



APPLICATION FORM

(Complete this form and attach it to your application)

Shire of Wongan-Ballidu

POSITION DETAILS

Position Advertised:	Finance Trainee
Location	Wongan Hills - Administration Office

PERSONAL DETAILS

Surname:	Title: Mr Mrs Ms Miss
Given Names:	Date of Birth:
Address:	
Suburb:	Postcode:
Daytime Contact No:	
Email:	
Nationality:	
Are you a permanent resident of Australia, or have been granted a permanent residence? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, please attach a copy of a Visa validating permission to work in Australia.	
Do you hold a current unrestricted Western Australian Motor Vehicle Driver's License: Yes No Other	
Licence class (circle): C / R / RE / LR / MR / HR / HC / MC	
If you currently live outside the Shire of Wongan-Ballidu, do you intend to relocate, or commute daily?	

EMPLOYMENT HISTORY

Attach CV / Resume with more details

Period of Employment	Name of Employer	Position Held	Reason for Leaving

EMPLOYMENT REFERENCES

Please provide details of at least two contactable work-related referees. ie. Your present or most recent employers / supervisors.

Referee 1	Referee 2
Name:	Name:
Position Held:	Position Held:
Company:	Company:
Contact No:	Contact No:

EDUCATION / TRADE DETAILS

Attach CV / Resume with more details

Highest Level attained (eg. Year 10, 11, 12, TAFE, University):

Year	Name of School / Institution	Certificate / Qualification Obtained

Current Studies being undertaken

Year Commenced	Name of School / Institution	Details

Other Qualifications / Training (eg. Trade details, certificates / licences held, or relevant information)

SUPPLEMENTARY DETAILS

Do you consider your overall health to be: Excellent Good Average Fair

Are there any reasons you may be unable to carry out the full requirements of this position?

No Yes, please give details:

How did you find out about this position? (ie Facebook, Seek, website, local paper etc.):

How soon would you be able to commence work?

If currently employed, what is the minimum period of notice required:

CHECKLIST

- Application Form
- Cover Letter
- Current CV / Resume Attached

Copies of documentation, including qualifications may be requested at an interview, ensure these are available.

APPLICANT DECLARATION

1. I certify that the information contained in this application is to the best of my knowledge and belief, true, accurate and current in every detail, with no impending issues of claims apparent that may affect consideration of this application of the requirements of the position for which I am applying.
2. I understand that the Shire reserves the right to verify all information on this application and that any false or misleading statements will be considered sufficient for the application to be rejected, or for instant dismissal if appointed.
3. I understand that the Shire's recruitment and selection procedure involves a pre-employment medical examination by a Shire approved medical centre, at the Shire's expense, and that original results of this examination are required to be disclosed to the Shire.

Signature of applicant:

Date: