



## COMMUNITY SERVICE AWARDS GUIDELINES AND NOMINATION FORM

PLEASE COMPLETE THE NOMINATION FORM AFTER READING THESE GUIDELINES

"To outline the criteria for recognizing individuals, and events for a particular year in the Shire that have made a noteworthy contribution to the community and the development of the Shire of Wongan-Ballidu."

1. The Wongan-Ballidu Citizen of the Year Award shall be open to any person who has resided in the district for a period of not less than twelve months, except the Shire Councillors shall be ineligible while holding this office.
2. The Wongan-Ballidu Young Citizen Award shall be open to any person under the age of 36 on the closing of the nominations who has resided in the district for a period of not less than twelve months.
3. Any person who has made a noteworthy contribution to the district during the current year and/or given outstanding service to the local community over several years shall be eligible. Quality of service will be more important than duration of service.
4. The Shire Council shall invite nominations for the Award in the first week of October to be received not later than 1 December for the award through the local media, and by direct circular to substantial organisations.
5. Individuals as well as organisations may submit nominations. Only one person or event may receive the Award.
6. The Selection Panel reserves the right not to present an award if there are insufficient nominations or nominations received are not of a sufficient standard.
7. The Selection Panel reserves the right to make nominations based on local knowledge and experience.
8. **The Selection Panel comprises of; the Shire President and four resident's representatives of the entire Shire plus four proxy members, all nominated by Councillors to the Shire President.**
9. Nominations should be absolutely confidential.



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### *CITIZEN OF THE YEAR AWARD*

A suitable nominee for the Citizen of the Year Award is any person who has contributed outstanding service within the Shire. Length of service will be seen as less important than quality of service.

### *YOUNG CITIZEN AWARD*

A suitable nominee for Young Citizen Award is any person who is under 36 years of age at the close of nominations, who has contributed outstanding service within the Shire. Length of service will be seen as less important than quality of service.

### *COMMUNITY EVENT OF THE YEAR AWARD*

The Community Event of the Year Award is presented to the person or group who has staged the most outstanding Community Event during the year.

### *COMMUNITY GROUP OF THE YEAR AWARD*

The Community Group of the Year Award is presented to the group who has made the most outstanding contribution during the year.

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**In order to maintain the standard of these Community Service Awards and to avoid any embarrassment to nominees or their families, it is essential that the procedure be carried out in complete confidentiality.**

Nomination forms can be collected from the Shire Administration Building, on the Shire of Wongan-Ballidu website or by email request to [shire@wongan.wa.gov.au](mailto:shire@wongan.wa.gov.au).

Nominations will close 4pm on **Monday, 01 December 2025** and are to be marked:

'Confidential - Community Service Awards' Shire President  
Shire of Wongan-Ballidu  
PO Box 84  
Wongan Hills WA 6603.

Sam Dolzadelli  
**CHIEF EXECUTIVE OFFICER**