



1 PROJECT TITLE AND FUNDING REQUEST

Organisation name:

Project/Event Title:

Total requested from Shire of Wongan-Ballidu (GST exclusive):

Priority:*(if more than one application submitted; 1 being the most important)*

2 APPLICANT INFORMATION

Organisation Name:

Postal Address:

Contact Person & Position:

Telephone:

Email:

Website address:

Incorporated?

ABN: (If applicable)

Registered for GST?

Is this application for seeding funding for your group to become incorporated?

Please describe the service that your organisation provides to the community:

How many active members are in your organisation?

4.2 Funding Priorities:

To be eligible for funding your project must address one or more of the funding priorities. Tick those which are relevant to your project.

- Volunteers:** Projects that support and develop Volunteers, including training & recognition
- Community:** Community Events and Workshops
- Youth:** Activities and programs targeted at Youth participation
- Physical Activity:** Funding for programs that increase physical activity and participation
- Community Services Support:** Funding to support the operation of Community Groups, for example promotion and marketing, training & development, office equipment

4.3 Project Management:

What amount of experience does the applicant have in delivering similar type projects/events?

- Little or none Somewhat Reasonable Extensive

Comments (e.g. examples):

4.4 Shire Acknowledgement and Support

How will you acknowledge the Shire of Wongan-Ballidu's contribution?

- Shire logo on fliers/posters/tickets
- Website
- Print Media/publication
- Other, please explain:
- Acknowledgement at opening /event
- Social Media
- Signage

5. DECLARATION:

IMPORTANT: Before you apply for a grant please ensure that that you have read the following points and ticked when completed:

- You have read the 2021-2022 Community Development Fund Guidelines (FORM A) and application checklist (last page of this grant application)
- You have completed all application requirements and answered all questions
- You are aware that additional project information and/or associated plans may be necessary to assess your application

Please Note: One project per application. Late applications will not be accepted.

I declare that all the information is true and correct. I have provided all required attachments as listed in the Application Checklist. I give permission to the Shire of Wongan-Ballidu to contact any persons or organisations in the assessment of the application and understand that information may be provided to other agencies, as appropriate.

Applicant Signature: Chairperson/President/Authorised Person	
Print Name:	
Position:	
Witness name:	
Witness signature:	Date:

Auspicing organisation Details (if applicable)	
Auspicing Signature: Chairperson/President/Authorised Person	
Print Name:	
Position:	
Witness name:	
Witness signature:	Date:



6. APPLICATION CHECKLIST

Please provide a copy of the following with your application:

- Certificate of Incorporation
- Most recently audited financial statements
- Recent Bank statement
- Insurance Certificates of Currency
- Committee minutes with Motion approving this project/event
- Needs Assessment (Capital Works only)
- Here Year Maintenance Plan (Major Maintenance Works only)
- Confirmation of other funding sources
- Letters of support (community and stakeholders)
- Two quotes for each component of the request

IMPORTANT: If the application is successful -

- The approved funds are contingent upon actual expenditure. Any unused funds must be returned via cheque
- Receipt of funding will be contingent upon individual requirements and will be negotiated with successful applicants
- There will be a requirement to undertake an acquittal for your approved funds

Application Deadline: 4.30pm Friday 30 April 2021

Note: Late applications will not be accepted (posted applications must be received by the above date).

By Post:

Chief Executive Officer
Shire of Wongan-Ballidu
PO Box 84
WONGAN HILLS WA 6603

By Hand:

Shire of Wongan-Ballidu Administration Office, Cnr Quinlan St. & Elphin Cres., Wongan Hills

By Email: shire@wongan.wa.gov.au