



MINUTES 27 NOVEMBER 2013

**ORDINARY MEETING
OF COUNCIL**



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**SHIRE OF WONGAN-BALLIDU
MINUTES
FOR THE ORDINARY MEETING OF COUNCIL**

Held in the Council Chambers
on Wednesday 27 November 2013



SWEARING IN CEREMONY – COUNCILLOR ELECTS

The Councillor Elect Richard Morgan was sworn in by the Chief Executive Officer, Stuart A Taylor JP.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President Cr Peter Macnamara declared the meeting opened at 3.00pm.
The Shire President announced Mr Brenton Reid was joining council today.

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

ATTENDANCE:

Cr Peter Macnamara	Cr Brad West
Cr David Armstrong	Cr Michael Godfrey
Cr Tracey deGrussa	Cr Alfreda Lyon
Cr Richard Morgan	Cr Hugh Barrett – Lennard entered chambers at 3.02pm

STAFF:

Stuart Taylor	Chief Executive Officer
Len deGrussa	Manager Building Services
Tanya Greenwood	Manager Community Services
Karl Mickle	Works & Services Coordinator

APOLOGIES

Councillor Elect Mrs Sandra Chambers

PUBLIC

Mr Brenton Reid – President – St Johns Ambulance

3. PUBLIC QUESTION TIME

Mr Reid requested that Council consider creating a Helipad at the Wongan Hills airstrip. The CEO advised that we are currently working on how this could be achieved and could possibly be able to achieve this with the existing maintenance budget.

Mr Reid left following a question time at 3.08pm

4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

5. PETITIONS AND PRESENTATIONS

Nil

6. APPLICATION/S FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 23 OCTOBER 2013

STAFF RECOMMENDATION:

That the minutes of the Ordinary meeting of Council held on Wednesday 23 October 2013 be confirmed as a true and correct record of the proceedings.

MOTION: MOVED Cr Godfrey/Cr West

That the minutes of the Ordinary meeting of Council held on Wednesday 23 October 2013 be confirmed as a true and correct record of the proceedings.

**CARRIED: 8/0
RESOLUTION NO: 011113**

8. MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil

9. REPORTS OF OFFICERS AND COMMITTEES

9.1 ADMINISTRATION & FINANCIAL SERVICES

9.1.1 ACCOUNTS SUBMITTED

FILE REFERENCE:	F1.4
REPORT DATE:	2 December 2013
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor – Chief Executive Officer
ATTACHMENTS:	October 2013

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 requires the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

SUSTAINABILITY IMPLICATIONS:

Ø **Environment**

There are no known environmental implications associated with the proposals.

Ø **Economic**

There are no known environmental implications associated with the proposals.

Ø **Social**

There are no known environmental implications associated with the proposals.

FINANCIAL IMPLICATIONS:

All payments are within the confines of Councils adopted budget. There have been no other material outstanding creditors since the cheques were prepared.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

STAFF RECOMMENDATION:

That the accounts submitted from 1 October 2013 to 31 October 2013 totalling \$618,808.81 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

MOTION: MOVED Cr West/Cr Armstrong

That the accounts submitted from 1 October 2013 to 31 October 2013 totalling \$618,808.81 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

**CARRIED: 8/0
RESOLUTION NO: 021113**

**List of Accounts Paid & Submitted to Finance Committee
01/10/2013 - 31/10/2013**

CHQ/EFT	Date	Name	Description	Amount
Direct Dr	01/10/2013	DEPARTMENT OF HOUSING	9A Wilding st rental	-508.00
Direct Dr	04/10/2013	NATIONAL DIABETES SERVICES SCHEME	Product Sales	-63.40
Direct Dr	08/10/2013	FUJI XEROX AUSTRALIA PTY LTD	CRC photocopier	-553.30
Direct Dr	25/10/2013	WESTNET PTY LTD	Internet - Medical Centre	-89.95
EFT10308	03/10/2013	ANZ BANK (NETT WAGES)	Wages PPE 1/10/2013	-59786.78
EFT10309	03/10/2013	WALGS SUPERANNUATION PLAN	Superannuation contributions	-6591.21
EFT10310	03/10/2013	AUSTRALIAN SERVICES UNION	Payroll deductions	-24.44
EFT10311	03/10/2013	IOU SOCIAL CLUB	Payroll deductions	-250.00
EFT10312	03/10/2013	HOSPITAL BENEFIT FUND	Payroll deductions	-378.05
EFT10313	03/10/2013	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-19.40
EFT10314	03/10/2013	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL	Superannuation contributions	-162.18
EFT10315	03/10/2013	KYLEREAN SUPERANNUATION FUND	Superannuation contributions	-1044.01
EFT10316	09/10/2013	STAPLES	Stationery - Administration	-757.02
EFT10317	09/10/2013	LANDGATE	Minimum charge	-35.65
EFT10318	09/10/2013	AVON WASTE	516 Domestic rubbish x 4 weeks, 182 Commercial rubbish x 4 weeks & 704 recycling	-8419.84
EFT10319	09/10/2013	COURIER AUSTRALIA INTERNATIONAL	Freight LISWA - CRC	-27.68
EFT10320	09/10/2013	WONGAN HILLS IGA LIQUOR	Shire refreshments - September 2013	-674.31
EFT10321	09/10/2013	JASON SIGNMAKERS	Right angle signs x 25, left angle signs x 3, flood signs x 10 & brackets	-2281.40
EFT10322	09/10/2013	LANDMARK OPERATIONS	Roundup Ultra max 20 ltrs - weed control, 20 litres hydrochloric acid- swimming pool and town streets	-1667.60
EFT10323	09/10/2013	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight Jason signs, Staples, Westrac, Howard Porter and 21st Century	-410.63
EFT10324	09/10/2013	OFFICEWORKS BUSINESS DIRECT	15 boxes A3 paper for Boomer printing, labels & pouches - CRC	-612.63
EFT10325	09/10/2013	WESTERN AUSTRALIAN LOCAL GOVERNMENT	Award Interpretation for payroll officers 1 day training course	-456.50
EFT10326	09/10/2013	WALLIS COMPUTER SOLUTIONS	Varous maintenance tasks and minor equipment replacement	-612.00
EFT10327	09/10/2013	WATER CORPORATION	Water use & rates for Shire properties - July to September 2013	-7109.42
EFT10328	09/10/2013	WESTRAC EQUIPMENT PTY LTD	Air pressure switch x 2 - PG12 , oil filters PG13-PBH2	-127.60
EFT10329	09/10/2013	WONGAN NEWSAGENCY	Monthly newsagency account - September 2013	-190.80
EFT10330	09/10/2013	WONGAN STEEL MANUFACTURERS		-2089.63
	13/09/2013	WONGAN STEEL MANUFACTURERS	RHS - PTK30, PSP4 & PTK27 , Master cylinder 7/8 - PTK27	498.74
	11/09/2013	WONGAN STEEL MANUFACTURERS	Cut 12 plates - Depot	41.73
	09/09/2013	WONGAN STEEL MANUFACTURERS	Piping, galv sheeting, nyloc nuts, shafts etc for Refuse Site	969.82
	09/09/2013	WONGAN STEEL MANUFACTURERS	HYdraulic hose fabrication - PG11	115.41
	03/09/2013	WONGAN STEEL MANUFACTURERS	90 degree elbow, hose end fitting - PG11	67.93
	20/09/2013	WONGAN STEEL MANUFACTURERS	Repair hoist on truck - PTK27	396.00
EFT10331	09/10/2013	J N & Y E PANTON	Modify light pylons - swimming pool	-9315.12
EFT10332	09/10/2013	SUNNY INDUSTRIAL BRUSHWARE(SUNNY	Hydrapower poly broom - PRB4, Digga side broom - PRB5	-880.85
EFT10333	09/10/2013	ORICA/SPECTRUM AUSTRALIA PTY LTD	Service Fee Chlorine - swimming pool	-184.14
EFT10334	09/10/2013	PEERLESS JAL PTY LTD	Poly Liners	-350.02
EFT10335	09/10/2013	DALLIMORE NOMINEES PTY LTD	Supply and lay carpet - Chambers (Insurance)	-8056.00
EFT10336	09/10/2013	WONGAN HILLS HARDWARE	Assorted items for Works and building - October 2013	-6499.98
EFT10337	09/10/2013	RADIOWEST BROADCASTERS PTY LTD	RadioWest Around the Town - September 2013	-110.00
EFT10338	09/10/2013	HANSON CONSTRUCTION MATERIALS P/L	42 Tonne of 5mm Dust stone - WH Waddington Road	-1167.65
EFT10339	09/10/2013	WURTH AUSTRALIA PTY LTD	Screw washer, pry bar, bin, radiator pressure filter - Depot	-539.81
EFT10340	09/10/2013	EXTREME MAKEOVER CLEANING SERVICE	1 x ctn chux rolls and bin liners	-335.50
EFT10341	09/10/2013	SIGMA CHEMICALS	Left Hand hose cuff - WH swimming pool	-24.00
EFT10342	09/10/2013	RELIANCE PETROLEUM	Monthly fuel -Shire vehicles	-241.35
EFT10343	09/10/2013	WONGAN MAIL SERVICE	Monthly mail account - Admin, CRC & Medical Centre	-693.57
EFT10344	09/10/2013	STRUCTERRE CONSULTING ENGINEERS	Inspect cracking to concrete floor - Chambers	-2200.00
EFT10345	09/10/2013	DUNNINGS INVESTMENTS P/L	Fuel September Shire vehicles	-4458.40
EFT10346	09/10/2013	GELDENS PTY LTD	Uniforms - CRC x 2	-596.00
EFT10347	09/10/2013	LAM-VY PHAN	Wages Chaplaincy - October 2013	-1720.62
EFT10348	09/10/2013	WONGAN HILLS HOTEL	Dinner & drinks after council meeting 25th September 2013	-313.29
EFT10349	09/10/2013	DUN DIRECT PTY LTD	Bulk diesel September 2013 - 5000 litres plus some oils	-8266.15
EFT10350	09/10/2013	KATHLEEN RUSSELL	Lease payment for Garden Centre from 1 October 2013 to 31 December	-1875.00
EFT10351	09/10/2013	OPUS INTERNATIONAL CONSULTANTS (PCA) PTY	ROMAN II update the system	-5500.00
EFT10352	09/10/2013	AIR LIQUIDE WA PTY LTD	Medical cylinder size D - Medical Centre	-54.68
EFT10353	09/10/2013	LOGIC NETWORKS	Managed services October - Medical Centre	-1512.50
EFT10354	09/10/2013	CLIFFORD HALLAM HEALTHCARE	Medical Supplies - Medical Centre	-876.33
EFT10355	09/10/2013	AIRCONS 4 YOU PLUS ELECTRICAL	Repair faulty air-con - Medical Centre	-1089.00
EFT10356	09/10/2013	RACHAEL HAYES	Waste site Contractor fees for period 1 September to 30 September	-4583.00
EFT10357	09/10/2013	AUSTSWIM	Austswim Renewal	-210.00
EFT10358	09/10/2013	RIFAT QAMAR	Wages Doctor - 23/09/2013 to 5/10/2013	-17325.00

**List of Accounts Paid & Submitted to Finance Committee
01/10/2013 - 31/10/2013**

CHQ/EFT	Date	Name	Description	Amount
EFT10359	09/10/2013	GEM-CLEAN CARPET CLEANING	CRC: Clean carpet	-150.00
EFT10360	09/10/2013	RUMBOLD FORD PTY LTD	Supply 1 x new Ford Mk2 XR6 auto sedan	-18700.00
EFT10361	09/10/2013	RICHARD JOHN POZOGA	Reimbursement of crossover - 15 Shields crescent	-1815.00
EFT10362	15/10/2013	LANDGATE	Cadastral data, service fee,tenure data, end user annual access licene	-726.00
EFT10363	15/10/2013	BOEKEMAN MACHINERY		-1120.35
	27/09/2013	BOEKEMAN MACHINERY	Antifreeze - PLDR7	149.14
	12/09/2013	BOEKEMAN MACHINERY	30000km service CEO vehicle	316.31
	27/09/2013	BOEKEMAN MACHINERY	Repairs to PLDR7	397.52
	27/08/2013	BOEKEMAN MACHINERY	Switcvh Assy, Ignition key - PTR8	163.97
	09/08/2013	BOEKEMAN MACHINERY	Parts for PTK31	93.41
EFT10364	15/10/2013	COURIER AUSTRALIA INTERNATIONAL	Courier Australia - LISWA	-27.68
EFT10365	15/10/2013	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2013/2014 ESL	-3559.68
EFT10366	15/10/2013	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight for water examinations for pool	-68.70
EFT10367	15/10/2013	RURAL PRESS REGIONAL MEDIA (WA)	Public notice advertising revised fees and charges for tip	-483.78
EFT10368	15/10/2013	WALLIS COMPUTER SOLUTIONS	UPS Tower , ethenet cables, network card plus travel	-1286.40
EFT10369	15/10/2013	WONGAN NEWSAGENCY	CRC Stationery	-72.79
EFT10370	15/10/2013	C FOLLETT & CO		-2137.96
	30/09/2013	C FOLLETT & CO	CRC: Install soakwell	409.20
	30/09/2013	C FOLLETT & CO	WH Sports complex - Assist with cleaning out of septic system	396.00
	30/09/2013	C FOLLETT & CO	27c Quinlan St - Replace old HWS with new LPG unit	1095.05
	30/09/2013	C FOLLETT & CO	27d Quinlan - Repair HWS	182.60
	30/09/2013	C FOLLETT & CO	Repair leak to main intake - WH swimming pool	55.11
EFT10371	15/10/2013	IT VISION AUSTRALIA PTY LTD	Annual licence fee cat control - Upload patch ATO & ESL Return	-3813.43
EFT10372	15/10/2013	WONGAN HILLS PHARMACY	Medical Centre supplies	-255.24
EFT10373	15/10/2013	CR. ALFREDA LYON	Sitting fees July - September 2013	-734.00
EFT10374	15/10/2013	CR. MICHAEL GODFREY	Sitting fees July-September	-565.37
EFT10375	15/10/2013	CR. MICHAEL BRENNAN	Presidents Allowance - July to September 2013	-1825.50
EFT10376	15/10/2013	OVERLAND FREIGHT	Freight- swimming pool - M0193 & PLDR6	-609.18
EFT10377	15/10/2013	HILLS FIRE EQUIPMENT SERVICE TRUST	Carry out 6 monthly fire equipment service all Shire buildings	-2290.00
EFT10378	15/10/2013	SIGMA CHEMICALS	Thermometer	-15.00
EFT10379	15/10/2013	CR HUGH BARRETT-LENNARD	Sitting Fees - July - September 2013	-1146.72
EFT10380	15/10/2013	LGIS RISK MANAGEMENT	LGISWA Avon/Central Midlands regional risk coordination programme	-4337.30
EFT10381	15/10/2013	CR. DAVID ARMSTRONG	Sitting fees July-September 2013	-896.80
EFT10382	15/10/2013	TANKS WEST PTY LTD	Supply 1 x 60,000L tank Cadoux Rec Centre	-8250.00
EFT10383	15/10/2013	PORTNER PRESS PTY LTD	OH&S Update 2013/6	-77.00
EFT10384	15/10/2013	CR BRAD WEST	Sitting fees July - september 2013	-867.10
EFT10385	15/10/2013	CR DAVID BROWN	sitting fees July-September 2013	-602.00
EFT10386	15/10/2013	CR TRACEY DEGRUSSA	Sitting fees - July - September 2013	-838.06
EFT10387	15/10/2013	CAMMS	Quarterly cloud hosting fee October to December 2013	-1980.00
EFT10388	15/10/2013	FUJI XEROX AUSTRALIA LTD	Fuji Xerox Meter Reading - September 2013	-4237.13
EFT10389	15/10/2013	CENTURION TEMPORARY FENCING	Hire temporary fencing 7 Oct 2013 to 7 Nov 2013	-1190.75
EFT10390	15/10/2013	BEST PRACTICE SOFTWARE PTY LTD	1 1/2 hours remote training held on 2 October 2013	-247.50
EFT10391	15/10/2013	RIFAT QAMAR	Reimburse air fares - Medical Centre	-1460.00
EFT10392	15/10/2013	TJ & LM WOODFORD T/as GOODDIRT DIGGERS	Push up 5000 Cu.m of gravel for Moonin West road (Redesign)	-8734.00
EFT10393	15/10/2013	FIRE RISK ANALYSIS AND PREVENTION	Undertake hydraulic residual flow and pressure testing at 39 Jensen Street, Wongan Hills	-1650.00
EFT10394	15/10/2013	LAURA MURRAY	Reimbursement lunches training - CRC	-48.65
EFT10395	17/10/2013	ANZ BANK (NETT WAGES)	Wages PPE 15th October 2013	-60754.42
EFT10396	17/10/2013	WALGS SUPERANNUATION PLAN	Superannuation contributions	-6450.06
EFT10397	17/10/2013	AUSTRALIAN SERVICES UNION	Payroll deductions	-24.44
EFT10398	17/10/2013	IOU SOCIAL CLUB	Payroll deductions	-250.00
EFT10399	17/10/2013	HOSPITAL BENEFIT FUND	Payroll deductions	-378.05
EFT10400	17/10/2013	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-19.40
EFT10401	17/10/2013	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL	Superannuation contributions	-167.17
EFT10402	17/10/2013	KYLEREAN SUPERANNUATION FUND	Superannuation contributions	-1044.01
EFT10403	17/10/2013	BOEKEMAN MACHINERY	Parts for repairs- PTK27	-148.50
EFT10404	17/10/2013	MCINTOSH & SON		-319.30
	18/09/2013	MCINTOSH & SON	Flat washer, zinc bolt, nylon nut - swimming pool	9.48
	10/09/2013	MCINTOSH & SON	Belt & Hydraulic filter - PTK25	64.25
	25/09/2013	MCINTOSH & SON	Lube filter x 2 - PROL10	85.97
	23/09/2013	MCINTOSH & SON	Deliver & empty skip bin sports pavilion	110.00
	20/09/2013	MCINTOSH & SON	Lube filter x 2 PTK28	49.60
EFT10405	17/10/2013	WESTERN AUSTRALIAN LOCAL GOVERNMENT	Advertising for DCEO and CRC tender	-2818.55
EFT10406	17/10/2013	WALLIS COMPUTER SOLUTIONS	Contract Managed Service - BeActive user setup	-331.72
EFT10407	17/10/2013	WATER CORPORATION	Water use depot road standpipe 15/07 to 12/09/2013	-78.51
EFT10408	17/10/2013	WHEATBELT TYRES		-2279.56

**List of Accounts Paid & Submitted to Finance Committee
01/10/2013 - 31/10/2013**

CHQ/EFT	Date	Name	Description	Amount
	11/09/2013	WHEATBELT TYRES	Fit 4 new tyres -	863.59
	03/09/2013	WHEATBELT TYRES	Nitto socket x 2, air fitting hose tail reducing bush - PTK28	47.51
	03/09/2013	WHEATBELT TYRES	Patch fit tyre and tube - PG12	152.66
	03/09/2013	WHEATBELT TYRES	Patch puncture, O ring - PLDR7	103.30
	10/09/2013	WHEATBELT TYRES	Patch puncture - PTR8	84.66
	25/09/2013	WHEATBELT TYRES	O Ring fit tyre and tube - PLDR6	60.50
	25/09/2013	WHEATBELT TYRES	Patch puncture & fit tyre and tube - PLDR7	103.75
	30/09/2013	WHEATBELT TYRES	Fit balance tyre x 4, scrap tyre x 4 - VWC	863.59
EFT10409	17/10/2013	WONGAN HILLS PHARMACY	First Aid Supplies - Swimming pool	-91.15
EFT10410	17/10/2013	COVS	Various parts for truck maintainance and depot stock	-491.73
EFT10411	17/10/2013	ADVANCED AUTOLOGIC PTY LTD	20kg EP2 grease - PLDR6 and free it - depot	-259.00
EFT10412	17/10/2013	SIGMA CHEMICALS	Leaf Rake - swimming pool	-34.00
EFT10413	17/10/2013	LIWA AQUATICS (INC)	Liwa Aquatic State Conference x 2 employees	-1180.00
EFT10414	17/10/2013	HIGH STANDARD SECURITY	Security System Monitoring CRC	-128.70
EFT10415	17/10/2013	PUBLIC TRANSPORT AUTHORITY OF WESTERN	TransWA Ticket Sales - September 2013	-171.55
EFT10416	17/10/2013	BRYAN RURAL SERVICE	Pest control to swimming pool	-275.00
EFT10417	17/10/2013	RIFAT QAMAR	Wages Doctor 7/10/2013 to 12/10/2013	-9625.00
EFT10418	17/10/2013	MEDITECH AUST-ASIA PTY LTD	Reimbursement EFTPOS deposits 14/15/16 October	-1759.10
EFT10419	24/10/2013	STAPLES	Toner - Licencing Computer	-447.39
EFT10420	24/10/2013	C.Y. O'CONNOR INSTITUTE	Training in Certificate III in local government	-1624.00
EFT10421	24/10/2013	CJD EQUIPMENT PTY LTD	Various parts for repairs to PLDR6	-1774.30
EFT10422	24/10/2013	COURIER AUSTRALIA INTERNATIONAL	Freight Air Liquide - Medical Centre	-6.54
EFT10423	24/10/2013	JASON SIGNMAKERS	200 Guidepost and 60 street signs - Whitewell ,Kalguddering and Cadoux North Roads	-2931.50
EFT10424	24/10/2013	WATER CORPORATION	Water rates to 1/07/213 to 1/08/2013 - 14 Shields crescent	-211.36
EFT10425	24/10/2013	WESTRAC EQUIPMENT PTY LTD	Filters for various shire trucks	-590.36
EFT10426	24/10/2013	MAJOR MOTORS PTY LTD	Parts for repairs to PTK29	-393.74
EFT10427	24/10/2013	COVS	Various parts for shire vehicle repairs	-474.94
EFT10428	24/10/2013	ADVANCED AUTOLOGIC PTY LTD	Truck wash (205 litres) - PTK30, grease - PLDR6, free it - depot	-542.00
EFT10429	24/10/2013	LGIS LIABILITY	Shire personal liability insurance 2nd installment	-22460.93
EFT10430	24/10/2013	LGIS WORKCARE	Workcover 2nd Installment - Shire	-33484.23
EFT10431	24/10/2013	JTAGZ PTY LTD	Cat tags	-519.20
EFT10432	24/10/2013	LGIS PROPERTY	2nd Installment Shire Property Insurance 2013/2014	-52287.22
EFT10433	24/10/2013	WONGAN HILLS BUSINESS ASSOCIATION	2013 Community Development Fund Grant	-3000.00
EFT10434	24/10/2013	TRUCK CENTRE (WA) PTY LTD	Switch panel - PTK25	-332.75
EFT10435	24/10/2013	ELIZABETH TELFER BUILDING MANAGEMENT	Payment of management grant 2013-2014	-3000.00
EFT10436	24/10/2013	THE FARM SHOP (WA) 1999 PTY LTD	Roundup DST 15Lt - Dam Management	-180.00
EFT10437	24/10/2013	MRGTV PTY LTD	Best Country Towns Series x5 Segments	-2750.00
EFT10438	24/10/2013	DEPARTMENT OF COMMERCE - BUILDING	BSL Reconciliation September 2013	-115.42
EFT10439	24/10/2013	AIR LIQUIDE WA PTY LTD	Nitrogen for Medical Centre	-115.25
EFT10440	24/10/2013	DAIMLER TRUCKS PERTH	Parts as per quote 21279D	-10.79
EFT10441	24/10/2013	TEAM DIGITAL	Canvas Sealer for Large Format Printer	-71.40
EFT10442	24/10/2013	AIRCONS 4 YOU PLUS ELECTRICAL	Supply and install air conditioner - Refuse site	-1603.58
EFT10443	24/10/2013	RACHAEL HAYES	Contractor fees for period 1 October 2013 to 31 October 2013 for tip	-4583.00
EFT10444	24/10/2013	MEDITECH AUST-ASIA PTY LTD	Flu injection - Works	-67.70
EFT10445	30/10/2013	ANZ BANK (NETT WAGES)	Wages PPE 29th October 2013	-53316.44
EFT10446	30/10/2013	WALGS SUPERANNUATION PLAN	Superannuation contributions	-6420.97
EFT10447	30/10/2013	AUSTRALIAN SERVICES UNION	Payroll deductions	-24.44
EFT10448	30/10/2013	IOU SOCIAL CLUB	Payroll deductions	-250.00
EFT10449	30/10/2013	HOSPITAL BENEFIT FUND	Payroll deductions	-378.05
EFT10450	30/10/2013	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-19.40
EFT10451	30/10/2013	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL	Superannuation contributions	-162.62
EFT10452	30/10/2013	KYLEREAN SUPERANNUATION FUND	Superannuation contributions	-1044.01
EFT10453	31/10/2013	DEPARTMENT OF TRANSPORT	Monthly DPI Payment	-57725.50
19757	03/10/2013	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-1185.00
19758	03/10/2013	REST SUPERANNUATION	Superannuation contributions	-98.25
19759	03/10/2013	AMP SUPERANNUATION LTD.	Superannuation contributions	-188.00
19760	03/10/2013	AUSTRALIAN SUPER	Superannuation contributions	-326.04
19761	03/10/2013	PRIME SUPER	Superannuation contributions	-334.58
19762	03/10/2013	CONSTRUCTION & BUILDING INDUSTRY SUPER	Superannuation contributions	-161.59
19763	03/10/2013	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-174.02
19764	03/10/2013	ONEPATH LIFE LIMITED	Superannuation contributions	-149.37
19765	03/10/2013	HESTA SUPER FUND	Superannuation contributions	-182.59
19766	03/10/2013	WESTERN FINANCIAL	Superannuation contributions	-149.85
19767	03/10/2013	TASPLAN	Superannuation contributions	-105.23

**List of Accounts Paid & Submitted to Finance Committee
01/10/2013 - 31/10/2013**

CHK/EFT	Date	Name	Description	Amount
19768	09/10/2013	TELSTRA CORPORATION LIMITED	Telephone account shire - Useage to 15th September, service to 15th October 2013	-3684.73
19769	09/10/2013	SHIRE OF WONGAN-BALLIDU	Boomer advertising editions 649-652 and laminating charges	-430.00
19770	09/10/2013	SYNERGY	Electricity account 20/08/2013 to 16/09/2013 - swimming pool part	-765.95
19771	09/10/2013	NORTHSIDE SEPTICS	Pump out septic tanks - WH Sports Complex	-460.00
19772	15/10/2013	WILLIAMS & WILLIAMS	Advertising for inclusion in the Wongan Hills Business Calendar - for the	-242.00
19773	15/10/2013	TELSTRA CORPORATION LIMITED	Telephone service fee 14 Ellis street	-9.71
19774	15/10/2013	SYNERGY	Electricity streetlighting 25/08/2013 to 24/09/2013	-3209.95
19775	15/10/2013	CR. PETER MACNAMARA	Sitting Fees July-September 2013	-1132.20
19776	15/10/2013	DEPT OF ENVIRONMENT & REGULATION	Annual licence Cadoux, Wongan Hills and Ballidu Refuse sites	-2223.52
19777	15/10/2013	ST JOHN AMBULANCE AUSTRALIA (WA) INC	St John Ambulance CPR Training for 3 staff	-70.00
19778	17/10/2013	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-1185.00
19779	17/10/2013	REST SUPERANNUATION	Superannuation contributions	-42.08
19780	17/10/2013	AMP SUPERANNUATION LTD.	Superannuation contributions	-188.89
19781	17/10/2013	AUSTRALIAN SUPER	Superannuation contributions	-292.58
19782	17/10/2013	PRIME SUPER	Superannuation contributions	-336.10
19783	17/10/2013	CONSTRUCTION & BUILDING INDUSTRY SUPER	Superannuation contributions	-162.89
19784	17/10/2013	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-174.03
19785	17/10/2013	ONEPATH LIFE LIMITED	Superannuation contributions	-149.37
19786	17/10/2013	HESTA SUPER FUND	Superannuation contributions	-127.36
19787	17/10/2013	WESTERN FINANCIAL	Superannuation contributions	-99.90
19788	17/10/2013	TASPLAN	Superannuation contributions	-105.23
19789	17/10/2013	WILLIAMS & WILLIAMS	Advertising for Mortlock football badges	-220.00
19790	17/10/2013	TELSTRA CORPORATION LIMITED	CRC Telephone Bill September 2013	-292.78
19791	17/10/2013	SYNERGY	Electricity WH Oval - 11/09/2013 to 8/010/2013	-1112.95
19792	17/10/2013	NORTHSIDE SEPTICS	Pump out septic public toilets	-460.00
19793	24/10/2013	WESTNET PTY LTD	Shire internet 1/11/2013 to 1/12/2013	-339.79
19794	24/10/2013	TELSTRA CORPORATION LIMITED	Internet 30 Wandoo Cres - 11/09/2013 to 10/10/2013	-99.95
19795	24/10/2013	SYNERGY	Electricity account swimming pool (shared part recoverable)	-2098.40
19796	24/10/2013	BUILDING & CONSTRUCTION INDUSTRY	BCITF Reconciliation for September 2013	-259.35
19797	24/10/2013	AUSTRALIAN COMMUNICATIONS & MEDIA	Apparatus renewal Mt Obrien site and Moningarín - Cadoux	-133.00
19798	24/10/2013	SHIRE OF WONGAN-BALLIDU	Additional Cash Float for CRC	-100.00
19799	30/10/2013	SHIRE OF WONGAN-BALLIDU PETTY CASH RE-	Swimming Pool Cash Float 13/14	-264.20
19800	30/10/2013	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-1185.00
19801	30/10/2013	REST SUPERANNUATION	Superannuation contributions	-71.32
19802	30/10/2013	AMP SUPERANNUATION LTD.	Superannuation contributions	-188.83
19803	30/10/2013	AUSTRALIAN SUPER	Superannuation contributions	-172.96
19804	30/10/2013	PRIME SUPER	Superannuation contributions	-334.88
19805	30/10/2013	CONSTRUCTION & BUILDING INDUSTRY SUPER	Superannuation contributions	-162.36
19806	30/10/2013	AXA RETIREMENT SECURITY PLAN	Superannuation contributions	-174.02
19807	30/10/2013	ONEPATH LIFE LIMITED	Superannuation contributions	-149.37
19808	30/10/2013	TASPLAN	Superannuation contributions	-105.23

	Bank Code	Bank Name	
	1	Municipal Bank	561083.31
	2	Trust Account	57725.5
		TOTAL	\$618,808.81

9.1.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	2 December 2013
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor - Chief Executive Officer
ATTACHMENTS:	Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended October 2013 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

1. An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
 - An explanation of each of the material variances
 - Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

- h. Bank Reconciliation Report**
- i. Investment Report**
- j. Reserve Account Balances Report**
- k. Loans Schedule**

Discretionary
Discretionary
Discretionary
Discretionary

CARRIED: 8/0
RESOLUTION NO: 031113

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 OCTOBER 2013

	Approved Budget 2013- 2014	Current Budget 2013-2014	YTD BUDGET *	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,479,844)	(2,479,844)	(2,438,662)	(2,312,785)		5.2%	✓
Grants Operating, Subsidies & Contributions	(1,237,502)	(1,237,502)	(461,817)	(459,107)		0.6%	✓
Non Operating Grants, Subsidies & Contributions	(1,383,954)	(1,383,954)	(279,024)	(303,809)		(8.9%)	✓
Fees & Charges & Service Charges	(585,792)	(585,792)	(412,024)	(445,151)		(8.0%)	✓
Other Revenue	(87,017)	(87,017)	(32,074)	(27,875)		13.1%	0
Interest	(119,298)	(119,298)	(46,542)	(19,622)		57.8%	0
Profit on sale of Assets	-	-	-	-			
a: TOTAL INCOME	(5,893,407)	(5,893,407)	(3,670,143)	(3,568,349)			
OPERATING EXPENSES							
Employee Costs	2,044,854	2,044,854	767,610	734,210		(4.4%)	✓
Materials & Contracts	1,081,764	1,077,764	509,985	416,245		(18.4%)	0
Utilities (Gas, Electricity) etc.	272,764	272,764	100,410	90,982		(9.4%)	✓
Interest #	87,075	87,075	28,480	29,586	11	3.9%	✓
Insurance	213,752	213,752	151,286	228,919		51.3%	x
Other General	231,040	231,040	119,913	69,286		(42.2%)	0
Loss on Asset Disposals	118,000	118,000	26,332	12,300		(53.3%)	0
Depreciation	2,405,197	2,405,197	801,765	776,232		(3.2%)	✓
b: TOTAL OPERATING EXPENSES	6,454,447	6,450,447	2,505,781	2,357,761			
c: NET OPERATING (SURPLUS) / DEFICIT	561,039	557,039	(1,164,362)	(1,210,587)			
CAPITAL EXPENSES							
Land & Buildings	1,170,255	1,170,255	373,420	142,116		(61.9%)	0
Furniture & Equipment	26,500	26,500	19,832	7,972		(59.8%)	0
Motor Vehicles	120,000	120,000	35,000	31,308		(10.5%)	0
Plant	598,098	602,098	198,098	67,000		(66.2%)	0
Infrastructure Other	250,000	250,000	83,332	2,669		(96.8%)	0
Infrastructure Roads	1,606,768	1,606,768	520,224	264,220		(49.2%)	0
d: TOTAL CAPITAL	3,771,621	3,775,621	1,229,906	515,285			
e: TOTAL OPERATING & CAPITAL	4,332,660	4,332,660	65,544	(695,303)			
ADJUST - NON CASH ITEMS							
Depreciation	(2,405,197)	(2,405,197)	(801,765)	(776,232)			
Profit on sale of assets	-	-	-	-	6		
Loss on sale of assets	(118,000)	(118,000)	(26,332)	(12,300)	6		
Proceeds from Sale of Assets	(212,500)	(212,500)	(18,486)	(18,486)	6		
Transfer from reserves	(763,000)	(763,000)	-	-	10		
Transfer to reserves	225,000	225,000	-	-	10		
Interest paid to reserves #	44,320	44,320	24,007	24,007	10		
LSL Provision in reserves	-	-	-	-			
Loan proceeds	-	-	-	-			
Loan principal repayment	87,126	87,126	18,924	26,509	11		
SSL Principal Reimbursements	(56,161)	(56,161)	(18,924)	(18,924)	11		
Less Surplus/(deficit) B/Fwd	(1,068,529)	(1,068,529)	(1,064,581)	(1,064,581)	5		
ADJUSTED CLOSING (SURPLUS) / DEFICIT	65,719	65,719	(1,821,613)	(2,535,310)			

** This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

Key Within budget tolerance of 10% ✓
Over budget tolerance of 10% x
Under budget tolerance of 10% 0

Shire of Wongan-Ballidu
Variance Report for October 2013

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Report Section	Comments
	Operating Income	
①	Other Revenue	Less funding received then budgeted.
①	Interest	2013-14 revenues are to be reduced by revenue actually earned last financial year. The August figures reflect those balance day adjustments.
	Operating Expenditure	
①	Materials & Contacts	Overall the yearly out turn is on target and the estimates reasonably accurate.
①	Other - General	Conference, discounts, bad debts and donations all down in first quarter.
①	Loss on Asset Disposals	Asset acquisition delayed
	Capital	
①	Land & Building	With the exception of the CRC building, no building, capital expenditure has commenced in July, August or September.
①	Furniture & Equipment	Timing Issue.
①	Plant & Motor Vehicles	Budget for Purchase of Grader, this to be purchased in November.
①	Infrastructure – Road & Other	Under Budget due to greater focus on maintenance.

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 OCTOBER 2013

	APPROVED BUDGET	CURRENT BUDGET	YTD ACTUAL
<u>INCOME</u>			
General Purpose Funding	(3,880,079)	(3,880,079)	(2,573,875)
Governance	(29,200)	(29,200)	(4,188)
Law, Order & Public Safety	(38,256)	(38,256)	(17,566)
Health	(139,000)	(139,000)	(164,381)
Education & Welfare	(10,967)	(10,967)	(2,651)
Housing	(108,162)	(108,162)	(18,542)
Community Amenities	(190,169)	(190,169)	(166,189)
Recreation & Culture	(265,438)	(265,438)	(66,577)
Transport	(959,723)	(959,723)	(431,043)
Economic Services	(21,550)	(21,550)	(8,452)
Other Property & Services	(250,863)	(250,863)	(114,884)
a: TOTAL INCOME	(5,893,407)	(5,893,407)	(3,568,349)
<u>OPERATING EXPENSES</u>			
General Purpose Funding	92,503	92,503	31,067
Governance	320,308	320,308	127,967
Law, Order & Public Safety	90,240	90,240	46,860
Health	276,382	276,382	236,252
Education & Welfare	145,091	145,091	47,265
Housing	231,975	231,975	73,325
Community Amenities	264,930	264,930	111,237
Recreation & Culture	1,230,777	1,226,777	478,536
Transport	2,815,819	2,815,819	1,043,245
Economic Services	130,492	130,492	43,538
Other Property & Services #	855,930	855,930	118,469
b: TOTAL OPERATING EXPENSES	6,454,447	6,450,447	2,357,761
c: NET OPERATING (SURPLUS)/DEFICIT	561,039	557,039	(1,210,587)
<u>CAPITAL EXPENSES</u>			
General Purpose Funding	-	-	-
Governance	76,500	76,500	7,972
Law, Order & Public Safety	38,600	38,600	-
Health	35,000	35,000	-
Education & Welfare	-	-	170
Housing	178,000	178,000	2,640
Community Amenities	250,000	250,000	3,630
Recreation & Culture	177,560	195,760	17,695
Transport	2,076,423	2,062,223	332,281
Economic Services	127,498	127,498	31,308
Other Property & Services	812,040	812,040	119,588
d: TOTAL CAPITAL EXPENSES	3,771,621	3,775,621	515,285
e: TOTAL OPERATING & CAPITAL	4,332,660	4,332,660	(695,303)

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF NET CURRENT ASSETS AS AT 31 OCTOBER 2013

NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22

	2012-2013	BUDGET	YTD
SURPLUS / (DEFICIT)	1,064,579	(65,718)	2,535,310
COMPRISES			
Cash (including reserves)	2,646,219	1,263,013	3,394,303
Current rates	74,685	421,000	575,007
Sundry debtors	474,887	80,000	457,849
Tax receivables	39,870	50,000	16,216
Other debtors	28,573	46,000	27,763
A: SSL debtors (are excluded see D: adj)	56,062	25,455	37,138
Inventories	20,237	20,400	19,947
Less:			
Reserves	(1,542,811)	(1,049,131)	(1,566,818)
Sundry creditors	(364,318)	(2,172)	16,989
Accrued interest	(24,586)	(1,500)	(24,586)
ESL Levy Owed	(16,216)	(23,695)	(99,734)
PAYG/GST Due To ATO	(41,642)	(2,000)	(77,169)
B: Other - DOT (are excluded see D: adj)	-	-	-
Other	-	-	-
Tax liabilities	(7,923)	(7,923)	-
Other	-	-	-
C: Loan liability (are excluded see D: adj)	(87,126)	(592,390)	(60,617)
Current employee benefits provisions	(222,396)	(292,775)	(204,456)
D: Adjustments (see above A to C)	31,064	-	23,479
	-	-	-
(Surplus) / Deficit Variance	1,064,579	(65,718)	2,535,310

NOTE 1B: CLOSING FUNDS alternate format to Note 1 above

	2012-2013	BUDGET	YTD
Current assets			
Cash & cash equivalents	2,646,219	1,263,013	3,394,303
Sundry debtors	674,078	600,000	1,113,973
Inventories	20,237	20,400	19,947
Total current assets	3,340,534	1,883,413	4,528,222
Current liabilities			
Creditors and accounts payable	(454,685)	(40,290)	(184,500)
Current loan liability	(87,126)	(592,390)	(60,617)
Provisions	(222,396)	(885,165)	(204,456)
Total current liability	(764,207)	(1,517,845)	(449,573)
Net current assets	2,576,327	365,568	4,078,649
Less: restricted reserves	(1,542,811)	(1,049,131)	(1,566,818)
Less: SSL principal repayments	(56,062)	25,455	(37,138)
Add back: Current loan liability	87,126	592,390	60,617
Add back: DOT Trust	-	-	-
(Surplus) / Deficit Variance	1,064,579	(65,718)	2,535,310

SHIRE OF WONGAN-BALLIDU
RATE SETTING STATEMENT AS AT 31 OCTOBER 2013

	2013-2014 APPROVED BUDGET	2013-2014 CURRENT BUDGET	2013-2014 ACTUAL
<u>OPERATING INCOME</u>			
General Purpose Funding	(1,400,235)	(1,400,235)	(261,090)
Governance	(29,200)	(29,200)	(4,188)
Law, Order & Public Safety	(38,256)	(38,256)	(17,566)
Health	(139,000)	(139,000)	(164,381)
Education & Welfare	(10,967)	(10,967)	(2,651)
Housing	(108,162)	(108,162)	(18,542)
Community Amenities	(190,169)	(190,169)	(166,189)
Recreation & Culture	(265,438)	(265,438)	(66,577)
Transport	(959,723)	(959,723)	(431,043)
Economic Services	(21,550)	(21,550)	(8,452)
Other Property & Services	(250,863)	(250,863)	(114,884)
A	(3,413,564)	(3,413,564)	(1,255,564)
<u>OPERATING EXPENSES</u>			
General Purpose Funding	92,503	92,503	31,067
Governance	320,308	320,308	127,967
Law, Order & Public Safety	90,240	90,240	46,860
Health	276,382	276,382	236,252
Education & Welfare	145,091	145,091	47,265
Housing	231,975	231,975	73,325
Community Amenities	264,930	264,930	111,237
Recreation & Culture	1,230,777	1,226,777	478,536
Transport	2,815,819	2,815,819	1,043,245
Economic Services	130,492	130,492	43,538
Other Property & Services	855,930	855,930	118,469
B	6,454,447	6,450,447	2,357,761
C= A and B	3,040,883	3,036,883	1,102,197
<u>ADJUST FOR CASH BUDGET REQUIREMENTS</u>			
<u>Non-Cash Expenditure and Revenue</u>			
Depreciation on Assets	(2,405,197)	(2,405,197)	(776,232)
Profit/(Loss) on Asset Sales	(118,000)	(118,000)	(12,300)
<u>Capital Expenditure & Income</u>			
Purchase of land & buildings #	1,170,255	1,170,255	142,116
Purchase of furniture & equipment	26,500	26,500	7,972
Purchase of motor vehicles #	120,000	120,000	31,308
Purchase of plant & machinery #	598,098	602,098	67,000
Purchase of other infrastructure #	250,000	250,000	2,669
Purchase of roads infrastructure #	1,606,768	1,606,768	264,220
Proceeds from sale of assets	(212,500)	(212,500)	(18,486)
<u>Financing Activities</u>			
Repayment of Loan Principal*	87,126	87,126	26,509
Loan proceeds / refinancing CL to NCL adj	-	-	-
Self Supporting Loan Income	(56,161)	(56,161)	(18,924)
<u>Reserve Movements</u>			
Transfers to Reserves	225,000	225,000	-
Interest paid to Reserves	44,320	44,320	24,007
Transfer from Reserves	(763,000)	(763,000)	-
LSL Provision in reserves	-	-	-
Estimated Muni (Surplus/Deficit) July 1 B/Fwd.	(1,068,529)	(1,068,529)	(1,064,581)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	(65,718)	(65,718)	2,535,310
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,479,845	2,479,845	(222,525)
TOTAL RATES RAISED	2,479,844	2,479,844	2,312,785

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 31 OCTOBER 2013

	Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss	
By Class								
Motor Vehicles								
	CEO Vehicle*	MV0072	46,000	(38,000)	8,000			
	Ranger Utility	MV0057	15,000	(12,500)	2,500			
	Grader Utility	UT62	20,000	(12,500)	7,500			
	Doctors Vehicle	VDOC1	32,000	(20,000)	12,000			
	MBS Vehicle	MV0068	22,500	(20,000)	2,500	22,387	(14,286)	
							8,100	
Plant & Equipment								
	Community Bus	MV0007	45,000	(19,500)	25,500			
	Volvo Grader	P0011	150,000	(90,000)	60,000			
	Vertimover	VMT1031				3,582	(3,582)	
	Lawn Broom	LB1 1047				618	(618)	
Land & Buildings								
TOTAL			330,500	(212,500)	118,000	26,587	(18,486)	
By Program								
Governance								
	CEO Vehicle	MV0072	46,000	(38,000)	8,000			
Law, Order & Public Safety								
	Ranger Utility	MV0057	15,000	(12,500)	2,500			
Health								
	Doctor's Vehicle	VDOC1	32,000	(20,000)	12,000			
Recreation & Culture								
	Community Bus	MV0007	45,000	(19,500)	25,500			
	Vertimover	VMT1031				3,582	(3,582)	
	Lawn Broom	LB1 1047				618	(618)	
Transport								
	Volvo Grader	P0011	150,000	(90,000)	60,000			
	Grader Utility	UT62	20,000	(12,500)	7,500			
Economic Services								
	MBS Vehicle	MV0068	22,500	(20,000)	2,500	22,387	(14,286)	
							8,100	
TOTAL			330,500	(212,500)	118,000	26,587	(18,486)	
TOTAL								
Motor Vehicle and Plant & Equipment Change Over								
			Budget Purchase Price	Budget Sale	Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles								
	CEO Vehicle		50,000	(38,000)	12,000			
	Ranger Utility		38,600	(12,500)	26,100			
	Grader Utility		25,000	(12,500)	12,500			
	Doctors Vehicle		35,000	(20,000)	15,000			
	MBS Vehicle		35,000	(20,000)	15,000	31,286	(14,286)	17,000
Plant & Equipment								
	Toyota Coaster Bus		92,498	(19,500)	72,998			
	Grader		360,800	(90,000)	270,800			
	Loader		67,000	-	67,000	67,000	-	67,000
	Vertimover		18,200	(4,200)	14,000	18,200	(4,200)	14,000
			722,098	(216,700)	505,398	116,486	(18,486)	98,000
TOTAL								

SHIRE OF WONGAN-BALLIDU

BANK RECONCILIATIONS FOR 31 OCTOBER 2013

	Total	Municipal (01100)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	3,723,745.89	2,132,594.93	23,634.67	1,566,816.29	700.00
Add: Receipts	312,826.15	256,719.27	56,104.90	1.98	
Less: Payments - EFT & Cheques	(618,808.81)	(561,083.31)	(57,725.50)		
Payments - Bank Fees and Rounding	(1,446.65)	(1,446.65)	-		
Balance as per General Ledger	3,416,316.58	1,826,784.24	22,014.07	1,566,818.27	700.00
Balance as per Bank Statements	365,183.31	321,685.32	18,993.38	24,504.61	
Balance as per Bank Deposit Certificates	3,042,313.66	1,500,000.00		1,542,313.66	
Balance as per Holder Certificates	700.00				700.00
Add: Outstanding Deposits	10,148.58	7,127.89	3,020.69		
Less: Adjustments	-				
Unpresented Cheques	(2,028.97)	(2,028.97)			
Balance as per Cash Book	3,416,316.58	1,826,784.24	22,014.07	1,566,818.27	700.00
Figure should equal same as Creditor Payment List	\$ -	\$ 0.00	\$ 0.00	\$ -	\$ -

SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 31 OCTOBER 2013

MUNICIPAL INVESTMENTS

Municipal Investments												
Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Originally Placed	Investment Last Placed	Interest Realised	Closing Balance	Back into Muni
Total of matured municipal investments												
Current Municipal Investments												
Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Originally Placed	Current Investment	Interest Realised	Closing Balance	Back into Muni
9715-99407	Term Deposit - ANZ	Current	ANZ	21-Aug-13	21-Feb-14	184	3.75%	\$ 335,000.00	\$ 335,000.00		335,000.00	
9715-99677	Term Deposit - ANZ	Current	ANZ	21-Aug-13	21-Nov-13	92	3.75%	\$ 330,000.00	\$ 330,000.00		330,000.00	
9715-93646	Term Deposit - ANZ	Current	ANZ	21-Aug-13	21-Feb-14	184	3.75%	\$ 335,000.00	\$ 335,000.00		335,000.00	
9717-49882	Term Deposit - ANZ	Current	ANZ	24-Sep-13	24-Dec-13	91	3.70%	\$ 250,000.00	\$ 250,000.00		250,000.00	
9717-50277	Term Deposit - ANZ	Current	ANZ	24-Sep-13	24-Dec-13	91	3.70%	\$ 250,000.00	\$ 250,000.00		250,000.00	
Total of current municipal investments								1,500,000.00	1,500,000.00	0.00	1,500,000.00	

RESERVE INVESTMENTS

Reserve Investments												
Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Originally Placed	Investment last Placed	Interest Realised	Closing Balance	Back into Muni
Total of matured reserve investments												
Current Reserve Investments												
Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Originally Placed	Current Investment	Interest Realised	Closing Balance	Back into Muni
9702-20338	Term Deposit - ANZ	Current	ANZ	19-Sep-12	19-Sep-14	730	5.00%	280,809.21	280,809.21	14,040.26	294,849.47	
9997-56101	Term Deposit - ANZ	Current	ANZ	4-Sep-13	4-Mar-14	181	3.75%	461,773.38	476,830.87	15,057.49	476,830.87	
9997-56064	Term Deposit - ANZ	Current	ANZ	4-Sep-13	4-Mar-14	181	3.75%	450,000.00	464,673.58	14,673.58	464,673.58	
9715-93574	Term Deposit - ANZ	Current	ANZ	21-Aug-13	21-Feb-14	184	3.75%	320,000.00	320,000.00		320,000.00	
Bank Account Balance			Cash at bank						24,504.61			
Total of reserve investments and cash								1,512,582.59	1,566,818.27	43,771.33	1,556,353.92	
Total of matured municipal and reserve investment												
Total of current municipal and reserve investment and cash												
								0.00	0.00	0.00	0.00	
								3,012,582.59	3,066,818.27	43,771.33	3,056,353.92	

Note: Interest banked to reserve bank account not into term deposit.

SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 31 OCTOBER 2013

		ADOPTED FULL YEAR'S BUDGET				CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 31 OCTOBER 2013					
Reserve Description	GL Acct.	Opening Balance	Intra reserve transfers	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance
Centenary Celebrations Reserve	01925	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Community Resource Centre Reserve	01989	11,622	-	336.00	-	-	11,958.10	336.00	-	-	11,958.10	65.68	-	-	11,687.78
Depot Improvement Reserve	01940	5,564	-	161.00	-	-	5,725.05	161.00	-	-	5,725.05	31.33	-	-	5,595.38
Historical Publications Reserve	01965	6,075	-	176.00	-	-	6,250.65	176.00	-	-	6,250.65	34.34	-	-	6,108.99
Housing Reserve	01965	89,888	-	2,599.00	-	-	92,487.34	2,599.00	-	-	92,487.34	507.26	-	-	90,385.60
Land & Buildings Reserve	01930	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loan Principal Reserve	01950	292,060	-	8,437.00	-	-	300,497.31	8,437.00	-	-	300,497.31	16,207.71	-	-	308,268.02
LSL Reserve	01935	70,379	-	2,035.00	-	-	72,413.93	2,035.00	-	-	72,413.93	397.22	-	-	70,776.15
Medical Facilities & R4R Special Projects Reserve	01975	302,663	-	8,590.00	(295,000.00)	-	16,253.08	8,590.00	(295,000.00)	-	16,253.08	3,236.61	-	-	305,899.69
Patterson Street JV Housing Reserve	01988	11,918	-	345.00	-	5,000.00	17,263.49	345.00	-	5,000.00	17,263.49	38.97	-	-	11,957.46
Plant Reserve	01945	687,287	-	19,751.00	(448,000.00)	200,000.00	459,037.56	19,751.00	(448,000.00)	200,000.00	459,037.56	3,091.06	-	-	690,377.62
Quinlan Street JV Housing Reserve	01987	18,718	-	542.00	-	5,000.00	24,260.44	542.00	-	5,000.00	24,260.44	77.33	-	-	18,795.77
Sickland JV Housing Reserve	01986	14,025	-	406.00	-	5,000.00	19,430.50	406.00	-	5,000.00	19,430.50	51.23	-	-	14,075.73
Swimming Pool Reserve	01970	6,833	-	198.00	-	5,000.00	12,031.01	198.00	-	5,000.00	12,031.01	10.45	-	-	6,843.46
Waste Management Reserve	01920	25,779	-	744.00	(20,000.00)	5,000.00	11,522.61	744.00	(20,000.00)	5,000.00	11,522.61	258.22	-	-	26,036.83
WH Industrial/LIA Park Reserve	01985	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTALS		1,542,811	-	44,320.00	(763,000.00)	225,000.00	1,049,131.07	44,320.00	(763,000.00)	225,000.00	1,049,131.07	24,007.41	-	-	1,566,818.48

**SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 31 OCTOBER 2013**

Existing Loans											
Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Interest Paid in Oct 13	Accrued Int. Due as at 30th September	YTD Interest Paid	Loan Balance @ 1 July 2013	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Oct 13
140	Housing Construction	Wongan-Ballidu Development*	May-2015	430,000	-	9,715	-	429,996	-	-	429,996
142	Housing Construction	WB Community Association*	Mar-2020	400,000	-	770	7,107	231,512	-	(13,485)	218,027
143	Land Purchase	Shire of Wongan-Ballidu	Jun-2016	270,000	-	32	1,564	99,332	-	(7,585)	91,747
145B	Land Development	Shire of Wongan-Ballidu	Jun-2014	500,000	-	2,744	7,825	500,000	-	-	500,000
145C	Land Development	Shire of Wongan-Ballidu	Jul-2017	500,000	-	3,139	8,550	500,000	-	-	500,000
147	Aged Persons	Ninan House*	Jul-2022	100,000	-	908	2,571	74,413	-	(2,836)	71,577
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000	-	175	1,265	82,425	-	(2,604)	79,822
150	Sports Pavilion	Wongan Hills Sports Council*	May-2016	50,000	-	547	-	38,208	-	-	38,208
TOTAL EXISTING LOANS				2,365,000	-	18,030	28,883	1,955,886	-	(26,509)	1,929,377

* Denotes (SSL) Self Supporting Loan

Self Supporting Loan Summary

1,095,000	-	12,115	10,944	856,554	-	(18,924)	837,630
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SSL	Shire	Total
53,226	31,064	84,290
800,491	1,068,268	1,868,760
853,718	1,099,332	1,953,050

Current loan liability

Non current liability

Total Loan Liability

This item was held over from the October Council meeting.

9.1.3 NEW CRC BUILDING PROJECT

FILE REFERENCE:	RC4.4.2
REPORT DATE:	15 June 2012
APPLICANT/PROPONENT:	
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	
AUTHOR:	Stuart Taylor - Chief Executive Officer
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

To accept a Tender for the completion of the construction of the new Community Resource Centre

BACKGROUND:

The Shire called for tenders for the completion of construction of the new Community Resource centre. Tenders closed on Tuesday 24 September 2013

COMMENT:

Two tenders were received from builders to construct the CRC Building and they are listed below

Builders	Ex GST
JN & YE Panton (Development Group)	1,398,666
Multicon & Stallion Builders	1,788,818

POLICY REQUIREMENTS:

The Shire of Wongan Ballidu has a Regional Purchasing Policy; the principles of the policy have been applied.

All Tenderers were advised during the tender process of the Regional Purchasing Policy.

The impact of the policy on the outcome of this tender is minimal.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 and the Local Government Function and General Regulations apply in this instance.

STRATEGIC IMPLICATIONS:

This project has been included in Council Strategic Plan

SUSTAINABILITY IMPLICATIONS:

Ø **Environment**
Nil

Ø **Economic**
Nil

Ø **Social**
Nil

FINANCIAL IMPLICATIONS:

The Tenders far exceed the budget of the project of \$3,600,000 budgeted originally established (refer funding and expenditure spreadsheet provided), and it is extremely unlikely that any other grants funds will be available to assist in the progressing of this project, except the possible reallocation of the 2012/2013 Country Local Government Fund that has been allocated to other projects and currently under review by the State Government.

Therefore in the first instance Council has to determine whether they would consider deferring projects that have been allocated funding and redistribute those funds to the CRC Building Project.

- Mocardy Dam
- Staff Housing Units

Secondly to accept a tender and work with the Tenderer to review potential savings with a few of accepting a tender that is within the Shire of Wongan Ballidu's capacity to deliver the project.

Thirdly evaluate funding structures to enable the project to be completed

Should the State Government review on the Country Local Government Fund not be successful and the Shire not receive the 12/13 funding for the CRC further funding options will need to be explored including the taking of a loan

The raising of a loan outside of the Budget process will need to undertaken in accordance with the provisions of the Act

**VOTING REQUIREMENTS:
ABSOLUTE MAJORITY REQUIRED: NO**

STAFF RECOMMENDATION:

To be provided on the day

MOTION: MOVED Cr Armstrong/Cr West

That this item lay on the table till the December Council meeting in accordance with Part 17 Procedural Matters s17.3 Cases not provided for in Standing Orders.

**CARRIED: 8/0
RESOLUTION NO: 041113**

10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

13. CLOSURE

There being no further business the President, Cr Macnamara declared the meeting closed at 3.36pm.

These minutes were confirmed at a meeting on 18 December 2013

Signed _____
President