



WORKS REQUEST

Shire of Wongan-Ballidu
1 Wongan Road
PO Box 84 Wongan Hills WA 6603
Telephone (08) 9671 2500
Email shire@wongan.wa.gov.au
Website: www.wongan.wa.gov.au

Customer Request No: _____ Date: _____ Taken By: _____

Name: _____ Telephone: _____

Address: _____

Email: _____

Location: _____

Details of request: _____

Would you like a reply? ☐ Yes ☐ No

ROADS	FOOTPATHS	DRAINS	SIGNS	PARKS & GARDENS
☐ Potholes	☐ Slip/Trip	☐ Blocked	☐ Damaged	☐ Vandalism
☐ Kerb & Gutter	☐ Broken	☐ Broken Pits/Lids	☐ Illegible	☐ Mowing
☐ Spills/Foreign Matter	☐ Uneven	☐ Flooded	☐ Found	☐ Slashing
☐ Road Markings	☐ Reinstate	☐ Maintenance	☐ Maintenance	☐ Spraying
☐ Grading	☐ Verge	☐ Upgrade	☐ Missing	☐ Reticulation
☐ Gravel Required	☐ Other	☐ Required	☐ Relocate	☐ Amenities
☐ Maintenance		☐ Kerb & gutter	☐ Incorrect	☐ Playground
☐ Patch/Re-seal		☐ Other	☐ Required	☐ Maintenance
☐ Tree on Road			☐ Other	☐ Landscaping
☐ Other				☐ Other

PARKING	TREES & VEGETATION	FIRE CONTROL	HEALTH
☐ Linemarking	☐ Prune	☐ Firebreaks	☐ Food
☐ Required	☐ Remove	☐ Vacant Blocks	☐ Noise
☐ Signage	☐ Dangerous	☐ Verge	☐ Water
☐ Issues	☐ Tree Roots	☐ Query	☐ Waste & Wastewater
☐ Other	☐ Ants/Bees/Termite	☐ Other	☐ Pests
	☐ Other		☐ Asbestos
			☐ Other

OFFICE USE ONLY

Request Origin:

- ☐ Telephone
☐ In Person
☐ Email

Urgent:

- ☐ Yes
☐ No

Area Responsible:

- ☐ Works and Services
☐ Regulatory Services
☐ Health
☐ Other