



AGENDA

ORDINARY MEETING OF COUNCIL

WEDNESDAY, 24 FEBRUARY 2021





SHIRE OF WONGAN-BALLIDU

NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Elected Members

I advise that the Ordinary Meeting of the Shire of Wongan-Ballidu will be held on Wednesday, 24 February 2021 commencing at 3.00pm in Council Chambers, Administration Centre, Cnr Elphin Crescent and Quinlan Street, Wongan Hills.

STUART TAYLOR
CHIEF EXECUTIVE OFFICER

Disclaimer

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Wongan-Ballidu warns that any person(s) who has an application lodged with Council should rely only on written confirmation of the decision made at the Council meeting. No responsibility whatsoever is implied or accepted by the Shire of Wongan-Ballidu for any act, omission, statement or intimation taking place during a Council meeting.

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Item 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Item 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

Item 3. PUBLIC QUESTION TIME

Item 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Item 5. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS

Item 6. APPLICATION/S FOR LEAVE OF ABSENCE

Item 7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY, 16 DECEMBER 2020:

OFFICER RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Wednesday, 16 December 2020 be confirmed as a true and correct record of the proceedings.

7.2 CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON WEDNESDAY, 3 FEBRUARY 2021:

OFFICER RECOMMENDATION

That the Minutes of the Special Meeting of Council held on Wednesday, 3 February 2021 be confirmed as a true and correct record of the proceedings.

Item 8. MATTERS FOR WHICH MEETING MAY BE CLOSED

Item 9. REPORTS OF OFFICERS AND COMMITTEES
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9.1 GOVERNANCE

9.1.1 DELEGATED AUTHORITY REGISTER REVIEW

FILE REFERENCE:	A2.22 Local Government Act and Regulations
REPORT DATE:	20 February 2021
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor – Chief Executive Officer
ATTACHMENTS:	9.1.1a Local Government Operational Guidelines – Delegations

PURPOSE OF REPORT:

To review and adopt the annual list of delegations.

BACKGROUND:

Under the *Local Government Act 1995* Council can delegate some of its functions to its committees or the Chief Executive Officer. The Chief Executive Officer may also delegate to other employees. These delegations are required to be reviewed once each financial year.

COMMENT:

The Chief Executive Officer has reviewed the delegations in accordance with the Local Government Operational Guidelines – Delegations.

The Delegations previously provided by Council to the Chief Executive Officer are as below:

FINANCE & ADMINISTRATION**DELEGATED AUTHORITY 01**

DELEGATION: PAYMENTS FROM MUNICIPAL AND TRUST FUNDS
 SECTION/ACT: *Local Government Act 1995*, Section 6.7, 6.9 and 6.10
 DELEGATION: That Council delegate authority to the Chief Executive Officer to authorise and make payments from the Municipal and Trust Funds manually and electronically, including transferring funds to and from the Reserve accounts as allowed for in the budget as per the following.

A listing of all payments made is to be presented to the next ordinary meeting of Council.

DELEGATED AUTHORITY 02

DELEGATION: DONATIONS
 SECTION/ACT: *Local Government Act 1995*, Section 5.42
 DELEGATION: That Council delegate authority to the Chief Executive Officer to grant requests for donations from Local Community Groups/Organizations, towards community-based activities, up to an amount of \$500 per donation subject to the relevant budget allocation.

DELEGATED AUTHORITY 03

DELEGATION: WRITING OFF DEBTS
 SECTION/ACT: *Local Government Act 1995*, Section 6.12(c)
 DELEGATION: Council delegates to the Chief Executive Office authority to write off amounts raised in error on all debtor and rate accounts.

DELEGATED AUTHORITY 04

DELEGATION: AUTHORISED PERSONS
 SECTION/ACT: *Local Government Act 1995*, Section 9.10(1), *Bush Fires Act 1954* and the *Control of Vehicles (Off Road Areas) Act 1978*
 DELEGATION: That the Ranger be appointed as an Authorised Officer under the *Control of Vehicles (Off-road Areas) Act 1978*
 Council delegates authority to the Chief Executive Officer under section 59(3) of the *Bush Fires Act 1954* to institute and carry out proceedings for offences against the *Bush Fires Act 1954*.
 Council delegates authority to the Ranger under section 59(3) of the *Bush Fires Act 1954* to issue infringements under section 59a of the *Bushfires Act 1954*.

DELEGATED AUTHORITY 05

DELEGATION: APPOINTMENT OF AUTHORISED PERSONS
 SECTION/ACT: *Local Government Act 1995*, Section 9.10
 DELEGATION: Council delegates to the Chief Executive Officer authority to appoint persons to exercise the powers of a Local Government under subdivisions 2, 3 and 4 of Division 3 of Part 3 and subdivisions 1 and 2 of Division 2, Part 9 of the *Local Government Act 1995*.

A person who is authorised to give infringement notices under Section 9.16 is not to be made an authorised person for the purposes of Section 9.17, 9.19 or 9.20. In this event the Chief Executive Officer is not an authorised person under Section 9.16 of the *Local Government Act*.

DELEGATED AUTHORITY 06

DELEGATION: ENFORCEMENT AND LEGAL PROCEEDINGS
 SECTION/ACT: *Local Government Act 1995*, Section 3.39, 9.10, 5.42 and *Litter Act 1979* Section 31 (2b)
 DELEGATION: Council delegates to the Chief Executive Office authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions for the enforcement of provision of the various Acts and instigate legal proceedings accordingly.

DELEGATED AUTHORITY 07

DELEGATION: WITHDRAWAL OF INFRINGEMENT NOTICES
 SECTION/ACT: *Local Government Act 1995*, Section 9.20
 DELEGATION: Council delegates to the Chief Executive Office authority to withdraw infringement notices issued under the *Local Government Act 1995*, *Dog Act 1976*, Councils Local Laws and the *Bush Fires Act 1954*.

DELEGATED AUTHORITY 08

DELEGATION: AUTHORISED OFFICERS – LITTER ACT 1979
 SECTION/ACT: *Litter Act 1979*, Section 26 (1) (c)
 DELEGATION: Council delegates to the Chief Executive Office authority to appoint “Authorised Officers” as detailed in the *Litter Act 1979*.

DELEGATED AUTHORITY 09

DELEGATION: IMPOUNDING OF GOODS
 SECTION/ACT: *Local Government Act 1995*, Section 3.39
 DELEGATION: Council delegates to the Chief Executive Office authority to remove and impound any goods that are involved in a contravention that can lead to impounding.

DELEGATED AUTHORITY 10

DELEGATION: DISPOSING OF CONFISCATED OR UNCOLLECTED GOODS
 SECTION/ACT: *Local Government Act 1995*, Section 3.47
 DELEGATION: Council delegates to the Chief Executive Office authority to dispose of any goods that have been impounded.

DELEGATED AUTHORITY 11

DELEGATION: VARIATION OF PROHIBITED BURNING TIMES, RESTRICTED BURNING TIMES AND/OR PRESCRIBED CONDITIONS
 SECTION/ACT: *Bush Fires Act 1954*, Section 17(10) and Section 18 (5)
 OFFICER(S) UPON WHOM DELEGATION CONFERRED: Shire President, Chief Bush Fire Control Officer (jointly)
 DELEGATION: To vary the prohibited burning times, restricted burning times and/or prescribed conditions.

DELEGATED AUTHORITY 12

DELEGATION: EXECUTION AND AFFIXING OF COMMON SEAL TO DOCUMENTS
 SECTION/ACT: *Local Government Act 1995* – Section 9.49A(3)
 DELEGATION: Notwithstanding the provisions of Section 9.49 of the Local Government Act, Council delegates to the Chief Executive Office authority to affix the Common Seal to documents to be executed by the Shire where such documents are consistent and in accord with a resolution of Council, Council Policy G 48 or a delegated power.

DELEGATED AUTHORITY 13

DELEGATION: STAFF PAYMENTS OF GRATUITIES TO EMPLOYEES IN ADDITION TO CONTRACT OR AWARD
 SECTION/ACT: *Local Government Act 1995* – sections 5.42 and 5.50
 DELEGATION: Council delegates the Chief Executive Officer authority to implement in accordance with Councils policy relating to gratuities to officers and employees who are retiring in accordance with Councils Policy.
 Conditions: Subject to Budget provision.

DELEGATED AUTHORITY 14

DELEGATION: DISPOSAL OF SURPLUS FURNITURE & EQUIPMENT
 SECTION/ACT: *Local Government Act 1995* – Sections 3.58, 5.42 and 5.43 and Local Government (Functions and General) Regulations 1996.
 DELEGATION: Council delegates its authority and power to the Chief Executive Officer to dispose of surplus furniture with a market value of less than \$20,000.

DELEGATED AUTHORITY 15

DELEGATION: CORPORATE CREDIT CARD
 SECTION/ACT: *Local Government Act 1995*, Section 5.42, Section 5.44 and Section 6.5 and Regulation 11 of the Local Government (Financial Management) Regulations 1996. Sections 53 and 55 of the *Financial Administration and Audit Act 1985*.
 DELEGATION: Council delegates to the Chief Executive Office authority to make payments via corporate credit card in accordance with Councils Policy – Fuel and Credit Cards.

WORKS AND SERVICES

DELEGATED AUTHORITY 19

DELEGATION: TEMPORARY ROAD CLOSURES

SECTION/ACT: *Local Government Act 1995*, Section 3.50A, 3.50[1], 3.50[1a], 3.50[4].3.50[6] and 3.50[8] and Road Traffic (Events on Roads) Regulations 1991

DELEGATION: 1. Council delegates to the Chief Executive Office authority to temporarily close thoroughfares to vehicles.
2. Council delegates to the Chief Executive Office authority to determine applications for the temporary closure of roads for the purpose of conducting events.

DELEGATED AUTHORITY 20

DELEGATION: PAYMENT OF CROSSOVER CONTRIBUTION

SECTION/ACT: *Local Government Act 1995* – Section 5.42

DELEGATION: Council delegates to the Chief Executive Office authority to pay Councils contribution to the construction of a crossover in accordance with Council's Policy - Vehicle Crossovers.

DELEGATED AUTHORITY 23

DELEGATION: SEED COLLECTION – WILDFLOWER PICKING

SECTION/ACT: *Local Government Act 1995* – Sections

DELEGATION: Council delegates to the Chief Executive Office authority to grant approval to pick wildflowers on Council controlled reserves; and approval to collect seeds on Council controlled reserves.

Delegation conditions: All applications to be in writing; preference given to local land care groups/businesses.

HEALTH, BUILDING & PLANNING

DELEGATED AUTHORITY 24

DELEGATION: DEMOLITION LICENCES

SECTION/ACT: *Local Government (Miscellaneous Provisions) Act 1960*, Section 374A

DELEGATION: Council delegates to the Chief Executive Office authority to issue demolition licences.

DELEGATED AUTHORITY 25

DELEGATION: BUILDINGS – ISSUING NOTICES REQUIRING ALTERATIONS

SECTION/ACT: *Local Government (Miscellaneous Provisions) Act 1960*, Section 401

DELEGATION: Council delegates to the Chief Executive Office authority to issue a Notice requiring alterations where a breach of building requirements is considered sufficient to warrant the issue of a Notice.

DELEGATED AUTHORITY 26

DELEGATION: BUILDINGS – UNLAWFUL WORKS

SECTION/ACT: *Local Government (Miscellaneous Provisions) Act 1960*, Section 401A

DELEGATION: Council delegates to the Chief Executive Office authority to direct a survey of a building to be considered to be in a dangerous state and to issue a notice, requiring the owner or occupier to take it down, secure or repair it, as the case requires, if the survey confirms a building to be in a dangerous state.

DELEGATED AUTHORITY 27

DELEGATION: BUILDINGS – DANGEROUS

SECTION/ACT: *Local Government (Miscellaneous Provisions) Act 1960*, Sections 403, 404

DELEGATION: Council delegates to the Chief Executive Office authority to direct a survey of a building that is considered to be in a dangerous state.

If the Building Surveyor, or other competent person, certifies that the building is in a dangerous state, to cause the building to be shored up or otherwise secured and a proper hoarding or fence to be put up for the protection of the public from danger, and shall cause a written notice to be served on the owner or occupier of the building requiring him/her forthwith to take it down, secure, or repair it as the case requires.

DELEGATED AUTHORITY 28

DELEGATION: PRIVATE SWIMMING POOL INSPECTIONS

SECTION/ACT: *Local Government Act 1995*, Sections 5.42 & 5.44 and Schedule 9.2(3) and Section 2, Section 245A (5), (6) and (7) of the *Local Government (Miscellaneous Provisions) Act 1960*

DELEGATION: Council delegates to the Chief Executive Office authority to appoint officer(s) of the Council as "Authorised Officers" as required in Section 245A (5), (6) & (7) of the *Local Government (Miscellaneous Provisions) Act 1960* for the purposes of inspecting and enforcing private swimming pool local laws or regulations. The delegate(s) has the authority to deal with such matters relevant to this declaration.

DELEGATED AUTHORITY 29

DELEGATION: BUILDING LICENCES

SECTION/ACT: *Local Government (Miscellaneous Provisions) Act 1960*, Section 374

DELEGATION: Council delegates to the Chief Executive Office authority to approve plans submitted and issue building licences.

CONDITIONS: A summary of building licenses issued to be submitted to Council monthly.

DELEGATED AUTHORITY 30

DELEGATION: SALE AND/OR CONSUMPTION OF LIQUOR – COUNCIL PROPERTY

SECTION/ACT: Not Applicable

DELEGATION: Council delegates to the Chief Executive Office authority to approve applications for the sale of liquor and/or the consumption of liquor on property under the care, control and management of Council.

DELEGATED AUTHORITY 35

DELEGATION: SUBDIVISION CLEARANCE

SECTION/ACT: *Local Government Act 1995* – Sections 5.42, Planning & Development Act 2005, Town Planning Scheme No 4

DELEGATION: Council delegates to the Chief Executive Office authority to clear conditions on WAPC subdivision/amalgamation approvals in accordance with any relevant Council Policy, Specification, and Town Planning Scheme No 4, or other relevant Act or Regulation.

CONDITIONS: The payment of bond in lieu or completion of works in order to clear a condition of subdivision.

DELEGATED AUTHORITY 37

DELEGATION: HEALTH ACT

SECTION/ACT: *Local Government Act 1995* – Sections 5.42, *Health Act 1911* – Section 26

DELEGATION: Council delegates to the Chief Executive Officer the Functions and Powers of the *Health Act 1911* as provided by Section 26 of the *Health Act 1911*.

DELEGATED AUTHORITY 39

DELEGATION: SELL SHIRE DEVELOPED LOTS ON SHIELDS CRESCENT
 SECTION/ACT: *Local Government Act 1995* – Sections 5.42, 5.43 and 3.58 (3).
 DELEGATION: 1. Council delegates to the Chief Executive Officer the sale of Lot 696 Shields Crescent, Wongan Hills, for the sum of \$35,000 with each party responsible for their own settlement costs; and
 2. Council delegates to the Chief Executive Officer to review submissions received in accordance with Section 3.58 (3).

DELEGATED AUTHORITY 40

DELEGATION: SELL LOT 166 DANUBIN ROAD, WONGAN HILLS
 SECTION/ACT: *Local Government Act 1995* – Sections 5.42, 5.43 and 3.58 (3).
 DELEGATION: Council delegates to the Chief Executive Officer the sale of Lot 166 Danubin Street, Wongan Hills, for the sum of \$62,840 with each party responsible for their own settlement costs; and
 Council delegates to the Chief Executive Officer to review submissions received in accordance with Section 3.58 (3); and
 Seek a current Valuation from a licenced Valuer in accordance with Section 3.58 of the *Local Government Act 1995*.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Under the *Local Government Act 1995* Section 5.42 Council may delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the *Local Government Act 1995* subject to limitations imposed by Section 5.43.

The Chief Executive Officer may delegate to any employee of the Council under the *Local Government Act 1995* Section 5.44.

Under the *Local Government Act 1995* Section 5.16 Council may delegate to a committee any of its powers and duties subject to limitations imposed under Section 5.17.

The *Local Government Act 1995* Section 5.103.

STRATEGIC IMPLICATIONS:

There are no known strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental impacts associated with this proposal.
- **Economic**
There are no known economic impacts associated with this proposal.
- **Social**
There are no known social implications associated with this proposal.
- **Financial Implications**
There are no financial implications in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

OFFICER RECOMMENDATION

That Council DELEGATES the following powers and authorities to the Chief Executive Officer:-

FINANCE & ADMINISTRATION

DELEGATED AUTHORITY 01

DELEGATION: PAYMENTS FROM MUNICIPAL AND TRUST FUNDS

SECTION/ACT: *Local Government Act 1995, Section 6.7, 6.9 and 6.10*

DELEGATION: That Council delegates authority to the Chief Executive Officer to authorise and make payments from the Municipal and Trust Funds manually and electronically, including transferring funds to and from the Reserve accounts as allowed for in the budget as per the following.

A listing of all payments made is to be presented to the next ordinary meeting of Council.

DELEGATED AUTHORITY 02

DELEGATION: DONATIONS

SECTION/ACT: *Local Government Act 1995, Section 5.42*

DELEGATION: That Council delegates authority to the Chief Executive Officer to grant requests for donations from Local Community Groups/Organizations, towards community-based activities, up to an amount of \$500 per donation subject to the relevant budget allocation.

DELEGATED AUTHORITY 03

DELEGATION: WRITING OFF DEBTS

SECTION/ACT: *Local Government Act 1995, Section 6.12(c)*

DELEGATION: That Council delegates to the Chief Executive Officer authority to write off amounts raised in error on all debtor and rate accounts.

DELEGATED AUTHORITY 04

DELEGATION: AUTHORISED PERSONS

SECTION/ACT: *Local Government Act 1995, Section 9.10(1), Bush Fires Act 1954 and the Control of Vehicles (Off Road Areas) Act 1978*

DELEGATION: That the Ranger be appointed as an Authorised Officer under the *Control of Vehicles (Off-road Areas) Act 1978*

That Council delegates authority to the Chief Executive Officer under section 59(3) of the *Bush Fires Act 1954* to institute and carry out proceedings for offences against the *Bush Fires Act 1954*.

That Council delegates authority to the Ranger under section 59(3) of the *Bush Fires Act 1954* to issue infringements under section 59a of the *Bushfires Act 1954*.

DELEGATED AUTHORITY 05

DELEGATION: APPOINTMENT OF AUTHORISED PERSONS

SECTION/ACT: *Local Government Act 1995, Section 9.10*

DELEGATION: That Council delegates to the Chief Executive Officer authority to appoint persons to exercise the powers of a Local Government under subdivisions 2, 3 and 4 of Division 3 of Part 3 and subdivisions 1 and 2 of Division 2, Part 9 of the *Local Government Act 1995*.

A person who is authorised to give infringement notices under Section 9.16 is not to be made an authorised person for the purposes of Section

9.17, 9.19 or 9.20. In this event the Chief Executive Officer is not an authorised person under Section 9.16 of the *Local Government Act 1995*.

DELEGATED AUTHORITY 06

DELEGATION: ENFORCEMENT AND LEGAL PROCEEDINGS

SECTION/ACT: *Local Government Act 1995*, Section 3.39, 9.10, 5.42 and *Litter Act 1979* Section 31 (2b)

DELEGATION: That Council delegates to the Chief Executive Officer authority to appoint persons or classes of persons to be authorised for the purposes of performing particular functions for the enforcement of provision of the various Acts and instigate legal proceedings accordingly.

DELEGATED AUTHORITY 07

DELEGATION: WITHDRAWAL OF INFRINGEMENT NOTICES

SECTION/ACT: *Local Government Act 1995*, Section 9.20

DELEGATION: That Council delegates to the Chief Executive Officer authority to withdraw infringement notices issued under the *Local Government Act 1995*, *Dog Act 1976*, Councils Local Laws and the *Bush Fires Act 1954*.

DELEGATED AUTHORITY 08

DELEGATION: AUTHORISED OFFICERS – *LITTER ACT 1979*

SECTION/ACT: *Litter Act 1979*, Section 26 (1) (c)

DELEGATION: That Council delegates to the Chief Executive Officer authority to appoint “Authorised Officers” as detailed in the *Litter Act 1979*.

DELEGATED AUTHORITY 09

DELEGATION: IMPOUNDING OF GOODS

SECTION/ACT: *Local Government Act 1995*, Section 3.39

DELEGATION: That Council delegates to the Chief Executive Officer authority to remove and impound any goods that are involved in a contravention that can lead to impounding.

DELEGATED AUTHORITY 10

DELEGATION: DISPOSING OF CONFISCATED OR UNCOLLECTED GOODS

SECTION/ACT: *Local Government Act 1995*, Section 3.47

DELEGATION: That Council delegates to the Chief Executive Officer authority to dispose of any goods that have been impounded.

DELEGATED AUTHORITY 11

DELEGATION: VARIATION OF PROHIBITED BURNING TIMES, RESTRICTED BURNING TIMES AND/OR PRESCRIBED CONDITIONS

SECTION/ACT: *Bush Fires Act 1954*, Section 17(10) and Section 18 (5)

OFFICER(S) UPON WHOM DELEGATION CONFERRED:

Shire President, Chief Bush Fire Control Officer (jointly)

DELEGATION: To vary the prohibited burning times, restricted burning times and/or prescribed conditions.

DELEGATED AUTHORITY 12

DELEGATION: EXECUTION AND AFFIXING OF COMMON SEAL TO DOCUMENTS

SECTION/ACT: *Local Government Act 1995* – Section 9.49A(3)

DELEGATION: Notwithstanding the provisions of Section 9.49 of the *Local Government Act*, Council delegates to the Chief Executive Officer authority to affix the Common Seal to documents to be executed by the Shire where such documents are consistent and in accord with a resolution of Council, Council Policy G 48 or a delegated power.

DELEGATED AUTHORITY 13

DELEGATION: STAFF PAYMENTS OF GRATUITIES TO EMPLOYEES IN ADDITION TO CONTRACT OR AWARD

SECTION/ACT: *Local Government Act 1995* – sections 5.42 and 5.50

DELEGATION: That Council delegates the Chief Executive Officer authority to implement in accordance with Councils policy relating to gratuities to officers and employees who are retiring in accordance with Councils Policy.
Conditions: Subject to Budget provision.

DELEGATED AUTHORITY 14

DELEGATION: DISPOSAL OF SURPLUS FURNITURE & EQUIPMENT

SECTION/ACT: *Local Government Act 1995* – Sections 3.58, 5.42 and 5.43 and Local Government (Functions and General) Regulations 1996.

DELEGATION: That Council delegates its authority and power to the Chief Executive Officer to dispose of surplus furniture with a market value of less than \$20,000.

DELEGATED AUTHORITY 15

DELEGATION: CORPORATE CREDIT CARD

SECTION/ACT: *Local Government Act 1995*, Section 5.42, Section 5.44 and Section 6.5 and Regulation 11 of the Local Government (Financial Management) Regulations 1996. Sections 53 and 55 of the *Financial Administration and Audit Act 1985*.

DELEGATION: That Council delegates to the Chief Executive Officer authority to make payments via corporate credit card in accordance with Councils Policy – Fuel and Credit Cards.

WORKS AND SERVICES**DELEGATED AUTHORITY 19**

DELEGATION: TEMPORARY ROAD CLOSURES

SECTION/ACT: *Local Government Act 1995*, Section 3.50A, 3.50[1], 3.50[1a], 3.50[4], 3.50[6] and 3.50[8] and Road Traffic (Events on Roads) Regulations 1991

DELEGATION:

1. That Council delegates to the Chief Executive Officer authority to temporarily close thoroughfares to vehicles.
2. That Council delegates to the Chief Executive Officer authority to determine applications for the temporary closure of roads for the purpose of conducting events.

DELEGATED AUTHORITY 20

DELEGATION: PAYMENT OF CROSSOVER CONTRIBUTION

SECTION/ACT: *Local Government Act 1995* – Section 5.42

DELEGATION: That Council delegates to the Chief Executive Officer authority to pay Council's contribution to the construction of a crossover in accordance with Council's Policy - Vehicle Crossovers.

DELEGATED AUTHORITY 23

DELEGATION: SEED COLLECTION – WILDFLOWER PICKING

SECTION/ACT: *Local Government Act 1995* – Sections

DELEGATION: That Council delegates to the Chief Executive Officer authority to grant approval to pick wildflowers on Council controlled reserves; and approval to collect seeds on Council controlled reserves.

Delegation conditions: All applications to be in writing; preference given to local land care groups/businesses.

HEALTH, BUILDING & PLANNING**DELEGATED AUTHORITY 24****DELEGATION:** DEMOLITION LICENCES**SECTION/ACT:** *Local Government (Miscellaneous Provisions) Act 1960, Section 374A***DELEGATION:** That Council delegates to the Chief Executive Officer authority to issue demolition licences.**DELEGATED AUTHORITY 25****DELEGATION:** BUILDINGS – ISSUING NOTICES REQUIRING ALTERATIONS**SECTION/ACT:** *Local Government (Miscellaneous Provisions) Act 1960, Section 401***DELEGATION:** That Council delegates to the Chief Executive Officer authority to issue a Notice requiring alterations where a breach of building requirements is considered sufficient to warrant the issue of a Notice.**DELEGATED AUTHORITY 26****DELEGATION:** BUILDINGS – UNLAWFUL WORKS**SECTION/ACT:** *Local Government (Miscellaneous Provisions) Act 1960, Section 401A***DELEGATION:** That Council delegates to the Chief Executive Officer authority to direct a survey of a building to be considered to be in a dangerous state and to issue a notice, requiring the owner or occupier to take it down, secure or repair it, as the case requires, if the survey confirms a building to be in a dangerous state.**DELEGATED AUTHORITY 27****DELEGATION:** BUILDINGS – DANGEROUS**SECTION/ACT:** *Local Government (Miscellaneous Provisions) Act 1960, Sections 403, 404***DELEGATION:** That Council delegates to the Chief Executive Officer authority to direct a survey of a building that is considered to be in a dangerous state.

If the Building Surveyor, or other competent person, certifies that the building is in a dangerous state, to cause the building to be shored up or otherwise secured and a proper hoarding or fence to be put up for the protection of the public from danger, and shall cause a written notice to be served on the owner or occupier of the building requiring him/her forthwith to take it down, secure, or repair it as the case requires.

DELEGATED AUTHORITY 28**DELEGATION:** PRIVATE SWIMMING POOL INSPECTIONS**SECTION/ACT:** *Local Government Act 1995, Sections 5.42 & 5.44 and Schedule 9.2(3) and Section 2, Section 245A (5). (6) and (7) of the Local Government (Miscellaneous Provisions) Act 1960***DELEGATION:** That Council delegates to the Chief Executive Officer authority to appoint officer(s) of the Council as “Authorised Officers” as required in Section 245A (5), (6) & (7) of the *Local Government (Miscellaneous Provisions) Act 1960* for the purposes of inspecting and enforcing private swimming pool local laws or regulations. The delegate(s) has the authority to deal with such matters relevant to this declaration.**DELEGATED AUTHORITY 29****DELEGATION:** BUILDING LICENCES**SECTION/ACT:** *Local Government (Miscellaneous Provisions) Act 1960, Section 374***DELEGATION:** That Council delegates to the Chief Executive Officer authority to approve plans submitted and issue building licences.

CONDITIONS: A summary of building licenses issued to be submitted to Council monthly.

DELEGATED AUTHORITY 30

DELEGATION: SALE AND/OR CONSUMPTION OF LIQUOR – COUNCIL PROPERTY

SECTION/ACT: Not Applicable

DELEGATION: That Council delegates to the Chief Executive Officer authority to approve applications for the sale of liquor and/or the consumption of liquor on property under the care, control and management of Council.

DELEGATED AUTHORITY 35

DELEGATION: SUBDIVISION CLEARANCE

SECTION/ACT: *Local Government Act 1995 – Sections 5.42, Planning & Development Act 2005, Town Planning Scheme No 4*

DELEGATION: That Council delegates to the Chief Executive Officer authority to clear conditions on WAPC subdivision/amalgamation approvals in accordance with any relevant Council Policy, Specification, and Town Planning Scheme No 4, or other relevant Act or Regulation.

CONDITIONS: The payment of bond in lieu or completion of works in order to clear a condition of subdivision.

DELEGATED AUTHORITY 37

DELEGATION: HEALTH ACT

SECTION/ACT: *Local Government Act 1995 – Sections 5.42, Health Act 1911 – Section 26*

DELEGATION: That Council delegates to the Chief Executive Officer the Functions and Powers of the *Health Act 1911* as provided by Section 26 of the *Health Act 1911*.

DELEGATED AUTHORITY 39

DELEGATION: SELL SHIRE DEVELOPED LOTS ON SHIELDS CRESCENT

SECTION/ACT: *Local Government Act 1995 – Sections 5.42, 5.43 and 3.58 (3).*

DELEGATION: 1. That Council delegates to the Chief Executive Officer the sale of Lot 696 Shields Crescent, Wongan Hills, for the sum of \$35,000 with each party responsible for their own settlement costs; and
2. That Council delegates to the Chief Executive Officer to review submissions received in accordance with Section 3.58 (3).

DELEGATED AUTHORITY 40

DELEGATION: SELL LOT 166 DANUBIN ROAD, WONGAN HILLS

SECTION/ACT: *Local Government Act 1995 – Sections 5.42, 5.43 and 3.58 (3).*

DELEGATION: That Council delegates to the Chief Executive Officer the sale of Lot 166 Danubin Street, Wongan Hills, for the sum of \$62,840 with each party responsible for their own settlement costs; and
That Council delegates to the Chief Executive Officer to review submissions received in accordance with Section 3.58 (3); and
Seek a current Valuation from a licenced Valuer in accordance with Section 3.58 of the *Local Government Act 1995*.

ABSOLUTE MAJORITY REQUIRED

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED FOR DECEMBER 2020

FILE REFERENCE:	F1.4
REPORT DATE:	19 February 2021
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	December 2020

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act Regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ Environment

There are no known environmental impacts associated with this proposal.

➤ Economic

There are no known economic impacts associated with this proposal.

➤ Social

There are no known social implications associated with this proposal.

➤ Financial Implications

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION

That the accounts submitted from 1 to 31 December 2020 totalling \$922,179.25 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST DECEMBER 2020 TO 31ST DECEMBER 2020

Chq/EFT	Date	Name	Description	Amount
EFT20594	02/12/2020	ANZ BANK (NETT WAGES)	Wages PPE 01.12.2020	-67475.62
EFT20595	02/12/2020	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT20596	02/12/2020	IOU SOCIAL CLUB	Payroll deductions	-220.00
EFT20598	03/12/2020	CJD EQUIPMENT PTY LTD	Supply lock, six point socket screw, filters and switch for Loader PLDR6	-2146.73
EFT20599	03/12/2020	KOMATSU AUSTRALIA PTY LTD		-1184.78
	23/11/2020	KOMATSU AUSTRALIA PTY LTD	Supply 2 x clips for Grader PG15,	41.01
	24/11/2020	KOMATSU AUSTRALIA PTY LTD	Supply 10 x oil sample kits, coolant kit, element, packing, super coolant and clamp for PG15	688.86
	30/11/2020	KOMATSU AUSTRALIA PTY LTD	Supply switches, filter & elements for Grader PG15	423.96
	30/11/2020	KOMATSU AUSTRALIA PTY LTD	Supply cartridge for Grader PG15	30.95
EFT20600	03/12/2020	MCINTOSH & SON	Supply 2 x batteries for Koorda Fire Truck	-440.00
EFT20601	03/12/2020	OFFICEWORKS BUSINESS DIRECT	Stationery for Admin Office	-376.01
EFT20602	03/12/2020	WESTRAC EQUIPMENT PTY LTD	Supply retainer for PG16	-34.57
EFT20603	03/12/2020	SUNNY INDUSTRIAL BRUSHWARE	Supply 1 x 11197 broom 1920mm-24 including freight"	-800.25
EFT20604	03/12/2020	WONGAN HILLS TOURISM GROUP INC	Refund bond payment for PA System	-121.50
EFT20605	03/12/2020	THE POINT DOCTOR	Supply 3.5m Tool Box for new patching truck PTK37	-462.00
EFT20606	03/12/2020	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 152	-30537.35
EFT20607	03/12/2020	RBC RURAL	Shire office photocopier meter plan charge	-566.28
EFT20608	03/12/2020	TOLL IPEC PTY LTD	Freight charges ex Westrac	-10.73
EFT20609	03/12/2020	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BSL Reconciliation for September 2020	-56.65
EFT20610	03/12/2020	WONGAN HILLS PROGRESS ASSOCIATION	Half Page Advert for CRC in 2020 Wongan Directory	-436.00
EFT20611	03/12/2020	RICOH FINANCE	Shire Office Photocopier lease payment	-276.96
EFT20612	03/12/2020	JB HI-FI GROUP PTY LTD	Supply 1 x Microsoft surface book	-4752.88
EFT20613	03/12/2020	AHA! CONSULTING	30% commencement fee for the undertake of the Major Review of the Strategic Community Plan	-12061.50
EFT20614	03/12/2020	CLARKSON FREIGHTLINES	Freight charges ex Honda Shop for Sundry Plant PSP2	-85.01
EFT20615	03/12/2020	QPC GROUP	Order Printer Toners for Administration Office - CSO-A, CSO-F, Works Supervisor & EA.	-346.49
EFT20616	08/12/2020	TELSTRA CORPORATION LIMITED		-6802.52
	17/11/2020	TELSTRA CORPORATION LIMITED	Telephone account for Sport & Rec Council	55.00
	26/11/2020	TELSTRA CORPORATION LIMITED	Shire Telephone account	4845.41
	29/11/2020	TELSTRA CORPORATION LIMITED	Telephone account for Wongan Hills Medical Centre Issued 29/11/20 (Recoverable)	353.97
	02/12/2020	TELSTRA CORPORATION LIMITED	Harvest Ban Telephone account	1548.14
EFT20617	11/12/2020	LANDGATE		-100.06
306854-10001008	23/11/2020	LANDGATE	Rates Administration	73.36
1059580-10001008	01/12/2020	LANDGATE	Certificate of Title for 31 Danubin Street	26.70
EFT20618	11/12/2020	MOORE AUSTRALIA (WA) PTY LTD	Progress billing in respect of the audit for the year ended 30.6.20	-10163.55
EFT20619	11/12/2020	NUTRIEN AG SOLUTIONS LTD	Nufa Gladiator 20L for town spraying	-528.00
EFT20620	11/12/2020	MCINTOSH & SON		-691.75
	04/09/2020	MCINTOSH & SON	Grease nipple coupler and grease gun for PBH3 backhoe	116.69
	09/09/2020	MCINTOSH & SON	UHF 2 way radio for PTK34 Mack	419.00
	15/09/2020	MCINTOSH & SON	Locking bearing grub screw and bearing housing cast flat for PVM2 vertimower	42.17
	15/09/2020	MCINTOSH & SON	Bearing housing cast flat 4 bolt for PVM2 vertimower	10.71
	29/09/2020	MCINTOSH & SON	Globe for PTK36 Mack	103.18
EFT20621	11/12/2020	STAR TRACK EXPRESS PTY LTD	Freight charges for the delivery of PPE via Stewart & Heaton	-258.06
EFT20622	11/12/2020	OFFICEWORKS BUSINESS DIRECT	Stationery for CRC Office	-500.81
EFT20623	11/12/2020	WALLIS COMPUTER SOLUTIONS	CRC - New desk in reception, labelling, cabling and documentation	-1328.80
EFT20624	11/12/2020	WATER CORPORATION	Service charge for 42 Mitchell St Wongan Hills	-249.72
EFT20625	11/12/2020	WESTRAC EQUIPMENT PTY LTD	Supply 357-9236 door glass for Grader PG16 (Insurance Claim)	-1137.62
EFT20626	11/12/2020	STEWART & HEATON CLOTHING CO PTY LTD	PPE for ESL	-2313.20
EFT20628	11/12/2020	SHIRE OF WONGAN-BALLIDU	Boomer Advertising - Verge Collection	-228.00
EFT20629	11/12/2020	SYNERGY		-8952.02
	02/11/2020	SYNERGY	Consumption charge for Street Lighting	4067.33
	03/11/2020	SYNERGY	Service & consumption Charge for Railway Dam	148.81
	04/11/2020	SYNERGY	Service & Consumption charge for King Street Cadoux	114.29
	05/11/2020	SYNERGY	Service & Consumption charge for Community Garden	140.82
	24/11/2020	SYNERGY	Service & Consumption charge for Railway Centre/Storage Shed	277.88
	02/12/2020	SYNERGY	Consumption charge for Street Lighting	4202.89
EFT20630	11/12/2020	CANNON HYGIENE AUSTRALIA PTY LTD		-1224.30
	05/11/2020	CANNON HYGIENE AUSTRALIA PTY LTD	Hygiene Services at Wongan Sports Pavilion 04/11/20 to 09/11/20	183.65
	05/11/2020	CANNON HYGIENE AUSTRALIA PTY LTD	Hygiene Services for Wongan Sports Pavilion 10/11/20 to 09/11/2021	1574.10

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST DECEMBER 2020 TO 31ST DECEMBER 2020				
	05/11/2020	CANNON HYGIENE AUSTRALIA PTY LTD	Credit Note for 3 sanitary unit services from 04/11/20 to 09/11/20	-8.75
	05/11/2020	CANNON HYGIENE AUSTRALIA PTY LTD	Credit Note for 3 x sanitary unit services from 10/11/20 to 09/11/20	-524.70
EFT20631	11/12/2020	ADVANCED AUTOLOGIC PTY LTD	20kg EP2 grease for Grader PG17	-199.00
EFT20632	11/12/2020	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY		-330.00
	08/10/2020	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	Radiocommunications Apparatus Licence No	150.00
	12/11/2020	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	Radiocommunications Apparatus Licence No	180.00
EFT20633	11/12/2020	HILLS FIRE EQUIPMENT SERVICE	Fire Equipment Servicing	-1624.70
EFT20634	11/12/2020	ABBOTT AUTO ELECTRICS		-1726.45
5867	09/11/2020	ABBOTT AUTO ELECTRICS	Check VMS sign fault. Found controller to have burnt and corroded tracks. Organise and order replacement. Fit new unit and check function. For sundry plant PSP4	1124.20
5869	09/11/2020	ABBOTT AUTO ELECTRICS	Pressure test a/c system. Remove and replace faulty valve, pressure test, vac and gas. For truck PTK32	602.25
EFT20635	11/12/2020	TRUCK CENTRE (WA) PTY LTD	Annual CSOL Portal subscription	-165.00
EFT20636	11/12/2020	KANYANYA	Bags of rags - For roller PRO10	-30.00
EFT20637	11/12/2020	STUART TAYLOR	Administration Dropbox Renewal	-190.21
EFT20638	11/12/2020	SPECIALE SMASH REPAIRS	Insurance excess - MWS vehicle	-300.00
EFT20639	11/12/2020	WONGAN MAIL SERVICE	CRC postage costs for November 2020	-54.52
EFT20640	11/12/2020	STATE LIBRARY OF WA		-619.48
RI025940	03/11/2020	STATE LIBRARY OF WA	Inter-Library Loans Freight Recoup 2019/2020	317.66
RI019029	30/11/2020	STATE LIBRARY OF WA	Freight recoup for 2017/18 Financial Year - WH Library	301.82
EFT20641	11/12/2020	RAC BUSINESS	RAC Businesswise Membership	-620.00
EFT20642	11/12/2020	KLEEN WEST DISTRIBUTORS	Cleaning supplies for various locations	-1740.86
EFT20643	11/12/2020	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	BSL Reconciliation October 2020	-56.65
EFT20644	11/12/2020	DAVE WATSON CONTRACTING PTY.LTD	Lower Gum Tree - Wandoo Crescent & Wilding Street Intersection	-1017.50
EFT20645	11/12/2020	WONGAN HILLS PROGRESS ASSOCIATION	Shire Content in 2021 WH Directory	-2612.00
EFT20646	11/12/2020	BP AUSTRALIA	Fuel supply for November	-469.44
EFT20647	11/12/2020	HENDOS PLUMBING & GAS SERVICES	CRC Building - Install Water Chiller Unit outside the Arts Society	-454.47
EFT20648	11/12/2020	FEGAN BUILDING SURVEYING	Building Surveying for 3 Stickland St Wongan Hills (Part Recoverable)	-220.00
EFT20649	11/12/2020	RURAL RANGER SERVICES	Ranger Services	-850.00
EFT20650	11/12/2020	MARTIN'S TRAILER PARTS	Supply trailer parts for PSP4	-814.05
EFT20651	11/12/2020	PW GEE WELDING SERVICES	Mesh & Angle for Mocardy Dam (budget)	-943.25
EFT20652	11/12/2020	AIRPORT LIGHTING SPECIALISTS	Airport Lighting - White LED globe only	-7106.00
EFT20653	11/12/2020	CLEANTECH ENERGY PTY LTD	Electricity consumption for Swimming Pool Complex	-4145.75
EFT20654	11/12/2020	AUNTY K'S FUDGE & CAFE	Catering for firefighter training function	-932.00
EFT20655	11/12/2020	JETSTREAM ENTERPRISES	Swimming Pool - Repair Shade Cloth	-55.00
EFT20656	11/12/2020	CLARKSON FREIGHTLINES		-1526.09
	20/11/2020	CLARKSON FREIGHTLINES	Freight ex Ixom, CJD equipment, Gleeman trucks, Boral & Sigma Chemicals	1442.89
	30/11/2020	CLARKSON FREIGHTLINES	Freight ex Sunny Bush ware - Backhoe parts	83.20
EFT20657	11/12/2020	INTERNATIONAL FUEL EQUIPMENT & SERVICES	F0059413C - FMS 12V DC Cube style pump 70lpm	-5208.78
EFT20658	11/12/2020	HARE & FORBES MACHINERY HOUSE	LTH-350 Hydraulic Lifter Trolley 350kg Load Capacity - Supplied to CRC Office (OHS)	-816.80
EFT20659	01/12/2020	WESTNET PTY LTD	Westnet Account for December 2020	-610.20
EFT20660	16/12/2020	ANZ BANK (NETT WAGES)	Wages PPE 15.12.2020	-70120.56
EFT20661	16/12/2020	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT20662	16/12/2020	IOU SOCIAL CLUB	Payroll deductions	-230.00
EFT20663	17/12/2020	LAUREEN & JOHN HAMERSVELD	Payment of Bond	-1000.00
EFT20664	18/12/2020	BOEKEMAN NOMINEES PTY LTD		-4055.98
	11/11/2020	BOEKEMAN NOMINEES PTY LTD	Supply 1 x Hose scavenge for Backhoe PBH3 including freight charge	109.47
	13/11/2020	BOEKEMAN NOMINEES PTY LTD	Supply 20L JCB gear HP for Backhoe	189.95
	13/11/2020	BOEKEMAN NOMINEES PTY LTD	Supply bearings for Roller PRO11	1905.09
	30/11/2020	BOEKEMAN NOMINEES PTY LTD	New Windscreen and recalibrate sender units / sensor for CEO Vehicle	1851.47
EFT20665	18/12/2020	CJD EQUIPMENT PTY LTD	Supply oil sample kit, nut, flange, plow bolt for Loader PLDR8	-384.34
EFT20666	18/12/2020	KOMATSU AUSTRALIA PTY LTD	Supply strainer, cartridge and guide for Grader PG15	-395.05
EFT20667	18/12/2020	MCINTOSH & SON		-2071.87
	16/10/2020	MCINTOSH & SON	Supply Hyd hoses & fittings as per samples for Trailer PTRL23	1346.52
	19/10/2020	MCINTOSH & SON	Supply Grader axle, nuts, roller bearing & freight for Roller PRO11	691.22
	20/10/2020	MCINTOSH & SON	Supply cat o top link pin and TopLink pin for Hilux PUT73	16.35
	02/11/2020	MCINTOSH & SON	Supply 2 x Hyd fittings for PTK37	17.78
EFT20668	18/12/2020	BORAL CONSTRUCTION MATERIALS GROUP LIMITED		-5060.00
	17/11/2020	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	Bitumen Emulsion - Manmanning road, Bitumen Emulsion - Waddington road	2090.00

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST DECEMBER 2020 TO 31ST DECEMBER 2020				
	19/11/2020	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	Bitumen Emulsion for Waddington road	2970.00
EFT20669	18/12/2020	IXOM OPERATIONS PTY LTD	Service Charge for Chlorine - Swimming Pool Complex	-261.89
EFT20670	18/12/2020	WESFARMERS KLEENHEAT GAS PTY LTD		-326.88
	01/12/2020	WESFARMERS KLEENHEAT GAS PTY LTD	Facility fee / service charge for 2B Patterson Street Wongan Hills	85.80
	01/12/2020	WESFARMERS KLEENHEAT GAS PTY LTD	Facility fee / service charge for 27B Quinlan Street Wongan Hills	69.48
	01/12/2020	WESFARMERS KLEENHEAT GAS PTY LTD	Facility fee / Service fee for 27C Quinlan Street Wongan Hills	85.80
	01/12/2020	WESFARMERS KLEENHEAT GAS PTY LTD	Facility fee / service fee for 27D Quinlan St Wongan Hills	85.80
EFT20671	18/12/2020	T A MATTHEWS ELECTRICAL SERVICES		-1095.96
	14/12/2020	T A MATTHEWS ELECTRICAL SERVICES	Investigate and replace battery and charger in CCTV unit outside Debb's Rugs	297.00
	18/12/2020	T A MATTHEWS ELECTRICAL SERVICES	CRC Building - Install double power point, fit plugs to water fountain & change out weather proof power point.	182.96
	18/12/2020	T A MATTHEWS ELECTRICAL SERVICES	Depot (Gardeners Office) Change out Wall Air Con Unit	198.00
	18/12/2020	T A MATTHEWS ELECTRICAL SERVICES	Wongan Hills Sports Ground - Investigate water leak in building. , Trace fault to waste pipes not reconnected at A/C, Carry out repairs as requested	418.00
EFT20672	18/12/2020	WONGAN HILLS HARDWARE		-6985.06
	25/11/2020	WONGAN HILLS HARDWARE	Storage cupboards for kitchen at CRC, Cooking scales for CRC kitchen	211.20
	30/11/2020	WONGAN HILLS HARDWARE	Building account for November 2020	3075.83
	30/11/2020	WONGAN HILLS HARDWARE	Works account for November 2020	3698.03
EFT20673	18/12/2020	HILLS FIRE EQUIPMENT SERVICE	Fire Extinguisher Maintenance - plant equipment	-437.80
EFT20674	18/12/2020	TRUCK CENTRE (WA) PTY LTD	Diff repairs for Mack Truck PTK33	-20612.07
EFT20675	18/12/2020	WURTH AUSTRALIA PTY LTD	various parts for PTK37, PROL10, PTRL26, PTRL25, PROL11, PBH3 & AA199	-751.33
EFT20676	18/12/2020	SIGMA CHEMICALS		-761.09
	03/12/2020	SIGMA CHEMICALS	2 x Sigma Pool Stabiliser 25kg Slow dissolve for Wongan Hills Swimming Pool	130.90
	14/12/2020	SIGMA CHEMICALS	Test Tabs and Filter Bags for Dolphin Wave, Postage	630.19
EFT20677	18/12/2020	PUBLIC TRANSPORT AUTHORITY OF WA	Trans WA Ticketing for November 2020	-36.02
EFT20678	18/12/2020	PUBLIC LIBRARIES WESTERN AUSTRALIA INC (PLWA)	2020/2021 Public Library WA Membership	-170.00
EFT20679	18/12/2020	WONGAN HILLS HOTEL	Councillor Dinner Dated 25/11/20	-275.00
EFT20680	18/12/2020	TKB MECHANICAL		-209.00
	10/12/2020	TKB MECHANICAL	4 Wheel Alignment front and rear for Grader Ute PUT73	104.50
	15/12/2020	TKB MECHANICAL	4x4 Wheel Alignment for PUT74	104.50
EFT20681	18/12/2020	DUN DIRECT PTY LTD	Supply 10,500 litres of Diesel to Depot 17/11/20	-13569.85
EFT20682	18/12/2020	GREAT SOUTHERN FUEL SUPPLIES	Fuel account for November 2020	-261.40
EFT20683	18/12/2020	NEWINS FAMILY TRUST		-6051.00
	18/11/2020	NEWINS FAMILY TRUST	Managing of Wongan Hills Landfill Site for December 2020	5951.00
	08/12/2020	NEWINS FAMILY TRUST	Call out fee for Docket 723 - Recoverable	100.00
EFT20684	18/12/2020	AFGRI EQUIPMENT AUSTRALIA	Supply 1 x Dust Cap for Mack Truck PTK35	-9.57
EFT20685	18/12/2020	HENDOS PLUMBING & GAS SERVICES	Wongan Hills Sport Complex - Investigate water source to fire hose and locate isolation valve. Valve was shut off	-110.00
EFT20686	18/12/2020	FIVE STAR BUSINESS & INNOVATION	The supply and delivery of toner to CRC Admin	-57.75
EFT20687	18/12/2020	ROOFSAFE PTY LTD	Recertification and Tagging of CRC	-1146.20
EFT20688	18/12/2020	GLEEMAN TRUCK PARTS P/L		-1301.19
	16/11/2020	GLEEMAN TRUCK PARTS P/L	Credit 6 x backing plate for PTRL26	-237.60
	04/12/2020	GLEEMAN TRUCK PARTS P/L	Supply filters for Truck PTK34, Supply filter, dust shield set brake & wiper blade for PTK35	718.72
	04/12/2020	GLEEMAN TRUCK PARTS P/L	Supply slim led lamp bl for Loader PLDR8, Supply PGJ19-2 blist for Truck PTK36	127.82
	11/12/2020	GLEEMAN TRUCK PARTS P/L	Supply 1 x beacon led amber for Mechanical Services vehicle	313.54
	12/12/2020	GLEEMAN TRUCK PARTS P/L	Supply 1 x narva led black licence ex east for PSP4, Supply 5 x 7 pin small rnd metal plug for PSP4, Supply 6 x 7 pole metal plug for Trailer PTRL23	180.71
	14/12/2020	GLEEMAN TRUCK PARTS P/L	Supply 6 x dust covers for PTRL26	198.00
EFT20689	18/12/2020	AC HEALTHCARE PTY LTD		-21333.33
	01/12/2020	AC HEALTHCARE PTY LTD	Pre-Employment Medical - Adam Perrett	250.00
	17/12/2020	AC HEALTHCARE PTY LTD	December Payment	21083.33
EFT20690	18/12/2020	TRACTUS AUSTRALIA		-15447.30
	16/11/2020	TRACTUS AUSTRALIA	Supply and fit new tyre to PTRL14	332.00
	16/11/2020	TRACTUS AUSTRALIA	Supply and fit new tyres to Mack Truck PTK35	1090.00
	16/11/2020	TRACTUS AUSTRALIA	Supply and fit new tyre to Hilux PUT70	236.70
	25/11/2020	TRACTUS AUSTRALIA	Supply and fit 3 x new tyres for PTRL26	996.00

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST DECEMBER 2020 TO 31ST DECEMBER 2020				
	27/11/2020	TRACTUS AUSTRALIA	Supply and Fir 2 x tyres for PUT73 (Insurance Claim Recoverable)	473.40
	27/11/2020	TRACTUS AUSTRALIA	Supply and fit 2 x tyres for PUT73	473.40
	30/11/2020	TRACTUS AUSTRALIA	Supply new tyres for Grader PG17	6300.50
	30/11/2020	TRACTUS AUSTRALIA	Supply and fit new tyre for Backhoe	2321.00
	30/11/2020	TRACTUS AUSTRALIA	Supply and fit new tyre - Loader PRDR6	2277.50
	30/11/2020	TRACTUS AUSTRALIA	Supply and fit 4 x tyres for PUT74	946.80
EFT20691	18/12/2020	AUTOPRO NORTHAM	CS24-13254 M/TREE strip for PTK36	-169.42
888577	08/12/2020	AUTOPRO NORTHAM	CS24-13254 M/TREE strip for PTK36, BPMR7A sparkplug for Sundry PSP1, MP70B 7 pin small rnd metal plug	130.12
888677	08/12/2020	AUTOPRO NORTHAM	BPMR7A sparkplug for Sundry Plant PSP1	39.30
EFT20692	18/12/2020	QPC GROUP	Kyocera magenta toner TK-5234M for CRC Admin	-261.14
EFT20693	22/12/2020	ANZ BANK (NETT WAGES)	Final Pay - John Perrett	-1791.00
EFT20694	22/12/2020	DE LAGE LANDEN PTY LTD	CRC Photocopier Lease December 2020 payment	-557.70
EFT20695	23/12/2020	AVON WASTE	Domestic & commercial Collection for Wongan Hills & Ballidu	-10312.36
EFT20696	23/12/2020	CJD EQUIPMENT PTY LTD	Bolt on Edge for Loader PLDR8	-669.42
EFT20697	23/12/2020	WONGAN HILLS IGA	Shire Hang outs at CRC	-279.34
EFT20698	23/12/2020	JR & A HERSEY PTY LTD		-792.04
	07/12/2020	JR & A HERSEY PTY LTD	Supply SMS Labour & Equipment for Depot & Works	344.30
	07/12/2020	JR & A HERSEY PTY LTD	Supply SMS Labour & Equipment for Depot & Works	447.74
EFT20699	23/12/2020	STAR TRACK EXPRESS PTY LTD		-100.46
	02/12/2020	STAR TRACK EXPRESS PTY LTD	Late payment charge	5.43
	09/12/2020	STAR TRACK EXPRESS PTY LTD	Freight ex Stewart & Heaton & TR Pumps	95.03
EFT20700	23/12/2020	OFFICEWORKS BUSINESS DIRECT	Security camera and accessories - Ballidu Waste Facility	-819.95
EFT20701	23/12/2020	WONGAN RETRAVISION & COMFORTSTYLE FURNITURE	Micro sd cards for Admin Office	-64.90
EFT20702	23/12/2020	WATER CORPORATION	Consumption charge for Rogers St Gardens Wongan Hills	-34.61
EFT20703	23/12/2020	WESTRAC EQUIPMENT PTY LTD	Subscription for vision link - Loader PSS1	-554.40
EFT20704	23/12/2020	WONGAN NEWSAGENCY	November Newsagency account for Shire Admin	-98.40
EFT20705	23/12/2020	STEWART & HEATON CLOTHING CO PTY LTD		-1794.60
SIN 3294670	08/12/2020	STEWART & HEATON CLOTHING CO PTY LTD	PPE for Bushfire Brigade	598.20
SIN 3301753	14/12/2020	STEWART & HEATON CLOTHING CO PTY LTD	PPE for Bushfire Brigade	299.10
SIN 3302190	15/12/2020	STEWART & HEATON CLOTHING CO PTY LTD	PPE for Bushfire Brigade	897.30
EFT20706	23/12/2020	BORAL CONSTRUCTION MATERIALS GROUP LIMITED		-194144.78
AWWPS00336-003	16/12/2020	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	Bitumen Tender VP194829	195418.56
CM-AWWPS00209-010	23/12/2020	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	Credit Note 01/09/19	-1273.78
EFT20707	23/12/2020	WESTERN STABILISERS		-72149.06
	27/11/2020	WESTERN STABILISERS	Wet mixing for Hospital Road, Wet mixing for Manmanning Road	43900.47
	27/11/2020	WESTERN STABILISERS	Wet Mixing Kondut West Road, Mobilisation, Roller Hire	28248.59
EFT20708	23/12/2020	T A MATTHEWS ELECTRICAL SERVICES	Airport Lighting repairs	-742.50
EFT20709	23/12/2020	SHIRE OF WONGAN-BALLIDU	Hire of Wongan Hills Swimming Pool Youth Party 22.12.20 1 x Manager in attendance	-851.00
11653	11/12/2020	SHIRE OF WONGAN-BALLIDU	Advertising in Boomer - job ads	291.00
11701	21/12/2020	SHIRE OF WONGAN-BALLIDU	Hire of Wongan Hills Swimming Pool Youth Party 22.12.20 incl Manager in attendance	560.00
EFT20710	23/12/2020	BUNNINGS	CCTV solar panels for airport	-245.10
EFT20711	23/12/2020	BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning at various locations in Ballidu	-935.00
EFT20712	23/12/2020	STUART TAYLOR	Refund for the purchase of tarps for building maintenance	-114.90
EFT20713	23/12/2020	LGIS RISK MANAGEMENT	Regional Risk Co-ordinator Fee 2020/21 - 1st instalment	-5080.39
EFT20714	23/12/2020	WONGAN MAIL SERVICE		-781.42
3023	30/11/2020	WONGAN MAIL SERVICE	Shire Admin for November 2020	364.19
2950	30/11/2020	WONGAN MAIL SERVICE	Shire Admin account for September 2020	417.23
EFT20715	23/12/2020	DAVINA ENTERPRISES (KYLIE DAVEY)		-2488.00
	16/12/2020	DAVINA ENTERPRISES (KYLIE DAVEY)	Boomer Volunteers Christmas Lunch	360.00
	18/12/2020	DAVINA ENTERPRISES (KYLIE DAVEY)	Catering for 2020 Council Christmas Party	2128.00
EFT20716	23/12/2020	CR BRAD WEST	Sitting Fees	-701.72
EFT20717	23/12/2020	WONGAN HILLS HOTEL		-583.67
	17/12/2020	WONGAN HILLS HOTEL	Refreshments supplied for Council Dinner 16.12.20	249.67
	17/12/2020	WONGAN HILLS HOTEL	Council Dinner dated 16.12.20	334.00
EFT20718	23/12/2020	JAIME HANSON	Uniform refund as per supporting documents	-500.00
EFT20719	23/12/2020	MARKET CREATIONS PTY LTD		-2100.58
	30/11/2020	MARKET CREATIONS PTY LTD	Managed backup licences includes restores and faults	720.72
	30/11/2020	MARKET CREATIONS PTY LTD	Project Online Premium	1220.36
	30/11/2020	MARKET CREATIONS PTY LTD	Office 365	159.50
EFT20720	23/12/2020	NEWINS FAMILY TRUST	Entry clean for 27D Quinlan St, Wongan Hills	-275.00
EFT20721	23/12/2020	CR JON A HASSON	Sitting fees	-971.33
EFT20722	23/12/2020	RURAL RANGER SERVICES	Ranger Services from 08/12/20 to 18/12/20	-937.50
EFT20723	23/12/2020	WHEATBELT ICE	Supply 10 x bags of ice and 3 x esky's for hire - Council Christmas Party	-160.00
EFT20724	23/12/2020	TR WATER PUMPS & SERVICE	E060B Battery 12V Lithium	-1281.65
EFT20725	23/12/2020	CR MANDY STEPHENSON	Sitting Fees Oct, Nov, Dec 2020 Council Meetings	-550.00

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST DECEMBER 2020 TO 31ST DECEMBER 2020				
EFT20726	23/12/2020	CR EION GANZER	Sitting Fees - Oct, Nov, Dec 2020 Council Meetings	-550.00
EFT20727	23/12/2020	CR SUE FALCONER	Sitting Fees Oct, Nov, Dec 2020 Council Meetings	-595.00
EFT20728	23/12/2020	CR STUART BOEKEMAN	Sitting Fees Oct, Nov, Dec 2020 Council Meetings	-550.00
EFT20729	23/12/2020	GLEEMAN TRUCK PARTS P/L	Supply 2 x lamp side marker led for PSP4	-27.43
EFT20730	23/12/2020	AC HEALTHCARE PTY LTD	Supply Kyocera Printer, Trays, Acer Monitor & Workstation PC for Medical Centre	-3371.50
EFT20731	23/12/2020	CP LANE	Blast Rock for Hospital Road	-1320.00
EFT20732	23/12/2020	STABILISED PAVEMENTS OF AUSTRALIA	Wet mixing 200mm depth for BA004 Ballidu Bindi Bindi Road	-53745.25
EFT20733	23/12/2020	CLINIPATH PATHOLOGY	Pathology services for Adam Perrett	-40.00
EFT20734	23/12/2020	CR ANDREW TUNSTILL	Sitting Fees	-548.80
EFT20735	23/12/2020	MARSH PTY LTD	CSO & Leaders Planning Project December 2020 Consultant - Joanne Eggleston	-2269.30
EFT20736	23/12/2020	CLARKSON FREIGHTLINES	Freight charges ex CJD Equipment	-125.41
EFT20737	23/12/2020	QPC GROUP	Supply Black Toner TK-5234K for CRC	-214.92
EFT20738	23/12/2020	AUSTRALIA DAY COUNCIL OF SA	Australia Day Sundry Items Serviettes, banners, lectern signage, posters & freight	-1076.25
EFT20739	30/12/2020	ANZ BANK (NETT WAGES)	Wages PPE 29.12.2020	-71732.99
EFT20740	30/12/2020	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT20741	30/12/2020	IOU SOCIAL CLUB	Payroll deductions	-220.00
EFT20742	31/12/2020	DEPARTMENT OF TRANSPORT	DPI payment for December 2020	-73767.25
EFT20743	22/12/2020	TELSTRA CORPORATION LIMITED	Telephone Account for Wongan Hills Sport & Rec Council	-55.00
21511	15/12/2020	JOHN PERRETT	Gratuity Payment	-103.79
21512	18/12/2020	IRENA BIEL	Gratuity Payment	-900.00
21513	21/12/2020	ALANA WIGMORE	Gratuity Payment	-900.00
DD10285.1	01/12/2020	AWARE SUPER	Payroll deductions	-7330.98
DD10285.2	01/12/2020	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Payroll deductions	-187.98
DD10285.3	01/12/2020	AUSTRALIAN SUPER	Payroll deductions	-843.05
DD10285.4	01/12/2020	HESTA SUPER FUND	Payroll deductions	-324.88
DD10285.5	01/12/2020	IOOF PURSUIT FOCUS SUPER FUND	Payroll deductions	-936.51
DD10285.6	01/12/2020	SUNSUPER	Superannuation contributions	-84.41
DD10285.7	01/12/2020	CBUS SUPER	Payroll deductions	-290.33
DD10285.8	01/12/2020	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-622.88
DD10285.9	01/12/2020	PRIME SUPER	Superannuation contributions	-805.42
DD10308.1	15/12/2020	AWARE SUPER	Payroll deductions	-7350.18
DD10308.2	15/12/2020	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Payroll deductions	-187.98
DD10308.3	15/12/2020	AUSTRALIAN SUPER	Payroll deductions	-868.43
DD10308.4	15/12/2020	HESTA SUPER FUND	Payroll deductions	-324.88
DD10308.5	15/12/2020	IOOF PURSUIT FOCUS SUPER FUND	Payroll deductions	-936.51
DD10308.6	15/12/2020	SUNSUPER	Superannuation contributions	-84.41
DD10308.7	15/12/2020	CBUS SUPER	Payroll deductions	-303.69
DD10308.8	15/12/2020	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-622.88
DD10308.9	15/12/2020	PRIME SUPER	Superannuation contributions	-805.58
DD10330.1	29/12/2020	AWARE SUPER	Payroll deductions	-7264.79
DD10330.2	29/12/2020	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Payroll deductions	-187.98
DD10330.3	29/12/2020	AUSTRALIAN SUPER	Payroll deductions	-898.13
DD10330.4	29/12/2020	HESTA SUPER FUND	Payroll deductions	-324.88
DD10330.5	29/12/2020	IOOF PURSUIT FOCUS SUPER FUND	Payroll deductions	-936.51
DD10330.6	29/12/2020	SUNSUPER	Superannuation contributions	-84.41
DD10330.7	29/12/2020	CBUS SUPER	Payroll deductions	-300.99
DD10330.8	29/12/2020	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	-809.75
DD10330.9	29/12/2020	PRIME SUPER	Superannuation contributions	-826.90
DD10331.1	15/12/2020	AWARE SUPER	Superannuation contributions	-8.66
DD10285.10	01/12/2020	REST SUPERANNUATION	Superannuation contributions	-947.57
DD10285.11	01/12/2020	AMP SUPERANNUATION LTD.	Superannuation contributions	-253.35
DD10285.12	01/12/2020	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-227.59
DD10285.13	01/12/2020	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	-133.01
DD10308.10	15/12/2020	REST SUPERANNUATION	Superannuation contributions	-964.55
DD10308.11	15/12/2020	AMP SUPERANNUATION LTD.	Superannuation contributions	-253.31
DD10308.12	15/12/2020	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-228.45
DD10308.13	15/12/2020	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	-135.33
DD10330.10	29/12/2020	REST SUPERANNUATION	Superannuation contributions	-947.57
DD10330.11	29/12/2020	AMP SUPERANNUATION LTD.	Superannuation contributions	-252.18
DD10330.12	29/12/2020	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-230.01
DD10330.13	29/12/2020	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	-133.01

Municipal Bank	848412.00
Trust Bank	73767.25
TOTAL	922179.25
Recoverable	5948.19
Partially Recoverable	1851.47

9.2.2 ACCOUNTS SUBMITTED FOR JANUARY 2021

FILE REFERENCE:	F1.4
REPORT DATE:	19 February 2021
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	January 2021

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act Regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ Environment

There are no known environmental impacts associated with this proposal.

➤ Economic

There are no known economic impacts associated with this proposal.

➤ Social

There are no known social implications associated with this proposal.

➤ Financial Implications

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:
ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION

That the accounts submitted from 1 to 31 January 2021 totalling \$401,763.44 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST TO 31ST JANUARY 2021				
Chq/EFT	Date	Name	Description	Amount
1	13/01/2021	SHIRE OF WONGAN-BALLIDU PETTY CASH RE-IMBURSEMENT	Coloured Paper, Christmas Lights, Mobile phone protector, Antenna Kit, USB Cable, Box for Ballidu Tip CCTV	-246.55
EFT20744	04/01/2021	WESTNET PTY LTD	Westnet Account for December 2020	-609.90
EFT20746	04/01/2021	TELSTRA CORPORATION LIMITED	Telephone account for Harvest Ban Line Issued 02/01/21	-1989.90
EFT20747	04/01/2021	TELSTRA CORPORATION LIMITED	Medical Centre Telephone account Issued 29/12/20 - Recoverable	-349.16
EFT20748	07/01/2021	LANDGATE		-204.41
	17/12/2020	LANDGATE	Rates Administration	85.46
	18/12/2020	LANDGATE	Rates Administration	118.95
EFT20749	07/01/2021	AVON WASTE	Domestic Collection for Wongan Hills	-12705.85
EFT20750	07/01/2021	WONGAN HILLS IGA	Council Refreshments	-481.41
EFT20751	07/01/2021	STAR TRACK EXPRESS PTY LTD	Freight charges ex Stewart & Heaton	-75.03
EFT20752	07/01/2021	OFFICEWORKS BUSINESS DIRECT		-948.29
	18/12/2020	OFFICEWORKS BUSINESS DIRECT	Stationery for Admin	34.48
	18/12/2020	OFFICEWORKS BUSINESS DIRECT	CCTV camera solar panels, Stationery	415.81
	22/12/2020	OFFICEWORKS BUSINESS DIRECT	Arlo 2 camera kit	498.00
EFT20753	07/01/2021	WATER CORPORATION	Water sewerage charge for Wongan Hills Sports Complex	-65.46
EFT20754	07/01/2021	WESFARMERS KLEENHEAT GAS PTY LTD	Facility fee / service charge for 27A Quinlan Street Wongan Hills	-85.80
EFT20755	07/01/2021	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 147 Interest payment -	-5406.52
EFT20756	07/01/2021	ARROW BRONZE	Wongan Hills Niche Wall plaque - BROWN - Fully Recoverable	-685.74
EFT20757	07/01/2021	SYNERGY	Street Lighting for Wongan Hills	-4070.73
EFT20759	07/01/2021	WONGAN MAIL SERVICE	Shire Mail Account for December 2020	-562.98
EFT20760	07/01/2021	Wongan Hills Progress Association	Business Directory and Calendar Listing for 2021 - Shire	-330.00
EFT20761	07/01/2021	Irena Biel	Rates refund for assessment A854 28 WILSON STREET WONGAN HILLS W.A. 6603	-714.39
EFT20762	07/01/2021	David W Dew (DJ DaveyDee)	Speaker Hire for Wongan Pool Party 22.12.20	-150.00
EFT20763	07/01/2021	VIP SECURITY T/A THREAT PROTECT	Monitoring of the CRC Security system from 01/01/21 to 31/03/21	-143.00
EFT20764	07/01/2021	CEMETERIES & CREMATORIA ASSOC OF WA	CCAWA Seminar 2021 Registration - Melissa Marcon	-155.00
EFT20765	07/01/2021	RICOH FINANCE	Shire Office Photocopier lease 27/1/21 to 26/2/21	-276.96
EFT20766	14/01/2021	ANZ BANK (NETT WAGES)	Wages PPE 12.01.2021	-67060.62
EFT20767	14/01/2021	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT20768	14/01/2021	IOU SOCIAL CLUB	Payroll deductions	-220.00
EFT20769	15/01/2021	NUTRIEN AG SOLUTIONS LTD	Gas bottle - Admin	-140.00
EFT20770	15/01/2021	STAR TRACK EXPRESS PTY LTD		-10.88
	23/12/2020	STAR TRACK EXPRESS PTY LTD	Late fee	5.44
	06/01/2021	STAR TRACK EXPRESS PTY LTD	Late payment fee	5.44
EFT20771	15/01/2021	WALLIS COMPUTER SOLUTIONS		-2695.20
	04/01/2021	WALLIS COMPUTER SOLUTIONS	Setup and Configuration of new PC's	1552.10
	04/01/2021	WALLIS COMPUTER SOLUTIONS	supply & installation of new backup drives	1143.10
EFT20772	15/01/2021	WONGAN HILLS COMMUNITY RESOURCE CENTRE	Boomer Advertising Half page, colour, Cleaner job ad	-30.00
EFT20773	15/01/2021	AVON MIDLAND COUNTRY ZONE OF WALGA	Membership Subscription 2020/21	-2200.00
EFT20774	15/01/2021	RBC RURAL	Photocopier Meter readings - December 2020	-841.12
EFT20775	15/01/2021	WONGAN MAIL SERVICE	Supply goods and services for CRC December 2020	-25.30
EFT20776	15/01/2021	Wongan Hills Progress Association	CRC Listing in 2021 Business Directory Wall Calendar	-231.00
EFT20777	15/01/2021	Melissa Marcon	Uniform reimbursement	-90.30
EFT20778	15/01/2021	RURAL RANGER SERVICES	Ranger Services	-787.50
EFT20779	15/01/2021	FIVE STAR BUSINESS & INNOVATION	CRC - Meter reading December 2020	-1845.95
EFT20780	15/01/2021	CLEANTECH ENERGY PTY LTD	Wongan Hills Sports Ground / Pavilion, Wongan Hills Swimming Pool Complex, Medical Centre, CRC Building	-5142.86
EFT20781	15/01/2021	AC HEALTHCARE PTY LTD		-23394.98
	07/01/2021	AC HEALTHCARE PTY LTD	Best Practice Doctor Software and subscription, Wall Transformer and Opthhal Head 3.5V Co-axial Wongan medical Centre, Otoscope head and specs for wongan medical centre	2311.65
	14/01/2021	AC HEALTHCARE PTY LTD	Medical Centre Operating Subsidy 2020/21 Financial Year	21083.33
EFT20782	15/01/2021	Toll Transport Pty Ltd	Overdue freight charges / LISWA	-21.18
EFT20783	15/01/2021	Seek Limited	SEEK advertising for Plant Operator	-313.50
EFT20784	22/01/2021	WONGAN HILLS IGA	CRC Events - Shire Hangout Events	-560.66
EFT20785	22/01/2021	STAR TRACK EXPRESS PTY LTD	LATE PAYMENT FEE	-5.44
EFT20786	22/01/2021	OFFICEWORKS BUSINESS DIRECT		-562.50
	04/12/2020	OFFICEWORKS BUSINESS DIRECT	Bags for Christmas activities, Cords for computers, Postage	118.35
	10/12/2020	OFFICEWORKS BUSINESS DIRECT	A3 paper, 3 ream carton, Brother TN 3250 Toner cartridge black, postage	262.95
	18/12/2020	OFFICEWORKS BUSINESS DIRECT	A3 paper, 3 ream carton, postage	51.95
	13/01/2021	OFFICEWORKS BUSINESS DIRECT	Certificate A4 Frames for: 4 x Citizenship Certificates, 4 x Community Service Awards and 2 x spares.	129.25
EFT20787	22/01/2021	WONGAN NEWSAGENCY	The supply of goods and services December 2020	-135.74
EFT20788	22/01/2021	Ixom Operations Pty Ltd	CHLORINE	-295.99
EFT20789	22/01/2021	AUSTRALIAN TAXATION OFFICE	BAS FOR DECEMBER 2020	-42659.00
EFT20790	22/01/2021	ARROW BRONZE	Supply and delivery of bronze plaque - Benjamin Clarke	-226.88
EFT20791	22/01/2021	SYNERGY		-4384.69
	06/01/2021	SYNERGY	ELECTRICITY CONSUMPTION - CADOUX TOILETS, ELECTRICITY SERVICE CHARGE - CADOUX TOILETS	117.99
	07/01/2021	SYNERGY	ELECTRICITY CONSUMPTION - COMMUNITY GARDEN, ELECTRICITY SERVICE CHARGE - COMMUNITY GARDEN	196.97
	07/01/2021	SYNERGY	ELECTRICITY CONSUMPTION - AERODROME, ELECTRICITY SERVICE CHARGE - AERODROME	134.01
	07/01/2021	SYNERGY	ELECTRICITY CONSUMPTION - DEPOT, ELECTRICITY SERVICE CHARGE - DEPOT	333.04
	07/01/2021	SYNERGY	ELECTRICITY CONSUMPTION - ALPHA TOILETS, ELECTRICITY SERVICE CHARGE - ALPHA TOILETS	190.94
	08/01/2021	SYNERGY	ELECTRICITY CONSUMPTION - TOWN GARDENS, ELECTRICITY SERVICE CHARGE - TOWN GARDENS	151.81

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST TO 31ST JANUARY 2021				
Chq/EFT	Date	Name	Description	Amount
	08/01/2021	SYNERGY	ELECTRICITY CONSUMPTION - TV RETRANSMISSION STATION, ELECTRICITY SERVICE CHARGE - TV RETRANSMISSION STATION	1126.24
	08/01/2021	SYNERGY	ELECTRICITY CONSUMPTION - COMMUNITY PARK, ELECTRICITY SERVICE CHARGE - COMMUNITY PARK	743.70
	08/01/2021	SYNERGY	ELECTRICITY CONSUMPTION - ADMIN, ELECTRICITY SERVICE CHARGE - ADMIN	481.36
	08/01/2021	SYNERGY	ELECTRICITY CONSUMPTION - CIVIC CENTRE, ELECTRICITY SERVICE CHARGE - CIVIC CENTRE	545.09
	11/01/2021	SYNERGY	ELECTRICITY CONSUMPTION - CRC UTILITIES, ELECTRICITY SERVICE CHARGE - CRC UTILITIES	119.79
	11/01/2021	SYNERGY	ELECTRICITY CONSUMPTION - MUSEUM, ELECTRICITY SERVICE CHARGE - MUSEUM	243.75
EFT20792	22/01/2021	WONGAN HILLS HARDWARE	Hardware Supplies for Works and Building Services December 2020	-2924.73
EFT20793	22/01/2021	TOLL IPEC PTY LTD		-355.20
	23/11/2020	TOLL IPEC PTY LTD	Freight charges-Variou	82.17
	29/11/2020	TOLL IPEC PTY LTD	Freight charges-Variou	69.19
	06/12/2020	TOLL IPEC PTY LTD	Freight charges-Variou	139.65
	15/12/2020	TOLL IPEC PTY LTD	Freight charges-Variou	64.19
EFT20794	22/01/2021	PUBLIC TRANSPORT AUTHORITY OF WA	TransWA Ticketing Expenditure for 2020/21	-28.20
EFT20795	22/01/2021	BRYAN RURAL SERVICE	Civic Centre - Pest spraying	-165.00
EFT20796	22/01/2021	TKB Mechanical	WINDSCREEN FOR WB36 - MACK PRIME MOVER (INS CLAIM RECOVERABLE)	-550.00
EFT20797	22/01/2021	Dun Direct Pty Ltd	Bulk Diesel & fuel for vehicles for December 2020	-13830.44
EFT20798	22/01/2021	GREAT SOUTHERN FUEL SUPPLIES	Diesel & fuel for vehicles for December 2020	-246.60
EFT20799	22/01/2021	Forrestfield Mower and Chainsaw Centre	586918101 mower blades suit Z242E, 587270001 deck belt, 532176066 roller, 582683201 bumper, 80023282 Billy Goat vacuum bag	-500.60
EFT20800	22/01/2021	BP Australia	December 2020 fuel	-508.01
EFT20801	22/01/2021	Market Creations Pty Ltd		-2100.58
	31/12/2020	Market Creations Pty Ltd	MANAGE BACKUP FOR LICENCE INCLU FAULTS AND RESTORES	720.72
	31/12/2020	Market Creations Pty Ltd	PREMIUM ONLINE SUBSCRIPTIONS	1220.36
	31/12/2020	Market Creations Pty Ltd	OFFICE 365	159.50
EFT20802	22/01/2021	Newins Family Trust	Managment of Wongan Hills Refuse Site JANUARY 2021	-5951.00
EFT20803	22/01/2021	ALAN HART	Accomodation-Finance Professionals Conference	-741.70
EFT20804	22/01/2021	FIVE STAR BUSINESS & INNOVATION	Meter reading CRC photocopier	-130.85
EFT20805	22/01/2021	ABLE SALES	Sol-17-178-186-192	-54.00
EFT20806	22/01/2021	Gleeman Truck Parts P/L	GTPCBA GP-929-S08 Glad hand	-35.31
EFT20807	22/01/2021	DOUGLAS MACAULAY	UNIFORM REIMBURSEMENT	-109.90
EFT20808	22/01/2021	TRACTUS AUSTRALIA		-978.70
	14/12/2020	TRACTUS AUSTRALIA	BATTERY FOR PUT69	145.00
	21/12/2020	TRACTUS AUSTRALIA	TYRES AND FITTING FOR PTK36	597.00
	23/12/2020	TRACTUS AUSTRALIA	TYRE SUPPLY AND FITTING- PUT70	236.70
EFT20809	22/01/2021	QPC Group	Toner for the Kyocera printer	-116.67
EFT20810	22/01/2021	DAVID MCFARLANE	BOND REFUND - CIVIC CENTRE ROTARY DECEMBER EVENT	-50.00
EFT20811	18/01/2021	DE LAGE LANDEN PTY LTD	CRC Photocopier Lease - January 2021	-557.70
EFT20812	27/01/2021	ANZ BANK (NETT WAGES)	Wages PPE 26.01.2021	-81359.69
EFT20813	27/01/2021	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT20814	27/01/2021	IOU SOCIAL CLUB	Payroll deductions	-220.00
EFT20816	07/01/2021	ANZ CORPORATE CREDIT CARD	Credit Card Purchases	-649.61
EFT20834	31/01/2021	DEPARTMENT OF TRANSPORT	DPI PAYMENT FOR JANUARY 2021	-79507.00
21514	05/01/2021	RACHAEL WATERS	Gratuity Payment	-273.96
DD10355.1	12/01/2021	AWARE SUPER ACCUMULATION	Payroll deductions	-7691.33
DD10355.2	12/01/2021	AUSTRALIAN SUPER	Payroll deductions	-932.18
DD10355.3	12/01/2021	HESTA SUPER FUND	Payroll deductions	-324.88
DD10355.4	12/01/2021	IOOF PURSUIT FOCUS SUPER FUND	Payroll deductions	-936.51
DD10355.5	12/01/2021	SUNSUPER	Superannuation contributions	-95.49
DD10355.6	12/01/2021	CBUS SUPER	Payroll deductions	-298.49
DD10355.7	12/01/2021	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-199.29
DD10355.8	12/01/2021	PRIME SUPER	Superannuation contributions	-829.53
DD10355.9	12/01/2021	REST SUPERANNUATION	Superannuation contributions	-947.57
DD10375.1	26/01/2021	AWARE SUPER ACCUMULATION	Payroll deductions	-7527.93
DD10375.2	26/01/2021	AUSTRALIAN SUPER	Payroll deductions	-745.66
DD10375.3	26/01/2021	HESTA SUPER FUND	Payroll deductions	-324.88
DD10375.4	26/01/2021	IOOF PURSUIT FOCUS SUPER FUND	Payroll deductions	-936.51
DD10375.5	26/01/2021	SUNSUPER	Superannuation contributions	-98.26
DD10375.6	26/01/2021	CBUS SUPER	Payroll deductions	-303.48
DD10375.7	26/01/2021	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-215.21
DD10375.8	26/01/2021	PRIME SUPER	Superannuation contributions	-844.33
DD10375.9	26/01/2021	REST SUPERANNUATION	Superannuation contributions	-1125.64
DD10382.1	26/01/2021	AWARE SUPER ACCUMULATION	Superannuation contributions	139.42
DD10383.1	26/01/2021	AWARE SUPER ACCUMULATION	Superannuation contributions	-139.42
DD10355.10	12/01/2021	AMP SUPERANNUATION LTD.	Superannuation contributions	-255.70
DD10355.11	12/01/2021	AXA Retirement Security Plan	Superannuation contributions	-247.15
DD10355.12	12/01/2021	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-135.33
DD10375.10	26/01/2021	AMP SUPERANNUATION LTD.	Superannuation contributions	-252.18
DD10375.11	26/01/2021	AXA Retirement Security Plan	Superannuation contributions	-227.28
DD10375.12	26/01/2021	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	-133.01

Municipal Bank	322256.44
Trust Bank	79507.00
TOTAL	401763.44
Recoverable	6991.42
Partially Recoverable	0.00

9.2.3 FINANCIAL REPORTS FOR DECEMBER 2020

FILE REFERENCE:	F1.4
REPORT DATE:	19 February 2021
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended December 2020 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
 - An explanation of each of the material variances; and
 - Such other supporting information as is considered relevant by the local government.

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification;
- By program; or
- By business unit.

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Council Policy 4.8 - Monthly Financial Reporting Requirements.

LEGISLATIVE REQUIREMENTS:

- *Local Government Act 1995*
- *Local Government (Financial Management) Regulations 1996*

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental impacts associated with this proposal.
- **Economic**
There are no known economic impacts associated with this proposal.
- **Social**
There are no known social implications associated with this proposal.
- **Financial Implications**
The financial reports for the period ending December 2020 are attached to the Council agenda.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION

That the following Statements and Reports for the month ended December 2020 be received:

- **Monthly Statements as follows:-**

a.	Statement of Financial Activity (by Nature and Type)	FM Regs 34
b.	Statement of Operating Activities by Programme/Activity (Summary)	FM Regs 34
c.	Statement of Net Current Assets (NCA)	FM Regs 34
d.	Rate setting statement	Discretionary
e.	Disposal of Assets	Discretionary
f.	Rates Outstanding Report	Discretionary
g.	Debtors Outstanding Report	Discretionary
h.	Bank Reconciliation Report	Discretionary
i.	Investment Report	Discretionary
j.	Reserve Account Balances Report	Discretionary
k.	Loans Schedule	Discretionary

SHIRE OF WONGAN-BALLIDU							
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 DECEMBER 2020							
	Approved Budget 2020- 2021	Current Budget 2020-2021	YTD Budget	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,968,741)	(2,968,741)	(2,968,740)	(2,965,654)		0.1%	✓
Grants Operating, Subsidies & Contributions	(1,382,019)	(1,382,019)	(700,320)	(810,469)		(15.7%)	x
Non Operating Grants, Subsidies & Contributions	(2,080,633)	(2,080,633)	(140,501)	(382,056)		(171.9%)	x
Fees & Charges & Service Charges	(526,878)	(526,878)	(268,660)	(262,726)		2.2%	✓
Other Revenue	(132,354)	(132,354)	(67,128)	(90,181)		(34.3%)	x
Interest	(56,333)	(56,333)	(28,158)	(23,180)		17.7%	x
Profit on sale of Assets	-	-	-	(19,958)		0.0%	✓
a: TOTAL INCOME	(7,146,957)	(7,146,957)	(4,173,506)	(4,554,225)			
OPERATING EXPENSES							
Employee Costs	2,732,616	2,732,616	1,270,893	1,174,185		7.6%	✓
Materials & Contracts	1,536,569	1,533,389	774,529	711,144		8.2%	✓
Utilities (Gas, Electricity) etc.	342,406	342,406	171,398	156,466		8.7%	✓
Interest	52,020	52,020	23,218	21,186	11	8.8%	✓
Insurance	255,470	255,470	253,108	261,330		(3.2%)	✓
Other General	248,213	251,393	157,954	153,057		3.1%	✓
Loss on Asset Disposals	234,180	234,180	39,999	167,034		(317.6%)	x
Depreciation	2,434,945	2,434,945	1,217,352	1,268,003		(4.2%)	✓
b: TOTAL OPERATING EXPENSES	7,836,419	7,836,419	3,908,451	3,912,405			
c: NET OPERATING (SURPLUS) / DEFICIT	689,462	689,461	(265,056)	(641,820)			
CAPITAL EXPENSES							
Land & Buildings	965,992	965,992	795,963	405,686		49.0%	x
Furniture & Equipment	25,496	25,496	-	11,977		0.0%	✓
Motor Vehicles	132,000	132,000	95,000	101,670		(7.0%)	✓
Plant	678,000	499,000	336,000	204,728		39.1%	x
Infrastructure Other	561,730	561,730	547,230	14,441		97.4%	x
Infrastructure Roads	2,052,135	2,052,135	1,093,861	921,709		15.7%	x
d: TOTAL CAPITAL	4,415,353	4,236,353	2,868,054	1,660,212			
e: TOTAL OPERATING & CAPITAL	5,104,814	4,925,814	2,602,998	1,018,392			
ADJUST - NON CASH ITEMS							
Depreciation	(2,434,945)	(2,434,945)	(1,217,352)	(1,268,003)			
Accruals and Adjustments	-	-	-	-			
Profit on sale of assets	-	-	-	19,958	6		
Loss on sale of assets	(234,180)	(234,180)	(39,999)	(167,034)	6		
FINANCING ACTIVITIES							
Proceeds from Sale of Assets	(208,500)	(134,500)	(127,248)	(131,545)	6		
Transfer from reserves	(764,851)	(934,851)	(934,851)	-	10		
Transfer to reserves	298,950	298,950	298,950	-	10		
Interest paid to reserves	19,810	19,810	9,978	3,763	10		
Net Movement in LSL Reserve	-	-	-	(92)			
LSL Provision in reserves	-	-	-	-			
Loan proceeds	(57,000)	(57,000)	(57,000)	(40,000)			
Loan principal repayment	118,705	118,705	118,705	53,978	11		
Loan to SSL Parties	57,000	57,000	57,000	40,000			
SSL Principal Reimbursements	(36,089)	(36,089)	(36,089)	(12,881)	11		
Less (Surplus)/deficit B/Fwd	(1,863,714)	(1,588,714)	(1,588,714)	(1,504,373)	5		
ADJUSTED CLOSING (SURPLUS) / DEFICIT	0	(0)	(913,622)	(1,987,838)			
** This sheet illustrates the variance analysis. For variance explanation refer to applicable note.			Key Within budget tolerance of 10% Over budget tolerance of 10% Under budget tolerance of 10%				✓ x ⚠

Shire of Wongan-Ballidu Variance Report 31 December 2020				
<p>The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.</p>				
Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
Operating Income				
✓	3,085	Within Threshold	Rates	Within Council variance reporting threshold.
✗	(110,150)	Timing	Grants Operating, Subsidies & Contributions	This is a timing variance and will resolve itself during the financial year
✗	(241,555)	Timing	Non Operating Grants, Subsidies & Contributions	This is a timing variance and will resolve itself during the financial year
✓	5,934	Within Threshold	Fees & Charges & Service Charges	Within Council variance reporting threshold.
✗	(23,053)	Permanent	Other Revenue	Reimberements for Insurance Claims is the reason for this variance. Council do not budget for claims or reimbursements because at the time of budget the amount of claims is not known.
✗	4,978	Permanent	Interest	Interest Rates are lower than anticipated at Budget adoption. Income from Interest earnings will be lower than budget. This will mainly affect the Reserve Account as most of the Shire's interest earnings are Reserve Funds.
✓	(19,958)	Within Threshold	Profit on sale of Assets	Within Council variance reporting threshold.
Operating Expenditure				
✓	(96,708)	Within Threshold	Employee Costs	Within Council variance reporting threshold.
✓	(63,385)	Within Threshold	Materials & Contracts	Within Council variance reporting threshold.
✓	(14,932)	Within Threshold	Utilities (Gas, Electricity) etc.	Within Council variance reporting threshold.
✓	(2,032)	Within Threshold	Interest	Within Council variance reporting threshold.
✓	8,222	Within Threshold	Insurance	Within Council variance reporting threshold.
✓	(4,897)	Within Threshold	Other General	Within Council variance reporting threshold.
✗	127,035	Permanent	Loss on Asset Disposals	Loss on Disposal of Assets is mainly the disposal of the Masonic Lodge. This is a non-cash transaction and does not affect the Municipal Surplus at Year-End
✓	50,651	Within Threshold	Depreciation	Within Council variance reporting threshold.
Capital				
✗	(390,277)	Timing	Land & Buildings	This is a timing variance and will resolve itself during the financial year
✓	11,977	Within Threshold	Furniture & Equipment	Within Council variance reporting threshold.
✓	6,670	Within Threshold	Motor Vehicles	Within Council variance reporting threshold.
✗	(131,272)	Timing	Plant	The acquisition of Plant and Equipment is proceeding as planned. This is a timing issue only.
✗	(532,789)	Timing	Infrastructure Other	This is a timing variance and will resolve itself during the financial year
✗	(172,152)	Timing	Infrastructure Roads	This is a timing variance and will resolve itself during the financial year

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 DECEMBER 2020

	Approved Budget	Current Budget	YTD BUDGET *	YTD Actual
INCOME				
General Purpose Funding	(4,028,599)	(4,028,599)	(3,406,537)	(3,487,939)
Governance	(53,021)	(53,021)	(33,313)	(49,203)
Law, Order & Public Safety	(35,500)	(35,500)	(17,742)	(18,511)
Health	(29,100)	(29,100)	(14,544)	(6,274)
Education & Welfare	(13,883)	(13,883)	(6,942)	(2,754)
Housing	(64,500)	(64,500)	(32,238)	(31,867)
Community Amenities	(196,736)	(196,736)	(100,672)	(103,576)
Recreation & Culture	(938,723)	(938,723)	(26,580)	(50,430)
Transport	(1,393,745)	(1,393,745)	(341,659)	(552,775)
Economic Services	(37,950)	(37,950)	(18,960)	(8,066)
Other Property & Services	(355,201)	(355,201)	(174,320)	(242,831)
a: TOTAL INCOME	(7,146,957)	(7,146,957)	(4,173,506)	(4,554,225)
OPERATING EXPENSES				
General Purpose Funding	121,385	124,565	62,274	69,142
Governance	307,375	307,375	163,441	155,802
Law, Order & Public Safety	161,509	161,509	91,760	106,687
Health	406,067	406,067	205,336	196,019
Education & Welfare	176,764	176,764	95,558	81,870
Housing	191,444	191,444	98,166	95,797
Community Amenities	504,271	504,271	252,362	258,079
Recreation & Culture	1,847,292	1,847,292	901,494	1,025,487
Transport	2,935,405	2,935,405	1,389,823	1,475,137
Economic Services	239,099	235,919	133,987	98,238
Other Property & Services	945,807	945,807	514,256	350,148
b: TOTAL OPERATING EXPENSES	7,836,419	7,836,419	3,908,457	3,912,405
c: NET OPERATING (SURPLUS)/DEFICIT	689,461	689,462	(265,050)	(641,820)
CAPITAL EXPENSES				
General Purpose Funding	-	-	-	-
Governance	67,000	67,000	67,000	65,031
Law, Order & Public Safety	-	-	-	-
Health	23,800	23,800	11,898	7,158
Education & Welfare	-	-	-	-
Housing	55,671	55,671	27,810	-
Community Amenities	14,500	14,500	-	-
Recreation & Culture	1,394,637	1,394,637	1,282,315	378,418
Transport	2,813,365	2,634,365	1,476,091	1,189,495
Economic Services	-	-	-	-
Other Property & Services	46,379	46,379	28,436	20,110
d: TOTAL CAPITAL EXPENSES	4,415,353	4,236,353	2,893,550	1,660,212
e: TOTAL OPERATING & CAPITAL	5,104,814	4,925,814	2,628,500	1,018,392

SHIRE OF WONGAN-BALLIDU ANALYSIS OF NET CURRENT ASSETS AS AT 31 DECEMBER 2020			
NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT).	2019-2020	Original Budget	2020-2021
SURPLUS / (DEFICIT)	1,504,373	0	1,987,838
COMPRISES			
Cash (including reserves)	3,972,716	1,425,747	4,170,463
Current rates	151,090	144,760	445,921
Sundry debtors	51,477	44,564	40,343
Tax receivables	136,587	23,264	92,379
Other debtors	13,200	22,723	26,563
A: SSL debtors (are excluded see D: adj)	26,072	39,089	13,191
Inventories	6,610	10,541	1,477
Less:			
Reserves	(1,840,666)	(1,396,857)	(1,844,430)
Sundry creditors	(565,704)	(29,564)	(463,455)
Accrued interest	(5,317)	-	(0)
ESL Levy Owed	(90,869)	-	(79,567)
PAYG/GST Due To ATO	(3,371)	-	17,941
B: Other - (are excluded see D: adj)		(5,000)	
LSL Cash backed Reserve	41,498	41,896	41,591
Tax liabilities	(967)		(106,267)
Other - Trust	88		88
C: Loan liability (are excluded see D: adj)	(114,486)	(125,470)	(100,508)
Current employee benefits provisions	(362,000)	(287,074)	(355,209)
D: Adjustments (see above A to C)	88,414	91,381	87,318
Surplus / (Deficit) Variance	1,504,373	0	1,987,838
NOTE 1B: CLOSING FUNDS alternate format to Note 1 above	2019-2020	Original Budget	2020-2021
Current assets			
Cash & cash equivalents	3,972,716	1,425,747	4,170,463
Sundry debtors	378,425	274,400	618,397
Inventories	6,610	10,541	1,477
Total current assets	4,357,752	1,710,688	4,790,337
Current liabilities			
Creditors and accounts payable	(666,227)	(29,564)	(631,348)
Current loan liability	(114,486)	(125,470)	(100,508)
Provisions	(362,000)	(287,074)	(355,209)
Total current liability	(1,142,713)	(442,108)	(1,087,066)
Net current assets	3,215,039	1,268,580	3,703,271
Less: restricted reserves	(1,840,666)	(1,396,857)	(1,844,430)
Less: SSL principal repayments	(26,072)	(39,089)	(13,191)
Add back: Current loan liability	114,486	125,470	100,508
Add back: LSL Cash backed Reserve	41,498	41,896	41,591
Add back: Movement in provisions between current and non-current			
Other - Trust	88	-	88
Surplus / (Deficit) Variance	1,504,373	0	1,987,838

SHIRE OF WONGAN-BALLIDU			
RATE SETTING STATEMENT AS AT 31 DECEMBER 2020			
	2020-2021 Approved Budget	2020-2021 Current Budget	2020-2021 Year-to-Date Actual
<u>OPERATING INCOME</u>			
General Purpose Funding	(1,059,858)	(1,059,858)	(522,285)
Governance	(53,021)	(53,021)	(49,203)
Law, Order & Public Safety	(35,500)	(35,500)	(18,511)
Health	(29,100)	(29,100)	(6,274)
Education & Welfare	(13,883)	(13,883)	(2,754)
Housing	(64,500)	(64,500)	(31,867)
Community Amenities	(196,736)	(196,736)	(103,576)
Recreation & Culture	(938,722)	(938,722)	(50,430)
Transport	(1,393,745)	(1,393,745)	(552,775)
Economic Services	(37,950)	(37,950)	(8,066)
Other Property & Services	(355,201)	(355,201)	(242,831)
A	(4,178,216)	(4,178,216)	(1,588,571)
<u>OPERATING EXPENSES</u>			
General Purpose Funding	121,385	124,565	69,142
Governance	307,375	307,375	155,802
Law, Order & Public Safety	161,509	161,509	106,687
Health	406,067	406,067	196,019
Education & Welfare	176,764	176,764	81,870
Housing	191,444	191,444	95,797
Community Amenities	504,271	504,271	258,079
Recreation & Culture	1,847,292	1,847,292	1,025,487
Transport	2,935,405	2,935,405	1,475,137
Economic Services	239,099	235,919	98,238
Other Property & Services	945,807	945,807	350,148
B	7,836,418	7,836,418	3,912,405
C= A and B	3,658,202	3,658,202	2,323,834
<u>ADJUST FOR CASH BUDGET REQUIREMENTS</u>			
<u>Non-Cash Expenditure and Income</u>			
Depreciation on Assets	(2,434,945)	(2,434,945)	(1,268,003)
Accruals and Adjustments			-
Profit/(Loss) on Asset Sales	(234,180)	(234,180)	(147,076)
<u>Capital Expenditure & Income</u>			
Purchase of land & buildings	965,992	965,992	405,686
Purchase of furniture & equipment	25,496	25,496	11,977
Purchase of motor vehicles	132,000	132,000	101,670
Purchase of plant & machinery	678,000	499,000	204,728
Purchase of other infrastructure	561,730	561,730	14,441
Purchase of roads infrastructure	2,052,135	2,052,135	921,709
Proceeds from sale of assets	(208,500)	(134,500)	(131,545)
<u>Financing Activities</u>			
Repayment of Loan Principal	118,705	118,705	53,978
Loan proceeds / refinancing CL to NCL adj	(57,000)	(57,000)	(40,000)
Loans paid to SSL parties	57,000	57,000	40,000
Self Supporting Loan Income	(36,089)	(36,089)	(12,881)
<u>Reserve Movements</u>			
Transfers to Reserves	298,950	298,950	-
Interest paid to Reserves	19,810	19,810	3,763
Transfer from Reserves	(764,851)	(934,851)	-
Net Movement in LSL Reserve			(92)
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(1,863,714)	(1,588,714)	(1,504,373)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	(1,987,838)
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,968,741	2,968,741	2,965,654
TOTAL RATES RAISED	2,968,741	2,968,741	2,965,654
(Surplus) / Deficit Variance	0	0	0

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 31 DECEMBER 2020

	Asset No	Budget Net Book Value	Current Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
By Class							
Land & Buildings							
Masonic Lodge	L0077 & B0120	189,150	27,000	162,150	188,740	25,000	163,740
34 Shields Crescent	L0094				11,860	31,818	(19,958)
Motor Vehicles							
Nissan Pathfinder	1505	21,183	14,500	6,683	22,970	22,727	242
Toyota Hilux 4x2 Tipper Utility (P&G)	1499	17,640	8,000	9,640			
Holden Colorado 4x4 dual cab-WS	1503	21,056	14,000	7,056	21,090	20,000	1,090
Plant & Equipment							
Izuzu NPR300 Dual Cab - Construction	1445	39,114	20,000	19,114			
Patching Truck	1395	34,971	31,000	3,971	33,961	32,000	1,961
Case MXU115 Tractor (Maintenance)	1404	31,500	15,000	16,500			
Dual Pig Trailer (Howard Porter)	1403	14,066	5,000	9,066			
				-			-
TOTAL		368,680	134,500	234,180	278,621	131,545	147,076
By Program							
Governance							
Nissan Pathfinder	1505	21,183	14,500	6,683	22,970	22,727	242
Recreation & Culture							
Masonic Lodge	L0077 & B0120	189,150	27,000	162,150	188,740	25,000	163,740
Transport							
Toyota Hilux 4x2 Tipper Utility (P&G)	1499	17,640	8,000	9,640			
Holden Colorado 4x4 dual cab-WS	1503	21,056	14,000	7,056	21,090	20,000	1,090
				-	-	-	-
Other Property& Services							
Izuzu NPR300 Dual Cab - Construction	1445	39,114	20,000	19,114			
Patching Truck	1395	34,971	31,000	3,971	33,961	32,000	1,961
Case MXU115 Tractor (Maintenance)	1404	31,500	15,000	16,500			
Dual Pig Trailer (Howard Porter)	1403	14,066	5,000	9,066			
34 Shields Crescent	L0094				11,860	31,818	(19,958)
TOTAL		368,680	134,500	234,180	278,621	131,545	147,076
Motor Vehicle and Plant & Equipment Change Over		Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles							
Toyota Fortuner		52,000	14,500	37,500	53,053	22,727	30,326
Toyota Hilux 4x2 Tipper Utility (P&G)		37,000	8,000	29,000			-
Ford Ranger		43,000	14,000	29,000	48,617	20,000	28,617
Sub-total		132,000	36,500	95,500	101,670	42,727	58,943
Plant & Equipment							
Izuzu NPR300 Dual Cab - Construction		85,000	20,000	65,000			-
Patching Truck		201,000	31,000	170,000	201,064	32,000	169,064
Case MX115 Tractor (Maintenance)		75,000	15,000	60,000			-
Dual Pig Trailer (Howard Porter) TK34		50,000	5,000	45,000	-		-
Data Signs (2)		48,000		48,000	-		-
Various Trailer Replacements		40,000		40,000	-	-	-
Sub-total		499,000	71,000	428,000	201,064	32,000	169,064
		631,000	107,500	523,500	302,734	74,727	228,007

SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 31 DECEMBER 2020

Existing Loans * Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Proposed Borrowings	Amount Borrowed	Loan Principal Paid in Dec 20	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2020	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Dec 20
147	Aged Persons	Ninan House*	Jul-2022		100,000	-	-	(132)	24,440	-	(4,562)	19,878
151A	Aged Persons	Ninan House*	Oct-2032		300,000	-	-	(3,387)	260,588	-	(8,319)	252,269
152	Co-Location Construction	Shire	Dec-2039		2,000,000	(20,601)	-	(17,667)	1,959,321	-	(41,097)	1,918,224
153	Wongan Hills Community Store	Wongan Hills Community Store	Jul-2025	57,000	40,000	-	-	-	-	-	-	40,000
TOTAL EXISTING LOANS				57,000	2,440,000	(20,601)	-	(21,186)	2,244,349	-	(53,978)	2,230,371

Shire Loan Summary
Self Supporting Loan Summary

-	2,000,000	(20,601)	-	(17,667)	1,959,321	-	(41,097)	1,918,224
57,000	440,000	-	-	(3,519)	285,028	-	(12,881)	312,147

Current loan liability
Non current liability
Total Loan Liability

Loan Balance @ 30 June 2020	SSL	Shire	Total
(82,616)	(23,208)	(5,430)	(28,638)
(2,161,733)	(248,939)	(1,912,794)	(2,161,733)
(2,244,349)	(272,147)	(1,918,224)	(2,190,371)

SHIRE OF WONGAN - BALLIDU															
ANALYSIS OF RESERVE ACCOUNTS AS AT 31 DECEMBER 2020															
				ADOPTED FULL YEAR'S BUDGET				CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 31 DECEMBER 2020			
Reserve Description	GL Acct.	Budget Opening Balance	Actual Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer from / Interest	Transfer to Muni/ Transfer from Reserve	Transfer from Muni/ Transfer to Reserve	Actual Balance
Community Resource Centre Reserve	01989	(32,617)	(32,504)	(278)	15,296	(19,950)	(37,436)	(278)	15,296	(19,950)	(37,436)	(72)	-	-	(32,577)
Depot Improvement Reserve	01940	(10,500)	(10,486)	(64)	-	-	(10,550)	(64)	-	-	(10,550)	(23)	-	-	(10,509)
Historical Publications Reserve	01965	(7,077)	(7,067)	(69)	-	-	(7,136)	(69)	-	-	(7,136)	(16)	-	-	(7,083)
Housing Reserve	01955	(1,854)	(1,851)	(18)	-	-	(1,869)	(18)	-	-	(1,869)	(4)	-	-	(1,855)
LSL Reserve	01935	(41,486)	(41,498)	(398)	-	-	(41,896)	(398)	-	-	(41,896)	(92)	-	-	(41,591)
Medical Facilities & R4R Special Projects Reserve	01975	(349,376)	(348,906)	(3,736)	30,000	(40,000)	(362,642)	(3,736)	30,000	(40,000)	(362,642)	(777)	-	-	(349,682)
Patterson Street JV Housing Reserve	01988	(44,039)	(43,980)	(383)	-	(5,000)	(49,363)	(383)	-	(5,000)	(49,363)	(98)	-	-	(44,078)
Plant Reserve	01945	(660,989)	(660,098)	(9,048)	244,000	(224,000)	(649,146)	(9,048)	414,000	(224,000)	(479,146)	(1,469)	-	-	(661,567)
Quinlan Street JV Housing Reserve	01987	(44,594)	(44,533)	(389)	-	(5,000)	(49,922)	(389)	-	(5,000)	(49,922)	(99)	-	-	(44,633)
Stickland JV Housing Reserve	01986	(53,214)	(53,142)	(473)	-	-	(53,615)	(473)	-	-	(53,615)	(118)	-	-	(53,261)
Swimming Pool Reserve	01970	(114,921)	(114,767)	(1,361)	86,500	-	(29,628)	(1,361)	86,500	-	(29,628)	(255)	-	-	(115,022)
Waste Management Reserve	01920	(45,042)	(44,981)	(393)	-	(5,000)	(50,374)	(393)	-	(5,000)	(50,374)	(100)	-	-	(45,082)
Sporting Co-Location Reserve	01990	(287,239)	(286,851)	(2,204)	289,055	-	(0)	(2,204)	289,055	-	(0)	(639)	-	-	(287,490)
Doctors Subsidy Reserve	01991	(150,000)	(150,000)	(996)	100,000	-	(50,996)	(996)	100,000	-	(50,996)	-	-	-	(150,000)
TOTALS		(1,842,948)	(1,840,666)	(19,810)	764,851	(298,950)	(1,394,575)	(19,810)	934,851	(298,950)	(1,224,575)	(3,763)	-	-	(1,844,430)

SHIRE OF WONGAN-BALLIDU					
BANK RECONCILIATIONS FOR 30 DECEMBER 2020					
	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	4,624,640.89	2,731,337.84	48,035.17	1,844,417.88	850.00
Add: Receipts	515,135.97	443,270.69	71,853.50	11.78	
Adjustment	-				
Transfers In/(Out)	-				
	-				
Less: Payments - EFT & Cheques	(922,179.25)	(848,412.00)	(73,767.25)		
Payments - Bank Fees	(1,013.06)	(1,013.06)			
Investment - Transfers In/Out	-				
	-				
Balance as per General Ledger	4,216,584.55	2,325,183.47	46,121.42	1,844,429.66	850.00
Balance as per Bank Statements	715,247.67	669,125.65	46,122.02		
Balance as per Bank Deposit Certificates	3,345,374.85	1,500,945.20		1,844,429.65	
Balance as per Holder Certificates	175,049.69	174,199.69			850.00
Add: Outstanding Deposits	631.70	631.70	-	-	
Adjustments -	-				
	-				
Less: Unpresented Payments	(19,718.77)	(19,718.77)			
	-				
Adjustments & Transfers	(0.59)		(0.60)	0.01	
	-				
Balance as per Cash Book	4,216,584.55	2,325,183.47	46,121.42	1,844,429.66	850.00

MUNICIPAL INVESTMENTS

Matured Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest/Transfers Realised	Closing Balance	BANK TO INVESTMENT
Total of matured municipal investments								0.00	0.00	0.00	

Current Municipal Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9155-84606	Term Deposit		27/11/2020	27/05/2021	183	0.20%	\$ 500,000.00		\$ 945.20	\$ 500,945.20	\$ 945.20
9155-84868	Term Deposit		27/08/2020	28/12/2020	123	0.78%	\$ 500,000.00	\$ (501,314.24)	\$ 1,314.24	\$ 0.00	\$ 1,314.24
9155-85086	Term Deposit		27/08/2020	1/03/2021	186	0.81%	\$ 500,000.00		\$ -	\$ 500,000.00	\$ -
9117-01465	Term Deposit		8/09/2020	8/03/2021	183	0.78%	\$ 500,000.00		\$ -	\$ 500,000.00	\$ -
4705-91546	Online Saver Account		7/11/2018				\$ 1,673,973.69	\$ (1,500,000.00)	\$ 226.00	\$ 174,199.69	\$ 226.00
Total of current municipal investments							\$ 3,673,973.69	\$ (2,001,314.24)	\$ 2,485.44	\$ 1,675,144.89	\$ 2,485.44

RESERVE INVESTMENTS

Matured Reserve Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
Total of matured reserve investments								0.00	0.00	0.00	

Current Reserve Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9788-42609	Term Deposit		6/09/2020	6/03/2021	183	0.78%	\$ 557,558.44	\$ -	\$ 1,124.28	\$ 558,682.72	\$ 1,124.28
9788-42596	Term Deposit		6/09/2020	6/03/2021	183	0.78%	\$ 556,737.36	\$ -	\$ 1,122.62	\$ 557,859.98	\$ 1,122.62
9789-82644	Term Deposit		3/10/2020	3/04/2021	182	0.50%	\$ 87,434.23	\$ -	\$ 438.37	\$ 87,872.60	\$ 438.37
9202-06415	Term Deposit		30/09/2020	31/12/2020	90	0.60%	\$ 500,000.00	\$ -	\$ 1,008.21	\$ 501,008.21	\$ 1,008.21
2527-63397	Reserve Saver						\$ 138,936.28	\$ -	\$ 69.86	\$ 139,006.14	\$ 69.86
Total of reserve investments and cash							\$ 1,840,666.31	\$ -	\$ 3,763.34	\$ 1,844,429.65	\$ 3,763.34

Total of matured municipal and reserve investment

								\$ -	\$ -	\$ -	\$ -
--	--	--	--	--	--	--	--	------	------	------	------

Total of current municipal and reserve investment and cash							\$ 5,514,640.00	\$ (2,001,314.24)	\$ 6,248.78	\$ 3,519,574.54	\$ 6,248.78
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SHIRE OF WONGAN - BALLIDU RATES OUTSTANDING 31 DECEMBER 2020				
		Rates Raised for 2020/2021	\$ 3,230,325.81	Rates and service charges
Rates Outstanding Breakdown				
Total Amount Outstanding		31.12.20	\$ 476,186.75	15%
Outstanding same time last year		31.12.19	\$ 501,705.69	16%
SUNDRY DEBTORS OUTSTANDING 31 DECEMBER 2020				
Debtors Ageing Summary				
Current			\$ 40,557.00	
30 Days			\$ 2,980.03	
60 Days			\$ 1,267.75	
90 Days & Over			\$ 2,355.50	
Credit Balance			\$ (6,817.38)	
Total Outstanding			\$ 40,342.90	
Accounts 90 Days & Over:				
Date	Dr No.	Comments	Amount	
17/05/2019	1370	Standpipe Fees	\$ 1,328.25	Company in Liquidation
10/07/2020	298	Water Consumption	\$ 607.25	
6/08/2020	241	Annual Licence	\$ 300.00	
10/08/2020	32	Food Licence	\$ 120.00	
Total			\$ 2,355.50	

9.2.4 FINANCIAL REPORTS FOR JANUARY 2021

FILE REFERENCE:	F1.4
REPORT DATE:	19 February 2021
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended January 2021 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
 - An explanation of each of the material variances; and
 - Such other supporting information as is considered relevant by the local government.

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification;
- By program; or
- By business unit.

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Council Policy 4.8 - Monthly Financial Reporting Requirements.

LEGISLATIVE REQUIREMENTS:

- *Local Government Act 1995*
- *Local Government (Financial Management) Regulations 1996*

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental impacts associated with this proposal.
- **Economic**
There are no known economic impacts associated with this proposal.
- **Social**
There are no known social implications associated with this proposal.
- **Financial Implications**
The financial reports for the period ending January 2021 are attached to the Council agenda.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION

That the following Statements and Reports for the month ended January 2021 be received:

- **Monthly Statements as follows:-**

a.	Statement of Financial Activity (by Nature and Type)	FM Regs 34
b.	Statement of Operating Activities by Programme/Activity (Summary)	FM Regs 34
c.	Statement of Net Current Assets (NCA)	FM Regs 34
d.	Rate setting statement	Discretionary
e.	Disposal of Assets	Discretionary
f.	Rates Outstanding Report	Discretionary
g.	Debtors Outstanding Report	Discretionary
h.	Bank Reconciliation Report	Discretionary
i.	Investment Report	Discretionary
j.	Reserve Account Balances Report	Discretionary
k.	Loans Schedule	Discretionary

SHIRE OF WONGAN-BALLIDU							
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 JANUARY 2021							
	Approved Budget 2020- 2021	Current Budget 2020-2021	YTD Budget	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,968,741)	(2,968,741)	(2,968,740)	(2,965,654)		0.1%	✓
Grants Operating, Subsidies & Contributions	(1,382,019)	(1,382,019)	(824,721)	(819,472)		0.6%	✓
Non Operating Grants, Subsidies & Contributions	(2,080,633)	(2,080,633)	(1,005,931)	(382,056)		62.0%	✗
Fees & Charges & Service Charges	(526,878)	(526,878)	(315,665)	(290,920)		7.8%	✓
Other Revenue	(132,354)	(132,354)	(82,851)	(104,966)		(26.7%)	✗
Interest	(56,333)	(56,333)	(32,851)	(25,147)		23.5%	✗
Profit on sale of Assets	-	-	-	(77,085)		0.0%	✓
a: TOTAL INCOME	(7,146,957)	(7,146,957)	(5,230,758)	(4,665,300)			
OPERATING EXPENSES							
Employee Costs	2,732,616	2,732,616	1,501,366	1,378,559		8.2%	✓
Materials & Contracts	1,536,569	1,533,389	900,748	779,394		13.5%	✗
Utilities (Gas, Electricity) etc.	342,406	342,406	199,781	173,114		13.3%	✗
Interest	52,020	52,020	24,258	21,873	11	9.8%	✓
Insurance	255,470	255,470	253,501	261,330		(3.1%)	✓
Other General	248,213	251,393	168,514	157,523		6.5%	✓
Loss on Asset Disposals	234,180	234,180	59,651	167,034		(180.0%)	✗
Depreciation	2,434,945	2,434,945	1,420,244	1,483,939		(4.5%)	✓
b: TOTAL OPERATING EXPENSES	7,836,419	7,836,419	4,528,063	4,422,766			
c: NET OPERATING (SURPLUS) / DEFICIT	689,462	689,461	(702,696)	(242,535)			
CAPITAL EXPENSES							
Land & Buildings	965,992	965,992	824,281	405,726		50.8%	✗
Furniture & Equipment	25,496	25,496	-	11,977		0.0%	✓
Motor Vehicles	132,000	132,000	95,000	101,670		(7.0%)	✓
Plant	678,000	499,000	336,000	204,728		39.1%	✗
Infrastructure Other	561,730	561,730	547,230	14,441		97.4%	✗
Infrastructure Roads	2,052,135	2,052,135	1,222,913	956,719		21.8%	✗
d: TOTAL CAPITAL	4,415,353	4,236,353	3,025,424	1,695,261			
e: TOTAL OPERATING & CAPITAL	5,104,814	4,925,814	2,322,728	1,452,727			
ADJUST - NON CASH ITEMS							
Depreciation	(2,434,945)	(2,434,945)	(1,420,244)	(1,483,939)			
Accruals and Adjustments	-	-	-	77,085	6		
Profit on sale of assets	-	-	-	77,085	6		
Loss on sale of assets	(234,180)	(234,180)	(59,651)	(167,034)	6		
FINANCING ACTIVITIES							
Proceeds from Sale of Assets	(208,500)	(134,500)	(128,456)	(188,673)	6		
Transfer from reserves	(764,851)	(934,851)	(934,851)	-	10		
Transfer to reserves	298,950	298,950	298,950	-	10		
Interest paid to reserves	19,810	19,810	11,641	4,532	10		
Net Movement in LSL Reserve	-	-	-	(111)			
LSL Provision in reserves	-	-	-	-			
Loan proceeds	(57,000)	(57,000)	(57,000)	(40,000)			
Loan principal repayment	118,705	118,705	118,705	58,697	11		
Loan to SSL Parties	57,000	57,000	57,000	40,000			
SSL Principal Reimbursements	(36,089)	(36,089)	(36,089)	(17,601)	11		
Less (Surplus)/deficit B/Fwd	(1,863,714)	(1,588,714)	(1,588,714)	(1,504,373)	5		
ADJUSTED CLOSING (SURPLUS) / DEFICIT	0	(0)	(1,415,981)	(1,768,689)			
** This sheet illustrates the variance analysis. For variance explanation refer to applicable note.			Key	Within budget tolerance of 10%		✓	
				Over budget tolerance of 10%		✗	
				Under budget tolerance of 10%		⚠	

Shire of Wongan-Ballidu Variance Report 31 January 2021				
The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.				
Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
Operating Income				
✓	3,085	Within Threshold	Rates	Within Council variance reporting threshold.
✓	5,249	Within Threshold	Grants Operating, Subsidies & Contributions	Within Council variance reporting threshold.
✗	623,875	Timing	Non Operating Grants, Subsidies & Contributions	This is a timing variance and will resolve itself during the financial year
✓	24,745	Within Threshold	Fees & Charges & Service Charges	Within Council variance reporting threshold.
✗	(22,115)	Permanent	Other Revenue	Reimberements for Insurance Claims is the reason for this variance. Council do not budget for claims or reimbursements because at the time of budget the amount of claims is not known.
✗	7,704	Permanent	Interest	Interest Rates are lower than anticipated at Budget adoption. Income from Interest earnings will be lower than budget. This will mainly affect the Reserve Account as most of the Shire's interest earnings are Reserve Funds.
✓	(77,085)	Within Threshold	Profit on sale of Assets	Within Council variance reporting threshold.
Operating Expenditure				
✓	(122,807)	Within Threshold	Employee Costs	Within Council variance reporting threshold.
✗	(121,354)	Timing	Materials & Contracts	Variances occur based on expenditure levels. The majority of Materials and Contracts budgets are spread evenly throughout the year.
✗	(26,667)	Timing	Utilities (Gas, Electricity) etc.	Utility Costs are received bi-monthly and budgets are based on monthly allocations.
✓	(2,385)	Within Threshold	Interest	Within Council variance reporting threshold.
✓	7,829	Within Threshold	Insurance	Within Council variance reporting threshold.
✓	(10,991)	Within Threshold	Other General	Within Council variance reporting threshold.
✗	107,383	Permanent	Loss on Asset Disposals	Loss on Disposal of Assets is mainly the disposal of the Masonic Lodge. This is a non-cash transaction and does not affect the Municipal Surplus at Year-End
✓	63,695	Within Threshold	Depreciation	Within Council variance reporting threshold.
Capital				
✗	(418,555)	Timing	Land & Buildings	This is a timing variance and will resolve itself during the financial year
✓	11,977	Within Threshold	Furniture & Equipment	Within Council variance reporting threshold.
✓	6,670	Within Threshold	Motor Vehicles	Within Council variance reporting threshold.
✗	(131,272)	Timing	Plant	The acquisition of Plant and Equipment is proceeding as planned. This is a timing issue only.
✗	(532,789)	Timing	Infrastructure Other	This is a timing variance and will resolve itself during the financial year
✗	(266,194)	Timing	Infrastructure Roads	This is a timing variance and will resolve itself during the financial year

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 JANUARY 2021

	Approved Budget	Current Budget	YTD BUDGET *	YTD Actual
INCOME				
General Purpose Funding	(4,028,599)	(4,028,599)	(3,503,924)	(3,490,039)
Governance	(53,021)	(53,021)	(36,595)	(49,930)
Law, Order & Public Safety	(35,500)	(35,500)	(20,699)	(26,282)
Health	(29,100)	(29,100)	(16,968)	(6,632)
Education & Welfare	(13,883)	(13,883)	(8,099)	(3,440)
Housing	(64,500)	(64,500)	(37,611)	(31,867)
Community Amenities	(196,736)	(196,736)	(116,679)	(120,191)
Recreation & Culture	(938,723)	(938,723)	(381,558)	(53,199)
Transport	(1,393,745)	(1,393,745)	(860,124)	(566,527)
Economic Services	(37,950)	(37,950)	(22,120)	(8,066)
Other Property & Services	(355,201)	(355,201)	(226,382)	(309,125)
a: TOTAL INCOME	(7,146,957)	(7,146,957)	(5,230,758)	(4,665,300)
OPERATING EXPENSES				
General Purpose Funding	121,385	124,565	72,653	74,166
Governance	307,375	307,375	177,362	183,115
Law, Order & Public Safety	161,509	161,509	103,355	114,523
Health	406,067	406,067	238,757	224,315
Education & Welfare	176,764	176,764	109,066	89,048
Housing	191,444	191,444	113,642	103,528
Community Amenities	504,271	504,271	294,269	293,165
Recreation & Culture	1,847,292	1,847,292	1,028,171	1,114,691
Transport	2,935,405	2,935,405	1,649,375	1,659,828
Economic Services	239,099	235,919	150,934	105,557
Other Property & Services	945,807	945,807	590,486	460,830
b: TOTAL OPERATING EXPENSES	7,836,419	7,836,419	4,528,070	4,422,766
c: NET OPERATING (SURPLUS)/DEFICIT	689,461	689,462	(702,689)	(242,535)
CAPITAL EXPENSES				
General Purpose Funding	-	-	-	-
Governance	67,000	67,000	67,000	65,031
Law, Order & Public Safety	-	-	-	-
Health	23,800	23,800	13,881	7,158
Education & Welfare	-	-	-	-
Housing	55,671	55,671	32,445	-
Community Amenities	14,500	14,500	-	-
Recreation & Culture	1,394,637	1,394,637	1,301,025	378,458
Transport	2,813,365	2,634,365	1,605,143	1,224,505
Economic Services	-	-	-	-
Other Property & Services	46,379	46,379	31,426	20,110
d: TOTAL CAPITAL EXPENSES	4,415,353	4,236,353	3,050,920	1,695,261
e: TOTAL OPERATING & CAPITAL	5,104,814	4,925,814	2,348,231	1,452,727

SHIRE OF WONGAN-BALLIDU ANALYSIS OF NET CURRENT ASSETS AS AT 31 JANUARY 2021			
NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT).	2019-2020	Original Budget	2020-2021
SURPLUS / (DEFICIT)	1,504,373	0	1,768,689
COMPRISES			
Cash (including reserves)	3,972,716	1,425,747	4,106,405
Current rates	151,090	144,760	351,712
Sundry debtors	51,477	44,564	10,370
Tax receivables	136,587	23,264	101,957
Other debtors	13,200	22,723	16,762
A: SSL debtors (are excluded see D: adj)	26,072	39,089	8,471
Inventories	6,610	10,541	(917)
Less:			
Reserves	(1,840,666)	(1,396,857)	(1,845,198)
Sundry creditors	(565,704)	(29,564)	(449,917)
Accrued interest	(5,317)	-	(0)
ESL Levy Owed	(90,869)	-	(79,567)
PAYG/GST Due To ATO	(3,371)	-	(33,978)
B: Other - (are excluded see D: adj)		(5,000)	
LSL Cash backed Reserve	41,498	41,896	41,610
Tax liabilities	(967)		(95,948)
Other - Trust	88		88
C: Loan liability (are excluded see D: adj)	(114,486)	(125,470)	(95,789)
Current employee benefits provisions	(362,000)	(287,074)	(354,689)
D: Adjustments (see above A to C)	88,414	91,381	87,318
Surplus / (Deficit) Variance	1,504,373	0	1,768,689
NOTE 1B: CLOSING FUNDS alternate format to Note 1 above	2019-2020	Original Budget	2020-2021
Current assets			
Cash & cash equivalents	3,972,716	1,425,747	4,106,405
Sundry debtors	378,425	274,400	489,272
Inventories	6,610	10,541	(917)
Total current assets	4,357,752	1,710,688	4,594,760
Current liabilities			
Creditors and accounts payable	(666,227)	(29,564)	(659,410)
Current loan liability	(114,486)	(125,470)	(95,789)
Provisions	(362,000)	(287,074)	(354,689)
Total current liability	(1,142,713)	(442,108)	(1,109,888)
Net current assets	3,215,039	1,268,580	3,484,873
Less: restricted reserves	(1,840,666)	(1,396,857)	(1,845,198)
Less: SSL principal repayments	(26,072)	(39,089)	(8,471)
Add back: Current loan liability	114,486	125,470	95,789
Add back: LSL Cash backed Reserve	41,498	41,896	41,610
Add back: Movement in provisions between current and non-current			
Other - Trust	88	-	88
Surplus / (Deficit) Variance	1,504,373	0	1,768,689

SHIRE OF WONGAN-BALLIDU			
RATE SETTING STATEMENT AS AT 31 JANUARY 2021			
	2020-2021 Approved Budget	2020-2021 Current Budget	2020-2021 Year-to-Date Actual
<u>OPERATING INCOME</u>			
General Purpose Funding	(1,059,858)	(1,059,858)	(524,385)
Governance	(53,021)	(53,021)	(49,930)
Law, Order & Public Safety	(35,500)	(35,500)	(26,282)
Health	(29,100)	(29,100)	(6,632)
Education & Welfare	(13,883)	(13,883)	(3,440)
Housing	(64,500)	(64,500)	(31,867)
Community Amenities	(196,736)	(196,736)	(120,191)
Recreation & Culture	(938,722)	(938,722)	(53,199)
Transport	(1,393,745)	(1,393,745)	(566,527)
Economic Services	(37,950)	(37,950)	(8,066)
Other Property & Services	(355,201)	(355,201)	(309,125)
A	(4,178,216)	(4,178,216)	(1,699,646)
<u>OPERATING EXPENSES</u>			
General Purpose Funding	121,385	124,565	74,166
Governance	307,375	307,375	183,115
Law, Order & Public Safety	161,509	161,509	114,523
Health	406,067	406,067	224,315
Education & Welfare	176,764	176,764	89,048
Housing	191,444	191,444	103,528
Community Amenities	504,271	504,271	293,165
Recreation & Culture	1,847,292	1,847,292	1,114,691
Transport	2,935,405	2,935,405	1,659,828
Economic Services	239,099	235,919	105,557
Other Property & Services	945,807	945,807	460,830
B	7,836,418	7,836,418	4,422,766
C= A and B	3,658,202	3,658,202	2,723,120
<u>ADJUST FOR CASH BUDGET REQUIREMENTS</u>			
<u>Non-Cash Expenditure and Income</u>			
Depreciation on Assets	(2,434,945)	(2,434,945)	(1,483,939)
Accruals and Adjustments			-
Profit/(Loss) on Asset Sales	(234,180)	(234,180)	(89,949)
<u>Capital Expenditure & Income</u>			
Purchase of land & buildings	965,992	965,992	405,726
Purchase of furniture & equipment	25,496	25,496	11,977
Purchase of motor vehicles	132,000	132,000	101,670
Purchase of plant & machinery	678,000	499,000	204,728
Purchase of other infrastructure	561,730	561,730	14,441
Purchase of roads infrastructure	2,052,135	2,052,135	956,719
Proceeds from sale of assets	(208,500)	(134,500)	(188,673)
<u>Financing Activities</u>			
Repayment of Loan Principal	118,705	118,705	58,697
Loan proceeds / refinancing CL to NCL adj	(57,000)	(57,000)	(40,000)
Loans paid to SSL parties	57,000	57,000	40,000
Self Supporting Loan Income	(36,089)	(36,089)	(17,601)
<u>Reserve Movements</u>			
Transfers to Reserves	298,950	298,950	-
Interest paid to Reserves	19,810	19,810	4,532
Transfer from Reserves	(764,851)	(934,851)	-
Net Movement in LSL Reserve			(111)
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(1,863,714)	(1,588,714)	(1,504,373)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	(1,768,689)
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,968,741	2,968,741	2,965,654
TOTAL RATES RAISED	2,968,741	2,968,741	2,965,654
(Surplus) / Deficit Variance	0	0	0

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 31 JANUARY 2021

Asset No	Budget Net Book Value	Current Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
By Class						
Land & Buildings						
Masonic Lodge L0077 & B0120	189,150	27,000	162,150	188,740	25,000	163,740
34 Shields Crescent L0094				11,860	31,818	(19,958)
1 Danubin Street L0040				-	57,127	(57,127)
Motor Vehicles						
Nissan Pathfinder 1505	21,183	14,500	6,683	22,970	22,727	242
Toyota Hilux 4x2 Tipper Utility (P&G) 1499	17,640	8,000	9,640			
Holden Colorado 4x4 dual cab-WS 1503	21,056	14,000	7,056	21,090	20,000	1,090
Plant & Equipment						
Izuzu NPR300 Dual Cab - Construction 1445	39,114	20,000	19,114			
Patching Truck 1395	34,971	31,000	3,971	33,961	32,000	1,961
Case MXU115 Tractor (Maintenance) 1404	31,500	15,000	16,500			
Dual Pig Trailer (Howard Porter) 1403	14,066	5,000	9,066			
			-			-
TOTAL	368,680	134,500	234,180	278,621	188,673	89,948
By Program						
Governance						
Nissan Pathfinder 1505	21,183	14,500	6,683	22,970	22,727	242
Recreation & Culture						
Masonic Lodge L0077 & B0120	189,150	27,000	162,150	188,740	25,000	163,740
Transport						
Toyota Hilux 4x2 Tipper Utility (P&G) 1499	17,640	8,000	9,640			
Holden Colorado 4x4 dual cab-WS 1503	21,056	14,000	7,056	21,090	20,000	1,090
			-	-	-	-
Other Property & Services						
Izuzu NPR300 Dual Cab - Construction 1445	39,114	20,000	19,114			
Patching Truck 1395	34,971	31,000	3,971	33,961	32,000	1,961
Case MXU115 Tractor (Maintenance) 1404	31,500	15,000	16,500			
Dual Pig Trailer (Howard Porter) 1403	14,066	5,000	9,066			
34 Shields Crescent L0094				11,860	31,818	(19,958)
1 Danubin Street L0040				-	57,127	(57,127)
TOTAL	368,680	134,500	234,180	278,621	188,673	89,948
Motor Vehicle and Plant & Equipment Change Over						
	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles						
Toyota Fortuner	52,000	14,500	37,500	53,053	22,727	30,326
Toyota Hilux 4x2 Tipper Utility (P&G)	37,000	8,000	29,000			-
Ford Ranger	43,000	14,000	29,000	48,617	20,000	28,617
Sub-total	132,000	36,500	95,500	101,670	42,727	58,943
Plant & Equipment						
Izuzu NPR300 Dual Cab - Construction	85,000	20,000	65,000			-
Patching Truck	201,000	31,000	170,000	201,064	32,000	169,064
Case MX115 Tractor (Maintenance)	75,000	15,000	60,000			-
Dual Pig Trailer (Howard Porter) TK34	50,000	5,000	45,000	-		-
Data Signs (2)	48,000		48,000	-		-
Various Trailer Replacements	40,000		40,000	-	-	-
Sub-total	499,000	71,000	428,000	201,064	32,000	169,064
	631,000	107,500	523,500	302,734	74,727	228,007

SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 31 JANUARY 2021

Existing Loans * Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Proposed Borrowings	Amount Borrowed	Loan Principal Paid in Jan 21	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2020	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Jan 21
147	Aged Persons	Ninan House*	Jul-2022		100,000	(4,720)	-	(819)	24,440	-	(9,282)	15,158
151A	Aged Persons	Ninan House*	Oct-2032		300,000	-	-	(3,387)	260,588	-	(8,319)	252,269
152	Co-Location Construction	Shire	Dec-2039		2,000,000	-	-	(17,667)	1,959,321	-	(41,097)	1,918,224
153	Wongan Hills Community Store	Wongan Hills Community Store	Jul-2025	57,000	40,000	-	-	-	-	-	-	40,000
TOTAL EXISTING LOANS				57,000	2,440,000	(4,720)	-	(21,873)	2,244,349	-	(58,697)	2,225,652

Shire Loan Summary
Self Supporting Loan Summary

-	2,000,000	-	-	(17,667)	1,959,321	-	(41,097)	1,918,224
57,000	440,000	(4,720)	-	(4,206)	285,028	-	(17,601)	307,427

Current loan liability
Non current liability
Total Loan Liability

Loan Balance @ 30 June 2020	SSL	Shire	Total
(82,616)	(18,488)	(5,430)	(23,919)
(2,161,733)	(248,939)	(1,912,794)	(2,161,733)
(2,244,349)	(267,427)	(1,918,224)	(2,185,652)

SHIRE OF WONGAN - BALLIDU															
ANALYSIS OF RESERVE ACCOUNTS AS AT 31 JANUARY 2021															
ADOPTED FULL YEAR'S BUDGET								CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 31 JANUARY 2021			
Reserve Description	GL Acct.	Budget Opening Balance	Actual Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer from / Interest	Transfer to Muni/ Transfer from Reserve	Transfer from Muni/ Transfer to Reserve	Actual Balance
Community Resource Centre Reserve	01989	(32,617)	(32,504)	(278)	15,296	(19,950)	(37,436)	(278)	15,296	(19,950)	(37,436)	(87)	-	-	(32,592)
Depot Improvement Reserve	01940	(10,500)	(10,486)	(64)	-	-	(10,550)	(64)	-	-	(10,550)	(28)	-	-	(10,514)
Historical Publications Reserve	01965	(7,077)	(7,067)	(69)	-	-	(7,136)	(69)	-	-	(7,136)	(19)	-	-	(7,086)
Housing Reserve	01955	(1,854)	(1,851)	(18)	-	-	(1,869)	(18)	-	-	(1,869)	(5)	-	-	(1,856)
LSL Reserve	01935	(41,486)	(41,498)	(398)	-	-	(41,896)	(398)	-	-	(41,896)	(111)	-	-	(41,610)
Medical Facilities & R4R Special Projects Reserve	01975	(349,376)	(348,906)	(3,736)	30,000	(40,000)	(362,642)	(3,736)	30,000	(40,000)	(362,642)	(935)	-	-	(349,841)
Patterson Street JV Housing Reserve	01988	(44,039)	(43,980)	(383)	-	(5,000)	(49,363)	(383)	-	(5,000)	(49,363)	(118)	-	-	(44,098)
Plant Reserve	01945	(660,989)	(660,098)	(9,048)	244,000	(224,000)	(649,146)	(9,048)	414,000	(224,000)	(479,146)	(1,769)	-	-	(661,867)
Quinlan Street JV Housing Reserve	01987	(44,594)	(44,533)	(389)	-	(5,000)	(49,922)	(389)	-	(5,000)	(49,922)	(119)	-	-	(44,653)
Stickland JV Housing Reserve	01986	(53,214)	(53,142)	(473)	-	-	(53,615)	(473)	-	-	(53,615)	(142)	-	-	(53,285)
Swimming Pool Reserve	01970	(114,921)	(114,767)	(1,361)	86,500	-	(29,628)	(1,361)	86,500	-	(29,628)	(308)	-	-	(115,074)
Waste Management Reserve	01920	(45,042)	(44,981)	(393)	-	(5,000)	(50,374)	(393)	-	(5,000)	(50,374)	(121)	-	-	(45,102)
Sporting Co-Location Reserve	01990	(287,239)	(286,851)	(2,204)	289,055	-	(0)	(2,204)	289,055	-	(0)	(769)	-	-	(287,620)
Doctors Subsidy Reserve	01991	(150,000)	(150,000)	(996)	100,000	-	(50,996)	(996)	100,000	-	(50,996)	-	-	-	(150,000)
TOTALS		(1,842,948)	(1,840,666)	(19,810)	764,851	(298,950)	(1,394,575)	(19,810)	934,851	(298,950)	(1,224,575)	(4,532)	-	-	(1,845,198)

SHIRE OF WONGAN-BALLIDU					
BANK RECONCILIATIONS FOR 31 JANUARY 2021					
	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	4,216,584.55	2,325,183.47	46,121.42	1,844,429.66	850.00
Add: Receipts	(57,308.01)	(141,551.13)	83,474.40	768.72	
Adjustment	(0.01)	(0.01)			
Transfers In/(Out)	400,000.00	400,000.00			
	-				
Less: Payments - EFT & Cheques	(401,763.44)	(322,256.44)	(79,507.00)		
Payments - Bank Fees	(1,019.13)	(1,019.13)			
Investment - Transfers In/Out	-				
	-				
Balance as per General Ledger	4,156,493.96	2,260,356.76	50,088.82	1,845,198.38	850.00
Balance as per Bank Statements	247,142.73	198,056.71	49,086.02		
Balance as per Bank Deposit Certificates	3,346,143.57	1,500,945.20		1,845,198.37	
Balance as per Holder Certificates	575,068.12	574,218.12			850.00
Add: Outstanding Deposits	(7,201.87)	(8,205.27)	1,003.40	-	
Adjustments -	-				
	-				
Less: Unpresented Payments	(4,658.00)	(4,658.00)			
	-				
Adjustments & Transfers	(0.59)		(0.60)	0.01	
	-				
Balance as per Cash Book	4,156,493.96	2,260,356.76	50,088.82	1,845,198.38	850.00

MUNICIPAL INVESTMENTS

Matured Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest/Transfers Realised	Closing Balance	BANK TO INVESTMENT
Total of matured municipal investments									0.00	0.00	0.00

Current Municipal Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9155-84606	Term Deposit		27/11/2020	27/05/2021	183	0.20%	\$ 500,000.00		\$ 945.20	\$ 500,945.20	\$ 945.20
9155-84868	Term Deposit		Closed				\$ 500,000.00	\$ (501,314.24)	\$ 1,314.24	\$ 0.00	\$ 1,314.24
9155-85086	Term Deposit		27/08/2020	1/03/2021	186	0.81%	\$ 500,000.00		\$ -	\$ 500,000.00	\$ -
9117-01465	Term Deposit		8/09/2020	8/03/2021	183	0.78%	\$ 500,000.00		\$ -	\$ 500,000.00	\$ -
4705-91546	Online Saver Account		7/11/2018				\$ 1,673,973.69	\$ (1,100,000.00)	\$ 244.43	\$ 574,218.12	\$ 244.43
Total of current municipal investments							\$ 3,673,973.69	\$ (1,601,314.24)	\$ 2,503.87	\$ 2,075,163.32	\$ 2,503.87

RESERVE INVESTMENTS

Matured Reserve Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
Total of matured reserve investments									0.00	0.00	0.00

Current Reserve Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9788-42609	Term Deposit		6/09/2020	6/03/2021	183	0.78%	\$ 557,558.44	\$ -	\$ 1,124.28	\$ 558,682.72	\$ 1,124.28
9788-42596	Term Deposit		6/09/2020	6/03/2021	183	0.78%	\$ 556,737.36	\$ -	\$ 1,122.62	\$ 557,859.98	\$ 1,122.62
9789-82644	Term Deposit		3/10/2020	3/04/2021	182	0.50%	\$ 87,434.23	\$ -	\$ 438.37	\$ 87,872.60	\$ 438.37
9202-06415	Term Deposit		31/12/2020	31/03/2021	90	0.20%	\$ 500,000.00	\$ -	\$ 1,765.89	\$ 501,765.89	\$ 1,765.89
2527-63397	Reserve Saver						\$ 138,936.28	\$ -	\$ 80.90	\$ 139,017.18	\$ 80.90
Total of reserve investments and cash							\$ 1,840,666.31	\$ -	\$ 4,532.06	\$ 1,845,198.37	\$ 4,532.06

Total of matured municipal and reserve investment

									\$ -	\$ -	\$ -
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Total of current municipal and reserve investment and cash							\$ 5,514,640.00	\$ (1,601,314.24)	\$ 7,035.93	\$ 3,920,361.69	\$ 7,035.93
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SHIRE OF WONGAN - BALLIDU RATES OUTSTANDING 31 JANUARY 2021				
		Rates Raised for 2020/2021	\$ 3,230,325.81	Rates and service charges
Rates Outstanding Breakdown				
Total Amount Outstanding		31.1.21	\$ 371,760.15	12%
Outstanding same time last year		31.1.20	\$ 351,443.75	11%
SUNDRY DEBTORS OUTSTANDING 31 JANUARY 2021				
Debtors Ageing Summary				
Current			\$ 9,701.64	
30 Days			\$ 999.95	
60 Days			\$ 807.88	
90 Days & Over			\$ 3,215.25	
Credit Balance			\$ (9,761.38)	
Total Outstanding			\$ 4,963.34	
Accounts 90 Days & Over:				
Date	Dr No.	Comments	Amount	
17/05/2019	1370	Standpipe Fees	\$ 1,328.25	Company in Liquidation
30/10/2020	660	Room Hire	\$ 80.00	
10/07/2020	298	Water Consumption	\$ 507.25	
5/10/2020	77	Community Bus Hire	\$ 1,179.75	
10/08/2020	32	Food Licence	\$ 120.00	
Total			\$ 3,215.25	

9.2.5 PROPOSED POLICY: PRIVACY OF PERSONAL INFORMATION POLICY AND PROCEDURE

FILE REFERENCE:	
REPORT DATE:	4 February 2021
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Vanessa Deetlefs, Marketing & Communications Officer
ATTACHMENTS:	Privacy of Personal Information Policy and Procedure

PURPOSE OF REPORT:

The purpose of this report is for Council to consider introducing a new Council Policy concerning privacy of information.

BACKGROUND:

The Shire has an existing 'Freedom of Information' policy, in which personal information is protected from disclosure under the Freedom of Information Act where this would be unreasonable and contrary to the public interest. This new policy provides a framework for the collection, retention and use of personal information collected for the specific purpose of building subscriber notification lists. These include but are not limited to Harvest and Vehicle Movement Bans, Road Closures, Swimming Pool Closures, Library Membership Notices and Television Retransmission Services.

COMMENT:

The Shire does not currently have a policy in regard to personal information retention and use, which is an obvious gap in terms of how the Shire deals with information that we receive through the normal course of our business.

POLICY REQUIREMENTS:

There are no known legislative requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 Section 5.94.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental impacts associated with this proposal.
- **Economic**
There are no known economic impacts associated with this proposal.
- **Social**
There are no known social implications associated with this proposal.
- **Financial Implications:**

There are no financial implications in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

OFFICER RECOMMENDATION

That Council ADOPT the new 'Privacy of Personal Information Policy' as presented.

ABSOLUTE MAJORITY REQUIRED

Privacy of Personal Information Policy

Policy Owner:

Person Responsible:

Date of Adoption:

Adoption Resolution:

Date of Last Amendment:

OBJECTIVE

The responsible handling of Personal Information is a key aspect of governance and the Shire of Wongan-Ballidu is committed to protecting an individual's right to privacy. The policy ensures all reasonable steps are taken to manage all Personal Information held by the Shire and aims to:

- Provide a formal framework for the collection of Personal Information.
- Encourage effective, efficient and accurate collection of Personal Information.
- Personal information is only collected by lawful and fair means.
- Ensure personal information is stored securely and restricted to access by authorised personnel only.

SCOPE

This policy applies to all Personal Information held by the Shire and is relevant for all employees of the Shire who are granted access to Personal Information in the performance of their duties and through their communications.

Collection of Personal Information

- The Shire of Wongan-Ballidu usually collects Personal Information directly from the individual concerned.
- Personal Information will only be collected by fair and lawful means.
- The Shire of Wongan-Ballidu will ensure that the collection of Personal Information does not intrude into the personal affairs of the individual.
- Personal Information is collected where it is deemed reasonable to do so for the purpose of the Shire of Wongan-Ballidu performing one or more of its functions. Reasonable steps will be taken to ensure Personal Information collected is relevant to performing the communication function and not excessive or superfluous.
- The Shire of Wongan-Ballidu will collect Personal Information from other parties if written consent is given by the authorised individual or if required by law.

Quality Management of Personal Information

- The Shire of Wongan-Ballidu will take reasonable steps to ensure that an individual's Personal Information is accurate before using it.
- The Shire of Wongan-Ballidu will update Personal Information held when necessary or when advised by an individual that their Personal Information has changed.

Security and Storage of Personal Information

- Reasonable steps have been put in place by the Shire of Wongan-Ballidu to protect Personal Information held from misuse, modification, disclosure and loss.
- Personal information will not be retained any longer than is necessary and aligns with accepted document disposal procedures.
- When no longer required, destruction of Personal Information held by the Shire of Wongan-Ballidu will be done securely.
- The Shire of Wongan-Ballidu employs data protection and security measures including both physical and technological access restrictions.

LEGISLATION AND SUPPORTING DOCUMENTATION

Local Government Act 1995

The *Local Government Act 1995* section 5.94 lists information held by the local government that can be inspected by any person if they attend the local government's offices during office hours. Section 9.95 limits these rights when information is of a type prescribed as confidential.

RELEVANT MANAGEMENT PROCEDURES AND DOCUMENTS

- Code of Conduct
- Record Keeping Policy – Council Policy Manual
- Confidentiality Agreement – CEO Policy Manual
- ICT Use Policy – CEO Policy Manual
- Information Release Policy – CEO Policy Manual
- Integrated SMS Messaging Procedure
- Procedure for Collecting and Storing Personal Data for Subscription Purposes

POLICY REVIEW

This policy will be evaluated and reviewed in line with any legislative changes.

9.2.6 BFAC RECOMMENDATION - TRAILERS

FILE REFERENCE:	L1.2
REPORT DATE:	29 January 2021
APPLICANT/PROPONENT:	BFAC
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	BFAC Meeting held in September 2020
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

That Council endorse the Bush Fire Advisory Committee Recommendation to ban fire-fighting trailers when volunteers are attending to off farm fires from October 2021.

BACKGROUND:

At the Bush Fire Advisory Committee meeting held in September 2020, the Committee discussed the dangers of volunteers bringing fire-fighting equipped trailers onto the fire ground during a fire emergency.

COMMENT:

The Committee has recommended that from October 2021 volunteers bringing fire-fighting equipped trailers onto the fire ground during a fire emergency no longer be permitted to use this type of appliance on the fire ground. The trailers are dangerous and pose a risk to volunteer safety on properties that have been deep ripped or in bushland, as they are difficult to reverse out of areas if needed.

The Committee recommends that any volunteer who attends a fire with one of these appliances that they instead be used as water tankers for the purpose of water transfer to other appliances fighting the active fire.

POLICY REQUIREMENTS:

There are no policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

There are no legislative requirements in relation to this item.

STRATEGIC IMPLICATIONS:

Nil

SUSTAINABILITY IMPLICATIONS:

➤ Environment

There are no known environmental implications associated with this item.

➤ Economic

There are no known economic implications associated with this item.

➤ Social

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications in relation to this matter.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

COMMITTEE RECOMMENDATION:

That:-

- 1. From 15 October 2021 no trailers are permitted to be used for fire-fighting when attending fires off own farm; and**
- 2. Trailers are only to be used as water tankers for the purpose of water transfer during fire emergencies.**

9.3 WORKS AND SERVICES

9.4 HEALTH, BUILDING AND PLANNING

9.4.1 APPLICATION FOR DEVELOPMENT APPROVAL P496 – PROPOSED NEW OUTBUILDING (SHED) ON 1792 KONDUT WEST ROAD, KONDUT.

FILE REFERENCE:	A1673/P496
REPORT DATE:	16 February 2021
APPLICANT/PROPONENT:	Lawson Grain
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager Regulatory Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

Consideration and final determination of an Application for Development Approval for the construction and use of a new outbuilding (shed) on 1792 Kondut West Road, Kondut.

BACKGROUND:

The applicant is seeking Council's development approval for the construction and use of a new outbuilding for the storage of hay at 1792 Kondut West Road, Kondut.

1792 Kondut West Road, Kondut comprises a total area of approximately 83.3103 hectares. The property has three existing single dwellings and five sheds.



Google Maps 16/02/2021

COMMENT:

The applicant would like to erect an outbuilding for the storage of hay at 1792 Kondut West Road, Kondut. The outbuilding will be a steel shed measuring 48m x 30m x 8.1m.

1792 Kondut West Road, Kondut is classified 'Rural' zone in the Shire of Wongan Ballidu Local Planning Scheme No. 5 (LPS5).

The Zone Objectives for the development and use of any land classified 'Rural' zone are as follows:

- To provide for the maintenance or enhancement of specific rural character.

- To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use.
- To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage.
- To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone.
- To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses.
- To support small scale, low impact, short-term tourist accommodation in rural locations.
- To support mining activities where an environmental management plan has been prepared and the project is acceptable to the local government, EPA and the Department responsible for mining.
- To preclude the disposal of used tyres or any other material that may be detrimental to the quality of the land.

Under the terms of the Zoning Table in LPS5 the development of an outbuilding is listed as being a permitted (ie 'P') use on any land classified 'Rural' zone provided it complies with all the relevant development standards and requirements. Despite the permissibility of the proposed outbuilding on 1792 Kondut West Road, Kondut, Council's development approval is required.

The minimum boundary setback for 'Rural' zone is 35m from the front, 15m from the rear and 15m from the side. This outbuilding proposal will be within these parameters.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS5 and all relevant local planning policies, and the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

Planning and Development Act 2015
 Planning and Development (Local Planning Schemes) Regulations 2015
 Shire of Wongan Ballidu Local Planning Scheme No. 5

STRATEGIC IMPLICATIONS:

There are no known Strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item. All costs associated with the proposed development are the responsibility of and will be met by the current landowners.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No.

OFFICER RECOMMENDATION:

That Council **APPROVE** the Development Application for the construction and use of a new outbuilding at 1792 Kondut West Road, Kondut subject to the following conditions and advise notes:

Conditions:

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan-Ballidu having first been sought and obtained.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. All stormwater drainage generated by the proposed outbuilding shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.
4. All external surfaces of the proposed outbuilding shall be clad with new materials only.

Advice Notes:

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wongan-Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:

- (a) Firebreaks of not less than three metres in width immediately inside and along the whole external boundaries of the properties owned or occupied by you. In addition, fire breaks of at least three metres in width are required surrounding, and not more than fifty metres from the perimeter of any building, group of farm buildings, haystack or fuel storage situation on the land.
- (b) Shire of Wongan-Ballidu Health Local Law
- (c) *Building Act 2011* and Building Regulations 2012.
- 4. The proposed outbuilding is required to comply in all respects with the National Construction Code of Australia.
- 5. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
- 6. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Wongan-Ballidu Local Planning Scheme No. 5 and may result in legal action being initiated by the local government.
- 7. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be submitted within 28 days of the determination.

9.4.2 APPLICATION FOR DEVELOPMENT APPROVAL P497 – PROPOSED NEW CARPORT AT 10 KORRALLING STREET, WONGAN HILLS

FILE REFERENCE:	A682/P497
REPORT DATE:	11 February 2021
APPLICANT/PROPONENT:	Greg Wilson
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager Regulatory Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

Consideration and final determination of an Application for Development Approval for the construction and use of a new carport at 10 Korraling Street, Wongan Hills. Development Approval is required due to a variation of the R-Code for a residential property.

BACKGROUND:

The applicant is seeking Council's development approval for the construction and use of a new carport at 10 Korraling Street, Wongan Hills.

10 Korraling Street, Wongan Hills comprises a total area of approximately 0.0860 hectares. The property has an existing single dwelling, three garden sheds and one 7m x 5.7m shed.



Google Maps 11/02/2021

COMMENT:

The applicant would like to erect a carport off the front of the garage at the front of 10 Korraling Street, Wongan Hills. The carport will be made from zincalume, measure 6m x 7m and be an open structure.

10 Korraling Street, Wongan Hills is classified 'Residential' zone in the Shire of Wongan Ballidu Local Planning Scheme No. 5 (LPS5).

The Zone Objectives for the development and use of any land classified 'Residential' zone are as follows:

- To provide for a range of housing and a choice of residential densities to meet the needs of the community.

- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development.

The applicant is requesting the open carport have a front setback of 1m from the front boundary fence. This is a variation to the R-Codes.

Under the Residential Design Codes (R-Codes), 10 Korralling Street, Wongan Hills is zoned R10/25. The minimum front setback for a R10 zone is 7.5m and the minimum front setback for a R25 zone is 6m. The setbacks can be varied if the application complies with the design principles set out by the R-Codes.

Design Principle 5.1.2 Street Setback

P2.1 Buildings are set back from street boundaries an appropriate distance to ensure they:

- Contribute to, and are consistent with, an established streetscape;
- Provide adequate privacy and open space for dwellings;
- Accommodate site planning requirements such as parking, landscape, and utilities; and
- Allow safety clearances for easements for essential service corridors.

Design Principle 5.1.3 Lot Boundary Setback

P3.1 Buildings set back from lot boundaries or adjacent buildings on the same lot as to:

- Reduce impacts of building bulk on adjoining properties;
- Provide adequate direct sun and ventilation to the building and open spaces on the site and adjoining properties; and
- Minimise the extent of overlooking and resultant loss of privacy on adjoining properties.

The proposed development is an open structure with clear view on access and egress to the property and is consistent with other properties within the townsite of Wongan Hills.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS5 and all relevant local planning policies, the Residential Design Codes and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

Planning and Development Act 2015

Planning and Development (Local Planning Schemes) Regulations 2015

STRATEGIC IMPLICATIONS:

There are no known Strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this proposal.
- **Social**
There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item. All costs associated with the proposed development are the responsibility of and will be met by the current landowners.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No.

OFFICER RECOMMENDATION:

That Council APPROVE the Development Application to allow the applicant to build a carport with a setback of 1m from the front boundary fence at 10 Korralling Street, Wongan Hills subject to the following conditions and advise notes:

Conditions

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan Ballidu having first been sought and obtained.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. All stormwater drainage generated by the proposed carport shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.
4. All external surfaces of the proposed carport shall be clad with new materials only.
5. Building to be constructed using Colourbond range of colours.
6. The proposed carport shall be used for domestic vehicle parking purposes only unless otherwise approved by Council.

Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wongan-Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits, and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:
 - (a) Shire of Wongan-Ballidu Annual Firebreak Notice, all land zoned Residential; Rural Townsite and Commercial is required to reduce all annual grass and herbage to a height of not more than 75mm.
 - (b) Shire of Wongan-Ballidu Health Local Law
4. In accordance with the *Building Act 2011* and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
5. The proposed carport is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.
6. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
7. No construction works shall commence on the land prior to 7 am without the Shire's written approval. No construction works are permitted to be undertaken on Sundays or Public Holidays.
8. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Wongan Ballidu Local Planning Scheme No. 5 and may result in legal action being initiated by the local government.
9. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be submitted within 28 days of the determination.

9.5 COMMUNITY SERVICES

Nil.

Item 10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Item 11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Item 12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Item 13. CLOSURE