



Shire of
Wongan-Ballidu

Minutes (Unconfirmed)

Ordinary Meeting of Council

Wednesday, 17 December 2025





ACKNOWLEDGEMENT OF COUNTRY

The Shire of Wongan-Ballidu acknowledges the Traditional Owners of the land within the Shire, the Ballardong and Yued people of the Noongar nation, and pay our respects to Elders past, present and emerging.

The Shire recognises the integral role these community members play in our culture, diversity, history and future.

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Item 1. ACKNOWLEDGEMENT OF COUNTRY / DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

The Shire President, Cr Stuart Boekeman, declared the meeting open at 3:01pm.

Item 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED**Attendees:**

Cr Stuart Boekeman	Shire President
Cr Mandy Stephenson	Deputy President
Cr Jarrod Hood	Member
Cr Shaun Kalajzic	Member
Cr Lorrice Richards	Member
Cr Matthew Sewell	Member
Cr Sue Starcevich	Member

Leave of Absence Previously Granted:

Nil

Staff:

Sam Dolzadelli	Chief Executive Officer
Melinda Lymon	Deputy Chief Executive Officer
Melissa Marcon	Manager of Regulatory Services
Stephen Casey	Manager of Works and Services
Kim Walsh	Manager Community and Customer Services
Tan Evans	Executive Assistant and Governance Officer (Minutes)

Public:

Nil

Item 3. PUBLIC QUESTION TIME

Nil

Item 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

Item 5. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS

Nil

Item 6. APPLICATION/S FOR LEAVE OF ABSENCE

Nil

Item 7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD WEDNESDAY, 26 NOVEMBER 2025.

OFFICER RECOMMENDATION:

MOVED: Cr KALAJZIC SECONDED: Cr SEWELL

1. That the Minutes of the Ordinary Meeting of Council held Wednesday, 26 November 2025 be CONFIRMED as a true and correct record of the proceedings.

CARRIED: 7/0
RESOLUTION 011225

For:

Cr S Boekeman
Cr J Hood
Cr S Kalajzic
Cr L Richards
Cr M Sewell
Cr S Starcevich
Cr M Stephenson

Against:

Item 8. NOTICE OF MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil

Item 9. REPORTS OF OFFICERS AND COMMITTEES

9.1 GOVERNANCE

9.1.1 COUNCIL MEETING DATES FOR 2026

FILE REFERENCE:	Council/Ordinary Council Meetings
REPORT DATE:	1 December 2025
APPLICANT/PROPOSER:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Council Forum – 26 November 2025
AUTHOR:	Tan Evans – Executive Assistant & Governance Officer
REVIEWER:	Sam Dolzadelli – Chief Executive Officer
ATTACHMENTS:	9.1.1.1 – 2026 Council Meeting Dates

PURPOSE OF REPORT:

That Council endorse the 2026 Council meeting dates.

BACKGROUND:

Pursuant to Regulation 12(2) of the *Local Government (Administration) Regulations 1996*, the CEO must publish on the local government's official website the meeting details for Ordinary Council Meetings before the beginning of the year in which the meetings are to be held.

Council have provided in principle support for this schedule, as it was presented in draft form at the Council Forum held 26 November.

COMMENT:

The proposed dates and locations for the Ordinary Council Meetings are the fourth Wednesday of each month, to be held in Council Chambers, except for:

- January - when Council is in recess.
- March - when the meeting is proposed to be held in Ballidu;
- August - when the meeting is held a week earlier not to conflict with Dowerin Field Days.
- September - when the meeting is proposed to be on a Thursday in Cadoux and;
- December - when the meeting is held a week earlier not to conflict with Christmas.

It is proposed that the Council Meetings will commence at 3:00pm, followed by Council Forum.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Administration) Regulations 1996 – Regulation 12(2).

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental impacts associated with this item.

➤ **Economic**

There are no known economic impacts associated with this item.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications in relation to this item.

VOTING REQUIREMENTS: Simple Majority

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

MOVED: Cr RICHARDS SECONDED: Cr STARCEVICH

That Council:

ENDORSE the Council meeting dates for 2026 as presented in attachment 9.1.1.1.

**CARRIED: 7/0
RESOLUTION 021225**

Against:

For:
Cr S Boekeman
Cr J Hood
Cr S Kalajzic
Cr L Richards
Cr M Sewell
Cr S Starcevich
Cr M Stephenson



2026 Council Meetings

DATE	TIME	MEETING	LOCATION
Wednesday 25 February	3.00pm	Ordinary Council Meeting	Council Chamber, Wongan Hills
Wednesday 25 March	3.00pm	Ordinary Council Meeting	Ballidu
Wednesday 22 April	3.00pm	Ordinary Council Meeting	Council Chamber, Wongan Hills
Wednesday 27 May	3.00pm	Ordinary Council Meeting	Council Chamber, Wongan Hills
Wednesday 24 June	3.00pm	Ordinary Council Meeting	Council Chamber, Wongan Hills
Wednesday 22 July	3.00pm	Ordinary Council Meeting	Council Chamber, Wongan Hills
Wednesday 19 August	3.00pm	Ordinary Council Meeting	Council Chamber, Wongan Hills
Thursday 24 September	3.00pm	Ordinary Council Meeting	Cadoux
Wednesday 28 October	3.00pm	Ordinary Council Meeting	Council Chamber, Wongan Hills
Wednesday 25 November	3.00pm	Ordinary Council Meeting	Council Chamber, Wongan Hills
Wednesday 16 December	3.00pm	Ordinary Council Meeting	Council Chamber, Wongan Hills

9.1.2 2024/25 ANNUAL REPORT AND ANNUAL ELECTORS MEETING

FILE REFERENCE:	Finance Management/Audits/Final Audits/2024-2025
REPORT DATE:	09 December 2025
APPLICANT/PROPOSER:	Nil
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Sam Dolzadelli – Chief Executive Officer
ATTACHMENTS:	9.1.2.1 – Shire of Wongan-Ballidu Annual Report 2024/25

PURPOSE OF REPORT:

For Council to accept the 2024/25 Annual Report and set a date for the Annual General Meeting of Electors.

BACKGROUND:

Annual Report

The *Local Government Act 1995* (the Act) requires Council to accept the annual report no later than 31 December each year or no later than 2 months after the auditor's report becomes available. Local governments are required to publish the annual report, including all audit reports, on their website within 14 days after the report has been adopted by Council.

Annual Elector's Meeting

Under s5.27(2) of the Act, an elector's general meeting is to be held on a day selected by the local government but no more than 56 days after the local government accepts the annual report for the previous financial year.

Under s5.29 of the Act, a local government must give at least 14 days' local public notice of the date, time, place and purpose of the meeting.

COMMENT:

In accordance with s5.54 of the *Local Government Act 1995*, it is proposed that the Annual Report 2024/25 be accepted by Council.

The Annual Report includes all of the statutory information required under the Local Government Act and Regulations including but not limited to;

- Report from the Shire President
- Report from the Chief Executive Officer
- Outcomes achieved on the Strategic Community Plan
- Annual Financial Report
- Auditors Report

The Shire had its management audit exit meeting on Wednesday 3 December with the CEO and DCEO and auditor representatives. Following this, on Wednesday 10 December, the Audit, Risk and Improvement Committee held a meeting and this included presenting the Annual Financial Report to the Committee. Representatives from the Shire's auditor and a Director from the Office of the Auditor

General were in attendance. A local government is required to meet with the auditors at minimum once per year, and this committee meeting ensures compliance with this requirement. The auditor's report (inclusive of the audit opinion) was issued on Friday 12 December.

In order to comply with its statutory obligations following the acceptance of the Annual Report 2024/25, it is recommended that the Annual General Electors' Meeting be held on Wednesday 11 February 2026, commencing at 6.00pm in the Function Room at the Wongan Hills Community Resource Centre for the purpose of discussing the annual report and any other general business.

POLICY REQUIREMENTS:

There are no policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Annual Report

Section 5.53 of the *Local Government Act 1995* outlines the requirement for the local government to prepare an annual report for each financial year and the required content to be included.

Section 5.54(1) of the *Local Government Act 1995* states that the annual report for a financial year is to be accepted (absolute majority required) by the local government no later than 31 December after that financial year.

Section 5.54(2) of the *Local Government Act 1995* states that, if the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

Notice and Publication

Section 5.55 of the *Local Government Act 1995* states that the Chief Executive Officer is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

Section 5.55A of the *Local Government Act 1995* states that the Chief Executive Officer is to publish the annual report on the local government's official website within 14 days after the report has been accepted by the local government.

Annual Elector's Meeting

Section 5.27(1) of the *Local Government Act 1995* states that a general meeting of electors of a district is to be held once every financial year.

Section 5.27(2) of the *Local Government Act 1995* states that a general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year. Section 5.29(1) of the *Local Government Act 1995* states that the Chief Executive Officer is to give 14 days' local public notice of the date, time, place and purpose of the meeting.

Section 1.7 of the *Local Government Act 1995*: Definition of 'Local Public Notice':

(1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be —

- (a) published in a newspaper circulating generally throughout the district; and
- (b) exhibited to the public on a notice board at the local government's offices; and
- (c) exhibited to the public on a notice board at every local government library in the district.

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this item.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: YES – Required for Acceptance of the Annual Report under s5.54(1) of the *Local Government Act 1995*.

OFFICER RECOMMENDATION:

MOVED: Cr RICHARDS SECONDED: Cr HOOD

That Council:

ACCEPTS the Shire of Wongan-Ballidu Annual Report 2024/25, inclusive of the Annual Financial Report and Auditor's Report, in accordance with Section 5.54(1) of the *Local Government Act 1995*, as included in attachment 9.1.2.1. Noting that the Annual Report may be subject to further formatting and styling, to be determined by the CEO prior to publication.

CARRIED BY ABSOLUTE MAJORITY : 7/0
RESOLUTION 031225

For:

Cr S Boekeman
Cr J Hood
Cr S Kalajzic
Cr L Richards
Cr M Sewell
Cr S Starcevich
Cr M Stephenson

Against:

OFFICER RECOMMENDATION:

MOVED: Cr STARCEVICH SECONDED: Cr SEWELL

That Council:

CONVENES an Annual Meeting of Electors to be held Wednesday 11 February 2026 at 6.00pm at the Wongan Hills Community Resource Centre and be advertised in accordance with Section 5.29 of the *Local Government Act 1995*.

CARRIED: 7/0

RESOLUTION 041225

Against:

For:

Cr S Boekeman
Cr J Hood
Cr S Kalajzic
Cr L Richards
Cr M Sewell
Cr S Starcevich
Cr M Stephenson

**ANNUAL REPORT ATTACHMENT
IS PROVIDED SEPARATELY
DUE TO LARGE SIZE OF FILE.**

9.1.3 REGIONAL HOUSING SUPPORT FUND – COMMITMENT OF CO-CONTRIBUTION

FILE REFERENCE:	Council/Ordinary Council Meetings
REPORT DATE:	11 December 2025
APPLICANT/PROPOSER:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Council Forum – 26 November 2025
AUTHOR:	Sam Dolzadelli – Chief Executive Officer
ATTACHMENTS:	9.1.3.1 – Return on Investment 9.1.3.2 – Landowner letter of authority

PURPOSE OF REPORT:

That Council resolve to formally commit funding as a co-contribution as part of the Shire's application to the State Government's Regional Housing Support Fund.

BACKGROUND:

On 28 October 2025, the State Government through the Department Lands, Planning and Heritage, announced a new grant opportunity, the Regional Housing Support Fund. The total pool of funding is \$25m, and can be applied for by local governments, individuals and private sector organisations in regional areas. The fund has been established to address the significant shortage of serviced residential land and housing in the regions. The fund closes on 19 December 2025.

At the Council Forum held 26 November, Council provided their support for the Shire to submit an application with the assistance of a consultant. The scope of the project was for servicing the block of land at 11 Coomer Street, Wongan Hills and constructing up to 10 dwellings for key worker accommodation and/or community housing.

COMMENT:

The Shire was involved in a workforce housing investigation study with the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC) in mid-2025. This study very clearly illustrated the significant supply-demand gap the Shire of Wongan-Ballidu is facing when it comes to housing, in particular key worker housing.

In summary the findings showed that:

- A conservative estimate of 63 new dwellings required to 2031 in the Shire was required.
 - Aged care = 14
 - Public sector = 14
 - Private sector = 35
- New dwellings constructed in the Shire since (and inclusive of) 2020 = 14. This means on average with the conservative estimate, the Shire requires 12 new dwellings per year for next 5 years, but are currently only averaging ~ 3 per year.
- Survey conducted with local employers had 19 respondents
 - 13 (68.42%) said they have a workforce shortage

- Average worker gap was 2.1 staff
- 9 (47.36%) do not supply their own workers accommodation
- Out of those that provide workers accommodation already, 60% are dissatisfied with said accommodation
- In terms of housing type preference:
 - 10% - 1x1
 - 41% = 2x1
 - 22% - 3x1
 - 17% - 3x2
 - 10% - 4x2
- Urgency for accommodation
 - 48% - immediate
 - 39% - short term (1-2 years)
 - 13% - medium term (2+ years)
- Interest to purchase and/or lease a new dwelling if constructed
 - 33% were interested to purchase or lease now.

On 20 November, the Shire circulated to over 30 local employers an expression of support form to further gauge the supply-demand gap. After three weeks, 11 responses have been received, and additional total dwellings required is 28.

As part of the ongoing Strategic Community Plan major review, the number one priority which has been articulated by the community is serviced land availability and housing. In order to promote economic development, whilst it is not the Shire's core business, it is advisable to leverage external funding to ease the housing crisis to any extent possible.

Dwellings are to be primarily for key worker accommodation, which include:

- Childcare
- Education
- Emergency Services
- Government Employees
- Healthcare
- Hospitality
- Retail
- Tourism
- Trades and Manufacturing
- Transport and Logistics

Dwellings can also be used for community housing. The intention is not to be short-stay or overnight accommodation from the outset, they should be leased and/or sold for the purposes of the RHSF.

Proposed project

The project being proposed for the RHSF submission is summarised below.

- Location – 11 Coomer St, Wongan Hills



- Zoning = Residential R10/R40. Planning would allow up to 13 dwellings based on the block size and zoning. However, this will be too tightly configured, and it is recommended for a maximum of 10 dwellings.
- At this stage a survey-strata is being considered to be best value for money and also future-proofs disposal of individual lots.
- The high-level cost estimate received from a consultant is currently in the range of \$5m - \$5.5m, however, if the project was to go ahead, a detailed design and detailed quantity surveyor (QS) report would be obtained.
- If the project is only partially funded, it can be phased.
- The Shire Council has provided in principle support for contributing to this project and to strengthen the feasibility of the project, we are seeking interest from other organisations who are known to invest in property within the Shire.

In 2015 this site was earmarked by Council for future residential development, and a concept design based on survey-strata was produced. The intent of this project is to be of a similar nature, and a new high-level concept design has been provided (attachment 2 to this report).

It is important to also note that in October 2025 (prior to the RHSF announcement) the Shire submitted an application to DevelopmentWA to have this land developed. That application will be put on hold, pending the outcome of the RHSF application. The application to DevelopmentWA only incorporates land development and not housing development. It would be in the Shire's best interest to prioritise the RHSF application and full project over the DevelopmentWA application for land development.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

There are no legislative implications in relation to this item.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental impacts associated with this item.

➤ **Economic**

At a 7% discount rate, the estimated Benefit-cost-ration (BCR) is 2.62. This means the economic benefit to this project is over 2.5 times the cost. The increased housing supply will unlock industry growth opportunities and ultimately population growth and economic growth in the Shire.

➤ **Social**

Increased housing supply means employers can hire more staff and the unemployment rate reduces, there is a positive social impact from this project.

FINANCIAL IMPLICATIONS:

The officer recommendation is not to resolve on a budget amendment at this point in time, but it is recommending that Council provide a formal commitment to co-contributing to this project as part of the application to the RHSF. This will increase the chance of success with the funding and allow more to be achieved in the project.

The Shire's land and housing reserve is budgeted to have a closing balance at 30 June 2026 of \$722,792. The Shire's Special Projects Reserve is budgeted to have a closing balance at 30 June 2026 of \$979,531. Neither of these amounts have been allocated to any future projects as of yet. It is recommended that Council utilise \$500,000 from the land and housing reserve as a minimum towards this project, to leverage the available external funds.

VOTING REQUIREMENTS: Simple Majority

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:**MOVED: Cr SEWELL****SECONDED: Cr STARCEVICH**

That Council:

1. Through the Shire's Regional Housing Support Fund application, ENDORSE a formal commitment to provide a minimum co-contribution of \$500,000 to the land and housing development project at 11 Coomer Street, Wongan Hills.
2. Pending the outcome of the Regional Housing Support Fund application, allocate the \$500,000 co-contribution in the 2026/27 annual budget as a transfer from the land and housing reserve.
3. Authorise the Shire President to sign the landowner letter of authority to be submitted with the RHSF grant application, as included in attachment 9.1.3.2.

CARRIED: 7/0**RESOLUTION 051225****For:**

Cr S Boekeman
Cr J Hood
Cr S Kalajzic
Cr L Richards
Cr M Sewell
Cr S Starcevich
Cr M Stephenson

Against:

Summary of investment opportunity – 11 Coomer Street

Scenario	Project cost	State funded	Shire funds	Annual Rental Income	Annual Operating/ Maintenance Expenditure	Annual Net Profit/(Loss)	Gross Rental Yield	Net Rental Yield	Payback Period (Years)
1	\$5,000,000	\$4,500,000	\$500,000	\$145,600	\$49,470	\$96,130	29.12%	19.23%	5.2
2	\$5,000,000	\$4,250,000	\$750,000	\$145,600	\$49,470	\$96,130	19.41%	12.82%	7.8
3	\$5,000,000	\$4,000,000	\$1,000,000	\$145,600	\$49,470	\$96,130	14.56%	9.61%	10.4
4	\$5,000,000	\$3,750,000	\$1,250,000	\$145,600	\$49,470	\$96,130	11.65%	7.69%	13.0
5	\$5,000,000	\$3,500,000	\$1,500,000	\$145,600	\$49,470	\$96,130	9.71%	6.41%	15.6

Note: The above is based on a \$5m project being completed in full with 10 dwellings (4x 2x1, 4x 2x2, 2x 3x2) and 100% tenancy rate. Additional capital renewal has not been accounted for, which would not be required in the first 10-15 years. Also the above assumes the Shire is responsible for the property management and does not outsource. Figures subject to change based on value of investment and property management scenario.

The above has also been provided to several local development associations in the Shire to gauge their interest in contributing to the project.



Shire of Wongan-Ballidu

17 December 2025

Re: Letter of Authorisation for Shire of Wongan-Ballidu RHSF application as landowner

To whom it may concern,

Subsequent to the Shire of Wongan-Ballidu's Council meeting held 17 December 2025, I am writing to provide express authority on behalf of the Shire as a local government authority for our project as the freehold landowner.

Project Scope

Site location: 11 Coomer Street, Wongan Hills WA 6603.

Certificate of title: 4001/477

Parcel identifier: Lot 501 on Deposited Plan 63098.

Project: Detailed engineering design, complete servicing of land, requisite access road(s), and the construction of ten (10) new dwellings.

Purpose: Key worker accommodation.

Zoning: Residential (R10/R40) – R40 is approvable with connection to sewer.

The Council are fully supportive of and committed to this project coming to fruition. To this end, the Council have formally committed a minimum of \$500,000 to co-contribute to this project. This block of land has been earmarked by Council for residential development for some time, and the Regional Housing Support Fund can make this a reality. Our community is in desperate need of key worker accommodation and as a small regional local government, this is not something we can provide without external funding.

Yours sincerely,

Cr Stuart Boekeman
Shire President – Shire of Wongan-Ballidu



9.2 ADMINISTRATION & FINANCIAL SERVICES

9.2.1 LIST OF PAYMENTS FOR NOVEMBER 2025

FILE REFERENCE:	F1.4
REPORT DATE:	11 December 2025
APPLICANT/PROPOSER:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Rachael Waters – Finance Officer - Accounts
REVIEWER:	Melinda Lymon – Deputy Chief Executive Officer
ATTACHMENTS:	9.2.1.1 List of Payments for November 2025

PURPOSE OF REPORT:

For Council to receive the accounts paid for 1 November 2025 to 30 November 2025, as submitted.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

COMMENT:

The *Local Government (Financial Management) Regulations 1996* requires a list of accounts paid by the CEO and a list of payments made by employees via purchasing cards to be presented to Council and recorded in the minutes.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Regulations 13 and 13A of the *Local Government (Financial Management) Regulations 1996* are applicable to this agenda item and attached reports.

Regulation 13 – Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.

- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Regulation 13A – Payments by employees via purchasing cards

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment;
 - (d) sufficient information to identify the payment.
- (2) A list prepared under sub regulation (1) must be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental impacts associated with this item.

➤ **Economic**

There are no known economic impacts associated with this item.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

All payments are made within the confines of Councils adopted budget.

VOTING REQUIREMENTS: Simple Majority

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:**MOVED: Cr SEWELL****SECONDED: Cr HOOD**

That Council, in accordance with Regulation 13 and 13A of the *Local Government (Financial Management) Regulations 1996*, receives the list of payments for the month ended 30 November 2025 totalling \$636,042.78 (Refer to Attachment 9.2.1.1). This includes payments made under delegated authority and payments made using purchasing cards by authorised employees.

CARRIED: 7/0**RESOLUTION 061225****Against:****For:**

Cr S Boekeman
Cr J Hood
Cr S Kalajzic
Cr L Richards
Cr M Sewell
Cr S Starcevich
Cr M Stephenson

Question:

Cr SEWELL: Requested clarification on the payment AC Health Care October Reimbursement, Shires of Koorda & Wyalkatchem.

DCEO Answered: The Shire has the head agreement with AC Health Care for medical services in Wongan-Ballidu and then the Shire's of Koorda and Wyalkatchem have sub-agreement for AC Health Care to provide medical services in their Shires. As the Shire of Wongan-Ballidu is the party to the head agreement, we invoice the other two Shire's and forward this payment to AC Health Care.

LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date	Description	Amount
EFT Payment - EFT00134			
1176 - INDUSTRIAL AUTOMATION GROUP - WATERMAN IRRIGATION			
SINV-16072	06/11/25	STANDPIPE: Supply Paddle Flow Switch S/Steel 25mm	715.00
Total 1176			715.00
15 - LANDGATE			
1522393	06/11/25	SLIP Subscription Services 2025-26	2,681.00
Total 15			2,681.00
2040 - AC HEALTHCARE PTY LTD			
Oct-25	06/11/25	Shire of Koorda & Whylie October Reimbursement	20,166.68
Total 2040			20,166.68
2064 - TRACTUS AUSTRALIA			
2014714	06/11/25	WB00 COMMUNITY BUS: 4 x New Tyres	1,444.00
2014733	06/11/25	PIG TRAILER: Puncture Repair	75.00
2014739	06/11/25	ROLLER: Tyre & Tube, Strip & Fit	144.00
Total 2064			1,663.00
2221 - WALKERS DIESEL SERVICES			
3963	06/11/25	1DZD914 CADOUX FIRE TRUCK: Servicing & Repairs & Tyres	9,441.81
Total 2221			9,441.81
2291 - MAXIPARTS OPERATIONS PTY LTD			
6552596	06/11/25	DROP DECK TRAILER: Paint & Black Silicone	47.29
Total 2291			47.29
2342 - KWIK KOPY (INNOVATIVE PRINT & DESIGN)			
43800	06/11/25	Printed Colour Envelopes for CRC & Admin	2,612.97
Total 2342			2,612.97
2458 - RURAL RANGER SERVICES			
159	06/11/25	Ranger Services from 22/10/25 to 02/11/25	2,553.37
Total 2458			2,553.37
2535 - SUPAGAS PTY LTD			
7007350770	06/11/25	CRC: Rental 1 x 190Kg LPG	323.99
Total 2535			323.99
2555 - READYTECH (IT VISION SOFTWARE PTY LTD)			
INIT042571	06/11/25	2025-26 Annual Subscription Fee - IT Vision	15,972.18
Total 2555			15,972.18
2558 - SAVING AVON VALLEY ANIMALS INC			
2507	06/11/25	Cat Impound Fees x 5 17/10/2025	375.00
Total 2558			375.00
2615 - ASCENTIVE CONSULTING			
0337	06/11/25	Progress Payment, Consultation for Strategic Community Plan	10,460.71
Total 2615			10,460.71
2622 - STATE WIDE TURF SERVICES			
1000039	06/11/25	Deep Rip - WH Ovals	7,827.60
Total 2622			7,827.60
2629 - PUMPS AUSTRALIA PTY LTD			
65862	06/11/25	Pressure Washer & Recoil Start Fire Pump	8,195.00
Total 2629			8,195.00
2630 - MIIRA GALLEGOS			
Bond	06/11/25	Bond Refund as per invoice PPSIN00866	200.00
Total 2630			200.00

LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date	Description	Amount
2642 - BROONS GROUP PTY LTD			
S8077	06/11/25	Grader & Roller parts, Including freight	569.91
		Total 2642	569.91
2643 - AKRON PTY LTD			
J738A-0001	06/11/25	Depot - DA Approval Package	22,836.00
		Total 2643	22,836.00
2644 - ROB HENNIGHAN			
Refund	06/11/25	Refund Refreshments for training in Perth 'C2 Crane Licence'	92.05
		Total 2644	92.05
362 - METROCOUNT			
INV034122	06/11/25	Field - Bitumen/Textile Road Tape 20M, Incl Freight	1,342.00
		Total 362	1,342.00
61 - MCINTOSH & SON			
P03-5518	06/11/25	WB006: 2 x Battery AC Delco L/Hand N70	440.00
		Total 61	440.00
64 - OFFICEWORKS BUSINESS DIRECT			
624659098	06/11/25	Officeworks Order for the CRC, Incl Freight Charge	461.95
624658880	06/11/25	Officeworks Order for the CRC, Incl Freight Charge	484.05
		Total 64	946.00
664 - WESTWATER ENTERPRISES PTY LTD			
WS1199	06/11/25	Chlorine Service for Waste Water Plant	5,655.93
		Total 664	5,655.93
74 - WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)			
SI-016507	06/11/25	WALGA Councillor Training Package (01/11/25 to 31/10/26)	5,766.20
		Total 74	5,766.20
		Total EFT00134	120,883.69
EFT Payment			
EFT Payment - EFT00135			
1061 - PUBLIC TRANSPORT AUTHORITY OF WA			
648180	13/11/25	TRANSWA Ticketing Sales for October 2025	77.01
		Total 1061	77.01
1140 - KLEEN WEST DISTRIBUTORS			
00115663	13/11/25	KleenWest Order for Admin, Railways & CRC	584.76
		Total 1140	584.76
1170 - BUDGET CASH REGISTER CO.			
22714	13/11/25	Swimming Pool - 2 x replacement register key incl freight	66.55
		Total 1170	66.55
1176 - INDUSTRIAL AUTOMATION GROUP - WATERMAN IRRIGATION			
SINV-16080	13/11/25	12 Station Irrigation Controller	9,115.70
		Total 1176	9,115.70
1249 - DUN DIRECT PTY LTD			
Oct-25	13/11/25	Fuel Supply for October 2025	39,708.81
		Total 1249	39,708.81
131 - IXOM OPERATIONS PTY LTD			
85033799	13/11/25	WH OVAL: 2 x Chlorine Gas Cylinders	1,282.60
85033799	13/11/25	S/POOL: 3 x Chlorine Gas 70Kg Cylinders	1,923.90
		Total 131	3,206.50
1332 - DAVE WATSON CONTRACTING PTY LTD			

LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date	Description	Amount
3432	13/11/25	Verge Mulching - Various Locations	66,000.00
3433	13/11/25	Verge Mulching - Various Locations	40,452.50
		Total 1332	106,452.50
148 - BALLIDU TRADING POST			
222	13/11/25	Postage Charge for Bushfire Newsletters 18/9/2025	20.30
222	13/11/25	ALPHA PARK: Supply 12 x 20 Kg Rapitest Cement & Bolts	165.20
		Total 148	185.50
15 - LANDGATE			
76901553	13/11/25	Rates Administration - UV interim, Rural areas, 2 values	96.96
		Total 15	96.96
1548 - BP AUSTRALIA			
14067424	13/11/25	Fuel for CEO 24/10/2025	164.60
		Total 1548	164.60
1653 - SAM DOLZADELLI			
Uniform	13/11/25	Uniform Refund	249.00
		Total 1653	249.00
1661 - AIREY TAYLOR CONSULTING			
43337	13/11/25	Structural Report for Museum, Barracks, Pistol Club & Water Tower	24,526.31
		Total 1661	24,526.31
1667 - BLACKWELL PLUMBING & GAS PTY LTD			
0374	13/11/25	CRC - replace filter ELKAY 51300C in exterior water fountain near arts centre	352.00
		Total 1667	352.00
1753 - PW GEE WELDING SERVICES			
0106000	13/11/25	Depot - Gardeners Shed: galvanised capping & galvanised corner moulds	916.38
		Total 1753	916.38
1754 - RACHAEL WATERS			
Uniform	13/11/25	Uniform Refund	209.85
		Total 1754	209.85
2040 - AC HEALTHCARE PTY LTD			
134088	13/11/25	Pre Employment Medical - 1 x Works Staff	265.00
Nov-25	13/11/25	November 2025 Subsidy Payment	21,083.33
		Total 2040	21,348.33
2095 - CLINIPATH PATHOLOGY			
129726	13/11/25	Drug & Alcohol Screening - 1 x Admin Staff	40.00
		Total 2095	40.00
2125 - HAYCOM TECHNOLOGY PTY LTD			
69436	13/11/25	MEDICAL CENTRE: IT Services for October 2025	1,482.25
		Total 2125	1,482.25
2183 - BALLIDU HERITAGE CENTRE			
41	13/11/25	Cleaning of Alpha Park for September 2025	325.00
42	13/11/25	Cleaning of Bunyip Park for October 2025	350.00
		Total 2183	675.00
22 - AVON WASTE			
72729	13/11/25	Skip Bin Service for October 2025	319.44
72729	13/11/25	Wongan Hills & Ballidu Waste Collection for October 2025	16,282.75

LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date Description	Amount	
	Total 22	16,602.19	
2269 - WANGARA TROPHIES			
00045164	13/11/25	End of Term - 3 x Councillor gifts	489.00
		Total 2269	489.00
2300 - SEEK LIMITED			
701531288	13/11/25	Job Advertisement - Plant Operator	500.50
		Total 2300	500.50
2331 - CSSTECH			
I0004919	13/11/25	Staying In Place, 1 x Mobile Phone	1,162.60
I0004941	13/11/25	Wongan Hills Medical Centre: 1 x Yealink T57W Headset, Power Adaptor & Includes Freight	500.50
		Total 2331	1,663.10
2343 - RING CENTRAL AUSTRALIA			
CD_001256526	13/11/25	Administration & CRC Phone Account 27/10/25 to 26/11/25	1,013.16
CD_001228205	13/11/25	Medical Centre Phone Account Billing Period 26/10/25 to 25/11/25	412.37
		Total 2343	1,425.53
242 - SYNERGY			
2002652354	13/11/25	Street Lighting Billing Period 25/9/25 to 24/10/25	4,842.72
		Total 242	4,842.72
2443 - MARLEE'S MORISH MORSELS			
0136	13/11/25	Catering for September OCM Afternoon Tea and Dinner	363.00
		Total 2443	363.00
2488 - ALTERNATIVE CEILINGS			
0092	13/11/25	Ceiling Repairs at Wongan Hills Museum	6,105.00
		Total 2488	6,105.00
2526 - SULLIVAN LOGISTICS PTY LTD			
162884	13/11/25	Freight ex Prowd Equipment - Plate Compactor BH4	350.99
		Total 2526	350.99
2541 - MILAYNA GIEDRAITIS			
Uniform	13/11/25	Uniform allowance	75.95
		Total 2541	75.95
2560 - THE T W BYWATERS TRUST			
2833	13/11/25	Hire of Side Tippers	28,058.25
		Total 2560	28,058.25
2573 - ESTHER MEPHAM			
Uniform	13/11/25	Uniform allowance	219.95
Uniform	13/11/25	Uniform allowance	109.95
		Total 2573	329.90
2613 - NEXT TELECOM PTY LTD			
333410	13/11/25	NBN Charges for Shire & CRC Administration Office - November 2025	2,417.80
		Total 2613	2,417.80
2621 - NF & CK WHYTE			
592	13/11/25	Gravel Reimbursements for October 2025	11,820.60
		Total 2621	11,820.60
2634 - LITTLE FISH WINDOW AND GUTTER CLEANING			
092055745	13/11/25	Cleaning of Windows, Admin, CRC, Arts Centre & Visitors Centre	1,440.00
		Total 2634	1,440.00
300 - BUNNINGS			

LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date Description	Amount
2440/01074452	13/11/25 BMO Tools - Bunnings Order 2440/01074452	57.43
	Total 300	57.43
372 - AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY		
504387628	13/11/25 ACMA Licence 1194411/12/13/14	188.00
	Total 372	188.00
4 - AUSTRALIAN SERVICES UNION		
PJ0088	11/11/25 FORTNIGHT 2026-10 - From Payroll	159.00
	Total 4	159.00
413 - CADOUX SPORTS COUNCIL INC.		
000010	13/11/25 Refreshments - September OCM dinner in Cadoux	88.50
	Total 413	88.50
414 - AVON MIDLAND COUNTRY ZONE OF WALGA		
411	13/11/25 Membership Subscription for 2025-26	2,420.00
	Total 414	2,420.00
469 - METAL ARTWORK BADGES		
35101	13/11/25 Fibreglass Admin Staff & Councillors Name Badges	63.03
	Total 469	63.03
5 - IOU SOCIAL CLUB		
PJ0088	11/11/25 FORTNIGHT 2026-10 - From Payroll	260.00
	Total 5	260.00
61 - MCINTOSH & SON		
P03-5733	13/11/25 PATCHING TRUCK: Large nitto coupling in brass	111.76
	Total 61	111.76
641 - TEAM GLOBAL EXPRESS PTY LTD		
0608-S358840	13/11/25 PATHWEST: Ovals, Water Testing	130.31
0608-S358840	13/11/25 Freight Charge ex RBC Rural	46.77
	Total 641	177.08
70 - WHEATBELT FURNITURE AND HOMEWARES		
40313	13/11/25 1 x flower arrangement for outgoing SP	100.00
	Total 70	100.00
76 - WATER CORPORATION		
9007957295	13/11/25 Consumption & service charge for Wongan Hills Airport	122.23
9007864427	13/11/25 Sewerage Charges for Tennis Courts on Depot Road Wongan Hills	76.57
	Total 76	198.80
8 - SHIRE OF WONGAN-BALLIDU - PAYROLL		
PJ0088	11/11/25 FORTNIGHT 2026-10 - From Payroll	1,900.00
	Total 8	1,900.00
926 - MCLEODS LAWYERS PTY LTD		
148283	13/11/25 Legal Fees - LGA Notice	1,387.93
	Total 926	1,387.93
94 - BALLIDU CONTEMPORARY ARTS SOCIETY INC		
PO1168	13/11/25 Annual Shire Subsidy - Operational Support - Heritage Cafe'	2,000.00
PO1167	13/11/25 Annual Shire Subsidy - Operational Support - BCAS Inc.	3,000.00
	Total 94	5,000.00
	Total EFT00135	298,054.07
EFT Payment - EFT00136		
122 - WONGAN HILLS SWIM CLUB		
0041	26/11/25 Catering for Australia Day Community Pool Day 2026	2,000.00

LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date Description	Amount
	Total 122	2,000.00
1244 - TKB MECHANICAL		
16700	26/11/25	WB027 Windscreen Damage repair - Insurance (Recoverable)
		529.00
	Total 1244	529.00
1278 - DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION & SAFETY		
BSL	26/11/25	BSL for October 2025
		119.67
	Total 1278	119.67
1284 - WONGAN HILLS BAKERY AND CAFE		
1169	26/11/25	2 x \$25 Bakery Gift Vouchers for Uno Competition Winners
		50.00
	Total 1284	50.00
144 - THE POINT DOCTOR		
2874	26/11/25	SLASHER: Plasma Cut 162x162x1.6mm plate
		27.50
	Total 144	27.50
1584 - NEWINS FAMILY TRUST		
53	26/11/25	Managing of the Wongan hills Refuse Site for November 2025
		7,791.63
	Total 1584	7,791.63
162 - DALLIMORE NOMINEES PTY LTD		
9383	26/11/25	CRC - uplift & remove existing carpet tiles - relay better ones as replacements in office area
		16,548.00
	Total 162	16,548.00
1624 - MELISSA MARCON		
Uniform	26/11/25	Uniform Refund
		104.85
	Total 1624	104.85
1823 - CR MANDY STEPHENSON		
Bond	26/11/25	2025 Bond Nomination Refund
		100.00
	Total 1823	100.00
1825 - CR SUE STARCEVICH		
Bond	26/11/25	2023 Bond Nomination Refund
		100.00
	Total 1825	100.00
1826 - CR STUART BOEKEMAN		
Bond	26/11/25	2025 Bond Nomination Refund
		100.00
	Total 1826	100.00
1850 - RICOH AUSTRALIA PTY LTD		
214364-G9K5G3	26/11/25	Photocopier Lease for Admin & CRC 23/12/25 to 23/01/26
		649.17
	Total 1850	649.17
2064 - TRACTUS AUSTRALIA		
2014853	26/11/25	BOBCAT: Supply, strip & fit small tyre
2014811	26/11/25	BOBCAT: Supply, strip & fit small tyre x 2
2014839	26/11/25	VMSC: 2 x 3.2mm Insertion Rubber
		74.00
	Total 2064	80.00
	Total 2064	78.00
	Total 2064	232.00
2195 - HERSEY'S SAFETY PTY LTD		
4792	26/11/25	VMSC: Test and Tag chains, GRADER: Oil safe lids
		1,035.38
	Total 2195	1,035.38
2266 - ELYSSA GIEDRAITIS		
Bond	26/11/25	2023 Nomination Bond Refund
		100.00
	Total 2266	100.00
2300 - SEEK LIMITED		
701556840	26/11/25	Finance Officer - Payroll & Projects
		302.50

LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date	Description	Amount
Total 2300			302.50
2366 - DRIVESHAFTS AUSTRALIA PTY LTD			
33490	26/11/25	Repair & balance - 1 x Mack Jackshaft	3,575.00
Total 2366			3,575.00
2419 - CR GEOFFREY CHAMBON			
Bond	26/11/25	2023 Bond Nomination Refund	100.00
Total 2419			100.00
2420 - CR MATTHEW SEWELL			
Bond	26/11/25	2023 Bond Nomination Refund	100.00
Total 2420			100.00
2458 - RURAL RANGER SERVICES			
161	26/11/25	Ranger Services from 03/11/25 to 14/11/25, Incl cat impounds fees	1,885.68
Total 2458			1,885.68
2476 - CADDS FASHIONS SPORTSFIRST			
25-00010930	26/11/25	Uniform Order - Works	483.50
25-00010961	26/11/25	Uniform Order - Works	167.00
25-00010960	26/11/25	Uniform Order - Works	1,802.50
Total 2476			2,453.00
2526 - SULLIVAN LOGISTICS PTY LTD			
163689	26/11/25	Delivery of Filters for Graders & Rollers	443.86
Total 2526			443.86
2572 - LONGHAM ENTERPRISES			
2025004	26/11/25	Plant Hire, 2 weeks, side tipper (late Invoice, job completed July 2025)	3,192.02
Total 2572			3,192.02
2595 - SAFETYCULTURE PTY LTD			
AUD-19192407	26/11/25	Additional seats Works & Services	374.15
Total 2595			374.15
26 - BOEKEMAN MACHINERY (WA) PTY LTD			
434413	26/11/25	WB086: Wiper Blades for WS Hilux	40.00
434258	26/11/25	WB026: Case Tractor, V-Belt, Incl Freight Charge	131.65
Total 26			171.65
2611 - EXCLUSIVE TROPHIES			
64749	26/11/25	Update of Council Honour Board - new elected member names & CEO	233.31
Total 2611			233.31
2651 - CR LORRICE RICHARDS			
Bond	26/11/25	2025 Bond Nomination Refund	100.00
Total 2651			100.00
2652 - CR JARROD HOOD			
Bond	26/11/25	2025 Bond Nomination Refund	100.00
Total 2652			100.00
2653 - CR SHAUN KALAJZIC			
Bond	26/11/25	2025 Nomination Bond Refund	100.00
Total 2653			100.00
39 - WONGAN HILLS IGA PLUS LIQUOR			
Council	26/11/25	October Council Refreshments/Kitchen Supplies	442.86
CRC	26/11/25	CRC Admin Refreshments, Community Events	428.55
Admin	26/11/25	Administration Refreshments for October 2025	198.57
Depot	26/11/25	Depot Kitchen Supplies & Catering Charges for Training	357.71

LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date Description	Amount
	Total 39	1,427.69
429 - RBC RURAL		
34469	26/11/25	Administration Photocopier Meter Plan Charge for November 2025
34504	26/11/25	CRC Photocopier Metre plan Reading for November 2025
	Total 429	4,973.30
460 - WONGAN HILLS HARDWARE		
Oct-25	26/11/25	Building Account for October 2025
Oct-25	26/11/25	Works Account for October 2025
	Total 460	10,999.11
52 - JASON SIGNMAKERS		
52053	26/11/25	Supply Signage for various roads & town signs
	Total 52	32,905.45
32,905.45		
61 - MCINTOSH & SON		
P03-6127	26/11/25	MULCHER: Engine Oil & Fuel Separator Filter
P03-6142	26/11/25	MULCHER: Engine Oil & Fuel Separator Filter
P03-5912	26/11/25	JCB BACKHOE: Bulkhead Male 3/8, Reducer 1/2", Coupler flat face 3/8, Incl Freight
	Total 61	726.28
632 - WURTH AUSTRALIA PTY LTD		
432127498	26/11/25	TRAILER: Glue, Washers, Screws, Hose clamps & Freight Charge
	Total 632	113.16
113.16		
64 - OFFICEWORKS BUSINESS DIRECT		
624905188	26/11/25	Admin, Pool, Works, Reg Services Stationery Order
411730156	26/11/25	
	Total 64	566.00
566.00		
641 - TEAM GLOBAL EXPRESS PTY LTD		
0610-S358840	26/11/25	Freight Charges ex Industrial Automation Group & Westrac
	Total 641	74.70
74.70		
644 - LOCK STOCK & FARRELL		
37683-1	26/11/25	Sports Pavilion - carbine 570 cylinder, ML20 key, amend key codes & Postage
	Total 644	185.55
185.55		
691 - SIGMA TELFORD GROUP		
194492/01	26/11/25	S/POOL: Supply of Soda Ash Bags, Packaging & Delivery Charge
	Total 691	1,201.20
1,201.20		
70 - WHEATBELT FURNITURE AND HOMEWARES		
40355	26/11/25	14 x Mesh Office Chairs for Board Room - Video Conferencing - CRC Development Grant
40356	26/11/25	4 x Aragon Ultra Office Chair Black - CEO, MCCS, CSO-1
	Total 70	4,982.00
4,982.00		
79 - WESTRAC EQUIPMENT PTY LTD		
PI1600428	26/11/25	GRADER: Seal O Ring & Red Std Oil Test Kit
	Total 79	360.36
360.36		
975 - WONGAN MAIL SERVICE		
0372	26/11/25	Admin & CRC Stationery/Postage Charges for October 2025
	Total 975	566.70
566.70		
	Total EFT00136	101,699.87

LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date Description		Amount
	Grand Total - EFT Payments 134, 135 & 136		520,637.63
Other			
Other - DD00205			
	1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		
DOT 30-10-25	03/11/25	DOT Payments 30-10-25	1,371.60
	Total DD00205		1,371.60
Other - DD00206			
	1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		
DOT 31-10-25	04/11/25	DOT Payments 31-10-25	14,636.75
	Total DD00206		14,636.75
Other - DD00207			
	1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		
DOT 01-11-25	05/11/25	DOT Payments 03-11-25	784.45
	Total DD00207		784.45
Other - DD00208			
	1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		
DOT 04-11-25	06/11/25	DOT Payments 04-11-25	323.70
	Total DD00208		323.70
Other - DD00209			
	16 - WESTNET PTY LTD		
145458809	03/11/25	Administration, CRC & Depot Internet Account from 01/11/25 to 01/12/25	309.97
	Total DD00209		309.97
Other - DD00210			
	1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		
DOT 5-11-25	07/11/25	DOT Payments 5-11-25	1,629.75
	Total DD00210		1,629.75
Other - DD00211			
	1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		
DOT 6-11-25	10/11/25	DOT Payments 6-11-25	3,265.50
	Total DD00211		3,265.50
Other - DD00212			
	1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE		
DOT 07-11-25	11/11/25	DOT Payments 7-11-25	9,221.85
	Total DD00212		9,221.85
Other - DD00213			
	2155 - AWARE SUPER ACCUMULATION		
PJ0088	11/11/25	FORTNIGHT 2026-10 - From Payroll	3,715.99
SUPER 11.11.2025	11/11/25	Superannuation Contribution	9,497.26
	Total 2155		13,213.25
	2377 - MERCER SUPER		
SUPER 11.11.2025	11/11/25	Superannuation Contribution	242.15
	Total 2377		242.15
	2388 - AUSTRALIAN RETIREMENT TRUST		
SUPER 11.11.2025	11/11/25	Superannuation Contribution	340.52
	Total 2388		340.52
	2425 - VIRGIN MONEY SUPER		
PJ0088	11/11/25	FORTNIGHT 2026-10 - From Payroll	256.92
SUPER 11.11.2025	11/11/25	Superannuation Contribution	398.46

LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date Description	Amount	
	Total 2425	655.38	
2434 - MLC SUPER FUND			
PJ0088	11/11/25	FORTNIGHT 2026-10 - From Payroll	95.01
SUPER 11.11.2025	11/11/25	Superannuation Contribution	475.05
	Total 2434	570.06	
2486 - EXPAND ESSENTIAL SUPER			
SUPER 11.11.2025	11/11/25	Superannuation Contribution	350.01
	Total 2486	350.01	
2487 - HOSTPLUS SUPERANNUATION FUND			
SUPER 11.11.2025	11/11/25	Superannuation Contribution	341.41
	Total 2487	341.41	
2561 - VANGUARD SUPER			
PJ0088	11/11/25	FORTNIGHT 2026-10 - From Payroll	385.08
SUPER 11.11.2025	11/11/25	Superannuation Contribution	616.13
	Total 2561	1,001.21	
2578 - CBUS			
SUPER 11.11.2025	11/11/25	Superannuation Contribution	644.24
	Total 2578	644.24	
404 - REST SUPERANNUATION			
PJ0088	11/11/25	FORTNIGHT 2026-10 - From Payroll	84.00
SUPER 11.11.2025	11/11/25	Superannuation Contribution	559.52
	Total 404	643.52	
544 - COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER			
PJ0088	11/11/25	FORTNIGHT 2026-10 - From Payroll	77.65
SUPER 11.11.2025	11/11/25	Superannuation Contribution	232.95
	Total 544	310.60	
614 - AUSTRALIAN SUPER			
PJ0088	11/11/25	FORTNIGHT 2026-10 - From Payroll	176.49
SUPER 11.11.2025	11/11/25	Superannuation Contribution	1,998.74
	Total 614	2,175.23	
962 - PRIME SUPER			
PJ0088	11/11/25	FORTNIGHT 2026-10 - From Payroll	261.45
SUPER 11.11.2025	11/11/25	Superannuation Contribution	1,080.28
	Total 962	1,341.73	
	Total DD00213	21,829.31	
Other - DD00214			
1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE			
DOT 10-11-25	12/11/25	DOT Payments 10-11-25	2,783.60
	Total DD00214	2,783.60	
Other - DD00215			
2502 - SWOOP BUSINESS			
6497476	12/11/25	Internet for Sports Pavilion	89.00
	Total DD00215	89.00	
Other - DD00216			
1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE			
DOT 11-11-25	13/11/25	DOT Payments 11-11-25	244.70
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LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date Description		Amount
	Total DD00216		244.70
Other - DD00217			
1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE			
DOT 12-11-25	14/11/25	DOT Payments 12-11-25	900.70
	Total DD00217		900.70
Other - DD00218			
1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE			
DOT 13-11-25	17/11/25	DOT Payments 13-11-25	8,589.45
	Total DD00218		8,589.45
Other - DD00219			
2639 - FLEET PARTNERS PTY LTD			
ALE00008935 & 22301	17/11/25	Direct Debit: Vehicle Lease for BRMC from 25/11/25 to 24/12/25	1,582.37
	Total DD00219		1,582.37
Other - DD00221			
2189 - TELETRAC NAVMAN			
93407956	20/11/25	Monthly Satellite Services - Billing Period 05/10/25 to 04/11/25	2,289.98
	Total DD00221		2,289.98
Other - DD00222			
1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE			
DOT 14-11-25	18/11/25	DOT Payments 14-11-25	1,530.40
	Total DD00222		1,530.40
Other - DD00223			
1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE			
DOT 17-11-25	19/11/25	DOT Payments 17-11-25	2,438.15
	Total DD00223		2,438.15
Other - DD00224			
1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE			
DOT 18-11-25	20/11/25	DOT Payments 18-11-25	374.10
	Total DD00224		374.10
Other - DD00225			
1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE			
DOT 20-11-25	24/11/25	DOT Payments 20-11-25	516.45
	Total DD00225		516.45
Other - DD00226			
2155 - AWARE SUPER ACCUMULATION			
PJ0089	25/11/25	FORTNIGHT 2026-11 - From Payroll	3,530.68
SUPER 25.11.2025	25/11/25	Superannuation Contribution	8,829.26
	Total 2155		12,359.94
2377 - MERCER SUPER			
SUPER 25.11.2025	25/11/25	Superannuation Contribution	242.15
	Total 2377		242.15
2388 - AUSTRALIAN RETIREMENT TRUST			
SUPER 25.11.2025	25/11/25	Superannuation Contribution	338.05
	Total 2388		338.05
2425 - VIRGIN MONEY SUPER			
PJ0089	25/11/25	FORTNIGHT 2026-11 - From Payroll	256.92

LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date	Description	Amount
SUPER 25.11.2025	25/11/25	Superannuation Contribution	398.46
		Total 2425	655.38
2434 - MLC SUPER FUND			
PJ0089	25/11/25	FORTNIGHT 2026-11 - From Payroll	74.70
SUPER 25.11.2025	25/11/25	Superannuation Contribution	373.50
		Total 2434	448.20
2486 - EXPAND ESSENTIAL SUPER			
SUPER 25.11.2025	25/11/25	Superannuation Contribution	340.05
		Total 2486	340.05
2487 - HOSTPLUS SUPERANNUATION FUND			
SUPER 25.11.2025	25/11/25	Superannuation Contribution	340.23
		Total 2487	340.23
2561 - VANGUARD SUPER			
PJ0089	25/11/25	FORTNIGHT 2026-11 - From Payroll	385.08
SUPER 25.11.2025	25/11/25	Superannuation Contribution	616.13
		Total 2561	1,001.21
2578 - CBUS			
SUPER 25.11.2025	25/11/25	Superannuation Contribution	641.05
		Total 2578	641.05
404 - REST SUPERANNUATION			
PJ0089	25/11/25	FORTNIGHT 2026-11 - From Payroll	91.00
SUPER 25.11.2025	25/11/25	Superannuation Contribution	580.52
		Total 404	671.52
544 - COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER			
PJ0089	25/11/25	FORTNIGHT 2026-11 - From Payroll	311.02
SUPER 25.11.2025	25/11/25	Superannuation Contribution	933.06
		Total 544	1,244.08
614 - AUSTRALIAN SUPER			
PJ0089	25/11/25	FORTNIGHT 2026-11 - From Payroll	178.43
SUPER 25.11.2025	25/11/25	Superannuation Contribution	1,946.14
		Total 614	2,124.57
962 - PRIME SUPER			
PJ0089	25/11/25	FORTNIGHT 2026-11 - From Payroll	261.45
SUPER 25.11.2025	25/11/25	Superannuation Contribution	1,080.87
		Total 962	1,342.32
		Total DD00226	21,748.75
Other - DD00227			
1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE			
DOT 21-11-2025	25/11/25	DOT Payments 21-11-25	2,006.90
		Total DD00227	2,006.90
Other - DD00228			
1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE			
DOT 24-11-25	26/11/25	DOT Payments 24-11-25	2,856.85
		Total DD00228	2,856.85
Other - DD00229			

LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date	Description	Amount
1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE			
DOT 25-11-25	27/11/25	DOT Payments 25-11-25	2,299.05
		Total DD00229	2,299.05
Other - DD00230			
1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE			
DOT 26-11-25	28/11/25	DOT Payments 26-11-25	5,400.00
		Total DD00230	5,400.00
Other - EFT00138			
90 - TELSTRA CORPORATION LIMITED			
5349504000	10/11/25	Administration Phone Account for October 2025	3,388.93
		Total 90	3,388.93
		Total EFT00138	3,388.93
Other - DD00220			
2223 - WESTPAC BANKING CORPORATION			
CEO Credit Card 03/10/25 to 03/11/25			
Australia Post	3/10/25	Staff Employment Milestones	250.00
Fellow App	4/10/25	Monthly Subscription Fees	33.88
Adobe Pro	10/10/25	CRC Monthly Subscription	420.96
DJ City	20/10/25	Swimming Pool, Amplifier	499.00
Australia Post	21/10/25	Staff Employment Milestones	50.00
JB HiFi	24/10/25	Swimming Pool, Microphone Cable	14.95
		Total Debited	1,268.79
DCEO Credit Card 03/10/25 to 03/11/25			
Officeworks	17/10/25	Swimming Pool, Keyboard & Mouse Combo	69.00
Mobile Repairs	18/10/25	Screen Protector for Phone	25.00
Apple	30/10/25	BRMC: Context Camera app	9.99
		Total Debited	103.99
MRS Credit Card 03/10/25 to 03/11/25			
Remarkable	19/10/25	Monthly Subscription Fees	5.13
		Total Debited	5.13
MWS Credit Card 03/10/25 to 03/11/25			
Officeworks	14/10/25	Mobile Phone Case	88.95
CPEE	16/10/25	Online Training for WS	985.55
WH Hotel	22/10/25	Council Dinner Dated 22/10/25	454.61
		Total Debited	1,529.11
MCCS Credit Card 03/10/25 to 03/11/25			
Flipping Book	2/10/25	CRC Annual Subscription	841.82
Kmart	6/10/25	CRC Admin/Xmas	235.75
Nespresso	13/10/25	CRC Admin Order	158.30
Kmart	21/10/25	Community Events, Uno Cards	90.00
		Total Debited	1,325.87
		Total DD00220	4,232.89
		Grand Total - Other	115,405.15

EFT Payment	520,637.63
Other - Direct Debits	115,405.15
Total	636,042.78
Recoverable	40,689.24

9.2.2 FINANCIAL REPORTS FOR NOVEMBER 2025

FILE REFERENCE:	Financial Management - Reporting
REPORT DATE:	11 December 2025
APPLICANT/PROPOSER:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melinda Lymon – Deputy Chief Executive Officer
ATTACHMENTS:	9.2.2.1 - Financial Reports - November 2025

PURPOSE OF REPORT:

The purpose of this report is to present to Council the Monthly Financial Report (containing the Statement of Financial Activity by Nature) for the month ended 30 November 2025. The Capital Works report has been incorporated into this.

BACKGROUND:

Under section 6.4(1) of the *Local Government Act 1995*, a local government is required to prepare an annual financial report for the proceeding financial year and such other financial reports as are prescribed. Part 4 of the *Local Government (Financial Management) Regulations 1996* prescribes the minimum contents of the Monthly Financial Report.

Below are the prescribed contents of the Monthly Financial Report.

Regulation 34 - Statement of Financial Activity

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month (relevant month) in the following detail:
 - (a) annual budget estimates; and
 - (b) budget estimates to the end of the relevant month (YTD Budget); and
 - (c) actual amounts of expenditure, revenue and income to the end of the relevant month (YTD Actual); and
 - (d) material variances between the comparable amounts (YTD Actual – YTD Budget); and
 - (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of net current assets.
- (2) Each statement of financial activity is to be accompanied by documents containing –
 - (a) (removed)
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity must be shown according to nature classification.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be –

- (a) Presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
- (b) Recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Regulation 35 – Statement of Financial Position

- (1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the **previous month**) and –
 - (a) The financial position of the local government as at the last day of the previous financial year; or
 - (b) If the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.
- (2) A statement of financial position must be –
 - (a) Presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
 - (b) Recorded in the minutes of the meeting at which it is presented.

POLICY REQUIREMENTS:

Council Policy 4.1 – Accounting

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no strategic implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental impacts associated with this item.

➤ **Economic**

There are no known economic impacts associated with this item.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

Material variances are disclosed in the Statement of Financial Activity.

As part of the adopted 2025/26 Budget, Council adopted the following thresholds as levels of material variances for financial reporting.

In accordance with regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, and AASB Practice Statement 2 – Making Material Judgements, the level to be used in statements of financial activity in 2024/25 for reporting material variances shall be:

- (a) 10% of the amended budget; or
- (b) \$10,000 of the amended budget,

whichever is greater. In addition, that the material variance limit be applied to total revenue and expenditure for each nature classification and capital income and expenditure in the Statement of Financial Activity.

The financial reports for the period ending 30 November 2025 are attached to the Council Agenda.

COMMENT:

This report presents the Statement of Financial Activity by nature for the period ended 30 November 2025.

The following is a summary of the headline numbers from the attached report, and explanations for variances is provided in note 1 of the report.

	2025-26 Original Budget \$	2025-26 YTD Budget \$	YTD Actuals – 30 November 2025 \$
Opening Surplus	2,269,742	2,269,742	2,505,070
Cash Operating Revenue	6,930,082	5,497,809	5,558,019
Profit on asset disposals	72,917	0	0
Cash Operating Expenditure	(6,147,482)	(2,689,888)	(2,525,234)
Depreciation	(8,942,286)	(3,725,953)	0
Loss on asset disposals	0	0	0
Capital Expenditure	(8,613,944)	(1,216,466)	(1,178,790)
Capital Income	4,547,264	100,000	93,032
Financing Activities	1,014,338	(81,402)	(79,323)
Non-cash items (excluded)	8,869,369	3,725,953	7,620
Closing Surplus/(Deficit)	0	3,879,795	4,380,394

Rates

Rates notices were issued 18 August 2025, with a due date for payment of 22 September 2025, and the second instalment was due on 2 December 2025. As at 30 November 2025, the gross amount of rates, ESL and rubbish charges outstanding (including arrears, legal charges and interest) was \$928,724.68 in addition to \$60,484 of deferred pensioner rates.

Capital Works

As at 30 November 2025 the Shire has incurred \$1,178,790 in actual expenditure on capital works projects against the current total budget of \$8,737,522 representing 13.49% of the budgeted works.

Depreciation

Depreciation for November 2025 has not yet been processed in the accounting system and will be processed following audit finalisation.

Closing surplus actual vs estimate

The closing surplus that has been included in the 2025/26 annual budget is \$2,269,742 versus the brought forward surplus shown in the November 2025 financial reports of \$2,505,069 which has been confirmed through the finalisation of the audit and Annual Financial Statements for the year ending 30 June 2025.

VOTING REQUIREMENTS: Simple Majority.

ABSOLUTE MAJORITY REQUIRED: No.

OFFICER RECOMMENDATION:

MOVED: Cr KALAJZIC

SECONDED: Cr HOOD

That Council:

1. Receives the Monthly Financial Report (containing the Statement of Financial Activity by nature classification) and Statement of Financial Position for the month ended 30 November 2025, as presented as attachment 9.2.2.1 to this report.
2. Notes the unrestricted municipal surplus of \$4,380,394 for the month ended 30 November 2025.

CARRIED: 7/0

RESOLUTION 071225

Against:

For:
Cr S Boekeman
Cr J Hood
Cr S Kalajzic
Cr L Richards
Cr M Sewell
Cr S Starcevich
Cr M Stephenson



SHIRE OF WONGAN-BALLIDU

MONTHLY FINANCIAL REPORT

30/11/2025

CONTENTS

- 01) Statement of Financial Activity
- 02) Statement of Financial Position
- 03) Variance Reporting
- 04) Net Current Assets
- 05) Asset Disposals
- 06) Loans
- 07) Reserves
- 08) Capital Works Program

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY BY NATURE FOR 30 NOVEMBER 2025

	Adopted Budget 2025-2026	YTD Budget	YTD Actual	Variance (%)	Variance (\$)	Variance Flag
Opening Funding Surplus/(Deficit)	2,269,742	2,269,742	2,505,069			
INCOME						
Rates	3,750,334	3,750,334	3,740,949	0.3%	(9,385)	✓
Operating grants, subsidies and contributions	2,244,188	1,100,000	1,177,170	(7.0%)	77,170	✓
Fees and charges	621,529	532,073	515,169	3.2%	(16,904)	✓
Other Revenue	128,700	53,625	58,797	(9.6%)	5,172	✓
Interest	185,331	61,777	65,934	(6.7%)	4,157	✓
Profit on Asset Disposals	72,917	-	-	0.0%	-	✓
a: TOTAL INCOME	7,002,999	5,497,809	5,558,019		60,210	
OPERATING EXPENSES						
Employee Costs	(3,134,917)	(1,306,215)	(1,260,893)	3.5%	45,322	✓
Materials & Contracts	(1,934,679)	(806,116)	(689,044)	14.5%	117,072	✗
Utility charges	(312,700)	(80,000)	(77,455)	3.2%	2,545	✓
Interest	(49,671)	(20,696)	(13,589)	34.3%	7,107	✗
Insurance	(306,392)	(306,392)	(302,479)	1.3%	3,913	✓
Other General	(409,123)	(170,468)	(181,774)	(6.6%)	(11,306)	✓
Loss on Asset Disposals	-	-	-	0.0%	-	✓
Depreciation	(8,942,286)	(3,725,953)	-	100.0%	3,725,953	✗
b: TOTAL OPERATING EXPENSES	(15,089,768)	(6,415,840)	(2,525,234)		3,890,606	
Operating activities excluded from budget						
Add back Depreciation	8,942,286	3,725,953	-			
Adjust (Profit)/Loss on Asset Disposal	(72,917)	-	-			
Movement in deferred rates	-	-	7,620			
	8,869,369	3,725,953	7,620			
Amount attributable to operating activities	782,600	2,807,922	3,040,405			
INVESTING ACTIVITIES						
Non-Operating grants, subsidies and contributions	4,180,649	100,000	93,032	7.0%	(6,968)	✓
Proceeds from disposal of motor vehicles and P&E	449,000	-	-	0.0%	-	✓
TOTAL CAPITAL INCOME	4,629,649	100,000	93,032		(6,968)	
Capex - Land & Buildings	(2,128,200)	(35,000)	(37,690)	(7.7%)	(2,690)	✓
Capex - Furniture & Equipment	(59,700)	(22,700)	(19,209)	15.4%	3,491	✗
Capex - Motor Vehicles	(505,000)	-	-	0.0%	-	✓
Capex - Plant and Equipment	(929,000)	(32,000)	(29,554)	7.6%	2,446	✓
Capex - Infrastructure - Roads	(4,681,607)	(994,266)	(967,935)	2.6%	26,331	✓
Capex - Infrastructure - Footpaths	(164,716)	(60,000)	(57,312)	4.5%	2,688	✓
Capex - Infrastructure - Other	(269,299)	(72,500)	(67,089)	7.5%	5,411	✓
TOTAL CAPITAL EXPENDITURE	(8,737,522)	(1,216,466)	(1,178,789)		37,677	
Amount attributable to investing activities	(4,107,873)	(1,116,466)	(1,085,757)			
FINANCING ACTIVITIES						
Transfer from reserves	1,204,819	0	0	0.0%	0	✓
Transfer to reserves	(1,548,713)	(54,000)	(52,000)	3.7%	2,000	✓
Lease liabilities principal repayments	(9,056)	(4,700)	(4,621)	1.7%	79	✓
Proceeds on new borrowings	1,500,000	0	0	0.0%	0	✓
Loan principal repayment	(111,637)	(32,670)	(32,670)	0.0%	-	✓
SSL Principal Reimbursements	20,118	9,968	9,968	0.0%	0	✓
Amount attributable to financing activities	1,055,531	(81,402)	(79,323)		2,079	
CLOSING SURPLUS / (DEFICIT)	0	3,879,795	4,380,394			
** This sheet illustrates the variance analysis. For variance explanation refer to applicable note.		Key	Within budget tolerance of 10% and \$10,000			✓
			Over budget tolerance of 10% and \$10,000			✗

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL POSITION
30/11/2025

	30 November 2025	2025 (Unaudited)
CURRENT ASSETS		
Cash and cash equivalents	8,385,234	6,535,394
Trade and other receivables	1,846,556	1,453,532
Other financial assets	10,150	20,118
Inventories	106,077	13,528
Contract assets	-	-
Other assets	22,713	27,086
TOTAL CURRENT ASSETS	10,370,730	8,049,658
NON-CURRENT ASSETS		
Trade and other receivables	60,485	68,105
Other financial assets	249,628	249,628
Inventories	-	-
Property, plant and equipment	34,528,765	34,422,593
Infrastructure	218,112,873	217,057,783
Right-of-use assets	18,007	18,007
TOTAL NON-CURRENT ASSETS	252,969,758	251,816,116
TOTAL ASSETS	263,340,488	259,865,774
CURRENT LIABILITIES		
Trade and other payables	345,504	1,332,056
Other liabilities	1,540,361	146,717
Lease liabilities	5,053	9,674
Borrowings	78,957	111,627
Employee related provisions	399,960	403,335
TOTAL CURRENT LIABILITIES	2,369,835	2,003,409
NON-CURRENT LIABILITIES		
Lease liabilities	8,436	8,436
Borrowings	1,587,415	1,587,415
Employee related provisions	71,808	71,808
TOTAL NON-CURRENT LIABILITIES	1,667,659	1,667,659
TOTAL LIABILITIES	4,037,494	3,671,068
NET ASSETS	259,302,994	256,194,706
EQUITY		
Retained surplus	65,973,899	62,917,612
Reserve accounts	3,736,205	3,684,204
Revaluation surplus	189,592,890	189,592,890
TOTAL EQUITY	259,302,994	256,194,706

Shire of Wongan-Ballidu
Variance Report 30 November 2025

The *Local Government (Financial Management) Regulations 1996* require that financial statements are presented monthly to council. Council has adopted 10% or \$10,000, whichever is greater, as its threshold for line items on the Statement of Financial Activity by nature shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expenditure.

Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
Operating Income				
✓	(9,385)	Within Threshold	Rates	Within Council variance reporting threshold.
✓	77,170	Within Threshold	Operating grants, subsidies and contributions	Within Council variance reporting threshold.
✓	(16,904)	Within Threshold	Fees and charges	Within Council variance reporting threshold.
✓	5,172	Within Threshold	Other Revenue	Within Council variance reporting threshold.
✓	4,157	Within Threshold	Interest	Within Council variance reporting threshold.
✓	0	Within Threshold	Profit on Asset Disposals	Within Council variance reporting threshold.
Operating Expenditure				
✓	45,322	Within Threshold	Employee Costs	Employee Costs are lower than anticipated. This is a timing issue in addition to vacant positions. Expenditure will increase during the year as works ramp up during the maintenance and construction periods.
✗	117,072	Timing	Materials & Contracts	Variances occur based on expenditure levels. The majority of Materials and Contracts budgets are spread evenly throughout the year.
✓	2,545	Within Threshold	Utility charges	Utility Costs are received bi-monthly and budgets are based on monthly allocations.
✗	7,107	Timing	Interest	This is a timing issue on payment of the loan guarantee to WATC.
✓	3,913	Within Threshold	Insurance	Within Council variance reporting threshold.
✓	(11,306)	Within Threshold	Other General	Favourable - Subscriptions and elected member quarterly payments yet to be paid.
✗	3,725,953	Timing	Depreciation	Depreciation not processed until after audit finalisation.
Investing				
✓	(6,968)	Within Threshold	Non-Operating grants, subsidies and contributions	Within Council variance reporting threshold.
✓	0	Within Threshold	Proceeds from disposal of motor vehicles and P&E	See Capital Works Report.
✓	(2,690)	Within Threshold	Capex - Land & Buildings	See Capital Works Report.
✗	3,491	Timing	Capex - Furniture & Equipment	See Capital Works Report.
✓	0	Within Threshold	Capex - Motor Vehicles	See Capital Works Report.
✓	2,446	Within Threshold	Capex - Plant and Equipment	See Capital Works Report.
✓	26,331	Within Threshold	Capex - Infrastructure - Roads	See Capital Works Report.
✓	2,688	Within Threshold	Capex - Infrastructure - Footpaths	See Capital Works Report.
✓	5,411	Within Threshold	Capex - Infrastructure - Other	See Capital Works Report.
Financing				
✓	0	Within Threshold	Transfer from reserves	Within Council variance reporting threshold.
✓	2,000	Within Threshold	Transfer to reserves	Within Council variance reporting threshold.
✓	79	Within Threshold	Lease liabilities principal repayments	Within Council variance reporting threshold.
✓	0	Within Threshold	Loan principal repayment	Within Council variance reporting threshold.
✓	0	Within Threshold	SSL Principal Reimbursements	Within Council variance reporting threshold.

SHIRE OF WONGAN-BALLIDU
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2025

NET CURRENT ASSETS

	Positive=Surplus (Negative=Deficit)		
	Budget	Actual	Current 30 November 2025
	Last Years Closing 30 June 2025	Last Years Closing 30 June 2025	
	\$	\$	\$
Current Assets			
Cash Unrestricted	2,851,353	2,851,190	4,649,031
Cash Restricted - Reserves	3,684,205	3,684,204	3,736,203
Receivables - Rates	234,437	234,438	928,743
Receivables - Other	396,577	1,025,847	853,206
Receivables - ATO	0	193,247	64,607
Inventories	14,354	13,528	106,077
Other Assets	582,086	27,086	22,713
Financial assets	20,118	20,118	10,150
	<u>7,783,130</u>	<u>8,049,658</u>	<u>10,370,730</u>
Less: Current Liabilities			
Payables	(1,285,083)	(1,295,962)	(348,477)
Payables - ATO	0	(36,094)	2,973
Contract Liabilities - Unspent grants	(146,717)	(146,717)	(1,540,361)
Employee provisions	(402,102)	(403,335)	(399,960)
Other provisions	(17,005)	0	0
Lease liabilities	(9,056)	(9,674)	(5,053)
Long term borrowings	(111,637)	(111,627)	(78,957)
	<u>(1,971,600)</u>	<u>(2,003,409)</u>	<u>(2,369,835)</u>
Net Current Assets	5,811,530	6,046,249	8,000,895
Adjustments to Net Current Assets			
Less: Restricted Cash - Reserves	(3,684,205)	(3,684,204)	(3,736,203)
Less: Current self-supporting loans receivable	(20,118)	(20,118)	(10,150)
Add: Liabilities funded by restricted cash	41,842	41,841	41,842
Add: Current portion of borrowings	111,637	111,627	78,957
Add: Current portion of lease liabilities	9,056	9,674	5,053
	<u>(3,541,788)</u>	<u>(3,541,180)</u>	<u>(3,620,501)</u>
Net Current Assets used in the Statement of Financial Activity	2,269,742	2,505,069	4,380,394

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 30 NOVEMBER 2025

	Asset No	Current			Budget (Profit) / Loss	Actual			
		Budget Net Book Value	Budget Sale Proceeds	Actual Net Book Value	Actual Sale Proceeds	(Profit) / Loss			
By Class									
Motor Vehicles									
Toyota Kluger (WB2)	MV00007	27,561	40,000		(12,439)	-	-	-	
Toyota RAV4 (WB007)	MV00006	10,000	39,000		(29,000)	-	-	-	
Plant & Equipment									
Cat 12M Grader - Maintenance (G17)	PE00046	260,490	210,000		50,490	-	-	-	
Volvo L70F Loader (LDR6)	PE00018	38,400	85,000		(46,600)	-	-	-	
Machinery Float (TRL13)	PE00014	11,200	30,000		(18,800)	-	-	-	
Tri-Axle semi tipper trailer (TRL25)	PE00009	22,384	35,000		(12,616)	-	-	-	
Sweeper	NEW	-	-		-	-	-	-	
Vertimower (VM2)	PE00020	6,048	10,000		(3,952)	-	-	-	
Sundry plant & equipment	NEW	-	-		-	-	-	-	
TOTAL		376,083	449,000		(72,917)	-	-	-	
Motor Vehicle and Plant & Equipment Change Over									
		Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget		Actual Purchase	Actual Sale	Change-Over	
Motor Vehicles									
Toyota Kluger (WB2)		65,000	40,000	25,000	-	-	-	-	
Toyota RAV4 (WB007)		40,000	39,000	1,000	-	-	-	-	
Sub-total		105,000	79,000	26,000	-	-	-	-	
Plant & Equipment									
Cat 12M Grader - Maintenance (G17)		490,000	210,000	280,000	-	-	-	-	
Volvo L70F Loader (LDR6)		375,000	85,000	290,000	-	-	-	-	
Machinery Float (TRL13)		80,000	30,000	50,000	-	-	-	-	
Tri-Axle semi tipper trailer (TRL25)		150,000	35,000	115,000	-	-	-	-	
Sweeper		157,000	-	157,000	-	-	-	-	
Vertimower (VM2)		25,000	10,000	15,000	-	-	-	-	
Sundry plant & equipment		40,000	-	40,000	-	-	-	-	
Various obsolete equipment		-	-	-	-	-	-	-	
Sub-total		1,317,000	370,000	947,000	-	-	-	-	
TOTAL		1,422,000	449,000	973,000	-	-	-	-	

SHIRE OF WONGAN - BALLIDU
BORROWINGS AS AT 30 NOVEMBER 2025

Existing Loans

* Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Proposed Borrowings	Amount Borrowed	Loan Principal Paid in Nov 25	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2025	Principal Repayments YTD	Loan Balance @ 30 Nov 25
151A	Construction of Aged Persons Units	Ninan House*	Oct-2032		300,000			3,106	170,537	(9,968)	160,569
152	Recreation Centre Improvements	Shire	Dec-2039		2,000,000		-	7,835	1,528,664	(22,702)	1,505,962
TBA	Volunteer BFB Fire Shed	Shire*	-		1,500,000	-	-				-
TOTAL EXISTING LOANS				1,500,000	2,300,000	-	-	10,941	1,699,201	(32,670)	1,666,531

Shire Loan Summary

Self Supporting Loan Summary

-	2,000,000	-	-	7,835	1,528,664	(22,702)	1,505,962
1,500,000	300,000		-	3,106	170,537	(9,968)	160,569

Current loan liability

Non current liability

Total Loan Liability

Loan Balance @ 30 Nov 25	SSL	Shire	Total
(111,627)	(20,118)	(91,509)	(111,627)
(1,554,904)	(140,451)	(1,414,453)	(1,554,904)
(1,666,531)	(160,569)	(1,505,962)	(1,666,531)

SHIRE OF WONGAN - BALLIDU ANALYSIS OF RESERVE ACCOUNTS AS AT 30 NOVEMBER 2025														
Reserve Description	ADOPTED FULL YEAR'S BUDGET			CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 30 NOVEMBER 2025						
	Budget Opening Balance	Actual Opening Balance	Interest Earned	Transfer to Reserve	Transfer from Reserve	EOY Balance	Transfer in / Interest	Transfer to Reserve	Transfer from Reserve	EOY Balance	Interest Earned	Transfer to Reserve	Transfer from Reserve	Actual Balance
Community Resource Centre Reserve	12,923	12,923	-	-	12,923		-	-	12,923	-	-	-	-	12,923
Depot Improvement Reserve	71,372	71,372	25,000	-	96,372		25,000	-	96,372	-	-	-	-	71,372
Historical Publications Reserve	7,126	7,126	-	(7,126)	-		-	(7,126)	-	-	-	-	-	7,126
Housing Reserve	572,792	572,792	150,000	-	722,792		150,000	-	722,792	-	-	-	-	572,792
Long Service Leave Reserve	41,842	41,842	-	-	41,842		-	-	41,842	-	-	-	-	41,842
Special Projects Reserve	970,818	970,818	8,713		979,531		8,713	(41,193)	938,338	-	-	-	-	970,818
Patterson Street JV Housing Reserve	69,357	69,357	5,000	-	74,357		5,000	-	74,357	-	-	-	-	69,357
Plant Reserve	1,015,082	1,015,082	125,000	950,000	(973,000)	992,082	125,000	950,000	(973,000)	992,082	52,000	52,000	-	1,067,082
Quinlan St JV Housing Reserve	54,915	54,915	5,000	-	59,915		5,000	-	59,915	-	-	-	-	54,915
Stickland St JV Housing Reserve	73,582	73,582	5,000	-	78,582		5,000	-	78,582	-	-	-	-	73,582
Swimming Pool Reserve	73,188	73,188	100,000	(30,000)	143,188		100,000	(30,000)	143,188	-	-	-	-	73,188
Waste Management Reserve	60,366	60,366	150,000	-	210,366		150,000	-	210,366	-	-	-	-	60,366
Sporting Co-Location Reserve	113,360	113,360	-	-	113,360		-	-	113,360	-	-	-	-	113,360
Building Asset Management Reserve	547,482	547,482	150,000	(153,500)	543,982		150,000	(153,500)	543,982	-	-	-	-	547,482
Wongan Hills Sport & Recreation Council Asset Management Reserve	0	0	-	-	-		-	-	-	-	-	-	-	-
Wongan Hills Childcare Services Reserve	0	0	-	-	-		-	-	-	-	-	-	-	-
TOTALS	3,684,205	3,684,205	125,000	1,548,713	(1,163,626)	4,069,292	125,000	1,548,713	(1,204,819)	4,028,099	52,000	52,000	-	3,736,205

SHIRE OF WONGAN-BALLIDU - CAPITAL WORKS REPORT - 30 NOVEMBER 2025

Job #	Description	Original Budget	Current Budget	YTD Budget	YTD Actual	Order Value	Total Actual	Variance	Indicator	Completion %	Asset Class
00001	CRC Capital Expense (Buildings) - CAPEX	\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$11,100.00	\$8,500.00			0%	Land & Buildings
00002	16 Moore Street (Buildings)- CAPEX	\$18,500.00	\$18,500.00	\$3,000.00	\$2,510.08	\$0.00	\$2,510.08	\$15,989.92	Green	14%	Land & Buildings
00004	Ballidu Hall (Buildings)- CAPEX	\$153,500.00	\$153,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$153,500.00	Yellow	0%	Land & Buildings
00005	Federation Park (Cadoux) - Capex	\$22,500.00	\$22,500.00	\$0.00	\$537.08	\$0.00	\$537.08	\$21,962.92	Green	2%	Land & Buildings
00007	Sports Pavilion - Remedial Repairs to Walls / Railings	\$19,000.00	\$19,000.00	\$0.00	\$1,911.44	\$1,080.68	\$2,992.12	\$17,088.56	Green	10%	Land & Buildings
00008	Depot Bldg. Capital (Buildings) - CAPEX	\$49,000.00	\$49,000.00	\$3,000.00	\$2,568.62	\$13,363.65	\$15,932.27	\$46,431.38	Green	5%	Land & Buildings
00009	Museum - CAPEX	\$77,000.00	\$77,000.00	\$25,000.00	\$24,773.00	\$0.00	\$24,773.00	\$52,227.00	Green	32%	Land & Buildings
00013	Capex - Staff Housing - Stickland St - Driveways (LRCIP)	\$4,000.00	\$4,000.00	\$4,000.00	\$4,131.16	\$0.00	\$4,131.16	-\$131.16	Red	103%	Land & Buildings
00016	Capex - Ninan/Hinds BFB Fire Shed	\$1,500,000.00	\$1,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500,000.00	Yellow	0%	Land & Buildings
00025	Ballidu Sports Complex (Buildings) - CAPEX	\$9,800.00	\$9,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,800.00	Yellow	0%	Land & Buildings
00027	Emergency Power Backup Generator - Sports Pavilion	\$5,000.00	\$5,000.00	\$5,000.00	\$2,981.86	\$375.45	\$3,357.31	\$2,018.14	Green	60%	Plant & Equipment
00029	Sundry Plant and Equipment (CAPEX)	\$40,000.00	\$40,000.00	\$22,000.00	\$21,264.50	\$268.50	\$21,533.00	\$18,735.50	Green	53%	Plant & Equipment
00040	Emergency Power Backup Generator - CRC	\$7,000.00	\$7,000.00	\$5,000.00	\$5,307.14	\$0.00	\$5,307.14	\$1,692.86	Green	76%	Plant & Equipment
00043	Cadoux Rec Centre - Repair Lights Bball and Main Area	\$15,500.00	\$15,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,500.00	Yellow	0%	Land & Buildings
00044	Cadoux Rec Centre - Ablution Plumbing	\$32,700.00	\$32,700.00	\$0.00	\$0.00	\$66.05	\$66.05	\$32,700.00	Yellow	0%	Land & Buildings
00045	WH Civic Centre - Conservation Works	\$107,100.00	\$107,100.00	\$0.00	\$974.00	\$974.00	\$974.00	\$106,126.00	Green	1%	Land & Buildings
00046	WH Swimming Pool - Changeroom upgrade and Swim Club door (Bu	\$39,600.00	\$39,600.00	\$0.00	\$285.08	\$5,700.00	\$5,000.00	\$39,314.92	Green	1%	Land & Buildings
00047	WH - Old Bowling Club Building - Demolition	\$56,500.00	\$56,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$56,500.00	Yellow	0%	Land & Buildings
00048	W.H. Recreation Complex (Fencing) - CAPEX	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	Yellow	0%	Land & Buildings
00049	Toyota Kluger 2022 (WB2)	\$65,000.00	\$65,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65,000.00	Yellow	0%	Motor Vehicles
00050	Toyota Rav 2021 (WB7)	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00	Yellow	0%	Motor Vehicles
00051	Volvo L70F Loader (LDR6)	\$375,000.00	\$375,000.00	\$0.00	\$0.00	\$340,100.00	\$340,100.00	\$375,000.00	Yellow	0%	Motor Vehicles
00052	Vertimower (VM2)	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$24,454.55	\$24,454.55	\$25,000.00	Yellow	0%	Motor Vehicles
00053	Tri-axle semi tipper traile (TK35)	\$150,000.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	Yellow	0%	Plant & Equipment
00054	Street Sweeper	\$157,000.00	\$157,000.00	\$0.00	\$0.00	\$155,468.60	\$155,468.60	\$157,000.00	Yellow	0%	Plant & Equipment
00055	Cat 12M Grader - Maintenance (G17)	\$490,000.00	\$490,000.00	\$0.00	\$0.00	\$518,800.00	\$518,800.00	\$490,000.00	Yellow	0%	Plant & Equipment
00056	Machinery Float (TK35 & TK36)	\$80,000.00	\$80,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80,000.00	Yellow	0%	Plant & Equipment
50005	Cemetery WH Capex (Infras Other) - CAPEX	\$39,500.00	\$39,500.00	\$2,500.00	\$2,114.39	\$0.00	\$2,114.39	\$37,385.61	Green	5%	Infrastructure - Other
50007	WH Swimming Pool (Infrastructure Other) - CAPEX	\$65,500.00	\$65,500.00	\$60,000.00	\$56,687.90	\$0.00	\$56,687.90	\$8,812.10	Green	87%	Infrastructure - Other
70000	Computer Hardware (F&E) - CAPEX	\$22,000.00	\$22,000.00	\$5,000.00	\$4,165.59	\$0.00	\$4,165.59	\$17,834.41	Green	19%	Furniture & Equipment
70002	CRC Capital Expense - Replace Carpet Function Room - (F&E)CAPEX	\$17,700.00	\$17,700.00	\$17,700.00	\$15,043.64	\$0.00	\$15,043.64	\$2,656.36	Green	85%	Furniture & Equipment
70003	IT Network Equipment- Depot Buildings (F&E)	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$18,876.76	\$18,876.76	\$20,000.00	Yellow	0%	Furniture & Equipment
RRG Funded Capital Roadworks (Infras Roads)		\$1,145,859.00	\$1,269,437.00	\$300,000.00	\$267,369.71	\$536,476.25	\$803,845.96	\$1,002,067.29	Green	21%	Infrastructure - Roads
R2R Funded Capital Roadworks (Infras Roads)		\$912,093.00	\$912,093.00	\$320,000.00	\$296,932.72	\$199,909.28	\$496,842.00	\$615,160.28	Green	33%	Infrastructure - Roads
D0183	Shields Crescent, Airport Road, Ackland Street & Swimming Pool	\$164,716.00	\$164,716.00	\$60,000.00	\$57,312.46	\$68,113.51	\$125,425.97	\$107,403.54	Green	35%	Infrastructure - Footpaths
E0006	Signage Various Locations	\$60,027.00	\$60,027.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60,027.00	Yellow	0%	Infrastructure - Other
E0032	Ballidu Southeast Road & Townsend St Intersection	\$65,000.00	\$65,000.00	\$65,000.00	\$66,214.95	\$0.00	\$66,214.95	-\$1,214.95	Red	102%	Infrastructure - Roads
E0007	Moonjin West Road - 2km Gravel Resheet	\$142,239.00	\$142,239.00	\$59,266.25	\$99,074.28	\$0.00	\$99,074.28	\$43,164.72	Green	70%	Infrastructure - Roads
C0020	Mocardi Dam & Railway Dam - Automation WH Oval Tanks	\$104,272.00	\$104,272.00	\$10,000.00	\$8,287.00	\$0.00	\$8,287.00	\$95,985.00	Green	8%	Infrastructure - Other
Wheatbelt Secondary Freight Network Roadworks (Infra Roads)		\$2,292,838.00	\$2,292,838.00	\$250,000.00	\$238,343.62	\$487,860.00	\$726,203.62	\$2,054,494.38	Green	10%	Infrastructure - Roads
		\$8,613,944.00	\$8,737,522.00	\$1,216,466.25	\$1,178,790.22	\$2,382,987.28	\$3,559,818.42	\$7,558,731.78	Green	13.49%	

Asset Class	Original Budget	Current Budget	YTD Budget	YTD Actual	PO	Total Actual	Variance	Indicator	Completion %	
Land & Buildings	\$2,128,200	\$2,128,200	\$35,000	\$37,690	\$32,284	\$68,016	\$2,090,510	Green	2%	
Furniture & Equipment	\$59,700	\$59,700	\$22,700	\$19,209	\$18,877	\$38,086	\$40,491	Green	32%	
Motor Vehicles	\$505,000	\$505,000	\$0	\$0	\$364,555	\$364,555	\$505,000	Yellow	0%	
Plant & Equipment	\$929,000	\$929,000	\$32,000	\$29,554	\$674,913	\$704,466	\$899,447	Green	3%	
Infrastructure - Roads	\$4,558,029	\$4,681,607	\$994,266	\$967,935	\$1,224,246	\$2,192,181	\$3,713,672	Green	21%	
Infrastructure - Footpaths	\$164,716	\$164,716	\$60,000	\$57,312	\$68,114	\$125,426	\$107,404	Green	35%	
Infrastructure - Other	\$269,299	\$269,299	\$72,500	\$67,089	\$0	\$67,089	\$202,210	Green	25%	
		\$8,613,944.00	\$8,737,522.00	\$1,216,466.25	\$1,178,790.22	\$2,382,987.28	\$3,559,818.42	\$7,558,731.78	Green	13%

Total Actual < Current Budget

No Current Budget

No YTD Actual

Total Actual > Current Budget



9.2.3 2025/26 BUDGET AMENDMENT - REGIONAL ROAD GROUP FUNDING - MANMANNING ROAD

FILE REFERENCE:	Finance Management/Budget
REPORT DATE:	9 December 2025
APPLICANT/PROPOSER:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Works and Services Committee meeting – 12/11/25
AUTHOR:	Melinda Lymon, Deputy Chief Executive Officer
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

For Council to approve an amendment to the 2025/26 Capital Roadworks allocations for works on Manmanning Road due to being notified of additional funding available through the Regional Road Group.

BACKGROUND:

In September 2025, officers from Main Roads Western Australia requested information for any shovel ready projects from shires as there was likely to be an additional allocation of funding available for Rural Regional Road Groups. Funding would only be considered for projects which were ready to be completed in the 2025/26 financial year.

Information was provided to Main Roads WA following the request regarding the works scheduled for Manmanning Road within a future budget.

POLICY REQUIREMENTS:

There are no policy implications relating to this item.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
- (b) is authorised in advance by resolution*; or
- (c) is authorised in advance by the mayor or president in an emergency.

* *Absolute majority required.*

STRATEGIC IMPLICATIONS:

There are no strategic implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental impacts associated with this item.

➤ **Economic**

There are no known economic impacts associated with this item.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

If approved, the 2025/26 Budget will be amended to reflect the increase in funding of \$216,667, and the increase in the capital expenditure for Manmanning Road of \$325,000.

The table below shows the impact of the funding, including the Shires's contribution of 33.33% for the project.

Road Name	Original Budget \$	New Budget \$	New RRG 66.67% \$	Shire 33.33% \$
Manmanning Road	0.00	325,000	216,667	108,333

It is proposed for the Shire's contribution of \$108,333 to be funded from the Special Projects Reserve. The reserve funds will be considered as part of the midyear budget review as the closing surplus following the finalisation of the 2024/25 financial report and audit provides for a surplus in excess of the surplus included in the budget preparations.

COMMENT:

Budget Amendment

There is currently no expenditure or funding allocation included in the Shire of Wongan-Ballidu 2025/26 Budget for capital roadworks on Manmanning Road.

Following updates from the State Advisory Committee, the Shire of Wongan-Ballidu has been allocated additional funding of \$216,667 through the Regional Road Group (RRG) for works on Manmanning Road which includes drainage improvements with the upgrade to 15 culverts and tree root removal to enhance road safety, upgrade of the intersection pavement between SLK 0.70 and 1.00 to support RAV vehicle movements and installation of some kerbing for traffic calming and safety improvement. Road widening from 7.0 m to 8.0 m (0.5 m each side) and installation of speed radar signage are also included in the works.

There is capacity for the works to be completed within the 2025/26 financial year as required by the funding and will be completed by Shire staff and through engagement of contractors.

The conditions of the RRG funding requires the Shire to contribute 33.33% of the costs towards RRG works. An additional \$108,333 in Shire funds is required to secure the \$216,667 from RRG.

The report includes for the Shire contribution to be funded from the Special Projects Reserve. As part of the 2025/26 Budget Review which will be considered early in 2026, the transfer from reserve may not be necessary as there is excess surplus available due to the forecast surplus included in the balanced budget being less than the actual closing surplus which has been finalised as part of the 2024/25 Annual Financial Statements.

Council is requested to approve the amended Capital Road Works as below:

Description	2025/26 Current Budget \$	2025/26 Amended Budget \$	Shire Funds \$	Grant / Contribution (RRG) \$
Manmanning Road	0.00	325,000.00	108,333.00	216,667.00

VOTING REQUIREMENTS: Absolute majority.

ABSOLUTE MAJORITY REQUIRED: Yes, required for budget amendments – s6.8(1)(b) of *Local Government Act 1995*.

OFFICER RECOMMENDATION:

MOVED: Cr HOOD

SECONDED: Cr SEWELL

That pursuant to section 6.8(1)(b) of the *Local Government Act 1995* Council authorises, by absolute majority the following amendment to the 2025/2026 Budget:

1. Capital Grants, Subsidies and Contributions: Increase revenue by \$216,667
2. Infrastructure – Roads: Increase expenditure by \$325,000
3. Transfers from Reserves: Increase by \$108,333

CARRIED: 7/0
RESOLUTION 081225

For:

Cr S Boekeman
Cr J Hood
Cr S Kalajzic
Cr L Richards
Cr M Sewell
Cr S Starcevich
Cr M Stephenson

Against:

9.3 WORKS AND SERVICES

Nil

9.4 HEALTH, BUILDING AND PLANNING

3:17pm Cr Richards declared a proximity interest as adjacent to her employment (closely associated person).
Cr Boekeman declared a proximity interest and a financial intestest as his business is adjacent.

3:18pm Cr Richards and Cr Boekeman left the room and Cr Stephenson presided for the duration of item.

9.4.1 APPLICATION FOR DEVELOPMENT APPROVAL P563 – PROPOSED CONSTRUCTION OF A REPLACEMENT OUTBUILDING FOR AGRICULTURE MACHINERY STORAGE AND WORKSHOP AT 10 WONGAN ROAD, WONGAN HILLS

FILE REFERENCE:	A625/P563
REPORT DATE:	10 December 2025
APPLICANT/PROPOSER:	Wheatbelt Steel Pty Ltd
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager of Regulatory Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

Consideration and final determination of an application for Development Approval for the construction and use of an outbuilding for agriculture machinery storage and workshop at 10 Wongan Road, Wongan Hills.

BACKGROUND:

The applicant is seeking Council's development approval for the construction and use of an outbuilding for agriculture machinery storage and workshop measuring 45 metres long x 25 metres wide with a maximum eave height of 7.4 metres. The new outbuilding will be replacing the existing workshop and wash pad area.



Google Maps 12 November 2025

10 Wongan Road, Wongan Hills comprises a total area of approximately 2.0234 hectares. The land contains an existing parts storage area, showroom and offices, heavy vehicle workshop and wash pad.

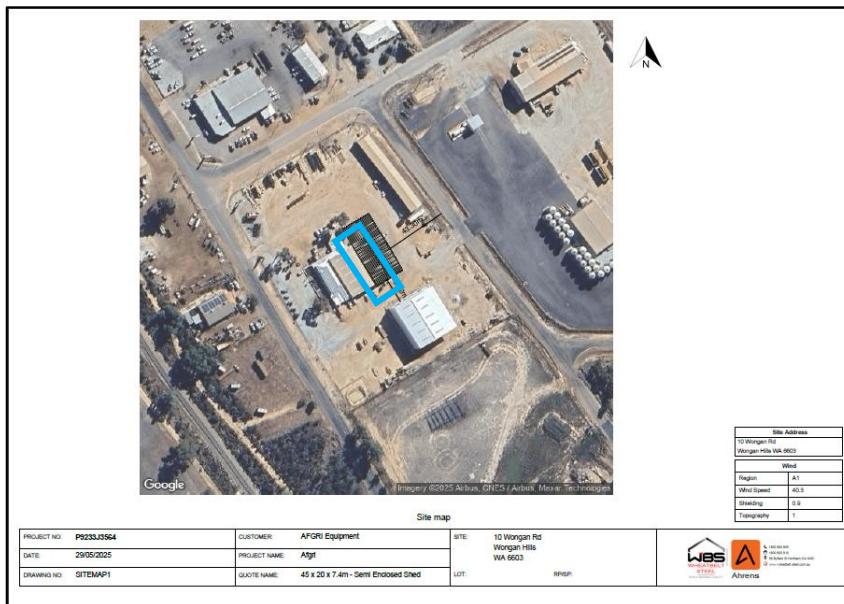
The proposed outbuilding is not located within a designated bushfire prone area.



Bushfire Prone Map 12 November 2025



Demolition of existing 30m x 18m workshop indicated in green



Site Plan – proposed agriculture machinery storage and workshop Outbuilding

COMMENT:

10 Wongan Road, Wongan Hills is classified 'General Industry' zone in the Shire of Wongan Ballidu Local Planning Scheme No. 5 (LPS5).

Council's stated objectives for the development and use of any land classified 'General Industry' are as follows:

- To provide for a broad range of industrial, service and storage activities which by their operations, should be isolated from residential and other sensitive land uses.
- To accommodate industry that would not otherwise comply with the performance standards of light industry.
- To seek to manage impacts such as noise, dust and odour within the zone.
- To encourage any development to be appropriately screened from the main road.
- To provide a location where separate heavy vehicular access is provided.

Under the terms of the Zoning Table in LPS5 the proposed use/s currently fall under

- Warehouse/Storage
- Motor vehicle repair
- Industry

These uses are listed as a 'P' use in the Zoning Table. Under Clause 3.3.2 a 'P' use means that the use is permitted if it complies with any relevant development standards and requirements of this Scheme.

Council is reminded of Clause 3.3.5 of the LPS5 that reads;

If a use of land is identified in a zone as being a class "P" use, the local government may not refuse an application for development approval for that use in that zone but may require works that are to be undertaken in connection with that use to have development approval.

Due to the proposed building being over 500m² in size the application will need to be referred to DFES for comment once the building is near its final design. FES Commissioners Operational Requirements comes under the *Building Regulations 2012* clause 18B. The submission is lodged by the certifying Building Surveyor via electronic submission form prior to the documents being uploaded via a secure link provided by DFES once the submission form is received. If the applicant wishes to approach DFES for design advice this should be done prior to the submission being lodged.

The proposal is compliant with the minimum setback requirements.

There is no change in the hours of business operation proposed with this application.

The new outbuilding will have roof and wall cladding in Trimdek Surfmist.

The new outbuilding will also encompass a new wash pad.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS5 and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

POLICY REQUIREMENTS:

There are no policy requirements in relation to the item.

LEGISLATIVE REQUIREMENTS:

Planning and Development Act 2015

Planning and Development (Local Planning Schemes) Regulations 2015

Shire of Wongan Ballidu Local Planning Scheme No. 5

State Planning Policy (SPP) 3.7 – Planning in Bushfire Prone Areas

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

➤ Environment

There are no known environmental implications associated with this item.

➤ Economic

There are no known economic implications associated with this item.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item as the costs will be covered by the applicant.

VOTING REQUIREMENTS: Simple Majority

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

MOVED: Cr HOOD

SECONDED: Cr KALAJZIC

That Council **APPROVE** the Development Application for the proposed (outbuilding) agricultural machinery storage and workshop at 10 Wongan Road, Wongan Hills subject to the following conditions and advice notes:

Conditions

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan Ballidu having first been sought and obtained.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. All stormwater drainage generated by the proposed development shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.
4. All external surfaces of the proposed development are to be clad with new materials only.
5. Wastewater to be disposed of in accordance with Health (treatment of sewerage and disposal of effluent and liquid waste) regulations 1974.

Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wongan Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:

- a) Shire of Wongan Ballidu Annual Firebreak Notice. All land zoned Residential, Rural Townsite and Commercial are required to reduce all annual grass and herbage to a height of not more than 75mm.
- b) Shire of Wongan Ballidu Health Local Law

4. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.

5. The proposed development is required to comply in all respects with the National Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.

6. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.

7. Under Regulation 13 in the Environmental Protection (Noise) Regulations 1997, no construction work is to be permitted to be carried out:

- a) Before 7:00am or after 7:00pm, Monday to Saturday (inclusive); or
- b) On a Sunday or on a public holiday.
- c) Construction works outside these hours may only occur where a Noise Management Plan has been approved by Chief Executive Officer of the Shire of Wongan-Ballidu under r. 13(3), and the work is undertaken in accordance with that approval and required notifications to occupiers of affected premises.

8. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wongan Ballidu Local Planning Scheme No. 5 and may result in legal action being initiated by the local government.

9. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.

**CARRIED: 5/0
RESOLUTION 091225**

For:

Cr J Hood
Cr S Kalajzic
Cr M Sewell
Cr S Starcevich
Cr M Stephenson

Against:

Cr's Richards and Boekeman were out of the room and did not vote.

3:19pm Cr Richards and Cr Boekeman returned to the room

Cr Boekeman returned to the presiding members chair.

9.4.2 APPLICATION FOR DEVELOPMENT APPROVAL P565 – PROPOSED CONSTRUCTION AND INSTALLATION OF AN OUTBUILDING AT 15 AVON ROAD, WONGAN HILLS

FILE REFERENCE:	A1307/P565
REPORT DATE:	10 December 2025
APPLICANT/PROPOSER:	Action Sheds Australia Pty Ltd
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager of Regulatory Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

Consideration and final determination of an application for Development Approval for the construction and use of a new outbuilding for use as a residential garage and storage at 15 Avon Road, Wongan Hills.

BACKGROUND:

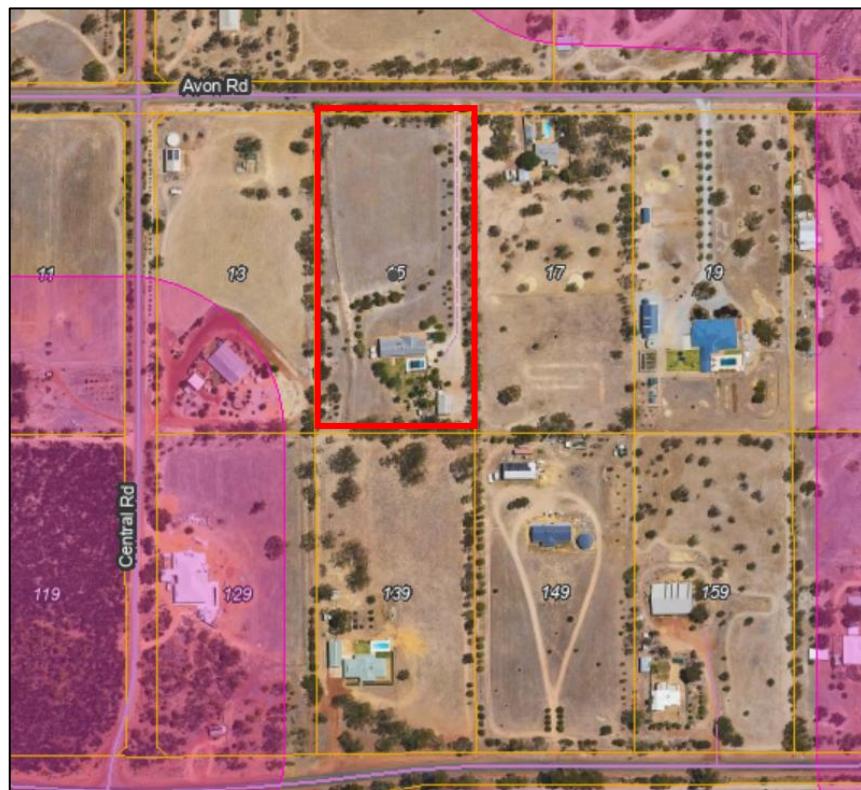
The applicant is seeking Council's development approval for the construction and use of a new outbuilding for use as a residential garage and storage measuring 12m long x 10m wide, 4.8m wall height and 4.882m ridge height.



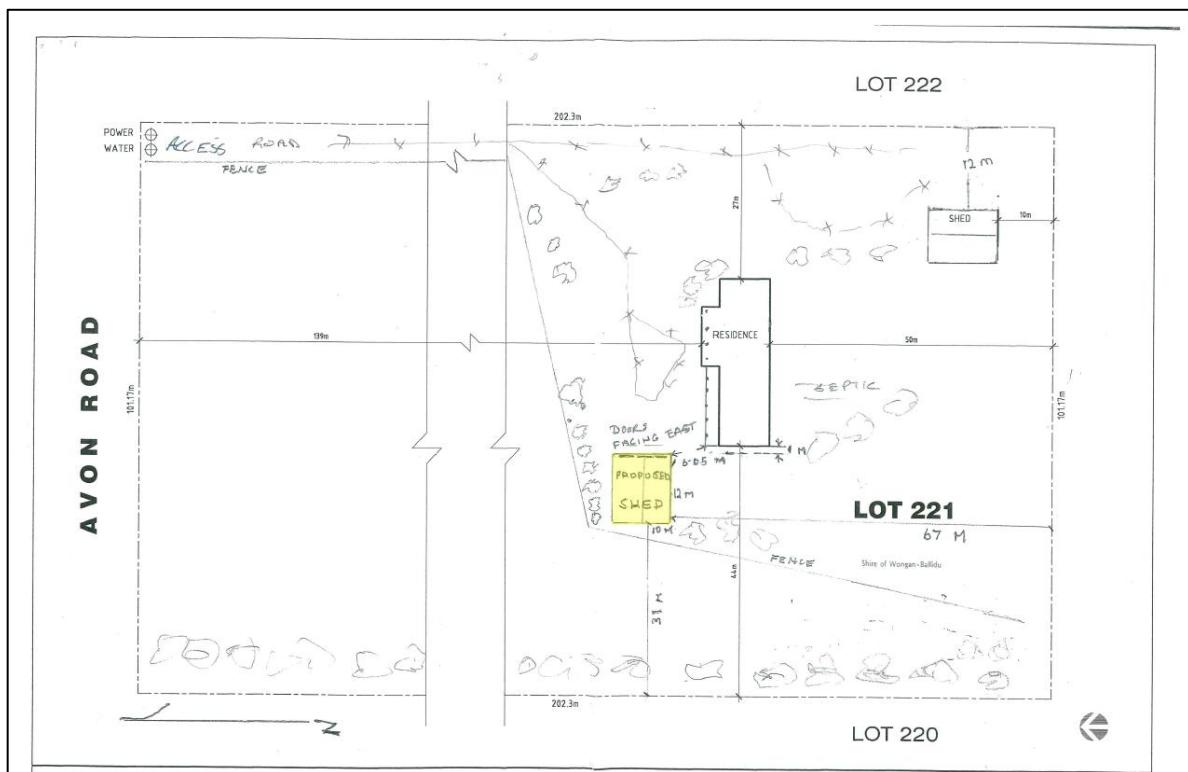
Google Earth 10 December 2025

15 Avon Road, Wongan Hills comprises a total area of approximately 2.0462 hectares. The property has an existing residence, underground pool, outbuilding and water tanks.

The proposed outbuilding is not located within a designated bushfire prone area.



Bushfire Prone Map 10 December 2025



Site Plan – Proposed Outbuilding is marked in yellow

COMMENT:

The applicant would like to erect a new outbuilding at 15 Avon Road, Wongan Hills. The outbuilding will be made from Colorbond material and measure 12m x 10m x 4m (eaves) with ridge height of 4.882m. The proposed outbuilding will be installed towards the east side of the property approx. 6.5m from the main residence.

Access to the proposed outbuilding will be via the existing driveway from Avon Road.

15 Avon Road, Wongan Hills is classified 'Rural Residential' zone in the Shire of Wongan Ballidu Local Planning Scheme No. 5 (LPS5).

The Zone Objectives for the development and use of any land classified 'Rural Residential' zone are as follows:

- To provide for a lot sizes in the range of 1ha to 4ha.
- To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities will be consistent with amenity of the locality and the conservation and landscape attributes of the land.
- To set aside areas for retention of vegetation and landform or other features which distinguish the land.
- To discourage or prohibit development not compatible with the predominantly rural nature and residential amenity of the zone.
- To promote and encourage cluster subdivision and other innovative rural residential designs, having consideration for conservation values.
- To encourage the provision of vegetation and fauna corridors and the revegetation of the land to adequately protect any areas or sites of conservation value.
- To only permit development, and support subdivisions, in accordance with an approved structure plan.

The total area of the outbuilding the applicant is requesting, are outside the Deemed to Comply requirements under the R-Codes. The wall height requirements are also outside of the Deemed to Comply requirements and therefore a variation to the R-Codes is requested.

5.4.3 Outbuildings Deemed-to-Comply – development satisfies the following deemed-to-comply requirements (c)

Deemed-to-Comply (R-Codes) C3 Outbuildings that:	Proposed Outbuilding Specifications
i. are not attached to a dwelling	Outbuilding is not attached to the dwelling
ii. are non-habitable	Outbuilding is being used for private storage
iii. collectively do not exceed 60m ² in area or 10 per cent in aggregate of the site area, whichever is the lesser	Outbuilding exceeds 60m ² total area is 120 m ²
iv. do not exceed a wall height of 2.4m	Wall height 4.0m
v. do not exceed a ridge height of 4.2m	Ridge height 4.882m
vi. are not within the primary or secondary street set back area	Outbuilding is not within the primary or secondary street set back area

vii. do not reduce the amount of open space required in Table 1; and Table 1 requirement 60%	Open space at completion of outbuilding will not exceed the 60% of the open space requirement.
viii. are set back in accordance with Tables 2a and 2b Set back requirement 1.5 m rear of outbuilding Set back requirement 2.4 m front of outbuilding Setback side of building 1 m	Rear set back is 67m Front set back is approx. 110 m West approx. 50 m East approx. 31m

Under the Residential Design Codes (R-Codes) 15 Avon Road, Wongan Hills is zoned Rural Residential.

The size of an outbuilding can be varied if the application complies with the Design Principles set out by the R-Codes.

Design Principle 5.4.3 Outbuildings

P3 Outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS5 and all relevant local planning policies, the Residential Design Codes and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

POLICY REQUIREMENTS:

There are no policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Planning and Development Act 2015
Planning and Development (Local Planning Schemes) Regulations 2015
Shire of Wongan Ballidu Local Planning Scheme No. 5
Shire of Wongan Ballidu Local Planning Strategy
State Planning Policy (SPP) 3.7 – Planning in Bushfire Prone Areas

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this item.

➤ **Social**

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item as the costs will be incurred by the applicant.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

MOVED: Cr RICHARDS

SECONDED: Cr SEWELL

That Council **APPROVE** the Development Application for the proposed outbuilding at 15 Avon Road, Wongan Hills subject to the following conditions and advice notes:

Conditions

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan Ballidu having first been sought and obtained.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. All stormwater drainage generated by the proposed dwelling shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.
4. All external surfaces of the proposed outbuilding shall be clad with new materials only.
5. Building to be constructed using Colorbond range of colours.
6. The proposed outbuilding shall be used for private storage purposes only unless otherwise approved by Council and shall be non-habitable.

Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to

any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.

2. This is a development approval of the Shire of Wongan Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:
 - a) All land of less than 1 hectare (10,000 square metres) and zoned under the Town Planning Scheme as Rural Residential and Industrial are required to have all annual grass and herbage slashed or mowed to a height of not more than 100mm and construct a clear earth firebreak of not less than 2 metres in width immediately surrounding all buildings and/or haystacks situated on the land.
 - b) Shire of Wongan Ballidu Health Local Law.
4. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
5. The proposed development is required to comply in all respects with the National Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.
6. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
7. No construction works shall commence on the land prior to 7 am without the Shire's written approval. No construction works are permitted to be undertaken on Sundays or Public Holidays.
8. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wongan Ballidu Local Planning Scheme No. 5 and may result in legal action being initiated by the local government.
9. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.

**CARRIED: 7/0
RESOLUTION 101225**

Against:

For:
Cr S Boekeman
Cr J Hood
Cr S Kalajzic
Cr L Richards
Cr M Sewell
Cr S Starcevich
Cr M Stephenson

9.4.3 SUBDIVISION WAPC APPLICATION NO 202521 – 41 WILDING ROAD, WONGAN HILLS

FILE REFERENCE:	A607
REPORT DATE:	10 December 2025
APPLICANT/PROPOSER:	Silverstone
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager of Regulatory Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

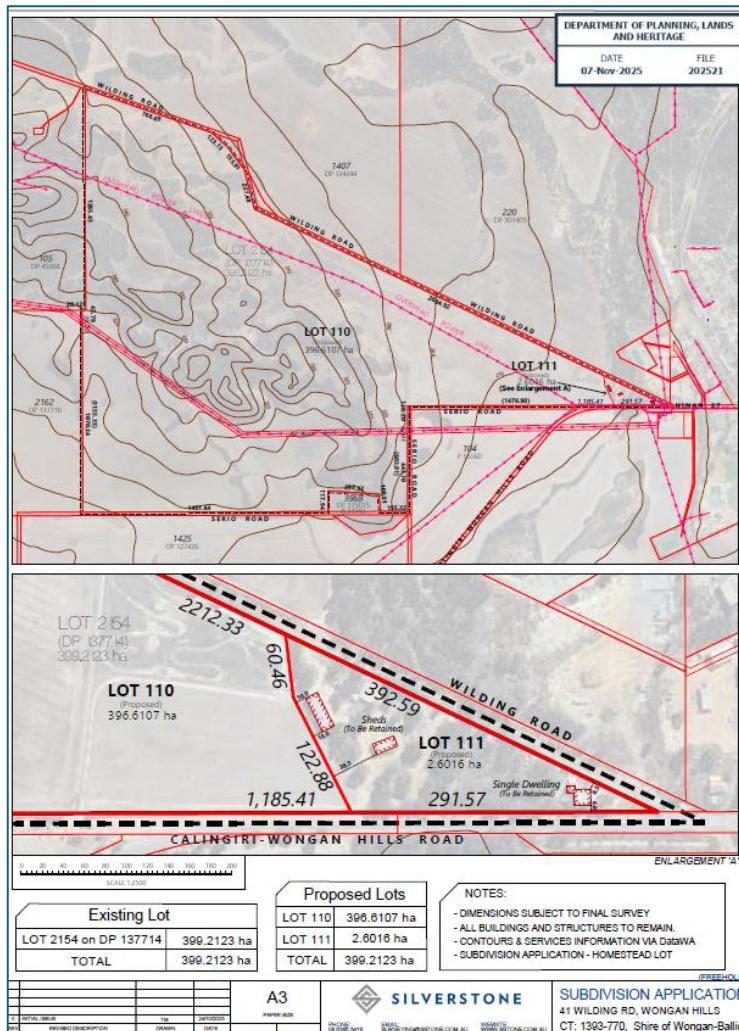
The Western Australian Planning Commission (WAPC) has referred an application for the subdivision of 41 Wilding Road, Wongan Hills.

The recommendation is that the WAPC be advised that the Shire of Wongan-Ballidu supports in principle the proposed freehold subdivision.

BACKGROUND:

41 Wilding Road, Wongan Hills has an area of 396.6107 ha. The site is located between Wilding Road and Calingiri Wongan Hills Road. The property has one dwelling with two outbuildings nearest to the single dwelling and further to the west there are three outbuildings. The property is zoned 'Rural'.

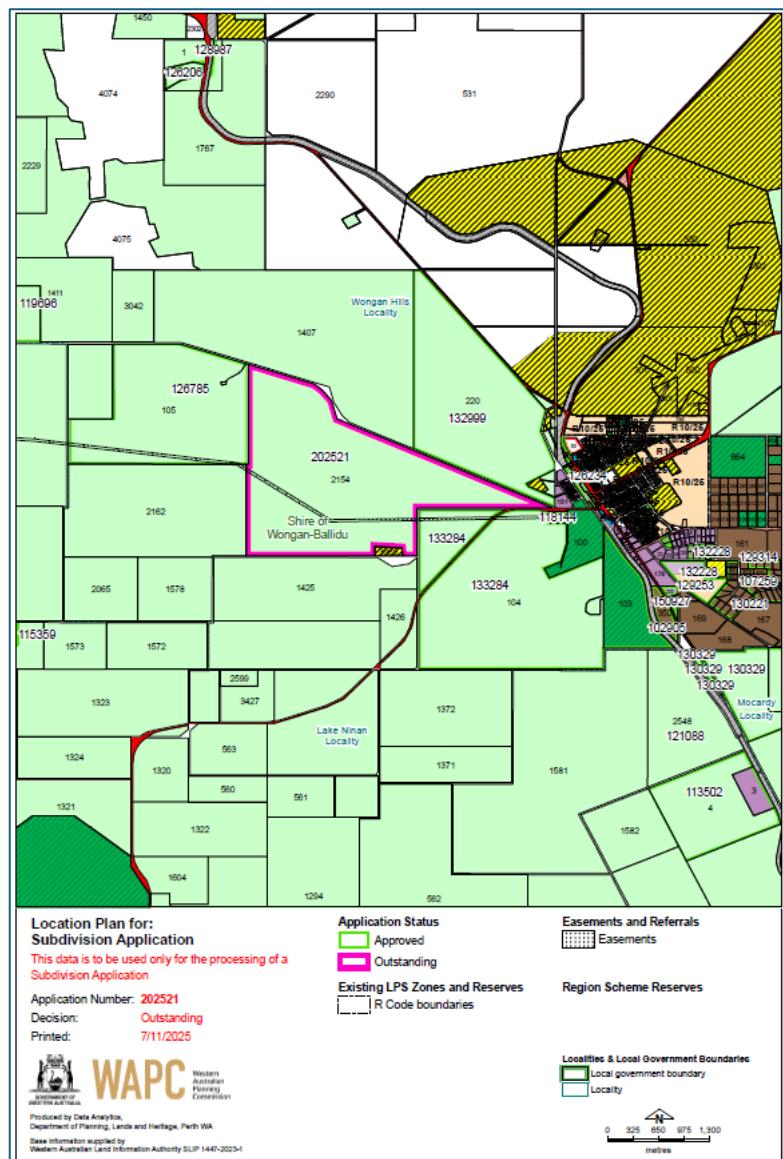
The proposal is to subdivide the property into two freehold green title lots – a homestead lot of 2.6016 hectares surrounding the existing dwelling and outbuildings and a balance lot of 396.6107 hectares to remain as cropping land.



Department of Planning Lands and Heritage provided 7/11/2025



Google Maps 10/12/2025 – proposed homestead lot



WAPC Location Plan 07/11/2025

COMMENT:

41 Wilding Road, Wongan Hills has an area of 396.6107 hectares. The proposed subdivision is to divide the parcel into two freehold lots -

- Proposed Lot 111 – this will be the homestead lot made up of a single dwelling with two outbuildings nearest to the dwelling with three additional outbuildings further to the west of the lot.
- Proposed Lot 110 – will continue to be used for rural/cropping purposes.

The Zone Objectives for the development and use of any land classified 'Rural' zone are as follows:

- To provide for the maintenance or enhancement of specific rural character.
- To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances when they demonstrate capability with the primary use.

- To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage.
- To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone.
- To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses.
- To support small scale, low impact, short-term tourist accommodation in rural locations.
- To support mining activities where an environmental management plan has been prepared and the project is acceptable to the local government, EPA and the Department responsible for mining.
- To preclude the disposal of used tyres or any other material that may be detrimental to the quality of the land.

POLICY REQUIREMENTS:

Development Control Policy 3.4 – Subdivision of Rural Land

State Planning Policy 2.5 – Rural Planning

State Planning Policy 3.7 – Planning in Bushfire Prone Areas

LEGISLATIVE REQUIREMENTS:

Shire of Wongan-Ballidu Town Planning Scheme 5

Planning and Development Act 2005

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this item.

➤ **Social**

There are no known economic implications associated with this item.

FINANCIAL IMPLICATIONS:

There are no financial implications associated with this item.

VOTING REQUIREMENTS: Simple Majority

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:**MOVED: Cr HOOD****SECONDED: Cr STARCEVICH**

That Council **SUPPORT** the proposed subdivision and direct the Chief Executive Officer to advise the Western Australian Planning Commission that there is no objection to the proposal for the freehold subdivision of 41 Wilding Road, Wongan Hills into two freehold green title Lot 110 and Lot 111 as per the Application No: 202521.

CARRIED: 7/0**RESOLUTION 111225****Against:****For:**

Cr S Boekeman
Cr J Hood
Cr S Kalajzic
Cr L Richards
Cr M Sewell
Cr S Starcevich
Cr M Stephenson

9.5 COMMUNITY SERVICES

9.5.1 SWIMMING POOL SCHOOL ATTENDANCE INCENTIVE PROGRAM

REPORT DATE:	03 December 2025
APPLICANT/PROPOSER:	N/A
OFFICER DISCLOSURE OF INTEREST:	Impartiality Interest – Member of WHDHS School Board
PREVIOUS MEETING REFERENCES:	Council Forums held 22/10/2025 and 26/11/2025
AUTHOR:	Kim Walsh – Manager Community and Customer Services
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

To seek Council endorsement for the implementation of a Swimming Pool School Attendance Incentive Program for the 2026/2027 season.

BACKGROUND:

The School and School Board have been exploring strategies to improve attendance, as this remains a significant area of concern. A proposal was discussed at the October and November Council Forums for the concept of a School Attendance Swimming Pool Pass Incentive Partnership between the Shire of Wongan-Ballidu and Wongan Hills District High School (WHDHS).

In 2024, only 46% of WHDHS students achieved the Department of Education's expected attendance rate of 90%, which is considered 'regular' attendance. Regular attendance is critical for academic progress, student wellbeing, and long-term community engagement. Attendance challenges are common across the region, particularly in communities experiencing socioeconomic disadvantage.

Socioeconomic data for WHDHS in 2024 shows:

- The school population sits within the bottom 17% nationally.
- 48% of students are in the bottom socioeconomic quartile.
- 78% of students fall within the bottom half nationally.
- Within the Wheatbelt's 79 schools, WHDHS ranks 58th socioeconomically.
- Within Western Australia, the school sits in the bottom 20–22%.

These figures reflect the significant challenges many families face and highlight the need for strong local partnerships to support student engagement.

Water safety among WHDHS students is also an increasing concern. Despite consistent in-term swimming programs, some students cannot participate due to cost barriers, and many are not enrolling in VacSwim for the same reason. During a recent Year 6 camp, 25% of the class were assessed at Stage 4 or below, indicating very limited swimming competence.

Royal Life Saving Australia research released in March 2025 reinforces these concerns:

- 48% of Year 6 students nationally cannot swim 50 metres or tread water for two minutes.

- 39% of Year 10 students still do not meet the Year 6 benchmark.
- 84% of 15–16-year-olds cannot meet the basic lifesaving benchmark of swimming 400 metres and treading water for five minutes.

These findings follow a summer in which 104 drowning fatalities were recorded nationally, an increase of 5% from the previous year and 14% above the five-year average. The research identifies low swimming ability particularly among regional and low-income families as a major risk factor.

The same study highlights that 10% of Australian children aged 5–14 have never attended swimming lessons, with those from low socioeconomic and regional backgrounds most affected. Many children cease swimming lessons between ages 7–9, often before learning essential lifesaving skills. Increased access to the swimming pool would support physical health, safety, and social connection while removing financial barriers faced by many families.

Given these challenges, the proposal was suggested for an attendance-based pool pass incentive. The proposal is supported by the Shire's Strategic Community Plan 2021–2031, which states that "*Young people are supported to maintain a connection to their towns.*"

The program would involve:

- Providing a free child season pool pass to students who meet the school's recommended attendance benchmark of 85% under the program.
- A cost-sharing arrangement between the Shire and the school for the pool passes for successful students (75% Shire/25% WHDHS).
- The school managing eligibility and attendance, with the Shire administering passes.

Cadoux Primary School was also invited to participate but advised that they do not currently experience attendance concerns and would not be seeking to join the initiative at this time.

Financial modelling and pool pass data discussed at the October Forum indicate that existing pool pass purchases by families remain low, consistent with socioeconomic trends. During the 2024/2025 season, the Shire issued 30 KidSport-funded children's pool passes, resulting in 192 pool attendances. This demonstrated strong community demand when financial barriers were removed. Although the KidSport-funded model is no longer available, reinstating similar access through a Shire-supported program would fill an important gap.

The overall intent of the proposal is to strengthen school attendance, promote regular physical activity, improve water safety outcomes, support disadvantaged families, and build a collaborative partnership between the Shire and WHDHS.

COMMENT:

The Principal has advised that an 85% attendance threshold is realistic and achievable for most students at WHDHS. With 200 school days per year, this equates to no more than 30 days absent. National educational guidance shows that:

- Absences exceeding 20 days (90%) per year are not considered normal, and
- Students with attendance at 80% (4 days) or below show limited educational progress.

The intention of the attendance requirement is to encourage engagement, not to penalise students for circumstances beyond their control. As such, the school will apply exemptions on a case-by-case basis for genuine situations and this will be managed and determined solely by the School. The focus will be on addressing unexplained absences and patterns of truancy, not legitimate or unavoidable situations such as reoccurring medical appointments as an example.

A shared funding model is proposed:

- Shire contribution: 75%
- School contribution: 25%

This approach reflects the community-wide benefit of improved youth wellbeing and pool accessibility while ensuring school involvement in monitoring attendance and administering eligibility.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications related to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this item.

➤ **Social**

The incentive program is expected to positively impact both students and the wider community. By encouraging higher school attendance, students are more likely to achieve better educational outcomes, develop important life skills, and maintain consistent routines. Increased access to the swimming pool will improve water safety and swimming skills, which have long-term benefits for health and personal safety.

These outcomes will create students who are more engaged and confident and are more likely to participate positively in community activities, reduce risky behaviours, and contribute to a safer, more connected community overall.

FINANCIAL IMPLICATIONS:

Based on 2024 attendance data, the estimated cost of the program under a 75/25 Shire–School funding split at an 85% attendance target has been modelled. If 137 students (72% of the school population) were to meet the 85% attendance requirement, the total cost of providing child season pool passes would be \$12,878. Under the 75/25 arrangement, the Shire would contribute \$9,658.50, and the school would contribute \$3,219.50.

The Shire's 75% contribution represents forgone income rather than additional expenditure, as pool operating costs remain unchanged regardless of how many passes are issued. Importantly, while it is classified as forgone income, these children are not currently purchasing pool passes, meaning the program does not represent a loss of existing revenue to the pool.

VOTING REQUIREMENTS: Simple Majority

ABSOLUTE MAJORITY REQUIRED: No

OFFICER RECOMMENDATION:

MOVED: Cr STARCEVICH SECONDED: Cr HOOD

That Council:

1. Endorse the implementation of the Swimming Pool School Attendance Incentive Program to commence for the 2026/2027 season in partnership with Wongan Hills District High School.
2. Approve the attendance requirement of 85%, with exemptions to be granted as determined by the school Principal.
3. Approve the funding model of 75% Shire contribution and 25% School contribution toward the cost of eligible student pool passes.
4. Endorse the CEO to enter a formal arrangement with the Wongan Hills District High School for the Program.
5. Makes provisions in the 2026/2027 annual budget and fees and charges for the Swimming Pool School Attendance Incentive Program.

**CARRIED: 7/0
RESOLUTION 121225**

For:

Cr S Boekeman
Cr J Hood
Cr S Kalajzic
Cr L Richards
Cr M Sewell
Cr S Starcevich
Cr M Stephenson

Against:

Question:

Cr HOOD: If the Shire is not losing money, is point 5 of the motion valid?

CEO Answered: This is more to capture the process in the budget process.

Item 10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

Item 11. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

Item 12. CLOSURE

The Presiding Member, Cr S Boekeman, declared the meeting closed at: 3:26pm.

**Cr Stuart BOEKEMAN
Shire President**

_____ / _____ /2025

