



MINUTES 23 OCTOBER 2013

**ORDINARY MEETING
OF COUNCIL**



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SHIRE OF WONGAN-BALLIDU MINUTES FOR THE ORDINARY MEETING OF COUNCIL

Held in the Council Chambers
on Wednesday 23 October 2013



1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chief Executive Officer declared the meeting opened at 3.00pm.

1.1 ELECTION OF SHIRE PRESIDENT

Chief Executive Officer declared the position of Shire President vacant and called for nominations.

Cr Hugh Barrett-Lennard nominated Cr Peter Macnamara to the position of President seconded by Cr West. The Chief Executive Officer accepted the nomination.

The Chief Executive Officer called for other nominations. There being no further nominations the Chief Executive Officer declared Cr Macnamara elected as the President of the Shire of Wongan-Ballidu for the ensuing two (2) years

The Declaration by the President before the David Hood JP was read and duly signed and witnessed.

1.2 ELECTION OF DEPUTY SHIRE PRESIDENT

Cr Macnamara then took the chair. The Shire President called for nominations for Deputy Shire President.

Cr Barrett-Lennard nominated Cr Brad West to the position of Deputy Shire President seconded by Cr Alfreda Lyon. The Shire President accepted the nomination.

The Shire President asked if there were any other nominations. There being no further nominations the Shire President declared Cr West elected as Deputy Shire President of the Shire of Wongan-Ballidu for the ensuing two (2) years.

The Declaration by the Deputy Shire President before the David Hood JP was read and duly signed and witnessed.

The Shire President thanked Mr David Hood JP for his attendance and undertaking the duties of swearing in the Councillors, Shire President and Deputy Shire President.

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

ATTENDANCE:

Cr Peter Macnamara

Cr David Armstrong

Cr Alfreda Lyon

Cr Hugh Barrett-Lennard

Cr Brad West

Cr Michael Godfrey

Cr Tracey deGrussa

STAFF:

Stuart Taylor

Len de Grussa

Chief Executive Officer

Manager Building Services

9. REPORTS OF OFFICERS AND COMMITTEES

Nil

9.1 ADMINISTRATION & FINANCIAL SERVICES

9.1.1 ACCOUNTS SUBMITTED

| | |
|---------------------------------|---|
| FILE REFERENCE: | F1.4 |
| REPORT DATE: | 28 October 2013 |
| APPLICANT/PROPONENT: | N/A |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Stuart Taylor – Chief Executive Officer |
| ATTACHMENTS: | September 2013 |

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 requires the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

**List of Accounts Paid & Submitted to Finance Committee
01/09/2013 - 30/09/2013**

| CHQ/EFT | Date | Name | Description | Amount |
|----------|------------|---|---|-----------|
| DD | 02/09/2013 | DEPARTMENT OF HOUSING | 9a Wilding Street | -508.00 |
| DD | 09/09/2013 | FUJI XEROX AUSTRALIA PTY LTD | CRC Photocopier | -553.30 |
| DD | 19/09/2013 | NATIONAL DIABETES SERVICES | Product Sales | -227.90 |
| DD | 25/09/2013 | WESTNET PTY LTD | Medical Centre Internet | -89.95 |
| EFT10202 | 05/09/2013 | ANZ BANK (NETT WAGES) | Wages PPE 3rd September 2013 | -63195.56 |
| EFT10203 | 05/09/2013 | WALGS SUPERANNUATION PLAN | Superannuation contributions | -10314.23 |
| EFT10204 | 05/09/2013 | AUSTRALIAN SERVICES UNION | Payroll Deductions | -24.44 |
| EFT10205 | 05/09/2013 | IOU SOCIAL CLUB | Payroll deductions | -260.00 |
| EFT10206 | 05/09/2013 | HOSPITAL BENEFIT FUND | Payroll deductions | -378.05 |
| EFT10207 | 05/09/2013 | MUNICIPAL EMPLOYEES UNION | Payroll deductions | -19.40 |
| EFT10208 | 05/09/2013 | COLONIAL FIRST STATE FIRSTCHOICE PERSONAL | Superannuation contributions | -163.18 |
| EFT10209 | 05/09/2013 | KYLEREAN SUPERANNUATION FUND | Superannuation contributions | -1044.01 |
| EFT10210 | 12/09/2013 | COURIER AUSTRALIA INTERNATIONAL | Freight - Air Liquide - Medical Centre | -50.65 |
| EFT10211 | 12/09/2013 | WONGAN HILLS IGA LIQUOR | | -697.39 |
| | 30/08/2013 | WONGAN HILLS IGA LIQUOR | Monthly refreshments - CRC | 54.73 |
| | 31/08/2013 | WONGAN HILLS IGA LIQUOR | Monthly refreshments - admin, council meeting & Surgery | 642.66 |
| EFT10212 | 12/09/2013 | MULTIGROUP DISTRIBUTION SERVICES PTY LTD | Freight Multispares, Major Motors and Scania - PTK27 | -213.41 |
| EFT10213 | 12/09/2013 | OFFICEWORKS BUSINESS DIRECT | 10 x A3 boxes paper & stationery for CRC | -609.98 |
| EFT10214 | 12/09/2013 | WHEATBELT TYRES | | -2445.09 |
| | 19/08/2013 | WHEATBELT TYRES | Battery - PBH2 | 160.00 |
| | 19/08/2013 | WHEATBELT TYRES | Tyres incl fitting and scraping - PTK25 | 454.00 |
| | 19/08/2013 | WHEATBELT TYRES | O ring fit tyre & tube - PG13 | 60.50 |
| | 19/08/2013 | WHEATBELT TYRES | Fit tyre & tube, O ring - PG12 | 224.10 |
| | 19/08/2013 | WHEATBELT TYRES | Fit tyre & Tube, Rustbands & Valve mover - PG11 | 238.00 |
| | 20/08/2013 | WHEATBELT TYRES | Fit tyres & tubes & scrapping - VBUS2 | 306.75 |
| | 20/08/2013 | WHEATBELT TYRES | Nitto couplings & Air fitting - Depot | 56.40 |
| | 20/08/2013 | WHEATBELT TYRES | Fit tyre repair puncture - PROL10 | 78.00 |
| | 30/08/2013 | WHEATBELT TYRES | Patch tyre repair puncture - PBH2 | 99.35 |
| | 30/08/2013 | WHEATBELT TYRES | Fit truck tyre - PTRL25 | 767.99 |
| EFT10215 | 12/09/2013 | WONGAN NEWSAGENCY | | -126.30 |
| | 02/09/2013 | WONGAN NEWSAGENCY | Monthly account - CRC | 21.50 |
| | 02/09/2013 | WONGAN NEWSAGENCY | Monthly account - Admin | 104.80 |
| EFT10216 | 12/09/2013 | WONGAN STEEL MANUFACTURERS | | -3160.25 |
| | 05/08/2013 | WONGAN STEEL MANUFACTURERS | Steel shade house - Refuse Site | 2532.44 |
| | 13/08/2013 | WONGAN STEEL MANUFACTURERS | Items for PUT55-Depot stock-PTK31 & PTRL25 | 326.48 |
| | 27/08/2013 | WONGAN STEEL MANUFACTURERS | Pipe for standpipe repairs | 50.05 |
| | 30/08/2013 | WONGAN STEEL MANUFACTURERS | Fabricate hydraulic hose for PBH2 | 143.73 |
| | 27/08/2013 | WONGAN STEEL MANUFACTURERS | Make shaft for PTK27 | 107.55 |
| EFT10217 | 12/09/2013 | BOC LIMITED | Acetylene G size bottle - depot | -396.89 |
| EFT10218 | 12/09/2013 | HYMARK TRADING PTY LTD | Polo shirts x 15- Depot | -293.70 |
| EFT10219 | 12/09/2013 | ORICA/SPECTRUM AUSTRALIA PTY LTD | | -968.75 |
| | 30/08/2013 | ORICA/SPECTRUM AUSTRALIA PTY LTD | Chlorine gas - swimming pool | 754.60 |
| | 31/08/2013 | ORICA/SPECTRUM AUSTRALIA PTY LTD | Chlorine service fee - swimming pool | 214.15 |
| EFT10220 | 12/09/2013 | MAJOR MOTORS PTY LTD | Clip under cover - PTK29 | -36.11 |
| EFT10221 | 12/09/2013 | WESTERN AUSTRALIAN TREASURY | | -33783.36 |
| | 04/09/2013 | WESTERN AUSTRALIAN TREASURY | Loan No. 142 - Community Housing | 20711.02 |
| | 04/09/2013 | WESTERN AUSTRALIAN TREASURY | Loan No. 143 - Land development | 9187.44 |
| | 04/09/2013 | WESTERN AUSTRALIAN TREASURY | Loan No. 149 - Resurface Greens | 3884.90 |
| EFT10222 | 12/09/2013 | ABITARE PTY LTD | Dig hole at tip for phosphate and grain for C.B.H & sand to cover | -4180.00 |
| EFT10223 | 12/09/2013 | DWYER & FELTON T/A MOW MASTER | Mower conversion to Vertimower | -2479.65 |
| EFT10224 | 12/09/2013 | EXTREME MAKEOVER CLEANING SERVICE | Cleaning products - swimming pool & administration | -613.59 |
| EFT10225 | 12/09/2013 | SIGMA CHEMICALS | Pool items for opening - swimming pool | -902.18 |
| EFT10226 | 12/09/2013 | MARIAN SCHINDLER | Uniform Reimbursement - Admin | -24.95 |
| EFT10227 | 12/09/2013 | WONGAN MAIL SERVICE | Monthly invoice August - CRC | -30.00 |
| EFT10228 | 12/09/2013 | PUBLIC TRANSPORT AUTHORITY WA | TransWA ticket sales for August | -418.19 |
| EFT10229 | 12/09/2013 | TRACKSPARES (AUSTRALIA) Pty Ltd | 40 Grader blades - PG11, PG12 & PG13 & cutting edge for PTR8 | -3679.50 |
| EFT10230 | 12/09/2013 | LOGIC NETWORKS | Managed services - Medial Centre | -1512.50 |
| EFT10231 | 12/09/2013 | KARL MICKLE | Meal reimbursement - Works | -29.44 |
| EFT10232 | 12/09/2013 | CENTURION TEMPORARY FENCING | Hire temporary fencing 8 September 2013 to 7 October 2013 | -1190.75 |
| EFT10233 | 12/09/2013 | TEAM DIGITAL | Paper, cotton gloves & delivery costs - CRC | -259.25 |
| EFT10234 | 12/09/2013 | RUSTED SOLUTIONS | 1Kg Gel - 4LTR rust remover - PSP4 | -339.75 |
| EFT10235 | 12/09/2013 | GEM-CLEAN CARPET CLEANING | | -3157.00 |
| | 31/08/2013 | GEM-CLEAN CARPET CLEANING | Clean carpets - Doctors house | 1150.50 |
| | 31/08/2013 | GEM-CLEAN CARPET CLEANING | Clean carpets - Medical centre | 946.50 |

**List of Accounts Paid & Submitted to Finance Committee
01/09/2013 - 30/09/2013**

| CHQ/EFT | Date | Name | Description | Amount |
|----------|------------|---|---|-----------|
| | 31/08/2013 | GEM-CLEAN CARPET CLEANING | Clean carpets - administration building | 1060.00 |
| EFT10236 | 12/09/2013 | LAURIE WALKER | Training course parking - Works | -24.00 |
| EFT10237 | 18/09/2013 | ANZ BANK (NETT WAGES) | Wages PPE 17th September 2013 | -60006.86 |
| EFT10238 | 18/09/2013 | WALGS SUPERANNUATION PLAN | Superannuation contributions | -6520.58 |
| EFT10239 | 18/09/2013 | AUSTRALIAN SERVICES UNION | Payroll deductions | -24.44 |
| EFT10240 | 18/09/2013 | IOU SOCIAL CLUB | Payroll deductions | -250.00 |
| EFT10241 | 18/09/2013 | HOSPITAL BENEFIT FUND | Payroll deductions | -378.05 |
| EFT10242 | 18/09/2013 | MUNICIPAL EMPLOYEES UNION | Payroll deductions | -19.40 |
| EFT10243 | 18/09/2013 | COLONIAL FIRST STATE FIRSTCHOICE PERSONAL | Superannuation contributions | -165.12 |
| EFT10244 | 18/09/2013 | KYLEREAN SUPERANNUATION FUND | Superannuation contributions | -1044.01 |
| EFT10245 | 19/09/2013 | LANDGATE | Minimum charge GRV's | -60.85 |
| EFT10246 | 19/09/2013 | AVON WASTE | 518 domestic collection x 5 weeks, 182 commercial rubbish x 5 weeks, 700 recycling services | -10465.00 |
| EFT10247 | 19/09/2013 | CJD EQUIPMENT PTY LTD | Square neck screws, bolts,work lamp,flange nut - PLDR6 | -1074.39 |
| EFT10248 | 19/09/2013 | COURIER AUSTRALIA INTERNATIONAL | Freight charges admin - August 2013 | -50.65 |
| EFT10249 | 19/09/2013 | LANDMARK OPERATIONS | Roundup x 20ltrs & Wipeout x 20lts | -497.55 |
| EFT10250 | 19/09/2013 | MCINTOSH & SON | | -802.87 |
| | 30/08/2013 | MCINTOSH & SON | Hire and emptying of skip bin - August 2013 | 220.00 |
| | 01/08/2013 | MCINTOSH & SON | Bolts - PTRL21 | 9.29 |
| | 23/08/2013 | MCINTOSH & SON | Tapper Roller bearing - PRO11 | 526.02 |
| | 01/08/2013 | MCINTOSH & SON | Circlip - PTRL21 | 3.70 |
| | 12/08/2013 | MCINTOSH & SON | Zinc bolt - PLDR7 | 1.52 |
| | 29/08/2013 | MCINTOSH & SON | Hose parts - PTK27 | 42.34 |
| EFT10251 | 19/09/2013 | TRUCKLINE PARTS | Bearing set, equaliser bush, brake shoe - PTRL20 | -2158.09 |
| EFT10252 | 19/09/2013 | TUDOR HOUSE | 1 meter windsock - swimming pool | -150.00 |
| EFT10253 | 19/09/2013 | WATER CORPORATION | Water accounts shire buildings | -1914.97 |
| EFT10254 | 19/09/2013 | WESTRAC EQUIPMENT PTY LTD | Parts for repairs to PG12 incl governor, plug set, trans filter, fuel filter and oil sample box of 10 | -794.85 |
| EFT10255 | 19/09/2013 | WONGAN AUTO BODY REPAIRS | Replace windscreen -WB011 | -385.00 |
| EFT10256 | 19/09/2013 | C FOLLETT & CO | Repair valve leak - swimming pool | -144.21 |
| EFT10257 | 19/09/2013 | DYNAPAC AUSTRALIA PTY LTD | Hydraulic HST filter - PRO110 | -277.46 |
| EFT10258 | 19/09/2013 | SCANIA AUSTRALIA PTY LTD | Pressure plate - PTK27 & piping - PTK27 | -2408.67 |
| EFT10259 | 19/09/2013 | HOWARD PORTER | Filter body - PTK25 | -72.60 |
| EFT10260 | 19/09/2013 | HOIST HYDRAULICS WA PTY LTD | Under body cylinder hoist - PTK27 | -2145.00 |
| EFT10261 | 19/09/2013 | THE POINT DOCTOR | Grader blades hard fasting - PG11 | -330.00 |
| EFT10262 | 19/09/2013 | PEERLESS JAL PTY LTD | Hand towels & Tissues - Medical centre | -277.21 |
| EFT10263 | 19/09/2013 | LOCAL GOVERNMENT MANAGERS AUSTRALIA | Econnect registration fee 2013/2014 | -1320.00 |
| EFT10264 | 19/09/2013 | WONGAN HILLS PHARMACY | Supplies for medical centre | -104.00 |
| EFT10265 | 19/09/2013 | COVS | Bannister brush, hand cleaner, spark plugs, gloves & 20kg spillfix | -374.10 |
| EFT10266 | 19/09/2013 | CANNON HYGIENE AUSTRALIA PTY LTD | Sanitary monthly service - Ballidu Hall & Medical centre | -535.83 |
| EFT10267 | 19/09/2013 | RBC RURAL | Service shire copier - Admin | -82.50 |
| EFT10268 | 19/09/2013 | OVERLAND FREIGHT | Freight for August 2013 | -1144.83 |
| EFT10269 | 19/09/2013 | RADIOWEST BROADCASTERS PTY LTD | RadioWest Around the Town - August 2013 | -220.00 |
| EFT10270 | 19/09/2013 | TRUCK CENTRE (WA) PTY LTD | Air valve - PTK28 | -53.84 |
| EFT10271 | 19/09/2013 | ROYAL LIFE SAVING (WA BRANCH) | Senior First aid Renewal for Deb demol | -110.00 |
| EFT10272 | 19/09/2013 | EXTREME MAKEOVER CLEANING SERVICE | 1 x ctn Chux Rolls 1 x ctn 72Ltr bin liners - street bins and parks | -148.41 |
| EFT10273 | 19/09/2013 | RELIANCE PETROLEUM | Fuel for August 2013 | -426.56 |
| EFT10274 | 19/09/2013 | THE FARM SHOP (WA) 1999 PTY LTD | | -3770.19 |
| | 09/09/2013 | THE FARM SHOP (WA) 1999 PTY LTD | 15 litres roundup | 180.00 |
| | 09/09/2013 | THE FARM SHOP (WA) 1999 PTY LTD | Energy turf fertiliser 20 kg & 15 litre Roundup | 3590.19 |
| EFT10275 | 19/09/2013 | WONGAN MAIL SERVICE | | -325.56 |
| | 03/09/2013 | WONGAN MAIL SERVICE | Monthly mail - Administration - August 2013 | 161.65 |
| | 03/09/2013 | WONGAN MAIL SERVICE | Monthly mail - Medical centre - August 2013 | 163.91 |
| EFT10276 | 19/09/2013 | DUNNINGS INVESTMENTS P/L | Fuel for all shire vehicles August 2013 | -4411.15 |
| EFT10277 | 19/09/2013 | PORTNER PRESS PTY LTD | OHS update | -77.00 |
| EFT10278 | 19/09/2013 | PUBLIC LIBRARIES WA INC | PLWA membership 13/14 | -153.75 |
| EFT10279 | 19/09/2013 | WONGAN HILLS HOTEL | Meal and Drinks after Council meeting August 27th, 2013 | -753.78 |
| EFT10280 | 19/09/2013 | DUN DIRECT PTY LTD | Bulk Diesel August - 11000 litres - oils | -17433.60 |
| EFT10281 | 19/09/2013 | WONGAN HILLS BAKERY AND CAFE | Platters for aged care meeting | -310.00 |
| EFT10282 | 19/09/2013 | FUJI XEROX AUSTRALIA PTY LTD | Printer Meter charge for August -CRC | -2614.54 |
| EFT10283 | 19/09/2013 | AIR LIQUIDE WA PTY LTD | Cylinder fee Medical Centre-D -1/8/13 - 31/8/13 | -54.68 |
| EFT10284 | 19/09/2013 | BOYUP BROOK COMMUNITY RESOURCE CENTRE | Traineeship training costs- Laura Murray | -363.00 |
| EFT10285 | 19/09/2013 | TEAM DIGITAL | Large format printer & delivery - CRC | -147.16 |
| EFT10286 | 19/09/2013 | RIFAT QAMAR | Dr fees - medical centre - 26/08 to 7/09/2013 | -19250.00 |
| EFT10287 | 19/09/2013 | AUTO INGRESS PTY LTD | Repair damage to front doors - Medical Centre | -4581.64 |
| EFT10288 | 26/09/2013 | MULTIGROUP DISTRIBUTION SERVICES PTY LTD | Freight from Scania - PTK 27 | -106.29 |

**List of Accounts Paid & Submitted to Finance Committee
01/09/2013 - 30/09/2013**

| CHQ/EFT | Date | Name | Description | Amount |
|----------|------------|--|---|-----------|
| EFT10289 | 26/09/2013 | WESTERN AUSTRALIAN LOCAL GOVERNMENT | Advertising DCEO and CRC completion tender | -2915.18 |
| EFT10290 | 26/09/2013 | WALLIS COMPUTER SOLUTIONS | Onsite travel and replacement of dvd read - admin | -604.04 |
| EFT10291 | 26/09/2013 | WATER CORPORATION | Water accounts shire buildings & standpipes | -1022.28 |
| EFT10292 | 26/09/2013 | WESTRAC EQUIPMENT PTY LTD | Wiper, plate, pressure switch, injector wiring harness - PG12 | -1063.71 |
| EFT10293 | 26/09/2013 | G R & N W WALTON | Rectify faulty TV reception - 2a Patterson street | -176.00 |
| EFT10294 | 26/09/2013 | HOWARD PORTER | pin x 2, PVC Insert - PTK27 | -187.77 |
| EFT10295 | 26/09/2013 | BORAL CONSTRUCTION MATERIALS GROUP | PPR Pavement repair | -10010.00 |
| | 13/09/2013 | BORAL CONSTRUCTION MATERIALS GROUP | Pavement repair - Hospital & Wongan Hills Waddington rds | 8800.00 |
| | 13/09/2013 | BORAL CONSTRUCTION MATERIALS GROUP | Emulsion x 1000litres | 1210.00 |
| EFT10296 | 26/09/2013 | WONGAN HILLS TOURISM GROUP INC | | -10420.00 |
| | 16/09/2013 | WONGAN HILLS TOURISM GROUP INC | Cleaning tourism toilets x 3 months | 420.00 |
| | 16/09/2013 | WONGAN HILLS TOURISM GROUP INC | Annual donation to tourism 2013/2014 budget | 10000.00 |
| EFT10297 | 26/09/2013 | IT VISION AUSTRALIA PTY LTD | Backup and copy live to play account for asset upload - Admin | -220.00 |
| EFT10298 | 26/09/2013 | AUSTRALIA DAY COUNCIL OF WESTERN | Bronze ADCWA Membership 2013-2014 | -200.00 |
| EFT10299 | 26/09/2013 | SHIRE OF MOORA | Wheatbelt North Moora Subgroup Secretarial Services | -436.56 |
| EFT10300 | 26/09/2013 | RBC RURAL | Meterplan charges colour & B & W & travel - admin | -1226.21 |
| EFT10301 | 26/09/2013 | WONGAN HILLS HARDWARE | | -2584.66 |
| | 01/08/2013 | WONGAN HILLS HARDWARE | August account 2013 - Building | 648.11 |
| | 31/08/2013 | WONGAN HILLS HARDWARE | August account 2013 - Works | 1936.55 |
| EFT10302 | 26/09/2013 | OPUS INTERNATIONAL CONSULTANTS (PCA) PTY | Design work - Rifle Range road | -2898.50 |
| EFT10303 | 26/09/2013 | PERTH AMBASSADOR HOTEL | DoT Training Accommodation - Laura Murray | -1131.50 |
| EFT10304 | 26/09/2013 | AIRCONS 4 YOU PLUS ELECTRICAL | Install wiring to gen-set - Refuse Site | -438.60 |
| EFT10305 | 26/09/2013 | RIFAT QAMAR | Wages for Doctor 9/09/2013 to 21/09/2013 | -19250.00 |
| EFT10306 | 26/09/2013 | KIAH FORREST | Pet sterilisation reimbursement | -20.00 |
| EFT10307 | 30/09/2013 | DEPARTMENT OF TRANSPORT | September 2013 monthly payment | -57090.60 |
| 19716 | 05/09/2013 | SHIRE OF WONGAN-BALLIDU - PAYROLL | Payroll deductions | -1435.00 |
| 19717 | 05/09/2013 | REST SUPERANNUATION | Superannuation contributions | -234.78 |
| 19718 | 05/09/2013 | AMP SUPERANNUATION LTD. | Superannuation contributions | -188.83 |
| 19719 | 05/09/2013 | AUSTRALIAN SUPER | Superannuation contributions | -326.91 |
| 19720 | 05/09/2013 | PRIME SUPER | Superannuation contributions | -336.20 |
| 19721 | 05/09/2013 | CONSTRUCTION & BUILDING INDUSTRY SUPER | Superannuation contributions | -146.58 |
| 19723 | 05/09/2013 | AXA RETIREMENT SECURITY PLAN | Superannuation contributions | -174.03 |
| 19724 | 05/09/2013 | ONEPATH LIFE LIMITED | Superannuation contributions | -149.37 |
| 19725 | 05/09/2013 | HESTA SUPER FUND | Superannuation contributions | -174.55 |
| 19726 | 05/09/2013 | WESTERN FINANCIAL | Superannuation contributions | -124.88 |
| 19727 | 05/09/2013 | TASPLAN | Superannuation contributions | -103.48 |
| 19728 | 12/09/2013 | W G COOK | Install new window treatments - 11 Wandoo Cres | -2904.00 |
| 19729 | 12/09/2013 | SYNERGY | Electricity shire buildings | -9875.40 |
| 19730 | 12/09/2013 | HELEN JUDITH CLEMESHA | Cat sterilisation refund | -20.00 |
| 19731 | 12/09/2013 | T.A.G. TREE SERVICES | Western power work around town and Ballidu | -2200.00 |
| 19732 | 12/09/2013 | DEPARTMENT OF HOUSING | Back rent for 9a Wilding Street | -108.85 |
| 19733 | 12/09/2013 | ANGLICAN PARISH OF WONGAN HILLS- | Parish Pantry council donation 2013/2014 | -1500.00 |
| 19734 | 12/09/2013 | J & S AMSTRONG | Rates refund for assessment | -5459.80 |
| 19735 | 18/09/2013 | SHIRE OF WONGAN-BALLIDU - PAYROLL | Payroll deductions | -1435.00 |
| 19736 | 18/09/2013 | REST SUPERANNUATION | Superannuation contributions | -227.65 |
| 19737 | 18/09/2013 | AMP SUPERANNUATION LTD. | Superannuation contributions | -188.86 |
| 19738 | 18/09/2013 | AUSTRALIAN SUPER | Superannuation contributions | -305.60 |
| 19739 | 18/09/2013 | CONCEPT ONE SUPERANNUATION PLAN | Superannuation contributions | -48.54 |
| 19740 | 18/09/2013 | PRIME SUPER | Superannuation contributions | -336.21 |
| 19741 | 18/09/2013 | CONSTRUCTION & BUILDING INDUSTRY SUPER | Superannuation contributions | -162.87 |
| 19742 | 18/09/2013 | AXA RETIREMENT SECURITY PLAN | Superannuation contributions | -174.03 |
| 19743 | 18/09/2013 | Onepath Life Limited | Superannuation contributions | -149.37 |
| 19744 | 18/09/2013 | HESTA SUPER FUND | Superannuation contributions | -175.80 |
| 19745 | 18/09/2013 | WESTERN FINANCIAL | Superannuation contributions | -149.85 |
| 19746 | 18/09/2013 | TASPLAN | Superannuation contributions | -105.23 |
| 19747 | 19/09/2013 | TELSTRA CORPORATION LIMITED | Monthly telephone bill for CRC -September & Service charge for Ellis street | -313.37 |
| 19748 | 19/09/2013 | SHIRE OF WONGAN-BALLIDU | Boomer advertising x 10 pages & Laminating - Admin | -560.00 |
| 19749 | 19/09/2013 | SYNERGY | Electricity shire buildings & streetlighting 28/06/2013 to 27/08/2013 | -5258.65 |
| 19750 | 19/09/2013 | CITY OF JOONDALUP 10 YEARS | 100 red library bags | -91.30 |
| 19751 | 26/09/2013 | WESTNET PTY LTD | Email charges 1/10/2013 to 1/11/2013 - CRC | -599.64 |
| 19752 | 26/09/2013 | TELSTRA CORPORATION LIMITED | Telephone charges all shire phones Aug-Sept 2013 | -3684.79 |
| 19753 | 26/09/2013 | ANZ BUSINESS ONE | Card payment August 2013 | -3583.74 |
| 19754 | 26/09/2013 | SYNERGY | Electricity Wongan Hills Oval -14/08/2013 to 10/09/2013 | -1338.05 |
| 19755 | 26/09/2013 | AUSTRALIAN COMMUNICATIONS & MEDIA | Apparatus Renewal Licence Fees Mt O'Brien Telstra Site | -52.00 |

**List of Accounts Paid & Submitted to Finance Committee
01/09/2013 - 30/09/2013**

| CHQ/EFT | Date | Name | Description | Amount |
|---------|------------|-------------------|--|---------------------|
| 19756 | 26/09/2013 | NORTHSIDE SEPTICS | | -585.00 |
| | 07/09/2013 | NORTHSIDE SEPTICS | Pump out septic Tourist Information Centre | 450.00 |
| | 17/09/2013 | NORTHSIDE SEPTICS | Pump out septic - Patterson St toilets - Pump out grease traps Civic Centre & Rec Centre | 135.00 |
| | | | | |
| | | Bank Code | Bank Name | |
| | | 1 | Municipal Bank | \$389,484.11 |
| | | 2 | Trust Account | \$57,090.60 |
| | | | | |
| | | | TOTAL | \$446,574.71 |
| | | | RECOVERABLE | \$30,415.42 |
| | | | PARTIALLY RECOVERABLE | \$621.47 |
| | | | | |
| | | | | |

9.1.2 FINANCIAL REPORTS

| | |
|---------------------------------|---|
| FILE REFERENCE: | F1.4 |
| REPORT DATE: | 28 October 2013 |
| APPLICANT/PROPONENT: | N/A |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Stuart Taylor - Chief Executive Officer |
| ATTACHMENTS: | Financial Reports |

PURPOSE OF REPORT:

That the following statements and reports for the month ended September 2013 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:–

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Policy F64 - Monthly Financial Reporting Requirements

LEGISLATIVE REQUIREMENTS:

1. Local Government Act 1995
2. Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

Ø Environment

There are no known environmental implications associated with the proposals.

Ø Economic

There are no known economic implications associated with the proposals.

Ø Social

There are no known social implications associated with the proposals.

FINANCIAL IMPLICATIONS:

The financial reports for the periods ending September 2013 are attached to the Council agenda.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

STAFF RECOMMENDATION:

That the following Statements and reports for the months ended September 2013 be received:

1. Monthly Statements as follows;
 - a. Statement of Financial Activity (by Nature and Type) FM Regs 34
 - b. Statement of Operating Activities by Programme/Activity (Summary) FM Regs 34
 - c. Statement of Net Current Assets (NCA) FM Regs 34
 - d. Rate setting statement Discretionary
 - e. Disposal of Assets Discretionary
 - f. Rates Outstanding Report Discretionary
 - g. Debtors Outstanding Report Discretionary
 - h. Bank Reconciliation Report Discretionary
 - i. Investment Report Discretionary
 - j. Reserve Account Balances Report Discretionary
 - k. Loans Schedule Discretionary

COMMITTEE RECOMMENDATION:

That the following Statements and reports for the months ended September 2013 be received:

1. Monthly Statements as follows;
 - a. Statement of Financial Activity (by Nature and Type) FM Regs 34
 - b. Statement of Operating Activities by Programme/Activity (Summary) FM Regs 34
 - c. Statement of Net Current Assets (NCA) FM Regs 34
 - d. Rate setting statement Discretionary
 - e. Disposal of Assets Discretionary

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 30 SEPTEMBER 2013

| | Approved Budget 2013- 2014 | Current Budget 2013-2014 | YTD BUDGET * | YTD Actual | Page | Variance Over or Under | 10% |
|---|----------------------------------|-----------------------------|--------------------|--------------------|------|------------------------------|-----|
| INCOME | | | | | | | |
| Rates | (2,479,844) | (2,479,844) | (2,438,189) | (2,314,046) | | 5.1% | ✓ |
| Grants Operating, Subsidies & Contributions | (1,237,502) | (1,237,502) | (412,136) | (448,989) | | (8.9%) | ✓ |
| Non Operating Grants, Subsidies & Contributions | (1,383,954) | (1,383,954) | (279,024) | (303,809) | | (8.9%) | ✓ |
| Fees & Charges & Service Charges | (585,792) | (585,792) | (383,511) | (381,965) | | 0.4% | ✓ |
| Other Revenue | (87,017) | (87,017) | (18,728) | (18,825) | | (0.5%) | ✓ |
| Interest | (119,298) | (119,298) | (23,267) | (17,829) | | 23.4% | 0 |
| Profit on sale of Assets | - | - | - | - | | | |
| a: TOTAL INCOME | (5,893,407) | (5,893,407) | (3,554,855) | (3,485,463) | | | |
| OPERATING EXPENSES | | | | | | | |
| Employee Costs | 2,044,854 | 2,044,854 | 595,261 | 505,063 | | (15.2%) | 0 |
| Materials & Contracts | 1,081,764 | 1,077,764 | 417,165 | 346,179 | | (17.0%) | 0 |
| Utilities (Gas, Electricity) etc. | 272,764 | 272,764 | 93,122 | 74,753 | | (19.7%) | 0 |
| Interest # | 87,075 | 87,075 | 28,480 | 29,586 | 11 | 3.9% | ✓ |
| Insurance | 213,752 | 213,752 | 148,338 | 160,488 | | 8.2% | ✓ |
| Other General | 231,040 | 231,040 | 70,984 | 49,770 | | (29.9%) | 0 |
| Loss on Asset Disposals | 118,000 | 118,000 | 624 | - | | (100.0%) | 0 |
| Depreciation | 2,405,197 | 2,405,197 | 601,298 | 580,626 | | (3.4%) | ✓ |
| b: TOTAL OPERATING EXPENSES | 6,454,447 | 6,450,447 | 1,955,272 | 1,746,466 | | | |
| c: NET OPERATING (SURPLUS) / DEFICIT | 561,039 | 557,039 | (1,599,583) | (1,738,997) | | | |
| CAPITAL EXPENSES | | | | | | | |
| Land & Buildings | 1,170,255 | 1,170,255 | 280,065 | 119,804 | | (57.2%) | 0 |
| Furniture & Equipment | 26,500 | 26,500 | 19,624 | 7,416 | | (62.2%) | 0 |
| Motor Vehicles | 120,000 | 120,000 | 35,000 | - | | (100.0%) | 0 |
| Plant | 598,098 | 602,098 | 105,600 | 67,000 | | (36.6%) | 0 |
| Infrastructure Other | 250,000 | 250,000 | 62,499 | 1,156 | | (98.1%) | 0 |
| Infrastructure Roads | 1,606,768 | 1,606,768 | 382,371 | 149,210 | | (61.0%) | 0 |
| d: TOTAL CAPITAL | 3,771,621 | 3,775,621 | 885,159 | 344,586 | | | |
| e: TOTAL OPERATING & CAPITAL | 4,332,660 | 4,332,660 | (714,424) | (1,394,411) | | | |
| ADJUST - NON CASH ITEMS | | | | | | | |
| Depreciation | (2,405,197) | (2,405,197) | (601,298) | (580,626) | | | |
| Profit on sale of assets | - | - | - | - | 6 | | |
| Loss on sale of assets | (118,000) | (118,000) | (624) | - | 6 | | |
| Proceeds from Sale of Assets | (212,500) | (212,500) | - | - | 6 | | |
| Transfer from reserves | (763,000) | (763,000) | - | - | 10 | | |
| Transfer to reserves | 225,000 | 225,000 | - | - | 10 | | |
| Interest paid to reserves # | 44,320 | 44,320 | 24,005 | 24,005 | 10 | | |
| LSL Provision in reserves | - | - | - | - | | | |
| Loan proceeds | - | - | - | - | | | |
| Loan principal repayment | 87,126 | 87,126 | 18,924 | 26,509 | 11 | | |
| SSL Principal Reimbursements | (56,161) | (56,161) | (18,924) | (18,924) | 11 | | |
| Less Surplus/(deficit) B/Fwd | (1,068,529) | (1,068,529) | (1,064,581) | (1,064,581) | 5 | | |
| ADJUSTED CLOSING (SURPLUS) / DEFICIT | 65,719 | 65,719 | (2,356,922) | (3,008,027) | | | |

** This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

Key Within budget tolerance of 10% ✓
Over budget tolerance of 10% ✗
Under budget tolerance of 10% 0

**Shire of Wongan-Ballidu
Variance Report for September 2013**

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

| Code | Report Section | Comments |
|------|-----------------------------------|--|
| | | Operating Income |
| ① | Interest | 2013-14 revenues are to be reduced by revenue actually earned last financial year. The August figures reflect those balance day adjustments. |
| | | Operating Expenditure |
| ① | Employee Costs | Overall the yearly out turn is on target and the estimates reasonably accurate. |
| ① | Materials & Contacts | Overall the yearly out turn is on target and the estimates reasonably accurate. |
| ① | Utilities (Gas, Electricity, Etc) | Overall the yearly out turn is on target and the estimates reasonably accurate. |
| ① | Other - General | Conference, discounts, bad debts and donations all down in first quarter. |
| ① | Loss on Asset Disposals | No assets were sold in the first budgeted quarter. |
| | | Capital |
| ① | Land & Building | With the exception of the CRC building, no building, capital expenditure has commenced in July, August or September. |
| ① | Furniture & Equipment | Timing Issue. |
| ① | Plant & Motor Vehicles | Only loader bought at this stage. |
| ① | Infrastructure – Road & Other | Under Budget due to greater focus on maintenance. |

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 30 SEPTEMBER 2013

| | APPROVED BUDGET | CURRENT BUDGET | YTD ACTUAL |
|---|--------------------|--------------------|--------------------|
| INCOME | | | |
| General Purpose Funding | (3,880,079) | (3,880,079) | (2,573,187) |
| Governance | (29,200) | (29,200) | (2,941) |
| Law, Order & Public Safety | (38,256) | (38,256) | (5,589) |
| Health | (139,000) | (139,000) | (138,511) |
| Education & Welfare | (10,967) | (10,967) | (2,630) |
| Housing | (108,162) | (108,162) | (12,535) |
| Community Amenities | (190,169) | (190,169) | (157,393) |
| Recreation & Culture | (265,438) | (265,438) | (57,243) |
| Transport | (959,723) | (959,723) | (424,918) |
| Economic Services | (21,550) | (21,550) | (5,024) |
| Other Property & Services | (250,863) | (250,863) | (105,492) |
| a: TOTAL INCOME | (5,893,407) | (5,893,407) | (3,485,463) |
| OPERATING EXPENSES | | | |
| General Purpose Funding | 92,503 | 92,503 | 21,174 |
| Governance | 320,308 | 320,308 | 105,644 |
| Law, Order & Public Safety | 90,240 | 90,240 | 33,701 |
| Health | 276,382 | 276,382 | 177,636 |
| Education & Welfare | 145,091 | 145,091 | 31,174 |
| Housing | 231,975 | 231,975 | 50,651 |
| Community Amenities | 264,930 | 264,930 | 70,306 |
| Recreation & Culture | 1,230,777 | 1,226,777 | 318,815 |
| Transport | 2,815,819 | 2,815,819 | 777,885 |
| Economic Services | 130,492 | 130,492 | 28,053 |
| Other Property & Services # | 855,930 | 855,930 | 131,429 |
| b: TOTAL OPERATING EXPENSES | 6,454,447 | 6,450,447 | 1,746,466 |
| c: NET OPERATING (SURPLUS)/DEFICIT | 561,039 | 557,039 | (1,738,997) |
| CAPITAL EXPENSES | | | |
| General Purpose Funding | - | - | - |
| Governance | 76,500 | 76,500 | 7,416 |
| Law, Order & Public Safety | 38,600 | 38,600 | - |
| Health | 35,000 | 35,000 | - |
| Education & Welfare | - | - | - |
| Housing | 178,000 | 178,000 | 2,640 |
| Community Amenities | 250,000 | 250,000 | 1,538 |
| Recreation & Culture | 177,560 | 195,760 | 1,726 |
| Transport | 2,076,423 | 2,062,223 | 216,210 |
| Economic Services | 127,498 | 127,498 | - |
| Other Property & Services | 812,040 | 812,040 | 115,056 |
| d: TOTAL CAPITAL EXPENSES | 3,771,621 | 3,775,621 | 344,586 |
| e: TOTAL OPERATING & CAPITAL | 4,332,660 | 4,332,660 | (1,394,411) |

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF NET CURRENT ASSETS AS AT 30 SEPTEMBER 2013

NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22

| | 2012-2013 | BUDGET | YTD |
|---|-------------|-------------|-------------|
| SURPLUS / (DEFICIT) | 1,068,528 | (65,718) | 3,008,026 |
| COMPRISES | | | |
| Cash (including reserves) | 2,650,168 | 1,263,013 | 3,700,111 |
| Current rates | 74,685 | 421,000 | 709,251 |
| Sundry debtors | 392,549 | 80,000 | 407,121 |
| Tax receivables | 122,208 | 50,000 | 68,707 |
| Other debtors | 28,573 | 46,000 | 30,421 |
| A: SSL debtors (are excluded see D: adj) | 56,062 | 25,455 | 37,138 |
| Inventories | 20,237 | 20,400 | 12,498 |
| Less: | | | |
| Reserves | (1,542,811) | (1,049,131) | (1,566,817) |
| Sundry creditors | (373,547) | (2,172) | - |
| Accrued interest | (24,586) | (1,500) | (24,586) |
| ESL Levy Owed | (16,216) | (23,695) | (57,741) |
| PAYG/GST Due To ATO | (32,413) | (2,000) | (60,771) |
| B: Other - DOT (are excluded see D: adj) | - | - | - |
| Other | - | - | - |
| Tax liabilities | (7,923) | (7,923) | - |
| Other | - | - | - |
| C: Loan liability (are excluded see D: adj) | (87,126) | (592,390) | (60,617) |
| Current employee benefits provisions | (222,396) | (292,775) | (210,168) |
| D: Adjustments (see above A to C) | 31,064 | - | 23,479 |
| (Surplus) / Deficit Variance | 1,068,528 | (65,718) | 3,008,026 |

NOTE 1B: CLOSING FUNDS alternate format to Note 1 above

| | 2012-2013 | BUDGET | YTD |
|----------------------------------|-------------|-------------|-------------|
| Current assets | | | |
| Cash & cash equivalents | 2,650,168 | 1,263,013 | 3,700,111 |
| Sundry debtors | 674,078 | 600,000 | 1,252,637 |
| Inventories | 20,237 | 20,400 | 12,498 |
| Total current assets | 3,344,483 | 1,883,413 | 4,965,247 |
| Current liabilities | | | |
| Creditors and accounts payable | (454,685) | (40,290) | (143,098) |
| Current loan liability | (87,126) | (592,390) | (60,617) |
| Provisions | (222,396) | (885,165) | (210,168) |
| Total current liability | (764,207) | (1,517,845) | (413,883) |
| Net current assets | 2,580,275 | 365,568 | 4,551,364 |
| Less: restricted reserves | (1,542,811) | (1,049,131) | (1,566,817) |
| Less: SSL principal repayments | (56,062) | 25,455 | (37,138) |
| Add back: Current loan liability | 87,126 | 592,390 | 60,617 |
| Add back: DOT Trust | - | - | - |
| (Surplus) / Deficit Variance | 1,068,528 | (65,718) | 3,008,026 |

SHIRE OF WONGAN-BALLIDU
RATE SETTING STATEMENT AS AT 30 SEPTEMBER 2013

| | 2013-2014 APPROVED BUDGET | 2013-2014 CURRENT BUDGET | 2013-2014 ACTUAL |
|---|---------------------------------|-----------------------------|---------------------|
| <u>OPERATING INCOME</u> | | | |
| General Purpose Funding | (1,400,235) | (1,400,235) | (259,141) |
| Governance | (29,200) | (29,200) | (2,941) |
| Law, Order & Public Safety | (38,256) | (38,256) | (5,589) |
| Health | (139,000) | (139,000) | (138,511) |
| Education & Welfare | (10,967) | (10,967) | (2,630) |
| Housing | (108,162) | (108,162) | (12,535) |
| Community Amenities | (190,169) | (190,169) | (157,393) |
| Recreation & Culture | (265,438) | (265,438) | (57,243) |
| Transport | (959,723) | (959,723) | (424,918) |
| Economic Services | (21,550) | (21,550) | (5,024) |
| Other Property & Services | (250,863) | (250,863) | (105,492) |
| A | (3,413,564) | (3,413,564) | (1,171,417) |
| <u>OPERATING EXPENSES</u> | | | |
| General Purpose Funding | 92,503 | 92,503 | 21,174 |
| Governance | 320,308 | 320,308 | 105,644 |
| Law, Order & Public Safety | 90,240 | 90,240 | 33,701 |
| Health | 276,382 | 276,382 | 177,636 |
| Education & Welfare | 145,091 | 145,091 | 31,174 |
| Housing | 231,975 | 231,975 | 50,651 |
| Community Amenities | 264,930 | 264,930 | 70,306 |
| Recreation & Culture | 1,230,777 | 1,226,777 | 318,815 |
| Transport | 2,815,819 | 2,815,819 | 777,885 |
| Economic Services | 130,492 | 130,492 | 28,053 |
| Other Property & Services | 855,930 | 855,930 | 131,429 |
| B | 6,454,447 | 6,450,447 | 1,746,466 |
| C= A and B | 3,040,883 | 3,036,883 | 575,049 |
| <u>ADJUST FOR CASH BUDGET REQUIREMENTS</u> | | | |
| <u>Non-Cash Expenditure and Revenue</u> | | | |
| Depreciation on Assets | (2,405,197) | (2,405,197) | (580,626) |
| Profit/(Loss) on Asset Sales | (118,000) | (118,000) | - |
| <u>Capital Expenditure & Income</u> | | | |
| Purchase of land & buildings # | 1,170,255 | 1,170,255 | 119,804 |
| Purchase of furniture & equipment | 26,500 | 26,500 | 7,416 |
| Purchase of motor vehicles # | 120,000 | 120,000 | - |
| Purchase of plant & machinery # | 598,098 | 602,098 | 67,000 |
| Purchase of other infrastructure # | 250,000 | 250,000 | 1,156 |
| Purchase of roads infrastructure # | 1,606,768 | 1,606,768 | 149,210 |
| Proceeds from sale of assets | (212,500) | (212,500) | - |
| <u>Financing Activities</u> | | | |
| Repayment of Loan Principal* | 87,126 | 87,126 | 26,509 |
| Loan proceeds / refinancing CL to NCL adj | - | - | - |
| Self Supporting Loan Income | (56,161) | (56,161) | (18,924) |
| <u>Reserve Movements</u> | | | |
| Transfers to Reserves | 225,000 | 225,000 | - |
| Interest paid to Reserves | 44,320 | 44,320 | 24,005 |
| Transfer from Reserves | (763,000) | (763,000) | - |
| LSL Provsion in resreves | - | - | - |
| Estimated Muni (Surplus/Deficit) July 1 B/Fwd. | (1,068,529) | (1,068,529) | (1,064,581) |
| Estimated Muni (Surplus)/Deficit June 30 C/Fwd. | (65,718) | (65,718) | 3,008,026 |
| AMOUNT REQUIRED TO BE RAISED FROM RATES | 2,479,845 | 2,479,845 | (693,981) |
| TOTAL RATES RAISED | 2,479,844 | 2,479,844 | 2,314,046 |

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 30 SEPTEMBER 2013

| Asset No | Budget Net Book Value | Budget Sale Proceeds | Budget (Profit) / Loss | Actual Net Book Value | Actual Sale Proceeds | Actual (Profit) / Loss |
|------------------------------|-----------------------|----------------------|------------------------|-----------------------|----------------------|------------------------|
| By Class | | | | | | |
| Motor Vehicles | | | | | | |
| CEO Vehicle* | MV0072 | 46,000 | (38,000) | 8,000 | | |
| Ranger Utility | MV0057 | 15,000 | (12,500) | 2,500 | | |
| Grader Utility | UT62 | 20,000 | (12,500) | 7,500 | | |
| Doctors Vehicle | VDOC1 | 32,000 | (20,000) | 12,000 | | |
| MBS Vehicle | MV0068 | 22,500 | (20,000) | 2,500 | | |
| Plant & Equipment | | | | | | |
| Community Bus | MV0007 | 45,000 | (19,500) | 25,500 | | |
| Volvo Grader | P0011 | 150,000 | (90,000) | 60,000 | | |
| Land & Buildings | | | | | | |
| TOTAL | | 330,500 | (212,500) | 118,000 | - | - |

| | | | | | | |
|---------------------------------------|--------|----------------|------------------|----------------|---|---|
| By Program | | | | | | |
| Governance | | | | | | |
| CEO Vehicle | MV0072 | 46,000 | (38,000) | 8,000 | | |
| Law, Order & Public Safety | | | | | | |
| Ranger Utility | MV0057 | 15,000 | (12,500) | 2,500 | | |
| Health | | | | | | |
| Doctor's Vehicle | VDOC1 | 32,000 | (20,000) | 12,000 | | |
| Recreation & Culture | | | | | | |
| Community Bus | MV0007 | 45,000 | (19,500) | 25,500 | | |
| Transport | | | | | | |
| Volvo Grader | P0011 | 150,000 | (90,000) | 60,000 | | |
| Grader Utility | UT62 | 20,000 | (12,500) | 7,500 | | |
| Economic Services | | | | | | |
| MBS Vehicle | MV0068 | 22,500 | (20,000) | 2,500 | | |
| TOTAL | | 330,500 | (212,500) | 118,000 | - | - |

| Motor Vehicle and Plant & Equipment Change Over | Budget Purchase Price | Budget Sale | Change-Over Budget | Actual Purchase | Actual Sale | Change-Over |
|---|-----------------------|------------------|--------------------|-----------------|-------------|---------------|
| Motor Vehicles | | | | | | |
| CEO Vehicle | 50,000 | (38,000) | 12,000 | | | |
| Ranger Utility | 38,600 | (12,500) | 26,100 | | | |
| Grader Utility | 25,000 | (12,500) | 12,500 | | | |
| Doctors Vehicle | 35,000 | (20,000) | 15,000 | | | |
| MBS Vehicle | 35,000 | (20,000) | 15,000 | | | |
| Plant & Equipment | | | | | | |
| Toyota Coaster Bus | 92,498 | (19,500) | 72,998 | | | |
| Grader | 360,800 | (90,000) | 270,800 | | | |
| Loader | 67,000 | - | 67,000 | 67,000 | - | 67,000 |
| Vertimower | 18,200 | (4,200) | 14,000 | | | |
| TOTAL | 722,098 | (216,700) | 505,398 | 67,000 | - | 67,000 |

TOTAL

SHIRE OF WONGAN-BALLIDU
BANK RECONCILIATIONS FOR 30 SEPTEMBER 2013

| | Total | Municipal (01100) | Trust (21100) | Reserve (01105) | Cash On Hand (01101) |
|---|---------------------|---------------------|------------------|---------------------|----------------------|
| Opening Balance | 3,403,543.43 | 1,840,205.67 | 19,725.47 | 1,542,912.29 | 700.00 |
| Add: Receipts | 768,209.48 | 683,305.68 | 60,999.80 | 23,904.00 | |
| Less: Payments - EFT & Cheques | (446,574.71) | (389,484.11) | (57,090.60) | | |
| Payments - Bank Fees and Rounding | (1,432.31) | (1,432.31) | - | | |
| Balance as per General Ledger | 3,723,745.89 | 2,132,594.93 | 23,634.67 | 1,566,816.29 | 700.00 |
| Balance as per Bank Statements | 687,627.10 | 640,581.55 | 22,542.92 | 24,502.63 | |
| Balance as per Bank Deposit Certificates | 3,042,313.66 | 1,500,000.00 | | 1,542,313.66 | |
| Balance as per Holder Certificates | 700.00 | | | | 700.00 |
| Add: Outstanding Deposits | 4,335.88 | 3,244.13 | 1,091.75 | | |
| Less: Adjustments | - | | | | |
| Unpresented Cheques | (11,230.75) | (11,230.75) | | | |
| Balance as per Cash Book | 3,723,745.89 | 2,132,594.93 | 23,634.67 | 1,566,816.29 | 700.00 |
| Figure should equal same as Creditor Payment List | \$ 0 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ - |

SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 30 SEPTEMBER 2013

MUNICIPAL INVESTMENTS

| Invest No. | Name | Maturity | Particulars | From | To | Days | Interest Rate | Investment Originally Placed | Investment Last Placed | Interest Realised | Closing Balance | Back into Muni |
|--|--------------------|----------|-------------|-----------|-----------|------|---------------|------------------------------|------------------------|-------------------|-----------------|----------------|
| Matured Municipal Investments | | | | | | | | | | | | |
| Current Municipal Investments | | | | | | | | | | | | |
| Total of matured municipal investments | | | | | | | | | | | | |
| Current Municipal Investments | | | | | | | | | | | | |
| Invest No. | Name | Maturity | Particulars | From | To | Days | Interest Rate | Investment Originally Placed | Current Investment | Interest Realised | Closing Balance | Back into Muni |
| 9715-99407 | Term Deposit - ANZ | Current | ANZ | 21-Aug-13 | 21-Feb-14 | 184 | 3.75% | \$ 335,000.00 | \$ 335,000.00 | | 335,000.00 | |
| 9715-99677 | Term Deposit - ANZ | Current | ANZ | 21-Aug-13 | 21-Nov-13 | 92 | 3.75% | \$ 330,000.00 | \$ 330,000.00 | | 330,000.00 | |
| 9715-93646 | Term Deposit - ANZ | Current | ANZ | 21-Aug-13 | 21-Feb-14 | 184 | 3.75% | \$ 335,000.00 | \$ 335,000.00 | | 335,000.00 | |
| 9717-49882 | Term Deposit - ANZ | Current | ANZ | 24-Sep-13 | 24-Dec-13 | 91 | 3.70% | \$ 250,000.00 | \$ 250,000.00 | | 250,000.00 | |
| 9717-50277 | Term Deposit - ANZ | Current | ANZ | 24-Sep-13 | 24-Dec-13 | 91 | 3.70% | \$ 250,000.00 | \$ 250,000.00 | | 250,000.00 | |
| Total of current municipal investments | | | | | | | | 1,500,000.00 | 1,500,000.00 | 0.00 | 1,500,000.00 | |

RESERVE INVESTMENTS

| Invest No. | Name | Maturity | Particulars | From | To | Days | Interest Rate | Investment Originally Placed | Investment last Placed | Interest Realised | Closing Balance | Back into Muni |
|--|--------------------|----------|-------------|-----------|-----------|------|---------------|------------------------------|------------------------|-------------------|-----------------|----------------|
| Matured Reserve Investments | | | | | | | | | | | | |
| Current Reserve Investments | | | | | | | | | | | | |
| Total of matured reserve investments | | | | | | | | | | | | |
| Current Reserve Investments | | | | | | | | | | | | |
| Invest No. | Name | Maturity | Particulars | From | To | Days | Interest Rate | Investment Originally Placed | Current Investment | Interest Realised | Closing Balance | Back into Muni |
| 9702-20338 | Term Deposit - ANZ | Current | ANZ | 19-Sep-12 | 19-Sep-14 | 730 | 5.00% | 280,809.21 | 280,809.21 | 14,040.26 | 294,849.47 | |
| 9997-56101 | Term Deposit - ANZ | Current | ANZ | 4-Sep-13 | 4-Mar-14 | 181 | 3.75% | 461,773.33 | 476,830.87 | 15,057.49 | 476,830.87 | |
| 9997-56064 | Term Deposit - ANZ | Current | ANZ | 4-Sep-13 | 4-Mar-14 | 181 | 3.75% | 450,000.00 | 464,673.58 | 14,673.58 | 464,673.58 | |
| 9715-93574 | Term Deposit - ANZ | Current | ANZ | 21-Aug-13 | 21-Feb-14 | 184 | 3.75% | 320,000.00 | 320,000.00 | | 320,000.00 | |
| Bank Account Balance | | | | | | | | 24,502.63 | | | | |
| Total of reserve investments and cash | | | | | | | | 1,512,582.59 | 1,566,816.29 | 43,771.33 | 1,556,353.92 | |
| Total of matured municipal and reserve investment | | | | | | | | | | | | |
| Total of current municipal and reserve investment and cash | | | | | | | | | | | | |
| | | | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | |
| | | | | | | | | 3,012,582.59 | 3,066,816.29 | 43,771.33 | 3,056,353.92 | |

Note: Interest banked to reserve bank account not into term deposit.

SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 30 SEPTEMBER 2013

| Reserve Description | GL Acct. | Opening Balance | Intra reserve transfers | ADOPTED FULL YEAR'S BUDGET | | | | CURRENT FULL YEAR'S BUDGET | | | | ACTUAL YTD AT 30 SEPTEMBER 2013 | | | | | | | |
|---|----------|------------------|-------------------------|----------------------------|---------------------|--------------------|---------------------|----------------------------|---------------------|--------------------|-------------------|---------------------------------|------------------|--------------------|----------------|----------|----------|----------|---------------------|
| | | | | Transfer in / Interest | Transfer to Muni | Transfer from Muni | EOY Balance | Transfer in / Interest | Transfer to Muni | Transfer from Muni | EOY Balance | Transfer in / Interest | Transfer to Muni | Transfer from Muni | Actual Balance | | | | |
| Centenary Celebrations Reserve | 01925 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Community Resource Centre Reserve | 01989 | 11,622 | - | 336.00 | 11,958.10 | 336.00 | 11,958.10 | - | - | - | - | - | - | - | - | - | - | - | 11,687.76 |
| Depot Improvement Reserve | 01940 | 5,564 | - | 161.00 | 5,725.05 | 161.00 | 5,725.05 | - | - | - | - | - | - | - | - | - | - | - | 5,595.37 |
| Historical Publications Reserve | 01965 | 6,075 | - | 176.00 | 6,250.65 | 176.00 | 6,250.65 | - | - | - | - | - | - | - | - | - | - | - | 6,108.98 |
| Housing Reserve | 01955 | 89,888 | - | 2,599.00 | 92,487.34 | 2,599.00 | 92,487.34 | - | - | - | - | - | - | - | - | - | - | - | 90,395.46 |
| Land & Buildings Reserve | 01930 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Loan Principal Reserve | 01950 | 292,060 | - | 8,437.00 | 300,497.31 | 8,437.00 | 300,497.31 | - | - | - | - | - | - | - | - | - | - | - | 308,268.02 |
| LSL Reserve | 01935 | 70,379 | - | 2,035.00 | 72,413.93 | 2,035.00 | 72,413.93 | - | - | - | - | - | - | - | - | - | - | - | 70,776.04 |
| Medical Facilities & R4R Special Projects Reserve | 01975 | 302,663 | - | 8,590.00 | 16,253.08 | 8,590.00 | 16,253.08 | - | - | - | - | - | - | - | - | - | - | - | 305,899.21 |
| Patterson Street JV Housing Reserve | 01988 | 11,918 | - | 345.00 | 17,263.49 | 345.00 | 17,263.49 | 5,000.00 | (295,000.00) | 5,000.00 | 5,000.00 | - | - | - | - | - | - | - | 11,957.44 |
| Plant Reserve | 01945 | 687,287 | - | 19,751.00 | 459,037.56 | 19,751.00 | 459,037.56 | 200,000.00 | (448,000.00) | 200,000.00 | 200,000.00 | 459,037.56 | 3,089.97 | - | - | - | - | - | 690,376.53 |
| Quinlan Street JV Housing Reserve | 01987 | 18,718 | - | 542.00 | 24,260.44 | 542.00 | 24,260.44 | 5,000.00 | - | 5,000.00 | 5,000.00 | 24,260.44 | 77.30 | - | - | - | - | - | 18,795.74 |
| Stickland JV Housing Reserve | 01986 | 14,025 | - | 406.00 | 19,430.50 | 406.00 | 19,430.50 | 5,000.00 | - | 5,000.00 | 5,000.00 | 19,430.50 | 51.21 | - | - | - | - | - | 14,075.71 |
| Swimming Pool Reserve | 01970 | 6,833 | - | 198.00 | 12,031.01 | 198.00 | 12,031.01 | 5,000.00 | - | 5,000.00 | 5,000.00 | 12,031.01 | 10.44 | - | - | - | - | - | 6,843.45 |
| Waste Management Reserve | 01920 | 25,779 | - | 744.00 | 11,522.61 | 744.00 | 11,522.61 | (20,000.00) | (20,000.00) | 5,000.00 | 5,000.00 | 11,522.61 | 258.18 | - | - | - | - | - | 26,036.79 |
| WH Industrial/LIA Park Reserve | 01985 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTALS | | 1,542,811 | - | 44,320.00 | 1,049,131.07 | 44,320.00 | 1,049,131.07 | 225,000.00 | (763,000.00) | 225,000.00 | 225,000.00 | 1,049,131.07 | 24,005.43 | - | - | - | - | - | 1,566,816.50 |

**SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 30 SEPTEMBER 2013**

| Existing Loans | | | | | | | | | | | |
|-----------------------------|--------------------------|------------------------------|---------------|------------------|-------------------------|---------------------------------------|-------------------|----------------------------|-------------|--------------------------|--------------------------|
| Loan No. | Particulars | Recipient | Maturity Date | Amount Borrowed | Interest Paid in Sep 13 | Accrued Int. Due as at 30th September | YTD Interest Paid | Loan Balance @ 1 July 2013 | Refinancing | Principal Repayments YTD | Loan Balance @ 30 Sep 13 |
| 140 | Housing Construction | Wongan-Ballidu Development* | May-2015 | 430,000 | - | 9,715 | - | 429,996 | - | - | 429,996 |
| 142 | Housing Construction | WB Community Association* | Mar-2020 | 400,000 | 7,107 | 770 | 7,107 | 231,512 | - | (13,485) | 218,027 |
| 143 | Land Purchase | Shire of Wongan-Ballidu | Jun-2016 | 270,000 | - | 32 | 1,564 | 99,332 | - | (7,585) | 91,747 |
| 145B | Land Development | Shire of Wongan-Ballidu | Jun-2014 | 500,000 | - | 2,744 | 7,825 | 500,000 | - | - | 500,000 |
| 145C | Land Development | Shire of Wongan-Ballidu | Jul-2017 | 500,000 | - | 3,139 | 8,550 | 500,000 | - | - | 500,000 |
| 147 | Aged Persons | Ninan House* | Jul-2022 | 100,000 | - | 908 | 2,571 | 74,413 | - | (2,836) | 71,577 |
| 149 | Resurface Bowling Greens | Wongan Hills Bowling Club* | Dec-2019 | 115,000 | - | 175 | 1,265 | 82,425 | - | (2,604) | 79,822 |
| 150 | Sports Pavilion | Wongan Hills Sports Council* | May-2016 | 50,000 | - | 547 | - | 38,208 | - | - | 38,208 |
| TOTAL EXISTING LOANS | | | | 2,365,000 | 7,107 | 18,030 | 28,883 | 1,955,886 | - | (26,509) | 1,929,377 |

* Denotes (SSL) Self Supporting Loan

| | | | | | | | | | | | |
|------------------------------|--|--|--|------------------|--------------|---------------|---------------|----------------|----------|-----------------|----------------|
| Self Supporting Loan Summary | | | | 1,095,000 | 7,107 | 12,115 | 10,944 | 856,554 | - | (18,924) | 837,630 |
|------------------------------|--|--|--|------------------|--------------|---------------|---------------|----------------|----------|-----------------|----------------|

| SSL | Shire | Total |
|----------------|------------------|------------------|
| 53,226 | 31,064 | 84,290 |
| 800,491 | 1,068,268 | 1,868,760 |
| 853,718 | 1,099,332 | 1,953,050 |

Current loan liability
Non current liability
Total Loan Liability

9.1.3 APPOINTMENT OF AUTHORISED PERSON

| | |
|---------------------------------|---|
| FILE REFERENCE: | A2.22.4 |
| REPORT DATE: | 10 October 2013 |
| APPLICANT/PROPONENT: | Shire of Wongan-Ballidu |
| OFFICER DISCLOSURE OF INTEREST: | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Stuart Taylor – Chief Executive Officer |
| ATTACHMENTS: | Nil |

PURPOSE OF REPORT:

That Council appoint staff in accordance with Local Government Act Part 9 — Miscellaneous provisions Division 2 — Enforcement and legal Proceedings Subdivision 1 — Miscellaneous provisions about enforcement 9.10. Appointment of authorised persons

BACKGROUND:

In accordance with the Local Government Act 1995, local government may, in writing, appoint persons or classes of persons to be authorised for the purposes of performing particular functions.

All appointments for authorised persons are to be published in the Government Gazette. In addition, a certificate is to be issued to each person so authorised and must be produced whenever required to do so by a person who has been or is about to be affected by any exercise of authority by the authorised person.

COMMENT:

To address various issues within the town site, the following appointments are requested.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

See below in staff recommendation

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

Ø Environment

The policing of this behaviour will help preserve the natural environment.

Ø Economic

There are no known economic implications associated with this report.

Ø Social

Control of this type of activity will help to promote a safer community.

FINANCIAL IMPLICATIONS:

There are no known financial implications in relation to this item, apart from the minimal cost of advertising.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: YES

STAFF RECOMMENDATION:

Bush Fires Act and Section 64(1) of the Cemeteries Act -Issue of Infringement Notices Section 59 (2)(a) , - Stuart Taylor, Wayne Smith

Caravan Parks and Camping Grounds Act – Section 17, Section 23(11)(2) Wayne Smith

Caravan Parks and Camping Grounds Act – Section 17, Section 3, 5 and 7 Stuart Taylor

Dog Act 1976 Section 11 – Staff and Services (pound and objects of Dog Act) – Stuart Taylor, Wayne Smith, Karl Mickle, Chris Wilding and Laurie Walker

Dog Act 1976 and Regulations, Control of Off Road Vehicles Act 1978 and Regulations, Litter Act 1979 and Regulation, Local Government Laws, Local Government Act 1995 (Sections 3.39, 9.10, 9.11(1)and (2)) – Stuart Taylor, Wayne Smith

Local Government Act (Miscellaneous Provisions) 1960 Part XX (Ranger/Poundkeeper) Section 449 – Wayne Smith, Karl Mickle, Christopher Wilding, Laurie Walker

Local Government Act (Miscellaneous Provisions) 1960 - About Enforcement-Part 9-Division 2-Subdivision 1 Local Government Act 1995- Sections 9.13, 9.16, 9.17, 9.19 and 9.20 – Stuart Taylor, Wayne Smith

Local Government Act 1995 - Certain Provisions about Land –Part 3-Division 3- Subdivision 2 Section 3.24 – Stuart Taylor, Wayne Smith

Local Government Act 1995 - Powers of Entry-Part 3 – Division 3 Section3.28 and 3.29 – Stuart Taylor, Karl Mickle, Len deGrussa, Wayne Smith

Registration Officers in accordance with the Dog Act 1976 and Regulations and the Cat Act 2011 and Regulations-

Rhoda Wass
Deb Taylor
Irene Myring
Kahlia Harder
Wayne Smith

Cat Act 2011 Authorised Persons Division 3 Authorised Person, Subdivision 1 – Appointment of Authorised Persons S48 and Division 5 S65 (1) and (2)–) – Stuart Taylor, Wayne Smith, Karl Mickle, Laurie Walker and Chris Wilding

COMMITTEE RECOMMENDATION:

Bush Fires Act and Section 64(1) of the Cemeteries Act -Issue of Infringement Notices Section 59 (2)(a) , - Stuart Taylor, Wayne Smith

Caravan Parks and Camping Grounds Act – Section 17, Section 23(11)(2) Wayne Smith

Local Government Act (Miscellaneous Provisions) 1960 - About Enforcement-Part 9-Division 2-Subdivision 1 Local Government Act 1995- Sections 9.13, 9.16, 9.17, 9.19 and 9.20 – Stuart Taylor, Wayne Smith

Local Government Act 1995 - Certain Provisions about Land –Part 3-Division 3- Subdivision 2 Section 3.24 – Stuart Taylor, Wayne Smith

Local Government Act 1995 - Powers of Entry-Part 3 – Division 3 Section 3.28 and 3.29 – Stuart Taylor, Karl Mickle, Len deGrussa, Wayne Smith

Registration Officers in accordance with the Dog Act 1976 and Regulations and the Cat Act 2011 and Regulations-

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Cat Act 2011 Authorised Persons Division 3 Authorised Person, Subdivision 1 – Appointment of Authorised Persons S48 and Division 5 S65 (1) and (2)–) – Stuart Taylor, Wayne Smith, Karl Mickle, Laurie Walker and Chris Wilding

**CARRIED: 7/0
RESOLUTION NO: 041013**

9.1.4 NEW CRC BUILDING PROJECT

| | |
|--------------------------------|---|
| FILE REFERENCE: | RC4.4.2 |
| REPORT DATE: | 15 June 2012 |
| APPLICANT/PROPONENT: | |
| OFFICER DISCLOSURE OF INTEREST | Nil |
| PREVIOUS MEETING REFERENCES: | |
| AUTHOR: | Stuart Taylor - Chief Executive Officer |
| ATTACHMENTS: | Nil |

PURPOSE OF REPORT:

To accept a Tender for the completion of the construction of the new Community Resource Centre

BACKGROUND:

The Shire called for tenders for the completion of construction of the new Community Resource centre. Tenders closed on Tuesday 24 September 2013

COMMENT:

Two tenders were received from builders to construct the CRC Building and they are listed below

| Builders | Ex GST |
|------------------------------------|-----------|
| JN & YE Panton (Development Group) | 1,398,666 |
| Multicon & Stallion Builders | 1,788,818 |

POLICY REQUIREMENTS:

The Shire of Wongan Ballidu has a Regional Purchasing Policy; the principles of the policy have been applied.

All Tenderers were advised during the tender process of the Regional Purchasing Policy.

The impact of the policy on the outcome of this tender is minimal.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 and the Local Government Function and General Regulations apply in this instance.

STRATEGIC IMPLICATIONS:

This project has been included in Council Strategic Plan

SUSTAINABILITY IMPLICATIONS:

- Ø **Environment**
Nil
- Ø **Economic**
Nil
- Ø **Social**
Nil

9.1.5 APPOINTMENT OF COUNCILLORS TO COMMITTEES

| | |
|--------------------------------|---|
| FILE REFERENCE: | A1.2.1 |
| REPORT DATE: | 17 October 2013 |
| APPLICANT/PROPONENT: | |
| OFFICER DISCLOSURE OF INTEREST | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Stuart Taylor – Chief Executive Officer |
| ATTACHMENTS: | Nil |

PURPOSE OF REPORT:

That Council nominate its representatives to Council committees.

BACKGROUND:

Following the recent local government elections Council is required to renominate members to each of the Councils standing committees.

COMMENT:

Currently the Council has the following Committees,

Ø **Works Committee**

This Committee currently comprises five elected members with the Chief Executive Officer and the Manager, Works and Services attending the meetings in an advisory capacity only.

Ø **Finance and Audit Review Committee**

This Committee currently comprises five elected members with the Chief Executive Officer and the Manager, Administration and Financial Services attending the meetings in an advisory capacity only.

Ø **General Purposes Committee**

This Committee currently comprises five elected members with the Chief Executive Officer and the Community Development Officer attending the meetings in an advisory capacity only.

Ø **Health, Building & Planning Committee**

This Committee currently comprises five elected members with the Chief Executive Officer and the Manager Building Services attending the meetings in an advisory capacity only.

Ø **Bush Fire Advisory Committee**

This Committee currently comprises one elected member, the Chief Bush Fire Control Officer, the Deputy Chief Bush Fire Control Officer, one representative from each Bush Fire Brigade and one representatives from Wongan Hills with the Manager Administration & Financial Services attending the meetings in an advisory capacity only. Council is therefore required to nominate one elected member to this Committee.

Ø **Local Emergency Management Committee**

This Committee currently comprises one elected member with the Chief Executive Officer and attending the meetings in an advisory capacity only.

POLICY/LEGISLATIVE REQUIREMENTS:

Local Government Act Subdivision 2 – Committees and their meetings.
Council may establish committees of 3 or more persons being either,
Council members only,

Council members and employees,
Council members, employees and other persons,
Council members and other persons,
Employees and other persons, or
Other persons only

At any given time each council member is entitled to be a member of a least one committee.

Council is to appoint the President to a committee (requiring council members) if he/she requests to be a member.

Council is to appoint the Chief Executive Officer or his/her representative to a committee (requiring employee members) if he/she requests to be a member.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

Ø **Environment**
Nil

Ø **Economic**
Nil

Ø **Social**
Nil

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

FINANCIAL IMPLICATIONS:

Councillors attending Committee meetings are paid a sitting fee and travel allowance.

STAFF RECOMMENDATION:

That Council appoint the Councillor to the Works Committee,

1. Cr
2. Cr
3. Cr
4. Cr
5. Cr

That Council appoint the following Councillors to the Finance Audit Committee

1. Cr
2. Cr
3. Cr
4. Cr
5. Cr

9.1.6 APPOINTMENT OF COUNCIL REPRESENTATIVES TO GOVERNMENT / LOCAL GOVERNMENT ORGANISATIONS

| | |
|--------------------------------|---|
| FILE REFERENCE: | A1.2.1 |
| REPORT DATE: | 21 October 2013 |
| APPLICANT/PROPONENT: | |
| OFFICER DISCLOSURE OF INTEREST | Nil |
| PREVIOUS MEETING REFERENCES: | Nil |
| AUTHOR: | Stuart Taylor – Chief Executive Officer |
| ATTACHMENTS: | Nil |

PURPOSE OF REPORT:

That Council nominate its representatives to various organizations and committees,

BACKGROUND:

Following the recent local government elections Council is required to renominate representatives to each of the organizations and committees that it has representation on.

COMMENT:

The list of organizations and committees is based on last year and may require additions and/or deletions.

POLICY/LEGISLATIVE REQUIREMENTS:

There are no Policy/Legislative Requirements in relation to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

Ø **Environment**
Nil

Ø **Economic**
Nil

Ø **Social**
Nil

FINANCIAL IMPLICATIONS:

There are no Financial Implications in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

STAFF RECOMMENDATION:

That Council nominate the following as their representatives on the following organisations and committees,

13. CLOSURE

There being no further business the President, Cr Macnamara declared the meeting closed at 4.3pm.

These minutes were confirmed at a meeting on 27 November 2013.

Signed _____
President