



SHIRE OF WONGAN-BALLIDU Community Service Awards NOMINATION FORM

Category of Nomination (please tick one per application)

- Citizen of the Year
 Young Citizen of the Year
 Community Event of the Year
 Community Group of the Year

Nomination:

Please give name and phone number of contact person for the event/group/individual you have nominated)

Details of Nominee:

Surname: _____ Other Names: _____

Home Address: _____

Home Telephone: _____ Work Telephone: _____

Date of Birth: _____

Please include adequate details to permit the Council to thoroughly consider the nomination by providing supporting documentation outlining the reasons for the nomination, including periods of service and positions (if any).

I have attached: **(i) Reasons for the nomination**
 (ii) Details of periods of service with organisation
 (iii) Other supporting information

I have made this nomination as:

1. An Individual

Name _____

Address _____

Phone _____

Or

2. On Behalf of _____

Contact details _____

N.B. Nominations should be received at the Shire of Wongan-Ballidu no later than 4.30PM Friday 9 December 2016 and to be marked "Community Service Awards" . Late nominations will not be accepted.

PLEASE COMPLETE THE NOMINATION FORM AFTER READING THE ATTACHED GUIDELINES



SHIRE OF WONGAN-BALLIDU Community Service Awards GUIDELINES

CITIZEN OF THE YEAR AWARD YOUNG CITIZEN OF THE YEAR AWARD COMMUNITY EVENT OF THE YEAR COMMUNITY GROUP OF THE YEAR

“To outline the criteria for recognizing individuals, and events for a particular year in the Shire that have made a noteworthy contribution to the community and the development of the Shire of Wongan-Ballidu.”

1. The Wongan-Ballidu Citizen of the Year Award shall be open to any person who has resided in the district for a period of not less than twelve months.
2. The Wongan-Ballidu Young Citizen Award shall be open to any person under the age of 36 as at the close of nominations, who has resided in the district for a period of not less than twelve months.
3. Any person who has made a noteworthy contribution to the district during the current year and/or given outstanding service to the local community over a number of years shall be eligible. Quality of service will be seen as more important than duration of service.
4. The Shire Council shall invite nominations for the Award, no later than the first Friday in December for the award through the local media, and by direct circular to substantial organisations.
5. Individuals as well as organisations may submit nominations.
6. Only one person or event may receive the Award.
7. The Selection Panel reserves the right not to present an award if there are insufficient nominations or nominations received are not of a sufficient standard.
8. The Selection Panel reserves the right to make nominations based on local knowledge and experience.
9. The Selection panel comprise the Shire President and four residents representative of the entire Shire and four proxy members, nominated by Councillors to the Shire President.
10. Nominations should be absolutely confidential.
11. The Award is to be announced at the Australia Day Breakfast held on January 26, each year.



SHIRE OF WONGAN-BALLIDU
Community Service Awards
NOMINATION CATEGORIES

CITIZEN OF THE YEAR AWARD

A suitable nominee for the Citizen of the Year Award is any person who has contributed outstanding service within the Shire. Length of service will be seen as less important than quality of service.

YOUNG CITIZEN AWARD

A suitable nominee for Young Citizen Award is any person who is under 36 years of age at the close of nominations, who has contributed outstanding service within the Shire. Length of service will be seen as less important than quality of service.

COMMUNITY EVENT OF THE YEAR AWARD

The Community Event of the Year Award is presented to the person or group who has staged the most outstanding Community Event during the year.

COMMUNITY GROUP OF THE YEAR AWARD

The Community Group of the Year Award is presented to the group who has made the most outstanding contribution during the year.

In order to maintain the standard of these Australia Day Awards and to avoid any embarrassment to nominees or their families, it is essential that the procedure be carried out in complete confidentiality.

Nomination forms are available at the Shire Administration Centre on telephone 9671 1011 or email: shire@wongan.wa.gov.au. Nominations will close on **Friday 9th December 2016** and are to be marked 'Confidential' Community Service Awards, President, Shire of Wongan-Ballidu, PO Box 84, Wongan Hills WA 6603.

Stuart Taylor
CHIEF EXECUTIVE OFFICER