



CONFIRMED MINUTES
ORDINARY MEETING OF COUNCIL
WEDNESDAY, 24 MARCH 2021



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SHIRE OF WONGAN-BALLIDU

The Ordinary Council Minutes of Meeting held on Wednesday, 24 March 2021 commencing at 3.00pm.

Item 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Shire President opened the Meeting at 3.06pm.

Cr Jon Hasson welcomed Councillors and Staff to the Meeting.

Item 2. ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY GRANTED

Attendance

Councillors

Cr J Hasson	Shire President
Cr B West	Deputy Shire President
Cr S Boekeman	Member
Cr S Falconer	Member
Cr E Ganzer	Member
Cr M Stephenson	Member
Cr A Tunstill	Member

Council Officers

Mr S Taylor	Chief Executive Officer
Mr A Hart	Deputy Chief Executive Officer
Mr K Mickle	Manager Works & Services
Ms M Marcon	Manager Regulatory Services
Mr J McNulty	Manager Community Services
Ms M Lee-Curtis	Personal Assistant to the Chief Executive Officer (Minutes)

Apologies

Nil.

Leave of Absence Previously Granted

Nil.

Visitors

Mrs Robyn Scholz, Mrs Shirley Pascoe and Mr Ray Holden.

Item 3. PUBLIC QUESTION TIME

Nil.

Item 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

The Shire President, Cr Jon Hasson announced that he is resigning from Council, effective 25 March 2021.

Cr Hasson welcomed Jack McNulty, Manager Community Services to the Shire.

Item 5. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS

The Shire President introduced Mrs Robyn Scholz, Mrs Shirley Pascoe and Mr Ray Holden who addressed Council regarding the Sports Co-location Management Agreement and License.

Visitors left the meeting at 3.30pm.

Item 6. APPLICATION/S FOR LEAVE OF ABSENCE

Nil.

Item 7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY, 24 FEBRUARY 2021:

MOVED: Cr Falconer SECONDED: Cr West

That the Minutes of the Ordinary Meeting of Council held on Wednesday, 24 February 2021 be confirmed as a true and correct record of the proceedings.

**CARRIED: 7/0
RESOLUTION: 010321**

Item 8. MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil.

Item 9. REPORTS OF OFFICERS AND COMMITTEES

9.1 GOVERNANCE

Nil.

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED FOR FEBRUARY 2021

FILE REFERENCE:	F1.4
REPORT DATE:	19 March 2021
APPLICANT/PROponent:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	February 2021

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act Regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ Environment

There are no known environmental impacts associated with this proposal.

➤ Economic

There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOVED: Cr West

SECONDED Cr Tunstill

That the accounts submitted from 1 to 28 February 2021 totalling \$387,919.71 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

***CARRIED: 7/0
RESOLUTION: 020321***

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST - 28TH FEBRUARY 2021

Chq/EFT	Date	Name	Description	Amount
EFT20817	01/02/2021	BOEKEMAN NOMINEES PTY LTD		-135.66
	03/12/2020	BOEKEMAN NOMINEES PTY LTD	SPIN ON LUBE FILTER ISUZU CREW TRUCK	33.58
	07/12/2020	BOEKEMAN NOMINEES PTY LTD	QUICKSTEEL, to 30th June 2021	21.47
	07/12/2020	BOEKEMAN NOMINEES PTY LTD	SEAL, INCLUDING FREIGHT FOR BACKHOE, to 30th June 2021	80.61
EFT20818	01/02/2021	MCINTOSH & SON	REDUCING BUSH AND NYLON INSERT FOR ROLLER 11	-24.59
EFT20819	01/02/2021	STAR TRACK EXPRESS PTY LTD	Outstanding invoice amount at 10/01/2021	-218.87
EFT20820	01/02/2021	WATER CORPORATION		-2230.05
	08/01/2021	WATER CORPORATION	WATER CONSUMPTION - STANDPIPE MANMANNING ROAD	543.05
	11/01/2021	WATER CORPORATION	WATER SERVICE CHARGES - STANDPIPE BALLIDU SOUTH EAST ROAD	180.31
	11/01/2021	WATER CORPORATION	WATER CONSUMPTION - STANDPIPE KONDUT EAST ROAD	1504.03
	11/01/2021	WATER CORPORATION	WATER CONSUMPTION - STANDPIPE PODMORE ROAD	2.66
EFT20821	01/02/2021	THE POINT DOCTOR	250X250X8 PLATE 230X200X8 PLATE FOR DEPOT	-17.60
EFT20822	01/02/2021	WESTERN AUSTRALIAN TREASURY CORPORATION	BANK GUARANTEE FEE	-7947.08
EFT20823	01/02/2021	WONGAN HILLS HARDWARE	WINDOW BOX AIR CONDITIONER 3.6KW	-1785.75
EFT20824	01/02/2021	TOLL IPEC PTY LTD	WATER SAMPLE FREIGHT - OVAL	-21.51
EFT20825	01/02/2021	BRYAN RURAL SERVICE		-1507.00
	18/01/2021	BRYAN RURAL SERVICE	Pest Spray at 27D Quinlan St, Wongan Hills	165.00
	18/01/2021	BRYAN RURAL SERVICE	30 Wandoo - internal and external ants and spiders, mice baits in roof	165.00
	18/01/2021	BRYAN RURAL SERVICE	Pest Spraying inside and outside of 42 Mitchell Street Wongan Hills	165.00
	18/01/2021	BRYAN RURAL SERVICE	Pest Spraying inside and outside of Shire Administration Building	220.00
	18/01/2021	BRYAN RURAL SERVICE	Gutter Cleaning - CRC Building	132.00
	18/01/2021	BRYAN RURAL SERVICE	Depot - Lunch area & external around office	165.00
	18/01/2021	BRYAN RURAL SERVICE	Pre Season Pest Spraying at Swimming Pool Complex	330.00
	18/01/2021	BRYAN RURAL SERVICE	Swimming Pool - mouse baits, ants around building not lawn area	165.00
EFT20826	01/02/2021	TKB MECHANICAL	SUPPLY AND INSTALL WINDSCREEN FOR WB034 MACK FLEETLINER	-700.00
EFT20827	01/02/2021	SHERMAC AUSTRALIA PTY LTD	air fittings as per quote 11701	-214.10
EFT20828	01/02/2021	RURAL RANGER SERVICES	RANGER SERVICES JANUARY 2021	-812.50
EFT20829	01/02/2021	FREARSON WELDING SERVICES	Fabricate BBQ Covers for Co-Location	-1100.00
EFT20830	01/02/2021	SAFE AVON VALLEY INC.	Cat Impounding Services DECEMBER 2020	-240.00
EFT20831	01/02/2021	AC HEALTHCARE PTY LTD	Pre-employment Medical - Deryce Du Plessis	-250.00
EFT20832	01/02/2021	WACB & COMMUNICATIONS	IC-410PRO UHF radio	-1038.00
EFT20833	01/02/2021	DAVID MCFARLANE	Bond refund for Rotary Club Civic Centre hire	-150.00
EFT20835	05/02/2021	TELSTRA CORPORATION LIMITED	Phone Line - Sport and Recreation Council	-55.00
EFT20836	05/02/2021	BOEKEMAN NOMINEES PTY LTD		-2913.33
	15/01/2020	BOEKEMAN NOMINEES PTY LTD	Repair wheel drive hub to Dynapac Roller	467.24
	18/12/2020	BOEKEMAN NOMINEES PTY LTD	Cylinder clamps and male fittings for Backhoe, Wheel diss, guard, fender and incidentals for PUT73	1821.48
	22/12/2020	BOEKEMAN NOMINEES PTY LTD	60,000KM Service for MWS vehicle	314.55
	05/01/2021	BOEKEMAN NOMINEES PTY LTD	Front fender retainer, assorted fixings	106.21
	18/01/2021	BOEKEMAN NOMINEES PTY LTD	6 month/10,000km Service for MAFS vehicle	203.85
EFT20837	05/02/2021	MOORE AUSTRALIA (WA) PTY LTD	2021 Budget Workshop -5 March 2021	-990.00
EFT20838	05/02/2021	WALLIS COMPUTER SOLUTIONS		-975.70
	28/01/2021	WALLIS COMPUTER SOLUTIONS	Cyber Hygiene Program (DMARC)- Annual Support	429.00
	28/01/2021	WALLIS COMPUTER SOLUTIONS	Cyber Hygiene Program (DMARC)- Setup and Implementation	546.70
EFT20839	05/02/2021	WATER CORPORATION		-674.01
	22/01/2021	WATER CORPORATION	Water consumption - Standpipe Railway St, Water Supply charge - Standpipe Railway St	318.58
	22/01/2021	WATER CORPORATION	Water consumption - Rabbit Proof Fence rd, Water supply charge - Rabbit Proof Fence rd	355.43
EFT20840	05/02/2021	SYNERGY	Railway Dam power consumption	-251.27
EFT20841	05/02/2021	THE HONDA SHOP	WP20 2" Transfer Pump with 4.8hp Yanmar Diesel Recoil Start	-3025.00
EFT20842	05/02/2021	RBC RURAL	Admin photocopier meter readings January 2021	-329.76
EFT20843	05/02/2021	WONGAN HILLS HARDWARE	Hardware Supplies for Works and Building Services February 2021	-3952.66
EFT20844	05/02/2021	ABBOTT AUTO ELECTRICS	Remove damaged solar panel, supply and install new panel to trailer PSP4	-1614.58
EFT20845	05/02/2021	IP CAMERAS AUSTRALIA PTY LTD	Replacement Batteries for CCTV Trailer	-1408.00
EFT20846	05/02/2021	ELLIOTTS IRRIGATION PTY LTD	Hunter I25 Sprinklers	-792.00
EFT20847	05/02/2021	GREAT SOUTHERN FUEL SUPPLIES	Parks and Gardens vehicle Fuel	-205.25
EFT20848	05/02/2021	T-QUIP	1x 10kg Bucket of Backlapping Paste 80 Grit.	-447.20
EFT20849	05/02/2021	HENDOS PLUMBING & GAS SERVICES	Repair Pipework Main Plantroom, Chlorine Injection line leaking water.	-630.52
EFT20850	05/02/2021	PW GEE WELDING SERVICES	Flat bar for trailer repairs	-29.61
EFT20851	05/02/2021	TERBRIDGE NOMINEES PTY LTD T/AS METISC	10 Support Hours for CRM	-2750.00
EFT20852	05/02/2021	RICOH FINANCE	Shire Office Photocopier lease 27/02/2021 to 26/03/2021	-276.96
EFT20853	05/02/2021	JB HI-FI GROUP PTY LTD	2 X Microsoft Surface Book 3	-8880.38
EFT20854	05/02/2021	GLEEMAN TRUCK PARTS P/L		-664.56
	04/01/2021	GLEEMAN TRUCK PARTS P/L	Glad hand emergency 1/2",35.31"	34.81
	08/01/2021	GLEEMAN TRUCK PARTS P/L	MDL34 Slim LED LMP BL for Volvo Loader	35.97
	12/01/2021	GLEEMAN TRUCK PARTS P/L	Resistor, air con unit and mudguard for Mack truck	148.48
	12/01/2021	GLEEMAN TRUCK PARTS P/L	Air cleaner element for Mack	307.30
	13/01/2021	GLEEMAN TRUCK PARTS P/L	Switch isplay control new breed blinker for Mack	137.50
EFT20855	05/02/2021	CLEANTECH ENERGY PTY LTD		-5747.51
		CLEANTECH ENERGY PTY LTD	Electricity - Wongan Hills Sports Pavilion	-2832.57
		CLEANTECH ENERGY PTY LTD	Electricity - Wongan Hills Swimming Pool	-1967.57
		CLEANTECH ENERGY PTY LTD	Electricity - Wongan Hills Medical Centre	-310.08
		CLEANTECH ENERGY PTY LTD	Electricity - Wongan Hills CRC	-637.29
EFT20856	05/02/2021	AC HEALTHCARE PTY LTD	Pre-Employment Medical Donna Donnelly	-250.00
EFT20857	05/02/2021	AUTOPRO NORTHAM	Fischer parts bins as per quote 19400	-157.16
EFT20858	05/02/2021	MARSH PTY LTD	Staff Training - Leadership Assessment and Development	-6793.60

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST - 28TH FEBRUARY 2021

Chq/EFT	Date	Name	Description	Amount
EFT20859	05/02/2021	CLARKSON FREIGHTLINES	Freight for Chlorine Gas	-121.32
EFT20860	05/02/2021	BEVERLEY SUZANNE MITCHELL	Rates refund for assessment A956	-57.42
EFT20861	10/02/2021	ANZ BANK (NETT WAGES)	Wages PPE 09.02.2021	-63391.00
EFT20862	10/02/2021	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT20863	10/02/2021	IOU SOCIAL CLUB	Payroll deductions	-220.00
EFT20864	15/02/2021	AVON WASTE	Domestic Collection - Wongan Hills	-10314.45
EFT20865	15/02/2021	OFFICEWORKS BUSINESS DIRECT		-147.20
	13/01/2021	OFFICEWORKS BUSINESS DIRECT	Stationery	49.25
	21/01/2021	OFFICEWORKS BUSINESS DIRECT	Paper for Photocopier	97.95
EFT20866	15/02/2021	WESTRAC EQUIPMENT PTY LTD	FILTERS, ELEMENTS, LUBE AND SEALS FOR CAT GRADER	-1253.40
EFT20867	15/02/2021	WONGAN NEWSAGENCY		-194.10
	02/02/2021	WONGAN NEWSAGENCY	The supply of goods and services January 2021	184.70
	02/02/2021	WONGAN NEWSAGENCY	The supply of goods and services January 2021	9.40
EFT20868	15/02/2021	WESFARMERS KLEENHEAT GAS PTY LTD		-257.40
	21/02/2021	WESFARMERS KLEENHEAT GAS PTY LTD	Gas cylinder hire fee for 30 WANDOO CRES	85.80
	21/02/2021	WESFARMERS KLEENHEAT GAS PTY LTD	Gas cylinder hire fee for 2A PATTERSON STREET	85.80
	21/02/2021	WESFARMERS KLEENHEAT GAS PTY LTD	Gas cylinder hire fee for 14 ELLIS ST	85.80
EFT20869	15/02/2021	THE POINT DOCTOR	2 Door Checker Plate Cover	-935.00
EFT20870	15/02/2021	WONGAN-BALLIDU DEVELOPMENT GROUP	Mast rental for the year 1 January, 2020 to 31 December, 2020.	-1661.00
EFT20871	15/02/2021	SYNERGY		-4489.63
	27/01/2021	SYNERGY	Electricity Consumption - Railways, Electricity Supply charge - Railways	286.74
	01/02/2021	SYNERGY	Electricity Consumption - Street Lighting	4202.89
EFT20872	15/02/2021	METAL ARTWORK CREATIONS	Community Service plaque awards x 4	-294.10
EFT20873	15/02/2021	TOLL IPEC PTY LTD		-79.32
	03/01/2021	TOLL IPEC PTY LTD	Library freight	39.66
	10/01/2021	TOLL IPEC PTY LTD	Library freight	39.66
EFT20874	15/02/2021	LOCK, STOCK & FARRELL	Replacement Lock- Back Door Admin Building	-405.10
EFT20875	15/02/2021	BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning Alpha Park, Cleaning Bunyip Park, Cleaning Town Bins, Cleaning Pavilion, Cleaning BSCG Changerooms, Cleaning Info Bay	-2103.75
EFT20876	15/02/2021	SPECIALE SMASH REPAIRS	Insurance excess for repairs to mechanics truck	-600.00
EFT20877	15/02/2021	BRYAN RURAL SERVICE		-330.00
	02/02/2021	BRYAN RURAL SERVICE	Pest spraying @ 8 Ellis street	165.00
	02/02/2021	BRYAN RURAL SERVICE	Pest Spraying @ 14 Ellis street	165.00
EFT20878	15/02/2021	TKB MECHANICAL	Clutch Kit for Hilux ute	-1516.50
EFT20879	15/02/2021	DUN DIRECT PTY LTD	BULK DIESEL	-15572.73
EFT20880	15/02/2021	WIRTGEN AUSTRALIA PTY LTD	216619 door pane	-654.83
EFT20881	15/02/2021	BP AUSTRALIA	Fuel January 2021	-271.52
EFT20882	15/02/2021	AIR & POWER PTY LTD		-1511.53
	01/01/2021	AIR & POWER PTY LTD	air compressor inspection	992.28
	01/01/2021	AIR & POWER PTY LTD	air compressor inspections, Workshop compressor inspection	519.25
EFT20883	15/02/2021	RURAL RANGER SERVICES	Ranger services 27/01 - 05/02 2021	-825.00
EFT20884	15/02/2021	HAWKE VIEW KENNELS AND CATTERY		-475.00
	21/01/2021	HAWKE VIEW KENNELS AND CATTERY	Impound fees Vuitton - 12 days @\$25/day	300.00
	21/01/2021	HAWKE VIEW KENNELS AND CATTERY	Dog impound fee - Vuitton 7 days @\$25/day	175.00
EFT20885	15/02/2021	VALLEY FORD NORTHAM HYUNDAI	AB399176AC fuel filter	-303.18
EFT20886	15/02/2021	SEEK LIMITED	SEEK advertisement for Grader Operator - February 2021	-324.50
EFT20887	15/02/2021	ALAN LEAHY	Reimbursement for swimming lesson enrolment	-90.00
EFT20888	22/02/2021	LANDGATE		-109.80
	27/01/2021	LANDGATE	Mining Tenement enquiry	40.60
	27/01/2021	LANDGATE	GRV Enquiry	69.20
EFT20889	22/02/2021	MOORE AUSTRALIA (WA) PTY LTD	Audit, preparation and attendance	-2750.00
EFT20890	22/02/2021	JR & A HERSEY PTY LTD	M99-66 Brass boomless nozzle	-508.70
EFT20891	22/02/2021	STAR TRACK EXPRESS PTY LTD	FREIGHT EX HERSEY SAFETY	-68.49
EFT20892	22/02/2021	WESTRAC EQUIPMENT PTY LTD		-2167.34
	20/01/2021	WESTRAC EQUIPMENT PTY LTD	PICK AND TOOL PARTS FOR CAT	118.77
	20/01/2021	WESTRAC EQUIPMENT PTY LTD	PARTS FOR CAT, PARTS CAT SKID STEER	2048.57
EFT20893	22/02/2021	WONGAN HILLS DISTRICT HIGH SCHOOL	SCHOLARSHIP 2021	-350.00
EFT20894	22/02/2021	AUSTRALIAN TAXATION OFFICE	January BAS	-38590.00
EFT20895	22/02/2021	WONGAN MAIL SERVICE	Supply goods and services January 2021	-315.00
EFT20896	22/02/2021	DALLCON	Dual 750mm Headwall	-11220.00
EFT20897	22/02/2021	TKB MECHANICAL	CHECK STEERING AND SUSPENSION - TOYOTA WB018	-42.35
EFT20898	22/02/2021	TAYLOR MICKLE	GRATUITY PAYMENT	-100.00
EFT20899	22/02/2021	MARKET CREATIONS PTY LTD		-2100.58
	28/01/2021	MARKET CREATIONS PTY LTD	Manage back up for VMWare Licenses, Storage, RAM and CPU services	720.72
	29/01/2021	MARKET CREATIONS PTY LTD	Project online Premium and Office 365	1220.36
	29/01/2021	MARKET CREATIONS PTY LTD	Office 365	159.50
EFT20900	22/02/2021	SAFE AVON VALLEY INC.	Cat Impounding Services January 2021	-180.00
EFT20901	22/02/2021	GLEEMAN TRUCK PARTS P/L		-854.11
	02/02/2021	GLEEMAN TRUCK PARTS P/L	VALVE ISRI HEIGHT ADJUSTER FOR MACK TRUCK	241.40
	02/02/2021	GLEEMAN TRUCK PARTS P/L	BEARING SETS, SEALS, BRAKE SHOE, AXLE NUT AND HUB CAPS FOR DOLLY	581.48
	03/02/2021	GLEEMAN TRUCK PARTS P/L	HUB CAP FOR DOLLY	31.23
EFT20902	22/02/2021	AUTOPRO NORTHAM	SP20470 socket set	-80.88
EFT20903	24/02/2021	ANZ BANK (NETT WAGES)	Wages PPE 23.02.2021	-64234.61
EFT20904	24/02/2021	AUSTRALIAN SERVICES UNION	Payroll deductions	-25.90
EFT20905	24/02/2021	IOU SOCIAL CLUB	Payroll deductions	-220.00
EFT20907	26/02/2021	DE LAGE LANDEN PTY LTD	CRC PHOTOCOPIER LEASE FEBRUARY 2021	-557.70
EFT20908	26/02/2021	WESTNET PTY LTD	WESTNET ACCOUNT FOR JANUARY 2021	-609.90

LIST OF ACCOUNTS DUE & SUBMITTED TO COUNCIL 1ST - 28TH FEBRUARY 2021

Chq/EFT	Date	Name	Description	Amount
EFT20909	02/03/2021	ANZ CORPORATE CREDIT CARD	Credit Card February 2021	-444.05
EFT20910	28/02/2021	DEPARTMENT OF TRANSPORT	DPI PAYMENT FOR FEBRUARY 2021	-66871.10
DD10398.1	09/02/2021	AWARE SUPER ACCUMULATION	Payroll deductions	-7350.40
DD10398.2	09/02/2021	AUSTRALIAN SUPER	Payroll deductions	-721.71
DD10398.3	09/02/2021	HESTA SUPER FUND	Payroll deductions	-324.88
DD10398.4	09/02/2021	IOOF PURSUIT FOCUS SUPER FUND	Payroll deductions	-936.51
DD10398.5	09/02/2021	SUNSUPER	Superannuation contributions	-98.26
DD10398.6	09/02/2021	CBUS SUPER	Payroll deductions	-305.31
DD10398.7	09/02/2021	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-187.98
DD10398.8	09/02/2021	PRIME SUPER	Superannuation contributions	-836.23
DD10398.9	09/02/2021	REST SUPERANNUATION	Superannuation contributions	-1203.72
DD10416.1	23/02/2021	AWARE SUPER ACCUMULATION	Payroll deductions	-7508.32
DD10416.2	23/02/2021	AUSTRALIAN SUPER	Payroll deductions	-721.31
DD10416.3	23/02/2021	HESTA SUPER FUND	Payroll deductions	-324.88
DD10416.4	23/02/2021	IOOF PURSUIT FOCUS SUPER FUND	Payroll deductions	-936.51
DD10416.5	23/02/2021	SUNSUPER	Superannuation contributions	-98.26
DD10416.6	23/02/2021	CBUS SUPER	Payroll deductions	-306.13
DD10416.7	23/02/2021	ING SUPERANNUATION	Superannuation contributions	-51.94
DD10416.8	23/02/2021	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation contributions	-187.98
DD10416.9	23/02/2021	PRIME SUPER	Superannuation contributions	-835.64
DD10398.10	09/02/2021	AMP SUPERANNUATION LTD.	Superannuation contributions	-253.58
DD10398.11	09/02/2021	AXA Retirement Security Plan	Superannuation contributions	-228.45
DD10398.12	09/02/2021	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	-133.01
DD10416.10	23/02/2021	REST SUPERANNUATION	Superannuation contributions	-1160.54
DD10416.11	23/02/2021	AMP SUPERANNUATION LTD.	Superannuation contributions	-253.94
DD10416.12	23/02/2021	AXA Retirement Security Plan	Superannuation contributions	-228.45
DD10416.13	23/02/2021	HSTPLUS SUPERANNUATION FUND	Superannuation contributions	-137.66

Municipal Bank	321048.61
Trust Bank	66871.10
TOTAL	387919.71
Recoverable	3376.40
Partially Recoverable	8601.91

9.2.2 FINANCIAL REPORTS FOR FEBRUARY 2021

FILE REFERENCE:	F1.4
REPORT DATE:	19 March 2021
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

The meeting raised a query regarding EFT20822, Western Australian Treasury Corporation, Bank Guarantee Fee of \$7,947.08. The DCEO advised that this fee is a levy charged on loans and is borne by the Shire. It is a flat percentage rate calculated on the amount outstanding.

PURPOSE OF REPORT:

That the following statements and reports for the month ended February 2021 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
 - An explanation of each of the material variances; and
 - Such other supporting information as is considered relevant by the local government.

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification;
- By program; or
- By business unit.

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Council Policy 4.8 - Monthly Financial Reporting Requirements.

LEGISLATIVE REQUIREMENTS:

- *Local Government Act 1995*
- *Local Government (Financial Management) Regulations 1996*

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental impacts associated with this proposal.
- **Economic**
There are no known economic impacts associated with this proposal.
- **Social**
There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS

The financial reports for the period ending February 2021 are attached to the Council agenda.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No.

MOVED: Cr West

SECONDED: Cr Ganzer

That the following Statements and Reports for the month ended February 2021 be received:

• Monthly Statements as follows:-

a.	Statement of Financial Activity (by Nature and Type)	FM Regs 34
b.	Statement of Operating Activities by Programme/Activity (Summary)	FM Regs 34
c.	Statement of Net Current Assets (NCA)	FM Regs 34
d.	Rate setting statement	Discretionary
e.	Disposal of Assets	Discretionary
f.	Rates Outstanding Report	Discretionary
g.	Debtors Outstanding Report	Discretionary
h.	Bank Reconciliation Report	Discretionary
i.	Investment Report	Discretionary
j.	Reserve Account Balances Report	Discretionary
k.	Loans Schedule	Discretionary

CARRIED: 7/0
RESOLUTION: 030321

SHIRE OF WONGAN-BALLIDU							
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 28 FEBRUARY 2021							
	Approved Budget 2020- 2021	Current Budget 2020-2021	YTD Budget	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,968,741)	(2,968,741)	(2,968,740)	(2,967,135)		0.1%	✓
Grants Operating, Subsidies & Contributions	(1,382,019)	(1,382,019)	(831,387)	(1,066,861)		(28.3%)	x
Non Operating Grants, Subsidies & Contributions	(2,080,633)	(2,080,633)	(1,327,911)	(590,643)		55.5%	x
Fees & Charges & Service Charges	(526,878)	(526,878)	(362,670)	(327,349)		9.7%	✓
Other Revenue	(132,354)	(132,354)	(98,574)	(107,563)		(9.1%)	✓
Interest	(56,333)	(56,333)	(37,544)	(26,289)		30.0%	x
Profit on sale of Assets	-	-	-	(92,498)		0.0%	✓
a: TOTAL INCOME	(7,146,957)	(7,146,957)	(5,626,825)	(5,178,338)			
OPERATING EXPENSES							
Employee Costs	2,732,616	2,732,616	1,721,839	1,522,279		11.6%	x
Materials & Contracts	1,536,569	1,533,389	1,026,967	833,267		18.9%	x
Utilities (Gas, Electricity) etc.	342,406	342,406	228,164	218,353		4.3%	✓
Interest	52,020	52,020	25,298	29,820	11	(17.9%)	x
Insurance	255,470	255,470	253,894	261,330		(2.9%)	✓
Other General	248,213	251,393	209,074	159,819		23.6%	x
Loss on Asset Disposals	234,180	234,180	68,009	167,034		(145.6%)	x
Depreciation	2,434,945	2,434,945	1,623,136	1,678,978		(3.4%)	✓
b: TOTAL OPERATING EXPENSES	7,836,419	7,836,419	5,156,381	4,870,881			
c: NET OPERATING (SURPLUS) / DEFICIT	689,462	689,461	(470,445)	(307,456)			
CAPITAL EXPENSES							
Land & Buildings	965,992	965,992	852,599	406,726		52.3%	x
Furniture & Equipment	25,496	25,496	-	11,977		0.0%	✓
Motor Vehicles	132,000	132,000	132,000	101,670		23.0%	x
Plant	678,000	499,000	459,000	204,728		55.4%	x
Infrastructure Other	561,730	561,730	561,730	14,441		97.4%	x
Infrastructure Roads	2,052,135	2,052,135	1,351,965	1,064,713		21.2%	x
d: TOTAL CAPITAL	4,415,353	4,236,353	3,357,294	1,804,255			
e: TOTAL OPERATING & CAPITAL	5,104,814	4,925,814	2,886,849	1,496,799			
ADJUST - NON CASH ITEMS							
Depreciation	(2,434,945)	(2,434,945)	(1,623,136)	(1,678,978)			
Accruals and Adjustments	-	-	-	-			
Profit on sale of assets	-	-	-	92,498	6		
Loss on sale of assets	(234,180)	(234,180)	(68,009)	(167,034)	6		
FINANCING ACTIVITIES							
Proceeds from Sale of Assets	(208,500)	(134,500)	(129,664)	(215,945)	6		
Transfer from reserves	(764,851)	(934,851)	(934,851)	-	10		
Transfer to reserves	298,950	298,950	298,950	-	10		
Interest paid to reserves	19,810	19,810	13,304	4,543	10		
Net Movement in LSL Reserve	-	-	-	(112)			
LSL Provision in reserves	-	-	-	-			
Loan proceeds	(57,000)	(57,000)	(57,000)	(40,000)			
Loan principal repayment	118,705	118,705	118,705	58,697	11		
Loan to SSL Parties	57,000	57,000	57,000	40,000			
SSL Principal Reimbursements	(36,089)	(36,089)	(36,089)	(17,601)	11		
Less (Surplus)/deficit B/Fwd	(1,863,714)	(1,588,714)	(1,588,714)	(1,504,373)	5		
ADJUSTED CLOSING (SURPLUS) / DEFICIT	0	(0)	(1,062,655)	(1,931,506)			
** This sheet illustrates the variance analysis. For variance explanation refer to applicable note.			Key Within budget tolerance of 10% Over budget tolerance of 10% Under budget tolerance of 10%				✓ x ⚠

Shire of Wongan-Ballidu
Variance Report 28 February 2021

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
Operating Income				
✓	1,605	Within Threshold	Rates	Within Council variance reporting threshold.
✗	(235,475)	Timing	Grants Operating, Subsidies & Contributions	Higher than estimated due to Grants Commission paying 3rd quarter grants early.
✗	737,268	Timing	Non Operating Grants, Subsidies & Contributions	This is a timing variance and will resolve itself during the financial year
✓	35,321	Within Threshold	Fees & Charges & Service Charges	Within Council variance reporting threshold.
✓	(8,989)	Within Threshold	Other Revenue	Within Council variance reporting threshold.
✗	11,255	Permanent	Interest	Interest Rates are lower than anticipated at Budget adoption. Income from Interest earnings will be lower than budget. This will mainly affect the Reserve Account as most of the Shire's interest earnings are Reserve Funds.
✓	(77,085)	Within Threshold	Profit on sale of Assets	Within Council variance reporting threshold.
Operating Expenditure				
✗	(199,560)	Timing	Employee Costs	This is a timing variance and will resolve itself during the financial year
✗	(193,700)	Timing	Materials & Contracts	Variances occur based on expenditure levels. The majority of Materials and Contracts budgets are spread evenly throughout the year.
✓	(9,811)	Within Threshold	Utilities (Gas, Electricity) etc.	Within Council variance reporting threshold.
✗	4,522	Timing	Interest	This is a timing variance and will resolve itself during the financial year
✓	7,436	Within Threshold	Insurance	Within Council variance reporting threshold.
✗	(49,254)	Timing	Other General	Expenditure on council donated projects, community donations and grants is lower than expected.
✗	99,025	Permanent	Loss on Asset Disposals	Loss on Disposal of Assets is mainly the disposal of the Masonic Lodge. This is a non-cash transaction and does not affect the Municipal Surplus at Year-End
✓	55,842	Within Threshold	Depreciation	Within Council variance reporting threshold.
Capital				
✗	(445,873)	Timing	Land & Buildings	This is a timing variance and will resolve itself during the financial year
✓	11,977	Within Threshold	Furniture & Equipment	Within Council variance reporting threshold.
✗	(30,330)	Timing	Motor Vehicles	The acquisition of Motor Vehicles is proceeding as planned. This is a timing issue only.
✗	(254,272)	Timing	Plant	The acquisition of Plant and Equipment is proceeding as planned. This is a timing issue only.
✗	(547,289)	Timing	Infrastructure Other	This is a timing variance and will resolve itself during the financial year
✗	(287,252)	Timing	Infrastructure Roads	This is a timing variance and will resolve itself during the financial year

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 28 FEBRUARY 2021

	Approved Budget	Current Budget	YTD BUDGET *	YTD Actual
INCOME				
General Purpose Funding	(4,028,599)	(4,028,599)	(3,509,186)	(3,740,103)
Governance	(53,021)	(53,021)	(39,877)	(50,658)
Law, Order & Public Safety	(35,500)	(35,500)	(23,656)	(26,937)
Health	(29,100)	(29,100)	(19,392)	(6,721)
Education & Welfare	(13,883)	(13,883)	(9,256)	(3,464)
Housing	(64,500)	(64,500)	(42,984)	(35,697)
Community Amenities	(196,736)	(196,736)	(132,686)	(134,689)
Recreation & Culture	(938,723)	(938,723)	(388,988)	(266,089)
Transport	(1,393,745)	(1,393,745)	(1,182,687)	(566,527)
Economic Services	(37,950)	(37,950)	(25,280)	(14,131)
Other Property & Services	(355,201)	(355,201)	(252,834)	(333,323)
a: TOTAL INCOME	(7,146,957)	(7,146,957)	(5,626,825)	(5,178,338)
OPERATING EXPENSES				
General Purpose Funding	121,385	124,565	83,032	81,197
Governance	307,375	307,375	221,283	197,124
Law, Order & Public Safety	161,509	161,509	114,950	124,443
Health	406,067	406,067	272,178	233,844
Education & Welfare	176,764	176,764	122,574	94,010
Housing	191,444	191,444	129,118	117,467
Community Amenities	504,271	504,271	336,176	330,256
Recreation & Culture	1,847,292	1,847,292	1,154,848	1,238,033
Transport	2,935,405	2,935,405	1,897,633	1,851,854
Economic Services	239,099	235,919	167,881	125,526
Other Property & Services	945,807	945,807	656,716	477,128
b: TOTAL OPERATING EXPENSES	7,836,419	7,836,419	5,156,389	4,870,881
c: NET OPERATING (SURPLUS)/DEFICIT	689,461	689,462	(470,437)	(307,456)
CAPITAL EXPENSES				
General Purpose Funding	-	-	-	-
Governance	67,000	67,000	67,000	65,031
Law, Order & Public Safety	-	-	-	-
Health	23,800	23,800	15,864	7,158
Education & Welfare	-	-	-	-
Housing	55,671	55,671	37,080	-
Community Amenities	14,500	14,500	14,500	-
Recreation & Culture	1,394,637	1,394,637	1,319,735	379,458
Transport	2,813,365	2,634,365	1,894,195	1,332,499
Economic Services	-	-	-	-
Other Property & Services	46,379	46,379	34,416	20,110
d: TOTAL CAPITAL EXPENSES	4,415,353	4,236,353	3,382,790	1,804,255
e: TOTAL OPERATING & CAPITAL	5,104,814	4,925,814	2,912,353	1,496,799

SHIRE OF WONGAN-BALLIDU			
ANALYSIS OF NET CURRENT ASSETS AS AT 28 FEBRUARY 2021			
NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT).	2019-2020	Original Budget	2020-2021
SURPLUS / (DEFICIT)	1,504,373	0	1,931,506
COMPRISES			
Cash (including reserves)	3,972,716	1,425,747	4,334,903
Current rates	151,090	144,760	332,489
Sundry debtors	51,477	44,564	10,724
Tax receivables	136,587	23,264	115,004
Other debtors	13,200	22,723	15,760
A: SSL debtors (are excluded see D: adj)	26,072	39,089	8,471
Inventories	6,610	10,541	10,272
Less:			
Reserves	(1,840,666)	(1,396,857)	(1,845,209)
Sundry creditors	(565,704)	(29,564)	(500,511)
Accrued interest	(5,317)	-	(0)
ESL Levy Owed	(90,869)	-	(79,567)
PAYG/GST Due To ATO	(3,371)	-	(92,510)
B: Other - (are excluded see D: adj)		(5,000)	
LSL Cash backed Reserve	41,498	41,896	41,610
Tax liabilities	(967)		(57,358)
Other - Trust	88		88
C: Loan liability (are excluded see D: adj)	(114,486)	(125,470)	(95,789)
Current employee benefits provisions	(362,000)	(287,074)	(354,189)
D: Adjustments (see above A to C)	88,414	91,381	87,318
Surplus / (Deficit) Variance	1,504,373	0	1,931,506
NOTE 1B: CLOSING FUNDS alternate format to Note 1 above	2019-2020	Original Budget	2020-2021
Current assets			
Cash & cash equivalents	3,972,716	1,425,747	4,334,903
Sundry debtors	378,425	274,400	482,447
Inventories	6,610	10,541	10,272
Total current assets	4,357,752	1,710,688	4,827,623
Current liabilities			
Creditors and accounts payable	(666,227)	(29,564)	(729,946)
Current loan liability	(114,486)	(125,470)	(95,789)
Provisions	(362,000)	(287,074)	(354,189)
Total current liability	(1,142,713)	(442,108)	(1,179,923)
Net current assets	3,215,039	1,268,580	3,647,700
Less: restricted reserves	(1,840,666)	(1,396,857)	(1,845,209)
Less: SSL principal repayments	(26,072)	(39,089)	(8,471)
Add back: Current loan liability	114,486	125,470	95,789
Add back: LSL Cash backed Reserve	41,498	41,896	41,610
Add back: Movement in provisions between current and non-current			
Other - Trust	88	-	88
Surplus / (Deficit) Variance	1,504,373	0	1,931,506

SHIRE OF WONGAN-BALLIDU			
RATE SETTING STATEMENT AS AT 28 FEBRUARY 2021			
	2020-2021 Approved Budget	2020-2021 Current Budget	2020-2021 Year-to-Date Actual
<u>OPERATING INCOME</u>			
General Purpose Funding	(1,059,858)	(1,059,858)	(772,968)
Governance	(53,021)	(53,021)	(50,658)
Law, Order & Public Safety	(35,500)	(35,500)	(26,937)
Health	(29,100)	(29,100)	(6,721)
Education & Welfare	(13,883)	(13,883)	(3,464)
Housing	(64,500)	(64,500)	(35,697)
Community Amenities	(196,736)	(196,736)	(134,689)
Recreation & Culture	(938,722)	(938,722)	(266,089)
Transport	(1,393,745)	(1,393,745)	(566,527)
Economic Services	(37,950)	(37,950)	(14,131)
Other Property & Services	(355,201)	(355,201)	(333,323)
A	(4,178,216)	(4,178,216)	(2,211,203)
<u>OPERATING EXPENSES</u>			
General Purpose Funding	121,385	124,565	81,197
Governance	307,375	307,375	197,124
Law, Order & Public Safety	161,509	161,509	124,443
Health	406,067	406,067	233,844
Education & Welfare	176,764	176,764	94,010
Housing	191,444	191,444	117,467
Community Amenities	504,271	504,271	330,256
Recreation & Culture	1,847,292	1,847,292	1,238,033
Transport	2,935,405	2,935,405	1,851,854
Economic Services	239,099	235,919	125,526
Other Property & Services	945,807	945,807	477,128
B	7,836,418	7,836,418	4,870,881
C= A and B	3,658,202	3,658,202	2,659,678
<u>ADJUST FOR CASH BUDGET REQUIREMENTS</u>			
<u>Non-Cash Expenditure and Income</u>			
Depreciation on Assets	(2,434,945)	(2,434,945)	(1,678,978)
Accruals and Adjustments			-
Profit/(Loss) on Asset Sales	(234,180)	(234,180)	(74,536)
<u>Capital Expenditure & Income</u>			
Purchase of land & buildings	965,992	965,992	406,726
Purchase of furniture & equipment	25,496	25,496	11,977
Purchase of motor vehicles	132,000	132,000	101,670
Purchase of plant & machinery	678,000	499,000	204,728
Purchase of other infrastructure	561,730	561,730	14,441
Purchase of roads infrastructure	2,052,135	2,052,135	1,064,713
Proceeds from sale of assets	(208,500)	(134,500)	(215,945)
<u>Financing Activities</u>			
Repayment of Loan Principal	118,705	118,705	58,697
Loan proceeds / refinancing CL to NCL adj	(57,000)	(57,000)	(40,000)
Loans paid to SSL parties	57,000	57,000	40,000
Self Supporting Loan Income	(36,089)	(36,089)	(17,601)
<u>Reserve Movements</u>			
Transfers to Reserves	298,950	298,950	-
Interest paid to Reserves	19,810	19,810	4,543
Transfer from Reserves	(764,851)	(934,851)	-
Net Movement in LSL Reserve			(112)
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(1,863,714)	(1,588,714)	(1,504,373)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	(1,931,506)
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,968,741	2,968,741	2,967,135
TOTAL RATES RAISED	2,968,741	2,968,741	2,967,135
(Surplus) / Deficit Variance	0	0	0

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 28 FEBRUARY 2021

		Budget Net Book Value	Current Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
Asset No							
By Class							
Land & Buildings							
Masonic Lodge	L0077 & B0120	189,150	27,000	162,150	188,740	25,000	163,740
34 Shields Crescent	L0094				11,860	31,818	(19,958)
1 Danubin Street	L0040				-	57,127	(57,127)
6 Shields Crescent	L0094				11,860	27,273	(15,413)
Motor Vehicles							
Nissan Pathfinder	1505	21,183	14,500	6,683	22,970	22,727	242
Toyota Hilux 4x2 Tipper Utility (P&G)	1499	17,640	8,000	9,640			
Holden Colorado 4x4 dual cab-WS	1503	21,056	14,000	7,056	21,090	20,000	1,090
Plant & Equipment							
Izuzu NPR300 Dual Cab - Construction	1445	39,114	20,000	19,114			
Patching Truck	1395	34,971	31,000	3,971	33,961	32,000	1,961
Case MXU115 Tractor (Maintenance)	1404	31,500	15,000	16,500			
Dual Pig Trailer (Howard Porter)	1403	14,066	5,000	9,066			
				-			-
TOTAL		368,680	134,500	234,180	290,481	215,945	74,536
By Program							
Governance							
Nissan Pathfinder	1505	21,183	14,500	6,683	22,970	22,727	242
Recreation & Culture							
Masonic Lodge	L0077 & B0120	189,150	27,000	162,150	188,740	25,000	163,740
Transport							
Toyota Hilux 4x2 Tipper Utility (P&G)	1499	17,640	8,000	9,640			
Holden Colorado 4x4 dual cab-WS	1503	21,056	14,000	7,056	21,090	20,000	1,090
				-	-	-	-
Other Property & Services							
Izuzu NPR300 Dual Cab - Construction	1445	39,114	20,000	19,114			
Patching Truck	1395	34,971	31,000	3,971	33,961	32,000	1,961
Case MXU115 Tractor (Maintenance)	1404	31,500	15,000	16,500			
Dual Pig Trailer (Howard Porter)	1403	14,066	5,000	9,066			
34 Shields Crescent	L0094				11,860	31,818	(19,958)
1 Danubin Street	L0040				-	57,127	(57,127)
6 Shields Crescent	L0094				11,860	27,273	(15,413)
TOTAL		368,680	134,500	234,180	290,481	215,945	74,536
Motor Vehicle and Plant & Equipment Change Over					Actual Purchase	Actual Sale	Change-Over
Motor Vehicles							
Toyota Fortuner		52,000	14,500	37,500	53,053	22,727	30,326
Toyota Hilux 4x2 Tipper Utility (P&G)		37,000	8,000	29,000			-
Ford Ranger		43,000	14,000	29,000	48,617	20,000	28,617
Sub-total		132,000	36,500	95,500	101,670	42,727	58,943
Plant & Equipment							
Izuzu NPR300 Dual Cab - Construction		85,000	20,000	65,000			-
Patching Truck		201,000	31,000	170,000	201,064	32,000	169,064
Case MX115 Tractor (Maintenance)		75,000	15,000	60,000			-
Dual Pig Trailer (Howard Porter) TK34		50,000	5,000	45,000	-		-
Data Signs (2)		48,000		48,000	-		-
Various Trailer Replacements		40,000		40,000	-	-	-
Sub-total		499,000	71,000	428,000	201,064	32,000	169,064
		631,000	107,500	523,500	302,734	74,727	228,007

SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 28 FEBRUARY 2021

Existing Loans * Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Proposed Borrowings	Amount Borrowed	Loan Principal Paid in Feb 21	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2020	Refinancing	Principal Repayments YTD	Loan Balance @ 28 Feb 21
147	Aged Persons	Ninan House*	Jul-2022		100,000	-	-	(1,144)	24,440	-	(9,282)	15,158
151A	Aged Persons	Ninan House*	Oct-2032		300,000	-	-	(4,364)	260,588	-	(8,319)	252,269
152	Co-Location Construction	Shire	Dec-2039		2,000,000	-	-	(24,181)	1,959,321	-	(41,097)	1,918,224
153	Wongan Hills Community Store	Wongan Hills Community Store	Jul-2025	57,000	40,000	-	-	(130)	-	-	-	40,000
TOTAL EXISTING LOANS				57,000	2,440,000	-	-	(29,820)	2,244,349	-	(58,697)	2,225,652

Shire Loan Summary
Self Supporting Loan Summary

-	2,000,000	-	-	(24,181)	1,959,321	-	(41,097)	1,918,224
57,000	440,000	-	-	(5,639)	285,028	-	(17,601)	307,427

Current loan liability
Non current liability
Total Loan Liability

Loan Balance @ 30 June 2020	SSL	Shire	Total
(82,616)	(18,488)	(5,430)	(23,919)
(2,161,733)	(288,939)	(1,912,794)	(2,201,733)
(2,244,349)	(307,427)	(1,918,224)	(2,225,652)

SHIRE OF WONGAN - BALLIDU															
ANALYSIS OF RESERVE ACCOUNTS AS AT 28 FEBRUARY 2021															
ADOPTED FULL YEAR'S BUDGET								CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 28 FEBRUARY 2021			
Reserve Description	GL Acct.	Budget Opening Balance	Actual Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer from / Interest	Transfer to Muni/ Transfer from Reserve	Transfer from Muni/ Transfer to Reserve	Actual Balance
Community Resource Centre Reserve	01989	(32,617)	(32,504)	(278)	15,296	(19,950)	(37,436)	(278)	15,296	(19,950)	(37,436)	(87)	-	-	(32,592)
Depot Improvement Reserve	01940	(10,500)	(10,486)	(64)	-	-	(10,550)	(64)	-	-	(10,550)	(28)	-	-	(10,514)
Historical Publications Reserve	01965	(7,077)	(7,067)	(69)	-	-	(7,136)	(69)	-	-	(7,136)	(19)	-	-	(7,086)
Housing Reserve	01955	(1,854)	(1,851)	(18)	-	-	(1,869)	(18)	-	-	(1,869)	(5)	-	-	(1,856)
LSL Reserve	01935	(41,486)	(41,498)	(398)	-	-	(41,896)	(398)	-	-	(41,896)	(112)	-	-	(41,610)
Medical Facilities & R4R Special Projects Reserve	01975	(349,376)	(348,906)	(3,736)	30,000	(40,000)	(362,642)	(3,736)	30,000	(40,000)	(362,642)	(937)	-	-	(349,843)
Patterson Street JV Housing Reserve	01988	(44,039)	(43,980)	(383)	-	(5,000)	(49,363)	(383)	-	(5,000)	(49,363)	(118)	-	-	(44,099)
Plant Reserve	01945	(660,989)	(660,098)	(9,048)	244,000	(224,000)	(649,146)	(9,048)	414,000	(224,000)	(479,146)	(1,774)	-	-	(661,871)
Quinlan Street JV Housing Reserve	01987	(44,594)	(44,533)	(389)	-	(5,000)	(49,922)	(389)	-	(5,000)	(49,922)	(120)	-	-	(44,653)
Stickland JV Housing Reserve	01986	(53,214)	(53,142)	(473)	-	-	(53,615)	(473)	-	-	(53,615)	(143)	-	-	(53,285)
Swimming Pool Reserve	01970	(114,921)	(114,767)	(1,361)	86,500	-	(29,628)	(1,361)	86,500	-	(29,628)	(308)	-	-	(115,075)
Waste Management Reserve	01920	(45,042)	(44,981)	(393)	-	(5,000)	(50,374)	(393)	-	(5,000)	(50,374)	(121)	-	-	(45,102)
Sporting Co-Location Reserve	01990	(287,239)	(286,851)	(2,204)	289,055	-	(0)	(2,204)	289,055	-	(0)	(771)	-	-	(287,622)
Doctors Subsidy Reserve	01991	(150,000)	(150,000)	(996)	100,000	-	(50,996)	(996)	100,000	-	(50,996)	-	-	-	(150,000)
TOTALS		(1,842,948)	(1,840,666)	(19,810)	764,851	(298,950)	(1,394,575)	(19,810)	934,851	(298,950)	(1,224,575)	(4,543)	-	-	(1,845,209)

SHIRE OF WONGAN-BALLIDU
BANK RECONCILIATIONS FOR 28 FEBRUARY 2021

	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	4,156,493.96	2,260,356.76	50,088.82	1,845,198.38	850.00
Add: Receipts	637,136.89	550,311.62	86,814.60	10.67	
Adjustment	-				
Transfers In/(Out)	-				
	-				
Less: Payments - EFT & Cheques	(387,919.71)	(321,048.61)	(66,871.10)		
Payments - Bank Fees	(776.06)	(776.06)			
Investment - Transfers In/Out	-				
	-				
Balance as per General Ledger	4,404,935.08	2,488,843.71	70,032.32	1,845,209.05	850.00
Balance as per Bank Statements	466,625.33	421,576.06	45,049.27		
Balance as per Bank Deposit Certificates	3,346,154.24	1,500,945.20		1,845,209.04	
Balance as per Holder Certificates	575,090.15	574,240.15			850.00
Add: Outstanding Deposits	25,606.95	171.10	25,435.85	-	
Adjustments -	-				
	-				
Less: Unpresented Payments	(4,713.00)	(4,713.00)			
	-				
Adjustments & Transfers	(3,828.59)	(3,375.80)	(452.80)	0.01	
	-				
Balance as per Cash Book	4,404,935.08	2,488,843.71	70,032.32	1,845,209.05	850.00

SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 28 FEBRUARY 2021

MUNICIPAL INVESTMENTS

Matured Municipal Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest/Transfers Realised	Closing Balance	BANK TO INVESTMENT
9155-84868	Term Deposit		Closed				\$ 500,000.00	\$ (501,314.24)	\$ 1,314.24	\$ 0.00	\$ 1,314.24

Total of matured municipal investments								0.00	0.00	0.00	
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Current Municipal Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9155-84606	Term Deposit		27/11/2020	27/05/2021	183	0.20%	\$ 500,000.00		\$ 945.20	\$ 500,945.20	\$ 945.20
9155-85086	Term Deposit		27/08/2020	1/03/2021	186	0.81%	\$ 500,000.00		\$ -	\$ 500,000.00	\$ -
9117-01465	Term Deposit		8/09/2020	8/03/2021	183	0.78%	\$ 500,000.00		\$ -	\$ 500,000.00	\$ -
4705-91546	Online Saver Account		7/11/2018				\$ 1,673,973.69	\$ (1,100,000.00)	\$ 266.46	\$ 574,240.15	\$ 266.46
Total of current municipal investments							\$ 3,173,973.69	\$ (1,100,000.00)	\$ 1,211.66	\$ 2,075,185.35	\$ 1,211.66

RESERVE INVESTMENTS

Matured Reserve Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
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Total of matured reserve investments								0.00	0.00	0.00	
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Current Reserve Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9788-42609	Term Deposit		6/09/2020	6/03/2021	183	0.78%	\$ 557,558.44	\$ -	\$ 1,124.28	\$ 558,682.72	\$ 1,124.28
9788-42596	Term Deposit		6/09/2020	6/03/2021	183	0.78%	\$ 556,737.36	\$ -	\$ 1,122.62	\$ 557,859.98	\$ 1,122.62
9789-82644	Term Deposit		3/10/2020	3/04/2021	182	0.50%	\$ 87,434.23	\$ -	\$ 438.37	\$ 87,872.60	\$ 438.37
9202-06415	Term Deposit		31/12/2020	31/03/2021	90	0.20%	\$ 500,000.00	\$ -	\$ 1,765.89	\$ 501,765.89	\$ 1,765.89
2527-63397	Reserve Saver						\$ 138,936.28	\$ -	\$ 91.57	\$ 139,027.85	\$ 91.57
Total of reserve investments and cash							\$ 1,840,666.31	\$ -	\$ 4,542.73	\$ 1,845,209.04	\$ 4,542.73

Total of matured municipal and reserve investment								\$ -	\$ -	\$ -	\$ -
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Total of current municipal and reserve investment and cash							\$ 5,014,640.00	\$ (1,100,000.00)	\$ 5,754.39	\$ 3,920,394.39	\$ 5,754.39
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SHIRE OF WONGAN - BALLIDU RATES OUTSTANDING 28 FEBRUARY 2021				
		Rates Raised for 2020/2021	\$ 3,230,325.81	Rates and service charges
Rates Outstanding Breakdown				
Total Amount Outstanding		28.2.21	\$ 358,307.91	11%
Outstanding same time last year		28.2.20	\$ 324,722.70	10%
SUNDRY DEBTORS OUTSTANDING 28 FEBRUARY 2021				
Debtors Ageing Summary				
Current			\$ 8,303.43	
30 Days			\$ 9,836.41	
60 Days			\$ 372.70	
90 Days & Over			\$ 2,428.38	
Credit Balance			\$ (10,216.83)	
Total Outstanding			\$ 10,724.09	
Accounts 90 Days & Over:				
Date	Dr No.	Comments	Amount	
17/05/2019	1370	Standpipe Fees	\$ 1,328.25	Company in Liquidation
12/11/2020	1322	Artwork	\$ 61.88	
10/07/2020	298	Water Consumption	\$ 407.25	
26/11/2020	168	Advertising/ Room Hire	\$ 511.00	
10/08/2020	32	Food Licence	\$ 120.00	
Total			\$ 2,428.38	

9.2.3 COMPLIANCE AUDIT RETURN 2020 (CAR)

FILE REFERENCE:	F1.7.1
REPORT DATE:	19 March 2021
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Finance, Audit and Review Committee Meeting held 24 February 2021
AUTHOR:	Alan Hart – Deputy Chief Executive Officer
ATTACHMENTS:	2020 Compliance Audit Return

The meeting raised a query in regard to the Compliance Audit Return, Page 4, Disposal of Property, Question Numbers 1 and 2. The meeting referred to comments made at the Audit Committee Meeting held on 24 February 2021 in which a query was raised by the Committee regarding the Shire's disposal of the Masonic Lodge property and land in Shields Crescent.

The DCEO advised that the questions in the Compliance Audit Return relate to the purchase of items, not the disposal.

PURPOSE OF REPORT:

To consider and adopt the 2020 Compliance Audit Return ('CAR').

BACKGROUND:

Council is required to carry out a Compliance Audit Return for the period 1 January 2020 to 31 December 2020 against the requirements included in the 2020 Compliance Audit Return.

The Compliance Audit Return is to be:-

- a) presented to Council at a meeting of the Council;
- b) adopted by the Council; and
- c) the adoption recorded in the Minutes of the meeting at which it is adopted.

The adopted Compliance Audit Return is to be submitted to the Director General, Department of Local Government and Communities by 31 March 2021.

COMMENT:

Regulation 14 requires that the local government's Audit Committee review the CAR and reports the results of that review to the Council prior to adoption by Council and the March submission to the Department.

POLICY REQUIREMENTS:

There are no known legislative requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 Section 7.13(i).

Local Government (Audit) Regulations Regulation 13, 14 and 15.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental impacts associated with this proposal.

➤ **Economic**

There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

➤ **Financial Implications:**

There are no financial implications in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

MOVED: Cr Stephenson

SECONDED: Cr Boekeman

That Council ADOPTS the 2020 Compliance Audit Return as presented.

CARRIED BY ABSOLUTE MAJORITY: 7/0

RESOLUTION: 040321

9.2.4 A222-REQUEST TO WAIVE INTEREST CHARGED ON OUTSTANDING RATES

FILE REFERENCE:	
REPORT DATE:	18 March 2021
APPLICANT/PROPONENT:	A222
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Office
ATTACHMENTS:	Nil

The meeting discussed the amount of interest calculated on the outstanding amount and the length of time it will take for the owner to repay the debt in full, which would be approximately 2 years (calculated on payments of \$100 per fortnight). Additionally, there are also outstanding Water Corporation charges.

The CEO requested Council to consider an option whereby the owner be approached to surrender the block of land to the Shire in lieu of payment of the outstanding rates and outstanding Water Corporation charges, and the Shire then offer the land up for sale.

Council agreed to consider this option.

PURPOSE OF REPORT:

To consider a request made on behalf of the owner to write off penalty interest charged whilst the owner is making regular payments to repay the rates debt.

BACKGROUND:

When adopting 2020/2021 Budget, Council resolved to charge penalty interest on outstanding Rates and Charges at a rate of 8% per annum, calculated on the daily outstanding balance.

Penalty interest is charged in accordance with the provisions of the *Local Government Act (1995)*.

COMMENT:

The ratepayer has outstanding rates from 2015 and in December 2020 started making regular payments of \$100.00 per fortnight to repay the debt. No payments have been received from the ratepayer between July 2015 and December 2020.

Penalty interest is currently accruing on the property at the rate of approximately \$13.00 per fortnight in accordance with the *Local Government Act (1995)*. The ratepayer has requested that the interest charged on his assessment be waived due to him being on the aged pension.

It is recommended that Council do not waive the penalty interest as is been charged in accordance with the *Local Government Act (1995)*.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Section 6.51 of the *Local Government Act (1995)* as amended- Accrual of Interest on Overdue Rates and Charges.

STRATEGIC IMPLICATIONS:

There are no strategic implication relating to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no environmental implications in relation to this item.

➤ **Economic**

There are no economic implications in relation to this item.

➤ **Social**

There are no social implications in relation to this item.

FINANCIAL IMPLICATIONS:

Waiving penalty interest will reduce interest income from outstanding rates and charges.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

MOVED: Cr Falconer

SECONDED: Cr Boekeman

That Council DOES NOT APPROVE to waive penalty interest being charged on A222 from March 2021 until the rates debt is paid in full.

CARRIED BY ABSOLUTE MAJORITY: 7/0

RESOLUTION: 050321

9.3 WORKS AND SERVICES

9.3.1 RAV N4.3 – REQUEST FOR LG SUPPORT

FILE REFERENCE:	
REPORT DATE:	24/03/2021
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Works Committee Meeting 17 March 2021
AUTHOR:	Karl Mickle – Manager of Works & Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

The purpose of this report is to present to Council a request from Heavy Vehicle Services (HVS) To assess the roads listed below, and provide HVS with any comments relating to road condition, planning conflicts, development issues etc. that may be impacted by adding the above roads onto the RAV 6 Network.

BACKGROUND:

Main Roads proposes to upgrade the following roads that are currently approved for RAV Network 4 to RAV Network 6. As these roads are currently already approved for 36.5 metre access, Main Roads has determined there is negligible risk to safety associated with upgrading them to RAV 6 Network.

This application was submitted to Main Roads Western Australia (HVS) in late February, they are requesting to amend the below roads from RAV 4 to a RAV 6 (N4.3)

Request from Sarana T/ As Auhls Transport.

Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
5180195	Hospital Rd	Mocardy Rd (5.32)	Oliver Rd (7.43)	RAV 6	N4.3
5180116	Mocardy Rd	Hospital Rd (0.00)	End of Road (2.54)	RAV 4	N4.3

COMMENT:

The changes from the category RAV 4 to RAV 6 (N4.3) is the trailer combinations and mass weight. The RAV 4 and RAV 6 (N4.3) allows trailer combinations up to 27.5m which is the same, but the mass weight increases from 84 tonne to 87.5 tonne an increase of 3.5 tonne.

Road No 5180195 -This is a bitumen road and has adequate seal width to accommodate RAV 6 vehicles safely.

The section they are requesting is 2.11km long and is straight with good vision.

Road No 5180116 -This road is gravel which only services the farm, which they usually maintain and is in good condition.



If Council does not want a higher Network level on particular roads for any reason, then they have the option to not support the application. This consultation process precedes the onsite assessment process by HVS staff members, who determine whether the road is suitable for the higher Network level. This assessment process either shows the road as suitable for the higher Network level, or highlights those blackspots and deficiencies that are restricting the higher levels to be achieved

POLICY REQUIREMENTS:

The “Heavy Vehicle” policy 10.4 outlines Council's expectations for the use of heavy vehicles within the Shire.

LEGISLATIVE REQUIREMENTS:

The *Road Traffic Act 1974*, *Road Traffic Code 2000*, *Road Traffic (Vehicle Standards) Regulations 2002* and *MRWA Regulations and Policies* control the use of heavy vehicles throughout the State.

STRATEGIC IMPLICATIONS:

Liaising with the State Government vehicle configurations is in line with Council's strategic direction on Infrastructure (Work with State Government to ensure improvement and integration of our local and state road network and public transport systems).

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no significant environmental implications.
- **Economic**
There are no significant economic implications.

➤ **Social**

There are no significant social implications.

FINANCIAL IMPLICATIONS:

There are no immediate financial implications, however a change in RAV Network Rating for all or part of the road has the potential to reduce the life of the road and increase the maintenance requirements of the road.

RISK IMPLICATIONS:

Any amendment to RAV Network Ratings can potentially reduce the life of the road and increase the maintenance requirements of the road, therefore impacting on the Shire of Wongan-Ballidu Asset Management Plan and Long-Term Financial Plan.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No.

MOVED: Cr Tunstill

SECONDED: Cr Stephenson

That Council SUPPORTS Sarana T/As Auhls Transport Requests 5180195 and 5180116 from Heavy Vehicle Services (HVS) by adding the following roads onto the RAV Network N4.3:-

Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
5180195	Hospital Rd	Mocardy Rd (5.32)	Oliver Rd (7.43)	RAV 6	N4.3
5180116	Mocardy Rd	Hospital Rd (0.00)	End of Road (2.54)	RAV 4	N4.3

CARRIED: 7/0
RESOLUTION: 060321

9.3.2 POLICY REVIEWS

FILE REFERENCE:	
REPORT DATE:	18 March 2021
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Works Committee Meeting held 17 March 2021
AUTHOR:	Karl Mickle, Manager of Works and Services
ATTACHMENTS:	Proposed Policies for review

PURPOSE OF REPORT:

To consider and adopt the following revised Council Policies:

- 10.12 Rare flora
- 10.14 Revegetation for rural roads and reserves
- 10.16 Road naming within the Shire
- 10.17 Rural road reserves revegetation (Repeal – Incorporated into Policy 10.14)
- 10.18 Sale of used grader blades, batteries, oil and scrap metal
- 10.20 School bus stop signs
- 10.22 Standpipe water charges
- 10.24 Soil conservation drainage (Repeal – Incorporated into Policy 10.27)
- 10.26 Vehicle crossovers
- 10.27 Water crossing on gazetted roads

BACKGROUND:

All adopted Council Policies are to be reviewed periodically and updated if necessary.

COMMENT:

At a Works Committee Meeting held on Wednesday 17 March 2021, a review of the listed policies was conducted with necessary amendments being made.

POLICY REQUIREMENTS:

- 10.12 Rare flora
- 10.14 Revegetation for rural roads and reserves
- 10.16 Road naming within the Shire
- 10.17 Rural road reserves revegetation (Repeal – Incorporated into Policy 10.14)
- 10.18 Sale of used grader blades, batteries, oil and scrap metal
- 10.20 School bus stop signs
- 10.22 Standpipe water charges
- 10.24 Soil conservation drainage (Repeal – Incorporated into Policy 10.27)
- 10.26 Vehicle crossovers
- 10.27 Water crossing on gazetted roads

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements associated with this item.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental impacts associated with this proposal.

➤ **Economic**

There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOVED: Cr Stephenson

SECONDED: Cr Boekeman

That Council ADOPTS the following revised policies:

10.12 Rare Flora

10.14 Revegetation for Rural Roads and Reserves

10.16 Road Naming Within the Shire

10.17 Rural Road Reserves Revegetation (Repeal–Incorporated into Policy 10.14)

10.18 Sale of Used Grader Blades, Batteries, Oil and Scrap Metal

10.20 School Bus Stop Signs

10.22 Standpipe Water Charges

10.24 Soil Conservation Drainage (Repeal – Incorporated into Policy 10.27)

10.26 Vehicle Crossovers

10.27 Water Crossing on Gazetted Roads

**CARRIED: 7/0
RESOLUTION: 070321**

9.4 HEALTH, BUILDING AND PLANNING

9.4.1 APPLICATION FOR DEVELOPMENT APPROVAL P498 – R-CODE VARIATION PROPOSED NEW OUTBUILDING AT 34 SHIELDS CRESCENT, WONGAN HILLS

FILE REFERENCE:	A487/P498
REPORT DATE:	17 March 2021
APPLICANT/PROPONENT:	Dillan Elliott
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager Regulatory Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

Consideration and final determination of an Application for Development Approval for the construction and use of a new outbuilding at 34 Shields Crescent, Wongan Hills.

Development Approval is required due to a variation of the R-Code for a residential property.

BACKGROUND:

The applicant is seeking Council's development approval for the construction and use of a new outbuilding at 34 Shields Crescent, Wongan Hills.

34 Shields Crescent, Wongan Hills comprises a total area of approximately 0.1186 hectares. The applicant has a current building approval to build a new transportable single residence at the property.



Synergy Maps 17/03/2021



Map of Bush Fire Prone Areas 17/03/2021

COMMENT:

The applicant would like to erect a new outbuilding at 34 Shields Crescent, Wongan Hills. The outbuilding will be made from Colorbond material and measure 8m x 12m. The outbuilding will have an eave height of 3.3m and a ridge height of 4.0m.

34 Shields Crescent, Wongan Hills is in a Bush Fire Prone Area. The Shire received a BAL assessment with the building application for the single residence. The BAL for this property is a 19 rating.

34 Shields Crescent, Wongan Hills is classified 'Residential' zone in the Shire of Wongan Ballidu Local Planning Scheme No. 5 (LPS5).

The Zone Objectives for the development and use of any land classified 'Residential' zone are as follows:

- To provide for a range of housing and a choice of residential densities to meet the needs of the community.
- To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.
- To provide for a range of non-residential uses, which are compatible with and complementary to residential development.

The size of the outbuilding the applicant is requesting are outside the Deemed to Comply under the R-Codes, requiring a variation to the R-Codes.

5.4.3 Outbuildings Deemed-to-Comply – development satisfies the following deemed-to-comply requirements (c)

Deemed-to-Comply (R-Codes) C3 Outbuildings that:	Proposed Outbuilding Specifications
i. are not attached to a dwelling	Outbuilding is not attached to the dwelling
ii. are non-habitable	Outbuilding is being used for personal storage
iii. collectively do not exceed 60m ² in area or 10 per cent in aggregate of the site area, whichever is the lesser	The proposed outbuilding is the only structure on the residential property aside from the single residence. The total area of the shed is 96.0m ²
iv. do not exceed a wall height of 2.4m	Wall height 3.3m
v. do not exceed a ridge height of 4.2m	Ridge height 4.0 m
vi. are not within the primary or secondary street set back area	Outbuilding is not within the primary or secondary street set back area
vii. do not reduce the amount of open	Open space at completion of outbuilding and single

Deemed-to-Comply (R-Codes) C3 Outbuildings that:	Proposed Outbuilding Specifications
space required in Table 1; and Table 1 requirement 60%	residence will be 79%
viii. are set back in accordance with Tables 2a and 2b Set back requirement 1.5 m	Side setback 2.0m Front setback 10.0m Rear setback 11.0m

Under the Residential Design Codes (R-Codes), 34 Shields Crescent, Wongan Hills is zoned R10/25.

The size of an outbuilding can be varied if the application complies with the Design Principles set out by the R-Codes.

Design Principle 5.4.3 Outbuildings

P3 Outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS5 and all relevant local planning policies, the Residential Design Codes and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

Planning and Development Act 2015
Planning and Development (Local Planning Schemes) Regulations 2015
Shire of Wongan Ballidu Local Planning Scheme No. 5
State Planning Policy 7.3 Residential Design Codes Volume 1
State Planning Policy 3.7 Planning in Bushfire Prone Areas

STRATEGIC IMPLICATIONS:

There are no known Strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item. All costs associated with the proposed development are the responsibility of and will be met by the current landowners.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No.

MOVED: Cr Falconer

SECONDED: Cr Ganzer

That Council **APPROVES** the Development Application to allow the applicant to build the outbuilding at 34 Shields Crescent, Wongan Hills subject to the following conditions and advise notes:

Conditions:

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan Ballidu having first been sought and obtained.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. All stormwater drainage generated by the proposed outbuilding shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.
4. All external surfaces of the proposed outbuilding shall be clad with new materials only.
5. Building to be constructed using Colorbond range of colours.
6. The proposed outbuilding shall be used for private storage purposes only unless otherwise approved by Council.

Advice Notes:

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wongan Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits, and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:
 - a) Shire of Wongan Ballidu Annual Firebreak Notice, all land zoned Residential; Rural Townsite and Commercial is required to reduce all annual grass and herbage to a height of not more than 75mm.
 - b) Shire of Wongan Ballidu Health Local Law

4. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
5. The proposed outbuilding is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
6. No construction works shall commence on the land prior to 7 am without the Shire's written approval. No construction works are permitted to be undertaken on Sundays or Public Holidays.
7. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wongan Ballidu Local Planning Scheme No. 5 and may result in legal action being initiated by the local government.
8. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.

CARRIED: 7/0
RESOLUTION: 080321

9.4.2 APPROVAL TO CREATE A MURAL PAINTING AT PCYC BUILDING – 100 NINAN ROAD WONGAN HILLS

FILE REFERENCE:	A1221
REPORT DATE:	17 March 2021
APPLICANT/PROPONENT:	Wongan Hills Progress Association
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon
ATTACHMENTS:	Letter from Wongan Hills Progress Association Design Drawing

PURPOSE OF REPORT:

To seek Councils permission to approve the creation of a mural painting on the external facia of the PCYC building located at 100 Ninan Road Wongan Hills.

BACKGROUND:

In December 2020 Council received a request from the Wongan Hills Progress Association (WHPA) to create a mural painting on the facia of the PCYC building with the potential in the future to continue the mural to the eastern wall of the building.

WHPA also asked to remove and reposition the lettering of the PCYC to the door entrance.

The PCYC building has a current Management Agreement with Wongan Gymnastics Club Inc.

COMMENT:

The Manager of Community Services presented the letter at the informal session of Council in December with the request from WHPA.

Council had no objection to the repositioning of the lettering to the section of the building near the entrance door.

Council had no objection to the mural and requested a sketch of what the mural would be.

At the Council meeting in February 2021 Cr Stephenson provided a sketch of the proposed mural to Councillors.

The project will be conducted in two halves with the lower/smaller area completed first. The background will be grey and white pattern with the subjects being multicolour. There will be four larger than life sports characters.

An email was received from WHPA on 10 March 2021 approving the sketch.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

There are no legislative requirements in relation to the item.

STRATEGIC IMPLICATIONS:

There are no immediate strategic implications particular to the Shire.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this proposal.

➤ **Economic**

There are no known economic implications associated with this proposal.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There will be no financial implication for the Shire as the project is being funded by the Wongan Hills Progress Association.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

MOVED: Cr Stephenson

SECONDED: Cr Ganzer

That Council APPROVES –

- (a) the repositioning of the PCYC lettering from the facia to near the entrance of the PCYC building; and**
- (b) the creation of a mural with four multicolour subjects on the facia of the PCYC building as per sketch.**

Wongan Hills Progress Association are not to impede access or egress to the PCYC building and are to liaise with the Wongan Gymnastics Club Inc. prior to and during the works being undertaken.

**CARRIED: 7/0
RESOLUTION: 090321**

9.5 COMMUNITY SERVICES

Nil.

Item 10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil.

Item 11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil.

Item 12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil.

Item 13. CLOSURE

There being no further business, the Shire President, declared the meeting closed at 3.53 pm.



Signed by:

SHIRE PRESIDENT

Mandy Stephenson