



MINUTES 25 SEPTEMBER 2013

ORDINARY MEETING OF COUNCIL



INDEX

1.	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	2
2.	ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED	2
3.	PUBLIC QUESTION TIME	2
4.	ANNOUNCEMENTS FROM THE PRESIDING MEMBER	2
5.	PETITIONS AND PRESENTATIONS.....	2
6.	APPLICATION/S FOR LEAVE OF ABSENCE	2
7.	CONFIRMATION OF MINUTES.....	3
7.1	CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON MONDAY 26 AUGUST 2013.....	3
8.	MATTERS FOR WHICH MEETING MAY BE CLOSED	3
9.	REPORTS OF OFFICERS AND COMMITTEES.....	4
9.1	ADMINISTRATION & FINANCIAL SERVICES	4
9.1.1	ACCOUNTS.....	4
9.1.2	FINANCIAL REPORTS.....	6
9.1.3	CORPORATE BUSINESS PLAN AND WORKFORCE PLAN	9
9.1.4	COUNCILLOR REPRESENTATION.....	11
9.2	WORKS AND SERVICES	14
9.2.1	PURCHASE OF NEW MOTOR GRADER	14
9.3	HEALTH, PLANNING & BUILDING	25
9.4	BUSH FIRE ADVISORY COMMITTEE.....	25
10.	QUESTIONS FROM MEMBERS WITHOUT NOTICE	25
11.	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING	25
11.1	INTRODUCTION OF URGENT BUSINESS	25
11.2	COUNCIL DECISION AND OFFICER RECOMMENDATION.....	25
12.	MATTERS FOR WHICH THE MEETING MAY BE CLOSED	25
13.	CLOSURE	25

SHIRE OF WONGAN-BALLIDU MINUTES FOR THE ORDINARY MEETING OF COUNCIL

Held in the Council Chambers
on Wednesday 25 September 2013



1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President Cr Michael Brennan declared the meeting opened at 3.00pm.

2. ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE PREVIOUSLY GRANTED

ATTENDANCE:

Cr Michael Brennan	Cr Peter Macnamara
Cr David Armstrong	Cr Brad West
Cr Alfreda Lyon	Cr David Brown
Cr Hugh Barrett-Lennard	Cr Michael Godfrey

STAFF:

Stuart Taylor	Chief Executive Officer
Tanya Greenwood	Manager Community Services
Karl Mickle	Works & Services Coordinator
Irene Myring	(Minutes)

APOLOGIES

Cr Tracey deGrussa
Len de Grussa – Manager Building Services

PUBLIC

Ms Elizabeth Brennan –Wheatbelt Digital Action Group

3. PUBLIC QUESTION TIME

Nil

4. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

The Shire President announced that this would be Cr David Browns last official Council meeting and his 2nd last meeting.

5. PETITIONS AND PRESENTATIONS

Ms Elizabeth Brennan gave an in depth presentation of the benefits of digital internet and how the Wheatbelt Digital Action Plan group were in the process of working and implementing proactive strategies in conjunction with NBN who unfortunately were unable to attend today

Ms Brennan left the chambers at 3.46pm

6. APPLICATION/S FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON MONDAY 26 AUGUST 2013

STAFF RECOMMENDATION:

That the minutes of the Ordinary meeting of Council held on Monday 26 August 2013 be confirmed as a true and correct record of the proceedings.

MOTION: MOVED Cr Armstrong/Cr Barrett-Lennard

That the minutes of the Ordinary meeting of Council held on Monday 26 August 2013 be confirmed as a true and correct record of the proceedings.

CARRIED: 8/0
RESOLUTION NO: 010913

8. MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil

9. REPORTS OF OFFICERS AND COMMITTEES

Nil

9.1 ADMINISTRATION & FINANCIAL SERVICES

9.1.1 ACCOUNTS

FILE REFERENCE:	F1.4
REPORT DATE:	26 September 2013
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor – Chief Executive Officer
ATTACHMENTS:	August 2013

PURPOSE OF REPORT:

That the accounts as submitted be received.

BACKGROUND:

This information is provided to the Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS:

Local Government (Financial Management) Regulations 1996 Sections 12 & 13 require the attached reports to be presented to Council.

Lists of Accounts

Section 6.10 of the Local Government Act regulation 12 of the Financial Management Regulations (FMR's) requires a list of accounts paid for the month, and where the Council has delegated the payment of these accounts to the CEO under regulation 13 there must be a list of accounts paid, and the listing shall disclose the following:

- The payee's name
- The amount of the payment
- The date of the payment
- The fund from which it is paid; and
- Sufficient information to identify the transaction.

STRATEGIC IMPLICATIONS:

There are no strategic implications in relation to this item.

Environment

Ø Economic

Ø Social

VOTING REQUIREMENTS:

STAFF RECOMMENDATION:

COMMITTEE RECOMMENDATION:

MOTION: MOVED Cr Barrett-Lennard/Cr Lyon

That the accounts submitted from 1 August 2013 to 31 August 2013 totalling \$842,623.34 having been checked and certified in accordance with the requirements of the Financial Management Regulations 12 be received, as shown on the summary of accounts paid schedule and the payroll EFT batches.

CARRIED: 8/0
RESOLUTION NO: 020913

**List of Accounts Paid & Submitted to Finance Committee
01/08/2013 - 31/08/2013**

CHQ/EFT	Date	Name	Description	Amount
33	08/08/2013	FUJI XEROX AUSTRALIA PTY LTD	CRC photocopier	-553.30
33	26/08/2013	WESTNET PTY LTD	Medical Centre Internet	-89.95
33	01/08/2013	DEPARTMENT OF HOUSING	9a Wilding Street	-508.00
1064	26/08/2013	GT & VT BRENNAN	2013/2014 rates incentive draw winner	-500.00
EFT10080	08/08/2013	ANZ BANK (NETT WAGES)	Payroll wages PPE 6th August 2013	-68053.54
EFT10081	08/08/2013	WALGS SUPERANNUATION PLAN	Superannuation contributions	-10751.01
EFT10082	08/08/2013	AUSTRALIAN SERVICES UNION	Payroll deductions	-24.44
EFT10083	08/08/2013	IOU SOCIAL CLUB	Payroll deductions	-260.00
EFT10084	08/08/2013	HOSPITAL BENEFIT FUND	Payroll deductions	-378.05
EFT10085	08/08/2013	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-19.40
EFT10086	08/08/2013	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL	Superannuation contributions	-138.41
EFT10087	08/08/2013	KYLEREAN SUPERANNUATION FUND	Superannuation contributions	-1044.01
EFT10088	08/08/2013	BOEKEMAN MACHINERY		-744.31
	24/07/2013	BOEKEMAN MACHINERY	Filters x 2 & Cable - PTR8	299.93
	15/07/2013	BOEKEMAN MACHINERY	20 litre Nexlore - PTR8	444.38
EFT10089	08/08/2013	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight from Sunny signs & Jason signmakers (various roads)	-195.66
EFT10090	08/08/2013	WATER CORPORATION		-92.33
	25/07/2013	WATER CORPORATION	Service charge 1/07/2013 to 31/08/2013 - Ninan Street	34.94
	26/07/2013	WATER CORPORATION	Service Charge - 1/07/2013 to 31/08/2013 - Tennis Court	50.74
	21/03/2013	WATER CORPORATION	Water usage 20/03/2013 to 20/11/2013 - 162 Danubin Street	6.65
EFT10091	08/08/2013	WHEATBELT TYRES		-841.79
	30/07/2013	WHEATBELT TYRES	Fit tyre & tube - PG13	60.50
	23/07/2013	WHEATBELT TYRES	Balance wheels - PTK29	22.00
	23/07/2013	WHEATBELT TYRES	Fit Balance & scarp tyres - PUT55	369.80
	10/07/2013	WHEATBELT TYRES	Trailblazer Battery - PTK29	319.99
	10/07/2013	WHEATBELT TYRES	Fit tyre & tube - PG12	57.50
	10/07/2013	WHEATBELT TYRES	Tube - PSP1	12.00
EFT10092	08/08/2013	WONGAN STEEL MANUFACTURERS		-560.03
	01/07/2013	WONGAN STEEL MANUFACTURERS	Repairs to switchboard door - Recreation complex	66.00
	04/07/2013	WONGAN STEEL MANUFACTURERS	Repair digger arm - PSP4	73.75
	01/07/2013	WONGAN STEEL MANUFACTURERS	Shaft, Nozzle, Flat bar - PG11, PTR8, PSP1, PROL11	395.53
	10/07/2013	WONGAN STEEL MANUFACTURERS	Drill & tap housing - PROL11	24.75
EFT10093	08/08/2013	ORICA/SPECTRUM AUSTRALIA PTY LTD	Service Fee 1/07/2013 to 31/07/2013 -Swimming pool cylinders	-211.42
EFT10094	08/08/2013	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	Legal fees to recover monies	-198.00
EFT10095	08/08/2013	SUNNY SIGN COMPANY PTY LTD	Signage for refuse site	-41.25
EFT10096	08/08/2013	ADVANCED AUTOLOGIC PTY LTD	Solvent & Degreaser for Depot & PLDR6	-2035.00
EFT10097	08/08/2013	LGIS LIABILITY		-71896.92
	01/07/2013	LGIS LIABILITY	LGIS Personal Liability - 2013/2014	22460.93
	01/07/2013	LGIS LIABILITY	LGIS Fidelity Guarantee - 2013/2014	612.26
	01/07/2013	LGIS LIABILITY	LGIS Casual Hirers Liability - 2013/2014	1963.50
	01/07/2013	LGIS LIABILITY	LGIS Workcover Insurance 2013/2014	33484.23
	01/07/2013	LGIS LIABILITY	LGIS Bushfire - 2013/2014	13376.00
EFT10098	08/08/2013	LGIS INSURANCE BROKING		-83940.05
	01/07/2013	LGIS INSURANCE BROKING	LGIS Councillors & Officers Liability 2013/2014	4322.14
	01/07/2013	LGIS INSURANCE BROKING	LGIS Marine Cargo - 2013/2014	297.00
	01/07/2013	LGIS INSURANCE BROKING	LGIS Personal Accident - 2013/2014	1760.00
	01/07/2013	LGIS INSURANCE BROKING	LGIS Statutory & Business Practices 2013/2014	3254.22
	01/07/2013	LGIS INSURANCE BROKING	LGIS Salary Continuance - 2013/2014	2179.10
	01/07/2013	LGIS INSURANCE BROKING	LGIS Journey Injury - 2013/2014	82.50
	01/07/2013	LGIS INSURANCE BROKING	LGIS Motor Vehicle Insurance - 2013/2014	72045.09
EFT10099	08/08/2013	LGIS PROPERTY	1st Instalment premiums on all shire properties - 2013/2014	-52287.22
EFT10100	08/08/2013	RBC RURAL	Meterplan charges Colour & B & W - Administration	-984.38
EFT10101	08/08/2013	LOCAL HEALTH AUTHORITIES ANALYTICAL	Analytical services - Medical Centre	-467.88
EFT10102	08/08/2013	DTS SPREADING SERVICE & DTS BIN HIRE	Firewood for Drs house	-412.50
EFT10103	08/08/2013	WONGAN HILLS HARDWARE		-4840.69
	01/07/2013	WONGAN HILLS HARDWARE	February account - Building	1794.63
	01/07/2013	WONGAN HILLS HARDWARE	February account - Works	3046.06
EFT10104	08/08/2013	BALLIDU TRADING POST - CLEANING ACCOUNT		-5073.75
	07/01/2013	BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning in Ballidu - 31/12/2013 to 27/01/2013	1155.00
	02/08/2013	BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning in Ballidu - 29/04/2013 to 26/05/2013	1155.00
	02/08/2013	BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning in Ballidu - 27/05/2013 to 23/06/2013	1210.00
	02/08/2013	BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning in Ballidu - 26/06/2013 to 30/06/2013	343.75
	02/08/2013	BALLIDU TRADING POST - CLEANING ACCOUNT	Cleaning in Ballidu - 1/07/2013 to 28/07/2013	1210.00
EFT10105	08/08/2013	RNR CONTRACTING P/L	14mm Final seal on Waddington Road	-37738.14

**List of Accounts Paid & Submitted to Finance Committee
01/08/2013 - 31/08/2013**

CHQ/EFT	Date	Name	Description	Amount
EFT10106	08/08/2013	LAM-VY PHAN	Wages Chaplaincy August 2013	-1720.62
EFT10107	08/08/2013	INDUSTRIAL AUTOMATION GROUP -	2 X monthly standpipe remote access charge for 12 months from July	-501.60
EFT10108	08/08/2013	COMPUTER ESSENTIALS		-558.00
	30/07/2013	COMPUTER ESSENTIALS	Printer cartridge for Medical Centre	389.00
	30/07/2013	COMPUTER ESSENTIALS	Black toner for Medical Centre printer	169.00
EFT10109	08/08/2013	WONGAN HILLS HOTEL	Council dinner 24/07/2013	-399.00
EFT10110	08/08/2013	TKB MECHANICAL	Air filters & freight for PSP3 (Digga4)	-136.40
EFT10111	08/08/2013	LOGIC NETWORKS	Management services - Medical centre	-1512.50
EFT10112	14/08/2013	LANDGATE	Rural UV Interim valuation	-75.10
EFT10113	14/08/2013	BOEKEMAN MACHINERY	Replace bearing & seal in front left axle and valve set - PTR48	-1061.79
EFT10114	14/08/2013	CJD EQUIPMENT PTY LTD	Wiper control stick - PLDR , graphite spray x 2 - PG11 & PG12	-670.32
EFT10115	14/08/2013	COURIER AUSTRALIA INTERNATIONAL	LISWA - 4 boxes delivered - book exchange July - CRC	-34.28
EFT10116	14/08/2013	WONGAN HILLS IGA LIQUOR		-925.05
	14/08/2013	WONGAN HILLS IGA LIQUOR	July account - Administration incl council meeting	845.05
	14/08/2013	WONGAN HILLS IGA LIQUOR	July account - Medical centre	20.83
	14/08/2013	WONGAN HILLS IGA LIQUOR	July account - CRC	59.17
EFT10117	14/08/2013	LANDMARK OPERATIONS		-580.80
	19/07/2013	LANDMARK OPERATIONS	Farm wipe-out & D LV Ester 20 litres - Town verges	425.92
EFT10118	14/08/2013	MCINTOSH & SON		-404.81
	31/07/2013	MCINTOSH & SON	Deliver & empty skip bin to sports ground 5/07/2013	110.00
	11/07/2013	MCINTOSH & SON	Super belt - PSP3	18.18
	12/07/2013	MCINTOSH & SON	Lube filter - PSP3	9.88
	22/07/2013	MCINTOSH & SON	Bearing - PSP1	25.48
	30/07/2013	MCINTOSH & SON	Brass bush & freight - PTR121	34.72
	31/07/2013	MCINTOSH & SON	Circlip - PTR121	1.85
	24/07/2013	MCINTOSH & SON	Filters x 3 - PG11	204.70
EFT10119	14/08/2013	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight truckline - PTR113	-64.89
EFT10120	14/08/2013	OFFICEWORKS BUSINESS DIRECT	Paper for Boomer - CRC	-353.56
EFT10121	14/08/2013	RURAL PRESS REGIONAL MEDIA (WA)	Ad to sell 8 seater bus	-64.50
EFT10122	14/08/2013	WATER CORPORATION		-677.55
	30/07/2013	WATER CORPORATION	Water use charges - 28/06/2013 to 29/07/2013 - Sports ground	92.36
	30/07/2013	WATER CORPORATION	Water use charges - 28/06/2013 to 29/07/2013 - Swimming pool	516.80
	30/07/2013	WATER CORPORATION	Water use charges 28/06/2013 to 29/07/2013 & service charge 1/07/2013 to 31/07/2013 - Medical centre	68.39
EFT10123	14/08/2013	WONGAN NEWSAGENCY		-261.54
	31/07/2013	WONGAN NEWSAGENCY	Monthly account - July Administration	198.60
	31/07/2013	WONGAN NEWSAGENCY	Monthly account - July CRC	62.94
EFT10124	14/08/2013	C FOLLETT & CO	Repair faulty gas regulator -9a Wilding street	-71.50
EFT10125	14/08/2013	WESFARMERS KLEENHEAT GAS PTY LTD	Yearly facility fees for 45kg VAP Cyl - Doctors residence	-60.50
EFT10126	14/08/2013	AUSTRALIAN TAXATION OFFICE	July - BAS	-11936.62
EFT10127	14/08/2013	LOCAL GOVERNMENT MANAGERS AUSTRALIA	2013-2014 Membership	-442.00
EFT10128	14/08/2013	WONGAN HILLS PHARMACY	Medical supplies - Medical Centre	-278.95
EFT10129	14/08/2013	MORTLOCK FABRICATION & REPAIRS	Trailer brake parts - PTR121	-1272.20
EFT10130	14/08/2013	ADVANCED AUTOLOGIC PTY LTD	Window cleaner - Depot stock	-79.00
EFT10131	14/08/2013	OVERLAND FREIGHT		-913.18
	01/07/2013	OVERLAND FREIGHT	Freight on Wallstones - Refuse site	475.20
	01/07/2013	OVERLAND FREIGHT	Freight for water - CRC	39.60
	01/07/2013	OVERLAND FREIGHT	July freight account - Depot	398.38
EFT10132	14/08/2013	METAL ARTWORK CREATIONS	New name badge for CRC staff member	-13.20
EFT10133	14/08/2013	RATHNALLY PTY LTD	Rates refund for property	-979.80
EFT10134	14/08/2013	WESTWATER ENTERPRISES PTY LTD		-4127.20
	05/08/2013	WESTWATER ENTERPRISES PTY LTD	Annual chlorine gas service - Wongan Depot	1997.60
	05/08/2013	WESTWATER ENTERPRISES PTY LTD	Annual chlorine gas service - swimming pool	2129.60
EFT10135	14/08/2013	SIGMA CHEMICALS		-1945.89
	06/08/2013	SIGMA CHEMICALS	Repair & service pool cleaner - swimming pool	1646.89
	06/08/2013	SIGMA CHEMICALS	Repair calibration of ph test kit	299.00
EFT10136	14/08/2013	RELIANCE PETROLEUM	Fuel July CEO & DCEO	-161.08
EFT10137	14/08/2013	WONGAN MAIL SERVICE		-934.59
	12/08/2013	WONGAN MAIL SERVICE	Monthly account - July administration	734.19
	05/08/2013	WONGAN MAIL SERVICE	Monthly account - July medical centre	164.40
	05/08/2013	WONGAN MAIL SERVICE	Monthly account - CRC	36.00
EFT10138	14/08/2013	DUNNINGS INVESTMENTS P/L	Fuel July all shire vehicles	-5063.74
EFT10139	14/08/2013	PUBLIC TRANSPORT AUTHORITY OF WESTERN	TransWA ticket sales for July	-625.38
EFT10140	14/08/2013	WONGAN HILLS HOTEL	Council meeting - July	-199.69

**List of Accounts Paid & Submitted to Finance Committee
01/08/2013 - 31/08/2013**

CHQ/EFT	Date	Name	Description	Amount
EFT10141	14/08/2013	DUN DIRECT PTY LTD	Bulk Diesel for July 2013 - 9000 litres & hand cleaner (depot) and grease for PSP4	-13801.23
EFT10142	14/08/2013	CAMMS	CAMMS Cloud hosting fee 1/07/2013 to 30/09/2013	-1980.00
EFT10143	14/08/2013	DEPARTMENT OF COMMERCE - BUILDING	BSL Reconciliation - July	-197.34
EFT10144	14/08/2013	FUJI XEROX AUSTRALIA LTD	Printer meter charge for July 13 - CRC	-3274.36
EFT10145	14/08/2013	AIR LIQUIDE WA PTY LTD	Rental on Med oxy D Cylinder	-54.68
EFT10146	14/08/2013	DAIMLER TRUCKS PERTH	Oil filters x 2 - VMSC & PTK31 and Fuel filter - PTK31	-378.80
EFT10147	14/08/2013	AIRCONS 4 YOU PLUS ELECTRICAL	New exhaust fan with heater - Quinlan street unit	-495.66
EFT10148	14/08/2013	RIFAT QAMAR	Wages Doctor 29/07/2013 to 10/08/2013	-19250.00
EFT10149	21/08/2013	ANZ BANK (NETT WAGES)	Wages PPE 20th August 2013	-61431.91
EFT10150	21/08/2013	WALGS SUPERANNUATION PLAN	Superannuation contributions	-9419.33
EFT10151	21/08/2013	AUSTRALIAN SERVICES UNION	Payroll deductions	-24.44
EFT10152	21/08/2013	IOU SOCIAL CLUB	Payroll deductions	-260.00
EFT10153	21/08/2013	HOSPITAL BENEFIT FUND	Payroll deductions	-378.05
EFT10154	21/08/2013	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-19.40
EFT10155	21/08/2013	COLONIAL FIRST STATE FIRSTCHOICE PERSONAL	Superannuation contributions	-114.24
EFT10156	21/08/2013	KYLEREAN SUPERANNUATION FUND	Superannuation contributions	-1044.01
EFT10157	23/08/2013	STAPLES		-985.88
	14/08/2013	STAPLES	Stationary supplies - Administration	847.90
	19/08/2013	STAPLES	Reams paper - CRC	137.98
EFT10158	23/08/2013	COURIER AUSTRALIA INTERNATIONAL	Freight Air Liquide - Medical Centre	-24.38
EFT10159	23/08/2013	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2013/2014 ESL Quarter 1	-18248.70
EFT10160	23/08/2013	JASON SIGNMAKERS		-13087.91
	15/08/2013	JASON SIGNMAKERS	Multiple road signs x 21 for shire roads	10557.91
	13/08/2013	JASON SIGNMAKERS	Flexible guide posts x 200 for multiple shire roads	2530.00
EFT10161	23/08/2013	MULTIGROUP DISTRIBUTION SERVICES PTY LTD		-1074.80
	07/08/2013	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight on signs from Jason signmakers	873.20
	07/08/2013	MULTIGROUP DISTRIBUTION SERVICES PTY LTD	Freight on signs from Jason signmakers & freight from CJD	201.60
EFT10162	23/08/2013	WESTERN AUSTRALIAN LOCAL GOVERNMENT	Advertisement for Bitumen & Reseal	-597.07
EFT10163	23/08/2013	SCANIA AUSTRALIA PTY LTD	Gear selection shaft - PTK27	-152.90
EFT10164	23/08/2013	BORAL CONSTRUCTION MATERIALS GROUP	Emulsion 1000L - Ballidu- Bindi Bindi Road	-1210.00
EFT10165	23/08/2013	WONGAN HILLS DISTRICT HIGH SCHOOL	Donation for year 6/7 camp 2013	-500.00
EFT10166	23/08/2013	(KANYANA) WONGAN HILLS YOUTH &	bags of rags	-30.00
EFT10167	23/08/2013	SAI GLOBAL BUSINESS PUBLISHING	NCC Standards 12 mth subscription	-2385.30
EFT10168	23/08/2013	RBC RURAL	Meterplan charges B & W and Colour - administration	-1838.88
EFT10169	23/08/2013	ESPLANADE HOTEL FREMANTLE	Accommodation 11/08/2013 to 12/08/2013- swimming pool	-606.00
EFT10170	23/08/2013	OVERLAND FREIGHT	Carpet squares freight charges - New CRC building	-340.67
EFT10171	23/08/2013	SHANNON ABBOTT	Repairs to starter cable - PTK27	-231.55
EFT10172	23/08/2013	EXTREME MAKEOVER CLEANING SERVICE	Carpet clean August 19 2013 - CRC	-379.50
EFT10173	23/08/2013	THE FARM SHOP (WA) 1999 PTY LTD	Supply Uniden UHF 77ch - PTK31	-359.70
EFT10174	23/08/2013	PORTNER PRESS PTY LTD	OHS Update 04/2013	-77.00
EFT10175	23/08/2013	CAMMS	Strategic planning consultancy services	-50250.20
EFT10176	23/08/2013	GISELA PINIERO	Reimbursement for purchasing of A4 office paper - CRC	-117.74
EFT10177	23/08/2013	AIRLIQUIDE WA PTY LTD	Nitrogen liquid - Medical Centre	-115.25
EFT10178	23/08/2013	CENTURION TEMPORARY FENCING	Hire temporary fencing 8 August to 7 September 2013	-1190.75
EFT10179	23/08/2013	VINES RESORT & COUNTRY CLUB	Accommodation for 14th & 15th August - LGSA 2013 Conference	-538.00
EFT10180	23/08/2013	TEAM DIGITAL	Supply Large format printer - CRC	-808.85
EFT10181	23/08/2013	MBR SHEETMETAL	Elliptical sunshades new CRC	-30261.00
EFT10182	23/08/2013	BATEMANS CARPETS	Carpet for new CRC	-11764.50
EFT10183	29/08/2013	STAPLES	Epson Yellow Ink - Admin	-89.20
EFT10184	29/08/2013	LANDGATE	Valuation Rolls	-142.00
EFT10185	29/08/2013	COURIER AUSTRALIA INTERNATIONAL	LISWA courier of monthly exchange - August	-27.68
EFT10186	29/08/2013	TRUCKLINE PARTS	Parts for repairs to PTK27	-380.28
EFT10187	29/08/2013	J N & Y E PANTON	Reconfigure ablution block roof and reroof - new CRC	-3189.15
EFT10188	29/08/2013	G R & N W WALTON	Recable all data cables and fit equipment into new box - Admin	-6658.75
EFT10189	29/08/2013	HYMARK TRADING PTY LTD	Uniforms for works incl protective glasses	-4925.25
EFT10190	29/08/2013	RBC RURAL	Monthly meterplan charges - CRC	-11.23
EFT10191	29/08/2013	JDSI CONSULTING ENGINEERS	Ninghan Road & Danubin St Water Extension Design	-2695.00
EFT10192	29/08/2013	THE FARM SHOP (WA) 1999 PTY LTD		-1872.14
	06/05/2013	THE FARM SHOP (WA) 1999 PTY LTD	20 kg Turf premium blend - Community Park	272.99
	13/05/2013	THE FARM SHOP (WA) 1999 PTY LTD	20kg Turf premium blend - Town centre gardens	63.00
	17/06/2013	THE FARM SHOP (WA) 1999 PTY LTD	Pump cover - PTK29, repair kit - PTK29, hose and fittings - depot	255.60
	06/05/2013	THE FARM SHOP (WA) 1999 PTY LTD	6 x lawn fertilizer - swimming pool	133.98
	25/03/2013	THE FARM SHOP (WA) 1999 PTY LTD	New rake x 1 - oval	29.95
	19/03/2013	THE FARM SHOP (WA) 1999 PTY LTD	water hose and fittings - PTRL26	1116.62
EFT10193	29/08/2013	PORTNER PRESS PTY LTD	OHS Update- Administration	-77.00

**List of Accounts Paid & Submitted to Finance Committee
01/08/2013 - 31/08/2013**

CHQ/EFT	Date	Name	Description	Amount
EFT10194	29/08/2013	LAM-VY PHAN	Wages for chaplaincy September 2013	-1720.62
EFT10195	29/08/2013	MULTISPARES LIMITED	Clutch kit for Volvo - PTK27	-1908.50
EFT10196	29/08/2013	CR DAVID BROWN	Sitting fees April-June 2013	-400.00
EFT10197	29/08/2013	LOGIC NETWORKS	Scanner - Medical Centre	-1498.98
EFT10198	29/08/2013	RACHAEL HAYES	Contractor fees for period 1 August to 31 August 2013 for tip	-4583.00
EFT10199	29/08/2013	RIFAT QAMAR		-24512.50
	26/08/2013	RIFAT QAMAR	Wages Doctor 12/08/2013 to 24/08/2013	23100.00
	18/07/2013	RIFAT QAMAR	eTG renewal license to 23rd May 2014 - Doctor	257.50
	13/08/2013	RIFAT QAMAR	RACGP Membership subscription 1/07/2013 to 30/06/2014	1155.00
EFT10200	29/08/2013	TJ & LM WOODFORD T/as GOODDIRT DIGGERS	Push up 4000cu.m of gravel for resheeting job on White Wells rd	-7084.00
EFT10201	31/08/2013	DEPARTMENT OF TRANSPORT	Monthly DPI Payments - August 2013	-54480.15
19668	08/08/2013	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-1535.00
19669	08/08/2013	REST SUPERANNUATION	Superannuation contributions	-227.65
19670	08/08/2013	AMP SUPERANNUATION LTD.	Superannuation contributions	-186.52
19671	08/08/2013	AUSTRALIAN SUPER	Superannuation contributions	-356.59
19672	08/08/2013	CONCEPT ONE SUPERANNUATION PLAN	Superannuation contributions	-74.64
19673	08/08/2013	PRIME SUPER	Superannuation contributions	-336.34
19674	08/08/2013	CONSTRUCTION & BUILDING INDUSTRY SUPER	Superannuation contributions	-161.82
19675	08/08/2013	AXARETIREMENT SECUTIRY PLAN	Superannuation contributions	-174.02
19676	08/08/2013	ONEPATH LIFE LIMITED	Superannuation contributions	-149.37
19677	08/08/2013	HESTA SUPER FUND	Superannuation contributions	-111.08
19678	08/08/2013	WESTERN FINANCIAL	Superannuation contributions	-157.13
19679	08/08/2013	TASPLAN	Superannuation contributions	-105.23
19680	08/08/2013	TELSTRA CORPORATION LIMITED	Telephone Account - All shire telephones	-3420.10
19681	08/08/2013	SHIRE OF WONGAN-BALLIDU	Rates 13/14 Elizabeth Telfer Building	-510.00
19682	08/08/2013	VICTOR LINDSAY BASHAM	Civic centre (memorial lighting) electrical repairs	-553.00
19683	08/08/2013	NORTHSIDE SEPTICS	Clean out Septics - Tourist Centre	-650.00
19684	14/08/2013	TELSTRA CORPORATION LIMITED	Service charges - 14 Ellis street	-9.71
19685	14/08/2013	SYNERGY	Street lighting account 25/06/2013 to 24/07/2013	-3105.20
19686	14/08/2013	BUILDING & CONSTRUCTION INDUSTRY	BCITF Commission - July 2013	-441.40
19687	14/08/2013	HOOPER FAMILY TRUST		-108.38
	13/08/2013	HOOPER FAMILY TRUST	Rates refund for A211	85.61
	13/08/2013	HOOPER FAMILY TRUST	Rates refund for A247	22.77
19688	14/08/2013	WONGAN HILLS & DISTRICTS MUSEUM &	Gardening maintenance account for July 2012 to June 2013	-2900.00
19689	14/08/2013	ST JOHN AMBULANCE AUSTRALIA (WA) INC	Personal leisure kit-First Aid	-875.00
19690	14/08/2013	NSW FIRST AID	First aid stock	-282.60
19691	14/08/2013	DEPARTMENT FOR REGIONAL DEVELOPMENT	Rates refund for A1224	-120.00
19692	14/08/2013	WORKSAFE	High risk work classes for forklift x 2 staff works	-164.00
19693	21/08/2013	SHIRE OF WONGAN-BALLIDU - PAYROLL	Payroll deductions	-1491.02
19694	21/08/2013	REST SUPERANNUATION	Superannuation contributions	-184.86
19695	21/08/2013	AMP SUPERANNUATION LTD.	Superannuation contributions	-188.83
19696	21/08/2013	AUSTRALIAN SUPER	Superannuation contributions	-275.04
19697	21/08/2013	CONCEPT ONE SUPERANNUATION PLAN	Superannuation contributions	-55.33
19698	21/08/2013	PRIME SUPER	Superannuation contributions	-335.91
19699	21/08/2013	CONSTRUCTION & BUILDING INDUSTRY SUPER	Superannuation contributions	-146.26
19700	21/08/2013	AXARETIREMENT SECUTIRY PLAN	Superannuation contributions	-174.02
19701	21/08/2013	ONEPATH LIFE LIMITED	Superannuation contributions	-149.37
19702	21/08/2013	HESTA SUPER FUND	Superannuation contributions	-162.96
19703	21/08/2013	WESTERN FINANCIAL	Superannuation contributions	-79.50
19704	21/08/2013	TASPLAN	Superannuation contributions	-105.23
19705	23/08/2013	WESTNET PTY LTD	Monthly account -shire email - 1/09/2013 to 1/10/2013	-329.79
19706	23/08/2013	TELSTRA CORPORATION LIMITED		-387.44
	23/08/2013	TELSTRA CORPORATION LIMITED	Internet account - 30 Wandoo Crescent	99.95
	07/08/2013	TELSTRA CORPORATION LIMITED	Telephone account 28/08/2013 to 1/09/2013 - CRC	287.49
19707	23/08/2013	ANZ BUSINESS ONE	Monthly account shire credit card	-1474.63
19708	23/08/2013	SYNERGY	Electricity WH Oval 10/07/2013 to 13/08/2013	-1705.25
19709	23/08/2013	VOLUNTEER FIRE & RESCUE SERVICE WONGAN	Control burn shire Wongan-Ballidu (5.5 hours)	-550.00
19710	23/08/2013	CATERLINK	Kitchen fittings new CRC	-67228.70
19711	23/08/2013	MARIAM KOISIATH	Refund overpayment of license renewal	-23.80
19712	29/08/2013	SHIRE OF WONGAN-BALLIDU	Laminating for Medical centre	-21.60
19713	29/08/2013	SYNERGY	Electricity account swimming pool 16/07/2013 to 19/08/2013	-1240.35
19715	29/08/2013	FRED BREMMER	2 x Books Don't Waste The Water""	-55.00

		Bank Code	Bank Name	
		1	Municipal Bank	\$787,643.19

List of Accounts Paid & Submitted to Finance Committee
01/08/2013 - 31/08/2013

CHQ/EFT	Date	Name	Description	Amount
		2	Trust Account	\$54,980.15
			TOTAL	\$842,623.34
			RECOVERABLE	\$508.00
			PARTIALLY RECOVERABLE	

19714	26/08/2013	Cancelled	Incorrect account given	\$400.00

9.1.2 FINANCIAL REPORTS

FILE REFERENCE:	F1.4
REPORT DATE:	26 September 2013
APPLICANT/PROPONENT:	N/A
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor - Chief Executive Officer
ATTACHMENTS:	Financial Reports

PURPOSE OF REPORT:

That the following statements and reports for the month ended August 2013 be received:

BACKGROUND:

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed under Sections and the relevant regulations below.

Financial activity statement report

Section 6.4 of the Local Government Act regulation 34.1 of the FMR requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following detail:

- Annual budget estimates
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals)
- Material variances between the comparatives of Budget v's Actuals
- The net current assets (NCA) at the end of the month to which the statement relates

Regulation 34.2 - Each statement of financial activity must be accompanied by documents containing:–

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
- An explanation of each of the material variances
- Such other supporting information as is considered relevant by the local government

Regulation 34.3 - The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT:

Refer to attachment.

POLICY REQUIREMENTS:

Policy F64 - Monthly Financial Reporting Requirements

LEGISLATIVE REQUIREMENTS:

1. Local Government Act 1995
2. Local Government (Financial Management) Regulations 1996

STRATEGIC IMPLICATIONS:

There are no Strategic Implications relating to this item.

SUSTAINABILITY IMPLICATIONS:

Ø Environment

There are no known environmental implications associated with the proposals.

Ø Economic

There are no known economic implications associated with the proposals.

Ø Social

There are no known social implications associated with the proposals.

FINANCIAL IMPLICATIONS:

The financial reports for the periods ending August 2013 are attached to the Council agenda.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

STAFF RECOMMENDATION:

That the following Statements and reports for the months ended August 2013 be received:

1. Monthly Statements as follows;
 - a. Statement of Financial Activity (by Nature and Type) FM Regs 34
 - b. Statement of Operating Activities by Programme/Activity (Summary) FM Regs 34
 - c. Statement of Net Current Assets (NCA) FM Regs 34
 - d. Rate setting statement Discretionary
 - e. Disposal of Assets Discretionary
 - f. Rates Outstanding Report Discretionary
 - g. Debtors Outstanding Report Discretionary
 - h. Bank Reconciliation Report Discretionary
 - i. Investment Report Discretionary
 - j. Reserve Account Balances Report Discretionary
 - k. Loans Schedule Discretionary

COMMITTEE RECOMMENDATION

That the following Statements and reports for the months ended August 2013 be received:

1. Monthly Statements as follows;
 - a. Statement of Financial Activity (by Nature and Type) FM Regs 34
 - b. Statement of Operating Activities by Programme/Activity (Summary) FM Regs 34
 - c. Statement of Net Current Assets (NCA) FM Regs 34
 - d. Rate setting statement Discretionary
 - e. Disposal of Assets Discretionary

- Discretionary
Discretionary
Discretionary
Discretionary
Discretionary
Discretionary

That the following Statements and reports for the months ended August 2013 be received:

a. Statement of Financial Activity (by Nature and Type)	FM Regs 34
b. Statement of Operating Activities by Programme/Activity (Summary)	FM Regs 34
c. Statement of Net Current Assets (NCA)	FM Regs 34
d. Rate setting statement	Discretionary
e. Disposal of Assets	Discretionary
f. Rates Outstanding Report	Discretionary
g. Debtors Outstanding Report	Discretionary
h. Bank Reconciliation Report	Discretionary
i. Investment Report	Discretionary
j. Reserve Account Balances Report	Discretionary
k. Loans Schedule	Discretionary

T:\Irene\Minutes\Council\09-13 Council Minutes.docx

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (N&T) FOR 31 AUGUST 2013

	Approved Budget 2013- 2014	Current Budget 2013-2014	YTD BUDGET *	YTD Actual	Page	Variance Over or Under	10%
INCOME							
Rates	(2,479,844)	(2,479,844)	(2,437,716)	(2,314,046)		5.1%	✓
Grants Operating, Subsidies & Contributions	(1,237,502)	(1,237,502)	(35,795)	(69,900)		(95.3%)	✗
Non Operating Grants, Subsidies & Contributions	(1,383,955)	(1,383,955)	(77,500)	(80,191)		(3.5%)	✓
Fees & Charges & Service Charges	(585,792)	(585,792)	(250,921)	(325,659)		(29.8%)	✗
Other Revenue	(87,017)	(87,017)	(13,129)	(10,030)		23.6%	0
Interest	(119,298)	(119,298)	17,891	21,070		(17.8%)	✗
Profit on sale of Assets	-	-	-	-		#DIV/0!	✍
a: TOTAL INCOME	(5,893,408)	(5,893,408)	(2,797,170)	(2,778,757)			
OPERATING EXPENSES							
Employee Costs	2,044,854	2,044,854	390,775	365,763		(6.4%)	✓
Materials & Contracts	1,081,764	1,081,764	236,531	237,330		0.3%	✓
Utilities (Gas, Electricity) etc.	272,764	272,764	64,656	52,438		(18.9%)	0
Interest #	87,075	87,075	18,897	19,477	11	3.1%	✓
Insurance	213,752	213,752	138,336	160,138		15.8%	✗
Other General	231,040	231,040	57,882	32,993		(43.0%)	0
Loss on Asset Disposals	118,000	118,000	4,666	-		(100.0%)	0
Depreciation	2,405,197	2,405,197	400,886	391,292		(2.4%)	✓
b: TOTAL OPERATING EXPENSES	6,454,447	6,454,447	1,312,629	1,259,431			
c: NET OPERATING (SURPLUS) / DEFICIT	561,039	561,039	(1,484,540)	(1,519,325)			
CAPITAL EXPENSES							
Land & Buildings	1,170,255	1,170,255	186,710	115,535		(38.1%)	0
Furniture & Equipment	26,500	26,500	3,916	7,416		89.4%	✗
Motor Vehicles	212,498	212,498	35,000	-		(100.0%)	0
Plant	505,600	505,600	105,600	67,000		(36.6%)	0
Infrastructure Other	250,000	250,000	41,666	758		(98.2%)	0
Infrastructure Roads	1,606,768	1,606,768	265,968	76,704		(71.2%)	0
d: TOTAL CAPITAL	3,771,621	3,771,621	638,860	267,413			
e: TOTAL OPERATING & CAPITAL	4,332,660	4,332,660	(845,680)	(1,251,912)			
ADJUST - NON CASH ITEMS							
Depreciation	(2,405,197)	(2,405,197)	(400,886)	(391,292)			
Profit on sale of assets	-	-	-	-	6		
Loss on sale of assets	(118,000)	(118,000)	(4,666)	-	6		
Proceeds from Sale of Assets	(212,500)	(212,500)	-	-	6		
Transfer from reserves	(763,000)	(763,000)	-	-	10		
Transfer to reserves	225,000	225,000	-	-	10		
Interest paid to reserves #	44,320	44,320	101	101	10		
LSL Provision in reserves	-	-	-	-			
Loan proceeds	-	-	-	-			
Loan principal repayment	87,126	87,126	2,836	2,836	11		
SSL Principal Reimbursements	(56,161)	(56,161)	(2,836)	(2,836)	11		
Less Surplus/(deficit) B/Fwd	(1,068,529)	(1,068,529)	(1,068,529)	(1,068,529)	5		
ADJUSTED CLOSING (SURPLUS) / DEFICIT	65,718	65,718	(2,319,660)	(2,711,632)			

** This sheet illustrates the variance analysis. After completing the annual accounts, changes will be made to Synergy records to hold prorata (YTD Budget) so these columns on pages 1 and 3 will be the same.

Key Within budget tolerance of 10%
Over budget tolerance of 10%
Under budget tolerance of 10%

✓
✗
0

Shire of Wongan-Ballidu
Variance Report for August 2013

The Local Government (Financial Management) Regulations 1996 require that financial statements are presented on a monthly basis to council. Council has adopted 10% as its threshold for line items on the nature and type report shown on page 1. This report uses a traffic light system to flag those items that are within tolerance and others that fall out of the range. Variances are calculated using a comparison of year to date actual against year to date budget. It needs also to be noted that the early months of the financial year are a period when variance percentages are volatile and extremely sensitive to small movements in actual income and expense.

Code	Report Section	Comments
Operating Income		
×	Grants Operating, Subsidies & Contributions	Grant receipts are tracking well above budget (almost twice budget at \$ \$69,900), however this is a small variance in the context of the full years budget of \$1.2 mill.
×	Fees & Charges & Service Charges	Whilst over predicted August levels, these items are still expected to meet (and not exceed) full year's budget.
ⓘ	Other Revenue	Less funding received then budgeted.
×	Interest	2013-14 revenues are to be reduced by revenue actually earned last financial year. The August figures reflect those balance day adjustments.
Operating Expenditure		
ⓘ	Utilities (Gas, Electricity, Etc)	Overall the yearly out turn is on target and the estimates reasonably accurate.
×	Insurance	Payment of the deposit annual premiums has been made. Based upon the fact that the deposit represented 63% of the final cost last year, the outturn for 2013/14 is currently estimated at \$254,000 against \$213,752. This estimate, whilst realistic, is not concrete as insurance costs are beyond Shire control and the deposit may not be exactly 63%.
ⓘ	Other - General	Conference, discounts, bad debts and donations all down in August.
ⓘ	Loss on Asset Disposals	No assets were sold in July or August.
Capital		
ⓘ	Land & Building	With the exception of the CRC building, no building, capital expenditure has commenced in July or August.
ⓘ	Furniture & Equipment	Most computer hardware on budget has been procured, and whilst over budget YTD, the expenses are still estimated to be within overall annual estimates for computer "capex"
ⓘ	Plant & Motor Vehicles	Only loader bought at this stage.
ⓘ	Infrastructure – Road & Other	Under Budget due to greater focus on maintenance type items.

SHIRE OF WONGAN-BALLIDU
STATEMENT OF FINANCIAL ACTIVITY (PRG) FOR 31 AUGUST 2013

	APPROVED BUDGET	CURRENT BUDGET	YTD ACTUAL
INCOME			
General Purpose Funding	(3,880,079)	(3,880,079)	(2,305,385)
Governance	(29,200)	(29,200)	(973)
Law, Order & Public Safety	(38,256)	(38,256)	(5,242)
Health	(139,000)	(139,000)	(98,801)
Education & Welfare	(10,967)	(10,967)	(2,630)
Housing	(108,162)	(108,162)	1,263
Community Amenities	(190,169)	(190,169)	(157,883)
Recreation & Culture	(265,438)	(265,438)	(26,422)
Transport	(959,724)	(959,724)	(84,181)
Economic Services	(21,550)	(21,550)	(4,543)
Other Property & Services	(250,863)	(250,863)	(93,960)
a: TOTAL INCOME	(5,893,408)	(5,893,408)	(2,778,757)
OPERATING EXPENSES			
General Purpose Funding	92,503	92,503	16,108
Governance	320,308	320,308	97,055
Law, Order & Public Safety	90,240	90,240	27,601
Health	276,382	276,382	114,252
Education & Welfare	145,091	145,091	25,033
Housing	231,975	231,975	33,188
Community Amenities	264,930	264,930	48,206
Recreation & Culture	1,268,042	1,268,042	229,943
Transport	2,815,819	2,815,819	543,757
Economic Services	104,992	104,992	12,941
Other Property & Services #	855,930	855,930	111,349
b: TOTAL OPERATING EXPENSES	6,466,212	6,466,212	1,259,431
c: NET OPERATING (SURPLUS)/DEFICIT	572,804	572,804	(1,519,325)
CAPITAL EXPENSES			
General Purpose Funding	-	-	-
Governance	76,500	76,500	7,416
Law, Order & Public Safety	38,600	38,600	-
Health	35,000	35,000	-
Education & Welfare	-	-	-
Housing	178,000	178,000	-
Community Amenities	250,000	250,000	758
Recreation & Culture	270,058	270,058	1,726
Transport	2,076,423	2,076,423	143,704
Economic Services	35,000	35,000	-
Other Property & Services	812,040	812,040	113,809
d: TOTAL CAPITAL EXPENSES	3,771,621	3,771,621	267,413
e: TOTAL OPERATING & CAPITAL	4,344,425	4,344,425	(1,251,912)

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF NET CURRENT ASSETS AS AT 31 AUGUST 2013

NOTE 1A: INFORMATION ON OPENING SURPLUS / (DEFICIT). As in the annual report N22

	2012-2013	BUDGET	YTD
SURPLUS / (DEFICIT)	1,068,528	(65,978)	2,711,632
COMPRISES			
Cash (including reserves)	2,646,219	1,263,013	3,388,167
Current rates	78,634	421,000	1,030,628
Sundry debtors	392,549	80,000	19,032
Tax receivables	122,208	50,000	104,127
Other debtors	28,573	46,000	40,857
A: SSL debtors (are excluded see D: adj)	56,062		53,226
Inventories	20,237	20,400	17,581
Less:	-		
Reserves	(1,542,811)	(1,049,131)	(1,542,913)
Sundry creditors	(373,547)	(2,172)	(400)
Accrued interest	(24,586)	(1,500)	(24,586)
ESL Levy Owed	(16,216)	1,500	(43,729)
PAYG/GST Due To ATO	(32,413)	(2,000)	(61,948)
B: Other - DOT (are excluded see D: adj)	-	-	-
Other	-	-	-
Tax liabilities	(7,923)	(7,923)	-
Other	-	-	-
C: Loan liability (are excluded see D: adj)	(87,126)	(592,390)	(84,290)
Current employee benefits provisions	(222,396)	(292,775)	(215,184)
D: Adjustments (see above A to C)	31,064		31,064
	-		
(Surplus) / Deficit Variance	1,068,528	(65,978)	2,711,632

NOTE 1B: CLOSING FUNDS alternate format to Note 1 above

	2012-2013	BUDGET	YTD
Current assets			
Cash & cash equivalents	2,646,219	1,263,013	3,388,167
Sundry debtors	678,026	600,000	1,247,870
Inventories	20,237	20,400	17,581
Total current assets	3,344,483	1,883,413	4,653,618
Current liabilities			
Creditors and accounts payable	(454,685)	(12,095)	(130,663)
Current loan liability	(87,126)	(592,390)	(84,290)
Provisions	(222,396)	(885,165)	(215,184)
Total current liability	(764,207)	(1,489,650)	(430,137)
Net current assets	2,580,275	393,763	4,223,481
Less: restricted reserves	(1,542,811)	(1,049,131)	(1,542,913)
Less: SSL principal repayments	(56,062)	-	(53,226)
Add back: Current loan liability	87,126	592,390	84,290
Add back: DOT Trust	-	-	-
(Surplus) / Deficit Variance	1,068,528	(62,978)	2,711,632

SHIRE OF WONGAN-BALLIDU
RATE SETTING STATEMENT AS AT 31 AUGUST 2013

	2013-2014 APPROVED BUDGET	2013-2014 CURRENT BUDGET	2013-2014 ACTUAL
<u>OPERATING INCOME</u>			
General Purpose Funding	(1,400,235)	(1,400,235)	8,661
Governance	(29,200)	(29,200)	(973)
Law, Order & Public Safety	(38,256)	(38,256)	(5,242)
Health	(139,000)	(139,000)	(98,801)
Education & Welfare	(10,967)	(10,967)	(2,630)
Housing	(108,162)	(108,162)	1,263
Community Amenities	(190,169)	(190,169)	(157,883)
Recreation & Culture	(265,438)	(265,438)	(26,422)
Transport	(959,724)	(959,724)	(84,181)
Economic Services	(21,550)	(21,550)	(4,543)
Other Property & Services	(250,863)	(250,863)	(93,960)
A	(3,413,564)	(3,413,564)	(464,711)
<u>OPERATING EXPENSES</u>			
General Purpose Funding	92,503	92,503	16,108
Governance	320,308	320,308	97,055
Law, Order & Public Safety	90,240	90,240	27,601
Health	276,382	276,382	114,252
Education & Welfare	145,091	145,091	25,033
Housing	231,975	231,975	33,188
Community Amenities	264,930	264,930	48,206
Recreation & Culture	1,268,042	1,268,042	229,943
Transport	2,815,819	2,815,819	543,757
Economic Services	104,992	104,992	12,941
Other Property & Services	855,930	855,930	111,349
B	6,466,212	6,466,212	1,259,431
C= A and B	3,052,648	3,052,648	794,720
<u>ADJUST FOR CASH BUDGET REQUIREMENTS</u>			
<u>Non-Cash Expenditure and Revenue</u>			
Depreciation on Assets	(2,405,197)	(2,405,197)	(391,292)
Profit/(Loss) on Asset Sales	(118,000)	(118,000)	-
<u>Capital Expenditure & Income</u>			
Purchase of land & buildings #	1,170,255	1,170,255	115,535
Purchase of furniture & equipment	26,500	26,500	7,416
Purchase of motor vehicles #	212,498	212,498	-
Purchase of plant & machinery #	505,600	505,600	67,000
Purchase of other infrastructure #	250,000	250,000	758
Purchase of roads infrastructure #	1,606,768	1,606,768	76,704
Proceeds from sale of assets	(212,500)	(212,500)	-
<u>Financing Activities</u>			
Repayment of Loan Principal*	87,126	87,126	2,836
Loan proceeds / refinancing CL to NCL adj	-	-	-
Self Supporting Loan Income	(56,161)	(56,161)	(2,836)
<u>Reserve Movements</u>			
Transfers to Reserves	225,000	225,000	-
Interest paid to Reserves	44,320	44,320	101
Transfer from Reserves	(763,000)	(763,000)	-
LSL Provsion in resreves	-	-	-
Estimated Muni (Surplus/Deficit) July 1 B/Fwd.	(1,068,529)	(1,068,529)	(1,068,529)
Estimated Muni (Surplus)/Deficit June 30 C/Fwd.	(65,718)	(65,718)	2,711,632
AMOUNT REQUIRED TO BE RAISED FROM RATES	2,491,609	2,491,609	(397,587)
TOTAL RATES RAISED	2,479,844	2,479,844	2,314,046

SHIRE OF WONGAN-BALLIDU
ANALYSIS OF DISPOSED ASSETS AS AT 31 AUGUST 2013

	Asset No	Budget Net Book Value	Budget Sale Proceeds	Budget (Profit) / Loss	Actual Net Book Value	Actual Sale Proceeds	Actual (Profit) / Loss
By Class							
Motor Vehicles							
CEO Vehicle*	MV0072	46,000	(38,000)	8,000			
Ranger Utility	MV0057	15,000	(12,500)	2,500			
Grader Utility	UT62	20,000	(12,500)	7,500			
Doctors Vehicle	VDOC1	32,000	(20,000)	12,000			
MBS Vehicle	MV0068	22,500	(20,000)	2,500			
Plant & Equipment							
Community Bus	MV0007	45,000	(19,500)	25,500			
Volvo Grader	P0011	150,000	(90,000)	60,000			
Land & Buildings							
TOTAL		330,500	(212,500)	118,000	-	-	-
By Program							
Goverance							
CEO Vehicle	MV0072	46,000	(38,000)	8,000			
Law, Order & Public Safety							
Ranger Utility	MV0057	15,000	(12,500)	2,500			
Health							
Doctor's Vehicle	VDOC1	32,000	(20,000)	12,000			
Recreation & Culture							
Community Bus	MV0007	45,000	(19,500)	25,500			
Transport							
Volvo Grader	P0011	150,000	(90,000)	60,000			
Grader Utility	UT62	20,000	(12,500)	7,500			
Economic Services							
MBS Vehicle	MV0068	22,500	(20,000)	2,500			
TOTAL		330,500	(212,500)	118,000	-	-	-
TOTAL							
Motor Vehicle and Plant & Equipment Change Over							
		Budget Purchase Price	Budget Sale	Change-Over Budget	Actual Purchase	Actual Sale	Change-Over
Motor Vehicles							
CEO Vehicle		50,000	(38,000)	12,000			
Ranger Utility		38,600	(12,500)	26,100			
Grader Utility		25,000	(12,500)	12,500			
Doctors Vehicle		35,000	(20,000)	15,000			
MBS Vehicle		35,000	(20,000)	15,000			
Plant & Equipment							
Toyota Coaster Bus		92,498	(19,500)	72,998			
Grader		375,000	(90,000)	285,000			
Loader		67,000	-	67,000	67,000		67,000
TOTAL		718,098	(212,500)	505,598	67,000	-	67,000

SHIRE OF WONGAN - BALLIDU RATES OUTSTANDING 31 AUGUST 2013				
		Rates Raised for 2013-2014	\$	2,479,844.00
		Rates Outstanding Breakdown		
Total Amount Outstanding		31-Aug-13	\$	1,051,392.87
Outstanding same time last year		31-Aug-12	\$	1,020,570.36
				42.40%
				41.15%
SUNDRY DEBTORS OUTSTANDING 31 AUGUST 2013				
Debtors Ageing Summary				
Current				-4,829.85
30 Days				9,560.92
60 Days				7,236.27
90 Days & Over				7,064.90
Total Outstanding				19,032.24
Accounts 90 Days & Over:				
Date	Dr No.	Comments	Amount	
22/05/2013	554	Boomer Advertising	22.00	
19/11/2013	730	Boomer Sales	380.00	
14/01/2013	794	Rent & damages	5,414.00	
13/05/2013	73	Water usage	323.90	
29/04/2013	3	insurance excess	925.00	
Total			7,064.90	

SHIRE OF WONGAN-BALLIDU

BANK RECONCILIATIONS FOR 31 AUGUST 2013

	Total	Municipal (01100)	Trust (21100)	Reserve (01105)	Cash On Hand (01101)
Opening Balance	2,028,648.87	472,375.10	12,714.01	1,542,859.76	700.00
Add: Receipts	2,216,961.00	2,155,048.53	61,859.90	52.57	
Less: Payments - EFT & Cheques	(842,623.34)	(787,774.90)	(54,848.44)		
Payments - Bank Fees and Rounding	(613.04)	(613.04)			
Balance as per General Ledger	3,402,373.49	1,839,035.69	19,725.47	1,542,912.33	700.00
Balance as per Bank Statements	931,366.00	905,737.99	15,166.72	10,461.29	
Balance as per Bank Deposit Certificates	2,532,451.03	1,000,000.00		1,532,451.03	
Balance as per Holder Certificates	700.00				700.00
Add: Outstanding Deposits	8,146.87	7,477.93	668.94		
Less: Adjustments	-	(4,389.81)	4,389.81		
Unpresented Cheques	(70,290.42)	(69,790.42)	(500.00)		
Balance as per Cash Book	3,402,373.48	1,839,035.69	19,725.47	1,542,912.32	700.00
Figure should equal same as Creditor Payment List	\$ 0	\$ -	\$ 0	\$ 0	\$ -

SHIRE OF WONGAN - BALLIDU
INVESTMENT REPORT FOR 31 AUGUST 2013

MUNICIPAL INVESTMENTS

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Originally Placed	Investment Last Placed	Interest Realised	Closing Balance	Back into Muni
Total of matured municipal investments												
								0.00	0.00	0.00	0.00	
Current Municipal Investments												
Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Originally Placed	Current Investment	Interest Realised	Closing Balance	Back into Muni
9715-99407	Term Deposit - ANZ	Current	ANZ	21-Aug-13	21-Feb-14	184	3.75%	\$ 335,000.00	\$ 335,000.00		335,000.00	
9715-99677	Term Deposit - ANZ	Current	ANZ	21-Aug-13	21-Nov-13	92	3.75%	\$ 330,000.00	\$ 330,000.00		330,000.00	
9715-93646	Term Deposit - ANZ	Current	ANZ	21-Aug-13	21-Feb-14	184	3.75%	\$ 335,000.00	\$ 335,000.00		335,000.00	
Total of current municipal investments								1,000,000.00	1,000,000.00	0.00	1,000,000.00	

RESERVE INVESTMENTS

Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Originally Placed	Investment last Placed	Interest Realised	Closing Balance	Back into Muni
Total of matured reserve investments												
								0.00	0.00	0.00	0.00	
Current Reserve Investments												
Invest No.	Name	Maturity	Particulars	From	To	Days	Interest Rate	Investment Originally Placed	Current Investment	Interest Realised	Closing Balance	Back into Muni
9702-20338	Term Deposit - ANZ	Current	ANZ	19-Sep-12	19-Sep-14	730	5.00%	280,809.21	280,809.21		280,809.21	
9997-56101	Term Deposit - ANZ	Current	ANZ	4-Jun-13	4-Sep-13	92	4.20%	471,835.88	471,835.88	10,062.50	471,835.88	
9997-56064	Term Deposit - ANZ	Current	ANZ	4-Jun-13	4-Sep-13	92	4.20%	450,000.00	459,805.94	9,805.94	459,805.94	
9715-93574	Term Deposit - ANZ	Current	ANZ	21-Aug-13	21-Feb-14	184	3.75%	320,000.00	320,000.00		320,000.00	
Bank Account Balance			Cash at bank					10,451.29				
Total of reserve investments and cash								1,512,582.59	1,542,912.32	19,868.44	1,532,451.03	

Total of matured municipal and reserve investment

								0.00	0.00	0.00	0.00	
Total of current municipal and reserve investment and cash								2,512,582.59	2,542,912.32	19,868.44	2,532,451.03	

SHIRE OF WONGAN - BALLIDU

ANALYSIS OF RESERVE ACCOUNTS AS AT 31 AUGUST 2013

		ADOPTED FULL YEAR'S BUDGET						CURRENT FULL YEAR'S BUDGET						ACTUAL YTD AT 31 AUGUST 2013	
Reserve Description	GL Acct.	Opening Balance	Intra reserve transfers	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Transfer from Muni	EOY Balance	Transfer in / Interest	Transfer to Muni	Actual Balance	
Centenary Celebrations Reserve	01925	-	-	-	-	-	-	-	-	-	-	-	-	-	
Community Resource Centre Reserve	01989	11,622	-	336.00	-	-	11,958.10	336.00	-	-	11,958.10	0.67	-	11,622.77	
Depot Improvement Reserve	01940	5,564	-	161.00	-	-	5,725.05	161.00	-	-	5,725.05	0.32	-	5,564.37	
Historical Publications Reserve	01965	6,075	-	176.00	-	-	6,250.65	176.00	-	-	6,250.65	0.35	-	6,075.00	
Housing Reserve	01955	89,888	-	2,599.00	-	-	92,487.34	2,599.00	-	-	92,487.34	5.16	-	89,893.50	
Land & Buildings Reserve	01930	-	-	-	-	-	-	-	-	-	-	-	-	-	
Loan Principal Reserve	01950	292,060	-	8,437.00	-	-	300,497.31	8,437.00	-	-	300,497.31	22.06	-	292,082.37	
LSL Reserve	01935	70,379	-	2,035.00	-	-	72,413.93	2,035.00	-	-	72,413.93	4.04	-	70,382.97	
Medical Facilities & R4R Special Projects Reserve	01975	302,663	-	8,590.00	(295,000.00)	-	16,253.08	8,590.00	(295,000.00)	-	16,253.08	32.94	-	302,696.02	
Patterson Street JV Housing Reserve	01988	11,918	-	345.00	-	5,000.00	17,263.49	345.00	-	5,000.00	17,263.49	0.40	-	11,918.89	
Plant Reserve	01945	687,287	-	19,751.00	(448,000.00)	200,000.00	459,037.56	19,751.00	(448,000.00)	200,000.00	459,037.56	31.46	-	687,318.02	
Quintlan Street JV Housing Reserve	01987	18,718	-	542.00	-	5,000.00	24,260.44	542.00	-	5,000.00	24,260.44	0.79	-	18,719.23	
Stickland JV Housing Reserve	01986	14,025	-	406.00	-	5,000.00	19,430.50	406.00	-	5,000.00	19,430.50	0.52	-	14,025.02	
Swimming Pool Reserve	01970	6,833	-	198.00	-	5,000.00	12,031.01	198.00	-	5,000.00	12,031.01	0.11	-	6,833.12	
Waste Management Reserve	01920	25,779	-	744.00	(20,000.00)	5,000.00	11,522.61	744.00	(20,000.00)	5,000.00	11,522.61	2.63	-	25,781.24	
WH Industrial/LIA Park Reserve	01985	-	-	-	-	-	-	-	-	-	-	-	-	-	
TOTALS		1,542,811	-	44,320.00	(763,000.00)	225,000.00	1,049,131.07	44,320.00	(763,000.00)	225,000.00	1,049,131.07	101.45	-	1,542,912.52	

SHIRE OF WONGAN - BALLIDU
REPORT ON BORROWINGS AS AT 31 AUGUST 2013

Existing Loans											
* Denotes (SSL) Self Supporting Loan											
Loan No.	Particulars	Recipient	Maturity Date	Amount Borrowed	Interest Paid in Aug 13	Accrued Int. Due as at 31st August	YTD Interest Paid	Loan Balance @ 1 July 2013	Refinancing	Principal Repayments YTD	Loan Balance @ 31 Aug 13
140	Housing Construction	Wongan-Ballidu Development*	May-2015	430,000	-	7,810	-	429,996	-	-	429,996
142	Housing Construction	WB Community Association*	Mar-2020	400,000	-	6,815	-	231,512	-	-	231,512
143	Land Purchase	Shire of Wongan-Ballidu	Jun-2016	270,000	-	1,097	-	99,332	-	-	99,332
145B	Land Development	Shire of Wongan-Ballidu	Jun-2014	500,000	-	1,458	8,076	500,000	-	-	500,000
145C	Land Development	Shire of Wongan-Ballidu	Jul-2017	500,000	-	1,733	8,800	500,000	-	-	500,000
147	Aged Persons	Ninan House*	Jul-2022	100,000	-	501	2,601	74,413	-	(2,836)	71,577
149	Resurface Bowling Greens	Wongan Hills Bowling Club*	Dec-2019	115,000	-	1,040	-	82,425	-	-	82,425
150	Sports Pavilion	Wongan Hills Sports Council*	May-2016	50,000	-	425	-	38,208	-	-	38,208
TOTAL EXISTING LOANS				2,365,000	-	20,880	19,477	1,955,886	-	(2,836)	1,953,050

Self Supporting Loan Summary

1,095,000	-	16,591	2,601	856,554	-	(2,836)	853,718
-----------	---	--------	-------	---------	---	---------	---------

Current loan liability		
SSL	Shire	Total
53,226	31,064	84,290
800,491	1,068,268	1,868,760
853,718	1,099,332	1,953,050

Current loan liability
Non current liability
Total Loan Liability

9.1.3 CORPORATE BUSINESS PLAN AND WORKFORCE PLAN

FILE REFERENCE:	
REPORT DATE:	11 September 2013
APPLICANT/PROponent:	
OFFICER DISCLOSURE OF INTEREST	nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Stuart Taylor - Chief Executive Officer
ATTACHMENTS:	Draft Strategic Community Plan

PURPOSE OF REPORT:

Adopt the Draft Corporate Business Plan and the Workforce Plan

BACKGROUND:

The Minister of Local Government issued Circular 31/2012 in regards to the new Strategic and Community Planning and Corporate Business requirements which come into effect on 30 June 2013.

Section 5.56 of the Local Government Act 1995 requires local governments to prepare a plan for the future of the district. Regulations were published on 26th August 2011 in the Government Gazette about the Strategic Community Plan (SCP), and this is summarized below.

COMMENT:

The Corporate Business plan and the Workforce Plan has been completed and reviewed by Council and staff, and the minor changes incorporated into the documents.

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Sections 5.56 of the Local Government Act

SUSTAINABILITY IMPLICATIONS:

Ø Environment

The nature of the Strategic Community Plan, Corporate Business Plan and Informing Strategies is that they will impact on the environment in some form or fashion the nature and extent will need to be assessed on an individual ad hoc basis

Ø Economic

The Strategic Community Plan, Corporate Business Plan and Informing Strategies guides the long term commitment of Council to fund much needed community projects and infrastructure. This contributes directly to economic growth and underlying sustainability.

Ø Social

The Strategic Community Plan, Corporate Business Plan and Informing Strategies addresses the infrastructure needs of the community and hence has positive social externalities.

FINANCIAL IMPLICATIONS:

The Strategic Community Plan is a high level document upon which the annual budget is based.

ABSOLUTE MAJORITY REQUIRED: Yes

That Council adopts the Corporate Business Plan and the Workforce Plan

That Council adopts the Corporate Business Plan and the Workforce Plan

That Council adopts the Corporate Business Plan and the Workforce Plan

T:\Irene\Minutes\Council\00-13 Council Minutes.docx

9.1.4 COUNCILLOR REPRESENTATION

FILE REFERENCE:	A1.22.1
REPORT DATE:	7 May 2010
APPLICANT/PROPONENT:	Stuart Taylor - Chief Executive Officer
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES:	19 April 2007
AUTHOR:	Stuart Taylor- Chief Executive Officer
ATTACHMENTS:	Discussion paper

PURPOSE OF REPORT:

To consider the reduction of the number of elected members from nine to seven members.

BACKGROUND:

Councils motion of October 2010:

MOTION: MOVED Cr Hood/Cr Barrett-Lennard

That Council In accordance with Schedule 2.2(9) of the Local Government Act 1995 recommended to the Local Government Advisory Board that;

1. An order be made under Section 2.18 to designate the number of offices of Councillor to be nine (9) from the existing eleven (11) with effect from October 2011.

**CARRIED BY AN ABSOLUTE MAJORITY: 6/3
RESOLUTION NO: 090810**

Reason for Decision: Council felt that the transition from eleven to seven was to great at this time.

Council has as a result of the local government reform process agreed to review the number of elected members with a view of reducing the number down to seven elected members.

As required under the Act, Council is required to give local public notice that a review is to be carried out and seek submissions giving at least 42 days from the date of the first notice.

A discussion paper based on the previous review will be made available to residents and ratepayers outlining the review process and providing some of the options.

COMMENT:

Three options are included in the discussion paper available to residents and ratepayers, the paper will invite comment on any other options that ratepayers or residents wished to comment on;

When assessing options as part of the review the following factors need to be considered,

- Ratio of Councillors to electors in various wards
- Community of Interest
- Physical and topographical features
- Demographic trends
- Economic factors

The advantages and disadvantages outlined of seven councillors are discussed in the discussion paper as follows;

The **advantages** of a reduction in the number of elected members may include the following:

- The decision making process may be more effective and efficient if the number of elected members is reduced. There is more scope for team spirit and cooperation amongst a smaller number of people.
- The cost of maintaining elected members is likely to be reduced.
- The increase in the ratio of councillors is unlikely to be significant.
- Consultation with the community can be achieved through a variety of means in addition to individuals and groups contacting their local elected member.
- A reduction in the number of elected members may result in an increased commitment from those elected reflected in greater interest and participation in Council's affairs.
- Fewer elected members are more readily identifiable to the community.
- Fewer positions on Council may lead to a greater interest in elections with contested elections and those elected obtaining a greater level of support from the community.
- There is a statewide trend for reductions in the number of elected members and many local governments have found that fewer elected members works well.
- If the State Government legislates to pay higher meeting fees and allowances or even a level of remuneration as has been touted, then costs of maintaining extra Councillors could be onerous.

Possible **disadvantages** of reducing the number of elected members to seven (7) include:

- A small number of elected members may result in an increased workload and may lessen effectiveness. A demanding role may discourage other from nominating for Council.
- There is the potential for dominance in the Council by a particular interest group.
- A reduction in the number of elected members may limit the diversity of interests around the Council table.
- Opportunities for community participation in Council's affairs may be reduced if there are fewer elected members for the community to contact.
- An increase in the ratio of councillors to electors may place too many demands on elected members.

If the Advisory Board accepts the Council resolution to go to seven elected Members, then it is that it is likely that Council will only need to call nominations for two positions of the four current positions coming due at the next election on 20 October 2015 (due to the need to have as near as one half of the Council due for retirement at any one time due to the biennial election cycle).

POLICY REQUIREMENTS:

There are no known policy requirements in relation to this item.

LEGISLATIVE REQUIREMENTS:

Schedule 2.18 of the Local Government Act 1995 Clause 3

STRATEGIC IMPLICATIONS:

There are no known strategic requirements in relation to this item.

Environment

Ø Economic

Ø Social

9.2 WORKS AND SERVICES

9.2.1 PURCHASE OF NEW MOTOR GRADER

FILE REFERENCE:	F1.9
REPORT DATE:	9 September 2013
APPLICANT/PROPONENT:	Shire of Wongan-Ballidu
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR	Karl Mickle – Works Coordinator

PURPOSE OF REPORT:

The purpose of this report is to provide sufficient information summarising the results of quotations called for the supply and delivery of one new grader to enable Council to award the contract for this purchase.

BACKGROUND:

Quotations were called from six (6) vendors for the supply of one new motor grader using the West Australian Local Government's (WALGA) "Preferred Supplier Process".

The use of WALGA's "Preferred Supplier Process" exempts Local Authorities having to call tenders under the Function and General Regulations 1996 of the Local Government Act 1995.

WALGA's "Preferred Supplier Process" offers a little more negotiation flexibility than the rigid tender process and is well supported by regional vendors.

COMMENT:

Quotations were received from four (4) of the six (6) vendors for the supply and delivery of one new motor grader.

On the 30th August 2013 I organized a grader demonstration day at the Shire depot.

With Only Komatsu attending.

CJD declined.

Hitachi declined.

Westrack declined –Comments from Westrack saying the new 12M grader is pretty much the same as the grader we purchased in 2011.

The submissions received have been short listed to The Cat Grader 12M and the Komatsu GD555-5 Grader

The short listing was based in part on previous experience with current graders and the opportunity afforded to the Shire by Komatsu to test the machine in the field

We currently operate a 12M and therefore it is only a question of the distinguishing features of the Komatsu verses CAT.

All plant suppliers these days have to have a reasonable supply of parts and services to remain in a very competitive market.

Komatsu has improved the design of its new graders in many areas

Firstly the hydraulic hoses are all the same length and configuration and are colour coded this means a breakdown in the field can simply mean removing a hose from a non essential item and fitting it to the required implement.

All servicing and maintenance can be carried out from the ground level.

The Komatsu motor provided in the GD555-5 is the same motor in other Komatsu equipment therefore parts and services would be more readily available.

In relation to the Komatsu a torque converter with a variable power mode means that the machine will virtually not stall when put in the automatic mode this of course eliminates any stresses that may be applied to the drive line from coming in contact with an immovable object whilst maintenance grading.

It is not unusual with our current 12M to stall either under excessive load or where the blade has come in contact with an immovable object this means that stresses have been applied from the blade through the drive line to actually stop the motor.

The operating Komatsu has full view of both toe and heel of the blade right up to where it is manoeuvred under the machine

The circle side shift mechanism eliminates clumsy frame work from the operators view and also provides a quicker and easier relocation of the circle.

Comparing the CAT 12M with the Komatsu GD555-5 it should be recognised that ease of operation should be a primary factor given that operators need to have all their attention on the task at hand. In the 12M the operator has the added concern that when his attention is drawn from one side of the machine to the other he will accidentally place pressure on the steering joy stick and then has to go back to correcting the direction that he was steering.

Competent qualified operators do find the joy stick configuration requires more concentration, a conventional steering wheel as in the Komatsu means that once the operator has set the steering his hands are free to operate the other functions of the grader therefore making it easier for the operator.

The following staff all had access to the Grader and provided feedback on its operation

Laurie Walker - Principal Works Supervisor
Kim Thornton - Maintenance Operator
Rick Ditchburn - Maintenance Operator
Peter Boase - Construction Operator
Steve Stickland - Maintenance Operator
Karl Mickle Work - Coordinator Works & Services

2. During the demonstration process all 5 grader operators commented on the great visibility from the cab and the pushing power that the Komatsu had.
3. Other comments were comfortable in cabin
4. Ease of changing gears with a dual-mode transmission/ torque converter mode.
5. Power to ground capabilities.
6. Service ability-all accessible from ground.
7. Mirror well designed reduce breakages.
8. Machine is very quiet.
9. Reversing camera great advantage.

The advantage of the automatic greasing system is that it supplies exactly the right amount of grease to each lubrication point, thus saving time, reducing wear of moving parts and decreasing the grease consumption by up to 50%.

Organisations that operate the Komatsu grader

Local Governments

Shire of Wagin
City of Kalgoorlie
Shire of Trayning
City of Wanneroo
Shire of Denmark
Shire of Boddington

Shire of Tammin
City of Geraldton
Shire of Broome
Shire of Sandstone
Shire of Ashburton
Shire of Roebourne

Hire accompanies

Brooks Hire
AllWest plant hire

POLICY REQUIREMENTS:

- Regional Purchasing Policy – maximising opportunities for local businesses
- Purchasing and Procurement Policy – to deliver a best practice approach and procedures for the internal purchasing of the Local Government

LEGISLATIVE REQUIREMENTS:

The use of WALGA's "Preferred Supplier Process" exempts Local Authorities having to call tenders under the Function and General Regulations 1996 of the Local Government Act 1995.

STRATEGIC IMPLICATIONS:

This purchase compliment Council's strategy of ensuring that existing infrastructure is maintained and renewed to meet identified service and amenity levels.

SUSTAINABILITY IMPLICATIONS:

- Ø **Environment**
There are no significant environmental implications.
- Ø **Economic**
There are no significant economic implications.
- Ø **Social**
There are no significant social implications.

FINANCIAL IMPLICATIONS:

The 2013/2014 budget changeover cost is \$290,000 (ex GST).

CJD					
Machine Volvo G930					
		Nett Price	GST	Retail Price	
For the sum of		\$348,000	\$34,800	\$382,800	
Less Trade		\$98,000	\$9,800	\$107,800	
Nett Price		\$250,000	\$25,000	\$275,000	

Option A	
Budget	\$290,000
Nett Price	-\$250,000
Extras	-\$16,600
Saving	\$23,400

Option B	
Budget	\$290,000
Nett Price	-\$250,000
Extras	
Saving	\$40,000

Westrac					
Machine Cat 12M					
		Nett Price	GST	Retail Price	
For the sum of		\$354,000	\$35,400	\$389,400	
Less Trade		\$57,000	\$5,700	\$62,700	
Nett Price		\$297,000	\$29,700	\$326,700	

Option A	
Budget	\$290,000
Nett Price	-\$297,000
Extras	-\$16,600
Over Budget	-\$23,600

Option B	
Budget	\$290,000
Nett Price	-\$297,000
Extras	
Over Budget	-\$7,000

Komatsu					
Machine Komatsu GD555					
		Nett Price	GST	Retail Price	
For the sum of		\$335,440	\$33,544	\$368,984	
Less Trade		\$64,000	\$6,400	\$70,400	
Nett Price		\$271,440	\$27,144	\$298,584	

Option A	
Budget	\$290,000
Nett Price	-\$271,440
Extras	-\$18,050
Saving	\$510

Option B	
Budget	\$290,000
Nett Price	-\$271,440
Extras	
Saving	\$18,560

Hitachi					
Machine John Deere 670G					
		Nett Price	GST	Retail Price	
For the sum of		\$353,000	\$35,300	\$388,300	
Less Trade		\$33,000	\$3,300	\$36,300	
Nett Price		\$320,000	\$32,000	\$352,000	

Option A		Option B	
Budget	\$290,000	Budget	\$290,000
Nett Price	-\$320,000	Nett Price	-\$320,000
Extras	-\$16,600	Extras	
Over Budget	-\$46,600	Over Budget	-\$30,000

Optional Extras

Westrac	Groenerveld auto lubrication system
	\$16,600 5 kg -greaser
	Extend warranty full machine to 60 months/8000 hours
	\$2,500
Komatsu	Groenerveld auto lubrication system
	\$18,050 8kg

The purchase of the motor grader from Komatsu Pty Ltd would realise a Nett saving of \$510.00 based on the 2013/2014 budgetary estimate.

The purchase of the motor grader from CJD would realise a Nett saving of \$23400.00 based on the 2013/2014 budgetary estimate.

The purchase of motor graders from the two other suppliers would exceed the 2013/2014 budget by Westrac \$23,600 and Hitachi \$46,600

VOTING REQUIREMENTS: **ABSOLUTE MAJORITY REQUIRED: NO**

STAFF RECOMMENDATION:

That Council:

1. Accept the quotation from Komatsu Australia Pty Ltd for the purchase of a new Komatsu GD555 motor grader and trade of Councils existing Volvo 710B motor grader for a nett changeover price of \$271,440 (ex GST)
2. Fit an automated greasing system for a cost of \$18,050 8Kg (ex GST)

COMMITTEE RECOMMENDATION:

That Council:

1. Accept the quotation from Komatsu Australia Pty Ltd for the purchase of a new Komatsu GD555 motor grader and trade of Councils existing Volvo 710B motor grader for a nett changeover price of \$271,440 (ex GST)
2. Fit an automated greasing system for a cost of \$18,050 8Kg (ex GST)

MOTION: MOVED Cr Godfrey/Cr Barrett-Lennard

That Council accept the quotation from Komatsu Australia Pty Ltd for the purchase of a new Komatsu GD555 motor grader including greasing system and trade of Councils existing Volvo 710B motor grader for a nett changeover price of \$276,000 (ex GST).

CARRIED: 8/0
RESOLUTION NO: 060913

Reason for decision: The Shire had negotiated a further reduction in the cost.



By extending the skills of experienced operators and properly training new ones, you can maximize the potential of your CAT equipment. Caterpillar has a variety of training programs, from hands-on and simulator training as well as online learning opportunities for greater fleet of skills.



MOTOR GRADER

GD55



Excellent Visibility

Exceptional visibility by hexagonal cab with front 'Y' shape pillar and rear layout side pillar (patent pending) helps increase operator confidence and productivity in all grader applications. The well positioned blade linkage provides an unobstructed view of the moldboard and front tires. The tapered engine hood provides good visibility to the rear of the machine, especially the rear ripper.

Excellent Visibility from cab



Grader tender 2013-14

CJD

Machine Volvo G930

Extended Warranty CAP 10D

This unit is guaranteed against faulty materials and workmanship for

12 months or 2,500 hours, whichever occurs first, with an extended total of Sixty (60) months or 10,000 hours on engine, powertrain and major hydraulic components.

Lifetime first owner guarantee on mainframe and articulation joint

Any attachment that you the client elect to fit to this new Volvo machine, which is not a genuine Volvo attachment and has not been approved by CJD Equipment Pty Ltd may void the machine warranty should it be determined by Volvo and/or CJD Equipment that any failure on the machine is caused by fitting such an attachment. I.e. Non Genuine Attachments are not covered by Volvo Warranty

250 Hour Service

The first service carried out at 250 hours is free of labour and travel charges. Customer is responsible only for parts and consumables

First and Second Warranty Inspections

Two (2) warranty inspections are carried out free of charge. The first at 100 hours of operation, the second at 1000 hours of operation or twelve months after delivery, whichever occurs first.

Delivery time 6-8 Weeks Nett Price \$250,000

Westrac

Machine CAT 12 M

Transport To Customer

Tool Kit

Set Of Books

12 Months Concessional Licence

Turbo Timer

Tool Box, Extra Tool Box Mounted

Supply Tire Inflation Kit

Supply And Install 2.0kg Fire Extinguisher

Supply & Install Tinted Windows + Tint Band On Front Windscreen

Supply & Install Signage Rack

Supply & Install Seat Cover

2x Supply & Install Rotating Amber Beacons, Led Rotating Hella

Supply & Install Machine Signwriting "Shire Of Wongan-Ballidu"

Spare Tyre And Rim

Slope Meter

Shovel Holder

Mesh Guards On All Lights

Free Roll Auto Control - Brake Relief Kit

Fit Only Shire Supplied 2-Way Radios

Cutting Edge Carrier - On A Frame

2 Sets Of Keys

1st 250 hour Service on site, excluding parts

Grader Operator Training on site

Drive train warranty to be minimum of 60 months / 8000 hours - Quoted

60months or 5000 hours Full Machine warranty; optional extension to

6000 or 8000 hours

Delivery time 4-6 Weeks Nett Price \$297,000

Warranty:

60mths or 5000hrs Full Machine Premium.

Option 1) 60mths or 6000hrs Full Machine Premium. Extra \$1140

Option 2) 60mths or 8000hrs Full Machine Premium. Extra \$2500

Groenerveld auto lubrication system 5Kg Extra \$16,600

Komatsu

Machine Komatsu GD555

INCLUDED IN QUOTE:

Onsite commissioning AND initial 250 hour service

Komplementary Maintenance to 2000 hours (@ 500 hr intervals with 100km travel included)

1 x w/shop manual

Supply set of tools

60 months / 8000 hours Power Train Warranty

Licencing & Inspection

S&F Oil Pressure Hour Meter VDO

S&F ripper mounted spare cutting edge carrier

Change roof mounted flashing lights to LED type and guarding to be open top

Fit customer supplied two way radio

S&F roll up sun visor to front and rear windows

S&F tyre inflation system rated to 125psi, delivering 25 l/min with hose and fittings

S&F 2 x tool box to A Frame

Fit shire supplied licence plate

Fit tow hitch to machine

WORK EQUIPMENT:

Blade - As specified in INCLUDED OPTIONS

Circle shoes, large x 6; Rear Ripper / Scarifier beam,
ripper shanks x 3, scarifier tynes x 9.

MATERIALS:

Operation & Maintenance Manual, two sets; Parts Books, two sets.

WARRANTY:

Premium warranty - 36 months / 6,000 hours;

Whichever event first occurs, from the date of delivery to the original customer.

MAINTENANCE:

3 Year/2000 Hours KOMplimentary Maintenance

Regular PM Services at 500, 1000, 1500 and 2000 Hour Intervals

Machine Condition Report by factory-trained technician

Field Service Labour, 100 Kms Travel Included

Delivery time 4 Weeks Nett Price \$271,440

auto lubrication system Extra \$18,050 8Kg

Hitachi

Machine JOHN DEERE 670G

Quantity Description Custom Details

1 670G

1 12 Ft 17.5x25.
1 (Standard) Front Pushblock
1 (Standard) Rear Ripper
6 Additional Worklight(s)
1 Fire Extinguisher 2.5kg Mounted
1 Grease Gun Pistol Grip McNaught
1 Hydraulic Oil (JD 20L)
1 Light Protection Kit (MG)
1 Probe kit MG (Deere 4 pk)
1 Risk Assessment
1 Rotating Beacon Fold Down with Guard Dual LED
1 Sign Writing
1 Tinted Windows
1 Fitting of Shires UHF and VHF
1 Padlocks to all compartments
1 Pushblock Toolbox
1 Spare Rim
1 Slope Meter
1 Canvas Seat Cover
1 Full Set of Manuals
1 Tool Kit
1 Tyre Inflation Kit
1 RTA Certificate
1 Fitment of the Freeroller
1 Cutting Edge Rack
1 Sign Rack and Shovel holder
1 Valve Protection
1 Rear Sunvisor
1 Ring Feeder
1 Spare Tyre
1 WALGA
1 Licensing
1 Warranty Coverage Full Machine = 12 Months / 2000 Hours |
Power Train = 60 Months / 8000 Hours
Delivery time 8-10 Weeks Nett Price \$320,000



WHOLE OF LIFE COSTING

MODEL	GD555-5
HOURS PER YEAR	1200
TERM	7
TOTAL HOURS	8400

INITIAL PURCHASE PRICE \$ 335,440

ESTIMATED RESALE PRICE \$ 120,000
89 8400 HOURS
7 YEARS

SERVICING & MAINTENANCE \$ 101,530
obtained from RMT quote (KOMplete)

FUEL CONSUMPTION \$ 157,500
data obtained from Komtrax, where
available or Application Handbook Fit 50 12.5 l/hr
\$ 1.50 cost per litre

TYRES \$ 11,460
Replacement full set @ 4000 hours

TOTAL COST \$ 485,930.00

OWN & OPERATE A KOMATSU GD555-5 AFTER 7 YEARS 8400 HOURS

\$ 57.85 PER HOUR

All prices are quoted excluding GST

Disclaimer:

The information herein is intended as an indicative summary only.
However, efforts have been made to use the latest information sources in the
understanding that these are subject to change without notice.

9.3 HEALTH, PLANNING & BUILDING

Nil

9.4 BUSH FIRE ADVISORY COMMITTEE

Nil

10. QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

11.1 INTRODUCTION OF URGENT BUSINESS

The Chief Executive Officer requested Council to consider as a matter of urgency relating to agreeing to a budget amendment to allow the purchase of a vertimower with funds provided for in the budget.

MOTION: **MOVED** **Cr Godfrey/Cr Macnamara**

That Council considers the matter raised by the CEO in relation to the budget amendment.

CARRIED: 8/0
RESOLUTION: 070913

11.2 COUNCIL DECISION AND OFFICER RECOMMENDATION

MOTION: **MOVED** **Cr Barrett-Lennard/Cr West**

That Council

- 1. Agree to purchase a Peruzzo Panther 1800 vertimower, and:**
- 2. Agree to a budget amendment of \$18,000 from account 11425 and account 12162 oval operating expenses to capital expenditure account 11485.**
- 3. Trade in VM Vertimower and CBI – Lawn broom for \$4200 with a net changeover of \$14,000.**

CARRIED BY AN ABSOLUTE MAJORITY: 8/0
RESOLUTION NO: 080913

12. MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

13. CLOSURE

There being no further business the President, Cr Brennan declared the meeting closed at 4.21pm. These minutes were confirmed at a meeting on 23 October 2013.

Signed _____
President