



Shire of  
Wongan-Ballidu

# Agenda

Ordinary Meeting of Council  
Wednesday, 17 December 2025





# Shire of Wongan-Ballidu

## NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Elected Members

I advise that the Ordinary Meeting of Council of the Shire of Wongan-Ballidu will be held on Wednesday, 17<sup>th</sup> December 2025 commencing at 3.00pm at Council Chambers, Shire of Wongan Ballidu, Corner Quinlan Street and Elphin Crescent, Wongan Hills WA 6603.

SAM DOLZADELLI  
**CHIEF EXECUTIVE OFFICER**

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### Disclaimer

The recommendations contained in the Agenda are subject to confirmation by Council. The Shire of Wongan-Ballidu warns that any person(s) who has an application lodged with Council should rely only on written confirmation of the decision made at the Council meeting. No responsibility whatsoever is implied or accepted by the Shire of Wongan-Ballidu for any act, omission, statement or intimation taking place during a Council meeting.

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*This meeting is being audio recorded pursuant to Regulation 14I of the Local Government (Administration) Regulations 1996 and all audio recorded (except for when the meeting is closed to the public) will be made publicly available on the website with the minutes. When the meeting is closed to the public, those audio recordings will be kept in a secure and confidential location within the Shire's Electronic Document Records Management System.*

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## **Item 1. ACKNOWLEDGEMENT OF COUNTRY / DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS**

Acknowledgement of Country: -

*"We'd like to begin by acknowledging the traditional custodians of the land within the Shire of Wongan-Ballidu, the Ballardong and Yued people of the Noongar nation, and pay our respects to Elders past, present and emerging"*

## **Item 2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED**

## **Item 3. PUBLIC QUESTION TIME**

## **Item 4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

## **Item 5. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS / PETITIONS**

## **Item 6. APPLICATION/S FOR LEAVE OF ABSENCE**

## **Item 7. CONFIRMATION OF MINUTES**

### **7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD WEDNESDAY, 26 NOVEMBER 2025.**

#### **OFFICER RECOMMENDATION:**

1. That the Minutes of the Ordinary Meeting of Council held Wednesday, 26 November 2025 be CONFIRMED as a true and correct record of the proceedings.

**Item 8. NOTICE OF MATTERS FOR WHICH MEETING MAY BE CLOSED**

## Item 9. REPORTS OF OFFICERS AND COMMITTEES

### 9.1 GOVERNANCE

#### 9.1.1 COUNCIL MEETING DATES FOR 2026

<b>FILE REFERENCE:</b>	Council/Ordinary Council Meetings
<b>REPORT DATE:</b>	1 December 2025
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Council Forum – 26 November 2025
<b>AUTHOR:</b>	Tan Evans – Executive Assistant & Governance Officer
<b>REVIEWER:</b>	Sam Dolzadelli – Chief Executive Officer
<b>ATTACHMENTS:</b>	9.1.1.1 – 2026 Council Meeting Dates

#### PURPOSE OF REPORT:

That Council endorse the 2026 Council meeting dates.

#### BACKGROUND:

Pursuant to Regulation 12(2) of the *Local Government (Administration) Regulations 1996*, the CEO must publish on the local government's official website the meeting details for Ordinary Council Meetings before the beginning of the year in which the meetings are to be held.

Council have provided in principle support for this schedule, as it was presented in draft form at the Council Forum held 26 November.

#### COMMENT:

The proposed dates and locations for the Ordinary Council Meetings are the fourth Wednesday of each month, to be held in Council Chambers, except for:

- January - when Council is in recess.
- March - when the meeting is proposed to be held in Ballidu;
- August - when the meeting is held a week earlier not to conflict with Dowerin Field Days.
- September - when the meeting is proposed to be on a Thursday in Cadoux and;
- December - when the meeting is held a week earlier not to conflict with Christmas.

It is proposed that the Council Meetings will commence at 3:00pm, followed by Council Forum.

#### POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

## **LEGISLATIVE REQUIREMENTS:**

*Local Government (Administration) Regulations 1996 – Regulation 12(2).*

## **STRATEGIC IMPLICATIONS:**

There are no strategic implications in relation to this item.

## **SUSTAINABILITY IMPLICATIONS:**

### ➤ **Environment**

There are no known environmental impacts associated with this item.

### ➤ **Economic**

There are no known economic impacts associated with this item.

### ➤ **Social**

There are no known social implications associated with this item.

## **FINANCIAL IMPLICATIONS:**

There are no financial implications in relation to this item.

**VOTING REQUIREMENTS:** Simple Majority

**ABSOLUTE MAJORITY REQUIRED:** No

## **OFFICER RECOMMENDATION:**

That Council:

ENDORSE the Council meeting dates for 2026 as presented in attachment 9.1.1.1.



# 2026 Council Meetings

DATE	TIME	MEETING	LOCATION
Wednesday 25 February	3.00pm	Ordinary Council Meeting	Council Chamber, Wongan Hills
Wednesday 25 March	3.00pm	Ordinary Council Meeting	Ballidu
Wednesday 22 April	3.00pm	Ordinary Council Meeting	Council Chamber, Wongan Hills
Wednesday 27 May	3.00pm	Ordinary Council Meeting	Council Chamber, Wongan Hills
Wednesday 24 June	3.00pm	Ordinary Council Meeting	Council Chamber, Wongan Hills
Wednesday 22 July	3.00pm	Ordinary Council Meeting	Council Chamber, Wongan Hills
Wednesday 19 August	3.00pm	Ordinary Council Meeting	Council Chamber, Wongan Hills
Thursday 24 September	3.00pm	Ordinary Council Meeting	Cadoux
Wednesday 28 October	3.00pm	Ordinary Council Meeting	Council Chamber, Wongan Hills
Wednesday 25 November	3.00pm	Ordinary Council Meeting	Council Chamber, Wongan Hills
Wednesday 16 December	3.00pm	Ordinary Council Meeting	Council Chamber, Wongan Hills

## 9.1.2 2024/25 ANNUAL REPORT AND ANNUAL ELECTORS MEETING

<b>FILE REFERENCE:</b>	Finance Management/Audits/Final Audits/2024-2025
<b>REPORT DATE:</b>	09 December 2025
<b>APPLICANT/PROPONENT:</b>	Nil
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Sam Dolzadelli – Chief Executive Officer
<b>ATTACHMENTS:</b>	9.1.2.1 – Shire of Wongan-Ballidu Annual Report 2024/25

### PURPOSE OF REPORT:

For Council to accept the 2024/25 Annual Report and set a date for the Annual General Meeting of Electors.

### BACKGROUND:

#### Annual Report

The *Local Government Act 1995* (the Act) requires Council to accept the annual report no later than 31 December each year or no later than 2 months after the auditor's report becomes available.

Local governments are required to publish the annual report, including all audit reports, on their website within 14 days after the report has been adopted by Council.

#### Annual Elector's Meeting

Under s5.27(2) of the Act, an elector's general meeting is to be held on a day selected by the local government but no more than 56 days after the local government accepts the annual report for the previous financial year.

Under s5.29 of the Act, a local government must give at least 14 days' local public notice of the date, time, place and purpose of the meeting.

### COMMENT:

In accordance with s5.54 of the *Local Government Act 1995*, it is proposed that the Annual Report 2024/25 be accepted by Council.

The Annual Report includes all of the statutory information required under the Local Government Act and Regulations including but not limited to;

- Report from the Shire President
- Report from the Chief Executive Officer
- Outcomes achieved on the Strategic Community Plan
- Annual Financial Report
- Auditors Report

The Shire had its management audit exit meeting on Wednesday 3 December with the CEO and DCEO and auditor representatives. Following this, on Wednesday 10 December, the Audit, Risk and Improvement Committee held a meeting and this included presenting the Annual Financial Report to the Committee. Representatives from the Shire's auditor and a Director from the Office of the Auditor General were in attendance. A local government is required to meet with the auditors at minimum once per year, and this committee meeting ensures compliance with this requirement. The auditor's report (inclusive of the audit opinion) was issued on Friday 12 December.

In order to comply with its statutory obligations following the acceptance of the Annual Report 2024/25, it is recommended that the Annual General Electors' Meeting be held on Wednesday 11 February 2026, commencing at 6.00pm in the Function Room at the Wongan Hills Community Resource Centre for the purpose of discussing the annual report and any other general business.

### **POLICY REQUIREMENTS:**

There are no policy requirements in relation to this item.

### **LEGISLATIVE REQUIREMENTS:**

#### Annual Report

Section 5.53 of the *Local Government Act 1995* outlines the requirement for the local government to prepare an annual report for each financial year and the required content to be included.

Section 5.54(1) of the *Local Government Act 1995* states that the annual report for a financial year is to be accepted (absolute majority required) by the local government no later than 31 December after that financial year.

Section 5.54(2) of the *Local Government Act 1995* states that, if the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

#### Notice and Publication

Section 5.55 of the *Local Government Act 1995* states that the Chief Executive Officer is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

Section 5.55A of the *Local Government Act 1995* states that the Chief Executive Officer is to publish the annual report on the local government's official website within 14 days after the report has been accepted by the local government.

#### Annual Elector's Meeting

Section 5.27(1) of the *Local Government Act 1995* states that a general meeting of electors of a district is to be held once every financial year.

Section 5.27(2) of the *Local Government Act 1995* states that a general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.

Section 5.29(1) of the *Local Government Act 1995* states that the Chief Executive Officer is to give 14 days' local public notice of the date, time, place and purpose of the meeting.

Section 1.7 of the *Local Government Act 1995*: Definition of 'Local Public Notice':

- (1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be —
- (a) published in a newspaper circulating generally throughout the district; and
  - (b) exhibited to the public on a notice board at the local government's offices; and
  - (c) exhibited to the public on a notice board at every local government library in the district.

#### **STRATEGIC IMPLICATIONS:**

There are no known strategic requirements in relation to this item.

#### **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental implications associated with this item.
- **Economic**  
There are no known economic implications associated with this item.
- **Social**  
There are no known social implications associated with this item.

#### **FINANCIAL IMPLICATIONS:**

There are no financial implications in relation to this item.

#### **VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED: YES – Required for Acceptance of the Annual Report under s5.54(1) of the *Local Government Act 1995*.**

#### **OFFICER RECOMMENDATION:**

That Council:

1. ACCEPTS the Shire of Wongan-Ballidu Annual Report 2024/25, inclusive of the Annual Financial Report and Auditor's Report, in accordance with Section 5.54(1) of the *Local Government Act 1995*, as included in attachment 9.1.2.1. Noting that the Annual Report may be subject to further formatting and styling, to be determined by the CEO prior to publication. **ABSOLUTE MAJORITY REQUIRED**
2. CONVENES an Annual Meeting of Electors to be held Wednesday 11 February 2026 at 6.00pm at the Wongan Hills Community Resource Centre and be advertised in accordance with Section 5.29 of the *Local Government Act 1995*.

ANNUAL REPORT ATTACHMENT PROVIDED  
SEPARATELY DUE TO THE LARGE SIZE OF THE FILE.

### 9.1.3 REGIONAL HOUSING SUPPORT FUND – COMMITMENT OF CO-CONTRIBUTION

<b>FILE REFERENCE:</b>	Council/Ordinary Council Meetings
<b>REPORT DATE:</b>	11 December 2025
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Council Forum – 26 November 2025
<b>AUTHOR:</b>	Sam Dolzadelli – Chief Executive Officer
<b>ATTACHMENTS:</b>	9.1.3.1 – Return on Investment 9.1.3.2 – High-level concept design

#### PURPOSE OF REPORT:

That Council resolve to formally commit funding as a co-contribution as part of the Shire's application to the State Government's Regional Housing Support Fund.

#### BACKGROUND:

On 28 October 2025, the State Government through the Department Lands, Planning and Heritage, announced a new grant opportunity, the Regional Housing Support Fund. The total pool of funding is \$25m, and can be applied for by local governments, individuals and private sector organisations in regional areas. The fund has been established to address the significant shortage of serviced residential land and housing in the regions. The fund closes on 19 December 2025.

At the Council Forum held 26 November, Council provided their support for the Shire to submit an application with the assistance of a consultant. The scope of the project was for servicing the block of land at 11 Coomer Street, Wongan Hills and constructing up to 10 dwellings for key worker accommodation and/or community housing.

#### COMMENT:

The Shire was involved in a workforce housing investigation study with the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC) in mid-2025. This study very clearly illustrated the significant supply-demand gap the Shire of Wongan-Ballidu is facing when it comes to housing, in particular key worker housing.

In summary the findings showed that:

- A conservative estimate of 63 new dwellings required to 2031 in the Shire was required.
  - Aged care = 14
  - Public sector = 14
  - Private sector = 35
- New dwellings constructed in the Shire since (and inclusive of) 2020 = 14. This means on average with the conservative estimate, the Shire requires 12 new dwellings per year for next 5 years, but are currently only averaging ~ 3 per year.
- Survey conducted with local employers had 19 respondents
  - 13 (68.42%) said they have a workforce shortage

- Average worker gap was 2.1 staff
- 9 (47.36%) do not supply their own workers accommodation
- Out of those that provide workers accommodation already, 60% are dissatisfied with said accommodation
- In terms of housing type preference:
  - 10% - 1x1
  - 41% = 2x1
  - 22% - 3x1
  - 17% - 3x2
  - 10% - 4x2
- Urgency for accommodation
  - 48% - immediate
  - 39% - short term (1-2 years)
  - 13% - medium term (2+ years)
- Interest to purchase and/or lease a new dwelling if constructed
  - 33% were interested to purchase or lease now.

On 20 November, the Shire circulated to over 30 local employers an expression of support form to further gauge the supply-demand gap. After three weeks, 11 responses have been received, and additional total dwellings required is 28.

As part of the ongoing Strategic Community Plan major review, the number one priority which has been articulated by the community is serviced land availability and housing. In order to promote economic development, whilst it is not the Shire's core business, it is advisable to leverage external funding to ease the housing crisis to any extent possible.

Dwellings are to be primarily for key worker accommodation, which include:

- Childcare
- Education
- Emergency Services
- Government Employees
- Healthcare
- Hospitality
- Retail
- Tourism
- Trades and Manufacturing
- Transport and Logistics

Dwellings can also be used for community housing. The intention is not to be short-stay or overnight accommodation from the outset, they should be leased and/or sold for the purposes of the RHSF.

### **Proposed project**

The project being proposed for the RHSF submission is summarised below.

- Location – 11 Coomer St, Wongan Hills



- Zoning = Residential R10/R40. Planning would allow up to 13 dwellings based on the block size and zoning. However, this will be too tightly configured, and it is recommended for a maximum of 10 dwellings.
- At this stage a survey-strata is being considered to be best value for money and also future-proofs disposal of individual lots.
- The high-level cost estimate received from a consultant is currently in the range of \$5m - \$5.5m, however, if the project was to go ahead, a detailed design and detailed quantity surveyor (QS) report would be obtained.
- If the project is only partially funded, it can be phased.
- The Shire Council has provided in principle support for contributing to this project and to strengthen the feasibility of the project, we are seeking interest from other organisations who are known to invest in property within the Shire.

In 2015 this site was earmarked by Council for future residential development, and a concept design based on survey-strata was produced. The intent of this project is to be of a similar nature, and a new high-level concept design has been provided (attachment 2 to this report).

It is important to also note that in October 2025 (prior to the RHSF announcement) the Shire submitted an application to DevelopmentWA to have this land developed. That application will be put on hold, pending the outcome of the RHSF application. The application to DevelopmentWA only incorporates land development and not housing development. It would be in the Shire's best interest to prioritise the RHSF application and full project over the DevelopmentWA application for land development.

#### **POLICY REQUIREMENTS:**

There are no known policy requirements in relation to this item.

#### **LEGISLATIVE REQUIREMENTS:**

There are no legislative implications in relation to this item.

## STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

## SUSTAINABILITY IMPLICATIONS:

### ➤ **Environment**

There are no known environmental impacts associated with this item.

### ➤ **Economic**

At a 7% discount rate, the estimated Benefit-cost-ratio (BCR) is 2.62. This means the economic benefit to this project is over 2.5 times the cost. The increased housing supply will unlock industry growth opportunities and ultimately population growth and economic growth in the Shire.

### ➤ **Social**

Increased housing supply means employers can hire more staff and the unemployment rate reduces, there is a positive social impact from this project.

## FINANCIAL IMPLICATIONS:

The officer recommendation is not to resolve on a budget amendment at this point in time, but it is recommending that Council provide a formal commitment to co-contributing to this project as part of the application to the RHSF. This will increase the chance of success with the funding and allow more to be achieved in the project.

The Shire's land and housing reserve is budgeted to have a closing balance at 30 June 2026 of \$722,792. The Shire's Special Projects Reserve is budgeted to have a closing balance at 30 June 2026 of \$979,531. Neither of these amounts have been allocated to any future projects as of yet. It is recommended that Council utilise \$500,000 from the land and housing reserve as a minimum towards this project, to leverage the available external funds.

**VOTING REQUIREMENTS:** Simple Majority

**ABSOLUTE MAJORITY REQUIRED:** No

## OFFICER RECOMMENDATION:

That Council:

1. Through the Shire's Regional Housing Support Fund application, ENDORSE a formal commitment to provide a minimum co-contribution of \$500,000 to the land and housing development project at 11 Coomer Street, Wongan Hills.
2. Pending the outcome of the Regional Housing Support Fund application, allocate the \$500,000 co-contribution in the 2026/27 annual budget as a transfer from the land and housing reserve.
3. Authorise the Shire President to sign the landowner letter of authority to be submitted with the RHSF grant application, as included in attachment 9.1.3.2.

**Summary of investment opportunity – 11 Coomer Street**

<b>Scenario</b>	<b>Project cost</b>	<b>State funded</b>	<b>Shire funds</b>	<b>Annual Rental Income</b>	<b>Annual Operating/ Maintenance Expenditure</b>	<b>Annual Net Profit/(Loss)</b>	<b>Gross Rental Yield</b>	<b>Net Rental Yield</b>	<b>Payback Period (Years)</b>
1	\$5,000,000	\$4,500,000	\$500,000	\$145,600	\$49,470	\$96,130	29.12%	19.23%	5.2
2	\$5,000,000	\$4,250,000	\$750,000	\$145,600	\$49,470	\$96,130	19.41%	12.82%	7.8
3	\$5,000,000	\$4,000,000	\$1,000,000	\$145,600	\$49,470	\$96,130	14.56%	9.61%	10.4
4	\$5,000,000	\$3,750,000	\$1,250,000	\$145,600	\$49,470	\$96,130	11.65%	7.69%	13.0
5	\$5,000,000	\$3,500,000	\$1,500,000	\$145,600	\$49,470	\$96,130	9.71%	6.41%	15.6

**Note:** The above is based on a \$5m project being completed in full with 10 dwellings (4x 2x1, 4x 2x2, 2x 3x2) and 100% tenancy rate. Additional capital renewal has not been accounted for, which would not be required in the first 10-15 years. Also the above assumes the Shire is responsible for the property management and does not outsource. Figures subject to change based on value of investment and property management scenario.

The above has also been provided to several local development associations in the Shire to gauge their interest in contributing to the project.



Shire of  
**Wongan-Ballidu**

17 December 2025

**Re: Letter of Authorisation for Shire of Wongan-Ballidu RHSF application as landowner**

To whom it may concern,

Subsequent to the Shire of Wongan-Ballidu's Council meeting held 17 December 2025, I am writing to provide express authority on behalf of the Shire as a local government authority for our project as the freehold landowner.

**Project Scope**

**Site location:** 11 Coomer Street, Wongan Hills WA 6603.

**Certificate of title:** 4001/477

**Parcel identifier:** Lot 501 on Deposited Plan 63098.

**Project:** Detailed engineering design, complete servicing of land, requisite access road(s), and the construction of ten (10) new dwellings.

**Purpose:** Key worker accommodation.

**Zoning:** Residential (R10/R40) – R40 is approvable with connection to sewer.

The Council are fully supportive of and committed to this project coming to fruition. To this end, the Council have formally committed a minimum of \$500,000 to co-contribute to this project. This block of land has been earmarked by Council for residential development for some time, and the Regional Housing Support Fund can make this a reality. Our community is in desperate need of key worker accommodation and as a small regional local government, this is not something we can provide without external funding.

Yours sincerely,

**Cr Stuart Boekeman**  
**Shire President – Shire of Wongan-Ballidu**

## 9.2 ADMINISTRATION & FINANCIAL SERVICES

### 9.2.1 LIST OF PAYMENTS FOR NOVEMBER 2025

<b>FILE REFERENCE:</b>	F1.4
<b>REPORT DATE:</b>	11 December 2025
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Rachael Waters – Finance Officer - Accounts
<b>REVIEWER:</b>	Melinda Lymon – Deputy Chief Executive Officer
<b>ATTACHMENTS:</b>	9.2.1.1 List of Payments for November 2025

#### PURPOSE OF REPORT:

For Council to receive the accounts paid for 1 November 2025 to 30 November 2025, as submitted.

#### BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

#### COMMENT:

The *Local Government (Financial Management) Regulations 1996* requires a list of accounts paid by the CEO and a list of payments made by employees via purchasing cards to be presented to Council and recorded in the minutes.

#### POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

#### LEGISLATIVE REQUIREMENTS:

Regulations 13 and 13A of the *Local Government (Financial Management) Regulations 1996* are applicable to this agenda item and attached reports.

#### **Regulation 13 – Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.**

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.

- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee's name; and
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

### **Regulation 13A – Payments by employees via purchasing cards**

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment;
  - (d) sufficient information to identify the payment.
- (2) A list prepared under sub regulation (1) must be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

### **STRATEGIC IMPLICATIONS:**

There are no strategic implications in relation to this item.

### **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental impacts associated with this item.
- **Economic**  
There are no known economic impacts associated with this item.
- **Social**  
There are no known social implications associated with this item.

### **FINANCIAL IMPLICATIONS:**

All payments are made within the confines of Councils adopted budget.

**VOTING REQUIREMENTS:** Simple Majority

**ABSOLUTE MAJORITY REQUIRED:** No

**OFFICER RECOMMENDATION:**

That Council, in accordance with Regulation 13 and 13A of the *Local Government (Financial Management) Regulations 1996*, receives the list of payments for the month ended 30 November 2025 totalling \$636,042.78 (Refer to Attachment 9.2.1.1). This includes payments made under delegated authority and payments made using purchasing cards by authorised employees.

## LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date	Description	Amount
<b>EFT Payment - EFT00134</b>			
<b>1176 - INDUSTRIAL AUTOMATION GROUP - WATERMAN IRRIGATION</b>			
SINV-16072	06/11/25	STANDPIPE: Supply Paddle Flow Switch S/Steel 25mm	715.00
		<b>Total 1176</b>	<b>715.00</b>
<b>15 - LANDGATE</b>			
1522393	06/11/25	SLIP Subscription Services 2025-26	2,681.00
		<b>Total 15</b>	<b>2,681.00</b>
<b>2040 - AC HEALTHCARE PTY LTD</b>			
Oct-25	06/11/25	Shire of Koorda & Whyllie October Reimbursement	20,166.68
		<b>Total 2040</b>	<b>20,166.68</b>
<b>2064 - TRACTUS AUSTRALIA</b>			
2014714	06/11/25	WB00 COMMUNITY BUS: 4 x New Tyres	1,444.00
2014733	06/11/25	PIG TRAILER: Puncture Repair	75.00
2014739	06/11/25	ROLLER: Tyre & Tube, Strip & Fit	144.00
		<b>Total 2064</b>	<b>1,663.00</b>
<b>2221 - WALKERS DIESEL SERVICES</b>			
3963	06/11/25	1DZD914 CADOUX FIRE TRUCK: Servicing & Repairs & Tyres	9,441.81
		<b>Total 2221</b>	<b>9,441.81</b>
<b>2291 - MAXIPARTS OPERATIONS PTY LTD</b>			
6552596	06/11/25	DROP DECK TRAILER: Paint & Black Silicone	47.29
		<b>Total 2291</b>	<b>47.29</b>
<b>2342 - KWIK KOPY (INNOVATIVE PRINT &amp; DESIGN)</b>			
43800	06/11/25	Printed Colour Envelopes for CRC & Admin	2,612.97
		<b>Total 2342</b>	<b>2,612.97</b>
<b>2458 - RURAL RANGER SERVICES</b>			
159	06/11/25	Ranger Services from 22/10/25 to 02/11/25	2,553.37
		<b>Total 2458</b>	<b>2,553.37</b>
<b>2535 - SUPAGAS PTY LTD</b>			
7007350770	06/11/25	CRC: Rental 1 x 190Kg LPG	323.99
		<b>Total 2535</b>	<b>323.99</b>
<b>2555 - READYTECH (IT VISION SOFTWARE PTY LTD)</b>			
INIT042571	06/11/25	2025-26 Annual Subscription Fee - IT Vision	15,972.18
		<b>Total 2555</b>	<b>15,972.18</b>
<b>2558 - SAVING AVON VALLEY ANIMALS INC</b>			
2507	06/11/25	Cat Impound Fees x 5 17/10/2025	375.00
		<b>Total 2558</b>	<b>375.00</b>
<b>2615 - ASCENTIVE CONSULTING</b>			
0337	06/11/25	Progress Payment, Consultation for Strategic Community Plan	10,460.71
		<b>Total 2615</b>	<b>10,460.71</b>
<b>2622 - STATE WIDE TURF SERVICES</b>			
1000039	06/11/25	Deep Rip - WH Ovals	7,827.60
		<b>Total 2622</b>	<b>7,827.60</b>
<b>2629 - PUMPS AUSTRALIA PTY LTD</b>			
65862	06/11/25	Pressure Washer & Recoil Start Fire Pump	8,195.00
		<b>Total 2629</b>	<b>8,195.00</b>
<b>2630 - MIIRA GALLEGOS</b>			
Bond	06/11/25	Bond Refund as per invoice PPSIN00866	200.00
		<b>Total 2630</b>	<b>200.00</b>

## LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date	Description	Amount
<b>2642 - BROONS GROUP PTY LTD</b>			
S8077	06/11/25	Grader & Roller parts, Including freight	569.91
		<b>Total 2642</b>	<b>569.91</b>
<b>2643 - AKRON PTY LTD</b>			
J738A-0001	06/11/25	Depot - DA Approval Package	22,836.00
		<b>Total 2643</b>	<b>22,836.00</b>
<b>2644 - ROB HENNIGHAN</b>			
Refund	06/11/25	Refund Refreshments for training in Perth 'C2 Crane Licence'	92.05
		<b>Total 2644</b>	<b>92.05</b>
<b>362 - METROCOUNT</b>			
INV034122	06/11/25	Field - Bitumen/Textile Road Tape 20M, Incl Freight	1,342.00
		<b>Total 362</b>	<b>1,342.00</b>
<b>61 - MCINTOSH &amp; SON</b>			
P03-5518	06/11/25	WB006: 2 x Battery AC Delco L/Hand N70	440.00
		<b>Total 61</b>	<b>440.00</b>
<b>64 - OFFICEWORKS BUSINESS DIRECT</b>			
624659098	06/11/25	Officeworks Order for the CRC, Incl Freight Charge	461.95
624658880	06/11/25	Officeworks Order for the CRC, Incl Freight Charge	484.05
		<b>Total 64</b>	<b>946.00</b>
<b>664 - WESTWATER ENTERPRISES PTY LTD</b>			
WS1199	06/11/25	Chlorine Service for Waste Water Plant	5,655.93
		<b>Total 664</b>	<b>5,655.93</b>
<b>74 - WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)</b>			
SI-016507	06/11/25	WALGA Councillor Training Package (01/11/25 to 31/10/26)	5,766.20
		<b>Total 74</b>	<b>5,766.20</b>
		<b>Total EFT00134</b>	<b>120,883.69</b>
<b>EFT Payment</b>			
<b>EFT Payment - EFT00135</b>			
<b>1061 - PUBLIC TRANSPORT AUTHORITY OF WA</b>			
648180	13/11/25	TRANSWA Ticketing Sales for October 2025	77.01
		<b>Total 1061</b>	<b>77.01</b>
<b>1140 - KLEEN WEST DISTRIBUTORS</b>			
00115663	13/11/25	KleenWest Order for Admin, Railways & CRC	584.76
		<b>Total 1140</b>	<b>584.76</b>
<b>1170 - BUDGET CASH REGISTER CO.</b>			
22714	13/11/25	Swimming Pool - 2 x replacement register key incl freight	66.55
		<b>Total 1170</b>	<b>66.55</b>
<b>1176 - INDUSTRIAL AUTOMATION GROUP - WATERMAN IRRIGATION</b>			
SINV-16080	13/11/25	12 Station Irrigation Controller	9,115.70
		<b>Total 1176</b>	<b>9,115.70</b>
<b>1249 - DUN DIRECT PTY LTD</b>			
Oct-25	13/11/25	Fuel Supply for October 2025	39,708.81
		<b>Total 1249</b>	<b>39,708.81</b>
<b>131 - IXOM OPERATIONS PTY LTD</b>			
85033799	13/11/25	WH OVAL: 2 x Chlorine Gas Cylinders	1,282.60
85033799	13/11/25	S/POOL: 3 x Chlorine Gas 70Kg Cylinders	1,923.90
		<b>Total 131</b>	<b>3,206.50</b>
<b>1332 - DAVE WATSON CONTRACTING PTY LTD</b>			

## LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date	Description	Amount
3432	13/11/25	Verge Mulching - Various Locations	66,000.00
3433	13/11/25	Verge Mulching - Various Locations	40,452.50
<b>Total 1332</b>			<b>106,452.50</b>
<b>148 - BALLIDU TRADING POST</b>			
222	13/11/25	Postage Charge for Bushfire Newsletters 18/9/2025	20.30
222	13/11/25	ALPHA PARK: Supply 12 x 20 Kg Rapidest Cement & Bolts	165.20
<b>Total 148</b>			<b>185.50</b>
<b>15 - LANDGATE</b>			
76901553	13/11/25	Rates Administration - UV interim, Rural areas, 2 values	96.96
<b>Total 15</b>			<b>96.96</b>
<b>1548 - BP AUSTRALIA</b>			
14067424	13/11/25	Fuel for CEO 24/10/2025	164.60
<b>Total 1548</b>			<b>164.60</b>
<b>1653 - SAM DOLZADELLI</b>			
Uniform	13/11/25	Uniform Refund	249.00
<b>Total 1653</b>			<b>249.00</b>
<b>1661 - AIREY TAYLOR CONSULTING</b>			
43337	13/11/25	Structural Report for Museum, Barracks, Pistol Club & Water Tower	24,526.31
<b>Total 1661</b>			<b>24,526.31</b>
<b>1667 - BLACKWELL PLUMBING &amp; GAS PTY LTD</b>			
0374	13/11/25	CRC - replace filter ELKAY 51300C in exterior water fountain near arts centre	352.00
<b>Total 1667</b>			<b>352.00</b>
<b>1753 - PW GEE WELDING SERVICES</b>			
0106000	13/11/25	Depot - Gardeners Shed: galvanised capping & galvanised corner moulds	916.38
<b>Total 1753</b>			<b>916.38</b>
<b>1754 - RACHAEL WATERS</b>			
Uniform	13/11/25	Uniform Refund	209.85
<b>Total 1754</b>			<b>209.85</b>
<b>2040 - AC HEALTHCARE PTY LTD</b>			
134088	13/11/25	Pre Employment Medical - 1 x Works Staff	265.00
Nov-25	13/11/25	November 2025 Subsidy Payment	21,083.33
<b>Total 2040</b>			<b>21,348.33</b>
<b>2095 - CLINIPATH PATHOLOGY</b>			
129726	13/11/25	Drug & Alcohol Screening - 1 x Admin Staff	40.00
<b>Total 2095</b>			<b>40.00</b>
<b>2125 - HAYCOM TECHNOLOGY PTY LTD</b>			
69436	13/11/25	MEDICAL CENTRE: IT Services for October 2025	1,482.25
<b>Total 2125</b>			<b>1,482.25</b>
<b>2183 - BALLIDU HERITAGE CENTRE</b>			
41	13/11/25	Cleaning of Alpha Park for September 2025	325.00
42	13/11/25	Cleaning of Bunyip Park for October 2025	350.00
<b>Total 2183</b>			<b>675.00</b>
<b>22 - AVON WASTE</b>			
72729	13/11/25	Skip Bin Service for October 2025	319.44
72729	13/11/25	Wongan Hills & Ballidu Waste Collection for October 2025	16,282.75

## LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date	Description	Amount
<b>Total 22</b>			<b>16,602.19</b>
<b>2269 - WANGARA TROPHIES</b>			
00045164	13/11/25	End of Term - 3 x Councillor gifts	489.00
<b>Total 2269</b>			<b>489.00</b>
<b>2300 - SEEK LIMITED</b>			
701531288	13/11/25	Job Advertisement - Plant Operator	500.50
<b>Total 2300</b>			<b>500.50</b>
<b>2331 - CSSTECH</b>			
I0004919	13/11/25	Staying In Place, 1 x Mobile Phone	1,162.60
I0004941	13/11/25	Wongan Hills Medical Centre: 1 x Yealink T57W Headset, Power Adaptor & Includes Freight	500.50
<b>Total 2331</b>			<b>1,663.10</b>
<b>2343 - RING CENTRAL AUSTRALIA</b>			
CD_001256526	13/11/25	Administration & CRC Phone Account 27/10/25 to 26/11/25	1,013.16
CD_001228205	13/11/25	Medical Centre Phone Account Billing Period 26/10/25 to 25/11/25	412.37
<b>Total 2343</b>			<b>1,425.53</b>
<b>242 - SYNERGY</b>			
2002652354	13/11/25	Street Lighting Billing Period 25/9/25 to 24/10/25	4,842.72
<b>Total 242</b>			<b>4,842.72</b>
<b>2443 - MARLEE'S MORISH MORSELS</b>			
0136	13/11/25	Catering for September OCM Afternoon Tea and Dinner	363.00
<b>Total 2443</b>			<b>363.00</b>
<b>2488 - ALTERNATIVE CEILINGS</b>			
0092	13/11/25	Ceiling Repairs at Wongan Hills Museum	6,105.00
<b>Total 2488</b>			<b>6,105.00</b>
<b>2526 - SULLIVAN LOGISTICS PTY LTD</b>			
162884	13/11/25	Freight ex Prowd Equipment - Plate Compactor BH4	350.99
<b>Total 2526</b>			<b>350.99</b>
<b>2541 - MILAYNA GIEDRAITIS</b>			
Uniform	13/11/25	Uniform allowance	75.95
<b>Total 2541</b>			<b>75.95</b>
<b>2560 - THE T W BYWATERS TRUST</b>			
2833	13/11/25	Hire of Side Tippers	28,058.25
<b>Total 2560</b>			<b>28,058.25</b>
<b>2573 - ESTHER MEPHAM</b>			
Uniform	13/11/25	Uniform allowance	219.95
Uniform	13/11/25	Uniform allowance	109.95
<b>Total 2573</b>			<b>329.90</b>
<b>2613 - NEXT TELECOM PTY LTD</b>			
333410	13/11/25	NBN Charges for Shire & CRC Administration Office - November 2025	2,417.80
<b>Total 2613</b>			<b>2,417.80</b>
<b>2621 - NF &amp; CK WHYTE</b>			
592	13/11/25	Gravel Reimbursements for October 2025	11,820.60
<b>Total 2621</b>			<b>11,820.60</b>
<b>2634 - LITTLE FISH WINDOW AND GUTTER CLEANING</b>			
092055745	13/11/25	Cleaning of Windows, Admin, CRC, Arts Centre & Visitors Centre	1,440.00
<b>Total 2634</b>			<b>1,440.00</b>
<b>300 - BUNNINGS</b>			

## LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date	Description	Amount
2440/01074452	13/11/25	BMO Tools - Bunnings Order 2440/01074452	57.43
		<b>Total 300</b>	<b>57.43</b>
<b>372 - AUSTRALIAN COMMUNICATIONS &amp; MEDIA AUTHORITY</b>			
504387628	13/11/25	ACMA Licence 1194411/12/13/14	188.00
		<b>Total 372</b>	<b>188.00</b>
<b>4 - AUSTRALIAN SERVICES UNION</b>			
PJ0088	11/11/25	FORTNIGHT 2026-10 - From Payroll	159.00
		<b>Total 4</b>	<b>159.00</b>
<b>413 - CADOUX SPORTS COUNCIL INC.</b>			
000010	13/11/25	Refreshments - September OCM dinner in Cadoux	88.50
		<b>Total 413</b>	<b>88.50</b>
<b>414 - AVON MIDLAND COUNTRY ZONE OF WALGA</b>			
411	13/11/25	Membership Subscription for 2025-26	2,420.00
		<b>Total 414</b>	<b>2,420.00</b>
<b>469 - METAL ARTWORK BADGES</b>			
35101	13/11/25	Fibreglass Admin Staff & Councillors Name Badges	63.03
		<b>Total 469</b>	<b>63.03</b>
<b>5 - IOU SOCIAL CLUB</b>			
PJ0088	11/11/25	FORTNIGHT 2026-10 - From Payroll	260.00
		<b>Total 5</b>	<b>260.00</b>
<b>61 - MCINTOSH &amp; SON</b>			
P03-5733	13/11/25	PATCHING TRUCK: Large nitto coupling in brass	111.76
		<b>Total 61</b>	<b>111.76</b>
<b>641 - TEAM GLOBAL EXPRESS PTY LTD</b>			
0608-S358840	13/11/25	PATHWEST: Ovals, Water Testing	130.31
0608-S358840	13/11/25	Freight Charge ex RBC Rural	46.77
		<b>Total 641</b>	<b>177.08</b>
<b>70 - WHEATBELT FURNITURE AND HOMEWARES</b>			
40313	13/11/25	1 x flower arrangement for outgoing SP	100.00
		<b>Total 70</b>	<b>100.00</b>
<b>76 - WATER CORPORATION</b>			
9007957295	13/11/25	Consumption & service charge for Wongan Hills Airport	122.23
9007864427	13/11/25	Sewerage Charges for Tennis Courts on Depot Road Wongan Hills	76.57
		<b>Total 76</b>	<b>198.80</b>
<b>8 - SHIRE OF WONGAN-BALLIDU - PAYROLL</b>			
PJ0088	11/11/25	FORTNIGHT 2026-10 - From Payroll	1,900.00
		<b>Total 8</b>	<b>1,900.00</b>
<b>926 - MCLEODS LAWYERS PTY LTD</b>			
148283	13/11/25	Legal Fees - LGA Notice	1,387.93
		<b>Total 926</b>	<b>1,387.93</b>
<b>94 - BALLIDU CONTEMPORARY ARTS SOCIETY INC</b>			
PO1168	13/11/25	Annual Shire Subsidy - Operational Support - Heritage Cafe'	2,000.00
PO1167	13/11/25	Annual Shire Subsidy - Operational Support - BCAS Inc.	3,000.00
		<b>Total 94</b>	<b>5,000.00</b>
		<b>Total EFT00135</b>	<b>298,054.07</b>
<b>EFT Payment - EFT00136</b>			
<b>122 - WONGAN HILLS SWIM CLUB</b>			
0041	26/11/25	Catering for Australia Day Community Pool Day 2026	2,000.00

## LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date	Description	Amount
<b>Total 122</b>			<b>2,000.00</b>
<b>1244 - TKB MECHANICAL</b>			
16700	26/11/25	WB027 Windscreen Damage repair - Insurance (Recoverable)	529.00
<b>Total 1244</b>			<b>529.00</b>
<b>1278 - DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION &amp; SAFETY</b>			
BSL	26/11/25	BSL for October 2025	119.67
<b>Total 1278</b>			<b>119.67</b>
<b>1284 - WONGAN HILLS BAKERY AND CAFE</b>			
1169	26/11/25	2 x \$25 Bakery Gift Vouchers for Uno Competition Winners	50.00
<b>Total 1284</b>			<b>50.00</b>
<b>144 - THE POINT DOCTOR</b>			
2874	26/11/25	SLASHER: Plasma Cut 162x162x1.6mm plate	27.50
<b>Total 144</b>			<b>27.50</b>
<b>1584 - NEWINS FAMILY TRUST</b>			
53	26/11/25	Managing of the Wongan hills Refuse Site for November 2025	7,791.63
<b>Total 1584</b>			<b>7,791.63</b>
<b>162 - DALLIMORE NOMINEES PTY LTD</b>			
9383	26/11/25	CRC - uplift & remove existing carpet tiles - relay better ones as replacements in office area	16,548.00
<b>Total 162</b>			<b>16,548.00</b>
<b>1624 - MELISSA MARCON</b>			
Uniform	26/11/25	Uniform Refund	104.85
<b>Total 1624</b>			<b>104.85</b>
<b>1823 - CR MANDY STEPHENSON</b>			
Bond	26/11/25	2025 Bond Nomination Refund	100.00
<b>Total 1823</b>			<b>100.00</b>
<b>1825 - CR SUE STARCEVICH</b>			
Bond	26/11/25	2023 Bond Nomination Refund	100.00
<b>Total 1825</b>			<b>100.00</b>
<b>1826 - CR STUART BOEKEMAN</b>			
Bond	26/11/25	2025 Bond Nomination Refund	100.00
<b>Total 1826</b>			<b>100.00</b>
<b>1850 - RICOH AUSTRALIA PTY LTD</b>			
214364-G9K5G3	26/11/25	Photocopier Lease for Admin & CRC 23/12/25 to 23/01/26	649.17
<b>Total 1850</b>			<b>649.17</b>
<b>2064 - TRACTUS AUSTRALIA</b>			
2014853	26/11/25	BOBCAT: Supply, strip & fit small tyre	74.00
2014811	26/11/25	BOBCAT: Supply, strip & fit small tyre x 2	80.00
2014839	26/11/25	VMSC: 2 x 3.2mm Insertion Rubber	78.00
<b>Total 2064</b>			<b>232.00</b>
<b>2195 - HERSEY'S SAFETY PTY LTD</b>			
4792	26/11/25	VMSC: Test and Tag chains, GRADER: Oil safe lids	1,035.38
<b>Total 2195</b>			<b>1,035.38</b>
<b>2266 - ELYSSA GIEDRAITIS</b>			
Bond	26/11/25	2023 Nomination Bond Refund	100.00
<b>Total 2266</b>			<b>100.00</b>
<b>2300 - SEEK LIMITED</b>			
701556840	26/11/25	Finance Officer - Payroll & Projects	302.50

## LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date	Description	Amount
<b>Total 2300</b>			<b>302.50</b>
<b>2366 - DRIVESHAFTS AUSTRALIA PTY LTD</b>			
33490	26/11/25	Repair & balance - 1 x Mack Jackshaft	3,575.00
<b>Total 2366</b>			<b>3,575.00</b>
<b>2419 - CR GEOFFREY CHAMBON</b>			
Bond	26/11/25	2023 Bond Nomination Refund	100.00
<b>Total 2419</b>			<b>100.00</b>
<b>2420 - CR MATTHEW SEWELL</b>			
Bond	26/11/25	2023 Bond Nomination Refund	100.00
<b>Total 2420</b>			<b>100.00</b>
<b>2458 - RURAL RANGER SERVICES</b>			
161	26/11/25	Ranger Services from 03/11/25 to 14/11/25, Incl cat impounds fees	1,885.68
<b>Total 2458</b>			<b>1,885.68</b>
<b>2476 - CADDS FASHIONS SPORTSFIRST</b>			
25-00010930	26/11/25	Uniform Order - Works	483.50
25-00010961	26/11/25	Uniform Order - Works	167.00
25-00010960	26/11/25	Uniform Order - Works	1,802.50
<b>Total 2476</b>			<b>2,453.00</b>
<b>2526 - SULLIVAN LOGISTICS PTY LTD</b>			
163689	26/11/25	Delivery of Filters for Graders & Rollers	443.86
<b>Total 2526</b>			<b>443.86</b>
<b>2572 - LONGHAM ENTERPRISES</b>			
2025004	26/11/25	Plant Hire, 2 weeks, side tipper (late Invoice, job completed July 2025)	3,192.02
<b>Total 2572</b>			<b>3,192.02</b>
<b>2595 - SAFETYCULTURE PTY LTD</b>			
AUD-19192407	26/11/25	Additional seats Works & Services	374.15
<b>Total 2595</b>			<b>374.15</b>
<b>26 - BOEKEMAN MACHINERY (WA) PTY LTD</b>			
434413	26/11/25	WB086: Wiper Blades for WS Hilux	40.00
434258	26/11/25	WB026: Case Tractor, V-Belt, Incl Freight Charge	131.65
<b>Total 26</b>			<b>171.65</b>
<b>2611 - EXCLUSIVE TROPHIES</b>			
64749	26/11/25	Update of Council Honour Board - new elected member names & CEO	233.31
<b>Total 2611</b>			<b>233.31</b>
<b>2651 - CR LORRICE RICHARDS</b>			
Bond	26/11/25	2025 Bond Nomination Refund	100.00
<b>Total 2651</b>			<b>100.00</b>
<b>2652 - CR JARROD HOOD</b>			
Bond	26/11/25	2025 Bond Nomination Refund	100.00
<b>Total 2652</b>			<b>100.00</b>
<b>2653 - CR SHAUN KALAJZIC</b>			
Bond	26/11/25	2025 Nomination Bond Refund	100.00
<b>Total 2653</b>			<b>100.00</b>
<b>39 - WONGAN HILLS IGA PLUS LIQUOR</b>			
Council	26/11/25	October Council Refreshments/Kitchen Supplies	442.86
CRC	26/11/25	CRC Admin Refreshments, Community Events	428.55
Admin	26/11/25	Administration Refreshments for October 2025	198.57
Depot	26/11/25	Depot Kitchen Supplies & Catering Charges for Training	357.71

## LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date	Description	Amount
<b>Total 39</b>			<b>1,427.69</b>
<b>429 - RBC RURAL</b>			
34469	26/11/25	Administration Photocopier Meter Plan Charge for November 2025	899.94
34504	26/11/25	CRC Photocopier Metre plan Reading for November 2025	4,073.36
<b>Total 429</b>			<b>4,973.30</b>
<b>460 - WONGAN HILLS HARDWARE</b>			
Oct-25	26/11/25	Building Account for October 2025	2,190.93
Oct-25	26/11/25	Works Account for October 2025	8,808.18
<b>Total 460</b>			<b>10,999.11</b>
<b>52 - JASON SIGNMAKERS</b>			
52053	26/11/25	Supply Signage for various roads & town signs	32,905.45
<b>Total 52</b>			<b>32,905.45</b>
<b>61 - MCINTOSH &amp; SON</b>			
P03-6127	26/11/25	MULCHER: Engine Oil & Fuel Separator Filter	113.89
P03-6142	26/11/25	MULCHER: Engine Oil & Fuel Separator Filter	14.08
P03-5912	26/11/25	JCB BACKHOE: Bulkhead Male 3/8, Reducer 1/2", Coupler flat face 3/8, Incl Freight	598.31
<b>Total 61</b>			<b>726.28</b>
<b>632 - WURTH AUSTRALIA PTY LTD</b>			
432127498	26/11/25	TRAILER: Glue, Washers, Screws, Hose clamps & Freight Charge	113.16
<b>Total 632</b>			<b>113.16</b>
<b>64 - OFFICEWORKS BUSINESS DIRECT</b>			
624905188	26/11/25	Admin, Pool, Works, Reg Services Stationery Order	566.00
411730156	26/11/25		
<b>Total 64</b>			<b>566.00</b>
<b>641 - TEAM GLOBAL EXPRESS PTY LTD</b>			
0610-S358840	26/11/25	Freight Charges ex Industrial Automation Group & Westrac	74.70
<b>Total 641</b>			<b>74.70</b>
<b>644 - LOCK STOCK &amp; FARRELL</b>			
37683-1	26/11/25	Sports Pavilion - carbine 570 cylinder, ML20 key, amend key codes & Postage	185.55
<b>Total 644</b>			<b>185.55</b>
<b>691 - SIGMA TELFORD GROUP</b>			
194492/01	26/11/25	S/POOL: Supply of Soda Ash Bags, Packaging & Delivery Charge	1,201.20
<b>Total 691</b>			<b>1,201.20</b>
<b>70 - WHEATBELT FURNITURE AND HOMEWARES</b>			
40355	26/11/25	14 x Mesh Office Chairs for Board Room - Video Conferencing - CRC Development Grant	3,066.00
40356	26/11/25	4 x Aragon Ultra Office Chair Black - CEO, MCCS, CSO-1	1,916.00
<b>Total 70</b>			<b>4,982.00</b>
<b>79 - WESTRAC EQUIPMENT PTY LTD</b>			
PI1600428	26/11/25	GRADER: Seal O Ring & Red Std Oil Test Kit	360.36
<b>Total 79</b>			<b>360.36</b>
<b>975 - WONGAN MAIL SERVICE</b>			
0372	26/11/25	Admin & CRC Stationery/Postage Charges for October 2025	566.70
<b>Total 975</b>			<b>566.70</b>
<b>Total EFT00136</b>			<b>101,699.87</b>

## LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date	Description	Amount
<b>Grand Total - EFT Payments 134, 135 &amp; 136</b>			<b>520,637.63</b>
<b>Other</b>			
<b>Other - DD00205</b>			
<b>1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE</b>			
DOT 30-10-25	03/11/25	DOT Payments 30-10-25	1,371.60
<b>Total DD00205</b>			<b>1,371.60</b>
<b>Other - DD00206</b>			
<b>1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE</b>			
DOT 31-10-25	04/11/25	DOT Payments 31-10-25	14,636.75
<b>Total DD00206</b>			<b>14,636.75</b>
<b>Other - DD00207</b>			
<b>1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE</b>			
DOT 01-11-25	05/11/25	DOT Payments 03-11-25	784.45
<b>Total DD00207</b>			<b>784.45</b>
<b>Other - DD00208</b>			
<b>1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE</b>			
DOT 04-11-25	06/11/25	DOT Payments 04-11-25	323.70
<b>Total DD00208</b>			<b>323.70</b>
<b>Other - DD00209</b>			
<b>16 - WESTNET PTY LTD</b>			
145458809	03/11/25	Administration, CRC & Depot Internet Account from 01/11/25 to 01/12/25	309.97
<b>Total DD00209</b>			<b>309.97</b>
<b>Other - DD00210</b>			
<b>1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE</b>			
DOT 5-11-25	07/11/25	DOT Payments 5-11-25	1,629.75
<b>Total DD00210</b>			<b>1,629.75</b>
<b>Other - DD00211</b>			
<b>1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE</b>			
DOT 6-11-25	10/11/25	DOT Payments 6-11-25	3,265.50
<b>Total DD00211</b>			<b>3,265.50</b>
<b>Other - DD00212</b>			
<b>1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE</b>			
DOT 07-11-25	11/11/25	DOT Payments 7-11-25	9,221.85
<b>Total DD00212</b>			<b>9,221.85</b>
<b>Other - DD00213</b>			
<b>2155 - AWARE SUPER ACCUMULATION</b>			
PJ0088	11/11/25	FORTNIGHT 2026-10 - From Payroll	3,715.99
SUPER 11.11.2025	11/11/25	Superannuation Contribution	9,497.26
<b>Total 2155</b>			<b>13,213.25</b>
<b>2377 - MERCER SUPER</b>			
SUPER 11.11.2025	11/11/25	Superannuation Contribution	242.15
<b>Total 2377</b>			<b>242.15</b>
<b>2388 - AUSTRALIAN RETIREMENT TRUST</b>			
SUPER 11.11.2025	11/11/25	Superannuation Contribution	340.52
<b>Total 2388</b>			<b>340.52</b>
<b>2425 - VIRGIN MONEY SUPER</b>			
PJ0088	11/11/25	FORTNIGHT 2026-10 - From Payroll	256.92
SUPER 11.11.2025	11/11/25	Superannuation Contribution	398.46

## LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date	Description	Amount
<b>Total 2425</b>			<b>655.38</b>
<b>2434 - MLC SUPER FUND</b>			
PJ0088	11/11/25	FORTNIGHT 2026-10 - From Payroll	95.01
SUPER 11.11.2025	11/11/25	Superannuation Contribution	475.05
<b>Total 2434</b>			<b>570.06</b>
<b>2486 - EXPAND ESSENTIAL SUPER</b>			
SUPER 11.11.2025	11/11/25	Superannuation Contribution	350.01
<b>Total 2486</b>			<b>350.01</b>
<b>2487 - HOSTPLUS SUPERANNUATION FUND</b>			
SUPER 11.11.2025	11/11/25	Superannuation Contribution	341.41
<b>Total 2487</b>			<b>341.41</b>
<b>2561 - VANGUARD SUPER</b>			
PJ0088	11/11/25	FORTNIGHT 2026-10 - From Payroll	385.08
SUPER 11.11.2025	11/11/25	Superannuation Contribution	616.13
<b>Total 2561</b>			<b>1,001.21</b>
<b>2578 - CBUS</b>			
SUPER 11.11.2025	11/11/25	Superannuation Contribution	644.24
<b>Total 2578</b>			<b>644.24</b>
<b>404 - REST SUPERANNUATION</b>			
PJ0088	11/11/25	FORTNIGHT 2026-10 - From Payroll	84.00
SUPER 11.11.2025	11/11/25	Superannuation Contribution	559.52
<b>Total 404</b>			<b>643.52</b>
<b>544 - COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER</b>			
PJ0088	11/11/25	FORTNIGHT 2026-10 - From Payroll	77.65
SUPER 11.11.2025	11/11/25	Superannuation Contribution	232.95
<b>Total 544</b>			<b>310.60</b>
<b>614 - AUSTRALIAN SUPER</b>			
PJ0088	11/11/25	FORTNIGHT 2026-10 - From Payroll	176.49
SUPER 11.11.2025	11/11/25	Superannuation Contribution	1,998.74
<b>Total 614</b>			<b>2,175.23</b>
<b>962 - PRIME SUPER</b>			
PJ0088	11/11/25	FORTNIGHT 2026-10 - From Payroll	261.45
SUPER 11.11.2025	11/11/25	Superannuation Contribution	1,080.28
<b>Total 962</b>			<b>1,341.73</b>
<b>Total DD00213</b>			<b>21,829.31</b>
<b>Other - DD00214</b>			
<b>1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE</b>			
DOT 10-11-25	12/11/25	DOT Payments 10-11-25	2,783.60
<b>Total DD00214</b>			<b>2,783.60</b>
<b>Other - DD00215</b>			
<b>2502 - SWOOP BUSINESS</b>			
6497476	12/11/25	Internet for Sports Pavilion	89.00
<b>Total DD00215</b>			<b>89.00</b>
<b>Other - DD00216</b>			
<b>1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE</b>			
DOT 11-11-25	13/11/25	DOT Payments 11-11-25	244.70

## LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date	Description	Amount
<b>Total DD00216</b>			<b>244.70</b>
<b>Other - DD00217</b>			
<b>1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE</b>			
DOT 12-11-25	14/11/25	DOT Payments 12-11-25	900.70
<b>Total DD00217</b>			<b>900.70</b>
<b>Other - DD00218</b>			
<b>1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE</b>			
DOT 13-11-25	17/11/25	DOT Payments 13-11-25	8,589.45
<b>Total DD00218</b>			<b>8,589.45</b>
<b>Other - DD00219</b>			
<b>2639 - FLEET PARTNERS PTY LTD</b>			
ALE00008935 & 22301	17/11/25	Direct Debit: Vehicle Lease for BRMC from 25/11/25 to 24/12/25	1,582.37
<b>Total DD00219</b>			<b>1,582.37</b>
<b>Other - DD00221</b>			
<b>2189 - TELETRAC NAVMAN</b>			
93407956	20/11/25	Monthly Satellite Services - Billing Period 05/10/25 to 04/11/25	2,289.98
<b>Total DD00221</b>			<b>2,289.98</b>
<b>Other - DD00222</b>			
<b>1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE</b>			
DOT 14-11-25	18/11/25	DOT Payments 14-11-25	1,530.40
<b>Total DD00222</b>			<b>1,530.40</b>
<b>Other - DD00223</b>			
<b>1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE</b>			
DOT 17-11-25	19/11/25	DOT Payments 17-11-25	2,438.15
<b>Total DD00223</b>			<b>2,438.15</b>
<b>Other - DD00224</b>			
<b>1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE</b>			
DOT 18-11-25	20/11/25	DOT Payments 18-11-25	374.10
<b>Total DD00224</b>			<b>374.10</b>
<b>Other - DD00225</b>			
<b>1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE</b>			
DOT 20-11-25	24/11/25	DOT Payments 20-11-25	516.45
<b>Total DD00225</b>			<b>516.45</b>
<b>Other - DD00226</b>			
<b>2155 - AWARE SUPER ACCUMULATION</b>			
PJ0089	25/11/25	FORTNIGHT 2026-11 - From Payroll	3,530.68
SUPER 25.11.2025	25/11/25	Superannuation Contribution	8,829.26
<b>Total 2155</b>			<b>12,359.94</b>
<b>2377 - MERCER SUPER</b>			
SUPER 25.11.2025	25/11/25	Superannuation Contribution	242.15
<b>Total 2377</b>			<b>242.15</b>
<b>2388 - AUSTRALIAN RETIREMENT TRUST</b>			
SUPER 25.11.2025	25/11/25	Superannuation Contribution	338.05
<b>Total 2388</b>			<b>338.05</b>
<b>2425 - VIRGIN MONEY SUPER</b>			
PJ0089	25/11/25	FORTNIGHT 2026-11 - From Payroll	256.92

## LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date	Description	Amount
SUPER 25.11.2025	25/11/25	Superannuation Contribution	398.46
		<b>Total 2425</b>	<b>655.38</b>
<b>2434 - MLC SUPER FUND</b>			
PJ0089	25/11/25	FORTNIGHT 2026-11 - From Payroll	74.70
SUPER 25.11.2025	25/11/25	Superannuation Contribution	373.50
		<b>Total 2434</b>	<b>448.20</b>
<b>2486 - EXPAND ESSENTIAL SUPER</b>			
SUPER 25.11.2025	25/11/25	Superannuation Contribution	340.05
		<b>Total 2486</b>	<b>340.05</b>
<b>2487 - HOSTPLUS SUPERANNUATION FUND</b>			
SUPER 25.11.2025	25/11/25	Superannuation Contribution	340.23
		<b>Total 2487</b>	<b>340.23</b>
<b>2561 - VANGUARD SUPER</b>			
PJ0089	25/11/25	FORTNIGHT 2026-11 - From Payroll	385.08
SUPER 25.11.2025	25/11/25	Superannuation Contribution	616.13
		<b>Total 2561</b>	<b>1,001.21</b>
<b>2578 - CBUS</b>			
SUPER 25.11.2025	25/11/25	Superannuation Contribution	641.05
		<b>Total 2578</b>	<b>641.05</b>
<b>404 - REST SUPERANNUATION</b>			
PJ0089	25/11/25	FORTNIGHT 2026-11 - From Payroll	91.00
SUPER 25.11.2025	25/11/25	Superannuation Contribution	580.52
		<b>Total 404</b>	<b>671.52</b>
<b>544 - COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER</b>			
PJ0089	25/11/25	FORTNIGHT 2026-11 - From Payroll	311.02
SUPER 25.11.2025	25/11/25	Superannuation Contribution	933.06
		<b>Total 544</b>	<b>1,244.08</b>
<b>614 - AUSTRALIAN SUPER</b>			
PJ0089	25/11/25	FORTNIGHT 2026-11 - From Payroll	178.43
SUPER 25.11.2025	25/11/25	Superannuation Contribution	1,946.14
		<b>Total 614</b>	<b>2,124.57</b>
<b>962 - PRIME SUPER</b>			
PJ0089	25/11/25	FORTNIGHT 2026-11 - From Payroll	261.45
SUPER 25.11.2025	25/11/25	Superannuation Contribution	1,080.87
		<b>Total 962</b>	<b>1,342.32</b>
		<b>Total DD00226</b>	<b>21,748.75</b>
<b>Other - DD00227</b>			
<b>1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE</b>			
DOT 21-11-2025	25/11/25	DOT Payments 21-11-25	2,006.90
		<b>Total DD00227</b>	<b>2,006.90</b>
<b>Other - DD00228</b>			
<b>1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE</b>			
DOT 24-11-25	26/11/25	DOT Payments 24-11-25	2,856.85
		<b>Total DD00228</b>	<b>2,856.85</b>
<b>Other - DD00229</b>			

## LIST OF PAYMENTS TO COUNCIL 1 NOVEMBER 2025 TO 30 NOVEMBER 2025

Payment / Invoice	Date	Description	Amount
<b>1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE</b>			
DOT 25-11-25	27/11/25	DOT Payments 25-11-25	2,299.05
<b>Total DD00229</b>			<b>2,299.05</b>
<b>Other - DD00230</b>			
<b>1040 - DEPARTMENT OF TRANSPORT AND MAJOR INFRASTRUCTURE</b>			
DOT 26-11-25	28/11/25	DOT Payments 26-11-25	5,400.00
<b>Total DD00230</b>			<b>5,400.00</b>
<b>Other - EFT00138</b>			
<b>90 - TELSTRA CORPORATION LIMITED</b>			
5349504000	10/11/25	Administration Phone Account for October 2025	3,388.93
<b>Total 90</b>			<b>3,388.93</b>
<b>Total EFT00138</b>			<b>3,388.93</b>
<b>Other - DD00220</b>			
<b>2223 - WESTPAC BANKING CORPORATION</b>			
<b>CEO Credit Card 03/10/25 to 03/11/25</b>			
Australia Post	3/10/25	Staff Employment Milestones	250.00
Fellow App	4/10/25	Monthly Subscription Fees	33.88
Adobe Pro	10/10/25	CRC Monthly Subscription	420.96
DJ City	20/10/25	Swimming Pool, Amplifier	499.00
Australia Post	21/10/25	Staff Employment Milestones	50.00
JB HiFi	24/10/25	Swimming Pool, Microphone Cable	14.95
<b>Total Debited</b>			<b>1268.79</b>
<b>DCEO Credit Card 03/10/25 to 03/11/25</b>			
Officeworks	17/10/25	Swimming Pool, Keyboard & Mouse Combo	69.00
Mobile Repairs	18/10/25	Screen Protector for Phone	25.00
Apple	30/10/25	BRMC: Context Camera app	9.99
<b>Total Debited</b>			<b>103.99</b>
<b>MRS Credit Card 03/10/25 to 03/11/25</b>			
Remarkable	19/10/25	Monthly Subscription Fees	5.13
<b>Total Debited</b>			<b>5.13</b>
<b>MWS Credit Card 03/10/25 to 03/11/25</b>			
Officeworks	14/10/25	Mobile Phone Case	88.95
CPEE	16/10/25	Online Training for WS	985.55
WH Hotel	22/10/25	Council Dinner Dated 22/10/25	454.61
<b>Total Debited</b>			<b>1,529.11</b>
<b>MCCS Credit Card 03/10/25 to 03/11/25</b>			
Flipping Book	2/10/25	CRC Annual Subscription	841.82
Kmart	6/10/25	CRC Admin/Xmas	235.75
Nespresso	13/10/25	CRC Admin Order	158.30
Kmart	21/10/25	Community Events, Uno Cards	90.00
<b>Total Debited</b>			<b>1,325.87</b>
<b>Total DD00220</b>			<b>4,232.89</b>
<b>Grand Total - Other</b>			<b>115,405.15</b>

<b>EFT Payment</b>	520,637.63
<b>Other - Direct Debits</b>	115,405.15
<b>Total</b>	<b>636,042.78</b>
<b>Recoverable</b>	40,689.24

## 9.2.2 FINANCIAL REPORTS FOR NOVEMBER 2025

<b>FILE REFERENCE:</b>	Financial Management - Reporting
<b>REPORT DATE:</b>	11 December 2025
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Melinda Lymon – Deputy Chief Executive Officer
<b>ATTACHMENTS:</b>	9.2.2.1 - Financial Reports - November 2025

### PURPOSE OF REPORT:

The purpose of this report is to present to Council the Monthly Financial Report (containing the Statement of Financial Activity by Nature) for the month ended 30 November 2025. The Capital Works report has been incorporated into this.

### BACKGROUND:

Under section 6.4(1) of the *Local Government Act 1995*, a local government is required to prepare an annual financial report for the proceeding financial year and such other financial reports as are prescribed. Part 4 of the *Local Government (Financial Management) Regulations 1996* prescribes the minimum contents of the Monthly Financial Report.

Below are the prescribed contents of the Monthly Financial Report.

### Regulation 34 - Statement of Financial Activity

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month (relevant month) in the following detail:
  - (a) annual budget estimates; and
  - (b) budget estimates to the end of the relevant month (YTD Budget); and
  - (c) actual amounts of expenditure, revenue and income to the end of the relevant month (YTD Actual); and
  - (d) material variances between the comparable amounts (YTD Actual – YTD Budget); and
  - (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of net current assets.
- (2) Each statement of financial activity is to be accompanied by documents containing –
  - (a) (removed)
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity must be shown according to nature classification.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be –

- (a) Presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
  - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

### **Regulation 35 – Statement of Financial Position**

- (1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the **previous month**) and –
- (a) The financial position of the local government as at the last day of the previous financial year; or
  - (b) If the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.
- (2) A statement of financial position must be –
- (a) Presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
  - (b) Recorded in the minutes of the meeting at which it is presented.

### **POLICY REQUIREMENTS:**

Council Policy 4.1 – Accounting

### **LEGISLATIVE REQUIREMENTS:**

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996*

### **STRATEGIC IMPLICATIONS:**

There are no strategic implications relating to this item.

### **SUSTAINABILITY IMPLICATIONS:**

- **Environment**  
There are no known environmental impacts associated with this item.
- **Economic**  
There are no known economic impacts associated with this item.
- **Social**  
There are no known social implications associated with this item.

## FINANCIAL IMPLICATIONS:

Material variances are disclosed in the Statement of Financial Activity.

As part of the adopted 2025/26 Budget, Council adopted the following thresholds as levels of material variances for financial reporting.

In accordance with regulation 34 (5) of the *Local Government (Financial Management) Regulations 1996*, and AASB Practice Statement 2 – Making Material Judgements, the level to be used in statements of financial activity in 2024/25 for reporting material variances shall be:

- (a) 10% of the amended budget; or
- (b) \$10,000 of the amended budget,

whichever is greater. In addition, that the material variance limit be applied to total revenue and expenditure for each nature classification and capital income and expenditure in the Statement of Financial Activity.

The financial reports for the period ending 30 November 2025 are attached to the Council Agenda.

## COMMENT:

This report presents the Statement of Financial Activity by nature for the period ended 30 November 2025.

The following is a summary of the headline numbers from the attached report, and explanations for variances is provided in note 1 of the report.

	<b>2025-26 Original Budget \$</b>	<b>2025-26 YTD Budget \$</b>	<b>YTD Actuals – 30 November 2025 \$</b>
<b>Opening Surplus</b>	<b>2,269,742</b>	<b>2,269,742</b>	<b>2,505,070</b>
Cash Operating Revenue	6,930,082	5,497,809	5,558,019
Profit on asset disposals	72,917	0	0
Cash Operating Expenditure	(6,147,482)	(2,689,888)	(2,525,234)
Depreciation	(8,942,286)	(3,725,953)	0
Loss on asset disposals	0	0	0
Capital Expenditure	(8,613,944)	(1,216,466)	(1,178,790)
Capital Income	4,547,264	100,000	93,032
Financing Activities	1,014,338	(81,402)	(79,323)
Non-cash items (excluded)	8,869,369	3,725,953	7,620
<b>Closing Surplus/(Deficit)</b>	<b>0</b>	<b>3,879,795</b>	<b>4,380,394</b>

### **Rates**

Rates notices were issued 18 August 2025, with a due date for payment of 22 September 2025, and the second instalment was due on 2 December 2025. As at 30 November 2025, the gross amount of rates, ESL and rubbish charges outstanding (including arrears, legal charges and interest) was \$928,724.68 in addition to \$60,484 of deferred pensioner rates.

### **Capital Works**

As at 30 November 2025 the Shire has incurred \$1,178,790 in actual expenditure on capital works projects against the current total budget of \$8,737,522 representing 13.49% of the budgeted works.

### **Depreciation**

Depreciation for November 2025 has not yet been processed in the accounting system and will be processed following audit finalisation.

### **Closing surplus actual vs estimate**

The closing surplus that has been included in the 2025/26 annual budget is \$2,269,742 versus the brought forward surplus shown in the November 2025 financial reports of \$2,505,069 which has been confirmed through the finalisation of the audit and Annual Financial Statements for the year ending 30 June 2025.

**VOTING REQUIREMENTS:** Simple Majority.

**ABSOLUTE MAJORITY REQUIRED:** No.

### **OFFICER RECOMMENDATION:**

That Council:

1. Receives the Monthly Financial Report (containing the Statement of Financial Activity by nature classification) and Statement of Financial Position for the month ended 30 November 2025, as presented as attachment 9.2.2.1 to this report.
2. Notes the unrestricted municipal surplus of \$4,380,394 for the month ended 30 November 2025.



## **SHIRE OF WONGAN-BALLIDU**

### **MONTHLY FINANCIAL REPORT**

**30/11/2025**

#### **CONTENTS**

- 01) Statement of Financial Activity
- 02) Statement of Financial Position
- 03) Variance Reporting
- 04) Net Current Assets
- 05) Asset Disposals
- 06) Loans
- 07) Reserves
- 08) Capital Works Program

SHIRE OF WONGAN-BALLIDU STATEMENT OF FINANCIAL ACTIVITY BY NATURE FOR 30 NOVEMBER 2025						
	Adopted Budget 2025-2026	YTD Budget	YTD Actual	Variance (%)	Variance (\$)	Variance Flag
<b>Opening Funding Surplus/(Deficit)</b>	<b>2,269,742</b>	<b>2,269,742</b>	<b>2,505,069</b>			
<b>INCOME</b>						
Rates	3,750,334	3,750,334	3,740,949	0.3%	(9,385)	✓
Operating grants, subsidies and contributions	2,244,188	1,100,000	1,177,170	(7.0%)	77,170	✓
Fees and charges	621,529	532,073	515,169	3.2%	(16,904)	✓
Other Revenue	128,700	53,625	58,797	(9.6%)	5,172	✓
Interest	185,331	61,777	65,934	(6.7%)	4,157	✓
Profit on Asset Disposals	72,917	-	-	0.0%	-	✓
<b>a: TOTAL INCOME</b>	<b>7,002,999</b>	<b>5,497,809</b>	<b>5,558,019</b>		<b>60,210</b>	
<b>OPERATING EXPENSES</b>						
Employee Costs	(3,134,917)	(1,306,215)	(1,260,893)	3.5%	45,322	✓
Materials & Contracts	(1,934,679)	(806,116)	(689,044)	14.5%	117,072	✗
Utility charges	(312,700)	(80,000)	(77,455)	3.2%	2,545	✓
Interest	(49,671)	(20,696)	(13,589)	34.3%	7,107	✗
Insurance	(306,392)	(306,392)	(302,479)	1.3%	3,913	✓
Other General	(409,123)	(170,468)	(181,774)	(6.6%)	(11,306)	✓
Loss on Asset Disposals	-	-	-	0.0%	-	✓
Depreciation	(8,942,286)	(3,725,953)	-	100.0%	3,725,953	✗
<b>b: TOTAL OPERATING EXPENSES</b>	<b>(15,089,768)</b>	<b>(6,415,840)</b>	<b>(2,525,234)</b>		<b>3,890,606</b>	
<b>Operating activities excluded from budget</b>						
Add back Depreciation	8,942,286	3,725,953	-			
Adjust (Profit)/Loss on Asset Disposal	(72,917)	-	-			
Movement in deferred rates	-	-	7,620			
	<b>8,869,369</b>	<b>3,725,953</b>	<b>7,620</b>			
<b>Amount attributable to operating activities</b>	<b>782,600</b>	<b>2,807,922</b>	<b>3,040,405</b>			
<b>INVESTING ACTIVITIES</b>						
Non-Operating grants, subsidies and contributions	4,180,649	100,000	93,032	7.0%	(6,968)	✓
Proceeds from disposal of motor vehicles and P&E	449,000	-	-	0.0%	-	✓
<b>TOTAL CAPITAL INCOME</b>	<b>4,629,649</b>	<b>100,000</b>	<b>93,032</b>		<b>(6,968)</b>	
Capex - Land & Buildings	(2,128,200)	(35,000)	(37,690)	(7.7%)	(2,690)	✓
Capex - Furniture & Equipment	(59,700)	(22,700)	(19,209)	15.4%	3,491	✗
Capex - Motor Vehicles	(505,000)	-	-	0.0%	-	✓
Capex - Plant and Equipment	(929,000)	(32,000)	(29,554)	7.6%	2,446	✓
Capex - Infrastructure - Roads	(4,681,607)	(994,266)	(967,935)	2.6%	26,331	✓
Capex - Infrastructure - Footpaths	(164,716)	(60,000)	(57,312)	4.5%	2,688	✓
Capex - Infrastructure - Other	(269,299)	(72,500)	(67,089)	7.5%	5,411	✓
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>(8,737,522)</b>	<b>(1,216,466)</b>	<b>(1,178,789)</b>		<b>37,677</b>	
<b>Amount attributable to investing activities</b>	<b>(4,107,873)</b>	<b>(1,116,466)</b>	<b>(1,085,757)</b>			
<b>FINANCING ACTIVITIES</b>						
Transfer from reserves	1,204,819	0	0	0.0%	0	✓
Transfer to reserves	(1,548,713)	(54,000)	(52,000)	3.7%	2,000	✓
Lease liabilities principal repayments	(9,056)	(4,700)	(4,621)	1.7%	79	✓
Proceeds on new borrowings	1,500,000	0	0	0.0%	0	✓
Loan principal repayment	(111,637)	(32,670)	(32,670)	0.0%	-	✓
SSL Principal Reimbursements	20,118	9,968	9,968	0.0%	0	✓
<b>Amount attributable to financing activities</b>	<b>1,055,531</b>	<b>(81,402)</b>	<b>(79,323)</b>		<b>2,079</b>	
<b>CLOSING SURPLUS / (DEFICIT)</b>	<b>0</b>	<b>3,879,795</b>	<b>4,380,394</b>			
** This sheet illustrates the variance analysis. For variance explanation refer to applicable note.		<b>Key</b>	Within budget tolerance of 10% and \$10,000			✓
			Over budget tolerance of 10% and \$10,000			✗

**SHIRE OF WONGAN-BALLIDU**  
**STATEMENT OF FINANCIAL POSITION**  
**30/11/2025**

	30 November 2025	2025 (Unaudited)
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	8,385,234	6,535,394
Trade and other receivables	1,846,556	1,453,532
Other financial assets	10,150	20,118
Inventories	106,077	13,528
Contract assets	-	-
Other assets	22,713	27,086
<b>TOTAL CURRENT ASSETS</b>	<b>10,370,730</b>	<b>8,049,658</b>
<b>NON-CURRENT ASSETS</b>		
Trade and other receivables	60,485	68,105
Other financial assets	249,628	249,628
Inventories	-	-
Property, plant and equipment	34,528,765	34,422,593
Infrastructure	218,112,873	217,057,783
Right-of-use assets	18,007	18,007
<b>TOTAL NON-CURRENT ASSETS</b>	<b>252,969,758</b>	<b>251,816,116</b>
<b>TOTAL ASSETS</b>	<b>263,340,488</b>	<b>259,865,774</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	345,504	1,332,056
Other liabilities	1,540,361	146,717
Lease liabilities	5,053	9,674
Borrowings	78,957	111,627
Employee related provisions	399,960	403,335
<b>TOTAL CURRENT LIABILITIES</b>	<b>2,369,835</b>	<b>2,003,409</b>
<b>NON-CURRENT LIABILITIES</b>		
Lease liabilities	8,436	8,436
Borrowings	1,587,415	1,587,415
Employee related provisions	71,808	71,808
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>1,667,659</b>	<b>1,667,659</b>
<b>TOTAL LIABILITIES</b>	<b>4,037,494</b>	<b>3,671,068</b>
<b>NET ASSETS</b>	<b>259,302,994</b>	<b>256,194,706</b>
<b>EQUITY</b>		
Retained surplus	65,973,899	62,917,612
Reserve accounts	3,736,205	3,684,204
Revaluation surplus	189,592,890	189,592,890
<b>TOTAL EQUITY</b>	<b>259,302,994</b>	<b>256,194,706</b>

Shire of Wongan-Ballidu Variance Report 30 November 2025				
<p>The Local Government (Financial Management) Regulations 1996 require that financial statements are presented monthly to council. Council has adopted 10% or \$10,000, whichever is greater, as its threshold for line items on the Statement of Financial Activity by nature shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expenditure.</p>				
Code	Variance Actual to YTD Budget	Variance reason	Report Section	Comments
<b>Operating Income</b>				
✓	(9,385)	Within Threshold	Rates	Within Council variance reporting threshold.
✓	77,170	Within Threshold	Operating grants, subsidies and contributions	Within Council variance reporting threshold.
✓	(16,904)	Within Threshold	Fees and charges	Within Council variance reporting threshold.
✓	5,172	Within Threshold	Other Revenue	Within Council variance reporting threshold.
✓	4,157	Within Threshold	Interest	Within Council variance reporting threshold.
✓	0	Within Threshold	Profit on Asset Disposals	Within Council variance reporting threshold.
<b>Operating Expenditure</b>				
✓	45,322	Within Threshold	Employee Costs	Employee Costs are lower than anticipated. This is a timing issue in addition to vacant positions. Expenditure will increase during the year as works ramp up during the maintenance and construction periods.
✗	117,072	Timing	Materials & Contracts	Variances occur based on expenditure levels. The majority of Materials and Contracts budgets are spread evenly throughout the year.
✓	2,545	Within Threshold	Utility charges	Utility Costs are received bi-monthly and budgets are based on monthly allocations.
✗	7,107	Timing	Interest	This is a timing issue on payment of the loan guarantee to WATC.
✓	3,913	Within Threshold	Insurance	Within Council variance reporting threshold.
✓	(11,306)	Within Threshold	Other General	Favourable - Subscriptions and elected member quarterly payments yet to be paid.
✗	3,725,953	Timing	Depreciation	Depreciation not processed until after audit finalisation.
<b>Investing</b>				
✓	(6,968)	Within Threshold	Non-Operating grants, subsidies and contributions	Within Council variance reporting threshold.
✓	0	Within Threshold	Proceeds from disposal of motor vehicles and P&E	See Capital Works Report.
✓	(2,690)	Within Threshold	Capex - Land & Buildings	See Capital Works Report.
✗	3,491	Timing	Capex - Furniture & Equipment	See Capital Works Report.
✓	0	Within Threshold	Capex - Motor Vehicles	See Capital Works Report.
✓	2,446	Within Threshold	Capex - Plant and Equipment	See Capital Works Report.
✓	26,331	Within Threshold	Capex - Infrastructure - Roads	See Capital Works Report.
✓	2,688	Within Threshold	Capex - Infrastructure - Footpaths	See Capital Works Report.
✓	5,411	Within Threshold	Capex - Infrastructure - Other	See Capital Works Report.
<b>Financing</b>				
✓	0	Within Threshold	Transfer from reserves	Within Council variance reporting threshold.
✓	2,000	Within Threshold	Transfer to reserves	Within Council variance reporting threshold.
✓	79	Within Threshold	Lease liabilities principal repayments	Within Council variance reporting threshold.
✓	0	Within Threshold	Loan principal repayment	Within Council variance reporting threshold.
✓	0	Within Threshold	SSL Principal Reimbursements	Within Council variance reporting threshold.

**SHIRE OF WONGAN-BALLIDU**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2025**

**NET CURRENT ASSETS**

	Positive=Surplus (Negative=Deficit)		
	<b>Budget</b>	<b>Actual</b>	<b>Current</b>
	<b>Last Years Closing</b>	<b>Last Years Closing</b>	<b>30 November 2025</b>
	<b>30 June 2025</b>	<b>30 June 2025</b>	
	\$		\$
<b>Current Assets</b>			
Cash Unrestricted	2,851,353	2,851,190	4,649,031
Cash Restricted - Reserves	3,684,205	3,684,204	3,736,203
Receivables - Rates	234,437	234,438	928,743
Receivables - Other	396,577	1,025,847	853,206
Receivables - ATO	0	193,247	64,607
Inventories	14,354	13,528	106,077
Other Assets	582,086	27,086	22,713
Financial assets	20,118	20,118	10,150
	7,783,130	8,049,658	10,370,730
<b>Less: Current Liabilities</b>			
Payables	(1,285,083)	(1,295,962)	(348,477)
Payables - ATO	0	(36,094)	2,973
Contract Liabilities - Unspent grants	(146,717)	(146,717)	(1,540,361)
Employee provisions	(402,102)	(403,335)	(399,960)
Other provisions	(17,005)	0	0
Lease liabilities	(9,056)	(9,674)	(5,053)
Long term borrowings	(111,637)	(111,627)	(78,957)
	(1,971,600)	(2,003,409)	(2,369,835)
<b>Net Current Assets</b>	5,811,530	6,046,249	8,000,895
<b>Adjustments to Net Current Assets</b>			
Less: Restricted Cash - Reserves	(3,684,205)	(3,684,204)	(3,736,203)
Less: Current self-supporting loans receivable	(20,118)	(20,118)	(10,150)
Add: Liabilities funded by restricted cash	41,842	41,841	41,842
Add: Current portion of borrowings	111,637	111,627	78,957
Add: Current portion of lease liabilities	9,056	9,674	5,053
	(3,541,788)	(3,541,180)	(3,620,501)
<b>Net Current Assets used in the Statement of Financial Activity</b>	<b>2,269,742</b>	<b>2,505,069</b>	<b>4,380,394</b>

**SHIRE OF WONGAN-BALLIDU**  
**ANALYSIS OF DISPOSED ASSETS AS AT 30 NOVEMBER 2025**

		Budget Net	Current	Budget		Actual Net	Actual Sale	Actual
		Book Value	Budget Sale	(Profit) /		Book Value	Proceeds	(Profit) /
		Asset No	Proceeds	Loss				Loss
<b>By Class</b>								
<b>Motor Vehicles</b>								
Toyota Kluger (WB2)	MV00007	27,561	40,000	(12,439)		-	-	-
Toyota RAV4 (WB007)	MV00006	10,000	39,000	(29,000)		-	-	-
<b>Plant &amp; Equipment</b>								
Cat 12M Grader - Maintenance (G17)	PE00046	260,490	210,000	50,490		-	-	-
Volvo L70F Loader (LDR6)	PE00018	38,400	85,000	(46,600)		-	-	-
Machinery Float (TRL13)	PE00014	11,200	30,000	(18,800)		-	-	-
Tri-Axle semi tipper trailer (TRL25)	PE00009	22,384	35,000	(12,616)		-	-	-
Sweeper	NEW	-	-	-		-	-	-
Vertimower (VM2)	PE00020	6,048	10,000	(3,952)		-	-	-
Sundry plant & equipment	NEW	-	-	-		-	-	-
<b>TOTAL</b>		<b>376,083</b>	<b>449,000</b>	<b>(72,917)</b>		-	-	-
<b>Motor Vehicle and Plant &amp; Equipment Change Over</b>		<b>Current Budget Purchase Price</b>	<b>Current Budget Sale</b>	<b>Current Change-Over Budget</b>		<b>Actual Purchase</b>	<b>Actual Sale</b>	<b>Change-Over</b>
<b>Motor Vehicles</b>								
Toyota Kluger (WB2)		65,000	40,000	25,000		-	-	-
Toyota RAV4 (WB007)		40,000	39,000	1,000		-	-	-
		-	-	-		-	-	-
<b>Sub-total</b>		<b>105,000</b>	<b>79,000</b>	<b>26,000</b>		-	-	-
<b>Plant &amp; Equipment</b>								
Cat 12M Grader - Maintenance (G17)		490,000	210,000	280,000		-	-	-
Volvo L70F Loader (LDR6)		375,000	85,000	290,000		-	-	-
Machinery Float (TRL13)		80,000	30,000	50,000		-	-	-
Tri-Axle semi tipper trailer (TRL25)		150,000	35,000	115,000		-	-	-
Sweeper		157,000	-	157,000		-	-	-
Vertimower (VM2)		25,000	10,000	15,000		-	-	-
Sundry plant & equipment		40,000	-	40,000		-	-	-
Various obsolete equipment		-	-	-		-	-	-
<b>Sub-total</b>		<b>1,317,000</b>	<b>370,000</b>	<b>947,000</b>		-	-	-
<b>TOTAL</b>		<b>1,422,000</b>	<b>449,000</b>	<b>973,000</b>		-	-	-

**SHIRE OF WONGAN - BALLIDU**  
**BORROWINGS AS AT 30 NOVEMBER 2025**

Existing Loans \* Denotes (SSL) Self Supporting Loan

Loan No.	Particulars	Recipient	Maturity Date	Proposed Borrowings	Amount Borrowed	Loan Principal Paid in Nov 25	Accrued Int. Due	YTD Interest Paid	Loan Balance @ 30 June 2025	Principal Repayments YTD	Loan Balance @ 30 Nov 25
151A	Construction of Aged Persons Units	Ninan House*	Oct-2032		300,000			3,106	170,537	(9,968)	160,569
152	Recreation Centre Improvements	Shire	Dec-2039		2,000,000	-		7,835	1,528,664	(22,702)	1,505,962
TBA	Volunteer BFB Fire Shed	Shire*	-	1,500,000	-	-					-
<b>TOTAL EXISTING LOANS</b>				<b>1,500,000</b>	<b>2,300,000</b>	<b>-</b>	<b>-</b>	<b>10,941</b>	<b>1,699,201</b>	<b>(32,670)</b>	<b>1,666,531</b>

Shire Loan Summary  
Self Supporting Loan Summary

-	2,000,000	-	-	7,835	1,528,664	(22,702)	1,505,962
1,500,000	300,000		-	3,106	170,537	(9,968)	160,569

Current loan liability  
Non current liability  
Total Loan Liability

Loan Balance @ 30 Nov 25	SSL	Shire	Total
(111,627)	(20,118)	(91,509)	(111,627)
(1,554,904)	(140,451)	(1,414,453)	(1,554,904)
(1,666,531)	(160,569)	(1,505,962)	(1,666,531)

SHIRE OF WONGAN - BALLIDU ANALYSIS OF RESERVE ACCOUNTS AS AT 30 NOVEMBER 2025														
Reserve Description	Budget Opening Balance	Actual Opening Balance	ADOPTED FULL YEAR'S BUDGET				CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 30 NOVEMBER 2025			
			Interest Earned	Transfer to Reserve	Transfer from Reserve	EOY Balance	Transfer in / Interest	Transfer to Reserve	Transfer from Reserve	EOY Balance	Interest Earned	Transfer to Reserve	Transfer from Reserve	Actual Balance
Community Resource Centre Reserve	12,923	12,923		-	-	12,923		-	-	12,923	-	-	-	12,923
Depot Improvement Reserve	71,372	71,372		25,000	-	96,372		25,000	-	96,372	-	-	-	71,372
Historical Publications Reserve	7,126	7,126		-	(7,126)	-		-	(7,126)	-	-	-	-	7,126
Housing Reserve	572,792	572,792		150,000	-	722,792		150,000	-	722,792	-	-	-	572,792
Long Service Leave Reserve	41,842	41,842		-	-	41,842		-	-	41,842	-	-	-	41,842
Special Projects Reserve	970,818	970,818		8,713	-	979,531		8,713	(41,193)	938,338	-	-	-	970,818
Patterson Street JV Housing Reserve	69,357	69,357		5,000	-	74,357		5,000	-	74,357	-	-	-	69,357
Plant Reserve	1,015,082	1,015,082	125,000	950,000	(973,000)	992,082	125,000	950,000	(973,000)	992,082	52,000	52,000	-	1,067,082
Quinlan St JV Housing Reserve	54,915	54,915		5,000	-	59,915		5,000	-	59,915	-	-	-	54,915
Stickland St JV Housing Reserve	73,582	73,582		5,000	-	78,582		5,000	-	78,582	-	-	-	73,582
Swimming Pool Reserve	73,188	73,188		100,000	(30,000)	143,188		100,000	(30,000)	143,188	-	-	-	73,188
Waste Management Reserve	60,366	60,366		150,000	-	210,366		150,000	-	210,366	-	-	-	60,366
Sporting Co-Location Reserve	113,360	113,360		-	-	113,360		-	-	113,360	-	-	-	113,360
Building Asset Management Reserve	547,482	547,482		150,000	(153,500)	543,982		150,000	(153,500)	543,982	-	-	-	547,482
Wongan Hills Sport & Recreation Council Asset Management Reserve	0	0		-	-	-		-	-	-	-	-	-	-
Wongan Hills Childcare Services Reserve	0	0		-	-	-		-	-	-	-	-	-	-
<b>TOTALS</b>	<b>3,684,205</b>	<b>3,684,205</b>	<b>125,000</b>	<b>1,548,713</b>	<b>(1,163,626)</b>	<b>4,069,292</b>	<b>125,000</b>	<b>1,548,713</b>	<b>(1,204,819)</b>	<b>4,028,099</b>	<b>52,000</b>	<b>52,000</b>	<b>-</b>	<b>3,736,205</b>

## SHIRE OF WONGAN-BALLIDU - CAPITAL WORKS REPORT - 30 NOVEMBER 2025

Job #	Description	Original Budget	Current Budget	YTD Budget	YTD Actual	Order Value	Total Actual	Variance	Indicator	Completion %	Asset Class
00001	CRC Capital Expense (Buildings) - CAPEX	\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$11,100.00	\$11,100.00	\$8,500.00		0%	Land & Buildings
00002	16 Moore Street (Buildings)- CAPEX	\$18,500.00	\$18,500.00	\$3,000.00	\$2,510.08	\$0.00	\$2,510.08	\$15,989.92		14%	Land & Buildings
00004	Ballidu Hall (Buildings)- CAPEX	\$153,500.00	\$153,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$153,500.00		0%	Land & Buildings
00005	Federation Park (Cadoux) - Capex	\$22,500.00	\$22,500.00	\$0.00	\$537.08	\$0.00	\$537.08	\$21,962.92		2%	Land & Buildings
00007	Sports Pavilion - Remedial Repairs to Walls / Railings	\$19,000.00	\$19,000.00	\$0.00	\$1,911.44	\$1,080.68	\$2,992.12	\$17,088.56		10%	Land & Buildings
00008	Depot Bldg. Capital (Buildings) - CAPEX	\$49,000.00	\$49,000.00	\$3,000.00	\$2,568.62	\$13,363.65	\$15,932.27	\$46,431.38		5%	Land & Buildings
00009	Museum - CAPEX	\$77,000.00	\$77,000.00	\$25,000.00	\$24,773.00	\$0.00	\$24,773.00	\$52,227.00		32%	Land & Buildings
00013	Capex - Staff Housing - Stickland St - Driveways (LRCIP)	\$4,000.00	\$4,000.00	\$4,000.00	\$4,131.16	\$0.00	\$4,131.16	-\$131.16		103%	Land & Buildings
00016	Capex - Ninan/Hinds BFB Fire Shed	\$1,500,000.00	\$1,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500,000.00		0%	Land & Buildings
00025	Ballidu Sports Complex (Buildings) - CAPEX	\$9,800.00	\$9,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,800.00		0%	Land & Buildings
00027	Emergency Power Backup Generator - Sports Pavilion	\$5,000.00	\$5,000.00	\$5,000.00	\$2,981.86	\$375.45	\$3,357.31	\$2,018.14		60%	Plant & Equipment
00029	Sundry Plant and Equipment (CAPEX)	\$40,000.00	\$40,000.00	\$22,000.00	\$21,264.50	\$268.50	\$21,533.00	\$18,735.50		53%	Plant & Equipment
00040	Emergency Power Backup Generator - CRC	\$7,000.00	\$7,000.00	\$5,000.00	\$5,307.14	\$0.00	\$5,307.14	\$1,692.86		76%	Plant & Equipment
00043	Cadoux Rec Centre - Repair Lights Bball and Main Area	\$15,500.00	\$15,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,500.00		0%	Land & Buildings
00044	Cadoux Rec Centre - Ablution Plumbing	\$32,700.00	\$32,700.00	\$0.00	\$0.00	\$66.05	\$66.05	\$32,700.00		0%	Land & Buildings
00045	WH Civic Centre - Conservation Works	\$107,100.00	\$107,100.00	\$0.00	\$974.00	\$974.00	\$974.00	\$106,126.00		1%	Land & Buildings
00046	WH Swimming Pool - Changeroom upgrade and Swim Club door (Bu	\$39,600.00	\$39,600.00	\$0.00	\$285.08	\$5,700.00	\$5,000.00	\$39,314.92		1%	Land & Buildings
00047	WH - Old Building - Demolition	\$56,500.00	\$56,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$56,500.00		0%	Land & Buildings
00048	W.H. Recreation Complex (Fencing) - CAPEX	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00		0%	Land & Buildings
00049	Toyota Kluger 2022 (WB2)	\$65,000.00	\$65,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65,000.00		0%	Motor Vehicles
00050	Toyota Rav 2021 (WB7)	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00		0%	Motor Vehicles
00051	Volvo L70F Loader (LDR6)	\$375,000.00	\$375,000.00	\$0.00	\$0.00	\$340,100.00	\$340,100.00	\$375,000.00		0%	Motor Vehicles
00052	Vertimower (VM2)	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$24,454.55	\$24,454.55	\$25,000.00		0%	Motor Vehicles
00053	Tri-axle semi tipper trailer (TK35)	\$150,000.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00		0%	Plant & Equipment
00054	Street Sweeper	\$157,000.00	\$157,000.00	\$0.00	\$0.00	\$155,468.60	\$155,468.60	\$157,000.00		0%	Plant & Equipment
00055	Cat 12M Grader - Maintenance (G17)	\$490,000.00	\$490,000.00	\$0.00	\$0.00	\$518,800.00	\$518,800.00	\$490,000.00		0%	Plant & Equipment
00056	Machinery Float (TK35 & TK36)	\$80,000.00	\$80,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80,000.00		0%	Plant & Equipment
50005	Cemetery WH Capex (Infras Other) - CAPEX	\$39,500.00	\$39,500.00	\$2,500.00	\$2,114.39	\$0.00	\$2,114.39	\$37,385.61		5%	Infrastructure - Other
50007	WH Swimming Pool (Infrastructure Other) - CAPEX	\$65,500.00	\$65,500.00	\$60,000.00	\$56,687.90	\$0.00	\$56,687.90	\$8,812.10		87%	Infrastructure - Other
70000	Computer Hardware (F&E)- CAPEX	\$22,000.00	\$22,000.00	\$5,000.00	\$4,165.59	\$0.00	\$4,165.59	\$17,834.41		19%	Furniture & Equipment
70002	CRC Capital Expense - Replace Carpet Function Room - (F&E)CAPEX	\$17,700.00	\$17,700.00	\$17,700.00	\$15,043.64	\$0.00	\$15,043.64	\$2,656.36		85%	Furniture & Equipment
70003	IT Network Equipment- Depot Buildings (F&E)	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$18,876.76	\$18,876.76	\$20,000.00		0%	Furniture & Equipment
	<b>RRG Funded Capital Roadworks (Infras Roads)</b>	\$1,145,859.00	\$1,269,437.00	\$300,000.00	\$267,369.71	\$536,476.25	\$803,845.96	\$1,002,067.29		21%	Infrastructure - Roads
	<b>R2R Funded Capital Roadworks (Infras Roads)</b>	\$912,093.00	\$912,093.00	\$320,000.00	\$296,932.72	\$199,909.28	\$496,842.00	\$615,160.28		33%	Infrastructure - Roads
D0183	Shields Crescent, Airport Road, Ackland Street & Swimming Pool	\$164,716.00	\$164,716.00	\$60,000.00	\$57,312.46	\$68,113.51	\$125,425.97	\$107,403.54		35%	Infrastructure - Footpaths
E0006	Signage Various Locations	\$60,027.00	\$60,027.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60,027.00		0%	Infrastructure - Other
E0032	Ballidu Southeast Road & Townsend St Intersection	\$65,000.00	\$65,000.00	\$65,000.00	\$66,214.95	\$0.00	\$66,214.95	-\$1,214.95		102%	Infrastructure - Roads
E0007	Moonjin West Road - 2km Gravel Resheet	\$142,239.00	\$142,239.00	\$59,266.25	\$99,074.28	\$0.00	\$99,074.28	\$43,164.72		70%	Infrastructure - Roads
C0020	Mocardy Dam & Railway Dam - Automation WH Oval Tanks	\$104,272.00	\$104,272.00	\$10,000.00	\$8,287.00	\$0.00	\$8,287.00	\$95,985.00		8%	Infrastructure - Other
	<b>Wheatbelt Secondary Freight Network Roadworks (Infra Roads)</b>	\$2,292,838.00	\$2,292,838.00	\$250,000.00	\$238,343.62	\$487,860.00	\$726,203.62	\$2,054,494.38		10%	Infrastructure - Roads
		<b>\$8,613,944.00</b>	<b>\$8,737,522.00</b>	<b>\$1,216,466.25</b>	<b>\$1,178,790.22</b>	<b>\$2,382,987.28</b>	<b>\$3,559,818.42</b>	<b>\$7,558,731.78</b>		13.49%	

Asset Class	Original Budget	Current Budget	YTD Budget	YTD Actual	PO	Total Actual	Variance	Indicator	Completion %
Land & Buildings	\$2,128,200	\$2,128,200	\$35,000	\$37,690	\$32,284	\$68,016	\$2,090,510		2%
Furniture & Equipment	\$59,700	\$59,700	\$22,700	\$19,209	\$18,877	\$38,086	\$40,491		32%
Motor Vehicles	\$505,000	\$505,000	\$0	\$0	\$364,555	\$364,555	\$505,000		0%
Plant & Equipment	\$929,000	\$929,000	\$32,000	\$29,554	\$674,913	\$704,466	\$899,447		3%
Infrastructure - Roads	\$4,558,029	\$4,681,607	\$994,266	\$967,935	\$1,224,246	\$2,192,181	\$3,713,672		21%
Infrastructure - Footpaths	\$164,716	\$164,716	\$60,000	\$57,312	\$68,114	\$125,426	\$107,404		35%
Infrastructure - Other	\$269,299	\$269,299	\$72,500	\$67,089	\$0	\$67,089	\$202,210		25%
	<b>\$8,613,944.00</b>	<b>\$8,737,522.00</b>	<b>\$1,216,466.25</b>	<b>\$1,178,789.00</b>	<b>\$2,382,987.28</b>	<b>\$3,559,818.42</b>	<b>\$7,558,731.78</b>		13%

Total Actual < Current Budget  
No Current Budget  
No YTD Actual  
Total Actual > Current Budget



### 9.2.3 2025/26 BUDGET AMENDMENT - REGIONAL ROAD GROUP FUNDING - MANMANNING ROAD

<b>FILE REFERENCE:</b>	Finance Management/Budget
<b>REPORT DATE:</b>	9 December 2025
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Works and Services Committee meeting – 12/11/25
<b>AUTHOR:</b>	Melinda Lymon, Deputy Chief Executive Officer
<b>ATTACHMENTS:</b>	Nil

#### PURPOSE OF REPORT:

For Council to approve an amendment to the 2025/26 Capital Roadworks allocations for works on Manmanning Road due to being notified of additional funding available through the Regional Road Group.

#### BACKGROUND:

In September 2025, officers from Main Roads Western Australia requested information for any shovel ready projects from shires as there was likely to be an additional allocation of funding available for Rural Regional Road Groups. Funding would only be considered for projects which were ready to be completed in the 2025/26 financial year.

Information was provided to Main Roads WA following the request regarding the works scheduled for Manmanning Road within a future budget.

#### POLICY REQUIREMENTS:

There are no policy implications relating to this item.

#### LEGISLATIVE REQUIREMENTS:

*Local Government Act 1995*

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
  - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency.

*\* Absolute majority required.*

#### STRATEGIC IMPLICATIONS:

There are no strategic implications relating to this item.

## SUSTAINABILITY IMPLICATIONS:

### ➤ **Environment**

There are no known environmental impacts associated with this item.

### ➤ **Economic**

There are no known economic impacts associated with this item.

### ➤ **Social**

There are no known social implications associated with this item.

## FINANCIAL IMPLICATIONS:

If approved, the 2025/26 Budget will be amended to reflect the increase in funding of \$216,667, and the increase in the capital expenditure for Manmanning Road of \$325,000.

The table below shows the impact of the funding, including the Shires's contribution of 33.33% for the project.

Road Name	Original Budget \$	New Budget \$	New RRG 66.67% \$	Shire 33.33% \$
Manmanning Road	0.00	325,000	216,667	108,333

It is proposed for the Shire's contribution of \$108,333 to be funded from the Special Projects Reserve. The reserve funds will be considered as part of the midyear budget review as the closing surplus following the finalisation of the 2024/25 financial report and audit provides for a surplus in excess of the surplus included in the budget preparations.

## COMMENT:

### **Budget Amendment**

There is currently no expenditure or funding allocation included in the Shire of Wongan-Ballidu 2025/26 Budget for capital roadworks on Manmanning Road.

Following updates from the State Advisory Committee, the Shire of Wongan-Ballidu has been allocated additional funding of \$216,667 through the Regional Road Group (RRG) for works on Manmanning Road which includes drainage improvements with the upgrade to 15 culverts and tree root removal to enhance road safety, upgrade of the intersection pavement between SLK 0.70 and 1.00 to support RAV vehicle movements and installation of some kerbing for traffic calming and safety improvement. Road widening from 7.0 m to 8.0 m (0.5 m each side) and installation of speed radar signage are also included in the works.

There is capacity for the works to be completed within the 2025/26 financial year as required by the funding and will be completed by Shire staff and through engagement of contractors.

The conditions of the RRG funding requires the Shire to contribute 33.33% of the costs towards RRG works. An additional \$108,333 in Shire funds is required to secure the \$216,667 from RRG.

The report includes for the Shire contribution to be funded from the Special Projects Reserve. As part of the 2025/26 Budget Review which will be considered early in 2026, the transfer from reserve may not be necessary as there is excess surplus available due to the forecast surplus included in the balanced budget being less than the actual closing surplus which has been finalised as part of the 2024/25 Annual Financial Statements.

Council is requested to approve the amended Capital Road Works as below:

Description	2025/26 Current Budget \$	2025/26 Amended Budget \$	Shire Funds \$	Grant / Contribution (RRG) \$
Manmanning Road	0.00	325,000.00	108,333.00	216,667.00

**VOTING REQUIREMENTS:** Absolute majority.

**ABSOLUTE MAJORITY REQUIRED:** Yes, required for budget amendments – s6.8(1)(b) of *Local Government Act 1995*.

#### OFFICER RECOMMENDATION:

That pursuant to section 6.8(1)(b) of the *Local Government Act 1995* Council authorises, by absolute majority the following amendment to the 2025/2026 Budget:

- |    |                                              |                                   |
|----|----------------------------------------------|-----------------------------------|
| 1. | Capital Grants, Subsidies and Contributions: | Increase revenue by \$216,667     |
| 2. | Infrastructure – Roads:                      | Increase expenditure by \$325,000 |
| 3. | Transfers from Reserves:                     | Increase by \$108,333             |

### 9.3 WORKS AND SERVICES

Nil

## 9.4 HEALTH, BUILDING AND PLANNING

### 9.4.1 APPLICATION FOR DEVELOPMENT APPROVAL P563 – PROPOSED CONSTRUCTION OF A REPLACEMENT OUTBUILDING FOR AGRICULTURE MACHINERY STORAGE AND WORKSHOP AT 10 WONGAN ROAD, WONGAN HILLS

FILE REFERENCE:	A625/P563
REPORT DATE:	10 December 2025
APPLICANT/PROPONENT:	Wheatbelt Steel Pty Ltd
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager of Regulatory Services
ATTACHMENTS:	Nil

#### PURPOSE OF REPORT:

Consideration and final determination of an application for Development Approval for the construction and use of an outbuilding for agriculture machinery storage and workshop at 10 Wongan Road, Wongan Hills.

#### BACKGROUND:

The applicant is seeking Council's development approval for the construction and use of an outbuilding for agriculture machinery storage and workshop measuring 45 metres long x 25 metres wide with a maximum eave height of 7.4 metres. The new outbuilding will be replacing the existing workshop and wash pad area.



Google Maps 12 November 2025

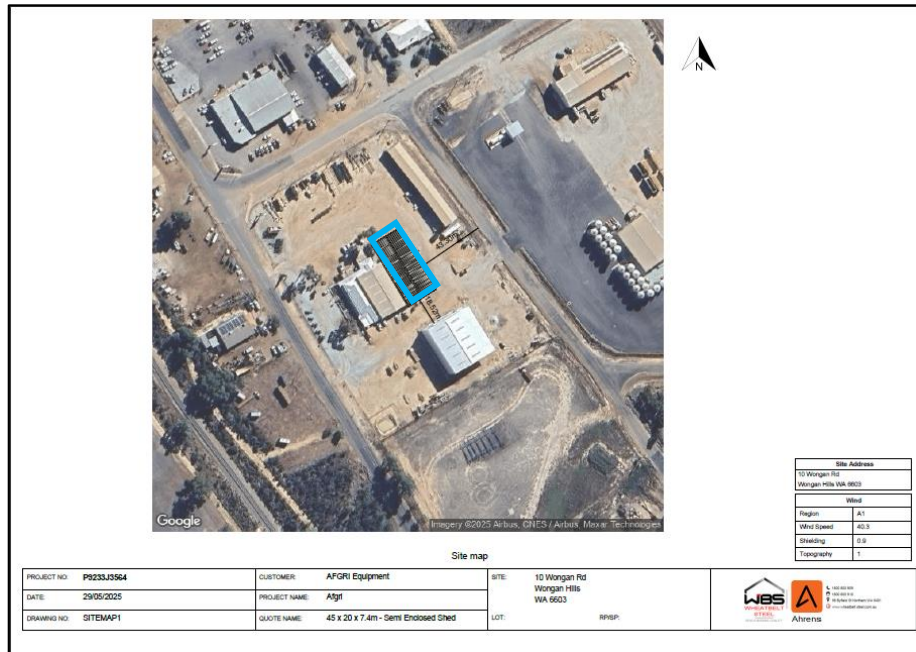
The proposed outbuilding is not located within a designated bushfire prone area.



*Bushfire Prone Map 12 November 2025*



*Demolition of existing 30m x 18m workshop indicated in green*



*Site Plan – proposed agriculture machinery storage and workshop Outbuilding*

## COMMENT:

10 Wongan Road, Wongan Hills is classified 'General Industry' zone in the Shire of Wongan Ballidu Local Planning Scheme No. 5 (LPS5).

Council's stated objectives for the development and use of any land classified 'General Industry' are as follows:

- To provide for a broad range of industrial, service and storage activities which by their operations, should be isolated from residential and other sensitive land uses.
- To accommodate industry that would not otherwise comply with the performance standards of light industry.
- To seek to manage impacts such as noise, dust and odour within the zone.
- To encourage any development to be appropriately screened from the main road.
- To provide a location where separate heavy vehicular access is provided.

Under the terms of the Zoning Table in LPS5 the proposed use/s currently fall under

- Warehouse/Storage
- Motor vehicle repair
- Industry

These uses are listed as a 'P' use in the Zoning Table. Under Clause 3.3.2 a 'P' use means that the use is permitted if it complies with any relevant development standards and requirements of this Scheme.

Council is reminded of Clause 3.3.5 of the LPS5 that reads;

*If a use of land is identified in a zone as being a class "P" use, the local government may not refuse an application for development approval for that use in that zone but may require works that are to be undertaken in connection with that use to have development approval.*

Due to the proposed building being over 500m<sup>2</sup> in size the application will need to be referred to DFES for comment once the building is near its final design. FES Commissioners Operational Requirements comes under the *Building Regulations 2012* clause 18B. The submission is lodged by the certifying Building Surveyor via electronic submission form prior to the documents being uploaded via a secure link provided by DFES once the submission form is received. If the applicant wishes to approach DFES for design advice this should be done prior to the submission being lodged.

The proposal is compliant with the minimum setback requirements.

There is no change in the hours of business operation proposed with this application.

The new outbuilding will have roof and wall cladding in Trimdek Surfmist.

The new outbuilding will also encompass a new wash pad.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS5 and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

#### **POLICY REQUIREMENTS:**

There are no policy requirements in relation to the item.

#### **LEGISLATIVE REQUIREMENTS:**

Planning and Development Act 2015  
Planning and Development (Local Planning Schemes) Regulations 2015  
Shire of Wongan Ballidu Local Planning Scheme No. 5  
State Planning Policy (SPP) 3.7 – Planning in Bushfire Prone Areas

#### **STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this item.

#### **SUSTAINABILITY IMPLICATIONS:**

##### ➤ **Environment**

There are no known environmental implications associated with this item.

➤ **Economic**

There are no known economic implications associated with this item.

➤ **Social**

There are no known social implications associated with this item.

**FINANCIAL IMPLICATIONS:**

There are no financial implications to Council in relation to this item as the costs will be covered by the applicant.

**VOTING REQUIREMENTS:** Simple Majority

**ABSOLUTE MAJORITY REQUIRED:** No

**OFFICER RECOMMENDATION:**

That Council **APPROVE** the Development Application for the proposed (outbuilding) agricultural machinery storage and workshop at 10 Wongan Road, Wongan Hills subject to the following conditions and advice notes:

**Conditions**

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan Ballidu having first been sought and obtained.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. All stormwater drainage generated by the proposed development shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.
4. All external surfaces of the proposed development are to be clad with new materials only.
5. Wastewater to be disposed of in accordance with Health (treatment of sewerage and disposal of effluent and liquid waste) regulations 1974.

**Advice Notes**

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Wongan Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary

- approvals, consents, permits and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:
    - a) Shire of Wongan Ballidu Annual Firebreak Notice. All land zoned Residential, Rural Townsite and Commercial are required to reduce all annual grass and herbage to a height of not more than 75mm.
    - b) Shire of Wongan Ballidu Health Local Law
  4. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
  5. The proposed development is required to comply in all respects with the National Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.
  6. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
  7. Under Regulation 13 in the Environmental Protection (Noise) Regulations 1997, no construction work is to be permitted to be carried out:
    - a) Before 7:00am or after 7:00pm, Monday to Saturday (inclusive); or
    - b) On a Sunday or on a public holiday.
    - c) Construction works outside these hours may only occur where a Noise Management Plan has been approved by Chief Executive Officer of the Shire of Wongan-Ballidu under r. 13(3), and the work is undertaken in accordance with that approval and required notifications to occupiers of affected premises.
  8. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wongan Ballidu Local Planning Scheme No. 5 and may result in legal action being initiated by the local government.
  9. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.

## 9.4.2 APPLICATION FOR DEVELOPMENT APPROVAL P565 – PROPOSED CONSTRUCTION AND INSTALLATION OF AN OUTBUILDING AT 15 AVON ROAD, WONGAN HILLS

FILE REFERENCE:	A1307/P565
REPORT DATE:	10 December 2025
APPLICANT/PROPONENT:	Action Sheds Australia Pty Ltd
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Melissa Marcon – Manager of Regulatory Services
ATTACHMENTS:	Nil

### PURPOSE OF REPORT:

Consideration and final determination of an application for Development Approval for the construction and use of a new outbuilding for use as a residential garage and storage at 15 Avon Road, Wongan Hills.

### BACKGROUND:

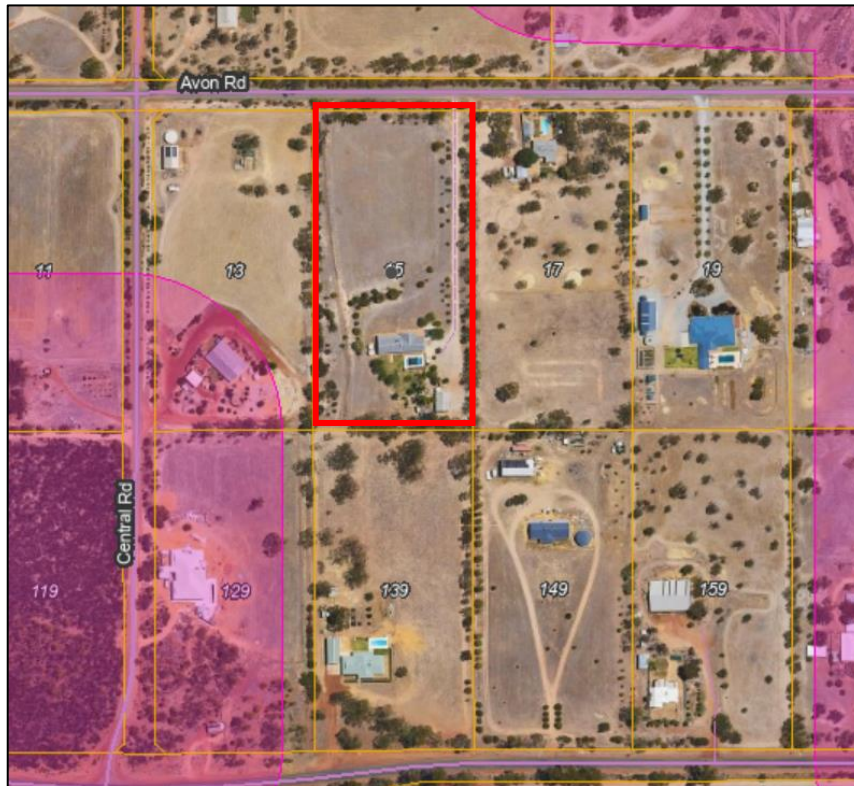
The applicant is seeking Council's development approval for the construction and use of a new outbuilding for use as a residential garage and storage measuring 12m long x 10m wide, 4.8m wall height and 4.882m ridge height.



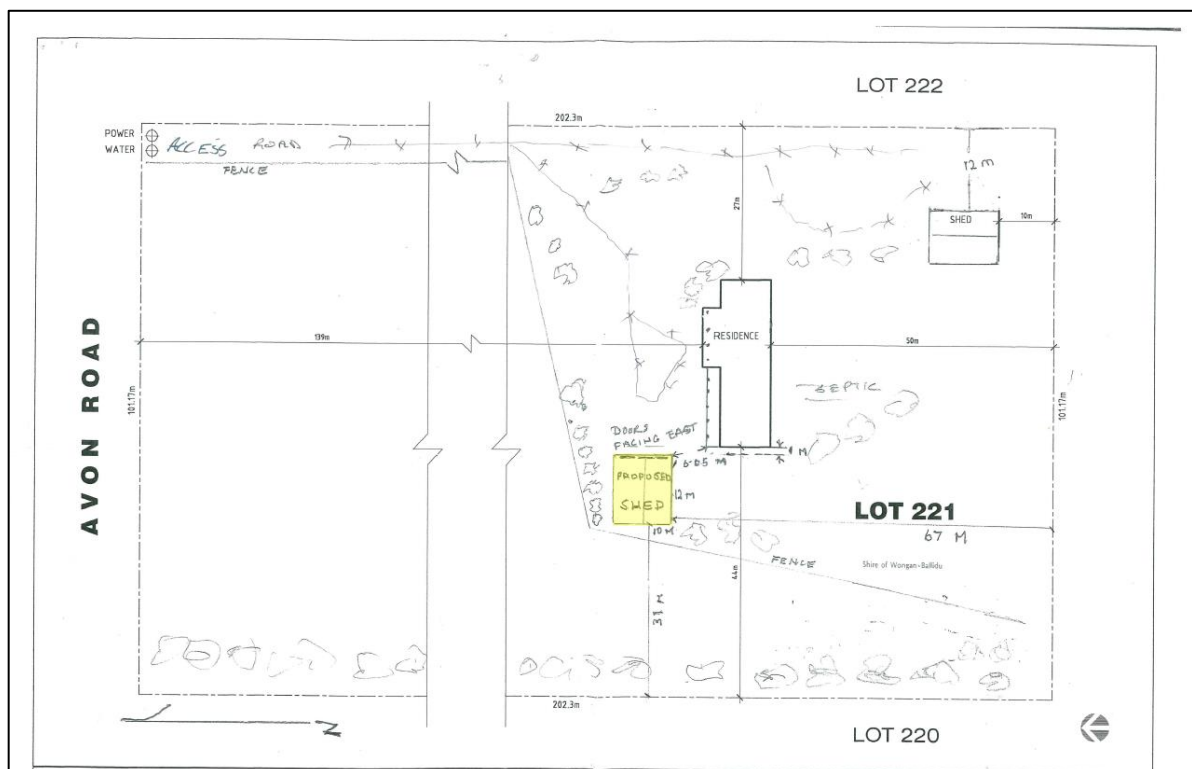
*Google Earth 10 December 2025*

15 Avon Road, Wongan Hills comprises a total area of approximately 2.0462 hectares. The property has an existing residence, underground pool, outbuilding and water tanks.

The proposed outbuilding is not located within a designated bushfire prone area.



*Bushfire Prone Map 10 December 2025*



*Site Plan – Proposed Outbuilding is marked in yellow*

## COMMENT:

The applicant would like to erect a new outbuilding at 15 Avon Road, Wongan Hills. The outbuilding will be made from Colorbond material and measure 12m x 10m x 4m (eaves) with ridge height of 4.882m. The proposed outbuilding will be installed towards the east side of the property approx. 6.5m from the main residence.

Access to the proposed outbuilding will be via the existing driveway from Avon Road.

15 Avon Road, Wongan Hills is classified 'Rural Residential' zone in the Shire of Wongan Ballidu Local Planning Scheme No. 5 (LPS5).

The Zone Objectives for the development and use of any land classified 'Rural Residential' zone are as follows:

- To provide for a lot sizes in the range of 1ha to 4ha.
- To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities will be consistent with amenity of the locality and the conservation and landscape attributes of the land.
- To set aside areas for retention of vegetation and landform or other features which distinguish the land.
- To discourage or prohibit development not compatible with the predominantly rural nature and residential amenity of the zone.
- To promote and encourage cluster subdivision and other innovative rural residential designs, having consideration for conservation values.
- To encourage the provision of vegetation and fauna corridors and the revegetation of the land to adequately protect any areas or sites of conservation value.
- To only permit development, and support subdivisions, in accordance with an approved structure plan.

The total area of the outbuilding the applicant is requesting, are outside the Deemed to Comply requirements under the R-Codes. The wall height requirements are also outside of the Deemed to Comply requirements and therefore a variation to the R-Codes is requested.

5.4.3 Outbuildings Deemed-to-Comply – development satisfies the following deemed-to-comply requirements (c)

<b>Deemed-to-Comply (R-Codes) C3 Outbuildings that:</b>	<b>Proposed Outbuilding Specifications</b>
i. are not attached to a dwelling	Outbuilding is not attached to the dwelling
ii. are non-habitable	Outbuilding is being used for private storage
iii. collectively do not exceed 60m <sup>2</sup> in area or 10 per cent in aggregate of the site area, whichever is the lesser	Outbuilding exceeds 60m <sup>2</sup> total area is 120 m <sup>2</sup>
iv. do not exceed a wall height of 2.4m	Wall height 4.0m
v. do not exceed a ridge height of 4.2m	Ridge height 4.882m
vi. are not within the primary or secondary street set back area	Outbuilding is not within the primary or secondary street set back area

vii. do not reduce the amount of open space required in Table 1; and Table 1 requirement 60%	Open space at completion of outbuilding will not exceed the 60% of the open space requirement.
viii. are set back in accordance with Tables 2a and 2b Set back requirement 1.5 m rear of outbuilding Set back requirement 2.4 m front of outbuilding Setback side of building 1 m	Rear set back is 67m Front set back is approx. 110 m West approx. 50 m East approx. 31m

Under the Residential Design Codes (R-Codes) 15 Avon Road, Wongan Hills is zoned Rural Residential.

The size of an outbuilding can be varied if the application complies with the Design Principles set out by the R-Codes.

#### *Design Principle 5.4.3 Outbuildings*

P3 Outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS5 and all relevant local planning policies, the Residential Design Codes and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The development application has been assessed in consultation with the above documents and is subject to compliance with a number of conditions. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

#### **POLICY REQUIREMENTS:**

There are no policy requirements in relation to this item.

#### **LEGISLATIVE REQUIREMENTS:**

Planning and Development Act 2015  
 Planning and Development (Local Planning Schemes) Regulations 2015  
 Shire of Wongan Ballidu Local Planning Scheme No. 5  
 Shire of Wongan Ballidu Local Planning Strategy  
 State Planning Policy (SPP) 3.7 – Planning in Bushfire Prone Areas

#### **STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this item.

## SUSTAINABILITY IMPLICATIONS:

### ➤ **Environment**

There are no known environmental implications associated with this item.

### ➤ **Economic**

There are no known economic implications associated with this item.

### ➤ **Social**

There are no known social implications associated with this item.

## FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item as the costs will be incurred by the applicant.

## VOTING REQUIREMENTS:

**ABSOLUTE MAJORITY REQUIRED:** No

## OFFICER RECOMMENDATION:

That Council **APPROVE** the Development Application for the proposed outbuilding at 15 Avon Road, Wongan Hills subject to the following conditions and advice notes:

### Conditions

1. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period, the approval will lapse and be of no further effect. Where an approval has lapsed no development shall be carried out without the further approval of the Shire of Wongan Ballidu having first been sought and obtained.
2. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. All stormwater drainage generated by the proposed dwelling shall be contained and managed on site to the specifications and satisfaction of the Shire's Chief Executive Officer.
4. All external surfaces of the proposed outbuilding shall be clad with new materials only.
5. Building to be constructed using Colorbond range of colours.
6. The proposed outbuilding shall be used for private storage purposes only unless otherwise approved by Council and shall be non-habitable.

### Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.

2. This is a development approval of the Shire of Wongan Ballidu under its Local Planning Scheme No. 5. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licences required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. The applicant/landowner is reminded of their obligation to ensure compliance with the following requirements:
  - a) All land of less than 1 hectare (10,000 square metres) and zoned under the Town Planning Scheme as Rural Residential and Industrial are required to have all annual grass and herbage slashed or mowed to a height of not more than 100mm and construct a clear earth firebreak of not less than 2 metres in width immediately surrounding all buildings and/or haystacks situated on the land.
  - b) Shire of Wongan Ballidu Health Local Law.
4. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
5. The proposed development is required to comply in all respects with the National Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the building permit application.
6. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
7. No construction works shall commence on the land prior to 7 am without the Shire's written approval. No construction works are permitted to be undertaken on Sundays or Public Holidays.
8. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Wongan Ballidu Local Planning Scheme No. 5 and may result in legal action being initiated by the local government.
9. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.

### 9.4.3 SUBDIVISION WAPC APPLICATION NO 202521 – 41 WILDING ROAD, WONGAN HILLS

<b>FILE REFERENCE:</b>	A607
<b>REPORT DATE:</b>	10 December 2025
<b>APPLICANT/PROPONENT:</b>	Silverstone
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Nil
<b>PREVIOUS MEETING REFERENCES:</b>	Nil
<b>AUTHOR:</b>	Melissa Marcon – Manager of Regulatory Services
<b>ATTACHMENTS:</b>	Nil

#### **PURPOSE OF REPORT:**

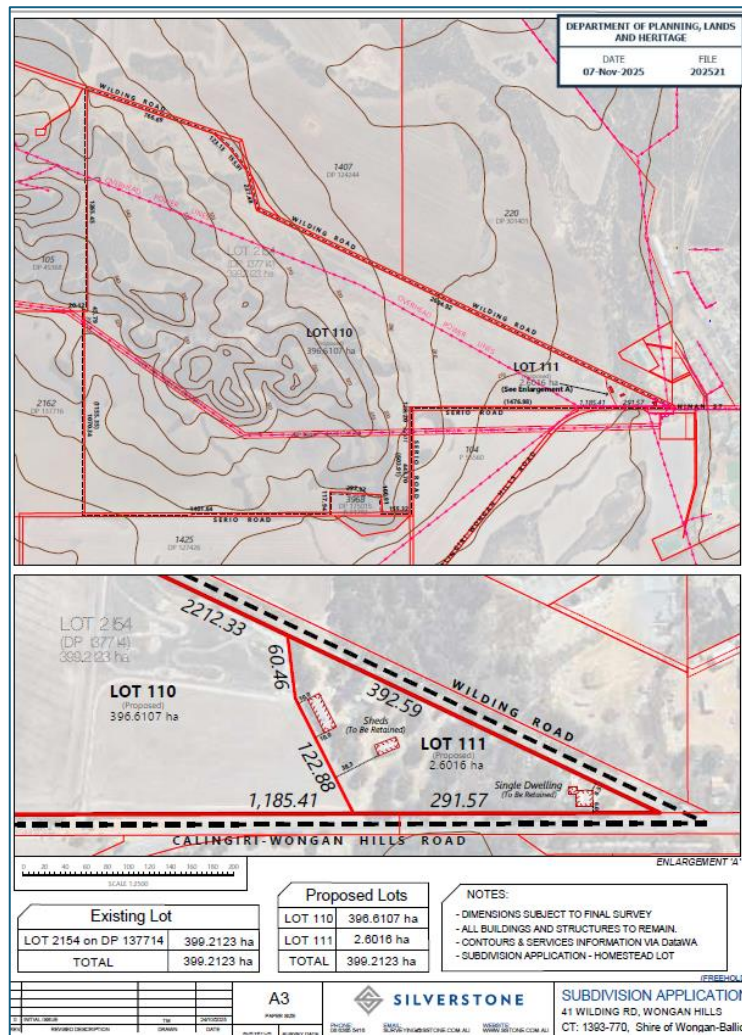
The Western Australian Planning Commission (WAPC) has referred an application for the subdivision of 41 Wilding Road, Wongan Hills.

The recommendation is that the WAPC be advised that the Shire of Wongan-Ballidu supports in principle the proposed freehold subdivision.

#### **BACKGROUND:**

41 Wilding Road, Wongan Hills has an area of 396.6107 ha. The site is located between Wilding Road and Calingiri Wongan Hills Road. The property has one dwelling with two outbuildings nearest to the single dwelling and further to the west there are three outbuildings. The property is zoned 'Rural'.

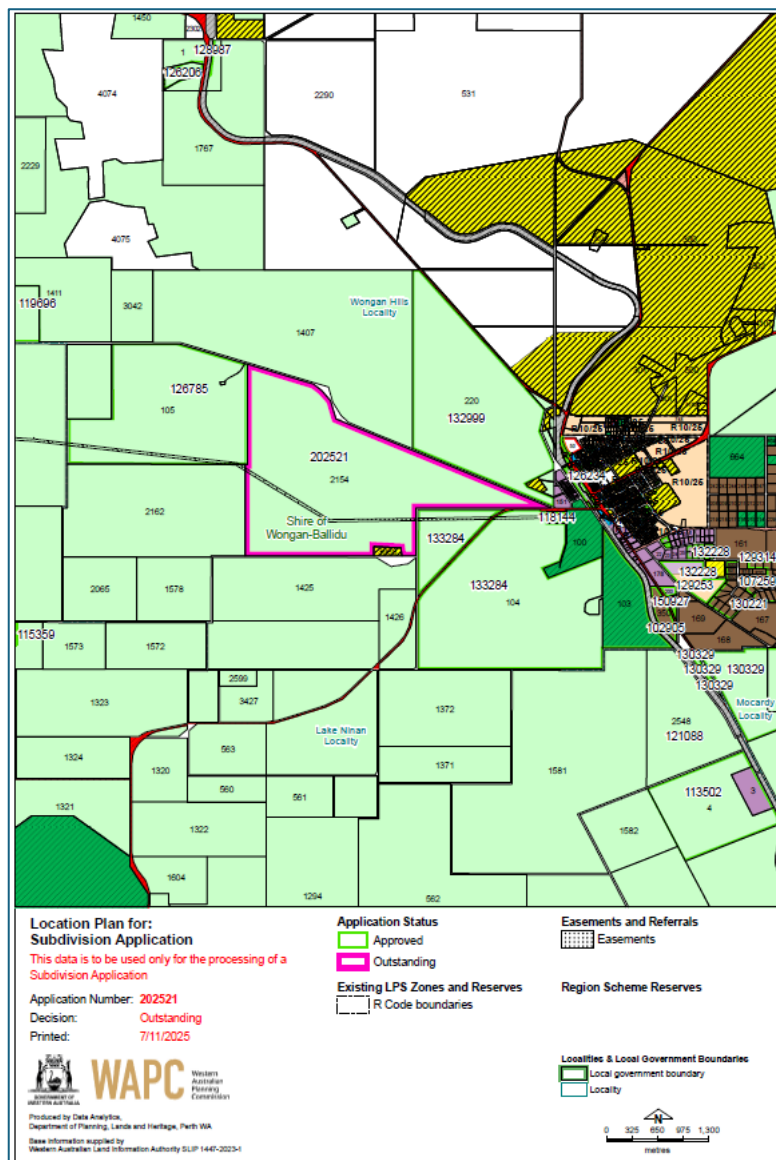
The proposal is to subdivide the property into two freehold green title lots – a homestead lot of 2.6016 hectares surrounding the existing dwelling and outbuildings and a balance lot of 396.6107 hectares to remain as cropping land.



Department of Planning Lands and Heritage provided 7/11/2025



Google Maps 10/12/2025 – proposed homestead lot



WAPC Location Plan 07/11/2025

## COMMENT:

41 Wilding Road, Wongan Hills has an area of 396.6107 hectares. The proposed subdivision is to divide the parcel into two freehold lots -

- Proposed Lot 111 – this will be the homestead lot made up of a single dwelling with two outbuildings nearest to the dwelling with three additional outbuildings further to the west of the lot.
- Proposed Lot 110 – will continue to be used for rural/cropping purposes.

The Zone Objectives for the development and use of any land classified 'Rural' zone are as follows:

- To provide for the maintenance or enhancement of specific rural character.
- To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances when they demonstrate capability with the primary use.

- To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage.
- To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone.
- To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses.
- To support small scale, low impact, short-term tourist accommodation in rural locations.
- To support mining activities where an environmental management plan has been prepared and the project is acceptable to the local government, EPA and the Department responsible for mining.
- To preclude the disposal of used tyres or any other material that may be detrimental to the quality of the land.

#### **POLICY REQUIREMENTS:**

Development Control Policy 3.4 – Subdivision of Rural Land

State Planning Policy 2.5 – Rural Planning

State Planning Policy 3.7 – Planning in Bushfire Prone Areas

#### **LEGISLATIVE REQUIREMENTS:**

Shire of Wongan-Ballidu Town Planning Scheme 5

Planning and Development Act 2005

#### **STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this item.

#### **SUSTAINABILITY IMPLICATIONS:**

##### ➤ **Environment**

There are no known environmental implications associated with this item.

##### ➤ **Economic**

There are no known economic implications associated with this item.

##### ➤ **Social**

There are no known economic implications associated with this item.

#### **FINANCIAL IMPLICATIONS:**

There are no financial implications associated with this item.

**VOTING REQUIREMENTS:** Simple Majority

**ABSOLUTE MAJORITY REQUIRED:** No

#### **OFFICER RECOMMENDATION:**

That Council **SUPPORT** the proposed subdivision and direct the Chief Executive Officer to advise the Western Australian Planning Commission that there is no objection to the proposal for the freehold subdivision of 41 Wilding Road, Wongan Hills into two free hold green title Lot 110 and Lot 111 as per the Application No: 202521.

## 9.5 COMMUNITY SERVICES

### 9.5.1 SWIMMING POOL SCHOOL ATTENDANCE INCENTIVE PROGRAM

<b>REPORT DATE:</b>	03 December 2025
<b>APPLICANT/PROPONENT:</b>	N/A
<b>OFFICER DISCLOSURE OF INTEREST:</b>	Impartiality Interest – Member of WHDHS School Board
<b>PREVIOUS MEETING REFERENCES:</b>	Council Forums held 22/10/2025 and 26/11/2025
<b>AUTHOR:</b>	Kim Walsh – Manager Community and Customer Services
<b>ATTACHMENTS:</b>	Nil

#### **PURPOSE OF REPORT:**

To seek Council endorsement for the implementation of a Swimming Pool School Attendance Incentive Program for the 2026/2027 season.

#### **BACKGROUND:**

The School and School Board have been exploring strategies to improve attendance, as this remains a significant area of concern. A proposal was discussed at the October and November Council Forums for the concept of a School Attendance Swimming Pool Pass Incentive Partnership between the Shire of Wongan-Ballidu and Wongan Hills District High School (WHDHS).

In 2024, only 46% of WHDHS students achieved the Department of Education's expected attendance rate of 90%, which is considered 'regular' attendance. Regular attendance is critical for academic progress, student wellbeing, and long-term community engagement. Attendance challenges are common across the region, particularly in communities experiencing socioeconomic disadvantage.

Socioeconomic data for WHDHS in 2024 shows:

- The school population sits within the bottom 17% nationally.
- 48% of students are in the bottom socioeconomic quartile.
- 78% of students fall within the bottom half nationally.
- Within the Wheatbelt's 79 schools, WHDHS ranks 58th socioeconomically.
- Within Western Australia, the school sits in the bottom 20–22%.

These figures reflect the significant challenges many families face and highlight the need for strong local partnerships to support student engagement.

Water safety among WHDHS students is also an increasing concern. Despite consistent in-term swimming programs, some students cannot participate due to cost barriers, and many are not enrolling in VacSwim for the same reason. During a recent Year 6 camp, 25% of the class were assessed at Stage 4 or below, indicating very limited swimming competence.

Royal Life Saving Australia research released in March 2025 reinforces these concerns:

- 48% of Year 6 students nationally cannot swim 50 metres or tread water for two minutes.

- 39% of Year 10 students still do not meet the Year 6 benchmark.
- 84% of 15–16-year-olds cannot meet the basic lifesaving benchmark of swimming 400 metres and treading water for five minutes.

These findings follow a summer in which 104 drowning fatalities were recorded nationally, an increase of 5% from the previous year and 14% above the five-year average. The research identifies low swimming ability particularly among regional and low-income families as a major risk factor.

The same study highlights that 10% of Australian children aged 5–14 have never attended swimming lessons, with those from low socioeconomic and regional backgrounds most affected. Many children cease swimming lessons between ages 7–9, often before learning essential lifesaving skills. Increased access to the swimming pool would support physical health, safety, and social connection while removing financial barriers faced by many families.

Given these challenges, the proposal was suggested for an attendance-based pool pass incentive. The proposal is supported by the Shire's Strategic Community Plan 2021–2031, which states that *"Young people are supported to maintain a connection to their towns."*

The program would involve:

- Providing a free child season pool pass to students who meet the school's recommended attendance benchmark of 85% under the program.
- A cost-sharing arrangement between the Shire and the school for the pool passes for successful students (75% Shire/25% WHDHS).
- The school managing eligibility and attendance, with the Shire administering passes.

Cadoux Primary School was also invited to participate but advised that they do not currently experience attendance concerns and would not be seeking to join the initiative at this time.

Financial modelling and pool pass data discussed at the October Forum indicate that existing pool pass purchases by families remain low, consistent with socioeconomic trends. During the 2024/2025 season, the Shire issued 30 KidSport-funded children's pool passes, resulting in 192 pool attendances. This demonstrated strong community demand when financial barriers were removed. Although the KidSport-funded model is no longer available, reinstating similar access through a Shire-supported program would fill an important gap.

The overall intent of the proposal is to strengthen school attendance, promote regular physical activity, improve water safety outcomes, support disadvantaged families, and build a collaborative partnership between the Shire and WHDHS.

#### **COMMENT:**

The Principal has advised that an 85% attendance threshold is realistic and achievable for most students at WHDHS. With 200 school days per year, this equates to no more than 30 days absent. National educational guidance shows that:

- Absences exceeding 20 days (90%) per year are not considered normal, and
- Students with attendance at 80% (4 days) or below show limited educational progress.

The intention of the attendance requirement is to encourage engagement, not to penalise students for circumstances beyond their control. As such, the school will apply exemptions on a case-by-case basis for genuine situations and this will be managed and determined solely by the School. The focus will be on addressing unexplained absences and patterns of truancy, not legitimate or unavoidable situations such as reoccurring medical appointments as an example.

A shared funding model is proposed:

- Shire contribution: 75%
- School contribution: 25%

This approach reflects the community-wide benefit of improved youth wellbeing and pool accessibility while ensuring school involvement in monitoring attendance and administering eligibility.

#### **POLICY REQUIREMENTS:**

There are no known policy requirements related to this item.

#### **LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.

#### **STRATEGIC IMPLICATIONS:**

There are no known strategic implications related to this item.

#### **SUSTAINABILITY IMPLICATIONS:**

##### ➤ **Environment**

There are no known environmental implications associated with this item.

##### ➤ **Economic**

There are no known economic implications associated with this item.

##### ➤ **Social**

The incentive program is expected to positively impact both students and the wider community. By encouraging higher school attendance, students are more likely to achieve better educational outcomes, develop important life skills, and maintain consistent routines. Increased access to the swimming pool will improve water safety and swimming skills, which have long-term benefits for health and personal safety.

These outcomes will create students who are more engaged and confident and are more likely to participate positively in community activities, reduce risky behaviours, and contribute to a safer, more connected community overall.

## **FINANCIAL IMPLICATIONS:**

Based on 2024 attendance data, the estimated cost of the program under a 75/25 Shire–School funding split at an 85% attendance target has been modelled. If 137 students (72% of the school population) were to meet the 85% attendance requirement, the total cost of providing child season pool passes would be \$12,878. Under the 75/25 arrangement, the Shire would contribute \$9,658.50, and the school would contribute \$3,219.50.

The Shire's 75% contribution represents forgone income rather than additional expenditure, as pool operating costs remain unchanged regardless of how many passes are issued. Importantly, while it is classified as forgone income, these children are not currently purchasing pool passes, meaning the program does not represent a loss of existing revenue to the pool.

**VOTING REQUIREMENTS:** Simple Majority

**ABSOLUTE MAJORITY REQUIRED:** No

## **OFFICER RECOMMENDATION:**

That Council:

1. Endorse the implementation of the Swimming Pool School Attendance Incentive Program to commence for the 2026/2027 season in partnership with Wongan Hills District High School.
2. Approve the attendance requirement of 85%, with exemptions to be granted as determined by the school Principal.
3. Approve the funding model of 75% Shire contribution and 25% School contribution toward the cost of eligible student pool passes.
4. Endorse the CEO to enter a formal arrangement with the Wongan Hills District High School for the Program.
5. Makes provisions in the 2026/2027 annual budget and fees and charges for the Swimming Pool School Attendance Incentive Program.

**Item 10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**Item 11. MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

**Item 12. CLOSURE**