



Shire of
Wongan-Ballidu

Agenda

Ordinary Meeting of Council
Wednesday, 24 May 2023





Shire of Wongan-Ballidu

NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Elected Members

I advise that the Ordinary Meeting of the Shire of Wongan-Ballidu will be held on Wednesday, 24 May 2023 commencing at 3.00pm at Council Chambers, Shire of Wongan Ballidu, Corner Quinlan Street and Elphin Crescent, Wongan Hills WA 6603

STUART TAYLOR
CHIEF EXECUTIVE OFFICER

Disclaimer

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Wongan-Ballidu warns that any person(s) who has an application lodged with Council should rely only on written confirmation of the decision made at the Council meeting. No responsibility whatsoever is implied or accepted by the Shire of Wongan-Ballidu for any act, omission, statement or intimation taking place during a Council meeting.

AGENDA INDEX

Item 1. ACKNOWLEDGEMENT OF COUNTRY / DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS	4
Item 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED	4
Item 3. PUBLIC QUESTION TIME	4
Item 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER	4
Item 5. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS	4
Item 6. APPLICATION/S FOR LEAVE OF ABSENCE	4
Item 7. CONFIRMATION OF MINUTES	4
7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY, 26 APRIL 2023	4
Item 8. MATTERS FOR WHICH MEETING MAY BE CLOSED	5
Item 9. REPORTS OF OFFICERS AND COMMITTEES	6
9.1 GOVERNANCE	6
9.1.1 DELEGATED AUTHORITY TO CEO TO SELL LOT 251 ON DEPOSITED PLAN 220267 (A1210)	6
9.1.2 DELEGATED AUTHORITY TO CEO TO SELL SHIRE DEVELOPED LOT 715 – 4 SHIELDS WONGAN HILLS	9
9.2 ADMINISTRATION & FINANCIAL SERVICES	14
9.2.1 ACCOUNTS SUBMITTED FOR APRIL 2023	14
9.2.2 FINANCIAL REPORTS FOR APRIL 2023	26
9.3 WORKS AND SERVICES	43
9.3.1 CADOUX TRADERS SIGNAGE APPLICATION	43

9.4 HEALTH, BUILDING AND PLANNING	51
9.4.1 REQUEST TO BUILD A HANGAR AT WONGAN-hills airport, 24 AIRPORT ROAD, WONGAN HILLS	51
9.5 COMMUNITY SERVICES	55
Item 10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING	56
Item 11. MATTERS FOR WHICH THE MEETING MAY BE CLOSED	56
Item 12. CLOSURE	56

Item 1. ACKNOWLEDGEMENT OF COUNTRY / DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

Acknowledgement of Country: -

"I'd like to begin by acknowledging the first nations people of the land on which we meet today. I would also like to pay my respects to Elders past, present and emerging."

Item 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

Item 3. PUBLIC QUESTION TIME

Item 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Item 5. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS

Elise Scheepers – Community Development Grant
Ben Eustace – Community Development Grant

Item 6. APPLICATION/S FOR LEAVE OF ABSENCE

Item 7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY, 26 APRIL 2023.

OFFICER RECOMMENDATION:

1. That the Minutes of the Ordinary Meeting of Council held on Wednesday, 26 April 2023 be CONFIRMED as a true and correct record of the proceedings.

Item 8. MATTERS FOR WHICH MEETING MAY BE CLOSED

Item 9. REPORTS OF OFFICERS AND COMMITTEES

9.1 GOVERNANCE

9.1.1 DELEGATED AUTHORITY TO CEO TO SELL LOT 251 ON DEPOSITED PLAN 220267 (A1210)

FILE REFERENCE:	A1.1.6
REPORT DATE:	10 May 2023
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	
AUTHOR:	Stuart Taylor Chief Executive Officer
ATTACHMENTS:	CBH Offer to Purchase Lot 251 on DP220267 Saint James Conveyancing – Confirmation of Settlement and Title Transfer , Confirmation, Statement of Costs

PURPOSE OF REPORT:

To consider request received from CBH Group to purchase Lot 251 on Deposited Plan 220267 and to delegate authority to the CEO to negotiate with potential buyers in regard to the sale of 251 on Deposited Plan 220267 in accordance with Councils' parameters and Sections 5.42 and 5.43 of the *Local Government Act 1995*.

BACKGROUND:

On the 11 April 2019 Council received correspondence from Lee Nilan of CBH that to achieve CBH Ballidu's future whole of site development; with the ability to link CBH's existing Ballidu site (Lot 249) with portion of Lot 1276 where the open bulkhead are constructed, CBH requires access through portion of Reserve 14087 being described as part Lot 251 on Deposited Plan 220267 held on Crown land title LR3113/903.

At the time, it was noted that lot 251 on Deposited Plan 220267 was held via a Management Order vested in the Shire of Wongan Ballidu for the purpose of Water only.

CBH requested the Shires support for CBH to acquire the portion of Lot 251 outlined in red on Annexure A for future access purposes between CBH Lot 249 and Lot 1276 and for the management order to reflect road access use.

Lee Ninan of CBH requested that Shire of Wongan-Ballidu purchase lot 251 on Deposited Plan 220267 for the purpose of CBH acquiring the parcel as part of their site development project.

At the Informal Council Meeting held in May 2019 Council supported the Development Application for a 2 year period and allow the request by Lee Nilan to proceed.



COMMENT:

Settlement transactions have been finalised and the title for lot 251 on DP220267 belongs to Shire of Wongan-Ballidu.

The sum total of costs incurred by Shire of Wongan-Ballidu to date is \$21,887.42.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

5.42. DELEGATION OF SOME POWERS AND DUTIES TO CEO

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43.

** Absolute majority required.*

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

[Section 5.42 amended by No. 1 of 1998 s. 13.]

5.43. LIMITS ON DELEGATIONS TO CEO'S

A local government cannot delegate to a CEO any of the following powers or duties: -

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;

- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (h) any power or duty that requires the approval of the Minister or the Governor; or
- (i) such other powers or duties as may be prescribed.

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

Yes – Shire of Wongan Ballidu Settlement Costs

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

OFFICER RECOMMENDATION

That Council:

1. DELEGATE authority to the Chief Executive Officer for the sale of lot 251 on deposited plan 220267 for the sum of \$21,887.42 (plus GST if applicable) with each party responsible for their own settlement costs; and
2. DELEGATE authority to the Chief Executive Officer to review submissions received in accordance with Section 3.58 (3).

9.1.2 DELEGATED AUTHORITY TO CEO TO SELL SHIRE DEVELOPED LOT 715 – 4 SHIELDS WONGAN HILLS

FILE REFERENCE:	A1.1.6
REPORT DATE:	10 May 2023
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	
AUTHOR:	Stuart Taylor Chief Executive Officer
ATTACHMENTS:	Email – Martin Johnson – 09 May 2023 Diagram - Land for Sale Shields Crescent Wongan Hills

PURPOSE OF REPORT:

To consider request received from Martin Johnson to purchase Lot 715 – 4 Shields Crescent, Wongan Hills and to delegate authority to the CEO to negotiate with potential buyers in regard to the sale of Lot 715 – 4 Shields Crescent, Wongan Hills in accordance with Councils' parameters and Sections 5.42 and 5.43 of the *Local Government Act 1995*.

BACKGROUND:

Council has developed residential blocks at Shields Crescent to encourage residential development within the Wongan Hills town site. The Stage 1 developments are now complete.

COMMENT:

Council has previously received enquiries from potential purchasers and therefore decided to engage a Property Valuer to provide a valuation. The Valuations are based on the development costs of the Shields Crescent Subdivision and Valuations provided by a licenced Valuer in 2014 to comply with The Fair Value Requirements of the Act.

The valuation for Lot 715 – 4 Shields Crescent is \$35,000.00.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

5.42. DELEGATION OF SOME POWERS AND DUTIES TO CEO

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43.

* *Absolute majority required.*

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

[Section 5.42 amended by No. 1 of 1998 s. 13.]

5.43. LIMITS ON DELEGATIONS TO CEO'S

A local government cannot delegate to a CEO any of the following powers or duties: -

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government.
- (g) hearing or determining an objection of a kind referred to in section 9.5.
- (h) any power or duty that requires the approval of the Minister or the Governor; or
- (i) such other powers or duties as may be prescribed.

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

This income has not been budgeted; it is anticipated that these funds will be transferred to Reserve.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

OFFICER RECOMMENDATION

That Council:

1. DELEGATE authority to the Chief Executive Officer for the sale of Lot 715 - 4 Shields Crescent, Wongan Hills for the sum of \$35,000 (plus GST if applicable) with each party responsible for their own settlement costs; and
2. DELEGATE authority to the Chief Executive Officer to review submissions received in accordance with Section 3.58 (3); and
3. That Council DECLARE that the Valuation carried out more than 6 months before the proposed disposition to be a true indication of the value at the time of this proposed disposition.

From: martin johnson <gibbon1974@gmail.com>
Sent: Tuesday, May 9, 2023 6:09 PM
To: Elizabeth (Liddy) Pudwell <elizabeth.pudwell@wongan.wa.gov.au>
Subject: RE: Shire of Wongan-Ballidu - Land for Sale

Hi Elizabeth ,
Thankyou for the information. I still have some more things I would like to check prior to committing to contract of sale but I would like to proceed with the request for approval from the shire to purchase lot 715 Shields crescent for the advertised price of \$35,000.
Is there any documentation I need to complete for the submission, or will this email communication be sufficient ?

Kind Regards ,
Martin Johnson

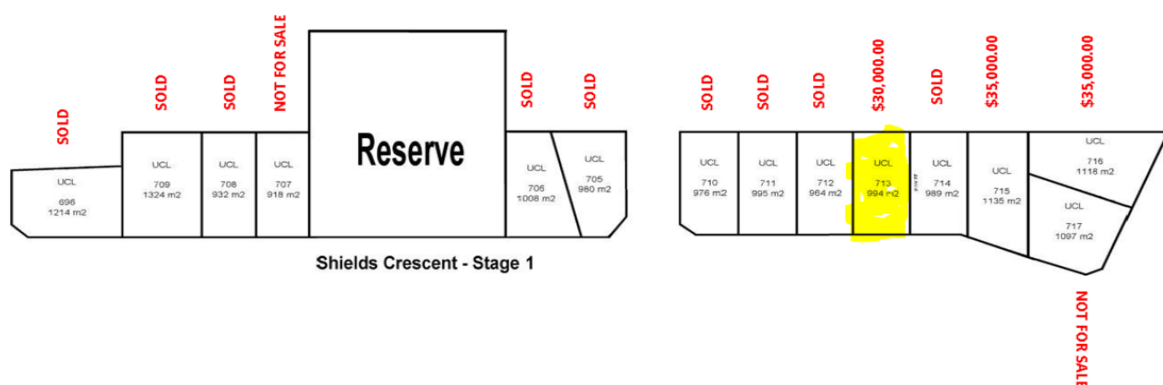
From: Elizabeth (Liddy) Pudwell <elizabeth.pudwell@wongan.wa.gov.au>
Sent: Wednesday, April 26, 2023 11:47 AM
To: gibbon1974@gmail.com
Subject: Shire of Wongan-Ballidu - Land for Sale

Thank you for your phone call today.
Below is map of blocks available for sale.
Note that lot 713 is currently under offer pending finance. I have highlighted this on the map.
Also attached is the information sheet.

Land Sales Information

Available Land in Wongan-Ballidu: Please note that this listing is not necessarily a complete and or current list of all of the land, buildings or properties for sale. Please enquire with local real estate agents, the Department of Land Information and Council for more up to date information.

Wongan Hills Town site

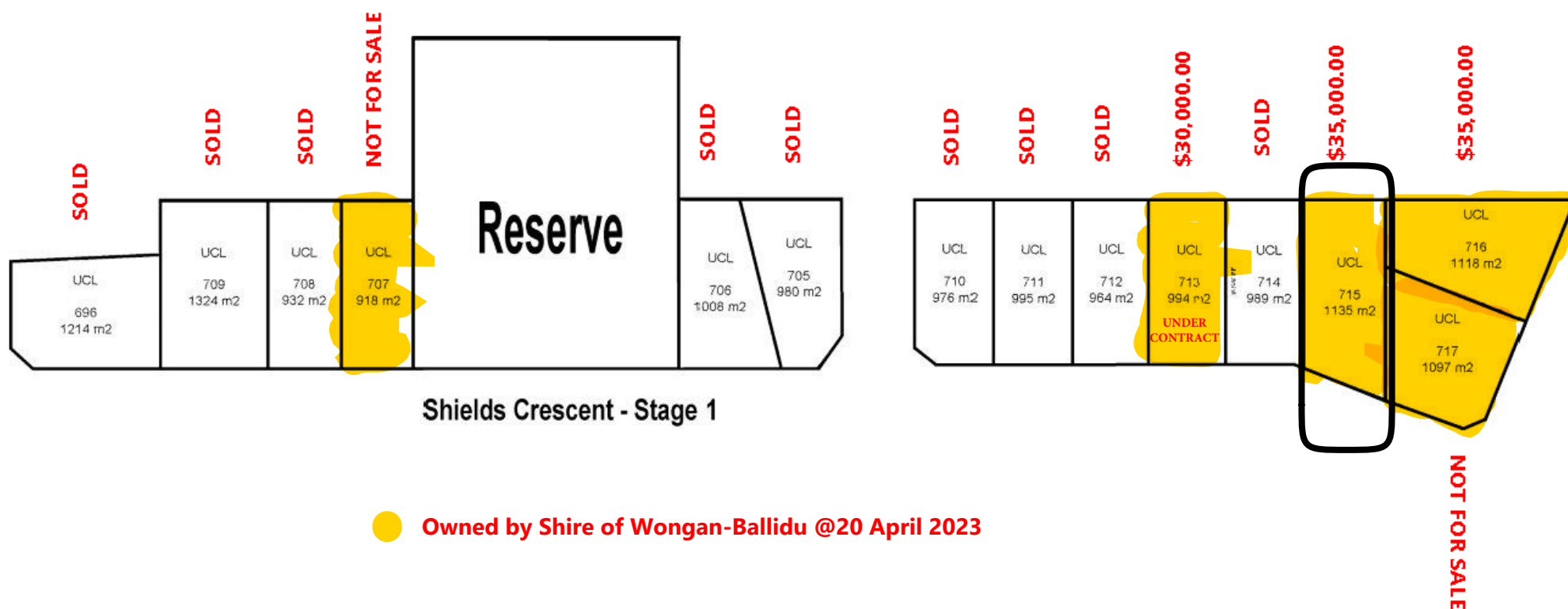


For more information, please contact the Shire of Wongan-Ballidu on 08 9671 2500 or shire@wongan.wa.gov.au



Shire of
Wongan-Ballidu

Land For Sale



For more information, please contact the Shire of Wongan-Ballidu on 08 9671 2500 or shire@wongan.wa.gov.au

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED FOR APRIL 2023

FILE REFERENCE:	F1.4
REPORT DATE:	11 May 2023
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Sam Dolzadelli - Deputy Chief Executive Officer
ATTACHMENTS:	9.2.1 Accounts April 2023

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the *Local Government Act 1995* regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental impacts associated with this proposal.

➤ **Economic**

There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

That the accounts submitted from 01 April 2023 to 30 April 2023 totalling \$1,707,645.28 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST APRIL 2023 TO 30TH APRIL 2023

Chq/EFT	Date	Name	Description	Amount
EFT24522	04/04/2023	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 151A REPAYMENT - WONGAN-BALLIDU AGED CARE ASSOCIATION	- 13,074.81
EFT24523	05/04/2023	WESTPAC BANKING CORPORATION	WAGES PPE 04.04.2023	- 64,771.09
EFT24524	05/04/2023	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	- 25.90
EFT24525	05/04/2023	IOU SOCIAL CLUB	PAYROLL DEDUCTIONS	- 290.00
EFT24526	06/04/2023	LANDGATE	RATES ADMINISTRATION	- 42.15
EFT24527	06/04/2023	BOEKEMAN NOMINEES PTY LTD	SUPPLY TOYOTA SWITCH & 12V DRIVING LIGHT FOR PUT78	- 59.72
EFT24528	06/04/2023	STAR TRACK EXPRESS PTY LTD	FREIGHT CHARGE EX SUNNY SIGNS	- 253.25
EFT24529	06/04/2023	WHEATBELT FURNITURE AND HOMEWARES	FLOWER ARRANGEMENTS - 2023 COMMUNITY AWARDS	- 195.00
EFT24530	06/04/2023	WALGA		- 2,209.00
	29/03/2023	WALGA	STAFF TRAINING - 1X ADMIN STAFF	295.00
	29/03/2023	WALGA	STAFF TRAINING - 1X ADMIN STAFF	638.00
	29/03/2023	WALGA	STAFF TRAINING - 1X ADMIN STAFF	638.00
	29/03/2023	WALGA	STAFF TRAINING - 1X ADMIN STAFF	638.00
EFT24531	06/04/2023	WONGAN HILLS NEWSAGENCY	STATIONERY & NEWSPAPERS FOR ADMINISTRATION & CRC	- 138.79
EFT24532	06/04/2023	BORAL CONSTRUCTION MATERIALS GROUP LIMITED		- 882,233.34
	07/03/2023	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	SUPPLY AND LAY BITUMEN DOWERIN-KALANNIE ROAD	741,239.29
	07/03/2023	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	FINAL SEAL ON KONDOT WEST ROAD	72,895.90
	07/03/2023	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	SUPPLY AND LAY BITUMEN FOR DOWERIN-KALANNIE ROAD	28,991.60
	07/03/2023	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	STAND DOWN COST - TOTAL FIRE BAN ON 01/02/2023	16,500.00
	07/03/2023	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	MOBILISATION & DEMOBILISATION FOR DOWERIN-KALANNIE ROAD	22,606.55
EFT24533	06/04/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA INCORPORATED	LOCAL GOVERNMENT PROFESSIONALS EMPLOYMENT ADVERTISEMENT - MANAGER OF COMMUNITY SERVICES	- 165.00
EFT24534	06/04/2023	ST JAMES CONVEYANCING	PURCHASE OF LOT 251 FOR BALLIDU SOUTH EAST ROAD - TO BE SOLD TO CBH	- 18,692.29
EFT24535	06/04/2023	SYNERGY		- 4,633.66
	15/03/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR COMMUNITY GARDEN	221.26

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST APRIL 2023 TO 30TH APRIL 2023				
Chq/EFT	Date	Name	Description	Amount
	16/03/2023	SYNERGY	CONSUMPTION, SUPPLY & POWER WATCH CHARGE FOR COMMUNITY PARK LOT 139 COOMER ST	705.87
	23/03/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR SWIMMING POOL COMPLEX	1,346.68
	23/03/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR RECREATION COMPLEX	2,225.30
	24/03/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR MT OBRIEN LOOKOUT	134.55
EFT24536	06/04/2023	SHIRE OF MOORA	GREASE PUMP OUT FOR CRC & CIVIC CENTRE BUILDINGS INCLUDES TRAVEL FEE	- 841.50
EFT24537	06/04/2023	ADVANCED AUTOLOGIC PTY LTD	SUPPLY BLUE HORIZON FOR MACK TRUCKS	- 1,600.00
EFT24538	06/04/2023	WONGAN MAIL SERVICE		- 405.69
	31/03/2023	WONGAN MAIL SERVICE	CRC MAIL ACCOUNT FOR MARCH	81.75
	31/03/2023	WONGAN MAIL SERVICE	ADMIN MAIL ACCOUNT FOR JANUARY 2023	323.94
EFT24539	06/04/2023	GREAT SOUTHERN FUEL SUPPLIES	MARCH FUEL SUPPLY	- 815.93
EFT24540	06/04/2023	FEGAN BUILDING SURVEYING	BUILDING SURVEYING FOR 244 MOCARDY ROAD	- 330.00
EFT24541	06/04/2023	LYNETTE HOOD		- 350.00
	04/04/2023	LYNETTE HOOD	LAUNDERING AND IRONING OF 10 TABLECLOTHES FOR MEDICAL STUDENTS DINNER	300.00
	06/04/2023	LYNETTE HOOD	BOND REFUND FOR THE HIRE OF TABLES AT THE CRC	50.00
EFT24542	06/04/2023	AC HEALTHCARE PTY LTD	APRIL PAYMENT FOR DOCTOR SUBSIDY	- 21,083.33
EFT24543	06/04/2023	CLINIPATH PATHOLOGY	DRUG & ALCOHOL SCREENING - 1X ADMIN STAFF	- 40.00
EFT24544	06/04/2023	HERSEY'S SAFETY PTY LTD	SAFETY EQUIPMENT / PPE FOR WORKS	- 467.52
EFT24545	06/04/2023	COUNCIL FIRST	COUNCIL FIRST CLOUD RECORDS ANNUAL LICENCE	- 11,000.00
EFT24546	06/04/2023	NARA TRAINING & ASSESSING	FORKLIFT COURSE AT CRC - FULLY RECOVERABLE	- 3,630.00
EFT24547	06/04/2023	WELLTECH TOTAL WATER MANAGEMENT	WATER TOWER HIRE 02/03/23 TO 30/03/23	- 6,820.00
EFT24548	06/04/2023	MAXIPARTS OPERATIONS PTY LTD	SUPPLY NARV SUZI COIL 7 CORE FOR PTK36	- 315.14
EFT24549	06/04/2023	SEEK LIMITED	PLANT OPERATOR JOB ADVERTISED ON SEEK	- 434.50
EFT24550	06/04/2023	RURAL RANGER SERVICES	RANGER SERVICES FROM 20/03/23 TO 31/03/23	- 1,045.44
EFT24551	06/04/2023	KALFARMS	GRAVEL USE FOR DECEMBER 2022	- 1,069.20
	31/03/2023	KALFARMS	GRAVEL USAGE FOR JANUARY 2023	- 59.40
EFT24552	06/04/2023	RING CENTRAL AUSTRALIA		- 1,319.13
	27/03/2023	RING CENTRAL AUSTRALIA	SUBSCRIPTION FEE & PHONE RENTAL 26/03/2023 TO 25/04/2023 - MEDICAL CENTRE RECOVERABLE	341.57

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST APRIL 2023 TO 30TH APRIL 2023				
Chq/EFT	Date	Name	Description	Amount
	27/03/2023	RING CENTRAL AUSTRALIA	CRC & ADMINISTRATION SUBSCRIPTION & PHONE RENTAL 27/03/23 TO 26/04/23	977.56
EFT24553	06/04/2023	TRAINING MOMENTUM PTY LTD		- 5,100.00
	27/03/2023	TRAINING MOMENTUM PTY LTD	HEALTH & SAFETY REPRESENTATIVE COURSE	2,900.00
	27/03/2023	TRAINING MOMENTUM PTY LTD	HEALTH & SAFETY REPRESENTATIVE COURSE	1,100.00
	27/03/2023	TRAINING MOMENTUM PTY LTD	HEALTH & SAFETY REPRESENTATIVE COURSE	1,100.00
EFT24554	06/04/2023	POMARE HIMONA	GRATUITY PAYMENT	- 53.97
EFT24555	01/04/2023	WESTNET PTY LTD	INTERNET USAGE 01/04/23 TO 01/05/23	- 818.90
EFT24556	13/04/2023	MCINTOSH & SON		- 1,488.45
	13/03/2023	MCINTOSH & SON	SUPPLY OIL PUMP 4L CONTAINER FOR CAT ROLLER	105.52
	20/03/2023	MCINTOSH & SON	SUPPLY HOSE CRAMP & CLEAN R CARB SPRAY CAN & SEAL	29.56
	20/03/2023	MCINTOSH & SON	BATTERY AC DELCO FOR PTK34	880.00
	28/03/2023	MCINTOSH & SON	CRIMP & HYD HOSE X2 FOR PTRL20	473.37
EFT24557	13/04/2023	WHEATBELT FURNITURE AND HOMEWARES	FLOWERS FOR BAR VOLUNTEERS AT COMMUNITY AWARDS	- 65.00
EFT24558	13/04/2023	ST JAMES CONVEYANCING	ADJUSTMENT INVOICE - LOT 251 CBH SALE	- 1,376.95
EFT24559	13/04/2023	MARKETFORCE PRODUCTIONS		- 2,555.75
	27/03/2023	MARKETFORCE PRODUCTIONS	ADVERTISEMENT TENDER 01-2023 FOR DWELLINGS X 4 IN THE WEST SATURDAY 4 MARCH 2023	740.32
	27/03/2023	MARKETFORCE PRODUCTIONS	ADVERTISEMENT TENDER 01-2023 FOR DWELLINGS X 4 IN THE WEST SATURDAY 18TH MARCH 2023	833.29
	27/03/2023	MARKETFORCE PRODUCTIONS	ADVERTISEMENT - THE WEST AUSTRALIAN 28 FEBRUARY 2023 - DISPOSAL OF LAND - LOT 713-8 SHIELDS CRESCENT WONGAN HILLS	398.57
EFT24560	13/04/2023	WONGAN HILLS HARDWARE	BUILDING ACCOUNT 2023	- 1,006.95
EFT24561	13/04/2023	WURTH AUSTRALIA PTY LTD	SUPPLY BRAKE CLEANER 20LTR	- 379.20
EFT24562	13/04/2023	SHARON JUNE BASHAM	BOND REFUND FOR THE HIRE OF CIVIC CENTRE	- 450.00
EFT24563	13/04/2023	MCLEODS BARRISTERS & SOLICITORS	ADVICE OF RATE RECOVERY	- 586.00
EFT24564	13/04/2023	BP AUSTRALIA	CEO & DCEO FUEL SUPPLY FOR MARCH 2023	- 536.74
EFT24565	13/04/2023	WONGAN BALLIDU & DISTRICTS MENSHEID INC	HAND MADE 10 X METAL RIBBONS FOR NRSW BENCH - GRANT FUNDED	- 250.00
EFT24566	13/04/2023	NEXACU	EXCEL TRAINING COURSE - 1 x STAFF	- 1,115.00
EFT24567	13/04/2023	DELTA AGRIBUSINESS WA PTY LTD	REFRESHMENTS FOR WORKS STAFF	- 49.41

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST APRIL 2023 TO 30TH APRIL 2023				
Chq/EFT	Date	Name	Description	Amount
EFT24568	13/04/2023	DEPT OF PLANNING, LANDS & HERITAGE	LEASE RENT FOR 1 MONTH	- 45.84
EFT24569	13/04/2023	NEXUS COMMUNICATIONS SYSTEMS		- 264.00
	31/03/2023	NEXUS COMMUNICATIONS SYSTEMS	CRC SECURITY MONITORING FOR JANUARY 2023	132.00
	31/03/2023	NEXUS COMMUNICATIONS SYSTEMS	CRC SECURITY MONITORING FROM APRIL 2023	132.00
EFT24570	13/04/2023	COUNCIL FIRST		- 255.55
EFT24571	13/04/2023	CAFE OF NOTE	CATERING FOR STAFF TRAINING	- 525.00
EFT24572	13/04/2023	ENVIRO SWEEP	ROAD SWEEPER HIRE 27TH, 28TH & 29TH MARCH 2023	- 5,477.05
EFT24573	13/04/2023	KIM WALSH	WORKING WITH CHILDRENS CARD REFUND	- 87.00
EFT24574	13/04/2023	BW JAMES TRANSPORT PTY LTD		- 155.10
	17/03/2023	BW JAMES TRANSPORT PTY LTD	FREIGHT X IXOM CHLORINE BOTTLES	75.35
	31/03/2023	BW JAMES TRANSPORT PTY LTD	FREIGHT X SIGMA CHEMICALS	79.75
EFT24575	13/04/2023	REBEL LODGE SERVICES	CONTRACT POOL MANAGEMENT SERVICE - WONGAN HILLS SWIMMING POOL 17/03/2023 - 20/03/2023	- 2,200.00
EFT24576	13/04/2023	WCP CIVIL PTY LTD	WET MIXING ON BURAKIN-WIALKI ROAD	- 40,160.70
EFT24577	13/04/2023	LG BEST PRACTICES PTY LTD		- 9,900.00
	31/03/2023	LG BEST PRACTICES PTY LTD	PROFESSIONAL SERVICES JANUARY AND FEBRUARY 2023	6,765.00
	31/03/2023	LG BEST PRACTICES PTY LTD	RATES TRAINING FOR 1X STAFF	165.00
EFT24578	13/04/2023	CULLEN RESOURCES PTY LTD		- 490.10
	31/03/2023	CULLEN RESOURCES PTY LTD	RATES REFUND FOR ASSESSMENT A1746 E70/05895 MINING TENEMENT WONGAN HILLS WA 6603	245.05
	31/03/2023	CULLEN RESOURCES PTY LTD	RATES REFUND FOR ASSESSMENT A1747 E70/05898 MINING TENEMENT WONGAN HILLS WA 6603	245.05
EFT24579	13/04/2023	WENDY BREEN	BOND REFUND FOR THE HIRE OF CIVIC CENTRE	- 470.00
EFT24580	13/04/2023	TELSTRA CORPORATION LIMITED	ADMINISTRATION TELEPHONE ACCOUNT FOR MARCH 2023	- 2,552.90
EFT24581	20/04/2023	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	- 25.90
EFT24582	20/04/2023	IOU SOCIAL CLUB	PAYROLL DEDUCTIONS	- 290.00
EFT24583	20/04/2023	WESTPAC BANKING CORPORATION	WAGES PPE 18/04/2023	- 64,851.92
PPE 180423	18/04/2023	WESTPAC BANKING CORPORATION	WAGES PPE 18/04/2023	64,851.92

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST APRIL 2023 TO 30TH APRIL 2023				
Chq/EFT	Date	Name	Description	Amount
EFT24584	20/04/2023	AVON WASTE	DOMESTIC & COMMERCIAL COLLECTION FOR WONGAN HILLS & BALLIDU	- 13,988.16
EFT24585	20/04/2023	OFFICEWORKS BUSINESS DIRECT		- 1,295.58
	03/03/2023	OFFICEWORKS BUSINESS DIRECT	STATIONERY ORDER	305.68
	03/03/2023	OFFICEWORKS BUSINESS DIRECT	STATIONERY ORDER	67.09
	17/03/2023	OFFICEWORKS BUSINESS DIRECT	STATIONERY ORDER	346.91
	24/03/2023	OFFICEWORKS BUSINESS DIRECT	CREDENZA LOCK FOR CRC	0.01
	26/03/2023	OFFICEWORKS BUSINESS DIRECT	STATIONARY ORDER FOR ADMIN OFFICE	215.83
	30/03/2023	OFFICEWORKS BUSINESS DIRECT	STATIONERY ORDER	360.06
EFT24586	20/04/2023	WONGAN HILLS COMMUNITY RESOURCE CENTRE	DFES FUNCTION ROOM HIRE - 03/03/2023	- 31.50
EFT24587	20/04/2023	BALLIDU TRADING POST		- 65.10
	31/03/2023	BALLIDU TRADING POST	LETTER TO RATE PAYER	1.10
	31/03/2023	BALLIDU TRADING POST	AUSTRALIA DAY BREAKFAST FLYERS	22.00
	31/03/2023	BALLIDU TRADING POST	MAILING OF RATES NOTICES	15.60
	31/03/2023	BALLIDU TRADING POST	ANNUAL GENERAL MEETING OF ELECTORS	26.40
EFT24588	20/04/2023	T A MATTHEWS ELECTRICAL SERVICES		- 3,906.60
	18/04/2023	T A MATTHEWS ELECTRICAL SERVICES	ELECTRICAL WORK AT 14 ELLIS STREET	821.10
	19/04/2023	T A MATTHEWS ELECTRICAL SERVICES	LESSER HALL , REPLACE FAULTY BREAKER & CHECK RCD'S	445.50
	19/04/2023	T A MATTHEWS ELECTRICAL SERVICES	REPLACE EMERGENCY LIGHTS, EXIT LIGHTS IN BASKETBALL AREA, ENTRY AND TOILET AREA - WONGAN HILLS SPORTS PAVILION	2,640.00
EFT24589	20/04/2023	COAD COMMUNICATIONS	FENCE HIRE AT THE BOWLING GREEN	- 484.00
EFT24590	20/04/2023	SYNERGY	STREET LIGHTING ONLY	- 3,988.55
EFT24591	20/04/2023	RBC RURAL	METERPLAN CHARGE FOR CRC & ADMIN PHOTOCOPIER	- 2,073.95
EFT24592	20/04/2023	WONGAN HILLS HARDWARE	WORKS ACCOUNT FOR MARCH 2023	- 2,588.36
EFT24593	20/04/2023	WURTH AUSTRALIA PTY LTD	VARIOUS PARTS FOR PTR26	- 184.14
EFT24594	20/04/2023	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT X DRIVE SHAFT	- 80.36
EFT24595	20/04/2023	PUBLIC TRANSPORT AUTHORITY OF WA	TRANSWA TICKETING FROM 02/03/23 TO 03/04/23	- 74.00
EFT24596	20/04/2023	BRUCE MITCHELL	FUEL REFUND	- 94.85
EFT24597	20/04/2023	TKB MECHANICAL	HEATER HOSE FOR MACK TRUCK	- 12.80
EFT24598	20/04/2023	DUN DIRECT PTY LTD	FUEL SUPPLY FOR MARCH 2023	- 44,853.81

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST APRIL 2023 TO 30TH APRIL 2023				
Chq/EFT	Date	Name	Description	Amount
EFT24599	20/04/2023	CHRIS WILDING	REIMBURSEMENT FOR THE PURCHASE OF PARTS	- 239.50
EFT24600	20/04/2023	INTEGRATED ICT - A MARKET CREATIONS COMPANY		- 252.56
	31/03/2023	INTEGRATED ICT - A MARKET CREATIONS COMPANY	MEDICAL CENTRE MS 365 LICENCES	145.20
	31/03/2023	INTEGRATED ICT - A MARKET CREATIONS COMPANY	MANAGED BACKUP SERVICES FOR SHIRE	107.36
EFT24601	20/04/2023	AIR & POWER PTY LTD		- 2,267.79
	22/03/2023	AIR & POWER PTY LTD	AIR COMPRESSOR SERVICE AND INSPECTION - PSP3	987.70
	22/03/2023	AIR & POWER PTY LTD	AIR COMPRESSOR SERVICE AND INSPECTION - PSP3	460.25
	22/03/2023	AIR & POWER PTY LTD	AIR COMPRESSOR SERVICE AND INSPECTION - R0025	819.84
EFT24602	20/04/2023	DELTA AGRIBUSINESS WA PTY LTD	REFRESHMENTS FOR WORKS STAFF	- 155.93
EFT24603	20/04/2023	PRIME LINE PLUMBING & GAS		- 10,556.70
	17/04/2023	PRIME LINE PLUMBING & GAS	PLUMBING AND DRAINAGE FOR THE WONGAN HILLS BOWLING GREEN, PROGRESS CLAIM 3, COMPLETION OF STORMWATER.	2,145.00
	17/04/2023	PRIME LINE PLUMBING & GAS	PROGRESS CLAIM 2: WONGAN HILLS BOWLING GRREN, COMPLETION OF RETIC INCLUDING TESTING AND COMMISIONING.	8,411.70
EFT24604	20/04/2023	ITR PACIFIC PTY LTD	GRADER BLADES	- 4,124.05
EFT24605	20/04/2023	HERSEY'S SAFETY PTY LTD	ROUND SLING 2T X 4M	- 176.88
EFT24606	20/04/2023	WELLTECH TOTAL WATER MANAGEMENT	WATER TOWER HIRE - FROM 31/03/2023 TO 14/04/2023	- 5,335.00
EFT24607	20/04/2023	KATELYN BOROVIKA	UNIFORM REFUND	- 247.93
EFT24608	20/04/2023	GREEN PLANET GRASS	3RD INSTALLMENT FOR THE CONSTRUCTION OF NEW 40M X 40M SAND INFILLED BOWLING GREEN	- 50,000.00
EFT24609	20/04/2023	RURAL RANGER SERVICES	RANGER SERVICES - 04/04-23 TO 12/04/23	- 864.60
EFT24610	20/04/2023	BW JAMES TRANSPORT PTY LTD	FREIGHT CHARGES	- 117.15
EFT24611	20/04/2023	RING CENTRAL AUSTRALIA		- 887.31
	31/03/2023	RING CENTRAL AUSTRALIA	PHONE ACCOUNT FOR MEDICAL CENTRE - 26/11/2022 TO 25/12/2022	182.17
	31/03/2023	RING CENTRAL AUSTRALIA	PHONE ACCOUNT FOR MEDICAL CENTRE - 12/01/2023 TO 13/02/2023	363.57
	31/03/2023	RING CENTRAL AUSTRALIA	PHONE ACCOUNT FOR MEDICAL CENTRE - 26/02/2023 TO 25/03/2023	341.57
EFT24612	20/04/2023	AUSTRALIAN TRAINING MANAGEMENT PTY LTD	EXCAVATOR ASSESSMENT ONLY + GST	- 986.50

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST APRIL 2023 TO 30TH APRIL 2023				
Chq/EFT	Date	Name	Description	Amount
EFT24613	27/04/2023	WONGAN HILLS IGA PLUS LIQUOR	COMMUNITY AWARDS REFRESHMENTS	- 2,301.00
EFT24614	27/04/2023	WATER CORPORATION		- 10,147.36
	10/03/2023	WATER CORPORATION	CONSUMPTION, SERVICE & SEWERAGE CHARGE FOR 14 ELLIS ST WONGAN HILLS	448.69
	13/03/2023	WATER CORPORATION	CONSUMPTION & SERVICE CHARGE FOR STANDPIPE ON DEPOT ROAD	1,181.93
	13/03/2023	WATER CORPORATION	CONSUMPTION CHARGE FOR SWIMMING POOL COMPLEX	8,170.04
	13/03/2023	WATER CORPORATION	CONSUMPTION CHARGE FOR WONGAN HILLS RECREATION COMPLEX	167.82
	13/03/2023	WATER CORPORATION	CONSUMPTION& SEWERAGE CHARGE FOR MEDICAL CENTRE	178.88
EFT24615	27/04/2023	WCS CONCRETE	HIRE OF TELEHANDLER FOR THE NEW BOWLING GREEN	- 935.00
EFT24616	27/04/2023	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	SUPPLY AND LAY BITUMEN FOR BURAKIN-WIALKI ROAD	- 151,986.29
EFT24617	27/04/2023	SYNERGY		- 9,744.00
	24/03/2023	SYNERGY	CONSUMPTION CHARGE FOR MT O BRIEN	134.55
	12/04/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR CRC BUILDING	969.09
	12/04/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR MEDICAL CENTRE	514.03
	13/04/2023	SYNERGY	CONSUMPTION & SUPPLY CHARGE FOR SWIMMING POOL COMPLEX	3,062.39
	13/04/2023	SYNERGY	CONSUMPTION & SUPPLY FOR WONGAN HILLS RECREATION COMPLEX	5,063.94
EFT24618	27/04/2023	RBC RURAL		- 2,147.45
	20/04/2023	RBC RURAL	METERPLAN CHARGE FOR ADMIN PHOTOCOPIER	602.35
	21/04/2023	RBC RURAL	METERPLAN CHARGE	1,545.10
EFT24619	27/04/2023	TEAM GLOBAL EXPRESS PTY LTD	DELIVERY OF TONERS TO CRC OFFICE	- 15.69
EFT24620	27/04/2023	TKB MECHANICAL	SUPPLY AND FIT WINDSCREEN TO WB086 - RECOVERABLE	- 680.00
EFT24621	27/04/2023	JOONDALUP RESORT HOTEL		- 418.00
	31/03/2023	JOONDALUP RESORT HOTEL	ACCOMMODATION FOR MRS - CCAWA CONFERENCE	209.00
	31/03/2023	JOONDALUP RESORT HOTEL	ACCOMMODATION FOR RAO - CCAWA CONFERENCE	209.00
EFT24622	27/04/2023	NEWINS FAMILY TRUST	MANAGING OF WONGAN HILLS FILL SITE FOR APRIL 2023	- 7,791.63
EFT24623	27/04/2023	TOPP DOGG (PG & JH WALSH)	STAFF UNIFORM ORDER	- 259.90
EFT24624	27/04/2023	RICOH FINANCE	CRC & ADMIN PHOTOCOPIER LEASE	- 649.17

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST APRIL 2023 TO 30TH APRIL 2023				
Chq/EFT	Date	Name	Description	Amount
EFT24625	27/04/2023	SOLARGAIN PV PTY LTD	PROGRESS PAYMENT - SUPPLY AND INSTALL SOLAR PANELS ON THE CADOUX RECREATION CENTRE	- 1,249.00
EFT24626	27/04/2023	PRIME LINE PLUMBING & GAS	SUPPLY AND INSTALLATION OF REFLUX VALVE @ THE WONGAN HILLS BOWLING GREEN	- 1,008.70
EFT24627	27/04/2023	COUNCIL FIRST		- 2,304.50
	19/04/2023	COUNCIL FIRST	PROFESSIONAL SERVICES - MARCH 2023 - PROJECT	2,046.00
	19/04/2023	COUNCIL FIRST	PROFESSIONAL SERVICES - MARCH 2023 - SUPPORT	258.50
EFT24628	27/04/2023	ENVIROCLEAN (WA)	ENVIROCLEAN MONTHLY HIRE FEE FOR MAY 2023	- 214.50
EFT24629	27/04/2023	DGL WAREHOUSING & DISTRIBUTION PTY LTD	FREIGHT X ITR / GRADER BLADES	- 269.75
EFT24630	27/04/2023	ABBY SIMKIN	UNIFORM REFUND - SUPPORTING INVOICES PROVIDED	- 304.10
EFT24631	27/04/2023	BRESLAND FARMING	GRAVEL USE FOR MARCH 2023	- 12,919.50
EFT24632	27/04/2023	SMART EV SOLUTIONS PTY LTD	EV CHARGING STATIONS - GRANT FUNDED	- 14,509.00
	17/04/2023	SMART EV SOLUTIONS PTY LTD	EVBOX - BUSINESSLINE,DOUBLE, HUB, 3P-32A,22KW, TYPE 2 SOCKET, SMART CHARGE ANNUAL SOFTWARE LICENCE - ADMIN	7,089.50
	17/04/2023	SMART EV SOLUTIONS PTY LTD	EVBOX - BUSINESSLINE,DOUBLE, HUB, 3P-32A,22KW, TYPE 2 SOCKET, SMART CHARGE ANNUAL SOFTWARE LICENCE - CRC	7,089.50
	17/04/2023	SMART EV SOLUTIONS PTY LTD	EV CHARGER COVER (NOT COVERED FROM GRANT) SHIRE ADMIN OFFICE AND CRC	330.00
DD11915.1	04/04/2023	AWARE SUPER ACCUMULATION	PAYROLL DEDUCTIONS	- 9,597.18
DD11915.2	04/04/2023	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	- 282.69
DD11915.3	04/04/2023	SPIRIT SUPER	PAYROLL DEDUCTIONS	- 403.85
DD11915.4	04/04/2023	UNI SUPER	PAYROLL DEDUCTIONS	- 425.71
DD11915.5	04/04/2023	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	- 211.38
DD11915.6	04/04/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	- 1,293.00
DD11915.7	04/04/2023	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	- 64.07
DD11915.8	04/04/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	- 872.59
DD11915.9	04/04/2023	AIA AUSTRALIA PTY LTD	SUPERANNUATION CONTRIBUTIONS	- 518.98
DD11935.1	18/04/2023	SHERIFF'S OFFICE	LODGEMENT FEE FOR SCOTT BAINES	- 81.00
DD11938.1	18/04/2023	AWARE SUPER ACCUMULATION	PAYROLL DEDUCTIONS	- 9,317.04
DD11938.2	18/04/2023	MERCER SUPER	SUPERANNUATION CONTRIBUTIONS	- 201.21
DD11938.3	18/04/2023	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION CONTRIBUTIONS	- 282.69
DD11938.4	18/04/2023	SPIRIT SUPER	PAYROLL DEDUCTIONS	- 403.85
DD11938.5	18/04/2023	UNI SUPER	PAYROLL DEDUCTIONS	- 425.71

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST APRIL 2023 TO 30TH APRIL 2023				
Chq/EFT	Date	Name	Description	Amount
DD11938.6	18/04/2023	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	- 211.38
DD11938.7	18/04/2023	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	- 87.83
DD11938.8	18/04/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	- 1,383.62
DD11938.9	18/04/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	- 873.68
DD11948.1	14/04/2023	TELSTRA CORPORATION LIMITED	SPORT & RECREATION PHONE ACCOUNT	- 55.00
DD11949.1	14/04/2023	TELETRAC NAVMAN	MONTHLY SATELLITE SERVICE	- 2,379.25
DD11953.1	30/04/2023	DEPARTMENT OF TRANSPORT	DOT PAYMENTS 01/04/2023 TO 30/04/2023	- 118,006.50
DD11960.1	14/04/2023	WESTPAC BANKING CORPORATION		- 6,524.00
	07/03/2023	WESTPAC BANKING CORPORATION	ECU JOONDALUP - COURSE FEES 1 X STAFF	4,421.50
	16/03/2023	WESTPAC BANKING CORPORATION	ACCOR ACCOMODATION - 1X STAFF TRAINING COURSE	503.48
	16/03/2023	WESTPAC BANKING CORPORATION	DEPARTMENT OF TRANSPORT	49.00
	16/03/2023	WESTPAC BANKING CORPORATION	PARTY SOURCE	39.90
	16/03/2023	WESTPAC BANKING CORPORATION	NESPRESSO	48.00
	23/03/2023	WESTPAC BANKING CORPORATION	NESPRESSO	128.00
	21/03/2023	WESTPAC BANKING CORPORATION	AUSTRALIA POST	589.00
	08/03/2023	WESTPAC BANKING CORPORATION	PRE-EMPLOYMENT MEDICAL	140.00
	21/03/2023	WESTPAC BANKING CORPORATION	TRANSPERTH PARKING	30.00
	24/03/2023	WESTPAC BANKING CORPORATION	WESTWATER	35.20
	03/03/2023	WESTPAC BANKING CORPORATION	FELLOW APP SUBSCRIPTION	90.92
	05/03/2023	WESTPAC BANKING CORPORATION	CEO UNIFORM ALLOWANCE	449.00
DD11915.10	04/04/2023	AMP SUPERANNUATION LTD.	SUPERANNUATION CONTRIBUTIONS	- 427.51
DD11915.11	04/04/2023	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	- 62.93
DD11915.12	04/04/2023	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	- 189.13
DD11938.10	18/04/2023	AIA AUSTRALIA PTY LTD	SUPERANNUATION CONTRIBUTIONS	- 518.98
DD11938.11	18/04/2023	AMP SUPERANNUATION LTD.	SUPERANNUATION CONTRIBUTIONS	- 509.55
DD11938.12	18/04/2023	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	- 60.17
DD11938.13	18/04/2023	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	- 192.44

MUNICIPAL BANK	\$1,707,645.28
TRUST BANK	\$0.00
TOTAL	\$1,707,645.28
RECOVERABLE	\$38,932.93
PARTIALLY RECOVERABLE	\$14,509.00

9.2.2 FINANCIAL REPORTS FOR APRIL 2023

FILE REFERENCE:	F1.4
REPORT DATE:	10 May 2023
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Sam Dolzadelli - Deputy Chief Executive Officer
ATTACHMENTS:	9.2.2 Financial Reports 9.2.3 Financial Health Check

PURPOSE OF REPORT:

The purpose of this report is to present to Council the Monthly Financial Report (containing the Statement of Financial Activity by Nature or Type) for the month ended 30 April 2023. The Capital Works report has been incorporated into this. A monthly financial health check has been appended to the report to give an overview of how the Shire is tracking against some key financial indicators.

BACKGROUND:

Under the *Local Government (Financial Management) Regulations 1996* ('FMR') the Council is to prepare financial reports outlining the financial operations at the previous month end date.

The State Government has recently amended regulation 34 of the *Local Government (Financial Management) Regulations 1996* to require the Statement of Financial Activity to be presented according to nature or type classification.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Statement of Financial Activity Report

Section 6.4 of the *Local Government Act 1995* regulation 34.1 of the FMR requires a local government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals; and
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets; and
- An explanation of each of the material variances; and
- Such other supporting information as is considered relevant by the local government.

Regulation 34(3) - The information in a statement of financial activity must be shown according to nature or type classification.

Regulation 34(5) - Each financial year a local government is to adopt a percentage or value, calculation in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

POLICY REQUIREMENTS:

Council Policy 4.1 – Accounting

LEGISLATIVE REQUIREMENTS:

- *Local Government Act 1995*
- Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental impacts associated with this proposal.
- **Economic**
There are no known economic impacts associated with this proposal.
- **Social**
There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

Material variances are disclosed in the Statement of Financial Activity.

As part of the adopted 2022/23 Budget, Council adopted the following thresholds as levels of material variances for financial reporting.

In accordance with regulation 34 (5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2022/23 for reporting material variances shall be:

- (a) 10% of the amended budget; or
- (b) \$10,000 of the amended budget.

whichever is greater. In addition, that the material variance limit be applied to total revenue and expenditure for each Nature and Type classification and capital income and expenditure in the Statement of Financial Activity.

The financial reports for the period ending 30 April 2023 are attached to the Council Agenda.

COMMENT:

This report presents the Statement of Financial Activity by nature or type for the period ended 30 April 2023.

The following is a summary of the headline numbers from the attached report, and explanations for variances is provided in note 1 of the report.

	Original Budget	YTD Budget	YTD Actuals – April 2023
Opening Surplus	2,501,372	2,777,779	2,777,779
Operating Revenue	5,055,069	5,078,159	5,051,381
Operating Expenditure	(6,906,402)	(7,030,923)	(6,933,337)
Capital Expenditure	(8,087,837)	(7,098,968)	(5,384,546)
Capital Income	5,288,910	3,778,607	2,761,274
Financing Activities	(302,711)	(71,638)	(148,337)
Non-cash items	2,451,599	3,096,226	2,981,779
Closing Surplus/(Deficit)	0	529,242	1,105,993

- Rates notices were issued with an effective issuance date of 25 July 2022. As at 30 April, the Shire had receipted \$3,427,154 in rates, ESL and rubbish charges. Due date for payment in full or first instalment was 29 August 2022. Due date for second instalment was 31 October, third instalment 9 January 2023 and fourth instalment was due 13 March. As at 30 April 2023, the gross amount outstanding of rates, ESL and rubbish charges (including arrears, legal charges and interest) is **\$227,935** of this amount \$31,729 is made up of deferred rates. Total outstanding equates to 6.27% of the brought forward arrears and current year billing. Outstanding rates have been presented to our external debt recovery agent.
- The capital works program is progressing and as at 30 April 2023 the Shire has incurred \$5,384,546 in actual expenditure against a current budget of \$8,480,505, representing 63.49% of the budgeted works.

VOTING REQUIREMENTS: Simple Majority

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

That Council:

1. Receives the Monthly Financial Report (containing the Statement of Financial Activity by nature or type) for the month ended 30 April 2023, as presented as attachment 1 to this report.
2. Notes the unrestricted municipal surplus of \$1,105,993 for the month ended 30 April 2023.
3. Receives the Monthly Financial Health Check as presented as attachment 2 to this report.

SHIRE OF WONGAN-BALLIDU STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 30 APRIL 2023						
	Approved Budget 2022- 2023	Current Budget 2022-2023	YTD Budget	YTD Actual	Variance Over or Under	10%
Opening Funding Surplus/(Deficit)	2,501,372	2,777,779	2,777,779	2,777,779		
INCOME						
Rates	3,195,567	3,195,567	3,195,567	3,202,070	(0.2%)	✓
Operating grants, subsidies and contributions	892,474	1,135,974	941,878	948,590	(0.7%)	✓
Fees and charges	677,560	669,715	585,610	567,638	3.1%	✓
Other Revenue	128,550	151,410	126,110	113,816	9.7%	✓
Interest	44,824	143,324	119,420	116,829	2.2%	✓
Profit on sale of Assets	116,094	110,295	109,574	102,438	6.5%	✓
a: TOTAL INCOME	5,055,069	5,406,285	5,078,159	5,051,381		
OPERATING EXPENSES						
Employee Costs	(2,276,849)	(2,316,178)	(1,942,014)	(1,677,305)	13.6%	x
Materials & Contracts	(1,003,491)	(1,046,420)	(943,797)	(1,212,003)	(28.4%)	x
Utilities (Gas, Electricity) etc.	(393,557)	(427,556)	(355,430)	(376,756)	(6.0%)	✓
Interest	(45,324)	(45,324)	(37,760)	(31,113)	17.6%	x
Insurance	(269,167)	(284,071)	(273,320)	(293,617)	(7.4%)	✓
Other General	(350,321)	(303,911)	(272,802)	(258,326)	5.3%	✓
Loss on Asset Disposals	(47,523)	(190,881)	(159,060)	(69,093)	56.6%	x
Depreciation	(2,520,170)	(3,656,297)	(3,046,740)	(3,015,124)	1.0%	✓
b: TOTAL OPERATING EXPENSES	(6,906,402)	(8,270,638)	(7,030,923)	(6,933,337)		
Operating activities excluded from budget						
Add back Depreciation	2,520,170	3,656,297	3,046,740	3,015,124		
Adjust (Profit)/Loss on Asset Disposal	(68,571)	80,586	49,486	(33,345)		
	2,451,599	3,736,883	3,096,226	2,981,779		
Amount attributable to operating activities	600,266	872,530	1,143,462	1,099,823		
INVESTING ACTIVITIES						
Non-Operating grants, subsidies and contributions	4,881,339	4,786,874	3,436,540	2,424,419	29.5%	x
Proceeds from disposal of motor vehicles and P&E	386,000	382,781	219,336	219,336	0.0%	✓
Proceeds from sale of land	21,571	144,302	122,731	109,375	10.9%	x
Proceeds from sale of minor plant & equipment	0	7,446	0	8,144	0.0%	✓
TOTAL CAPITAL INCOME	5,288,910	5,321,403	3,778,607	2,761,274		
Capex - Land & Buildings	(1,806,660)	(1,736,660)	(1,444,308)	(855,769)	40.7%	x
Capex - Furniture & Equipment	(180,000)	(225,000)	(187,500)	(129,770)	30.8%	x
Capex - Motor Vehicles	(224,000)	(260,415)	(244,170)	(161,547)	33.8%	x
Capex - Plant	(865,570)	(934,370)	(786,590)	(258,097)	67.2%	x
Capex - Infrastructure - Other	(407,332)	(425,027)	(354,160)	(308,006)	13.0%	x
Capex - Infrastructure - Roads	(4,448,485)	(4,743,243)	(3,952,430)	(3,643,157)	7.8%	✓
Capex - Infrastructure - Footpaths	(155,790)	(155,790)	(129,810)	(28,200)	78.3%	x
TOTAL CAPITAL EXPENDITURE	(8,087,837)	(8,480,505)	(7,098,968)	(5,384,546)		
Amount attributable to investing activities	(2,798,927)	(3,159,102)	(3,320,361)	(2,623,272)		
FINANCING ACTIVITIES						
Transfer from reserves	1,441,320	1,515,120	0	0	0.0%	✓
Transfer to reserves	(1,658,384)	(1,911,795)	0	(68,945)	0.0%	✓
Lease liabilities principal repayments	0	(8,882)	(7,400)	(5,902)	20.2%	x
Loan principal repayment	(116,527)	(135,566)	(114,154)	(114,642)	(0.4%)	✓
SSL Principal Reimbursements	30,880	49,916	49,916	41,152	17.6%	x
Amount attributable to financing activities	(302,711)	(491,207)	(71,638)	(148,337)		
CLOSING SURPLUS / (DEFICIT)	0	0	529,242	1,105,993		
** This sheet illustrates the variance analysis. For variance explanation refer to applicable note.			Key	Within budget tolerance of 10%	✓	
				Over budget tolerance of 10%	x	
				Under budget tolerance of 10%	⚠	

Shire of Wongan-Ballidu Variance Report 30 April 2023				
<p>The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the nature or type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.</p>				
Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
Operating Income				
✓	6,503	Within Threshold	Rates	Within Council variance reporting threshold.
✓	6,712	Within Threshold	Operating grants, subsidies and contributions	Within Council variance reporting threshold.
✓	(17,972)	Within Threshold	Fees and charges	Within Council variance reporting threshold.
✓	(12,294)	Timing	Other Revenue	Within Council variance reporting threshold.
✓	(2,591)	Within Threshold	Interest	Within Council variance reporting threshold.
✓	(7,136)	Within Threshold	Profit on sale of Assets	Within Council variance reporting threshold.
Operating Expenditure				
✗	264,709	Permanent	Employee Costs	Favourable - Staff vacancies contributing to reduction in employee costs.
✗	(268,206)	Timing	Materials & Contracts	Unfavourable - POC under-allocated to capex (\$175k). POC rates to be reviewed as part of 23/24 budget prep and correction will be done to allocations for 22/23.
✓	(21,326)	Within Threshold	Utilities (Gas, Electricity) etc.	Within Council variance reporting threshold.
✗	6,647	Timing	Interest	Favourable - Timing Variance.
✓	(20,297)	Within Threshold	Insurance	Within Council variance reporting threshold.
✓	14,476	Within Threshold	Other General	Within Council variance reporting threshold.
✗	89,967	Timing	Loss on Asset Disposals	Timing - Various plant and motor vehicle yet to be disposed.
✓	31,616	Within Threshold	Depreciation	Within Council variance reporting threshold.
Investing				
✗	(1,012,121)	Timing	Non-Operating grants, subsidies and contributions	Unfavourable - Timing variance. Income to be recognised based on actual expenditure for WSFN in May/June.
✓	0	Within Threshold	Proceeds from disposal of motor vehicles and P&E	Within Council variance reporting threshold.
✗	(13,356)	Timing	Proceeds from sale of land	Timing - Lot to be sold prior to 30 June.
✓	8,144	Within Threshold	Proceeds from sale of minor plant & equipment	Within Council variance reporting threshold.
✗	588,539	Timing	Capex - Land & Buildings	Capital works program yet to substantially commence. See Capital Works Report.
✗	57,730	Timing	Capex - Furniture & Equipment	See Capital Works Report.
✗	82,623	Timing	Capex - Motor Vehicles	See Capital Works Report.
✗	528,493	Timing	Capex - Plant	See Capital Works Report.
✗	46,154	Timing	Capex - Infrastructure - Other	See Capital Works Report.
✓	309,273	Within Threshold	Capex - Infrastructure - Roads	Within Council variance reporting threshold.
✗	101,610	Timing	Capex - Infrastructure - Footpaths	See Capital Works Report.
Financing				
✓	0	Within Threshold	Transfer from reserves	Within Council variance reporting threshold.
✓	(68,945)	Within Threshold	Transfer to reserves	Within Council variance reporting threshold.
✗	1,498	Timing	Lease liabilities principal repayments	Favourable - Timing for lease repayments.
✓	(489)	Within Threshold	Loan principal repayment	Within Council variance reporting threshold.
✗	(8,764)	Within Threshold	SSL Principal Reimbursements	Reimbursement of Loan 151A in May instead of April.

SHIRE OF WONGAN-BALLIDU
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2023

Note 2: Net Current Funding Position

Positive=Surplus (Negative=Deficit)			
Note	Budget	Actual	Current
	Last Years Closing 30 June 2022	Last Years Closing 30 June 2022	30 April 2023
	\$		\$
Current Assets			
Cash Unrestricted	3,017,114	3,017,365	2,099,363
Cash Restricted - Reserves	2,626,886	2,626,884	2,695,830
Receivables - Rates	136,174	127,801	185,636
Receivables - Other	807,720	847,173	353,630
Receivables - ATO	93,714	48,568	62,008
Inventories	47,828	64,968	5,833
	6,729,436	6,732,759	5,402,300
Less: Current Liabilities			
Payables	(270,689)	(348,219)	(230,928)
Payables - ATO	(118,837)	(67,770)	(9,667)
Contract Liabilities - Unspent grants	(853,587)	(553,970)	(1,028,811)
Provisions	(399,907)	(399,907)	(372,841)
	(1,643,020)	(1,369,866)	(1,642,247)
Less: Restricted Cash - Reserves	(2,626,886)	(2,626,884)	(2,695,830)
Add: Liabilities funded by restricted cash	41,842	41,842	41,842
Less: Trust Interfund Transfer Account		(72)	(72)
	(2,585,044)	(2,585,114)	(2,654,060)
Net Current Funding Position	2,501,372	2,777,779	1,105,993

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 30 APRIL 2023

Asset No	Budget Net Book Value	Current Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
Land & Buildings						
Lot 251 Ballidu (CBH)	21,571	21,571	-			-
Lot 705 & 706 Shields Crescent		58,731		69,000	53,392	15,608
Lot 708 Shields Crescent		30,000		32,000	26,126	5,874
Lot 710 Shields Crescent		34,000		34,000	29,857	4,143
Motor Vehicles						
Toyota Landcruiser (CEO)	8,736	100,000	(91,264)	4,445	87,500	(83,055)
Toyota Fortuner (DCEO)	30,103	28,000	2,103	28,344	45,227	(16,883)
Mazda 3 (Admin Shared)	10,000	13,000	(3,000)	12,000	14,500	(2,500)
Grader Ute (PUT73)	13,916	7,500	6,416	15,650	15,000	650
Plant & Equipment						
Mack Truck (PTK33)	123,630	85,000	38,630			-
Semi Water Tanker (PTRL26)	158,973	55,000	103,973			-
Multi-tyred roller (PROL14)	81,594	60,000	21,594	83,257	52,828	30,429
Dual Tip Pig Trailer (PTRL20)	9,986	15,000	(5,014)			-
Dual Tip Pig Trailer (PTRL23)	20,045	15,000	5,045			-
Multi-tyred roller (PROL10)	-	4,281	-	16,670	4,281	12,389
Various obsolete equipment		7,446	-		8,144	-
TOTAL	478,554	534,529	78,483	295,366	336,855	(33,345)
By Program						
Governance						
Toyota Landcruiser (CEO)	8,736	100,000	(91,264)	4,445	87,500	(83,055)
Toyota Fortuner (DCEO)	30,103	28,000	2,103	28,344	45,227	(16,883)
Mazda 3 (Admin Shared)	10,000	13,000	(3,000)	12,000	14,500	(2,500)
Transport						
Grader Ute (PUT73)	13,916	7,500	6,416	15,650	15,000	650
Works Ute (PUT72)	-	-	-			-
Mack Truck (PTK33)	123,630	85,000	38,630			-
Semi Water Tanker (PTRL26)	158,973	55,000	103,973			-
Multi-tyred roller (PROL14)	81,594	60,000	21,594	83,257	52,828	30,429
Multi-tyred roller (PROL10)	-	4,281	-	16,670	4,281	12,389
Other Property & Services						
Dual Tip Pig Trailer (PTRL20)	9,986	15,000	(5,014)	-	-	-
Dual Tip Pig Trailer (PTRL23)	20,045	15,000	5,045	-	-	-
Various obsolete equipment		7,446	-		8,144	-
Lot 251 Ballidu (CBH)	21,571	21,571	-			-
Lot 705 & 706 Shields Crescent		58,731		69,000	53,392	15,608
Lot 708 Shields Crescent		30,000		32,000	26,126	5,874
Lot 710 Shields Crescent		34,000		34,000	29,857	4,143
TOTAL	478,554	534,529	78,483	295,366	336,855	(33,345)
Motor Vehicle and Plant & Equipment Change Over						
	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles						
Toyota Landcruiser for Tesla (CEO)	100,000	100,000	-		87,500	-
Toyota Fortuner for Toyota Kluger Hybrid (DCEO)	52,000	28,000	24,000	56,401	45,227	11,174
Mazda 3 for Toyota Camry Hybrid (Admin Shared)	28,000	13,000	15,000	29,301	14,500	14,801
Grader Ute (PUT73)	35,000	7,500	27,500	34,832	15,000	19,832
Works Ute (PUT72)	35,000	-	35,000	41,013	-	41,013
Sub-total	250,000	148,500	101,500	161,547	162,227	86,820
Plant & Equipment						
Mack Truck (PTK33)	320,000	85,000	235,000			-
Semi Water Tanker (PTRL26)	160,000	55,000	105,000			-
Multi-tyred roller (PROL14)	190,000	60,000	130,000	211,000	52,828	158,172
Dual Tip Pig Trailer (PTRL20)	75,000	15,000	60,000			-
Dual Tip Pig Trailer (PTRL23)	75,000	15,000	60,000			-
Sub-total	820,000	230,000	590,000	211,000	52,828	158,172
TOTAL	1,070,000	378,500	691,500	372,547	215,055	244,992

SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 30 APRIL 2023

Existing Loans * Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Proposed Borrowings	Amount Borrowed	Loan Principal Paid in Apr 23	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2022	Discount on early termination	Principal Repayments YTD	Loan Balance @ 30 Apr 23
147	Aged Persons	Ninan House*	Jul-2022		100,000	-	-	(25)	5,226	-	(5,226)	0
151A	Aged Persons	Ninan House*	Oct-2032		300,000	(9,106)	-	(6,113)	226,390	-	(18,050)	208,341
152	Co-Location Construction	Shire	Dec-2039		2,000,000	(21,571)	-	(25,032)	1,792,383	-	(64,383)	1,728,000
153	Wongan Hills Community Store	Wongan Hills Community Store	Jul-2025		40,000	-	-	-	28,136	(1,153)	(26,983)	(0)
TOTAL EXISTING LOANS				-	2,440,000	(30,677)	-	(31,171)	2,052,135	(1,153)	(114,642)	1,936,340

Shire Loan Summary
Self Supporting Loan Summary

-	2,000,000	(21,571)	-	(25,032)	1,792,383	-	(64,383)	1,728,000
-	440,000	(9,106)	-	(6,138)	259,752	(1,153)	(50,259)	208,340

Current loan liability
Non current liability
Total Loan Liability

Loan Balance @ 30 Apr 23	SSL	Shire	Total
(21,267)	(0)	(21,267)	(21,267)
(1,915,073)	(208,340)	(1,706,733)	(1,915,073)
(1,936,340)	(208,340)	(1,728,000)	(1,936,340)

SHIRE OF WONGAN - BALLIDU															
ANALYSIS OF RESERVE ACCOUNTS AS AT 30 APRIL 2023															
ADOPTED FULL YEAR'S BUDGET								CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 30 APRIL 2023			
Reserve Description	GL Acct.	Budget Opening Balance	Actual Opening Balance	Interest Earned	Transfer to Reserve	Transfer from Reserve	EOY Balance	Transfer in / Interest	Transfer to Reserve	Transfer from Reserve	EOY Balance	Interest Earned	Transfer to Reserve	Transfer from Reserve	Actual Balance
Long Service Leave Reserve	01935	41,842	41,842	-	-	-	41,842	-	-	-	41,842	-	-	-	41,842
Community Resource Centre Reserve	01989	37,439	37,439	-	-	-	37,439	-	-	-	37,439	-	-	-	37,439
Depot Improvement Reserve	01940	10,572	10,572	-	-	-	10,572	-	-	-	10,572	-	-	-	10,572
Historical Publications Reserve	01965	7,126	7,126	-	-	-	7,126	-	-	-	7,126	-	-	-	7,126
Housing Reserve	01955	363,162	363,162	-	17,682	(200,000)	180,844	-	17,682	(200,000)	180,844	-	-	-	363,162
Special Projects Reserve	01975	361,818	361,818	4,000	402,211	(30,000)	734,029	4,000	527,284	(30,000)	859,102	68,945	-	-	430,763
Patterson Street JV Housing Reserve	01988	54,357	54,357	-	5,000	-	59,357	-	5,000	-	59,357	-	-	-	54,357
Plant Reserve	01945	846,642	846,642	-	808,491	(728,570)	926,563	-	679,347	(802,370)	723,619	-	-	-	846,642
Quinlan Street JV Housing Reserve	01987	54,915	54,915	-	5,000	-	59,915	-	5,000	-	59,915	-	-	-	54,915
Stickland JV Housing Reserve	01986	58,582	58,582	-	5,000	-	63,582	-	5,000	-	63,582	-	-	-	58,582
Swimming Pool Reserve	01970	64,155	64,155	-	20,000	(49,000)	35,155	-	320,000	(49,000)	335,155	-	-	-	64,155
Waste Management Reserve	01920	55,366	55,366	-	5,000	-	60,366	-	5,000	-	60,366	-	-	-	55,366
Sporting Co-Location Reserve	01990	568,910	568,910	-	-	(331,750)	237,160	-	-	(331,750)	237,160	-	-	-	568,910
IT Replacement Reserve	01992	102,000	102,000	-	-	(102,000)	-	-	-	(102,000)	-	-	-	-	102,000
Building Asset Management Reserve	01993	-	-	-	390,000	-	390,000	-	347,482	-	347,482	-	-	-	-
TOTALS		2,626,886	2,626,886	4,000	1,658,384	(1,441,320)	2,843,950	4,000	1,911,795	(1,515,120)	3,023,561	68,945	-	-	2,695,830

SHIRE OF WONGAN-BALLIDU - CAPITAL WORKS REPORT - 30 APRIL 2023

COA	Description	Budget		Current Budget	YTD Actual	Variance	Indicator	Completion %	Asset Class
		Original Budget	Amendments						
04250	Administration Building (Buildings) - CAPEX	\$10,000.00	\$0.00	\$10,000.00	\$8,545.00	\$1,455.00		85%	Land & Buildings
04252	Computer Software (F&E) - CAPEX	\$180,000.00	\$0.00	\$180,000.00	\$129,770.00	\$50,230.00		72%	Furniture & Equipment
04255	CEO Vehicle (MV) - CAPEX	\$74,000.00	\$26,000.00	\$100,000.00	\$0.00	\$100,000.00		0%	Motor Vehicles
04256	DCEO Vehicle (MV) - CAPEX	\$52,000.00	\$4,401.00	\$56,401.00	\$56,400.92	\$0.08		100%	Motor Vehicles
04258	Administration Pool Vehicle	\$28,000.00	\$0.00	\$28,000.00	\$29,301.18	(\$1,301.18)		105%	Motor Vehicles
04260	Executive Housing (Buildings) - CAPEX	\$10,435.00	\$0.00	\$10,435.00	\$0.00	\$10,435.00		0%	Land & Buildings
04263	Capex - Chambers ICT Upgrade (F&E)	\$0.00	\$45,000.00	\$45,000.00	\$0.00	\$45,000.00		0%	Furniture & Equipment
06010	Cadoux Rec Centre (Buildings) - CAPEX	\$15,500.00	\$0.00	\$15,500.00	\$4,573.38	\$10,926.62		30%	Land & Buildings
06415	CRC Capital Expense (Buildings) - CAPEX	\$11,000.00	\$0.00	\$11,000.00	\$9,515.85	\$1,484.15		87%	Land & Buildings
07627	Wongan Hills Medical Centre (Buildings) - CAPEX	\$10,000.00	\$0.00	\$10,000.00	\$9,084.30	\$915.70		91%	Land & Buildings
09060	11 Wandoo Cres - MCS (Buildings)- CAPEX	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00		0%	Land & Buildings
10808	Cemetery WH Capex (Infras Other) - CAPEX	\$22,280.00	\$0.00	\$22,280.00	\$0.00	\$22,280.00		0%	Other Infrastructure
10815	WH Community Park Toilets (Buildings)- CAPEX	\$11,870.00	\$0.00	\$11,870.00	\$0.00	\$11,870.00		0%	Land & Buildings
10830	Railway Centre Toilets (Buildings)- CAPEX	\$240,000.00	\$0.00	\$240,000.00	\$0.00	\$240,000.00		0%	Land & Buildings
10840	Street Furniture (Infras Other)- CAPEX	\$14,247.00	(\$14,247.00)	\$0.00	\$0.00	\$0.00		0%	Other Infrastructure
11021	Wongan Hills Civic Centre (Buildings) - CAPEX	\$11,817.00	\$0.00	\$11,817.00	\$0.00	\$11,817.00		0%	Land & Buildings
11022	Burakin Hall (Buildings) - CAPEX	\$4,544.00	\$0.00	\$4,544.00	\$0.00	\$4,544.00		0%	Land & Buildings
11030	Community Park WH (Infras Other)- CAPEX	\$25,000.00	\$0.00	\$25,000.00	\$1,460.00	\$23,540.00		6%	Other Infrastructure
11210	WH Swimming Pool (Infrastructure Other) - CAPEX	\$160,042.00	(\$100,000.00)	\$60,042.00	\$40,966.78	\$19,075.22		68%	Land & Buildings
11480	Utility Parks & Gardens - CAPEX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		0%	Plant
11610	Radio & Television Tower (Buildings) - CAPEX	\$33,785.00	\$0.00	\$33,785.00	\$18,021.90	\$15,763.10		53%	Land & Buildings
11612	Purchase of land (Lot 251 Ballidu) (CAPEX)	\$21,571.00	\$0.00	\$21,571.00	\$21,154.92	\$416.08		98%	Land & Buildings
11620	W.H. Recreation Complex (Buildings) - CAPEX	\$923,436.00	\$0.00	\$923,436.00	\$707,085.27	\$216,350.73		77%	Land & Buildings
11621	Ballidu Sports Complex (Buildings) - CAPEX	\$9,800.00	\$0.00	\$9,800.00	\$0.00	\$9,800.00		0%	Land & Buildings
11622	Economic Stimulus Project	\$160,000.00	\$0.00	\$160,000.00	\$120,000.00	\$40,000.00		75%	Other Infrastructure
12080	Depot Bldg. Capital (Buildings) - CAPEX	\$46,643.00	\$0.00	\$46,643.00	\$31,254.89	\$15,388.11		67%	Land & Buildings
12610	Mack Truck - CAPEX	\$320,000.00	\$0.00	\$320,000.00	\$0.00	\$320,000.00		0%	Plant
12615	Rollers (P&E) - CAPEX	\$190,000.00	\$21,000.00	\$211,000.00	\$211,000.00	\$0.00		100%	Plant
12618	Water & Fuel Tankers - CAPEX	\$160,000.00	\$0.00	\$160,000.00	\$0.00	\$160,000.00		0%	Plant
12623	Backhoe	\$0.00	\$47,800.00	\$47,800.00	\$9,764.00	\$38,036.00		20%	Plant
12629	Sundry Plant and Equipment (CAPEX)	\$45,570.00	\$0.00	\$45,570.00	\$37,332.64	\$8,237.36		82%	Plant
12631	Dual Pig Trailer- P & E (CAPEX)	\$150,000.00	\$0.00	\$150,000.00	\$0.00	\$150,000.00		0%	Plant
13610	Museum - CAPEX	\$52,217.00	\$0.00	\$52,217.00	\$5,566.36	\$46,650.64		11%	Land & Buildings
14414	14 Ellis Street - CAPEX	\$34,000.00	\$25,000.00	\$59,000.00	\$0.00	\$59,000.00		0%	Land & Buildings
14418	Grader Utility (Motor Vehicles) - CAPEX	\$35,000.00	\$0.00	\$35,000.00	\$34,831.77	\$168.23		100%	Motor Vehicles
14419	Construction Utility - CAPEX	\$35,000.00	\$6,014.00	\$41,014.00	\$41,013.13	\$0.87		100%	Motor Vehicles
14841	Purchase of Old School Oval (CAPEX)	\$200,000.00	\$0.00	\$200,000.00	\$0.00	\$200,000.00		0%	Land & Buildings
14881	Wongan Hills Airport (Infr Other)	\$160,805.00	\$14,992.00	\$175,797.00	\$175,596.48	\$200.52		100%	Other Infrastructure
14932	Gravel Pit Assessments - Capex	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00		0%	Other Infrastructure
14933	Capex - EV Charging Stations	\$0.00	\$16,950.00	\$16,950.00	\$10,950.00	\$6,000.00		65%	Other Infrastructure
AROAD	RRG Funded Capital Roadworks (Infras Roads)	\$1,040,090.00	\$184,450.00	\$1,224,540.00	\$612,764.06	\$611,775.94		50%	Roads
BROAD	R2R Funded Capital Roadworks (Infras Roads)	\$476,893.00	\$0.00	\$476,893.00	\$131,957.08	\$344,935.92		28%	Roads
DROAD	Own Funded Capital Footpaths (Infras footpaths)	\$155,790.00	\$0.00	\$155,790.00	\$28,200.04	\$127,589.96		18%	Footpaths
EROAD	Own Funded Capital Roadworks (Infras Roads).	\$123,723.00	\$0.00	\$123,723.00	\$21,397.49	\$102,325.51		17%	Roads
GROAD	Wheatbelt Secondary Freight Network Roadworks (Infra Roads)	\$2,807,779.00	\$110,308.00	\$2,918,087.00	\$2,877,038.45	\$41,048.55		99%	Roads
		\$8,087,837.00	\$392,668.00	\$8,480,505.00	\$5,384,545.89	\$3,095,959.11		63%	

	Budget		Current Budget	YTD Actual	Variance		Completion %
	Original Budget	Amendments					
Land & Buildings	\$1,806,660.00	(\$70,000.00)	\$1,736,660.00	\$855,769.00	\$880,891.00		49%
Furniture & Equipment	\$180,000.00	\$45,000.00	\$225,000.00	\$129,770.00	\$95,230.00		58%
Motor Vehicles	\$224,000.00	\$36,415.00	\$260,415.00	\$161,547.00	\$98,868.00		62%
Plant	\$865,570.00	\$68,800.00	\$934,370.00	\$258,097.00	\$676,273.00		28%
Other Infrastructure	\$407,332.00	\$17,695.00	\$425,027.00	\$308,006.00	\$117,021.00		72%
Roads	\$4,448,485.00	\$294,758.00	\$4,743,243.00	\$3,643,157.00	\$1,100,086.00		77%
Footpaths	\$155,790.00	\$0.00	\$155,790.00	\$28,200.00	\$127,590.00		18%
	\$8,087,837.00	\$392,668.00	\$8,480,505.00	\$5,384,546.00	\$3,095,959.00		63%

Total Actual < Current Budget
 No Current Budget
 No YTD Actual
 Total Actual > Current Budget



SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 30 APRIL 2023

MUNICIPAL INVESTMENTS

Matured Municipal Investments

Invest No.	Name	Maturity date	Particulars	From	To	Days	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
Total of matured municipal investments							\$ -	\$ -	\$ -	\$ -	\$ -

Current Municipal Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
036-177 160485	Westpac Online Saver Account		1/07/2022				\$ 2,820,469.83	\$ (900,000.00)	\$ 26,802.01	\$ 1,947,271.84	\$ 26,802.01
Total of current municipal investments							\$ 2,820,469.83	\$ (900,000.00)	\$ 26,802.01	\$ 1,947,271.84	\$ 26,802.01

RESERVE INVESTMENTS

Matured Reserve Investments

Invest No.	Name	Maturity date	Particulars	From	To	Days	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
Total of matured reserve investments							\$ -	\$ -	\$ -	\$ -	\$ -

Current Reserve Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
036-177 160629	Westpac Reserve Saver		1-Jul-22				\$ 2,626,884.87	\$ -	\$ 68,945.22	\$ 2,695,830.09	\$ 68,945.22
Total of reserve investments and cash							\$ 2,626,884.87	\$ -	\$ 68,945.22	\$ 2,695,830.09	\$ 68,945.22

Total of matured municipal and reserve investment							\$ -	\$ -	\$ -	\$ -	\$ -
Total of current municipal and reserve investment and cash							\$ 5,447,354.70	\$ (900,000.00)	\$ 95,747.23	\$ 4,643,101.93	\$ 95,747.23

SHIRE OF WONGAN-BALLIDU
BANK RECONCILIATIONS FOR 30 APRIL 2023

	Total	Municipal (01106+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	6,271,278.02	3,547,734.69	35,315.56	2,687,377.77	850.00
Add: Receipts	267,338.00	258,885.65		8,452.35	
Unallocated Deposits	-	-			
Transfers In/(Out)	-				
Transfers In/(Out)	-				
	-				
Less: Payments - EFT & Cheques	(1,707,645.28)	(1,707,645.28)			
Payments - Bank Fees	(461.77)	(461.77)			
Adjustments & Transfers	(0.01)	(0.01)			
Unallocated payments	-	-			
Balance as per General Ledger	4,830,508.96	2,098,513.28	35,315.56	2,695,830.12	850.00
Balance as per Bank Statements	179,872.65	144,557.09	35,315.56		
Balance as per Bank Deposit Certificates	2,695,830.09	-		2,695,830.09	
Balance as per Holder Certificates	1,948,121.84	1,947,271.84			850.00
Add: Outstanding Deposits	6,684.35	6,684.35			
Adjustments - Unallocated deposits	-				
	-				
Less: Unpresented Payments	-	-			
	-				
Adjustments & Transfers	0.03			0.03	
Rounding	-				
Balance as per Cash Book	4,830,508.96	2,098,513.28	35,315.56	2,695,830.12	850.00

SHIRE OF WONGAN - BALLIDU RATES AND CHARGES OUTSTANDING 30 APRIL 2023				
		Rates and Charges Raised for 2022/2023	\$ 3,456,582.00	Rates and service charges - raised 25.7.22
Rates and Charges Oustanding Breakdown				
Total Amount Outstanding		30-Apr-23	\$ 227,935.00	6.59%
Outstanding same time last year		30-Apr-22	\$ 199,974.00	6.00%
SUNDRY DEBTORS OUTSTANDING 30 APRIL 2023				
Debtors Ageing Summary				
Current			\$ 145,464.21	
30 Days			\$ 4,658.53	
60 Days			\$ 2,221.21	
90 Days & Over			\$ 60,581.21	
Credit Balance			\$ (6,617.94)	
Total Outstanding			\$ 206,307.22	
Accounts 90 Days & Over:				
Date	Dr No.	Comments	Amount	
30/06/2021	1382	Refund	\$ 55,860.40	Company in administration - Proof of debt submitted.
30/06/2022	1535	Private Works	\$ 467.51	Letter requesting payment has been sent. Follow up with debt collection.
28/11/2022	1555	Medical Centre Room Hire	\$ 273.00	Followed up on 21/04/23 - To make payment
6/12/2022	371	Standpipe	\$ 3,274.70	Followed up - Letter sent on 17/4/23
21/12/2022	1480	Wongan Hills Tip Docket	\$ 637.35	Followed up on 21/04/23
11/01/2023	1176	Medical Centre Room Hire	\$ 68.25	Followed up on 28/04/23. Will arrange payment
Total			\$ 60,581.21	

MONTHLY FINANCIAL HEALTH CHECK

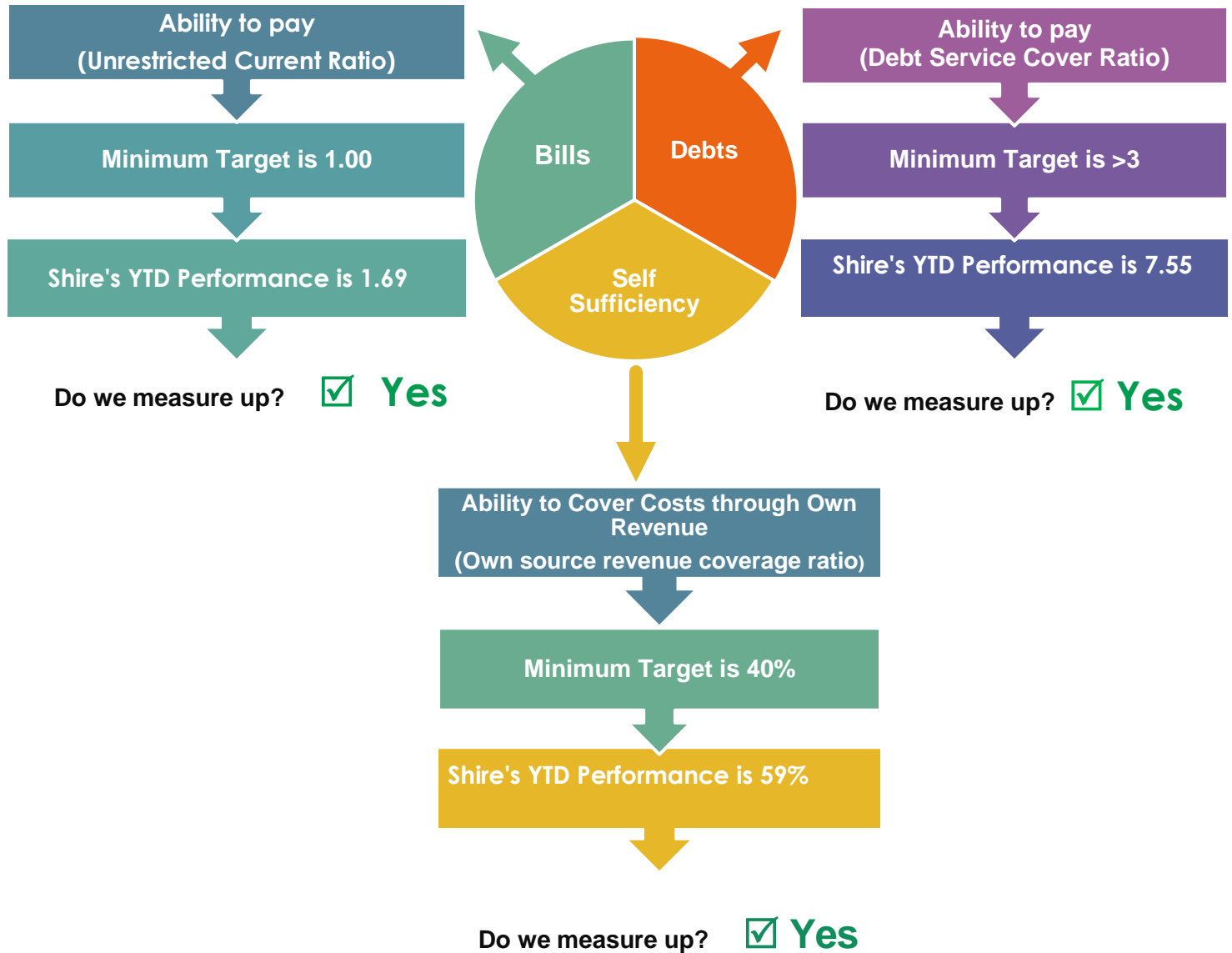


As at 30 April 2023

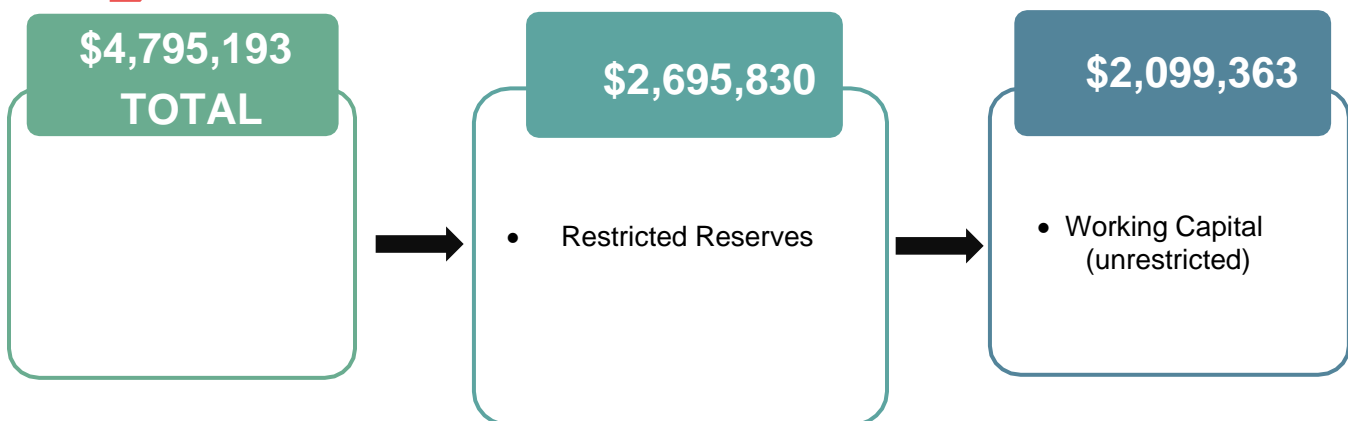
Highlighting how the Shire of Wongan-Ballidu is
tracking against financial ratios

Financial Snapshot (Year to Date)	Actual
Operating Revenue	\$5,051,381
Operating Expenditure (Including Non-Cash Items)	(\$6,933,337)
Non-Cash Items	\$2,981,779
Capital Revenue	\$2,761,274
Capital Expenditure	(\$5,384,546)
Loan Repayments	(\$114,642)
Lease Liability Principal Repayments	(\$5,902)
SSL Reimbursements	41,152
Transfers (to)/from Reserves	(\$68,945)
Surplus Brought Forward 1 July 2022	\$2,777,779
Current Municipal Surplus	\$1,105,993

Financial health indicators



Cash in the bank



► How are we tracking against our budgeted targets?

Adjusted Operating Surplus

A measure of the Shire's ability to cover its operational costs including depreciation and have funds left over to cover capital expenditure (including principal loan repayments) without relying on debt or reserves.

Minimum Target is 1%

Shire's YTD Performance is -45.87%

Do we measure up? ☒ **No**

- Adjusted operating surplus and self-sufficient ratios are high in the earlier part of the year due to rates being fully billed in July. However, as the year progresses, operating expenditure will continue to draw on this revenue source reducing to target by 30 June 2023.

Asset Sustainability Ratio

Measures if the Shire is replacing or renewing existing non-financial assets at the same rate that its overall asset stock is wearing out.

Minimum Target is 90%

Shire's YTD Performance is 144.01

Do we measure up? ☒ **Yes**

9.3 WORKS AND SERVICES

9.3.1 CADOUX TRADERS SIGNAGE APPLICATION

FILE REFERENCE:	T6.1
REPORT DATE:	10 May 2023
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stephen Casey, Acting Manager of Works & Services
ATTACHMENTS:	9.3.1a Cadoux Traders Agreement 9.3.2b Map & Photos Showing Proposed Locations 9.3.3c Example of Sign

PURPOSE OF REPORT:

This agenda item is focused on the proposed erection of a new signage on the road reserve of the Dowerin-Kalannie Road and Cadoux-Koorda Road. The agenda item will cover the reasons for the signage, the design and location of the signage, any potential issues that may arise, and any approvals that may be required. The purpose of this agenda item is to ensure that the erection of the signage complies with local laws and regulations and aligns with the goals of the community.

BACKGROUND:

An application was submitted by Cadoux Traders to install three Advertisement Devices located at the main entrance roads to Cadoux. They have asked for these signs to be installed on the Shire road reserve. The proposed location of the signs can be seen in the map provided in Attachment 9.3.2b. The signs are intended to be installed in high visibility areas to maximize their effectiveness. The signs will be designed to match the branding of Cadoux Traders and will include their logo, and a brief message about their products and services.

COMMENT:

While the signs may provide benefits to Cadoux Traders, there may be potential impacts on the Shire. Council will need to review the legal requirements for installing signs on road reserves to ensure that the proposed signs comply with all relevant laws and regulations as outlined in The MRWA's Policy and Application Guidelines for Advertising Signs Within and Beyond State Road Reserves. Section 4.2 outlines the criteria for Business Signs:

4.2 BUSINESS SIGNS

4.2.1 Definitions and Interpretation

'Business Sign' – means a sign advertising a business or product either attached to a building / awning or be portable, and, for the purposes of these guidelines, is not an illuminated street name sign, a bus shelter, roadside seat or litter bin sign, all of which are defined separately and subject to separate conditions.

'Clear Zone' – As described in Austroads' Guide to Road Design – Part 6: Roadside Design, Safety and Barriers, and the 'MRWA Supplement to Austroads Guide to Road Design - Part 6' shown on Main Roads' website at www.mainroads.wa.gov.au.

'Conflict Zone / Area' – Is an area indicated on the diagrams (Appendix A) where conflicts between road users occur. Vehicular interactions may involve diverging, merging, crossing, turning and weaving movements.

'Control of Access' – as per the meaning in Part 9 of the *Main Roads Act 1930*.

'Driver Sightline Areas' – mean the areas required to be free of visibility obstructions in order to meet 'Approach Sight Distance', 'Safe Intersection Sight Distance', 'Minimum Gap Sight Distance' and 'Crossing Sight Distance (Pedestrians)' requirements, as well as railway crossing visibility triangle requirements, as described in Austroads' Guide to Road Design Parts 4 and 4a.

'Major Intersection' – in urban areas means an intersection that is controlled by traffic control signals, or that is a multilane roundabout. Elsewhere means an intersection meeting the requirements for advance direction signs as described in Section 2.2 of Australian Standard 1742 Part 15, 2009 'Manual of Uniform Traffic Control Devices - Direction Signs, Information Signs and Route Numbering'.

'Portable Sign' - means a self-supporting business sign of rigid, lightweight construction that is capable of being easily moved by hand.

'Vehicle-Mounted Sign' – means a sign attached extraneously to, or mounted upon, a parked motor vehicle, or a parked vehicle trailer.

4.2.2 Prohibited Road Sections

For reasons of general road user safety and amenity Main Roads will *not* approve the display of business signs within the following locations:

- Control of Access roads.
- Freeway/Controlled Access Highway Interchange areas.
- 'Gateway' sections, e.g. Great Eastern Highway and the Causeway Eastern Gateway precinct.
- Reservation areas i.e., national and regional parks and reserves, State forests, and areas of high-quality native vegetation including areas subject to active rehabilitation or landscaping.
- Road sections that are *not* covered by a local planning policy formally adopted by the local government, which addresses the control of free-standing roadside advertising signs in State road reserves. (Such a local planning policy shall have been prepared for the purposes of a Local or Region Planning Scheme in accordance with the relevant sections of the *Planning and Development Act 2005*.)

4.2.3 Road User Safety

4.2.3.1 Display

- Business signs, including portable signs, shall be restricted to non-illuminated static displays, with the exception of signs directly attached to building infrastructure including shop awnings. Such signs may have static internal or external illumination with maximum luminance rates not exceeding those shown at Appendix B.

- The content displayed on any single face of a business sign shall not exceed a size. 4.0 m².
- The letter size and legibility of text should generally conform to the guidelines set out in Austroads' Guide to Traffic Management Part 10: Traffic Control and Communication Devices.

For guidance purposes the minimum legible letter size can be determined by the following:

$$H_{legible} = V + 15S$$

Where;

- $H_{legible}$ = minimum legible letter height (mm)
- V = operating speed of passing traffic (km/h), and
- S = lateral offset distance between the centre of the sign and the furthest driving position on the carriageway from which drivers are able to view the sign structure (m).

The maximum letter size of additional legend that is not intended to be readable by drivers shall be equal to or less than one-third of the legible letter height.

4.2.3.2 Location

Business signs shall *not* be permitted to be installed at the following locations:

- On median strips and traffic islands including roundabouts.
- Within clear zones, with the exception of portable signs
- Within driver sightline areas (see 4.2.1).

Business signs shall not be attached to existing signs, including other advertising signs, or any road-related infrastructure such as traffic sign supports, overhead bridges, bus shelters, lighting/power poles, etc, or trees.

In the event that the site where the sign has been erected is needed for roadworks or maintenance, or a regulatory or guide sign installation, or the sign no longer meets the requirements of these guidelines, the applicant shall upon receipt of a notice from Main Roads, promptly remove the sign at their own expense.

Portable signs shall not be installed:

- on road sections with a road speed limit greater than 70 km/h
- on any paved verge area in a manner that restricts the width of unobstructed access within such a paved area for drivers, bicyclists or pedestrians including people with disabilities and those pushing prams and wheelchairs, to less than 2.5m.
- within 2.5 m from the kerb face of a kerbed carriageway, or 1.0 m where permanent 'No Stopping' kerbside restrictions apply, and within 3.5 m from the shoulder edge of an unkerbed carriageway.
- where they are at risk of causing an obstruction to sightlines of drivers, bicyclists or pedestrians along roads or driveways.

Only one portable sign shall be permitted for any single business. Portable signs shall not be displayed beyond the immediate frontage of the business, with the exception of signs relating to a real estate 'home open' or a private 'garage sale', which can be displayed at the nearest intersection or driveway providing vehicle access to the property.

Portable signs shall only be displayed during times when at least one person is in attendance at the business or property identified on the sign.

4.2.3.3 Content

The content of business signs shall exclude the following:

- Colours and shapes arranged that may be mistaken for a traffic signals, traffic signs or instruction signs.
- Symbols, graphics or text, which entices drivers to immediately turn or change lanes, or which could be mistaken for an instruction to drivers.

4.2.3.4 Sign Movement and Rotation

Moving or rotating sign components shall not be permitted.

4.2.4 Road User Amenity

Devices shall be excluded from road sections offering significant visual aesthetic value for motorists where the display of devices will detract from this visual amenity. When requested by Main Roads, applicants shall submit a formal visual impact assessment report in conjunction with the application. The opportunity to improve visual amenity by the removal of existing advertising signs and/or the grouping of existing signs into a single sign, should be considered.

4.2.5 Design, Construction and Maintenance

- Retro-reflective material shall not be permitted.
- Signs directly attached to building infrastructure shall not project beyond the extremities of the infrastructure, e.g., signs attached to awnings shall not extend beyond the length or width of the awning.
- The minimum clearance beneath a non-portable sign is 2.5 m where the structure overhangs a footway.
- Portable signs shall have a height not exceeding 1.2 m and an overall size not exceeding 1.5 m².
- Sheet metal components of portable signs shall be protected by a frame, with all components free of sharp edges and protrusions.
- Portable signs shall remain sturdy in windy conditions and shall not be weighted or secured with extraneous objects such as bricks, stakes, chains or padlocks. Signs shall be subject to regular inspection to ensure they have not become dislodged.
- Vehicle-mounted business signs shall not be permitted.
- Vegetation shall not be removed or trimmed to locate a business sign or to improve visibility to any business sign.
- Removal of graffiti and rectification of any sign damage, on any part of the sign structure, shall be arranged promptly by the sign owner.
- With the exception of portable signs, installation and maintenance activities shall be subject to the requirements of 'Works on Main Roads' on Main Roads' website at www.mainroads.wa.gov.au.

Section 6 details the Delegation of Commissioner's Powers and references Indemnity and Insurance Requirements:

6.1 DELEGATION OF COMMISSIONER'S POWERS

As allowed under Section 33C of the *Main Roads Act 1930*, the Commissioner of Main Roads will invite all local governments to accept delegated authority for the approval of the following advertising signs located on State road reserves:

- Portable Business Signs
- Temporary Event Signs
- Illuminated Street Name Signs

- Bus Shelter, Roadside Seat and Litter Bin Signs
- Pole Mounted Banners and Flags

Delegations executed prior to these amended guidelines being put into place will be revoked upon confirmation from the local government that it accepts or does not accept the terms and conditions described in the Instrument of Delegation shown at Appendix D of this document.

In conjunction with the delegation, local governments are to maintain a register of approvals granted under the Instrument of Delegation, containing the following information for each approval:

- Name of applicant
- Description/type of advertisement
- Location of advertisement
- Approved erection and removal dates
- Terms and conditions of approval (if any)

Delegated Local Governments shall ensure that all indemnity and insurance requirements as specified in Section 6.3 of this document in respect to 'Conditions for Advertising Within State Road Reserves', are met by the applicant.

All documents relating to an approval of any advertising sign under an Instrument of Delegation shall be made available by the Delegated Local Government for inspection, on request by Main Roads.

As set out in Section 33C of the *Main Roads Act 1930*, a delegation does not prevent the exercise of a power or the performance of a function by the Commissioner, i.e. the Commissioner has powers to override any approval given by a Delegated Local Government under an Instrument of Delegation, for any particular roadside advertising sign.

6.3 INDEMNITY AND INSURANCE REQUIREMENTS

As a part of the approval process the applicant shall ensure that the following indemnity and insurance requirements are arranged and that copies of the relevant insurance documents are made available, either at the time of application or in accordance with any subsequent conditions of approval:

6.3.1 Indemnity

The owner of an advertising device located within a State road reserve is required to indemnify and keep indemnified the Commissioner of Main Roads, his servants and agents against any claim or proceeding (and any costs and expenses incurred as a result) that may be made or brought by any person or corporation against the Commissioner of Main Roads, his servants and agents, arising out of the erection, or existence or operation of the advertising device.

The owner of an advertising sign located beyond a State road reserve shall satisfy the indemnity requirements of the local government.

6.3.2 Insurance

The owner of an advertising device located within a State road reserve shall, in respect to that device, effect and maintain a public liability insurance policy with a reputable insurer.

The owner must effect to the satisfaction of the Commissioner of Main Roads and maintain insurance for not less than the applicable minimum insurance amount stated below per event, which covers claims in respect of:

(a) Loss of, or damage to, or loss of use of, any real or personal property; and

(b) The personal injury, disease or illness to, or death of any person;

arising out of the erection, or existence or operation of the advertising device.

The owner of an advertising sign located beyond a State road reserve shall satisfy the public liability insurance requirements of the local government.

6.3.2.1 Minimum insurance amounts

• Billboard Sign -	\$10,000,000	(ten million dollars)
• Business Sign -	\$1,000,000	(one million dollars)
• Promotional Sign -	\$1,000,000	(one million dollars)
• Temporary Event Sign -	\$5,000,000	(five million dollars)
• Illuminated Street Name Sign -	\$10,000,000	(ten million dollars)
• Bus Shelter, Roadside Seat or Litter Bin Sign -	\$10,000,000	(ten million dollars)
• Pole Mounted Banner or Flag -	\$5,000,000	(five million dollars)

The advertising sign agreement outlines the key responsibilities of Cadoux Traders in relation to the installation and maintenance of the proposed signs. The agreement is in line with MRWA's Policy outlines above. The terms of the agreement include the location of the signs on the road reserve, the responsibilities of Cadoux Traders for the installation and maintenance of the signs, along with indemnity and public liability insurance requirements.

POLICY REQUIREMENTS:

There is currently no Policy that outlines requirements for Advertisement Devices on Shire Road Reserves.

LEGISLATIVE REQUIREMENTS:

NIL

STRATEGIC IMPLICATIONS:

NIL

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental impacts associated with this proposal.
- **Economic**
There are no known economic impacts associated with this proposal.
- **Social**
There are no known social implications associated with this proposal.
- **Financial Implications:**
There are no known financial implications associated with this proposal.

RISK IMPLICATIONS:

Where such advertising is directed at, or visible from, the Shire road network, The Shire of Wongan-Ballidu needs to be satisfied that such roadside advertising does not pose a potential safety hazard to road users who may be distracted or confused by the display of the advertising, or who may suffer injury as a result of colliding with advertising devices, or who may be prevented from observing traffic signs and other traffic control devices because of the location of advertising signs.

STAFF RECOMMENDATION

That Council:

SUPPORT the application by Cadoux Traders for the installation of three Advertisement Devices on Shire Road Reserves in line with the requirements outlines in the agreement 9.3.1a attached.

9.4 HEALTH, BUILDING AND PLANNING

9.4.1 REQUEST TO BUILD A HANGAR AT WONGAN-HILLS AIRPORT, 24 AIRPORT ROAD, WONGAN HILLS

FILE REFERENCE:	A1713
REPORT DATE:	11 May 2023
APPLICANT/PROPONENT:	Geoff Chambon
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager of Regulatory Services
ATTACHMENTS:	Management Agreement

PURPOSE OF REPORT:

To consider a request for Geoff Chambon to build a hangar at Wongan Hills Airport, 24 Airport Road, Wongan Hills and enter a ten (10) year land lease management agreement.

BACKGROUND:

There are currently three hangars at the Wongan Hills Airport. One is owned by the Shire and the other two are privately owned.

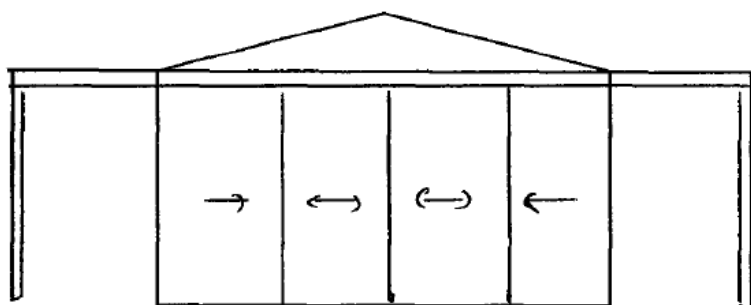
The private hangar owner's lease the land from the Shire and pay an annual fee. A management agreement is currently in place for these owners for the lease of the land.

COMMENT:

The Shire has received a request from the applicant to build a hangar at the Wongan Hills Airport, 24 Airport Road, Wongan Hills.

The hangar would be privately owned, and the applicant will pay all costs associated with the build of the hangar which includes the shed and concrete works.

The hangar will measure 12m wide x 12m length x 4m high and will be built in Colorbond Grey. The overhanging arms would measure 1m either side of the structure to allow for sliding doors.





Position of proposed Hangar

The applicant has requested that the Shire cover the necessary preliminary clearing of the site which has been calculated at \$939.91 as per private works calculations.



The site area to be cleared

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 Section 3.58 (1) (5c)

3.58. Disposing of property

(1) In this section — dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not; property includes the whole or any part of the interest of a local government in property but does not include money.

(5) This section does not apply to —

(a) a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190;
or

(b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59;
or

(c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law;
or

(d) any other disposition that is excluded by regulations from the application of this section.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There would be a financial implication of \$939.91 if Council agree to clear the land.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

That Council **APPROVES:**

1. the building of the hangar
 - (a) In accordance with the Building Act 2011 and Building Regulations.
 - (b) A building permit application must be submitted to and approved by the Shire's building surveyor prior to the commencement of any construction or earthworks on the land.
 - (c) The Shire will conduct the necessary clearing at no cost to the applicant.
 - (d) The Applicant shall pay a lease per annum as per adopted Council Fees and Charges.

That Council **AGREE** to a ten (10) year Management Agreement with Geoff Chambon for the lease of land at Wongan Hills Airport, 24 Airport Road, Wongan Hills for the lease fee per annum as per adopted Council Fees and Charges commencing 1 July 2023 to 30 June 2033.

9.5 COMMUNITY SERVICES

Item 10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Item 11. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Item 12. CLOSURE