



AGENDA

ORDINARY MEETING OF COUNCIL

WEDNESDAY, 23 JUNE 2021





SHIRE OF WONGAN-BALLIDU

NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Elected Members

I advise that the Ordinary Meeting of the Shire of Wongan-Ballidu will be held on Wednesday, 23 June 2021 commencing at 3.00pm in Council Chambers, Administration Centre, Cnr Elphin Crescent and Quinlan Street, Wongan Hills.

STUART TAYLOR
CHIEF EXECUTIVE OFFICER

Disclaimer

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Wongan-Ballidu warns that any person(s) who has an application lodged with Council should rely only on written confirmation of the decision made at the Council meeting. No responsibility whatsoever is implied or accepted by the Shire of Wongan-Ballidu for any act, omission, statement or intimation taking place during a Council meeting.

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**Item 1. ACKNOWLEDGEMENT OF COUNTRY / DECLARATION OF OPENING/
ANNOUNCEMENT OF VISITORS**

The Shire President to provide an Acknowledgement of Country:-

"I'd like to begin by acknowledging the Traditional Owners of the land on which we meet today. I would also like to pay my respects to Elders past and present."

Item 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

Item 3. PUBLIC QUESTION TIME

Item 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Item 5. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS

Item 6. APPLICATION/S FOR LEAVE OF ABSENCE

Item 7. CONFIRMATION OF MINUTES

**7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL
HELD ON WEDNESDAY, 26 MAY 2021:**

OFFICER RECOMMENDATION

**That the Minutes of the Ordinary Meeting of Council held on Wednesday, 26 May 2021
be confirmed as a true and correct record of the proceedings.**

Item 8. MATTERS FOR WHICH MEETING MAY BE CLOSED

Item 9. REPORTS OF OFFICERS AND COMMITTEES

9.1 GOVERNANCE

No Items

9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 ACCOUNTS SUBMITTED FOR MAY 2021

FILE REFERENCE:	F1.4
REPORT DATE:	17 June 2021
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	9.2.1 Accounts May 2021

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the *Local Government Act 1995* regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ Environment

There are no known environmental impacts associated with this proposal.

➤ **Economic**

There are no known economic impacts associated with this proposal.

➤ **Social**

There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION

That the accounts submitted from 1 to 31 May 2021 totalling \$687,752.22 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

List of Accounts Due and Submitted to Council May 2021				
Chq/EFT	Date	Name	Description	Amount
EFT21264	05/05/2021	ANZ BANK (NETT WAGES)	Wages PPE 04.05.2021	-67525.24
EFT21265	05/05/2021	AUSTRALIAN SERVICES UNION	Payroll Deductions	-25.90
EFT21266	05/05/2021	IOU SOCIAL CLUB	Payroll Deductions	-280.00
EFT21268	11/05/2021	BOEKEMAN NOMINEES PTY LTD	Carry Out 12mth/20k Service For DCEO Vehicle	-357.57
EFT21269	11/05/2021	CJD EQUIPMENT PTY LTD		-1137.41
	20/04/2021	CJD EQUIPMENT PTY LTD	Connector And Switch For Wheel Loader	155.14
	20/04/2021	CJD EQUIPMENT PTY LTD	Seat Belt And Graphite Spray For Volvo Loader	982.27
EFT21270	11/05/2021	WONGAN HILLS IGA		-2543.34
			Council Refreshments	-1160.67
			Citizen Of The Year Dinner	-1382.67
EFT21271	11/05/2021	OFFICEWORKS BUSINESS DIRECT	Stationery	-78.11
EFT21272	11/05/2021	WATER CORPORATION	Water Service Charge 2a Patterson	-24.99
EFT21273	11/05/2021	WCS CONCRETE		-29561.40
	15/03/2021	WCS CONCRETE	N25 Concrete For Wilding And Patterson St	521.40
	01/04/2021	WCS CONCRETE	N32 Concrete For Washdown Pad At Depot	29040.00
EFT21274	11/05/2021	WONGAN HILLS COMMUNITY RESOURCE CENTRE	Function Room Hire - Medical Students	-459.00
EFT21276	11/05/2021	WONGAN HILLS HARDWARE	Building Hardware Account April 2021	-3432.55
EFT21277	11/05/2021	WONGAN HILLS ROTARY CLUB	Catering For Pathways Workshop	-800.00
EFT21278	11/05/2021	PARAMOUNT BUSINESS SUPPLIES	Repairs To Electric Stapler	-258.50
EFT21279	11/05/2021	WONGAN HILLS HOTEL	Councillors Dinner	-330.95
EFT21280	11/05/2021	TKB MECHANICAL	Trailer Plug Adapter	-32.90
EFT21281	11/05/2021	GREAT SOUTHERN FUEL SUPPLIES	Fuel For WB013	-129.19
EFT21282	11/05/2021	STIRLING ASPHALT		-146146.22
	15/04/2021	STIRLING ASPHALT	Asphalt Federation Street Ballidu, Commerical Road Wongan Hills & Jenson Street Wongan Hills	115554.34
	15/04/2021	STIRLING ASPHALT	Asphalt Carter Road Wongan Hills, Federation Street Ballidu	30591.88
EFT21283	11/05/2021	BP AUSTRALIA	Diesel For Dceo Vehicle	-328.87
EFT21284	11/05/2021	FEGAN BUILDING SURVEYING	Building Surveying For 6 Wilding Street Wongan Hills	-220.00
EFT21285	11/05/2021	RURAL RANGER SERVICES	Rural Ranger Services April 2021	-635.00
EFT21286	11/05/2021	FIVE STAR BUSINESS & INNOVATION		-1648.68
	16/04/2021	FIVE STAR BUSINESS & INNOVATION	Crc Photocopier Readings	1573.18
	29/04/2021	FIVE STAR BUSINESS & INNOVATION	Crc - Toners For Photocopier	75.50
EFT21287	11/05/2021	KYLIE NEAVES	Eho & Public Health Services 30/04/2021	-525.00
EFT21288	11/05/2021	ROOFSAFE PTY LTD		-3690.28
	27/04/2021	ROOFSAFE PTY LTD	Install Roof Access Points At The Wongan Hills Civic Centre	2238.87
	27/04/2021	ROOFSAFE PTY LTD	Re-Install Anchor Points And Re-Adjust Ladder At Shire Admin Building, Re-Install Anchor Points, Remove And Rebuild Roof Transitioning Ladder And Replace Date Plates At The WH Sports Pavilion	1451.41
EFT21289	11/05/2021	GLEEMAN TRUCK PARTS P/L	Strut Steering Column And Column Strut For Mack	-502.60
EFT21290	11/05/2021	WES'S DEMOLITION & SALVAGE	Dig New Hole At Cadoux Refuse Site.	-2380.00
EFT21291	11/05/2021	CLEANTECH ENERGY PTY LTD		-4288.32
			Electricity Wongan Hills Sports Ground / Pavilion	-1951.52
			Electricity Wongan Hills Swimming Complex	-1381.04
			Electricity Medical Centre	-408.41
			Electricity CRC	-547.35
EFT21292	11/05/2021	TRACTUS AUSTRALIA		-1313.50
	14/04/2021	TRACTUS AUSTRALIA	Supply And Install 1 X Tyre For Mack Truck	378.00
	28/04/2021	TRACTUS AUSTRALIA	Puncture Repair Kit. Strip Fit And Balance Passenger Tyre For Trailer	37.50
	30/04/2021	TRACTUS AUSTRALIA	Supply And Install 2 X Tyres For Tipping Trailer	898.00
EFT21293	11/05/2021	REDFISH TECHNOLOGIES PTY LTD	Zoom Video Conferencing Licences For The 2021-22 Year	-1914.00
EFT21294	11/05/2021	VALLEY FORD NORTHAM HYUNDAI	Hire Car For The Doctor Whilst His Car Is In For An Insurance Repair	-180.00
EFT21295	11/05/2021	STATEWIDE LEAK DETECT	49 Quinlan Street - Leak Travel, Kms And Labour	-1870.92
EFT21296	03/05/2021	TELSTRA CORPORATION LIMITED	Telstra Account - Wongan Hills Sport And Recreation Council	-55.00
EFT21297	14/05/2021	AVON WASTE	Domestic Collection Wongan Hills	-10312.36
EFT21298	14/05/2021	BOEKEMAN NOMINEES PTY LTD		-30138.64
	26/03/2021	BOEKEMAN NOMINEES PTY LTD	Changeover New Town Maintenance Ute Wb011	7819.32
	07/04/2021	BOEKEMAN NOMINEES PTY LTD	Changeover New Parks & Gardens Ute Wb002	22319.32
EFT21299	14/05/2021	WONGAN HILLS IGA	Refreshments	-240.53
EFT21300	14/05/2021	OFFICEWORKS BUSINESS DIRECT		-621.68
	02/04/2021	OFFICEWORKS BUSINESS DIRECT	Paper And Computer Cables	123.88
	20/04/2021	OFFICEWORKS BUSINESS DIRECT	1000 (4 X 250) Printed Letterheads (100gsm Bond). Artwork Provided.	165.00
	20/04/2021	OFFICEWORKS BUSINESS DIRECT	1000 (4 X 250) Printed Letterheads (100gsm Bond). Artwork Provided.	5.95
	23/04/2021	OFFICEWORKS BUSINESS DIRECT	Ledah Professional Metal Base Trimmer A2, Reflex A3 Paper 3 Ream Carton, Postage	306.95
	28/04/2021	OFFICEWORKS BUSINESS DIRECT	Stationary For Admin	19.90

List of Accounts Due and Submitted to Council May 2021				
Chq/EFT	Date	Name	Description	Amount
EFT21301	14/05/2021	WONGAN NEWSAGENCY		-112.05
	02/05/2021	WONGAN NEWSAGENCY	Newspapers -Administration	67.50
	02/05/2021	WONGAN NEWSAGENCY	Stationery-CRC	44.55
EFT21302	14/05/2021	SHIRE OF MOORA	Civic Centre & CRC Grease Arrestor Pump Out	-751.50
EFT21303	14/05/2021	TRUCK CENTRE (WA) PTY LTD	Ptk33 Truck Repairs	-1192.17
EFT21304	14/05/2021	KANYANYA	Bags Of Rags	-30.00
EFT21305	14/05/2021	WONGAN CUBBYHOUSE INC.	Refund Of Debtor Overpayment	-100.00
EFT21306	14/05/2021	PUBLIC TRANSPORT AUTHORITY OF WA	April 2021 Bus Fares	-48.44
EFT21307	14/05/2021	PARAMOUNT BUSINESS SUPPLIES	Laminator	-412.50
EFT21308	14/05/2021	DUN DIRECT PTY LTD	Bulk Diesel Delivery	-28793.27
EFT21309	14/05/2021	DAVE WATSON CONTRACTING PTY.LTD	Prune 7 Trees And Lower 3 To 1.5m On Waddington-Wongan Hills Road	-1980.00
EFT21310	14/05/2021	HENDOS PLUMBING & GAS SERVICES		-1401.35
	03/05/2021	HENDOS PLUMBING & GAS SERVICES	Civic Centre - Replace Broken Relieve Valve In Kitchen	951.23
	03/05/2021	HENDOS PLUMBING & GAS SERVICES	Repairs To Standpipe Leak On Kondut East Road	450.12
EFT21311	14/05/2021	FEGAN BUILDING SURVEYING	Building Surveying For 47 Fenton Place	-220.00
EFT21312	14/05/2021	AC HEALTHCARE PTY LTD	Doctor Subsidy May 2021	-21083.33
EFT21313	14/05/2021	SUSAN DEW	Uniform Reimbursement	-95.00
EFT21314	14/05/2021	AHA! CONSULTING	Major Review Of The Strategic Community Plan.	-14071.75
EFT21315	14/05/2021	TOLL TRANSPORT PTY LTD	Freight From Liswa To Wongan Hills	-42.35
EFT21316	14/05/2021	DAVID MCFARLANE	Refund For Invoice Paid In Error	-38.50
EFT21317	14/05/2021	CHRIS ARMSTRONG	Gratuity Payment	-70.00
EFT21318	19/05/2021	ANZ BANK (NETT WAGES)	Wages PPE 18.05.2021	-69405.28
EFT21319	19/05/2021	AUSTRALIAN SERVICES UNION	Payroll Deductions	-25.90
EFT21320	19/05/2021	IOU SOCIAL CLUB	Payroll Deductions	-280.00
EFT21322	05/05/2021	SHERIFF'S OFFICE	Lodgement Fee - Dog Infringement	-77.00
EFT21323	14/05/2021	SHERIFF'S OFFICE	Lodgement Fee - Fire Infringement	-77.00
EFT21324	14/05/2021	SHERIFF'S OFFICE	Lodgement Fee - Dog Infringement	-77.00
EFT21325	14/05/2021	SHERIFF'S OFFICE	Lodgement Fee - Fire Infringement	-77.00
EFT21326	03/05/2021	WESTNET PTY LTD	Nbn Services April 2021	-609.90
EFT21327	18/05/2021	DE LAGE LANDEN PTY LTD	Crc Photocopier Lease -	-557.70
EFT21328	11/05/2021	TELSTRA CORPORATION LIMITED	Telephone Account April 2021	-7019.31
EFT21329	21/05/2021	WONGAN HILLS IGA		-620.08
	30/04/2021	WONGAN HILLS IGA	Refreshments	504.99
	30/04/2021	WONGAN HILLS IGA	Refreshments	115.09
EFT21330	21/05/2021	AUSTRALIAN TAXATION OFFICE	BAS For April 2021	-17925.00
EFT21331	21/05/2021	MARKETFORCE PRODUCTIONS		-3261.52
	27/04/2021	MARKETFORCE PRODUCTIONS	2x The West Australian Advertisement - Local Government Tender	1812.93
	27/04/2021	MARKETFORCE PRODUCTIONS	Tender Advertisement For The Sale Of The CWA Building In Ballidu	1448.59
EFT21332	21/05/2021	WESTERN AUSTRALIAN ELECTORAL COMMISSION	Civic Centre Bond Refund	-150.00
EFT21333	21/05/2021	STATE LIBRARY OF WA	Dds Freight Recoup 2020-21 Wongan Hills Public Library	-318.91
EFT21334	21/05/2021	KLEEN WEST DISTRIBUTORS	Cleaning Products	-306.79
EFT21335	21/05/2021	WONGAN HILLS HOTEL		-707.35
	28/04/2021	WONGAN HILLS HOTEL	April 28 2021 - Council Dinner	280.35
	14/05/2021	WONGAN HILLS HOTEL	14 May 2021 - Council Dinner	427.00
EFT21336	21/05/2021	MARKET CREATIONS PTY LTD		-2132.48
	30/04/2021	MARKET CREATIONS PTY LTD	Office 365 Licences	159.50
	30/04/2021	MARKET CREATIONS PTY LTD	Office 365 Licences	1252.26
	30/04/2021	MARKET CREATIONS PTY LTD	Managed Backups, Storage And Reserved Ram And Cpu	720.72
EFT21337	21/05/2021	HENDOS PLUMBING & GAS SERVICES	Civic Centre - Replace Broken Relieve Valve In Kitchen	-123.20
EFT21338	21/05/2021	RURAL RANGER SERVICES	Ranger Services - 03/05, 04/05, 05/05, 06/05, 10/05 And 13/05 2021	-1200.00
EFT21339	21/05/2021	SAFE AVON VALLEY INC.	Cat Impounding Services April 2021	-180.00
EFT21340	21/05/2021	NEXACU	Training Excel Intermediate- Mcs	-330.00
EFT21341	21/05/2021	DOWERIN REFRIGERATION & AIR CONDITIONING SERVICES	Wongan Hills Civic Centre- Repair To Scope Refrigerator	-529.65
EFT21342	21/05/2021	AC HEALTHCARE PTY LTD	Reimbursement For 18 X Waiting Room Chairs	-2175.00
EFT21343	21/05/2021	CLINIPATH PATHOLOGY	Drug And Alcohol Screening - Jaime Smith	-40.00
EFT21344	21/05/2021	CLARKSON FREIGHTLINES		-1042.96
	07/05/2021	CLARKSON FREIGHTLINES	Freight From Boral To WH	845.87
	14/05/2021	CLARKSON FREIGHTLINES	Freight From Able Sales To Wh, Freight From Itr Redcliffe To WH	197.09
EFT21345	21/05/2021	COUNTRY WIDE WINDSCREENS	Replace Windscreen On WB2	-1999.80
EFT21346	21/05/2021	SOLAR SUITE PTY LTD	Reimbursement Of Planning Application Fees	-290.00
EFT21347	21/05/2021	JACK MCNULTY	Uniform Reimbursement	-500.00
EFT21348	31/05/2021	BOEKEMAN NOMINEES PTY LTD		-274.94
	30/04/2021	BOEKEMAN NOMINEES PTY LTD	Housing Connector	18.22
	30/04/2021	BOEKEMAN NOMINEES PTY LTD	Shock Absorber For Backhoe	256.72
EFT21349	31/05/2021	OFFICEWORKS BUSINESS DIRECT		-154.82
	05/05/2021	OFFICEWORKS BUSINESS DIRECT	Stationery	112.49
	05/05/2021	OFFICEWORKS BUSINESS DIRECT	Stationery	42.33
EFT21350	31/05/2021	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	Training - Introduction To Local Government	-195.00
EFT21351	31/05/2021	WALLIS COMPUTER SOLUTIONS	Domain Name Renewal For Medical Centre	-88.00

List of Accounts Due and Submitted to Council May 2021				
Chq/EFT	Date	Name	Description	Amount
EFT21352	31/05/2021	WATER CORPORATION		-16090.71
	10/05/2021	WATER CORPORATION	Water Consumption, Davies Road Standpipe	1794.11
	10/05/2021	WATER CORPORATION	Water Consumption - Manmanning Road Standpipe	74.54
	11/05/2021	WATER CORPORATION	Water Consumption - Kondut East Rd Standpipe	2052.40
	11/05/2021	WATER CORPORATION	Water Service Charges - Ballidu South East Road Standpipe	186.42
	12/05/2021	WATER CORPORATION	Water Consumption, Water Service Charges - Summers East Road Standpipe	54.77
	13/05/2021	WATER CORPORATION	Water Consumption, Water Service Charges - Depot Road Standpipe	10767.69
	14/05/2021	WATER CORPORATION	Water Service Charges - James Street Standpipe	293.96
	18/05/2021	WATER CORPORATION	Water Consumption, Water Service Charges - Rabbit Proof Fence Road Standpipe	565.01
	18/05/2021	WATER CORPORATION	Water Consumption, Water Service Charges - Railway Street Standpipe	301.81
EFT21353	31/05/2021	WCS CONCRETE	Supply 15m2 Concrete, Swimming Pool	-1199.00
EFT21354	31/05/2021	THE WORKWEAR GROUP P/L	Uniform For CSO-M	-342.40
EFT21355	31/05/2021	IXOM OPERATIONS PTY LTD	Chlorine Service Fee	-212.78
EFT21356	31/05/2021	THE POINT DOCTOR	2x Security Gates For Wongan Hills Community Park Public Toilets	-715.00
EFT21357	31/05/2021	T A MATTHEWS ELECTRICAL SERVICES		-7946.14
	25/05/2021	T A MATTHEWS ELECTRICAL SERVICES	Light Replacement At P & G Shed, Shire Depot	1346.14
	26/05/2021	T A MATTHEWS ELECTRICAL SERVICES	Civic Centre - Wiring Of Shed	6600.00
EFT21358	31/05/2021	GLENVAR PASTORAL CO.	Gravel For Resheet On Kalguddering Road	-4638.00
EFT21359	31/05/2021	RBC RURAL	Shire Photocopier Meter Reading	-412.92
EFT21360	31/05/2021	WONGAN HILLS HARDWARE	Works Hardware Account for April 2021	-2891.46
EFT21361	31/05/2021	TRUCK CENTRE (WA) PTY LTD	Ptk33 Truck Repairs	-348.94
EFT21362	31/05/2021	WURTH AUSTRALIA PTY LTD	As Per Quote Pump Spray, Screws And Washers.	-178.70
EFT21363	31/05/2021	DIGGA WEST	Repair 2 Augers	-539.00
EFT21364	31/05/2021	SPECIALE SMASH REPAIRS	Excess For Doctors Vehicle Insurance Repair	-600.00
EFT21365	31/05/2021	WONGAN MAIL SERVICE	Mail Services April 2021	-24.20
EFT21366	31/05/2021	STIRLING ASPHALT	10mm And 5mm Bitumen Seal At Anglican Church.	-14080.00
EFT21367	31/05/2021	NEWINS FAMILY TRUST	Management Of Wongan Hills Refuse Site From 1st May To 31st May 2021	-5951.00
EFT21368	31/05/2021	FEGAN BUILDING SURVEYING	Building Surveying For 35 Jensen Street	-330.00
EFT21369	31/05/2021	ABLE SALES		-159.00
	10/05/2021	ABLE SALES	Set Of Brushes	40.00
	11/05/2021	ABLE SALES	Starter Motor, Charging Regulator	119.00
EFT21370	31/05/2021	RYLAN CONCRETE	Kerbing - Ballidu	-20235.60
EFT21371	31/05/2021	NAVSDRON PTY LTD	Assistance In Preparation Of 10 Financial Plan For The Shire	-8382.00
EFT21372	31/05/2021	AC HEALTHCARE PTY LTD	Pre-Employment Medical - Clint Pascoe	-250.00
EFT21373	31/05/2021	ITR PACIFIC PTY LTD	Grader Cutting Edge	-1870.00
EFT21374	31/05/2021	LAMP CONSOLIDATED PTY LTD	Reimbursement Of Overpaid Invoice	-95.00
EFT21375	31/05/2021	PETER HOWIESON	Gratuity Payment	-663.78
EFT21376	18/05/2021	SHIRE OF WONGAN-BALLIDU PETTY CASH RE-IMBURSEMENT		-116.10
			Rubber Floor Mat	-19.90
			Plate Change Ptk32	-28.60
			Face Masks	-20.00
			Car Wash For WB-05 Pool Car	-19.00
			Plate Change Put70	-28.60
EFT21377	31/05/2021	DEPARTMENT OF TRANSPORT	Dpi Payment For May 2021	76414.45
EFT21378	07/05/2021	AUSTRALIA POST		-535.00
	09/02/2021	AUSTRALIA POST	1 Year Post Box Renewal For CRC - PO Box 255	205.00
	09/02/2021	AUSTRALIA POST	1 Year Post Box Renewal - Shire PO Box 84	330.00
EFT21379	07/05/2021	ANZ CORPORATE CREDIT CARD	Credit Card April 2021	-2212.65

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Chq/EFT	Date	Name	Description	Amount
DD10560.1	04/05/2021	AWARE SUPER ACCUMULATION	Payroll Deductions	-7987.81
DD10560.2	04/05/2021	AUSTRALIAN SUPER	Payroll Deductions	-721.63
DD10560.3	04/05/2021	HESTA SUPER FUND	Payroll Deductions	-324.88
DD10560.4	04/05/2021	IOOF PURSUIT FOCUS SUPER FUND	Payroll Deductions	-936.51
DD10560.5	04/05/2021	CBUS SUPER	Payroll Deductions	-728.66
DD10560.6	04/05/2021	AUSTRALIAN SUPER PTY LTD	Superannuation Contributions	-110.44
DD10560.7	04/05/2021	GUILD SUPER	Superannuation Contributions	-50.64
DD10560.8	04/05/2021	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation Contributions	-187.98
DD10560.9	04/05/2021	PRIME SUPER	Superannuation Contributions	-835.10
DD10579.1	18/05/2021	AWARE SUPER ACCUMULATION	Payroll Deductions	-7738.94
DD10579.2	18/05/2021	AUSTRALIAN SUPER	Payroll Deductions	-727.88
DD10579.3	18/05/2021	HESTA SUPER FUND	Payroll Deductions	-324.88
DD10579.4	18/05/2021	IOOF PURSUIT FOCUS SUPER FUND	Payroll Deductions	-936.51
DD10579.5	18/05/2021	ING SUPERANNUATION	Superannuation Contributions	-48.08
DD10579.6	18/05/2021	CBUS SUPER	Payroll Deductions	-476.93
DD10579.7	18/05/2021	AUSTRALIAN SUPER PTY LTD	Superannuation Contributions	-142.50
DD10579.8	18/05/2021	GUILD SUPER	Superannuation Contributions	-84.40
DD10579.9	18/05/2021	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation Contributions	-187.98
DD10560.10	04/05/2021	REST SUPERANNUATION	Superannuation Contributions	-1201.96
DD10560.11	04/05/2021	AMP SUPERANNUATION LTD.	Superannuation Contributions	-249.88
DD10560.12	04/05/2021	AXA RETIREMENT SECURITY PLAN	Superannuation Contributions	-227.28
DD10560.13	04/05/2021	HOSTPLUS SUPERANNUATION FUND	Superannuation Contributions	-133.01
DD10579.10	18/05/2021	PRIME SUPER	Superannuation Contributions	-836.31
DD10579.11	18/05/2021	REST SUPERANNUATION	Superannuation Contributions	-1208.66
DD10579.12	18/05/2021	AMP SUPERANNUATION LTD.	Superannuation Contributions	-248.09
DD10579.13	18/05/2021	AXA RETIREMENT SECURITY PLAN	Superannuation Contributions	-227.87
DD10579.14	18/05/2021	HOSTPLUS SUPERANNUATION FUND	Superannuation Contributions	-155.12
			Municipal Bank	\$ 611,337.77
			Trust Bank	\$ 76,414.45
			Total	\$ 687,752.22
			Recoverable	\$ 1,638.00
			Partially Recoverable	\$ 13,610.53

9.2.2 FINANCIAL REPORTS FOR MAY 2021

FILE REFERENCE:	F1.4
REPORT DATE:	17 June 2021
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	9.2.2a Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended May 2021 be received.

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 ('FMR') the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial Activity Statement Report

Section 6.4 of the *Local Government Act 1995* regulation 34.1 of the FMR requires a local government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals; and
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
 - An explanation of each of the material variances; and
 - Such other supporting information as is considered relevant by the local government.

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification;
- By program; or
- By business unit.

Each financial year a local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Council Policy 4.8 - Monthly Financial Reporting Requirements.

LEGISLATIVE REQUIREMENTS:

- *Local Government Act 1995*
- Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental impacts associated with this proposal.
- **Economic**
There are no known economic impacts associated with this proposal.
- **Social**
There are no known social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

The financial reports for the period ending May 2021 are attached to the Council Agenda.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION

That the following Statements and Reports for the month ended May 2021 be received:

- **Monthly Statements as follows:-**

a)	Statement of Financial Activity (by Nature and Type)	FM Regs 34
b)	Statement of Operating Activities by Programme/Activity (Summary)	FM Regs 34
c)	Statement of Net Current Assets (NCA)	FM Regs 34
d)	Rate setting statement	Discretionary
e)	Disposal of Assets	Discretionary
f)	Rates Outstanding Report	Discretionary
g)	Debtors Outstanding Report	Discretionary
h)	Bank Reconciliation Report	Discretionary
i)	Investment Report	Discretionary
j)	Reserve Account Balances Report	Discretionary
k)	Loans Schedule	Discretionary

SHIRE OF WONGAN-BALLIDU							
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 MAY 2021							
	Approved Budget 2020- 2021	Current Budget 2020-2021	YTD Budget	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,968,741)	(2,968,741)	(2,968,740)	(2,967,765)		0.0%	✓
Grants Operating, Subsidies & Contributions	(1,382,019)	(1,502,019)	(1,181,170)	(1,362,100)		(15.3%)	x
Non Operating Grants, Subsidies & Contributions	(2,080,633)	(2,816,569)	(1,863,468)	(1,310,804)		29.7%	x
Fees & Charges & Service Charges	(526,878)	(539,738)	(489,502)	(472,118)		3.6%	✓
Other Revenue	(132,354)	(368,854)	(242,498)	(158,514)		34.6%	x
Interest	(56,333)	(56,333)	(51,623)	(39,508)		23.5%	x
Profit on sale of Assets	-	-	-	(92,498)		0.0%	✓
a: TOTAL INCOME	(7,146,957)	(8,252,253)	(6,797,000)	(6,403,308)			
OPERATING EXPENSES							
Employee Costs	2,732,616	2,708,599	2,488,343	2,065,076		17.0%	x
Materials & Contracts	1,536,569	1,547,639	1,410,221	1,168,283		17.2%	x
Utilities (Gas, Electricity) etc.	342,406	342,406	313,313	349,499		(11.5%)	x
Interest	52,020	52,020	38,249	44,383	11	(16.0%)	x
Insurance	255,470	255,470	255,073	261,330		(2.5%)	✓
Other General	248,213	251,393	207,153	186,183		10.1%	x
Loss on Asset Disposals	234,180	234,180	234,180	176,336		24.7%	x
Depreciation	2,434,945	2,434,945	2,231,812	2,321,476		(4.0%)	✓
b: TOTAL OPERATING EXPENSES	7,836,419	7,826,652	7,178,343	6,572,566			
c: NET OPERATING (SURPLUS) / DEFICIT	689,462	(425,602)	381,343	169,258			
CAPITAL EXPENSES							
Land & Buildings	965,992	1,462,073	764,258	444,280		41.9%	x
Furniture & Equipment	25,496	36,996	25,496	11,977		53.0%	x
Motor Vehicles	132,000	132,000	132,000	133,415		(1.1%)	✓
Plant	678,000	499,000	459,000	370,721		19.2%	x
Infrastructure Other	561,730	31,480	31,480	14,441		54.1%	x
Infrastructure Roads	2,052,135	2,451,235	2,326,375	2,043,808		12.1%	x
d: TOTAL CAPITAL	4,415,353	4,612,784	3,738,609	3,018,643			
e: TOTAL OPERATING & CAPITAL	5,104,814	4,187,183	4,119,952	3,187,901			
ADJUST - NON CASH ITEMS							
Depreciation	(2,434,945)	(2,434,945)	(2,231,812)	(2,321,476)			
Accruals and Adjustments	-	-	-	-			
Profit on sale of assets	-	-	-	92,498	6		
Loss on sale of assets	(234,180)	(234,180)	(234,180)	(176,336)	6		
FINANCING ACTIVITIES							
Proceeds from Sale of Assets	(208,500)	(134,500)	(133,288)	(291,445)	6		
Transfer from reserves	(764,851)	(934,851)	(934,851)	-	10		
Transfer to reserves	298,950	943,200	943,200	-	10		
Interest paid to reserves	19,810	19,810	18,293	9,662	10		
Net Movement in LSL Reserve	-	-	-	(237)			
LSL Provision in reserves	-	-	-	-			
Loan proceeds	(57,000)	(57,000)	(57,000)	(40,000)			
Loan principal repayment	118,705	118,705	118,705	91,817	11		
Loan to SSL Parties	57,000	57,000	57,000	40,000			
SSL Principal Reimbursements	(36,089)	(36,089)	(36,089)	(30,014)	11		
Less (Surplus)/deficit B/Fwd	(1,863,714)	(1,504,375)	(1,504,375)	(1,504,373)	5		
ADJUSTED CLOSING (SURPLUS) / DEFICIT	0	(10,042)	125,555	(942,004)			
** This sheet illustrates the variance analysis. For variance explanation refer to applicable note.			Key Within budget tolerance of 10% Over budget tolerance of 10% Under budget tolerance of 10%				✓ x ⊖

Shire of Wongan-Ballidu Variance Report 31 May 2021				
<p>The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.</p>				
Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
Operating Income				
✓	974	Within Threshold	Rates	Within Council variance reporting threshold.
✗	(180,931)	Timing	Grants Operating, Subsidies & Contributions	This is a timing variance and will resolve itself during the financial year
✗	552,664	Timing	Non Operating Grants, Subsidies & Contributions	This is a timing variance and will resolve itself during the financial year
✓	17,384	Within Threshold	Fees & Charges & Service Charges	Within Council variance reporting threshold.
✗	83,984	Permanent	Other Revenue	Reimbursements for Insurance Claims is the reason for this variance. Council do not budget for claims or reimbursements because at the time of budget the amount of claims is not known.
✗	12,115	Permanent	Interest	Interest Rates are lower than anticipated at Budget adoption. Income from Interest earnings will be lower than budget. This will mainly affect the Reserve Account as most of the Shire's interest earnings are Reserve Funds.
✓	(92,498)	Within Threshold	Profit on sale of Assets	Within Council variance reporting threshold.
Operating Expenditure				
✗	(423,267)	Timing	Employee Costs	This is a timing variance and will resolve itself during the financial year
✗	(241,938)	Timing	Materials & Contracts	Variances occur based on expenditure levels. The majority of Materials and Contracts budgets are spread evenly throughout the year.
✗	36,186	Timing	Utilities (Gas, Electricity) etc.	Utility Costs are received bi-monthly and budgets are based on monthly allocations.
✗	6,135	Timing	Interest	This is a timing variance and will resolve itself during the financial year
✓	6,257	Within Threshold	Insurance	Within Council variance reporting threshold.
✗	(20,970)	Timing	Other General	This is a timing variance and will resolve itself during the financial year
✗	(57,844)	Permanent	Loss on Asset Disposals	Loss on Disposal of Assets is mainly the disposal of the Masonic Lodge. This is a non-cash transaction and does not affect the Municipal Surplus at Year-End
✓	89,664	Within Threshold	Depreciation	Within Council variance reporting threshold.
Capital				
✗	(319,978)	Timing	Land & Buildings	This is a timing variance and will resolve itself during the financial year
✗	(13,519)	Timing	Furniture & Equipment	This is a timing variance and will resolve itself during the financial year
✓	1,415	Within Threshold	Motor Vehicles	Within Council variance reporting threshold.
✗	(88,279)	Timing	Plant	The acquisition of Plant and Equipment is proceeding as planned. This is a timing issue only.
✗	(17,039)	Timing	Infrastructure Other	This is a timing variance and will resolve itself during the financial year
✗	(282,567)	Timing	Infrastructure Roads	This is a timing variance and will resolve itself during the financial year

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 MAY 2021

	Approved Budget	Current Budget	YTD BUDGET *	YTD Actual
INCOME				
General Purpose Funding	(4,028,599)	(4,028,599)	(3,774,147)	(4,001,234)
Governance	(53,021)	(53,021)	(49,723)	(58,002)
Law, Order & Public Safety	(35,500)	(47,500)	(32,527)	(36,103)
Health	(29,100)	(29,100)	(26,664)	(10,564)
Education & Welfare	(13,883)	(13,883)	(12,727)	(8,067)
Housing	(64,500)	(64,500)	(59,103)	(52,946)
Community Amenities	(196,736)	(205,436)	(180,707)	(185,434)
Recreation & Culture	(938,723)	(1,524,633)	(832,095)	(273,714)
Transport	(1,393,745)	(1,763,431)	(1,353,743)	(1,286,688)
Economic Services	(37,950)	(37,950)	(34,760)	(57,337)
Other Property & Services	(355,201)	(484,201)	(440,805)	(433,218)
a: TOTAL INCOME	(7,146,957)	(8,252,253)	(6,797,000)	(6,403,308)
OPERATING EXPENSES				
General Purpose Funding	121,385	124,565	114,169	103,378
Governance	307,375	307,375	278,108	284,778
Law, Order & Public Safety	161,509	173,509	161,735	157,535
Health	406,067	414,917	381,291	343,678
Education & Welfare	176,764	176,764	163,098	123,569
Housing	191,444	191,444	175,546	158,912
Community Amenities	504,271	506,271	463,734	456,864
Recreation & Culture	1,847,292	1,832,775	1,670,811	1,595,812
Transport	2,935,405	2,935,405	2,688,492	2,587,028
Economic Services	239,099	189,919	174,558	180,160
Other Property & Services	945,807	973,707	906,802	580,852
b: TOTAL OPERATING EXPENSES	7,836,419	7,826,652	7,178,344	6,572,566
c: NET OPERATING (SURPLUS)/DEFICIT	689,461	(425,601)	381,344	169,258
CAPITAL EXPENSES				
General Purpose Funding	-	-	-	-
Governance	67,000	67,000	67,000	65,031
Law, Order & Public Safety	-	11,500	-	-
Health	23,800	12,800	12,800	7,158
Education & Welfare	-	-	-	-
Housing	55,671	55,671	50,985	-
Community Amenities	14,500	14,500	14,500	-
Recreation & Culture	1,394,637	1,373,602	680,473	417,012
Transport	2,813,365	3,047,215	2,882,355	2,509,332
Economic Services	-	-	-	-
Other Property & Services	46,379	30,496	30,496	20,110
d: TOTAL CAPITAL EXPENSES	4,415,353	4,612,784	3,738,609	3,018,643
e: TOTAL OPERATING & CAPITAL	5,104,814	4,187,183	4,119,953	3,187,901

SHIRE OF WONGAN-BALLIDU ANALYSIS OF NET CURRENT ASSETS AS AT 31 MAY 2021			
NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT).	2019-2020	Original Budget	2020-2021
SURPLUS / (DEFICIT)	1,504,373	0	942,003
COMPRISES			
Cash (including reserves)	3,972,716	1,425,747	3,328,933
Current rates	151,090	144,760	182,392
Sundry debtors	51,477	44,564	165,725
Tax receivables	136,587	23,264	93,845
Other debtors	13,200	22,723	10,129
A: SSL debtors (are excluded see D: adj)	26,072	39,089	(3,942)
Inventories	6,610	10,541	2,879
Less:			
Reserves	(1,840,666)	(1,396,857)	(1,850,328)
Sundry creditors	(565,704)	(29,564)	(526,715)
Accrued interest	(5,317)	-	(0)
ESL Levy Owed	(90,869)	-	(56,503)
PAYG/GST Due To ATO	(3,371)	-	19,552
B: Other - (are excluded see D: adj)		(5,000)	
LSL Cash backed Reserve	41,498	41,896	41,735
Tax liabilities	(967)		(121,257)
Other - Trust	88		88
C: Loan liability (are excluded see D: adj)	(114,486)	(125,470)	(62,669)
Current employee benefits provisions	(362,000)	(287,074)	(348,470)
D: Adjustments (see above A to C)	88,414	91,381	66,611
Surplus / (Deficit) Variance	1,504,373	0	942,003
NOTE 1B: CLOSING FUNDS alternate format to Note 1 above	2019-2020	Original Budget	2020-2021
Current assets			
Cash & cash equivalents	3,972,716	1,425,747	3,328,933
Sundry debtors	378,425	274,400	448,149
Inventories	6,610	10,541	2,879
Total current assets	4,357,752	1,710,688	3,779,961
Current liabilities			
Creditors and accounts payable	(666,227)	(29,564)	(684,924)
Current loan liability	(114,486)	(125,470)	(62,669)
Provisions	(362,000)	(287,074)	(348,470)
Total current liability	(1,142,713)	(442,108)	(1,096,063)
Net current assets	3,215,039	1,268,580	2,683,897
Less: restricted reserves	(1,840,666)	(1,396,857)	(1,850,328)
Less: SSL principal repayments	(26,072)	(39,089)	3,942
Add back: Current loan liability	114,486	125,470	62,669
Add back: LSL Cash backed Reserve	41,498	41,896	41,735
Add back: Movement in provisions between current and non-current			
Other - Trust	88	-	88
Surplus / (Deficit) Variance	1,504,373	0	942,003

SHIRE OF WONGAN-BALLIDU			
RATE SETTING STATEMENT AS AT 31 MAY 2021			
	2020-2021 Approved Budget	2020-2021 Current Budget	2020-2021 Year-to-Date Actual
<u>OPERATING INCOME</u>			
General Purpose Funding	(1,059,858)	(1,059,858)	(1,033,469)
Governance	(53,021)	(53,021)	(58,002)
Law, Order & Public Safety	(35,500)	(47,500)	(36,103)
Health	(29,100)	(29,100)	(10,564)
Education & Welfare	(13,883)	(13,883)	(8,067)
Housing	(64,500)	(64,500)	(52,946)
Community Amenities	(196,736)	(205,436)	(185,434)
Recreation & Culture	(938,722)	(1,524,632)	(273,714)
Transport	(1,393,745)	(1,763,431)	(1,286,688)
Economic Services	(37,950)	(37,950)	(57,337)
Other Property & Services	(355,201)	(484,201)	(433,218)
A	(4,178,216)	(5,283,512)	(3,435,543)
<u>OPERATING EXPENSES</u>			
General Purpose Funding	121,385	124,565	103,378
Governance	307,375	307,375	284,778
Law, Order & Public Safety	161,509	173,509	157,535
Health	406,067	414,917	343,678
Education & Welfare	176,764	176,764	123,569
Housing	191,444	191,444	158,912
Community Amenities	504,271	506,271	456,864
Recreation & Culture	1,847,292	1,832,775	1,595,812
Transport	2,935,405	2,935,405	2,587,028
Economic Services	239,099	189,919	180,160
Other Property & Services	945,807	973,707	580,852
B	7,836,418	7,826,651	6,572,566
C= A and B	3,658,202	2,543,139	3,137,023
<u>ADJUST FOR CASH BUDGET REQUIREMENTS</u>			
<u>Non-Cash Expenditure and Income</u>			
Depreciation on Assets	(2,434,945)	(2,434,945)	(2,321,476)
Accruals and Adjustments			-
Profit/(Loss) on Asset Sales	(234,180)	(234,180)	(83,838)
<u>Capital Expenditure & Income</u>			
Purchase of land & buildings	965,992	1,462,073	444,280
Purchase of furniture & equipment	25,496	36,996	11,977
Purchase of motor vehicles	132,000	132,000	133,415
Purchase of plant & machinery	678,000	499,000	370,721
Purchase of other infrastructure	561,730	31,480	14,441
Purchase of roads infrastructure	2,052,135	2,451,235	2,043,808
Proceeds from sale of assets	(208,500)	(134,500)	(291,445)
<u>Financing Activities</u>			
Repayment of Loan Principal	118,705	118,705	91,817
Loan proceeds / refinancing CL to NCL adj	(57,000)	(57,000)	(40,000)
Loans paid to SSL parties	57,000	57,000	40,000
Self Supporting Loan Income	(36,089)	(36,089)	(30,014)
<u>Reserve Movements</u>			
Transfers to Reserves	298,950	943,200	-
Interest paid to Reserves	19,810	19,810	9,662
Transfer from Reserves	(764,851)	(934,851)	-
Net Movement in LSL Reserve			(237)
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus)/Deficit July 1 B/Fwd.	(1,863,714)	(1,504,375)	(1,504,373)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	-	-	(942,004)
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,968,741	2,958,698	2,967,765
TOTAL RATES RAISED	2,968,741	2,968,741	2,967,765
(Surplus) / Deficit Variance	0	(10,042)	0

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 31 MAY 2021

Asset No	Budget Net Book Value	Current Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
By Class						
Land & Buildings						
Masonic Lodge L0077 & B0120	189,150	27,000	162,150	188,740	25,000	163,740
34 Shields Crescent L0094				11,860	31,818	(19,958)
1 Danubin Street L0040				-	57,127	(57,127)
6 Shields Crescent L0094				11,860	27,273	(15,413)
Motor Vehicles						
Nissan Pathfinder 1505	21,183	14,500	6,683	22,970	22,727	242
Toyota Hilux 4x2 Tipper Utility (P&G) 1499	17,640	8,000	9,640	27,146	13,000	14,146
Holden Colorado 4x4 dual cab-WS 1503	21,056	14,000	7,056	21,090	20,000	1,090
Plant & Equipment						
Izuzu NPR300 Dual Cab - Construction 1445	39,114	20,000	19,114	38,587	35,000	3,587
Patching Truck 1395	34,971	31,000	3,971	33,961	32,000	1,961
Case MXU115 Tractor (Maintenance) 1404	31,500	15,000	16,500	45,000	27,500	17,500
Dual Pig Trailer (Howard Porter) 1403	14,066	5,000	9,066			-
			-			-
TOTAL	368,680	134,500	234,180	401,214	291,445	109,769
By Program						
Governance						
Nissan Pathfinder 1505	21,183	14,500	6,683	22,970	22,727	242
Recreation & Culture						
Masonic Lodge L0077 & B0120	189,150	27,000	162,150	188,740	25,000	163,740
Transport						
Toyota Hilux 4x2 Tipper Utility (P&G) 1499	17,640	8,000	9,640	27,146	13,000	14,146
Holden Colorado 4x4 dual cab-WS 1503	21,056	14,000	7,056	21,090	20,000	1,090
			-	-	-	-
Other Property & Services						
Izuzu NPR300 Dual Cab - Construction 1445	39,114	20,000	19,114	38,587	35,000	3,587
Patching Truck 1395	34,971	31,000	3,971	33,961	32,000	1,961
Case MXU115 Tractor (Maintenance) 1404	31,500	15,000	16,500	45,000	27,500	17,500
Dual Pig Trailer (Howard Porter) 1403	14,066	5,000	9,066			-
34 Shields Crescent L0094				11,860	31,818	(19,958)
1 Danubin Street L0040				-	57,127	(57,127)
6 Shields Crescent L0094				11,860	27,273	(15,413)
TOTAL	368,680	134,500	234,180	401,214	291,445	109,769
Motor Vehicle and Plant & Equipment Change Over						
	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles						
Toyota Fortuner	52,000	14,500	37,500	53,053	22,727	30,326
Toyota Hilux 4x2 Tipper Utility (P&G)	37,000	8,000	29,000	31,745	13,000	18,745
Ford Ranger	43,000	14,000	29,000	48,617	20,000	28,617
Sub-total	132,000	36,500	95,500	133,415	55,727	77,688
Plant & Equipment						
Izuzu NPR300 Dual Cab - Construction	85,000	20,000	65,000	74,363	35,000	39,363
Patching Truck	201,000	31,000	170,000	201,064	32,000	169,064
Case MX115 Tractor (Maintenance)	75,000	15,000	60,000	31,745	27,500	4,245
Dual Pig Trailer (Howard Porter) TK34	50,000	5,000	45,000	-		-
Data Signs (2)	48,000		48,000	48,820		48,820
Various Trailer Replacements	40,000		40,000	14,730	-	14,730
Sub-total	499,000	71,000	428,000	370,721	94,500	276,221
	631,000	107,500	523,500	504,137	150,227	353,910

SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 31 MAY 2021

Existing Loans * Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Proposed Borrowings	Amount Borrowed	Loan Principal Paid in May 21	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2020	Refinancing	Principal Repayments YTD	Loan Balance @ 31 May 21
147	Aged Persons	Ninan House*	Jul-2022		100,000	-	-	(1,144)	24,440	-	(9,282)	15,158
151A	Aged Persons	Ninan House*	Oct-2032		300,000	(8,471)	-	(8,968)	260,588	-	(16,790)	243,798
152	Co-Location Construction	Shire	Dec-2039		2,000,000	(20,706)	-	(34,012)	1,959,321	-	(61,803)	1,897,518
153	Wongan Hills Community Store	Wongan Hills Community Store	Jul-2025	57,000	40,000	(3,942)	-	(259)	-	-	(3,942)	36,058
TOTAL EXISTING LOANS				57,000	2,440,000	(33,119)	-	(44,383)	2,244,349	-	(91,817)	2,192,532

Shire Loan Summary

Self Supporting Loan Summary

-	2,000,000	(20,706)	-	(34,012)	1,959,321	-	(61,803)	1,897,518
57,000	440,000	(12,413)	-	(10,371)	285,028	-	(30,014)	295,014

Current loan liability

Non current liability

Total Loan Liability

Loan Balance @ 30 June 2020	SSL	Shire	Total
(82,616)	(6,075)	15,276	9,201
(2,161,733)	(288,939)	(1,912,794)	(2,201,733)
(2,244,349)	(295,014)	(1,897,518)	(2,192,532)

SHIRE OF WONGAN - BALLIDU ANALYSIS OF RESERVE ACCOUNTS AS AT 31 MAY 2021															
				ADOPTED FULL YEAR'S BUDGET				CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 31 MAY 2021			
Reserve Description	GL Acct.	Budget Opening Balance	Actual Opening Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer from / Interest	Transfer to Muni/ Transfer from Reserve	Transfer from Muni/ Transfer to Reserve	Actual Balance
Community Resource Centre Reserve	01989	(32,617)	(32,504)	(278)	15,296	(19,950)	(37,436)	(278)	15,296	(19,950)	(37,436)	(186)	-	-	(32,690)
Depot Improvement Reserve	01940	(10,500)	(10,488)	(64)	-	-	(10,550)	(64)	-	-	(10,550)	(60)	-	-	(10,546)
Historical Publications Reserve	01965	(7,077)	(7,067)	(69)	-	-	(7,136)	(69)	-	-	(7,136)	(40)	-	-	(7,108)
Housing Reserve	01955	(1,854)	(1,851)	(18)	-	-	(1,869)	(18)	-	(496,000)	(497,869)	(11)	-	-	(1,862)
LSL Reserve	01935	(41,486)	(41,498)	(398)	-	-	(41,896)	(398)	-	-	(41,896)	(237)	-	-	(41,735)
Medical Facilities & R4R Special Projects Reserve	01975	(349,376)	(348,906)	(3,736)	30,000	(40,000)	(362,642)	(3,736)	30,000	(40,000)	(362,642)	(1,994)	-	-	(350,900)
Patterson Street JV Housing Reserve	01988	(44,039)	(43,980)	(383)	-	(5,000)	(49,363)	(383)	-	(5,000)	(49,363)	(251)	-	-	(44,232)
Plant Reserve	01945	(660,989)	(660,098)	(9,048)	244,000	(224,000)	(649,146)	(9,048)	414,000	(265,500)	(520,646)	(3,772)	-	-	(663,870)
Quinlan Street JV Housing Reserve	01987	(44,594)	(44,533)	(389)	-	(5,000)	(49,922)	(389)	-	(5,000)	(49,922)	(255)	-	-	(44,788)
Stickland JV Housing Reserve	01986	(53,214)	(53,142)	(473)	-	-	(53,615)	(473)	-	-	(53,615)	(304)	-	-	(53,446)
Swimming Pool Reserve	01970	(114,921)	(114,767)	(1,361)	86,500	-	(29,628)	(1,361)	86,500	-	(29,628)	(656)	-	-	(115,423)
Waste Management Reserve	01920	(45,042)	(44,981)	(393)	-	(5,000)	(50,374)	(393)	-	(5,000)	(50,374)	(257)	-	-	(45,239)
Sporting Co-Location Reserve	01990	(287,239)	(286,851)	(2,204)	289,055	-	(0)	(2,204)	289,055	(106,750)	(106,750)	(1,639)	-	-	(288,491)
Doctors Subsidy Reserve	01991	(150,000)	(150,000)	(996)	100,000	-	(50,996)	(996)	100,000	-	(50,996)	-	-	-	(150,000)
TOTALS		(1,842,948)	(1,840,666)	(19,810)	764,851	(298,950)	(1,394,575)	(19,810)	934,851	(943,200)	(1,868,825)	(9,662)	-	-	(1,850,328)

SHIRE OF WONGAN-BALLIDU					
BANK RECONCILIATIONS FOR 31 MAY 2021					
	Total	Municipal (01100+01102)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	3,199,458.00	1,298,953.47	49,479.19	1,850,175.34	850.00
Add: Receipts	880,498.63	789,516.62	90,828.95	153.06	
Adjustment	-				
Transfers In/(Out)	-				
	-				
Less: Payments - EFT & Cheques	(687,752.22)	(611,337.77)	(76,414.45)		
Payments - Bank Fees	621.81	621.81			
Investment - Transfers In/Out	-				
	-				
Balance as per General Ledger	3,392,826.22	1,477,754.13	63,893.69	1,850,328.40	850.00
Balance as per Bank Statements	655,282.21	597,318.87	57,963.34		
Balance as per Bank Deposit Certificates	1,850,328.38	-		1,850,328.38	
Balance as per Holder Certificates	880,688.06	879,838.06			850.00
Add: Outstanding Deposits	6,577.55	647.20	5,930.35	-	
Adjustments -	-				
	-				
Less: Unpresented Payments	(50.00)	(50.00)			
	-				
Adjustments & Transfers	0.02			0.02	
	-				
Balance as per Cash Book	3,392,826.22	1,477,754.13	63,893.69	1,850,328.40	850.00

MUNICIPAL INVESTMENTS

Matured Municipal Investments

Invest No.	Name	Maturity date	Particulars	From	To	Days	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9155-84868	Term Deposit	29.12.20	T/F to Muni				\$ 500,000.00	\$ (501,314.24)	\$ 1,314.24	\$ 0.00	\$ 1,314.24
9155-85086	Term Deposit	1.3.21	T/F to Muni				\$ 500,000.00	\$ (502,063.83)	\$ 2,063.83	\$ (0.00)	\$ 2,063.83
9117-01465	Term Deposit	8.4.21	T/F to Muni				\$ 500,000.00	\$ (501,976.60)	\$ 1,976.60	\$ 0.00	\$ 1,976.60
Total of matured municipal investments							\$ 1,500,000.00	\$ (1,505,354.67)	\$ 5,354.67	\$ 0.00	\$ 5,354.67

Current Municipal Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9155-84606	Term Deposit		27/11/2020	27/05/2021	183	0.20%	\$ 500,000.00	\$ (501,442.02)	\$ 1,442.02	\$ (0.00)	\$ 1,442.02
4705-91546	Online Saver Account		7/11/2018				\$ 1,673,973.69	\$ (794,517.55)	\$ 381.92	\$ 879,838.06	\$ 381.92
Total of current municipal investments							\$ 2,173,973.69	\$ (1,295,959.57)	\$ 1,823.94	\$ 879,838.06	\$ 1,823.94

RESERVE INVESTMENTS

Matured Reserve Investments

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest/Transfer Realised	Closing Balance	BANK TO INVESTMENT
Total of matured reserve investments									0.00	0.00	0.00

Current Reserve Investments

Invest No.	Name	Maturity	From	To	Days	Interest Rate	Opening Investment	Transfers in/out	YTD Interest	Closing Balance	Interest Realised
9788-42609	Term Deposit		6/05/2021	6/06/2021	30	0.10%	\$ 557,558.44	\$ -	\$ 3,403.54	\$ 560,961.98	\$ 3,403.54
9788-42596	Term Deposit		6/05/2021	6/06/2021	30	0.10%	\$ 556,737.36	\$ -	\$ 3,398.52	\$ 560,135.88	\$ 3,398.52
9789-82644	Term Deposit		3/04/2021	3/10/2021	183	0.10%	\$ 87,434.23	\$ -	\$ 657.45	\$ 88,091.68	\$ 657.45
9202-06415	Term Deposit		31/03/2021	30/06/2021	90	0.10%	\$ 500,000.00	\$ -	\$ 2,075.19	\$ 502,075.19	\$ 2,075.19
2527-63397	Reserve Saver						\$ 138,936.28	\$ -	\$ 127.37	\$ 139,063.65	\$ 127.37
Total of reserve investments and cash							\$ 1,840,666.31	\$ -	\$ 9,662.07	\$ 1,850,328.38	\$ 9,662.07

Total of matured municipal and reserve investment								\$ (1,505,354.67)	\$ 5,354.67	\$ 0.00	\$ 5,354.67
Total of current municipal and reserve investment and cash								\$ 4,014,640.00	\$ (1,295,959.57)	\$ 11,486.01	\$ 2,730,166.44

SHIRE OF WONGAN - BALLIDU RATES OUTSTANDING 31 MAY 2021				
		Rates Raised for 2020/2021	\$ 3,230,325.81	Rates and service charges
Rates Outstanding Breakdown				
Total Amount Outstanding		31.5.21	\$ 191,055.33	6%
Outstanding same time last year		31.5.20	\$ 139,946.41	4%
SUNDRY DEBTORS OUTSTANDING 31 MAY 2021				
Debtors Ageing Summary				
Current			\$ 165,040.01	
30 Days			\$ 1,865.08	
60 Days			\$ 2,471.73	
90 Days & Over			\$ 1,519.50	
Credit Balance			\$ (5,309.70)	
Total Outstanding			\$ 165,586.62	
Accounts 90 Days & Over:				
Date	Dr No.	Comments	Amount	
17/05/2019	1370	Standpipe Fees	\$ 1,328.25	Company in Liquidation
10/08/2020	32	Food Licence	\$ 120.00	
12/02/2021	1318	Standpipe Fees	\$ 71.25	Copy sent
Total			\$ 1,519.50	

9.2.3 APPOINTMENTS TO BUSH FIRE ADVISORY COMMITTEE (BFAC)

FILE REFERENCE:	
REPORT DATE:	17 June 2021
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	BFAC Meeting held 13 April 2021
AUTHOR:	Alan Hart, Deputy Chief Executive Officer
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

That the recommendations of the Bushfire Advisory Committee of appointments to the Committee for a one-year term, commencing on 1 July 2021 be received.

BACKGROUND:

The Bush Fire Brigades Local Law requires each Brigade to hold an Annual General Meeting prior to the first Bush Fire Advisory Committee Meeting each year. At the Annual General Meeting of a Bush Fire Brigade, up to two Brigade members are to be nominated to the Bush Fire Advisory Committee to serve as Fire Control Officer for the Brigade area until the next Annual General Meeting. Other positions within the Brigade area are to be filled for a one-year term.

The Bush Fire Advisory Committee has recommended persons to be appointed to positions within the Brigade area as follows:-

9.2.3.1 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE BURAKIN BUSH FIRE BRIGADE

COMMITTEE RECOMMENDATION

That the following persons be appointed as Fire Control Officers for the Burakin Bush Fire Brigade for a one-year term:

- A Tunstill
- G Brennan

9.2.3.2 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE CADOUX/MANMANNING BUSH FIRE BRIGADE

COMMITTEE RECOMMENDATION

That the following persons be appointed as Fire Control Officers for the Cadoux/Manmanning Bush Fire Brigade for a one-year term:

- S Booth
- D Mincherton

9.2.3.3 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE LAKE NINAN/HINDS BUSH FIRE BRIGADE

COMMITTEE RECOMMENDATION

That the following persons be appointed as Fire Control Officers for the Lake Ninan/Hinds Bush Fire Brigade for a one-year term:

- C Wilding
- A Robinson

9.2.3.4 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE MOCARDY BUSH FIRE BRIGADE

COMMITTEE RECOMMENDATION

That the following persons be appointed as Fire Control Officers for the Mocardy Bush Fire Brigade for a one-year term:

- D Sadler
- E Thelander

9.2.3.5 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE BALLIDU FIRE SERVICE BRIGADE

COMMITTEE RECOMMENDATION

That the following persons be appointed as Fire Control Officer for the Ballidu Fire Service Brigade for a one-year term:

- J Hood
- S Whyte

9.2.3.6 APPOINTMENT OF FIRE CONTROL OFFICER FOR THE WONGAN HILLS TOWNSITE

There is no Bush Fire Brigade in the Wongan Hills townsite as the town falls within the responsibility of the Wongan Hills Fire and Rescue Service. Two Fire Control Officers are required to enforce the provisions of the *Bush Fires Act 1954* in the town.

COMMITTEE RECOMMENDATION

That the following persons be appointed as Fire Control Officers for the Wongan Hills townsite for a one-year term:

- T Breen
- D Warner

9.2.3.7 ELECTION OF THE CHIEF BUSH FIRE CONTROL OFFICER

One position for the Chief Bush Fire Control Officer to be filled. Ross Lane is the current holder of this position and is retiring at the end of this term.

COMMITTEE RECOMMENDATION

That Ross Lane be appointed to the position of Chief Bush Fire Control Officer for a one-year term.

9.2.3.8 ELECTION OF THE DEPUTY CHIEF BUSH FIRE CONTROL OFFICER

One position for the Deputy Chief Bush Fire Control Officer to be filled. Jarrod Hood and Chris Wilding are the current holders of this position.

COMMITTEE RECOMMENDATION

That Chris Wilding and Vicki Booth be appointed to the position of Deputy Chief Bush Fire Control Officers for a one-year term.

9.2.3.9 APPOINTMENT OF FIRE WEATHER READERS

The immediate past Office Bearers were:

- R Lane
- E Ganzer

- K Booth
- A Robinson
- B Johnson
- J Hasson

COMMITTEE RECOMMENDATION

That the following persons be appointed as authorised Fire Weather Readers for the Shire of Wongan-Ballidu for a one-year term:

- R Lane
- E Ganzer
- K Booth
- A Robinson
- M Clarke
- K Hasson

9.2.3.10 APPOINTMENT OF FIRE WEATHER OFFICER

In accordance with section 38 of the *Bush Fires Act 1954*, a local government may appoint persons as authorised Harvest Ban Officers. Harvest Ban Officers can allow burning to proceed on days when a “very high” or “extreme’ fire danger is forecast.

The immediate past Fire Weather Officer was Ross Lane, Chief Bush Fire Control Officer.

COMMITTEE RECOMMENDATION

That Ross Lane, Chief Bush Fire Control Officer be appointed as authorised Fire Weather Officer for the Shire of Wongan-Ballidu for a one-year term.

9.2.3.11 APPOINTMENT OF DEPUTY FIRE WEATHER OFFICER

In accordance with section 38 of the *Bush Fires Act 1954*, a local government may appoint persons as authorised Harvest Ban Officers. Harvest Ban Officers can allow burning to proceed on days when a “very high” or “extreme’ fire danger is forecast.

The immediate past office bearers were Chris Wilding and Jarrod Hood.

COMMITTEE RECOMMENDATION

That Chris Wilding and Vicki Booth be appointed as authorised Deputy Fire Weather Officers for the Shire of Wongan-Ballidu for a one-year term.

9.2.3.12 APPOINTMENT OF TRAINING OFFICER

The immediate past office bearer was Vicki Booth.

COMMITTEE RECOMMENDATION

That Vicki Booth be appointed as Training Officer for the Shire of Wongan-Ballidu for a one-year term.

9.2.3.13 REVIEW OF DRAFT 2021/22 FIREBREAK ORDER

The Committee reviewed the draft of the 2021/22 Firebreak Order and recommended the following dates be gazetted for the restricted and prohibited burning periods:

- Restricted Burning Period – 13 October 2021 to 14 November 2021
- Prohibited Burning Period – 15 November 2021 to 13 February 2022
- Restricted Burning Period – 14 February 2022 to 31 March 2022

COMMITTEE RECOMMENDATION

That the 2021/2022 Firebreak Order and the following dates be endorsed for the restricted and prohibited burning periods:

- Restricted Burning Period – 13 October 2021 to 14 November 2021
- Prohibited Burning Period – 15 November 2021 to 13 February 2022
- Restricted Burning Period – 14 February 2022 to 31 March 2022

COMMITTEE RECOMMENDATION:

That Council ADOPTS en-bloc, the recommendations of the Committee for the following items: 9.2.3.1, 9.2.3.2, 9.2.3.3, 9.2.3.4, 9.2.3.5, 9.2.3.6, 9.2.3.7, 9.2.3.8, 9.2.3.9, 9.2.3.10, 9.2.3.11, 9.2.3.12 and 9.2.3.13.

9.3	WORKS AND SERVICES
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No Items

9.4 HEALTH, BUILDING AND PLANNING

9.4.1 APPLICATION FOR DEVELOPMENT APPROVAL – P500 ON LOT 108 FEDERATION STREET, BALLIDU

FILE REFERENCE:	A437/P500
REPORT DATE:	16 June 2021
APPLICANT/PROPONENT:	Co-Operative Bulk Handling (CBH)
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager Regulatory Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

Consideration and final determination of an Application for Development Approval for installation, construction and use of outbuildings and associated works as outlined below on Lot 108 Federation Street, Ballidu.

BACKGROUND:

The applicant is seeking Council's development approval for the following upgrades and additions to existing buildings on Lot 108 Federation Street, Ballidu:

- Installation of a new 6m x 3m steel framed and colourbond clad crib room
- Installation of a new 3.3m x 2.6m steel framed colourbond clad male and female ambulant toilet unit
- Installation of a new water tank
- Installation of a new septic



Google Maps 21/04/2021



SLIP Map of Bush Fire Prone Areas as at 18/11/2020

COMMENT:

The CBH Ballidu site between the A type grain storage and sample hut area (where the proposed works are) is part of the 99-year lease of land between CBH and Public Transport Authority of WA (PTA) over rail reserve land known as Lease L6617. A letter from Public Transport Authority giving permission to CBH has been submitted with this application.

Lot 108 Federation Street, Ballidu is located in a Bush Fire Prone Area. The Shire received a BAL assessment with the planning application. The BAL for this property is a 12.5 rating.

Lot 108 Federation Street, Ballidu is classified 'Rural Townsite' zone in the Shire of Wongan Ballidu Local Planning Scheme No. 5 (LPS5).

The Zone Objectives for the development and use of any land classified 'Rural Townsite' zone are as follows:

- To provide for a range of land uses that would typically be found in a small country town.
- To maintain a small-town atmosphere.

Under the terms of the Zoning Table in LPS5 the development of an outbuilding is listed as being a permitted (ie 'P') use on any land classified 'Rural Townsite' zone provided it complies with all the relevant development standards and requirements. Despite the permissibility of the proposed outbuilding on Lot 108 Federation Street, Ballidu, Council's development approval is required.

The minimum boundary setback for 'Rural Townsite' zone is 6m from the front, 1.5m from the rear and 1.5m from the side. The proposal is compliant with the minimum setback requirements.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

POLICY REQUIREMENTS:

Planning in Bush Fire Prone Areas State Planning Policy 3.7

LEGISLATIVE REQUIREMENTS:

Planning and Development Act 2005
 Planning and Development (Local Planning Schemes) Regulations 2015
 Shire of Wongan Ballidu Local Planning Scheme No. 5
Health Act 1911

STRATEGIC IMPLICATIONS:

There are no known Strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental implications associated with this item.
- **Economic**
There are no known economic implications associated with this proposal.
- **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item. All costs associated with the proposed development are the responsibility of and will be met by the applicant.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED:

OFFICER RECOMMENDATION:

That Council: **APPROVE** the Development Application submitted by the applicant for the installation and construction of a new 6m x 3m steel framed and colourbond clad crib room, a new 3.3m x 2.6m steel framed colourbond clad male and female ambulant toilet unit, a water tank, installation of septic system as determined by the Department of Health and associated works at Lot 108 Federation Street, Ballidu subject to the following conditions and advise notes:

Conditions

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan Ballidu having first been sought and obtained.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. All stormwater drainage generated by the proposed dwelling shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.
4. All external surfaces of the proposed outbuilding shall be clad with new materials only.
5. The Bushfire Attack Level (BAL) Assessment prepared by Barron Building Surveying on 5 May 2021 shall be implemented and maintained thereafter to comply with a maximum BAL-12.5 rating.

Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wongan Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:
 - (a) Shire of Wongan Ballidu Annual Firebreak Notice, all land zoned Residential, Rural Townsite and Commercial is required to reduce all annual grass and herbage to a height of not more than 75mm.
 - (b) Shire of Wongan Ballidu Health Local Law

4. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
5. The proposed outbuilding is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.
6. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
7. No construction works shall commence on the land prior to 7 am without the Shire's written approval. No construction works are permitted to be undertaken on Sundays or Public Holidays.
8. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wongan Ballidu Local Planning Scheme No. 5 and may result in legal action being initiated by the local government.
9. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.
10. An 'Application to Construct or Install an Apparatus for the Treatment of Sewage' prepared pursuant to the specific requirements of the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974 must be prepared and submitted to the Shire or the Executive Director of Public Health for consideration and determination prior to preparation and lodgement of a building permit application.

9.5 COMMUNITY SERVICES

9.5.1 NEW SHIRE LOGO AND REBRANDING

FILE REFERENCE:	
REPORT DATE:	16 June 2021
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Council Informal Meeting 28 April – Findings of Visual Identity Survey
AUTHOR:	Vanessa Deetlefs, Marketing and Communications Officer
ATTACHMENTS:	Visual Identity Survey Results 1 Results of Visual Identity Survey 11

PURPOSE OF REPORT:

The purpose of this report is to provide information to support Council's decision to adopt a new Visual Identity for the Shire of Wongan-Ballidu.

BACKGROUND:

The Shire first addressed the possibility of a new visual identity in 2019/2020. Extensive work has been done to present various design options for Council who agreed to support proceeding with a rebranding exercise provided that community engagement was undertaken around the new branding proposal. If sufficient community support could be measured, the new branding was planned to coincide with the implementation of the Shire's 2021-31 Strategic Community Plan.

Results of the Visual Identity Survey were presented to Council during an informal meeting held on 23 May 2021 where Council moved to adopt a new logo at the following OCM of 26 May.

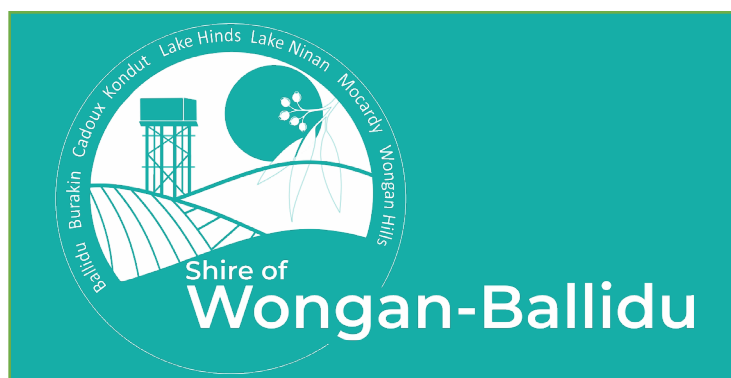
Based on additional community feedback provided after the survey closure date, further consideration was given to refining the preferred logo choice and the agenda item was postponed. To test preferences, a final snap survey took place for two weeks from 26 May to 9 June 2021. The results of this survey (attached separately) indicate a strong preference for the revised option (122 responses with 56.2% in favour of the revised option and 43.8% in favour of the original preference).

COMMENT

The colours and design choices presented in the branding proposal were well received by a high percentage of community members during the consultation process and the refinements made were based on practical/functional considerations. It is important to note that not every community member will support the design or colour choice used in the new branding.

PROPOSED LOGO FOR ADOPTION (COLOUR AND A REVERSE VERSION)





POLICY REQUIREMENTS:

There are no known legislative requirements related to this item.

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known environmental impacts associated with this proposal.
- **Economic**
Improved online presence and audience perceptions. Associated economic benefits from the improved opportunities for effective promotion of the Shire of Wongan-Ballidu
- **Social**
Anticipated improvement in audience engagement and improved communication.
- **Financial Implications:**
All known costings associated with the rebranding proposal have been included in the preparation of the 2021/22 Annual Budget.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

OFFICER RECOMMENDATION:

That Council: ADOPT and implement the rebranding of the Shire of Wongan-Ballidu as presented.

Shire of Wongan-Ballidu Visual Identity Survey

Scroll down to make your selection



Option 3



Revised Option

1. Of the two logos shortlisted, please indicate your preference:

Mark only one oval.

- ☐ Option 3
- ☐ Revised Option

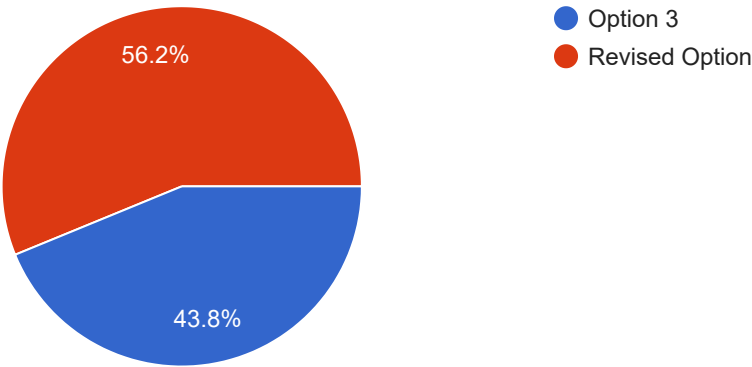
Shire of Wongan-Ballidu Visual Identity Survey

122 responses

[Publish analytics](#)

Of the two logos shortlisted, please indicate your preference:

121 responses



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Google Forms





Visual Identity Proposal

Survey Results - April 2021

Introduction

In recent years, several Councils have realised the value of updating their brand identity with a fresh look and feel. Re-branding is not simply about changing a logo and choosing a few new colours for brochures, our website and corporate stationery. If done well, a new brand identity can re-energise a community and spark new interest in the Shire as a location. It re-enforces community values and highlights the unique attractions of our area.

Although the Visual Identity Proposal involves an overhaul of the Shire's corporate communication collateral, Council recognised the importance of gaining the feedback and input from community members and stakeholders including our Tourism Association.

The timing for the Visual Identity Proposal aligned well with the review of the Shire's 10 year Strategic Community Plan and communication content around the engagement process was designed as part of an overall "teaser" campaign to introduce the new brand concept.

Methodology

In developing the Visual Identity Proposal, four logo options together with four complimentary tourism logo options were presented for community members to select a preferred design. The survey provided respondents the opportunity to comment and provide feedback on the proposal. Graphic examples were provided as visual reference portraying how the branding will look when applied to a range of marketing collateral. Respondents were invited to vote and comment anonymously as it was felt this would provide community members the freedom to provide objective, honest feedback. Respondents were free to leave their contact details if they wanted in order to discuss the proposal or receive further information.

The survey was published online and in hard copy over a four week period (17 March - 14 April 2021) to a projected 50% sample size of the estimated 2019 total *Shire population of 1288 people (644). Typically, survey response rates range from 5% to 30%. The response rate for this survey was 18.32%. Promotion of the survey was carried out as follows:

*Source (Australian Bureau of Statistics).

Shire of Wongan-Ballidu Facebook page: 4 postings, Wongan Hills Community Announcement page: 4 postings
Ballidu Buy, Sell and News: 4 postings, Cadoux Bugle page: 4 postings

Website: a banner ad on the home page invited visitors to the website to complete the online survey for the duration of the campaign.

Hard copy surveys and a printed Visual Identity Proposal were available for respondents to complete at either the Shire Administration Office or the Community Resource Centre.

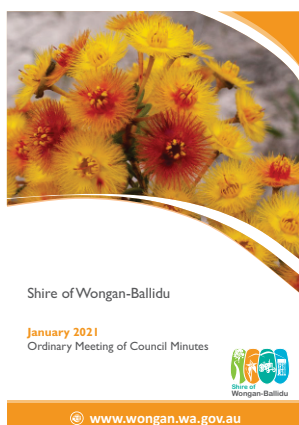
Wonga-Balli Boomer: teaser messages were published from Nov - March in the lead up to the proposal followed by an introductory article (17 March), and subsequent reminders (24 March & 31 March). The colours and logo icons were also included in communication promoting the Shire's review of its 10 Year Strategic Community Plan.

Desired Outcome

The survey was designed to measure community support for adopting a new visual identity for the Shire of Wongan-Ballidu and gauged preferences for the four options presented. The four options contained the same icons and colour selections but differed in design execution. The first design option was more unusual with an organic shape whereas the second logo was more linear and uniform. Options three and four were offered as a more traditional representation of the logo and included the names of the locales within the Shire. The desired survey outcome aimed to reveal which, if any of the options were preferred by the community.



Shire Logo



Design Examples

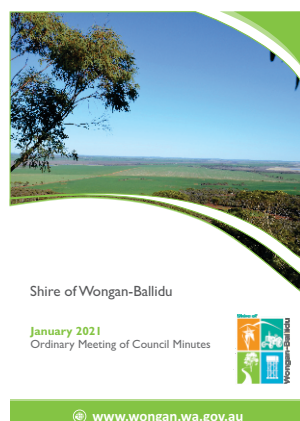


Tourism Logo



Logo Combination: Option 2

Shire Logo



Design Examples



Tourism Logo



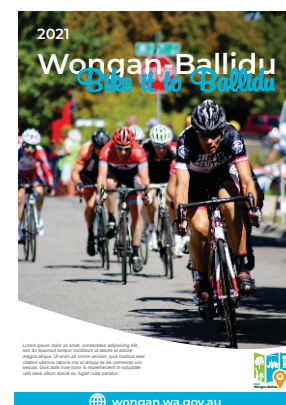
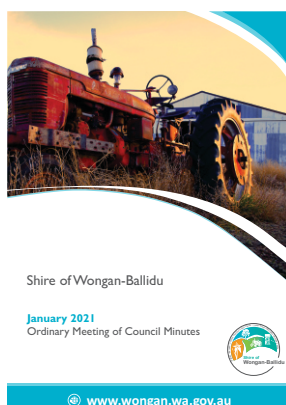
Shire Logo



Tourism Logo

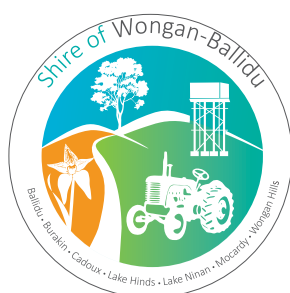


Design Examples



Logo Combination: Option 4

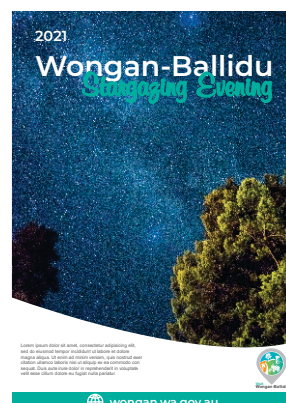
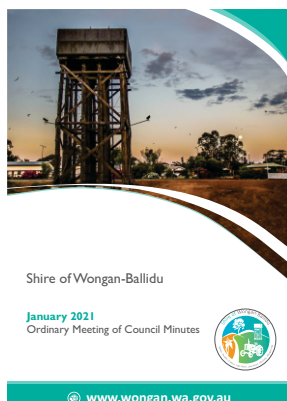
Shire Logo



Tourism Logo

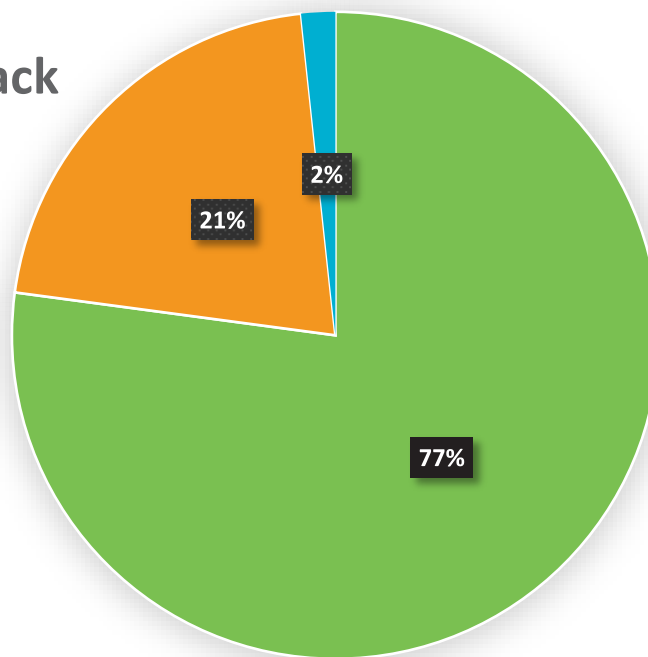


Design Examples



Survey Results

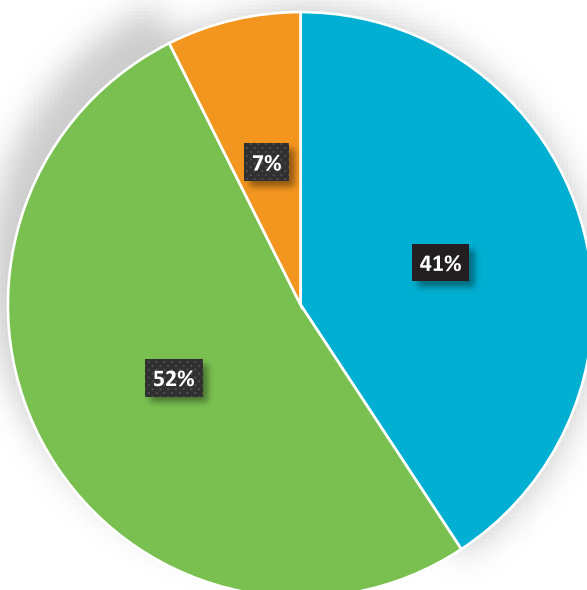
Survey Feedback



117 Resposes

- Vote Only
- Vote and Comment
- Comment Only

Responses



27 respondents provided feedback

Positive 11 (41%)

Mainly positive/objective feedback or questions 14 (52%)

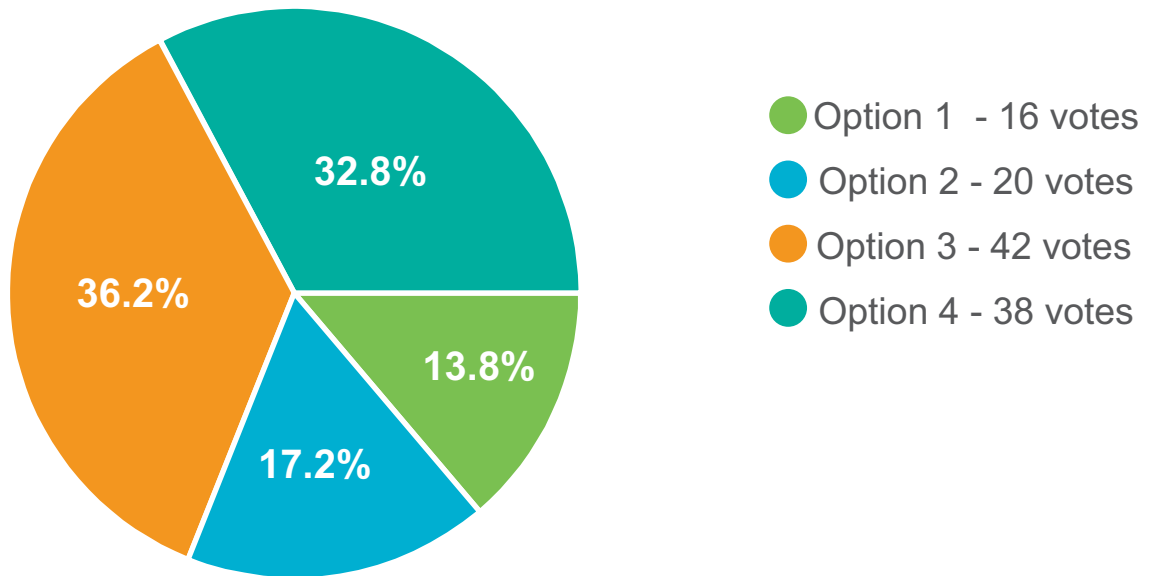
Negative 2 (7%)

- Positive
- Positive/Objective Feedback
- Negative



Survey Results

116 responses



Of the 118 responses received, 116 votes were made with Option 3 the preferred logo and tourism logo.

The Wongan Hills Tourism Group collectively submitted one vote on behalf of its members after viewing the four options. The Tourism Group President was consulted during the design process and certain elements within the final design output were similar to the original concept submitted by the Tourism Group.



Option 3



Item 10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Item 11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Item 12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Item 13. CLOSURE