



Shire of
Wongan-Ballidu

Public Version

Agenda

Special Meeting of Council
Tuesday, 8 September 2026





Shire of Wongan-Ballidu

NOTICE OF SPECIAL COUNCIL MEETING

Dear Elected Members

I advise that the Special Council Meeting of the Shire of Wongan-Ballidu will be held on Tuesday, 8 September 2026 commencing at 4.00pm at Council Chambers, Shire of Wongan Ballidu, Corner Quinlan Street and Elphin Crescent, Wongan Hills, WA, 6603

SAM DOLZADELLI
CHIEF EXECUTIVE OFFICER

Disclaimer

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Wongan-Ballidu warns that any person(s) who has an application lodged with Council should rely only on written confirmation of the decision made at the Council meeting. No responsibility whatsoever is implied or accepted by the Shire of Wongan-Ballidu for any act, omission, statement or intimation taking place during a Council meeting.

This meeting is being audio recorded pursuant to Regulation 14I of the Local Government (Administration) Regulations 1996 and all audio recorded (except for when the meeting is closed to the public) will be made publicly available on the website with the minutes. When the meeting is closed to the public, those audio recordings will be kept in a secure and confidential location within the Shire's Electronic Document Records Management System.

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Item 1. ACKNOWLEDGEMENT OF COUNTRY / DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

Acknowledgement of Country: -

"I'd like to begin by acknowledging the first nations people of the land on which we meet today. I would also like to pay my respects to Elders past, present and emerging."

Item 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

Cr Stuart Boekeman	Shire President
Cr Mandy Stephenson	Deputy Shire President
Cr Matthew Sewell	Member
Cr Sue Starceвич	Member
Cr Jarrod Hood	Member
Cr Shaun Kalajzic	Member
Cr Lorraine Richards	Member

Staff:

Sam Dolzadelli	Chief Executive Officer
Stephen Casey	Manager Works and Services
Tan Evans	Executive Assistant and Governance Officer (Minutes)

Item 3. PUBLIC QUESTION TIME

Item 4. ANNOUNCEMENT FROM PRESIDING MEMBER

Item 5. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS

Item 6. APPLICATION/S FOR LEAVE OF ABSENCE

Item 7. NOTICE OF MATTERS FOR WHICH MEETING MAY BE CLOSED

Item 8. REPORTS OF OFFICERS

Item 9. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Item 10. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

OFFICER RECOMMENDATION

That Council resolve to close the meeting to the public in accordance with section 5.23(4)(c) and (d) of the *Local Government Act 1995* as the following item pertains to information contained in tenders for a contract to be entered into.

10.1 2026/2027 PAVEMENT STABILISATION DOWERIN-KALANNIE ROAD

REPORT DATE:	03 September 2026
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stephen Casey, Manager of Works & Services
ATTACHMENTS:	10.1.1 Confidential Attachment 1 – RFQ submissions (Confidential per s.5.23(4)(c) and (d) of the <i>Local Government Act 1995</i>)

PURPOSE OF REPORT:

The purpose of this report is to present the results of the submissions received for the supply of lime stabilisation, cement stabilisation and wet mixing contract services for the Wheatbelt Secondary Freight upgrade works on Dowerin-Kalannie Road, and to enable Council to consider awarding the contract for these services.

BACKGROUND:

Due to the pavement stabilisation work exceeding \$250,000.00, it became necessary to initiate a tendering process for the required services.

To facilitate this process efficiently, the Shire utilised the WALGA Preferred Supplier Panel, which allows for a public tender exemption.

The Request for Quote (RFQ) submission sought comprehensive pavement stabilisation services, including the supply of lime stabilisation, cement stabilisation and wet mixing contract services as part of Wheatbelt Secondary Freight upgrades to Dowerin-Kalannie Road.

The deadline for submissions was set at 5 pm on Tuesday, the 01 of September 2026.

COMMENT:

The scope of works for this service is as follows:

Pulverising, lime stabilisation, cement stabilisation and wet mixing on Dowerin-Kalannie Road SLK 25.0 to 30.0, below outlines the requirements and approx. timeline which is subject to change on short notice:

- The normal hours of work will be between 6:30am to 3:30pm. Monday to Thursday and 6:30am to 3:00pm Friday, with every other Friday an RDO and the occasional Saturday.
- All personal onsite must have the appropriate qualifications and have completed The Shire of Wongan-Ballidu Online WHS Induction.
- No responsibility will be accepted by the Principal for any plant or materials left unattended by the Contractor. This includes but not limited machinery and any other equipment required to complete the scope of works.

Costs

The response must provide a detailed description of all costing for a typical week's work with an itemised number of staff and vehicles.

A schedule of rates should be submitted to cost the following:

Description	Area m ²	Depth	Comment
Pulverise	36,000m ²	250mm	Approx start date 07-09-2026
1% GP - Cement Stabilise	36,000m ²	150mm	Lift 1 @ Floodway Approx start date 07-09-2026
1% GP - Cement Stabilise	63,600m ²	250mm	Subgrade Approx start date 14-09-2026
Wet Mix	63,600m ²	150mm	14-10-2026

Allowances

- Water Cart.
- 3x Person Crew including Moisture Control Personnel.
- Rate to provide 3% Lime Stabilisation if required once box out of floodway has been inspected.
- Pulverisation and Cement Stabilisation of Lift 1 to be done in two stages, half road width at a time.

Key Assessment Criteria

The lowest or any quotation may not necessarily be accepted.

All quotations will be assessed with the following qualitative criteria:

- Price 60%
- Relevant Experience & Key Personnel 20%
- Tenderer's Resources 15%
- Tenderer's WHS Policies & Procedure 5%

The Shire of Wongan-Ballidu reserves the right to withdraw the RFQ at any stage if the arrangement is not suitable for the Shire.

All queries relating to this RFQ should be made by directly contacting Stephen Casey Manager of Works & Services at the Shire of Wongan-Ballidu Administration Office.

Six (6) submissions were received for the provision of pavement stabilisation services. All submissions have now been reviewed. One submission supplied a day rate with assumptions, as it related to a part service contract rather than a full-service contract. This submission was reviewed and reverse engineered to determine a comparable rate for assessment against the other submissions.

The detail of the submissions received are included in confidential attachment 1.

POLICY REQUIREMENTS:

4.8 Purchasing Policy

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 – 3.57 – Tenders for providing goods or services.
Local Government (Function and General) Regulations 1996 – Part 4.

STRATEGIC IMPLICATIONS:

No#	Outcomes	No#	Initiatives	Our Roles	Supporting Strategies/Plans	Project Lead	Project Partner	26 / 27	27 / 28	28 / 29	29 / 30	30+	Performance Indicator
5	Safe and reliable local roads that support everyday travel, freight movement and access to services across the Shire	5.1	Maintain and prioritise road maintenance and renewal based on condition, safety and use.	Deliver	Asset Management Plan	Works and Services		✓	✓	✓	✓	✓	Road maintenance is adequately budgeted for and considered in the asset management plan

The project supports the Shire's ongoing commitment to maintaining and upgrading strategic road infrastructure and improving the reliability of the local freight network.

The recommendation supports the delivery of the Dowerin-Kalannie Road upgrade and provides for the use of an experienced pavement stabilisation contractor for a critical component of the works.

SUSTAINABILITY IMPLICATIONS:

➤ Environment

There are no significant environmental implications.

➤ **Economic**

There are no significant economic implications.

➤ **Social**

There are no significant social implications.

FINANCIAL IMPLICATIONS:

The works form part of the approved Wheatbelt Secondary Freight Network upgrade of Dowerin-Kalannie Road and are provided for within the project budget.

The contract can be accommodated within the approved project funding allocation.

RISK IMPLICATIONS:

The principal risk associated with the pavement stabilisation works is failure to achieve the required pavement treatment and performance outcomes. This could result in rework, additional costs or delays to the broader project program.

The recommended supplier has considerable relevant experience in pavement stabilisation works.

The Officer considers the appointment of an experienced stabilisation contractor will assist in managing the technical and delivery risks associated with this component of the project.

VOTING REQUIREMENTS: Simple Majority.

OFFICER RECOMMENDATION

That Council:

1. Award the contract for RFQ-05-2026-27 – Cement Stabilisation and Wet Mixing on Dowerin-Kalannie Road to the recommended supplier for the price as detailed in confidential attachment 1 to this report.
2. Upon resolution of the recommendation, approves that the successful supplier's name and price be included in the minutes of this meeting.

OFFICER RECOMMENDATION

That Council resolve to re-open the meeting to the public.

Pages 8-12 removed

due to being Confidential
attachments,

per s.5.23(4)(c) and (d) of the
Local Government Act 1995.

Item 11. CLOSURE

Meeting Closed at: _____