



MINUTES 25 JUNE 2014

**ORDINARY MEETING
OF COUNCIL**



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9. REPORTS OF OFFICERS AND COMMITTEES

9.1 ADMINISTRATION & FINANCIAL SERVICES

9.1.1 ACCOUNTS SUBMITTED

FILE REFERENCE:	F1.4
REPORT DATE:	2 July 2014
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	May 2014

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

List of Accounts Paid & Submitted to Finance Committee
1 May 2014 to 31 May 2014

Chq/EFT	Date	Name	Description	Amount
	01/05/2014	DEPARTMENT OF HOUSING	D- 9a Wilding St Rental	-508.00
	08/05/2014	FUJI XEROX AUSTRALIA PTY LTD	Fuji Xerox Australia Pty Ltd - CRC Photocopier	-553.30
EFT11085	01/05/2014	WALGS SUPERANNUATION PLAN	Superannuation Contributions	-6553.77
EFT11086	01/05/2014	AUSTRALIAN SERVICES UNION	Payroll Deductions	-24.44
EFT11087	01/05/2014	IOU SOCIAL CLUB	Payroll Deductions	-250.00
EFT11088	01/05/2014	MUNICIPAL EMPLOYEES UNION	Payroll Deductions	-19.40
EFT11089	01/05/2014	COLONIAL FIRST STATE FIRST CHOICE PERSONAL SUPER	Superannuation Contributions	-346.14
EFT11090	01/05/2014	KYLEREAN SUPERANNUATION FUND	Superannuation Contributions	-1044.01
EFT 11091		SEE EXPLANTION		
EFT11092	09/05/2014	STAPLES	Admin Stationery	-497.45
EFT11093	09/05/2014	LANDGATE	Land Enquiry Charges March April & May	-192.50
EFT11094	09/05/2014	AVON WASTE	Rubbish Collection X 4 Weeks -April	-8300.24
EFT11095	09/05/2014	BOEKEMAN MACHINERY	Crane Hire	-198.00
EFT11096	09/05/2014	COURIER AUSTRALIA INTERNATIONAL		-20.81
		COURIER AUSTRALIA INTERNATIONAL	Shire Admin Freight	9.38
		COURIER AUSTRALIA INTERNATIONAL	Medical Centre Freight	11.43
EFT11097	09/05/2014	CUTTING EDGES PTY LTD	Grader Blades For PG13 & PG 12	-2035.00
EFT11098	09/05/2014	WONGAN HILLS IGA	Administration Monthly Account	-2671.85
EFT11099	09/05/2014	UHY HAINES NORTON	Financial Management Workshop For DCEO And SFO	-3355.00
EFT11100	09/05/2014	KOMATSU AUSTRALIA PTY LTD	Parts For Grader PG14	-355.65
EFT11101	09/05/2014	MCINTOSH & SON	Parts Purchased April 2014, PWTT2, PG12, PTK25, PSP1	-162.79
EFT11102	09/05/2014	OFFICEWORKS BUSINESS DIRECT		-1340.45
EFT11103	09/05/2014	TRUCKLINE PARTS	Parts For Volvo Tip TruckPTK28, PTK28, PTRL23	-301.37
EFT11104	09/05/2014	WALLIS COMPUTER SOLUTIONS	Ergonomic Keyboard And Mouse	-130.00
EFT11105	09/05/2014	WATER CORPORATION		-8636.45
		WATER CORPORATION	Water Consumption Charges For March And April For Pool	7854.53
		WATER CORPORATION	Water Consumption -Service Charges For Sports Ground	173.44
		WATER CORPORATION	Medical Centre Water Charges	101.26
		WATER CORPORATION	14 Shields St- Wongan Ballidu Development Group	228.45
EFT11106	09/05/2014	WESTRAC EQUIPMENT PTY LTD	Headlamps For Grader PG13,	-383.12
EFT11107	09/05/2014	WONGAN NEWSAGENCY	CRC Stationery	-34.75
EFT11108	09/05/2014	BALLIDU CONTEMPORARY ARTS SOCIETY	13/14 Donation	-4500.00
EFT11109	09/05/2014	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	Legal Fees-Kyle Simpson	-119.78
EFT11110	09/05/2014	WONGAN HILLS TOURISM GROUP INC	Patterson Street Toilet Cleaning- Sept 13-April 14	-1290.00
EFT11111	09/05/2014	WONGAN BALLIDU DEVELOPMENT GROUP	1st Claim CRC	-165000.00
EFT11112	09/05/2014	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 150 Fixed Component - Sports Pavilion	-13773.90
EFT11113	09/05/2014	IT VISION AUSTRALIA PTY LTD		-4502.58
		IT VISION AUSTRALIA PTY LTD	Synergysoft Upgrade	1210.00
		IT VISION AUSTRALIA PTY LTD	Synergysoft Infringements	3292.58
EFT11114	09/05/2014	COAD COMMUNICATIONS		-3962.20
		COAD COMMUNICATIONS	Service Location On Waddington Road	418.00
		COAD COMMUNICATIONS	Locate Services At Jenson Road, Trenching Tree Roots Manmanning Road	3544.20
EFT11115	09/05/2014	LG NET	On Line Advertising Services	-797.50
EFT11116	09/05/2014	COVS	EPYU Ear Plugs	-128.89
EFT11117	09/05/2014	COUNTRY HOUSING AUTHORITY	Loan No. 140 Interest Payment - Development Group	-11588.50
EFT11118	09/05/2014	THE HONDA SHOP	Parts Order For April 2014	-424.85
EFT11119	09/05/2014	WYLIE MADE	Carry Out General Repairs As Required	-1771.00
EFT11120	09/05/2014	RBC RURAL	Meterplan - Admin photocopier	-437.76
EFT11121	09/05/2014	RADIOWEST BROADCASTERS PTY LTD	Radio Broadcasting breakfast	-110.00
EFT11122	09/05/2014	HILLS FIRE EQUIPMENT SERVICE TRUST	6 Monthly Fire Equipment Service	-1019.70
EFT11123	09/05/2014	GRIFFIN VALUATION ADVISORY	Professional Valuation and Advisory Services	-715.00
EFT11124	09/05/2014	LOCK, STOCK & FARRELL	Keys To Ballidu Hall	-43.00
EFT11125	09/05/2014	BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning Account For Ballidu Amenities	-3918.75
EFT11126	09/05/2014	N-COM PTY LTD	VAST Single Service CAM For Radio Services rebroadcasting	-576.40
EFT11127	09/05/2014	ELIZABETH TELFER BUILDING MGMT COMM. INC.	Management Grant	-3000.00
EFT11128	09/05/2014	RNR CONTRACTING P/L		-54887.11
		RNR CONTRACTING P/L	Bitumen Sealing Work	19782.63
		RNR CONTRACTING P/L	Bitumen Sealing Yerecoin South East Road.	35104.48
EFT11129	09/05/2014	NEIL COTT	Replace Failed Ceiling To Basketball Viewing Area	-6380.00
EFT11130	09/05/2014	WONGAN MAIL SERVICE	Monthly Account For The CRC	-178.15
EFT11131	09/05/2014	WA HINO SALES & SERVICE	Repairs To PTK30	-9300.40
EFT11132	09/05/2014	PUBLIC TRANSPORT AUTHORITY OF WA	CRC - TransWA Ticket Sales	-369.21
EFT11133	09/05/2014	LAM-VY PHAN	Chaplaincy Wages For May	-1720.62
EFT11134	09/05/2014	A & S LAWN SUPPLIES	Ammo For Culling	-429.00
EFT11135	09/05/2014	DALLCON	Supply Headwalls And Class 2 Pipes -for MRWA Northern - Pithara	-6291.78
EFT11136	09/05/2014	MULTISPARES LIMITED	Radiator Hose and Sump Gasket For WB033	-100.79
EFT11137	09/05/2014	WONGAN HILLS HOTEL	CouncillorDinner and Drinks	-540.38
EFT11138	09/05/2014	INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA LIMITED	Asset Management Forum	-80.00

EFT11139	09/05/2014	DEPARTMENT OF COMMERCE	Building Services Levy March	-95.80
EFT11140	09/05/2014	VOCAM PTY LTD	Eye Safety At Work DVD	-434.50
EFT11141	09/05/2014	FUJI XEROX AUSTRALIA PTY LTD	Boomer Print Costs	-2084.46
EFT11142	09/05/2014	AIR LIQUIDE WA PTY LTD	Cylinder Fee	-54.68
EFT11143	09/05/2014	BOYUP BROOK COMMUNITY RESOURCE CENTRE	Boyup Brook RTO Progress Payment	-4383.90
EFT11144	09/05/2014	CENTURION TEMPORARY FENCING	Temporary Fencing new CRC	-1134.38
EFT11145	09/05/2014	AIRCONS 4 YOU PLUS ELECTRICAL		-2570.17
		AIRCONS 4 YOU PLUS ELECTRICAL	42 Mitchell Street-Check Operation Of Electric Stove	55.00
		AIRCONS 4 YOU PLUS ELECTRICAL	WH Basketball Pavillion-Remove And Reinstall Lights	1553.06
		AIRCONS 4 YOU PLUS ELECTRICAL	Repair Stove As Necessary- 3/20 Stickland Street	389.47
		AIRCONS 4 YOU PLUS ELECTRICAL	11 Wandoo Cresc-Inspect - Repair Evaporative Air Cond	55.00
		AIRCONS 4 YOU PLUS ELECTRICAL	49 Quinlan-Relocate Spotlight And Check Smoke Alarm.	151.16
		AIRCONS 4 YOU PLUS ELECTRICAL	Check Operation Of Submersible Pump At Pool	263.59
		AIRCONS 4 YOU PLUS ELECTRICAL	7 Wandoo Crescent-Lights And Fan	102.89
EFT11146	09/05/2014	RACHAEL HAYES	Contractor Fees For April-Tip Management	-4583.00
EFT11147	09/05/2014	CR RICHARD MORGAN	Travel Reimbursement	-857.28
EFT11148	09/05/2014	CADOUX GOLF CLUB	Community Development Fund	-5850.00
EFT11149	14/05/2014	ANZ BANK (NETT WAGES)	PPE 13.05.14	-58776.46
EFT11150	15/05/2014	WALGS SUPERANNUATION PLAN	Superannuation Contributions	-6716.88
EFT11151	15/05/2014	AUSTRALIAN SERVICES UNION	Payroll Deductions	-24.44
EFT11152	15/05/2014	IOU SOCIAL CLUB	Payroll Deductions	-250.00
EFT11153	15/05/2014	MUNICIPAL EMPLOYEES UNION	Payroll Deductions	-19.40
EFT11154	15/05/2014	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL SUPER	Superannuation Contributions	-347.37
EFT11155	15/05/2014	KYLEREAN SUPERANNUATION FUND	Superannuation Contributions	-1044.01
EFT11157	21/05/2014	AUSTRALIAN TAXATION OFFICE	FBT Installment	-26687.00
EFT11158	23/05/2014	STAPLES	Files & AAA Batteries	-321.79
EFT11159	23/05/2014	LANDGATE	Rural UV Gen Vals	-5157.75
EFT11160	23/05/2014	AVON WASTE	Rubbish Collection For April 2014	-10375.30
EFT11161	23/05/2014	BOEKEMAN MACHINERY		-916.92
		BOEKEMAN MACHINERY	Filters For PG12 Grader	152.00
		BOEKEMAN MACHINERY	Replace Gearbox WB001	764.92
EFT11162	23/05/2014	COURIER AUSTRALIA INTERNATIONAL	Library Freight	-28.48
EFT11163	23/05/2014	WONGAN HILLS IGA	CRC Monthly Account	-103.79
EFT11164	23/05/2014	JOLLY & SONS PTY LTD	Battery For PSP1	-102.96
EFT11165	23/05/2014	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight Charges April 2014	-580.75
EFT11166	23/05/2014	WATER CORPORATION		-14260.78
		WATER CORPORATION	Koorda Road Standpipe - July, Aug, Sept & Oct	926.70
		WATER CORPORATION	Depot Road Standpipe	514.86
		WATER CORPORATION	Water Consumption For L138 Community Park	1230.09
		WATER CORPORATION	Water Consumption Admin Building	841.43
		WATER CORPORATION	Water Consumption For Fenton Place Median Strip	1678.11
		WATER CORPORATION	Water Consumption For Alpha Park	577.71
EFT11167	23/05/2014	WHEATBELT TYRES		-2193.60
		WHEATBELT TYRES	Air Fittings and associated fittings For PTK29	184.11
		WHEATBELT TYRES	Ptk27 Tyres x 2	767.99
		WHEATBELT TYRES	PLDR 6 Tyre and tube	1241.50
EFT11168	23/05/2014	WONGAN NEWSAGENCY		-94.50
		WONGAN NEWSAGENCY	Monthly Acc CRC	30.60
		WONGAN NEWSAGENCY	Monthly Acc Admin office	63.90
EFT11169	23/05/2014	WONGAN STEEL MANUFACTURERS	Bearings	-2.57
EFT11170	23/05/2014	C FOLLETT & CO		-358.05
		C FOLLETT & CO	Replace Thermostat To HWS 8 Ellis Street	247.50
		C FOLLETT & CO	Install New Gas Stove 2a Patterson Street	110.55
EFT11172	23/05/2014	BALLIDU TRADING POST	Bulk Mailing	-14.45
EFT11173	23/05/2014	AUSTRALIAN TAXATION OFFICE		-47425.00
		AUSTRALIAN TAXATION OFFICE	March BAS	14387.00
		AUSTRALIAN TAXATION OFFICE	April 2014 BAS	33038.00
EFT11174	23/05/2014	PEERLESS JAL PTY LTD	Cleaning Products	-1381.89
EFT11175	23/05/2014	WHEATBELT VETERINARY SERVICE	Cat Castration (grant funded)	-70.00
EFT11176	23/05/2014	COVS	General And Parts For WB013	-425.86
EFT11177	23/05/2014	CANNON HYGIENE AUSTRALIA PTY LTD	Monthly Service Of Amenities	-1377.79
EFT11178	23/05/2014	RURAL WATER COUNCIL OF WA INC	Membership Subscription 2014	-150.00
EFT11179	23/05/2014	WYLIE MADE	Repairs To Swimming Pool	-6865.00
EFT11180	23/05/2014	LGIS PROPERTY	Lot 1 Wongan Road construction insurance	-6163.08
EFT11181	23/05/2014	RBC RURAL	CRC Meterplan	-23.61
EFT11182	23/05/2014	OVERLAND FREIGHT	Freight Charges For April 2014	-330.92
EFT11183	23/05/2014	WONGAN HILLS HARDWARE		-4357.80
		WONGAN HILLS HARDWARE	Works Monthly Account	3224.33
		WONGAN HILLS HARDWARE	Building April Account	1133.47
EFT11184	23/05/2014	RADIOWEST BROADCASTERS PTY LTD	Community Breakfast Radio	-110.00
EFT11185	23/05/2014	WONGAN HILLS SPORT & RECREATION COUNCIL	Konga aerobics Hall Hire	-100.00
EFT11186	23/05/2014	RELIANCE PETROLEUM	Fuel For April 2014	-828.32
EFT11187	23/05/2014	RNR CONTRACTING P/L	Bitumen Sealing Oliver Road, Waddington Road	-91520.63
EFT11188	23/05/2014	CORPORATE HEALTH PROFESSIONALS	Staff Hearing Tests	-943.80
EFT11189	23/05/2014	WEBFIRM PTY LTD	Annual Website Hosting Renewal	-748.00
EFT11190	23/05/2014	JAMESON FARM PTY LTD	Gravel Charges	-3088.80
EFT11191	23/05/2014	WONGAN MAIL SERVICE		-180.70

		WONGAN MAIL SERVICE	CRC Monthly Mail Account	59.90
		WONGAN MAIL SERVICE	Admin Monthly Mail Account	120.80
EFT11192	23/05/2014	DUNNINGS INVESTMENTS P/L	April Account	-5145.49
EFT11193	23/05/2014	PORTNER PRESS PTY LTD	Health & Safety 2014 Updates	-77.00
EFT11194	23/05/2014	PUBLIC TRANSPORT AUTHORITY OF WA	Transwa Ticket Sales For April 2014	-406.99
EFT11195	23/05/2014	CAMMS	Camms Professional Services	-990.00
EFT11196	23/05/2014	AIR LIQUIDE WA PTY LTD	Rental Charges	-54.68
EFT11197	23/05/2014	G.M.P UNLIMITED	Install Water Valve Access-Ballidu Sports Complex	-90.00
EFT11198	23/05/2014	CENTURION TEMPORARY FENCING	Temporary Security Fencing For New CRC Building	-1134.38
EFT11199	23/05/2014	AIRCONS 4 YOU PLUS ELECTRICAL		-1725.92
		AIRCONS 4 YOU PLUS ELECTRICAL	25 Exit Light Batteries	1393.43
		AIRCONS 4 YOU PLUS ELECTRICAL	Visitors Centre-Repair Faulty Switch	332.49
EFT11200	23/05/2014	RUMBOLD FORD PTY LTD	Car Service To WB011	-265.35
EFT11201	23/05/2014	BOXES AND BOUQUETS	Anzac Day Wreath	-130.00
EFT11202	28/05/2014	ANZ BANK (NETT WAGES)	PPE 27.05.2014	-63432.31
EFT11203	28/05/2014	WALGS SUPERANNUATION PLAN	Superannuation Contributions	-6737.88
EFT11204	28/05/2014	AUSTRALIAN SERVICES UNION	Payroll Deductions	-24.44
EFT11205	28/05/2014	IOU SOCIAL CLUB	Payroll Deductions	-250.00
EFT11206	28/05/2014	MUNICIPAL EMPLOYEES UNION	Payroll Deductions	-19.40
EFT11207	28/05/2014	COLONIAL FIRST STATE FIRST CHOICE PERSONAL SUPER	Superannuation Contributions	-349.16
EFT11208	28/05/2014	KYLEREAN SUPERANNUATION FUND	Superannuation Contributions	-2088.02
EFT11241	41789	DEPARTMENT OF TRANSPORT	DPI Payment For May Transport	-46334.35
19990	01/05/2014	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deductions	-795.00
19991	01/05/2014	REST SUPERANNUATION	Superannuation Contributions	-57.05
19992	01/05/2014	AMP SUPERANNUATION LTD.	Superannuation Contributions	-187.53
19993	01/05/2014	PRIME SUPER	Superannuation Contributions	-371.90
19994	01/05/2014	AXA RETIREMENT SECURITY PLAN	Superannuation Contributions	-174.03
19995	01/05/2014	ONEPATH LIFE LIMITED	Superannuation Contributions	-197.81
19996	09/05/2014	WESTNET PTY LTD	Internet Service Administration	-69.94
19997	09/05/2014	TELSTRA CORPORATION LIMITED	TIM Platform Telephone Service	-279.13
19998	09/05/2014	SYNERGY	Electricity For Swimming Pool	-4602.05
19999	09/05/2014	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	BCTIF - MARCH	-235.75
20000	09/05/2014	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	License Renewal	-164.00
20001	09/05/2014	MAIN ROADS WESTERN AUSTRALIA	Refund for Overpayment To Main Roads For Event	-462.00
20002	09/05/2014	DEPARTMENT OF LANDS	Land Development Lease Costs	-275.00
20003	09/05/2014	NORTHSIDE SEPTICS		-425.00
		NORTHSIDE SEPTICS	Pump Out Grease Trap At Sports Complex And Civic Centre	105.00
		NORTHSIDE SEPTICS	Patterson Street Pump Out Septic And Leech Drain.	320.00
20004	15/05/2014	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deductions	-795.00
20005	15/05/2014	REST SUPERANNUATION	Superannuation Contributions	-57.05
20006	15/05/2014	AMP SUPERANNUATION LTD.	Superannuation Contributions	-188.68
20007	15/05/2014	PRIME SUPER	Superannuation Contributions	-468.78
20008	15/05/2014	AXA RETIREMENT SECURITY PLAN	Superannuation Contributions	-174.03
20009	15/05/2014	ONEPATH LIFE LIMITED	Superannuation Contributions	-197.81
20010	23/05/2014	TELSTRA CORPORATION LIMITED	CRC Phone	-501.62
20011	23/05/2014	SHIRE OF WONGAN-BALLIDU	Drum Muster Advert Full Colour For Edition On 8/4/2014	-106.00
20012	23/05/2014	SYNERGY	Electricity for Street Lighting and various others	-16376.05
20013	23/05/2014	DEPARTMENT OF HOUSING	Water Consumption Unit 1/9 Wilding Street	-298.73
20014	23/05/2014	SHIRE OF WONGAN-BALLIDU WB BOOMER	Advertisement For Annual Electors Meeting	-44.00
20015	28/05/2014	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll Deductions	-795.00
20016	28/05/2014	REST SUPERANNUATION	Superannuation Contributions	-42.79
20017	28/05/2014	AMP SUPERANNUATION LTD.	Superannuation Contributions	-188.83
20018	28/05/2014	PRIME SUPER	Superannuation Contributions	-523.18
20019	28/05/2014	AXA RETIREMENT SECURITY PLAN	Superannuation Contributions	-174.03
20020	28/05/2014	ONEPATH LIFE LIMITED	Superannuation Contributions	-197.81
		1	Municipal Bank	-764734.96
		2	Trust Account	-46334.35
			TOTAL	-811069.31
			RECOVERABLE	-30590.10
			PARTIALLY RECOVERABLE	-16376.05
EFT11091 APRIL DPI PAYMENT PROCESSED IN APRIL				

9.1.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	2 July 2014
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Deputy Chief Executive Officer
ATTACHMENTS:	Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended May 2014 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:-

1. An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
 - An explanation of each of the material variances
 - Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

- f. Rates Outstanding Report**
- g. Debtors Outstanding Report**
- h. Bank Reconciliation Report**
- i. Investment Report**
- j. Reserve Account Balances Report**
- k. Loans Schedule**

Discretionary
Discretionary
Discretionary
Discretionary
Discretionary

CARRIED: 9/0
RESOLUTION NO: 040614

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 MAY 2014

	Approved Budget 2013- 2014	Current Budget 2013-2014	YTD BUDGET *	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,479,844)	(2,439,286)	(2,439,286)	(2,313,674)		5.1%	✓
Grants Operating, Subsidies & Contributions	(1,237,502)	(1,256,824)	(1,239,687)	(1,239,758)		(0.0%)	✓
Non Operating Grants, Subsidies & Contributions	(1,383,954)	(990,589)	(656,848)	(519,512)		20.9%	0
Fees & Charges & Service Charges	(585,792)	(636,757)	(636,757)	(632,814)		0.6%	✓
Other Revenue	(87,017)	(113,035)	(103,035)	(111,090)		(7.8%)	✓
Interest	(119,298)	(130,003)	(125,769)	(121,328)		3.5%	✓
Profit on sale of Assets	-	-	-	-			
a: TOTAL INCOME	(5,893,407)	(5,566,494)	(5,201,382)	(4,938,177)			
OPERATING EXPENSES							
Employee Costs	2,044,854	1,879,483	1,742,324	1,717,806		(1.4%)	✓
Materials & Contracts	1,081,764	1,114,767	1,066,625	901,465		(15.5%)	0
Utilities (Gas, Electricity) etc.	272,764	305,913	283,991	293,774		3.4%	✓
Interest #	87,075	96,870	91,116	85,763	11	(5.9%)	✓
Insurance	213,752	240,028	240,028	238,850		(0.5%)	✓
Other General	231,040	231,040	197,235	147,921		(25.0%)	0
Loss on Asset Disposals	118,000	133,704	133,704	588,448		340.1%	x
Depreciation	2,405,197	2,424,354	2,222,334	2,184,448		(1.7%)	✓
b: TOTAL OPERATING EXPENSES	6,454,447	6,426,159	5,977,357	6,158,476			
c: NET OPERATING (SURPLUS) / DEFICIT	561,039	859,665	775,975	1,220,298			
CAPITAL EXPENSES							
Land & Buildings	1,136,771	958,356	521,019	321,655		(38.3%)	0
Furniture & Equipment	59,984	51,411	48,874	41,842		(14.4%)	0
Motor Vehicles	183,600	170,968	170,968	170,968		0.0%	✓
Plant	534,498	520,953	520,953	520,953		0.0%	✓
Infrastructure Other	250,000	2,563	2,563	2,563		0.0%	✓
Infrastructure Roads	1,606,768	1,459,403	1,300,956	1,230,124		(5.4%)	✓
d: TOTAL CAPITAL	3,771,621	3,163,653	2,565,333	2,288,105			
e: TOTAL OPERATING & CAPITAL	4,332,660	4,023,318	3,341,307	3,508,403			
ADJUST - NON CASH ITEMS							
Depreciation	(2,405,197)	(2,424,354)	(2,222,334)	(2,184,448)			
Profit on sale of assets	-	-	-	-	6		
Loss on sale of assets	(118,000)	(133,704)	(133,704)	(588,448)	6		
Proceeds from Sale of Assets	(212,500)	(171,690)	(171,690)	(171,690)	6		
Transfer from reserves	(763,000)	(763,000)	-	-	10		
Transfer to reserves	225,000	25,000	-	-	10		
Interest paid to reserves #	44,320	44,320	47,789	47,789	10		
LSL Provision in reserves	-	-	-	-			
Loan proceeds	-	-	-	-			
Loan principal repayment	87,126	87,126	53,337	76,452	11		
SSL Principal Reimbursements	(56,161)	(56,161)	(53,337)	(53,337)	11		
Less (Surplus)/deficit B/Fwd	(1,068,529)	(988,040)	(988,040)	(988,040)	5		
ADJUSTED CLOSING (SURPLUS) / DEFICIT	65,719	(357,185)	(126,672)	(353,319)			

** This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

Key Within budget tolerance of 10% ✓
Over budget tolerance of 10% x
Under budget tolerance of 10% 0

**Shire of Wongan-Ballidu
Variance Report for May 2014**

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Report Section	Comments
	Operating Income	
①	Non Operating Grants, Subsidies & Contributions	There have been delays in processing Regional Road Group Grants.
	Operating Expenditure	
①	Materials and Contracts	Road maintenance and plant operating costs have been lower than originally budgeted.
①	Other - General	Conference, discounts, bad debts and donations all down in first quarter.
x	Loss on Asset Disposals	Losses on disposals have been greater than originally budgeted. A large number of assets have been written off from the Furniture & Fittings and Plant & Equipment classes due to the increase in the capitalisation threshold.
	Capital	
①	Land & Building	With the exception of the CRC building, no building, capital expenditure has commenced in July, August or September.
①	Furniture & Equipment	Due to an effort to increase budget saving, capital expenditure in relation to upgrading IT equipment has been delayed.

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 MAY 2014

		APPROVED BUDGET	CURRENT BUDGET	YTD ACTUAL
INCOME				
General Purpose Funding	03	(3,880,079)	(3,459,641)	(3,348,732)
Governance	04	(34,400)	(28,495)	(29,144)
Law, Order & Public Safety	05	(38,256)	(39,288)	(36,924)
Health	07	(139,000)	(197,513)	(193,812)
Education & Welfare	08	(10,967)	(10,967)	(5,333)
Housing	09	(102,962)	(91,498)	(86,854)
Community Amenities	10	(190,169)	(185,594)	(184,678)
Recreation & Culture	11	(265,438)	(291,680)	(111,316)
Transport	12	(959,723)	(962,635)	(666,284)
Economic Services	13	(21,550)	(27,620)	(26,324)
Other Property & Services	14	(250,863)	(271,563)	(248,777)
a: TOTAL INCOME		(5,893,407)	(5,566,494)	(4,938,177)
OPERATING EXPENSES				
General Purpose Funding	03	92,503	86,003	78,797
Governance	04	340,497	326,584	299,692
Law, Order & Public Safety	05	90,240	106,103	103,388
Health	07	276,382	287,532	429,997
Education & Welfare	08	145,091	147,757	119,878
Housing	09	211,786	212,154	184,616
Community Amenities	10	269,419	312,100	328,537
Recreation & Culture	11	1,251,264	1,263,447	1,439,607
Transport	12	2,790,843	2,746,299	2,631,815
Economic Services	13	130,492	119,600	103,414
Other Property & Services #	14	855,930	818,581	438,735
b: TOTAL OPERATING EXPENSES		6,454,447	6,426,159	6,158,476
c: NET OPERATING (SURPLUS)/DEFICIT		561,039	859,665	1,220,298
CAPITAL EXPENSES				
General Purpose Funding	23	-	-	-
Governance	24	76,500	70,344	60,775
Law, Order & Public Safety	25	38,600	35,091	35,091
Health	27	35,000	36,611	36,612
Education & Welfare	28	-	-	-
Housing	29	178,000	2,640	2,640
Community Amenities	30	250,000	2,563	3,735
Recreation & Culture	31	177,560	173,699	51,353
Transport	32	2,076,423	1,903,605	1,674,326
Economic Services	33	127,498	127,061	127,061
Other Property & Services	34	812,040	812,040	296,512
d: TOTAL CAPITAL EXPENSES		3,771,621	3,163,653	2,288,105
e: TOTAL OPERATING & CAPITAL		4,332,660	4,023,318	3,508,403

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF NET CURRENT ASSETS AS AT 31 MAY 2014

NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22

	2012-2013	BUDGET	YTD
SURPLUS / (DEFICIT)	1,072,131	357,185	353,319
COMPRISES			
Cash (including reserves)	2,650,168	923,306	2,063,707
Current rates	74,685	421,000	102,167
Sundry debtors	401,778	80,000	41,978
Tax receivables	53,582	50,000	86,342
Other debtors	28,573	46,000	18,034
A: SSL debtors (are excluded see D: adj)	56,062	2,725	2,725
Inventories	20,237	20,400	11,322
Less:			
Reserves	(1,542,811)	(849,131)	(1,590,600)
Sundry creditors	(291,209)	(2,172)	72,926
Accrued interest	(44,079)	(1,500)	(44,079)
ESL Levy Owed	(16,216)	(50,482)	(1,833)
PAYG/GST Due To ATO	(41,642)	(2,000)	(161,791)
B: Other - DOT (are excluded see D: adj)			
Other			
Tax liabilities	(7,923)	14,539	22,026
Other			
C: Loan liability (are excluded see D: adj)	(87,126)	(592,390)	(10,674)
Current employee benefits provisions	(213,012)	(292,775)	(266,881)
D: Adjustments (see above A to C)	31,064	589,664	7,949
Surplus / (Deficit) Variance	1,072,131	357,185	353,319

NOTE 1B: CLOSING FUNDS alternate format to Note 1 above

	2012-2013	BUDGET	YTD
Current assets			
Cash & cash equivalents	2,650,168	923,306	2,063,707
Sundry debtors	614,681	599,725	251,247
Inventories	20,237	20,400	11,322
Total current assets	3,285,086	1,543,431	2,326,277
Current liabilities			
Creditors and accounts payable	(401,069)	(41,615)	(112,752)
Current loan liability	(87,126)	(592,390)	(10,674)
Provisions	(213,012)	(292,775)	(266,881)
Total current liability	(701,207)	(926,780)	(390,307)
Net current assets	2,583,879	616,651	1,935,970
Less: restricted reserves	(1,542,811)	(849,131)	(1,590,600)
Less: SSL principal repayments	(56,062)	(2,725)	(2,725)
Add back: Current loan liability	87,126	592,390	10,674
Add back: DOT Trust	-	-	-
Surplus / (Deficit) Variance	1,072,131	357,185	353,319

SHIRE OF WONGAN-BALLIDU
RATE SETTING STATEMENT AS AT 31 MAY 2014

	2013-2014 APPROVED BUDGET	2013-2014 CURRENT BUDGET	2013-2014 ACTUAL
OPERATING INCOME			
General Purpose Funding	(1,400,235)	(1,020,355)	(1,035,058)
Governance	(34,400)	(28,495)	(29,144)
Law, Order & Public Safety	(38,256)	(39,288)	(36,924)
Health	(139,000)	(197,513)	(193,812)
Education & Welfare	(10,967)	(10,967)	(5,333)
Housing	(102,962)	(91,498)	(86,854)
Community Amenities	(190,169)	(185,594)	(184,678)
Recreation & Culture	(265,438)	(291,680)	(111,316)
Transport	(959,723)	(962,635)	(666,284)
Economic Services	(21,550)	(27,620)	(26,324)
Other Property & Services	(250,863)	(271,563)	(248,777)
A	(3,413,564)	(3,127,208)	(2,624,503)
OPERATING EXPENSES			
General Purpose Funding	92,503	86,003	78,797
Governance	340,497	326,584	299,692
Law, Order & Public Safety	90,240	106,103	103,388
Health	276,382	287,532	429,997
Education & Welfare	145,091	147,757	119,878
Housing	211,786	212,154	184,616
Community Amenities	269,419	312,100	328,537
Recreation & Culture	1,251,264	1,263,447	1,439,607
Transport	2,790,843	2,746,299	2,631,815
Economic Services	130,492	119,600	103,414
Other Property & Services	855,930	818,581	438,735
B	6,454,447	6,426,159	6,158,476
C= A and B	3,040,883	3,298,951	3,533,973
ADJUST FOR CASH BUDGET REQUIREMENTS			
Non-Cash Expenditure and Revenue			
Depreciation on Assets	(2,405,197)	(2,424,354)	(2,184,448)
Profit/(Loss) on Asset Sales	(118,000)	(133,704)	(588,448)
Capital Expenditure & Income			
Purchase of land & buildings #	1,136,771	958,356	321,655
Purchase of furniture & equipment	59,984	51,411	41,842
Purchase of motor vehicles #	183,600	170,968	170,968
Purchase of plant & machinery #	534,498	520,953	520,953
Purchase of other infrastructure #	250,000	2,563	2,563
Purchase of roads infrastructure #	1,606,768	1,459,403	1,230,124
Proceeds from sale of assets	(212,500)	(171,690)	(171,690)
Financing Activities			
Repayment of Loan Principal*	87,126	87,126	76,452
Loan proceeds / refinancing CL to NCL adj	-	-	-
Self Supporting Loan Income	(56,161)	(56,161)	(53,337)
Reserve Movements			
Transfers to Reserves	225,000	25,000	-
Interest paid to Reserves	44,320	44,320	47,789
Transfer from Reserves	(763,000)	(763,000)	-
LSL Provision in reserves	-	-	-
Estimated Muni Surplus/(Deficit) July 1 B/Fwd.	(1,068,529)	(988,040)	(988,040)
Estimated Muni Surplus/(Deficit) June 30 C/Fwd.	(65,718)	357,185	353,319
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,479,845	2,439,286	1,960,355
TOTAL RATES RAISED	2,479,844	2,439,286	2,313,674

**SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 31 MAY 2014**

Asset No	Current Budget Net Book Value	Current Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss	
By Class							
Motor Vehicles							
CEO Vehicle*	MV0072	45,615	(32,022)	13,593	45,615	(32,022)	13,593
Ranger Utility	MV0057	14,848	(11,091)	3,757	14,848	(11,091)	3,757
Grader Utility	UT62	14,700	(6,682)	8,018	14,700	(6,682)	8,019
Doctors Vehicle	VDOC1	31,574	(21,682)	9,892	31,574	(21,682)	9,892
MBS Vehicle	MV0068	22,387	(14,286)	8,101	22,387	(14,286)	8,100
Plant & Equipment							
Community Bus	MV0007	26,114	(17,727)	8,387	26,114	(17,727)	8,386
Volvo Grader	P0011	145,956	(64,000)	81,956	145,956	(64,000)	81,956
Vertimower	VMT1031	3,582	(3,582)	-	3,582	(3,582)	-
Lawn Broom	LB1 1047	618	(618)	-	618	(618)	-
Capitalisation Threshold Disposals	Various	245,036	-	-	245,036	-	245,036
Land & Buildings							
Capitalisation Threshold Disposals	Various	-	-	-	8,048	-	19,654
Furniture & Equipment							
Capitalisation Threshold Disposals	Various	-	-	-	190,053	-	190,053
TOTAL		550,430	(171,690)	133,704	748,531	(171,690)	588,448
By Program							
Governance							
CEO Vehicle	MV0072	45,615	(32,022)	13,593	45,614	(32,022)	13,592
Capitalisation Threshold Disposals	Various	-	-	-	-	-	37,257
Law, Order & Public Safety							
Ranger Utility	MV0057	14,848	(11,091)	3,757	14,848	(11,091)	3,757
Capitalisation Threshold Disposals	Various	-	-	-	-	-	2,740
Health							
Doctor's Vehicle	VDOC1	31,574	(21,682)	9,892	31,574	(21,682)	9,892
Capitalisation Threshold Disposals	Various	-	-	-	-	-	52,124
Education & Welfare							
Capitalisation Threshold Disposals	Various	-	-	-	-	-	4,012
Recreation & Culture							
Community Bus	MV0007	26,114	(17,727)	8,386	26,114	(17,727)	8,386
Vertimower	VMT1031	3,582	(3,582)	-	3,582	(3,582)	-
Lawn Broom	LB1 1047	618	(618)	-	618	(618)	-
Capitalisation Threshold Disposals	Various	-	-	-	-	-	193,027
Transport							
Volvo Grader	P0011	145,956	(64,000)	81,956	145,956	(64,000)	81,956
Grader Utility	UT62	14,700	(6,682)	8,019	14,700	(6,682)	8,019
Capitalisation Threshold Disposals	Various	-	-	-	-	-	140,647
Economic Services							
MBS Vehicle	MV0068	22,387	(14,286)	8,100	22,387	(14,286)	8,100
Other Property & Services							
Capitalisation Threshold Disposals	Various	-	-	-	-	-	24,938
TOTAL		305,394	(171,690)	133,704	305,393	(171,690)	588,447

Motor Vehicle and Plant & Equipment Change Over	Current Budget Purchase Price	Current Budget Sale	Current Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles						
CEO Vehicle	43,844	(32,022)	11,822	43,844	(32,022)	11,822
Ranger Utility	35,091	(11,091)	24,000	35,091	(11,091)	24,000
Grader Utility	24,113	(6,682)	17,431	24,113	(6,682)	17,431
Doctors Vehicle	36,612	(21,682)	14,930	36,612	(21,682)	14,930
MBS Vehicle	31,308	(14,286)	17,022	31,308	(14,286)	17,022
Plant & Equipment						
Toyota Coaster Bus	95,753	(17,727)	78,025	95,753	(17,727)	78,025
Grader	340,000	(64,000)	276,000	340,000	(64,000)	276,000
Loader	67,000	-	67,000	67,000	-	67,000
Vertimower	18,200	(4,200)	14,000	18,200	(4,200)	14,000
TOTAL	691,920	(171,690)	520,230	691,920	(171,690)	520,230

SHIRE OF WONGAN-BALLIDU

BANK RECONCILIATIONS FOR 31 MAY 2014

	Total	Municipal (01100)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	2,417,659.83	810,425.21	15,992.57	1,590,542.05	700.00
Add:					
Receipts	482,422.92	427,250.62	55,114.65	57.65	
TD Interest	-				
Less:					
Payments - EFT & Cheques	(811,069.20)	(764,734.85)	(46,334.35)		
Payments - Bank Fees and Rounding	(533.55)	(533.55)			
Balance as per General Ledger	2,088,480.00	472,407.43	24,772.87	1,590,599.70	700.00
Balance as per Bank Statements	585,731.45	211,706.70	23,246.81	350,777.94	
Balance as per Bank Deposit Certificates	1,494,398.67	254,576.91		1,239,821.76	
Balance as per Holder Certificates	700.00				700.00
Add:					
Outstanding Deposits	1,579.91	53.85	1,526.06		
Less:					
Adjustments	2,073.05	2,073.05			
Unpresented Cheques	3,996.92	3,996.92			
Balance as per Cash Book	2,088,480.00	472,407.43	24,772.87	1,590,599.70	700.00
Figure should equal same as Creditor Payment List	-\$	0.00	\$	\$	\$

SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 31 MAY 2014

MUNICIPAL INVESTMENTS

Municipal Investments												
Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Last Placed	Interest Realised	Closing Balance	Back into Muni	
9715-99677	Term Deposit - ANZ	Current	ANZ	21-Aug-13	21-Nov-13	92	3.75%	\$ 350,000.00	2,876	332,875.75	YES	
9717-49882	Term Deposit - ANZ	Current	ANZ	24-Sep-13	24-Dec-13	91	3.70%	\$ 250,000.00	2,306	252,306.16	YES	
9715-99407	Term Deposit - ANZ	Current	ANZ	21-Aug-13	21-Feb-14	184	3.75%	\$ 335,000.00	6,450	341,449.77	YES	
9715-99646	Term Deposit - ANZ	Current	ANZ	21-Aug-13	21-Feb-14	184	3.75%	\$ 335,000.00	6,403	341,403.01	YES	
Total of matured municipal investments								580,000.00	18,034.69	585,181.91		
Current Municipal Investments												
Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Current Investment	YTD Interest	Closing Balance	Interest Realised	
9717-50277	Term Deposit - ANZ	Current	ANZ	24-Mar-14	24-Jun-14	92	3.10%	\$ 254,576.91	\$ 4,576.91	254,576.91	\$ 4,576.91	
Total of current municipal investments								254,576.91	4,576.91	254,576.91	4,576.91	

RESERVE INVESTMENTS

Reserve Investments												
Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment last Placed	Interest Realised	Closing Balance	Back into Muni	
9715-93574	Term Deposit - ANZ	Current	ANZ	21-Aug-13	21-Feb-14	184	3.75%	320,000.00	6,116.31	326,116.31	NO	
Total of matured reserve investments								320,000.00	6,116.31	326,116.31		
Current Reserve Investments												
Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Current Investment	YTD Interest	Closing Balance	Interest Realised	
9702-20338	Term Deposit - ANZ	Current	ANZ	19-Sep-12	19-Sep-14	730	5.00%	280,809.42	14,040.26	280,809.42	14,040.26	
9997-56101	Term Deposit - ANZ	Current	ANZ	4-Mar-14	4-Jun-14	92	3.55%	485,697.96	23,924.58	485,697.96	23,924.58	
9997-56064	Term Deposit - ANZ	Current	ANZ	4-Mar-14	4-Jun-14	92	3.55%	473,314.59	23,314.59	473,314.59	23,314.59	
Bank Account Balance												
Total of reserve investments and cash								1,590,599.91	61,455.64	1,590,599.91	61,455.64	
Total of matured municipal and reserve investment												
								900,000.00	24,151.00	911,298.22	0.00	
Total of current municipal and reserve investment and cash								1,845,176.82	66,032.55	1,845,176.82	66,032.55	

Note: Interest banked to reserve bank account not into term deposit.

SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 31 MAY 2014

Reserve Description	GL Acct.	Opening Balance	Intra reserve transfers	ADOPTED FULL YEAR'S BUDGET				CURRENT FULL YEAR'S BUDGET				ACTUAL YTD AT 31 MAY 2014			
				Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	Actual Balance
Centenary Celebrations Reserve	01925	-	-	-	-	-	-	336.00	-	-	11,958.10	282.13	-	-	11,904.23
Community Resource Centre Reserve	01989	11,622	-	-	-	-	-	161.00	-	-	5,725.05	131.22	-	-	5,695.27
Depot Improvement Reserve	01940	5,564	-	-	-	-	-	176.00	-	-	6,250.65	150.87	-	-	6,225.52
Historical Publications Reserve	01965	6,075	-	-	-	-	-	2,599.00	-	-	92,487.34	2,219.51	-	-	92,107.85
Housing Reserve	01955	89,888	-	-	-	-	-	-	-	-	-	-	-	-	-
Land & Buildings Reserve	01930	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loan Principal Reserve	01950	292,060	-	-	-	-	-	8,437.00	-	-	300,497.31	16,207.71	-	-	308,268.02
LSL Reserve	01935	70,379	-	-	-	-	-	2,035.00	-	-	72,413.93	1,733.73	-	-	72,112.66
Medical Facilities & R4R Special Projects Reserve	01975	302,663	-	-	-	-	-	8,590.00	(295,000.00)	-	16,253.08	9,015.49	-	-	311,678.57
Patterson Street JV Housing Reserve	01988	11,918	-	-	-	-	-	345.00	-	-	17,263.49	264.89	-	-	12,183.38
Plant Reserve	01945	687,287	-	-	-	-	-	19,751.00	(448,000.00)	5,000.00	459,037.56	16,135.16	-	-	703,421.72
Quinlan Street JV Housing Reserve	01987	18,718	-	-	-	-	-	542.00	-	-	24,260.44	434.05	-	-	19,152.49
Stickland JV Housing Reserve	01986	14,025	-	-	-	-	-	406.00	-	-	19,430.50	319.94	-	-	14,344.44
Swimming Pool Reserve	01970	6,833	-	-	-	-	-	198.00	-	-	12,031.01	141.25	-	-	6,974.26
Waste Management Reserve	01920	25,779	-	-	-	-	-	744.00	(20,000.00)	-	11,522.61	752.87	-	-	26,531.48
W/H Industrial/LIA Park Reserve	01985	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTALS		1,542,811	-	-	225,000.00	225,000.00	1,049,131.07	44,320.00	(763,000.00)	25,000.00	849,131.07	47,788.82	-	-	1,590,599.89

**SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 31 MAY 2014**

Existing Loans											
Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Loan Paid in May 14	Accrued Int. Due as at 31 May	YTD Interest Paid	Loan Balance @ 1 July 2013	Refinancing	Principal Repayments YTD	Loan Balance @ 31 May 14
140	Housing Construction	Wongan-Ballidu Development*	May-2015	430,000	11,589	9,588	23,177	429,996	-	-	429,996
142	Housing Construction	WB Community Association*	Mar-2020	400,000	-	755	14,037	231,512	-	(27,385)	204,127
143	(SURPLUS) / DEFICIT	Shire of Wongan-Ballidu	Jun-2016	270,000	-	39	4,447	99,332	-	(23,115)	76,217
145B	Land Development	Shire of Wongan-Ballidu	Jun-2014	500,000	-	2,701	16,151	500,000	-	-	500,000
145C	Land Development	Shire of Wongan-Ballidu	Jul-2017	500,000	-	2,952	17,600	500,000	-	-	500,000
147	Aged Persons	Ninan House*	Jul-2022	100,000	-	845	5,104	74,413	-	(5,769)	68,644
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000	-	175	3,724	82,425	-	(7,931)	74,494
150	Sports Pavilion	Wongan Hills Sports Council*	May-2016	50,000	1,522	1,290	1,522	38,208	-	(12,252)	25,956
TOTAL EXISTING LOANS				2,365,000	13,110	18,346	85,763	1,955,886	-	(76,452)	1,879,434

* Denotes (SSL) Self Supporting Loan

Self Supporting Loan Summary	1,095,000	13,110	12,654	47,564	856,554	(53,337)	803,217
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0

SSL	Shire	Total
(2,725)	(7,949)	(10,674)
(800,491)	(1,068,268)	(1,868,760)
(803,217)	(1,076,217)	(1,879,434)

Current loan liability

Non current liability

Total Loan Liability

9.1.3 POLICY REVIEW

FILE REFERENCE:	A2.20.4
REPORT DATE:	
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	David Taylor – DCEO
ATTACHMENTS:	Copy of policy

PURPOSE OF REPORT:

The purpose of this report is to allow Council to revoke the attached policy.

BACKGROUND:

The purpose of policy documents is to enable the effective and efficient management of Council resources and to assist staff and Council achieve an equitable decision making process. Written policies also enable the community to be aware of the reasoning behind administrative and Council decisions to be familiar with the philosophy behind individual decisions. Policy statements enable much of the day-to-day business of Council to be handled by the administration, freeing up the time of the Elected Members in determining major policy and strategic direction.

An up-to-date policy manual of any organisation proves to be a valuable tool in improving the decision making process. Policies contained within the manual are those that project a corporate image and are not controlled by individual directorates. The development of the policies involves input from staff across the organisation and elected members.

A policy statement is not binding on Council but provides a guideline for Elected Members and staff in determining individual applications or requests. Generally, policies evolve as issues come before Council and should continue to evolve through a process of review and refinement. For this reason, it is important that a review process is in place. It is also possible for members of the community to seek an early review of a specific policy.

Each policy is developed in order to address specific matters. They relate to objectives to the Shire of Wongan-Ballidu, and, in some instances, as required by legislation. The principles behind the policies are directly related to the Shire's values as an organisation.

It is important to note that the manual should only contain the policy statement of the Council and should not refer to operational, staff or procedural matters.

COMMENT:

Council has a policy regarding Investments and how they are to be managed. This policy was out of date and needed to be amended to bring back into line with the Local Government Act and the Local Government (Financial Management) Regulations.

The changes were in relation to the timeframe in which an investment is allowed to be held. In September 2012, the legislation was changed to include that a maximum term for a fixed bank deposit is 12 months and the maximum term that a guaranteed government bond is 3 years.

POLICY REQUIREMENTS:

Investment Policy

Title:	INVESTMENT POLICY
Policy Owner:	Administration & Financial Services
FILE:	F1.1
Minute No:	051212
Date	20 December 2012
Review:	December 2014

OBJECTIVE:

To invest the Shire of Wongan-Ballidu's surplus funds with consideration of risk and at the most favourable rate of interest available to it at the time, for that investment type, whilst ensuring that liquidity requirements are being met.

The objectives of the policy are threefold in terms of preservation of capital, liquidity and the return on investment.

- The preservation of capital is the primary objective of the Shire's investment to ensure the safety and security of the investment made in relation to the credit risk of the borrowers and interest rate on offer.
- The investment of the Shire's funds should ensure there is sufficient liquidity to meet the operational cash flow requirement as when they fall due without incurring additional cost to the Shire.
- The investment made should achieve a predetermined return on investment taking into account the market condition and risk profile of the borrowers.

LEGISLATIVE REQUIREMENTS

All investments are to comply with the following:

- Local Government Act 1995 - Section 6.14
- The Trustees Act 1962 - Part III Investments
- Local Government (Financial Management) Regulations 1996 - Regulations 19, 28 and 49
- Australian Accounting Standards

SCOPE

This policy applies to all officers involved in the investment of Council funds.

POLICY

Delegation of Authority

Authority for implementation of the Investment Policy is delegated by Council to the CEO in accordance with the Local Government Act 1995. The CEO may in turn delegate the day-to-day management of Council's investment to senior finance staff subject to regular reviews.

Prudent Person Standard

Investments are to be managed with the care, diligence and skill that a "prudent person" (as derived by legislation, Trustees Act 1962, and case law) would exercise. Officers are to manage investments to safeguard the portfolio in accordance with the spirit of this investment Policy, and not for speculative purposes.

Ethics and Conflicts of Interest

Officers shall refrain from personal activities that would conflict with the proper execution and management of Council’s investments. Where there is a conflict of interest, it should be disclosed to the CEO as soon as possible.

Approved Investments

All investment must be denominated in Australian dollars. Without Council approval, investment of the Shire funds is limited to:-

- State/Commonwealth Government Bonds;
- Interest Bearing Deposits;
- Bank accepted/endorsed bank bills;
- Bank negotiable Certificate of Deposits; and

Prohibited Investments

This policy prohibits any investment carried out for speculative purposes including:

- Derivative based instruments
- Principal only investments or securities that provide potentially nil or negative cash flow; and
- Stand alone securities issued that have underlying futures, options, forwards contracts and swaps of any kind.

This policy also prohibits the use of leveraging (borrowing to invest) of an investment.

Risk Management Guidelines

Investments obtained are to comply with three key criteria (described below) relating to:

- Portfolio Credit Framework - to limit overall credit exposure of the portfolio
- Counterparty Credit Framework - to limit exposure to individual counterparties/institutions
- Term to Maturity Framework - limits based upon maturity of securities

a) Overall Portfolio Limits

To control quality on the entire portfolio, the following framework limits the percentage of the portfolio exposed to a particular credit rating category:

S & P Long Term Rating	S & P Short Term Rating	Direct Investment Maximum %	Managed Funds Maximum %
AAA	A-1+	100%	100%
AA	A-1	100%	100%
A	A-2	60%	80%

b) Counterparty Credit Framework

Exposure to an individual institution will be restricted by its credit rating so that single entity exposure is limited as detailed in the table below:

S & P Long Term Rating	S & P Short Term Rating	Direct Investment Maximum %	Managed Funds Maximum %
AAA	A-1+	45%	50%
AA	A-1	35%	45%
A	A-2	20%	40%

If any of the investments are downgraded such that they no longer fall within the investment policy, they will be divested as soon as practicable.

Investments fixed for greater than 12 months are to be approved by Council, reviewed on a regular term and invested for no longer than 5 years.

c) Term to Maturity Framework

The following maturity constraints will apply:

Overall Portfolio Term to Maturity Limits

Portfolio % < 1 year	100 Max; 40% Min
Portfolio % > 1 year	60%
Portfolio % > 3 year	35%
Portfolio % > 5 year	25%

Individual Investment Maturity Limits

Authorised Deposit Institution	5 years
Non Authorised Deposit Institution	3 years

Note: Authorised Deposit Institutions are corporations that are authorised under the Banking Act 1959 to take deposits from customers.

Investment Guidelines

Municipal funds will be invested for short to medium terms, and reserve funds for medium to long terms. To maintain accountability and transparency, municipal funds and reserve funds are to be invested in separate accounts.

For the purposes of this policy:

- “Long term” refers to a term of up to 12 months.
- “Medium term” refers to a term of up to 6 months.
- “Short term” refers to liquid investments (at call) or up to 3 months or less that is readily convertible to cash with no impairment to the original value of the investment.

Appendix B - Investment Policy checklist from Local Government Operational Guidelines - Number 19 - Investment Policy (February 2008) shall be used to assess each new investment. The form shall be retained as evidence. Three quotes will be obtained when investing any funds. Once the rate is finalised the investment must be approved by two signatories to the bank account.

Investment Strategy

An Investment Strategy will run in conjunction with this investment policy. The investment strategy will be presented to Councils Finance Committee every six months. The Strategy will outline:

- Council's cash flow expectations
- Optimal target allocation of investment types, credit rating exposure, and term to maturity exposure and
- Appropriateness of overall investment types for Council's Portfolio

Investment Advisor

Any Investment Advisor be appointed must be approved by Council and be licensed by the Australian Securities and Investment Commission. The advisor appointed must be an independent person who has no actual or potential conflict of interest in relation to investment products being recommended; and is free to choose the most appropriate product within the terms and conditions of the investment policy.

Approved Borrowers

The following are approved by Council as financial institutions in which the Shire's funds may be invested.

- Westpac Banking Corporation (WBC)

- Australia and New Zealand Bank (ANZ)
- Commonwealth Bank of Australia (CBA)
- National Australia Bank (NAB)
- St George Bank
- Bankwest of WA

From time to time, new parties emerge wanting to participate in the Shire's investment program they will be assessed, evaluated and recommended to Council for approval. Their inclusion in the above listing is subject to approval by the Council.

Reporting and Review

A monthly report must be provided to Council detailing the investment portfolio in terms of performance, percentage exposure of total portfolio, maturity date and changes in market value (if applicable). The report will also detail investment income earned against budget.

Documentary evidence must be held for each investment and details thereof maintained in an investment register. For audit purposes, certificates will be obtained from financial institutions confirming the amounts of investments held on Council's behalf as at 30 June each year and reconciled to the Investment Register.

This policy should be reviewed if there is a marked change in the economic landscape affecting financial markets and interests and / or if there are state or federal legislative changes affecting the movement and investment of Council funds.

Amended

Title:	INVESTMENT POLICY
Policy Owner:	Administration & Financial Services
FILE:	F1.1
Minute No:	
Date	20 December 2012
Review:	June 2014

OBJECTIVE:

To invest the Shire of Wongan-Ballidu's surplus funds with consideration of risk and at the most favourable rate of interest available to it at the time, for that investment type, whilst ensuring that liquidity requirements are being met.

The objectives of the policy are threefold in terms of preservation of capital, liquidity and the return on investment.

- The preservation of capital is the primary objective of the Shire's investment to ensure the safety and security of the investment made in relation to the credit risk of the borrowers and interest rate on offer.
- The investment of the Shire's funds should ensure there is sufficient liquidity to meet the operational cash flow requirement as when they fall due without incurring additional cost to the Shire.
- The investment made should achieve a predetermined return on investment taking into account the market condition and risk profile of the borrowers.

LEGISLATIVE REQUIREMENTS

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- The Trustees Act 1962 - Part III Investments
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- Australian Accounting Standards

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All investment must be denominated in Australian dollars. Without Council approval, investment of the Shire funds is limited to:-

- State/Commonwealth Government Bonds;
- Interest Bearing Deposits;
- Bank accepted/endorsed bank bills;
- Bank negotiable Certificate of Deposits; and

Prohibited Investments

This policy prohibits any investment carried out for speculative purposes including:

- Derivative based instruments
- Principal only investments or securities that provide potentially nil or negative cash flow; and
- Stand alone securities issued that have underlying futures, options, forwards contracts and swaps of any kind.

This policy also prohibits the use of leveraging (borrowing to invest) of an investment.

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Investments obtained are to comply with three key criteria (described below) relating to:

- Portfolio Credit Framework - to limit overall credit exposure of the portfolio
- Counterparty Credit Framework - to limit exposure to individual counterparties/institutions
- Term to Maturity Framework - limits based upon maturity of securities

d) Overall Portfolio Limits

To control quality on the entire portfolio, the following framework limits the percentage of the portfolio exposed to a particular credit rating category:

S & P Long Term Rating	S & P Short Term Rating	Direct Investment Maximum %	Managed Funds Maximum %
AAA	A-1+	100%	100%
AA	A-1	100%	100%
A	A-2	60%	80%

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Exposure to an individual institution will be restricted by its credit rating so that single entity exposure is limited as detailed in the table below:

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AAA	A-1+	45%	50%
AA	A-1	35%	45%
A	A-2	20%	40%

If any of the investments are downgraded such that they no longer fall within the investment policy, they will be divested as soon as practicable.

Investments in Negotiable Bank Instruments are not to be greater than 12 months and investments in Guaranteed Government Bonds are not to be greater than 3 years.

f) Term to Maturity Framework

The following maturity constraints will apply under Section 19C of the Local Government (Financial Management) Regulations 1996

Negotiable Bank Instruments Maturity Limits (Term Deposits)

Bank Instruments % < 3 months	100% Max
Bank Instruments % < 6 months	80% Max
Bank Instruments % < 9 months	60% Max
Bank Instruments % < 12 months	40% Max
Authorised Deposit Institution Limits	12 months
Non Authorised Deposit Institution Limits	Not Allowed

Guaranteed Government Bonds Maturity Limits

Government Bonds % < 1 year	100% Max
Government Bonds % > 2 year	60% Max
Government Bonds % > 3 year	25% Max

Note: Authorised Deposit Institutions are corporations that are authorised under the Banking Act 1959 to take deposits from customers.

Investment Guidelines

Municipal funds will be invested for short to medium terms, and reserve funds for medium to long terms. To maintain accountability and transparency, municipal funds and reserve funds are to be invested in separate accounts.

For the purposes of this policy:

- “Long term” refers to a term of **up to 12 months or more**.
- “Medium term” refers to a term of up to 6 months.

- “Short term” refers to liquid investments (at call) or up to 3 months or less that is readily convertible to cash with no impairment to the original value of the investment.

Appendix B - Investment Policy checklist from Local Government Operational Guidelines - Number 19 - Investment Policy (February 2008) shall be used to assess each new investment. The form shall be retained as evidence. Three quotes will be obtained when investing any funds. Once the rate is finalised the investment must be approved by two signatories to the bank account.

Investment Strategy

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- Council's cash flow expectations
- Optimal target allocation of investment types, credit rating exposure, and term to maturity exposure and
- Appropriateness of overall investment types for Council's Portfolio

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- Commonwealth Bank of Australia (CBA)
- National Australia Bank (NAB)
- St George Bank
- Bankwest of WA

From time to time, new parties emerge wanting to participate in the Shire's investment program they will be assessed, evaluated and recommended to Council for approval. Their inclusion in the above listing is subject to approval by the Council.

Reporting and Review

A monthly report must be provided to Council detailing the investment portfolio in terms of performance, percentage exposure of total portfolio, maturity date and changes in market value (if applicable). The report will also detail investment income earned against budget.

Documentary evidence must be held for each investment and details thereof maintained in an investment register. For audit purposes, certificates will be obtained from financial institutions confirming the amounts of investments held on Council's behalf as at 30 June each year and reconciled to the Investment Register.

This policy should be reviewed if there is a marked change in the economic landscape affecting financial markets and interests and / or if there are state or federal legislative changes affecting the movement and investment of Council funds.

9.1.4 APPLICATION FOR PLANNING APPROVAL - LOT 842 STONESTREET ROAD, WONGAN HILLS

FILE REFERENCE:	A1508
REPORT DATE:	16 June 2014
APPLICANT/PROponent:	Kieren Steenson
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Len deGrussa - Manager Building Services
ATTACHMENTS:	Site plan, house floor plan & photos, shed plan

PURPOSE OF REPORT:

To present to Council an application for planning approval to:

- re-locate a second-hand transportable dwelling, being 56.48m² in area
- attach front and rear verandahs (44.78m²) and carport (27.24m²) giving a total area of 128.50m²
- construct an 18m x 9m (162m²) x 3m high steel framed shed with concrete floor and ancillary accommodation consisting of a bedroom, bathroom, kitchen and lounge/dining room
- install 2 x 24000 litres(5100 gallons) rain water tanks
- install a conventional septic system to service both the dwelling and ancillary accommodation

BACKGROUND:

The owner of the property, Kieran Steenson, purchased the second-hand transportable dwelling from the Wongan Hills Research Station and wishes to use it as his primary place of residence. He wishes to build the shed for both storage and a domestic workshop with ancillary accommodation to supplement the dwelling which has only one bedroom.

COMMENT:

Lot 842 Stonestreet Road, Wongan Hills is zoned Rural-Residential and as such is governed by the requirements in the Shire of Wongan-Ballidu Town Planning Scheme No 4 which states:

4.10.4.1 Development in a Rural-Residential zone shall comply with the following:

- a) in addition to a building license, the Council's planning approval is required for all development including a single house and such application shall be made in writing to the Council and be subject to the provisions of clause 6.1 of the scheme
- b) not more than one dwelling per lot shall be erected but the Council may, at its discretion, approve ancillary accommodation
- c) in order to conserve the rural environment or features of natural beauty all trees shall be retained unless their removal is authorised by the Council
- d) in order to enhance the rural amenity of the land in areas the Council considers deficient in tree cover it may require as a condition of any planning approval the planting of trees and/or groups of trees and species as specified by the Council
- e) any person who keeps an animal or animals or who uses any land for the exercise or training of an animal or animals shall be responsible for appropriate measures to prevent noise, odour, or dust pollution or soil erosion to the satisfaction of the Council. With the intention of preventing overstocking, erosion and any other practice detrimental to the amenity of a rural-residential zone, the Council may take any action which in the opinion of the Council is necessary to reduce or eliminate adverse effects on the environment

caused wholly or partly by the stocking of animals and any costs incurred by the Council in taking such action shall be recoverable by the Council from the landowner

and

4.10.4.2. In considering an application for planning approval for a proposed development (including additions and alterations to existing development) the Council shall have regard to the following:

- a) the colour and texture of external building materials
- b) building size, height, bulk, roof pitch
- c) setback and location of the building on its lot
- d) architectural style and design details of the building
- e) relationship to surrounding development
- f) other characteristics considered by Council to be relevant, and
- g) provision to be made for bush fire control in accordance with a Town Planning Scheme Policy adopted by Council

and

5.10 Transportable Buildings

5.10.1 The use of transportable buildings for any purpose within the Scheme area is subject to the planning approval of Council

5.10.2 The Council shall require that the standards of finish of transportable buildings are agreed on prior to the issue of planning approval and must be consistent with those prevailing in the locality in which the building is to be located

5.10.3 Council shall require an approved bond to be lodged with Council in order to ensure compliance with the agreed standard of finish within a period of twelve months or such longer period as Council may determine, and such bond shall be refunded on satisfactory completion of the conditions imposed by the planning approval

5.10.4 The bond shall be equal to the cost of undertaking the upgrading of the building to the required standard and shall be determined either independently by the Council or in consultation with the supervising Project Architect, Engineer or Builder, wherever appropriate

and

5.11 Second-hand Buildings may only be erected within the Shire at Council's discretion. All second-hand buildings shall comply with Council's policy and Council shall have regard to the impact on the amenity of the surrounding locality and Council shall require a bond and the applicant to enter into a Deed of Agreement prior to the issue of a building license

The boundary setbacks of the proposed development conform with TPS No 4

POLICY REQUIREMENTS:

Buildings in Rural Residential Areas (as attachment)

LEGISLATIVE REQUIREMENTS:

District Town Planning Scheme No 4

STRATEGIC IMPLICATIONS:

- b) Certification is to be given to the Shire of Wongan-Ballidu from a structural engineer that states the dwelling is structurally sound and is suitable for transport. This certification shall occur at the proponents expense
- c) All asbestos (if any) material is to be removed prior to the building being transported within the Shire of Wongan-Ballidu
- d) That the dwelling, verandahs and carport be freshly painted, in colours harmonious to the surrounds, prior to the expiration of a building permit

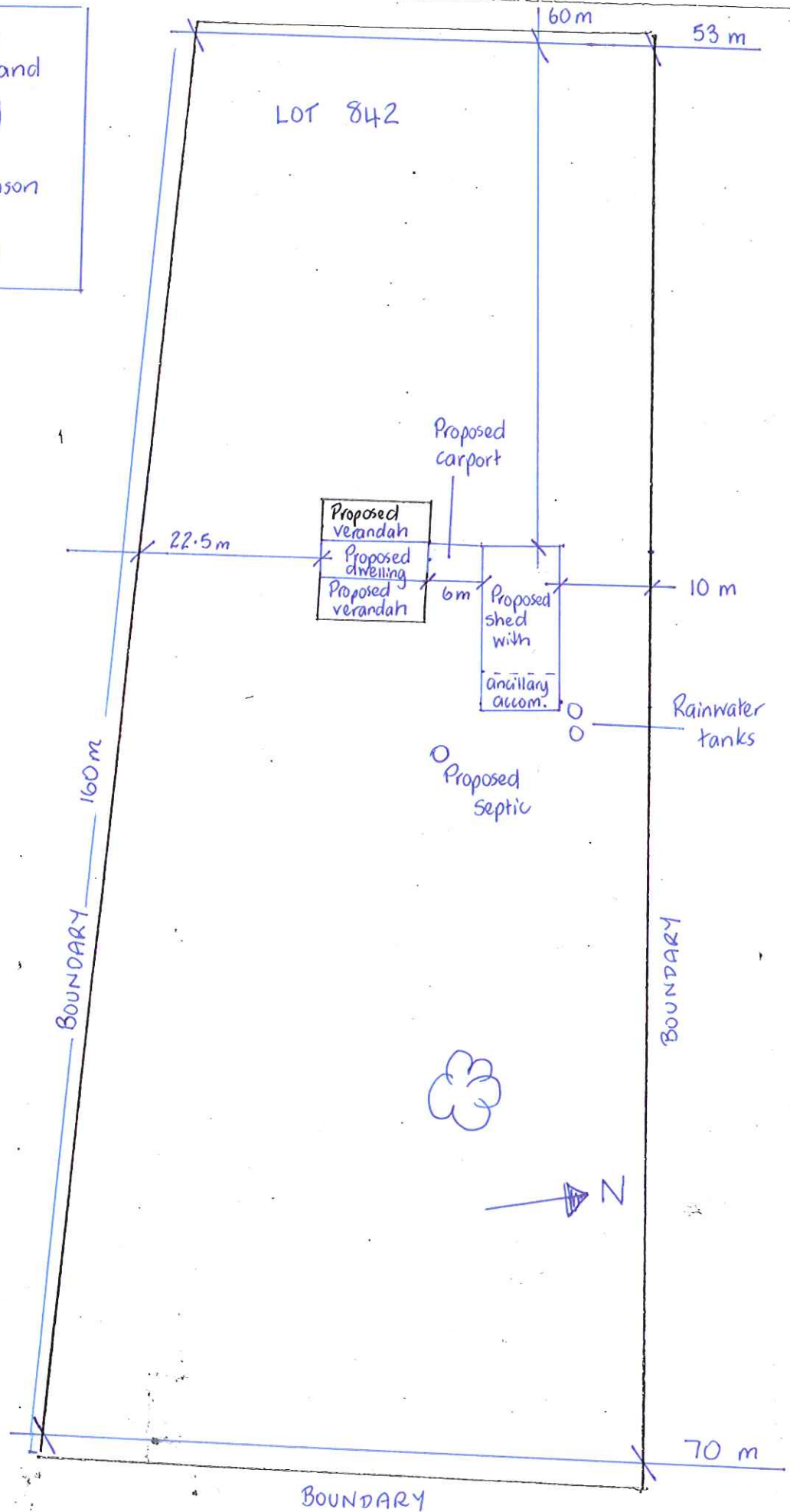
That Council grant planning approval to build a 27.24m² carport, an 18m x 9m (162m²) x 3m steel framed shed with ancillary accommodation, install 2 x 24000 rain water tanks and install a conventional septic system.

None of the above development is to commence prior to the issue of a building permit from the Shire of Wongan-Ballidu

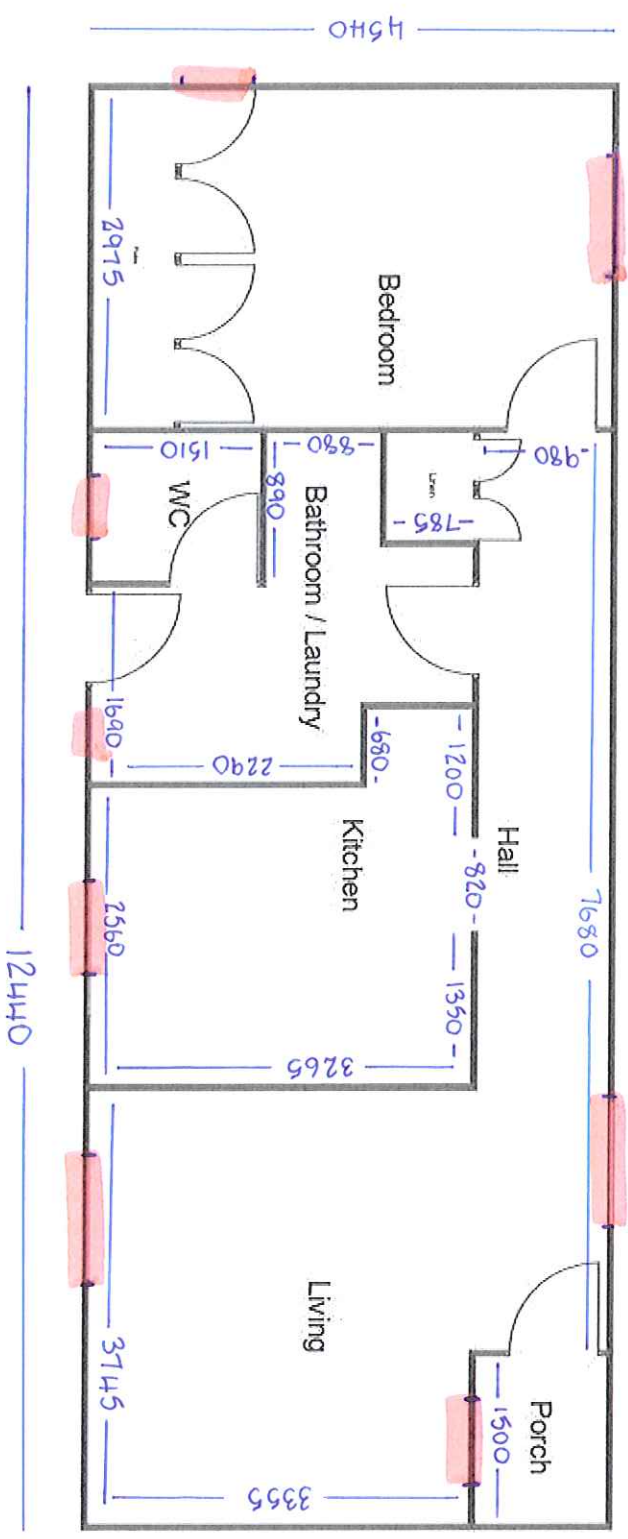
CARRIED: 9/0
RESOLUTION NO: 060614

STONE STREET WAY

Proposed dwelling,
verandahs, carport and
shed with ancillary
accommodation
for Kieran Steenson
PO Box 93
Wongan Hills



Kieran Steenson House Plan of Relocatable House.



Windows

56.48 m²

Relocatable house K. Steenson



END VIEW



REAR VIEW

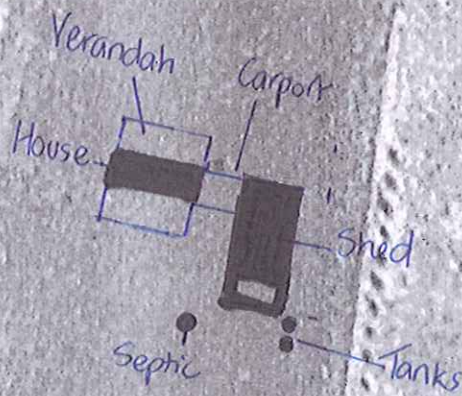


FRONT VIEW

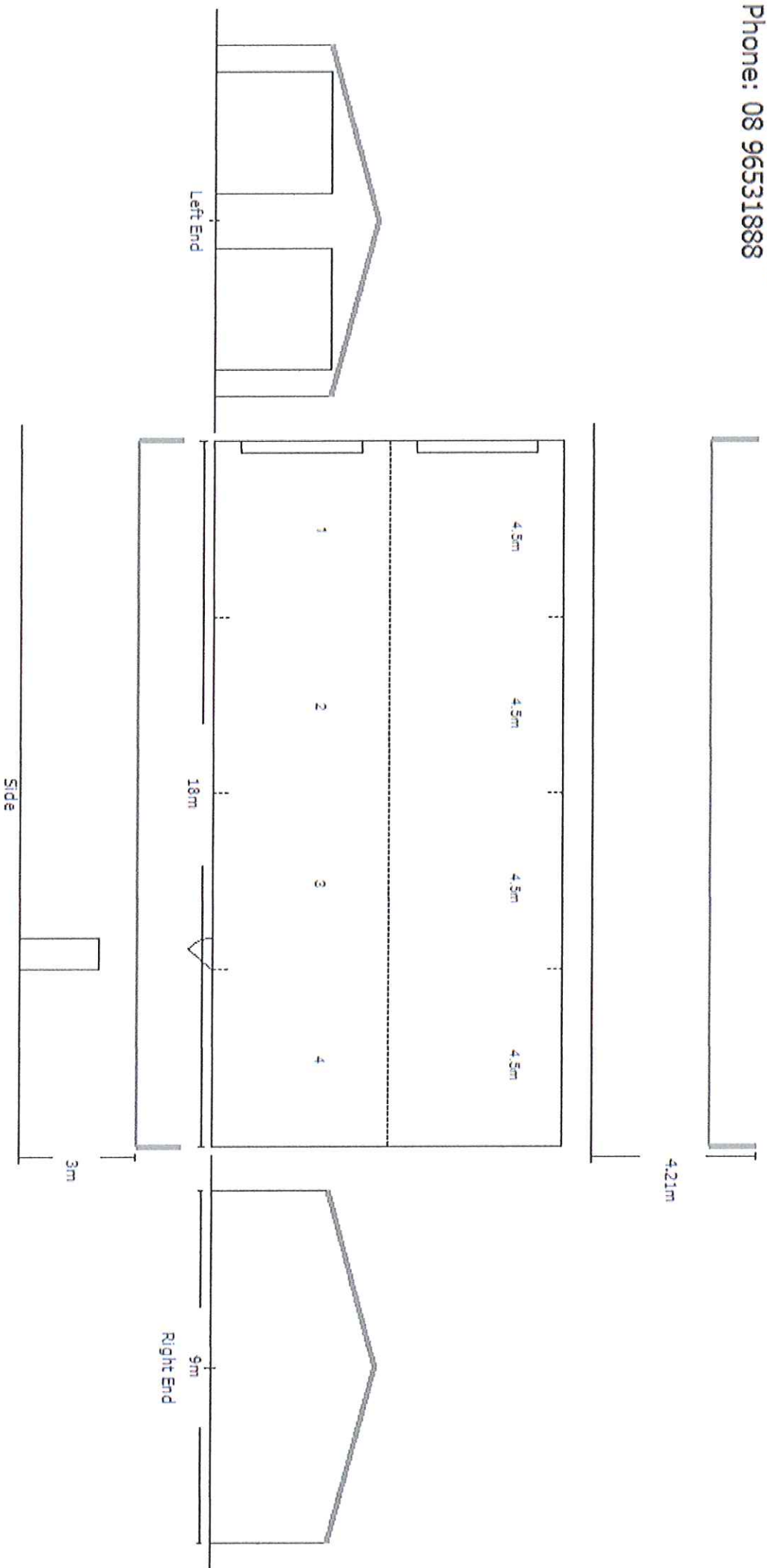
K. Steenson

Aerial View of

Proposed Development



Building For:
LYNN STEENSON
OLD BALLIDU ROAD WONGAN HILLS
Job Number: 10074
Produced by:
Nusteel Patios and Sheds
Phone: 08 96531888



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9.1.5 DELEGATED AUTHORITY TO CEO TO DISPOSE OF LAND

FILE REFERENCE:	A1246 and A1513
REPORT DATE:	17 June 2014
APPLICANT/PROPONENT:	Stuart Taylor, Chief Executive Officer
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor, Chief Executive Officer
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

To delegate authority to the CEO to negotiate and undertake the private sale of;

- a) Lot 19 (9) Quinlan Street Wongan Hills (Arts Society Block)
- b) Lot 3001 Ranger Road Ballidu (Dunn Aviation)

in accordance with Sections 3.58(3)(4) of the Local Government Act 1995.

BACKGROUND:

Dunn Aviation has requested the purchase of lot 3001 Ranger Road Ballidu as currently his business operations are situated on this land

The Wongan Hills Arts Society has requested the Shire of Wongan Ballidu dispose of Lot 19 Quinlan Street Wongan Hills (the Shire holds this land in trust for the Arts Society).

COMMENT:

The process is a relatively simple task that requires advertising and the review of submissions on the proposed sale value to the Valuation obtained from a licensed Valuer in accordance with the Act.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

The Local Government Act 1995 section 3.58 states:

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property-

*It gives local public notice of the proposed disposition-
describing the property concerned and
giving details of the proposed disposition and
inviting submissions to be made to the local government before a date to be specified
in the notice, being a date not less than 2 weeks after the notice is first given: and
it considers any submissions made to it before the date specified in the notice
and, if its decision is made by the council or a committee, the decision and the
reasons for it are recorded in the minutes of the meeting at which the decision was made.*

*(4) The details of a proposed disposition that are required by subsection (3) (a)(ii) include-
the names of all other parties concerned and
the consideration to be received by the local government for the disposition and
the market value of the disposition-
as ascertained by a valuation carried out not more than 6 months before the
proposed disposition or
as declared by a resolution of the local government on the basis of a valuation*

carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition

5.42. DELEGATION OF SOME POWERS AND DUTIES TO CEO

- (1) *A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in section 5.43.*

** Absolute majority required.*

- (2) *A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.*

[Section 5.42 amended by No. 1 of 1998 s. 13.]

5.43. LIMITS ON DELEGATIONS TO CEO'S

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;*
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;*
- (c) appointing an auditor;*
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;*
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;*
- (f) borrowing money on behalf of the local government;*
- (g) hearing or determining an objection of a kind referred to in section 9.5;*
- (h) any power or duty that requires the approval of the Minister or the Governor; or*
- (i) such other powers or duties as may be prescribed.*

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

SUSTAINABILITY IMPLICATIONS:

Environment

There are no known environmental implications associated with this item.

Economic

There are no known economic implications associated with this proposal.

Social

There are no known social implications associated with this item.

FINANCIAL IMPLICATIONS:

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

9.1.6 MASTER LENDING AGREEMENT

FILE REFERENCE:	F1.7.1
REPORT DATE:	18 June 2014
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	David Taylor – DCEO
ATTACHMENTS:	Nil

PURPOSE OF REPORT:

The purpose of this report is to enter into a Master Lending Agreement with the West Australian Treasury Corporation.

BACKGROUND:

The West Australian Treasury Corporation (WATC), which is the lending body for all Local Government borrowings in WA is in the process of implementing a Master Lending Agreement (LGMLA) for all Local Governments. The new LGMLA has been developed to incorporate the recently introduced Commonwealth Governments Personal Property Security Act 2009 (PPSA) and to improve the lending process to all Local Governments.

In order for the Shire of Wongan-Ballidu to move onto the LGMLA, WATC requires that the Shire of Wongan-Ballidu executes the LGMLA under its Common Seal as authorized by resolution of Council.

COMMENT:

The LGMLA will combine all the Shire of Wongan-Ballidu loans, both existing and future under one agreement, which will remove the need for individual loan agreements to be executed under seal each time the Shire of Wongan-Ballidu borrows from the WATC.

Any borrowings under the LGMLA will be subject to the WATC's credit approval policy at the time of application, and Council will still need to approve any new loans through the annual budget process, or through the requirements of 6.20(2) of the Local Government Act.

The LGMLA has been reviewed by the State Solicitor's office and the Department of Local Government, and will improve the efficiency of the lending process.

POLICY REQUIREMENTS:

All policies relating to entering into loan arrangements on behalf of Council have not been amended.

LEGISLATIVE REQUIREMENTS:

Council is still required to comply with all requirements of the Local Government Act and Regulations in respect to the Master Lending Agreement. All loans that have already been previously approved by Council will not be affected.

STRATEGIC IMPLICATIONS:

The ability to raise loans will assist in the ability for the Shire of Wongan-Ballidu to achieve strategic projects.

