUMPTION BUNYIP PARK	228.93
	12/01/2021	WATER CORPORATION	FIRE SERVICE FEE BALLIDU HALL,	45.07
	12/01/2021	WATER CORPORATION	SERVICE CHARGE AIRSTRIIP	45.07
	12/01/2021	WATER CORPORATION	WATER CONSUMPTION KONDUT WEST RD	5.32
	13/01/2021	WATER CORPORATION	WATER CONSUMPTION SUMMERS EAST ROAD STANDPIPE, FIRE SERVICE CHARGE SUMMERS EAST ROAD STANDPIPE	53.06
	13/01/2021	WATER CORPORATION	FIRE SERVICE CHARGE COMMERCIAL STREET	45.07
	13/01/2021	WATER CORPORATION	WATER CONSUMPTION FENTON STREET, SEWERAGE CHARGE FENTON STREET, FIRE SERVICE CHARGE FENTON STREET	359.67
	13/01/2021	WATER CORPORATION	WATER CONSUMPTION NINAN ST ENTRY STATEMENT	183.68
	13/01/2021	WATER CORPORATION	WATER CONSUMPTION MITCHELL ST, SEWERAGE SERVICE CHARGE MITCHELL ST	233.17
	13/01/2021	WATER CORPORATION	WATER CONSUMPTION RAILWAYS	10.80
	13/01/2021	WATER CORPORATION	WATER CONSUMPTION MEDIAN STRIP	1860.74
	13/01/2021	WATER CORPORATION	SERVICE CHARGE 49 QUINLAN ST, SEWERAGE CHARGE 49 QUINLAN ST	236.51
	13/01/2021	WATER CORPORATION	WATER CONSUMPTION ELLIS ST, SERVICE CHARGE ELLIS ST, SEWERAGE CHARGE ELLIS ST	424.62
	13/01/2021	WATER CORPORATION	WATER CONSUMPTION 14 ELLIS ST, SERVICE CHARGE 14 ELLIS ST, SEWERAGE CHARGE 14 ELLIS ST	488.55
	13/01/2021	WATER CORPORATION	WATER CONSUMPTION 42 MITCHELL ST, SERVICE CHARGE 42 MITCHELL ST	236.51
	13/01/2021	WATER CORPORATION	SERVICE CHARGE MOORE ST, SEWERAGE CHARGE MOORE ST	226.13
	13/01/2021	WATER CORPORATION	WATER CONSUMPTION ROGERS ST	125.11
	13/01/2021	WATER CORPORATION	WATER CONSUMPTION SWIMMING POOL	4104.80
	13/01/2021	WATER CORPORATION	WATER CONSUMPTION MEDICAL CENTRE, SEWERAGE CHARGE MEDICAL CENTRE	299.79
	14/01/2021	WATER CORPORATION	WATER CONSUMPTION - DEPOT ROAD STANDPIPE, WATER SERVICE CHARGES - DEPOT ROAD STANDPIPE	3757.03
	14/01/2021	WATER CORPORATION	WATER CONSUMPTION JAMES STREET STANDPIPE, WATER SUPPLY CHARGE JAMES STREET STANDPIPE	308.05
	14/01/2021	WATER CORPORATION	WATER SERVICE CHARGE NINAN ST	42.73
	14/01/2021	WATER CORPORATION	WATER CONSUMPTION DEPOT ROAD, WATER SERVICE CHARGE DEPOT ROAD, FIRE SERVICE CHARGE DEPOT ROAD	802.65
	14/01/2021	WATER CORPORATION	SEWERAGE CHARGE COMMERCIAL STREET	105.46
	14/01/2021	WATER CORPORATION	WATER CONSUMPTION FENTON ST, SEWERAGE CHARGE FENTON ST	156.11
	14/01/2021	WATER CORPORATION	WATER CONSUMPTION FENTON ST	1448.13
	14/01/2021	WATER CORPORATION	WATER CONSUMPTION ADMIN, SEWERAGE CHARGE ADMIN	2185.70
	14/01/2021	WATER CORPORATION	SEWERAGE CHARGE CUBBYHOUSE	145.46
	14/01/2021	WATER CORPORATION	WATER CONSUMPTION CIVIC CENTRE, SEWERAGE CHARGE CIVIC CENTRE	2702.56
	14/01/2021	WATER CORPORATION	SEWERAGE CHARGE ELIZABETH TELFER	85.46
	14/01/2021	WATER CORPORATION	WATER CONSUMPTION STICKLAND ST, SERVICE CHARGE STICKLAND ST, SEWERAGE CHARGE STICKLAND ST	637.90
	14/01/2021	WATER CORPORATION	WATER CONSUMPTION 11 WANDOO, SERVICE CHARGE 11 WANDOO, SEWERAGE CHARGE 11 WANDOO	531.73
	14/01/2021	WATER CORPORATION	WATER CONSUMPTION 7 WANDOO, SERVICE CHARGE 7 WANDOO, SEWERAGE CHARGE 7 WANDOO	329.69
	14/01/2021	WATER CORPORATION	WATER CONSUMPTION 30 WANDOO, SERVICE CHARGE 30 WANDOO, SEWERAGE CHARGE 30 WANDOO	456.85
	14/01/2021	WATER CORPORATION	SERVICE CHARGE 14 SHIELDS, SEWERAGE CHARGE 14 SHIELDS	236.51
	14/01/2021	WATER CORPORATION	SERVICE CHARGE DANUBIN ST	42.73
	14/01/2021	WATER CORPORATION	WATER CONSUMPTION CEMETERY	61.23
	14/01/2021	WATER CORPORATION	SERVICE CHARGE PATTERSON ST, SEWERAGE CHARGE PATTERSON ST	236.51
	14/01/2021	WATER CORPORATION	SERVICE CHARGE PATTERSON ST2B, SEWERAGE CHARGE PATTERSON ST 2B	236.51
	14/01/2021	WATER CORPORATION	WATER CONSUMPTION QUINLAN UNITS, SERVICE CHARGE QUINLAN UNITS, SEWERAGE CHARGE QUINLAN UNITS	326.03
	14/01/2021	WATER CORPORATION	SERVICE CHARGE 27B QUINLAN ST, SEWERAGE CHARGE 27B QUINLAN ST	236.51
	14/01/2021	WATER CORPORATION	SERVICE CHARGE 27C QUINLAN ST, SEWERAGE CHARGE 27C QUINLAN ST	235.65
	14/01/2021	WATER CORPORATION	SERVICE CHARGE 27D QUINLAN ST, SEWERAGE CHARGE 27D QUINLAN ST	236.51
	14/01/2021	WATER CORPORATION	WATER CONSUMPTION QUINLAN ST UNITS, ADDITIONAL SERVICE CHARGE QUINLAN ST UNITS	268.04
	14/01/2021	WATER CORPORATION	WATER CONSUMPTION CADOUX TOILETS	125.11
	14/01/2021	WATER CORPORATION	SERVICE CHARGE 31A QUINLAN ST, SEWERAGE CHARGE 31A QUINLAN ST	236.51
	14/01/2021	WATER CORPORATION	WATER CONSUMPTION 31B QUINLAN ST, SERVICE CHARGE 31B QUINLAN ST, SEWERAGE CHARGE 31B QUINLAN ST	364.40
EFT20916	04/03/2021	WONGAN HILLS COMMUNITY RESOURCE CENTRE	AUSTRALIA DAY INVITATION PRINTING	-444.00
EFT20917	04/03/2021	MOORA GLASS SERVICE	REGLAZE WINDOW/TRAVEL FOR 27D QUINLAN STREET WH	-299.75
EFT20918	04/03/2021	IXOM OPERATIONS PTY LTD	CHLORINE GAS SERVICE FEE	-295.99
EFT20919	04/03/2021	ADVANCED AUTOLOGIC PTY LTD	IBC ADBLUE	-700.00
EFT20920	04/03/2021	RBC RURAL	ADMIN PHOTOCOPIER METER READINGS	-1145.58

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST TO 31ST MARCH 2021				
Chq/EFT	Date	Name	Description	Amount
EFT20921	04/03/2021	HILLS FIRE EQUIPMENT SERVICE	NEW GYM AREA - 1x 5.0kg CO2 EXTINGUISHER @\$185+GST REAR OUTSIDE BBQ AREA - 1x 4.5kg DCP EXTINGUISHER /1x METAL LOCKABLE CABINET@ \$209+GST	-433.40
EFT20922	04/03/2021	A & B CANVAS AUSTRALIA	WHITE WINDSOCKS 3600mm x 900mm DIAMETER	-1322.48
EFT20923	04/03/2021	LOCK, STOCK & FARRELL	3x SD-2 KEYS/ 3x SD-3 KEYS AND POSTAGE	-128.00
EFT20924	04/03/2021	SIGMA CHEMICALS	16 DRUMS CI2, 2BAGS OF STABILIZER AND 2 DRUMS OF WINTERISER, QUOTE # 145310	-849.42
EFT20925	04/03/2021	WREN OIL	ADMIN & COMPLIANCE FEES OIL WASTE DISPOSAL	-33.00
EFT20926	04/03/2021	KLEEN WEST DISTRIBUTORS	CLEANING PRODUCTS	-533.28
EFT20927	04/03/2021	BUDGET CASH REGISTER CO.	REPLACEMENT KIOSK CASH REGISTER \$834.90, SHARP XEA207, INSURANCE	-834.90
EFT20928	04/03/2021	ALLWEST RAPID HIRE PTY LTD	DELIVERY	-3247.75
EFT20929	04/03/2021	VERMEER (WA & NT)	VM 296299772 FUEL FILTER	-486.09
EFT20930	04/03/2021	NEWINS FAMILY TRUST		-6051.00
	08/02/2021	NEWINS FAMILY TRUST	CALL OUT FEE - 10/02/2021	100.00
	18/02/2021	NEWINS FAMILY TRUST	MANAGEMENT OF WONGAN HILLS WASTE FACILITY FEBRUARY 2021	5951.00
EFT20931	04/03/2021	RURAL RANGER SERVICES	RANGER SERVICES 9 - 19 FEBRUARY 2021	-825.00
EFT20932	04/03/2021	KYLIE NEAVES	EHO AND PUBLIC HEALTH SERVICES 12/02/2021 AND 15/02/2021	-1125.00
EFT20933	04/03/2021	GLEEMAN TRUCK PARTS P/L		-900.24
	04/02/2021	GLEEMAN TRUCK PARTS P/L	PARTS FOR JCB BACKHOE, FILTER FOR MACK, BUG DEFLECTOR FOR MACK TIP TRUCK	613.84
	04/02/2021	GLEEMAN TRUCK PARTS P/L	COUPLINGS AND NIPPLE HEX FOR TANDEM TRAILER	286.40
EFT20934	04/03/2021	AC HEALTHCARE PTY LTD	PRE-EMPLOYMENT MEDICAL - MICHAEL HENDERSON	-250.00
EFT20935	04/03/2021	TRACTUS AUSTRALIA		-4259.00
	08/01/2021	TRACTUS AUSTRALIA	SUPPLY AND FIT TYRES TO WATER TANKER, SUPPLY AND FIT TYRE TO MACK PRIME MOVER	1821.00
	08/01/2021	TRACTUS AUSTRALIA	SUPPLY AND FIT 4 X TYRES TO RANGER HILUX	938.80
	13/01/2021	TRACTUS AUSTRALIA	SUPPLY AND FIT 2 TYRES TO DOLLY	756.00
	13/01/2021	TRACTUS AUSTRALIA	SUPPLY OF 2 X BATTERIES FOR LOADER	346.00
	18/01/2021	TRACTUS AUSTRALIA	SUPPLY AND FIT 1 X TYRE FOR HILUX SINGLE CAB	236.70
	29/01/2021	TRACTUS AUSTRALIA	CALL OUT FEE AND SUPPLY OF O-RING SEAL FOR WHEEL LOADER	160.50
EFT20936	04/03/2021	CARLEY TRINDALL	GRATUITY PAYMENT	-75.00
EFT20937	04/03/2021	SERMAC CONTRACTING	INSURANCE - REMOVAL OF INFORMATION BAY AND PICNIC STRUCTURE AT LAKE NINAN	-2500.00
EFT20938	04/03/2021	NCSYSTEMS	WH SPORTS PAVILION ACCESS CONTROL MODEM SIM CARDS	-825.00
EFT20939	04/03/2021	CLARKSON FREIGHTLINES		-1379.94
	05/02/2021	CLARKSON FREIGHTLINES	TRANSPORT OF EMPTY GAS BOTTLE FROM WH TO IXOM, TRANSPORT OF CHLORINE GAS BOTTLE FROM IXOM TO WH	719.00
	12/02/2021	CLARKSON FREIGHTLINES	FREIGHT FROM BORAL TO WH, FREIGHT FROM ITR REDCLIFFE TO WH	660.94
EFT20940	04/03/2021	KALANNIE SPORTING AND RECREATION CLUB INC	WHEATSTOCK 2021 SPONSORSHIP	-1000.00
EFT20941	05/03/2021	LANDGATE	CUSTOM MAP CHARGE WITH LAMINATING	-709.35
EFT20942	05/03/2021	ARROW BRONZE	Supply and delivery of bronze plaque - R/E Barret	-237.88
EFT20943	05/03/2021	MARIAN SCHINDLER	Bond refund for 27C Quinlan Street	-1108.00
EFT20944	05/03/2021	KLEEN WEST DISTRIBUTORS	P2 Valve Respirator 30124	-272.25
EFT20945	05/03/2021	RE EWEN	Supply labour and material to remove ceiling and replace with new ceiling and paint in the changeroom at Wongan Sports Pavilion, supply and install manhole	-5346.00
EFT20946	05/03/2021	KYLIE NEAVES	EHO and Public Health Services 19/02/2021 - 26/02/2021	-1500.00
EFT20947	05/03/2021	SEEK LIMITED	SEEK online advertisement for Asset Management Officer role.	-313.50
EFT20948	10/03/2021	WESTERN AUSTRALIAN TREASURY CORPORATION		-34607.94
	10/03/2021	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 152 Principal payment -, Loan No. 152 Interest payment	30537.35
	10/03/2021	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 153 Principal payment -, Loan No. 153 Interest payment	4070.59
EFT20949	10/03/2021	ANZ BANK (NETT WAGES)	Wages PPE 09.03.2021	-69207.26
EFT20950	10/03/2021	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT20951	10/03/2021	IOU SOCIAL CLUB	Payroll deductions	-240.00
EFT20995	16/03/2021	AVON WASTE	Domestic Collection Wongan Hills and Ballidu	-10314.45
EFT20996	16/03/2021	WONGAN HILLS IGA	REFRESHMENTS	-41.94
EFT20997	16/03/2021	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2020/21 ESL Contribution - QUARTER 3	-28207.33
EFT20998	16/03/2021	NUTRIEN AG SOLUTIONS LTD	BARM THIRAM 20L FOR OVAL	-287.10
EFT20999	16/03/2021	STAR TRACK EXPRESS PTY LTD	FREIGHT OF PPE TO WH	-38.09
EFT21000	16/03/2021	OFFICEWORKS BUSINESS DIRECT		-498.71
	07/02/2021	OFFICEWORKS BUSINESS DIRECT	Stationery Order, Freight	228.16
	11/02/2021	OFFICEWORKS BUSINESS DIRECT	Office supplies	239.60
	16/02/2021	OFFICEWORKS BUSINESS DIRECT	50 pack of printed business cards 300gsm linen finish double sided	30.95
EFT21001	16/03/2021	WONGAN HILLS COMMUNITY RESOURCE CENTRE		-1036.80
	26/11/2020	WONGAN HILLS COMMUNITY RESOURCE CENTRE	3 x A4 Colour Boomer Adverts, Function Room Hire - Bike Breakfast	511.00
	19/02/2021	WONGAN HILLS COMMUNITY RESOURCE CENTRE	BOOMER ADVERTISING - PATHWAYS AND ELECTORS MEETING, BOOMER ADVERTISING - GRADER OPERATOR POSITION	525.80
EFT21002	16/03/2021	WONGAN NEWSAGENCY		-224.39
	28/02/2021	WONGAN NEWSAGENCY	The supply of goods and services from February 2021	34.65
	01/03/2021	WONGAN NEWSAGENCY	The supply of goods and services FEBRUARY 2021	189.74
EFT21003	16/03/2021	BALLIDU CONTEMPORARY ARTS SOCIETY	1st Prize - Ballidu Business	-100.00
EFT21004	16/03/2021	STEWART & HEATON CLOTHING CO PTY LTD	Supply PPE as per quote SQN-1011240	-383.02
EFT21005	16/03/2021	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	Bitumen Tender VP194829 (Product C170) 10mm reseal Final seal	-196914.53
EFT21006	16/03/2021	HYMARK TRADING PTY LTD	Shire uniforms, polos and hi-vis with embroidery as per invoice	-930.27
EFT21007	16/03/2021	WONGAN HILLS DISTRICT HIGH SCHOOL	Refund of Civic Centre bond for 30 November 2020 and 14-16 December 2020	-300.00
EFT21008	16/03/2021	THE POINT DOCTOR		-122.00
	07/03/2021	THE POINT DOCTOR	4mm STEEL PLATE FOR CREW CAB	22.00
	11/03/2021	THE POINT DOCTOR	1st Prize - Wongan Hills Business	100.00

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST TO 31ST MARCH 2021				
Chq/EFT	Date	Name	Description	Amount
EFT21009	16/03/2021	ARROW BRONZE		-693.56
	18/02/2021	ARROW BRONZE	8 LINE NICHE PLATE - R/E BELL including FREIGHT	455.68
	19/02/2021	ARROW BRONZE	8 Line Nice plate - R/E Ellis & Freight	237.88
EFT21010	16/03/2021	SHIRE OF WONGAN-BALLIDU		-48.00
	05/02/2021	SHIRE OF WONGAN-BALLIDU	CRC A3 laminating of bus routes	12.00
	19/02/2021	SHIRE OF WONGAN-BALLIDU	CRC A3 laminating of bus routes	36.00
EFT21011	16/03/2021	METAL ARTWORK CREATIONS	Remake of brass plates for Community Service Awards 2021	-83.00
EFT21012	16/03/2021	TRUCK CENTRE (WA) PTY LTD	Parts as per quote 0076260	-438.46
EFT21013	16/03/2021	WONGAN HILLS SPORT & RECREATION COUNCIL INC	Hire of the Pavilion facility on Friday 18 December 2020 for Shire Staff Christmas Party	-120.00
EFT21014	16/03/2021	SHIRE OF DOWERIN	We are Rural Women Day event held by Shire of Dowerin attendance approved by Stuart	-70.00
EFT21015	16/03/2021	WONGAN MAIL SERVICE	Supply goods and services JANUARY 2021	-20.90
EFT21016	16/03/2021	PUBLIC TRANSPORT AUTHORITY OF WA	JANUARY 2021	-57.28
EFT21017	16/03/2021	KLEEN WEST DISTRIBUTORS	CLEANING PRODUCTS	-384.12
EFT21018	16/03/2021	Wongan Hills Hotel		-639.88
	18/02/2021	Wongan Hills Hotel	Councillor Dinner 17/02/2021	281.00
	25/02/2021	Wongan Hills Hotel	Supply goods and services - Councillor Dinner	113.88
	02/03/2021	Wongan Hills Hotel	Councillor Dinner 24/02/2021	245.00
EFT21019	16/03/2021	TKB MECHANICAL	WHEEL ALIGNMENT FOR WORKS COORDINATOR VEHICLE	-134.75
EFT21020	16/03/2021	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BSL Reconciliation December 2020	-113.30
EFT21021	16/03/2021	TIGER FENCING		-5534.00
	09/03/2021	TIGER FENCING	Remove and Install, External and Internal fence at Stickland St Units.	3197.00
	09/03/2021	TIGER FENCING	Remove and Install, External and Internal fence at Stickland St Units.	2337.00
EFT21022	16/03/2021	PAUL AND WENDYS CLEANING SERVICE	Carpet cleaning of 3/20 Stickland St, Wongan Hills. Exit clean	-88.00
EFT21023	16/03/2021	VERMEER (WA & NT)	Blade sharpening	-231.00
EFT21024	16/03/2021	HENDOS PLUMBING & GAS SERVICES		-630.25
	24/02/2021	HENDOS PLUMBING & GAS SERVICES	42 Mitchell street - Replace water Filters	347.72
	24/02/2021	HENDOS PLUMBING & GAS SERVICES	30 Wandoo crescent - Replace water filter	282.53
EFT21025	16/03/2021	RURAL RANGER SERVICES	RANGER SERVICES FEBRUARY 23/25/27 AND MARCH 02/04/05 2021	-850.00
EFT21026	16/03/2021	KRISTIE FREARSON	UNIFORM REIMBURSEMENT	-59.99
EFT21027	16/03/2021	FIVE STAR BUSINESS & INNOVATION	CRC PHOTOCOPIER READINGS	-1590.31
EFT21028	16/03/2021	GLEEMAN TRUCK PARTS P/L	PRESSURE SENSOR FOR MACK	-365.03
EFT21029	16/03/2021	CLEANTECH ENERGY PTY LTD	Wongan Hills Sports Ground / Pavilion	-5058.48
EFT21030	16/03/2021	AC HEALTHCARE PTY LTD	Medical Centre Operating Subsidy February 2021	-21083.33
EFT21031	16/03/2021	TOLL TRANSPORT Pty Ltd	FRIGHT FROM LISWA TO WH	-31.19
EFT21032	16/03/2021	MARSH PTY LTD		-5690.30
	23/02/2021	MARSH PTY LTD	CSO Team Members' and Leaders' Development Workshop	3088.80
	24/02/2021	MARSH PTY LTD	Leadership Assessment & Development Workshop	2601.50
EFT21033	16/03/2021	CLARKSON FREIGHTLINES	FREIGHT OF EMPTY CHLORINE CYLINDERS TO PERTH AND FULL CYLINDERS TO P&G	-719.17
EFT21034	16/03/2021	SONYA THOMAS	1st Prize - Wongan Hills Residence	-100.00
EFT21035	16/03/2021	MASON ANSPACH	HOUSING BOND REFUND	-568.67
EFT21036	16/03/2021	TE & AJ LEETE	1st Prize - Ballidu Residence	-100.00
EFT21037	16/03/2021	AUDRA BURTON	3rd Prize - Wongan Hills Residence	-50.00
EFT21039	22/03/2021	CJD EQUIPMENT PTY LTD	BOLT ON EDGE FOR VOLVO LOADER	-669.42
EFT21040	22/03/2021	NUTRIEN AG SOLUTIONS LTD	ROUNDUP AND ATRIZON FOR VERGE SPRAYING	-1208.02
EFT21041	22/03/2021	WONGAN RETRAVISION & COMFORTSTYLE FURNITURE	2 x ANZAC wreaths	-260.00
EFT21042	22/03/2021	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	WALGA Financial Fundamentals - Budgeting Course February 22 & 23 2021	-1045.00
EFT21043	22/03/2021	WALLIS COMPUTER SOLUTIONS	Ongoing IT Support	-1969.00
EFT21044	22/03/2021	WATER CORPORATION		-3377.51
	03/03/2021	WATER CORPORATION	SEWERAGE CHARGE - RECREATION COMPLEX	67.68
	08/03/2021	WATER CORPORATION	WATER CONSUMPTION - MANMANNING ROAD STANDPIPE,	95.83
	09/03/2021	WATER CORPORATION	WATER CONSUMPTION - DAVIES ROAD STANDPIPE,	1751.60
	10/03/2021	WATER CORPORATION	WATER CONSUMPTION - BALLIDU SOUTH EAST STANDPIPE, , WATER SUPPLY CHARGE - BALLIDU SOUTH EAST STANDPIPE,	212.75
	10/03/2021	WATER CORPORATION	WATER CONSUMPTION - KOORDA EAST ROAD STANDPIPE	953.00
	10/03/2021	WATER CORPORATION	WATER CONSUMPTION - KONDUT WEST ROAD STANDPIPE, , WATER SUPPLY CHARGE - KONDUT WEST ROAD STANDPIPE,	10.65
	11/03/2021	WATER CORPORATION	WATER CONSUMPTION - SUMMERS EAST RD STANDPIPE, , WATER SERVICE CHARGE - SUMMERS EAST RD STANDPIPE, , FIRE SERVICE CHARGE - SUMMERS EAST RD STANDPIPE,	286.00
EFT21045	22/03/2021	STEWART & HEATON CLOTHING CO PTY LTD	Supply PPE as per quote SQN-1011240	-286.63
EFT21046	22/03/2021	AUSTRALIAN TAXATION OFFICE	BAS FEBRUARY 2021	-50044.00
EFT21047	22/03/2021	WONGAN HILLS PHARMACY	ALCOHOL WIPES FOR ADMIN	-5.98

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST TO 31ST MARCH 2021				
Chq/EFT	Date	Name	Description	Amount
EFT21048	22/03/2021	SYNERGY		-9744.29
	02/03/2021	SYNERGY	ELECTRICITY CONSUMPTION - 27C QUINLAN ST, ELECTRICITY SERVICE CHARGE - 27C QUINLAN ST	74.12
	04/03/2021	SYNERGY	ELECTRICITY CONSUMPTION - STREET LIGHTING	4202.89
	09/03/2021	SYNERGY	ELECTRICITY CONSUMPTION - CADOUX TOILETS, ELECTRICITY SUPPLY CHARGE - CADOUX TOILETS	124.09
	10/03/2021	SYNERGY	ELECTRICITY CONSUMPTION - COMMUNITY GARDEN, ELECTRICITY SUPPLY CHARGE - COMMUNITY GARDEN	229.74
	10/03/2021	SYNERGY	ELECTRICITY CONSUMPTION - AERODROME, ELECTRICITY SUPPLY CHARGE - AERODROME	124.47
	10/03/2021	SYNERGY	ELECTRICITY CONSUMPTION - DEPOT, ELECTRICITY SUPPLY CHARGE - DEPOT	529.43
	10/03/2021	SYNERGY	ELECTRICITY CONSUMPTION - ALPHA TOILETS, ELECTRICITY SUPPLY CHARGE - ALPHA TOILETS	215.38
	10/03/2021	SYNERGY	ELECTRICITY CONSUMPTION - 30 WANDOO, ELECTRICITY SUPPLY CHARGE - 30 WANDOO	444.56
	11/03/2021	SYNERGY	ELECTRICITY CONSUMPTION - FENTON PLACE, ELECTRICITY SERVICE CHARGE - FENTON PLACE	142.21
	11/03/2021	SYNERGY	ELECTRICITY CONSUMPTION - TV RETRANSMISSION, ELECTRICITY SUPPLY CHARGE - TV RETRANSMISSION	1107.33
	11/03/2021	SYNERGY	ELECTRICITY CONSUMPTION - COMMUNITY PARK, ELECTRICITY SUPPLY CHARGE - COMMUNITY PARK	698.73
	11/03/2021	SYNERGY	ELECTRICITY CONSUMPTION - ADMIN, ELECTRICITY SUPPLY CHARGE - ADMIN	533.78
	11/03/2021	SYNERGY	ELECTRICITY CONSUMPTION - CIVIC CENTRE, , ELECTRICITY SUPPLY CHARGE - CIVIC CENTRE,	456.84
	12/03/2021	SYNERGY	ELECTRICITY CONSUMPTION - RAILWAYS, ELECTRICITY SUPPLY CHARGE - RAILWAYS	518.65
	12/03/2021	SYNERGY	ELECTRICITY CONSUMPTION - MUSEUM, ELECTRICITY SUPPLY CHARGE - MUSEUM	225.98
	12/03/2021	SYNERGY	ELECTRICITY CONSUMPTION - CRC, ELECTRICITY SUPPLY CHARGE - CRC	116.09
EFT21049	22/03/2021	BR & DE CLARKE	Purchase of 1854m3 Gravel @ \$1+gst per m3	-2039.40
EFT21050	22/03/2021	GLENVAR PASTORAL CO.	Purchase of 6480m3 Gravel @ \$1+gst per m3	-7128.00
EFT21051	22/03/2021	MARKETFORCE PRODUCTIONS	Advertisement in 'The West Australian' newspaper for Wednesday, 3 February 2021 in the Government Public Notices section advertising the Annual Electors Meeting.	-371.78
EFT21052	22/03/2021	METAL ARTWORK CREATIONS	Desk plaque for Jack McNulty and 2 x name badges	-79.20
EFT21053	22/03/2021	WONGAN CUBBYHOUSE INC.	2020/2021 Community Development Fund Allocation	-3066.00
EFT21054	22/03/2021	TKB MECHANICAL		-1489.15
	10/03/2021	TKB MECHANICAL	SUPPLY AND INSTALL BALL JOINT AND RACK END ASSEMBLIES, 4 X WHEEL ALIGNMENT AND LABOUR FOR RANGER EXTRA CAB	721.15
	10/03/2021	TKB MECHANICAL	SUPPLY MIRROR FOR PUT71	768.00
EFT21055	22/03/2021	GR & NL MCGILL	Purchase of 54m3 gravel @ \$1.10 per m3	-59.40
EFT21056	22/03/2021	AIR & POWER Pty Ltd	AIR COMPRESSOR INSPECTION - INCL WORKSAFE FEE AND LABOUR	-809.38
EFT21057	22/03/2021	PTE GROUP PTY LTD	P&G TRAILER	-6578.00
EFT21058	22/03/2021	AC HEALTHCARE PTY LTD	MARCH 2021 DOCTORS SUBSIDY	-21083.33
EFT21059	22/03/2021	TRACTUS AUSTRALIA		-7637.80
	12/02/2021	TRACTUS AUSTRALIA	4 X TYRES SUPPLY AND INSTALL FOR MACK TRIDENT	2354.00
	24/02/2021	TRACTUS AUSTRALIA	SUPPLY AND INSTALL 2 X TYRES FOR WATER TANKER	756.00
	24/02/2021	TRACTUS AUSTRALIA	SUPPLY AND INSTALL 4 X TYRES FOR HILUX	982.80
	24/02/2021	TRACTUS AUSTRALIA	SUPPLY AND INSTALL 1 X TYRE AND O-RING FOR VOLVO LOADER	2316.00
	26/02/2021	TRACTUS AUSTRALIA	500ML NEVERFLAT FOR SUNDRY PLANT	20.00
	26/02/2021	TRACTUS AUSTRALIA	SUPPLY AND INSTALL 1 X TYRE FOR MACK, SUPPLY AND INSTALL 2 X TYRES FOR PIG TRAILER	1209.00
EFT21060	22/03/2021	SUSAN DEW	UNIFORM REIMBURSEMENT - WORK WEAR GROUP	-109.00
EFT21061	22/03/2021	ALLSTRONG OUTDOORS	REPLACEMENT ROLLER DOOR - INSURANCE	-2850.00
EFT21062	22/03/2021	TURNER FARMS & CO	Purchase of 876m3 of gravel @ \$1+gst per m3	-963.60
EFT21063	22/03/2021	P & WM KELLY	Purchase of 912m3 gravel @ \$1+gst per m3	-1003.20
EFT21064	24/03/2021	ANZ BANK (NETT WAGES)	WAGES PPE 23.03.2021	-65697.70
EFT21065	24/03/2021	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	-25.90
EFT21066	24/03/2021	IOU SOCIAL CLUB	PAYROLL DEDUCTIONS	-240.00
EFT21067	29/03/2021	LANDGATE		-147.40
	02/02/2021	LANDGATE	COPY OF LAND TRANSFER DOCUMENT	26.70
	24/02/2021	LANDGATE	MINING TENEMENTS CHARGE - MINIMUM CHARGE	40.60
	02/03/2021	LANDGATE	3 X DLI ENQUIRY INVOICES	80.10
EFT21068	29/03/2021	WONGAN HILLS IGA		-448.38
EFT21069	29/03/2021	JR & A HERSEY PTY LTD	450mm Reflective Road Cones	-462.00
EFT21070	29/03/2021	MCINTOSH & SON		-2955.60
	08/02/2021	MCINTOSH & SON	SPRAY, POWER TRANSFORMER, PLUG AND CAP FOR MULCHER	81.08
	16/02/2021	MCINTOSH & SON	REMOTE O-RING FOR PIG TRAILER	13.20
	19/02/2021	MCINTOSH & SON	HYDRAULIC HOSE AND CRIMPS FOR BROOM	282.57
	25/02/2021	MCINTOSH & SON	DOUBLE ROW BEARING, WEAR RING, SEAL, BEARING SLEEVE AND LOCK WASHER FOR ROLLER	1949.57
	25/02/2021	MCINTOSH & SON	SLTEEL STUD, LUBE, CRIMP ELBOW AND MANUAL NOZZLE FOR GRADER	597.59
	26/02/2021	MCINTOSH & SON	BLADE FUSE HOLDER AND 40AMP FUSE FOR CONSTRUCTION TRUCK	31.59
EFT21071	29/03/2021	OFFICEWORKS BUSINESS DIRECT		-967.72
	25/02/2021	OFFICEWORKS BUSINESS DIRECT	Reflex A3 copy paper 3 ream carton, J. Burrows A4 copy paper carton, Laser clean pressurised air duster, postage	91.42
	05/03/2021	OFFICEWORKS BUSINESS DIRECT	Stationary for Admin	876.30

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST TO 31ST MARCH 2021				
Chq/EFT	Date	Name	Description	Amount
EFT21072	29/03/2021	WCS CONCRETE		-83598.90
	18/01/2021	WCS CONCRETE	N25 concrete for Wilding and Patterson St	50470.20
	21/01/2021	WCS CONCRETE	450mm Headwall	715.00
	11/02/2021	WCS CONCRETE	Stabilised Sand	1874.40
	24/02/2021	WCS CONCRETE	N25 concrete for Wilding and Patterson St	24788.50
	25/02/2021	WCS CONCRETE	450mm Headwall, Stabilised Sand	5750.80
EFT21073	29/03/2021	IXOM OPERATIONS PTY LTD		-2015.38
	01/02/2021	IXOM OPERATIONS PTY LTD	2x 70kg of Chlorine Gas Cylinders, Quote # 200970296	1007.69
	24/02/2021	IXOM OPERATIONS PTY LTD	2 x 70kg gas cylinders	1007.69
EFT21074	29/03/2021	WESTERN STABILISERS	Wet Mixing - Waddington Road	-39230.42
EFT21075	29/03/2021	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Alan Hart Attendance at Finance Professionals Conference 2021	-1155.00
EFT21076	29/03/2021	SYNERGY		-223.14
	10/03/2021	SYNERGY	ELECTRICITY CONSUMPTION - CWA HALL, ELECTRICITY SUPPLY CHARGES- CWA HALL	127.29
	10/03/2021	SYNERGY	ELECTRICITY CONSUMPTION- 3/20 STICKLAND ST, ELECTRICITY SUPPLY CHARGES- 3/20 STICKLAND ST	95.85
EFT21077	29/03/2021	GILBERT MAURICE PHILLIPS	REPLACE MEMORIAL PLAQUES ON BALLIDU WALL - BRADFORD (#3), WHYTE (#42) AND KIMBER (#71)	-60.00
EFT21078	29/03/2021	RBC RURAL	PHOTOCOPIER METERPLAN CHARGES	-546.01
EFT21079	29/03/2021	WONGAN HILLS HARDWARE		-3569.58
	28/02/2021	WONGAN HILLS HARDWARE	HARDWARE ITEMS - BUILDING DEPARTMENT	894.60
	28/02/2021	WONGAN HILLS HARDWARE	HARDWARE ITEMS - WORKS DEPARTMENT	2674.98
EFT21080	29/03/2021	ABBOTT AUTO ELECTRICS		-3801.82
	24/02/2021	ABBOTT AUTO ELECTRICS	EVACUATE A/C SYSTEM, REMOVE AND REPLACE FAULTY COMPRESSOR AND DRIER. PRESSURE TEST, VAC AND GAS SYSTEM FOR GRADER	1923.24
	24/02/2021	ABBOTT AUTO ELECTRICS	CHECK A/C SYSTEM. REPLACE COIL. REMOVE AND REPLACE FAULTY COMPRESSOR FOR LOADER	1878.58
EFT21081	29/03/2021	KANYANYA	Bags of Rags	-15.00
EFT21082	29/03/2021	WURTH AUSTRALIA PTY LTD	workshop paper towels and rack as per quote.	-234.69
EFT21083	29/03/2021	TUTT BRYANT EQUIPMENT PTY LTD	BW55E Walk behind single drum roller for PTK37	-9625.00
EFT21084	29/03/2021	BULLIVANTS HANDLING SAFETY	Quote 700279820, Lifting chains and lifting eyes.	-1299.07
EFT21085	29/03/2021	WONGAN MAIL SERVICE		-280.51
	28/02/2021	WONGAN MAIL SERVICE	Supply goods and services FEBRUARY 2021	257.41
	28/02/2021	WONGAN MAIL SERVICE	Supply goods and services from 1st February to 28 February 2021	23.10
EFT21086	29/03/2021	PUBLIC TRANSPORT AUTHORITY OF WA	FEBRUARY 2021	-91.60
EFT21087	29/03/2021	DUN DIRECT PTY LTD	DEPOT DIESEL DELIVERY	-16076.47
EFT21088	29/03/2021	FORRESTFIELD MOWER AND CHAINSAW CENTRE	Husqvarna Z242E parts	-368.07
EFT21089	29/03/2021	MARKET CREATIONS PTY LTD		-2100.58
	26/02/2021	MARKET CREATIONS PTY LTD	OFFICE 365	159.50
	26/02/2021	MARKET CREATIONS PTY LTD	MANAGED BACK UP OF VMWARE LICENSES	720.72
	26/02/2021	MARKET CREATIONS PTY LTD	PROJECT ONLINE PREMIUM. OFFICE 365	1220.36
EFT21090	29/03/2021	NEWINS FAMILY TRUST	Standing Order for the Managing of Wongan Hills Refuse Site from 1st March 2021 to 31 March 2021	-5951.00
EFT21091	29/03/2021	HENDOS PLUMBING & GAS SERVICES		-1242.02
	15/03/2021	HENDOS PLUMBING & GAS SERVICES	Repair of Davey and Hospital Road leaking Standpipes	991.08
	17/03/2021	HENDOS PLUMBING & GAS SERVICES	18 Moore Street - Inspect Solarhart hot water system	250.94
EFT21092	29/03/2021	MELISSA MARCON	UNIFORM REIMBURSEMENT	-109.98
EFT21093	29/03/2021	FEAGAN BUILDING SURVEYING	Building Surveying paperwork check - 34 Shields Cres	-220.00
EFT21094	29/03/2021	RURAL RANGER SERVICES	RANGER SERVICES - MARCH 8,10,12,17 AND 21 2021	-625.00
EFT21095	29/03/2021	SAFE AVON VALLEY INC.	Cat Impounding Services FEBRUARY 2021	-540.00
EFT21096	29/03/2021	KYLIE NEAVES	EHO AND PUBLIC HEALTH SERVICES 18/03/2021	-525.00
EFT21097	29/03/2021	RICOH FINANCE	Shire Office Photocopier Goods and Services from 27/03/2021 TO 26/04/2021	-276.96
EFT21098	29/03/2021	GOUGH TRANSPORT SOLUTIONS	As per quote QWS111513 cartridge and coils	-397.76
EFT21099	29/03/2021	GLEEMAN TRUCK PARTS P/L		-2018.10
	19/02/2021	GLEEMAN TRUCK PARTS P/L	BRITAX BEACON	792.00
	25/02/2021	GLEEMAN TRUCK PARTS P/L	STROBE AMBER FOR MWS VEHICLE	601.92
	26/02/2021	GLEEMAN TRUCK PARTS P/L	expansion tank, coolant and silencer for mack	624.18
EFT21100	29/03/2021	CONPLANT PTY LTD	5000183841 carburetor	-286.61
EFT21101	29/03/2021	ITR PACIFIC PTY LTD	5D95538 grader blades	-1540.00
EFT21102	29/03/2021	QPC GROUP	K5224C Cyan toner	-575.66
EFT21103	29/03/2021	SEEK LIMITED	Advertisement on SEEK for Business Trainee	-220.00
EFT21104	29/03/2021	DATA SIGNS PTY LTD	C5 Trailer	-54298.00
EFT21105	29/03/2021	ELIZABETH BRENNAN	BOND REFUND FOR CIVIC CENTRE CHAIR HIRE 15/03/2021	-100.00
EFT21106	29/03/2021	TREVOR THORNTON	2nd Prize - Wongan Hills Residence	-75.00
EFT21107	31/03/2021	WESTNET PTY LTD	WESTNET ACCOUNT FOR MARCH 2021	-609.90
EFT21108	18/03/2021	DE LAGE LANDEN PTY LTD	MARCH 2021 CRC PHOTOCOPIER	-557.70
EFT21126	31/03/2021	DEPARTMENT OF TRANSPORT	DPI PAYMENTS FOR MARCH 2021	-108130.25
EFT21127	11/03/2021	TELSTRA CORPORATION LIMITED	TELSTRA ACCOUNT - MEDICAL CENTRE 0689132900	-706.13
EFT21128	11/03/2021	TELSTRA CORPORATION LIMITED	TELSTRA - HARVEST BAN LINE 4456931163	-1402.94
EFT21129	19/03/2021	TELSTRA CORPORATION LIMITED	TELSTRA ACCOUNT - WONGAN HILLS SPORT AND RECREATION COUNCIL	-110.00
EFT21130	19/03/2021	TELSTRA CORPORATION LIMITED	TELSTRA ACCOUNT - MEDICAL CENTRE	-706.13
EFT21131	19/03/2021	TELSTRA CORPORATION LIMITED	TELSTRA ACCOUNT - HARVEST BAN LINE	-1402.94
EFT21132	11/03/2021	ANZ CORPORATE CREDIT CARD		-5270.41
EFT21038		REBECCA JOHNSON	REIMBURSEMENT FOR SWIMMING LESSONS	-90.00
EFT21109		BOEKEMAN NOMINEES	30K SERVICE CEO VEHICLE	-468.28
EFT21118	30/03/2021	WONGAN HILLS CRICKET CLUB	ANNUAL DONATION	-750.00
EFT21119	26/03/2021	WATERMAN IRRIGATION	STANDPIPE OPERATION COSTS	-1517.45
EFT21120	17/02/2021	WONGAN HILLS BAKERY AND CAFE	WORKSHOP CATERING 17-18 FEBRUARY 2021	-199.80
EFT21121	23/03/2021	LYNETTE HOOD	LAUNDERING SERVICES	-140.00
EFT21122	25/03/2021	SACHA LUPTON	POOL NOODLES FOR BIKE BREAKFAST	-30.00



LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST TO 31ST MARCH 2021				
Chq/EFT	Date	Name	Description	Amount
EFT21123	23/03/2021	AC HEALTHCARE	PRE-EMPLOYMENT MEDICAL - JACK MCNULTY	-500.00
EFT21124	29/01/2021	CLINIPATH PATHOLOGY	DRUG/ALCOHOL SCREENING - DONNA DONNELLY	-120.00
EFT21125	34/03/2021	SEEK LIMITED	ADVERTISING FOR BUILDING MAINTENANCE OFFICER	-302.50
EFT21110	28/02/2021	WONGAN HILLS IGA	REFRESHMENTS	-3473.79
EFT21111	15/03/2021	WESTRAC EQUIPMENT PTY LTD	BIT AS CUTTE FOR SUNDRY PLANT	-184.14
EFT21112	02/02/2021	BALLIDU TRADING POST	60 x POSTAGE OF PATHWAYS TO 2031 FLYER, 60 X POSTAGE OF ANNUAL ELECTORS MEETING FLYERS	-22.80
EFT21113	17/03/2021	SHIRE OF WONGAN BALLIDU	VERGE SIDE COLLECTION ADVERTISING	-114.00
EFT21114	03/11/2020	WONGAN HILLS CARAVAN PARK	ACCOMMODATION - FOR AUDITORS	-660.00
EFT21115	18/03/2021	THE HONDA SHOP	PARTS PER QUOTE Q14991	-302.21
EFT21116	23/03/2021	TOLL IPEC PTY LTD	FREIGHT OF PRINTER TONERS FROM RBC RURAL - WH	-11.55
EFT21117	17/03/2021	ROYAL LIFE SAVING (WA BRANCH)	10 SWIMMING LESSON CERTIFICATES	-11.60
DD10442.1	09/03/2021	AWARE SUPER ACCUMULATION	PAYROLL DEDUCTIONS	-7613.91
DD10442.2	09/03/2021	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	-734.99
DD10442.3	09/03/2021	HESTA SUPER FUND	PAYROLL DEDUCTIONS	-324.88
DD10442.4	09/03/2021	IOOF PURSUIT FOCUS SUPER FUND	PAYROLL DEDUCTIONS	-936.51
DD10442.5	09/03/2021	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	-47.48
DD10442.6	09/03/2021	CBUS SUPER	PAYROLL DEDUCTIONS	-592.05
DD10442.7	09/03/2021	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	-187.98
DD10442.8	09/03/2021	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	-835.88
DD10442.9	09/03/2021	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-1128.61
DD10468.1	23/03/2021	AWARE SUPER ACCUMULATION	PAYROLL DEDUCTIONS	-7597.13
DD10468.2	23/03/2021	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	-723.46
DD10468.3	23/03/2021	HESTA SUPER FUND	PAYROLL DEDUCTIONS	-168.85
DD10468.4	23/03/2021	IOOF PURSUIT FOCUS SUPER FUND	PAYROLL DEDUCTIONS	-936.51
DD10468.5	23/03/2021	CBUS SUPER	PAYROLL DEDUCTIONS	-783.12
DD10468.6	23/03/2021	ING SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-43.09
DD10468.7	23/03/2021	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	-187.98
DD10468.8	23/03/2021	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	-836.31
DD10468.9	23/03/2021	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-1201.96
DD10442.10	09/03/2021	AMP SUPERANNUATION LTD.	SUPERANNUATION CONTRIBUTIONS	-275.89
DD10442.11	09/03/2021	AXA Retirement Security Plan	SUPERANNUATION CONTRIBUTIONS	-227.28
DD10442.12	09/03/2021	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	-142.32
DD10468.10	23/03/2021	AMP SUPERANNUATION LTD.	SUPERANNUATION CONTRIBUTIONS	-283.99
DD10468.11	23/03/2021	AXA Retirement Security Plan	SUPERANNUATION CONTRIBUTIONS	-227.28
DD10468.12	23/03/2021	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	-133.01
Municipal Bank				936,319.60
Trust Bank				108,130.25
TOTAL				1,044,449.85
Recoverable				19,509.25
Partially Recoverable				7,042.80

## 9.2.2 FINANCIAL REPORTS FOR MARCH 2021

<b>FILE REFERENCE:</b>	F1.4
<b>REPORT DATE:</b>	19 April 2021
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Alan Hart, Deputy Chief Executive Officer
<b>ATTACHMENTS:</b>	9.2.2a Financial Reports

### PURPOSE OF REPORT:

That the following statements and reports for the month ended March 2021 be received.

### BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 ('FMR') the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

### Financial Activity Statement Report

Section 6.4 of the *Local Government Act 1995* regulation 34.1 of the FMR requires a local government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals; and
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
  - An explanation of each of the material variances; and
  - Such other supporting information as is considered relevant by the local government.

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification;
- By program; or
- By business unit.

Each financial year a local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

### COMMENT:

Refer to attachment.

## **POLICY REQUIREMENTS:**

Council Policy 4.8 - Monthly Financial Reporting Requirements.

## **LEGISLATIVE REQUIREMENTS:**

- *Local Government Act 1995*
- *Local Government (Financial Management) Regulations 1996*

## **STRATEGIC IMPLICATIONS:**

There are no Strategic Implications relating to this item.

## **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental impacts associated with this proposal.
- **Economic**  
There are no known economic impacts associated with this proposal.
- **Social**  
There are no known social implications associated with this proposal.

## **FINANCIAL IMPLICATIONS:**

The financial reports for the period ending March 2021 are attached to the Council Agenda.

## **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:** No

**MOVED: Cr West      SECONDED: Cr Boekeman**

**That the following Statements and Reports for the month ended March 2021 be received:**

• **Monthly Statements as follows:-**

a)	Statement of Financial Activity (by Nature and Type)	FM Regs 34
b)	Statement of Operating Activities by Programme/Activity (Summary)	FM Regs 34
c)	Statement of Net Current Assets (NCA)	FM Regs 34
d)	Rate setting statement	Discretionary
e)	Disposal of Assets	Discretionary
f)	Rates Outstanding Report	Discretionary
g)	Debtors Outstanding Report	Discretionary
h)	Bank Reconciliation Report	Discretionary
i)	Investment Report	Discretionary
j)	Reserve Account Balances Report	Discretionary
k)	Loans Schedule	Discretionary

**CARRIED: 6/0**  
**RESOLUTION: 090421**

SHIRE OF WONGAN-BALLIDU							
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 MARCH 2021							
	Approved Budget 2020- 2021	Current Budget 2020-2021	YTD Budget	YTD Actual	Page	Variance Over or Under	10%
<b>INCOME</b>							
Rates	(2,968,741)	(2,968,741)	(2,968,740)	(2,967,356)		0.0%	✓
Grants Operating, Subsidies & Contributions	(1,382,019)	(1,382,019)	(995,103)	(1,080,692)		(8.6%)	✓
Non Operating Grants, Subsidies & Contributions	(2,624,633)	(2,624,633)	(1,536,632)	(635,210)		58.7%	✗
Fees & Charges & Service Charges	(526,878)	(526,878)	(403,675)	(370,590)		8.2%	✓
Other Revenue	(132,354)	(132,354)	(102,631)	(119,202)		(16.1%)	✗
Interest	(56,333)	(56,333)	(42,237)	(36,149)		14.4%	✗
Profit on sale of Assets	-	-	-	(92,498)		0.0%	✓
<b>a: TOTAL INCOME</b>	<b>(7,690,957)</b>	<b>(7,690,957)</b>	<b>(6,049,017)</b>	<b>(5,301,696)</b>			
<b>OPERATING EXPENSES</b>							
Employee Costs	2,732,616	2,732,616	1,942,312	1,678,950		13.6%	✗
Materials & Contracts	2,080,569	2,086,239	1,162,036	937,351		19.3%	✗
Utilities (Gas, Electricity) etc.	342,406	342,406	256,547	239,880		6.5%	✓
Interest	52,020	52,020	36,169	39,780	11	(10.0%)	✓
Insurance	255,470	255,470	254,287	261,330		(2.8%)	✓
Other General	248,213	251,393	179,491	169,257		5.7%	✓
Loss on Asset Disposals	234,180	234,180	234,180	167,034		28.7%	✗
Depreciation	2,434,945	2,434,945	1,826,028	1,894,846		(3.8%)	✓
<b>b: TOTAL OPERATING EXPENSES</b>	<b>8,380,419</b>	<b>8,389,269</b>	<b>5,891,049</b>	<b>5,388,428</b>			
<b>c: NET OPERATING (SURPLUS) / DEFICIT</b>	<b>689,462</b>	<b>698,311</b>	<b>(157,968)</b>	<b>86,732</b>			
<b>CAPITAL EXPENSES</b>							
Land & Buildings	965,992	954,992	875,870	411,781		53.0%	✗
Furniture & Equipment	25,496	25,496	-	11,977		0.0%	✓
Motor Vehicles	132,000	132,000	132,000	101,670		23.0%	✗
Plant	678,000	499,000	459,000	268,278		41.6%	✗
Infrastructure Other	561,730	561,730	561,730	14,441		97.4%	✗
Infrastructure Roads	2,052,135	2,052,135	1,481,017	1,465,104		1.1%	✓
<b>d: TOTAL CAPITAL</b>	<b>4,415,353</b>	<b>4,225,353</b>	<b>3,509,617</b>	<b>2,273,252</b>			
<b>e: TOTAL OPERATING &amp; CAPITAL</b>	<b>5,104,814</b>	<b>4,923,664</b>	<b>3,351,649</b>	<b>2,359,984</b>			
<b>ADJUST - NON CASH ITEMS</b>							
Depreciation	(2,434,945)	(2,434,945)	(1,826,028)	(1,894,846)			
Accruals and Adjustments	-	-	-	-			
Profit on sale of assets	-	-	-	92,498	6		
Loss on sale of assets	(234,180)	(234,180)	(234,180)	(167,034)	6		
<b>FINANCING ACTIVITIES</b>							
Proceeds from Sale of Assets	(208,500)	(134,500)	(130,872)	(215,945)	6		
Transfer from reserves	(764,851)	(934,851)	(934,851)	-	10		
Transfer to reserves	298,950	298,950	298,950	-	10		
Interest paid to reserves	19,810	19,810	14,967	9,183	10		
Net Movement in LSL Reserve	-	-	-	(225)			
LSL Provision in reserves	-	-	-	-			
Loan proceeds	(57,000)	(57,000)	(57,000)	(40,000)			
Loan principal repayment	118,705	118,705	118,705	83,346	11		
Loan to SSL Parties	57,000	57,000	57,000	40,000			
SSL Principal Reimbursements	(36,089)	(36,089)	(36,089)	(21,543)	11		
Less (Surplus)/deficit B/Fwd	(1,863,714)	(1,588,714)	(1,588,714)	(1,504,373)	5		
<b>ADJUSTED CLOSING (SURPLUS) / DEFICIT</b>	<b>0</b>	<b>(2,150)</b>	<b>(966,463)</b>	<b>(1,258,956)</b>			
** This sheet illustrates the variance analysis. For variance explanation refer to applicable note.			<b>Key</b>	Within budget tolerance of 10%		✓	
				Over budget tolerance of 10%		✗	
				Under budget tolerance of 10%		⚠	

Shire of Wongan-Ballidu Variance Report 31 March 2021				
<p>The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.</p>				
Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
Operating Income				
✓	1,383	Within Threshold	Rates	Within Council variance reporting threshold.
✓	(85,589)	Within Threshold	Grants Operating, Subsidies & Contributions	Within Council variance reporting threshold.
✗	901,422	Timing	Non Operating Grants, Subsidies & Contributions	This is a timing variance and will resolve itself during the financial year
✓	33,085	Within Threshold	Fees & Charges & Service Charges	Within Council variance reporting threshold.
✗	(16,571)	Permanent	Other Revenue	Reimbursements for Insurance Claims is the reason for this variance. Council do not budget for claims or reimbursements because at the time of budget the amount of claims is not known.
✗	6,088	Permanent	Interest	Interest Rates are lower than anticipated at Budget adoption. Income from Interest earnings will be lower than budget. This will mainly affect the Reserve Account as most of the Shire's interest earnings are Reserve Funds.
✓	(92,498)	Within Threshold	Profit on sale of Assets	Within Council variance reporting threshold.
Operating Expenditure				
✗	(263,362)	Timing	Employee Costs	Timing Variances can occur based on payperiods during the year.
✗	(224,685)	Timing	Materials & Contracts	Variances occur based on expenditure levels. The majority of Materials and Contracts budgets are spread evenly throughout the year.
✓	(16,667)	Within Threshold	Utilities (Gas, Electricity) etc.	Within Council variance reporting threshold.
✓	3,611	Within Threshold	Interest	Within Council variance reporting threshold.
✓	7,043	Within Threshold	Insurance	Within Council variance reporting threshold.
✓	(10,234)	Within Threshold	Other General	Within Council variance reporting threshold.
✗	(67,146)	Permanent	Loss on Asset Disposals	Loss on Disposal of Assets is mainly the disposal of the Masonic Lodge. This is a non-cash transaction and does not affect the Municipal Surplus at Year-End
✓	68,818	Within Threshold	Depreciation	Within Council variance reporting threshold.
Capital				
✗	(464,089)	Timing	Land & Buildings	This is a timing variance and will resolve itself during the financial year
✓	11,977	Within Threshold	Furniture & Equipment	Within Council variance reporting threshold.
✗	(30,330)	Timing	Motor Vehicles	The acquisition of Motory Vehicles is proceeding as planned. This is a timing issue only.
✗	(190,722)	Timing	Plant	The acquisition of Plant and Equipment is proceeding as planned. This is a timing issue only.
✗	(547,289)	Timing	Infrastructure Other	This is a timing variance and will resolve itself during the financial year
✓	(15,913)	Within Threshold	Infrastructure Roads	Within Council variance reporting threshold.

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 MARCH 2021**

	Approved Budget	Current Budget	YTD BUDGET *	YTD Actual
<b>INCOME</b>				
General Purpose Funding	(4,028,599)	(4,028,599)	(3,671,498)	(3,750,362)
Governance	(53,021)	(53,021)	(43,159)	(51,385)
Law, Order & Public Safety	(35,500)	(35,500)	(26,613)	(27,760)
Health	(29,100)	(29,100)	(21,816)	(9,201)
Education & Welfare	(13,883)	(13,883)	(10,413)	(3,464)
Housing	(64,500)	(64,500)	(48,357)	(41,954)
Community Amenities	(196,736)	(196,736)	(148,693)	(152,058)
Recreation & Culture	(938,723)	(938,723)	(390,418)	(270,019)
Transport	(1,937,745)	(1,937,745)	(1,391,991)	(611,094)
Economic Services	(37,950)	(37,950)	(28,440)	(18,847)
Other Property & Services	(355,201)	(355,201)	(267,620)	(365,553)
<b>a: TOTAL INCOME</b>	<b>(7,690,957)</b>	<b>(7,690,957)</b>	<b>(6,049,017)</b>	<b>(5,301,696)</b>
<b>OPERATING EXPENSES</b>				
General Purpose Funding	121,385	124,565	93,411	87,149
Governance	307,375	307,375	213,058	226,833
Law, Order & Public Safety	161,509	161,509	126,545	133,972
Health	406,067	414,917	314,449	283,885
Education & Welfare	176,764	176,764	136,082	100,507
Housing	191,444	191,444	144,594	126,698
Community Amenities	504,271	504,271	378,083	369,030
Recreation & Culture	1,847,292	1,847,292	1,435,558	1,341,512
Transport	3,479,405	3,479,405	2,141,504	2,069,331
Economic Services	239,099	235,919	184,828	138,256
Other Property & Services	945,807	945,807	722,946	511,253
<b>b: TOTAL OPERATING EXPENSES</b>	<b>8,380,419</b>	<b>8,389,269</b>	<b>5,891,058</b>	<b>5,388,428</b>
<b>c: NET OPERATING (SURPLUS)/DEFICIT</b>	<b>689,461</b>	<b>698,312</b>	<b>(157,959)</b>	<b>86,732</b>
<b>CAPITAL EXPENSES</b>				
General Purpose Funding	-	-	-	-
Governance	67,000	67,000	67,000	65,031
Law, Order & Public Safety	-	-	-	-
Health	23,800	12,800	12,800	7,158
Education & Welfare	-	-	-	-
Housing	55,671	55,671	41,715	-
Community Amenities	14,500	14,500	14,500	-
Recreation & Culture	1,394,637	1,394,637	1,338,445	384,513
Transport	2,813,365	2,634,365	2,023,247	1,796,440
Economic Services	-	-	-	-
Other Property & Services	46,379	46,379	37,406	20,110
<b>d: TOTAL CAPITAL EXPENSES</b>	<b>4,415,353</b>	<b>4,225,353</b>	<b>3,535,113</b>	<b>2,273,252</b>
<b>e: TOTAL OPERATING &amp; CAPITAL</b>	<b>5,104,814</b>	<b>4,923,664</b>	<b>3,377,154</b>	<b>2,359,984</b>

SHIRE OF WONGAN-BALLIDU ANALYSIS OF NET CURRENT ASSETS AS AT 31 MARCH 2021			
NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT).	2019-2020	Original Budget	2020-2021
SURPLUS / (DEFICIT)	1,504,373	0	1,258,956
<b>COMPRISES</b>			
Cash (including reserves)	3,972,716	1,425,747	3,720,649
Current rates	151,090	144,760	204,198
Sundry debtors	51,477	44,564	83,969
Tax receivables	136,587	23,264	93,389
Other debtors	13,200	22,723	11,342
A: SSL debtors (are excluded see D: adj)	26,072	39,089	4,529
Inventories	6,610	10,541	(3,080)
<b>Less:</b>			
Reserves	(1,840,666)	(1,396,857)	(1,849,850)
Sundry creditors	(565,704)	(29,564)	(563,711)
Accrued interest	(5,317)	-	(0)
ESL Levy Owed	(90,869)	-	(51,359)
PAYG/GST Due To ATO	(3,371)	-	19,846
B: Other - (are excluded see D: adj)		(5,000)	
LSL Cash backed Reserve	41,498	41,896	41,724
Tax liabilities	(967)		(93,267)
Other - Trust	88		88
C: Loan liability (are excluded see D: adj)	(114,486)	(125,470)	(71,140)
Current employee benefits provisions	(362,000)	(287,074)	(354,982)
D: Adjustments (see above A to C)	88,414	91,381	66,611
Surplus / (Deficit) Variance	1,504,373	0	1,258,956
<b>NOTE 1B: CLOSING FUNDS alternate format to Note 1 above</b>	<b>2019-2020</b>	<b>Original Budget</b>	<b>2020-2021</b>
<b>Current assets</b>			
Cash & cash equivalents	3,972,716	1,425,747	3,720,649
Sundry debtors	378,425	274,400	397,428
Inventories	6,610	10,541	(3,080)
<b>Total current assets</b>	<b>4,357,752</b>	<b>1,710,688</b>	<b>4,114,997</b>
<b>Current liabilities</b>			
Creditors and accounts payable	(666,227)	(29,564)	(688,492)
Current loan liability	(114,486)	(125,470)	(71,140)
Provisions	(362,000)	(287,074)	(354,982)
<b>Total current liability</b>	<b>(1,142,713)</b>	<b>(442,108)</b>	<b>(1,114,614)</b>
<b>Net current assets</b>	<b>3,215,039</b>	<b>1,268,580</b>	<b>3,000,383</b>
Less: restricted reserves	(1,840,666)	(1,396,857)	(1,849,850)
Less: SSL principal repayments	(26,072)	(39,089)	(4,529)
Add back: Current loan liability	114,486	125,470	71,140
Add back: LSL Cash backed Reserve	41,498	41,896	41,724
Add back: Movement in provisions between current and non-current			
Other - Trust	88	-	88
Surplus / (Deficit) Variance	1,504,373	0	1,258,956

SHIRE OF WONGAN-BALLIDU			
RATE SETTING STATEMENT AS AT 31 MARCH 2021			
	2020-2021 Approved Budget	2020-2021 Current Budget	2020-2021 Year-to-Date Actual
<b><u>OPERATING INCOME</u></b>			
General Purpose Funding	(1,059,858)	(1,059,858)	(783,006)
Governance	(53,021)	(53,021)	(51,385)
Law, Order & Public Safety	(35,500)	(35,500)	(27,760)
Health	(29,100)	(29,100)	(9,201)
Education & Welfare	(13,883)	(13,883)	(3,464)
Housing	(64,500)	(64,500)	(41,954)
Community Amenities	(196,736)	(196,736)	(152,058)
Recreation & Culture	(938,722)	(938,722)	(270,019)
Transport	(1,937,745)	(1,937,745)	(611,094)
Economic Services	(37,950)	(37,950)	(18,847)
Other Property & Services	(355,201)	(355,201)	(365,553)
<b>A</b>	<b>(4,722,216)</b>	<b>(4,722,216)</b>	<b>(2,334,340)</b>
<b><u>OPERATING EXPENSES</u></b>			
General Purpose Funding	121,385	124,565	87,149
Governance	307,375	307,375	226,833
Law, Order & Public Safety	161,509	161,509	133,972
Health	406,067	414,917	283,885
Education & Welfare	176,764	176,764	100,507
Housing	191,444	191,444	126,698
Community Amenities	504,271	504,271	369,030
Recreation & Culture	1,847,292	1,847,292	1,341,512
Transport	3,479,405	3,479,405	2,069,331
Economic Services	239,099	235,919	138,256
Other Property & Services	945,807	945,807	511,253
<b>B</b>	<b>8,380,418</b>	<b>8,389,268</b>	<b>5,388,428</b>
<b>C= A and B</b>	<b>3,658,202</b>	<b>3,667,052</b>	<b>3,054,088</b>
<b><u>ADJUST FOR CASH BUDGET REQUIREMENTS</u></b>			
<u>Non-Cash Expenditure and Income</u>			
Depreciation on Assets	(2,434,945)	(2,434,945)	(1,894,846)
Accruals and Adjustments			-
Profit/(Loss) on Asset Sales	(234,180)	(234,180)	(74,536)
<u>Capital Expenditure &amp; Income</u>			
Purchase of land & buildings	965,992	954,992	411,781
Purchase of furniture & equipment	25,496	25,496	11,977
Purchase of motor vehicles	132,000	132,000	101,670
Purchase of plant & machinery	678,000	499,000	268,278
Purchase of other infrastructure	561,730	561,730	14,441
Purchase of roads infrastructure	2,052,135	2,052,135	1,465,104
Proceeds from sale of assets	(208,500)	(134,500)	(215,945)
<u>Financing Activities</u>			
Repayment of Loan Principal	118,705	118,705	83,346
Loan proceeds / refinancing CL to NCL adj	(57,000)	(57,000)	(40,000)
Loans paid to SSL parties	57,000	57,000	40,000
Self Supporting Loan Income	(36,089)	(36,089)	(21,543)
<u>Reserve Movements</u>			
Transfers to Reserves	298,950	298,950	-
Interest paid to Reserves	19,810	19,810	9,183
Transfer from Reserves	(764,851)	(934,851)	-
Net Movement in LSL Reserve			(225)
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(1,863,714)	(1,588,714)	(1,504,373)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	(1,258,956)
<b>AMOUNT REQUIRED TO BE RAISED FROM RATES</b>	<b>2,968,741</b>	<b>2,966,591</b>	<b>2,967,356</b>
<b>TOTAL RATES RAISED</b>	<b>2,968,741</b>	<b>2,968,741</b>	<b>2,967,356</b>
(Surplus) / Deficit Variance	0	(2,150)	0



**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF DISPOSED ASSETS AS AT 31 MARCH 2021**

Asset No	Budget Net Book Value	Current Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
<b>By Class</b>						
<b>Land &amp; Buildings</b>						
Masonic Lodge L0077 & B0120	189,150	27,000	162,150	188,740	25,000	163,740
34 Shields Crescent L0094				11,860	31,818	(19,958)
1 Danubin Street L0040				-	57,127	(57,127)
6 Shields Crescent L0094				11,860	27,273	(15,413)
<b>Motor Vehicles</b>						
Nissan Pathfinder 1505	21,183	14,500	6,683	22,970	22,727	242
Toyota Hilux 4x2 Tipper Utility (P&G) 1499	17,640	8,000	9,640			
Holden Colorado 4x4 dual cab-WS 1503	21,056	14,000	7,056	21,090	20,000	1,090
<b>Plant &amp; Equipment</b>						
Izuzu NPR300 Dual Cab - Construction 1445	39,114	20,000	19,114			
Patching Truck 1395	34,971	31,000	3,971	33,961	32,000	1,961
Case MXU115 Tractor (Maintenance) 1404	31,500	15,000	16,500			
Dual Pig Trailer (Howard Porter) 1403	14,066	5,000	9,066			
			-			-
<b>TOTAL</b>	<b>368,680</b>	<b>134,500</b>	<b>234,180</b>	<b>290,481</b>	<b>215,945</b>	<b>74,536</b>
<b>By Program</b>						
<b>Governance</b>						
Nissan Pathfinder 1505	21,183	14,500	6,683	22,970	22,727	242
<b>Recreation &amp; Culture</b>						
Masonic Lodge L0077 & B0120	189,150	27,000	162,150	188,740	25,000	163,740
<b>Transport</b>						
Toyota Hilux 4x2 Tipper Utility (P&G) 1499	17,640	8,000	9,640			
Holden Colorado 4x4 dual cab-WS 1503	21,056	14,000	7,056	21,090	20,000	1,090
			-	-	-	-
<b>Other Property &amp; Services</b>						
Izuzu NPR300 Dual Cab - Construction 1445	39,114	20,000	19,114			
Patching Truck 1395	34,971	31,000	3,971	33,961	32,000	1,961
Case MXU115 Tractor (Maintenance) 1404	31,500	15,000	16,500			
Dual Pig Trailer (Howard Porter) 1403	14,066	5,000	9,066			
34 Shields Crescent L0094				11,860	31,818	(19,958)
1 Danubin Street L0040				-	57,127	(57,127)
6 Shields Crescent L0094				11,860	27,273	(15,413)
<b>TOTAL</b>	<b>368,680</b>	<b>134,500</b>	<b>234,180</b>	<b>290,481</b>	<b>215,945</b>	<b>74,536</b>
<b>Motor Vehicle and Plant &amp; Equipment Change Over</b>						
	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
<b>Motor Vehicles</b>						
Toyota Fortuner	52,000	14,500	37,500	53,053	22,727	30,326
Toyota Hilux 4x2 Tipper Utility (P&G)	37,000	8,000	29,000			-
Ford Ranger	43,000	14,000	29,000	48,617	20,000	28,617
<b>Sub-total</b>	<b>132,000</b>	<b>36,500</b>	<b>95,500</b>	<b>101,670</b>	<b>42,727</b>	<b>58,943</b>
<b>Plant &amp; Equipment</b>						
Izuzu NPR300 Dual Cab - Construction	85,000	20,000	65,000			-
Patching Truck	201,000	31,000	170,000	201,064	32,000	169,064
Case MX115 Tractor (Maintenance)	75,000	15,000	60,000			-
Dual Pig Trailer (Howard Porter) TK34	50,000	5,000	45,000	-		-
Data Signs (2)	48,000		48,000	-		-
Various Trailer Replacements	40,000		40,000	-	-	-
<b>Sub-total</b>	<b>499,000</b>	<b>71,000</b>	<b>428,000</b>	<b>201,064</b>	<b>32,000</b>	<b>169,064</b>
	<b>631,000</b>	<b>107,500</b>	<b>523,500</b>	<b>302,734</b>	<b>74,727</b>	<b>228,007</b>

**SHIRE OF WONGAN - BALLIDU**  
**REPORT ON BORROWINGS AS AT 31 MARCH 2021**

Existing Loans \* Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Proposed Borrowings	Amount Borrowed	Loan Principal Paid in Mar 21	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2020	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Mar 21
147	Aged Persons	Ninan House*	Jul-2022		100,000	-	-	(1,144)	24,440	-	(9,282)	15,158
151A	Aged Persons	Ninan House*	Oct-2032		300,000	-	-	(4,364)	260,588	-	(8,319)	252,269
152	Co-Location Construction	Shire	Dec-2039		2,000,000	(20,706)	-	(34,012)	1,959,321	-	(61,803)	1,897,518
153	Wongan Hills Community Store	Wongan Hills Community Store	Jul-2025	57,000	40,000	(3,942)	-	(259)	-	-	(3,942)	36,058
<b>TOTAL EXISTING LOANS</b>				<b>57,000</b>	<b>2,440,000</b>	<b>(24,648)</b>	<b>-</b>	<b>(39,780)</b>	<b>2,244,349</b>	<b>-</b>	<b>(83,346)</b>	<b>2,201,003</b>

Shire Loan Summary

Self Supporting Loan Summary

-	2,000,000	(20,706)	-	(34,012)	1,959,321	-	(61,803)	1,897,518
57,000	440,000	(3,942)	-	(5,768)	285,028	-	(21,543)	303,485

Current loan liability

Non current liability

**Total Loan Liability**

Loan Balance @ 30 June 2020	SSL	Shire	Total
(82,616)	(14,546)	15,276	730
(2,161,733)	(288,939)	(1,912,794)	(2,201,733)
<b>(2,244,349)</b>	<b>(303,485)</b>	<b>(1,897,518)</b>	<b>(2,201,003)</b>

SHIRE OF WONGAN - BALLIDU															
ANALYSIS OF RESERVE ACCOUNTS AS AT 31 MARCH 2021															
ADOPTED FULL YEAR'S BUDGET								CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 31 MARCH 2021			
Reserve Description	GL Acct.	Budget Opening Balance	Actual Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer from / Interest	Transfer to Muni/ Transfer from Reserve	Transfer from Muni/ Transfer to Reserve	Actual Balance
Community Resource Centre Reserve	01989	(32,617)	(32,504)	(278)	15,296	(19,950)	(37,436)	(278)	15,296	(19,950)	(37,436)	(177)	-	-	(32,681)
Depot Improvement Reserve	01940	(10,500)	(10,486)	(64)	-	-	(10,550)	(64)	-	-	(10,550)	(57)	-	-	(10,543)
Historical Publications Reserve	01965	(7,077)	(7,067)	(69)	-	-	(7,136)	(69)	-	-	(7,136)	(38)	-	-	(7,106)
Housing Reserve	01955	(1,854)	(1,851)	(18)	-	-	(1,869)	(18)	-	-	(1,869)	(10)	-	-	(1,861)
LSL Reserve	01935	(41,486)	(41,498)	(398)	-	-	(41,896)	(398)	-	-	(41,896)	(225)	-	-	(41,724)
Medical Facilities & R4R Special Projects Reserve	01975	(349,376)	(348,906)	(3,736)	30,000	(40,000)	(362,642)	(3,736)	30,000	(40,000)	(362,642)	(1,895)	-	-	(350,801)
Patterson Street JV Housing Reserve	01988	(44,039)	(43,980)	(383)	-	(5,000)	(49,363)	(383)	-	(5,000)	(49,363)	(239)	-	-	(44,219)
Plant Reserve	01945	(660,989)	(660,098)	(9,048)	244,000	(224,000)	(649,146)	(9,048)	414,000	(224,000)	(479,146)	(3,586)	-	-	(663,683)
Quinlan Street JV Housing Reserve	01987	(44,594)	(44,533)	(389)	-	(5,000)	(49,922)	(389)	-	(5,000)	(49,922)	(242)	-	-	(44,775)
Stickland JV Housing Reserve	01986	(53,214)	(53,142)	(473)	-	-	(53,615)	(473)	-	-	(53,615)	(289)	-	-	(53,431)
Swimming Pool Reserve	01970	(114,921)	(114,767)	(1,361)	86,500	-	(29,628)	(1,361)	86,500	-	(29,628)	(623)	-	-	(115,390)
Waste Management Reserve	01920	(45,042)	(44,981)	(393)	-	(5,000)	(50,374)	(393)	-	(5,000)	(50,374)	(244)	-	-	(45,226)
Sporting Co-Location Reserve	01990	(287,239)	(286,851)	(2,204)	289,055	-	(0)	(2,204)	289,055	-	(0)	(1,558)	-	-	(288,410)
Doctors Subsidy Reserve	01991	(150,000)	(150,000)	(996)	100,000	-	(50,996)	(996)	100,000	-	(50,996)	-	-	-	(150,000)
TOTALS		(1,842,948)	(1,840,666)	(19,810)	764,851	(298,950)	(1,394,575)	(19,810)	934,851	(298,950)	(1,224,575)	(9,183)	-	-	(1,849,850)

SHIRE OF WONGAN-BALLIDU					
BANK RECONCILIATIONS FOR 31 MARCH 2021					
	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
<b>Opening Balance</b>	4,404,935.08	2,488,843.71	70,032.32	1,845,209.05	850.00
<b>Add:</b> Receipts	428,620.19	318,010.39	105,969.22	4,640.58	
Adjustment	-				
Transfers In/(Out)	-				
	-				
<b>Less:</b> Payments - EFT & Cheques	(1,044,449.85)	(936,319.60)	(108,130.25)		
Payments - Bank Fees	(584.80)	(584.80)			
Investment - Transfers In/Out	(0.01)			(0.01)	
	-				
<b>Balance as per General Ledger</b>	<b>3,788,520.61</b>	<b>1,869,949.70</b>	<b>67,871.29</b>	<b>1,849,849.62</b>	<b>850.00</b>
<b>Balance as per Bank Statements</b>	163,860.09	106,106.90	57,753.19		
<b>Balance as per Bank Deposit Certificates</b>	2,852,728.79	1,002,879.17		1,849,849.62	
<b>Balance as per Holder Certificates</b>	777,201.12	776,351.12			850.00
<b>Add:</b> Outstanding Deposits	12,575.73	2,457.63	10,118.10	-	
Adjustments -	-				
	-				
<b>Less:</b> Unpresented Payments	(13,771.12)	(13,771.12)			
	-				
Adjustments & Transfers	(4,074.00)	(4,074.00)			
	-				
<b>Balance as per Cash Book</b>	<b>3,788,520.61</b>	<b>1,869,949.70</b>	<b>67,871.29</b>	<b>1,849,849.62</b>	<b>850.00</b>

**SHIRE OF WONGAN - BALLIDU**  
**INVESTMENT REPORT FOR 31 MARCH 2021**

**MUNICIPAL INVESTMENTS**

**Matured Municipal Investments**

Invest No.	Name	Maturity date	Particulars	From	To	Days	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9155-84868	Term Deposit	29.12.20	T/F to Muni				\$ 500,000.00	\$ (501,314.24)	\$ 1,314.24	\$ 0.00	\$ 1,314.24
<b>Total of matured municipal investments</b>							<b>\$ 500,000.00</b>	<b>\$ (501,314.24)</b>	<b>\$ 1,314.24</b>	<b>\$ 0.00</b>	<b>\$ 1,314.24</b>

**Current Municipal Investments**

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9155-84606	Term Deposit		27/11/2020	27/05/2021	183	0.20%	\$ 500,000.00		\$ 945.20	\$ 500,945.20	\$ 945.20
9155-85086	Term Deposit		27/08/2020	1/03/2021	186	0.81%	\$ 500,000.00	\$ (502,063.83)	\$ 2,063.83	\$ (0.00)	\$ 2,063.83
9117-01465	Term Deposit		8/03/2021	8/04/2021	30	0.10%	\$ 500,000.00		\$ 1,933.97	\$ 501,933.97	\$ 1,933.97
4705-91546	Online Saver Account		7/11/2018				\$ 1,673,973.69	\$ (897,936.17)	\$ 313.60	\$ 776,351.12	\$ 313.60
<b>Total of current municipal investments</b>							<b>\$ 3,173,973.69</b>	<b>\$ (1,400,000.00)</b>	<b>\$ 5,256.60</b>	<b>\$ 1,779,230.29</b>	<b>\$ 5,256.60</b>

**RESERVE INVESTMENTS**

**Matured Reserve Investments**

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
<b>Total of matured reserve investments</b>									<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Current Reserve Investments**

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9788-42609	Term Deposit		6/03/2021	6/04/2021	30	0.10%	\$ 557,558.44	\$ -	\$ 3,285.23	\$ 560,843.67	\$ 3,285.23
9788-42596	Term Deposit		6/03/2021	6/04/2021	30	0.10%	\$ 556,737.36	\$ -	\$ 3,280.39	\$ 560,017.75	\$ 3,280.39
9789-82644	Term Deposit		3/10/2020	3/04/2021	182	0.50%	\$ 87,434.23	\$ -	\$ 438.37	\$ 87,872.60	\$ 438.37
9202-06415	Term Deposit		31/12/2020	31/03/2021	90	0.20%	\$ 500,000.00	\$ -	\$ 2,075.19	\$ 502,075.19	\$ 2,075.19
2527-63397	Reserve Saver						\$ 138,936.28	\$ -	\$ 104.13	\$ 139,040.41	\$ 104.13
<b>Total of reserve investments and cash</b>							<b>\$ 1,840,666.31</b>	<b>\$ -</b>	<b>\$ 9,183.31</b>	<b>\$ 1,849,849.62</b>	<b>\$ 9,183.31</b>

<b>Total of matured municipal and reserve investment</b>								<b>\$ (501,314.24)</b>	<b>\$ 1,314.24</b>	<b>\$ 0.00</b>	<b>\$ 1,314.24</b>
<b>Total of current municipal and reserve investment and cash</b>								<b>\$ 5,014,640.00</b>	<b>\$ (1,400,000.00)</b>	<b>\$ 14,439.91</b>	<b>\$ 3,629,079.91</b>

SHIRE OF WONGAN - BALLIDU RATES OUTSTANDING 31 MARCH 2021				
		Rates Raised for 2020/2021	\$ 3,230,325.81	Rates and service charges
Rates Outstanding Breakdown				
Total Amount Outstanding		31.3.21	\$ 212,606.18	7%
Outstanding same time last year		31.3.20	\$ 208,732.80	6%
SUNDRY DEBTORS OUTSTANDING 31 MARCH 2021				
Debtors Ageing Summary				
Current			\$ 80,672.16	
30 Days			\$ 2,850.77	
60 Days			\$ 3,104.15	
90 Days & Over			\$ 2,182.58	
Credit Balance			\$ (4,840.20)	
<b>Total Outstanding</b>			<b>\$ 83,969.46</b>	
Accounts 90 Days & Over:				
<b>Date</b>	<b>Dr No.</b>	<b>Comments</b>	<b>Amount</b>	
17/05/2019	1370	Standpipe Fees	\$ 1,328.25	Company in Liquidation
12/11/2020	1322	Artwork	\$ 61.88	Copy of invoice sent requesting attention
10/07/2020	298	Water Consumption	\$ 307.25	
22/12/2020	287	Pool Inspection	\$ 58.45	Copy of invoice sent requesting attention
17/12/2020	132	Colour Printing	\$ 150.00	Copies of invocias sent requesting attention
17/12/2020	57	Water Consumption	\$ 156.75	Copy of invoice sent
10/08/2020	32	Food Licence	\$ 120.00	
<b>Total</b>			<b>\$ 2,182.58</b>	

### 9.2.3 AMENDED COMPLIANCE AUDIT RETURN 2020 (CAR)

<b>FILE REFERENCE:</b>	F1.7.1
<b>REPORT DATE:</b>	25 March 2021
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Finance, Audit and Review Committee Meeting held 24 February 2021
<b>AUTHOR:</b>	Alan Hart – Deputy Chief Executive Officer
<b>ATTACHMENTS:</b>	2020 Compliance Audit Return

#### PURPOSE OF REPORT:

To consider and adopt the Revised 2020 Compliance Audit Return ('CAR').

#### BACKGROUND:

Council is required to carry out a Compliance Audit Return for the period 1 January 2020 to 31 December 2020 against the requirements included in the 2020 Compliance Audit Return.

The Compliance Audit Return is to be:-

- a) presented to Council at a meeting of the Council;
- b) adopted by the Council; and
- c) the adoption recorded in the Minutes of the meeting at which it is adopted.

The adopted Compliance Audit Return was to be submitted to the Director General, Department of Local Government and Communities by 31 March 2021.

#### COMMENT:

Regulation 14 requires that the local government's Audit Committee review the CAR and reports the results of that review to the Council prior to adoption by Council and the March submission to the Department.

When signing the return, it was noted that there were two incorrect answers on the return in relation to disposal of Property. The return adopted by Council had the answers as "N/A" and these should have been "Yes"

#### POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

#### LEGISLATIVE REQUIREMENTS:

*Local Government Act 1995* Section 7.13(i).

Local Government (Audit) Regulations Regulation 13, 14 and 15.

#### STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

#### SUSTAINABILITY IMPLICATIONS:

- **Environment**  
There are no known environmental impacts associated with this proposal.
- **Economic**  
There are no known economic impacts associated with this proposal.
- **Social**  
There are no known social implications associated with this proposal.
- **Financial Implications:**  
There are no financial implications in relation to this item.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:** Yes

**MOVED: Cr Boekeman      SECONDED: Cr Ganzer**

**That Council ADOPTS the Amended 2020 Compliance Audit Return as presented.**

***CARRIED BY ABSOLUTE MAJORITY: 6/0  
RESOLUTION: 100421***



## 9.2.4 BUDGET REVIEW 2020-2021

FILE REFERENCE:	F1.3.2
REPORT DATE:	12 April 2021
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST	NIL
PREVIOUS MEETING REFERENCES:	Budget 2020-2021
AUTHOR:	Alan Hart – Deputy Chief Executive Officer
ATTACHMENTS:	Separate Attachment - Budget Review 2020-2021

### PURPOSE OF REPORT:

To consider and adopt the Budget Review for the period of 1 July 2020 to 31 March 2021.

### BACKGROUND:

Local Governments are required to conduct a budget review between 1 January and 31 March each financial year. The budget review is to be submitted to Council within 30 days of the review for Council to consider and determine whether or not to adopt the review and any recommendations made within the review.

The budget review is a comparison of the year to date actual results with the adopted or amended budget. The original budget was adopted in July 2020. The purpose of the budget review in accordance with the legislation is to:

1. Consider the financial performance of the Council for the 2020/21 financial year to-date;
2. Consider the Council's financial position at the date of review and
3. Review the estimated financial position at the end of the financial year.

### COMMENT:

There is no statutory format to present the budget review to Council, the report together with the standard monthly financial report, with another column added detailing the amended budget forms the budget review. The use of the standard monthly reports is to ensure consistency in reporting to Council in a format that is familiar to the Council.

The 2020/21 budget remains within overall original estimates. Management forecasts an end of year surplus to remain the same as the adopted budget. A summary of changes to the annual budget are as follows:

1. Surplus funds carried forward from the 2020/21 financial year was \$84,339 lower than budget forecasts.
2. Operating Income will increase by \$1,105,296
3. Operating Expenditure will decrease by \$562,617
4. Capital/Infrastructure Expenditure will increase by \$931,432
5. Transfers to Reserves will increase by \$644,250
6. Increase the Operational Surplus at 30 June 2020 to \$10,042

A copy of the review and Council decision is to be provided to the Department of Local Government and Regional Development within 30 days of the decision by Council.

### POLICY REQUIREMENTS:

There are no policy requirements in relation to this item.

**LEGISLATIVE REQUIREMENTS:**

Regulation 33A Local Government (Financial Management) Regulations 1996.

**STRATEGIC IMPLICATIONS:**

The budget review helps determine and document any significant variations to the adopted annual budget.

This is necessary to facilitate appropriate financial control and to ensure that Council's financial resources are allocated in the most effective manner.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

The Budget review process provides a timely indication of ability of the local government to achieve the budget performance for the year and timing allows corrective actions if required prior to 30 June.

➤ **Social**

There are no known social implications associated with this item.

**FINANCIAL IMPLICATIONS:**

The purpose of the budget review is to ensure that the Income and Expenditure for the current year is monitored in line with the adopted budget and to make amendments to the budget or scope of works as required.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: Yes**

**MOVED: Cr Ganzer SECONDED: Cr Boekeman**

**That Council ACCEPTS the attached 2020-2021 Budget Review Report, Amended Rate Setting Statement and Reserve Transfers Budget as presented.**

**CARRIED BY ABSOLUTE MAJORITY: 6/0  
RESOLUTION: 110421**

## Shire of Wongan-Ballidu 2020-2021 Budget Review Report

The Local Government (Financial Management) Regulations requires Council to review the annual budget between 1<sup>st</sup> January to the 31<sup>st</sup> March each year and the outcome of the review must be presented to Council within 30 days of the review being undertaken. The date of this review will be the 31<sup>st</sup> March and will be presented to the Ordinary Meeting in April 2021. The budget review is to assess if there have been material changes in the activities of Council that will alter the budgeted outcome at the 30<sup>th</sup> June.

A comprehensive assessment of the 2020/21 Budget has been undertaken as part of this review and amendments detailed in the budget review document are considered necessary to ensure Council is able to achieve its corporate objectives and maintain a sound financial position as at 30 June 2021.

This report has been split into a number of components, which are detailed below. In addition, a revised Rate Setting Statement and Analysis of Reserve Accounts has been prepared incorporating the budget adjustments below.

### Current Year Opening Balance

The adopted budget for 2020/21 was a balanced budget at the 30<sup>th</sup> June 2021. This was based on an estimated surplus brought forward of \$1,863,714 and was revised down to \$1,588,714 in August 2020. The end of year result in the audited financial statements reported a surplus of \$1,504,375. This is a decrease of \$84,339 from the revised budget.

### Budget Amendments this year

#### Income

Income is being received as expected for the 2020/21 financial year. The review has not highlighted any significant variances to income for programs or services that will affect the final outcome at the 30<sup>th</sup> June 2021.

The review has identified additional sources of income that were not identified in the budget and the following items will amend the budget as detailed below;

Item	Description	Amount
Planning Application Fees (Increase in Income)	This financial year has seen an increase in development activity during the year resulting in higher than expected development application fee income for the year.	(\$7,000)
Swimming Pool Inspection Fees (Increase in Income)	This income was not budgeted for in the preparation of the 2020/21 budget.	(\$1,700)
Rental Income – Staff Housing (Increase in Income)	This income was not budgeted for in the preparation of the 2020/21 budget.	(\$4,160)
Airport Miscellaneous Income (Increase in Income)	This income was not budgeted for in the preparation of the 2020/21 budget and in the contribution from a lease of a hanger towards the installation of new hanger	(\$13,750)

	doors and new concrete apron outside the hanger (this is offset by an increase in expenditure.)	
Regional Road Group Funding (Increase in Income)	When the 2020/21 Budget was adopted an incorrect amount was entered as the amount of funding to be received. Expenditure on Roads was the correct amount	(\$171,836)
Commodity Freight Funding (Decrease in Income)	When the 2020/21 Budget was adopted this budget was incorrectly entered as income. This needs to be reduced to \$0	\$225,000
ESL Operational Grants (Increase in Income)	The shire requested additional funding for PPE for volunteers as was approved by DFES. (this is offset by an increase in expenditure.)	(\$12,000)
Wheatbelt Secondary Freight Network (Increase in Income)	This is a new funding program for road upgrades within the Shire. (this is offset by an increase in expenditure.)	(\$409,100)
CRC Adhoc Grant Income (Increase in Income)	The CRC has been successful in attracting funding for IT hardware	(\$13,000)
Co-Location contribution Income (Increase in Income)	Contribution from Tennis West (Received in 20/21 year)	(\$30,000)
Co-Location contribution Income (Increase in Income)	Contribution from Bowling Club towards the construction of the Bowling Green	(\$40,000)
Co-Location contribution Income (Increase in Income)	Contribution from Bowling Club towards the construction of the ground level toilets and office (25% of construction cost)	(\$25,000)
Economic Stimulus Funding -Phase 2 (Increase in Income)	Additional funding from the Federal Government Economic Stimulus Funding Program (To be used for the construction of Staff Accommodation.)	(\$380,000)
Proceeds from Sale of Land (Increase in Proceeds from Sale of Land)	Proceeds from the sale of 1 Danubin Street and Shields Crescent Blocks of Land	(\$116,000)
Co-Location Reimbursement	Refund from Firm Construction for Uncompleted Works	(\$106,750)
<b>SUB-TOTAL</b>		<b>(\$1,105,296)</b>

### Operating Expenditure

Operating Expenditure is in-line with the annual budget. The review has not highlighted any significant variances to expenditure on programs or services in the 2020/21 financial year that will affect the final outcome at the 30<sup>th</sup> June 2021.

The following items of expenditure will amend the 2019/20 Budget as detailed below.

Item	Description	Amount
PCYC Building Maintenance (Increase in Expenditure)	Expenditure to undertake urgent repairs on Toilet Cisterns.	\$4,500
ESL Operating Expenditure (Increase in Expenditure)	Expenditure for PPE for Volunteers as approved by DFES	\$12,000

Lot 151 Ninan Street - Depot House Operating expenditure. (Increase in Expenditure)	Installation of Security Screens for Depot House. (Originally budgeted as a capital item, it is under the threshold for capital items so it is treated as an operating expense.)	\$4,900
Planning consultants (Increase in Expenditure)	Due to the number of Planning Applications received it is necessary to provide a budget to obtain specialist advise if needed.	\$2,000
Swimming Pool - Salaries and Wages (Decrease in Expenditure)	The 2020/21 budget included provision for a casual swimming pool attendant. These funds were no used this pool season	(\$19,017)
SOWB Wireless Network Project (Increase in Expenditure)	Planning and commencement of installing wireless network infrastructure to communicate between buildings without the reliance on external service providers. (Will provide long term savings in networking costs.)	\$20,000
Fair Value Costs (Decrease in Expenditure)	Recent changes to Local Government regulations no longer requires the shire to undertake fair value valuations for plant and equipment. Savings used to fund SOWB Wireless Network Project	(\$15,000)
Staff Training and Accreditation (Decrease in Expenditure)	Expected Savings for 2020/21 used to fund SOWB Wireless Network Project.	(\$5,000)
CRC Adhoc Grant Expenditure (Increase in Expenditure)	Expenditure related to grant income received by the CRC for IT hardware	\$13,000
Economic Stimulus Funding (Decrease in Expenditure)	In the 2020/21 Budget this expenditure was included as operating expenditure as the project that would be funded under this program was unknown, this funding will be used to fund the construction of the Bowling Green and part of the ground level toilets and office	(\$544,000)
Demolish 30 Wilson Street (Decrease in Expenditure)	Funds no longer required due to sale of property (Transfer balance of funds to Plant Replacement Reserve)	(\$46,000)
Airport Runway Lighting (Increase in Expenditure)	Replace damaged airport runway lighting	\$7,000
Road Maintenance Materials and Contracts (Decrease in Expenditure)	Reduce expenditure to fund the replacement of the damaged airport runway lighting	(\$7,000)
Plant Operating Costs	Implement Navman Vehicle Management System	\$10,000
<b>SUB-TOTAL</b>		<b>(\$562,617)</b>

## Capital/Infrastructure Expenditure

Capital/Infrastructure Expenditure programming is proceeding as planned. The review has not highlighted any significant variances to expenditure on programs or services in the 2020/21 financial year that will affect the final outcome at the 30<sup>th</sup> June 2021.

The following items of expenditure will amend the 2020/21 Budget as detailed below.

## Capital/Infrastructure Items

Item	Description	Amount
Wongan Hills Airport Infrastructure (Increase in Expenditure)	Cost of Installing Hanger Doors and Apron outside hanger (Funded by leasee contribution)	\$13,750
CRC Capital Expenditure (Decrease in Expenditure)	Expenditure to Paint the External of the CRC is lower than budgeted in the 2020/21 Budget	(\$10,000)
Civic Centre Capital Expenditure (Increase in Expenditure)	Expenditure on the storage shed for community groups is higher than budgeted for in the 2020/21 Budget	\$10,000
Mobile CCTV Capital Expenditure (Increase in Expenditure)	The trailer as it is, is no longer operational without regular charging by a generator, this upgrade will replace the existing solar panels and other infrastructure to make the unit operational again without the need of a generator	\$11,500
Lot 151 Ninan Street - Depot House Capital Expenditure. (Decrease in Expenditure)	Installation of Security Screens for Depot House. It is under the threshold for capital items so it is treated as an operating expense.	(\$5,883)
Wheatbelt Secondary Freight Network Projects (Various) (Increase in Expenditure)	This is a new funding program for road upgrades within the Shire. (this is offset by an increase in income.)	\$409,100
Co-Location Construction Project (Decrease in Budget)	Reduce 20/21 Budget due to projected expenditure in 19/20 being higher than Anticipated when Budget was adopted	(\$160,555)
Co-Location Bowling Green Construction (Increase in Expenditure)	Additional funding to Co-Location Project for the Upgrade of the Changerooms (Balance of Funds after current year expenditure \$159,500. Total project cost \$229,720 balance funded Economic Stimulus Funding.)	\$70,220
Co-Location Bowling Green Construction (Increase in Expenditure)	Co-Location Project for the Construction of Bowling Green (Funded from Contribution from Bowling Club \$40,000 and part of Economic Stimulus Funding \$463,300.)	\$503,300
Co-Location Bowling Green Construction-Ground Level Toilets and Office (Increase in Expenditure)	Funding for the construction of Toilets and Office at ground level of Bowling Green (Subject to 25% funding from Bowling Club)	\$100,000

Council Funded Roadworks-Hospital Road	Reduce budget to fund the implementation of Navman Vehicle Management System	(\$10,000)
<b>SUB-TOTAL</b>		<b>\$931,432</b>

### Reserve Transfers

The following are changes to the transfers to/from Reserves budget for the 2020/21 year;

Item	Description	Amount
Transfer to Plant Replacement Reserve	This transfer is the balance of funding after Exp on PCYC building	\$41,500
Transfer to Housing Reserve	This transfer to reserve is to fund the construction of Staff Accommodation. (Funded from Economic Stimulus Funding-Phase 2.)	\$380,000
Transfer to Sporting Co-Location Reserve	This transfer is the refund from Firm Construction for the uncompleted works at the Co-Location Project (Squash Courts)	\$106,750
Transfer to Housing Reserve	This transfer is the proceeds from the sale of land to be used to fund the construction of staff accommodation	\$116,000
<b>SUB-TOTAL</b>		<b>\$644,250</b>

Taking the above into account, the effect on the Annual Budget will be as follows

Current Budget Surplus	(\$2,150)
Decrease in Opening Balance (Surplus 1/7/20)	\$84,339
Increase in Operating Income	(\$1,105,296)
Decrease in Operating Expenditure	(\$562,617)
Increase in Capital Expenditure	\$931,432
Adjustments to Reserve Transfers	\$644,250
<b>Amendment to the estimated Closing Balance 30/6/21</b>	<b>(\$10,042)</b>

As a result of the above amendments to the Annual Budget, there will an amendment to the closing balance at the 30<sup>th</sup> June 2021 of \$10,042 (Surplus). This can be considered an 'unallocated surplus' and is available to fund on other projects.

SHIRE OF WONGAN-BALLIDU					
RATE SETTING STATEMENT (PROG) FOR 31 MARCH 2021					
	Approved Budget 2019-2020	Revised Budget 2019-2020	2020/21 Amendments to Budget	2020/21 Amended Budget	YTD Actual
<b>INCOME</b>					
General Purpose Income	(1,059,858)	(1,059,858)		(1,059,858)	(772,968)
Governance	(53,021)	(53,021)		(53,021)	(50,658)
Law Order and Public Safety	(35,500)	(35,500)	(12,000)	(47,500)	(26,937)
Education and Welfare	(13,883)	(13,883)		(13,883)	(3,464)
Health	(29,100)	(29,100)		(29,100)	(6,721)
Housing	(64,500)	(64,500)	(384,160)	(448,660)	(35,697)
Community Amenities	(196,736)	(196,736)	(8,700)	(205,436)	(134,689)
Recreation and Culture	(938,723)	(938,723)	(201,750)	(1,140,473)	(266,089)
Transport	(1,937,745)	(1,937,745)	(369,686)	(2,307,431)	(566,527)
Economic Services	(37,950)	(37,950)		(37,950)	(14,096)
Other Property and Services	(355,201)	(355,201)	(129,000)	(484,201)	(337,039)
<b>TOTAL INCOME</b>	<b>(4,722,217)</b>	<b>(4,722,217)</b>	<b>(1,105,296)</b>	<b>(5,827,513)</b>	<b>(2,214,884)</b>
<b>OPERATING EXPENSES</b>					
General Purpose Income	121,385	124,565		124,565	81,197
Governance	307,375	307,375	-	307,375	196,774
Law Order and Public Safety	161,509	161,509	12,000	173,509	124,443
Education and Welfare	176,764	176,764		176,764	94,360
Health	406,067	414,917		414,917	233,844
Housing	191,444	191,444		191,444	117,467
Community Amenities	504,271	504,271	2,000	506,271	330,256
Recreation and Culture	1,847,292	1,847,292	(14,516)	1,832,776	1,238,033
Transport	3,479,405	3,479,405	(539,100)	2,940,305	1,851,854
Economic Services	239,100	235,919	(46,000)	189,919	125,525
Other Property and Services	945,806	945,806	23,000	968,806	477,128
<b>TOTAL OPERATING EXPENSES</b>	<b>8,380,419</b>	<b>8,389,268</b>	<b>(562,616)</b>	<b>7,826,652</b>	<b>4,870,880</b>
<b>NET OPERATING (SURPLUS) / DEFICIT</b>	<b>3,658,202</b>	<b>3,667,051</b>	<b>(1,667,912)</b>	<b>1,999,139</b>	<b>2,655,996</b>
<b>CAPITAL EXPENSES</b>					
Land & Buildings	965,992	954,992	520,832	1,475,824	394,671
Furniture & Equipment	25,496	25,496		25,496	12,055
Motor Vehicles	132,000	132,000		132,000	113,648
Plant	678,000	499,000	11,500	510,500	204,728
Infrastructure Other	561,730	561,730		561,730	14,441
Infrastructure Roads	2,052,135	2,052,135	399,100	2,451,235	1,064,713
<b>TOTAL CAPITAL</b>	<b>4,415,353</b>	<b>4,225,353</b>	<b>931,432</b>	<b>5,156,785</b>	<b>1,804,255</b>
<b>TOTAL OPERATING &amp; CAPITAL</b>	<b>8,073,555</b>	<b>7,892,404</b>	<b>(736,480)</b>	<b>7,155,924</b>	<b>4,460,252</b>
<b>ADJUST - NON CASH ITEMS</b>					
Depreciation	(2,434,945)	(2,434,945)		(2,434,945)	(1,678,978)
Profit on sale of assets	-	-		-	92,498
Loss on sale of assets	(234,180)	(234,180)		(234,180)	(167,034)
Proceeds from Sale of Assets	(208,500)	(134,500)		(134,500)	(215,945)
Transfer from reserves	(764,851)	(934,851)		(934,851)	-
Transfer to reserves	298,950	298,950	644,250	943,200	-
Interest paid to reserves	19,810	19,810		19,810	4,543
Net Movement in LSL Reserve	-	-		-	(112)
LSL Provision in reserves	-	-		-	-
Loan proceeds	(57,000)	(57,000)		(57,000)	(40,000)
Loan principal repayment	118,705	118,705		118,705	58,697
Loan to SSL Parties	57,000	57,000		57,000	40,000
SSL Principal Reimbursements	(36,089)	(36,089)		(36,089)	(17,601)
Less (Surplus)/deficit B/Fwd	(1,863,714)	(1,588,713)	84,338	(1,504,375)	(1,504,375)
Add Estimated Closing Balance	(0)	(2,150)	(7,892)	(10,042)	(1,935,190)
<b>AMOUNT REQUIRED FROM RATES*</b>	<b>2,968,741</b>	<b>2,968,741</b>		<b>2,968,741</b>	<b>2,967,135</b>



**SHIRE OF WONGAN - BALLIDU**  
**2020/2021 RESERVE BUDGET**

Reserve Description	Budget Opening Balance 1/7/20	ADOPTED FULL YEAR'S BUDGET				2020/21 REVISED YEAR'S BUDGET				ACTUAL YTD AT 31 MARCH 2021			
		Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance 30/6/21	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Closing Balance 30/6/21	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance
Centenary Celebrations Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-
Community Resource Centre Reserve	(32,504)	(278)	15,296	(19,950)	(37,436)	(278)	15,296	(19,950)	(37,436)	(87.36)	-	-	(32,592)
Depot Improvement Reserve	(10,486)	(64)	-	-	(10,550)	(64)	-	-	(10,550)	(28.17)	-	-	(10,514)
Historical Publications Reserve	(7,067)	(69)	-	-	(7,136)	(69)	-	-	(7,136)	(18.98)	-	-	(7,086)
Housing Reserve	(1,851)	(18)	-	-	(1,869)	(18)	-	(496,000)	(497,869)	(4.95)	-	-	(1,856)
LSL Reserve	(41,498)	(398)	-	-	(41,896)	(398)	-	-	(41,896)	(111.51)	-	-	(41,610)
Medical Facilities & R4R Special Projects Reserve	(348,906)	(3,736)	30,000	(40,000)	(362,642)	(3,736)	30,000	(40,000)	(362,642)	(937.49)	-	-	(349,843)
Patterson Street JV Housing Reserve	(43,980)	(383)	-	(5,000)	(49,363)	(383)	-	(5,000)	(49,363)	(118.20)	-	-	(44,099)
Plant Reserve	(660,098)	(9,048)	244,000	(224,000)	(649,146)	(9,048)	414,000	(265,500)	(520,646)	(1,773.66)	-	-	(661,871)
Quinlan Street JV Housing Reserve	(44,533)	(389)	-	(5,000)	(49,922)	(389)	-	(5,000)	(49,922)	(119.66)	-	-	(44,653)
Stickland JV Housing Reserve	(53,142)	(473)	-	-	(53,615)	(473)	-	-	(53,615)	(142.79)	-	-	(53,285)
Swimming Pool Reserve	(114,767)	(1,361)	86,500	-	(29,628)	(1,361)	86,500	-	(29,628)	(308.37)	-	-	(115,075)
Waste Management Reserve	(44,981)	(393)	-	(5,000)	(50,374)	(393)	-	(5,000)	(50,374)	(120.84)	-	-	(45,102)
Sporting Co-Location Reserve	(286,851)	(2,204)	289,055	-	(0)	(2,204)	289,055	(106,750)	(106,750)	(770.77)	-	-	(287,622)
Doctor Subsidy Reserve	(150,000)	(996)	100,000	-	(50,996)	(996)	100,000	-	(50,996)	-	-	-	(150,000)
<b>TOTALS</b>	<b>(1,840,666)</b>	<b>(19,810)</b>	<b>764,851</b>	<b>(298,950)</b>	<b>(1,394,575)</b>	<b>(19,810)</b>	<b>934,851</b>	<b>(943,200)</b>	<b>(1,868,825)</b>	<b>(4,543)</b>	<b>-</b>	<b>-</b>	<b>(1,845,209.02)</b>

<b>9.3</b>	<b>WORKS AND SERVICES</b>
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No items.

## 9.4 HEALTH, BUILDING AND PLANNING

### 9.4.1 WONGAN HILLS ROTARY CLUB MANAGEMENT AGREEMENT – WONGAN HILLS CIVIC CENTRE AND COMMUNITY SHED, 2 PARKER PLACE, WONGAN HILLS

FILE REFERENCE:	A443
REPORT DATE:	14 April 2021
APPLICANT/PROPONENT:	Wongan Hills Rotary Club
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon, Manager Regulatory Services
ATTACHMENTS:	Management Agreement

#### PURPOSE OF REPORT:

To consider a request from Wongan Hills Rotary Club (WHRC) to enter into a five (5) year Management Agreement with a five (5) year review for the use of the Wongan Hills Civic Centre stage toilets, kitchen and one community shed (western two roller doors), located at 2 Parker Place, Wongan Hills.

#### BACKGROUND:

The WHRC were previously using the shed at the Old Masonic Lodge, Lots 57 and 58 Mitchell Street, Wongan Hills for storage.

In a letter dated August 2019, WHRC were notified by the Shire that the Old Masonic Lodge would be sold, with the plan was to build community sheds on the western side of the Wongan Hills Civic Centre for use by the club. The shed would be like for like and as an addition have power connected.

The community sheds were completed in November 2020.

#### COMMENT:

Melissa Marcon, Manager Regulatory Services contacted the President of the WHRC to discuss a new Management Agreement for the use of the stage toilets, kitchen and one community shed. The President was provided with a copy of a draft Management Agreement to discuss with the WHRC Committee Members for their approval.

A meeting was held with the Shire Chief Executive Officer, Stuart Taylor and three Committee Members of the WHRC to discuss items in the draft Agreement, which were clarified by the CEO. The WHRC have agreed to accept the attached lease on final approval of Council.

#### POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

#### LEGISLATIVE REQUIREMENTS:

*Local Government Act 1995 Section 3.58 (1) (5c)*

#### **3.58. Disposing of property**

*(1) In this section — dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;*

*property includes the whole or any part of the interest of a local government in property but does not include money.*

(5) *This section does not apply to —*

- (a) a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or*
- (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or*
- (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or*
- (d) any other disposition that is excluded by regulations from the application of this section.*

#### **STRATEGIC IMPLICATIONS:**

There are no known strategic requirements in relation to this item.

#### **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with this item.
- **Economic**  
There are no known economic implications associated with this item.
- **Social**  
There is significant social value in providing a space and opportunity for community.

#### **FINANCIAL IMPLICATIONS:**

No cost will be incurred by the Shire.

#### **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:** No

**MOVED: Cr Tunstill      SECONDED: Cr Boekeman**

**That Council AGREES to a (5) five-year Management Agreement with an option of a further (5) five-years, with the Wongan Hills Rotary Club for the use of the stage toilets, kitchen and one community shed (western two roller doors) at the Wongan Hills Civic Centre, Parker Place, Wongan Hills for the sum of \$1.00 per annum, payable upon demand, for the period from 1 May 2021 to 1 April 2026.**

**CARRIED: 6/0  
RESOLUTION: 120421**

## 9.4.2 WONGAN HILLS ROTARY CLUB – PERSONAL ACCESS DOOR – COMMUNITY SHED AT WONGAN HILLS CIVIC CENTRE, 2 PARKER PLACE, WONGAN HILLS

FILE REFERENCE:	A443
REPORT DATE:	14 April 2021
APPLICANT/PROponent:	Wongan Hills Rotary Club
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon, Manager Regulatory Services
ATTACHMENTS:	Nil

### PURPOSE OF REPORT:

To consider a request from Wongan Hills Rotary Club (WHRC) to install a personal access door to the community shed (western two roller doors) at Wongan Hills Civic Centre, 2 Parker Place, Wongan Hills.

It is proposed that the Shire will incur the cost of purchasing the personal access door and WHRC will incur the cost of the installation.

### BACKGROUND:

The WHRC were previously using a shed located at the Masonic Lodge, Mitchell Street, Wongan Hills for storage.

In a letter dated August 2019, WHRC were notified by the Shire that the Masonic Lodge would be sold, and the plan was to build community sheds on the western side of the Wongan Hills Civic Centre for use by Rotary and Apex. The shed would be like for like and as an addition have power connected.

Melissa Marcon, Manager Regulatory Services met with Apex (Colin Fowler) and Rotary (Gary McCagh) and discussed plans prior to ordering the shed. Both agreed on the design which did not include a PA door. The community sheds were completed in November 2020.

### COMMENT:

Under the WHRC Management Order, the applicant must obtain written consent from the Shire before proceeding with any alterations to the building.

WHRC Management Order – Clause 5 Organisations Terms

#### 5.3 Alterations and Additions

*The Organisation will not erect or alter any building or structure, including internal alterations, on the Premises without prior written consent of the Shire.*

*Any consent granted for alterations and/or additions will be under the direct supervision and to the satisfaction of the Shire's Manager Regulatory Services.*

The WHRC had been previously advised by the Shire that if they were wanting to install a personal access door, the WHRC would have to incur all costs associated with this.

A meeting with Stuart Taylor, CEO, was held in April with three committee members from WHRC.

At the meeting it was discussed that the Shire would purchase the PA door and WHRC will install.

### POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item

#### **LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements in relation to this item.

#### **STRATEGIC IMPLICATIONS:**

There are no known strategic requirements in relation to this item.

#### **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with this item.
- **Economic**  
There are no known economic implications associated with this item.
- **Social**  
There are no known economic implications associated with this item.

#### **FINANCIAL IMPLICATIONS:**

All costs for the supply of the personal access door will be incurred by the Shire. The approximate amount for the PA door will be \$800.

#### **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:** Yes

**MOVED: Cr Boekeman      SECONDED: Cr Falconer**

**That Council APPROVES:-**

- (a) the request from Wongan Hills Rotary Club to install a personal access door to the community shed (western two roller doors); and
- (b) the Shire of Wongan-Ballidu incur the cost of the supply of a personal access door to the community shed (western two roller doors) at the Wongan Hills Civic Centre, Parker Place, Wongan Hills; and
- (c) the Wongan Hills Rotary Club agree to install the personal access door to the community shed (western two roller doors) at the Wongan Hills Civic Centre, Parker Place, Wongan Hills.

**CARRIED BY ABSOLUTE MAJORITY: 6/0  
RESOLUTION: 130421**

### 9.4.3 WONGAN HILLS GOLF CLUB – REQUEST FOR OUTBUILDING on RESERVE 16588, LOT 103 SADLER ROAD, WONGAN HILLS

FILE REFERENCE:	A225
REPORT DATE:	22 April 2021
APPLICANT/PROPONENT:	Wongan Hills Golf Club
OFFICER DISCLOSURE OF INTEREST	Cr Ganzer
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon, Manager Regulatory Services
ATTACHMENTS:	Nil

Cr Eion Ganzer declared an Impartiality Interest in the item, being a member of the Wongan Hills Golf Club.

#### PURPOSE OF REPORT:

To consider a request from the applicant to erect an outbuilding (shed) at the Wongan Hills Golf Club (WHGC), Reserve 16588, Lot 103 Sadler Road, Wongan Hills.

#### BACKGROUND:

The applicant would like to erect a new shed measuring 9m x 6m x 3m next to the existing club house for the purpose of a junior buggy shed on Reserve 16588, Lot 103 Sadler Road, Wongan Hills.

The applicant currently has a Management Agreement with the Shire of Wongan-Ballidu for 21 years.



*Google Maps 22/04/2021*

#### COMMENT:

A letter was received from the applicant requesting permission to erect a new shed at the Wongan Hills golf course next to the existing clubhouse.

As per the current Management Agreement WHGC holds with the Shire, they must seek approval from Council before erecting any structures upon the land.

### 5.3 Alterations and Additions

*The Organisation is permitted to erect or alter any building or structure, including internal alterations, on the Premises without prior written consent of the Shire subject to the normal Statutory Approval processes.*

*The Organisation shall seek Shire approval to erect any structure upon the Land, of which the Shire will not unreasonably withhold consent.*

### **POLICY REQUIREMENTS:**

There are no known policy requirements in relation to this item

### **LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements in relation to this item.

### **STRATEGIC IMPLICATIONS:**

There are no known strategic requirements in relation to this item.

### **SUSTAINABILITY IMPLICATIONS:**

#### ➤ **Environment**

There are no known environmental implications associated with this item.

#### ➤ **Economic**

There are no known economic implications associated with this item.

#### ➤ **Social**

There is significant social value in providing a space and opportunity for community.

### **FINANCIAL IMPLICATIONS:**

There is no financial implication to the Shire associated with this item.

### **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**MOVED: Cr West      SECONDED: Cr Boekeman**

**That Council APPROVES the erection of a new shed measuring 9m x 6m x3m adjacent to the Club Rooms at the Wongan Hills Golf Course, situated at Lot 103 Sadler Road, Wongan Hills.**

**CARRIED: 6/0  
RESOLUTION: 140421**



The Shire President, Cr Stephenson, declared a Financial Interest in the item and left the meeting.

*Cr Stephenson left the Meeting at 3.29pm.*

Cr Brad West, Deputy Shire President assumed the Chair.

#### **9.4.4 REMOVAL OF CROWN GRANT PROVISO – 21 FENTON PLACE, WONGAN HILLS**

FILE REFERENCE:	A960
REPORT DATE:	7 April 2021
APPLICANT/PROPOSER:	Philippa Wickens and Alan Flanders
OFFICER DISCLOSURE OF INTEREST	Cr Mandy Stephenson
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon, Manager Regulatory Services
ATTACHMENTS:	Separate Attachment - Confidential

#### **PURPOSE OF REPORT:**

To consider a request from the applicant to remove a 'Crown Grant' for 21 Fenton Place, Wongan Hills. The 'Crown Grant' contains a proviso against the sale of intoxicating liquor.

#### **BACKGROUND:**

On 17 February 2021 the applicants purchased the property at 21 Fenton Place, Wongan Hills and have since opened a café and are seeking a liquor licence to serve alcohol.

Listed on the Certificate of Title is a 'Crown Grant which contains a proviso against the sale of intoxicating liquor see volume 545 folio 45. This means that the applicant cannot sell liquor at this address unless this proviso is removed. The 'Crown Grant' was placed on the title in 1913 for reasons unknown.

#### **COMMENT:**

As part of setting up the café, the applicant made enquiries with liquor licencing in relation to the process of obtaining a liquor licence for the café.

Liquor licencing have advised the applicant that the 'Crown Grant' needs to be removed from the Certificate of Title prior to lodging an application for a liquor licence.

The Shire has contacted the Department of Planning, Lands and Heritage (DPLH), regarding the process to remove the 'Crown Grant' and whilst most of the process involves the DPLH, to commence the process, Council approval is required to remove the 'Crown Grant'.

If Council approves this request, DPLH estimate that the entire process will take 6 months to complete and the process involves returning the land to the Crown and then re-issuing the title to the property owners. This is all done by DPLH.

It is recommended that Council approve the removal of this 'Crown Grant'.

#### **POLICY REQUIREMENTS:**

There are no known policy requirements in relation to this item.

#### **LEGISLATIVE REQUIREMENTS:**

There are no known policy requirements in relation to this item.

#### **STRATEGIC IMPLICATIONS:**

There are no known strategic requirements in relation to this item.

#### **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with this item.
- **Economic**  
There are no known economic implications associated with this item.
- **Social**  
There is significant social value in providing a space and opportunity for community.

#### **FINANCIAL IMPLICATIONS:**

There are no financial implications in relation to this matter.

#### **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: No**

**MOVED: Cr Ganzer      SECONDED: Cr Boekeman**

**That Council AGREES to remove from the Certificate of Title (Volume 1642 Folio 876) the 'Crown Grant' containing a proviso against the sale of intoxicating liquor at 21 Fenton Place, Wongan Hills.**

**CARRIED: 5/0  
RESOLUTION: 150421**

*Cr Stephenson returned to the Meeting at 3.30pm.*

The Shire President, Cr Stephenson returned to the meeting and assumed the Chair.

<b>9.5 COMMUNITY SERVICES</b>
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No items.

**Item 10. QUESTIONS FROM MEMBERS WITHOUT NOTICE**

Nil.

**Item 11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

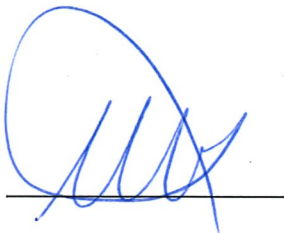
Nil.

**Item 12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

Nil.

**Item 13. CLOSURE**

There being no further business, the Shire President, declared the meeting closed at 3.31 pm.



Signed by:  
Cr Mandy Stephenson  
SHIRE PRESIDENT